



CHARLES COUNTY GOVERNMENT

Fiscal Year 2023 Budget Book

July 1, 2022 – June 30, 2023

CHARLES COUNTY COMMISSIONERS



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Charles County is a Code Home Rule County governed by a five-member Board of County Commissioners. The five Commissioners are elected at-large to four-year terms of office. The President is the only full-time position and may reside anywhere in the county. The other four Commissioners, who each represent a Commissioner District in which they must reside, are part-time.

Board Responsibilities

The Charles County Commissioners are responsible for:

- Raising revenues to fund the capital and operating budgets for County departments and agencies
- Providing for the public health, safety, and welfare of Charles County residents
- Adopting and updating the Land Use Plan and Zoning Ordinance and overseeing the development process
- Establishing, promulgating, and enforcing County rules, regulations, ordinances, policies, and procedures
- Appointing boards, commissions, and task forces to advise them and make recommendations
- Fulfilling the mission of Charles County Government and serving on various board and councils in the County, region and State

Regular Board Meetings

Meetings of the Charles County Board of Commissioners are scheduled each week and held in the Charles County Government Building. The Commissioners conduct quarterly Town Meetings to accommodate residents who may be unable to attend regularly scheduled meetings.

Meetings are aired live on Charles County's local government cable television stations Comcast/95 and Verizon FIOS/10 as well as streaming via AppleTV, Roku and the internet. A live streaming Internet video connection is also available on the Charles County Government website <https://www.charlescountymd.gov/our-county/ccgtv-live-stream> as well as, previously aired meetings.

Commissioner Appointed Boards, Committees, and Commissions

The Charles County Commissioners appoint more than 40 commissions, boards, committees, and workgroups, which advise them on topics ranging from land use and development to housing. Vacancy announcements are advertised through the local news media and on <https://www.charlescountymd.gov/government/vacancies-2>.

FORMAT OF THE BUDGET DOCUMENT

The front of the budget book is designed to provide an overview of the entire County including:

Board of Commissioners,	Fund structure & description,
Budget Message to the Citizens,	Budget process,
Commissioner's Goals & Objectives,	Summary of all adopted budgets, highlights, and,
Financial & Operational Policies,	Estimated changes in the fund balance.

The front area also contains a section titled **General, Economic, & Statistical** information. This section provides the reader with general information including the County's history, form of government, organizational chart, location, public schools, parks & recreation, attractions, cultural arts, property values & tax rates, employment, major employers, income, demographics, information on construction activity, etc.

The Budget Document is then divided into three main sections:

Operating Budget

The operating budget is separated into the following units:

- **General Fund** (accounts for resources traditionally associated with government services),
- **Enterprise Funds** (primarily funded by service fees directly associated with the operation),
- **Other Governmental Funds** (Special Revenue funds which are legally restricted or formally designated for a particular purpose and the Debt Service fund which is used to account for the annual payment of long-term debt which have a specific or legally binding revenue source).

Each of these units includes a description of the fund, the operating revenues, and trends/assumptions used to develop the budget. A summary of revenues and expenditures is provided. Detailed budget information for each operating fund is reported by Department and Division including: budgeted amounts, personnel summary, description, and objectives & measurements. A comprehensive **Personnel** listing and **Vehicle & Equipment** listing of all funds is also provided.

Capital Budget

This section contains a summary of planned capital projects and cost estimates for the FY23-FY27

Capital Improvement Program (CIP). A description of the fund, revenues, and trends & assumptions used to develop the budget are covered. The operating impact of the Capital Program on the operating budgets is discussed and is quantified in a cumulative summary. Detailed information for each project is provided and includes project title, department managing the project, revenue and expenses by classification for each of the five years including any prior appropriations, and the operating budget impact or budget savings of the project. Also included is the project description and justification, and location. This section concludes with the operating budget of in-house costs that are allocated out to the various projects.

Financial Planning

This section begins by reinforcing the connection between the capital and operating budgets and how this information is used to develop the County's **Five-Year Plans**. Plans are developed for the General Fund, Water & Sewer Operations, Solid Waste, Environmental Services, and Watershed Protection and Restoration Operations. Trends and Assumptions used to develop these models are discussed and include the County's Debt Affordability calculation. This section also provides **Financial Indicators** which provide a historical perspective on the County's financial position. A unit on the County's **Debt Service** information is included as it is used in assisting the County to plan for the future. A schedule is provided on the County's current and future debt obligations. These figures are incorporated into the County's operating budget and the future cost of these debt obligations is incorporated into the County's Five-Year Plans.

A **Glossary** and **Index** are included in the back of this budget document.

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CHARLES COUNTY GOVERNMENT
Office of the County Administrator

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County Administrator

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August 16, 2022

Dear Charles County Residents:

I am pleased to present the Charles County Government fiscal 2023 adopted budget (July 1, 2022- June 30, 2023). This budget document presents detailed information about the adopted operating and capital budgets, in direct alignment with our mission statement, to provide residents with the highest quality services in an open and accessible format that demonstrates the county's fiscal responsibility.

Each year, the budget process begins with the development of revenue projections. Projections provide an estimate of the amount of money that is available to pay for the services that the county provides. If revenue projections are favorable, new requests related to achieving the County Commissioners' 2019 – 2021 goals & objectives are the highest priority for inclusion in the upcoming budget. The five overarching goals: Economic Development, Institutional Governance and Policy, Environment, Education, and Quality of Life, guide the County in providing the highest quality of services to the citizens of Charles County.

The proposed budget presented in April prioritized education, public health and safety, and maintained core services for residents. Highlights to the proposed budget included historic funding for Charles County Public Schools, funding to implement a body worn camera program, new emergency medical technicians to support ambulance services in the Waldorf area, and funding to further diversity, equity and inclusion in the community and the workplace. The proposed budget was balanced while maintaining the property tax and income tax rate. During a series of meetings and work sessions held during April and May, the Board of County Commissioners discussed and made changes to the proposed budget. New funding was added to the budget to address specific Commissioner goals & objectives with the use of fund balance reserves for new items considered one time in nature. Additional funding was provided to the Health Department and Circuit Court by reallocating resources within the proposed budget so there would be no reduction in core services to the community.

The fiscal 2023 General Fund Operating budget, adopted at \$494.5 million, increased by \$44.1 million from the fiscal 2022 adopted budget. Approximately 75 percent of that amount is designated for spending on public education, Sheriff's Office, and emergency services which continue to be our top priorities. The fiscal 2023 budget was adopted without raising property tax or income tax rates. The combined budget for all funds is \$830 million. The overall fiscal 2023 budget enhances citizen's quality of life by investing resources in vital service improvements in accordance with the Commissioners' goals and objectives.

Budget Highlights

General Fund Operations:

Our largest operating budget is the General Fund. The fiscal 2023 General Fund budget was adopted at \$494,446,200, an increase of 9.8 percent compared to the fiscal 2022 adopted budget. The county property tax rate was held constant at \$1.141 per \$100 of assessed value and \$0.064 per \$100 of assessed value for the Fire and Rescue Tax, for a total local property tax rate of \$1.205. The local portion of the state income tax rate was also held constant at 3.03 percent of the state liability.

Property Taxes will generate \$3.1 million in additional tax revenue over the prior fiscal year. Total estimated property tax revenue is \$250.8 million, which represents 51 percent of the General Fund. The second largest source of revenue, **Income Tax**, will generate \$21 million in additional tax revenue, which is 14.2 percent greater than the fiscal 2022 adopted budget. Total estimated income tax revenue is \$169 million, which represents 34 percent of the General Fund. Various revenue sources comprise the remaining 15 percent of the General Fund and include the use of fund balance for one-time costs.

Our largest budget priority is public education. The Board of County Commissioners allocated \$212.7 million to the **Board of Education**, an increase of \$12 million from fiscal 2022. The state maintenance of effort law requires each county to provide the same amount of funding, on a per pupil basis, as they did the prior year. Due to decreases in enrollment due to COVID, the maintenance of effort calculation was adjusted and required a minimum of flat funding for fiscal 2023. The County exceeded the maintenance of effort level required by state law by \$12 million and provided record funding to support the Board of Education's Blueprint implementation costs.

The Board of County Commissioners allocated \$108.0 million to the **Sheriff's Office** and related public safety functions, an increase of 7.1 percent from fiscal 2022. Additional funds will support hiring ten new positions for station clerks, forensic science technicians, court security officers, a fleet specialist, an automated enforcement supervisor, and a teen court specialist. Funding to implement the Body Worn Camera Program is included in the Criminal Justice budget and provides funds for operating and equipment/capital related items. This will allow the program to be implemented earlier than the State required implementation date of 2025. Our steady and consistent investment in public safety has reduced crime and ensured a safer community for everyone who works, lives, and visits here.

Other highlights include funding to support new emergency medical technicians to support ambulance services in the Waldorf area, fare free ridership service to our VanGO customers, new positions to support county road maintenance; recreation services; information technology; and planning and community resources coordination. To further diversity, equity and inclusion (DEI) in the community and the workplace, the fiscal 2023 budget includes a new DEI Coordinator, a DEI consultant, and a Therapeutic Recreation Specialist. Use of fund balance to support one time Commissioner initiatives which will cover the cost of the continuation of the Commissioners Cares Scholarship program for the College of Southern Maryland for one-year, additional funding for the Health Department to assist with staff training and support of contractual positions, a 24/7 library kiosk with wi-fi at the Nanjemoy Community Center for the Charles County Public Library, increased funding for the Charitable Trust to distribute to local non-profits, a feasibility study to support Phase II of a Climate Action Plan, a feasibility needs assessments for Circuit Court Courthouse, as well as other one-time items. The budget meets our debt obligations for the capital improvement program and other expenditures to facilitate Commissioners' goals and objectives.

Capital Project Budget:

The Capital Budget is based on a five-year program that provides for multi-year project development while ensuring that projects can be afforded within the county's debt capacity. This framework is important for meeting the county's goal to maintain and enhance its infrastructure. Although these project budgets are adopted on an annual basis, there is significant long-range planning that takes place before approval. The county continues to exercise sound fiscal judgment by adhering to its policy of spending within the debt affordability limit and prioritizing the many requests for capital projects. The county was rewarded for its fiscal discipline as the county maintained its current AAA rating from Standard & Poor's, Fitch, and Moody's in fiscal 2022. Bond ratings directly affect the interest rate received on borrowed funds in support of the capital improvement program.

The fiscal 2023-2027 Capital Improvement Program (CIP) provides for \$842.8 million in funding from a combination of sources so that the infrastructure for schools, roads, parks, water and sewer, and public buildings can be constructed. CIP funding is distributed to the following priorities:

- \$300.1 million for public school projects
- \$323.9 million for water and sewer projects
- \$61.2 million for solid waste, environmental and stormwater management projects
- \$15.3 million for College of Southern Maryland projects
- \$68.5 million for transportation and road projects
- \$73.8 million for other infrastructure and capital projects

The capital investment in education is evident with \$315.4 million of state and county funds appropriated for public schools and college facilities. The county continues to support the Board of Education's priority requests for major renovation of older schools, full-day kindergarten additions, maintenance of existing schools, and future renovation projects, as well as funding for a new elementary and new middle school. The College of Southern Maryland received funding to renovate their Health Technology building and their Bookstore and Campus Center at their La Plata campus and received planning funding for their third building at the Regional Hughesville campus. Other highlights include preservation and protection of county land through various programs offered by the Department of Planning & Growth Management, planning for a new recreation center, phase III of the western

parkway, new parks in Waldorf and Popes Creek, new VanGO maintenance facility, funding for structures to address homelessness within the County, water and sewer infrastructure improvements, stormwater infrastructure, as well as other improvements to county roads and parks.

Enterprise Fund Operations:

County Government provides many services and facilities that are funded by a customer user fee such as water and/or sewer, landfill, recycling, stormwater management, building inspection, and recreational programs. Because these operations generate revenue to pay for associated costs, like a business, the revenues are designated separately into enterprise funds. A comprehensive budget review is completed annually to ensure the various fees and charges can support these operations. Various program fee increases have been enacted to offset the cost of inflation for services that are delivered.

The largest enterprise fund is water and sewer operations. This fund has an operating budget of \$48.3 million. The user fee rates for the average household increased by approximately 7.5 percent and continues to rank in the lower half of surrounding jurisdictions. The fee increase will help keep the fund fiscally sound and continue to support the programs and operating costs associated with providing safe and reliable water and sewer services. The County no longer assesses a credit card transaction fee for online water & sewer billing payments to allow this payment option to be more affordable to our residents.

The second largest enterprise fund is for landfill operations, which is in Waldorf off Billingsley Road. The landfill has an operating budget of \$13.7 million. The tipping fee rate was increased from \$81 per ton to \$85 per ton for fiscal 2023 to support the daily operations of the landfill, as well as to provide funding to support future landfill expansion. Residents may also purchase tag-a-bag tickets for \$2.25 and deposit the bags at the landfill or transfer stations in lieu of contracting with a trash service provider. The Environmental Service Fee Fund was approved for \$8.3 million. The fee of \$140 per improved property tax account will support recycling efforts throughout the county and serve approximately 50,500 households for curbside recycling. This was increased by \$10 per improved property. The county is proud to have achieved a 42 percent waste diversion due to the residents' recycling participation. The stormwater remediation fee was increased from \$115 to \$127 per improved property tax account to address the county's stormwater management permit associated with the federal Clean Water Act.

Other Goals

Economic Development

For fiscal 2023, the Economic Development Department (EDD) priorities remain focused on the execution of the Board of Commissioners' goals and objectives, the department's five-year strategic plan, and the development and implementation of initiatives to address the continued economic recovery due to the impacts of the COVID-19 crisis.

EDD staff is engaged in development projects that support employment and enhance the commercial tax base. These include redevelopment projects in the Town of Indian Head to attract, retain, and grow commercial activity related to Naval Support Facility Indian Head; Waldorf Station, a mixed-use project that includes office, retail, and entertainment uses; and the rezoning of land around the Maryland Airport to create greater opportunity for employment supporting ancillary uses around that facility.

The department has developed training initiatives to address the business challenges identified during the COVID-19 crisis. The initiatives include training in small business finance, business management, human resources, technology, and others. The business grant program (Business Growth Advantage Program) is tied to these trainings and are administered by the EDD business development team. In addition, the team will also continue to expand the newly established business educational training series.

The department is focused on the continued efforts to support the business retention efforts and services within the County. This includes enhancing the small and minority business development programs, and by implementing the recommendations identified in the Disparity Study.

Staff will also lead a task force related to the closing of the coal-fired electrical generating facility at Morgantown, that closed in June of 2022. A multi-departmental task force will be established to address both short-term implications of the closing as well as long-term opportunities to leverage this transition to create and attract investment to the County.

Planning and Growth Management

Priorities of the Department of Planning and Growth Management (PGM) align with the Board of County Commissioners' goals and objectives, specifically those related to Economic Development, Institutional Governance and Policy, Environment, and Quality of Life.

The fiscal 2023 budget includes the implementation of the VanGo fare free program and a continued focus on progress on the Southern Maryland Rapid Transit project. PGM staff will focus to promote and actively champion the Southern Maryland Rapid Transit Corridor by finalizing an MOU with the MD Department of Transportation to utilize federal and state allotted funds to begin work on the NEPA process. In addition, PGM will coordinate with the Maryland State Highway Administration (SHA) to complete the planning and design phases of the US 301 interchanges at Mattawoman-Beantown Road and Berry Road and complete the intersection inventory.

The Department supports the continued streamlining of building permits and development services and the review, analysis and rewriting of the zoning code and subdivision regulations and their companion policies and procedures. A request for proposals will soon be released which would allow the Zoning Ordinance to be rewritten by a third party and establish the necessary staff support to make the process replicable every 10 years. For fiscal 2023, PGM's focus is, among other things, to select a consultant and make significant progress toward rewriting the Zoning Ordinance.

PGM continues to support a variety of conservation, natural resource and environmental programs and initiatives. This past fiscal year, staff completed the final draft update to the forest conservation ordinance, preserved 1,000 acres of farm and forest lands, restored or treated 300 impervious acres under the National Pollutant Discharge Elimination System (NDPES) Municipal Separate Storm Sewer System (MS4) permit process, and continued the climate action planning process. Preservation efforts were expanded by the approval of an expansion of the Zekiah Rural Legacy Area and the addition of the Nanjemoy-Mattawoman Forest Rural Legacy Area on the western side of the County. In fiscal 2023, PGM will complete the update of the forest conservation ordinance, continue to purchase conservation easements, increase the use of transfer of development rights, target municipal separate storm sewer system projects that help address impacts from climate change, implement CIP projects that mitigate stormwater runoff, and continue to evaluate PGM processes for improved efficiencies.

Promoting more equitable housing options that provide for diverse, quality, and affordable housing choices in proximity to services and opportunities continues to be a county goal. The past year's highlights include regular meetings of a housing workgroup within the Department and implementation of amendments to the County's school allocation policy to incentivize affordable housing. This upcoming fiscal year, PGM's focus will be reviewing zoning and subdivision regulations in the Development District and villages to promote greater housing diversity.

Conclusion

As County Administrator, I believe the future prosperity of the county depends on a solid foundation of education, public safety, economic development, enhanced infrastructure, effective and efficient government, comprehensive planning, and environmental awareness. Achievement of our goals in these major areas will enable the county to prosper and thrive. I am proud of our efforts which reinforce that Charles County continues to be a great place to live and work.

I particularly appreciate the hard work and dedication of all our county employees and the unwavering commitment of the Board of County Commissioners. Without their expertise, knowledge, and dedication we would not be as successful as we have become. Most of all, I thank you, our residents, for your interest, support, and understanding. With our community and government working together, we can ensure the priorities and goals that matter to you most are achieved.

Very truly,



Mark Belton
County Administrator

AMERICAN RESCUE PLAN ACT PLAN

The American Rescue Plan Act of 2021 established the Coronavirus State and Local Fiscal Recovery Funds, designed to deliver \$350 billion to state, local, territorial, and Tribal governments to bolster their response to the COVID-19 emergency and its economic impacts. These funds provide substantial flexibility for each jurisdiction to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest-hit by the crisis. These funds also deliver resources that recipients can invest in building, maintaining, or upgrading their water, sewer, and broadband infrastructure.

Charles County has received \$31,710,758. The first fifty percent was received on May 19, 2021, and the remaining fifty percent was received in May 2022. The treasury guidance requires the County to spend funds that are not obligated by December 31, 2024, and requires obligated funds to be spent by December 31, 2026. On June 8, 2021, the County Administrator presented the county’s plan to utilize these funds to the Board of County Commissioners. The county plan was approved without any changes and will be reviewed with the Commissioners throughout the grant term for adjustments if additional needs arise. The plan allocates most of the funding to towards stormwater management and broadband which are priorities of the board. Funds were also allocated for reclaimed water filtration upgrades to improve reliability, reduce draw down from aquifer, and allow expansion of the reclaim water system. In support of public safety, funds will be used to purchase a county ambulance which will allow calls to be run while the first ambulance in use is being decontaminated due to suspected COVID patient transport and for additional portable radios for fire service which will ensure that every provider on the unit will have the ability to communicate to each other or to the Communications Center. In support of the non-profit and business community, grants will be available, and a business training and outreach program will be established.

CURRENT APPROVED PLAN

SUPPORT OF LOCAL BUSINESS & NON PROFITS

\$1,887,520	Grants to Businesses
\$2,000,000	Training and Business Outreach
\$112,480	EDD Administrative Support
\$1,051,700	Non-Profits Grants including administrative fees
\$500,000	Non-Profits Grants Behavioral Health

PUBLIC SAFETY

\$298,500	New Ambulance
\$420,718	Radios for Fire Service (second half)

\$3,792,082	Reclaimed Water Filtration for CPV and Panda Power Plants (est. \$2-4M)
\$10,724,000	Stormwater
\$8,407,028	Broad Band

PUBLIC HEALTH

\$529,196	Response & Recovery
\$968,334	Behavioral Health Crisis Response Project
\$819,200	Behavioral Health Clinic Staff

ADMINISTRATION

\$200,000	
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\$31,710,758	TOTAL
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Staff will provide periodic updates to the Board of County Commissioners throughout the spending period and will make changes accordingly based on the needs of the community that is allowable under the Treasury guidance.

NOTE: These funds were not included in the FY2023 budget adoption and the budget will be amended during the fiscal year.

COMMISSIONERS GOALS AND OBJECTIVES

On February 26, 2019, the Commissioners and County Administrator met to collaborate and brainstorm on overarching goals needed to drive their strategic agenda for Charles County Government; five were created for the 2019-2021 strategic plan. Charles County Commissioners will use the strategic plan to guide their vision of “providing its citizens the highest quality of service.”

The five overarching goals are in alignment with the Commissioners’ strong commitment to the mission, vision, and values of Charles County. The goals established were: Economic Development and Supportive Services, Institutional Governance and Policy, Environment, Education, and Quality of Life.

On April 2, 2019, the Board of Commissioners approved the framework for the 2019-2021 Goals and Objectives. The Directors, County Administrator and Deputy County Administrator developed objectives that support these goals. Departments provide quarterly updates to the Board of Commissioners on these goals. The objectives listed are still under development and may be altered based on guidance from the Board of Commissioners. Budgetary decisions when developing the FY2023 budget were made with an emphasis on achieving these goals. The Goals and Objectives’ financial impact on the budget is listed in the financial planning section.

1) Economic Development

- Commercial Development: *Increase the County’s commercial tax base to balance revenues with services to residents.*

- ✓ Commercial Tax Base Expansion

- Amazon Last Mile Distribution Center. The facility is now fully operational
- Velocity Center in Indian Head is completed and operational
- Maryland Technology Center completed
- Waldorf Station, St John Properties, and Indian Head Redevelopment is in development
- MedStar Shah Headquarters under construction
- Kaiser Permanente medical center to open early 2025
- 55 new business welcome letters sent
- 14 Charles County businesses graduates in the first Business Growth Advantage Program (BGAP)

- ✓ Business Attraction

- Partnership Intermediary Agreement with Naval Surface Warfare Center (NSWC)
- Attraction marketing outreach in metro region aimed at Site Selectors to promote commercial real estate opportunities
- Participation in Maryland National Capital Region Economic Development Alliance
- Web site visit tracking and follow up

- ✓ Opportunity Zone Enhancements

- Advocated for establishments of 3 opportunity zones in the County
- Waldorf Station will dramatically improve and enhance the US 301 gateway into Charles County
- Support and assist with planned infrastructure improvements within the Waldorf Urban Revitalization Corridor (WURC)
- Four applications received for the Rehab Tax Credit incentive
- Airport Area Comp Plan Amendment approval and Zoning Text Amendment process forthcoming

COMMISSIONERS GOALS AND OBJECTIVES

- Bryans Road Subarea Plan underway; Technology Corridor Designation
- Economic Development Department (EDD) 2022 Hotel Market Analysis completed

• Industry Diversification: *Strengthen the tax base, support job growth, and attract visitors through diversification of industry sectors to include those that are desirable and feasible based on industry growth potential and corresponding county assets.*

- ✓ Industry Diversification
 - EDD extended contract to provide post Disparity Study services
 - Southern Maryland Regional Innovation Collaborative
 - Target Industry Loan fund
 - Digital advertising
- ✓ Research & Development
 - Indian Head Technical Assistance Panel (TAP)
 - Collaboration with tech transfer office at Naval Surface Warfare Center (NSWC)
 - Partnership Intermediary Agreement with NSWC
 - Velocity Center, opened Fall 2020
 - Maryland Technology Center ribbon cutting (May 2022)
 - Indian Head redevelopment
 - Regional Innovation Collaborative
 - US Bomb Technicians Association (USBTA) Industry Day and Collaboration Expo drew 157 attendees interested in learning how they can partner with the base and USBTA on EOD innovation and safety
 - Technology training exercise for public safety and bomb techs scheduled for June 7-9, 2022
- ✓ Sustainable Natural Resource-Based Industries
 - Agriculture Economic Development Assessment of Charles County
 - “Value-Added Agribusiness” as a target industry
 - Develop, propose, and support a Zoning Text Amendment to strengthen definitions and clarify regulation for agriculture-related uses and tourism
 - Expanding on local Farmers Market initiatives and access Branding efforts
 - Staff sponsored and participated in Maryland Tourism Coalition “Agritourism” Spring Seminar
 - Planning 2022 Farm Bureau Legislative Farm Tour
- ✓ Tourism
 - “Shop Local” initiatives and campaigns
 - Partnership/ Sponsorship with Charles County Board of Education- Local History and Regency Furniture Stadium
 - Bass Fishing Tournaments
 - Enhance and strengthen marketing materials and assets to hold Charles County in competitive position in the marketplace
 - Attend tradeshows and make appointments with tour and bus operators to pitch Destination Southern Maryland/Charles County as an area of interest and consideration for group travel
- ✓ Product Development
 - Official Travel Magazine Launch
 - Indian Head Rail Trail (Trifold Brochure)
 - Hospitality Business Event Sponsorships & Promotion
 - Statewide Hospitality Job Fair
 - Fox 5 DC Zip Trip: Top 5 Stops in the Town of La Plata

COMMISSIONERS GOALS AND OBJECTIVES

• Infrastructure / Services: *Enhance infrastructure that supports small businesses, entrepreneurship, and employment.*

- ✓ Broadband Access
 - Broke ground on the Nanjemoy/Cobb Neck Broadband Buildout project
 - Awarded funding for the Neighborhood Broadband Expansion
 - Continuing to work on development of a local grant program
- ✓ Water & Sewer
 - Moving projects forward supporting economic development
 - Revised water purchase agreement with Washington Suburban Sanitary Commissioner (WSSC)
- ✓ Transportation Network
 - Southern MD Rapid Transit (SMRT) awarded a \$5 Million Grant/Earmark
 - Free fares for all VanGo riders extended through FY2023
 - Nice/Middleton Bridge replacement
 - Intersection Inventory 90% complete
 - Application submitted to MDOT for Smallwood Drive East Shared Use Path which will connect US-301 to St. Charles Parkway
- ✓ Workforce Development
 - Participation on Workforce Development Board
 - Collaboration with Tri-County Council and CSM Workforce Center
 - Including “Getting Southern Maryland Back to Work” and “Workforce Ready Communities” programs

2) Institutional Governance & Policy

• Operational Excellence: *Charles County will promote operational excellence through effective management, efficient and equitable service delivery, and stakeholder engagement with diverse constituencies inside and outside of county government.*

- ✓ Smart County Concept
 - Ongoing and planned improvements to our existing systems
 - Updated Supervisory Control and Data Acquisition
 - Energov Permitting Software
 - Resident Response System, kick-off meeting scheduled
- ✓ Automated Technology & Cyber Security
 - Continual modernization of County technology tools
 - Implemented Financial, IT Help Desk, and Human Resources software solutions
 - Implemented new County citizen-focused, modern websites
 - Implemented a new easily accessible public Wi-Fi network for residents use while visiting county buildings
 - Implement state-of-the-art weighing and routing software at the landfill
 - Cyber Security
 - Use of technology to minimize check and electronic payment fraud
 - New tax system currently being researched
- ✓ Information & Data Programming
 - Leverage technology to increase effectiveness of County government operations and promote transparency for our residents
 - Support the county-wide initiative of implementing a performance measurements program
 - Installed conferencing equipment in several County meeting rooms

COMMISSIONERS GOALS AND OBJECTIVES

- Develop and implement cross platform accessible SharePoint sites to provide collaboration tools for teams
- Utilize automated workflows to streamline procurement process
- Receive the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award rating for the Annual Budget Book and the Certificate of Achievement for Excellence in Financial Reporting Award for the Comprehensive Annual Financial Report
- ✓ Streamline Services & Comprehensive Zoning Review
 - Investigate, analyze, and streamline building permit and development services
 - Review, analyze and rewrite the Zoning Code and Subdivision regulations and their companion policies and procedures
 - More efficient and standardized manner of processing permit void requests
 - Identification of reports to assist in improving efficiency in processing of permits
- ✓ Diversity & Cultural Competency
 - Chief Equity Officer
 - Diversity, Equity, and Inclusion Strategic Plan
 - Implement strategic plan to include development and launch of County-wide employee Justice, Equity, Diversity, and Inclusion (JEDI) training
 - Diversity Equity & Inclusion Statement
 - Leadership Academy courses to assist employees working in diverse groups
 - Government Alliance on Race and Equity (GARE)
 - National Association of Counties (NACo) High Performance Leadership Academy
 - Recruitment
 - Diversity & Sensitivity Training
 - Dialogue and Donuts is an opportunity for Charles County Government staff to come together to learn more about the critical elements of DEI
- ✓ Employee Engagement
 - HR Employee Committee
 - Above and Beyond Rewards Committee
 - Employee Referral Initiatives
 - Mentorship Program
 - Wellness Program
 - Innovator awards
- ✓ Citizen Engagement
 - Citizens Academy
 - Collaborated with community and nonprofit leaders on COVID-19 outreach
 - Implemented community outreach strategies for Census 2020
 - Over 3,900 requests to the Citizen Response Office
- ✓ County Branding (Image/Identity)
 - Increased earned media coverage
 - Leveraged owned media opportunities
 - Investment in paid media

COMMISSIONERS GOALS AND OBJECTIVES

• *Public Policy: Support transparent governance and policy decisions, responsible resource management, and accountability for results.*

- ✓ Legislation
 - Developed new legislative process
 - Provided weekly legislative briefings during the 2022 Maryland General Assembly session
 - Held public hearing to review local legislative proposals
- ✓ Governance Leadership
 - Diversity, Equity, and Inclusion (DEI) Efforts and National Association of Counties (NACo) High Performance Leadership program
 - Climate Resiliency Efforts
 - Resilience Authority of Charles County
- ✓ Resource Stewardship - Asset Management
 - Manage and track the County's assets and infrastructure
 - Monitor capital expenses to record assets when purchased and/or operational
 - Communicate effectively with project managers to ensure capital projects / assets are closed in a timely manner
 - Achieving a conservative and competitive rate of return on investments based on market and economic conditions
- ✓ Resource Stewardship – Fiscal Responsibility
 - Remain fiscally responsible by proactively monitoring finances and fiscal policies
 - Maintain AAA Bond Rating with all three major bond credit rating agencies
 - Fund Balance Policy Reserve – Stay within or exceed policy limits /Maintain Strong Fund Balance
 - Adopt a balanced budget that is sustainable
 - Ensure that Departments / Agencies are spending their budget effectively, efficiently, and appropriately
 - Ensure that budget and all financial documents are transparent and understandable
 - Increase participation in our County Purchasing Card Program
 - Procure goods and services for the County with integrity
- ✓ Buy Local - Minority Business Enterprise
 - Small Local Business Enterprise (SLBE) Program
 - Minority Business Enterprise (MBE) Program
 - Disparity Study Implementation
 - Hosted a SLBE Business Training Seminar and produced two videos
 - Attended six Community Business Outreach Events

3) Environment

• *Conservation Programs: Conserve natural resources assets through sustainable forestry and agricultural/rural land preservation. Plan and implement climate change best management practices throughout county government operations.*

- ✓ Forest Conservation
 - Updating the Forest Conservation Ordinance
- ✓ Agriculture Land Preservation
 - Protect land resources that support agricultural and forest industries
 - Hosted Forestry Workshop
 - 12 Easements Acquired and 1,097 Acres Preserved

COMMISSIONERS GOALS AND OBJECTIVES

- ✓ Rural Legacy
 - Zekiah Legacy Area received a new grant award of \$1,280,000
 - Nanjemoy-Mattawoman Forest Rural Area was approved by MD Board of Public Works and received a grant award of \$1,013,208
- ✓ Readiness and Environmental Protection Integration (REPI)- Aquaculture, Agriculture, Forest
 - Utilize the REPI Program to leverage federal funds for land conservation
 - Working with Southern MD Resources Conservations & Development Inc to appraise first potential easement acquisition using REPI funds
- ✓ Transferable Development Rights (TDR)
 - Conducted an acquisition cycle to purchase and retire TDRs
 - 618 acres preserved and 151 TDRs retired
- ✓ Climate Change Best Management Practices
 - Utilize Best Management Practices to enhance the resilience of local communities, economies, and natural resources
 - Workforce Training is being developed and will be rolled out in Spring 2022
 - Resilience Authority of Charles County hired a consultant to conduct assessment of stormwater drainage issues in 100 neighborhoods
 - Received grant for Military Installation Resilience Review – Naval Support Facility Indian Head
 - Community Development Block Grant (CDBG) anticipated to implement one of the projects in the Nuisance & Urban Flooding Plan
 - Installed 8 electric vehicle charging stations
 - Appointment to the Coast Smart Council
 - Chesapeake Conservancy Internship Opportunity
 - First Phase of Climate Action Planning Process
- Natural Resource Management: *Manage natural resources effectively by investing in renewable energy, reducing stormwater runoff, and expanding recycling.*
 - ✓ Expand Solar Energy
 - Expanded solar energy in 256 acres parcel
 - Maryland's Commercial Property Assessed Clean Energy (MD-PACE) program
 - ✓ Rainwater Collection
 - Promoting awareness of rain barrels through outreach and education, including a virtual workshop
 - Working to develop additional incentives which may include tax credits, reimbursements, or subsidies
 - Continue to offer tax credits for installations and subsidies for purchases of rain barrel
 - ✓ Expand Commercial Recycling
 - Commercial recycling initiatives incorporated into approved Solid Waste Management Plan (SWMP) (10-year plan)
 - Explore public/private partnerships and incentives
 - Allocate funding and resources for commercial recycling education and outreach
 - Opened a new commercial recycling facility and transfer station
 - ✓ Reduce Impervious Surface
 - Implement measures to mitigate environmental impacts from stormwater
 - 203 acres of impervious surfaces were treated
 - Three stream restorations are in progress

COMMISSIONERS GOALS AND OBJECTIVES

- Meet Municipal Separate Storm Sewer System (MS4) Permit requirements
 - Ensure adequate funding for Septic Pump-Out Program by standardizing rebate amount and evaluating program efficiencies
 - Watershed Implementation Plan Projects
- Environmental Management: *Ensure clean water through effective wastewater treatment and stormwater management.*
- ✓ Wastewater Treatment
 - Maintenance is tracked and reports are generated and reviewed monthly
 - 93% of Preventive Maintenance achieved on schedule
 - ✓ Clean Water Supply
 - 95% of Hydrant Flushing work orders completed on time
 - 98% Preventive maintenance achieved on schedule
 - ✓ Storm Water Management
 - Prevent flood damage and protect water quality
 - Develop Response Program
 - Obtain compliance with National Pollutant Discharge Elimination System (NPDES) and MS4 Permit
 - Develop Stormwater Management Maintenance Inspection Program.

4) Education

- Board of Education (BOE)
 - ✓ Funding
 - Board of Education
 - College of Southern Maryland
 - ✓ Formal Collaboration (Board of Education & Board of Commissioners)
 - Waldorf Station (Greenburg Gibbons Project) – School Seat Allocation Policy
 - School Forward Funding Taskforce
 - Capital Projects - School construction, security, renovations
 - Maintenance of Effort – Exclusions
 - Member of the Rural Broadband Taskforce
 - PEG Grant Funds – Studio costs and fiber extensions
 - Participation on steering committees on the five policy areas related to the Blueprint Implementation
- Workforce Development
 - ✓ Human Resources Development
 - Evaluate and modernize the training program to include registration and procedures
 - New online training program launched in January 2022
 - Online access to registration for classes at CSM
 - Identify and develop a leadership training tailored to skilled workers
 - Establish and develop an employee succession planning program
 - Promote, market and advocate employee benefits to improve employee well-being
 - The Leadership Academy (NACo)
 - Mental Health First Aid (MHFA) training completed by almost 120 employees

COMMISSIONERS GOALS AND OBJECTIVES

5) Quality of Life

• **Public Safety:** *Ensure the county is prepared to respond to both immediate and emerging issues regarding public safety and emergency response*

✓ Collaboration Sheriff's Office, Fire & EMS

- Working on a Memorandum of Understanding (MOU) to define the relationship for Communications including NextGen 9-1-1
- Establish a formal policy for utilization of the Mobile Command & Communications
- Next Generation 9-1-1 is 75% complete
- Next Generation Public Safety Radio System is 40% complete
- Emergency Management – operational & homeland security grant
- Emergency Medical Services (EMS) – training
- Strategic Plan Implementation Progress – 48 evaluated recommendations and 5 complete recommendations
- Collaboration & Teamwork

• **Healthcare:** *Ensure equitable and affordable access to healthcare that supports mental and physical well-being through collaboration with state, local and nonprofit partners. Provide safe, affordable ways to enjoy recreation, fitness, and healthy lifestyles.*

✓ Opioid Prevention, Treatment, Enforcement

- Coordinate, host, and record minutes for bimonthly Opioid Intervention Team (OIT) and quarterly Opioid Senior Policy Group (SPG) meetings
- Opioid Operational Command Center (OOCC) grants
- Opioid Fatality Review Team (OFRT) meetings and Narcan kit distribution
- Over 2,000 contacts in the Mobile Integrated Healthcare (MIH) Program
- Distribution of Narcan kits

• **Recreation & Entertainment:** *Provide for recreational amenities, leisure activities and entertainment that foster connections throughout the community and attract visitors to enjoy historical, cultural, and natural resources the county offers.*

✓ Recreation

- Continued development and implementation of new recreation programs, leisure activities, and sports leagues
- Continued promotion of RecAssist program
- Over 1,300 program offerings and over 12,500 participants

✓ Parks & Amenities

- Popes Creek Waterfront property purchase
- Project Open Space Developments
- Gilbert Run Boardwalk completed
- Two multi-purpose synthetic athletic fields installed
- Outdoor basketball court installed at Bensville Park
- State Park & Waterway Recreation –
 - Malloys Bay Potomac River National Marine Sanctuary

✓ Entertainment, Stadiums, Festivals, and Events

- Regency Furniture Stadium
- Alignment of marketing initiatives
- Festivals & Events
 - Continue sponsorship of community events and promotion of visitor focused special events

COMMISSIONERS GOALS AND OBJECTIVES

- Encourage local partnership and execute “buy local” marketing campaigns
- Community Grant Program for local 501(c)(3) organizations
- Maryland Tourism Office Public Relation Collaborations (Fox 5 DC)

✓ Agritourism

- Rural Planning and Zoning Task Force and Agritourism subcommittee
- Develop, propose, and support a Zoning Text Amendment to strengthen definitions and clarify regulations for agriculture-related uses and tourism
- Worked with staff to develop and propose a Zoning Text Amendment for on-and off-farm “Craft Beverage” production and Event Venues
- Promote/market agriculture-based ventures through EDD channels to parallel “Explore Charles County” outlets
- Staff participates in the Regional Innovation Collaborative’s Quality of Life work group
- Sponsor SMADC’s Annual Buy Local Celebration

• *Affordable/Workforce Housing: Support policies and programs that promote safe, equitable, and accessible housing for residents who need affordable workforce housing options with Charles County.*

✓ Housing Authority Committee

- New housing resources via Community Development Block Grants (CDBG), aimed at providing emergency rental assistance to prevent evictions among residents affected by COVID-19
- Newly awarded nearly \$5.9 million in Emergency Rental Assistance Program (ERAP) federal grant funds
- Awarded \$800,000 in CDBG for the County’s 1st Resilience Authority project
- Began initial dialogue for a Displacement Task Force in Charles County
- Housing Authority submitted a request for additional “Mainstream Vouchers”
- Continue administration of the USDA Rural Housing Preservation Grant and the State Special Loan Programs
- 144 Senior Apartment Complex units (approved – not constructed) and two affordable apartment developments

✓ Equitable Housing

- Housing Choice Voucher (HCV) program is the primary method by which housing affordability can be extended into any neighborhood or sector of the community, by linking affordability with tenant choice
- Other programs that support equitable access to safe, quality housing – Settlement Expense Loan Program (SELP), Special Loans Program (SLP), USDA Rural Housing Preservation program, HCV to Homeownership, Foster Youth to Independence Program (FYI), Supplemental Assistance for Facilities to Assist the Homeless vouchers (SAFAH)
- Amended the Moderately Priced Dwelling Unit (MPDU) program
- Remove barriers from and promote greater housing diversity
- Expand use of accessory dwelling units for single family and townhomes
- New School Allocation Policy
- Rent to Own Program

FINANCIAL POLICIES

Charles County's financial policies compiled below set forth the basic framework for the overall fiscal management of the County and are used in the development of the annual budget. These policies are built upon the County's Mission Statement to provide our citizens the highest quality service possible in a timely, efficient, and courteous manner. To achieve this goal, our government must be operated in an open and accessible atmosphere, be based on comprehensive long- and short-term planning, and have an appropriate managerial organization tempered by fiscal responsibility.

FINANCIAL PLANNING POLICIES:

1. The County will adopt a balanced budget on a per fund basis. A balanced budget in the public sector is achieved when the government has enough fiscal discipline to be able to equate the revenues with the expenditures over a fiscal year. In other words, a budget is balanced if its income is equal to its expenditure. A balanced budget is required for all funds with the exception of the Fiduciary Fund (Pension and OPEB Trust Funds), which accounts for assets and liabilities for employee pension and other post-employment benefits. Operating budgets are balanced by adjusting revenues and expenditures, and in some cases to a limited degree, the use of prior year surpluses. Fiduciary Funds are not subject to a budgetary process, however, they can be found in the County's Audited Financial Statements.
2. Review and approve long-range financial plans for operating and capital budgets for all major funds. By establishing long-range plans, the County measures the fiscal impact of today's decisions on tomorrow's outcomes. Long-range financial plans include cash reserves for future capital investments.
3. An annual report on the financial condition of the County using established benchmarks and criteria will be researched, prepared, and published in the annual Budget Book.
4. Annually, a five-year Capital Improvement Program will be developed, analyzing all anticipated capital project budgets by year and identifying associated funding sources.

INVESTMENT POLICY:

The Joint Statement of Investment Policies and Accounting Procedures and Internal Controls for Investments was adopted in January 1995 and last amended in June 2021.

1. The County maintains an investment pool that is available to all funds except the Pension Trust Funds and Retirement Fund Assets, which holds investments separate from other County funds.
 - a. With the Exception of the Pension Trust Fund, the County may invest only in the following types of investments: U.S. Treasury Bills, U.S. Treasury Notes or Bonds, Certificates of Deposit (CDs), Repurchase Agreements- fully secured by the United States Government Securities, Local Government Investment Pool, Daily Sweep Account, Commercial Paper, Money Market and obligations that a federal agency or instrumentality has issued in accordance with an act of the United States Congress.
 - b. Contractually, the County's Pension Trust investment managers are restricted to investments that are recommended to and approved by the board of County Commissioners within the established asset allocation policy.

FINANCIAL POLICIES

DEBT POLICIES:

The annotated Code of Maryland, Section 17-207 of the Local Government Article requires that each local government unit shall adopt by resolution, motion, or ordinance a local debt policy. The County Commissioners adopted the Debt Policy on September 22, 2009 and was last amended on January 23, 2018.

AUTHORITY TO ISSUE DEBT:

1. The County may only issue general obligation and revenue bonds under authority conferred by the Maryland General Assembly. As a Code Home Rule county, the County may also authorize the issuance of general obligation and revenue bonds by a public local law enacted by the County Commissioners. There are no statutory limits on the amount of general obligation or revenue bonds that may be authorized by the County Commissioners. The County may refund any of its outstanding general obligation or revenue bonds under the authority of Chapter 825 of the Laws of Maryland of 1977, now codified as Section 19-207 of the Local Government Article. No referendum is required.
2. The County may issue economic development revenue bonds under State law which provides that such bonds shall not constitute indebtedness or charge against the general credit or taxing power of the County. In addition, the County may participate in State loans for school and highway construction, which is secured solely by the County's portion of certain State-shared revenues.
3. Pursuant to Section 20-804 of the Local Government Article of the Annotated Code of Maryland, the County may issue bonds necessary to finance the cost incurred to construct new capacity for public school facilities within Charles County. The debt service on these bonds is paid for by a special tax assessment (excise tax) on new home starts after June 30, 2003, payable over a 10-year period.
4. The County is authorized to issue general obligation bonds to finance water systems, sewerage systems, solid waste disposal systems and solid waste acceptance systems in the Waldorf Special Taxing District Number One, the Mattawoman Special Taxing District Number Two and Special Taxing District Number Three. The three special taxing districts are authorized to levy charges, assessments and taxes to pay the debt service on bonds previously issued by the respective districts and bonds issued by the County after their creation in 1976. The County expects to pay debt service on its water and sewerage debt from special assessments, connection fees, charges for the upkeep of water and or sewer, and sewer service charges pertaining to the respective systems for which the indebtedness was incurred. If required at any time to pay debt service on water and sewerage debt incurred to finance water and sewer facilities in a particular special taxing district, the County is authorized to levy a tax on the assessable property in the special taxing district. If for any reason any such levy should prove inadequate, the County is authorized to levy a tax on the assessable property throughout the County in order to raise the required funds to pay such debt service. The principal amount of outstanding bonds relating to such improvements in any special taxing district cannot exceed 10% of the total value of the property assessed by County taxation purposes.

DEBT ISSUE GUIDELINES:

The County will use the following guidelines when issuing debt:

1. Long-term borrowing will not be used to finance current operations or normal maintenance.
2. All debt issued, including lease purchases, will be repaid within a period not to exceed the useful life of the asset or the improvement financed by the debt.
3. The County will maintain its General Fund debt service payments excluding lease payments at a level not to exceed eight percent of the General Fund operating revenues.
4. In an effort to provide critical capital projects, while simultaneously keeping debt issuances to a minimum, the County will monitor the fund balance of the General Fund for the purpose of utilizing any excess for pay-as-you-go funding for the Capital Improvement Program (CIP).
5. The County will seek to maintain and, if possible, improve our current bond rating in order to minimize borrowing costs and preserve access to credit.
6. General Obligation debt issuance will be managed on an annual basis to match funds to the CIP cashflow requirements.
7. The County will analyze market conditions prior to debt issuance to determine the most advantageous average life.

FINANCIAL POLICIES

8. The County will attempt to repay debt using a level principal repayment structure.
9. The County maintains an investment pool that is available to all funds except the Pension Trust Funds which holds investments separate from other County funds. With the exception of the Pension Trust Funds, the County Treasurer may invest only in the following types of investments: U.S. Treasury Bills, U.S. Treasury Notes or Bonds, Certificates of Deposit (CDs), Repurchase Agreements – fully secured by the United States Governments Securities, Local Government Investment Pool, Daily Sweep Account, and obligations that a federal agency or instrumentality has issued in accordance with an act of the United States Congress.
10. Contractually, the County's Pension Trust investment managers are restricted to investments that are recommended to and approved by the Board of County Commissioners within the established asset allocation policy.

DEBT CAPACITY:

The County's debt capacity shall be maintained within the following primary goals:

1. The five-year financial plan will help determine the amount of bonded debt that can be issued while maintaining a level that does not exceed an eight percent debt service ratio to the General Fund operating revenue budget.
2. The annual review of the Capital Improvement Program (CIP) will identify projects that are eligible for long term debt financing.
3. The adopted CIP will closely match the debt that is affordable as calculated by the annual update of the five-year financial plan.
4. The General Fund debt service excluding capital leases will not exceed eight percent of the operating budget.

The annual debt issuance guidelines encompass all traditional County infrastructure projects (e.g. public safety facilities, schools, libraries, equipment, transportation, etc.). Not included in the annual debt issuance calculations are issuances for projects supported by a specific revenue source. Also not included in the guidelines are bonds issued in accordance with the tax increment financing (TIF) policy. When appropriate, these debt offerings will be factored into the overall debt ratios and financial condition of the County.

REVENUE POLICIES:

1. Estimation of revenue receipts shall be realistic and attainable both in the determination of fund balance generation in the current fiscal year and in the estimated receipts for the following year. Where judgment is required, conservatism shall be the rule.
2. The Commissioners review all user fees and charges annually. The review will include changes to existing fees and charges and approval of new fees and charges.
3. The County's goal for Enterprise funds is to establish rates that provide for self-sufficiency. During the Budget Process, a review of all programs that operate on an enterprise fund basis is prepared to ensure that revenues for such programs continue in a self-supporting nature. By doing so, the Commissioners relieve the pressure of funding such programs on the general taxpayer. Major programs include Water & Sewer, Landfill, Environmental Services, Recreation, Watershed Restoration & Protection Program, and Developer Inspection & Review.
4. Grant funding will be considered to leverage County funds. Inconsistent and/or fluctuating grants should not be used to fund ongoing programs. Programs financed with grant monies will mainly be budgeted in Special Revenue funds. The programs will be adjusted to reflect the level of funding available.

FINANCIAL POLICIES

FUND BALANCE POLICY:

The County Commissioners adopted the following policy on March 9, 2010 in order to manage the County's financial resources by establishing a fund balance policy for its General Fund and Water and Sewer Fund operations. The policy was reviewed by the Commissioners on September 25, 2019. This policy will ensure the County maintains a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unexpected one-time expenditures. The policy will be reviewed on an annual basis during the budget process.

1. General Fund: The unrestricted fund balance range for the General Fund excluding committed and assigned items shall not be less than 8% and not more than 15% of the total budgeted operating revenues of the General Fund budget at the end of each fiscal year.
2. Water and Sewer Enterprise Fund: The fund balance range for the Water and Sewer Operating Budget shall not be less than 30 days and not more than 120 days of the total operating expenses of the Utilities Operating Fund at the end of each fiscal year.

SURPLUS:

When there is a surplus (in excess of 15% of the General Fund Budget), those funds are to be designated or appropriated during the next fiscal year for the following purposes in order of priority:

1. Eliminate shortfalls in related funds. 1.) Any General Fund surplus shall be transferred to cover shortfalls within the Special Revenue Funds. 2.) Any Water and Sewer Operating Budget surplus may be reserved for one-time capital needs.
2. Reduction or avoidance of debt. If there is short-term debt within the fund the surplus may be applied to reduce or eliminate the debt if financial analysis proves this to be advantageous for the County. If a borrowing is scheduled, the surplus may be used to reduce the principal amount the County needs to obtain if financial analysis proves this to be advantageous for the County.
3. Applied to one-time expenditures such as capital outlay purchases, capital projects, or operating needs. These costs should not be recurring.
4. Tax, fee, or rate stabilization. Surplus funds may be designated for stabilization in order to avoid raising taxes, fees, or rates related to the fund in subsequent years.

SHORTFALL:

If it is determined there is a shortfall (an amount below the lower limit of the fund balance range), the fund balance is to be rebuilt through the following mechanisms in order of priority:

1. Distribution of surplus from other related funds as delineated under "Surplus" category.
2. An appropriation during the next three annual budget cycles of at least 20% of the shortfall for the purpose of restoring fund balance to the 8% floor. If this is financially unfeasible, a written plan shall be forwarded by the County Administrator to the Board of County Commissioners for approval in order to restore the fund balance to an amount within the range within the specified time frame. This plan may require reduction of services, increases in taxes, fees, or rates, or some combination thereof.

FINANCIAL POLICIES

EXPENDITURE POLICIES:

1. The Operating Budgets shall be balanced in total with any excess being held in contingency in the individual fund.
2. A contingency reserve is approved in the General Fund operating budget during the budget process to reduce the pressure on Fund Balance appropriations for emergencies or revenue shortfalls.
3. The Operating Budget is adopted at the fund level. Each department and division prepares its own budget based on Budget Staff recommendations for review with the Budget Staff and County Administrator and final approval by the Board of County Commissioners. Current budget processing guidelines require that departments request any enhancements separately from the baseline budget. Enhancements would be identified as funding requested for a new program offering or new staff.
4. The budget process is intended to weigh all competing request for County resources, within expected fiscal constraints. Requests for new, ongoing programs made outside of the budget process will be discouraged.
5. The budget is approved in the form of a resolution after the Commissioners have held an advertised public hearing. During the year, it is the responsibility of the Chief of Budget to administer the budget.
6. Budgetary Control is maintained by employing the use of encumbrances to control the expenditure of appropriations.
7. Unless otherwise provided by public general law, all unexpended and unencumbered appropriations in the current operating expense budget remaining at the end of the fiscal year shall lapse into the fund balance account.
8. The Personnel Policy and Procedure Manual was last revised on December 1, 2018. This manual addresses employee compensations as follows:
 - Grade and Salary Structure: It will be the duty of the Director of Human Resources to maintain a system of salary administration which is fair and equitable, and that the director will, from time to time, provide for periodic salary surveys and recommend changes to the County's system through the County Administrator. An external and internal equity study will be performed, at a minimum, once every seven (7) years.
 - Entrance Rates: The entrance pay rates will normally be the base rate of the salary range prescribed for the grade. Whenever possible, new employees with Charles County Government will begin employment at the base salary within the position grade. Occasionally, in order to recruit the best and most qualified talent, it may be necessary to approve a starting salary above the base salary. Starting salaries above the base salary will be based on qualifications, salary history, and availability of candidates.
 - Employees may advance within their salary range annually until they reach the maximum of their grade if job performance as rated on the performance appraisal is 3.0 or higher. Merit increases will be equivalent to 3% of the midpoint of the employee's assigned grade. Portions of a merit increase that exceed the maximum amount in a salary grade will be paid as a longevity award. An employee whose job performance is rated 2.99 or lower will not be eligible to receive a within grade salary increase during that fiscal year.
 - Employees whose salaries have reached, or exceed, the maximum of the grade (redlined salaries) are eligible to receive longevity awards and cost of living adjustments only. Consideration for a longevity award will occur at the first anniversary the employee is not eligible for a merit increase and thereafter on their anniversary date, and will be awarded to those employees whose performance rating is not less than 3.0. Longevity awards of 3% of the midpoint of the employee's assigned grade will be paid in a lump sum amount. It is not added to the employee's salary.
9. Policies and Procedures for the operation of the Purchasing Office were adopted on June 10, 1999 and revised October 1, 2014. These policies cover purchasing and procurement, competitive bidding, disposition of surplus property, and law enforcement supplies & equipment.

FINANCIAL POLICIES

CAPITAL MANAGEMENT POLICIES:

1. The Capital Improvement Program provides for the development and improvement to the County's infrastructure for the ensuing fiscal year and four years thereafter. The first year of the plan establishes a budget for the new fiscal year. The remaining four years serve as a guide for use in determining probable future debt issuance needs and operating cost impacts.
2. Proposed projects will be submitted on an annual basis for review with the County Commissioners. Project submissions will include a section containing future operating impacts that, if approved, will be factored into the County's Five-Year Plans.
3. The Capital Budget is adopted at the project level. Governmental capital improvement expenditures are accounted for in the Capital Projects Fund and are funded by a variety of sources. Enterprise fund capital improvement expenditures are accounted for in their respective funds.
4. No appropriation for a capital project in the capital budget shall lapse until the purpose for which the appropriation was made shall have been accomplished or abandoned or a transfer of appropriation has been authorized by the County Commissioners; provided, however, that any capital project shall stand abandoned if three fiscal years elapse without any expenditure from or encumbrance of the appropriation are made. The balances remaining to the credit of the completed or abandoned capital projects shall be available for appropriation in subsequent capital budgets upon approval by the County Commissioners. Capital Project Closure Procedures were adopted on March 7, 2016 to establish a protocol for closing out projects.
5. Authority to transfer budget amounts within the Capital Project fund are established under the "Budget Policies and Delegated Authorities".

BUDGET POLICIES:

1. The County Commissioners adopted the *Budget Policies and Delegated Authorities* on April 3, 1995 and these policies were last revised on July 1, 2022. These policies address:
 1. Delegated Authority for Budget Transfers
 2. Supplementary and Emergency Appropriations
 3. Lapsed Appropriations
 4. Capital Project Budget Procedures and Delegated Authority for Change Orders of Capital Project Contracts
 5. Formal Bid Award Procedures

These policies apply to budgets managed by the County Commissioners, County Administrator, County Attorney, and Department Heads.

BUDGET AMENDMENT

The formal guidelines for Budget Amendments are as follows:

Budget Amendments - Levels of approval authority for budget amendments (the overall total of the fund budget or special account is increased or decreased) are as follows:

1. Approval authority for Budget Amendments up to \$25,000 is delegated to the President of the Board of County Commissioners, and in excess of \$25,000 requires the majority approval of the Board of County Commissioners.
2. Approval authority for Grant Budget Amendments up to \$200,000 where no County funding is required is delegated to the Director of Fiscal & Administrative Services; Over \$200,000, and no County funding is involved is delegated to the County Administrator. Such grant awards shall be placed within the C-wing mail log.
3. Approval authority for Capital Budget Amendments up to \$25,000 is delegated to the County Administrator; \$25,001 - \$50,000 is delegated to the County Commissioner President; and in excess of \$50,000 requires the majority approval by the Board of County Commissioners.

FINANCIAL POLICIES

2. Regular updates to income statement reports are prepared for all major operations comparing year-to-date activity and year-end estimates with budget and prior year actual results. This review alerts the Board of County Commissioners to any financial problems that may require action, or operating surpluses that could be reinvested for program improvements.

ACCOUNTING POLICIES:

POSITION CONTROL PROCEDURES

The County Commissioners adopted the Accounting Policy and Procedures Manual for Position Control Procedures in January 1995 and these policies were last revised on September 23, 1997. The overall objective is to achieve proper control and approvals over adding or deleting of full-time and full-time reduced hours positions within departments controlled by the County Commissioners and to report status of positions to the County Commissioners on a quarterly basis. This policy was put in place to:

1. Ensure that only authorized positions are advertised and hired.
2. Ensure that the Budget Office is notified of all authorizations for new position and the source of funds for those positions.
3. Ensure that only budgeted positions are added to the payroll.
4. Properly train the departments of County government in the proper procedures for obtaining new permanent position and in filling vacancies in permanent positions
5. Establish an effective management information system which provides information in a concise format useful to management.
6. Maximize the use of electronic data processing and electronic data processing controls.
7. Establish control procedures to test the system for failure and to report any discrepancies to the County Commissioners on a timely basis.

ASSET ACCOUNTING AND CONTROL PROCEDURES

The County Commissioners adopted this policy on March 29, 2011 and reviewed the policy on May 30, 2014 with no changes. Assets are differentiated between Capital Assets (greater than \$5,000) and Controlled Assets (less than \$5,000). Capital Assets included all assets with an expected useful life of one year or more and with an original cost of greater than \$5,000 per unit. These items shall be recorded in the accounting records and in the Capital Asset Records when they are acquired and/or put into service. Controlled Assets include assets with an expected life of one year or more and with an original cost of less than \$5,000 per unit. These assets should include, at a minimum, those assets with an original cost of between \$1,000 and \$4,999 per unit, but may also include assets that fall below the \$1,000 if the department head deems it advantageous to track these lower per unit cost assets for internal control purposes. The objectives of these asset accounting and control procedures include the following:

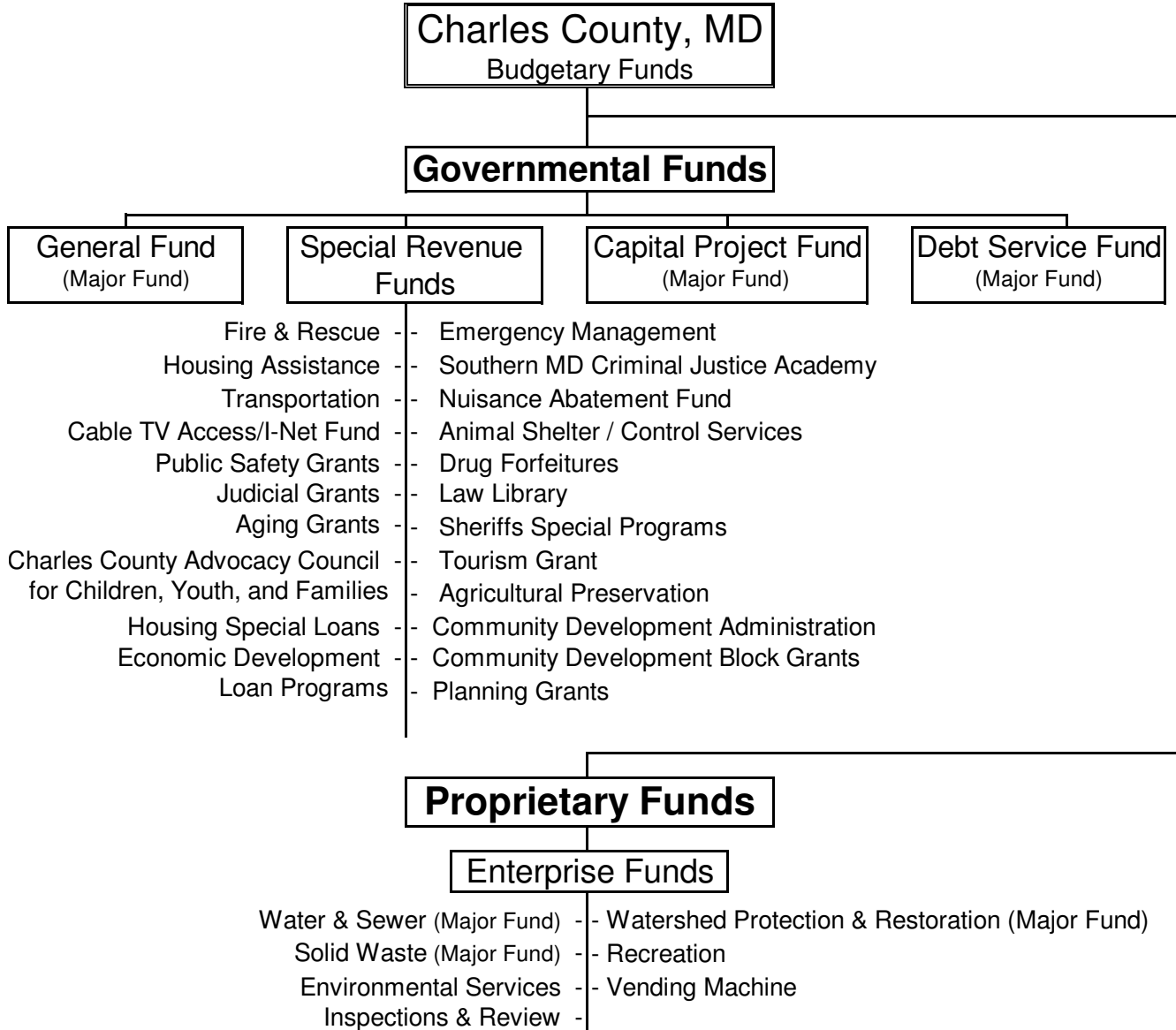
1. To define and maintain proper accounting controls over capital assets and controlled assets acquired by the County.
2. To assign responsibility for the safekeeping of capital assets and controlled assets to the appropriate managers.
3. To establish standard procedures for the recognition in the accounting, capital asset program, and controlled asset program of acquisitions, disposals, and transfers of capital asset
4. To ensure that all information needed for insurance or warranty purposes is obtained and maintained on a current basis.
5. To ensure that proper approvals are obtained and established procedures are followed for transfers or disposals of capital assets.
6. To ensure compliance with accounting and reporting requirements as established by generally accepted governmental accounting standards.

FINANCIAL POLICIES

FINANCIAL REPORTING POLICIES:

1. The County's accounting and financial reporting systems will be maintained in conformance with all state and federal laws, generally accepted accounting principles (GAAP) and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
2. An independent accounting firm will perform an annual audit and issue an audit opinion that will be included with the County's published Comprehensive Annual Financial Report (CAFR).
3. The County's CAFR will be submitted to the GFOA Certification of Achievement in Excellence in Financial Reporting Program. The financial report should be in conformity with finance related legal and contractual provisions, disclose thoroughness and detail sufficiency, and minimize ambiguities and potentials for misleading inferences.
4. The County's Budget will be submitted to GFOA Distinguished Budget Presentation Program. The budget should satisfy criteria as a financial and programming policy document, as a comprehensive financial plan, as an operation's guide for all organizational units, and as a communication device for all significant budgetary issues, trends, and resource choices.
5. Financial systems will maintain internal controls to monitor revenues, expenditures, and program performance on an ongoing basis.

FUND STRUCTURE



A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the County can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds. Governmental funds are used to account for financial resources used in the day-to-day operations of the government. Proprietary funds are those used to account for the government's business type activities where fees are charged for services rendered. Fiduciary funds are those used to account for funds held by the government in trust for others that cannot be used to support the government's programs. Fiduciary funds are not subject to a budgetary process and are not included in this budget document. Fiduciary funds can be found in the County's Audited Financial Statements.

Under GASB No. 34 the focus of the fund financial statements is on major funds. These funds generally represent the most important funds defined based on a numerical formula. Once identified, each major governmental and enterprise fund is presented in its own column in the governmental and proprietary fund statements. Charles County's major funds include the General Fund, Capital Project Fund, Debt Service Fund, Water & Sewer Fund, Watershed Protection & Restoration Fund, and the Solid Waste Fund.

NOTE: One new Special Revenue Fund was established for the American Rescue Plan Act (ARPA) of 2021 per the external auditor's recommendation. This fund is not included in the chart above as these funds are established outside of the normal budget process and are considered one-time in nature.

DESCRIPTION OF EACH FUND

GOVERNMENTAL FUNDS:

General Fund

The General Fund accounts for resources traditionally associated with government services which are not required legally or by special financial management to be accounted for in another fund. The General Fund is considered a major fund.

Major revenue sources consist of property, income, recordation, and various user fees. These revenues account for much of the total revenue. Expenditures for public schools, public safety, debt service, public works, community services, recreation, parks and tourism, planning and growth management, community college, and general administrative account for most of the budgets that are appropriated annually. The General Fund is the largest of the Governmental Funds.

Capital Project Fund

The Capital Project Fund accounts for financial resources to be used for the acquisition, construction, or renovation of major capital infrastructures. Financial resources include long-term debt borrowing, operating revenue from other budgets, federal or state grants, other local government contributions, and donations from the private sector. A capital project is defined as a project of a non-recurring nature, which may require the purchase of land, engineering & design fees, construction, and equipment.

This fund is utilized to track a project that is greater than \$15,000 and has a useful life of 10 years or more. Projects related to roads, schools, college, parks, and general government costs are included. The Capital Projects Fund is considered a major fund.

Debt Service Fund

The Debt Service Fund accounts for the annual payment of long-term debt which has a specific or legally binding revenue source. This revenue source is dedicated to the current year retirement of the principal outstanding on long-term debt and the current year interest expense. The Debt Service Fund is a major fund.

This fund is utilized to account for bonds issued on behalf of a local nursing home, a local hospital, a children's learning center at the College of Southern Maryland, developer construction bonds, and for school construction bonds. Long-term note receivables provide the County with a funding source for the nursing home, hospital, college bond issues, and for the taxable bonds issued on behalf of local developers for road construction. Revenues from the County's Excise Tax finance the debt service for bond issues sold for school construction. The capital lease proceeds and purchases are also accounted for in the Debt Service Fund.

Special Revenue Funds

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditures, or for particular purposes. Often, this type of fund will account for the financial transactions of federal, state, and local grants that have specific expenditures associated with the program. The Special Revenue funds of the County are non-major funds. For the most part, the County utilizes this type of fund to account for the various federal and state grants received, such as low-income housing assistance, aging programs, child support, human services, and public safety grants. This fund type is also used to account for the County's fire & rescue tax revenue which is then distributed to the various volunteer fire and rescue squads, for property tax revenue from agricultural assessments that are set aside to purchase and preserve farmland, and for revenue generated from a franchise fee agreement with cable TV providers to support government access channels for Charles County.

PROPRIETARY FUNDS:

Enterprise Funds

Enterprise Funds are established to differentiate a program or service from the General Fund because of its self-supporting nature. These funds operate on the basis that the costs of providing goods or services to the general public are financed or recovered primarily from fees charged to the consumers of the program. The Water and Sewer fund, the Solid Waste Fund, and Watershed Protection and Restoration Fund are considered major funds. The County provides water and sewer service to over 34,800 customers and is anticipated to accept over 116,000 tons per year at the Landfill. The Watershed Protection and Restoration Fund is for implementation of local stormwater management plans and practices, and stream and wetland activities. Other Enterprise Funds include: Environmental Services, Inspection and Review, Recreation, and Vending Machines.

NOTE: Charles County does not maintain any internal service funds. The FY2023 adopted budget does not include the one-time American Rescue Plan Act (ARPA) funding that was received in May 2021. This funding is tracked outside of the normal budget process. Additional information on the ARPA Plan can be found on our web page ([ARPA Plan](#)).

DESCRIPTION OF EACH FUND

The following table shows which funds each Department/Agency is a part of:

Department/Agency	GOVERNMENTAL			PROPRIETARY			
	General Fund	Capital Projects	Other Govt.	Water & Sewer	Solid Waste	Watershed Protection	Other Enterprise
County Departments							
Capital Project Management		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Community Services	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>
County Administrator	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
County Attorney	<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>	
County Commissioners	<input checked="" type="checkbox"/>						<input checked="" type="checkbox"/>
Economic Development	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
Emergency Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
Fiscal and Administrative Services	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
Human Resources	<input checked="" type="checkbox"/>						
Planning & Growth Management	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Public Works	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Recreation, Parks & Tourism	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Outside Agencies							
Board of Education	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
Board of Fire & Rescue	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
Circuit Court	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
College of Southern Maryland	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
Conservation of Natural Resources	<input checked="" type="checkbox"/>						
Criminal Justice	<input checked="" type="checkbox"/>						
Election Board	<input checked="" type="checkbox"/>						
Health	<input checked="" type="checkbox"/>						
Library	<input checked="" type="checkbox"/>						
Liquor Board	<input checked="" type="checkbox"/>						
Orphan's Court	<input checked="" type="checkbox"/>						
Sheriff's Office	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>
Social Services	<input checked="" type="checkbox"/>						
State's Attorney	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>

BASIS OF BUDGETING

Basis of Accounting vs. Basis of Budgeting

The basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported on the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied. The measurement focus identifies which transactions should be recorded. Charles County conforms to generally accepted accounting principles (GAAP) as applicable to government units and has been awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association.

Charles County utilizes a formal budgetary process as a management control device for the General, Special Revenue, Debt Service, Capital Projects, and Enterprise Funds. The County adopts a balanced budget on a per fund basis. Revenue and expenditure budgets are adopted using a modified accrual basis. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Measurable" means knowing or able to reasonably estimate the amount. "Available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Similarly, expenditures are generally recognized when an event or transaction is expected to draw on current spendable resources.

Due to the self-supporting nature of enterprise funds, the basis of accounting sometimes differs from the basis of budgeting. When developing budgets, capital outlays are treated as expenditures so that fees can be adjusted to meet cash demands. Principal payments on long-term bonds are also treated as expenditures for the same reason. Governmental fund types are consistent with standard accounting reports. No formal budget is adopted for the Fiduciary funds.

The basis on which the budget is formulated varies depending upon the nature of the operation.

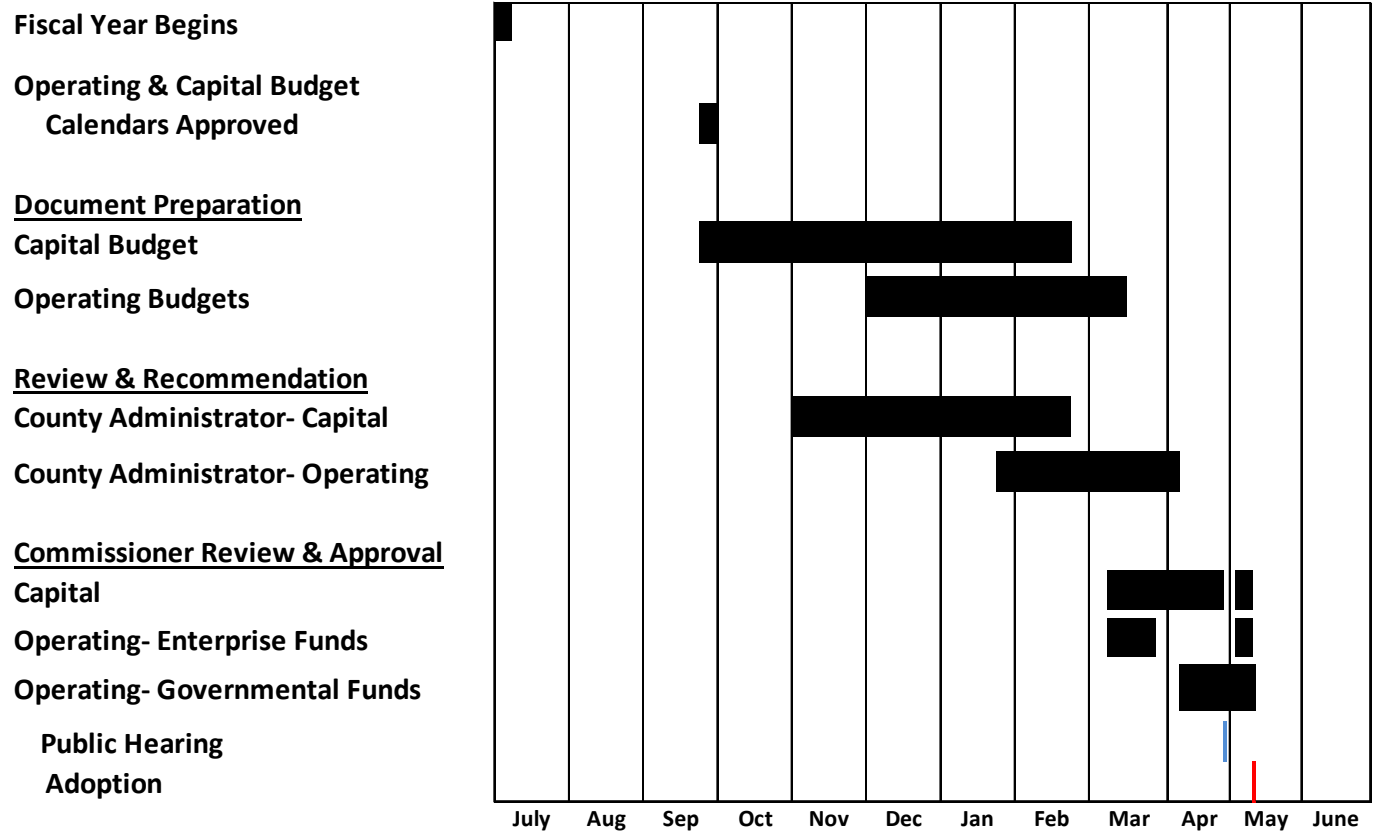
The following schedule summarizes the differences:

FUND	FUND TYPE	REVENUES	EXPENSES	ASSET DEPRECIATION	DEBT SERVICE	CAPITAL OUTLAY
General	Governmental	Modified Accrual	Modified Accrual	No	P & I	Expenditure
Special Revenue	Governmental	Modified Accrual	Modified Accrual	No	P & I	Expenditure
Debt Service	Governmental	Modified Accrual	Modified Accrual	N/A	P & I	N/A
Capital Project	Governmental	Modified Accrual	Modified Accrual	No	N/A	Expenditure
Enterprise	Proprietary	Modified Accrual	Modified Accrual	No	P & I	Expenditure
Trust & Agency	Fiduciary	No Budget	No Budget	N/A	N/A	N/A

THE BUDGET PROCESS

The Budget Process

The budget process typically spans nine months with the September distribution of capital project forms through the formal budget adoption in May. This process is repeated annually. The budget process is initiated at the top level of government with the adoption of budget calendars that provide general timelines for requests and approvals. The calendars encompass both the operating and capital budget process. The Mission and Vision of the County guide the development of both the capital and operating budgets. The focus is placed on aligning organizational resources to accomplish the goals of the Commissioners.



After the budget is adopted, Budget Transfers and Budget Amendments are subject to the adopted Budget Policies and Delegated Authorities that were last revised on July 1, 2022.

Development, Review, and Adoption

The capital budget review process is scheduled to be completed prior to the operating budget process so that the operating impact of the projects can be reviewed and integrated with the operating requests. Capital Improvement Program (CIP) request forms are distributed in September and returned in October by the user agencies and departments.

The requests are reviewed by senior management and department heads are given an opportunity at this time to prioritize their projects and fit projects with the highest needs within the County’s affordable debt limits. The CIP was presented to the Board of County Commissioners in March with a review of which projects were within the targeted budget and those projects exceeding budget based on this prioritization. A public hearing was held on April 27, 2022, and a public hearing on the constant yield tax rate was also held on this date. The budget was approved by the Commissioners on May 17, 2022.

THE BUDGET PROCESS

The Department of Fiscal and Administrative Services - Budget Division provides general guidelines to the Departments and agencies involving commissioner priorities, from both a fiscal and political policy, as well as the revenue outlook for the coming year. A comprehensive program review and request for the General Fund is developed during the fall and early winter. The Budget Division makes expenditure recommendations for most of the departments in the fall. Departments and agencies review these recommendations and make additional requests providing justification. The Department budget requests are reviewed with the departments, agencies, and the County Administrator to include performance measures and priority setting. The County Administrator submits proposed budgets to the County Commissioners for review during the spring and this is the basis for the public hearing in April. Shortly before the public hearing, and continuing thereafter, commissioner review of all budgets are conducted, and final adoption is typically completed in May. In addition to the public hearing on the budget, throughout the year, citizens are invited to join their Commissioners at Public Forums and Town Hall Meetings to discuss the topics that concern them the most.

The budget preparation and review process for the Enterprise Fund operating budgets is similar to that of the General Fund. However, since Enterprise Funds are self-supporting the needs of the Departments are reviewed along with the impact on the user fee rates. The Enterprise Fund capital improvement program and operating budgets are reviewed simultaneously with the Commissioners so they are aware of the impact the capital improvement program has on future operating budgets. The public hearing held in April includes review of the Enterprise Funds.

Budgets for Special Revenue Funds are normally established pursuant to the terms of the related federal and/or state grant awards. Estimates are provided for budget adoption and amendments are executed once the awards are granted. In the case of non-grant related Special Revenue Funds, the budget process is the same as the process for the operating budgets discussed above. The Debt Service fund budgets are adopted based on actual debt service obligations and corresponding dedicated revenue sources and includes accounting for capital lease proceeds and purchases. The budgets for both the Special Revenue Funds and Debt Service Fund are reviewed by the Board of County Commissioners.

Operating & Capital Budget Interaction

In conjunction with the review and adoption of the current year budget and five year Capital Improvement Program, five year plans are prepared and reviewed with the Commissioners for the General Fund, Water and Sewer Fund, Landfill Fund, and the Watershed Protection and Restoration Fund. An intensive review of the capital budget requests and the five-year plans are necessary for two main reasons. The first reason is to determine the affordability of future debt issuance as it impacts each funds ability to retire the debt and to pay the interest cost. Secondly, it is used to review the operating impacts associated with the completion of the project. How much will the annual debt payments be and what other costs will result? Additional staff? Higher utility costs? The operating impacts of capital projects are listed at the bottom of each project page and are incorporated into the five year plans once the Capital Improvement Program is approved.

FISCAL YEAR 2023 OPERATING BUDGET CALENDAR CHARLES COUNTY, MD

(Adopted September 28, 2021)

<u>Time Line</u>	<u>Action</u>
October 29, 2021	Elected Officials / Agencies receive Operating Budget Request Forms. County Departments are provided either budget forms or on-line access to the budget software for operating requests. Performance Measurements file sent to departments.
December 6, 2021	County Department and Elected Officials / Agencies requested budgets and Performance Measurement files are returned to Fiscal and Administrative Services / Budget Division.
February 28, 2022	Board of Education and CSM Operating Budget Requests due.
March 22, 2022	<u>Budget Work Session</u> – Enterprise Funds (Operating and Capital) <i>Review of Budgets and Impact on associated Fees</i> <ul style="list-style-type: none"> - Water and Sewer - Cable (Special Revenue) - Recreation
March 29, 2022	<u>Budget Work Session</u> - Fees & Charges and Enterprise Funds (Operating and Capital) <i>Review of all County Fees & Charges - highlighting new fees & changes to existing fees and Review of Budgets and Impact on associated Fees</i> <ul style="list-style-type: none"> - Landfill - Stormwater - Environmental Services - Inspection
April 5, 2022	<u>Budget Work Session</u> - General Fund Revenue Outlook <i>Review of Operating Revenue Estimates including:</i> <ul style="list-style-type: none"> - Property Taxes - Income Tax - Recordation/Transfer Taxes - Service Charges - Licenses and Permits - Grants - Fines & Forfeitures - Other Income
April 26, 2022	<u>Budget Work Session</u> - General Fund <i>First Review of Proposed County Administrator Budget</i> Overview of Total Proposed Budget Highlights of County Agencies funding <ul style="list-style-type: none"> - Board of Education - Sheriff's Office - Other Agencies

Note: Budget Calendars are subject to change.

FISCAL YEAR 2023
OPERATING BUDGET CALENDAR
CHARLES COUNTY, MD

(Adopted September 28, 2021)

- April 27, 2022 **Budget Work Session** - General Fund
Final Review of Proposed County Administrator Budget
Highlights of County Government operations:
- Public Works - Facilities - Planning & Growth Management
- Emergency Services - Community Services
- Recreation, Parks, & Tourism - County Administrator Office
- Fiscal & Administrative Services - County Commissioners Office
- Economic Development - County Attorney's Office
- Human Resources
Remaining budgets
- April 27, 2022 **Public Hearing** - Constant Yield Tax Rate, & Operating and Capital Budgets
The property owners' opportunity to be heard on the issue of property tax rates before they are final. Also, Citizen's opportunity to be heard on the Proposed FY2023 Budgets
The Constant Yield Tax Rate is simply a property tax rate that, when applied to new assessments, will result in the taxing authority receiving the same revenue in the coming taxable year that was produced in the prior taxable year.
- May 3, 2022 **Budget Work Session** -General Fund, Special Revenue Funds & Enterprise Funds
Special Revenue Budget Review to include:
- Federal & State Grants - Fire & Rescue
- Special Programs with dedicated revenues
Recap Enterprise Funds
Commissioner Proposed Changes to the Budget
- May 10, 2022 **Budget Work Session** - General Fund and All Budgets
Commissioner Proposed Changes to the Budget
- May 17, 2022 **Budget Work Session** - General Fund and Recap of All Budgets
Review Impact of Commissioner Changes to the Budget
- May 17, 2022 **General Fund Tax Rates & Budget Adoption**
Budget Adoption of All Other Funds

Pending finalization of Governor's signing or vetoing State Bills
- May - July Approved Budget Book prepared

Note: Budget Calendars are subject to change.

FISCAL YEAR 2023

CAPITAL IMPROVEMENT PROGRAM BUDGET CALENDAR

CHARLES COUNTY, MD

(Adopted September 28, 2021)

The CIP is a long-term planning and budget process which is reviewed annually to assist County Officials with the task of planning, constructing, and financing public infrastructure. These projects are planned for over a five-year increment. Budget funds are appropriated by the County Commissioners for the most current fiscal year of the CIP (Fiscal 2023). The CIP is broken down into Governmental and Enterprise fund projects.

Governmental Projects are supported by General Fund Revenues:

- Board of Education
- College of Southern Maryland
- General Government
- Parks
- Transportation
- (Buildings, Land Preservation)

Enterprise Fund Projects are supported by self supporting user fees

- Water
- Stormwater
- Environmental Services
- Sewer
- Landfill

<u>Time Line</u>	<u>Action</u>
September 17, 2021	Fiscal 2023-2027 Capital Improvement Program (CIP) forms sent to County Departments and Agencies.
October 8, 2021	General Government CIP requests are returned to the Department of Fiscal & Administrative Services / Budget Division. • <i>Board of Education (BOE) CIP Request due to the State for Interagency Committee for School Construction (IAC) consideration by 10/4/2021; submitted by BOE</i>
October 15, 2021	BOE CIP requests are returned to the Department of Fiscal & Administrative Services / Budget Division.
October 29, 2021	Enterprise Fund CIP requests are returned to the Department of Fiscal & Administrative Services / Budget Division.
November 2, 2021	<u>Budget Work Session:</u> Preliminary BOE capital budget request review with the County Commissioners and BOE to meet State deadline submission. • Forward County Commissioner Letter Of Support to IAC for Board of Education CIP. <i>(Letter due to IAC on November 30, 2021)</i>
November - February	CIP review with County Administrator and Departments.
March 22, 2022	<u>Budget Work Session</u> – Enterprise Funds (Operating and Capital) - Water and Sewer
March 29, 2022	<u>Budget Work Session</u> – Remaining Enterprise Funds (Operating and Capital) - Landfill - Stormwater - Environmental Services

Note: Budget Calendars are subject to change.

FISCAL YEAR 2023 CAPITAL IMPROVEMENT PROGRAM BUDGET CALENDAR CHARLES COUNTY, MD

(Adopted September 28, 2021)

<u>Time Line</u>	<u>Action</u>
April 5, 2022	<u>Budget Work Session</u> –Governmental CIP overview
April 26, 2022	<u>Budget Work Session</u> – Governmental CIP review
April 27, 2022	Public Hearing on CIP Citizen's opportunity to be heard on the Proposed FY2023-2027 CIP
May 3, 2022	<u>Budget Work Session</u> –Commissioner Proposed Changes to the CIP Budget
May 10, 2022	<u>Budget Work Session</u> –Commissioner Proposed Changes to the CIP Budget
May 17, 2022	<u>Budget Work Session</u> - Recap and final review of the FY2023-2027 CIP
May 17, 2022	Formal Adoption <i>Pending finalization of Governor's signing or vetoing State Bills</i>

Note: Budget Calendars are subject to change.

FISCAL YEAR 2023 ADOPTED BUDGET

Summary by Fund

DESCRIPTION	FY2023				FY2022	% Chg.
	OPERATING REVENUE	OTHER SOURCES	FUND BALANCE	APPROPRIATION TOTAL ⁴	APPROPRIATION TOTAL ³	
GOVERNMENTAL FUNDS:						
General Fund	\$470,534,600	\$2,545,000	\$21,366,600 ¹	\$494,446,200	\$450,350,300	9.8%
Capital Project Fund						
Governmental	\$98,545,000	\$11,027,000	\$5,275,000 ¹	\$114,847,000	\$65,330,000	75.8%
Water & Sewer	62,727,000			62,727,000	44,996,000	39.4%
Watershed Protection and Restoration	8,956,000			8,956,000	8,922,000	0.4%
Solid Waste- Landfill	925,000			925,000	4,421,000	-79.1%
Environmental Services	0			0	659,000	-100.0%
Total Capital Projects	\$171,153,000	\$11,027,000	\$5,275,000	\$187,455,000	\$124,328,000	50.8%
Governmental Reserves			2,045,000 ¹	2,045,000	2,671,800	
Total Capital Project Fund	\$171,153,000	\$11,027,000	\$7,320,000	\$189,500,000	\$126,999,800	49.2%
Debt Service Fund	\$16,228,400	\$0	\$995,500 ¹	\$17,223,900	\$16,090,200	7.0%
Special Revenue Funds						
Fire & Rescue	\$14,626,406	\$0	\$0	\$14,626,406	\$14,430,306	1.4%
Housing Assistance	9,782,600	303,640	0	10,086,240	10,088,100	0.0%
Transportation	4,440,493	4,065,184	341,122 ¹	8,846,799	8,303,924	6.5%
Cable TV Access/I-Net Fund	3,287,700	0	130,700 ¹	3,418,400	6,099,100	-44.0%
Public Safety Grants	971,039	882,998	0	1,854,037	2,211,212	-16.2%
Child Support / Judicial Grants	1,439,032	109,714	0	1,548,746	1,723,667	-10.1%
Aging Grants	1,132,367	0	10,162 ¹	1,142,529	2,105,915	-45.7%
Charles County Advocacy Council for Children, Youth, and Families	928,277	14,300	0	942,577	894,641	5.4%
Housing - Special Loans	404,500	0	0	404,500	572,850	-29.4%
Economic Development Loan Programs	0	0	275,000 ¹	275,000	275,000	0.0%
Emergency Management	103,577	103,578	0	207,155	2,163,084	-90.4%
Southern MD Criminal Justice Academy	108,000	92,000	0	200,000	243,100	-17.7%
Nuisance Abatement Fund	150,000	0	0	150,000	100,000	50.0%
Animal Shelter / Control Services	106,000	0	0	106,000	122,511	-13.5%
Drug Forfeitures	79,500	0	5,000 ¹	84,500	507,000	-83.3%
Law Library	40,500	29,000	5,500 ¹	75,000	68,500	9.5%
Sheriffs Special Programs	49,900	0	0	49,900	55,700	-10.4%
Tourism Grant	38,932	0	0	38,932	38,932	0.0%
Agricultural Preservation	31,200	0	0	31,200	1,015,200	-96.9%
Community Development Administration	0	0	0	0	9,955,138	-100.0%
Community Development Block Grants	0	0	0	0	1,028,105	-100.0%
Planning Grants	0	0	0	0	369,921	-100.0%
Total Special Revenue	\$37,720,023	\$5,600,414	\$767,484	\$44,087,921	\$62,371,906	-29.3%
PROPRIETARY FUNDS:						
Enterprise Funds						
Water & Sewer	\$45,893,400		\$2,367,000 ¹	\$48,260,400	\$44,031,800	9.6%
Solid Waste- Landfill	12,256,700		1,465,000 ²	13,721,700	10,474,200	31.0%
Environmental Services	7,900,200		430,000 ²	8,330,200	7,585,300	9.8%
Inspections & Review	5,462,300			5,462,300	5,283,100	3.4%
Watershed Protection and Restoration	6,612,400		81,500 ¹	6,693,900	6,119,400	9.4%
Recreation	1,801,600	175,000		1,976,600	1,976,600	0.0%
Vending Machine	138,800			138,800	138,800	0.0%
Total Enterprise Fund	\$80,065,400	\$175,000	\$4,343,500	\$84,583,900	\$75,609,200	11.9%
Total All Funds	\$775,701,423	\$19,347,414	\$34,793,084	\$829,841,921	\$731,421,406	13.5%

Footnotes:

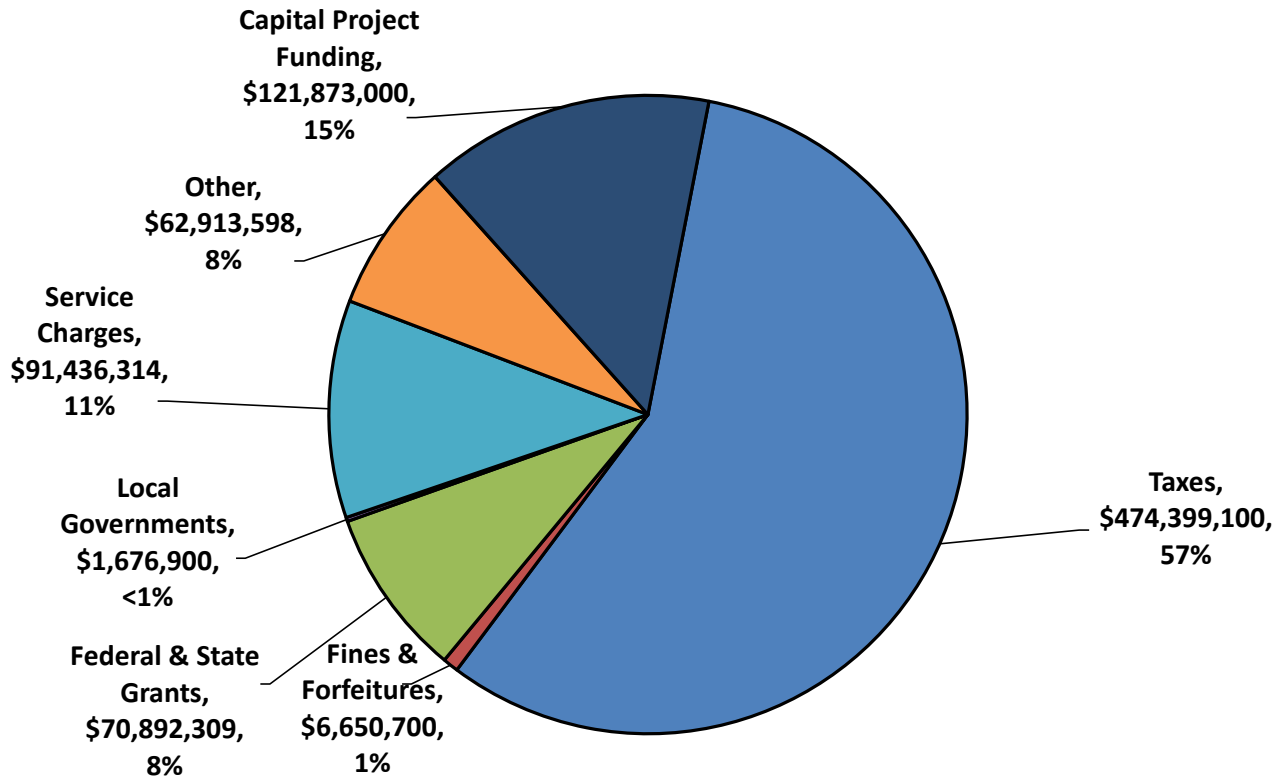
1. The fund balance appropriation represents plans to utilize surplus and reserved funds.
2. The fund balance appropriation represents use of equipment reserve funds.
3. The FY2022 Appropriation represents the Adopted budget except for the Special Revenue funds. The Amended budget is used due to the frequent late changes in grant awards and budgets. Also not included is the American Rescue Plan Act Funds which was not part of the budgetary process and one-time in nature.
4. Not reflected in the FY2023 Appropriations is the American Rescue Plan Act Funds which was not part of the budgetary process and one-time in nature.

FY2023 CHANGES FROM PROPOSED BUDGET TO ADOPTED BUDGET: COMMISSIONER ACTIONS FOR ALL FUNDS

Funding Change	Commissioner Action:
\$500,000	To construct tiny homes or similar structures to address homelessness, the Commissioners approved a Structures to Address Homelessness capital improvement project. This project was added to the FY2023-FY2027 Capital Improvement Program.
385,000	To provide one time funding for the purchase and installation of a 24/7 library kiosk with Wi-Fi at the Nanjemoy Community Center. The Commissioners' funded this increase by utilizing fund balance reserves from the General Fund.
305,000	To extend the College of Southern Maryland's Commissioners' Cares Scholarship for another year to help with covering the cost of tuition for students. In order to fund this request the Commissioners' utilized fund balance reserves from the General Fund.
300,000	To provide one time funding to the Charitable Trust to distribute to local non-profits. The Commissioners' utilized fund balance reserves from the General Fund.
250,000 (250,000)	Additional funding and a salary supplement for the Charles County Health Department to support mental health positions. In order to fund this request, the Commissioners reduced the proposed contingency budget.
121,100	One time funding was approved for the Health Department for staff training and consultant services. This was funded by utilizing fund balance reserves in the General Fund.
107,600 (107,600)	The County Commissioners re-directed a portion of the proposed funding within the General Fund for the Pre-Trial Services program to fund a self-help legal clinic and to provide funding for two part time bailiffs for the Circuit Court. The funding from the Pre-Trial Service program was reduced due to the expected delay in implementing this program.
100,000	One time funding to redesign the Commissioner Specialist workspace. Funding for this was provided by utilizing General Fund reserves as approved by the Commissioners.
89,400 (89,400)	The County Commissioners approved a new Tourism Event Coordinator full time position in the General Fund and funded this position by reducing the proposed contingency budget. This new position under the Recreation, Parks & Tourism Department will facilitate partnerships with event organizers and stakeholders to attract and secure large-scale events.
67,000 (67,000)	Funds for a new Assistant Clerk position, (a General Fund position) for the Board of County Commissioners to assist with the workload within the office. The Commissioners' funded this increase by reducing the proposed contingency budget.
50,000	To provide one time funding for a feasibility study for a Waldorf Urban Park and Amphitheater to include improvements to the site's grounds. This park would provide green space to residents and an open-air venue for entertainment/performances. The Commissioners' funded this increase by utilizing fund balance reserves in the General Fund.
50,000	One time funding to support a feasibility study for a bike trail between Cobb Island and Swan Point was added to the budget. In order to provide funding for this the Commissioners used General Fund balance reserves.

FISCAL YEAR 2023 APPROVED REVENUES BY ACCOUNT CLASSIFICATION

TOTAL = \$829,841,921

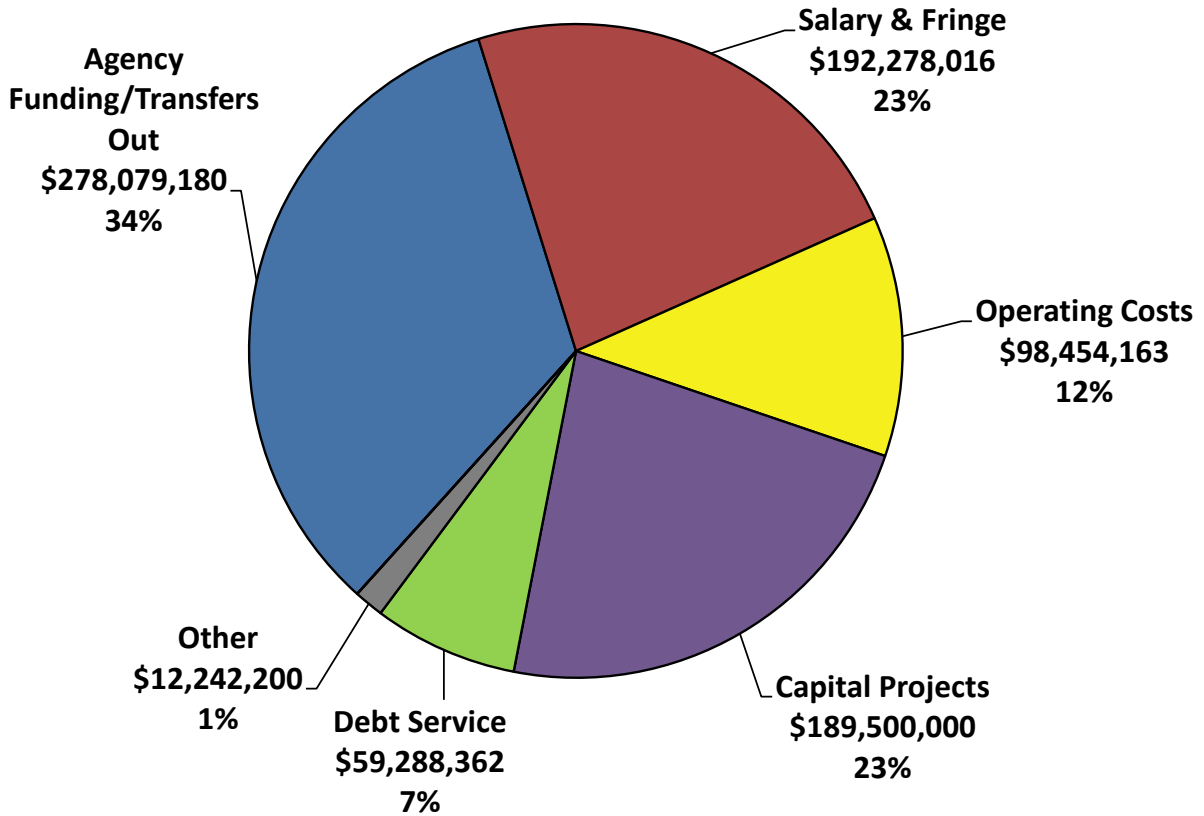


	FY2021 BUDGET	% total	FY2022 BUDGET	% total	FY2023 ADOPTED	% total
Taxes	\$430,429,100	67.6%	\$448,226,400	61.7%	\$474,399,100	57.2%
Fines & Forfeitures	4,351,900	0.7%	4,093,700	0.6%	6,650,700	0.8%
Federal & State Grants	44,662,955	7.0%	50,714,359	7.0%	70,892,309	8.5%
Local Governments	1,949,800	0.3%	1,931,100	0.3%	1,676,900	0.2%
Service Charges	80,800,218	12.7%	84,598,982	11.7%	91,436,314	11.0%
Other	32,852,245	5.2%	44,112,865	6.1%	62,913,598	7.6%
Capital Project Funding	108,633,000	17.1%	97,744,000	13.5%	121,873,000	14.7%
TOTAL ALL FUNDS	\$703,679,218		\$731,421,406		\$829,841,921	

NOTE: The FY2021 and 2022 Budgets listed above reflect the adopted budget of all funds except the Special Revenue funds. The amended budget is used due to the frequent late changes in grant awards and budgets.

FISCAL YEAR 2023 APPROVED EXPENDITURES BY ACCOUNT CLASSIFICATION

TOTAL = \$829,841,921



	FY2021 BUDGET	% total	FY2022 BUDGET	% total	FY2023 ADOPTED	% total
Agency Funding/Transfers Out	\$251,254,539	35.7%	\$265,569,852	36.3%	\$278,079,180	33.5%
Salary & Fringe	170,676,670	24.3%	180,002,925	24.6%	192,278,016	23.2%
Operating Costs	85,365,838	12.1%	91,836,911	12.6%	98,454,163	11.9%
Capital Projects	131,848,000	18.7%	126,999,800	17.4%	189,500,000	22.8%
Debt Service	54,733,762	7.8%	56,128,362	7.7%	59,288,362	7.1%
Capital Outlay/Maintenance	8,178,409	1.2%	9,760,856	1.3%	10,763,700	1.3%
Operating Contingency	877,100	0.1%	377,800	0.1%	676,600	0.1%
Equipment Reserve	744,900	0.1%	744,900	0.1%	801,900	0.1%
TOTAL ALL FUNDS	\$703,679,218		\$731,421,406		\$829,841,921	

NOTE: The FY2021 and FY2022 Budgets listed above reflect the adopted budget of all funds except for the Special Revenue funds. The amended budget is used due to the frequent late changes in grant awards and budgets.

FUND BALANCE

Governmental Funds report the net effect of assets less liabilities at any given point in time as fund balance. The balance in this account is the cumulative results of revenues and expenditures over time. For Proprietary Funds, fund equity is classified as net assets. On the following pages the Schedule of Revenues, Expenditures, and Changes in Fund Balance/Net Assets provides the audited figures for Fiscal Year 2021 and estimates for Fiscal Year 2022 and Fiscal Year 2023. Fiscal Year 2022 estimates are based on unaudited figures as of May 31, 2022. Fiscal Year 2023 represents the approved budget for the General Fund, Debt Service and Other Governmental Funds. For the Enterprise Funds, Fiscal Year 2023 estimates were developed using the basis of accounting in order to accurately reflect the net change in fund balance. As discussed earlier, the basis for budgeting differs from the basis of accounting for the Enterprise Funds due to the treatment of debt payments, capital outlay, depreciation, and reserve accounts. The Capital Project Fund estimates for Fiscal Year 2023 take into account projects that are carried over from prior fiscal years. Budget Amendments are done in the beginning of the Fiscal Year to re-appropriate these funds.

For Governmental funds, the Governmental Accounting Standards Board (GASB) issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to enhance the usefulness of fund balance information. The statement established these fund balance classifications that are used in the County's financial statement:

1. *Non-spendable Fund Balance* – this classification reports governmental funds that are not spendable in the current form, such as inventory and prepaid items, or due to a legal or contractual requirement that they maintain intact.
2. *Restricted Fund Balance* - this classification reports amounts that are restricted when there are limitations imposed on their use either through enabling legislation adopted by the County or through external parties such as creditors, grantors, contributors, or laws and regulations of other governments.
3. *Committed Fund Balance* – this category reports amounts that are self-imposed limitations that are set in place prior to the end of the reporting period. The limitation is imposed by formal action of the County's highest level of decision-making authority. The highest level of decision-making action is resolution which is enacted by the Charles County Board of County Commissioners. Only the County may modify or rescind the commitment.
4. *Assigned Fund Balance* – this classification reports amounts that are limited by the County's intent to be used for specific purposes but are neither restricted nor committed. The authority for assigning fund balance is expressed by the Board of County Commissioner's to their designees, the County Administrator and the Director of Fiscal and Administrative Services.
5. *Un-assigned Fund Balance* – this classification reports the residual net resources.

Changes in Fund Balance/Net Assets:

General Fund: Fiscal Year 2021 ended with a \$32.5 million gain due to conservative spending and income tax, recordation, and transfer tax revenue exceeding expectations. The Fiscal Year 2022 fund balance is estimated to increase by \$36.7 million due to conservative spending and income tax, recordation and transfer tax revenue exceeding expectations. The use of \$21.4 million in Fund Balance is approved for FY2023. These funds were formally reserved to fund priority one-time items in the FY2023 operating budget including funding to support the capital improvement program, funding for equipment purchases related to implementing a body worn camera program, feasibility studies, and other one-time items that supports Commissioner goals and objectives. Fund balance reserves were already established and are utilized in FY2023 to help offset revenue losses from the Morgantown power plant deactivation, and to smooth the impact of the teacher's incentive grant for Charles County Public Schools and the Other Post-Employment Benefits contribution per the County's strategic plan.

FUND BALANCE

Schedule of Changes in Fund Balance – General Fund by Classification:

	FY2021 Actual	FY2022 Estimated	FY2023 Approved
Beginning Fund Balance	\$120,094,585	\$152,565,256	\$189,234,326
Revenues	455,945,500	495,524,780	470,534,600
Expenditures	(418,150,765)	(450,160,990)	(477,576,700)
Other Financing Sources/(Uses)	(5,324,063)	(8,694,720)	(14,324,500)
Projected Ending Fund Balance	\$152,565,256	\$189,234,326	\$167,867,726
Non-spendable-Fund Balance	(2,724,503)	(2,724,503)	(2,724,503)
Restricted Fund Balance	(125,131)	(136,043)	(136,043)
Committed Fund Balance	(138,751,719)	(174,264,525)	(152,897,925)
Assigned Fund Balance	(8,654,804)	(8,967,168)	(8,967,168)
Unassigned Fund Balance	\$2,309,099	\$3,142,087	\$3,142,087

Changes in Fund Balance/Net Assets:

Capital Project Fund: This fund fluctuates from year to year based on the timing and activity of capital project construction. Capital projects tend to be multi-year endeavors; therefore, timing the projects' financing will cause the fund balance to increase and decrease. By the end of FY2023, a fund balance of \$91.4 million is estimated.

Debt Service Fund: Operating gains and losses will be incurred due to the timing of debt payments and related note repayment schedules. The fund also includes the capital lease proceeds and associated purchases.

Other Governmental Funds: Fiscal Year 2021 ended the year with a \$8.8 million increase in fund balance. Fund balance is estimated to increase in Fiscal Year 2022 by \$10.4 million. The County received funding from Federal agencies to support the County's effort in mitigating and responding to the COVID-19 impact and these cost will be realized in future fiscal years. Fiscal Year 2023 it is estimated to decline by \$767 thousand as various programs utilize prior year surpluses. Fund Balance will be allocated in future years according to program requirements or formal designations. The fund equity is estimated to remain in excess of \$49.5 million at the end of Fiscal Year 2023.

Water and Sewer Fund: Net assets for the Water and Sewer Fund increased by \$9.0 million in Fiscal Year 2021. Fiscal Year 2022 is estimated to increase by \$8.9 million and Fiscal Year 2023 is estimated to increase by \$7.9 million. These amounts are relatively insignificant to a fund equity that remains in excess of \$201 million.

Solid Waste Fund: Net assets for the Solid Waste Fund increased by \$1.9 million in Fiscal Year 2021; an increase of 5%. Fiscal Year 2022 is estimated to increase by \$3.3 million and increase by \$2.4 million in Fiscal Year 2023 due to contributions to a reserve for future landfill construction. The fund equity is estimated to remain in excess of \$52 million at the end of Fiscal Year 2022.

Watershed Protection Fund: Net assets for the Watershed Protection Fund have decreased by \$118 thousand in Fiscal Year 2021. Fiscal Year 2022 is estimated to decrease by \$154 thousand; a decrease of 4%. The fund equity is estimated to remain in excess of \$4 million at the end of Fiscal Year 2023.

Other Enterprise Funds: A \$1.2 million gain in Fiscal Year 2021 increased fund equity by 17% which was mainly due to lower operating cost for various programs due to the COVID-19 pandemic. Fiscal Year 2022 is estimated to increase by \$1.3 million based on an increase in building activity. Fund balance is expected to be approximately \$9.7 million by the end of Fiscal Year 2023.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

All Governmental Fund Types and Proprietary Funds
Three-Year Comparisons
(amounts expressed in thousands)

	GOVERNMENTAL FUNDS					
	General Fund			Capital Project Fund		
	FY2021 Actual	FY2022 Estimated	FY2023 Approved	FY2021 Actual	FY2022 Estimated	FY2023 Estimated
Revenues						
Property Taxes	\$243,159	\$246,327	\$250,753	\$0	\$0	\$0
Income Taxes	159,809	171,392	169,000	0	0	0
Other Local Taxes	35,377	58,223	28,300	0	0	0
Licenses & Permits	1,079	1,026	1,046	0	0	0
Federal Grants	177	38	610	0	260	2,256
State Grants	1,517	1,712	2,616	1,775	9,602	16,696
Local Governments	487	410	0	0	0	0
Service Charges	8,561	9,745	9,921	1,302	5,105	1,701
Fines & Forfeitures	3,373	4,216	5,739	0	0	0
Interest	466	451	600	0	0	0
Rent Revenues	1,317	1,269	1,334	0	0	0
Miscellaneous	624	716	616	131	130	0
Total Revenues	\$455,946	\$495,525	\$470,535	\$3,208	\$15,097	\$20,654
Expenditures						
General Government	\$21,148	\$29,035	\$32,589	\$7,391	\$7,668	\$14,294
Fiscal & Administrative Services	7,014	8,471	8,965	87	880	1,237
Public Works - Facilities	14,664	16,162	16,553	0	0	0
Public Works - Utilities	0	0	0	0	0	0
Community Services	1,985	2,415	2,672	0	0	0
Recreation, Parks & Tourism	8,164	9,443	10,889	610	4,025	6,056
Planning & Growth Mgmt.	3,218	3,419	4,228	55	372	3,915
Public Safety	112,565	124,870	129,615	11,441	3,714	4,282
Health & Social Services	3,960	5,579	5,959	0	0	0
Conservation of Natural Resources	707	694	730	2,980	2,281	2,502
Economic Development	1,608	2,288	2,214	0	0	0
Education Appropriations	210,040	215,749	228,666	32,468	19,347	35,853
Other	10	0	0	0	0	0
Debt Service	33,068	32,038	34,499	0	0	0
Total Expenditures	\$418,151	\$450,161	\$477,577	\$55,031	\$38,288	\$68,139
Operating Gain/(Loss)	\$37,795	\$45,364	(\$7,042)	(\$51,823)	(\$23,191)	(\$47,486)
Other Financing Sources/(Uses):						
Bond/Lease Proceeds/Premium	1,950	0	0	32,900	41,000	53,500
Transfers In	2,731	2,672	2,545	11,067	11,731	2,672
Transfers Out	(10,005)	(11,367)	(16,870)	(2,672)	(2,672)	(2,045)
Net Change in Fund Balance	\$32,471	\$36,669	(\$21,367)	(\$10,528)	\$26,868	\$6,641
Fund Balance- Beginning of Year	120,095	152,565	189,234	68,456	57,929	84,797
Fund Balance - End of Year	\$152,565	\$189,234	\$167,868	\$57,929	\$84,797	\$91,438

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

All Governmental Fund Types and Proprietary Funds Three-Year Comparisons *(amounts expressed in thousands)*

	GOVERNMENTAL FUNDS					
	Debt Service Fund			Other Governmental Funds		
	FY2021 Actual	FY2022 Estimated	FY2023 Estimated	FY2021 Actual	FY2022 Estimated	FY2023 Approved
Revenues						
Property Taxes	\$0	\$0	\$0	\$13,880	\$14,133	\$14,259
Income Taxes	0	0	0	0	0	0
Other Local Taxes	9,686	10,362	10,906	0	0	0
Licenses & Permits	0	0	0	7	33	33
Federal Grants	0	0	0	28,286	40,585	15,832
State Grants	0	0	0	4,961	5,126	2,884
Local Governments	160	0	0	131	88	100
Service Charges	0	0	0	4,105	4,609	4,362
Fines & Forfeitures	0	0	0	45	100	92
Interest Income	1,539	244	155	482	11	11
Rent Revenues	0	0	0	0	0	0
Miscellaneous	555	1,059	1,182	4,735	275	147
Total Revenues	\$11,941	\$11,665	\$12,243	\$56,632	\$64,961	\$37,720
Expenditures						
General Government	\$7,667	\$2,009	\$2,579	\$2,253	\$4,785	2,933
Fiscal & Administrative Services	0	0	0	0	0	0
Public Works - Facilities	0	0	0	0	0	0
Public Works - Utilities	0	0	0	0	0	0
Community Services	0	0	0	11,840	23,831	11,633
Recreation, Parks & Tourism	0	0	0	55	39	39
Planning & Growth Mgmt.	0	0	0	7,386	8,774	8,997
Public Safety	0	0	0	19,505	20,204	17,128
Health & Social Services	0	0	0	12,076	3,137	2,491
Conservation of Natural Resources	0	0	0	30	1,060	31
Economic Development	0	0	0	91	729	275
Education Appropriations	0	0	0	41	328	60
Other	0	0	0	0	0	0
Debt Service	13,566	13,633	14,645	0	0	0
Total Expenditures	\$21,233	\$15,643	\$17,224	\$53,276	\$62,887	\$43,588
Operating Gain/(Loss)	(\$9,292)	(\$3,977)	(\$4,981)	\$3,355	\$2,074	(\$5,868)
Other Financing Sources/(Uses):						
Bond/Lease Proceeds/Premium	7,825	3,844	3,985	0	0	0
Transfers In	0	0	0	5,545	9,379	5,600
Transfers Out	0	0	0	(84)	(1,054)	(500)
Net Change in Fund Balance	(\$1,467)	(\$133)	(\$996)	\$8,817	\$10,399	(\$767)
Fund Balance-						
Beginning of Year	24,198	22,731	22,598	31,066	39,883	50,281
Fund Balance - End of Year	\$22,731	\$22,598	\$21,602	\$39,883	\$50,281	\$49,514

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN NET ASSETS

All Governmental Fund Types and Proprietary Funds Three-Year Comparisons *(amounts expressed in thousands)*

	ENTERPRISE FUNDS					
	Water and Sewer Fund			Solid Waste Fund		
	FY2021 Actual	FY2022 Estimated	FY2023 Estimated	FY2021 Actual	FY2022 Estimated	FY2023 Estimated
Revenues						
Property Taxes	\$0	\$0	\$0	\$0	\$0	\$0
Income Taxes	0	0	0	0	0	0
Other Local Taxes	0	0	0	0	0	0
Licenses & Permits	73	70	73	2	3	5
Federal Grants	0	0	0	0	0	0
State Grants	0	0	0	0	0	0
Local Governments	1,175	1,338	1,577	0	0	0
Service Charges	46,079	50,722	53,452	9,307	10,904	12,252
Fines & Forfeitures	141	1,010	820	0	0	0
Interest Income	32	26	30	97	50	100
Rent Revenues	338	300	332	0	0	0
Miscellaneous	2,285	1,754	4,398	4	0	0
Total Revenues	\$50,123	\$55,220	\$60,680	\$9,409	\$10,957	\$12,357
Expenditures						
General Government	\$438	\$542	\$701	\$76	\$107	\$134
Fiscal & Administrative Services	835	1,226	1,382	0	0	0
Public Works - Facilities	0	0	0	7,385	7,514	9,794
Public Works - Utilities	35,602	39,764	45,646	0	0	0
Community Services	0	0	0	0	0	0
Recreation, Parks & Tourism	0	0	0	0	0	0
Planning & Growth Mgmt.	1,041	1,122	1,229	0	0	0
Public Safety	0	0	0	0	0	0
Health & Social Services	0	0	0	0	0	0
Conservation of Natural Resources	0	0	0	0	0	0
Economic Development	0	0	0	0	0	0
Education Appropriations	0	0	0	0	0	0
Other	0	0	0	0	0	0
Debt Service	3,193	3,715	3,828	47	57	52
Total Expenditures	\$41,108	\$46,369	\$52,786	\$7,509	\$7,678	\$9,980
Operating Gain/(Loss)	\$9,015	\$8,851	\$7,895	\$1,900	\$3,279	\$2,377
Other Financing Sources/(Uses):						
Bond/Lease Proceeds/Premium	0	0	0	0	0	0
Transfers In	0	0	0	0	0	0
Transfers Out/Capital Contribution	0	0	0	0	0	0
Change in Net Assets	\$9,015	\$8,851	\$7,895	\$1,900	\$3,279	\$2,377
Net Assets-						
Beginning of Year	175,571	184,586	193,437	44,176	46,076	49,355
Net Assets- End of Year	\$184,586	\$193,437	\$201,331	\$46,076	\$49,355	\$51,732

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN NET ASSETS

All Governmental Fund Types and Proprietary Funds Three-Year Comparisons *(amounts expressed in thousands)*

	ENTERPRISE FUNDS					
	SW - Watershed Protection			Other Enterprise Funds		
	FY2021 Actual	FY2022 Estimated	FY2023 Estimated	FY2021 Actual	FY2022 Estimated	FY2023 Estimated
Revenues						
Property Taxes	\$0	\$0	\$0	\$0	\$0	\$0
Income Taxes	0	0	0	0	0	0
Other Local Taxes	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0
Federal Grants	0	0	0	0	0	0
State Grants	0	0	0	0	21	21
Local Governments	0	0	0	0	0	0
Service Charges	4,716	5,916	6,609	12,765	15,333	15,230
Fines & Forfeitures	0	0	0	0	0	0
Interest Income	14	14	3	32	16	12
Rent Revenues	0	0	0	380	87	82
Miscellaneous	0	0	0	3	60	34
Total Revenues	\$4,730	\$5,930	\$6,612	\$13,180	\$15,517	\$15,378
Expenditures						
General Government	\$18	\$50	\$83	\$79	\$91	\$168
Fiscal & Administrative Services	0	0	0	0	0	0
Public Works - Facilities	2,245	2,702	2,498	6,251	6,820	7,690
Public Works - Utilities	0	0	0	0	0	0
Community Services	0	0	0	27	48	140
Recreation, Parks & Tourism	0	30	30	1,549	1,743	1,947
Planning & Growth Mgmt.	1,639	2,062	2,171	5,038	6,065	5,715
Public Safety	0	0	0	65	110	108
Health & Social Services	0	0	0	0	0	0
Conservation of Natural Resources	16	69	128	0	0	0
Economic Development	0	0	0	0	0	0
Education Appropriations	0	0	0	0	0	0
Other	0	0	0	0	0	0
Debt Service	1,231	1,120	1,333	12	12	31
Total Expenditures	\$5,148	\$6,034	\$6,243	\$13,022	\$14,889	\$15,799
Operating Gain/(Loss)	(\$418)	(\$104)	\$370	\$158	\$628	(\$421)
Other Financing Sources/(Uses):						
Bond/Lease Proceeds/Premium	0	0	0	0	0	0
Transfers In	300	0	0	1,072	768	175
Transfers Out	0	(50)	(100)	0	(50)	(100)
Change in Net Assets	(\$118)	(\$154)	\$270	\$1,230	\$1,346	(\$346)
Net Assets-						
Beginning of Year	4,209	4,091	3,937	7,444	8,674	10,020
Net Assets- End of Year	\$4,091	\$3,937	\$4,207	\$8,674	\$10,020	\$9,674

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN NET ASSETS

All Governmental Fund Types and Proprietary Funds Three-Year Comparisons *(amounts expressed in thousands)*

	TOTAL ENTERPRISE FUNDS			TOTAL GOVERNMENTAL FUNDS		
	FY2021 Actual	FY2022 Estimated	FY2022 Estimated	FY2021 Actual	FY2022 Estimated	FY2023 Estimated
Revenues						
Property Taxes	\$0	\$0	\$0	\$257,040	\$260,460	\$265,012
Income Taxes	0	0	0	159,809	171,392	169,000
Other Local Taxes	0	0	0	45,063	68,585	39,206
Licenses & Permits	75	73	78	1,086	1,059	1,079
Federal Grants	0	0	0	28,462	40,882	18,698
State Grants	0	21	21	8,253	16,440	22,197
Local Governments	1,175	1,338	1,577	778	498	100
Service Charges	72,867	82,875	87,542	13,968	19,459	15,984
Fines & Forfeitures	141	1,010	820	3,418	4,316	5,831
Interest	174	106	145	2,486	706	766
Rent Revenues	719	387	413	1,317	1,269	1,334
Miscellaneous	2,292	1,815	4,432	6,045	2,181	1,944
Total Revenues	\$77,442	\$87,624	\$95,028	\$527,726	\$587,248	\$541,151
Expenditures						
General Government	\$611	\$789	\$1,086	\$38,459	\$43,498	\$52,396
Fiscal & Administrative Services	835	1,226	1,382	7,101	9,351	10,202
Public Works - Facilities	15,881	17,037	19,981	14,664	16,162	16,553
Public Works - Utilities	35,602	39,764	45,646	0	0	0
Community Services	27	48	140	13,825	26,246	14,305
Recreation, Parks & Tourism	1,549	1,773	1,977	8,829	13,507	16,983
Planning & Growth Mgmt.	7,717	9,249	9,115	10,658	12,565	17,140
Public Safety	65	110	108	143,511	148,788	151,025
Health & Social Services	0	0	0	16,035	8,716	8,450
Conservation of Natural Resources	16	69	128	3,717	4,036	3,263
Economic Development	0	0	0	1,699	3,016	2,489
Education Appropriations	0	0	0	242,549	235,423	264,579
Other	0	0	0	10	0	0
Debt Service	4,483	4,905	5,244	46,634	45,671	49,144
Total Expenditures	\$66,787	\$74,969	\$84,808	\$547,691	\$566,978	\$606,528
Operating Gain/(Loss)	\$10,655	\$12,655	\$10,219	(\$19,965)	\$20,269	(\$65,377)
Other Financing Sources/(Uses):						
Bond/Lease Proceeds/Premium	0	0	0	42,675	44,844	57,485
Transfers In	1,372	768	175	19,344	23,782	10,817
Transfers Out	0	(100)	(200)	(12,761)	(15,093)	(19,415)
Net Change	\$12,027	\$13,323	\$10,194	\$29,293	\$73,803	(\$16,489)
Fund Balance- Beginning of Year	231,399	243,427	256,750	243,815	273,107	346,910
Fund Balance - End of Year	\$243,427	\$256,750	\$266,944	\$273,107	\$346,910	\$330,421

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN NET ASSETS

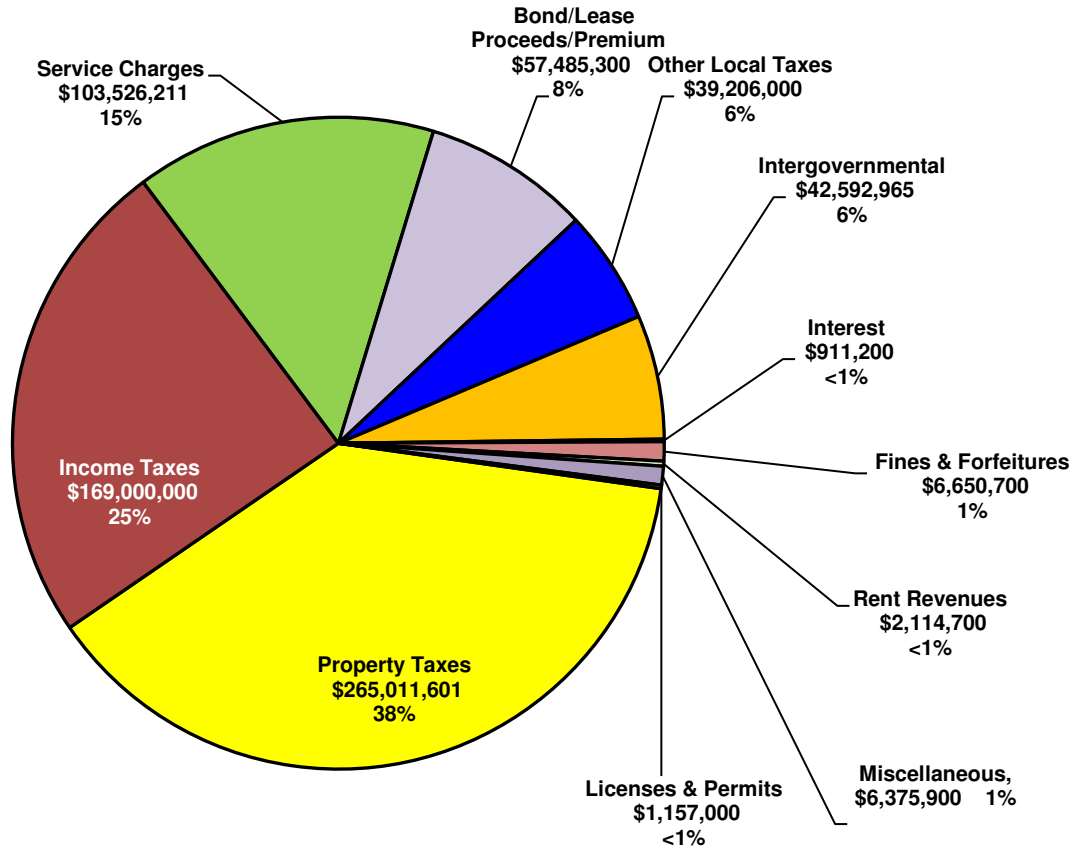
All Governmental Fund Types and Proprietary Funds Three-Year Comparisons

(amounts expressed in thousands)

	TOTAL ALL FUNDS		
	FY2021 Actual	FY2022 Estimated	FY2022 Estimated
Revenues			
Property Taxes	\$257,040	\$260,460	\$265,012
Income Taxes	159,809	171,392	169,000
Other Local Taxes	45,063	68,585	39,206
Licenses & Permits	1,161	1,132	1,157
Federal Grants	28,462	40,882	18,698
State Grants	8,253	16,461	22,218
Local Governments	1,953	1,836	1,677
Service Charges	86,835	102,334	103,526
Fines & Forfeitures	3,559	5,326	6,651
Interest	2,660	812	911
Rent Revenues	2,036	1,656	1,747
Miscellaneous	8,338	3,995	6,376
Total Revenues	\$605,168	\$674,872	\$636,178
Expenditures			
General Government	\$39,069	\$44,286	\$53,482
Fiscal & Administrative Services	7,936	10,578	11,584
Public Works - Facilities	30,545	33,199	36,535
Public Works - Utilities	35,602	39,764	45,646
Community Services	13,852	26,294	14,445
Recreation, Parks & Tourism	10,378	15,280	18,960
Planning & Growth Mgmt.	18,376	21,814	26,255
Public Safety	143,577	148,898	151,133
Health & Social Services	16,035	8,716	8,450
Conservation of Natural Resources	3,733	4,105	3,391
Economic Development	1,699	3,016	2,489
Education Appropriations	242,549	235,423	264,579
Other	10	0	0
Debt Service	51,117	50,575	54,388
Total Expenditures	\$614,478	\$641,948	\$691,336
Operating Gain/(Loss)	(\$9,310)	\$32,924	(\$55,158)
Other Financing Sources/(Uses):			
Bond/Lease Proceeds/Premium	42,675	44,844	57,485
Transfers In	20,716	24,551	10,992
Transfers Out	(12,761)	(15,193)	(19,615)
Net Change	\$41,320	\$87,126	(\$6,295)
Fund Balance- Beginning of Year			
Fund Balance - End of Year			

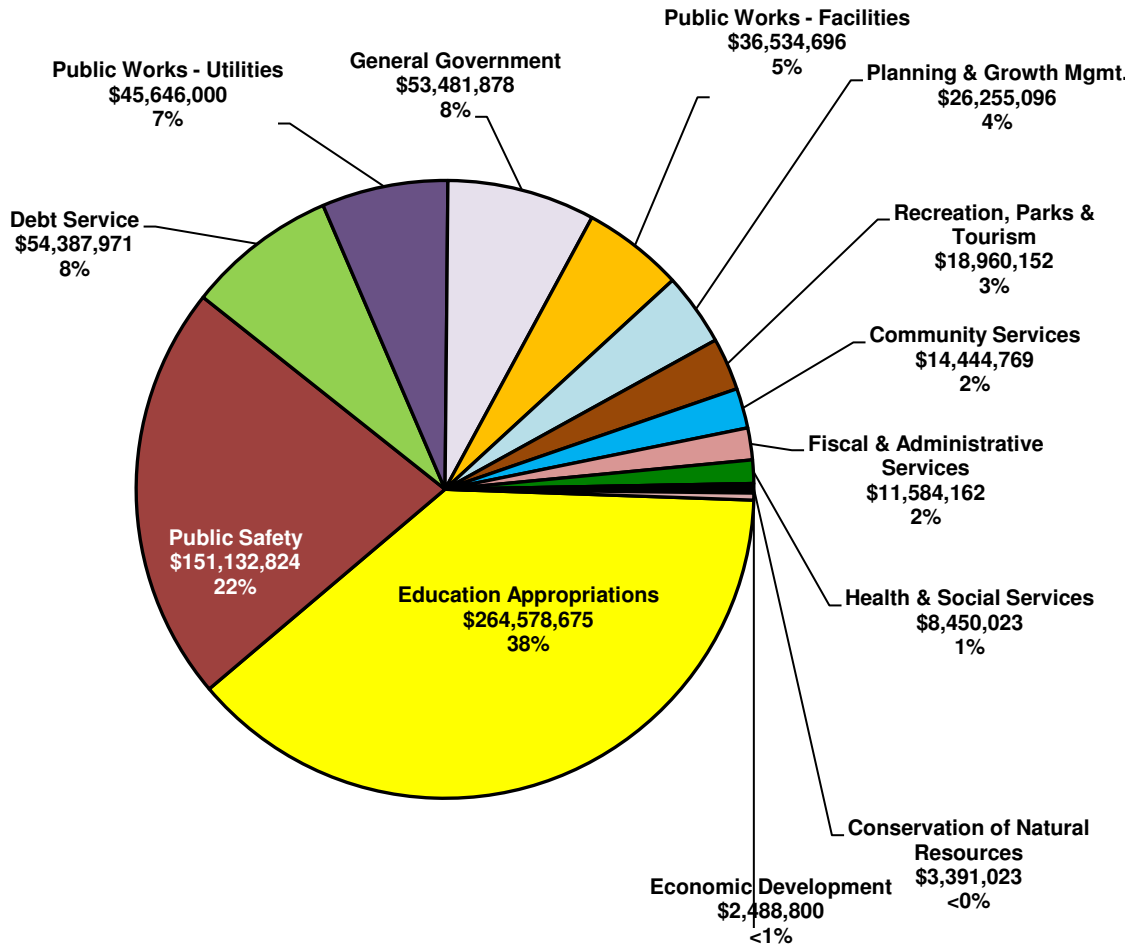
FY2023 Total Estimated Revenues by Account Classification

Total = \$693,663,576



NOTE: Total Estimated Revenues include Bond/Lease Proceeds/Premium.

FY2023 Total Estimated Expenses by Function Total = \$691,336,068



General, Economic, and Statistical Information

Charles County, Maryland

Origin: Charles County was created in 1658 by an Order in Council. It is not to be confused with an earlier Charles County (1650-1653) known as Old Charles County. The County was named for Charles Calvert (1637-1715), 3rd Lord Baltimore. Calvert lived in Maryland from 1661 until he returned to England in 1684. He was Proprietor of the Maryland colony from 1675 to 1689, when he lost his right to govern. From 1692 until Calvert's death in 1715, Maryland was governed as a royal colony.



Form of Government: The Code Home Rule issue passed during the general election held on November 5, 2002. The County Commissioners began implementing the new form of government in 2003. Code Home Rule is one of two forms of home rule for counties permissible under Maryland law. Charles County presently is not a charter home rule county, maintaining the pure Commissioner form. The County is governed by the Board of County Commissioners of Charles County ("the Board") consisting of five Commissioners who are elected for a four-year term. The President of the County Commissioners, who must declare his or her candidacy at the time of filing, is elected County-wide and may reside anywhere within the County. The four Commissioner members also run County-wide but one must reside within each of four Commissioner Districts. The President serves on a full time basis and the other Commissioners serve in a part-time capacity. The Board meets Tuesdays and Wednesdays at the Charles County Government Building in La Plata.

Other elected officials include Maryland State Senator, Representatives of the Maryland House of Delegates (3), Resident Judges of the Circuit Court (4), Clerk of the Circuit Court, States Attorney, Sheriff, Register of Wills, Judges of the Orphans' Court (3), and members of the County Board of Education (7).

Location: Charles County, Maryland, located on the Southern Maryland Peninsula between the Patuxent and the Potomac Rivers, adjoins Prince George's County on the north and west and St. Mary's County on the east. It comprises approximately 500 square miles, of which 460 are land and 40 are water with 305 miles of shoreline. There are three incorporated municipalities in the County, La Plata, Indian Head and Port Tobacco. La Plata, the County seat, is 71 miles from Baltimore and 25 miles from Washington, D.C.

Population: (2010 Census): 146,551; (2020 Census): 166,617; (2021 Estimate): 168,698

Executive Offices: The County's executive offices are located in the Government Building located at 200 Baltimore Street in La Plata, Maryland.

Mailing address is: County Commissioners of Charles County
200 Baltimore Street
La Plata, MD 20646

Hours of Operation: Monday - Friday 8:00 A.M. - 4:30 P.M.

The County's central telephone numbers are:

Local Line 301-645-0550 Fax Number 301-645-0560

Metropolitan Line 301-870-3000

Maryland Relay Service 711 or 1-800-735-2258

Visit the County's web site at: www.CharlesCountyMD.gov

Visit the County's Facebook at: <https://www.facebook.com/CharlesCounty>

Visit the County's Twitter at: <https://twitter.com/CharlesCoMD>

Visit the County's YouTube at: <https://www.youtube.com/user/CCGTVCommissioners>

E-Services: To meet the demands of today's busy schedules, Charles County Government is proud to provide our residents with numerous online electronic services. Residents can pay Real Estate Taxes, Permits, Red Light and Speed Enforcement Citations, Parking Violations, False Alarm Fees/Fines, Recreation Programs, Tag-a-Bag fees, and Water & Sewer Bills online. Online e-services also include viewing the status of a permit, making a property tax inquiry, viewing your water & sewer utility billing account information, registering for parks & recreation programs, completing a Public Event Application, and applying for a job. Residents now have access to electronic review, submittal, and fee payment for their permits and plans. They can check the status of their plans, see any sub records, pay their fees, and resubmit any documents or drawings.

Residents of Charles County

Charles County Board of Commissioners

Reuben B. Collins, II, Esq., President

Bobby Rucci,
Vice President &
District 4

Gilbert O. Bowling, III
District 1

Thomasina O. Coates,
M.S., District 2

Amanda M. Stewart,
M.Ed., District 3

Charles County Sheriff

Troy D. Berry

Sheriff's Office
Detention Center

Charles County Government

County Administrator

Deputy County Administrator

Central Services Division

Internal Audit Office

Media Services Division

Clerk to the Commissioners

Commissioners Office Staff

Office of the County Attorney

Emergency Services

Animal Control
Emergency Management
Emergency Medical Services
False Alarm Reduction Unit
Fire & EMS Communication

Planning & Growth Management

Infrastructure Management
Codes, Permits & Inspection Services
Planning
Transit

Capital Project Management

Capital Services
Technical Support

Fiscal & Administrative Services

Accounting
Budget
Information Technology
Purchasing
Treasury

Public Works

Facilities
Buildings & Trades
Environmental Resources
Roads
Fleet and Inventory Management
Utilities (Operations)
Operations & Maintenance
Operations Support

Community Services

Aging & Human Services
Housing Authority

Human Resources

Benefits
Office of Diversity, Equity, and Inclusion
Recruitment
Training

Recreation, Parks & Tourism

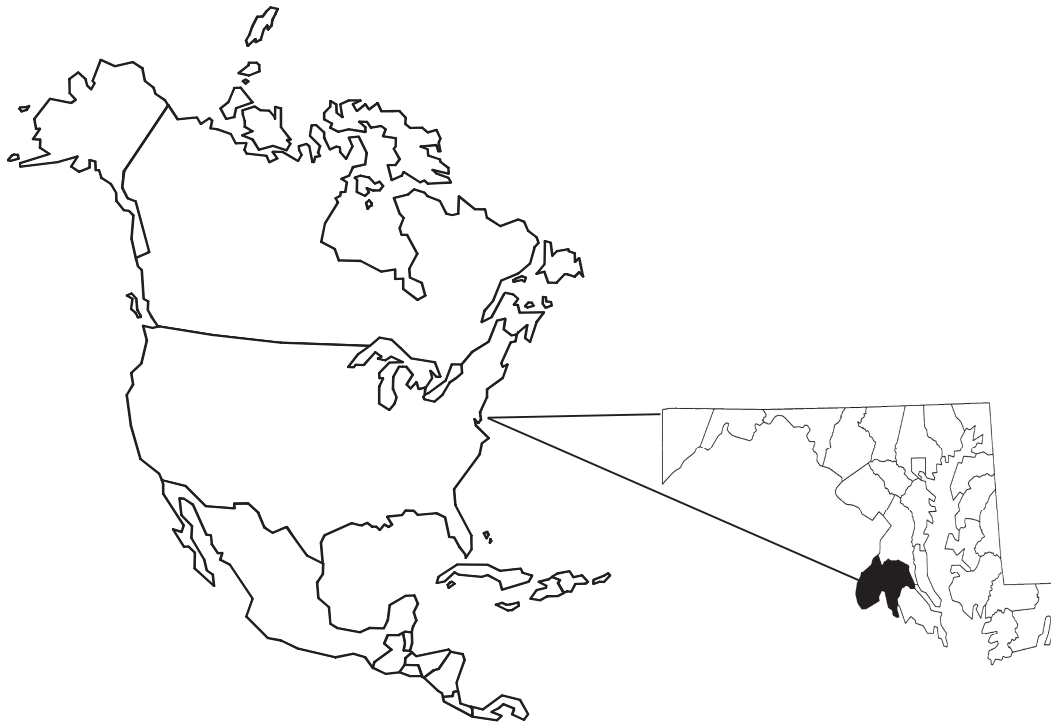
Recreation
Parks & Grounds
Tourism

Economic Development

Commercial Development
Business Services

Charles County, Maryland

Charles County Maryland is an ideal location to experience all that the Mid-Atlantic Region has to offer. Charles County is just a short drive from Baltimore, Washington D.C., and Richmond, VA. Charles County enjoys all of the cultural, entertainment and economic advantage of a large urban region. At the same time, it is one of the state's most scenic areas, with hundreds of miles of shoreline, parks, history and an agricultural and maritime heritage. From suburban convenience to nature's bounty, Charles County Maryland is truly the best of both worlds.



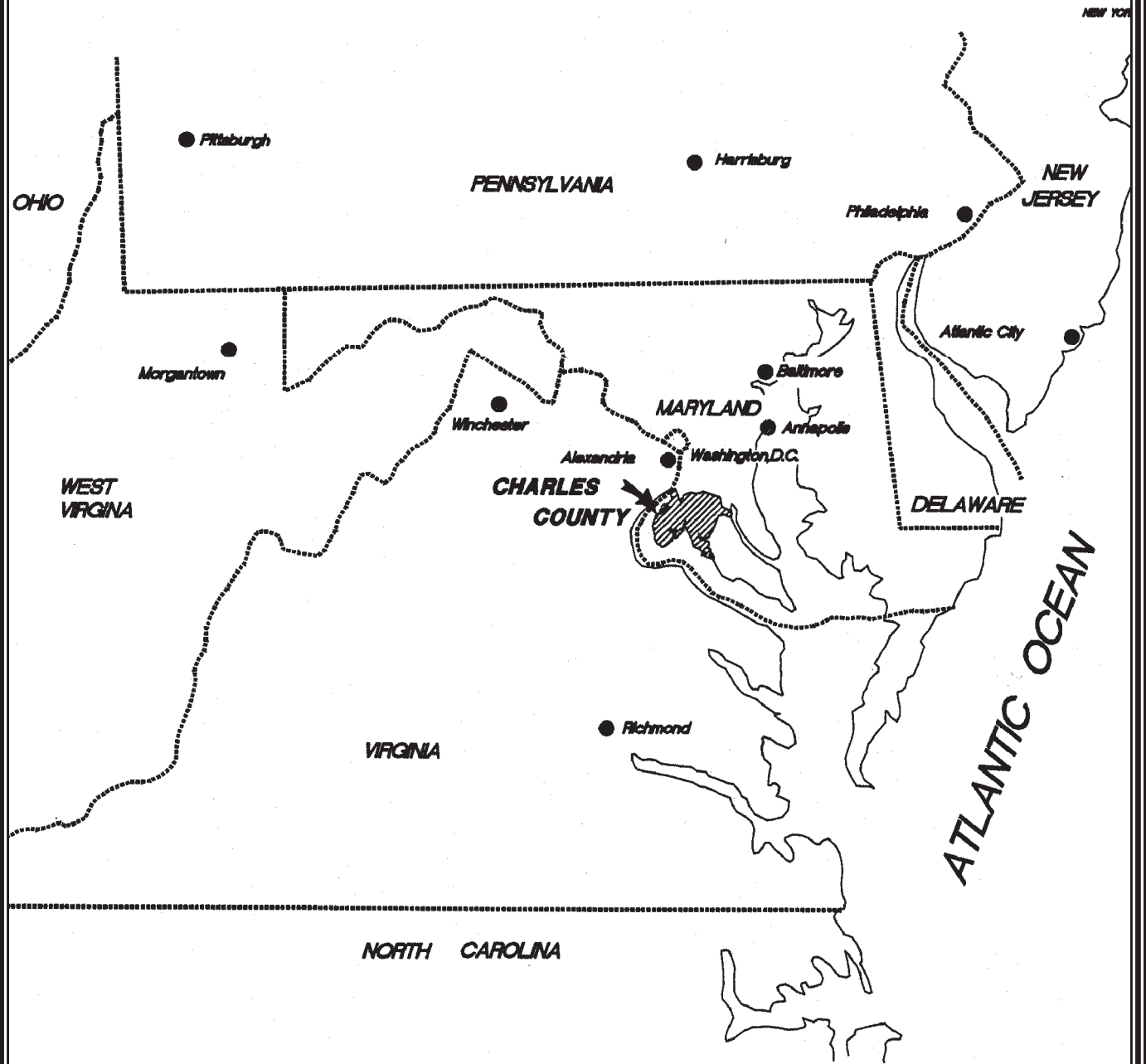
Location	
<u>Driving distance from Waldorf</u> <i>(in miles)</i>	
Atlanta, GA	609
Baltimore, MD	56
Boston, MA	452
Chicago, IL	710
New York, NY	241
Philadelphia, PA	152
Pittsburgh, PA	247
Richmond, VA	91
Washington, DC	25

Source: MD Department of Commerce, Brief Economic Facts

Climate and Geography	
Yearly Precipitation (inches)	43.6
Yearly Snowfall (inches)	16.1
Summer Temperature (°F)	75.1
Winter Temperature (°F)	38.7
Days Below Freezing	71.3
Land Area (square miles)	451.6
Water Area (square miles)	35.2
Shoreline (miles)	305
Elevation (feet)	sea level to 235

Source: National Oceanic and Atmospheric Administration and MD State Climatologist Office (1981-2010 normals); MD Geological Survey

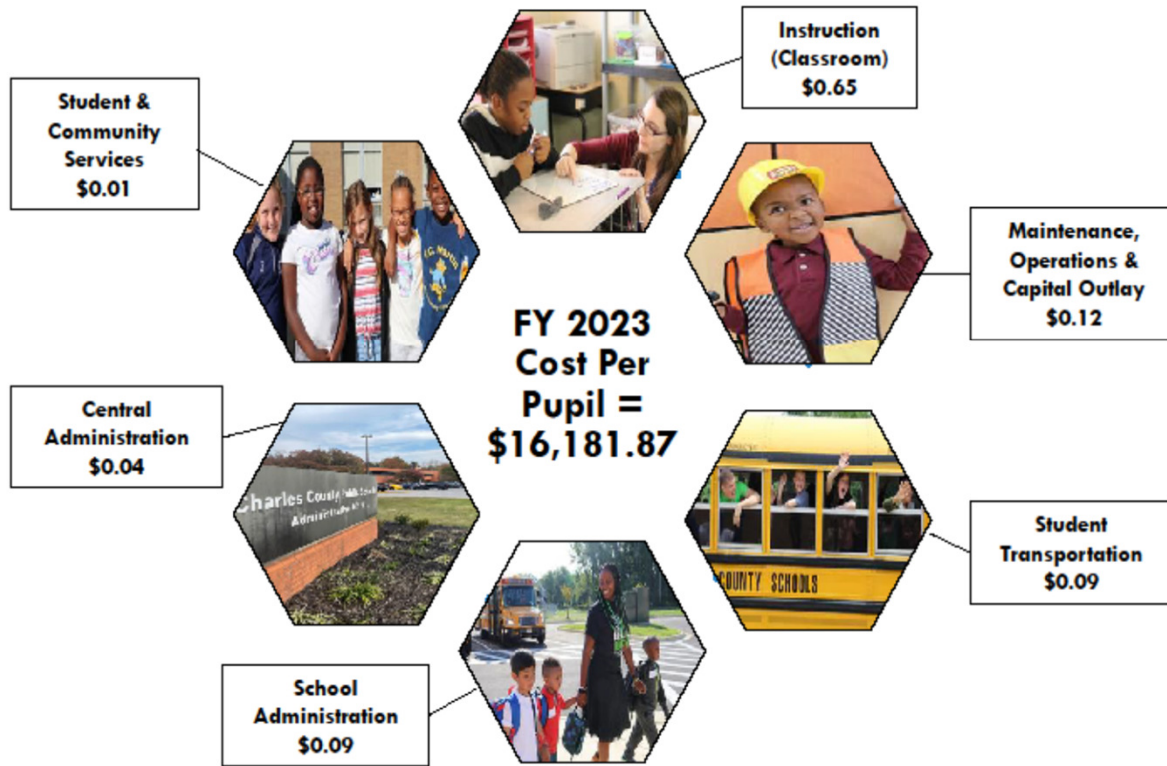
CHARLES COUNTY LOCATION MAP



PREPARED BY THE CHARLES COUNTY DEPARTMENT
OF PLANNING AND GROWTH MANAGEMENT-MAPPING

PUBLIC SCHOOLS

HELPING OUR CHILDREN GROW AND BLOOM HOW EVERY DOLLAR IS SPENT



Student Enrollment Full-time Equivalent FY2014 - FY2023

Fiscal Year	FTE	Change	Percent
FY2014	25,524	(193)	-0.8%
FY2015	25,413	(111)	-0.4%
FY2016	25,471	58	0.2%
FY2017	25,521	51	0.2%
FY2018	26,085	564	2.2%
FY2019	26,315	230	0.9%
FY2020	26,579	265	1.0%
FY2021	26,029	(550)	-2.1%
FY2022	25,986	(44)	-0.2%
FY2023 est.	26,875	889	3.4%

COUNTY & STATE PARKS

Bensville Park- Waldorf

Developed facilities currently include athletic playing fields, playground, a zipline, and a hiking trail. Sports fields include: one regulation-size baseball, three little League baseball, four soccer, one football field and one basketball court. A separate area has been designated for general community use (all other fields require a permit). Located on Bensville Road (Rt. 229) between Pomfret and Waldorf.

Bryantown Soccer Complex- Bryantown



The complex is comprised of fifteen soccer fields. The field sizes accommodate all age divisions and are for official league use-by permit only.

Cedarville State Park - Waldorf

Marked trails for hiking, mountain biking and equestrian rides. Camping, hunting, fishing activities are also available. Picnic areas and shelters are on the premises.

Chapel Point State Park - Port Tobacco

This scenic 600-acre park offers a small sandy launch area for small boats, canoes and kayaks. Charles County has entered into a 30-year partnership agreement with the Maryland Department of Natural Resources to manage daily operation of the park and launch a park rehabilitation project. Phase II of this project's construction is scheduled for late 2022 – early 2023. This project will include, redesign of the park entrance, boat ramp improvements, roadway improvements, drainage improvements along the roadway, a kayak launch, picnic area, additional parking, additional fencing, and new interpretive signs.

Chapman State Park – Indian Head

Stretching from the Potomac River to the Mattawoman Creek, in western Charles County, enjoy a journey through time to Southern Maryland's pastoral heritage, finding mature forests, rare plants and bald eagles frequenting the skies above. Also located at this park is the Mt. Aventine Mansion. This park is owned, operated, and maintained by the Maryland State Department of Natural Resources (DNR).

Charles County Skatepark- White Plains

A 15,000 square foot concrete-based skate park featuring various sized bowls, transitions, and a challenging street course. This park operates under seasonal hours and admission is free.



Charlie Wright Park- Indian Head

This park features two practice soccer fields, two little league baseball fields, one regulation baseball field and a practice football area. Adjacent to an elementary school which allows evening use of playground and basketball facilities.

Chicamuxen Wildlife Management Area - Indian Head

Ideal for bird watchers and hikers, this protected 381-acre area offers a wide variety of waterfowl species and almost daily sightings of bald eagles.

Doncaster Forest - Doncaster

Perfect for a picnic getaway, this 1,445-acre site is great for hiking or horseback riding.

Friendship Farm Park and Trail - Nanjemoy

This scenic park overlooks the Nanjemoy Creek and offers a variety of recreational activities including fishing, baseball and seven miles of trails for hikers and equestrians. A county-owned boat ramp offers easy access to the Potomac River and is open year-round, from dawn to dusk, to the public. Fishing from the pier and shoreline is permitted.

Gilbert Run Park - Dentsville

Within this scenic wooded parkland are hiking and nature trails, picnic areas (grills and tables), boat and picnic pavilion rentals, playground areas featuring our "kiddie zip line", and fishing piers. The main attraction is a 60 acre freshwater lake which affords fishing, pedal boating, row boating, and canoeing. Fishermen are able to catch bass, bluegill, trout and catfish. A boat ramp is also provided for convenience (electric motors only). Fishing supplies, and concessions are available. Gilbert Run Park is opened from March to November with seasonal hours of operation.

COUNTY & STATE PARKS

Indian Head Rail Trail- Indian Head to White Plains

Thirteen-mile hiker/biker trail developed on an abandoned Navy railroad corridor. This recreational trail connects the Town of Indian Head with the White Plains area of the County. Runners, cyclists and nature enthusiast enjoy the benefits of this significant park facility. The trail is not just an amenity for our local residents – it is one of the County's most powerful tourism revenue venues.



Laurel Springs Regional Park - La Plata

Laurel Springs Park is located on Radio Station Road in La Plata. This facility offers a multitude of areas for residents to pursue their leisure interest. Developed facilities include an ADA accessible special needs playground (largest in the region), four small picnic pavilions, and several informal areas with picnic tables. Athletic playing areas include: two full size baseball, five softball, three little league, one football and five soccer fields. A number of these fields are lighted for evening play. A rubber-surfaced special needs baseball diamond ("Field of Dreams") offers players of all abilities access to our national pastime. Athletic fields are available for official league use by permit only. Fitness enthusiasts will enjoy a 1.6-mile running/walking trail which loops through the wooded perimeter of the park and is open year-round.

Mallows Bay-Potomac River National Marine Sanctuary – Riverside on the Potomac River

Home to the "Ghost Fleet" of Mallows Bay. One of the largest sunken ship graveyards in the Western Hemisphere. Mallows Bay is part of the Charles County Water Trail and is accessible by road with small boating access and kayak launch. The National Marine Sanctuary designation became effective on September 3, 2019, the first national marine sanctuary since 2000.

Located in Nanjemoy, local boaters can enjoy immediate access to this world-class fishery. Includes 50' launch ramp and boarding pier for power boaters, a kayak launch dock, interpretive signs, hiking trail, and parking. In addition to shoreline fishing areas, the park offers trails and wildlife viewing opportunities. Amenities include a nature/hiking trail, shoreline fishing, and an observation deck.

Marshall Hall Boat Launching Facility - Bryans Road

Located in the northwest section of the County at the end of Route 227, this boat launching facility gives direct access to the Potomac River. Available, free to the public, are two boat ramps, a boarding pier and parking for approximately 25 boat trailers. This is a popular area for shoreline fishing. Marshall Hall Boat Launching Facility is open from dawn to dusk year-round.

Maxwell Hall Park - Hughesville

Located in the extreme eastern portion of our county, this 680-acre park currently has over 14 miles of hiking and equestrian trails. Trail users enjoy a mix of wooded and open field experience with occasional scenic views of the Patuxent River. Access to sandy beach is a favorite trail feature. A fully restored 17th century house with ties to the War of 1812 is located on the property and limited open houses are held April – October.

Myrtle Grove Wildlife Management Area - La Plata

These 4,460-acres contain hardwood forests, wildlife plantings, natural and man-made wetlands and early succession habitats. This tract is in the forested bottomlands of the Mattawoman Creek and was once home to the Piscataway Indians. Acres of forests/fields considered a prime location for bird watching and nature photography. This park is owned, operated, and maintained by the Maryland State Department of Natural Resources (DNR).

Oak Ridge Park - Hughesville

This eastern area park offers a combination of active and passive recreational activities. Athletic fields for official league use, by permit only, include little league and full-size baseball fields. A playground and picnic pavilion area are located at this facility. Wooded equestrian trails and two show rings are available on a first come, first served, basis unless there are scheduled events. This facility is available for rent by equestrian organizations and ideal for youth and open events. This area of Oak Ridge Park is open to the public seven (7) days a week from dawn to dusk.



COUNTY & STATE PARKS

Pisgah Park - Pisgah

This park serves the western portion of Charles County. Sports fields in this 200+ acre park includes: two youth baseball, one regulation baseball, four soccer, one football field, and a separate field designated for general community use. Seven of these fields are lighted for evening play. Additional amenities include a restroom building, playground, and paved fitness trail.

Port Tobacco River Park – Port Tobacco

This 149-acre nature park offers four miles of nature and hiking trails, interpretive displays, wildlife observation decks, trailside rest areas and a secluded picnic grove. The park boasts Maryland's only live eagle cam which operates year-round. The park is open daily from 8:00 a.m. to dusk.

Purse State Park - Nanjemoy

A 90-acre reserve with moss-covered rock walls and stunted trees located on Wades Bay off the Potomac River, great for fossil hunters.

Robert D. Stethem Memorial Sports Complex- Waldorf

Comprised of ten little league and big-league baseball fields. The field sizes accommodates all ages, from T-ball to adults, for official league play. Fields are available by permit only. The park also includes playground facilities. This park is open limited hours during athletic events only.

Ruth B. Swann Memorial Park - Bryans Road

This western area park borders Pomonkey Creek and the Potomac River. Combinations of both active and passive recreational activities are available from large open areas for soccer and baseball to picnicking and bird watching. Picnic pavilion and a playground are available on a first come, first served, basis. Hikers can take advantage of the 2.4-mile foot trail which passes through mature woodland on its way to the shoreline of the Potomac River.

Smallwood State Park - Marbury

A 628-acre park offering fishing, camping, kayaking, canoeing, hiking, picnicking, and a tour of the restored home of Revolutionary War hero General William Smallwood. This park also houses Sweden Point Marina which offers six boat launching ramps, fifty slips, and boat rentals.

Southern Park - Issue

Offering a wide variety of recreational activities for all ages, this park is located in southern Charles County off of Route 257 in Issue. Visitors can enjoy a scenic view of the Potomac River. A playground, picnic areas, ball fields, tennis courts with pickleball court overlay, and a fishing pier are available. Southern Park is open to the public from dawn to dusk.

Turkey Hill Park- La Plata

Facilities include: four soccer fields, a football field, a multi-purpose area for informal recreation activities, an 18-hole disc golf course and a dog park. This park is situated on property which is leased from the State Highway Administration.

White Plains Regional Park – White Plains

White Plains Park is located at the intersection of DeMarr Road and St. Charles Parkway. Park facilities include lighted tennis courts with pickleball court overlay, tot lot and playground, and a dog park. Athletic fields (for official league use-by permit only) include the following lighted fields: one soccer field, one baseball field, one Little League field and one football field. Open to the public from 8:00 A.M. until dusk. During some athletic events, the park remains open later into the evening.



White Plains & Turkey Hill Dog Parks – White Plains & La Plata

Public off-leash areas operated and maintained by County staff. County dog owners and their pets are invited to enjoy these unique facilities. Our Dog Parks provide safe, legal areas in which dogs can run, play, and socialize.

GOLF COURSES

Swan Point Country Club - Swan Point
Tucked along the banks of the Potomac River, this waterfront club offers an 18-hole championship golf course that has been rated one of the best by Golf Digest.



White Plains Golf Course - White Plains
Regionally acclaimed 18-hole public golf course. Well-groomed undulating greens and Bermuda grass fairways offer a challenging experience for all levels of play. The Golf Course also offers a Driving Range, an 18-hole Footgolf course and a Clubhouse Cafe.

RECREATION

Capital Clubhouse- Southern Maryland's ultimate recreational and indoor sports complex. Located in Waldorf, the Capital Clubhouse is a 90,000 square foot year 'round sports center for all ages. The facility is leased and operated by Black Bear Sports, bringing a variety of competitive sports and recreational programming under one roof. This facility contains an NHL-size ice rink, multi-sport courts, a rock-climbing wall, and multiple party rooms. Exurb Fitness is a full service fitness center that operates on the second floor of the facility.

Community Centers- There are **ten school-based community centers** located in selected County elementary and middle schools which are available for public enjoyment. These facilities offer a variety of programs, sports, services, activities, summer camps, and recreational opportunities to persons of all ages. Community centers are focal points within their geographic area that generate a sense of community through interaction and programs. Along with traditional recreation activities, community centers provide less structured programs geared toward developing community relations and providing needed supportive services.

In addition to school-based community centers, the **Nanjemoy Community Center** operates Monday through Friday, year-round and offers a wide range of programs and services including: Senior Center operating four days a week, recreational programs, fitness center, computer lab and special events. Portions of the Community Center may be rented hourly for private functions and community organizations. In partnership with Health Partners, the Nanjemoy Community Center also hosts the Health Partners, Western County Community Health Center which provides primary care and health services to uninsured and underinsured County residents.

The **Port Tobacco Recreation Center** located at the Port Tobacco Satellite Facility has a full-size gymnasium available for basketball, volleyball, pickleball, and community use through other recreational programming and instructional sports clinics and camps.

County Recreation Programs- Countywide recreational and leisure time experiences for the citizens of Charles County, including recreational classes and special events, indoor and outdoor sports leagues for youth and adult, drop-in sports programs, therapeutic recreation programs, partnership with Charles County Special Olympics, summer camps, trips and tours, and amusement park discount ticket sales.

Elite Gymnastics and Recreation Center- Located in Waldorf this facility provides an unequalled facility for instruction in gymnastics, dance, and recreation. The center is a 29,000 square foot, year-round recreational facility fully equipped with competitive and recreational gymnastics equipment including a spring floor, balance beams, uneven bars, vaulting, trampolines, tumble track, two foam pits, parkour equipment and various other practice and instructional equipment. The facility also features a toddler gymnastics area, dance and group fitness room, classrooms, party rooms, and an observation area.



RECREATION

Pools- the County currently operates six public swimming pools. Year-round aquatics programs are offered at **three indoor pools at Lackey and North Point High Schools and the Donald M. Wade Aquatic Center located at St. Charles High School.** Seasonal **outdoor facilities are located at La Plata, McDonough, and Thomas Stone High Schools.** Aquatics programs such as water safety, water aerobics, and swim lessons are offered year-round.

Regency Furniture Stadium- is home of the Southern Maryland Blue Crabs professional baseball club with over 70 home games. The ballpark, located in Waldorf, offers a full range of family friendly features and attractions, including a large catered picnic area overlooking the field and a fantastic amusement area for kids of all ages. The ballpark serves as a multipurpose facility by accommodating football, soccer, lacrosse and other sporting events, as well as concerts, expos, and other entertainment events. The Stadium features approximately 4,200 reserved seats and lawn seating to watch the action from the grass berms around the outfield. All seats are very close to the action.



Senior Centers- the County operates **four senior centers**, which serve as community focal points where older persons come together in an atmosphere of wellness to promote independence and improve their quality of life. Senior centers address the needs of an ever-increasing older population, providing a wide array of services and activities including nutrition programs, benefits coordination, fitness and health promotion activities, recreational and special events.

Waldorf Senior and Recreational Center —is a multi-generational recreation facility that is home to the Waldorf Senior Center. The Recreation Division oversees the operation of this facility offering a variety of programs and activities for all ages, seven days a week, year-round. The facility has a full-size gymnasium, group exercise room, two racquetball courts, fitness equipment room, youth program room, and multiple classroom/meeting rooms.

CHARLES COUNTY TOURIST ATTRACTIONS

Heritage and History

Visit the home of **Dr. Samuel A. Mudd**, who set the broken leg of President Abraham Lincoln's assassin. The two-story farmhouse is open to the public April-November and tours are provided by costumed docents. The annual Victorian Christmas event is held the first weekend of December. This location is also featured on the John Wilkes Booth: Escape of an Assassin and Star-Spangled Banner National Historic Trail.

The **Bryantown Historic District** was bustling with federal troops searching for John Wilkes Booth following the assassination of President Abraham Lincoln. Sites to visit include the Old Bryantown Tavern and St. Mary's Catholic Church.

During **The War of 1812**, 4,500 British troops came ashore in Benedict on their way to Washington D.C. After burning the White House and the Washington Navy Yard, the troops returned carrying their wounded and supplies.

The U.S. Navy established an observation post at **St. Ignatius Catholic Church** during the War of 1812. Situated on a ninety-foot hill at Chapel Point, near Port Tobacco, this strategic location was ideal for observing British ship movement on the Potomac. This location is featured on the Religious Freedom National Scenic Byway.



Beginning as the home to the Potapoco and Piscataway Native Americans, the **Port Tobacco Historic Village** was home to one of the most historic port towns in Maryland. Guided tours are available and offer a one-of-a-kind look into some of the most well preserved early colonial homes and buildings in the area. The grounds include interpretive signage that narrate the rich history and assist visitors with visualizing the footprint of the colonial village. The three properties within the village that are available for tours include Stagg Hall, Port Tobacco Courthouse and Washington Burch House.



The **Thomas Stone National Historic Site** was originally home to the man who wrote himself into American history after signing the Declaration of Independence. Take part in a ranger led tour or attend one of several annual events.

Mallows Bay-Potomac River National Marine Sanctuary is home to the "Ghost Fleet" of Mallows Bay. One of the largest sunken ship graveyards in the Western Hemisphere. Mallows Bay is part of the Charles County Water Trail and is accessible by road with small boating access and kayak launch. The National Marine Sanctuary designation became effective on September 3, 2019, the first national marine sanctuary since 2000.



The restored 1760's historic home to General William Smallwood, the **Smallwood Retreat House** opened to the public in 1958 under the direction of the Smallwood Foundation, Inc. Tours are conducted by costumed docents and a living history program is available.

Indian Head Rail Trail is a converted abandoned railroad corridor with 13 miles of paved trail for hikers and bikers. It provides a unique opportunity to enjoy some of Southern Maryland's most undeveloped natural areas. Originally built in 1918 as a supply route for the Navy's Indian Head Powder Factory, this elevated rail bed passes through the Mattawoman Creek stream valley.

Illustrations by: Joseph Troy

Heritage and History

Rich Hill was constructed in 1783 and is listed on the National Register of Historic Places. The house and property are historically significant both architecturally and for its association with the escape of John Wilkes-Booth through Southern Maryland after the assassination of President Lincoln. A stop on the “John Wilkes Booth: Escape of an Assassin, Maryland Civil War Trail” visitors can view the exterior of the house and learn more about the site by reading the on-site interpretive panels about the owners of Rich Hill or attend special events.

Experience the historic sites and markers throughout Charles County that contribute to the history and heritage of the nation on **The Star Spangled Banner** and **Civil War Trails**. The sites include most notably the story of John Wilkes Booth and Dr. Samuel Mudd – a story of a nation divided, war, southern sympathizers, conspiracy, and the escape of President Abraham Lincoln’s assassin.

The Religious Freedom National Scenic Byway illustrates the story of religious toleration and the attempt to separate church from state for the first time in the Western World. Visit the sites in Charles County that played a part in the shaping of a narrative that ultimately led to the foundation for the First Amendment to the Constitution guaranteeing Americans the right to believe as they wish.

Maryland’s Veterans Museum has exhibits that recognize all United States Military Veterans of all national wars. The museum holds events and is open to the public for tours.

Activities

Charles County retains its natural beauty in one of the fastest growing areas in Maryland.

21,000 acres of parkland are located within our border, where visitors are invited to explore and experience nature up close.

Charles County offers some of the most **scenic bike routes** in the state. Many have light traffic or wide shoulders and include historic sites along the way.

Nationally known as a world class year-round bass fishery, the **Potomac River** stretches along the western and southwestern side of the county for more than 55 miles.

Enjoy the activities at the **James E. Richmond Science Center** located within the St. Charles High School. The science center includes a state of the art 60 – foot diameter, 184 – seat Digital Dome Classroom.

Watch local baseball and enjoy other affordable family friendly activities at **Regency Furniture Stadium**, home to the Southern Maryland Blue Crabs.

The **Town of La Plata** is a charming small town with big city flair. The walkable town has quaint shops, seasonal / annual events, and community programs. It was also recently named Maryland’s First Bird City for the successful enhancement of the town’s environment for birds and for the public education measures established to compare the relationships between birds and people.

The **Town of Indian Head** is a small town that is just 30 miles away from Washington, DC. Festivals are offered on the Village Green and the Indian Head Rail Trail offers biking and/or hiking opportunities to both residents and visitors. Access to the Mattawoman and Potomac Rivers provides opportunities for fishing, kayaking, and canoeing.

Cultural Arts

Charles County Arts Alliance (CCAA)- was founded with the goal of stimulating, promoting, encouraging, and providing recognition of the arts and the creative spirit in Charles County, MD. A variety of events, workshops, and services are available to help Charles County artists and arts organizations succeed and thrive. The CCAA maintains five galleries for visual artists in public spaces around Charles County. The Galleries are located at the Government Building, Charlotte Hall Veterans Home, Community Bank of Chesapeake, University of Maryland – Charles Regional Medical Center, and the Waldorf West Library. The CCAA also sponsors the annual Artsfest which is the largest outdoor arts festival in Charles County. This annual countywide outdoor event celebrates ALL the arts in Charles County: music, visual art, drama, dance, and literature.

Indian Head Center for the Arts- The Indian Head Center for the Arts' mission is to provide a broad spectrum of arts services to the community and to act as a community center, encouraging community interaction, economic development, and the creation of opportunities for children, youth, and residents. The Center is managed by the Chesapeake Bay Floating Theatre, Inc., a registered nonprofit. With its 90-seat intimate setting and 450 square foot stage, the Black Box Theatre provides a professional venue for performance artists of all types.

College of Southern Maryland, Fine Arts Center- sponsors various exhibits and performances including, theatre productions, music concerts, dance performances, gallery exhibits, ensemble opportunities for the entire community, and kids' and teen college classes in the arts.

Mattawoman Creek Art Center- is a not-for-profit organization seeking to encourage the practice and appreciation of the visual arts in the Southern Maryland community. The Center is located at Smallwood State Park in Marbury and holds 8 to 10 Art Exhibits per year, plus special events, workshops, and classes. The gallery is open Fridays, Saturdays, and Sundays from 11am to 4pm during scheduled exhibitions and shows.

Port Tobacco Players- strives to entertain, educate, uplift, challenge, enlighten, and enrich their audiences, volunteers, and community by providing consistent quality productions at affordable prices. Six shows per season are performed on the recently renovated main stage in downtown La Plata and they also perform countless road productions with their Encore and Encore Kids touring companies.

Crain Memorial Welcome Center

The Welcome Center is open daily from 8:30 a.m. – 4:30 p.m. and is located on Route 301 North in Newburg. The Center is a great place to bring family and out-of-town guests to explore the county, region, and state of Maryland's many diverse attractions and get up to date information about events, festivals and local specialty stops. The Center is set-up with rotating exhibits, features local art and informational media to orient everyone to the history, culture, and diverse recreational activities in our area. Experienced travel counselors are ready to help everyone with their travel planning and community explorations.

ECONOMIC AND STATISTICAL INFORMATION

Charles County, Maryland Assessed and Estimated Market Value of All Property Classes (amounts expressed in thousands)

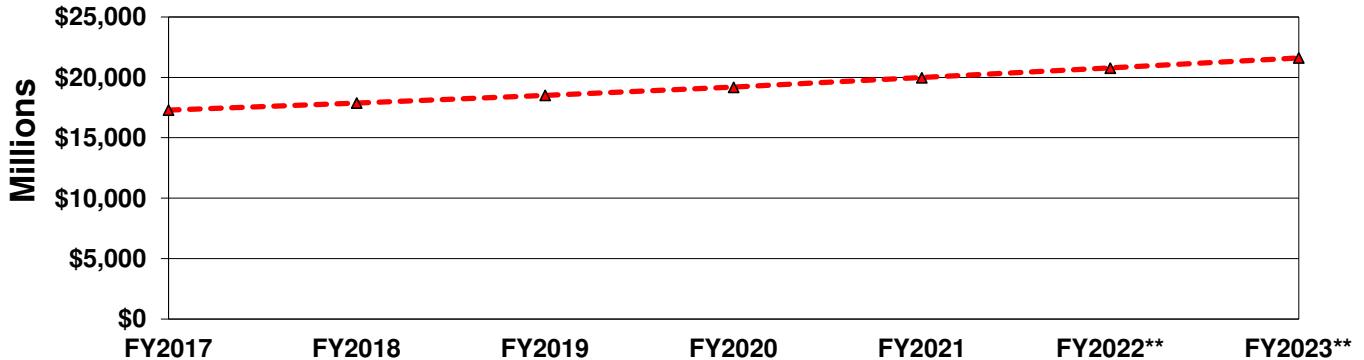
Fiscal Year Ended June 30th	Real Property		Business Personal Property	Railroads & Public Utilities	Ordinary Business Corporations	Total Assessed Value	Total Market Value**
	Full Year	Partial Yr.					
2017	\$16,259,808	\$191,817	\$9,542	\$312,869	\$221,588	\$16,995,623	\$17,308,492
2018	\$16,801,931	\$191,280	\$9,750	\$328,347	\$220,855	\$17,552,164	\$17,880,511
2019	\$17,425,110	\$163,027	\$9,665	\$333,493	\$247,061	\$18,178,356	\$18,511,849
2020	\$18,107,119	\$175,819	\$9,092	\$331,460	\$232,316	\$18,855,806	\$19,187,266
2021	\$18,758,124	\$203,135	\$8,331	\$390,738	\$237,161	\$19,597,489	\$19,988,227
2022*	\$19,422,829	\$271,832	\$18,759	\$409,954	\$245,947	\$20,369,321	\$20,779,276
2023*	\$20,347,876	\$189,000	\$9,380	\$409,954	\$248,438	\$21,204,647	\$21,614,602

Source: Maryland State Department of Assessments & Taxation.

* Estimated by the Department of Fiscal Services & Administrative Services, Charles County, MD.

**Total Market Value excludes Payment in Lieu of Tax (PILOT) agreements.

Estimated Market Value*



*Estimated Market Value excludes a Payment in Lieu of Tax (PILOT) agreements.

**Estimated by the Department of Fiscal Services & Administrative Services, Charles County, MD.

Ten Leading Tax Payers

(Fiscal Year 2022)

Taxpayer	Property Tax Billed ¹
GenOn Mid-Atlantic, LLC.....	\$6,888,177 **
Southern Maryland Electric Coop Inc.....	5,547,224
Dominion Cove Point LNG,LP.....	2,996,222
CPV Maryland, LLC.....	2,588,345 **
SCG Atlas Westchester LLC.....	1,104,587
Verizon Maryland Inc.....	1,094,158
Washington Gas Light Company.....	1,037,296
Comcast of Maryland.....	716,513
Potomac Electric Power Company.....	698,643
Charles Mall Company LTD Partnership.....	686,776

Source: Maryland State Department of Assessments & Taxation / Charles County Department of Fiscal Services & Administrative Services

¹ State and Volunteer Fire & EMS taxes are excluded from property tax billed.

** Reflects Payment in Lieu of Tax (PILOT) agreements.

ECONOMIC AND STATISTICAL INFORMATION

County-Wide Property Tax Rates Per \$100 Assessed Value								
Fiscal Years	<u>Real Property</u>				<u>Business Property</u>			
	General County (Including Education)	Fire and Rescue Tax	State	Total	General County (Including Education)	Fire and Rescue Tax	State*	Total
2019	1.141	0.064	0.112	1.317	2.8525	0.16	0.28	3.2925
2020	1.141	0.064	0.112	1.317	2.8525	0.16	0.28	3.2925
2021	1.141	0.064	0.112	1.317	2.8525	0.16	0.28	3.2925
2022	1.141	0.064	0.112	1.317	2.8525	0.16	0.28	3.2925
2023	1.141	0.064	0.112	1.317	2.8525	0.16	0.28	3.2925

* Non-utility generators are exempt from State Business Property Tax.

How are your Property Taxes calculated?



Assessed property value	\$388,000 ^a
Divided by \$100 increments	\$100 ^b
Multiplied by the combined tax rate	\$1.317 ^c
Total property taxes due	\$5,110

a) All property is physically inspected once every three years and any increase in full cash value arising from such inspection is phased in over the ensuing three taxable years in equal annual installments. A tax cap is set by the County Commissioners annually and can range from 0% to 10% of the prior year liability. The current year tax cap is 7%. Conversely, any decrease in full cash value is recognized in full in the first year and the tax bill remains flat until the next reassessment.

b) Property taxes are calculated per \$100 of assessed value.

c) Combined tax rate is broken down into \$1.205 County (includes \$0.064 Volunteer Fire & EMS) and \$0.112 State.

County Tax Levies

(net of additions and abatements)

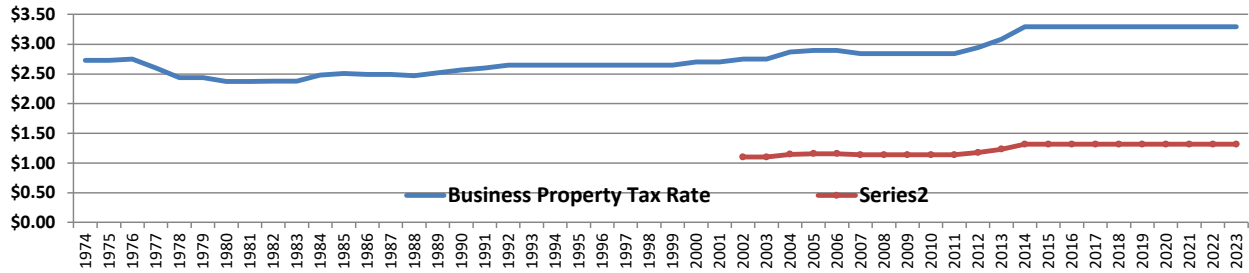
Fiscal Years	County (Including Education)	Fire and Rescue Tax	State
2017	202,074,698	11,334,602	19,188,391
2018	208,859,514	11,715,170	19,855,853
2019	216,532,933	12,145,581	20,535,934
2020	224,009,920	12,564,974	21,312,763
2021	233,302,983	13,086,232	22,213,529
2022*	242,273,761	13,589,413	23,040,297
2023 Est.	252,295,690	14,151,555	24,043,333

Source: Audited financial statements of the County for the fiscal years 2017-2021

*Unaudited as provided by the Department of Fiscal Services & Administrative Services, Charles County, MD

ECONOMIC AND STATISTICAL INFORMATION

Charles County Tax Rates/Budget: 50 Year History



FISCAL YEAR	BUSINESS PROPERTY TAX RATES				REAL PROPERTY TAX RATES				INCOME TAX RATE*	BUDGET
	FIRE	COUNTY	STATE	TOTAL	FIRE	COUNTY	STATE	TOTAL		
1974	0.10	2.42	0.21	\$2.73					50%	\$16,331,993
1975	0.10	2.42	0.21	\$2.73					50%	\$19,005,734
1976	0.10	2.42	0.23	\$2.75					50%	\$24,450,701
1977	0.10	2.27	0.23	\$2.60					50%	\$23,208,952
1978	0.10	2.14	0.20	\$2.44					50%	\$25,587,735
1979	0.10	2.14	0.20	\$2.44					45%	\$26,990,058
1980	0.10	2.07	0.20	\$2.37					40%	\$32,206,942
1981	0.10	2.07	0.20	\$2.37					45%	\$31,719,728
1982	0.10	2.07	0.21	\$2.38					50%	\$35,059,911
1983	0.10	2.07	0.21	\$2.38					50%	\$38,650,500
1984	0.10	2.17	0.21	\$2.48					50%	\$43,316,062
1985	0.15	2.15	0.21	\$2.51					50%	\$49,649,070
1986	0.15	2.13	0.21	\$2.49					50%	\$54,866,100
1987	0.15	2.13	0.21	\$2.49					45%	\$64,574,398
1988	0.15	2.11	0.21	\$2.47					45%	\$69,756,088
1989	0.15	2.16	0.21	\$2.52					50%	\$82,880,250
1990	0.15	2.21	0.21	\$2.57					50%	\$95,942,900
1991	0.16	2.23	0.21	\$2.60					50%	\$92,789,500
1992	0.16	2.28	0.21	\$2.65					50%	\$96,175,850
1993	0.16	2.28	0.21	\$2.65					50%	\$94,202,500
1994	0.16	2.28	0.21	\$2.65					50%	\$101,000,000
1995	0.16	2.28	0.21	\$2.65					50%	\$111,468,000
1996	0.16	2.28	0.21	\$2.65					50%	\$115,787,000
1997	0.16	2.28	0.21	\$2.65					50%	\$121,319,200
1998	0.16	2.28	0.21	\$2.65					50%	\$129,179,500
1999	0.16	2.28	0.21	\$2.65					2.52% **	\$137,248,500
2000	0.16	2.33	0.21	\$2.70					2.81%	\$152,185,700
2001	0.16	2.33	0.21	\$2.70					2.85%	\$161,893,300
2002	0.16	2.38	0.21	\$2.75	0.064	0.952	0.084	\$1.10	2.90%	\$171,108,600
2003	0.16	2.38	0.21	\$2.75	0.064	0.952	0.084	\$1.10	2.90%	\$190,253,600
2004	0.16	2.38	0.33	\$2.87	0.064	0.952	0.132	\$1.148	2.90%	\$197,452,600
2005	0.16	2.405	0.33	\$2.895	0.064	0.962	0.132	\$1.158	2.90%	\$213,559,200
2006	0.16	2.405	0.33	\$2.895	0.064	0.962	0.132	\$1.158	2.90%	\$243,388,300
2007	0.16	2.405	0.28	\$2.845	0.064	0.962	0.112	\$1.138	2.90%	\$273,508,600
2008	0.16	2.405	0.28	\$2.845	0.064	0.962	0.112	\$1.138	2.90%	\$302,328,000
2009	0.16	2.405	0.28	\$2.845	0.064	0.962	0.112	\$1.138	2.90%	\$312,519,000
2010	0.16	2.405	0.28	\$2.845	0.064	0.962	0.112	\$1.138	2.90%	\$311,168,600
2011	0.16	2.405	0.28	\$2.845	0.064	0.962	0.112	\$1.138	2.90%	\$305,018,610
2012	0.16	2.50625	0.28	\$2.94625	0.064	1.0025	0.112	\$1.1785	2.90%	\$307,623,600
2013	0.16	2.64250	0.28	\$3.0825	0.064	1.0570	0.112	\$1.233	2.90%	\$325,073,900
2014	0.16	2.85250	0.28	\$3.2925	0.064	1.1410	0.112	\$1.317	3.03%	\$339,071,600
2015	0.16	2.85250	0.28	\$3.2925	0.064	1.1410	0.112	\$1.317	3.03%	\$354,515,200
2016	0.16	2.85250	0.28	\$3.2925	0.064	1.1410	0.112	\$1.317	3.03%	\$365,682,800
2017	0.16	2.85250	0.28	\$3.2925	0.064	1.1410	0.112	\$1.317	3.03%	\$375,542,600
2018	0.16	2.85250	0.28	\$3.2925	0.064	1.1410	0.112	\$1.317	3.03%	\$391,452,100
2019	0.16	2.85250	0.28	\$3.2925	0.064	1.1410	0.112	\$1.317	3.03%	\$404,659,200
2020	0.16	2.85250	0.28	\$3.2925	0.064	1.1410	0.112	\$1.317	3.03%	\$425,097,500
2021	0.16	2.85250	0.28	\$3.2925	0.064	1.1410	0.112	\$1.317	3.03%	\$433,441,200
2022	0.16	2.85250	0.28	\$3.2925	0.064	1.1410	0.112	\$1.317	3.03%	\$450,350,300
2023	0.16	2.85250	0.28	\$3.2925	0.064	1.1410	0.112	\$1.317	3.03%	\$494,446,200

The "truth in taxation" bill was passed. In order to make real property tax bills simpler and easier to understand, the General Assembly, under Chapter 80 of the Acts 2000, requires that property tax rates on real property be based on a full cash value assessment. As a result, real property tax rates were reduced by 40% effective July, 1, 2001 (FY2002.)

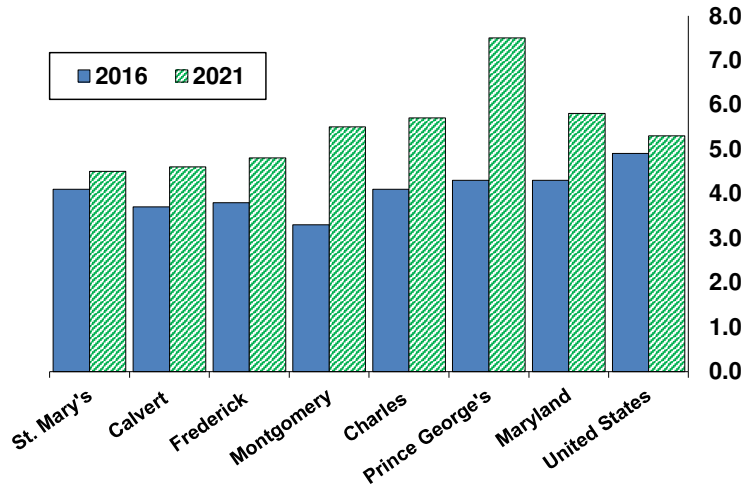
* Income Tax rates are shown as calendar years.

** In order to hold the Counties harmless from any tax policies implemented by the State, the method used to calculate the local tax was changed in calendar year 1999. The rate was changed to be calculated as a % of the individual's Maryland taxable income. In prior years, the local tax was calculated as a % of the calculated Maryland tax. The local rate of 2.81% for calendar year 2000 equated to approximately 56% of the State liability.

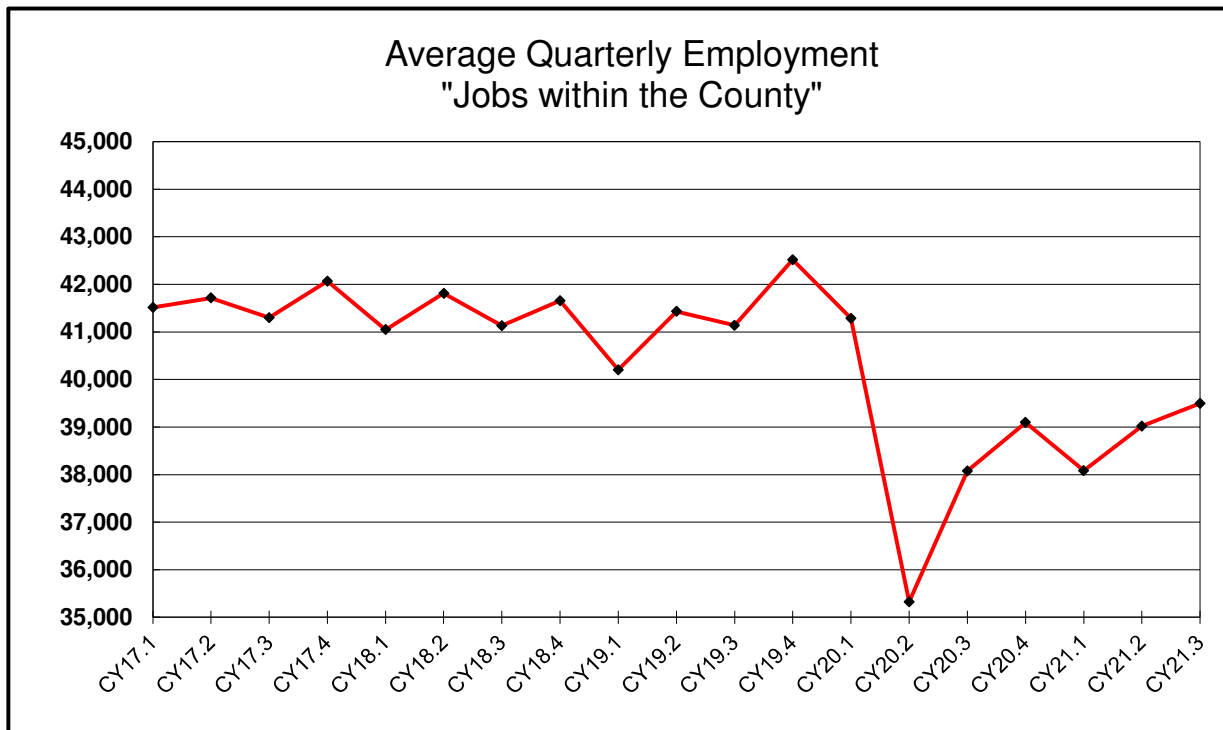
ECONOMIC AND STATISTICAL INFORMATION

Average Annual Unemployment Rate

<u>Calendar Year:</u>	<u>2016</u>	<u>2021</u>
St. Mary's County	4.1	4.5
Calvert County	3.7	4.6
Frederick County	3.8	4.8
Montgomery County	3.3	5.5
Charles County	4.1	5.7
Prince George's County	4.3	7.5
State of Maryland	4.3	5.8
United States	4.9	5.3



The average annual unemployment rate for Charles County is slightly lower than the State average and is higher than the National average.



NOTE: As of August 5, 2022 the fourth quarter data has not been released.

The large drop in County jobs during the second quarter of calendar year 2020 was mainly due the closure of many businesses during the COVID-19 pandemic. As the restrictions have been eased, employment has been increasing although it has not reached the level seen in prior years.

Source: Maryland Department of Labor, Licensing, & Regulation. Published July 2022.

ECONOMIC AND STATISTICAL INFORMATION

Major Employers

<u>Employer</u>	<u>Number of Employees</u>	<u>Employer</u>	<u>Number of Employees</u>
Naval Department of Defense at Indian Head.....	4,197	Safeway.....	438
Charles County Board of Education.....	4,143	Target.....	400
Charles County Government.....	1,841	Amazon.....	325
UM Charles Regional Medical Center.....	822	Lowe's.....	310
College of Southern Maryland.....	755	Genesis Health Care Waldorf/La Plata Center.....	291
Wal-Mart/Sam's Club.....	637	Sage Point Senior Living Services.....	250
Southern MD Electrical Coop.....	478	Chick-fil-A.....	241
Waldorf Chevy/Cadillac, Honda, Ford, Toyota/Scion, Dodge.....	455	Reliable Contracting.....	200

Source: Charles County Economic Development Department, 2022.

Hourly Wage Rates

<u>Selected Occupations</u>	<u>Local Median</u>	<u>State Median</u>	<u>Selected Occupations</u>	<u>Local Median</u>	<u>State Median</u>
Accountants & Auditors.....	\$ 37.96	\$ 37.53	Machinists.....	\$ 30.74	\$ 28.73
Aerospace Engineers.....	\$ 59.42	\$ 63.26	Network Administrators.....	\$ 48.18	\$ 48.53
Bookkeeping/Accounting Clerks.....	\$ 22.52	\$ 22.67	Packers and packagers, hand.....	\$ 16.44	\$ 14.29
Computer Systems Analyst.....	\$ 38.75	\$ 47.43	Retail Salesperson.....	\$ 14.06	\$ 13.88
Customer Service Representatives.....	\$ 14.56	\$ 17.93	Registered Nurse.....	\$ 37.64	\$ 37.67
Electrical Engineers.....	\$ 50.30	\$ 59.13	Secretaries.....	\$ 21.76	\$ 20.92
Electrical & Electronic Eng. Techs.....	\$ 47.32	\$ 40.83	Shipping/Receiving Clerks.....	\$ 17.68	\$ 17.68
Industrial Truck & Tractor Operators.....	\$ 21.81	\$ 20.41	Team Assemblers.....	\$ 18.17	\$ 17.41

Source: Maryland Department of Labor, Licensing and Regulation; last updated April 2022. Wages were adjusted for inflationary pressure through 2021. Local Wage Rates represent Southern Maryland which includes Calvert, Charles, and St. Mary's counties. Wages may vary by industry, employer, and locality.

Number of Charles County 2020 Income Tax Returns by Maryland Adjusted Gross Income Class

<u>Maryland Adjusted Gross Income</u>	<u>Number of Returns</u>	<u>% of Total</u>	<u>Charles County as a % of Maryland</u>
\$0-\$9,999.....	1,495	2.3%	1.4%
\$10,000 under \$20,000.....	5,609	8.5%	2.4
\$20,000 under \$30,000.....	7,295	11.0%	2.4
\$30,000 under \$40,000.....	6,495	9.8%	2.3
\$40,000 under \$50,000.....	5,634	8.5%	2.5
\$50,000 under \$100,000.....	19,768	29.8%	2.9
\$100,000 and over.....	19,956	30.1%	2.9
Taxable Returns.....	66,252	100.0%	2.7%
Non-Taxable.....	14,446		2.1
Total- All Returns.....	<u>80,698</u>		<u>2.5%</u>

Source: Comptroller of Maryland

ECONOMIC AND STATISTICAL INFORMATION

Income

Median household income and per-capita income for Charles County, the State, and other surrounding counties are shown below. Charles County ranks fourth for Median Household Income and tenth in Per Capita Income when compared to the other 22 counties in the State of Maryland and the City of Baltimore.

<u>Jurisdiction</u>	<u>Median Household Income</u>	<u>State Ranking</u>	<u>Per Capita Income</u>	<u>State Ranking</u>
Anne Arundel.....	\$ 103,225.00	5	\$ 48,125.00	4
Calvert.....	\$ 112,696.00	2	\$ 47,066.00	5
Charles.....	\$ 103,678.00	4	\$ 42,737.00	10
Frederick.....	\$ 100,685.00	6	\$ 44,273.00	7
Howard.....	\$ 124,042.00	1	\$ 55,873.00	1
Montgomery.....	\$ 111,812.00	3	\$ 55,643.00	2
Prince George's.....	\$ 86,994.00	11	\$ 38,502.00	14
St. Mary's.....	\$ 95,864.00	9	\$ 41,430.00	11
State of Maryland.....	\$ 87,063.00		\$ 43,352.00	

Source: 2016-2020 American Community Survey 5-Year Estimates

Educational Attainment

The percentage of adults in Charles County 25 years or older with a high school education or higher is greater than both the State and United States average while the percentage with a bachelor's degree or higher is less.

<u>Educational Attainment</u>	<u>Charles County</u>		<u>Maryland</u>	<u>United States</u>
	<u># of Residents</u>	<u>% of total</u>	<u>% of total</u>	<u>% of total</u>
Less than 9th grade.....	2,599	2.4%	3.9%	4.9%
9th to 12th grade, no diploma.....	4,408	4.1%	5.6%	6.6%
High school graduate (includes equivalency).....	33,804	31.1%	24.2%	26.7%
Some college, no degree.....	26,084	24.0%	18.7%	20.3%
Associate's degree.....	9,237	8.5%	6.8%	8.6%
Bachelor's degree.....	19,169	17.6%	21.8%	20.2%
Graduate or professional degree.....	13,449	12.4%	19.1%	12.7%
Population 25 years and over.....	108,750			
Percent high school graduate or higher.....		93.6%	90.6%	88.5%
Percent bachelor's degree or higher.....		30.0%	40.9%	32.9%

Source: 2016-2020 American Community Survey 5-Year Estimates

Charles County Sales and Use Tax Collections

As indicated in the following table Charles County had a 8.7% decline in tax collections for FY2021 due to the impact of COVID-19. Charles County represents 1.9% of the total state wide collection. The Sales and Use Tax Rate in Maryland is 6%.

(Dollars in Thousands)

<u>Class of Business</u>	<u>Fiscal Year</u>		<u>%</u>	<u>2021</u>	<u>2020</u>
	<u>2021</u>	<u>2020</u>	<u>Change</u>	<u>% of Total</u>	<u>% of Total</u>
General Merchandise.....	\$25,365	\$25,306	0.2%	28.7%	26.1%
Food and Beverage.....	21,147	25,230	-16.2%	23.9%	26.1%
Building and Contractors.....	17,683	17,593	0.5%	20.0%	18.2%
Utilities and Transportation.....	4,299	6,371	-32.5%	4.9%	6.6%
Automotive.....	5,767	6,922	-16.7%	6.5%	7.1%
Miscellaneous.....	5,512	5,979	-7.8%	6.2%	3.9%
Furniture, Fixtures, & Appliances.....	3,572	3,762	-5.0%	4.0%	6.2%
Apparel.....	3,259	3,579	-8.9%	3.7%	3.7%
Hardware, Machinery, and Equipmen	1,839	2,095	-12.2%	2.1%	2.2%
Total	\$88,444	\$96,836	-8.7%	100.0%	100.0%
Assessment Collections	101	154	-34.8%		
Grand Total	\$88,544	\$96,990	-8.7%		

Source: Comptroller of Maryland: Revenue Administration Division

ECONOMIC AND STATISTICAL INFORMATION

Population and Age Distribution

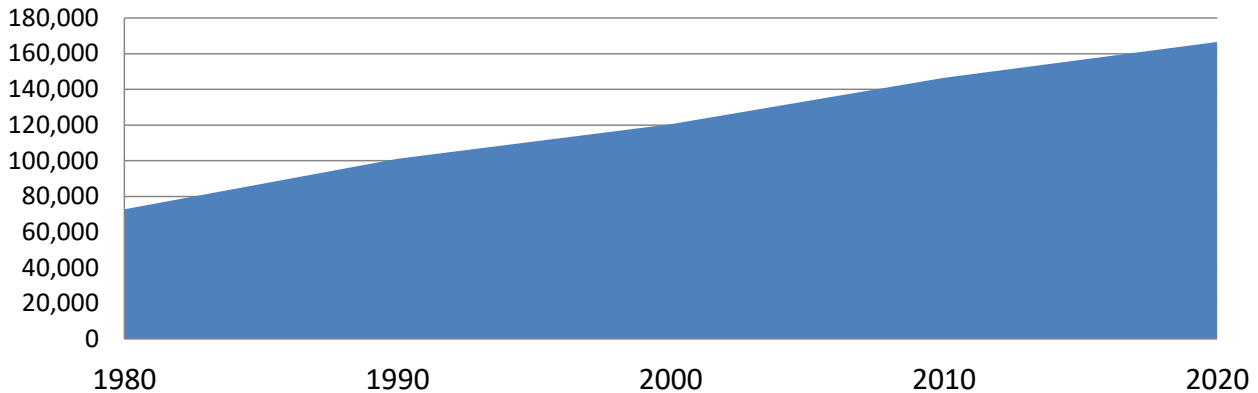
<u>Age</u>	<u>1980</u>	<u>1990</u>	<u>2000</u>	<u>2010</u>	<u>2020</u>	<u>2021</u> ⁽¹⁾
Under 5	5,975	8,769	8,628	9,780	10,730	10,864
5-9	6,721	8,631	9,891	10,241	11,634	11,779
10-14	8,273	7,853	10,376	11,587	13,266	13,431
15-19	7,908	7,731	8,971	11,661	13,167	13,331
20-24	5,588	7,761	6,118	8,851	9,872	9,995
25-34	12,506	19,351	17,401	17,309	19,527	19,771
35-44	10,853	16,820	22,749	24,498	26,396	26,727
45-54	6,308	11,346	17,062	24,000	28,192	28,544
55-64	4,614	6,389	10,525	14,974	18,084	18,310
65-74	2,674	4,145	5,460	8,245	9,730	9,851
<u>75 years or older</u>	<u>1,331</u>	<u>2,358</u>	<u>4,022</u>	<u>5,405</u>	<u>6,019</u>	<u>6,094</u>
All Ages	72,751	101,154	120,546	146,551	166,617	168,698
Percent of Population						
Under 20 years	39.7%	32.6%	31.4%	29.5%	29.3%	29.3%
Over 64 years	5.5%	6.4%	7.9%	9.3%	9.5%	9.5%
Median age	26.7	30.2	35.1	37.4	37.4	37.4

Source: U.S. Department of Commerce, U.S. Census Bureau

(1) Based on U.S. Census 2021 Population Estimate

Average annual increase per 10 year increment...	3.4%	1.8%	2.0%	1.3%
---	-------------	-------------	-------------	-------------

Charles County Population 40 Year History



<u>Race</u>	
White.....	41.6%
Black or African American alone.....	47.4%
Hispanic or Latino (of any race).....	6.1%
Asian.....	3.1%
Other.....	1.8%

<u>Gender</u>	
Women.....	51.8%
Men.....	48.2%

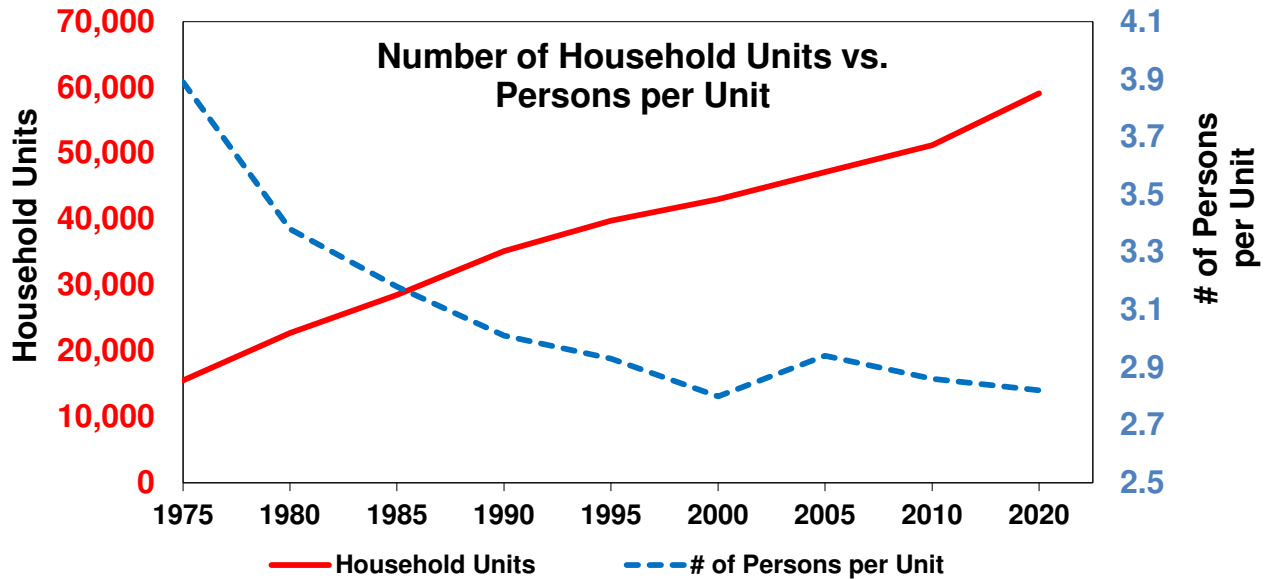
Source: U.S. Census Bureau, 2016-2020 American Community Survey 5-year estimates

ECONOMIC AND STATISTICAL INFORMATION

Persons Per Residential Household

The total housing units for Charles County is estimated at 60,108. Per the 2020 Census the occupancy rate for Charles County is 95.1%. The number of persons per unit was on a decline from 1975 to 2000 and has leveled off to the current 2.81 persons per unit.

<u>Calendar Year Ending</u>	<u>Number of Occupied Housing Units</u>	<u>Number of Persons Per Unit</u>
1975	15,519	3.89
1980	22,721	3.38
1985	28,498	3.18
1990	35,168	3.01
1995	39,736	2.93
2000	43,002	2.80
2005	47,161	2.94
2010 ⁽¹⁾	51,214	2.86
2020 ⁽²⁾	59,107	2.82
2021 ⁽³⁾	60,108	2.81



Source: U.S. Census Bureau / Charles County Department of Planning & Growth Management.

(1) U.S. Census Bureau, Census 2010

(2) U.S. Census Bureau, Census 2020

(3) Based on U.S. Census 2020 data for occupied housing units, with new Charles County U & O permit data added to 2020 number.

Type of Housing Units

	<u>% of Total</u>		<u>% of Total</u>
1 unit- detached.....	71.3%	5 to 9 units.....	1.5%
1 unit- attached.....	19.2%	10 to 19 units.....	1.6%
2 units.....	0.2%	20 or more units.....	4.2%
3 or 4 units.....	1.0%	Mobile home or other	1.0%

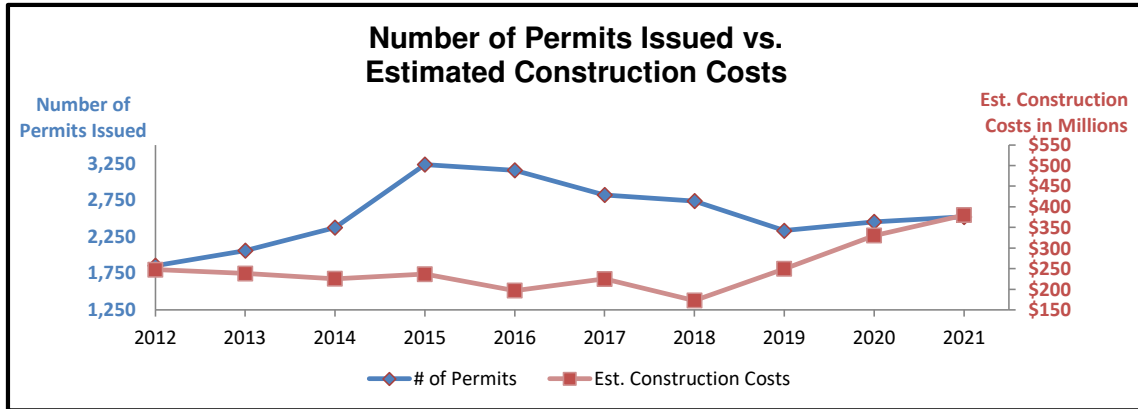
Source: U.S. Census Bureau, 2016-2020 American Community Survey 5-year estimates.

ECONOMIC AND STATISTICAL INFORMATION

As set forth in the Ten-Year Building Permit Summary, the County has experienced steady growth. The County issued 758 new residential units in 2021.

Ten Year Building Permit Summary

Calendar Year	# of New Residential Units	# of New Commercial Permits	# of New Res. Misc. Permits	# of Comm. Alter./Add. Permits	Total Number of Permits	Total Estimated Construction Costs
2012	643	15	935	261	1,854	\$247,602,902
2013	714	18	1,011	315	2,058	238,111,640
2014	730	9	1,306	327	2,372	225,453,371
2015	833	40	1,996	365	3,234	236,559,685
2016	761	5	2,124	264	3,154	196,625,254
2017	666	11	1,866	273	2,816	224,979,125
2018	619	7	1,851	258	2,735	172,608,693
2019	611	9	1,425	286	2,331	249,253,537
2020	623	9	1,583	237	2,452	330,152,462
2021	758	11	1,519	231	2,519	380,000,298



As shown below, the average cost of new single family dwelling units for FY2021 has increased. The recent residential construction cost increase reflects market conditions and the higher demand for single family dwelling units.

Calendar Year	Estimated Residential Construction Costs	No. of New SFD Units	Avg. Cost of New SFD Unit	% Chg.
2012	112,328,874	474	\$236,981	-7.2%
2013	129,669,469	484	267,912	13.1%
2014	129,457,575	471	274,857	2.6%
2015	125,326,150	527	237,811	-13.5%
2016	118,704,200	497	238,841	0.4%
2017	119,826,871	479	250,160	4.7%
2018	100,484,823	386	260,323	4.1%
2019	124,089,543	418	296,865	14.0%
2020	171,428,990	486	352,735	18.8%
2021	213,092,544	502	424,487	20.3%

Source: Charles County Department of Planning & Growth Management: Codes, Permits and Inspection Services Division.

ECONOMIC AND STATISTICAL INFORMATION

Transportation

Highways: U.S. 301, MD 5, and MD 210 are the major highways through the county. Routes 5 and 210 connect to the National Capital Beltway (I-495) providing easy access to Washington D.C. and Northern Virginia. Route 301 connects the region with Baltimore and Richmond, and serves as an alternate to I-95 traffic through the Washington Capital area.

Rail: CSX Transportation **Truck:** Nearly 60 local and long-distance trucking establishments are located in Southern Maryland.

Air: Charles County's business district lies 45 minutes from Washington's Reagan National Airport and about an hour from both Dulles International and BWI Marshall Airports; Maryland Airport near La Plata, is upgrading to a 4,200 foot runway and is the closest airport to DC for corporate jet traffic without the requirement of additional security agents.

Water: Service by the Port of Baltimore and the Potomac River.

Utilities

Electricity: Southern Maryland Electric Cooperative; customers may choose their electric supplier; county is home to NRG's Morgantown power generation plant with a capacity of 1,467 megawatts. CPV St. Charles Energy Center with a capacity of 725 megawatts

Gas: Washington Gas; customers may choose their gas supplier

Sewer: Waldorf, White Plains, Bryans Road, Cobb Island, Clifton, and Bel Alton are served by the county; the towns of La Plata and Indian Head have municipal sewer systems.

Water: The county provides water for Waldorf, White Plains and Bryans Road; Indian Head and La Plata have municipal water systems.

Telecommunication: Broadband services include Verizon FiOS and Comcast Business Class.

Business/Industrial Property

Waldorf Station - New mixed-use development on 150-acre site at the intersection of US 301 and MD 5, the gateway to Charles County. Planned to include approximately 260,000 sf of retail, a Class A office building, hotel, apartments and townhomes.

St. Charles - One of the best master-planned communities in the country and only 11 miles from the Capital Beltway. Thousands of acres of industrial and commercial property available in parcels from one to 100+ acres in three employment parks.

Waldorf Center - Master-planned, 400,000 sf Class A office and luxury residential and R&D complex on 6-acres; home to Marriott Residence Inn. 20,000 sf medical building recently delivered.

Fox Trail Business Park - 120-acre site, located on Route 227. Business Park zoned with public water and sewer available. 90,000 sf US Army Reserve Training Facility already developed on site.

Market Profile Data

	<u>Low</u>	<u>High</u>	<u>Average</u>		<u>Low</u>	<u>High</u>	<u>Average</u>
Land- cost per acre:				Rental Rates- per square foot:			
Industrial	\$20,000	\$375,000	\$150,000	Warehouse/Industrial	\$8.00	\$12.00	\$11.00
Office	\$60,000	\$2,500,000	\$325,000	Flex/R&D/Technology	\$10.00	\$15.00	\$12.00
				Class A Office	\$21.00	\$30.00	\$23.00

Operational Budgets

Understanding an Operating Division/Program Budget Form

Please refer to the blank operating budget form on the following page.

1. This section refers to the general area under which a Department or Agency is listed in the FY2023 Adopted budget book.
2. The **name of the County Department or Agency** being summarized is listed in this section. For further explanation of what a Department and/or Agency is, please refer to the Glossary.
3. The **account number** represents the internal number used for Fund, Department, and Division.
4. The **Division/Program** section refers to the division or program within a Department whose budget is being summarized. For further explanation of what a Division and/or Program are, please refer to the
5. This section displays the **fund type** used to manage the particular budget.
6. The **Program Administrator** section identifies the County Division Administrator responsible for the program being summarized. In the case of an outside agency, such as the Health Department, the name of the person in charge is used.
7. **Address, web site address** (with link), **Phone Numbers**, and **Hours** are provided. This appears on the overall Department page when applicable. Each Division/Program page contains a web site address if available.
8. This column contains the actual funds spent in each budget category during **FY2021**. For further explanation on what is included in the individual Character of Expenditures, please refer to the Glossary.
9. The **Adopted FY2022 Budget** is listed in this column.
10. The **FY2023 Request Budget** as submitted by the individual Department or Agency is listed in this column with the exception of the Special Revenue Funds. For Special Revenue Funds, the **FY2022 Amended Budget** is reported due to frequent late changes to grant awards and budgets.
11. The **FY2023 Adopted Budget** is listed in this column.
12. The **amount of change expressed in dollars** comparing the FY2022 Adopted Budget and the FY2023 Adopted Budget. Special Revenue funds show change to FY2022 Amended Budget.
13. The **percentage change (%) column** represents the monetary change from FY2022 Adopted Budget to FY2023 Adopted Budget expressed as a percentage. Special Revenue funds show percentage change to FY2022 Amended Budget.
14. This line represents **revenues** associated directly with the department or agency.
15. The **Changes and Useful Information** section is used to narrate new positions, new programs, highlight any significant changes, and offer additional explanations on the budget.
16. The **Description** section provides general information for the Department/Division or Agency.
17. The **Positions** section provides full-time equivalent information concerning the number of employees and job titles for a particular Department or Agency for FY19 through FY23.
NOTE: The personnel within departments are displayed according to the chargeable account.
18. **Objectives & Measurements** section represents the way departments measure their effectiveness and/or efficiency, and which Commissioners Goal and Objective it is achieving . By reviewing this area, management states the departments objective and attempts to answer the questions, "Are we doing the right thing? and How well are we doing it?". Actual results for FY19 to FY21 are included, as well as a projection for FY22, and an estimate for FY23.
To centralize this information, this section can be included in some department/fund summary section as opposed to each individual budget page.

1.

Department: 2.
Division\Program: 4.
Program Administrator: 6.
Address: 7.
www.charlescountymd.gov

Account: 3.
Fund: 5.

Phone Number:
Hours:

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services						
Fringe Benefits						
Operating Costs	8.	9.	10.	11.	12.	13.
Transfers Out						
Capital Outlay						
Total Expenditures						
Revenues 14.						

Changes and Useful Information: 15.

- .
- .
- .

Description: 16.

Positions: 17.

<u>Title</u>	<u>FY19</u> <u>FTE</u>	<u>FY20</u> <u>FTE</u>	<u>FY21</u> <u>FTE</u>	<u>FY22</u> <u>FTE</u>	<u>FY23</u> <u>FTE</u>
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Total Full Time Equivalent	0.0	0.0	0.0	0.0	0.0
Allocated to Other Funds:					
Net Cost to General Fund	0.0	0.0	0.0	0.0	0.0

<u>Objectives & Measurements:</u>	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
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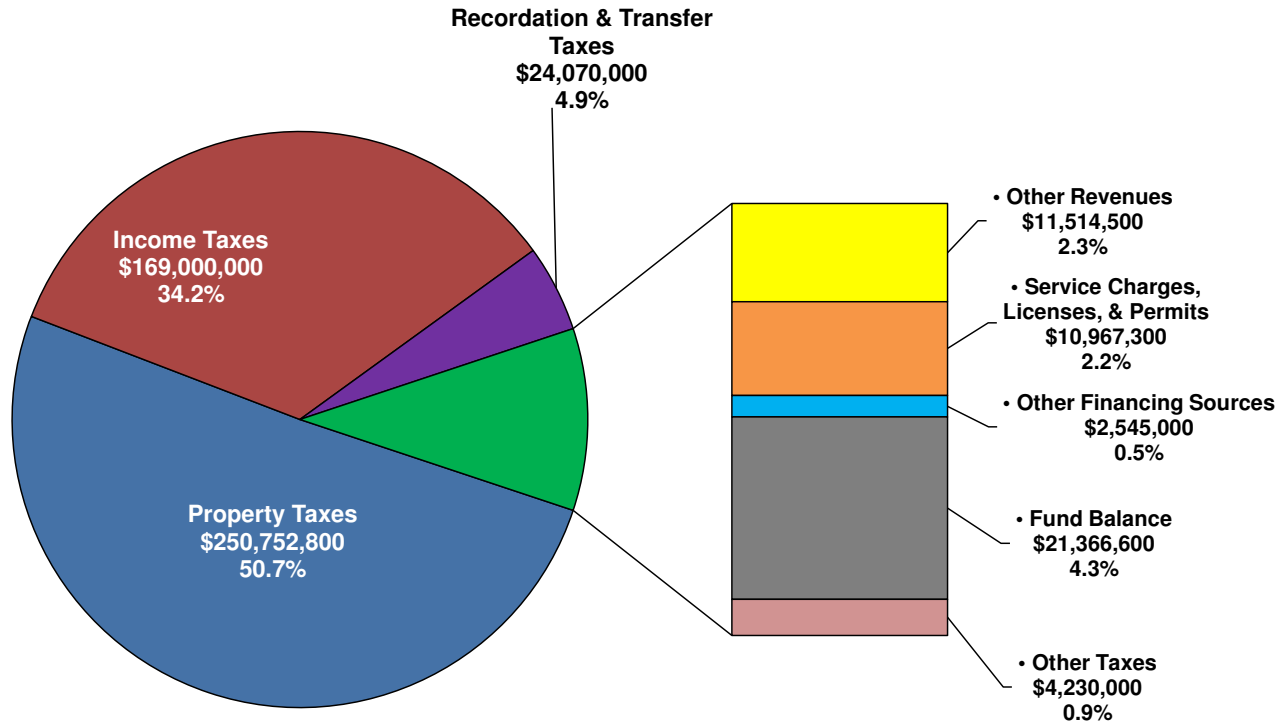
18.

General Fund

GENERAL FUND

A general fund is used to account for financial transactions associated with government services which are not legally required to be accounted for in a special fund, or are not part of self-supporting operations. The revenues that comprise the General Fund and the percent of the total fund are shown below:

FY2023 General Fund Revenues/Financing Sources TOTAL APPROVED = \$494,446,200



REVENUE BREAKDOWN

Category	Percentage	Amount	Category	Percentage	Amount
PROPERTY TAXES	50.7%	\$250,752,800	INCOME TAX	34.2%	\$169,000,000
Real & Personal		254,250,800			
Penalties, Interest & fees		615,200			
Tax Credits		(4,113,200)			
RECORDATION & TRANSFER TAXES	4.9%	\$24,070,000	SERVICE CHARGES, LICENSES, & PERMITS	2.2%	\$10,967,300
OTHER TAXES	0.9%	\$4,230,000	EMS Billing fee		\$1,800,000
Hotel/Motel Tax		\$1,150,000	Reclaimed Water Sales		1,183,700
Highway User		2,320,000	911 fees		1,752,000
Admission Tax		660,000	Licenses & Permits		1,046,000
Heavy Equipment		100,000	Indirect Cost Allocation		2,316,900
OTHER FINANCING SOURCES	0.5%	\$2,545,000	Park Fees		882,400
Transfer: Capital Project Fund		\$2,045,000	Remaining		1,986,300
Special Revenue: Cable Fund		500,000	ALL OTHER REVENUES	2.3%	\$11,514,500
FUND BALANCE APPROPRIATION	4.3%	\$21,366,600	Fines & Forfeitures		\$5,738,800
			Rent		1,333,700
			State Grants		2,616,000
			Other Intergovernmental		610,000
			Interest		600,000
			Sale of Fixed Assets		250,000
			Miscellaneous		366,000

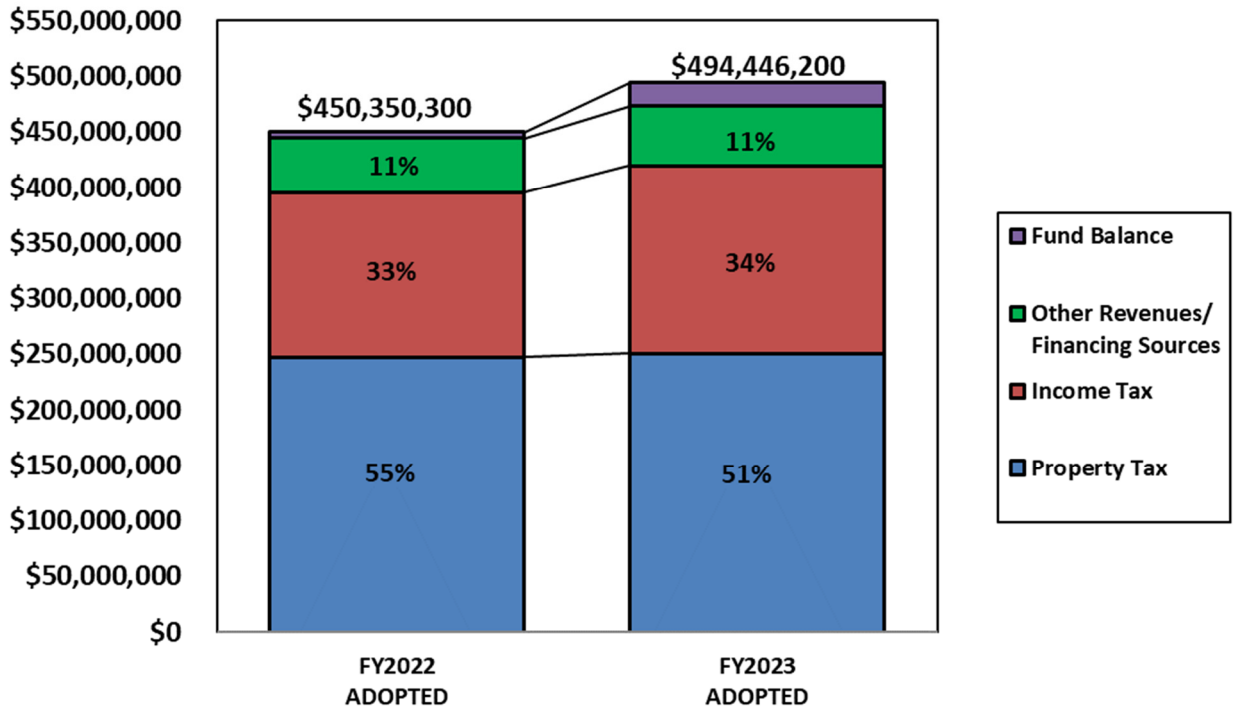
GENERAL FUND-Revenue Descriptions

The Charles County Department of Fiscal and Administrative Services is responsible for researching, collecting, and providing revenue estimates for all funds. Information regarding the various sources of revenue is obtained from County departments and agencies and is combined with other databases and references to formulate the estimates. Recent actual revenue performance is applied to existing or known situations depending on the source. Revenues will vary significantly depending on the source and each must be considered carefully when formulating a budget recommendation. Once established, the revenue estimates are then subject to change based upon policy decisions by the Board of County Commissions regarding tax rate levels, service fee rates, and funding needs.

Fund balance appropriations are usually for non-recurring type of expenditures. The County has a policy of maintaining a fund balance that shall not be less than 8% and not more than 15% of the total budgeted operating revenues.

The FY2023 Budget was adopted at \$494.5 million compared to the FY2022 Budget of \$450.4 million, a \$44.1 million increase. Real and business personal property tax receipts is estimated to increase by \$3.1 million and income taxes is estimated to generate \$21.0 million more than the FY2022 adopted budget. Recordation taxes and transfer taxes were conservatively estimated. The Recordation tax revenue budget increased by \$600,000 and transfer tax revenue budget increased by additional \$270,000. Financing sources are increasing by \$14.7 million mostly due to changes in use of reserved fund balance. Fines and Forfeitures is estimated to increase by \$2.5 million mainly due to the Charles County Sheriff's Office Bus Camera Program that was begun mid-year in FY2022. These revenues were not part of the FY2022 Adopted Budget. Intergovernmental is expected to increase by \$1.2 million mainly due to an increase in the State Aid for Police Protection grant. Revenue variances to FY2022 for all other sources, other than the ones previously mentioned, net to a total increase of \$725,900.

Comparison to Prior Fiscal Year



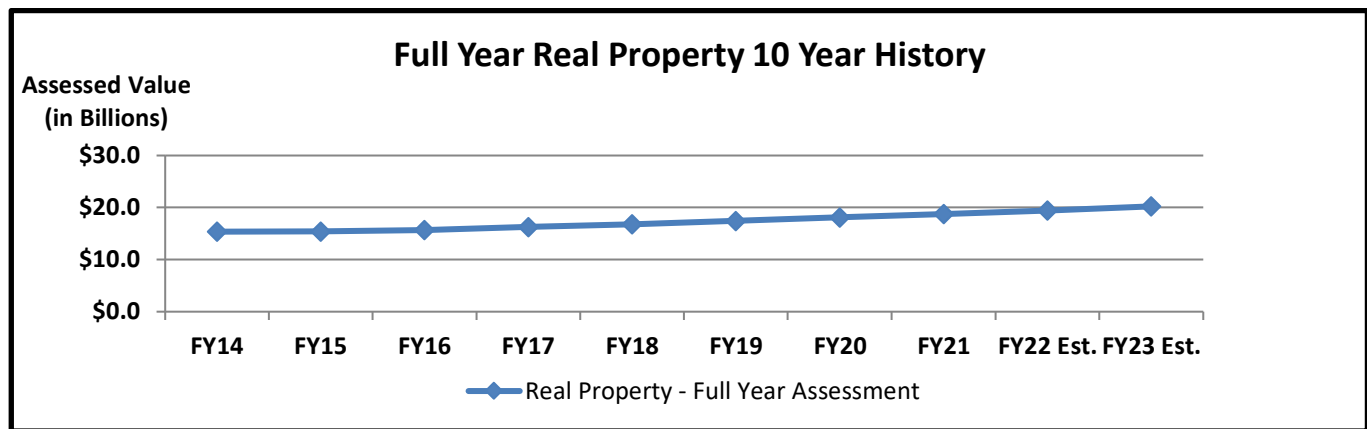
NOTE: Percentages (%) noted in graph represent the percent of Total Operating Revenues and Financing Uses. Fund Balance was 4% for the Adopted Budget in FY2023 and 1% for the Adopted Budget in FY2022.

GENERAL FUND-Revenue Descriptions

PROPERTY TAXES

FULL YEAR PROPERTY TAXES

Full year property taxes represent the annual July 1 tax billings for all real property and improvements of County taxable property. Real property consists of land and buildings. Tax revenues are derived from multiplying the County tax rate per \$100 of the property values assessed by the Maryland Department of Assessment & Taxation. Property tax revenue represents our largest revenue source and is estimated to generate approximately \$231.0 million in FY2023.



The FY2023 estimated revenue originates from property assessment information furnished by the Maryland Department of Assessment & Taxation. Additional estimates are done by the Charles County Department of Fiscal and Administrative Services for new property additions that will occur between April and June. Tax revenue for FY2023 is estimated to increase by 3.5% in comparison to FY2022. **The tax rate remains constant at \$1.141 per \$100 of assessed value.**

QUARTER, HALF, AND THREE-QUARTER YEAR PROPERTY TAXES

The County intermittently receives tax revenue generated from new property additions assessed between July 1 and March 31 of each fiscal year. Tax billings are calculated at one-fourth, one-half, and three-quarters of the normal full year tax rate, depending upon which quarter the property is added.

The FY2023 revenue budget estimates the new property addition added between July and March based on historical and economic conditions as estimated by the Charles County Department of Fiscal and Administrative Services. Over the past five years the assessed value of the new construction that is added each quarter has ranged from \$44.0 million to \$106.7 million. **The estimated quarterly additions for Fiscal Year 2023 are \$63.0 million per quarter.**

	FY2018 Actual	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Estimate	FY2023 Estimate
3/4 Year	\$93.1	\$44.0	\$62.6	\$54.3	\$81.3	\$63.0
1/2 Year	\$45.0	\$56.3	\$73.0	\$82.4	\$83.9	\$63.0
1/4 Year	\$53.1	\$62.8	\$40.3	\$66.4	\$106.7	\$63.0

GENERAL FUND-Revenue Descriptions

RAILROADS & PUBLIC UTILITIES

An assessed value is placed on an operating asset other than land and buildings that are owned and operated by railroads and publicly owned utilities. Revenues from this source are based upon assessed values of equipment net of accumulated depreciation.

FY2023 revenues are estimated by the Charles County Department of Fiscal and Administrative Services and are based on FY2022 assessments. **The tax rate remains constant at \$2.8525 per \$100 of assessed value.**

	FY2018 Actual	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Estimate	FY2023 Estimate
Assessment	\$328,347,020	\$333,493,300	\$331,460,300	\$390,738,250	\$409,954,420	\$409,954,420

BUSINESS PERSONAL PROPERTY

This revenue source reports the value of unincorporated business assets as certified by the Maryland Department of Assessments and Taxation.

FY2023 revenues are estimated by the Charles County Department of Fiscal and Administrative Services and are based on FY2018 thru FY2021 assessments. **The tax rate remains constant at \$2.8525 per \$100 of assessed value.**

	FY2018 Actual	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Estimate	FY2023 Estimate
Assessment	\$9,750,090	\$9,664,600	\$9,091,800	\$8,330,760	\$18,758,880	\$9,379,500

ORDINARY BUSINESS CORPORATION

This revenue source represents the value of incorporated business assets as certified by the State Department of Assessments and Taxation. Property assessments are directly related to the inventory value and number of businesses operating within the County.

FY2023 revenues are estimated by the Charles County Department of Fiscal and Administrative Services using historical trends and certain assumptions. **The tax rate remains constant at \$2.8525 per \$100 of assessed value.**

	FY2018 Actual	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Estimate	FY2023 Estimate
Assessment	\$220,855,150	\$247,061,400	\$232,315,500	\$237,161,180	\$245,947,150	\$248,437,679

PAYMENT IN LIEU OF TAX (PILOT)

This revenue source represents an agreed upon tax payment from two of the County's largest taxpayers: GenOn Mid-Atlantic's Morgantown Power plant and Competitive Power Ventures' St. Charles Energy Center. The PILOT agreement for GenOn Mid-Atlantic began in FY2017 and was renegotiated in FY2021. The FY2023 budget was based on the power plant's deactivation of Morgantown 1 and 2 generating units effective on May 31, 2022. The information listed below represent the General Fund portion only. Total revenues may differ from the total PILOT agreement.

	FY2018 Actual	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Estimate	FY2023 Estimate
Competitive Power Venture	\$3,466,298	\$3,346,203	\$3,346,203	\$3,226,109	\$2,588,345	\$2,488,266
GenOn Mid-Atlantic	\$7,938,833	\$7,953,575	\$7,953,575	\$7,953,263	\$6,887,411	\$897,800

GENERAL FUND-Revenue Descriptions

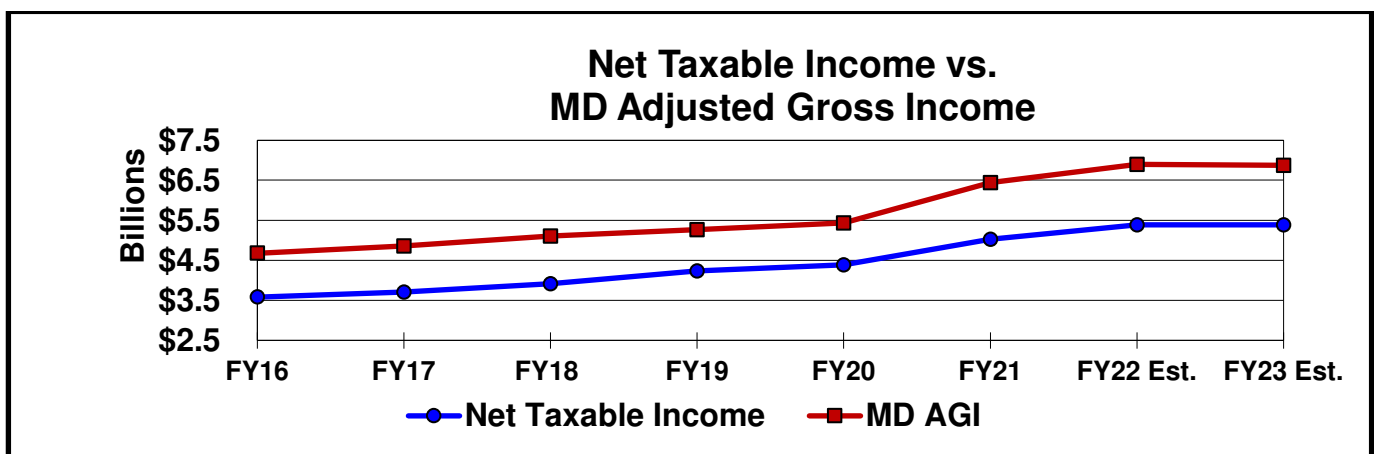
PROPERTY TAX CREDITS

Tax credits are provided to taxpayers based on certain criteria. The largest tax credit relates to a tax differential paid to the Town of La Plata and the Town of Indian Head. This tax credit is a form of compensation for government services that are provided by the municipal government and totals over \$2.1 million for FY2023.

The County also provides additional tax relief for low-income households by supplementing a State subsidized program. Homeowners qualify for this program based on their income and home value, with a sliding scale providing various levels of tax credit. A similar tax credit began in FY2012 for a Senior Tax Credit program.

INCOME TAX

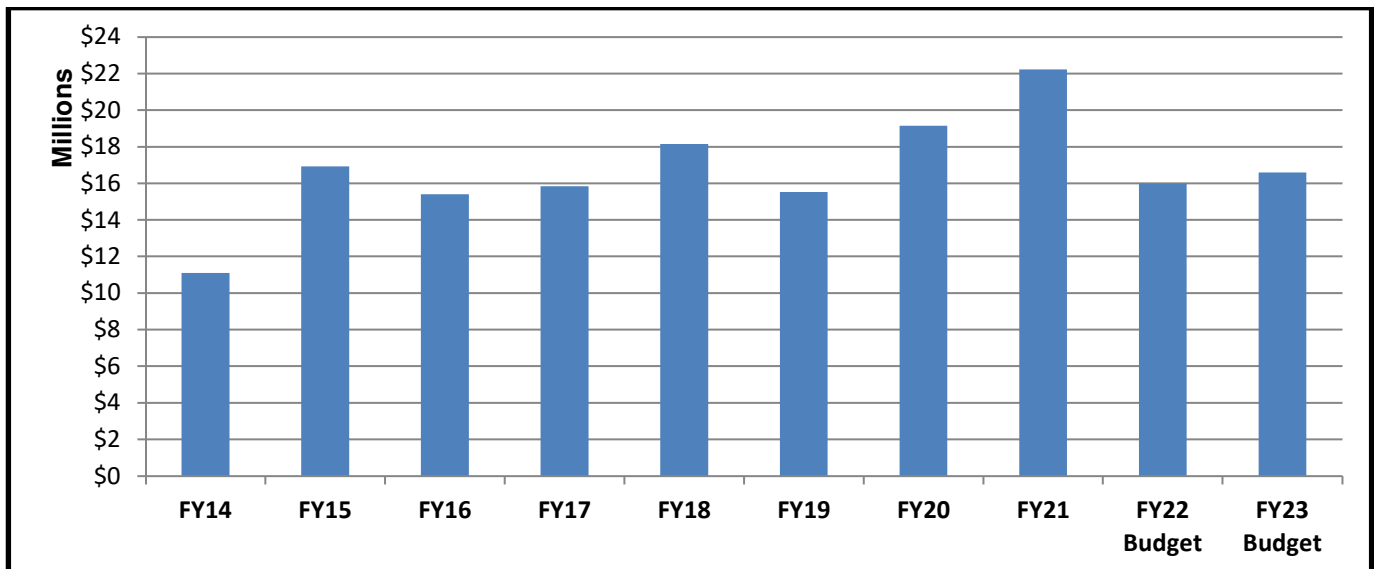
Income tax revenue is generated from the local tax liability of residential income tax returns. The Department of Fiscal and Administrative Services uses the information received from economists at conferences and information provided by the State Bureau of Revenue Estimates to estimate Income Tax revenues. The local rate of 3.03% of an individual's Maryland taxable income is established by the Board of County Commissioners and is legally limited to 3.20% of the state tax liability. Income tax revenue is the second largest revenue generator, representing 33% of the General Fund revenues.



OTHER TAXES

RECORDATION TAX

Recordation tax is established by the local governing body with prior approval from the state legislature. Tax revenue is generated when a property is sold, and title recorded. **A rate of \$5.00 per \$500 value remains the same for FY2023.** The estimate involves various economic factors, such as housing starts, mortgage interest rates, real estate supply & demand, population growth, and speculation related to the housing market. The Recordation tax revenue budget is conservatively for FY2023 and was increased by \$600,000.



GENERAL FUND-Revenue Descriptions

REAL PROPERTY TRANSFER TAX

Real Property Transfer Tax was established by the local governing body with prior approval from the state legislature. Tax revenue is recorded when an instrument of writing is recorded with the Clerk of the Circuit Court for Charles County or filed with the State Department of Assessments and Taxation. **A rate of 0.5% remains the same for FY2023.** Real Property Transfer tax revenue is conservatively estimated to generate \$7,470,000 in FY2023. The estimate involves various economic factors, such as housing starts, mortgage interest rates, real estate supply & demand, population growth, and speculation related to the housing market.

HIGHWAY USER TAX

Highway User Tax is a State-shared tax from the sale of gasoline and other fuel types within Maryland state boundaries. Vendors remit sales taxes to the State of Maryland monthly. The State distributes the tax revenue to the County based on a multifaceted formula developed by the State and adopted by the State legislature. In past years, this revenue source had generated over \$9 million in revenues. However, the State enacted funding reductions in 2009 which significantly cut the funding distribution to all local governments. The major factor affecting this revenue source at this time is the State budget process decision on the amount to share with local governments. Other factors include gas pump prices, the economy, and the amount of consumption. The FY2023 budget is estimated based on the information provided by the State of Maryland – Department of Transportation.

ADMISSIONS & AMUSEMENTS TAX

Admissions & Amusement tax is assessed on sales from the entertainment businesses and activities located within the County such as movies, video arcades, golf fees, etc. The tax rate is locally controlled by the Board of County Commissioners and can range from 0% - 10%. **The local rate is 10% unless subject to a state sales tax.** Revenues are estimated based on current trends and are adjusted for new operations. Due to current trends, the budget for FY2023 was reduced by \$100,000.

HOTEL/MOTEL TAX

The hotel/motel occupancy tax was enacted September 1, 1988 and is calculated at 5% of the room rate for occupants boarding less than 120 days. Due to current trends, the budget for FY2023 increased by \$150,000.

INTERGOVERNMENTAL

STATE AID FOR POLICE PROTECTION

The State of Maryland allocates grant funds for use in providing police protection to the public. The State provides an annual estimated grant award in late February or early March calculated by a formula factoring expenditure level, staffing, population, vehicles, etc. Per the funding provided in the State budget for this grant, the budget increased by \$1,020,000.

SERVICE CHARGES

EMERGENCY MEDICAL SERVICES (EMS) BILLING

In July 2001, the County hired Career Emergency Medical Services personnel to provide Advanced Life Support (ALS) and to augment the volunteer stations in providing Basic Life Support (BLS). The County has been charging for ALS services and began to charge for BLS services in Fiscal Year 2010. FY2023 revenues are expected to generate \$1.8 million. EMS billing is covered by Medicare, Medicaid, and commercial insurance policies. The major factor affecting this source is the number of calls responded.

GENERAL FUND-Revenue Descriptions

LOCAL 911 FEES

The County has the authority to establish and charge a fee for the specific purpose of funding 911 emergency telephone operations. The State in 2019 enacted legislation changing how these fees are applied to cell phone bills. Revenues are estimated based on historical growth patterns for the number of phone lines times the current rate of 75 cents. The FY2023 budget of \$1,752,000 did not change from the FY2022 adopted budget.

INDIRECT COST ALLOCATION

The County assesses an indirect cost to other funds for support services provided by the General Fund. In some cases, grant funds are eligible to pay for this charge. Revenues are estimated by the eligible amount allowed by grants and actual costs incurred for other funds. The FY2023 budget is estimated to equal \$2,316,900.

RECLAIMED WATER SALES

As part of the Payment in Lieu of Tax agreement with Competitive Power Ventures (CPV), the County receives revenue for reclaimed water sales. CPV purchases reclaimed water from the County's Mattawoman Wastewater Treatment Plant to use for its primary cooling source. The County began receiving revenue from CPV during FY2017. The FY2023 budget is estimated to equal \$1,183,700.

FINES AND FORFEITURES

The County collects fines for the Red Light Camera, Speed Camera, Bus Camera, and False Alarm programs. For Fiscal Year 2023, Fines & Forfeitures revenues are estimated to increase by 75% compared to the FY2022 adopted budget mainly due to the addition of the Bus Camera Program that began mid-year in FY2022. This program is operated by the Charles County Sheriff's Office in coordination with Charles County Public Schools.

INTEREST INCOME

Interest income is based on the current financial market interest rates and available cash to invest. Interest income fluctuates from year to year due to factors such as the state of the economy and its impact on financial institutions interest rates, the County's cash flow situation, and the revenue base from which to invest. FY2023 is estimated to be \$600,000.

MISCELLANEOUS

Miscellaneous revenues include income sources such as office space rent from County owned buildings, sale of surplus property and equipment, non-recurring sources, and workers' compensation reimbursements. Frequently, the County is the recipient of revenues from sources not anticipated within the normal budget process. Lawsuit settlements and insurance premium refunds are examples of unexpected miscellaneous revenues causing this source of revenue to fluctuate over the years.

FUND BALANCE

The use of \$21.4 million in Fund Balance is approved for FY2023. These funds were formally reserved to fund priority one-time items in the FY2023 operating budget including funding to support the capital improvement program, funding for equipment purchases related to implementing a body worn camera program, feasibility studies, and other one-time items that supports Commissioner goals and objectives. Fund balance reserves were already established and are utilized in FY2023 to help offset revenue losses from the Morgantown power plant deactivation, and to smooth the impact of the teacher's incentive grant for Charles County Public Schools and the Other Post-Employment Benefits contribution per the County's strategic plan.

GENERAL FUND OPERATING BUDGET

	FY2021 <u>Actual</u>	FY2022 <u>Adopted</u>	FY2023 <u>Adopted</u>	<u>\$ Change from FY2022</u>	<u>% Chg.</u>
<u>REVENUES</u>					
<u>Operating Revenues</u>					
Property Taxes	\$243,159,148	\$247,687,300	\$250,752,800	\$3,065,500	1.2%
Income Tax	159,808,519	148,000,000	169,000,000	21,000,000	14.2%
Recordation Tax	22,225,791	16,000,000	16,600,000	600,000	3.8%
Transfer Tax	9,495,137	7,200,000	7,470,000	270,000	3.8%
Other Taxes	3,656,354	3,890,000	4,230,000	340,000	8.7%
Service Charges	8,561,322	9,307,500	9,921,300	613,800	6.6%
Intergovernmental	2,180,239	2,037,200	3,226,000	1,188,800	58.4%
Licenses & Permits	1,078,733	1,085,600	1,046,000	(39,600)	-3.6%
Fines & Forfeitures	3,372,917	3,273,500	5,738,800	2,465,300	75.3%
Other Income	2,407,339	2,651,700	2,549,700	(102,000)	-3.8%
Total Operating Revenues	\$455,945,500	\$441,132,800	\$470,534,600	\$29,401,800	6.7%
<u>Other Financing Sources</u>					
Transfer from Capital Project Fund	2,671,800	2,671,800	2,045,000	(626,800)	-23.5%
Transfer from Special Revenue Fund	59,576	700,000	500,000	(200,000)	-28.6%
Bond Premium	1,196,131	0	0	0	N/A
Bond Refunding	753,754	0	0	0	N/A
Reserved Fund Balance	0	5,845,700	21,366,600	15,520,900	265.5%
Total Other Financing Sources	\$4,681,260	\$9,217,500	\$23,911,600	\$14,694,100	159.4%
TOTAL REVENUES & OTHER FINANCING USES	\$460,626,760	\$450,350,300	\$494,446,200	\$44,095,900	9.8%
<u>EXPENDITURES</u>					
Board of Education	\$195,714,600	\$200,686,400	\$212,686,400	\$12,000,000	6.0%
Sheriff's Office	95,792,660	100,865,700	107,992,500	7,126,800	7.1%
Debt Service	33,638,726	32,575,300	34,499,200	1,923,900	5.9%
County Administered					
Emergency Services	17,560,193	20,576,300	22,680,900	2,104,600	10.2%
Public Works - Facilities	14,664,275	15,550,300	16,553,400	1,003,100	6.5%
Recreation, Parks, and Tourism	8,659,157	10,051,600	11,138,600	1,087,000	10.8%
Fiscal & Administrative Services	7,014,376	8,019,200	8,964,600	945,400	11.8%
Planning & Growth Management	7,110,944	7,445,600	8,305,500	859,900	11.5%
Community Services	2,255,158	2,759,400	2,992,700	233,300	8.5%
Economic Development	1,576,350	1,906,600	2,025,800	119,200	6.3%
General Government	4,660,991	5,409,600	6,066,600	657,000	12.1%
Total County Administered	\$63,501,444	\$71,718,600	\$78,728,100	\$7,009,500	9.8%
College of Southern MD	9,921,200	9,921,200	10,219,200	298,000	3.0%
Library	4,400,168	4,577,900	5,387,000	809,100	17.7%
Health Department	2,824,922	3,020,100	3,632,000	611,900	20.3%
Other General Government	16,323,533	21,488,600	26,657,300	5,168,700	24.1%
Other Agencies/Misc.	2,633,256	3,430,100	3,617,500	187,400	5.5%
Contingency	0	37,400	0	(37,400)	-100.0%
Total Expenditures	\$424,750,509	\$448,321,300	\$483,419,200	\$35,097,900	7.8%
<u>Other Financing Uses</u>					
Capital Project Pay-as-you-go	3,105,580	2,029,000	11,027,000	8,998,000	443.5%
Total Other Financing Uses	\$3,405,580	\$2,029,000	\$11,027,000	\$8,998,000	443.5%
TOTAL EXPENDITURES & OTHER FINANCING USES	\$428,156,089	\$450,350,300	\$494,446,200	\$44,095,900	9.8%
SURPLUS/(DEFICIT)	\$32,470,671	\$0	\$0	\$0	

GENERAL FUND OPERATING BUDGET

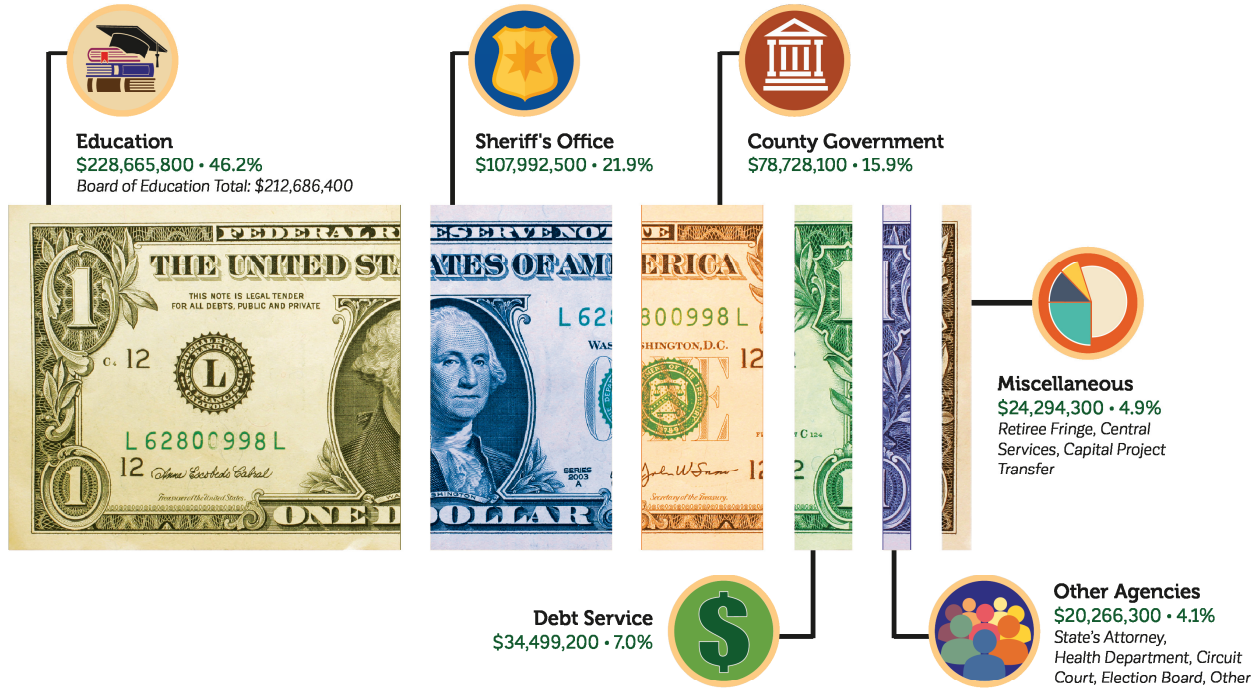
	FY2021 <u>Actual</u>	FY2022 <u>Adopted</u>	FY2023 <u>Adopted</u>	\$ Change from FY2022	% Chg.
REVENUE DETAIL BY ACCOUNT CLASSIFICATION					
<u>PROPERTY TAXES:</u>					
Real Property - Full Year	\$214,713,558	\$223,204,000	\$231,011,000	\$7,807,000	3.5%
Real Property - Half Year	458,641	342,300	359,400	17,100	5.0%
Real Property-Quarter Year	176,153	171,200	179,700	8,500	5.0%
Real Property-Three-Quarter Year	464,250	513,000	539,000	26,000	5.1%
Business Personal Property	219,578	254,000	238,000	(16,000)	-6.3%
Railroads & Public Utilities	11,161,675	9,964,000	11,699,000	1,735,000	17.4%
Ordinary Business Corp.	6,790,821	6,405,000	6,838,600	433,600	6.8%
Payment in Lieu of Tax: Morgantown	7,953,263	6,887,400	897,800	(5,989,600)	-87.0%
Payment in Lieu of Tax: CPV	3,226,109	2,588,400	2,488,300	(100,100)	-3.9%
Penalties & Interest	986,420	600,000	600,000	0	0.0%
Half Year Tax Billing	310,031	153,000	15,200	(137,800)	-90.1%
Subtotal	\$246,460,499	\$251,082,300	\$254,866,000	\$3,783,700	1.5%
Homestead Tax Credit	(231,441)	(263,000)	(730,000)	(467,000)	177.6%
Low Income Tax Credit	(644,944)	(690,000)	(700,000)	(10,000)	1.4%
Senior Tax Credit	(299,687)	(300,000)	(320,000)	(20,000)	6.7%
Ag. Preservation Tax Credit	(129,243)	(126,000)	(130,000)	(4,000)	3.2%
Tax Differ.- La Plata	(1,880,130)	(1,900,000)	(2,100,000)	(200,000)	10.5%
Tax Differ.- Indian Head	(108,777)	(109,000)	(125,000)	(16,000)	14.7%
Surviving Spouse Tax Credit	(7,001)	(7,000)	(8,000)	(1,000)	14.3%
Conservation Easement Tax Credit	(127)	0	(200)	(200)	N/A
Subtotal	(\$3,301,350)	(\$3,395,000)	(\$4,113,200)	(\$718,200)	21.2%
Total Property Taxes	\$243,159,148	\$247,687,300	\$250,752,800	\$3,065,500	1.2%
<u>INCOME TAX</u>	\$159,808,519	\$148,000,000	\$169,000,000	\$21,000,000	14.2%
<u>RECORDATION TAX</u>	\$22,225,791	\$16,000,000	\$16,600,000	\$600,000	3.8%
<u>TRANSFER TAX</u>	\$9,495,137	\$7,200,000	\$7,470,000	\$270,000	3.8%
<u>OTHER TAXES:</u>					
Hotel/Motel Room	\$1,083,116	\$1,000,000	\$1,150,000	\$150,000	15.0%
Highway User	2,190,830	2,080,000	2,320,000	240,000	11.5%
Admission and Amusement	306,480	760,000	660,000	(100,000)	-13.2%
Heavy Equipment	75,927	50,000	100,000	50,000	100.0%
Total Other Local Taxes	\$3,656,354	\$3,890,000	\$4,230,000	\$340,000	8.7%
<u>LICENSES & PERMITS</u>					
Trader License	\$194,095	\$211,200	\$206,900	(\$4,300)	-2.0%
Alcoholic License	237,815	203,600	203,600	0	0.0%
Building Permits	176,484	406,600	382,000	(24,600)	-6.1%
Park Permits	63,355	101,600	106,600	5,000	4.9%
Electrical Exams	70,733	0	0	0	N/A
Electrical Permits	74,040	0	0	0	N/A
Pumbing Permits	98,880	0	0	0	N/A
Trailer Permits	45,930	44,300	44,300	0	0.0%
Civil Marriage Licenses	39,265	36,000	36,000	0	0.0%
Other	78,136	82,300	66,600	(15,700)	-19.1%
Total Licenses & Permits	\$1,078,733	\$1,085,600	\$1,046,000	(\$39,600)	-3.6%

GENERAL FUND OPERATING BUDGET

	FY2021 <u>Actual</u>	FY2022 <u>Adopted</u>	FY2023 <u>Adopted</u>	<u>\$ Change from FY2022</u>	<u>% Chg.</u>
REVENUE DETAIL BY ACCOUNT CLASSIFICATION					
<u>INTERGOVERNMENTAL:</u>					
Federal	\$176,663	\$0	\$610,000	\$610,000	N/A
State					
Aid for Police Protection	\$1,307,269	\$1,320,000	\$2,340,000	\$1,020,000	77.3%
State Aid For Inmate Operating	80,235	95,000	70,000	(25,000)	-26.3%
Jury Fee Reimbursement	45,525	119,500	119,500	0	0.0%
Other	84,032	92,600	86,500	(6,100)	-6.6%
Subtotal	\$1,517,061	\$1,627,100	\$2,616,000	\$988,900	60.8%
Local Governments					
Animal Shelter- St. Mary's	\$486,515	\$410,100	\$0	(\$410,100)	-100.0%
Subtotal	\$486,515	\$410,100	\$0	(\$410,100)	-100.0%
Total Intergovernmental	\$2,180,239	\$2,037,200	\$3,226,000	\$1,188,800	58.4%
<u>SERVICE CHARGES:</u>					
Em. Medical Svcs. Billing Fee	\$1,576,532	\$1,600,000	\$1,800,000	\$200,000	12.5%
Indirect Cost Allocation	1,522,944	1,881,200	2,316,900	435,700	23.2%
Local 911 Aid	1,717,468	1,752,000	1,752,000	0	0.0%
Park & Recreation Fees	659,135	887,900	882,400	(5,500)	-0.6%
Reclaimed Water Sales	998,536	1,183,700	1,183,700	0	0.0%
Sheriff Fees	283,483	460,000	460,000	0	0.0%
Custodial Fee	360,600	355,500	357,700	2,200	0.6%
False Alarm Registrations	288,860	287,500	286,600	(900)	-0.3%
Sheriff Pay Phone Commissions	97,694	107,300	90,000	(17,300)	-16.1%
Room & Board Detention Center	1,963	77,500	0	(77,500)	N/A
Other	1,054,106	714,900	792,000	77,100	10.8%
Total Service Charges	\$8,561,322	\$9,307,500	\$9,921,300	\$613,800	6.6%
<u>FINES & FORFEITURES</u>					
Red Light Camera Fines	\$1,807,918	\$1,750,000	\$2,200,000	\$450,000	25.7%
Speed Camera Fines	1,232,997	1,173,000	1,400,000	227,000	19.4%
School Bus Fines	0	0	1,845,500	1,845,500	N/A
False Alarm Fines	192,525	230,000	220,000	(10,000)	-4.3%
Other	139,478	120,500	73,300	(47,200)	-39.2%
Total Fines & Forfeitures	\$3,372,917	\$3,273,500	\$5,738,800	\$2,465,300	75.3%
<u>OTHER INCOME</u>					
Rent	\$1,317,495	\$1,285,700	\$1,333,700	\$48,000	3.7%
Interest	465,906	750,000	600,000	(150,000)	-20.0%
Sale of Fixed Assets	260,253	250,000	250,000	0	0.0%
Miscellaneous	363,686	366,000	366,000	0	0.0%
Total Miscellaneous	\$2,407,339	\$2,651,700	\$2,549,700	(\$102,000)	-3.8%
TOTAL OPERATING REVENUES	\$455,945,500	\$441,132,800	\$470,534,600	\$29,401,800	6.7%
<u>Financing Sources</u>					
Transfer from Capital Project Fund	\$2,671,800	\$2,671,800	\$2,045,000	(\$626,800)	-23.5%
Transfer from Special Revenue Fund	59,576	700,000	500,000	(200,000)	-28.6%
Bond Premium	1,196,131	0	0	0	N/A
Bond Refunding	753,754	0	0	0	N/A
Subtotal: Financing Sources	\$4,681,260	\$3,371,800	\$2,545,000	(\$826,800)	-24.5%
<u>Fund Balance</u>					
Morgantown Reserve	0	\$0	\$4,924,400	\$4,924,400	N/A
Capital Project Reserves	0	0	8,903,000	8,903,000	N/A
Reserve for Priorities	0	5,845,700	7,539,200	1,693,500	29.0%
Subtotal: Fund Balance	\$0	\$5,845,700	\$21,366,600	\$15,520,900	265.5%
TOTAL OTHER FINANCING SOURCES	\$4,681,260	\$9,217,500	\$23,911,600	\$14,694,100	159.4%
TOTAL REVENUES & OTHER FINANCING USES	\$460,626,760	\$450,350,300	\$494,446,200	\$44,095,900	9.8%

GENERAL FUND

Approved Fiscal 2023 Charles County Budget: \$494,446,200



EXPENDITURE BREAKDOWN

EDUCATION	46.2%	\$228,665,800	SHERIFF'S OFFICE	21.9%	\$107,992,500
Board of Education	\$212,686,400				
College of Southern Maryland	10,219,200		DEBT SERVICE	7.0%	\$34,499,200
Library	5,387,000				
Other Education	373,200		OTHER AGENCIES	4.1%	\$20,266,300
			State's Attorney	\$5,717,200	
COUNTY GOVERNMENT	15.9%	\$78,728,100	Health Department	3,632,000	
Emergency Services	\$22,680,900		Circuit Court	2,122,600	
Public Works - Facilities	16,553,400		Election Board	2,550,800	
Recreation, Parks, and Tourism	11,138,600		Other Agencies	6,243,700	
Fiscal & Administrative Services	8,964,600				
Planning & Growth Management	8,305,500		MISCELLANEOUS	4.9%	\$24,294,300
Community Services	2,992,700		Retiree Fringe/OPEB Contribution	\$9,167,000	
Economic Development Dept.	2,025,800		Central Services	4,100,300	
Administrative Services	2,240,900		Capital Project Transfer	11,027,000	
County Attorney	1,389,300				
Human Resources	1,671,000				
County Commissioners	765,400				

GENERAL FUND OPERATING BUDGET

	FY2021 <u>Actual</u>	FY2022 <u>Adopted</u>	FY2023 <u>Adopted</u>	<u>\$ Change from FY2022</u>	<u>% Chg.</u>
EXPENDITURES BY DIVISION					
<u>EDUCATION</u>					
Board of Education	\$195,714,600	\$200,686,400	\$212,686,400	\$12,000,000	6.0%
College of Southern Maryland	9,921,200	9,921,200	10,219,200	298,000	3.0%
Library	4,400,168	4,577,900	5,387,000	809,100	17.7%
Other	4,000	563,200	373,200	(190,000)	-33.7%
Total Education	\$210,039,968	\$215,748,700	\$228,665,800	\$12,917,100	6.0%
<u>PUBLIC SAFETY</u>					
Sheriff	\$75,671,765	\$78,349,300	\$82,817,700	\$4,468,400	5.7%
Corrections	17,757,671	20,077,700	20,644,100	566,400	2.8%
Automated Enforcement Unit (AEU)	2,069,848	2,118,900	4,190,800	2,071,900	97.8%
Fingerprinting Service	293,376	319,800	339,900	20,100	6.3%
Sheriff's Office	\$95,792,660	\$100,865,700	\$107,992,500	\$7,126,800	7.1%
Emergency Services Administration	313,427	609,700	699,200	89,500	14.7%
False Alarm Reduction Unit	195,304	207,500	217,500	10,000	4.8%
Animal Control	738,445	804,800	863,000	58,200	7.2%
Animal Shelter	982,416	1,122,100	1,162,400	40,300	3.6%
Fire/EMS Communications	3,755,023	4,346,300	4,642,200	295,900	6.8%
Career Emergency Medical Services	11,029,668	12,946,600	14,410,900	1,464,300	11.3%
Special Operations	173,438	455,700	611,800	156,100	34.3%
Emergency Management	372,472	83,600	73,900	(9,700)	-11.6%
Subtotal: Emergency Services	\$17,560,193	\$20,576,300	\$22,680,900	\$2,104,600	10.2%
Total Public Safety	\$113,352,853	\$121,442,000	\$130,673,400	\$9,231,400	7.6%
<u>DEBT SERVICE</u>					
Principal	\$24,717,602	\$23,548,100	\$25,653,800	\$2,105,700	8.9%
Interest	7,922,262	8,125,800	8,537,400	411,600	5.1%
Miscellaneous	998,861	901,400	308,000	(593,400)	-65.8%
Total Debt Service	\$33,638,726	\$32,575,300	\$34,499,200	\$1,923,900	5.9%
<u>GENERAL GOVERNMENT</u>					
Central Services	\$1,622,734	\$3,391,800	\$4,100,300	\$708,500	20.9%
OPEB Contribution	3,000,000	3,700,000	4,700,000	1,000,000	27.0%
Election Board	1,793,145	2,185,100	2,550,800	365,700	16.7%
Liquor Board	269,444	287,100	308,900	21,800	7.6%
Orphan's Court	65,133	65,400	64,500	(900)	-1.4%
Other Criminal Justice	0	423,500	2,600,000	2,176,500	513.9%
Circuit Court	1,464,369	1,763,100	2,122,600	359,500	20.4%
State's Attorney	4,577,096	5,148,400	5,717,200	568,800	11.0%
Fringe Benefits	3,512,563	4,074,700	4,467,000	392,300	9.6%
Volunteer Fire & Rescue Subsidy	19,050	449,500	26,000	(423,500)	-94.2%
Subtotal: Other General Govt.	\$16,323,533	\$21,488,600	\$26,657,300	\$5,168,700	24.1%
County Commissioners	\$729,260	\$778,400	\$765,400	(\$13,000)	-1.7%
Administrative Services	1,677,526	1,968,800	2,240,900	272,100	13.8%
County Attorney	1,100,283	1,313,600	1,389,300	75,700	5.8%
Human Resources	1,153,922	1,348,800	1,671,000	322,200	23.9%
Subtotal: County Administered	\$4,660,991	\$5,409,600	\$6,066,600	\$657,000	12.1%
General Government					
Total General Government	\$20,984,524	\$26,898,200	\$32,723,900	\$5,825,700	21.7%

GENERAL FUND OPERATING BUDGET

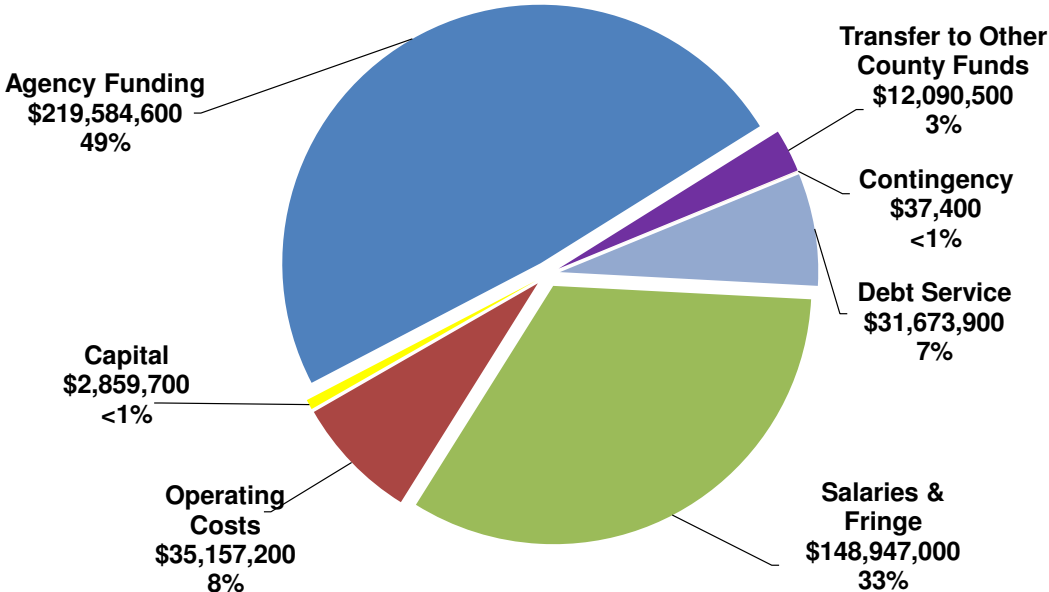
	FY2021 <u>Actual</u>	FY2022 <u>Adopted</u>	FY2023 <u>Adopted</u>	<u>\$ Change from FY2022</u>	<u>% Chg.</u>
EXPENDITURES BY DIVISION					
<u>FISCAL & ADMINISTRATIVE SERVICES</u>					
Administration	\$249,332	\$259,000	\$273,400	\$14,400	5.6%
Budget	455,857	453,800	526,000	72,200	15.9%
Information Technology	3,317,745	4,291,400	4,985,600	694,200	16.2%
Purchasing	392,622	412,400	425,300	12,900	3.1%
Treasury	1,432,800	1,372,600	1,428,400	55,800	4.1%
Accounting	1,166,020	1,230,000	1,325,900	95,900	7.8%
Total Fiscal & Admin. Services	\$7,014,376	\$8,019,200	\$8,964,600	\$945,400	11.8%
<u>PUBLIC WORKS - FACILITIES</u>					
Administration	\$611,652	\$733,500	\$825,700	\$92,200	12.6%
Building & Trades	6,939,275	7,646,400	8,105,900	459,500	6.0%
Vehicle Maintenance	908,833	1,003,200	980,300	(22,900)	-2.3%
Roads	6,204,514	6,167,200	6,641,500	474,300	7.7%
Total Public Works	\$14,664,275	\$15,550,300	\$16,553,400	\$1,003,100	6.5%
<u>COMMUNITY SERVICES</u>					
Administration	\$625,399	\$412,500	\$505,900	\$93,400	22.6%
Aging & Human Services	1,321,933	1,824,700	1,935,000	110,300	6.0%
Housing Authority	307,826	522,200	551,800	29,600	5.7%
Total Community Services	\$2,255,158	\$2,759,400	\$2,992,700	\$233,300	8.5%
<u>RECREATION, PARKS, AND TOURISM</u>					
Administration	\$738,004	\$875,200	\$1,072,800	\$197,600	22.6%
Recreation	2,532,632	3,082,900	3,456,000	373,100	12.1%
Parks & Grounds	4,749,937	5,249,300	5,656,000	406,700	7.7%
Tourism	638,584	844,200	953,800	109,600	13.0%
Total Recreation, Parks, & Tourism	\$8,659,157	\$10,051,600	\$11,138,600	\$1,087,000	10.8%
<u>PLANNING & GROWTH MANAGEMENT</u>					
Administration	\$581,016	\$879,200	\$1,409,200	\$530,000	60.3%
Transit	3,912,105	4,047,400	4,065,200	17,800	0.4%
Planning	1,724,865	1,877,200	2,264,900	387,700	20.7%
Inspections & Enforcement	509,327	468,500	399,000	(69,500)	-14.8%
Codes & Permits	383,630	173,300	167,200	(6,100)	-3.5%
Total Planning & Growth Mgmt.	\$7,110,944	\$7,445,600	\$8,305,500	\$859,900	11.5%
<u>ECONOMIC DEVELOPMENT</u>					
Economic Development Department	\$1,576,350	\$1,906,600	\$2,025,800	\$119,200	6.3%
Other Economic Development Svcs	31,500	188,000	188,000	0	0.0%
Total Economic Development	\$1,607,850	\$2,094,600	\$2,213,800	\$119,200	5.7%
<u>HEALTH SERVICES</u>					
Health Department	\$2,824,922	\$3,020,100	\$3,632,000	\$611,900	20.3%
Water & Sewer Services	211,300	211,300	219,800	8,500	4.0%
Mosquito Control	101,672	127,000	154,000	27,000	21.3%
Dept. of Health & Mental Hygiene	120,421	120,400	120,400	0	0.0%
Total Health	\$3,258,316	\$3,478,800	\$4,126,200	\$647,400	18.6%
<u>SOCIAL SERVICES</u>					
Department of Social Services	\$319,000	\$324,500	\$324,500	\$0	0.0%
Charles County Charitable Trust, Inc.	1,090,135	1,009,300	1,309,300	300,000	29.7%
Other Agency Funding	48,700	198,700	198,700	0	0.0%
Total Social Services	\$1,457,835	\$1,532,500	\$1,832,500	\$300,000	19.6%

GENERAL FUND OPERATING BUDGET

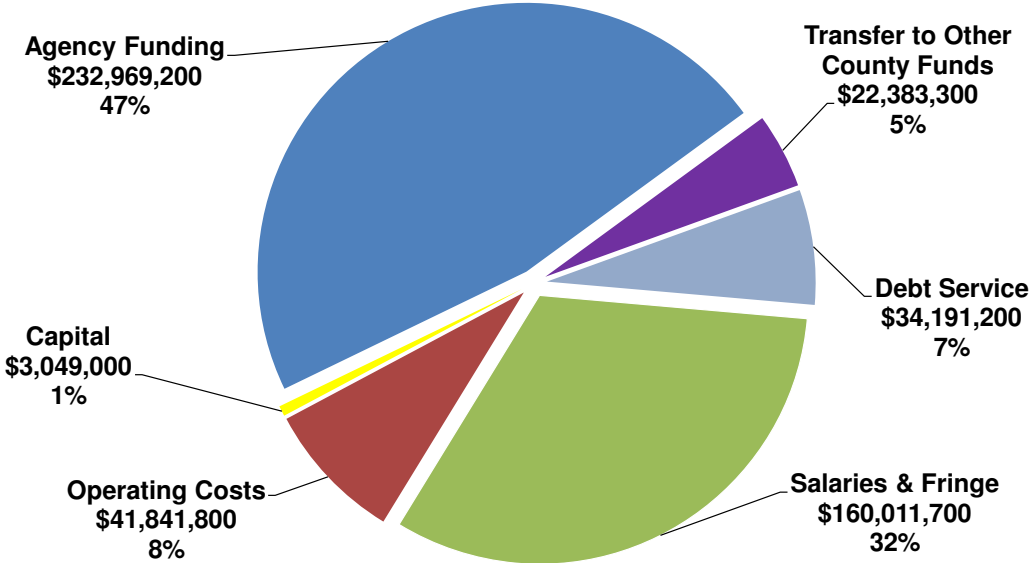
	FY2021 <u>Actual</u>	FY2022 <u>Adopted</u>	FY2023 <u>Adopted</u>	\$ Change from FY2022	% Chg.
EXPENDITURES BY DIVISION					
<u>CONSERVATION OF NATURAL RESOURCES</u>					
University of MD Extension	\$227,839	\$230,700	\$256,400	\$25,700	11.1%
Soil Conservation	458,301	420,900	440,400	19,500	4.6%
Weed Control	2,156	15,100	16,300	1,200	7.9%
So. MD Resource Conservation	10,982	11,000	11,500	500	4.5%
Gypsy Moth	7,250	5,000	5,000	0	0.0%
Forest Conservancy District Board	0	5,000	0	(5,000)	-100.0%
Total Conservation of Natural Resources	\$706,528	\$687,700	\$729,600	\$41,900	6.1%
<u>CONTINGENCY</u>					
Contingency	\$0	\$37,400	\$0	(\$37,400)	-100.0%
Total Contingency	\$0	\$37,400	\$0	(\$37,400)	-100.0%
TOTAL EXPENDITURES	\$424,750,509	\$448,321,300	\$483,419,200	\$35,097,900	7.8%
<u>FINANCING USES:</u>					
Capital Project Pay-as-you-go	\$3,105,580	\$2,029,000	\$11,027,000	\$8,998,000	443.5%
TOTAL FINANCING USES	\$3,405,580	\$2,029,000	\$11,027,000	\$8,998,000	443.5%
TOTAL EXPENDITURES & OTHER FINANCING USES:	\$428,156,089	\$450,350,300	\$494,446,200	\$44,095,900	9.8%
SURPLUS/(DEFICIT)	\$32,470,671	\$0	\$0	\$0	

GENERAL FUND OPERATING BUDGET

FY2022 ADOPTED BUDGET \$450,350,300



FY2023 ADOPTED BUDGET \$494,446,200

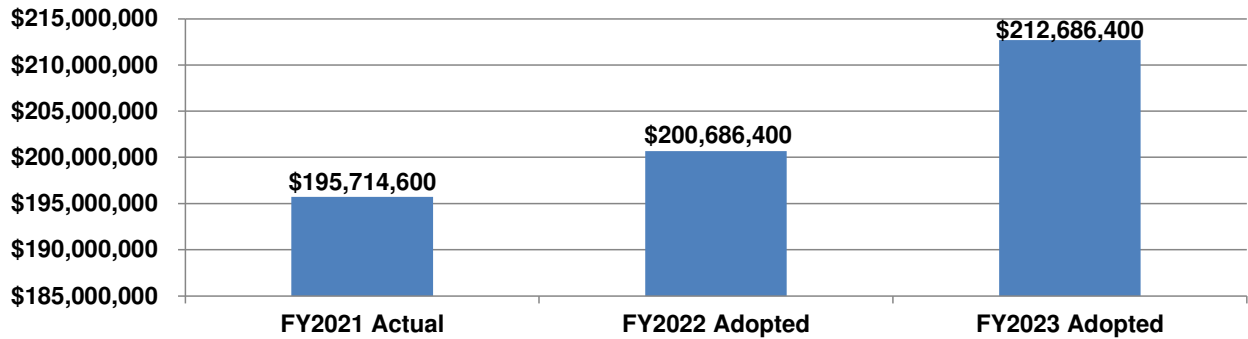


- Agency Funding represents the County's direct payment to agencies (for example the Board of Education, College of Southern Maryland, and Library Board).
- Transfers to Other County Funds represents support to the Enterprise Funds, local matches for grants, transfers for Other Post Employment Benefits (OPEB), and transfers to the Capital Project Fund.
- Capital includes capital outlay purchases and capital maintenance projects.

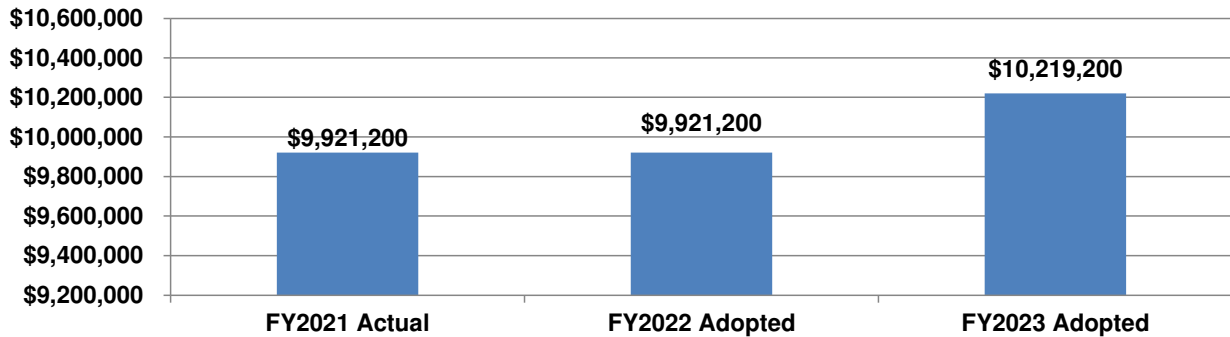
Education Summary

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Fringe Benefits	\$385,252	\$408,800	\$462,700	\$462,700	\$53,900	13.2%
Operating Costs	139,016	648,200	593,200	933,200	285,000	44.0%
Agency Funding	209,515,700	214,691,700	228,752,500	227,269,900	12,578,200	5.9%
Total Expenditures	\$210,039,968	\$215,748,700	\$229,808,400	\$228,665,800	\$12,917,100	6.0%
Total Expenditures as % of Budget:	49.1%	47.9%	45.9%	46.2%		

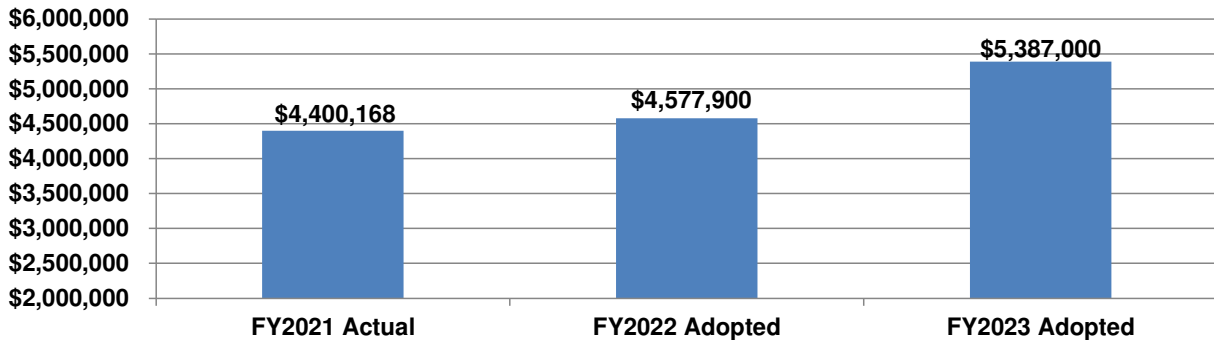
Board of Education



College of Southern Maryland



Library



Education

Department: Education 01.34
Division/Program: Board of Education (BOE) Fund: General
Program Administrator: Board of Education

Dr. Maria Navarro, Superintendent of Schools 301-932-6610 301-870-3814
 Mailing Address: Charles County Public Schools Physical Address: Jesse L. Starkey Administration Building
 P.O. Box 2770 La Plata, Maryland 20646 5980 Radio Station Road, La Plata, MD 20646
www.ccboe.com

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Agency Funding	\$195,714,600	\$200,686,400	\$214,155,800	\$212,686,400	\$12,000,000	6.0%
Total Expenditures	\$195,714,600	\$200,686,400	\$214,155,800	\$212,686,400	\$12,000,000	6.0%

Changes and Useful Information:

- Budget number reflects County funding only.
- The FY2023 Board of Education budget provides \$12,000,000 more than the Maintenance of Effort level that is required by law to support the Board of Education's Blueprint Implementation costs. This equates to a \$461.80 increase per pupil, a 6.0% increase, compared to current per pupil.
- BOE total FY2023 budget (including State, Federal, and Local revenues) equals \$439 million.

Description:

Charles County Public Schools is a metropolitan-area school system serving 26,900 students. The Board of Education of Charles County establishes educational and fiscal policy, provides overall direction and governs Charles County Public Schools. The public school system is involved in a large variety of activities including classroom instruction; enrollment and zoning; registration; transportation; school closings; food services and academic records.

The educational policies, procedures and programs of the public schools in the County are the responsibility of the Charles County Board of Education and the County Superintendent of Schools, who is appointed by the Board of Education. The Maryland Board of Education conducts state administration of certain aspects of the County program. Operation of the schools is the responsibility of the County Superintendent of Schools. The education program includes grades prekindergarten through 12. Additionally, a three-year-old program is offered at Title I elementary schools. School counseling, health services, pupil services, psychological services, adult education, career technology education (CTE) programs, special education, after-school and extracurricular programs supplement the regular instructional programs.

Objectives & Measurements:

MISSION- The mission of Charles County Public Schools is to provide an opportunity for all school-aged children to receive an academically challenging, quality education that builds character, equips for leadership, and prepares for life, in an environment that is safe and conducive to learning.

VISION- The vision of Charles County Public Schools is to create the best environment where all students experience academic success, develop personal responsibility and achieve career readiness for the 21st century.

Charles County Public Schools' 2021 student graduation rate was more than 93 percent - which is more than 5% higher than the statewide average.

Positions:*

Title	FY19 FTE	FY20 FTE	FY21 FTE	FY22 FTE	FY23 FTE
Administration	91.0	92.0	95.0	90.0	90.0
Mid-Level Administration	275.5	286.5	286.5	297.6	299.6
Instructional	2,026.8	2,042.3	2,042.3	2,214.7	2,266.4
Special education	587.2	599.6	599.6	641.0	645.0
Student Personnel Services	45.0	48.0	49.0	49.5	51.5
Student Transportation Services	18.0	20.0	20.0	31.0	38.0
Operation of Plant	244.1	265.5	265.5	275.5	276.5
Maintenance of Plant	63.0	63.0	63.0	65.0	64.0
Community Services	0.0	0.0	0.0	0.0	0.0
Capital Outlay	6.0	6.0	6.0	6.0	6.0
Total Full Time Equivalent	3,356.5	3,422.9	3,426.9	3,670.3	3,737.0

Note: Does not included Student Health Services; nurses are contracted with the Charles County Health Department.

** The positions listed are not County Government employees.*

Education

Department: Education 01.34
Division/Program: College of Southern Maryland (CSM) Fund: General
Program Administrator: Dr. Maureen Murphy, President

Charles County Campus Mailing Address: PO Box 910, La Plata, MD 20646 Physical Address: 8730 Mitchell Road, La Plata, MD 20646 www.csmd.edu	Operator: 301-934-2251 301-870-3008 Automated Attendant: 301-934-7790 301-870-2309					
Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Operating Costs	\$0	\$405,000	\$0	\$305,000	(\$100,000)	-24.7%
Agency Funding	9,921,200	9,921,200	10,219,200	10,219,200	298,000	3.0%
Total Expenditures	\$9,921,200	\$10,326,200	\$10,219,200	\$10,524,200	\$198,000	1.9%

Changes and Useful Information:

- Budget number listed above reflects County funding only.
- **Operating Costs** decrease is due to one time support of a Commissioner Cares scholarship program which funded tuition and fees for one 3-credit class for approximately 805 Charles County students that are currently enrolled. During the budget adoption process funding in the amount of \$305,000 was added to continue the Commissioners Cares scholarship program by the County Commissioners for another year which was \$100,000 less than the amount provided in the prior fiscal year.
- CSM total budget including State Funding and Tuition equals \$66.1 million for all campuses.
- **Agency Funding** provides an additional 3% that will support the College of Southern Maryland's operations.

Description:

The College of Southern Maryland (CSM) Vision, "Transforming Lives Through Lifelong Learning and Service", provides the foundation for this institution as an open-admissions, comprehensive regional community college that fosters academic excellence and enhances lives in Southern Maryland. CSM meets the diverse needs of students and the community by providing accessible, accredited, affordable, and quality learning opportunities for intellectual development, career enhancement, and personal growth.

CSM makes learning possible for everyone through varied programs and flexible learning opportunities. With over 50 associate's degrees, 30 credit certificates, 15 credit letters of recognition offered within six guided pathways leading students to rewarding careers or preparing them for transfer to bachelor's degree programs, and with courses offered in various formats such as face-to-face, online, and hybrid, CSM aims to offer opportunities for everyone to fit college into their schedules. A variety of services are also offered in workforce development, community education, kids' and teen college, wellness and fitness services, and fine arts events.

Positions:*	FY19	FY20	FY21	FY22	FY23
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Full-time permanent faculty	152.0	142.0	123.0	133.0	136.0
Part-time permanent faculty	3.0	0.0	0.0	0.0	0.0
Full-time permanent staff	400.0	405.0	369.0	391.0	382.0
Part-time permanent staff	36.0	30.0	35.0	24.0	42.0
Total Full Time Equivalent	591.0	577.0	527.0	548.0	560.0

* The positions listed are not County Government employees.

** Part-time adjunct faculty/Temporary Positions	899.0	850.0	753.0	390.0	381.0
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** Not converted to Full Time Equivalency.

Education

Department: Education 01.34
Division/Program: College of Southern Maryland (CSM) Fund: General
Program Administrator: Dr. Maureen Murphy, President

Objectives & Measurements:	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
Enrollment					
Number of Enrolled Credit Students	9,831	9,657	8,931	8,261	8,261
Total Number of Credit-Free Course Registrations	12,437	9,422	5,547	5,128	5,128
Number of Students Transferring	1,737	1,637	1,334	1,294	1,294
Percent of County Population Served	49.2%	47.0%	45.0%	49.4%	49.4%
In-County Tuition and Fees Per Credit	\$159	\$164	\$164	\$168	\$171
Quality					
Number of Graduates	1,272	1,135	1,524	1,067	1,067
Four-Year Transfer/Graduation Rate	56.6%	54.0%	57.0%	57.0%	57.0%
Student Satisfaction w/ Transfer Preparation (1 = Very Poor, and 5 = Very Good)	4.1	4.1	4.3	4.3	4.3
Workforce Training					
Student Satisfaction with Job Preparation (1 = Very Poor, and 5 = Very Good)	4.3	4.4	4.0	4.3	4.3
Employment Rate of Graduates	80%	78%	78%	78%	78%

Education

Department: Education Appropriations 01.47
Division/Program: Charles County Public Library (CCPL) Fund: General
Program Administrator: KennethWayne Thompson, Executive Director

Administrative Offices located at the La Plata Branch Mailing Address: 2 Garrett Avenue, La Plata, Maryland 20646 301.934.9001 301.870.3520 www.ccplonline.org			Business Hours : Monday-Thursday: 9:00 AM-8:00 PM Friday: 1:00 PM-5:00 PM Saturday: 9:00 AM-5:00 PM			
Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Fringe Benefits	\$385,252	\$408,800	\$462,700	\$462,700	\$53,900	13.2%
Operating Costs	135,016	175,000	525,000	560,000	385,000	220.0%
Agency Funding	3,879,900	3,994,100	4,377,500	4,364,300	370,200	9.3%
Total County Support	\$4,400,168	\$4,577,900	\$5,365,200	\$5,387,000	\$809,100	17.7%

Changes and Useful Information:

- Budget numbers listed above reflect County funding only.
- The Library's total FY2023 budget including State and other revenues equal \$7.5 million.
- **Fringe Benefits** represent library employees participation in the County's Health & Dental plan.
- **Operating Costs** represents utilities that the County pays directly on the Library's behalf for county owned facilities and drug testing for the mobile library drivers. During the budget process the County Commissioners added one-time funding for a 24/7 Kiosk Library for the Nanjemoy Community Center.
- The **Agency Funding** budget represents the funding provided by the County in support of the Library's operations and in support of salary increases for their employees. Also included is funding for a Peer Outreach Associate position to support the Library's system-wide outreach and partnership initiatives in a variety of areas with the Program Services Department.

Education

Department:	Education Appropriations	01.47
Division/Program:	Charles County Public Library (CCPL)	Fund: General
Program Administrator:	KennethWayne Thompson, Executive Director	

Description:

Mission Statement: The Charles County Public Library creates opportunities for the community to engage, discover, and

Vision Statement - We are the trusted source for connecting everyone to endless possibilities.

Goals & Objectives

Strategic Goal 1: Position the library as an indispensable community asset to ensure awareness of services, supportive partnerships, and adequate funding.

Strategic Goal 2: Deliver library services and programs that are data and customer driven.

Strategic Goal 3: Develop a capable and dedicated staff to maximize productivity and to deliver patron-centered services.

Strategic Goal 4: Modernize library facilities and technologies to exceed community expectations.

Positions:*	FY19	FY20	FY21	FY22	FY23
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Executive Director	1.0	1.0	1.0	1.0	1.0
Deputy Director	1.0	1.0	1.0	1.0	1.0
Library Branch Manger	4.0	4.0	4.0	4.0	4.0
Information Technology Manager	1.0	1.0	1.0	1.0	1.0
Human Resources Manager	1.0	1.0	1.0	1.0	1.0
Mobile Services Branch Manager	1.0	1.0	1.0	1.0	1.0
Children's Supervisor	4.0	4.0	4.0	4.0	4.0
Bookkeeper	1.0	1.0	1.0	1.0	1.0
Peer Outreach Associate	0.0	0.0	0.0	0.0	1.0
Children's Librarian	1.0	1.0	1.0	1.0	1.0
Assistant Branch Manager	4.0	4.0	4.0	4.0	4.0
Collection Development Manager	1.0	1.0	1.0	1.0	1.0
Young Adult Supervisor	1.0	1.0	1.0	1.0	1.0
Programming Coordinator	1.0	1.0	1.0	1.0	1.0
Marketing/Development Manager	2.0	2.0	2.0	2.0	2.0
Circulation Supervisor	4.0	4.0	4.0	4.0	4.0
Information Technology Associate	1.0	1.0	1.0	1.0	1.0
Children's Associate	2.0	2.0	2.0	2.0	2.0
Public Services Associate	16.8	16.8	16.8	16.8	16.8
Mobile Services Associate	1.2	1.2	1.2	1.2	1.2
Outreach Associate-Mobile Library	2.0	2.0	2.0	2.0	2.0
Young Adult Associate	1.0	1.0	1.0	1.0	1.0
Acquisitions Associate	0.8	0.8	0.8	0.8	0.8
Public Services Assistant	0.7	0.7	0.7	0.7	0.7
Human Resources Associate	0.8	0.8	0.8	0.8	0.8
Circulation Assistant	5.6	5.6	5.6	5.6	5.6
Custodial Worker II	2.3	2.3	2.3	2.3	2.3
Executive Assistant	1.0	1.0	1.0	1.0	1.0
Marketing Assistant	1.0	1.0	1.0	1.0	1.0
Marina Technician	1.6	1.6	1.6	1.6	1.6
Public Services Librarian	2.0	2.0	2.0	2.0	2.0
Substitute (Part Time Positions)	0.6	0.6	0.6	0.6	0.6
Security Guards (Part Time Positions)	1.1	1.1	1.1	1.1	1.1
Pages (Part Time Positions)	3.2	3.2	3.2	3.2	3.2
Total Full Time Equivalent	72.4	72.4	72.4	72.4	73.4

* The positions listed are not County Government employees.

Education

Department: Education Appropriations 01.47
Division\Program: Charles County Public Library (CCPL) Fund: General
Program Administrator: Kenneth Wayne Thompson, Executive Director

Objectives & Measurements:	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
Circulation (physical & electronic materials)	906,944	650,324	636,026	900,000	650,000
Registered Borrowers (Customers)	75,455	74,085	68,997	76,000	80,000
(Purge of inactive records in December 2016)					
Customer Count*	582,156	400,646	11,809	560,000	300,000
(switched to new gate count product)					
Total Reference Questions	42,261	24,914	19,144	40,000	25,000
<i>Customers are being trained to use on-line resources remotely</i>					
Program Attendance	44,913	23,823	16,876	35,000	25,000
Total Service Hours*	11,472	7,961	1,102	11,710	11,725
Computer & Wi-Fi Sessions	185,307	124,932	123,831	180,000	135,000
Meeting Room Usage	64,508	53,073	0	65,000	65,000

Education

Department: Education 01.34
Division\Program: Other Education Fund: General

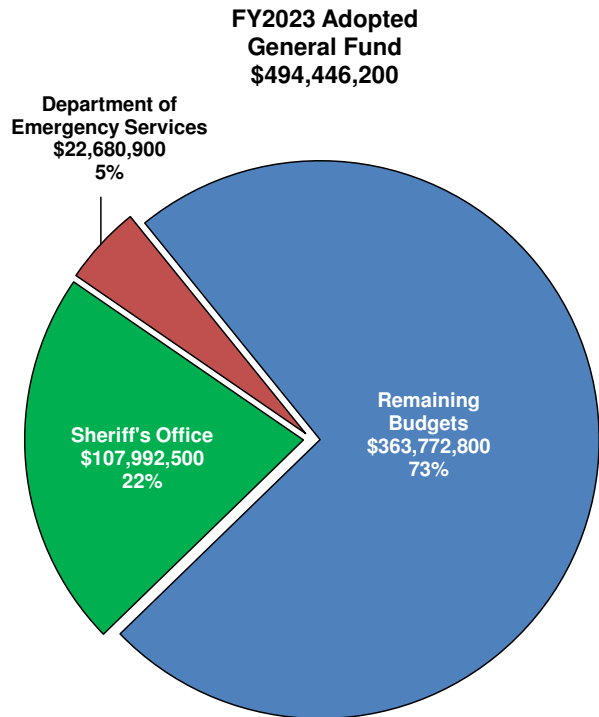
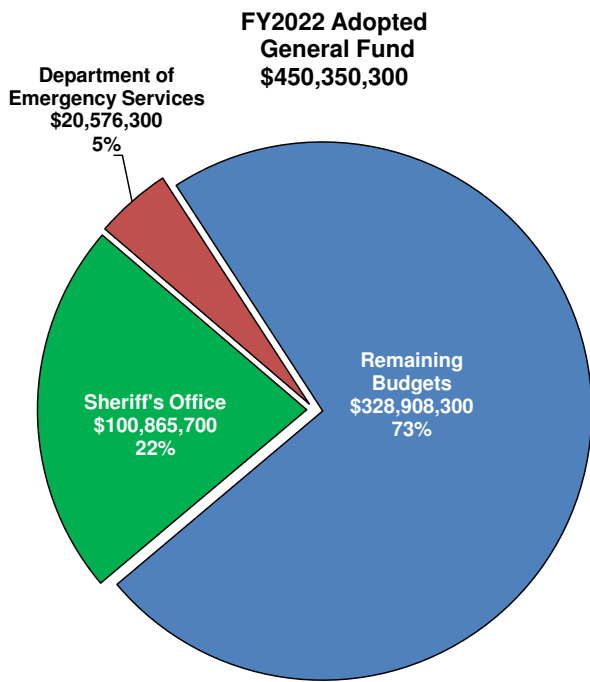
Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Operating Costs	\$4,000	\$68,200	\$68,200	\$68,200	\$0	0.0%
Agency Funding	0	90,000	0	0	(90,000)	-100.0%
Total Expenditures	\$4,000	\$158,200	\$68,200	\$68,200	(\$90,000)	-56.9%

Changes and Useful Information:

- Operating Costs represent scholarships which are awarded by the County in the following areas:
 - Nursing/ Allied Health Scholarship- to encourage Health care professionals to work in Charles County after graduation from college, a program of scholarships was established for courses leading to the certificate, diploma, or other evidence of qualification to practice in the medical field.
 - Charles County Teacher Education Assistance Grant Scholarship- The Charles County Scholarship Fund is a non-profit organization that provides scholarships to Charles County Students. The Charles County Commissioners, Charles County Public Schools, the College of So. Maryland, and the Chamber of Commerce, and members of the Community at Large are always represented on the Scholarship Fund Board. This is a renewable scholarship currently set for \$1,000 per year, for a 4 year period. Each recipient is eligible for \$4,000.
 - Charles County Workforce Development Scholarship- Applicable to any non-credit entry-level workforce development course(s) offered through the College of Southern Maryland that costs \$300 or more in tuition plus fees. These scholarships will provide financial assistance of up to 50% of tuition plus fees, books, and other related supplies and expenses. Students must be residents of Charles County.
 - University of Maryland Incentive Awards Program- This funding will cover tuition, fees, room and board plus programming expenses for three students annually and will be offered for four years.
- The **Agency Funding** budget was for development services in FY2022 for Charles County Public Schools social and mental health employees.

Public Safety Summary

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$64,807,532	\$70,092,100	\$75,755,800	\$75,350,600	\$5,258,500	7.5%
Fringe Benefits	30,057,447	33,045,200	34,386,600	34,263,600	1,218,400	3.7%
Operating Costs	13,998,857	14,936,000	22,758,800	18,127,900	3,191,900	21.4%
Transfers Out	787,700	1,013,600	1,058,800	1,058,800	45,200	4.5%
Capital Outlay	3,701,317	2,355,100	1,817,500	1,872,500	(482,600)	-20.5%
Total Expenditures	\$113,352,853	\$121,442,000	\$135,777,500	\$130,673,400	\$9,231,400	7.6%
Revenues	\$12,326,685	\$11,999,000	\$15,303,100	\$15,303,100	\$3,304,100	27.5%
Total Expenditures as % of Budget:	26.5%	27.0%	27.1%	26.4%		

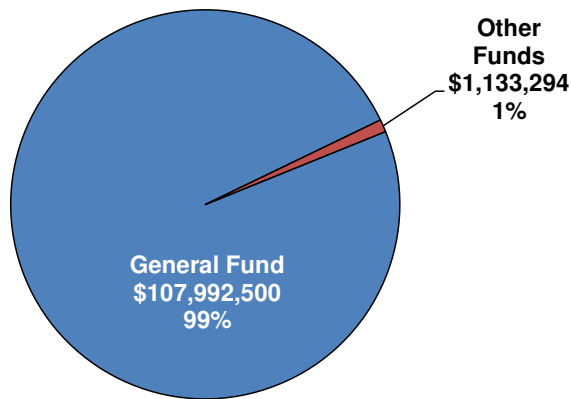
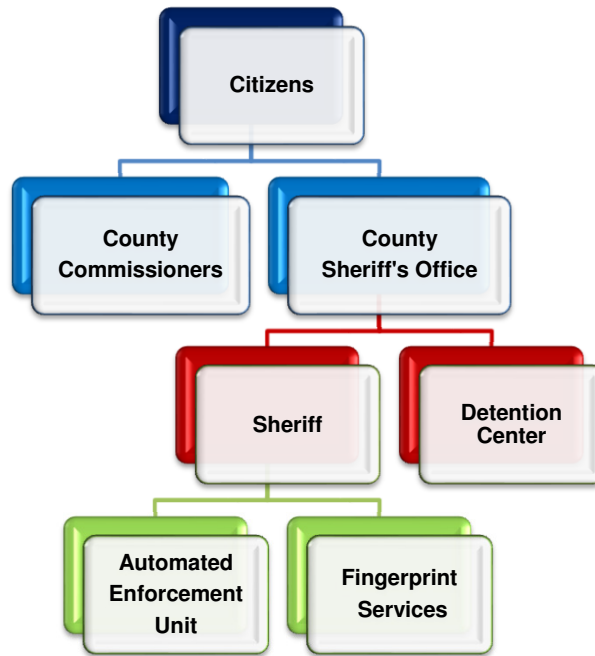


Public Safety - Sheriff's Office Summary

Sheriff Troy D. Berry
 Mailing Address: PO Box 189, La Plata, MD 20646
 Physical Address: 6915 Crain Highway, La Plata, MD 20646
www.ccsso.us

Non-Emergency 301-932-2222

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$53,382,861	\$56,885,400	\$60,527,700	\$60,597,000	\$3,711,600	6.5%
Fringe Benefits	26,652,068	28,798,300	29,412,100	29,464,500	666,200	2.3%
Operating Costs	11,412,687	11,898,300	19,251,500	15,083,600	3,185,300	26.8%
Transfers Out	718,381	928,600	974,900	974,900	46,300	5.0%
Capital Outlay	3,626,663	2,355,100	1,817,500	1,872,500	(482,600)	-20.5%
Total Expenditures	\$95,792,660	\$100,865,700	\$111,983,700	\$107,992,500	\$7,126,800	7.1%
Revenues	\$5,226,975	\$5,201,500	\$8,601,500	\$8,601,500	\$3,400,000	65.4%
Total Expenditures as % of Budget:	22.4%	22.4%	22.4%	21.9%		



TOTAL FY2023 AGENCY BUDGET

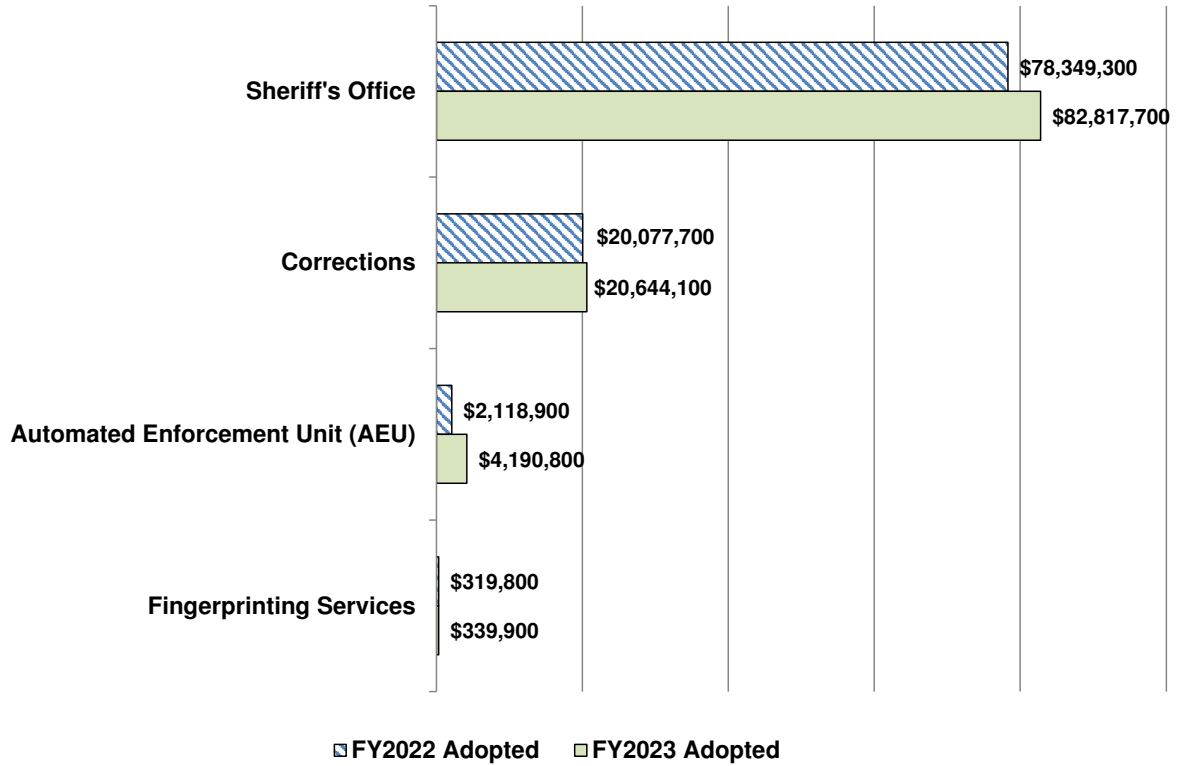
\$109,125,794

(Totals for funds other than the General Fund exclude debt service and funding for future reserves.)

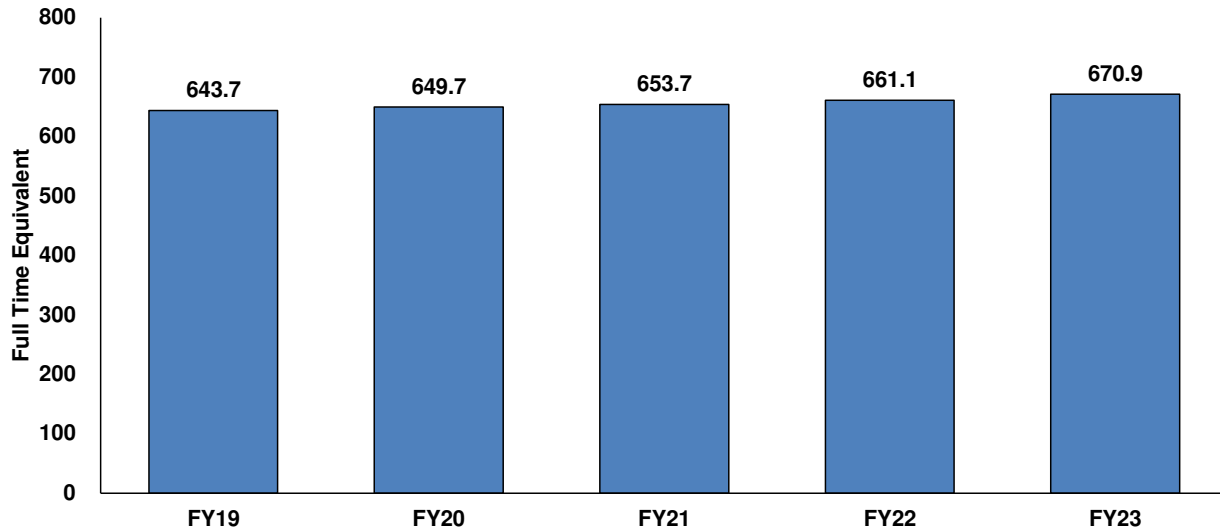
As indicated by the graph, the Sheriff's Office is mostly funded by the General Fund.

Sheriff's Office Expenditure and Staffing History

GENERAL FUND



Staffing History



Positions by Program:

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
Sheriff	477.3	484.3	488.4	495.7	504.6
Corrections	159.1	158.2	158.2	158.2	158.2
Automated Enforcement Unit (AEU)	4.0	4.0	4.0	4.0	5.0
Fingerprinting Services	3.2	3.2	3.2	3.2	3.2
Total Full Time Equivalent	643.7	649.7	653.7	661.1	670.9

Public Safety

Department: Sheriff's Office 01.24.24
Division/Program: Sheriff www.ccsso.us Fund: General
Program Administrator: Troy D. Berry, Sheriff

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$43,616,036	\$45,451,900	\$48,426,500	\$48,551,800	\$3,099,900	6.8%
Fringe Benefits	22,256,343	24,020,300	24,739,100	24,812,200	791,900	3.3%
Operating Costs	5,660,427	5,674,300	10,582,600	6,687,200	1,012,900	17.9%
Transfers Out	718,381	928,600	974,900	974,900	46,300	5.0%
Capital Outlay	3,420,579	2,274,200	1,736,600	1,791,600	(482,600)	-21.2%
Total Expenditures	\$75,671,765	\$78,349,300	\$86,459,700	\$82,817,700	\$4,468,400	5.7%
Revenues	\$1,858,077	\$1,805,600	\$2,796,000	\$2,796,000	\$990,400	54.9%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** increase supports increased compensation for employees and funding for nine (9) new positions as well as the upgrade of one position.
 - Two new Station Clerks to increase support and presence in the Western portion of the County.
 - A Fleet Specialist position which will assist with the workload within division and help ensure that vehicles are returned to service as soon as possible.
 - To improve the efficiency of the Digital Forensic Unit, a Digital Forensic Unit Technician, a Forensic Science Section Technician and the upgrade of a Technician position to a Forensic Science Section Supervisor was approved.
 - Due to the heavy workload, a Teen Court Specialist (full-time reduced hour) position was approved.
 - Also included in the budget was the approval of three new Court Security Officers to help with security and caseload at the Circuit Court Courthouse.
 - Per the County Code, the Sworn Officers are legally tied to the State Police Pay Scale.
- The cost of the (21) School Resource Officers who are assigned to Charles County Public Schools as part of an agreement with the school system equals an estimated \$3.3 million.
- **Operating Costs** were adjusted to provide additional funds in computer cost, vehicle fuel and rent based on anticipated needs and in support of the new positions.
- **Transfer Out** represents the local match for grants and Charles County's share of the Southern Maryland Criminal Justice Academy (SMCJA). The FY2023 budget is based on anticipated match requirements.
- The **Capital Outlay** budget includes funding for equipment and/or vehicles that exceeds \$5,000. Included is funding for radios, vehicles, K9s, ballistic shields, network switches and servers.
- **Revenues** reflect the increase in the State Aid for Police Protection grant.

Description:

The Charles County Sheriff's Office (CCSO) is a full-service law enforcement agency responsible for preventing and investigating crime, operating the county detention center and performing the court-related functions of a traditional sheriff's office. CCSO is the largest full-service sheriff's office in Maryland and one of the largest employers in Charles County. The CCSO has been accredited by the Commission on the Accreditation of Law Enforcement since 2001 and earned the Commission's Flagship Status in 2011, designating it as one of the best among accredited agencies.

Mission Statement

The men and women of the Charles County Sheriff's Office are dedicated to service through superior performance. We believe mutual respect, trust and pride in our organization combined with traditional values and innovative techniques will ensure the community's right to a safe environment.

Value Statements

The men and women of the Charles County Sheriff's Office are bound by the highest standards of conduct, as exemplified in the following values:

PRIDE

Professionalism: We believe in delivering a level of service which will reflect the pride we have in our community and organization.

Respect: We believe in individual human dignity and the preservation of human rights under the rule and spirit of law, always treating others as we would like to be treated.

Integrity: We believe in maintaining the public trust by holding ourselves accountable to the highest moral and ethical standards.

Duty: We believe the protection of life is our highest priority.

Excellence: We are dedicated to service through superior performance.

Public Safety

Department: Sheriff's Office 01.24.24
Division\Program: Sheriff Fund: General
Program Administrator: Troy D. Berry, Sheriff

Specialized Units within the Agency have been very successful in combating crime.

Police Communications	Child Support Enforcement Unit	Domestic Violence Unit	Auto Theft Unit
D.A.R.E Unit	Asset Forfeiture/Drug Diversion Unit	Warrants/Fugitives Unit	Boat Unit
K-9 Unit	Crime Prevention Unit	Civil Unit	COPS in Schools
Traffic Safety Unit	Crimes Against Persons Unit	Court/Judicial Security Unit	Crime Laboratory Unit
Narcotics Task Force	Crimes Against Property Unit	Emergency Services Team	Robbery Unit
Alcohol Enforcement Unit	Crimes Against Dependent Persons Unit		Teen Court

The Sheriff's Office will continue to reach out to the community, not only in terms of traditional law enforcement, but also by taking an active role in contributing to the quality of life in Charles County.

<u>Positions:</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
<u>Sworn Officer</u>					
Sheriff	1.0	1.0	1.0	1.0	1.0
Lt. Colonel	1.0	1.0	1.0	0.0	0.0
Major	1.0	1.0	1.0	2.0	2.0
Captains	10.0	10.0	10.0	10.0	10.0
Lieutenant	21.0	22.0	24.0	24.0	24.0
Sergeant	47.0	47.0	45.0	46.0	46.0
Corporal	70.0	70.0	70.0	70.0	70.0
PFC, Patrolman I & II	163.0	164.0	166.0	167.0	167.0
Total Sworn Officers	314.0	316.0	318.0	320.0	320.0
Liquor board Allocated	(1.0)	(1.0)	(1.0)	(1.0)	(1.0)
Child Support	(4.0)	(4.0)	(4.0)	(4.0)	(4.0)
COPS Grant	(3.0)	(3.0)	(5.0)	(2.0)	(2.0)
Vehicle Theft Grant	(2.0)	(2.0)	(2.0)	(2.0)	(2.0)
Total Other Funding	(10.0)	(10.0)	(12.0)	(9.0)	(9.0)
Total Officers funded by General Fund	304.0	306.0	306.0	311.0	311.0
<u>Office of the Sheriff</u>					
Chief of Staff	0.0	0.0	0.0	1.0	1.0
Assistant Sheriff of Administration	1.0	1.0	1.0	0.0	0.0
General Counsel	1.0	1.0	1.0	1.0	1.0
Deputy General Counsel	1.0	1.0	1.0	1.0	1.0
Executive Office Administrator	1.0	1.0	1.0	1.0	1.0
OPR Administrator	1.0	1.0	1.0	1.0	1.0
Executive Admin Coordinator	1.0	1.0	1.0	1.0	1.0
	6.0	6.0	6.0	6.0	6.0
<u>Patrol Division</u>					
Administrative Associate (Patrol)	1.0	1.0	1.0	1.0	1.0
	1.0	1.0	1.0	1.0	1.0
<u>Executive Services Division</u>					
Deputy Director of Planning & Accreditation	1.0	1.0	1.0	1.0	1.0
Public Relations Specialist	1.0	1.0	1.0	1.0	1.0
Media Relations Specialist	1.0	1.0	1.0	1.0	1.0
Accreditation Coordinator	1.0	1.0	1.0	1.0	1.0
Civilian Planner I-III	1.0	1.0	1.0	1.0	1.0
Grant Coordinator	1.0	1.0	1.0	1.0	1.0
Part Time	0.6	0.6	0.6	0.6	0.6
	6.6	6.6	6.6	6.6	6.6
<u>Support Services Division - Communications</u>					
Police Communications Supervisor	4.0	4.0	4.0	4.0	4.0
Police Communications Officer I - III	16.0	16.0	16.0	16.0	16.0
Part Time	0.9	0.9	0.9	0.9	0.9
	20.9	20.9	20.9	20.9	20.9
<u>Support Services Division - Station Clerks</u>					
Police Station Supervisor	4.0	4.0	4.0	4.0	4.0
Police Station Technician I - III	18.0	18.0	18.0	18.0	20.0
	22.0	22.0	22.0	22.0	24.0

Public Safety

Department: Sheriff's Office 01.24.24
Division\Program: Sheriff Fund: General
Program Administrator: Troy D. Berry, Sheriff

Positions:	FY19	FY20	FY21	FY22	FY23
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
<u>Support Services Division - Records Management</u>					
Police Records Supervisor	1.0	1.0	1.0	1.0	1.0
Deputy Director of Records Management	1.0	1.0	1.0	1.0	1.0
Police Records Tech. I - III	9.0	9.0	9.0	9.0	9.0
Part Time	0.6	0.6	0.6	0.6	0.6
	11.6	11.6	11.6	11.6	11.6
<u>Administrative Services Division</u>					
Deputy Director of Budgeting	1.0	1.0	1.0	1.0	1.0
Deputy Director of Accounting	1.0	1.0	1.0	1.0	1.0
Deputy Director of Human Resources	1.0	1.0	1.0	1.0	1.0
Mental Health Liaison	0.0	0.0	0.0	1.0	1.0
Budget Analyst I-II	1.0	1.0	1.0	1.0	1.0
Accounting Specialist	2.9	2.9	2.9	3.9	3.9
Accounting Clerk	0.0	1.0	1.0	0.0	0.0
Human Resources Administrator	1.0	1.0	1.0	1.0	1.0
Human Resources Generalist	2.0	2.0	2.0	1.0	1.0
Human Resources Assistant	1.0	1.0	1.0	2.0	2.0
Background/Recruitment Supervisor	1.0	1.0	1.0	1.0	1.0
Background Investigator	3.3	3.3	3.3	3.3	3.3
Background Administrative Assistant	0.8	0.8	0.8	0.8	0.8
Recruiter	0.9	0.9	0.9	0.0	0.0
Part Time	0.6	0.6	0.6	0.6	0.6
	17.5	18.5	18.5	18.6	18.6
<u>Information Technology Division</u>					
Director of Information Technology	1.0	1.0	1.0	1.0	1.0
Applications Manager	1.0	1.0	1.0	1.0	1.0
Systems Analyst I-III	1.0	1.0	1.0	1.0	1.0
Technical Support Manager	1.0	1.0	1.0	1.0	1.0
Network Specialist III	2.0	2.0	2.0	3.0	3.0
Systems Operations Manager	1.0	1.0	1.0	1.0	1.0
Technical Support Specialist I - II	3.0	4.0	4.0	4.0	4.0
IT Admin Support Specialist	1.0	1.0	1.0	1.0	1.0
	11.0	12.0	12.0	13.0	13.0
<u>Training Division</u>					
Training Coordinator - Academy	1.0	1.0	1.0	1.0	1.0
Training Specialist	1.0	1.0	1.0	1.0	1.0
Chief Firearm Instructor	0.9	0.9	0.9	1.0	1.0
Part Time - Firearm's Instructor	1.2	1.2	1.2	1.2	1.2
Part Time	2.7	2.7	2.7	2.7	2.7
	6.8	6.8	6.8	6.9	6.9

Public Safety

Department: Sheriff's Office 01.24.24
Division/Program: Sheriff Fund: General
Program Administrator: Troy D. Berry, Sheriff

Positions:	FY19	FY20	FY21	FY22	FY23
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
<u>Criminal Investigation Division</u>					
CID - Administrator	1.0	1.0	1.0	1.0	1.0
Administrative Associate (CID)	1.0	1.0	1.0	1.0	1.0
CID Technical Assistant	1.0	1.0	1.0	1.0	1.0
Fingerprint Specialist I - III	2.0	2.0	2.0	2.0	2.0
Forensic Science Deputy Director	1.0	1.0	1.0	1.0	1.0
Forensic Sci. Tech./Quality Assurance Mgr.	1.0	1.0	1.0	1.0	1.0
Forensic Chemist	0.0	0.0	0.0	1.0	1.0
Forensic Science Supervisor	0.0	0.0	0.0	0.0	1.0
Forensic Science Technician I - III	2.0	2.0	2.0	2.0	2.0
Forensic Science Lab Technician	0.0	2.0	2.0	2.0	2.0
Digital Forensic Unit Technician	0.0	0.0	0.0	0.0	1.0
Digital Forensic Examiner	2.0	2.0	2.0	2.0	2.0
Crime Analyst	1.0	1.0	1.0	1.0	1.0
Intelligence Analyst	1.0	1.0	1.0	1.0	1.0
Victim/Witness Services Coordinator	1.0	1.0	1.0	1.0	1.0
Narcotics Intelligence Analyst	1.0	1.0	1.0	1.0	1.0
Part Time	1.2	1.2	1.2	1.2	1.2
Grant Funded Positions	(1.0)	(1.0)	(1.0)	(1.0)	(1.0)
	15.2	17.2	17.2	18.2	20.2
<u>Special Operations Division</u>					
Community Organizer	1.0	1.0	1.0	1.0	1.0
Teen Court Coordinator	1.0	1.0	1.0	1.0	1.0
Teen Court Specialist	0.0	0.0	0.0	0.0	0.9
AEU Supervisor/Lead	0.0	0.0	0.0	0.0	1.0
AEU Office Specialist	3.0	3.0	3.0	3.0	3.0
AEU Civilian Deputy (Special)	1.0	1.0	1.0	1.0	1.0
K-9 Instructor	1.0	1.0	1.0	1.0	1.0
Electronic Fingerprint Technician	2.0	2.0	2.0	2.0	2.0
PT - Electronic Fingerprint Technician	1.2	1.2	1.2	1.2	1.2
Part Time	0.6	0.6	0.6	0.6	0.6
Other Funding Source	(7.2)	(7.2)	(7.2)	(7.2)	(8.2)
	3.6	3.6	3.6	3.6	4.5
<u>Special Services Division - Court Security</u>					
Transport/Court Holding Officer (CO)	8.0	8.0	8.0	8.0	8.0
Court Security Officer (CO)	3.0	2.0	2.0	2.0	5.0
Court Security Deputy	10.6	11.6	12.6	12.6	12.6
Part Time	2.4	2.4	2.4	2.4	2.4
	24.0	24.0	25.0	25.0	28.0
<u>Special Services Division - Judicial Services</u>					
Warrant Specialist I - III	3.0	3.0	3.0	3.0	3.0
Civil Specialist I-II	2.0	2.0	2.0	2.0	2.0
Domestic Violence Specialist I - III	2.0	2.0	2.0	2.0	2.0
Civil Process Server Specialist	4.0	4.0	4.0	4.0	4.0
Child Support Coordinator	1.0	1.0	1.0	1.0	1.0
Child Support Civil Processor Server Specialis	1.0	1.0	1.0	1.0	1.0
Domestic Violence Coordinator	1.0	1.0	1.0	1.0	1.0
VICS Supervisor	1.0	1.0	1.0	1.0	1.0
VICS Specialist	2.0	2.0	1.0	1.0	1.0
Part Time	3.2	3.2	3.2	3.2	3.2
Part-time (VICS)	0.6	1.0	1.0	1.0	1.0
Grant Funded Positions	(3.2)	(3.2)	(3.2)	(3.2)	(3.2)
Other Funding Source (VICS)	(3.6)	(4.0)	0.0	0.0	0.0
	14.0	14.0	17.0	17.0	17.0

Public Safety

Department: Sheriff's Office 01.24.24
Division\Program: Sheriff Fund: General
Program Administrator: Troy D. Berry, Sheriff

Positions:	FY19	FY20	FY21	FY22	FY23
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
<u>Special Services Division - Property Management</u>					
Quartermaster	1.0	1.0	1.0	1.0	1.0
Quartermaster Specialist (I-II-III)	2.0	2.0	2.0	2.0	2.0
Fleet Technician Specialist	1.0	1.0	2.0	2.0	3.0
Fleet Manager	1.0	1.0	1.0	1.0	1.0
Fleet Technician	1.0	1.0	0.0	0.0	0.0
Fleet Maintenance Supervisor	0.9	0.9	0.9	1.0	1.0
Procurement Specialist	1.0	1.0	1.0	1.0	1.0
Property Custodian	1.0	1.0	1.0	1.0	1.0
Property Custodian Assistant	1.0	1.0	1.0	1.0	1.0
Agency Facilities Manager	0.9	0.9	0.9	0.9	0.9
Firearms Tracking Specialist I - II	1.0	1.0	1.0	1.0	1.0
Vehicle Technology Specialist	0.0	1.0	1.0	1.0	1.0
Part Time	1.3	1.3	1.3	1.3	1.3
	13.1	14.1	14.1	14.2	15.2
SWORN PERSONNEL:					
General Funded	304.0	306.0	306.0	311.0	311.0
Grant/Other Funding	10.0	10.0	12.0	9.0	9.0
Total Sworn Personnel:	314.0	316.0	318.0	320.0	320.0
CLASSIFIED PERSONNEL:					
General Funded	173.3	178.3	182.4	184.7	193.6
Grant/Other Funding	15.0	15.4	11.4	11.4	12.4
Total Classified Personnel:	188.4	193.8	193.8	196.1	206.0
TOTAL PERSONNEL					
Full-time	485.1	492.1	494.1	498.5	508.3
Part-time	17.3	17.7	17.7	17.7	17.7
Total:	502.4	509.8	511.8	516.1	526.0

Part-time FTE is based on an annual work year of 1950 or 2080 hours, depending on position.
 Crossing Guard part-time salaries are excluded.

Goals & Objectives:

Office of the Sheriff

- Goal: Provide resiliency and wellness services to all agency personnel, families and retirees.
- Objective: The development of a resiliency and wellness program will provide all agency employees with needed resources to ensure they can perform at high optimal and professional levels.

- Goal: Provide mandatory Civilian Supervisor Training.
- Objective: This training will provide the agency civilian personnel with the needed resources to ensure they can supervise at a professional level.

- Goal: Evaluate the structure of the Civilian positions.

Office of Professional Responsibility

- Goal: Add one (1) PT Administrative Assistant to Office of Professional Responsibility (OPR).
- Objective: Provide the office with personnel to handle Anton's Law and eventually the mandatory Body Worn Camera Program.

- Goal: Increase the storage of case files.
- Objective: Procure a storage solution for OPR and Legal Case Files.

Public Safety

Department:	Sheriff's Office	01.24.24
Division\Program:	Sheriff	Fund: General
Program Administrator:	Troy D. Berry, Sheriff	

Administrative Services Division

- Goal: Add one (1) PT Administrative Assistant to the Human Resources section.
- Objective: Increase the effectiveness of the Human Resources Section.

- Goal: Shorten the length of time to process and approve requisitions for services and equipment. Decrease the chances of a requisition being misplaced or lost within the approval process.
- Objective: Develop and implement requisition software.

- Goal: To convert our current paper file system of personnel files into an electronic searchable format for quick retrieval and the conversion of our current paper files to an electronic format.
- Objective: Provide staff training to conduct structured interviews. Provide a structured interview process for applicants. Will be a benchmark process and Equal Employment Opportunity Coordinator compliant. The same as our promotional process interviews conducted by International Association of Chiefs of Police (IACP).

- Goal: Increase the effectiveness of the Accounting Section.
- Objective: Add one (1) PT Accounting Analyst to the Accounting section.

- Goal: Add one (1) PT Budget Analyst to the Budget section.
- Objective: Increase the effectiveness of the Budget Section.

- Goal: Increase the effectiveness of the Human Resources Section.
- Objective: Add one (1) FT Mental Health Liaison Administrative Assistant to the Human Resources section.

Executive Services Division

- Goal: Increase employee access to policies, improve policy review and approval process as well as streamline the grant approval process.
- Objective: Complete PowerDMS online training courses and seek out additional training and resources to develop a full understanding of the software capabilities.

- Goal: Optimize operational efficiency and organized structure in the Media Relations Office. Manage day-to-day operations of the section and provide oversight to the employees assigned to ensure goals and objectives are met.
- Objective: Hire Deputy Director of the Media Relations Section.

- Goal: Address the increasing demand the agency has for the development of graphics with items such as flyers, special events, fair displays, vehicles, recruitment, social media and media publications.
- Objective: Upgrade the Special Projects Coordinator position to FTRH.

- Goal: Conduct forms audit and develop paperless process.
- Objective: Develop a plan for conducting a new forms audit utilizing input from Agency personnel.

- Goal: Create paperless filing system, which is a shared goal for other agency divisions.
- Objective: Work closely with IT to procure a system which will match this goal.

Patrol Division

- Goal: Provide necessary staffing to the current Patrol Division schedule to maximize the division's ability to be more proactive in their policing.
- Objective: Hire five (5) Patrol officers.

Public Safety

Department: Sheriff's Office 01.24.24
Division\Program: Sheriff Fund: General
Program Administrator: Troy D. Berry, Sheriff

Support Services Division

- Goal: Hire two (2) BWC Police Records Technician I.
Objective: Body Worn Camera program implementation.
- Goal: Ensure a professional and positive image for those entering CCSO Headquarters.
Objective: Upgrade Part Time Receptionist to Full Time.
- Goal: Place a high priority on training for new hires and existing police communications dispatchers (PCO) with an emphasis on continuing education, certifications, supervision, and leadership.
Objective: Hire one (1) Civilian Communications Training Coordinator.
- Goal: Provide 24-hour service at District II.
Objective: Hire four (4) Full Time Police Station Technicians.
- Goal: Improve the work performance and efficiency of the Station Clerks working at the District I call center.
Objective: Procure six (6) new workstations.

Criminal Investigations Division

- Goal: Increase the effectiveness of the Digital Forensics Unit (DFU).
Objective: Hire one (1) Digital Forensics Unit Technician.
- Goal: Increase the supervision capabilities of the Digital Forensic Unit.
Objective: Add a layer of supervision by upgrading a current position.
- Goal: Increase the effectiveness of technical surveillance.
Objective: Hire two (2) FT Technical Surveillance Specialists.
- Goal: Continue the anonymity and increase the safety of detectives and civilian employees in the Narcotics Enforcement Section.
Objective: The need and priority for this request is being pushed to the forefront by the fact that the new Amazon Warehouse and Distribution Facility is moving in next to the current office.
- Goal: Increase the availability of the Crime Analysis staff, provide maximum schedule coverage, and improve upon the timeliness of information provided to officers of the Agency.
Objective: Hire one full time civilian Crime Analyst to the Homeland Security Intelligence Section (HIS).
- Goal: Increase the effectiveness of the Forensic Science Section (FSS).
Objective: Add a layer of supervision by upgrading a current position.
- Goal: Improve administrative efficiency of the Forensic Science Section (FSS) by assigning administrative duties through a single administrative coordinator.
Objective: Hire one (1) Forensic Science Section Administrative Coordinator.
- Goal: Increase the effectiveness of the Forensic Science Section (FSS).
Objective: Hire one (1) Forensic Science Section Technician.
- Goal: Increase the time to identify/process crime scene evidence and drugs with the MSP Lab.
Objective: Hire one (1) Forensic Chemist through an established MOU.
- Goal: Ensure the CCSO-FSS CyberNational Bullet Recovery System remains in operable and pristine working condition.
Objective: Complete service every 2-3 years.
- Goal: Expand the disciplines within the Forensic Science Section to include Serial Number Restoration on firearms.
Objective: Additional funding is needed above the Gun Violence Reduction Grant award. The Sheriff was awarded \$7,000.

Public Safety

Department:	Sheriff's Office	01.24.24
Division\Program:	Sheriff	Fund: General
Program Administrator:	Troy D. Berry, Sheriff	

Special Operations Division

- Goal: Civilianize the Criminal Justice Program instructor position.
- Objective: Hire one (1) Criminal Justice Program instructor.

- Goal: Civilianize the K-9 Program instructor position.
- Objective: Hire one (1) K-9 Program instructor.

- Goal: Provide Specialized Emergency Response Training (SERT) to all SERT personnel.
- Objective: Offer annual training to SERT team members. Mandated.

- Goal: Modernize the transport of large groups of agency members during critical incidents or special assignments.
- Objective: Procure a Transport Vehicle.

- Goal: Training to improve the safety of Emergency Services Team (EST) members and hostage negotiators during tactical situations.
- Objective: Training offered each year as it is mandated.

- Goal: Improve the safety of Emergency Services team members and hostage negotiators during tactical situations.
- Objective: Procure new ballistic shields.

- Goal: Ensure the Emergency Services Team is properly trained and prepared to handle Hostage/Barricade situations, warrant services and other serious incidents involving special equipment and training. Annually mandated training.
- Objective: Training to be provided annually, as it is mandated.

- Goal: Provide supervision and management for the Fingerprint Office.
- Objective: Hire one (1) Fingerprint Office Supervisor.

- Goal: Return the K-9 function to (5) K-9 handlers to allow for proper staffing/coverage.
- Objective: Procure five (5) new K-9s.

Information Services Division

- Goal: Keep up to date with the latest technology through training and classes so as not to become compromised and irrelevant.
- Objective: Provide ongoing professional development through IT training classes.

- Goal: Expedite the development of websites and applications to include existing websites and application so can be updated and maintained at a faster rate with increased efficiency.
- Objective: Hire one (1) FT Application Developer.

- Goal: Keep up with the physical hardware and Cloud storage; will serve as the primary liaison for Body Worn Camera (BWC).
- Objective: Hire one (1) FT Technical Support Specialist.

- Goal: Maintain fewer disruptions to the critical criminal information database.
- Objective: Hire one (1) FT CAD/RMS Specialist and one (1) PT Technical Support Specialist.

- Goal: Support for the newly adopted systems to include the OMNI Printing System (Print Anywhere), Intel Unite System (conference room technology), ERPO tracking system (Legal), E-Search Warrant Tracking System (CID), FMLA Tracking System (HR), Homeland Security Data Management, Time Clock Plus technical support, and the Guardian handheld scanning system (Corrections).
- Objective: Hire one (1) FT Systems Analyst.

- Goal: Upgrade the current UPS system at District 1 which is currently running at an average of 85-90%.
- Objective: Upgrade in anticipation of mandatory (2025) Body Worn Cameras.

- Goal: Replace all equipment which will no longer be supported by the vendor.
- Objective: Procure replacement equipment which is at END OF LIFE.

Public Safety

Department:	Sheriff's Office	01.24.24
Division\Program:	Sheriff	Fund: General
Program Administrator:	Troy D. Berry, Sheriff	

Goal: Improve the reliability of the VMWare infrastructure (responsible for virtualized servers like the storage server, intranet server, user authentication servers, etc.).

Objective: Procure and install VMWare SAN (Storage Area Network) appliance.

Goal: Capture and record the facts of any situation which an officer faces.

Objective: Implement Body Worn Camera Program (BWC), storage and personnel to support project which will be mandated by 2025.

Training Division

Goal: Replace the current trailer at the outdoor firearms range.

Objective: The trailer at the Outdoor Range is approximately eleven (11) years old. The trailer is too small to meet the needs of the outdoor facility. Replace with a Pole Barn which will provide classroom for training.

Goal: Furnish the new trailer at the outdoor firearms range.

Objective: Once the trailer is in place it will need to be furnished in order to conduct in-service classes prior to officers qualifying.

Goal: Implement a rifle and handgun replacement program.

Objective: Phase in the rifles needed for the Patrol Rifle program (Rifle, sling, light, hand guard and magazines)

Goal: Enhance firearms instruction and training.

Objective: Hire one (1) PT Firearms Instructor.

Special Services Division:

Goal: Have an operational fleet with reliable vehicles to provide service to the citizens of Charles

Objective: Purchase replacement vehicles.

Goal: Allow the Fleet Maintenance Unit the ability to build out more agency vehicles while also maintaining the current fleet.

Objective: Hire one (1) FT Fleet Specialist.

Goal: Provide a professional level of safety and security for our officers and citizens while at the District and Circuit Courthouses.

Objective: Hire three (3) Full Time Court Security Deputies.

Goal: Provide enhanced fleet management tracking.

Objective: Procure a web based system which would be accessible to multiple users, easily searchable, allow email notifications, user friendly and enhance officer accountability.

Objectives & Measurements:

	CY17 Official	CY18 Official	CY19 Official	CY20 Official	CY21 Official
<u>Uniform Crime Report</u>					
Murder	8	11	5	16	8
Rape	38	48	64	47	59
Robbery	109	111	118	83	78
Aggravated Assault	342	440	352	349	402
Breaking & Entering	365	223	284	244	187
Larceny	1,836	1,809	1,778	1,417	1,285
Motor Vehicle Theft	151	160	151	187	192
Total	2,849	2,802	2,752	2,343	2,211
- Police Calls for Service	256,984	235,604	249,863	172,115	198,653
Population	159,700	161,503	163,257	164,039	166,617
- Police Call for Service Per Capita	1.6	1.5	1.5	1.1	1.2
# of Sworn Officers	307	308	314	314	319
- Police Calls for Service per Officer	837	765	796	548	623

Public Safety

Department: Sheriff's Office 01.24.37
Division\Program: Corrections Fund: General
Program Administrator: Troy D. Berry, Sheriff

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$9,468,672	\$11,112,900	\$11,647,300	\$11,647,300	\$534,400	4.8%
Fringe Benefits	4,301,062	4,679,100	4,531,100	4,531,100	(148,000)	-3.2%
Operating Costs	3,797,133	4,204,800	4,642,400	4,384,800	180,000	4.3%
Capital Outlay	190,805	80,900	80,900	80,900	0	0.0%
Total Expenditures	\$17,757,671	\$20,077,700	\$20,901,700	\$20,644,100	\$566,400	2.8%
Revenues	\$82,198	\$182,900	\$70,000	\$70,000	(\$112,900)	-61.7%

Changes and Useful Information:

- The **Personal Services** and **Fringe Benefits** were adjusted for turnover and include approved salary increases.
- **Operating Costs** increase includes an increase in Medical Contracts.
- The **Capital Outlay** funding is for equipment that exceeds \$5,000.
- **Revenues** associated with this program are from State Aid for Transportation, State Aid for Inmate Operating, and Room & Board Reimbursement. FY2023 assumes no revenues from Room and Board Reimbursement.

Description:

The Charles County Detention Center is a secure facility for incarcerated adults that opened in 1995 and stretches 135,000 feet with 203 cells. An annex that houses work release sits adjacent to the main facility. The Corrections Division is responsible for maintaining custody and security of inmates and also offers a variety of programs to reduce recidivism and help inmates re-enter society as more productive citizens.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
<u>Correctional Officers</u>					
Director	1.0	1.0	1.0	1.0	1.0
Deputy Director	1.0	1.0	1.0	1.0	1.0
Captain	3.0	3.0	3.0	3.0	3.0
Lieutenant	10.0	10.0	10.0	10.0	10.0
Sergeant	16.0	16.0	16.0	16.0	16.0
Corporal	22.0	22.0	22.0	22.0	22.0
Corr. Officer - First Class, II & I	94.0	94.0	94.0	94.0	94.0
Total Correctional Officers	147.0	147.0	147.0	147.0	147.0
<u>Civilians</u>					
Administrative Associate (CCDC)	1.0	1.0	1.0	1.0	1.0
Corrections Office Associate	1.0	1.0	1.0	1.0	1.0
Inmate Accounting Specialist II	1.0	1.0	1.0	1.0	1.0
Work Release Investigator	1.0	1.0	1.0	1.0	1.0
CPU Supervisor	1.0	1.0	1.0	1.0	1.0
CPU Specialist I - III	5.0	5.0	5.0	5.0	5.0
Part Time	2.6	1.6	1.6	1.6	1.6
Total Civilians	12.6	11.6	11.6	11.6	11.6
Total Full Time Equivalent	159.6	158.6	158.6	158.6	158.6
Allocated to VICS Program*	(0.4)	(0.4)	(0.4)	(0.4)	(0.4)
Net Cost to General Fund	159.1	158.2	158.2	158.2	158.2

* The VICS program was moved from Corrections to under Sheriff: Special Services Division – Judicial Services

Public Safety

Department:	Sheriff's Office	01.24.37
Division\Program:	Corrections	Fund: General
Program Administrator:	Troy D. Berry, Sheriff	

Goals & Objectives:

Mission Statement

The Sheriff of Charles County is responsible for protecting all citizens of Charles County by providing a secure holding facility for persons legally confined in the County. The Corrections Division shall provide for the safety of the inmates, staff and citizens by maintaining a humane living and working environment at the Detention Center in accordance with Federal and State regulations.

The facility will operate based on the following principles:

- the physical, emotional, and psychological well-being of inmates of prime concern
- a variety of programs are provided to aid interested inmates with their reintegration process

In order to meet these goals, a sufficient number of trained staff are provided to maintain the operation of the facility. The administration and staff are dedicated to providing a correctional program that meets applicable County, State, and Federal standards. Concerted efforts will be made to ensure the inmate's human rights and dignity are not violated. The staff will be firm, fair and above all consistent in dealing with inmates.

These goals can be achieved through a cohesive staff effort and enthusiastic support of correctional programs.

- | | |
|-------------|--|
| Goal: | Add three (3) correctional officers to the Custody and Security Section (Medical Post and Intake Post). |
| Objectives: | Recruit and hire qualified new officers. Implement the new posts into the daily post assignments. Revise CCDC policy for the new posts. |
| Goal: | Optimize the supervisor to subordinate ratio in the Custody and Security Section. |
| Objectives: | Upgrade 4 PINs to corporal positions. |
| Goal: | To improve and expand inmate reentry services to meet the requirements of the Justice Reinvestment Act. |
| Objectives: | Hire and retain a Reentry Coordinator in the Classification Unit whose sole focus would free up time for the Classification Management Specialists to focus on management of the inmate population in other areas. |
| Goal: | Improve efficiency in the Central Processing Unit (CPU) to meet growing workload demands and to retain CPU Specialists. |
| Objectives: | Upgrade two (2) part time CPU Specialists positions in the Central Processing Unit to full time reduced hour positions. |

Objectives & Measurements:

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
Average Daily Population	255	197	137	230	235
Prisoners Transported	8,920	5,554	980	6,500	7,000
# of Prisoner Transports	2,575	1,481	756	2,000	2,500
Transport Miles	57,676	44,640	33,478	50,000	55,000
Inmates Processed	2,503	1,696	1,048	2,100	2,300
Work Release Inmates	309	156	0	220	250
Total Drug Screening	809	541	0	650	700
Emergency Response Team Responses	194	209	179	200	215
Bookings	7,485	5,745	4,293	6,500	7,000

Public Safety

Department: Sheriff's Office 01.24.85
Division/Program: Automated Enforcement Unit (AEU) Fund: General
Program Administrator: Troy D. Berry, Sheriff

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$186,481	\$199,100	\$272,900	\$263,900	\$64,800	32.5%
Fringe Benefits	71,100	74,700	96,200	97,400	22,700	30.4%
Operating Costs	1,812,267	1,845,100	3,829,500	3,829,500	1,984,400	107.5%
Total Expenditures	\$2,069,848	\$2,118,900	\$4,198,600	\$4,190,800	\$2,071,900	97.8%
Revenues	\$3,040,915	\$2,923,000	\$5,445,500	\$5,445,500	\$2,522,500	86.3%

Changes and Useful Information:

- The Automated Enforcement Unit consists of the Red Light Camera, Speed Camera and School Bus Camera programs.
- **Personal Services** and **Fringe Benefits** include approved salary increases as well as funding for a new AEU Supervisor/Lead position which will add day-to-day guidance to the unit. The supervisor will be in a position to evaluate performance, provide training, and improve work product. In addition, the AEU Supervisor position will benefit the Sergeant of Traffic Operations by relieving him/her of this responsibility by reducing the Sergeant's span of control.
- **Operating costs** were adjusted to current activity and also includes the operating cost related to the School Bus Camera program that was approved mid-year FY2022.
- **Revenues** represent the fines collected for the Red Light Camera, Speed Camera and School Bus Camera programs.

Description:

Red Light Camera

The red light camera program was initially implemented in an effort to reduce the number of red light runners. Traffic safety is the Sheriff's Office main goal behind the cameras. The program is designed to lower the collision rate at the designated intersections, and increase the compliance with the law that requires drivers to stop at red lights. The cameras are positioned near a stop light and linked to the timing of the light. A car that continues through the light after it turns red is photographed. A \$75 civil citation is issued to the red light violator.

Speed Camera

The speed camera program was implemented in an effort to reduce speeders in school zones. Child safety is a high priority in Charles County. The Sheriff's Office believes the cameras have the potential to be effective in reducing the number of speeders. A \$40 civil citation is issued to the speed camera violator.

School Bus Camera

The School Bus Enforcement and Monitoring program was implemented in an effort to reduce the number of vehicles failing to stop for school buses loading and unloading school kids. It is the belief of the Sheriff's Office school kids should be able to go to and from school without fear of drivers violating school bus stop lights. The cameras are being utilized in an effort to reduce the number of school bus stop light violations. Every school bus in Charles County is equipped with cameras. A \$250 civil citation is issued to the school bus stop violator.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
AEU Supervisor - Civilian	1.0	1.0	1.0	1.0	1.0
AEU Supervisor/Lead	0.0	0.0	0.0	0.0	1.0
AEU Office Specialist	2.0	2.0	2.0	2.0	2.0
AEU Civilian Deputy (Special)	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	4.0	4.0	4.0	4.0	5.0

Objectives & Measurements:

	<u>FY19 Actual</u>	<u>FY20 Actual</u>	<u>FY21 Actual</u>	<u>FY22 Projected</u>	<u>FY23 Estimated</u>
Number of Red Light Citations Issued:	26,291	25,505	29,868	30,368	31,564
Number of Speed Camera Citations Issued:	36,764	31,576	45,601	42,279	46,222
Number of School Bus Citations Issued:	N/A	N/A	N/A	6,400	11,520

Public Safety

Department: Sheriff's Office 01.24.99
Division\Program: Fingerprinting Services Fund: General
Program Administrator: Troy D. Berry, Sheriff

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$111,671	\$121,500	\$181,000	\$134,000	\$12,500	10.3%
Fringe Benefits	23,564	24,200	45,700	23,800	(400)	-1.7%
Operating Costs	142,861	174,100	197,000	182,100	8,000	4.6%
Total Expenditures	\$293,376	\$319,800	\$423,700	\$339,900	\$20,100	6.3%
Revenues	\$245,785	\$290,000	\$290,000	\$290,000	\$0	0.0%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** increase is based on current staffing and includes approved salary increases.
- **Revenues** reflect current revenue collections.

Description:

The Live Scan fingerprinting technology replaces the current rolling process using ink. Live Scan reduces many of the problems associated with ink prints, such as smudging, smearing and over or under inking. A major benefit of the Live Scan is the processing speed for returning requested background information on the individual. Depending on the type of fingerprint check the cost from the State, along with the agency's cost can vary from \$20 to \$55.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Electronic F.P. Technician	2.0	2.0	2.0	2.0	2.0
Part Time	1.2	1.2	1.2	1.2	1.2
Total Full Time Equivalent	3.2	3.2	3.2	3.2	3.2

Objectives & Measurements:

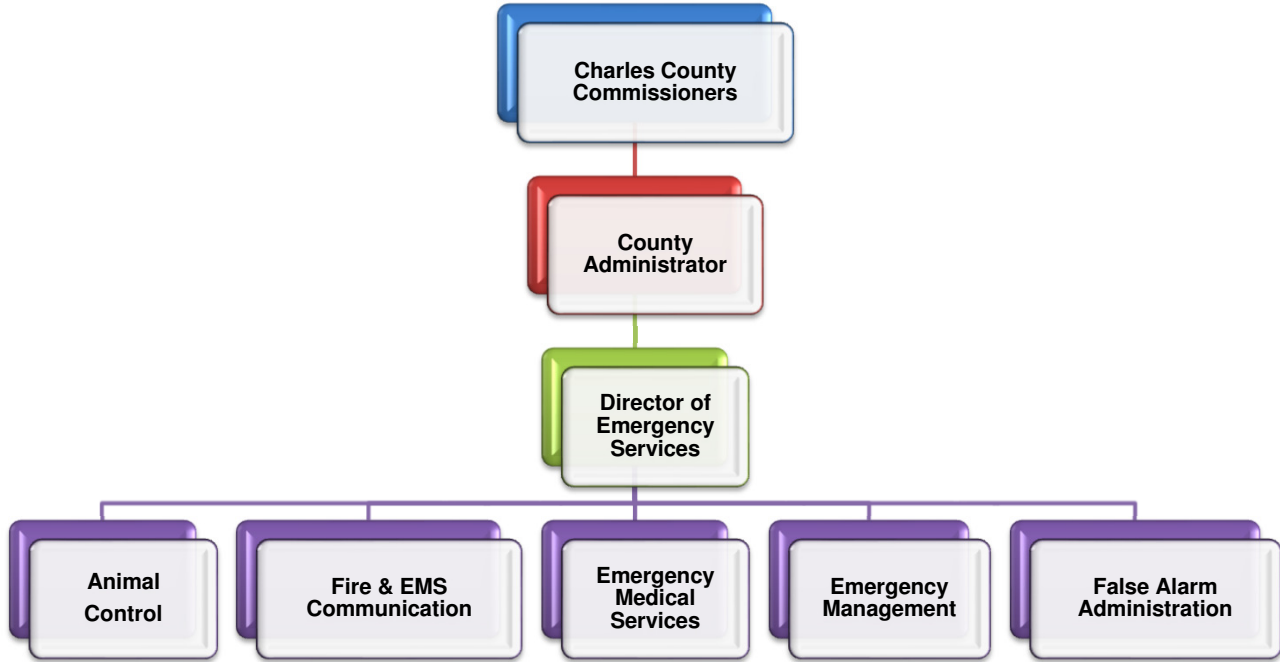
	<u>FY19 Actual</u>	<u>FY20 Actual</u>	<u>FY21 Actual</u>	<u>FY22 Projected</u>	<u>FY23 Estimated</u>
Number of Fingerprint cards processed:	6,813	4,165	5,928	7,301	6,823

Public Safety - Emergency Services Summary

Michelle Lilly, Director of Emergency Services
 Address: 10425 Audie Ln., La Plata, MD 20646
www.charlescountymd.gov/services/emergency-services

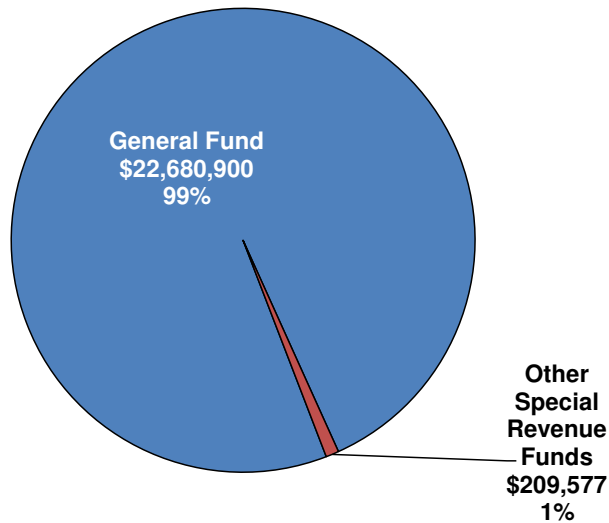
301-609-3401
 8:00 a.m.-4:30 p.m. M-F

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$11,424,671	\$13,206,700	\$15,228,100	\$14,753,600	\$1,546,900	11.7%
Fringe Benefits	3,405,379	4,246,900	4,974,500	4,799,100	552,200	13.0%
Operating Costs	2,586,170	3,037,700	3,507,300	3,044,300	6,600	0.2%
Transfers Out	69,319	85,000	83,900	83,900	(1,100)	-1.3%
Capital Outlay	74,654	0	0	0	0	N/A
Total Expenditures	\$17,560,193	\$20,576,300	\$23,793,800	\$22,680,900	\$2,104,600	10.2%
Revenues	\$7,099,710	\$6,797,500	\$6,701,600	\$6,701,600	(\$95,900)	-1.4%



TOTAL FY2023 DEPARTMENT BUDGET \$22,890,477

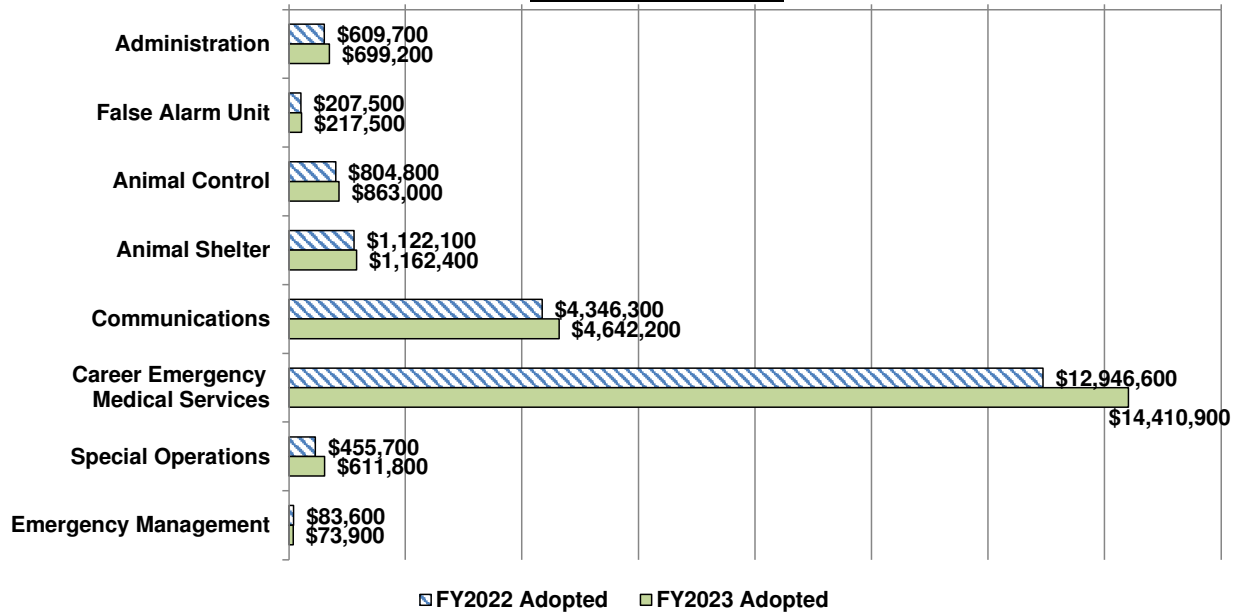
(Totals for funds other than the General Fund exclude transfers-in from the General Fund)



As indicated by the graph, the Department of Emergency Services is mostly funded by the General Fund.

Emergency Services Expenditure and Objectives & Measurements

GENERAL FUND

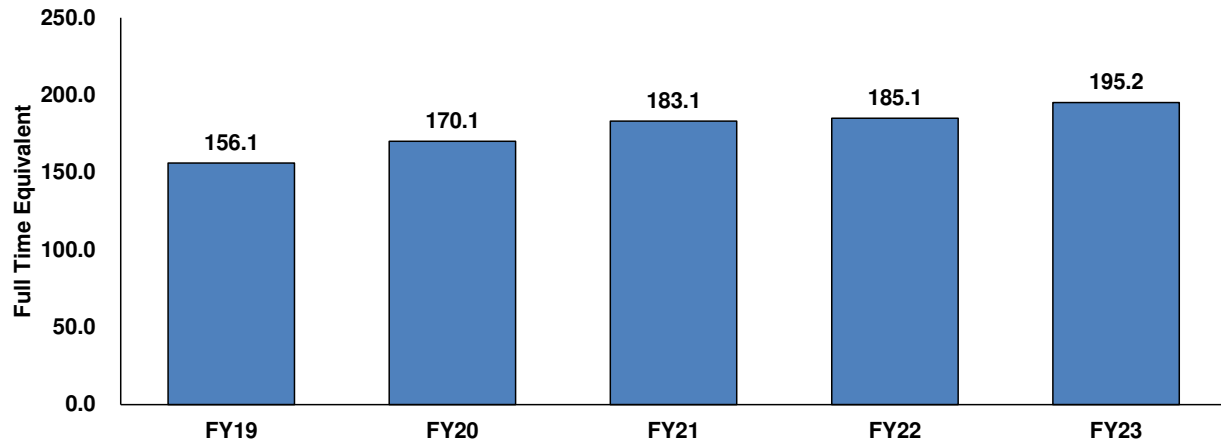


Objectives & Measurements:

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
<u>False Alarm Reduction Unit: To maximize public awareness of false alarm issues and reduce their impact on our local emergency response personnel (Police, Fire and Emergency Medical Services).</u>					
Ratio of False Alarms per Registered User	0.28	0.26	0.22	0.22	0.22
• Achieves Commissioners 2019-2021 Goals and Objectives: Goal 5: Quality of Life, Public Safety					
<u>Animal Shelter: Improve ratio of live releases of Adoptable/Rescuable/Reclaimable Animals (ARRA) to total intakes.</u>					
Dogs	1899-84%	1717 - 87%	1483 - 88%	1469 - 88%	1472 -88%
Cats	2012-65%	1823 - 65%	2164 - 71%	2123 - 70%	2077 - 70%
Other	462-99%	355 - 98%	484 - 97%	585 - 96%	490 - 96%
Total	4373-75%	3895 - 76%	4131 - 79%	4177 - 79%	4039 - 80%
• Achieves Commissioners 2019-2021 Goals and Objectives: Goal 5: Quality of Life, Public Safety					
<u>Fire/EMS Communications: Ensure that calls are processed and dispatched within two (2) minutes or less ninety percent (90% of the time).</u>					
Number of 911 Calls Received	82,000	73,700	73,777	85,000	85,000
Percent 911 Calls Dispatched < 2 mins	61%	65%	63%	70%	70%
• Achieves Commissioners 2019-2021 Goals and Objectives: Goal 5: Quality of Life, Public Safety					
<u>Emergency Medical Services: Countywide EMS Fiscal Transports.</u>					
Responses by Career EMS	18,628	18,483	20,665	20,000	20,900
Responses by Volunteer Companies	8,893	8,229	7,755	7,500	7,350
Responses by Mutual Aid Partners	1,173	1,158	1,338	1,100	1,070
Total Number of Responses	28,694	27,870	29,758	28,600	29,320
Percent of Responses by Career EMS	65%	66%	69%	70%	71%
Transports by Career EMS	9,334	9,110	10,023	10,250	10,450
Transports by Volunteer Companies	3,541	3,177	2,787	2,800	2,844
Transports by Mutual Aid Partners	821	511	549	625	733
Total Number of Transports*	13,696	12,798	13,359	13,675	14,027
Percent of Transports by Career EMS	68%	71%	75%	75%	74%
*COVID					
*Total Number of Transports data includes both ALS and BLS patient transports.					
• Achieves Commissioners 2019-2021 Goals and Objectives: Goal 5: Quality of Life, Public Safety					

Emergency Services Staffing History

Staffing History



Positions by Program:

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
Administration	3.6	3.6	3.8	4.8	4.9
False Alarm Reduction Unit (FARU)	2.0	2.0	2.0	2.0	2.0
Animal Control	6.0	6.0	6.0	7.0	7.0
Animal Shelter	17.2	17.2	17.2	17.2	17.2
Fire/EMS Communications	32.3	37.3	37.3	37.3	37.3
Career Emergency Medical Services	92.1	101.1	114.1	113.1	121.1
Special Operations	1.7	1.7	1.7	2.7	4.7
Emergency Management	1.2	1.2	1.0	1.0	1.0
Total Full Time Equivalent	156.1	170.1	183.1	185.1	195.2

Public Safety

Department: Emergency Services 01.26.06
Division\Program: Administration Fund: General
Program Administrator: Michelle Lilly, Director of Emergency Services
www.charlescountymd.gov/services/emergency-services

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$209,409	\$342,500	\$419,300	\$419,300	\$76,800	22.4%
Fringe Benefits	92,489	164,700	177,300	177,300	12,600	7.7%
Operating Costs	11,530	17,500	218,700	18,700	1,200	6.9%
Transfers Out	0	85,000	83,900	83,900	(1,100)	-1.3%
Total Expenditures	\$313,427	\$609,700	\$899,200	\$699,200	\$89,500	14.7%
Revenues	\$336,777	\$264,000	\$312,000	\$312,000	\$48,000	18.2%

Changes and Useful Information:

- **Personal Services and Fringe Benefits** includes the full year impact of the approved FY2022 salary increases and the full year impact of the new position approved in FY2022. Also included is funding for filling vacant positions at a higher salary and for FY2023 approved salary increases.
- **Operating Costs** includes funding for trainings and conferences for the Health and Safety Officer, dues and subscriptions, and an increase for vehicle fuel.
- The **Transfers Out** budget is the County's local match for the Emergency Management Performance Grant which was moved from the Emergency Management Division in the General Fund in FY2022.
- **Revenues** represent income from Tower Rental which has been updated to recent trends.

Description:

The Department of Emergency Services provides eight (8) distinct areas of service for Charles County:

- 1.) The management and direction of the Charles County Emergency Management Division.
- 2.) The management and direction of the Charles County 911 Communications Division.
- 3.) The management and direction of the Charles County Emergency Medical Services Division.
- 4.) The management and direction of the Charles County Animal Control Division, and the Tri-County Animal Shelter.
- 5.) The management and direction of the Charles County False Alarm Reduction Unit.
- 6.) Liaison and coordination with the Maryland Emergency Management Agency and Governor's Office of Homeland Security in matters related to planning, preparedness, response, recovery and mitigation for domestic preparedness incidents impacting Homeland Security.
- 7.) The management and direction of planning, prevention, response, recovery, and mitigation activities related to Weapons of Mass Destruction and industrial/transportation hazardous materials incidents.
- 8.) Provide support of and technical consultation to the Charles County Board of Fire & Rescue.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Director of Emergency Services	1.0	1.0	1.0	1.0	1.0
Deputy Director of Emergency Services	0.0	0.0	1.0	1.0	1.0
Health and Safety Officer	0.0	0.0	0.0	1.0	1.0
Assistant to the Director	1.0	1.0	1.0	1.0	1.0
DES Program Support Specialist	1.0	1.0	1.0	1.0	1.0
Part Time	0.6	0.6	0.6	0.6	0.6
Total Full Time Equivalent	3.6	3.6	4.6	5.6	5.6
Allocated to Special Revenue	0.0	0.0	(0.8)	(0.8)	(0.7)
Net Cost to General Fund	3.6	3.6	3.8	4.8	4.9

Public Safety

Department: Emergency Services 01.26.151
Division\Program: False Alarm Reduction Unit (FARU) Fund: General
Program Administrator: Sherry Herd, Alarm Reduction Unit Administrator
www.charlescountymd.gov/services/false-alarm-reduction-unit-faru

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$124,717	\$130,400	\$156,400	\$140,700	\$10,300	7.9%
Fringe Benefits	35,432	37,100	36,400	35,200	(1,900)	-5.1%
Operating Costs	35,155	40,000	46,000	41,600	1,600	4.0%
Total Expenditures	\$195,304	\$207,500	\$238,800	\$217,500	\$10,000	4.8%
Revenues	\$481,385	\$517,500	\$506,600	\$506,600	(\$10,900)	-2.1%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** increase includes the approved salary increases for FY2022 and FY2023.
- **Operating Costs** includes an anticipated increase in software maintenance fees and for the maintenance agreement for the Neopost Envelope/Inserter machine.
- **Revenues** represent fees and penalties from the False Alarm program and have been adjusted based on activity.

Description:

Charles County police, fire and emergency medical services personnel respond to over 8,000 false alarms each year. It is estimated that Charles County's false alarm response rate has resulted in the waste of approximately 4,000 emergency personnel man hours and many thousands of dollars annually.

These unfounded alarm calls reduce the effectiveness of our emergency services and undermine their ability to respond to legitimate, critical calls. Charles County False Alarm Ordinance No. 98-48 was adopted on June 1, 1998 by the Charles County Commissioners to address this abuse and waste of emergency resources and to reduce unnecessary safety risks posed to County emergency response personnel and citizens during a false alarm response.

The False Alarm Reduction Unit (FARU) of the Charles County Department of Emergency Services was created to administer False Alarm Ordinance No. 98-48. The FARU's main function is to reduce the number of false alarms to which police, fire and emergency medical services respond to each year. The FARU:

- licenses alarm companies;
- registers alarm users;
- sends notification of false alarms and levies civil monetary penalties for excessive false alarms to alarm users;
- provides advance notification to alarm users and alarm companies of applicable registration renewal dates;
- ensures that appropriate inspections and upgrades of alarm systems occur;
- administers the False Alarm Appeals Process;
- develops and administers a public information program to educate alarm system users on provisions of the False Alarm Ordinance and the proper maintenance and use of alarm systems;
- assist in the goal to reduce false alarms in Charles County.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Emergency Services Billing Manager	1.0	1.0	1.0	1.0	1.0
FARU Specialist	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	2.0	2.0	2.0	2.0	2.0

Public Safety

Department: Emergency Services
Division\Program: Animal Control
Program Administrator: Edward Tucker, Chief of Animal Control
www.charlescountymd.gov/services/animal-care-control

01.26.27
Fund: General

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$472,602	\$515,100	\$566,100	\$566,100	\$51,000	9.9%
Fringe Benefits	161,518	171,200	159,400	159,400	(11,800)	-6.9%
Operating Costs	104,325	118,500	137,500	137,500	19,000	16.0%
Total Expenditures	\$738,445	\$804,800	\$863,000	\$863,000	\$58,200	7.2%
Revenues	\$25,659	\$29,000	\$29,000	\$29,000	\$0	0.0%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the full year impact of the FY2022 and FY2023 approved salary increases as well as the full year impact of the new Animal Control Officer position approved in FY2022.
- **Operating Costs** increase provides funding to replace the body armor vest which have reached the end of their usable life and for anticipated increases in vehicle fuel.
- **Revenues** represent animal licenses and dog fines and have been adjusted based on activity.

Description:

Animal Control Officers are sworn Peace Officers commissioned by The Charles County Commissioners under the authority of the Annotated Code of Maryland. A synopsis of the primary duties and responsibilities that a Charles County Animal Control Officer follows:

- Enforcement of all County and State Laws, Ordinances and Regulations relevant to domestic animals including livestock and wild animals kept in captivity. This is to include criminal animal cruelty investigations on these types of animals.
- Provide 24 hour emergency services for the rescue of injured animals and public safety situations, 365 days a year.
- Issue citations for violations of animal regulations, prepare and file applications for charging document with the District Court Commissioner, serve and respond to Court and Animal Matters Board meetings and summonses.
- Chemically tranquilize and impound animals posing a threat to public safety that cannot be captured by more conventional means.
- Conduct inspections of and issue licenses to all Commercial Animal Establishments in Charles County.
- Perform vehicular and foot patrols in the performance of these duties, responding to over 6,000 calls per year.
- Conduct periodic Rabies Vaccination clinics to assist in controlling the spread of Rabies through the domestic pet population.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Chief of Animal Control Services	1.0	1.0	1.0	1.0	1.0
Animal Control Lieutenant	0.0	0.0	0.0	1.0	1.0
Animal Control Officer	4.0	4.0	4.0	4.0	4.0
Animal Care Support Specialist	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	6.0	6.0	6.0	7.0	7.0

Public Safety

Department: Emergency Services

01.26.28

Division\Program: Animal Shelter

Fund: General

Program Administrator: Kim Stephens, Animal Shelter Supervisor

www.charlescountymd.gov/services/animal-care-control/tri-county-animal-shelter

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$602,404	\$700,700	\$763,100	\$756,400	\$55,700	7.9%
Fringe Benefits	219,693	237,100	239,000	221,700	(15,400)	-6.5%
Operating Costs	160,318	184,300	186,900	184,300	0	0.0%
Total Expenditures	\$982,416	\$1,122,100	\$1,189,000	\$1,162,400	\$40,300	3.6%
Revenues	\$502,880	\$432,900	\$16,400	\$16,400	(\$416,500)	-96.2%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the approved salary increases for FY2022 and FY2023.
- The FY2023 **Revenues** assumes costs will be solely the responsibility of Charles County and no longer shared with St. Mary's County.

Description:

Approximately 6,000 animals were received by the County Animal Shelter in FY2021. The County Animal Shelter receives stray and unwanted domestic animals of all types. The Shelter attempts to ascertain the identity of the owner of the stray animals so that they can be re-united. Qualifying unclaimed and relinquished owned animals may then be placed up for adoption or rescue in accordance with State, County and Shelter regulations. The County Animal Shelter may euthanize aggressive, unwanted, injured, or diseased animals. The County Animal Shelter also acts as the bite exposure quarantine center for rabies observation. In this aspect, the Shelter holds animals under the guidelines of the Health Departments and if deemed a necessity will euthanize suspected carriers of rabies for testing at State labs.

The County Animal Shelter shall provide humane treatment of all animals, at all times, under its care. All citizens coming in contact with the County Animal Shelter shall be treated with courtesy and consideration.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Animal Shelter Manager	1.0	1.0	1.0	1.0	1.0
Animal Shelter Supervisor	1.0	1.0	1.0	1.0	1.0
Animal Shelter Attendant	7.0	7.0	7.0	7.0	7.0
Animal Shelter Technician	3.0	3.0	3.0	3.0	3.0
Animal Control Database Specialist	1.0	1.0	1.0	1.0	1.0
Animal Shelter Clerk	1.0	1.0	1.0	1.0	1.0
Part-time Positions	3.8	3.8	3.8	3.8	3.8
Total Full Time Equivalent	17.8	17.8	17.8	17.8	17.8
Allocated to Special Revenue	(0.6)	(0.6)	(0.6)	(0.6)	(0.6)
Net Cost to General Fund	17.2	17.2	17.2	17.2	17.2

Public Safety

Department: Emergency Services 01.26.29
Division/Program: Public Safety Communications Fund: General
Program Administrator: Jeff Clements, Chief of 911/Public Safety Communications
www.charlescountymd.gov/services/emergency-services/911-communications

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$2,001,653	\$2,362,000	\$2,736,400	\$2,681,000	\$319,000	13.5%
Fringe Benefits	567,107	670,400	747,900	727,000	56,600	8.4%
Operating Costs	1,186,263	1,313,900	1,439,600	1,234,200	(79,700)	-6.1%
Total Expenditures	\$3,755,023	\$4,346,300	\$4,923,900	\$4,642,200	\$295,900	6.8%
Revenues	\$1,727,374	\$1,759,000	\$1,759,000	\$1,759,000	\$0	0.0%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the approved FY2022 and FY2023 salary increases, filling vacant positions at a higher salary, an adjustment for the classification and compensation study, and career ladders for various employees.
- **Operating Costs** establishes a rent budget to install equipment on a tower owned by American Tower Corporation and a replacement program to spread out the cost of replacing department owned mobile data terminals. Also included are increases for vehicle fuel, electricity and vehicle repairs and maintenance based on anticipated cost. Offsetting some of these increases is a reduction in the telephone budget as a grant will now pay these cost.
- **Revenues** are primarily from Local 911 fees.

Description:

The function of this division is to process emergency and non-emergency requests for public safety assistance and then coordinate the response of appropriate resources to resolve the situation. It is the goal of this division to provide this service through the establishment, implementation and application of a number of programs designed to facilitate the prompt and efficient delivery of emergency services.

Such programs include "911 Addressing" which is intended to identify, verify, and assign an address to all new and existing residences in Charles County thereby creating a physical location database.

Other programs include Computer Aided Dispatch, NG9-1-1, Geographical Information System (mapping), Mobile Data Computers, Public Safety Capital Projects, provide Emergency Medical/Fire/Police and Pre-Arrival Instructions, Severe Weather Alerting, Public Education, Road Name Approvals, management & operation of Public Safety/Service Radio System & associated infrastructure and administrative support to Fire/EMS associations.

Personnel are on duty twenty four hours per day, seven days a week. Staff is responsible for the direction, administration, configuration, and the operation of the Charles County 911 system and the emergency communications system.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Chief of 911/ Public Safety Communications	1.0	1.0	1.0	1.0	1.0
Assistant Chief of 911/ Public Safety Communications	1.0	1.0	1.0	1.0	1.0
Radio Systems Administrator	1.0	1.0	1.0	1.0	1.0
Communications Training / Quality Assurance Captain	1.0	1.0	1.0	0.0	0.0
Public Safety Communications Supervisor	5.0	5.0	5.0	6.0	6.0
Dispatcher I, II and Assistant Supervisor	20.0	24.0	24.0	24.0	24.0
Mobile Data Systems Administrator	0.0	1.0	1.0	1.0	1.0
Emergency Services GIS Analyst	1.0	1.0	1.0	1.0	1.0
Database Specialist (CAD)	1.0	1.0	1.0	1.0	1.0
Part Time Position	1.3	1.3	1.3	1.3	1.3
Total Full Time Equivalent	32.3	37.3	37.3	37.3	37.3

Public Safety

Department: Emergency Services 01.26.97
Division/Program: Career Emergency Medical Services Fund: General
Program Administrator: Stephen Finch, Chief of Emergency Medical Services
www.charlescountymd.gov/services/emergency-services/emergency-medical-services

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$7,731,776	\$8,852,600	\$10,159,600	\$9,778,600	\$926,000	10.5%
Fringe Benefits	2,249,445	2,897,200	3,507,000	3,370,000	472,800	16.3%
Operating Costs	973,793	1,196,800	1,307,800	1,262,300	65,500	5.5%
Capital Outlay	74,654	0	0	0	0	N/A
Total Expenditures	\$11,029,668	\$12,946,600	\$14,974,400	\$14,410,900	\$1,464,300	11.3%
Revenues	\$4,025,635	\$3,795,100	\$4,078,600	\$4,078,600	\$283,500	7.5%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the FY2022 and FY2023 approved salary increases, and turnover. Also included is funding to support eight new Emergency Medical Technician positions to support ambulance service to provide basic life support services in the Waldorf area.
- The **Operating Costs** increase is mostly due to the rising cost of medical supplies, in support of the new positions, and vehicle fuel.
- **Revenues** represents the revenue equivalent of one cent on the property tax rate and fees from EMS services.

Description:

The Emergency Medical Services Division of the Department of Emergency Services was created in July 2001 to provide Advanced Life Support (ALS), and when needed to augment the volunteer stations in providing Basic Life Support (BLS) services from various stations within the county. Career EMS personnel are currently deployed and provide 24/7 EMS and day time coverage to the following stations throughout Charles County:

EMS 2 - Hughesville 24/7 ALS	EMS 3 - Waldorf 24/7 ALS x2
EMS 8 - Marbury 24/7 ALS	EMS 11 - Bryan's Road 24/7 ALS
EMS 12 - Westlake 24/7 ALS	EMS 06 - Cobb Island 24/7 ALS
EMS 16 - La Plata - 24/7 Supervisor	EMS 18 - Waldorf 24/7 Supervisor & ALS
EMS 51 - La Plata 24/7 ALS	EMS 60 - White Plains 24/7 ALS & Daytime ALS
EMS 7 - Potomac Heights 24/7 Supervisor	

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Chief of Emergency Medical Services	1.0	1.0	1.0	1.0	1.0
Asst. Chief of Emergency Medical Services	1.0	1.0	1.0	1.0	1.0
Asst. Chief of Special Operations	0.0	0.0	1.0	0.0	0.0
EMS Captain	4.0	4.0	6.0	6.0	6.0
Paramedic Supervisor/Lieutenant	8.0	8.0	13.0	13.0	13.0
Paramedics	43.0	47.0	47.0	47.0	47.0
Emergency Medical Technician	32.0	36.0	40.0	40.0	48.0
Nurse - MIH program	0.0	0.0	1.0	1.0	1.0
EMS Specialist	0.0	1.0	1.0	1.0	1.0
Part Time Help	3.1	3.1	3.1	3.1	3.1
Total Full Time Equivalent	92.1	101.1	114.1	113.1	121.1

Public Safety

Department: Emergency Services 01.26.86
Division\Program: Special Operations Fund: General
Program Administrator: Stephen Finch, Chief of Emergency Medical Services
<https://www.charlescountymd.gov/services/emergency-services/emergency-preparedness>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$62,337	\$248,300	\$368,800	\$353,100	\$104,800	42.2%
Fringe Benefits	13,517	48,900	98,200	99,200	50,300	102.9%
Operating Costs	97,584	158,500	164,600	159,500	1,000	0.6%
Total Expenditures	\$173,438	\$455,700	\$631,600	\$611,800	\$156,100	34.3%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the FY2022 and FY2023 approved salary increases. Also included is funding to support two new Hazmat Technician positions which will respond to Special Operations Division (SOD) calls for service, maintain all detection equipment, apparatus and assets, and provide logistical support within the Department.
- The **Operating Costs** includes additional funding for vehicle fuel and contract services.

Description:

The Special Operations Division was originally formed as the Tactical Response Team under the Department of Emergency Services in 2003. Its primary mission was to support planning, prevention, response, and mitigation activities related to Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) Weapons of Mass Destruction and industrial/transportation hazardous materials incidents. As the mission of the Department expanded due to increased service demands, the scope of work for the Special Operations Division expanded in congruence. In addition to the aforementioned original mission, the Special Operations Division now encompasses the tasks and duties of Tactical Emergency Medical Services (TEMS), the Marine Unit, the Unmanned Aerial Vehicle (UAV) Team, Ambulance Strike Team, and the Critical Incident Stress Management (CISM) Team.

The TEMS Team is responsible for providing specialized emergency medical services and technical rescue during high risk and extremely hazardous missions types in direct support of law enforcement. The Marine Unit is responsible for the provision of specialized emergency medical services in a maritime environment as well as supporting the hazardous materials team during waterborne environmental protection and clean-up missions. The UAV Team is a specialized group comprised of FAA licensed pilots operating the County's fleet of unmanned aerial vehicles for the purpose of documentation, reconnaissance, and real-time intelligence. The CISM Team is the Department's peer mental health specialists who service both fire/EMS and law enforcement across the State. The County's Ambulance Strike Team is part of the larger Maryland Ambulance Strike Team. Their primary mission is to respond to disaster stricken locations across the eastern U.S. coast and provide EMS relief and aid while recovery efforts are underway. The hazardous materials mission and associated team of the Special Operations Division is a mandated capability pursuant to local, regional, state, and federal Homeland Security directives. Charles County's Hazardous Materials Team is Southern Maryland's CBRNE and hazmat specialty response and mitigation component. The Hazmat Team is also a recognized asset of the Maryland Department of the Environment.

<u>Positions:</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Asst. Chief of Special Operations	0.0	0.0	0.0	1.0	1.0
Hazmat Technicians	0.0	0.0	0.0	0.0	2.0
Part Time	1.7	1.7	1.7	1.7	1.7
Total Full Time Equivalent	1.7	1.7	1.7	2.7	4.7

Public Safety

Department: Emergency Services 01.26.89
Division\Program: Emergency Management Fund: General
Program Administrator: Michelle Lilly, Director of Emergency Services
www.charlescountymd.gov/services/emergency-services/emergency-preparedness

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$219,772	\$55,100	\$58,400	\$58,400	\$3,300	6.0%
Fringe Benefits	66,179	20,300	9,300	9,300	(11,000)	-54.2%
Operating Costs	17,203	8,200	6,200	6,200	(2,000)	-24.4%
Transfers Out	69,319	0	0	0	0	N/A
Total Expenditures	\$372,472	\$83,600	\$73,900	\$73,900	(\$9,700)	-11.6%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the full year impact of FY2022 and FY2023 approved salary increases.
- The **Operating Costs** budget decrease is based on activity in printing.
- The **Transfers Out** budget is the County's local match for the Emergency Management Performance Grant which was moved to the Administration Division in FY2022.

Description:

The Emergency Management Division of the Department of Emergency Services is responsible to develop, coordinate and promote a comprehensive emergency management program incorporating planning, preparedness, response, and recovery activities relative to emergency or disasters.

The division's primary responsibility is the development and maintenance of the County's basic emergency operations plan which provides a framework for the coordination of emergency response activities across a broad spectrum of disciplines and agencies.

Other responsibilities include public education and information, promotion of mitigation activities, liaison and collaboration with local, state and federal governmental agencies, for profit and nonprofit public and private institutions and volunteer organizations, as well as other activities related to the establishment of a comprehensive emergency management program.

Positions:

Title	FY19 FTE	FY20 FTE	FY21 FTE	FY22 FTE	FY23 FTE
Deputy Director of Emergency Services	1.0	1.0	0.0	0.0	0.0
Emergency Management Specialist	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	2.0	2.0	1.0	1.0	1.0
Allocated to Special Revenue	(0.8)	(0.8)	0.0	0.0	0.0
Net Cost to General Fund	1.2	1.2	1.0	1.0	1.0

Debt

Department: Debt Service 01.18
Division/Program: Fiscal & Administrative Services Fund: General
Program Administrator: Jenifer Ellin, Director of Fiscal & Administrative Services

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Operating Costs	\$427,996	\$308,000	\$308,000	\$308,000	\$0	0.0%
Debt Service	32,639,864	31,673,900	34,175,700	34,191,200	2,517,300	7.9%
Transfers Out	570,865	593,400	0	0	(593,400)	-100.0%
Total Expenditures	\$33,638,726	\$32,575,300	\$34,483,700	\$34,499,200	\$1,923,900	5.9%
Revenues	\$630,075	\$3,384,200	\$2,757,400	\$2,757,400	(\$626,800)	-18.5%

Changes and Useful Information:

- **Debt Service** includes the cost to pay the principal and interest on existing debt and the issuance cost. The budget includes approximately \$9.5 million for education related debt and \$1.2 million for public safety related debt which includes nearly \$1.0 million for Emergency Services and \$281,100 for Sheriff operations.
- Due to the Capital Clubhouse debt being paid off, the **Transfer Out** budget is no longer needed.
- **Revenues** includes bond premium and other dedicated revenues.

Description:

This department is used to account for the annual General Fund principal, interest, and bond expenses associated with general obligation bonds and capital lease agreements. Debt service requirements are reviewed periodically in order to maintain a strong fiscal position relative to infrastructure financing.

A breakdown of the annual debt service payment by function is listed below:

	FY2021 <u>Actual</u>	FY2022 <u>Adopted</u>	FY2023 <u>Adopted</u>	\$ Change from FY2022	% <u>Chg.</u>
Bonds					
Board Of Education	\$6,489,452	\$6,551,200	\$7,647,300	\$1,096,100	16.7%
College of Southern Maryland	1,641,314	1,353,200	1,836,600	483,400	35.7%
General Government	6,855,322	6,945,100	7,494,000	548,900	7.9%
Public Safety	1,421,229	1,752,400	2,580,900	828,500	47.3%
Transportation	10,787,395	11,556,900	11,349,200	(207,700)	-1.8%
Bond Principal & Interest	\$27,194,712	\$28,158,800	\$30,908,000	\$2,749,200	9.8%
Bond Refunding	\$1,725,482	\$0	\$0	\$0	N/A
Leases					
Public Works - Facilities	\$871,722	\$1,373,300	\$1,431,200	\$57,900	4.2%
Recreation, Parks, and Tourism	523,335	596,000	637,000	41,000	6.9%
Emergency Services	999,593	986,500	875,900	(110,600)	-11.2%
Fiscal & Administrative Services	15,572	14,800	10,100	(4,700)	-31.8%
Economic Development	0	3,900	6,700	2,800	71.8%
Planning & Growth Management	15,370	10,000	9,400	(600)	-6.0%
Community Services	9,692	11,800	17,700	5,900	50.0%
Sheriff	992,386	502,700	281,100	(221,600)	-44.1%
Volunteer Fire & EMS	275,437	0	0	0	N/A
Other Agencies	16,563	16,100	14,100	(2,000)	-12.4%
Other Departments	\$1,284,386	\$518,800	\$295,200	(\$223,600)	-43.1%
Capital Lease Principal & Interest	\$3,719,670	\$3,515,100	\$3,283,200	(\$231,900)	-6.6%
Transfer to Enterprise Fund	\$570,865	\$593,400	\$0	(\$593,400)	N/A
Operating Costs	\$427,996	\$308,000	\$308,000	\$0	0.0%
Total	\$33,638,726	\$32,575,300	\$34,499,200	\$1,923,900	5.9%

Objectives & Measurements:

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Estimated
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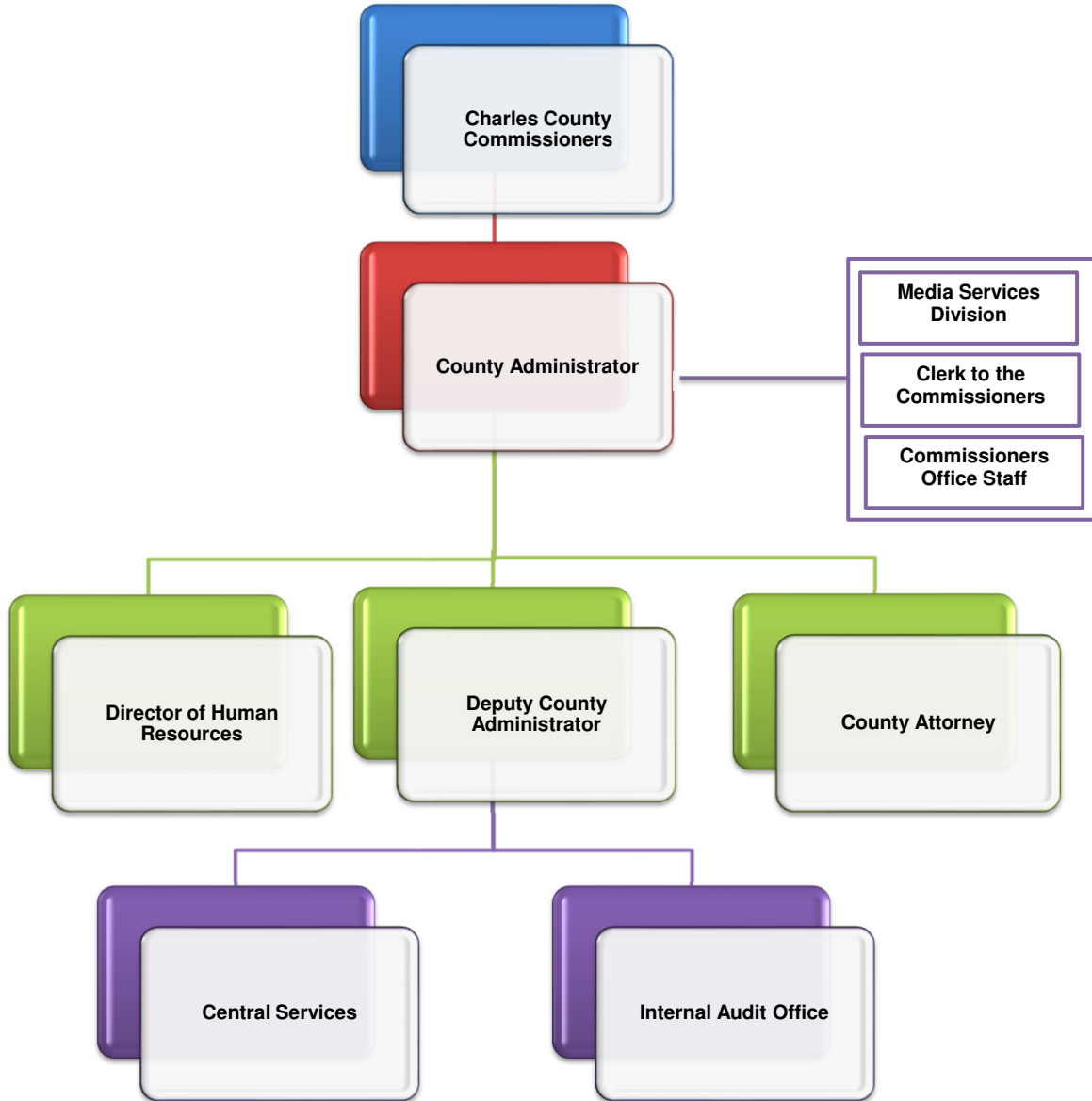
Objective: To maintain or improve the County's bond rating. The higher the rating, the lower the interest rate will be on County issued bonds; which translates into less revenue needed to meet the costs.

Standard & Poor's	AAA	AAA	AAA	AAA	AAA
Moody's Investors Service	Aaa	Aaa	Aaa	Aaa	Aaa
Fitch Investors Service	AAA	AAA	AAA	AAA	AAA

- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Public Policy

General Government Summary

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$8,276,378	\$9,341,100	\$11,051,700	\$10,652,600	\$1,311,500	14.0%
Fringe Benefits	4,107,260	6,753,000	7,391,200	7,240,300	487,300	7.2%
Operating Costs	4,783,319	6,246,300	7,514,600	7,795,100	1,548,800	24.8%
Transfers Out	582,868	154,600	147,500	147,500	(7,100)	-4.6%
Agency Funding	3,194,325	3,913,600	4,911,900	5,711,900	1,798,300	46.0%
Capital Outlay	40,374	489,600	101,500	1,176,500	686,900	140.3%
Total Expenditures	\$20,984,524	\$26,898,200	\$31,118,400	\$32,723,900	\$5,825,700	21.7%
Total Expenditures as % of Budget:	4.9%	6.0%	6.2%	6.6%		
Revenues	\$503,638	\$602,400	\$602,400	\$602,400	\$0	0.0%

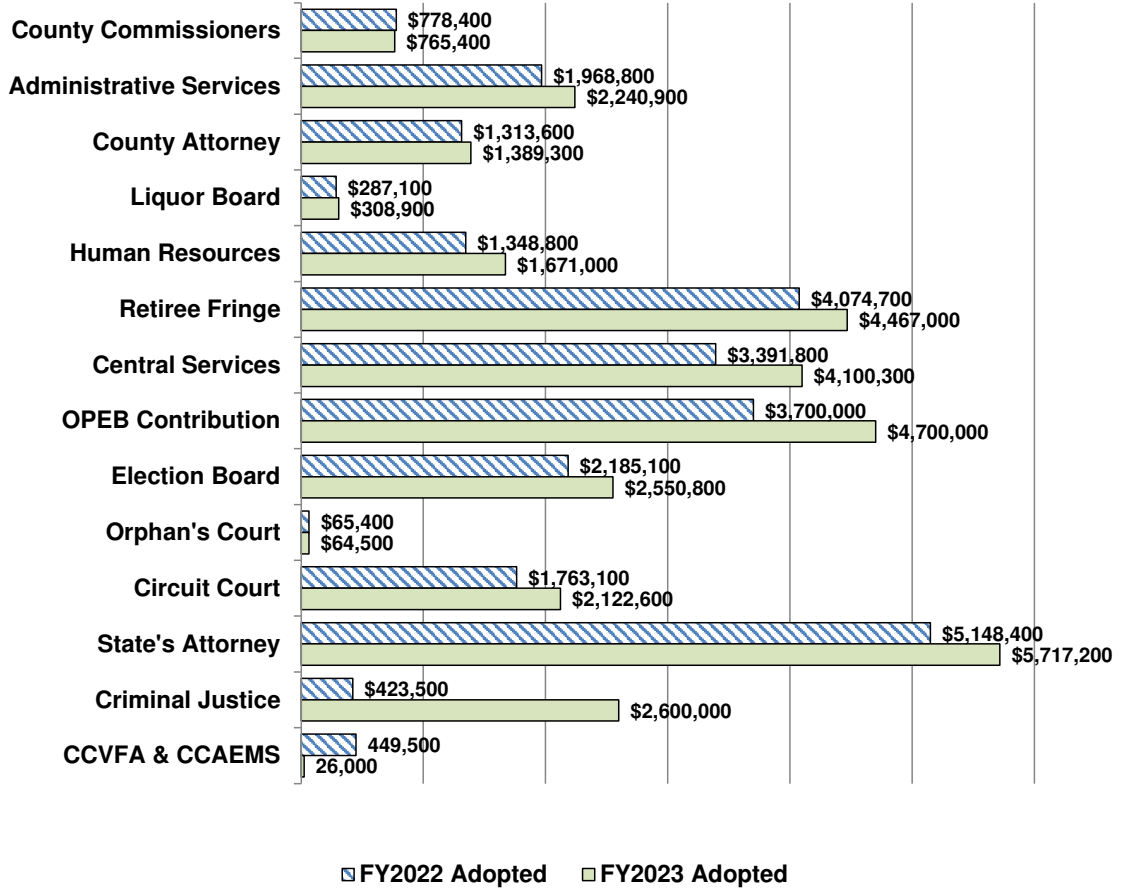


General Government Agencies which receive County funding:

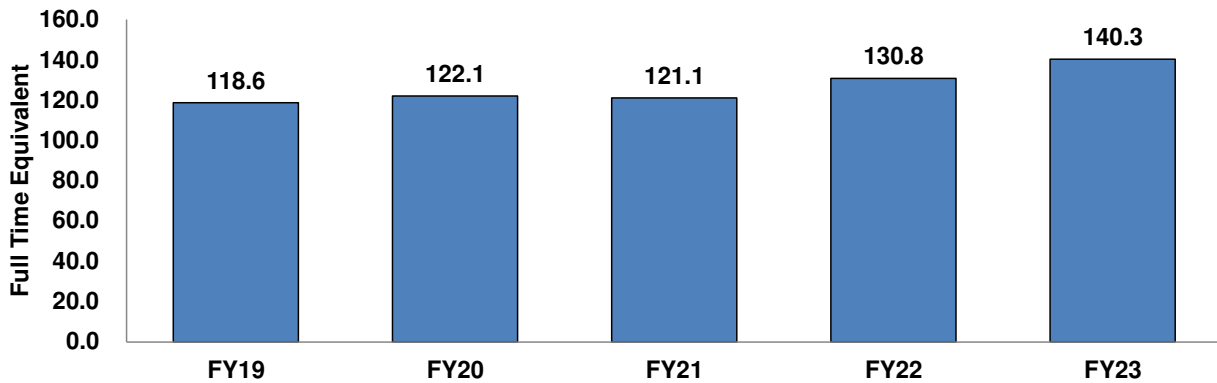
- | | |
|------------------|---|
| State's Attorney | Circuit Court |
| Election Board | State Department of Assessments & Taxation Cost Share |
| Liquor Board | Charles Co. Volunteer Fireman's Association (CCVFA) & Charles Co. Assoc. of Emergency |
| Orphan's Court | Medical Svcs. (CCAEMS) |
| Criminal Justice | |

General Government Expenditure and Staffing History

GENERAL FUND



Staffing History



Positions by Program:

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
County Commissioners	5.0	5.0	5.0	5.0	5.0
Administrative Services	16.6	16.0	15.0	15.7	16.7
County Attorney	8.5	9.5	9.5	9.5	10.5
Liquor Board	1.8	1.8	1.8	1.8	1.8
Human Resources*	12.5	12.5	13.5	13.5	15.5
Central Services	6.8	7.8	7.8	8.8	9.8
Circuit Court	17.2	17.2	17.2	18.2	20.7
State's Attorney	50.4	52.4	51.4	58.4	60.4
Total Full Time Equivalent	118.6	122.1	121.1	130.8	140.3

*Human Resources FTEs include summer interns, but they are utilized throughout county government.

General Government

Department: Board of County Commissioners 01.01
Division\Program: Board of County Commissioners Fund: General
Program Administrator: Reuben B. Collins, II, Esq., Gilbert O. Bowling, III, Thomasina O. Coates, M.S., Amanda M. Stewart, M.Ed., Bobby Rucci

www.charlescountymd.gov/government/board-of-charles-county-commissioners

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$258,733	\$271,900	\$271,900	\$271,900	\$0	0.0%
Fringe Benefits	101,532	105,900	96,200	96,200	(9,700)	-9.2%
Operating Costs	169,194	200,800	199,200	199,200	(1,600)	-0.8%
Agency Funding	199,800	199,800	198,100	198,100	(1,700)	-0.9%
Total Expenditures	\$729,260	\$778,400	\$765,400	\$765,400	(\$13,000)	-1.7%

Changes and Useful Information:

- **Personal Services** includes approved salary increases per resolution No. 2022-01.
- Included in the **Operating Costs** are the individual Commissioner expense accounts. Per the County Commissioner Expense Policy (SOP#: CC.01.002), The County Commissioners shall establish an annual budget to support each Commissioner Board member in fulfillment of his or her duties as a County Commissioner.
- The **Operating Costs** decrease reflects the budget for Public Notices being moved to the County Administrator's budget.
- The **Agency Funding** provides funding to the Tri-County Council and for the Tri-County Council Summer Youth Program.

Description:

The County Commissioners are responsible for establishing executive and legislative policy for the County Government and its related agencies. Through an annual budget process, they establish spending levels for each of the major departments/agencies and adopt tax rates and other fees/charges to support the approved budget(s). They ensure that the government is operated in an open and accessible environment, is based on a comprehensive long/short term planning, and has an appropriate managerial staff tempered by fiscal responsibility.

Positions:

<u>Title</u>	<u>FY19</u> <u>FTE</u>	<u>FY20</u> <u>FTE</u>	<u>FY21</u> <u>FTE</u>	<u>FY22</u> <u>FTE</u>	<u>FY23</u> <u>FTE</u>
County Commissioners Office:					
President	1.0	1.0	1.0	1.0	1.0
Members	4.0	4.0	4.0	4.0	4.0
Total Full Time Equivalent	5.0	5.0	5.0	5.0	5.0

General Government

Department: Administrative Services 01.03.06
Division\Program: County Administrator's Office Administration Fund: General
Program Administrator: Mark Belton, County Administrator
www.charlescountymd.gov/government/county-administration
www.charlescountymd.gov/government/county-administration/clerk-to-the-commissioners

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$583,711	\$650,600	\$769,200	\$758,500	\$118,600	16.6%
Fringe Benefits	153,995	171,000	169,600	163,500	(1,400)	-4.4%
Operating Costs	108,115	189,300	299,200	294,600	109,900	55.6%
Total Expenditures	\$845,821	\$1,010,900	\$1,238,000	\$1,216,600	\$205,700	20.3%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the approved FY2022 and FY2023 salary increases. During the budget process the County Commissioners added an Assistant Clerk for the Board of County Commissioners (BOCC) to handle administrative duties for appointed Boards, Commissions, and Committees and to support the Clerk to the Commissioners.
- The **Operating Costs** budget increase is for consultant services to support staff with the Goals and Objectives presentations to the Commissioners and to provide systemwide training opportunities to employees. The continued development of employees is important for succession planning for the organization and it also enhances an employee's personal development and prepares them for leadership roles.

Description:

The County Administrator is responsible for daily planning, directing, and reviewing of all operations within the county government. Overall supervision of departmental actions, personnel matters, budgetary and fiscal procedures and administrative functions are also performed. Reviews with staff and recommends department needs and requirements; defines proposals, and recommends appropriate action to the Board of County Commissioners. Prepares and supervises preparation of special studies and reports as requested by the Board.

Positions:	FY19	FY20	FY21	FY22	FY23
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
County Administrator	1.0	1.0	1.0	1.0	1.0
Deputy County Administrator	1.0	1.0	1.0	1.0	1.0
Chief Equity Officer	0.0	1.0	0.0	0.0	0.0
Executive Assistant to the Co. Admin.	1.0	1.0	1.0	1.0	1.0
Clerk to the County Commissioners	0.0	0.0	0.0	1.0	1.0
Assistant Clerk to the BOCC	0.0	0.0	0.0	0.0	1.0
Program Support Specialist	1.0	1.0	1.0	1.0	1.0
Part Time	0.0	0.0	0.0	0.7	0.7
Total Full Time Equivalent	4.0	5.0	4.0	5.7	6.7

General Government

Department: Administrative Services 01.03.13
Division\Program: Commissioner Office Administration Fund: General
Program Administrator: Board of County Commissioners
www.charlescountymd.gov/government/county-administration

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$555,870	\$539,500	\$581,500	\$581,500	\$42,000	7.8%
Fringe Benefits	167,602	190,600	169,500	169,500	(21,100)	-11.1%
Operating Costs	26,319	32,300	46,800	46,800	14,500	44.9%
Total Expenditures	\$749,791	\$762,400	\$797,800	\$797,800	\$35,400	4.6%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** changes include the approved FY2022 and FY2023 salary increases and an adjustment in Health and Dental based on employee participation.
- The **Operating Costs** increase is to provide one-time funding for the Swearing In Ceremony for the new Elected Officials.

Description:

The Commissioner Office Administration provides administrative support to the Commissioners.

<u>Positions:</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Chief of Staff	1.0	1.0	1.0	1.0	1.0
Assistant Chief of Staff	0.0	1.0	1.0	1.0	1.0
Executive Office Manager	1.0	0.0	0.0	0.0	0.0
Clerk to the County Commissioners	1.0	1.0	1.0	0.0	0.0
Senior Commissioner Specialist	1.0	1.0	0.0	0.0	0.0
Commissioner Specialist	1.0	3.0	4.0	4.0	4.0
Administrative Associate	1.0	2.0	2.0	2.0	2.0
Part Time Help	0.6	0.0	0.0	0.0	0.0
Total Full Time Equivalent	6.6	9.0	9.0	8.0	8.0

General Government

Department: Administrative Services 01.03.150
Division\Program: Internal Audit Fund: General
Program Administrator: Deborah Hall, Deputy County Administrator
<https://www.charlescountymd.gov/Home/Components/ServiceDirectory/ServiceDirectory/51/242>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$68,754	\$155,300	\$173,500	\$173,500	\$18,200	11.7%
Fringe Benefits	11,642	37,600	50,400	50,400	12,800	34.0%
Operating Costs	1,518	2,600	2,600	2,600	0	0.0%
Total Expenditures	\$81,914	\$195,500	\$226,500	\$226,500	\$31,000	15.9%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the approved FY2022 and FY2023 salary increases.

Description:

The Internal Auditor conducts audits to help protect the public's interest and improve the performance, accountability, and transparency of Charles County government. This division helps Charles County to accomplish its mission and strategic objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes. The types of engagements primarily performed are: performance audits, consulting services, investigative engagements, and follow-up audits. The objective of the Internal Audit division is to improve county government service and performance by focusing audit work on areas of high risk and high impact, to work with management to improve functions and processes as well as to strengthen controls, and finally to build public trust by informing citizens of the results of efforts to improve county government.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Senior Internal Auditor	1.0	1.0	1.0	1.0	1.0
Internal Auditor	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	2.0	2.0	2.0	2.0	2.0

General Government

Department: County Attorney 01.16
Division/Program: County Attorney Fund: General
Program Administrator: Wes Adams, County Attorney
www.charlescountymd.gov/government/departments/county-attorney

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$732,316	\$792,000	\$881,600	\$868,500	\$76,500	9.7%
Fringe Benefits	192,843	214,000	210,500	202,400	(11,600)	-5.4%
Operating Costs	175,124	307,600	321,500	318,400	10,800	3.5%
Total Expenditures	\$1,100,283	\$1,313,600	\$1,413,600	\$1,389,300	\$75,700	5.8%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the approved FY2022 and FY2023 salary increases. Also included is funding to support a new Associate County Attorney position which will serve as representation of County Boards and Commission Appeals/Conflicts.
- The **Operating Costs** increase is mainly to cover legal fees for outside attorney costs.

Description:

The Office of the County Attorney is responsible for all legal affairs of County government. Legal advice and representation regarding a wide range of County issues is provided for the County Commissioners, County Administrator, Department Directors, and all County agencies, boards and commissions. Significant areas of practice include: Land Use, Planning & Zoning, Emergency & Public Safety, Procurement & Contract Review and Drafting, Civil Litigation, Human Resources, Legal Opinions, Legislation, Resolutions, Administrative Law, Ethics, Public Information & Open Meetings Act, Housing & Community Services Programs, Public Utilities, Water & Sewer Infrastructure, Financing, Construction & Operation, Transportation, Property Acquisition & highway planning and construction, Real Estate Law, Collections & Public Finance Laws, Environmental Law & Constitutional Law, and Parliamentary Procedure.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
County Attorney	1.0	1.0	1.0	1.0	1.0
Deputy County Attorney	1.0	1.0	1.0	1.0	1.0
Associate County Attorney I-II	3.0	4.0	4.0	4.0	5.0
Legal Office Administrator	1.0	1.0	1.0	1.0	1.0
Senior Legal Assistant	1.0	1.0	1.0	1.0	1.0
Paralegal	1.0	1.0	1.0	1.0	1.0
Legal Assistant III	1.0	1.0	1.0	1.0	1.0
Legal Assistant I	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	10.0	11.0	11.0	11.0	12.0
Allocated to Capital Projects	(0.8)	(0.8)	(0.8)	(0.8)	(0.8)
Allocated to Liquor Board	(0.8)	(0.8)	(0.8)	(0.8)	(0.8)
Net Cost to General Fund	8.5	9.5	9.5	9.5	10.5

Objectives & Measurements:

	<u>FY13 Actual</u>	<u>FY14 Actual</u>	<u>FY15 Actual</u>	<u>FY16 Projected</u>	<u>FY17 Estimated</u>
Documents/matters received for legal	6,284	8,700	7,713	8,700	8,700
Litigation/enforcement actions/complaints	1,232	992	894	945	952
Permits Issued	480	415	428	407	415

General Government

Department: Liquor Board 01.15
Division\Program: Liquor Board Fund: General
Program Administrator: Kathleen Quade, Chairman

www.charlescountymd.gov/government/boards-commissions-committees-and-workgroups/board-of-license-commissioners-liquor-board

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$180,633	\$191,300	\$211,600	\$211,600	\$20,300	10.6%
Fringe Benefits	88,110	92,300	93,800	93,800	1,500	1.6%
Operating Costs	701	3,500	3,500	3,500	0	0.0%
Total Expenditures	\$269,444	\$287,100	\$308,900	\$308,900	\$21,800	7.6%
Revenues	\$292,215	\$237,600	\$237,600	\$237,600	\$0	0.0%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes approved FY2022 and FY2023 salary increases. The stipend for the Board of License Commissioner (Liquor Board) per Resolution No. 2018-09 is also included.

Description:

The Board consists of five members appointed by the County Commissioners who are granted with the authority to issue, fine, suspend, and/or revoke retail alcoholic beverage licenses in Charles County. In addition to actual Board members, staff includes Counsel to the Board, enforcement officers (who are also sworn officers of the Office of the Sheriff), and an administrative clerk. Among its duties, the Board conducts public hearings to consider and act on new and transfer applications for alcoholic beverage licenses, applications for special and/or temporary licenses, requests for special exceptions, investigations pertaining to the enforcement of the Alcoholic Beverages Article of the Annotated Code of Maryland and the Rules and Regulations of the Board of License Commissioners for Charles County, Maryland.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Associate County Attorney I - II	0.3	0.3	0.3	0.3	0.3
Legal Office Administrator	0.5	0.5	0.5	0.5	0.5
Sheriff Sworn Officer	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	1.8	1.8	1.8	1.8	1.8

General Government

Department: Human Resources

01.17

Division\Program: Administration

Fund: General

Program Administrator: Alexis Blackwell, Director of Human Resources

www.charlescountymd.gov/government/departments/human-resources

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$776,999	\$908,200	\$1,017,100	\$1,062,300	\$154,100	17.0%
Fringe Benefits	227,426	261,500	275,700	292,600	31,100	11.9%
Operating Costs	149,496	179,100	410,700	316,100	137,000	76.5%
Total Expenditures	\$1,153,922	\$1,348,800	\$1,703,500	\$1,671,000	\$322,200	23.9%
Revenues	\$92,300	\$114,400	\$179,100	\$179,100	\$64,700	56.6%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** include the approved FY2022 and FY2023 salary increases, as well as funding to support two new positions:
 - A new HR/Diversity, Equity, and Inclusion (DEI) Coordinator which will connect and coordinate all HR efforts with a DEI framework and support the Chief Equity Officer's implementation of the County's DEI Strategic Plan.
 - The Benefits Specialist will assist with all leave programs which will allow the Division to provide adequate customer service to all employees and retirees while supporting other aspects of the Benefits Division's responsibilities.
- The **Operating Costs** budget increase is to support Justice, Equity, Diversity, and Inclusion (JEDI) training, additional DEI courses for county employees, the administration of the flexible spending account, and the annual strategic planning retreat for HR staff. Also included are funds for a consultant to assist the department with defining metrics for DEI which will create equitable opportunities, embrace diversity and address disparities.
- **Revenues** are associated with the indirect cost reimbursement to the Enterprise Funds which has increased to support the new Benefits Specialist position, and the Flexible Spending Forfeiture programs.

Description:

The Human Resources Department is responsible for personnel policy; diversity, equity and inclusion; recruitment and retention; employee relations; classification and compensation; compliance with equal opportunity programs; employee training; all health and welfare benefits; deferred compensation; and retirement.

Positions:

Title	FY19 FTE	FY20 FTE	FY21 FTE	FY22 FTE	FY23 FTE
Director of Human Resources	1.0	1.0	1.0	1.0	1.0
Deputy Director of Human Resources	1.0	1.0	1.0	1.0	1.0
Chief Equity Officer	0.0	0.0	1.0	1.0	1.0
HR/DEI Coordinator	0.0	0.0	0.0	0.0	1.0
Benefits Administrator	1.0	1.0	1.0	1.0	1.0
Benefits Compliance Administrator	1.0	1.0	1.0	1.0	1.0
Recruitment & Retention Administrator	1.0	1.0	1.0	1.0	1.0
Human Resources Program Manager	1.0	1.0	1.0	1.0	1.0
Human Resources Specialist	1.0	1.0	1.0	1.0	1.0
Benefits Specialist	0.0	0.0	0.0	0.0	1.0
Human Resources Assistant	1.0	1.0	1.0	1.0	1.0
Part-time positions	1.4	1.4	1.4	1.4	1.4
Total Full Time Equivalent	9.4	9.4	10.4	10.4	12.4
Summer Intern Program*	3.1	3.1	3.1	3.1	3.1

*Summer interns are budgeted in Human Resources, but are utilized throughout county government.

General Government

Department: Human Resources 01.17
Division\Program: Administration Fund: General
Program Administrator: Alexis Blackwell, Director of Human Resources

<u>Objectives & Measurements:</u>	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
<i><u>Objective: Measures employment and recruitment activity.</u></i>					
# of full time positions filled	91	137	127	146	136
diversity of all applicants % women/%minority	46.1%/54.4%	55.6%/52.78%	32.6%/59.18%	55.9%/54.69%	63%/62%
Average # of applications per job	46	34	35	25	38
<ul style="list-style-type: none"> • Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance and Policy, Diversity/Cultural Competency, Employee Engagement 					
<i><u>Objective: Employee training is a benefit for Charles County Government employees. Quality training that is accessible to the most number of employees can increase productivity.</u></i>					
# of training classes offered (Core/IT)	100	*41	**59	60	60
<small>*55 classes were scheduled, but 14 were canceled due to the pandemic. **62 classes were scheduled, but 3 were canceled due to low enrollment</small>					
<ul style="list-style-type: none"> • Achieves Commissioners 2019-2021 Goals and Objectives: Goal 4: Education, Workforce Development 					
<i><u>Objective: To assist eligible employees into retirement.</u></i>					
# of retirees processed	44	40	41	50	50
<ul style="list-style-type: none"> • Achieves Commissioners 2019-2021 Goals and Objectives: Goal 5: Quality of Life 					

General Government

Department: Central Services 01.23.50
Division\Program: Fringe Benefits Fund: General
Program Administrator: Alexis Blackwell, Director of Human Resources

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Retiree Health Benefits	\$3,500,813	\$4,049,700	\$4,442,000	\$4,442,000	\$392,300	9.7%
Operating Costs	11,750	25,000	25,000	25,000	0	0.0%
Total Expenditures	\$3,512,563	\$4,074,700	\$4,467,000	\$4,467,000	\$392,300	9.6%

Changes and Useful Information:

- The **Retiree Health Benefits** were adjusted to reflect an increase in the number of participants, as well as the cost of health benefits for retirees.

Description:

This division accounts for costs associated with retiree health premiums and unexpected health claims. The County offers retirees health benefits based on age and years of service.

Department: Volunteer Fire Protection & Emergency Medical Services 01.10
Division\Program: Charles Co. Volunteer Fireman's Association (CCVFA) & Charles Co. Assoc. of Emergency Medical Svcs. (CCAEMS) Fund: General
Program Administrator: Rick Bowie, CCVFA President / Lisa Yates, CCAEMS President

<https://www.charlescountymd.gov/services/emergency-services/volunteer-fire-and-ems>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Operating Costs	\$19,050	\$25,000	\$26,000	\$26,000	\$1,000	4.0%
Capital Outlay	0	424,500	0	0	(424,500)	-100.0%
Total Expenditures	\$19,050	\$449,500	\$26,000	\$26,000	(\$423,500)	-94.2%

Changes and Useful Information:

- The **Operating Costs** budget is to fund water & sewer fees for the following facilities: Waldorf Volunteer Fire Department, Benedict Volunteer Fire Department, Charles County Mobile Intense Care Unit, Bryans Road Volunteer Fire Department, Potomac Heights Volunteer Fire Department, La Plata Volunteer Fire Department, Charles County Rescue Squad, and Cobb Island Volunteer Fire Department & EMS.
- Capital Outlay** was to purchase portable radios in FY2022 to outfit volunteered owned Fire and EMS apparatuses for public safety personnel to have the ability to communicate to each other.

Description:

Per October 17, 1994 County Commissioner minutes, Water & Sewer Fees for Fire, Rescue, and EMS facilities are to be waived. When the County waives water & sewer fees, the General Fund bares the responsibility of funding these costs.

General Government

Department: Central Services 01.23.06
Division/Program: Administration Fund: General
Program Administrator: Deborah Hall, Deputy County Administrator / John McConnell, Chief of Central Services
<https://www.charlescountymd.gov/Home/Components/ServiceDirectory/ServiceDirectory/57/242>

Expenditure Category	FY2021	FY2022	FY2023	FY2023	\$ Change from FY2022	% Chg.
	Actual	Adopted	Request	Adopted		
Personal Services	\$441,843	\$532,800	\$656,200	\$638,800	\$106,000	19.9%
Fringe Benefits	120,110	139,700	160,900	154,900	15,200	10.9%
Operating Costs	1,234,118	1,367,100	1,396,100	1,392,300	25,200	1.8%
Capital Outlay	10,483	50,100	50,100	50,100	0	0.0%
Total Expenditures	\$1,806,555	\$2,089,700	\$2,263,300	\$2,236,100	\$146,400	7.0%

Changes and Useful Information:

- **Personal Services and Fringe Benefits** includes the approved FY2022 and FY2023 salary increases, and the full year impact of the Workers Compensation Specialist position. Additionally, funds are included to support a new Building Security Officer position to assist with security at the Community Services / Recreation Parks and Tourism facilities.
- The **Operating Costs** increase is largely due to estimated increases in the cost of property and liability insurance, and support for the FY2023 new position.
- **Capital Outlay** includes funding for security equipment.

Description:

Division is responsible for the safety and security of persons, equipment and facilities on all County Government property, as well as, risk management and central mail duties.

The work involves inspecting County Property and buildings for security and making necessary recommendations for improvements in security. It also involves physical protection responsibilities which include asset protection, workplace violence prevention, access control systems, video surveillance, and other security related issues.

The Division is also responsible for compliance with equal opportunity programs including ADA, employee safety issues, CDL drug & alcohol program, OSHA/MOSHA compliance rules, Life Safety Codes, and Workers' Compensation.

Positions:

Title	FY19	FY20	FY21	FY22	FY23
	FTE	FTE	FTE	FTE	FTE
Chief of Central Services	1.0	1.0	1.0	1.0	1.0
Risk Manager	1.0	1.0	1.0	1.0	1.0
Safety and Training Officer	1.0	1.0	1.0	1.0	1.0
Worker's Compensation Specialist	0.0	0.0	0.0	1.0	1.0
Security Operations Manager	1.0	1.0	1.0	1.0	1.0
Building Security Officer	0.0	0.0	0.0	0.0	1.0
Mail Clerk/Administrative Associate	0.0	1.0	1.0	1.0	1.0
Part-Time	2.8	2.8	2.8	2.8	2.8
Total Full Time Equivalent	6.8	7.8	7.8	8.8	9.8

Objectives & Measurements:

	FY19	FY20	FY21	FY22	FY23
	Actual	Actual	Actual	Projected	Estimated

OBJECTIVE: To minimize the number of work related accidents/incidents by thoroughly conducting investigations of accidents, inspection of facilities, and providing safety training to the County work force.

# of safety inspections (facility related)	20	1	3	20	22
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WORK RELATED INJURIES (This information includes Sheriff's workers' compensation)

# of work related injuries	228	203	270	225	225
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OBJECTIVE: To purchase insurance coverage at the lowest possible premiums while minimizing Charles County's liability exposure and protecting County assets/property.

Average cost of insurance coverage:

per vehicle for vehicle damage	\$227	\$220	\$218	\$212	\$220
per vehicle for vehicle liability	\$209	\$183	\$174	\$156	\$180

Average cost of property coverage:

per \$1M worth of County assets	\$846	\$886	\$953	\$1,111	\$1,130
# of property damage claims	1	4	5	2	1
% of claims paid to premiums	0%	38%	21%	15%	15%

General Government

Department: Central Services 01.23
Division\Program: Central Services Fund: General
Program Administrator: Jenifer Ellin, Director of Fiscal & Administrative Services

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$20,883	\$25,000	\$25,000	\$25,000	\$0	0.0%
Fringe Benefits	(1,711,362)	70,000	70,000	70,000	0	0.0%
Operating Costs	282,907	291,700	361,300	361,300	69,600	23.9%
Operating Costs - Studies	266,203	220,000	250,000	700,000	480,000	218.2%
Operating Costs - SDAT	506,464	681,600	681,600	681,600	0	0.0%
Agency Funding - OPEB	3,000,000	3,700,000	4,700,000	4,700,000	1,000,000	27.0%
Agency Funding - Trust	(5,475)	13,800	13,800	13,800	0	0.0%
Transfers Out	456,560	0	12,500	12,500	12,500	New
Total Expenditures	\$2,816,179	\$5,002,100	\$6,114,200	\$6,564,200	\$1,562,100	31.2%

Changes and Useful Information:

- The **Personal Services** budget is for services performed by the Capital Project Management Department that is not specifically tied to a capital project and benefits the General Fund.
- The **Fringe Benefits** budget is for unemployment insurance.
- **Operating Costs** increase is based on anticipated increases in insurance cost and also funds for the Council of Government's (COG) Regional FARM fund to help promote the sale of regional produce.
- **Operating Costs - Studies** represents the budget for one-time studies. The funding approved for FY2023 includes a needs assessment for the Department of Emergency Services to determine the most economical design for a new facility that will continue to support emergency services needs for Charles County into the future, Phase II of the Climate Action Plan, and a facilities needs assessment for the Circuit Court Courthouse. During the budget adoption process, funding for a study for a bike trail between Cobb Island and Swan Point and a study for a Waldorf Urban Park and Amphitheater were added by the County Commissioners.
- **Operating Costs - State Department of Assessments and Taxation (SDAT)** represents the County's share of the local SDAT office.
- **Agency Funding - Other Post-Employment Benefits (OPEB)** per the strategic financial plan of funding OPEB over a period of years.
- The **Agency Funding - Trust** budget represents funding for Pension related costs.
- **Transfer Out** is for a potential match for an Urban Tree Canopy grant. The Urban Tree Canopy can provide heat island mitigation, increase carbon sequestration, reduce stormwater runoff, improve livability, and expand urban wildlife habitat.

Description:

This budget is used to account for the general administrative costs of county government which includes funding for community promotions, bank expenses, collective bargaining, SDAT, OPEB, and other general miscellaneous needs.

General Government

Department: Election Board 01.12
Division/Program: Election Board Fund: General
Program Administrator: Tracy Dickerson, Election Director
 Mailing Address: P.O. Box 908, La Plata, MD 20646 301-934-8972 301-870-3167
 Physical Address: 201 East Charles Street, La Plata, MD 20646 800-222-VOTE
www.charlescountymd.gov/government/other-agencies/board-of-elections 8:00 a.m.-4:30 p.m. M-F

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$306,574	\$257,000	\$333,000	\$333,000	\$76,000	29.6%
Fringe Benefits	25,258	10,400	13,500	13,500	3,100	29.8%
Operating Costs	1,461,313	1,917,700	2,204,300	2,204,300	286,600	14.9%
Total Expenditures	\$1,793,145	\$2,185,100	\$2,550,800	\$2,550,800	\$365,700	16.7%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** increase for additional judges needed for the Gubernatorial General Election.
- **Operating Costs** were adjusted due to the following reasons:
 - Increase in the rent budget to provide additional space to store equipment as well as extra rent for additional polling places due to this year being an election year.
 - The County's share of voting equipment, training, printing, and postage was also adjusted based on projections.
 - Election Board employees are State employees and the County reimburses the State for the associated salary and fringe costs.

Description:

The Charles County Board of Election is responsible for all National, State, and County elections. We furnish the towns, Indian Head and La Plata, certified list of voters and support for the town elections. It has the authority to make all necessary rules and regulations with reference to registration of voters and the conduct of elections. Supervisory authority rests with the State Board of Elections.

<u>Positions:</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
Title	FTE	FTE	FTE	FTE	FTE
*Director	1.0	1.0	1.0	1.0	1.0
*Deputy Director	1.0	1.0	1.0	1.0	1.0
*Regional Manager	0.3	0.3	0.3	0.3	0.3
*IT specialist	1.0	1.0	1.0	1.0	1.0
*Program Manager I	1.0	1.0	1.0	1.0	1.0
*Program Assistant II	0.0	0.0	1.0	1.0	1.0
*Program Assistant I	3.0	3.0	4.0	4.0	4.0
*Administrative Assistant	1.0	1.0	0.0	0.0	0.0
Part-time positions	1.4	1.3	1.3	1.3	1.5
Total Full Time Equivalent	9.7	9.6	10.6	10.6	10.7

*State Employees who are reimbursed by the County.

Objectives & Measurements:

	Presidential 16 General Election	Gubernatorial 18 Primary*	Gubernatorial 18 General Election	Presidential 20 Primary*	Presidential 20 General Election
Total Registered Voters	108,276	110,889	112,134	95,342	118,747
% Democratic Votes	59.7%	60.3%	60.6%	74.3%	61.3%
% Republican Votes	24.3%	22.4%	22.2%	25.7%	20.3%
% Decline	15.1%	17.3%	17.2%	0.0%	17.2%
Total Voting Percentage	72.8%	21.8%	58.5%	45.7%	76.2%
Democratic - Voting Percentage	44.5%	27.8%	62.4%	37.1%	48.0%
Republicans - Voting Percentage	18.3%	17.6%	59.6%	8.6%	16.6%
Declines - Voting Percentage	9.4%	8.0%	41.2%	0.0%	10.8%

* Only Democrats and Republicans are eligible to vote in a Presidential Primary
 Charles County only has a Non-Partisan Primary ballot in a Gubernatorial Primary

General Government

Department: Orphan's Court 01.71
Division\Program: Orphan's Court Fund: General
Program Administrator: Honorable Darlene Breck, Chief Judge
 Mailing Address: P.O. Box 3080, La Plata, MD 20646 301-932-3345
 Physical Address: 200 Charles St., La Plata, MD 20646
<https://www.mdcourts.gov/orphanscourt>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$37,148	\$39,200	\$39,500	\$39,500	\$300	0.8%
Fringe Benefits	17,470	19,100	17,900	17,900	(1,200)	-6.3%
Operating Costs	10,515	7,100	7,100	7,100	0	0.0%
Total Expenditures	\$65,133	\$65,400	\$64,500	\$64,500	(\$900)	-1.4%

Changes and Useful Information:

- **Personal Services** includes the full year impact of the Charles County Orphan's Court Judges salary increase that was provided on January 1, 2022 per state legislation. Judges received an additional \$250 each and the Chief Judge received an additional \$500 each January from January 2020 to January 2022.
- Decrease in **Fringe Benefits** is due to anticipated pension expense.

Description:

The Court of Orphans' was one of the high privileges afforded the citizens of that free city. The idea as well as the name came with the early settlers to Maryland, Pennsylvania, Delaware, Virginia, and New Jersey. That the people of these colonies might enjoy the same protection and high privilege, the idea was transplanted into our early Constitution. The name was modified to Orphan's Court, and thus a jurisdiction over the estates of minors was expanded to include the administration of decedents' estates as well.

The object of the Orphan's Court was to have a jurisdiction under which an entire probate proceeding could be conducted and supervised in one court, from the probate of a will, grant of letters, and the supervision of the fiduciary to the final distribution of the estate. Not only was the idea and the name transplanted into our law, but the establishment and continuity of the Orphan's Court System was embedded in our Constitution of 1776.

Maryland has maintained the "legal purity" of the Orphan's Court System while our Testamentary law has been reviewed and revised into a single modern volume entitled Estates and Trusts Article-Annotated Code of Maryland. The Orphan's Court reviews regular estates and provides action of differences or disputes. In addition, the Court approves all petitions for commissions, attorney fees, and funeral expenses.

Positions:

Provides funding for 3 elected Orphan Court judges.

Objectives & Measurements:

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
<i>Objective: The Orphan's Court is responsible for the timely and economical decisions in accordance with the Annotated Code of Maryland Estates and Trusts.</i>					
# of Hearings	130	90	65	100	100
# of petitions granted	1,111	883	883	900	900

General Government

Department: Other Criminal Justice

01.11

Division\Program: Other Criminal Justice

Fund: General

Program Administrator: TBD

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$0	\$54,300	\$17,300	\$17,300	(\$37,000)	-68.1%
Fringe Benefits	0	18,300	1,600	1,600	(16,700)	-91.3%
Operating Costs	0	350,900	463,000	706,100	355,200	101.2%
Capital Outlay	0	0	0	1,075,000	1,075,000	New
Agency Funding	0	0	0	800,000	800,000	New
Total Expenditures	\$0	\$423,500	\$481,900	\$2,600,000	\$2,176,500	513.9%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** is in support of the Police Accountability Board.
- **Operating Costs** includes:
 - Funding for the Pretrial Services Program which was reduced during the budget adoption process by the County Commissioners based on expected savings from a delay in the implementation. The funding was moved to the Circuit Court budget to cover their more immediate needs.
 - Also included is funding for the Body Worn Camera Program.
- **Capital Outlay** is to support equipment needs for the Body Worn Camera Program.
- **Agency Funding** is to support the operating cost for the Body Worn Camera Program for the Sheriff's Office and the State's Attorney's Office.

Description:

Funding to support the Police Accountability Board in the amount of \$18,900, Pretrial Services in the amount of \$356,000, and the Body Worn Camera Program in the amount of \$2,225,700.

General Government

Department: Circuit Court 01.09
Division\Program: Circuit Court, Grand Jury, and Law Library Fund: General
Program Administrator: Honorable H. James West, County Administrative Judge
 Address: 200 Charles Street, La Plata, MD 20646 301-932-3202 301-870-2659
<https://www.charlescountymd.gov/government/other-agencies/circuit-court> 8:00 a.m.-4:30 p.m. M-F

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$900,714	\$1,012,800	\$1,256,900	\$1,258,800	\$246,000	24.3%
Fringe Benefits	247,185	287,200	336,900	323,200	36,000	12.5%
Operating Costs	160,272	293,500	360,700	354,200	60,700	20.7%
Transfers Out	126,308	154,600	135,000	135,000	(19,600)	-12.7%
Capital Outlay	29,891	15,000	51,400	51,400	36,400	242.7%
Total Expenditures	\$1,464,369	\$1,763,100	\$2,140,900	\$2,122,600	\$359,500	20.4%
Revenues	\$119,123	\$207,200	\$185,700	\$185,700	(\$21,500)	-10.4%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes FY2022 and FY2023 approved salary increases as well as funding to implement the class and compensation study. Also included is:
 - The full year impact of the Criminal Justice Coordinating Council position which was originally approved under the Criminal Justice budget but was moved to the Circuit Court in FY2022.
 - A new Caseload Management Coordinator position to create a data collection and analysis unit to manage court performance utilizing a team approach.
 - Also, during the budget process funding was added by the County Commissioners to support two part time Bailiff positions which will provide dedicated personnel to escort jurors to and from the courtrooms.
- The **Operating Costs** increase includes projected increases for contract services and contract personnel. Also included are funds in support of the two part time Bailiff positions that were added by the County Commissioners during the budget process. During the budget adoption process, the County Commissioners increased funding for the Self-Help Legal Clinic Program. This would allow for an additional day in support of the program.
- **Transfers Out** is for the County's local match on the Child Support Grant and local support of the Law Library Program.
- **Capital Outlay** is for replacement of docket boards and two copier machines.
- **Revenues** represent Jury Fee Reimbursement, Court fees and fines, revenues from the reproduction of compact disks for court hearings, Child Support rent revenue, and indirect cost reimbursement. Decrease represents lower rent revenue from Child Support program and reduced revenue from fines/bail bond.

Description:

Circuit Court: The Circuit Court is a trial court of general jurisdiction that handles major civil cases and serious criminal matters. It also exercises appellate jurisdiction over the District Court, Orphans Court, and certain administrative agencies. The Circuit Court has full common law and equity powers, jurisdiction in all civil and criminal cases filed in Circuit Court, and all additional powers and jurisdiction conferred by the Constitution and by law, except where, by law, jurisdiction has been limited or conferred upon another tribunal.

Jury Service: The right to a trial by jury is guaranteed by the United States Constitution and the Maryland Declaration of Rights. The current jury system had its beginning in English Law and was part of the civil liberties granted by King John of England on June 15, 1215, and recorded in the document known as the Magna Carta. Jury duty is an opportunity to serve the community and to be an integral part of the court system.

A grand jury is made up of 23 people who receive and hear evidence to determine whether probable cause exists to charge someone with a crime. In a criminal case, a petit jury is made up of 12 individuals who listen to evidence at a trial and determine guilt or innocence of the person charged with the crime. In a civil trial, a petit jury is made up of 6 individuals who listen to the evidence in dispute at a trial and determine the facts.

Law Library: \$29,000 of the transfer out line is reserved as a local subsidy for the Law Library. The Law Library is funded primarily by attorney appearance fees, certain court fines, and bond forfeitures. The Law Library is one of the County's Special Revenue funds.

General Government

Department: Circuit Court 01.09
Division/Program: Circuit Court, Grand Jury, and Law Library Fund: General
Program Administrator: Honorable H. James West, County Administrative Judge

Positions:	FY19	FY20	FY21	FY22	FY23
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Circuit Court Administrator	1.0	1.0	1.0	1.0	1.0
Director of Family Programs	1.0	1.0	1.0	1.0	1.0
Director of Court Operations	1.0	1.0	1.0	1.0	1.0
Assignment Commissioner	1.0	1.0	1.0	1.0	1.0
Criminal Justice Coordinating Council (CJCC) Coordinator	0.0	0.0	0.0	1.0	1.0
Self-Help Center & Legal Resources Coord.	1.0	1.0	1.0	1.0	1.0
Court Researcher	0.0	1.0	1.0	1.0	1.0
Drug Court Coordinator	1.0	1.0	1.0	1.0	1.0
Family Recovery Court Assist. Case Mgr.	1.0	1.0	1.0	1.0	1.0
Alternative Dispute Resolution Coordinator	1.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant	1.0	1.0	1.0	1.0	1.0
Administrative Associate	1.0	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0	1.0
Judicial Administrative Assistant	1.0	1.0	1.0	1.0	1.0
Judicial Secretary	4.0	4.0	4.0	4.0	4.0
Senior and Visiting Judge Coordinator	0.0	0.0	1.0	1.0	1.0
Caseflow Management Coordinator	0.0	0.0	0.0	0.0	1.0
Domestic Relations Case Manager	1.0	1.0	1.0	1.0	1.0
Guardianship Monitor	1.0	1.0	1.0	1.0	1.0
Drug Court Case Manager	1.0	1.0	1.0	1.0	1.0
Secretary IV	1.0	1.0	1.0	1.0	1.0
Assistant Assignment Director	0.0	0.0	1.0	1.0	1.0
Assignment Clerk (I -II)	4.0	4.0	2.0	2.0	2.0
Courtroom Clerk	1.0	1.0	1.0	1.0	1.0
Family Law Administrative Specialist	0.0	1.0	1.0	1.0	1.0
Domestic Relations Clerk	1.0	0.0	0.0	0.0	0.0
Part-Time positions	0.2	0.2	0.2	0.2	1.7
Total Full Time Equivalent	26.2	27.2	27.2	28.2	30.7
Allocated to Grants	(9.0)	(10.0)	(10.0)	(10.0)	(10.0)
Net Cost to General Fund	17.2	17.2	17.2	18.2	20.7

Objectives & Measurements:	FY19	FY20	FY21	FY22	FY23
	Actual	Actual	Actual	Projected	Estimated

Objective: In 2000, the Maryland Judicial Council adopted case time standards for the state's trial courts that provide guidelines for the time within which cases should reach resolution. The Circuit Court is responsible for the timely scheduling and disposition of cases, with the goal of promoting access to justice and increased litigant satisfaction with the court system. In June 2017, the courts fully implement a new case management system, Maryland Electronic Courts (MDEC), and its Differentiated Case Management (DCM) Plans, developed while participating in a Pilot Project.

# of Scheduled Hearings	25,745	24,645	27,003	24,600	25,802
Case Type - % Concluded within # of days					
General Civil - 98% within 548 days	90.2%	93.0%	91.1%	91.0%	90%
Foreclosure Cases - 98% within 730 days	91.8%	96.4%	88.4%	88.0%	90%
Criminal Cases - 98% within 180 days	96.4%	94.7%	89.1%	89.0%	85%
Family Law - 98% within 365 days	92.9%	96.0%	78.6%	82.0%	90%
Family Law (Limited Divorce)					
98% within 730 days	99.2%	98.4%	100.0%	96.0%	98%
Juvenile - 98% within 90 days*	99.4%	100.0%	59.7%	93.0%	96%
Child in Need of Assistance (CINA)					
Non-Shelter - 100% within 60 days*	100.0%	45.5%	100.0%	100.0%	100%
CINA Shelter - 100% within 30 days	100.0%	100.0%	100.0%	100.0%	100%
Termination of Parental Rights					
100% within 180 days	100.0%	100.0%	100.0%	100.0%	100%

*FY20 and FY21 performance measures were affected by the Pandemic, intermittent suspensions of jury trials, and social distancing requirements.

General Government

Department: State's Attorney's Office 01.08
Division\Program: Criminal Justice Fund: General
Program Administrator: Tony Covington, State's Attorney
 Mailing Address: P.O. Box 3065, La Plata, MD 20646 301-932-3350 301-870-3413
 Physical Address: 200 Charles St., La Plata, MD 20646 8:00 a.m.-4:30 p.m. M-F
<http://ccsao.us/>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$3,412,198	\$3,911,200	\$4,817,400	\$4,412,400	\$501,200	12.8%
Fringe Benefits	964,638	1,085,700	1,282,700	1,148,800	63,100	5.8%
Operating Costs	200,260	151,500	456,000	156,000	4,500	3.0%
Total Expenditures	\$4,577,096	\$5,148,400	\$6,556,100	\$5,717,200	\$568,800	11.0%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** increases support the FY2022 and FY2023 approved salary increases and the full year impact of three FY2022 new positions. Also included is funding to support two new Administrative positions to handle general operations.
- Increase in **Operating Costs** is due to software and subscriptions fees, support for prisoner transportation, and administrative expenses.

Description:

The State's Attorney's Office is responsible for the enforcement of State criminal laws within the geographical borders of the County. Cases presented by the State's Attorney's Office (SAO) in District Court include misdemeanors (e.g., assault, malicious destruction, theft, controlled dangerous substance offenses) and jail able traffic offenses (e.g., drunk driving and fleeing & eluding). The SAO presents juvenile cases in the Circuit Court sitting as a juvenile court. Felonies (e.g., murder, robbery, rape, kidnapping, sexual offenses, breaking and entering, controlled dangerous substance offenses), and all jury trial prayers and appeals from District Court are prosecuted in the Circuit Court by the SAO.

The SAO is designated as the forfeiting agent for drug forfeitures involving personal property (including vehicles and money) and real property. Decisions regarding drug forfeitures involving personal property (including vehicles & money) and real property are made in consultation with the seizing police agency.

The SAO is located in the Charles County Courthouse in La Plata, the County seat. The police consult the SAO for advice during criminal investigations. The SAO apprises victims of the status of criminal prosecution. Prosecutors appear before the four Circuit Court judges and two District Court judges to prosecute crimes. Additionally, they appear before the Master for Domestic Relations for child support matters.

Positions:

<u>Title</u>	<u>FY19</u> <u>FTE</u>	<u>FY20</u> <u>FTE</u>	<u>FY21</u> <u>FTE</u>	<u>FY22</u> <u>FTE</u>	<u>FY23</u> <u>FTE</u>
State's Attorney	1.0	1.0	1.0	1.0	1.0
Deputy's State's Attorney	1.0	1.0	1.0	1.0	1.0
Assistant State's Attorney	15.0	17.0	17.0	23.0	23.0
Support Staff*	34.4	34.4	34.4	34.4	36.4
Total Full Time Equivalent	51.4	53.4	53.4	59.4	61.4
FAS IT Support	(1.0)	(1.0)	(1.0)	(1.0)	(1.0)
Special Revenue Support	0.0	0.0	(1.0)	0.0	0.0
Net Cost to the General Fund	50.4	52.4	51.4	58.4	60.4

**Per agreement with the State's Attorney's Office, this position complement is subject to the amount of part-time employment in lieu of full-time employment. The County agrees to give the agency flexibility in filling vacancies.*

Fiscal & Administrative Services Summary

Jenifer Ellin, Director of Fiscal & Administrative Services

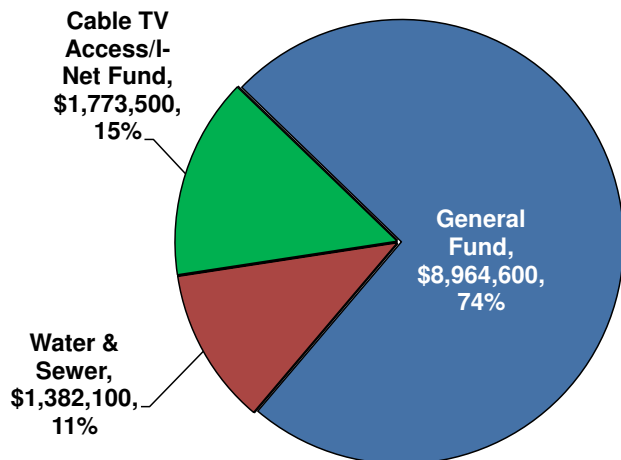
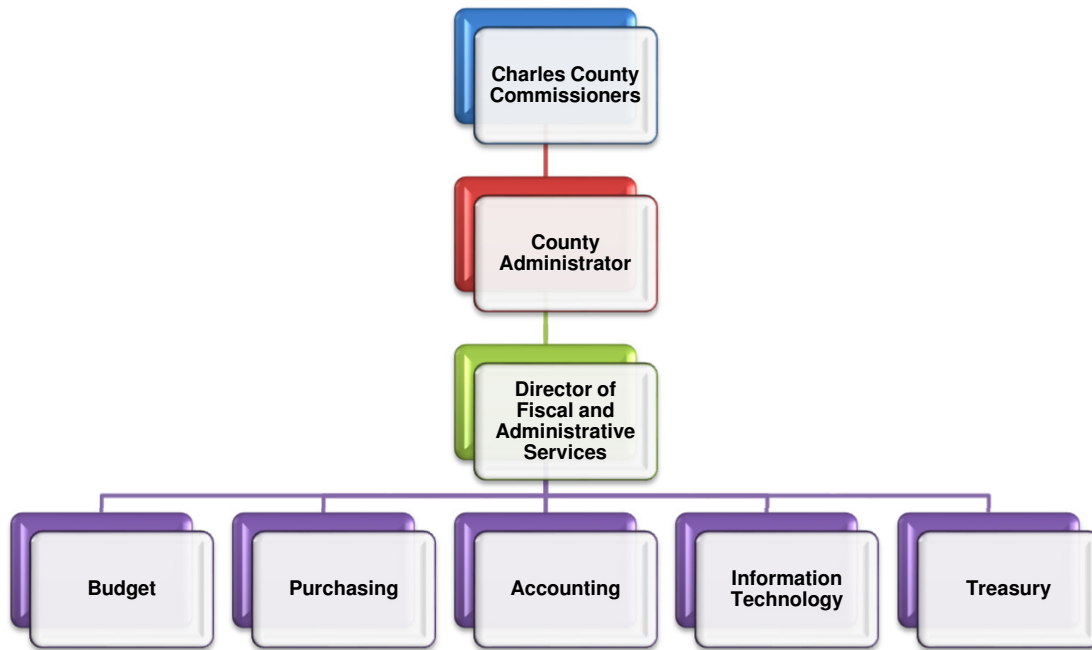
301-645-0570 301-870-2542

Address: 200 Baltimore Street, La Plata, MD 20646

8:00 a.m.-4:30 p.m. M-F

www.charlescountymd.gov/government/departments/fiscal-and-administrative-services

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$3,627,111	\$3,824,900	\$4,275,600	\$4,244,800	\$419,900	11.0%
Fringe Benefits	1,330,437	1,493,700	1,481,000	1,481,000	(12,700)	-0.9%
Operating Costs	2,056,828	2,685,600	3,138,000	3,238,800	553,200	20.6%
Capital Outlay	0	15,000	0	0	(15,000)	-100.0%
Total Expenditures	\$7,014,376	\$8,019,200	\$8,894,600	\$8,964,600	\$945,400	11.8%
Revenues	\$460,706	\$464,000	\$620,600	\$632,400	\$168,400	36.3%
Total Expenditures as % of Budget:	1.6%	1.8%	1.8%	1.8%		

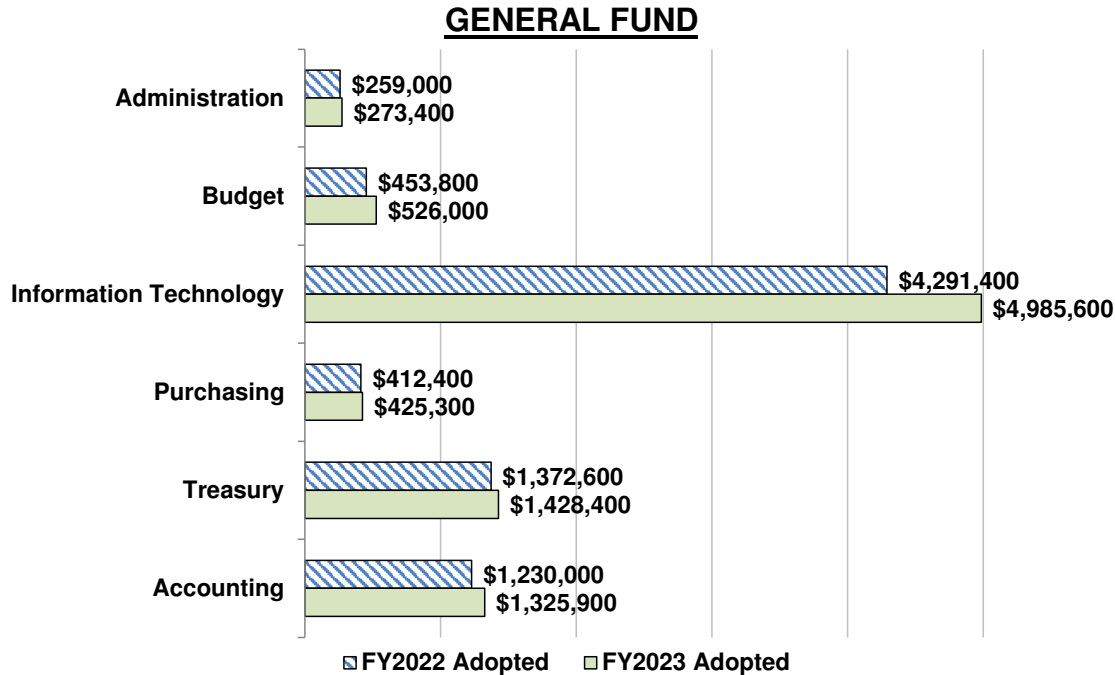


TOTAL FY2023 DEPARTMENT BUDGET \$12,120,200

(Totals for funds other than the General Fund exclude debt service payments, and transfer-out to the General Fund.)

As indicated by the graph, the Department of Fiscal & Administrative Services is allocated through several different funds.

Fiscal & Administrative Services Expenditure and Objectives



Objectives & Measurements:

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
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Budget: The ability to estimate revenues and expenditures is advantageous to the County, as it allows for fiscal decisions to be made with confidence. Revenue and Expenditure estimates prepared in December are compared to the year-end actual results to measure the accuracy of the Division's estimates.

Accuracy Rate of Mid-Year Operating Revenue and Expense Estimates:

General Fund Revenue	97.5%	99.9%	93.3%	96.9%	96.9%
General Fund Expense	97.3%	95.8%	97.7%	97.0%	97.0%
Water & Sewer Revenue	97.9%	95.3%	96.1%	96.4%	96.4%
Water & Sewer Expense	99.2%	90.1%	91.5%	93.6%	93.6%
Landfill Revenue	97.3%	86.3%	97.2%	93.6%	93.6%
Landfill Expense	98.8%	93.6%	97.3%	96.6%	96.6%
Cable Revenue	97.6%	99.6%	99.5%	98.9%	98.9%
Cable Expense	85.8%	99.1%	95.0%	92.4%	92.4%
Environmental Service Fund Revenue	99.6%	98.7%	87.3%	95.2%	95.2%
Environmental Service Fund Expense	97.6%	76.0%	52.0%	75.2%	75.2%
Watershed Revenue	82.9%	99.8%	98.8%	93.9%	93.9%
Watershed Expense	86.0%	95.5%	96.7%	92.7%	92.7%

FY22 Projected is based on current year end estimates

FY23 Estimated assumes we maintain our historical average ability to estimate revenues and expenditures.

- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Operational Excellence

Budget: The County has adopted a strict, but flexible, policy regulating transfer of budget funds between line items and programs. Significant transfer requests require approval at the County Administrator or Commissioner level. The budget policy allows for a continuous flow of operating costs, while maintaining a desired degree of control.

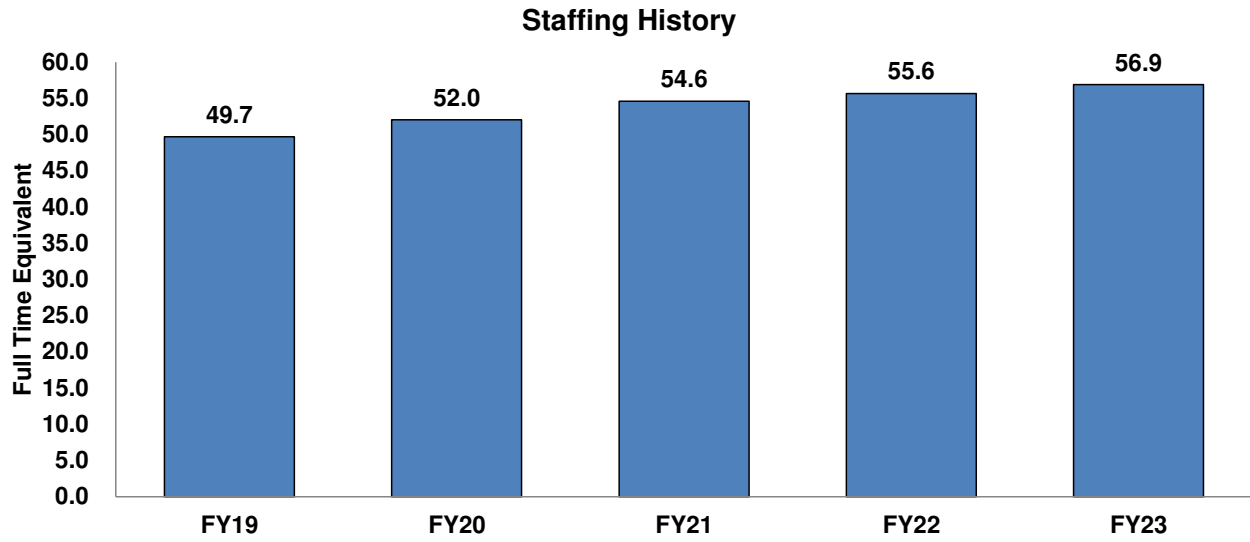
Average number of days for approval of budget transfer requests	4.00	4.61	3.47	4.03	5.00
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- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Operational Excellence

Fiscal & Administrative Services Objectives & Measurements Cont.

<u>Objectives & Measurements:</u>	FY19	FY20	FY21	FY22	FY23
	Actual	Actual	Actual	Projected	Estimated
<u>Information Technology: Provide technical support and assistance with computer related requests.</u>					
Number of users supported	1,089	1,128	1,166	1,060	1,100
<ul style="list-style-type: none"> • Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Operational Excellence 					
<u>Information Technology: Resolve IT help desk calls in a timely manner for users of Charles County technology tools.</u>					
Percent of help desk calls resolved within four hours	96%	97%	98%	95%	95%
<ul style="list-style-type: none"> • Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Operational Excellence 					
<u>Information Technology: Operate, maintain and enhance the information technology network infrastructure.</u>					
Number of PCs/laptops/printers/IP cameras supported	1,621	1,819	1,984	2,050	2,100
<ul style="list-style-type: none"> • Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Operational Excellence 					
<u>Purchasing: To ensure timely processing of purchase orders.</u>					
Average number of business days to process purchase orders (YTD)	0.124	0.100	0.171	0.175	0.175
<ul style="list-style-type: none"> • Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Public Policy 					
<u>Purchasing: To monitor the number of significant individual procurement activities Purchasing conducts annually, and the number procurement-related protests. These procurement activities may include, but are not limited to: Formal procurement (RFQ, ITB, RFP), joint & cooperative procurement, sole source and utilization of other governments' contracts for significant amounts, utilization of significant dollar value of other governments' contracts, intergovernmental agreements, and disposal of property via auction. Cost avoidance is used to estimate the level of savings achieved as a result of employing a formal bidding process in the procurement of goods and services. The ultimate objectives under these two elements is to reduce bidding/contracting problems, and to increase cost avoidance, to the extent(s) possible.</u>					
Cost avoidance - savings to the County as a result of formal solicitation (YTD)	\$4,757,629	\$6,388,248	\$16,959,096*	\$2,500,000	\$4,000,000
<ul style="list-style-type: none"> • Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Public Policy 					
*Note - Cost avoidance significantly exceeded estimates due to award of large construction project where cost avoidance exceeded \$10M due to the variance in value of bids received.					
<u>Accounting: To enable as many active permanent accounts payable vendors to receive ACH payments, saving the County funds on special check printing paper, toner, and postage.</u>					
Percent of ACH payments to total payments	40.2%	39.7%	43.0%	43.5%	44.0%
<ul style="list-style-type: none"> • Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Operational Excellence 					
<u>Accounting: a. Record invoices and requests within 7-10 days from receipt.</u>					
<u>b. Process invoices and requests for payments within payment terms of 30 days from invoice date.</u>					
Average days to process payment	6	6	6	5	5
<ul style="list-style-type: none"> • Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Public Policy 					
<u>Treasury: To respond to customer inquires in a timely manner (24 hours).</u>					
Average time to respond to public inquiries (Hours)	4	4	4	4	4
<ul style="list-style-type: none"> • Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Operational Excellence 					
<u>Treasury: Timely deposit of funds.</u>					
Average days to deposit receipts	1	1	1.5	2	1.5
<ul style="list-style-type: none"> • Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Public Policy 					
<u>Treasury: To make full year tax information available to the public in a timely manner (10 days).</u>					
Number of days after SDAT notification for public availability of tax information (one-time July)	4	7	4	7	7
<ul style="list-style-type: none"> • Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Public Policy 					

Fiscal & Administrative Services Staffing History



Positions by Program:

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
Administration	2.2	2.2	2.2	2.2	2.2
Budget	4.4	4.4	4.4	4.4	4.4
Information Technology	14.8	16.4	19.0	19.5	20.5
Purchasing	4.0	4.0	4.0	4.0	4.0
Accounting	10.8	11.5	11.5	12.0	12.3
Treasury	13.5	13.5	13.5	13.5	13.5
Total Full Time Equivalent	49.7	52.0	54.6	55.6	56.9

Fiscal & Administrative Services

Department: Fiscal & Administrative Services 01.04.06
Division\Program: Administration Fund: General
Program Administrator: Jenifer Ellin, Director of Fiscal & Administrative Services
www.charlescountymd.gov/government/departments/fiscal-and-administrative-services

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$195,206	\$199,300	\$216,400	\$216,400	\$17,100	8.6%
Fringe Benefits	52,524	55,100	52,400	52,400	(2,700)	-4.9%
Operating Costs	1,602	4,600	4,600	4,600	0	0.0%
Total Expenditures	\$249,332	\$259,000	\$273,400	\$273,400	\$14,400	5.6%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the impact of approved salary increases.

Description:

The Administrative Division of Fiscal & Administrative Services supervises the Accounting, Budget, Information Technology, Purchasing and Treasury Divisions of County Government. The Director serves as a committee member in the administration and management of various employee benefit plans on behalf of the County's public safety and general employees.

Additionally, the Administrative Division is responsible for securing major equipment through lease purchase financing and is responsible for the planning and issuance of long term debt for all bond financed capital projects. This Division maintains professional relationships with the County's Bond Rating Agencies, Financial Advisors, Banking Institutions, and Bond Counsel. The Director serves as Financial Advisor to the Board of County Commissioners and County Administrator.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Director of Fiscal & Administrative Services	1.0	1.0	1.0	1.0	1.0
Fiscal & Administrative Coordinator	0.5	0.5	0.5	0.5	0.5
Part Time	0.7	0.7	0.7	0.7	0.7
Total Full Time Equivalent	2.2	2.2	2.2	2.2	2.2

Fiscal & Administrative Services

Department: Fiscal & Administrative Services

01.04.04

Division\Program: Budget

Fund: General

Program Administrator: Jacob Dyer, Chief of Budget

<http://www.charlescountymd.gov/budgetprocess>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$333,934	\$306,400	\$375,600	\$375,600	\$69,200	22.6%
Fringe Benefits	116,531	139,100	141,700	141,700	2,600	1.9%
Operating Costs	5,392	8,300	8,700	8,700	400	4.8%
Total Expenditures	\$455,857	\$453,800	\$526,000	\$526,000	\$72,200	15.9%
Revenues	\$94,669	\$89,100	\$116,000	\$116,000	\$26,900	30.2%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes approved salary increases, and the full year impact of the approved FY2022 new position.
- **Operating Costs** increased to support FY2022 new position.
- **Revenues** are associated with the indirect cost reimbursement for work dealing with grants and is determined based on salary levels.

Description:

The functions of the Budget Division are to:

- (1) coordinate, compile and review all departmental and agency requests,
- (2) compile and recommend revenue estimates for all funds,
- (3) prepare five year plan forecasts,
- (4) analyze and recommend various tax and user fee rates based on requested, proposed, and approved operating budgets,
- (5) prepare monthly management reports to include income statements, year-end revenue and expense estimates, and changes in fund balance for all major funds,
- (6) coordinate the official Offering Statement associated with new bond issues,
- (7) prepare special financial reports for bond rating agency presentations,
- (8) assists Director with overall debt management of the County,
- (9) monitor all budgets throughout the year,
- (10) prepare quarterly capital project financial status reports,
- (11) provide general financial support to departments and the general public,
- (12) administer budget position control system, and
- (13) coordinate and administer grant financial information including review of grant applications, preparing quarterly and annual financial reports, coordinating preparation of annual cost allocation plan, and compilation of federal grant information for completion of the A-133 single audit.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Chief of Budget	1.0	1.0	1.0	1.0	1.0
Assistant Chief of Budget	1.0	1.0	1.0	1.0	1.0
Senior Budget Analyst	1.0	1.0	1.0	1.0	1.0
Budget Analyst I - III	2.0	2.0	2.0	3.0	3.0
Fiscal & Administrative Coordinator	0.5	0.5	0.5	0.5	0.5
Total Full Time Equivalent	5.5	5.5	5.5	6.5	6.5
Allocated to Capital Projects	(1.2)	(1.2)	(1.2)	(2.2)	(2.2)
Net Cost to General Fund	4.4	4.4	4.4	4.4	4.4

Fiscal & Administrative Services

Department: Fiscal & Administrative Services 01.04.12
Division\Program: Information Technology Fund: General
Program Administrator: Evelyn Jacobson, Chief Information Officer
www.charlescountymd.gov/government/departments/fiscal-and-administrative-services/information-technology-division

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$1,258,478	\$1,420,900	\$1,610,100	\$1,579,300	\$158,400	11.1%
Fringe Benefits	426,423	510,000	512,600	512,600	2,600	0.5%
Operating Costs	1,632,844	2,345,500	2,792,900	2,893,700	548,200	23.4%
Capital Outlay	0	15,000	0	0	(15,000)	-100.0%
Total Expenditures	\$3,317,745	\$4,291,400	\$4,915,600	\$4,985,600	\$694,200	16.2%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** increase includes the approved FY2022 and FY2023 salary increases. Also included is the addition of a new FY2023 position; an IT Licensing & Inventory Specialist which would be responsible for managing IT assets. The position is funded indirectly by the Enterprise Funds through the indirect cost allocation and has no impact on the General Fund.
- Increase in **Operating Costs** is the net result of the increase in funding to support the IT division as well as other department's information technology needs which include the following:
 - Software for Purchasing Division which is needed to support recommendations from the disparity study.
 - Various items for FY2023 new positions.
 - Funding to support the cost of converting to a new licensing program for desktop phones.
 - Funding to support 24/7 security services, and additional NeoGov Learn licenses so part time are able to attend trainings.
 - Funding to support anticipated replacement of multi-factor authentication equipment.
- **Capital Outlay** decreased due to one time costs to replace an outdated personnel file management system for the Department of Emergency Services.

Description:

The Information Technology (IT) Division's primary responsibilities are the acquisition, design, development, maintenance and enhancement of technology infrastructure, applications and telecommunications in support of County Government operations and services to Charles County citizens. The division is divided into four areas: Applications, Network Services, Security, and Project Management.

The Applications area manages the County's enterprise software system, various internally developed and vendor acquired business applications, the County's internet and intranet sites, and Geographic Information Systems (GIS) applications.

The Network Services area is responsible for the County's network infrastructure, which includes multiple Local Area Networks (LANs) connected via the County's Wide Area Network, all County computers, desktops and network print services, County telecommunications, which includes Internet Protocol (IP) phones and mobile devices, the IP camera and video conferencing networks, various desktop applications, including the enterprise e-mail system, and Charles County Government Television (CCGTV) support.

The Security area is responsible for developing and implementing County-wide security policies and programs to protect the County's networks, systems and data from attacks. Also responsible for detecting, identifying, and controlling cyber incidents.

The IT Help Desk area is responsible for ensuring that all County users are able to utilize the tools provided by each of the areas above. The IT Help Desk has its finger on the pulse of the County's user community and plays an integral role in IT decisions related to technology rollouts, upgrades and support.

The Project Management area monitors major IT projects, as well as projects which impact multiple IT areas. This area also ensures that IT best practices are being followed and documented in applicable policies and/or procedures.

Fiscal & Administrative Services

Department: Fiscal & Administrative Services 01.04.12
Division\Program: Information Technology Fund: General
Program Administrator: Evelyn Jacobson, Chief Information Officer

Positions:	FY19	FY20	FY21	FY22	FY23
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Chief Information Officer	1.0	1.0	1.0	1.0	1.0
Applications Manager	1.0	1.0	1.0	1.0	1.0
Network Manager	1.0	1.0	1.0	1.0	1.0
IT Project Manager	0.0	0.0	1.0	1.0	1.0
Information Security Officer	1.0	1.0	1.0	1.0	1.0
Broadband and Cable Manager	0.0	1.0	1.0	1.0	1.0
GIS Systems Analyst II	1.0	1.0	1.0	1.0	1.0
Systems Analyst II	3.0	3.0	4.0	4.0	4.0
WAN Coordinator	1.0	1.0	1.0	1.0	1.0
Network Specialist III	4.0	4.0	4.0	4.0	4.0
Technical Support Manager	1.0	1.0	1.0	1.0	1.0
Web Developer	1.0	1.0	1.0	1.0	1.0
Systems Analyst I	2.0	3.0	3.0	3.0	3.0
Security Analyst	0.0	0.0	1.0	1.0	1.0
Network Specialist II	1.0	1.0	1.0	1.0	1.0
IT License & Inventory Specialist	0.0	0.0	0.0	0.0	1.0
Technical Support Specialist II	2.0	2.0	3.0	3.0	3.0
Telecommunication Specialist	1.0	1.0	1.0	1.0	1.0
Applications Customer Support Rep.	1.0	0.0	0.0	0.0	0.0
Information Technology Support Specialist	1.0	1.0	1.0	1.0	1.0
Part-time positions	2.2	3.8	1.7	1.7	1.7
Total Full Time Equivalent	25.2	27.8	29.7	29.7	30.7
Allocated to Cable TV / I-Net Fund	(7.3)	(8.3)	(6.7)	(6.2)	(6.2)
Allocated to W&S Enterprise Fund	(2.0)	(2.0)	(2.0)	(2.0)	(2.0)
Allocated to Inspection Fund	0.0	0.0	(1.0)	(1.0)	(1.0)
Allocated to State's Attorney's Office	(1.0)	(1.0)	(1.0)	(1.0)	(1.0)
Net Cost to General Fund	14.8	16.4	19.0	19.5	20.5

Fiscal & Administrative Services

Department: Fiscal & Administrative Services
Division\Program: Purchasing
Program Administrator: Shanna Reese, Chief of Purchasing
<https://www.charlescountymd.gov/business/procurement-bid-opportunities>

01.04.14
 Fund: General

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$224,748	\$229,700	\$249,500	\$249,500	\$19,800	8.6%
Fringe Benefits	162,423	174,200	167,300	167,300	(6,900)	-4.0%
Operating Costs	5,451	8,500	8,500	8,500	0	0.0%
Total Expenditures	\$392,622	\$412,400	\$425,300	\$425,300	\$12,900	3.1%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** increase includes FY2022 and FY2023 approved salary increases.

Description:

Purchasing is responsible for conducting formal procurement of commodities, equipment, services, and construction; oversight of non-formal procurement conducted by departments over which the County Commissioners exercise expenditure control; and disposal of surplus property.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Chief of Purchasing	1.0	1.0	1.0	1.0	1.0
Assistant Chief of Purchasing	1.0	1.0	1.0	1.0	1.0
Purchasing Programs Outreach Admin.	0.0	0.0	0.0	0.0	0.0
Senior Procurement Specialist	2.0	2.0	2.0	2.0	2.0
Procurement Specialist	2.0	2.0	2.0	2.0	2.0
Purchasing Support Specialist	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	7.0	7.0	7.0	7.0	7.0
Allocated to Capital Projects	(3.0)	(3.0)	(3.0)	(3.0)	(3.0)
Net Cost to General Fund	4.0	4.0	4.0	4.0	4.0

Fiscal & Administrative Services

Department: Fiscal & Administrative Services 01.04.70
Division/Program: Accounting Fund: General
Program Administrator: William DeAtley, Chief of Accounting
www.charlescountymd.gov/government/departments/fiscal-and-administrative-services/accounting-division

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$825,444	\$851,800	\$943,300	\$943,300	\$91,500	10.7%
Fringe Benefits	267,395	297,700	298,900	298,900	1,200	0.4%
Operating Costs	73,181	80,500	83,700	83,700	3,200	4.0%
Total Expenditures	\$1,166,020	\$1,230,000	\$1,325,900	\$1,325,900	\$95,900	7.8%
Revenues	\$183,442	\$227,100	\$345,900	\$350,700	\$123,600	54.4%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes approved FY2022 and FY2023 salary increases. Also included is the addition of a new FY2023 position; a Payroll Analyst I which would assist with the day-to-day demands to deliver a bi-weekly payroll for county employees. The position is funded indirectly by the Enterprise Funds through the indirect cost allocation and has no impact on the General Fund.
- **Operating Cost** increase is due to an increase in auditing fees, public notices, and office supplies based on anticipated expenses.
- **Revenues** are associated with the indirect cost reimbursement to the Enterprise Funds and the purchasing card program.

Description:

The functions of the Accounting Division include: processing payroll, accounts payable, accounts receivable, capital assets, and general accounting. The water & sewer billing function is under a separate division but is administered by Accounting. Payroll records are maintained and checks are prepared for county employees, the Sheriff's employees and other outside agencies on a biweekly basis. In Accounts Payable, vendor invoices are matched with purchase orders/receiving records and processed for payment by check and ACH/wire. Checks are printed and mailed by the Treasury Division. ACH/wires are input and confirmed. Check requests and invoices for non-purchase order items are also processed.

Accounts Receivable prepares invoices for services provided by the county such as retiree health insurance, landfill usage, and outside agency shared costs. General accounting includes posting journal entries generated by the above functions and by the Treasurer's office, and journal entries prepared by this and other departments to the general ledger.

Cash and investment accounts are reconciled and interest earned is recorded. Asset and Liability accounts are reconciled and maintained. Financial reports and ledgers are prepared and distributed internally. Capital asset records are maintained by Accounting.

Annual financial reports are prepared, audited by external auditors, and submitted to the State as required. The Accounting division was awarded the "Certificate of Achievement for Excellence in Financial Reporting" for FY02 through FY20 by the Government Finance Officers Association (GFOA) of the United States and Canada.

Positions:	FY19	FY20	FY21	FY22	FY23
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Chief of Accounting	1.0	1.0	1.0	1.0	1.0
Assistant Chief of Accounting	1.0	1.0	1.0	1.0	1.0
Accounts Payable Manager	0.0	0.0	0.0	1.0	1.0
Asset Accountant	1.0	1.0	1.0	1.0	1.0
Lead Accountant	1.0	1.0	1.0	1.0	1.0
Accounting Specialist II	0.0	0.0	1.0	1.0	1.0
Accounting Specialist I	2.0	2.0	1.0	1.0	1.0
Accounting Technician	2.0	2.0	2.0	2.0	2.0
Payroll Manager	1.0	1.0	1.0	1.0	1.0
Payroll Analyst II	1.0	1.0	1.0	1.0	1.0
Payroll Analyst I	1.0	1.0	1.0	1.0	2.0
Water/Sewer Billing Manger	1.0	1.0	1.0	1.0	1.0
Assistant W/S Billing Manager	1.0	1.0	1.0	1.0	1.0
Utility Billing Specialist	6.0	7.0	7.0	7.0	7.0
Part Time	0.0	0.8	0.8	0.8	0.0
Total Full Time Equivalent	19.0	20.8	20.8	21.8	22.0
Allocated to Capital Projects	0.0	0.0	0.0	(0.5)	(0.5)
Allocated to Enterprise Funds	(8.3)	(9.3)	(9.3)	(9.3)	(9.3)
Net Cost to General Fund	10.8	11.5	11.5	12.0	12.3

Fiscal & Administrative Services

Department: Fiscal & Administrative Services

01.04.22

Division\Program: Treasury

Fund: General

Program Administrator: Eric Jackson, Chief of Treasury

<https://www.charlescountymd.gov/government/fiscal-and-administrative-services/treasury-taxes>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$789,300	\$816,800	\$880,700	\$880,700	\$63,900	7.8%
Fringe Benefits	305,142	317,600	308,100	308,100	(9,500)	-3.0%
Operating Costs	338,358	238,200	239,600	239,600	1,400	0.6%
Total Expenditures	\$1,432,800	\$1,372,600	\$1,428,400	\$1,428,400	\$55,800	4.1%
Revenues	\$182,595	\$147,800	\$158,700	\$165,700	\$17,900	12.1%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** increase includes approved FY2022 and FY2023 salary increases.
- **Operating Costs** increase is to support mandatory conference attendance. Other adjustments were made based on anticipated needs.
- **Revenues** were adjusted to reflect current trends.

Description:

The Treasury Division is responsible for the collection and investment of all County funds except pension plans. The office administers and collects County property taxes, as well as taxes for the incorporated towns of Indian Head and La Plata and for the State of Maryland. The Treasury Division collects payments for various County sponsored services such as water/sewer utility bills, tag-a-bags, liquor licenses, permits, dog tags, motor vehicle registrations, and other various fees and fines.

This office maintains all property tax accounts, including processing additions, abatements, transfers, address changes, tax liens, and conducting the tax sale each year. Deeds must also be researched and validated through this office prior to recording at the Court House. The Treasury Division is responsible for the tracking and maintenance of bankruptcy cases. The Treasury Division is also responsible for the collection of recordation and county transfer tax.

All accounts payable and Section 8 rental assistance checks are disbursed by this office. The Division must assure that all deposited funds are adequately collateralized.

Positions:

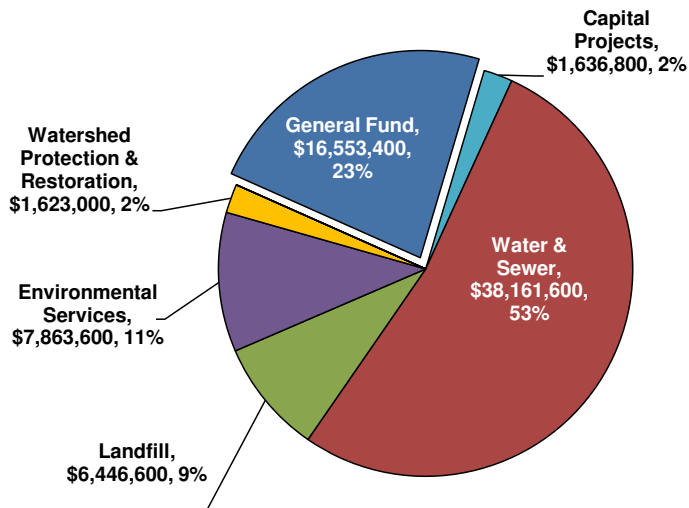
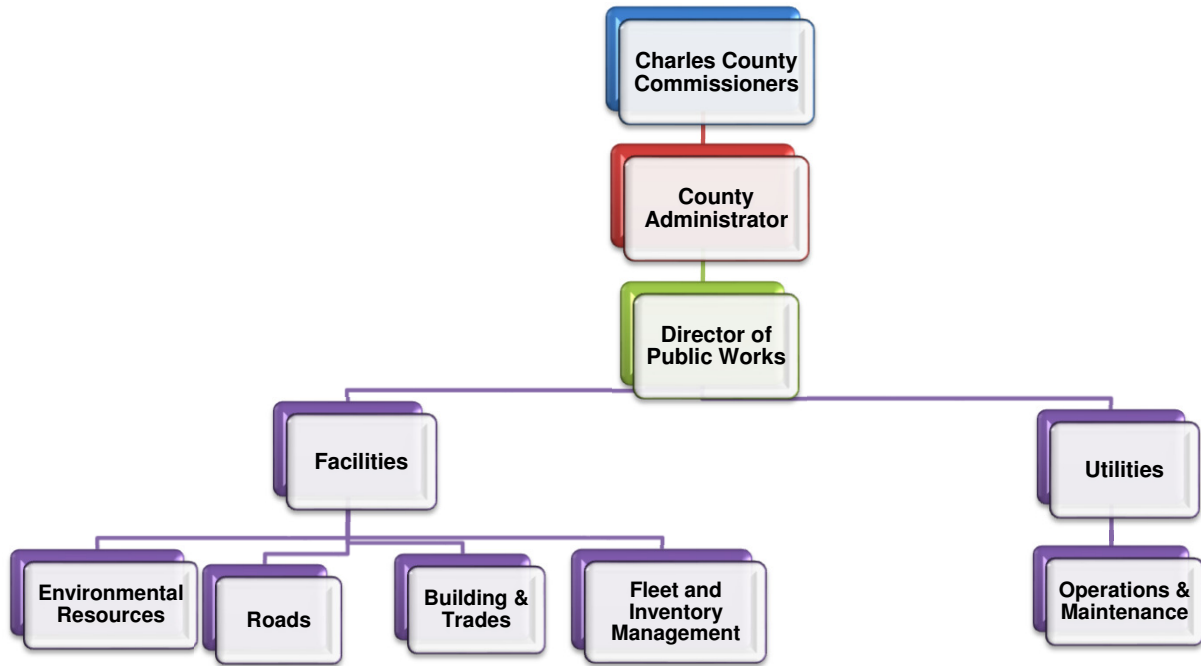
<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Chief of Treasury	1.0	1.0	1.0	1.0	1.0
Assistant Chief of Treasury	1.0	1.0	1.0	1.0	1.0
Senior Tax Specialist	1.0	1.0	1.0	1.0	1.0
Treasury Specialist	1.0	1.0	1.0	1.0	1.0
Tax Specialist	3.0	3.0	3.0	3.0	3.0
Deed Specialist	1.0	1.0	1.0	1.0	1.0
Revenue Specialist	5.0	5.0	5.0	5.0	5.0
Part Time	0.5	0.5	0.5	0.5	0.5
Total Full Time Equivalent	13.5	13.5	13.5	13.5	13.5

Public Works Summary

Bernard Cochran, Acting Director of Public Works
 Mailing Address: 1001 Radio Station Rd., La Plata, MD 20646
 Physical Address: 10430 Audie Ln., La Plata, MD 20646
www.charlescountymd.gov/government/public-works-facilities

301-932-3440 301-870-2778
 7:30 a.m.-4:00 p.m. M-F

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$6,581,005	\$6,996,900	\$7,418,200	\$7,447,800	\$450,900	6.4%
Fringe Benefits	1,939,469	2,015,300	1,879,600	1,889,900	(125,400)	-6.2%
Operating Costs	6,143,800	6,538,100	7,118,500	7,215,700	677,600	10.4%
Total Expenditures	\$14,664,275	\$15,550,300	\$16,416,300	\$16,553,400	\$1,003,100	6.5%
Revenues	\$607,569	\$617,700	\$621,800	\$621,800	\$4,100	0.7%
Total Expenditures as % of Budget:	3.4%	3.5%	3.3%	3.3%		



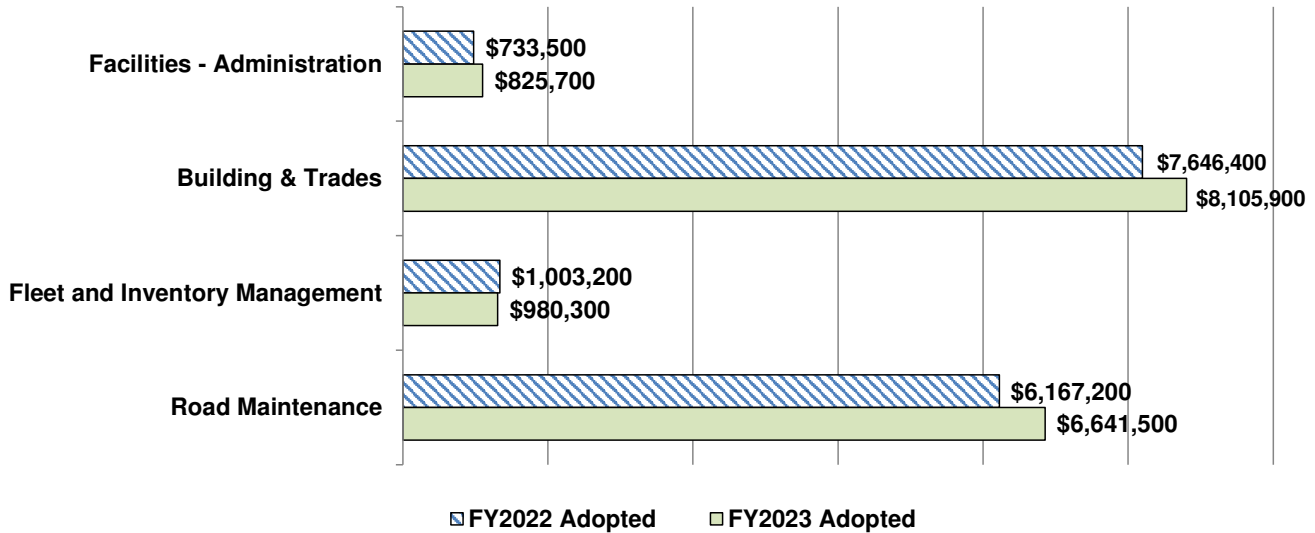
TOTAL FY2023 DEPARTMENT BUDGET
\$72,285,000

(Totals for funds other than the General Fund exclude debt service and funding for future reserves.)

As indicated by the graph, the Department of Public Works is allocated through several different funds.

Public Works Expenditure and Objective & Measurements

GENERAL FUND



Objectives & Measurements:

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
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Building & Trades: To ensure a safe, satisfactory and comfortable work environment.

Total building square footage maintained by custodians (\$/sq. ft.)

Square Footage maintained by custodians	676,683	812,019	812,019	812,019	812,019
Cost of custodial services per sq. ft.	\$0.12	\$0.12	\$0.08	\$0.12	\$0.12

- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Operational Excellence

Building & Trades: To ensure all facilities are maintained to a safe and comfortable standard.

Number of requested work orders	4,454	4,800	7,164	7,680	8,232
% Corrective	7%	7%	2%	2%	2%
% Preventive	93%	93%	98%	98%	98%

- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Operational Excellence

Fleet and Inventory Management: To complete all work orders promptly to ensure minimum downtime.

Number of vehicles and equipment	1,112	1,300	1,265	1,400	1,550
% Corrective	87%	75%	94%	75%	80%
% Preventive	13%	25%	6%	25%	20%
Cost per vehicle	\$139	\$300	\$185	\$325	\$400

- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Operational Excellence

Roads: To assure safe & smooth surfaced roads, cost per mile depends on width of roadway.

Miles resurfaced	56	55	50	55	50
Cost per mile	\$220,000	\$220,000	\$240,000	\$220,000	\$240,000
satisfactory	98%	98%	98%	98%	98%

- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 1: Economic Development and Supportive Services, Infrastructure

Roads: To repair all reported potholes within 24 hours.

Number of Pothole Reports	349	400	514	400	400
Cost per repair	\$80	\$90	\$90	\$90	\$90

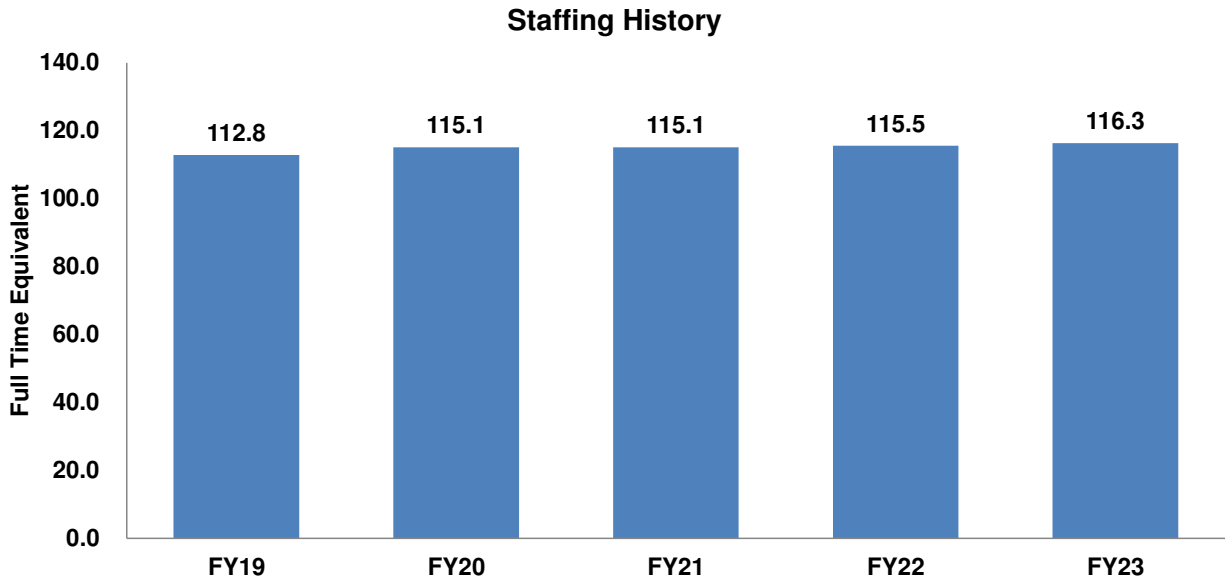
- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 1: Economic Development and Supportive Services, Infrastructure

Roads: To provide maximum road maintenance with minimum number of staff.

# of lane miles maintained	1,709	1,725	1,738	1,735	1,750
Cost per mile maintained	\$2,565	\$2,550	\$2,530	\$2,525	\$2,515

- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Operational Excellence

Public Works Staffing History



Positions by Program:	FY19	FY20	FY21	FY22	FY23
Facilities - Administration	6.8	7.5	6.8	7.2	7.9
Building & Trades	57.9	59.4	59.4	59.4	59.8
Fleet and Inventory Management	7.8	7.8	8.5	8.5	7.8
Road Maintenance	40.4	40.4	40.4	40.4	40.8
Total Full Time Equivalent	112.8	115.1	115.1	115.5	116.3

Public Works

Department: Public Works 01.05.06
Division\Program: Facilities - Administration Fund: General
Program Administrator: Bernard Cochran, Acting Director of Public Works
www.charlescountymd.gov/government/public-works-facilities

Expenditure Category	FY2021	FY2022	FY2023	FY2023	\$ Change from FY2022	% Chg.
	Actual	Adopted	Request	Adopted		
Personal Services	\$448,696	\$533,800	\$623,700	\$623,700	\$89,900	16.8%
Fringe Benefits	145,598	166,300	169,300	169,300	3,000	1.8%
Operating Costs	17,357	33,400	32,700	32,700	(700)	-2.1%
Total Expenditures	\$611,652	\$733,500	\$825,700	\$825,700	\$92,200	12.6%
Revenues	\$3,778	\$7,300	\$4,600	\$4,600	(\$2,700)	-37.0%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes approved FY2022 and FY2023 salary increases as well as the reallocation of a vacant part time office associate from Fleet and Inventory Management based on departments needs.
- The **Operating Costs** budget decreased based on actual spending.
- **Revenues** are from agencies that use the County's fuel pumps.

Description:

The Department of Public Works (DPW) - Facilities provides services that improve the quality of life for the residents of Charles County and ensures County infrastructure and assets are safe and reliable. DPW - Facilities maintains County owned roads, bridges, facilities, vehicles, and equipment; manages landfill operations and recycling programs; provides snow removal and/or emergency response services for severe weather related road conditions. DPW - Facilities also provides educational and outreach opportunities for residents to learn about services and programs.

The Administration Division manages and coordinates all DPW/Facilities operations, including personnel management of approximately 170 full time employees and 60 part time employees, as well as fiscal management of over \$33,000,000 in operating budgets and approximately \$75,000,000 in capital improvement projects.

Positions:

Title	FY19	FY20	FY21	FY22	FY23
	FTE	FTE	FTE	FTE	FTE
Director of Public Works	1.0	1.0	1.0	1.0	1.0
Deputy Director of Public Works - Facilities	1.0	1.0	1.0	1.0	1.0
Inventory Program Manager	1.0	1.0	1.0	1.0	1.0
DPW Project and Program Manager	1.0	1.0	1.0	1.0	1.0
Environmental Compliance Officer	1.0	1.0	1.0	1.0	1.0
Inventory Specialist	1.0	2.0	2.0	2.0	2.0
Management Support Specialist	1.0	1.0	1.0	1.0	1.0
Administrative Associate	3.0	3.0	3.0	3.0	3.0
Inventory Control Associate	1.0	0.0	0.0	0.0	0.0
Part Time	0.0	0.7	0.0	0.0	0.7
Total Full Time Equivalent	11.0	11.7	11.0	11.0	11.7
Allocated to:					
Water & Sewer Enterprise Fund	(1.1)	(1.1)	(1.1)	(1.1)	(1.1)
Solid Waste Enterprise Fund	(0.9)	(0.9)	(0.9)	(0.9)	(0.9)
Environmental Service Enterprise Fund	(0.8)	(0.8)	(0.8)	(0.8)	(0.8)
Watershed Protection & Restoration Fund	(1.0)	(1.0)	(1.0)	(1.0)	(1.0)
Capital Projects	(0.5)	(0.5)	(0.5)	0.0	0.0
Net Cost to General Fund	6.8	7.5	6.8	7.2	7.9

Public Works

Department: Public Works 01.05.33
Division\Program: Building & Trades Fund: General
Program Administrator: John Earle, Chief of Building & Trades
<https://www.charlescountymd.gov/government/public-works-facilities>

Expenditure Category	FY2021	FY2022	FY2023	FY2023	\$ Change from FY2022	% Chg.
	Actual	Adopted	Request	Adopted		
Personal Services	\$3,236,487	\$3,373,200	\$3,563,600	\$3,563,600	\$190,400	5.6%
Fringe Benefits	931,212	930,700	876,600	875,000	(55,700)	-6.0%
Operating Costs	2,771,577	3,342,500	3,570,100	3,667,300	324,800	9.7%
Total Expenditures	\$6,939,275	\$7,646,400	\$8,010,300	\$8,105,900	\$459,500	6.0%
Revenues	\$603,791	\$610,400	\$617,200	\$617,200	\$6,800	1.1%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the approved salary increases as well as funding to convert a part time Building Services Technician to full time due to increased workload as a result of new cleaning requirements.
- **Operating Costs** increase includes an increase for electricity and vehicle fuel. During the budget adoption process, funding for renovating the Commissioners' office area was added by the County Commissioners. This was to ensure privacy while handling confidential documents.
- **Revenues** represent funds received from the Health Department and the Courthouse.

Description:

Buildings & Trades Division is responsible for the efficient operation and maintenance of 162 County facilities, covering over 2,000,000 sq.ft. The Division consists of five specialized work centers that provide service, maintenance, and improvements to all County facilities. These include Building Maintenance, HVAC, Electrical, Construction and Custodial Services. This Division performs capital improvement projects, including new construction and renovation of existing facilities.

Positions:

Title	FY19 FTE	FY20 FTE	FY21 FTE	FY22 FTE	FY23 FTE
Chief of Buildings and Trades	1.0	1.0	1.0	1.0	1.0
Asset Program Manager	0.0	1.0	1.0	1.0	1.0
Operations Manager	1.0	0.0	0.0	0.0	0.0
Assistant Chief of Buildings and Trades	0.0	1.0	1.0	1.0	1.0
CIP Construction Project Manager	1.0	0.0	0.0	0.0	0.0
Facilities Maintenance Manager	3.0	0.0	0.0	0.0	0.0
HVAC Superintendent	0.0	1.0	1.0	1.0	1.0
Electrical Superintendent	0.0	1.0	1.0	1.0	1.0
Maintenance Superintendent	0.0	1.0	1.0	1.0	1.0
Project Superintendent	1.0	1.0	1.0	1.0	1.0
Building Services Superintendent	1.0	1.0	1.0	1.0	1.0
Maintenance Technician Team Leader	0.0	2.0	2.0	2.0	2.0
Construction Supervisor	1.0	0.0	0.0	0.0	0.0
HVAC Technician Team Leader	1.0	1.0	1.0	1.0	1.0
Electrical Technician Team Leader	0.0	0.0	1.0	1.0	1.0
Building Services Technician Team Leader	2.0	2.0	2.0	2.0	2.0
Facilities Maintenance Supervisor	1.0	0.0	0.0	0.0	0.0
Facilities Maintenance Coordinator	1.0	0.0	0.0	0.0	0.0
Electrical Technician III	2.0	2.0	1.0	1.0	1.0
Maintenance Technician III	0.0	3.0	4.0	4.0	4.0
HVAC Technician III	0.0	2.0	2.0	2.0	2.0
Facilities Maintenance Technician III	4.0	0.0	0.0	0.0	0.0
Electrical Technician II	3.0	3.0	3.0	3.0	3.0
HVAC Technician II	0.0	2.0	2.0	2.0	2.0
Maintenance Technician II	0.0	7.0	4.0	4.0	4.0
Facilities Maintenance Technician II	9.0	0.0	0.0	0.0	0.0
Electrical Technician I	2.0	2.0	2.0	2.0	2.0
HVAC Technician I	0.0	1.0	1.0	1.0	1.0
Maintenance Technician I	0.0	1.0	3.0	3.0	3.0
Facilities Maintenance Technician I	2.0	0.0	0.0	0.0	0.0
Building Services Technician	20.0	20.0	20.0	20.0	21.0
Part-time Positions	4.9	6.4	6.4	6.4	5.8
Total Full Time Equivalent	60.9	62.4	62.4	62.4	62.8
Allocated To: Water & Sewer Enterprise Fund	(3.0)	(3.0)	(3.0)	(3.0)	(3.0)
Net Cost to General Fund	57.9	59.4	59.4	59.4	59.8

Public Works

Department: Public Works 01.05.44
Division/Program: Fleet and Inventory Management Fund: General
Program Administrator: John Mudd, Chief of Fleet and Inventory Management
www.charlescountymd.gov/government/public-works-facilities

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$517,391	\$560,500	\$554,600	\$554,600	(\$5,900)	-1.1%
Fringe Benefits	192,984	195,600	164,600	164,600	(31,000)	-15.8%
Operating Costs	198,458	247,100	261,100	261,100	14,000	5.7%
Total Expenditures	\$908,833	\$1,003,200	\$980,300	\$980,300	(\$22,900)	-2.3%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the FY2022 and FY2023 approved salary increases which is being offset by turnover, as well as the reallocation of a vacant part time office associate to the Administration division based on departments needs.
- The **Operating Costs** increase is for vehicle fuel based on current trends.

Description:

Fleet and Inventory Management provides maintenance and repair of over 1,000 tagged and non-tagged vehicles and equipment, including auto body work and repair. The division provides professional preventative maintenance and repairs for all County vehicles and equipment, tracks costs and repair histories, fuel usage, and makes replacement recommendations. In addition, Fleet and Inventory Management procures and distributes stocked inventory valued at \$1.2 million and manages the systems that track and report inventory, fleet, and fuel activities.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Chief of Fleet and Inventory Management	0.0	1.0	1.0	1.0	1.0
Fleet Maintenance Superintendent	1.0	1.0	1.0	1.0	1.0
Technician - Team Leader	1.0	0.0	0.0	0.0	0.0
Automotive Body Technician	1.0	1.0	1.0	1.0	1.0
Vehicle and Equipment Technician	6.8	6.8	6.8	7.0	7.0
Small Engine Technician	2.0	2.0	2.0	2.0	2.0
Part Time Positions	0.0	0.0	0.7	0.7	0.0
Total Full Time Equivalent	11.8	11.8	12.5	12.7	12.0
Allocated to:					
Water & Sewer Enterprise Fund	(3.1)	(3.1)	(3.1)	(3.3)	(3.3)
Solid Waste Enterprise Fund	(1.0)	(1.0)	(1.0)	(1.0)	(1.0)
Net Cost to General Fund	7.8	7.8	8.5	8.5	7.8

Public Works

Department: Public Works
Division/Program: Road Maintenance
Program Administrator: Steve Staples, Chief of Roads
www.charlescountymd.gov/services/roads

01.05.53
 Fund: General

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$2,378,431	\$2,529,400	\$2,676,300	\$2,705,900	\$176,500	7.0%
Fringe Benefits	669,675	722,700	669,100	681,000	(41,700)	-5.8%
Operating Costs	3,156,408	2,915,100	3,254,600	3,254,600	339,500	11.6%
Total Expenditures	\$6,204,514	\$6,167,200	\$6,600,000	\$6,641,500	\$474,300	7.7%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the approved FY2022 and FY2023 salary increases, as well as the impact of reallocating various positions to the Watershed Protection and Restoration Fund based on job duties. Also included is funding for a new Roads Superintendent which will be responsible for maintaining county roads.
- **Operating Costs** are increasing to support contractors to assist with repairs and maintenance of roadways, as well as the increased cost of vehicle fuel, chemicals, and electricity based on current trends.

Description:

The Roads Division performs repair and maintenance for over 1,709 lane miles of County roadways. This includes resurfacing, deep patching, tree trimming, mowing, culvert and shoulder maintenance, traffic safety, as well as snow removal and emergency response to other weather related activities.

Positions:

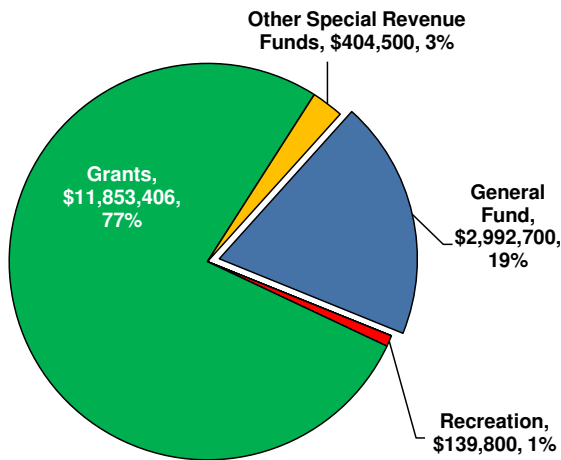
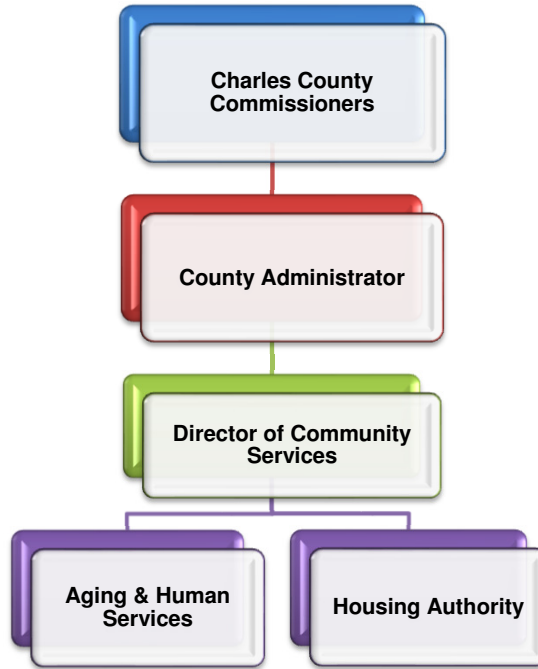
<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Chief of Roads	1.0	1.0	1.0	1.0	1.0
Roads Superintendent	2.0	2.0	2.0	2.0	3.0
Roads Project Manager	1.0	1.0	1.0	1.0	1.0
Bridge Project Manager	1.0	1.0	1.0	1.0	1.0
Overlay Project Manager	1.0	1.0	1.0	1.0	1.0
Road Maintenance Team Leader	5.0	5.0	5.0	5.0	5.0
Roads Construction Inspector	1.0	1.0	1.0	1.0	1.0
Traffic Safety and Sign Team Leader	1.0	1.0	1.0	1.0	1.0
Sign Shop Manager	1.0	1.0	1.0	1.0	1.0
Roads Program Administrator	1.0	1.0	1.0	1.0	1.0
Roads Equipment Operator IV	1.0	1.0	1.0	1.0	1.0
Roads Equipment Operator III	7.0	7.0	7.0	7.0	7.0
Roads Equipment Operator II	11.0	11.0	11.0	11.0	11.0
Part Time Positions	7.0	7.0	7.0	7.0	7.0
Total Full Time Equivalent	41.0	41.0	41.0	41.0	42.0
Allocated to:					
Watershed Protection & Restoration Fund	(0.2)	(0.2)	(0.2)	(0.2)	(0.8)
Capital Projects	(0.4)	(0.4)	(0.4)	(0.4)	(0.4)
Net Cost to General Fund	40.4	40.4	40.4	40.4	40.8

Community Services Summary

Dina Barclay, Director of Community Services
 Address: 8190 Port Tobacco Rd., Port Tobacco, MD 20677
www.charlescountymd.gov/government/departments/community-services

301-934-9305 301-870-3388
 8:00 a.m.-4:30 p.m. M-F

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$1,204,297	\$1,602,300	\$1,820,900	\$1,820,900	\$218,600	13.6%
Fringe Benefits	537,027	584,800	560,800	559,200	(25,600)	-4.4%
Operating Costs	243,713	283,600	319,900	291,600	8,000	2.8%
Transfers Out	270,121	288,700	321,000	321,000	32,300	11.2%
Total Expenditures	\$2,255,158	\$2,759,400	\$3,022,600	\$2,992,700	\$233,300	8.5%
Revenues	\$0	\$2,100	\$2,100	\$2,100	\$0	0.0%
Total Expenditures as % of Budget:	0.5%	0.6%	0.6%	0.6%		



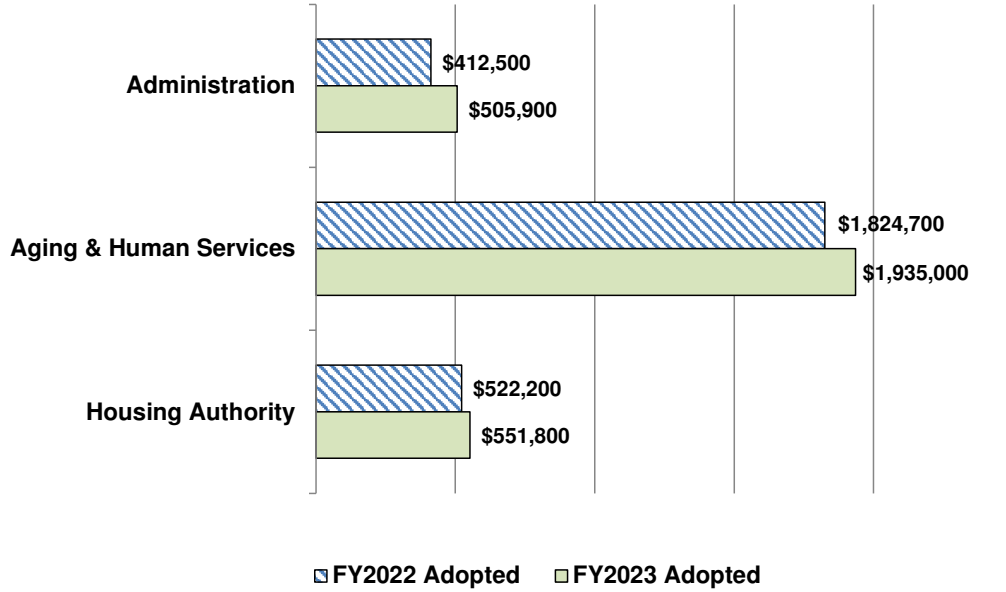
TOTAL FY2023 DEPARTMENT BUDGET \$15,390,406

(Totals for funds other than the General Fund exclude transfers-in from the General Fund, debt service, and funding for future reserves.)

As indicated by the graph, the Department of Community Services is allocated through several different funds.

Community Services Expenditure and Objectives & Measurements

GENERAL FUND



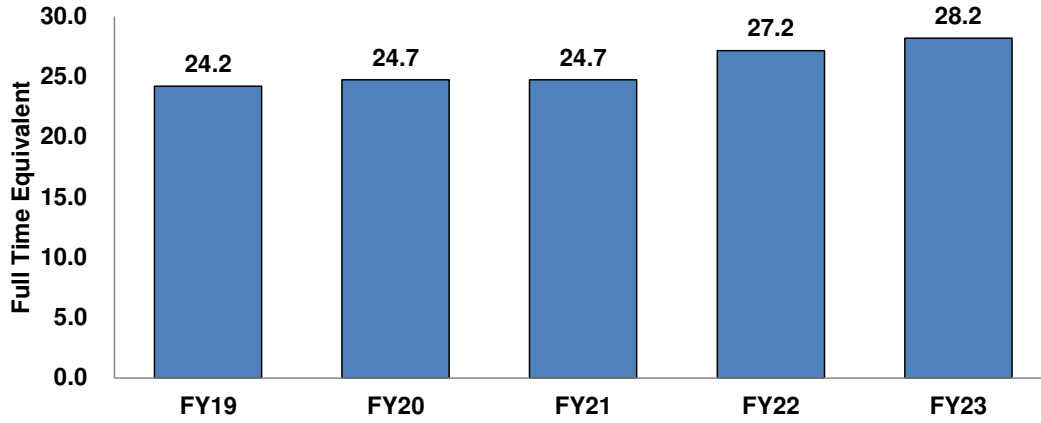
Objectives & Measurements:	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
<i><u>Aging & Human Services: To increase participation in Aging programs.</u></i>					
# of persons who accessed MAP for long term care support services & benefits	2,090	2,630	3,113	2,900	2,950
# of registered seniors served (unduplicated)	4,637	4,729	4,746	4,775	4,800
# of billable units for Community Options Waiver	13,856	14,735	14,252	14,750	14,800
Total Units of Service	270,777	347,780	284,575	285,000	285,500
<i><u>Housing: Assist low and moderate-income families in attaining decent, safe, and sanitary housing by meeting the following Section 8 measurements:</u></i>					
Units of Assistance	713	725	701	720	730
# HCV recertification's completed	713	725	701	720	730
# of low income housing rental assistance provided	713	725	701	720	730
# of SLP applications approved by MDHCD	0	1	4	6	6
# of wait list applications processed*	179	246	278	300	300

*New for FY2019

- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 5: Quality of Life, Affordable/Workforce Housing

Community Services Staffing History

Staffing History



Positions by Program:

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
Administration	2.5	2.5	2.5	2.9	3.9
Aging & Human Services*	19.8	19.8	19.8	20.9	20.9
Housing Authority	1.9	2.5	2.5	3.4	3.4
Total Full Time Equivalent	24.2	24.7	24.7	27.2	28.2

* Full Time Equivalency to the General Fund is adjusted throughout the fiscal year when new grants that support positions are awarded.

Community Services

Department: Community Services 01.06.06
Division\Program: Administration Fund: General
Program Administrator: Dina Barclay, Director of Community Services
www.charlescountymd.gov/government/departments/community-services

Expenditure Category	FY2021	FY2022	FY2023	FY2023	\$ Change from FY2022	% Chg.
	Actual	Adopted	Request	Adopted		
Personal Services	\$226,526	\$225,800	\$282,800	\$282,800	\$57,000	25.2%
Fringe Benefits	54,610	56,400	69,400	67,800	11,400	20.2%
Operating Costs	128,082	130,300	166,200	137,900	7,600	5.8%
Transfers Out	216,180	0	17,400	17,400	17,400	New
Total Expenditures	\$625,399	\$412,500	\$535,800	\$505,900	\$93,400	22.6%

Changes and Useful Information:

- Change in **Personal Services** and **Fringe Benefits** reflects the full year impact of FY2022 approved salary increases and a reorganization that provided an additional Financial Support Administrator position for the Housing Division. Also included is funding to support approved FY2023 salary increases, as well as a new Community Resource Coordinator position to assure effective, efficient use of available local funds, grants, programs and resources across public and private agencies in Charles County to support complex human service needs.
- **Operating Costs** increase is due spending trends and the move of \$2,000 scholarship expense from Human Services Fund over to General Fund. Scholarship funds will be utilized for in-need families with summer camp or summer activities. Also includes funding to support the new position.
- **Transfer Out** is to provide additional support to the Local Management Board (LMB) as staff are sometimes asked to work on other projects that are not LMB related.

Description:

The Department of Community Services is the most direct link between County Government and the public. The Department provides programs and services that affect every part of the population, consisting of four major programs, each with its own focus, all with the same goal: to provide quality programs and services to Charles County residents. The overall direction and goals for the Department of Community Services are established within the Administration Division.

The Director, working closely with the County Commissioners and the division chiefs, creates the framework for addressing community needs. The Administration Division is also responsible for the direct supervision of the child care programs.

The Department of Community Services oversees the Charles County Advocacy Council for Children, Youth, and Families (CCACCYF), the County's Local Management Board (LMB) which plans, manages, and evaluates services to families and children. Except for advocacy and information & referral services, the CCACCYF does not provide human services directly, but contracts with public and private agencies to provide a variety of services for which the CCACCYF receives state and federal funding which is managed within special revenue accounts.

<u>Positions:</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
Title	FTE	FTE	FTE	FTE	FTE
Director of Community Services	0.9	0.9	0.9	0.9	0.9
Community Services Specialist	0.8	0.8	0.8	0.8	0.8
Community Resource Coordinator	0.0	0.0	0.0	0.0	1.0
Administrative Associate	1.0	1.0	1.0	1.0	1.0
Office Associate III	0.5	0.5	0.5	0.5	0.5
Total Full Time Equivalent	3.2	3.2	3.2	3.2	4.2
Allocated to CCACCYF	(0.4)	(0.4)	(0.4)	0.0	0.0
Allocated to Housing Assistance Fund	(0.3)	(0.3)	(0.3)	(0.3)	(0.3)
Net Cost to General Fund	2.5	2.5	2.5	2.9	3.9

Community Services

Department: Community Services 01.06.21
Division\Program: Aging & Human Services Fund: General
Program Administrator: Lisa Furlow, Chief of Aging & Human Services
www.charlescountymd.gov/services/aging-and-senior-services

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$774,362	\$1,183,100	\$1,356,100	\$1,356,100	\$173,000	14.6%
Fringe Benefits	426,577	471,600	439,100	439,100	(32,500)	-6.9%
Operating Costs	107,700	139,700	139,800	139,800	100	0.1%
Transfers Out	13,293	30,300	0	0	(30,300)	-100.0%
Total Expenditures	\$1,321,933	\$1,824,700	\$1,935,000	\$1,935,000	\$110,300	6.0%

Changes and Useful Information:

- Change in **Personal Services** and **Fringe Benefits** reflects the full year impact of FY2022 approved salary increases and new position, increases to part time wages as well as approved FY2023 salary increases.
- **Operating Costs** increase is based on FY2023 anticipated needs.
- **Transfers Out** has been removed as Community Options Waiver Program should be self sufficient in FY2023.

Description:

The Aging and Human Services Division serves as the designated Area Agency on Aging (AAA) and Maryland Access Point for Charles County, with the mission to provide a comprehensive and coordinated system for nutrition and long term care support services for qualified elderly and disabled adults. The Division performs three major activities: advocates on behalf of all older persons who reside in Charles County; identifies the needs of the elderly and develops plans for meeting those needs through a system of in-home and community services which enables the elderly to maintain their independence and dignity; and administers a wide variety of federal, state and local funds which support these services.

The Aging and Human Services Division provides direct services as well as information and referral for senior citizens and their families through a variety of programs and services to include many programs such as: Employment Opportunities; Housing and Assisted Living Programs; Income Tax Assistance/Consultation; Legal Services; Nutrition Education; Nursing Homes Advocacy; Senior Centers; Telephone Reassurance; Social Security Benefit Intake; Volunteer Opportunities; and Wellness and Fitness Programs. Local funding provided by County Commissioners is used as required matching funds for federal and state grants, to cover fringe benefits, and to provide support for a wide range of programs and services. Programs and services include operation of senior centers and associated facility expenses, grants to senior citizen clubs, volunteer coordination, senior information and assistance (including emergency services and benefits coordination), outreach, nutrition services (including congregate and home-delivered meals), as well as long-term care services (including guardianship, ombudsman services, respite care provider registry, assisted housing, & gap filling services for the frail & disabled.

The Aging and Human Services Division serves as the lead agency for Maryland Access Point (MAP) of Charles County. The goal of MAP is to provide a "no wrong door" approach to improve information and access to all program and services for which an elderly or disabled adult may be eligible. Persons seeking services receive navigation assistance from a single point of entry, and a toll-free number established for this program. MAP staff will assist with applications for public benefits and entitlement programs, as well as provide eligibility screening and options counseling to assist individuals with determining the programs available to meet their need for long term care and supportive services.

The Division is tasked with administering several programs as the Affordable Care Act (ACA) mandated services continue in Maryland. Programs such as nursing home diversion, Medicare Improvements for Patients & Providers Act project, Senior Medicare Patrol fraud prevention, and Enhanced options Counseling for the Aging & Disability Resource Center strategic plan are some examples of state and federal directives that the Division administers. The Division has also been directed under a statewide plan to expand its capacity and procedures for fee-for-service billing of specific Medicaid Programs. Direct billing to Medicaid is aimed at providing more sustainable funding for ACA programs that provide long term care services and supports for disabled adults aged 18 and older, frail elderly, and their family caregivers throughout Charles County.

This division also plans and administers programs for persons of all ages at the Nanjemoy Community Center.

Community Services

Department: Community Services 01.06.21
Division/Program: Aging & Human Services Fund: General
Program Administrator: Lisa Furlow, Chief of Aging & Human Services

Positions:	FY19	FY20	FY21	FY22	FY23
Title	FTE	FTE	FTE	FTE	FTE
Director of Community Services	0.2	0.2	0.2	0.2	0.2
Chief of Aging & Human Services	1.0	1.0	1.0	1.0	1.0
Centers Administrator	1.0	1.0	1.0	1.0	1.0
Rural Center Coordinator	1.0	1.0	1.0	1.0	1.0
Aging & Disability Resource Center Supervisor	1.0	1.0	1.0	1.0	1.0
Aging & Disability Resource Center Coordinator	1.0	1.0	1.0	1.0	1.0
Financial Support Administrator	0.4	0.4	0.4	1.0	1.0
Senior Center Supervisor	1.0	1.0	1.0	1.0	1.0
Long Term Care Supervisor	1.0	1.0	1.0	1.0	1.0
Nutritionist	1.0	1.0	1.0	1.0	1.0
Home & Community Based Services Supv.	1.0	1.0	1.0	1.0	1.0
Home & Community Based Svcs Case Mgr	0.0	0.0	0.0	1.0	1.0
Aging & Disability Resource Ctr Specialist	1.0	1.0	1.0	1.0	1.0
Senior Center Coordinator	2.9	2.9	2.9	2.9	2.9
Community Services Specialist	0.2	0.2	0.2	0.2	0.2
Long Term Care Coordinator	1.0	1.0	1.0	0.0	0.0
Aging Program Specialist	1.0	1.0	1.0	1.0	1.0
Health Promotion & Physical Fitness Coord.	1.0	1.0	1.0	1.0	1.0
Fitness Specialist	1.0	1.0	1.0	1.0	1.0
Office Associate II	1.0	1.0	1.0	1.0	1.0
Custodial Worker I	1.0	1.0	1.0	1.0	1.0
Part Time Positions	16.8	16.8	16.8	16.8	16.8
Total Full Time Equivalent	36.5	36.5	36.5	37.1	37.1
Allocated to Recreation Fund	(3.5)	(3.5)	(3.5)	(3.5)	(3.5)
Allocated to Grants	(13.2)	(13.2)	(13.2)	(12.7)	(12.7)
Net Cost to General Fund	19.8	19.8	19.8	20.9	20.9

Department: Community Services 01.06.58
Division/Program: Housing Authority Fund: General
Program Administrator: Rita Wood, Chief of Housing Authority

<https://www.charlescountymd.gov/services/health-and-human-services/housing-services/housing-authority>

Expenditure Category	FY2021	FY2022	FY2023	FY2023	\$ Change from FY2022	% Chg.
	Actual	Adopted	Request	Adopted		
Personal Services	\$203,408	\$193,400	\$182,000	\$182,000	(\$11,400)	-5.9%
Fringe Benefits	55,839	56,800	52,300	52,300	(4,500)	-7.9%
Operating Costs	7,931	13,600	13,900	13,900	300	2.2%
Transfers Out	40,647	258,400	303,600	303,600	45,200	17.5%
Total Expenditures	\$307,826	\$522,200	\$551,800	\$551,800	\$29,600	5.7%
Revenues	\$0	\$2,100	\$2,100	\$2,100	\$0	0.0%

Changes and Useful Information:

- Change in **Personal Services** and **Fringe Benefits** reflects the full year impact of FY2022 approved salary increases and new position, and FY2023 approved salary increases. Also included is a reorganization approved in FY2022 that allowed for an additional Financial Support Administrator position. Overall decrease is net of vacant position due to staff turnover.
- **Operating Costs** increase is due to increased cost of toner cartridges.
- The **Transfer Out** budget represents the County's subsidy for the Housing and Urban Development (HUD) Housing Choice Voucher (HCV) Program. FY2023 subsidy funding increase is based on anticipated administrative funding net of increased administrative costs of the HCV program.
- **Revenues** represent Loan Fees and is budgeted based on historical trend.

Community Services

Department: Community Services 01.06.58
Division\Program: Housing Authority Fund: General
Program Administrator: Rita Wood, Chief of Housing Authority

Description:

The Charles County Housing Authority administers, provides, and supports a variety of housing programs aimed at assisting low - and moderate-income households to realize safe and sanitary housing conditions. The programs provide assistance in various areas, including subsidized rental payments for persons in need of rental assistance and low-interest rehabilitation loans for homeowners. In addition, support is provided to homeless transitional shelters to assist clients in obtaining permanent housing.

Programs are funded in conjunction with the US Department of Housing and Urban Development (HUD), Maryland Department of Housing and Community Development, and the Charles County Commissioners. Programs include: Housing Choice Voucher Program, Community Development Block Grant Program, State Special Loans, the United States Department of Agriculture (USDA) Rural Housing Preservation Program, and the County's Settlement Expense Loan Program (SELP).

The Housing Authority began local administration of the State Special Loan Program in 1992. Special Loan Programs

- Maryland Housing Rehabilitation Program
- Indoor Plumbing Program
- Residential Lead Abatement Program
- Senior Home Repair Program

These programs improve single-family dwellings and small rental properties for low- and moderate-income families and individuals and promote community redevelopment by improving the basic livability of properties, increasing energy conservation and meeting special housing needs such as lead paint abatement and installation of indoor water and sewer systems. Program specialists assist citizens in processing applications while state inspectors prepare work write-ups and oversee home improvements. The loans are expensed through a Special Revenue Fund.

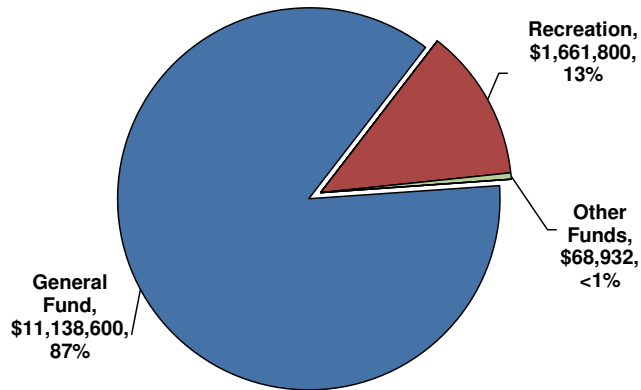
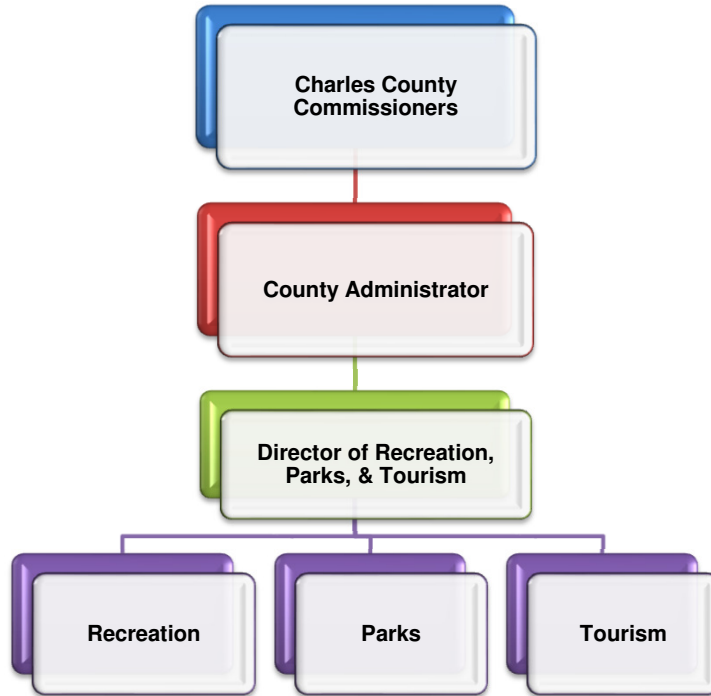
<u>Positions:</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Chief of Housing Authority	1.0	1.0	1.0	1.0	1.0
Community Development Supervisor	1.0	1.0	1.0	1.0	1.0
Housing Program Supervisor	1.0	1.0	1.0	1.0	1.0
Housing Inspector Supervisor	1.0	1.0	1.0	1.0	1.0
Financial Support Administrator	0.6	0.6	0.6	1.0	1.0
Portability Specialist	1.0	1.0	1.0	1.0	1.0
Community Development Specialist	1.0	1.0	1.0	1.0	1.0
Housing Inspector	1.0	1.0	1.0	1.0	1.0
Housing Program Specialist	5.0	5.0	5.0	5.0	5.0
Part Time Positions	(0.5)	0.0	0.0	0.0	0.0
Total Full Time Equivalent	12.1	12.6	12.6	13.0	13.0
Allocated to Housing Assistance Fund	(9.9)	(9.9)	(9.9)	(9.4)	(9.4)
Allocated to Human Services Fund	(0.2)	(0.2)	(0.2)	(0.2)	(0.2)
Net Cost to General Fund	1.9	2.5	2.5	3.4	3.4

Recreation, Parks, & Tourism Summary

Kelli Beavers, Director of Recreation, Parks, & Tourism
 Physical Address: 8190 Port Tobacco Rd., Port Tobacco, MD 20677
www.charlescountyparks.com/home-recparks

301-932-3470
 8:00 a.m.-4:30 p.m. M-F

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$5,052,920	\$6,247,200	\$7,445,500	\$7,035,700	\$788,500	12.6%
Fringe Benefits	1,465,225	1,581,800	1,838,900	1,653,300	71,500	4.5%
Operating Costs	1,646,011	1,972,600	2,283,600	2,199,600	227,000	11.5%
Transfers Out	495,000	250,000	250,000	250,000	0	0.0%
Total Expenditures	\$8,659,157	\$10,051,600	\$11,818,000	\$11,138,600	\$1,087,000	10.8%
Revenues	\$738,950	\$1,006,500	\$998,900	\$998,900	(\$7,600)	-0.8%



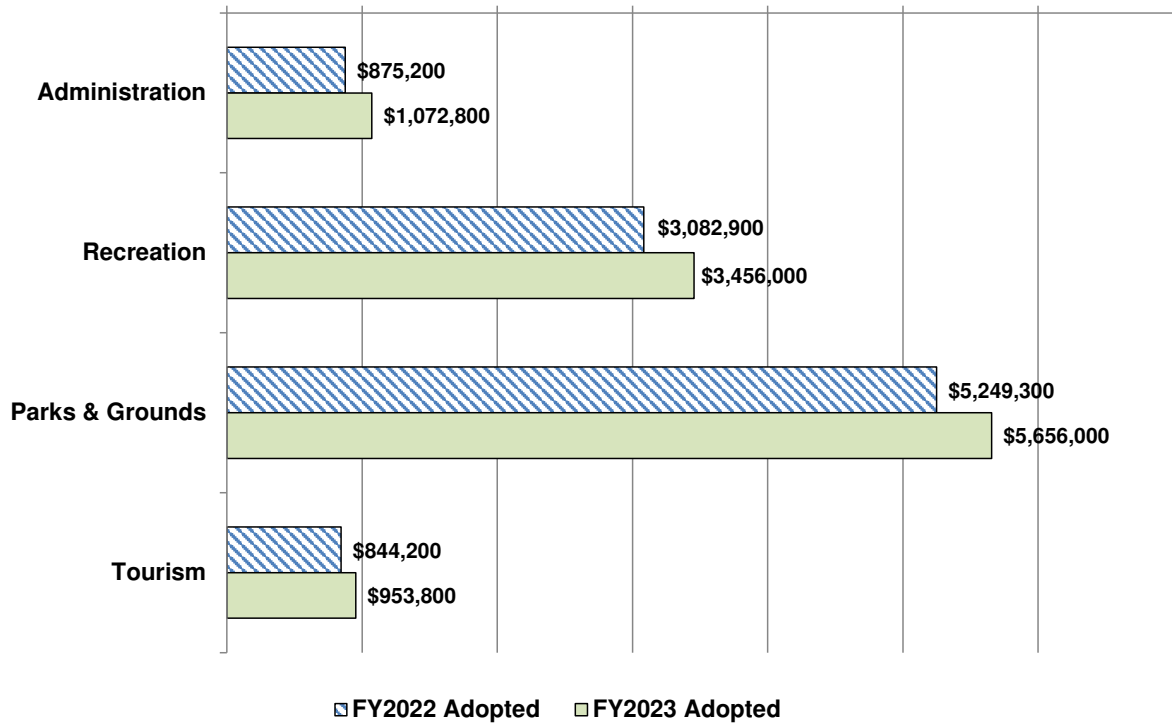
TOTAL FY2023 DEPARTMENT BUDGET \$12,869,332

(Totals for funds other than the General Fund exclude transfers-in from the General Fund, debt service, and funding for future reserves.)

As indicated by the graph, the Department of Recreation, Parks, & Tourism is allocated through several different funds.

Recreation, Parks, & Tourism Expenditure and Objective & Measurements

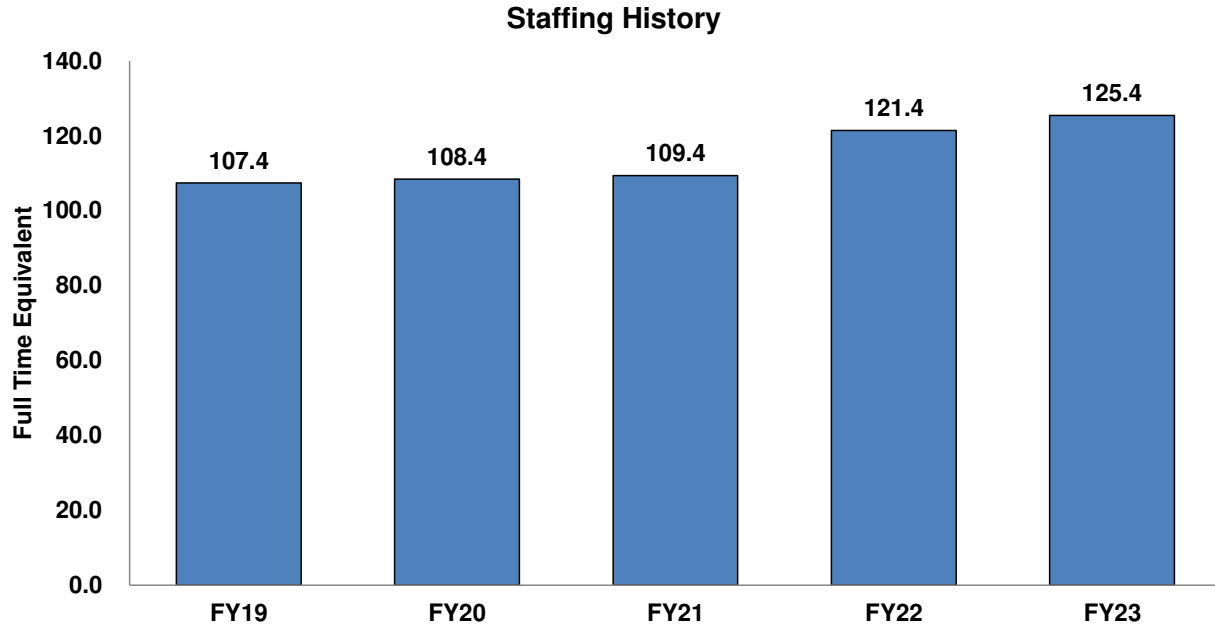
GENERAL FUND



Objectives & Measurements:

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
<u>Parks: To effectively meet the outdoor recreation / active sports needs of county residents.</u>					
Number of Participants (\$/participant)	17,286	5,131	7,728	17,600	17,600
Average Games per Athletic Field	81	44	48	84	84
• Achieves Commissioners 2019-2021 Goals and Objectives: Goal 5: Quality of Life, Recreation and Entertainment					
<u>Parks: To provide a high level of grounds maintenance to all government buildings to ensure a safe and aesthetically pleasing product.</u>					
Building site acres maintained	898	898	910	915	915
(\$/acre)	\$160/acre	\$170/acre	\$170/acre	\$180/acre	\$180/acre
Number of (acres or sq ft) of field maintained	200	210	210	210	210
(\$/acre)	\$630/acre	\$635/acre	\$635/acre	\$640/acre	\$640/acre
Total Acres of Parkland Maintained	4,195	4,195	4,195	4,195	4,195
• Achieves Commissioners 2019-2021 Goals and Objectives: Goal 5: Quality of Life, Recreation and Entertainment					
<u>Recreation: Implementation of well rounded recreational programs for all ages. Monitor and adjust programs as needed to suit the needs of the Community.</u>					
Total # of Recreation activity registrations	19,719	15,574	9,750	15,000	15,000
% of online vs. traditional registrations	63%	62%	87%	80%	80%
Number of Activities Run	N/A	N/A	428	1,500	2,000
Number of Memberships Created (RecPass/Punchcards)	N/A	N/A	922	1,500	1,500
* FY 20 Actual # of Registration activities registrations decreased due to COVID cancelation effective March 2020.					
* FY 21 actuals are reduced due to COVID cancelations/restrictions and the different reporting methods within the new registration software.					
* FY22 projections are a full year estimate with the new reporting methods within the new registration software.					
• Achieves Commissioners 2019-2021 Goals and Objectives: Goal 5: Quality of Life, Recreation and Entertainment					
<u>Tourism: To develop and promote the visitor and travel industry. Promoting programs, events and venues to increase leisure and business visitation.</u>					
Hotel / Motel Tax	\$1,185,897	\$951,544	\$1,067,554	\$1,000,000	\$1,100,000
Amusement / Admission Tax	\$864,062	\$606,606	\$306,356	\$760,000	\$600,000
• Achieves Commissioners 2019-2021 Goals and Objectives: Goal 5: Quality of Life, Recreation and Entertainment					

Recreation, Parks, & Tourism Staffing History



<u>Positions by Program:</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
Administration	7.5	6.5	6.5	8.5	9.5
Recreation	34.0	36.0	37.0	46.0	47.0
Parks & Grounds	58.4	58.4	58.4	59.4	60.4
Tourism	7.5	7.5	7.5	7.5	8.5
Total Full Time Equivalent	107.4	108.4	109.4	121.4	125.4

Recreation, Parks, & Tourism

Department: Recreation, Parks, & Tourism

01.30.06

Division/Program: Administration

Fund: General

Program Administrator: Kelli Beavers, Director of Recreation, Parks, and Tourism

www.charlescountyparks.com/home-recparks

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$558,430	\$641,500	\$879,700	\$795,900	\$154,400	24.1%
Fringe Benefits	162,413	201,500	267,700	226,000	24,500	12.2%
Operating Costs	17,160	32,200	63,800	50,900	18,700	58.1%
Total Expenditures	\$738,004	\$875,200	\$1,211,200	\$1,072,800	\$197,600	22.6%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the FY2022 and FY2023 approved salary increases. Also included is funding to support a new Deputy Director of Recreation, Parks, and Tourism position which will assist the Director in managing the administration and financial functions of the Department.
- **Operating Costs** increase provides funding to allow staff to attend conferences annually, affiliation dues, and increase in fuel costs. Also includes funding to support the FY2023 new position.

Description:

The Department of Recreation, Parks, and Tourism's mission is simply to enhance the quality of life of Charles County residents and visitors through providing enjoyable recreation and tourism opportunities. The department strives to deliver interesting, diverse, and high quality programs and facilities that are available to all persons in the community and works to preserve, enhance, and protect open spaces to enrich the quality of life for present and future generations in a safe and secure environment.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Director of Recreation, Parks, & Tourism	1.0	1.0	1.0	1.0	1.0
Deputy Director of Recreation, Parks, & Tourism	0.0	0.0	0.0	0.0	1.0
Assistant to the Director	1.0	1.0	1.0	1.0	1.0
Program Manager	1.0	0.0	0.0	0.0	0.0
Financial Support Senior Administrator	1.0	1.0	1.0	1.0	1.0
Financial Support Administrator	1.0	1.0	1.0	0.0	0.0
Interactive Media & Communication Outreach Coordinator	1.0	1.0	1.0	1.0	1.0
Registration Coordinator	0.0	0.0	0.0	2.0	2.0
Registration Specialist	0.0	0.0	0.0	1.0	1.0
Administrative Associate	1.0	1.0	1.0	1.0	1.0
Office Associate I	0.5	0.5	0.5	0.5	0.5
Total Full Time Equivalent	7.5	6.5	6.5	8.5	9.5

Recreation, Parks, & Tourism

Department: Recreation, Parks, & Tourism
Division/Program: Recreation
Program Administrator: Sam Drury, Chief of Recreation
www.charlescountyparks.com/recreation/recreation-facilities

01.30.40
Fund: General

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$1,478,672	\$2,151,900	\$2,451,500	\$2,408,800	\$256,900	11.9%
Fringe Benefits	457,277	494,100	519,200	498,700	4,600	0.9%
Operating Costs	101,684	186,900	313,000	298,500	111,600	59.7%
Transfers Out	495,000	250,000	250,000	250,000	0	0.0%
Total Expenditures	\$2,532,632	\$3,082,900	\$3,533,700	\$3,456,000	\$373,100	12.1%
Revenues	\$0	\$215,000	\$215,000	\$215,000	\$0	0.0%

Changes and Useful Information:

- The **Personal Services** and **Fringe Benefits** increase includes the FY2022 and FY2023 approved salary increases and adjustments to the part time scale for scheduled minimum wage increases. Also included is funding to support a new Therapeutic Recreation Specialist position which will meet the ongoing needs of equity and inclusion of recreational programming to the citizens of Charles County.
- **Operating Costs** increase is due to administrative costs of the Recreation Fund being moved to the General Fund, increases for software maintenance fees, and employee education.
- **Revenues** are related to aquatic fees and represent anticipated activity for FY2023.

Description:

The Recreation Division is responsible for providing recreational and leisure time experiences for Charles County citizens of all ages, including trips and tours, therapeutic programs, discount tickets for local amusement parks, sports programs, aquatics programs, gymnastics programs, summer camps, and various special events.

The division also oversees the operation of ten school-based Community Centers, the Port Tobacco gymnasium, three year-round school-based Indoor Community Pools, three seasonal outdoor public pools, the Waldorf Senior and Recreational Center, and Elite Gymnastic and Recreation Center.

The community centers offer a wide array of recreational programs such as classes, workshops, middle school afterschool programs, special events, summer camps and social activities. The County's sports programs are organized and directed by the Recreation Division. Leagues are offered year-round for both youth and adult sports enthusiasts.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Chief of Recreation	1.0	1.0	1.0	1.0	1.0
Recreation Services Administrator	1.0	1.0	1.0	1.0	1.0
Senior & Recreation Center Facility Supv	1.0	1.0	1.0	1.0	1.0
Recreation & Leisure Program Supervisor	1.0	1.0	1.0	1.0	1.0
Recreation Facilities & Program Supervisor	1.0	1.0	1.0	1.0	1.0
Aquatics Supervisor	1.0	1.0	1.0	1.0	1.0
Sports Program Supervisor	1.0	1.0	1.0	1.0	1.0
Community Centers Supervisor	1.0	1.0	1.0	1.0	1.0
Financial Support Administrator	0.0	0.0	0.0	1.0	1.0
Registration Coordinator	2.0	2.0	2.0	0.0	0.0
Recreation Program Manager	2.0	3.0	3.0	3.0	3.0
Pool Manager	3.0	3.0	3.0	3.0	3.0
Sports Coordinator	2.0	2.0	2.0	2.0	2.0
Multi-Center Coordinator	3.0	4.0	4.0	5.0	5.0
Therapeutic Recreation Specialist	0.0	0.0	0.0	0.0	1.0
Registration Specialist	1.0	1.0	1.0	0.0	0.0
Recreation & Leisure Program Specialist	1.0	1.0	1.0	0.0	0.0
Part Time Positions	46.6	47.3	47.3	47.3	47.3
Total Full Time Equivalent	68.6	71.3	71.3	69.3	70.3
Allocated to Recreation Fund	(34.6)	(35.2)	(34.2)	(23.2)	(23.2)
Net Cost to General Fund	34.0	36.0	37.0	46.0	47.0

Recreation, Parks, & Tourism

Department: Recreation, Parks, & Tourism 01.30.41
Division\Program: Parks & Grounds Fund: General
Program Administrator: Tim Drummond, Chief of Parks & Grounds
<https://www.charlescountyparks.com/parks/locations>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$2,765,067	\$3,074,400	\$3,637,100	\$3,404,600	\$330,200	10.7%
Fringe Benefits	790,830	822,200	943,000	845,300	23,100	2.8%
Operating Costs	1,194,040	1,352,700	1,443,400	1,406,100	53,400	3.9%
Total Expenditures	\$4,749,937	\$5,249,300	\$6,023,500	\$5,656,000	\$406,700	7.7%
Revenues	\$738,950	\$791,500	\$783,900	\$783,900	(\$7,600)	-1.0%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the FY2022 and FY2023 approved salary increases and adjustments to the part time scale for scheduled minimum wage increases. Also included is the full year impact of the FY2022 approved new position. Additionally, funding is included to support a new Malloys Bay Facility Supervisor to oversee the daily operation and management of Malloys Bay.
- **Operating Costs** increased to provide additional funding for vehicle fuel and funding to support the FY2023 new position.
- The adjustment to **Revenues** is based on current patronage of programs.

Description:

The Parks and Grounds Division is responsible for the County-wide delivery of leisure services. Our mission is to improve the quality of life of our residents by providing diverse and wholesome outdoor recreation opportunities. This division manages 31 parks, an 18-hole golf course, a skateboard park and numerous boat launch facilities. Parks and Grounds offer amenities such as outdoor athletic fields, picnic areas, hiking trails, equestrian facilities and trails, and tennis courts.

In addition to maintenance and operation of our 4,051 acres of parkland, this division is responsible for grounds maintenance and snow removal at 28 government owned buildings. This division also manages a significant number of capital improvement projects including acquisition and development of new park facilities.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Chief of Parks & Grounds	1.0	1.0	1.0	1.0	1.0
Park Services Administrator	1.0	1.0	1.0	1.0	1.0
Golf Course Operations Manager	1.0	1.0	1.0	1.0	1.0
Parks & Grounds Construction Project Manager	1.0	1.0	1.0	1.0	1.0
Parks & Grounds Operations Manager	1.0	1.0	1.0	1.0	1.0
Golf Course Manager	1.0	1.0	1.0	1.0	1.0
Park Manager	5.0	5.0	5.0	5.0	5.0
Parks Services Specialist	1.0	1.0	1.0	1.0	1.0
Golf Vehicle/Equipment Maintenance Superintendent	1.0	1.0	1.0	1.0	1.0
Park Maintenance Superintendent	1.0	1.0	1.0	1.0	1.0
Malloys Bay Facility Supervisor	0.0	0.0	0.0	0.0	1.0
Golf Course Assistant Manager	1.0	1.0	1.0	1.0	1.0
Assistant Park Manager	6.0	6.0	6.0	8.0	8.0
Equipment Operator III	5.0	5.0	5.0	5.0	5.0
Assistant Golf Course Operations Manager	1.0	1.0	1.0	1.0	1.0
Grounds Maintenance Technician II	3.0	3.0	3.0	3.0	3.0
Small Engine Technician	1.0	1.0	1.0	1.0	1.0
Grounds Maintenance Technician I	3.0	3.0	3.0	2.0	2.0
Part Time Positions	24.4	24.4	24.4	24.4	24.4
Total Full Time Equivalent	58.4	58.4	58.4	59.4	60.4

Recreation, Parks, & Tourism

Department:	Recreation, Parks, & Tourism	01.30.69
Division\Program:	Tourism	Fund: General
Program Administrator:	Ashley Chenault, Chief of Tourism www.charlescountymd.gov/our-county/tourism	

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$250,751	\$379,400	\$477,200	\$426,400	\$47,000	12.4%
Fringe Benefits	54,705	64,000	109,000	83,300	19,300	30.2%
Operating Costs	333,128	400,800	463,400	444,100	43,300	10.8%
Total Expenditures	\$638,584	\$844,200	\$1,049,600	\$953,800	\$109,600	13.0%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the FY2022 and FY2023 approved salary increases and adjustments to the part time scale for scheduled minimum wage increases. During the budget adoption process, the County Commissioners added funding for a Tourism Event Coordinator to facilitate partnerships with event organizers and stakeholders to attract and secure large scale events with venues in Charles County.
- The **Operating Costs** increase is due to tourism tradeshow attendance fees and fuel costs. Funding in support of the new Tourism Event Coordinator position.

Description:

Tourism promotes, develops, organizes and coordinates Charles County's premier tourism events, supports new and existing tourism amenities, and accommodates the area's visitors. Programs and events target leisure and business visitation, while preserving our community through Heritage Development and acting as the liaison between private and public agencies for the economic benefit of the tourism and travel industry.

Positions:

Title	<u>FY19</u> FTE	<u>FY20</u> FTE	<u>FY21</u> FTE	<u>FY22</u> FTE	<u>FY23</u> FTE
Chief of Tourism	1.0	1.0	1.0	1.0	1.0
Tourism Marketing Coordinator	1.0	1.0	1.0	1.0	1.0
Tourism Event Coordinator	0.0	0.0	0.0	0.0	1.0
Tour Specialist	1.0	1.0	1.0	1.0	1.0
Part Time	4.5	4.5	4.5	4.5	4.5
Total Full Time Equivalent	7.5	7.5	7.5	7.5	8.5

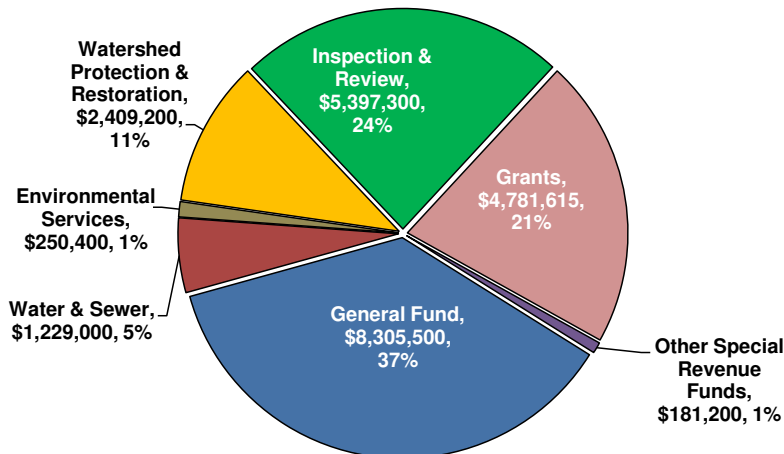
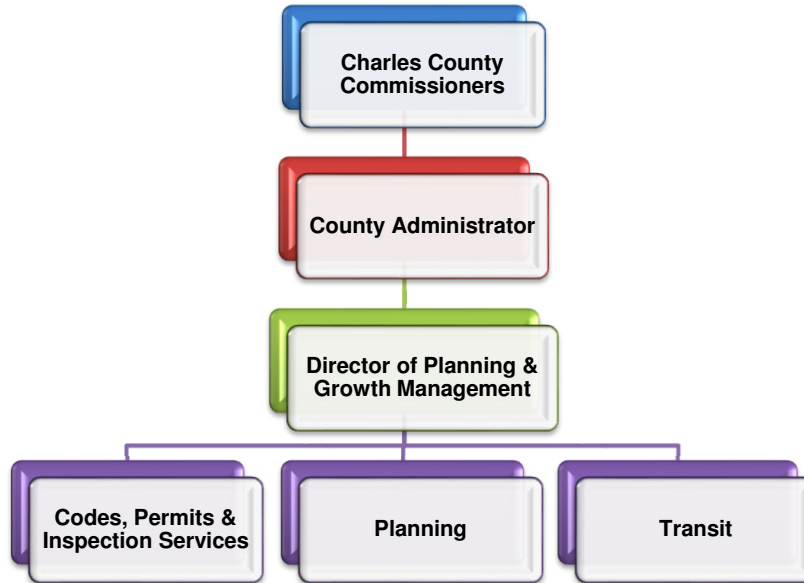
Planning & Growth Management Summary

Deborah Carpenter, Director of Planning and Growth Management
 Physical Address: 200 Baltimore St., La Plata, MD 20646

301-645-0627 301-870-3935
 8:00 a.m.-4:30 p.m. M-F

www.charlescountymd.gov/government/planning-and-growth-management

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$2,400,505	\$2,552,800	\$3,249,600	\$3,168,900	\$616,100	24.1%
Fringe Benefits	725,469	744,900	843,600	803,700	58,800	7.9%
Operating Costs	66,864	100,500	324,600	267,700	167,200	166.4%
Transfers Out	3,893,190	4,047,400	4,065,200	4,065,200	17,800	0.4%
Capital Outlay	24,915	0	0	0	0	N/A
Total Expenditures	\$7,110,944	\$7,445,600	\$8,483,000	\$8,305,500	\$859,900	11.5%
Revenues	\$897,204	\$695,800	\$707,000	\$707,000	\$11,200	1.6%
Total Expenditures as % of Budget:	1.7%	1.7%	1.7%	1.7%		

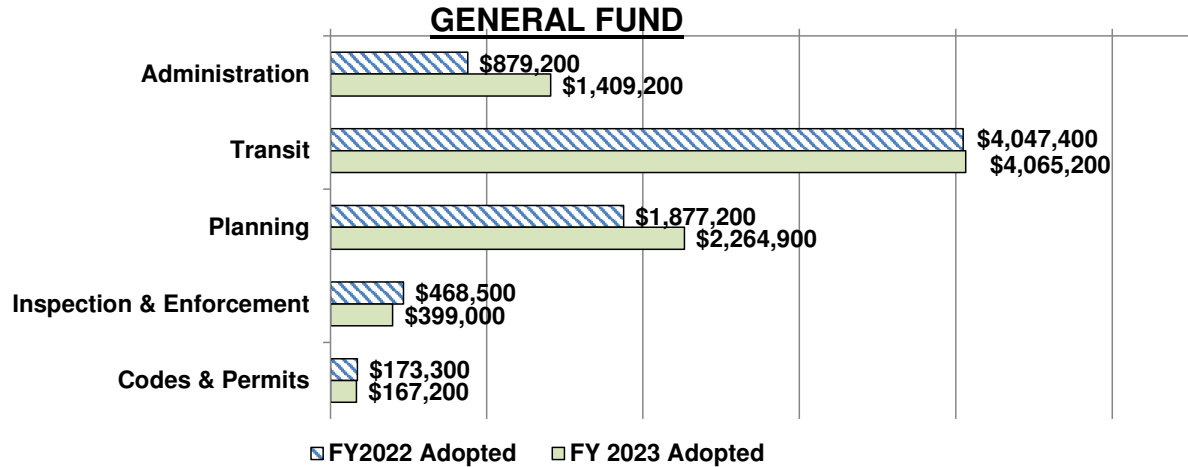


TOTAL FY2023 DEPARTMENT BUDGET
\$22,554,215

(Totals for funds other than the General Fund exclude transfers-in from the General Fund and debt service payments.)

As indicated by the graph, the Department of Planning & Growth Management is allocated through several different funds.

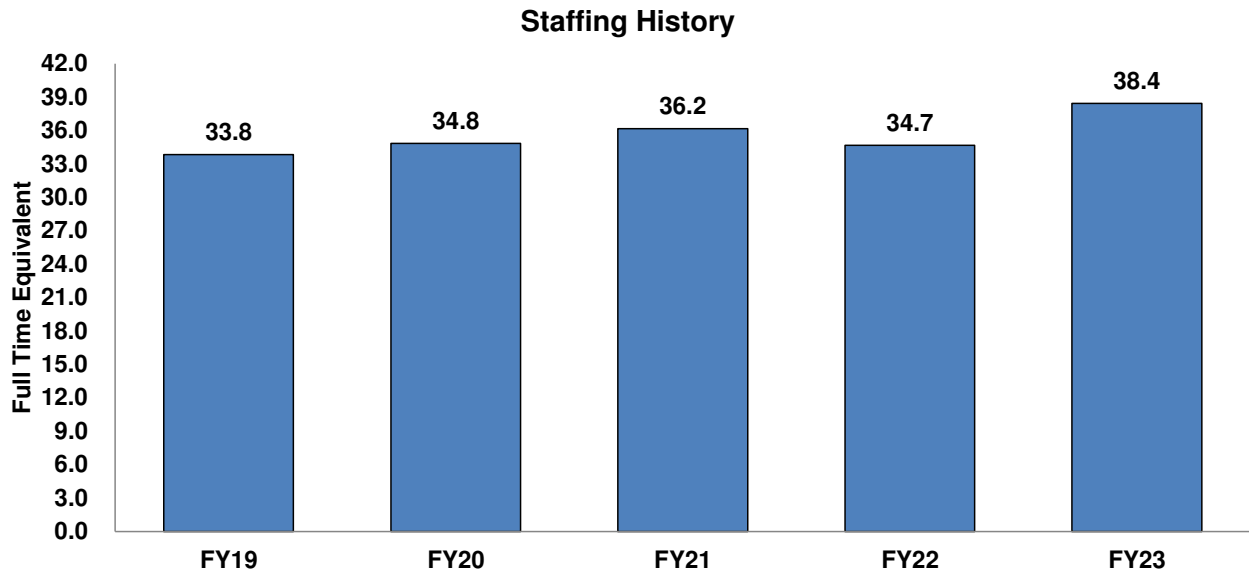
Planning & Growth Management Expenditure and Objective & Measurements



Objectives & Measurements:

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
<i>Transit: Refine routes and services in order to effectively implement VanGO transit.</i>					
# of passengers transported per service hour					
- Fixed Route	152	10	8	6	12
- Door to Door Service	21	1	1	2	2
<i>Note: FY-23 assumes zero fare is permanent and ridership increases significantly</i>					
• Achieves Commissioners 2019-2021 Goals and Objectives: Goal 1: Economic Development and Support Services, Infrastructure/Services					
<i>Planning: To review in a timely manner any proposal to subdivide property & have those projects comply with the Comprehensive Plan, Zoning Ordinance, & Subdivision Regulations, as adopted by the County Commissioners & permanently create new parcels.</i>					
Final Subdivision Lots-# of lots recorded	227*	330*	271*	325*	350*
*Includes commercial, industrial and townhouse lots					
• Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Operational Excellence					
<i>Planning: To effectively implement the local Forest Conservation Review program in compliance with State Legislation as it relates to preservation of significant forest resources.</i>					
Number of Plans Submitted	68	51	57	64	61
Number of Plans Approved	83	68	42	81	64
• Achieves Commissioners 2019-2021 Goals and Objectives: Goal 3: Environment, Conservation Programs					
<i>Codes, Permits, and Inspections: Objective: Investigate, analyze, and streamline building permit related services.</i>					
Average # of Days to Issue Residential Building Permits.	39	33	32	27	25
# of Residential Building Permit Applications	1,540	2,365	3,004	3,200	3,200
# of Residential Building Permits Issued	1,700	2,000	2,385	2,000	2,250
Average # of Days to Issue Commercial Building Permits	85	65	59	43	40
# of Commercial Building Permit Applications	371	554	554	575	575
# of Commercial Building Permits Issued	283	397	342	108	350
Average # of Days to Issue Trade Permits	6	7	6	4	3
# of Trade Permit Applications	3,939	5,877	6,056	6,225	6,225
# of Trade Permits Issued	3,776	5,639	5,783	6,000	6,000
# of all Permit Applications	5,850	8,796	9,614	10,000	10,000
# of Permit Completed	4,793	6,889	6,439	7,000	7,500
# of Permits Voided	432	610	746	700	700
# of Permits Withdrawn	3	7	25	50	50
# of Permits applied in Error	316	487	643	450	225
• Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Operational Excellence					

Planning & Growth Management Staffing History



Positions by Program:

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
Administration	5.1	5.1	5.1	8.0	11.7
Transit (allocated to grants)	0.0	0.0	0.0	0.0	0.0
Planning	19.1	19.1	20.5	19.5	21.8
Inspection & Enforcement	4.7	5.7	5.7	5.3	3.4
Codes & Permits	5.0	5.0	5.0	1.9	1.6
Total Full Time Equivalent	33.8	34.8	36.2	34.7	38.4

Planning & Growth Management

Department: Planning and Growth Management 01.07.06
Division/Program: Administration Fund: General
Program Administrator: Deborah Carpenter, Director of Planning and Growth Management
www.charlescountymd.gov/government/planning-and-growth-management

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$461,584	\$674,900	\$965,500	\$988,500	\$313,600	46.5%
Fringe Benefits	113,823	190,900	241,100	248,100	57,200	30.0%
Operating Costs	5,608	13,400	183,100	172,600	159,200	1188.1%
Total Expenditures	\$581,016	\$879,200	\$1,389,700	\$1,409,200	\$530,000	60.3%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes FY2022 and FY2023 approved salary increases. Also included is the impact of reclassifying and upgrading an Office Associate II to a Permit Technician, reallocating various positions to better align job duties between Enterprise Funds and the General Fund, and a reorganization which was approved in FY2022.
- The **Operating Costs** budget increased for business cards, informational cards for the Citizens Academy, and to support increased costs for vehicle fuel.

Description:

The mission of the Department of Planning and Growth Management (PGM) is: "To provide the citizens of Charles County an effective and economical infrastructure through planning, design, and construction of facilities, roadways, water and wastewater systems as described in the County's Comprehensive Plan. This shall be accomplished in a timely, efficient and courteous manner with dedication and quality service in cooperation with various agencies.". Supporting the mission of PGM are various policies which provide a comprehensive approach to the orderly planning and development of infrastructure within Charles County.

Using these policies, the Administration Division provides continuous evaluation of infrastructure needs and implements standards through updates to the comprehensive plan, codes, regulations, ordinances, and policies and procedures. The Division maintains high standards of personnel efficiency and expertise to guarantee performance consistent with specialized obligations; develops and maintains a continuous educational programs, promotes the most efficient use of the resources for the County.

The responsibilities of the Administration Division include: budget administration; customer relations; coordination with Citizens Liaison issues; maintenance of department's records retention policy; dedication of roads and water and sewer systems; property acquisitions; planning, preparation & coordination of auction of surplus county properties; developing policies and procedures; grants administration; personnel administration; and oversight of the Permits Office.

Positions:

Title	FY19 FTE	FY20 FTE	FY21 FTE	FY22 FTE	FY23 FTE
Director of PGM	1.0	1.0	1.0	1.0	1.0
Deputy Director	1.0	1.0	1.0	1.0	1.0
Chief of Infrastructure Management	0.0	0.0	0.0	0.0	1.0
Chief of Administrative Operations	1.0	1.0	1.0	1.0	1.0
Citizen Response Coordinator	1.0	1.0	1.0	1.0	1.0
Property Acquisition Officer	1.0	1.0	1.0	1.0	1.0
Assistant to the Director	1.0	1.0	1.0	1.0	1.0
Permit Office Supervisor	0.0	0.0	0.0	1.0	1.0
Assistant Property Acquisition Manager	0.0	0.0	0.0	1.0	1.0
PGM Special Projects Manager	0.0	0.0	1.0	1.0	1.0
Right-Of-Way Bonding Specialist	0.0	0.0	0.0	1.0	1.0
Fiscal Support Specialist	0.0	0.0	0.0	1.0	1.0
Permit Technician	0.0	0.0	0.0	2.0	2.0
Permit Specialist	0.0	0.0	0.0	3.0	3.0
Office Associate II	0.0	0.0	0.0	1.0	1.0
Part Time	0.1	0.1	0.1	0.1	0.1
Total Full Time Equivalent	6.1	6.1	7.1	17.1	18.1
Allocated to:					
Inspection Fund	0.0	0.0	(1.0)	(5.8)	(3.4)
Watershed & Restoration Fund	(0.3)	(0.3)	(0.3)	(0.3)	(0.3)
Water & Sewer Fund	(0.8)	(0.8)	(0.8)	(3.1)	(2.8)
Net Cost to General Fund	5.1	5.1	5.1	8.0	11.7

Planning & Growth Management

Department: Planning and Growth Management

01.07.110

Division/Program: Transit

Fund: General

Program Administrator: Jeffry Barnett, Chief of Transit

www.charlescountymd.gov/services/transportation/vango-public-transportation

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Transfers Out	\$3,887,190	\$4,047,400	\$4,065,200	\$4,065,200	\$17,800	0.4%
Capital Outlay	24,915	0	0	0	0	N/A
Total Expenditures	\$3,912,105	\$4,047,400	\$4,065,200	\$4,065,200	\$17,800	0.4%

Changes and Useful Information:

- **Transfers Out** represents the County's share of transportation operating grants as well as a 20% match on capitalized preventative maintenance.
- In FY22, the County implemented a six-month pilot program offering free service to riders on VanGO once COVID-19 capacity restrictions were lifted, a first among all Maryland jurisdictions designed to eliminate barriers for residents to travel to essential destinations including work, shopping, and educational facilities. The elimination of fares continues into FY2023. Award of American Rescue Act (ARPA) and Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) grants has reduced the impact to the County's FY2023 local overmatch.

Description:

The Transit Division was established with the goal of providing a cost-effective, coordinated transportation service to all County residents. All transportation services are marketed as VanGO to provide an easily recognized service name to the public. VanGO services include general public fixed-route transportation, as well as specialized services. Services are provided through contract with a transportation vendor.

Transit staff provide daily administration of the contracts and services, write grants for funds and report to federal and state governments, monitor contract performance, market transportation services, and direct daily transportation services. Additionally, the Department has developed partnerships with Department of Social Services to ensure transit services in support of welfare reform initiatives.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Chief of Transit	1.0	1.0	1.0	1.0	1.0
Transit System Administrator	1.0	1.0	1.0	1.0	1.0
Transit Specialist	2.0	2.0	2.0	2.0	2.0
Total Full Time Equivalent	4.0	4.0	4.0	4.0	4.0
Allocated to Transportation Fund	(4.0)	(4.0)	(4.0)	(4.0)	(4.0)
Net Cost to General Fund	0.0	0.0	0.0	0.0	0.0

Planning & Growth Management

Department: Planning and Growth Management

01.07.19

Division/Program: Planning

Fund: General

Program Administrator: Jim Campbell, Planning Director

www.charlescountymd.gov/government/planning-and-growth-management

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$1,278,594	\$1,411,100	\$1,816,900	\$1,771,700	\$360,600	25.6%
Fringe Benefits	407,635	420,500	461,500	441,300	20,800	4.9%
Operating Costs	32,637	45,600	74,000	51,900	6,300	13.8%
Transfers Out	6,000	0	0	0	0	N/A
Total Expenditures	\$1,724,865	\$1,877,200	\$2,352,400	\$2,264,900	\$387,700	20.7%
Revenues	\$324,167	\$159,300	\$233,500	\$233,500	\$74,200	46.6%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes FY2022 and FY2023 approved salary increases. Also included is the full year impact of various approved position reclassifications based on department needs, and the reallocation of various positions to better align job duties. New for FY2023 is a Planner I position which is partially funded by the Water and Sewer Fund. The new position will aide in the processing and review of Adequate Public Facilities (APF) applications/submissions.
- The **Operating Costs** budget increase is for anticipated needs. Funding is included to support the new position.
- **Revenues** were adjusted based on current trends.

Description:

The Planning Division administers the County programs related to Comprehensive Planning, Zoning Regulation, and Infrastructure Planning. The services provided by the Planning Division include four major program areas: Long-range & Preservation Planning, Development Review, Zoning Administration, and Infrastructure Planning and Analysis.

Long-range & Preservation Planning develops and administers the County Comprehensive Plan and Small Area Plans, facilitates the Agricultural and Land Preservation programs, and provides oversight of the Watershed Improvement Plan and associated environmental enhancement programs. This specialized team also administers the Cultural Resource, Historic and Archeological Preservation Programs, and leads the coordination effort with our local Military Base installations to prevent incompatible land use encroachment.

The Zoning Administration group provides direction over the core zoning regulations with regard to commercial, industrial and residential development in the un-incorporated areas of the County. This includes approval of permissible uses by zone, development setbacks and landscape buffers, height restrictions, parking, site design and architectural review code, and other related development regulations. In addition, this team administers the Record Plat process, the Site Development Plan process, and the Variance and Special Exception processes with the Board of Zoning Appeals.

We have also made some changes to the Zoning Administration Group with the addition of the Zoning Inspectors. The Zoning Inspectors were previously housed in the Codes, Permitting & Inspection Services (CPIS) Division but were recently moved to the Planning Division under our Zoning Administration Group. The inspectors perform inspections for zoning conformity and also deals with nuisance abatement.

We have also created a new Climate Resiliency & Sustainability Officer position. This position will work on issues related to climate change and making our County more resilient. We are creating a Climate Action Plan and looking at becoming more climate resilient with regards to climate hazards and impacts. These include, but are not limited to, Hazard Mitigation Plan updates, nuisance and urban flooding issues, shoreline management, and education.

Development review includes the review, processing and approval of small and large-scale development within the County. More specifically, this team evaluates preliminary subdivision plans, major subdivision record plats, forest conservation plans, and adequate public facility regulations. This also includes coordination with State and county agencies on each application. They process development requests and develop staff reports that are presented to the County Planning Commission for approval.

Planning & Growth Management

Department:	Planning and Growth Management	01.07.19
Division/Program:	Planning	Fund: General
Program Administrator:	Jim Campbell, Planning Director	
	www.charlescountymd.gov/government/planning-and-growth-management	

Description Cont.

The Environmental Planning group provides development review for environmental resource protection, Forest Conservation Plans, Chesapeake Bay Critical Area, Tier II streams, Habitat Protection Plans, and related environmental plans. Additionally, the Environmental Planning group manages the planning components of the County's NPDES municipal stormwater permit and implements the following: water quality monitoring programs covering chemical, biological, and physical parameters; Total Maximum Daily Load watershed planning and pollutant reduction tracking and reporting; illicit discharge and elimination inspections, associated property owner outreach, and tracking enforcement resolution; pollution prevention and stormwater management education and outreach events and media, coordination of the watershed restoration and education grant program for non-profits; managing the County's stormwater infrastructure, water quality, and environmental restoration geodatabase; coordinating annual financial and programmatic reporting to the State and other agencies.

Finally, the Engineering and Infrastructure Planning team is responsible for planning, coordination, and management of public infrastructure and local drinking water resources. Infrastructure management includes public water and sewer, public and private stormwater management facilities and drainage system, and public transportation facilities. Resource management includes the oversight and allocation of capacity for potable water supply, wastewater treatment capacities, and planning for stormwater facilities and drainage system capacities for flood management and resiliency. This group provides the administration of the County petition process, drafting and facilitation of the solid waste & water /sewer plans, and coordination with Federal, State, & local resource agencies.

<u>Positions:</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Planning Director	1.0	1.0	1.0	1.0	1.0
Assistant Chief of Planning	1.0	1.0	1.0	1.0	1.0
Assistant Chief and Legal Counsel - Zoning and Enforcement	0.0	0.0	0.0	1.0	1.0
Engineer Supervisor	1.0	1.0	1.0	1.0	1.0
Climate Resilience and Sustainability Officer	0.0	0.0	1.0	1.0	1.0
Planning Supervisor	3.0	3.0	3.0	3.0	4.0
GIS Analyst	1.0	1.0	1.0	1.0	1.0
Engineer I-III	1.0	2.0	3.0	3.0	3.0
Planner I-III	14.0	14.0	14.0	14.0	14.0
Administrative Associate	1.0	1.0	1.0	1.0	1.0
Planning Technician II	3.0	3.0	2.0	2.0	2.0
PGM Support Specialist	1.0	1.0	1.0	1.0	1.0
Part-time Positions	1.5	1.5	1.5	1.5	1.5
Total Full Time Equivalent	28.5	29.5	30.5	31.5	32.5
Allocated to:					
Inspection & Review Fund	(2.1)	(2.1)	(2.2)	(2.2)	0.0
Capital Project Fund	(1.4)	(1.4)	(0.1)	(0.1)	(0.1)
Ag. Preservation Fund	(0.1)	(0.1)	(0.1)	(0.1)	(0.1)
Watershed Protection & Restoration Fund	(2.8)	(3.8)	(4.2)	(5.5)	(5.5)
Water and Sewer Fund	(3.0)	(3.0)	(3.4)	(3.4)	(4.1)
Environmental Services Fund	0.0	0.0	0.0	(0.8)	(0.9)
Grant Funds	(0.1)	(0.1)	(0.1)	(0.1)	(0.1)
Net Cost to General Fund	19.1	19.1	20.5	19.5	21.8

Planning & Growth Management

Department: Planning and Growth Management 01.07.31
Division/Program: Codes, Permits & Inspection Services\Inspections & Enforcement Fund: General
Program Administrator: Ray Shumaker, Chief of Codes, Permits, and Inspection Services
www.charlescountymd.gov/government/planning-and-growth-management

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$365,699	\$333,200	\$338,600	\$280,100	(\$53,100)	-15.9%
Fringe Benefits	117,117	101,300	109,900	83,200	(18,100)	-17.9%
Operating Costs	26,511	34,000	60,000	35,700	1,700	5.0%
Total Expenditures	\$509,327	\$468,500	\$508,500	\$399,000	(\$69,500)	-14.8%
Revenues	\$502,304	\$453,500	\$473,500	\$473,500	\$20,000	4.4%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes FY2022 and FY2023 approved salary increases. Also included is the impact of the reallocation of various positions to better align job duties. New for FY2023 is an Inspector I position which is partially funded by the Inspection and Review Fund. This new position will predominantly work with nuisance and zoning code compliance, but will also be cross trained to help with other inspections as needed to maintain prompt service to the community.
- The **Operating Costs** budget increase is due vehicle fuel.
- **Revenues** are increasing due to recent trends in Permit revenues.

Description:

The Codes, Permits and Inspection Services Division administers the regulatory aspect of both review and inspection. The division is divided into two program areas: engineering, and inspection and enforcement.

The engineering program area is responsible for the development and implementation of County Ordinances, Codes, Specifications, and Details relating to stormwater management, stormwater conveyance facilities, water and sewer facilities, roads, grading and sediment control. The program area also provides for the plan review of residential and commercial building permits and capital improvement infrastructure projects. Additionally, they process, review and issue infrastructure projects and assist in reviewing preliminary subdivision plans, site development plans, and record plats.

The inspection and enforcement program area is comprised of three groups: infrastructure, building and trades, and stormwater management maintenance. Staff provide inspections for issued permits and plans, enforce County codes, investigate complaints related to the international building codes, stormwater management, stormwater conveyance facilities, water and sewer facilities, roads, and grading and sediment control. Additionally, staff performs triennial inspection of existing stormwater management devices for compliance with performance specifications, legal agreements, and Maryland and/or Federal law. Inspection staff also investigates complaints pertaining to existing stormwater management devices and illicit discharge.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Chief of Codes, Permits & Insp. Services	1.0	1.0	1.0	1.0	1.0
Inspections Superintendent	1.0	1.0	1.0	1.0	1.0
Engineer II	0.0	0.0	1.0	1.0	0.0
Inspections Supervisor	2.0	2.0	1.0	1.0	0.0
Construction Inspection Supervisor	0.0	0.0	1.0	1.0	0.0
Zoning Inspection Supervisor	1.0	1.0	1.0	1.0	1.0
Code Inspection & Enforcement Officer	0.0	0.0	0.0	0.0	2.0
Inspectors I-II	5.0	6.0	6.0	4.0	2.0
Assistant Property Acquisition Manager	1.0	1.0	0.0	0.0	0.0
Fiscal Support Specialist	1.0	1.0	1.0	0.0	0.0
PGM Support Specialist	1.0	1.0	0.0	0.0	0.0
Administrative Associate	0.0	0.0	1.0	1.0	1.0
Part-time Positions	0.1	0.1	0.1	0.1	0.1
Total Full Time Equivalent	13.1	14.1	14.1	11.1	8.1
Allocated to Inspection & Review Fund	(8.2)	(8.2)	(8.2)	(5.5)	(4.4)
Allocated to Water and Sewer Fund	(0.2)	(0.2)	(0.2)	(0.2)	(0.2)
Allocated to Watershed Fund	(0.1)	(0.1)	(0.1)	(0.1)	(0.1)
Net Cost to General Fund	4.7	5.7	5.7	5.3	3.4

Planning & Growth Management

Department: Planning and Growth Management 01.07.61
Division/Program: Codes, Permits & Inspection Services\Codes & Permits Fund: General
Program Administrator: Ray Shumaker, Chief of Codes, Permits, and Inspection Services
www.charlescountymd.gov/government/planning-and-growth-management

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$294,628	\$133,600	\$128,600	\$128,600	(\$5,000)	-3.7%
Fringe Benefits	86,894	32,200	31,100	31,100	(1,100)	-3.4%
Operating Costs	2,108	7,500	7,500	7,500	0	0.0%
Total Expenditures	\$383,630	\$173,300	\$167,200	\$167,200	(\$6,100)	-3.5%
Revenues	\$70,733	\$83,000	\$0	\$0	(\$83,000)	-100.0%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes funding to support FY2022 and FY2023 approved salary increases which is being offset by turnover, and the reallocation of various positions between the General Fund and Enterprise Funds to better align job duties.
- The **Revenues** were adjusted based on current trends.

Description:

The Codes, Permits and Inspection Services Division administers the regulatory aspect of both review and inspection. The division is divided into two program areas: engineering, and inspection and enforcement.

The engineering program area is responsible for the development and implementation of County Ordinances, Codes, Specifications, and Details relating to stormwater management, stormwater conveyance facilities, water and sewer facilities, roads, grading and sediment control. The program area also provides for the plan review of residential and commercial building permits and capital improvement infrastructure projects. Additionally, they process, review and issue infrastructure projects and assist in reviewing preliminary subdivision plans, site development plans, and record plans.

The inspection and enforcement program area is comprised of three groups: infrastructure, building and trades, and stormwater management maintenance. Staff provide inspections for issued permits and plans, enforce County codes, investigate complaints related to the international building codes, stormwater management, stormwater conveyance facilities, water and sewer facilities, roads, and grading and sediment control. Additionally, staff performs triennial inspection of existing stormwater management devices for compliance with performance specifications, legal agreements, and Maryland and/or Federal law. Inspection staff also investigates complaints pertaining to existing stormwater management devices and illicit discharge.

Positions:

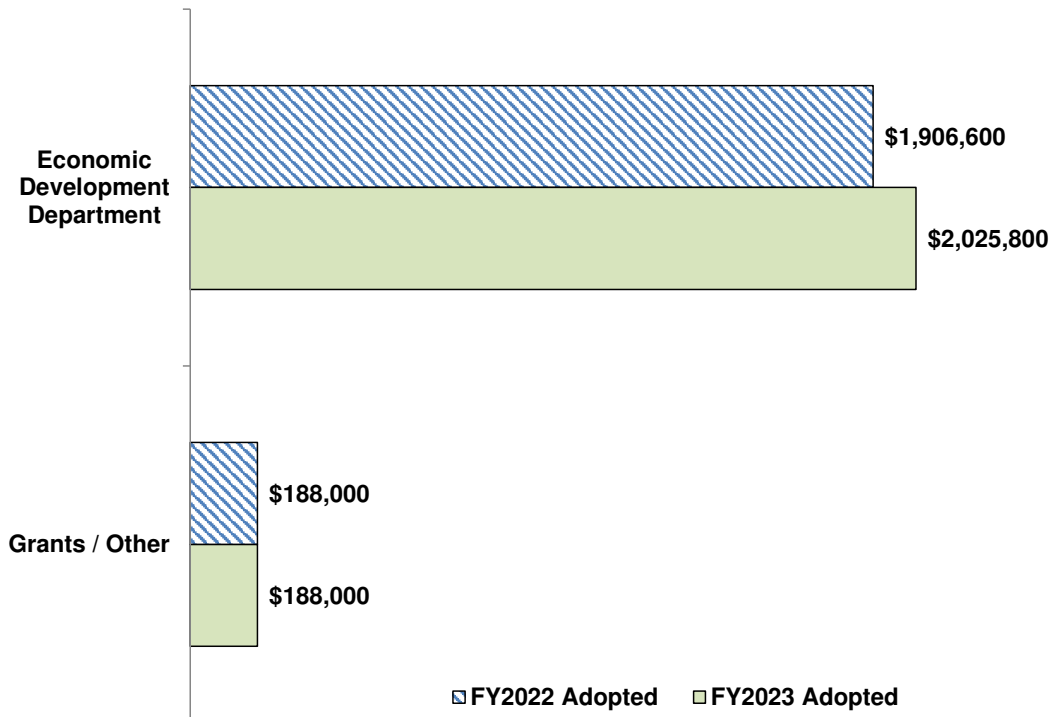
<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Engineer I - IV	1.0	1.0	1.0	1.0	3.0
Building Code Official	1.0	1.0	1.0	1.0	0.0
Permits Processing Supervisor	1.0	1.0	1.0	0.0	0.0
Right of Way & Bonding Specialist	1.0	1.0	1.0	0.0	0.0
Permit Technician	1.0	1.0	1.0	0.0	0.0
Permit Specialist	4.0	4.0	4.0	1.0	1.0
PGM Support Specialist	1.0	1.0	1.0	1.0	0.0
Office Associate II	2.0	2.0	2.0	0.0	0.0
Total Full Time Equivalent	12.0	12.0	12.0	4.0	4.0
Allocated to:					
Inspection & Review Fund	(4.0)	(4.0)	(4.0)	(1.1)	(1.5)
Watershed Protection & Restoration Fund	(0.4)	(0.4)	(0.4)	(0.1)	(0.7)
Water & Sewer Fund	(2.8)	(2.8)	(2.8)	(0.9)	(0.3)
Net Cost to General Fund	5.0	5.0	5.0	1.9	1.6

Economic Development Summary

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$931,548	\$962,200	\$1,069,500	\$1,069,500	\$107,300	11.2%
Fringe Benefits	219,073	245,300	216,500	216,500	(28,800)	-11.7%
Operating Costs	375,229	698,600	689,300	689,300	(9,300)	-1.3%
Agency Funding	82,000	188,500	238,500	238,500	50,000	26.5%
Total Expenditures	\$1,607,850	\$2,094,600	\$2,213,800	\$2,213,800	\$119,200	5.7%
Revenues	\$3,076	\$11,000	\$3,000	\$3,000	(\$8,000)	-72.7%



Economic Development Expenditure



Economic Development Objectives/Measurements & Staffing History

Objectives & Measurements:

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
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Objective: Support a healthy, local economy in Charles County.

County unemployment rate	4.0	4.9	6.7	6.5	4.0
<ul style="list-style-type: none"> Achieves Commissioners 2019-2021 Goals and Objectives: Goal 1: Economic Development and Supportive Services, Commercial Development, Industry Diversification, Infrastructure / Services 					

Objective: Increase employment in the County.

Average annual employment in County	41,556	41,538	35,324	42,500	44,000
Job creation (above average salary)	554	(282)*	(1955)**	(500)***	200

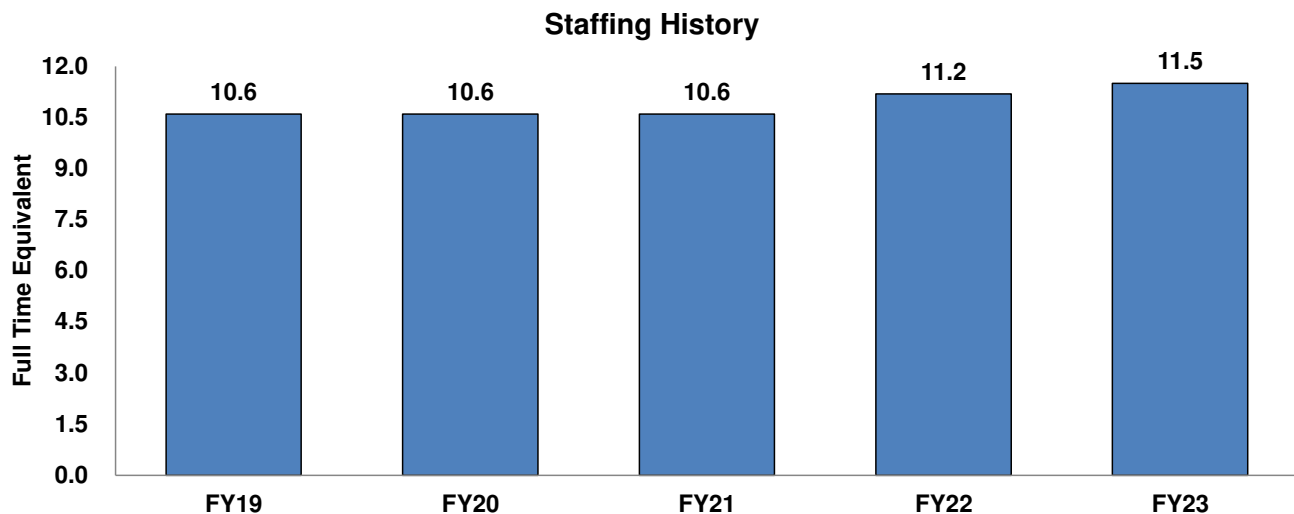
- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 1: Economic Development and Supportive Services, Commercial Development, Industry Diversification, Infrastructure / Services

FY20 *A significant portion of the job losses were in the construction industry likely due to the relocation of Lane Construction (formerly Facchina) to Baltimore, MD Headquarters.

FY21 **A significant portion of the job losses were due to the COVID pandemic.

FY22 ***Anticipating a job loss due to the COVID pandemic. This is based on data provided from Chmura Economics & Analytics, JobsEQ, 2020.

Economic Development Staffing History



Positions by Program:

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
Economic Development Department	10.6	10.6	10.6	11.2	11.5
Total Full Time Equivalent	10.6	10.6	10.6	11.2	11.5

Economic Development

Department: Economic Development 01.38.126
Division/Program: Economic Development Department Fund: General
Program Administrator: Kelly Robertson-Slagle, Director of Economic Development
 Address: 10665 Stanhaven Place, Suite 206, White Plains, MD 20695 301-885-1340
www.meetcharlescounty.com 8:00 a.m.-4:30 p.m. M-F

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$931,548	\$962,200	\$1,069,500	\$1,069,500	\$107,300	11.2%
Fringe Benefits	219,073	245,300	216,500	216,500	(28,800)	-11.7%
Operating Costs	375,229	648,600	639,300	639,300	(9,300)	-1.4%
Agency Funding	50,500	50,500	100,500	100,500	50,000	99.0%
Total Expenditures	\$1,576,350	\$1,906,600	\$2,025,800	\$2,025,800	\$119,200	6.3%
Revenues	\$3,076	\$11,000	\$3,000	\$3,000	(\$8,000)	-72.7%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the approved FY2022 and FY2023 salary increases as well as the full year impact of the FY2022 approved new position. Funding is also included to support a part time position which would be responsible for the implementation of the Economic Development Department related recommendations of the Disparity Study.
- **Operating Costs** includes funding to implement the recommendations of the Disparity Study. This is being offset due to the United States Bomb Tech Association funding moving from Operating Cost to Agency Funding.
- **Agency Funding** increase provides funding to the United States Bomb Tech Association (USBTA). USBTA is headquartered in Denver, Colorado. The funding provides financial assistance for them to establish offices in the Town of Indian Head.
- **Revenues** are generated to support the Annual Fall Meeting and were adjusted to current activity.

Economic Development Goals & Objectives:

- Create an environment for commercial investment through the development of essential business infrastructure including land use policy, commercial real estate, regulatory processes, and utilities.
- Increase the County's commercial tax base through business retention and expansion programs and business attraction activities.
- Maintain an active program of regular local business engagement and relationship building to identify business needs, uncover barriers to growth, and provide resources that support business retention and expansion in Charles County.
- Maintain collaborative relationships with local and regional business development partners to facilitate awareness of and access to services for local businesses.
- Support Workforce Development programs in the county through partnership with Tri-County Council's Workforce Development Board, the College of Southern Maryland, and other partners.
- Market the County to Site Selectors and target industries to raise awareness of Charles County's strengths and advantages as a Washington DC metro area business location.
- Collaborate with the Town of Indian Head to develop a plan to increase business development in the Town of Indian Head and support the Naval Support Facility Indian Head.
- Encourage diversification of industry sectors to include those that are desirable and feasible based on industry growth potential and corresponding county assets.
- Support agriculture and aquaculture industries with innovative programs to ensure viability and sustainability.
- Provide oversight of the County's Minority and Women Owned Business Enterprise (MWBE) Program and Small Local Business Enterprise (SLBE) Program and develop initiatives to enhance and maximize business participation in these programs.

Economic Development

Department: Economic Development 01.38.126
Division\Program: Economic Development Department Fund: General
Program Administrator: Kelly Robertson-Slagle, Director of Economic Development

Positions:	FY19	FY20	FY21	FY22	FY23
Title	FTE	FTE	FTE	FTE	FTE
Director of Economic Development	1.0	1.0	1.0	1.0	1.0
Deputy Director of Economic Development	1.0	1.0	1.0	1.0	1.0
Chief of Commercial Development	1.0	1.0	1.0	1.0	1.0
Chief of Business Services	1.0	1.0	1.0	1.0	1.0
Research and Special Projects Manager	1.0	1.0	1.0	1.0	1.0
Agriculture Business Development Manager	1.0	1.0	1.0	1.0	1.0
Business Retention and Expansion Manager	0.0	0.0	0.0	1.0	1.0
Small and Minority Business Development Specialist	1.0	1.0	1.0	1.0	1.0
Marketing Coordinator	1.0	1.0	1.0	1.0	1.0
Business Development Coordinator	1.0	1.0	1.0	1.0	1.0
Economic Development Administrative Coordinator	1.0	1.0	1.0	1.0	1.0
Part Time	0.6	0.6	0.6	0.2	0.5
Total Full Time Equivalent	10.6	10.6	10.6	11.2	11.5

Department: Economic Development 01.39
Division\Program: Other Fund: General

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Operating Costs	\$0	\$50,000	\$50,000	\$50,000	\$0	0.0%
Agency Funding	31,500	138,000	138,000	138,000	0	0.0%
Total Expenditures	\$31,500	\$188,000	\$188,000	\$188,000	\$0	0.0%

Changes and Useful Information:

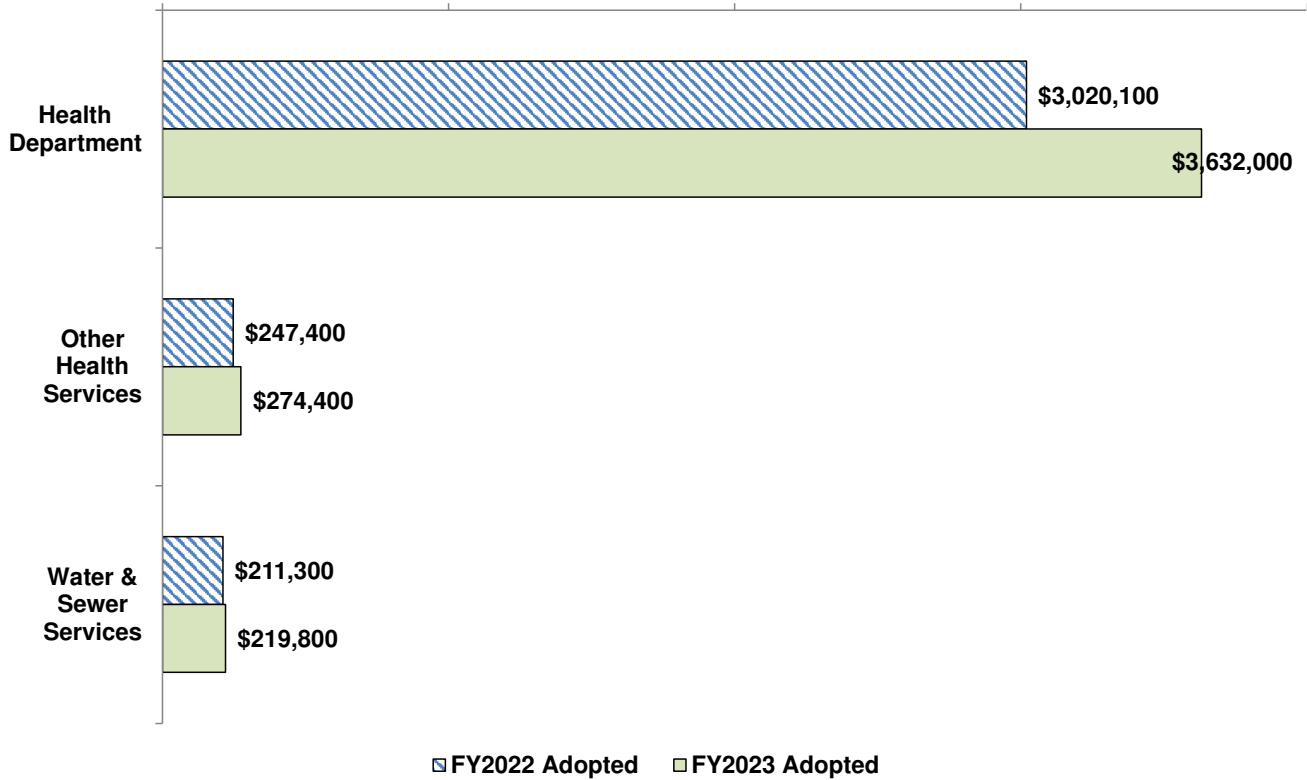
- **Operating Costs** continues support for the arts and entertainment district.
- **Agency Funding** includes funding for agencies who provide tourism related activities within Charles County. Also included is funding for the Velocity Center in Indian Head to support redevelopment efforts within the town.
 - The Economic Development Department makes recommendations of funding levels and monitors progress of funding provided to agencies for economic development related activities.
 - Applications from not-for-profit agencies, recommendations of funding levels, and monitoring of funding for tourism related activities are made by Recreation, Parks and Tourism Department.

Description:

	FY2021 Actual	FY2022 Adopted	FY2023 Adopted
<u>Agency Funding- Economic Development</u>			
Velocity Center	\$0	\$100,000	\$100,000
Subtotal	\$0	\$100,000	\$100,000
<u>Agency Funding- Tourism</u>			
Tourism Grants	31,500	38,000	38,000
Total Agency Funding	\$31,500	\$138,000	\$138,000

Health Summary

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$14,723	\$5,000	\$5,000	\$167,000	\$162,000	3240.0%
Fringe Benefits	1,301	500	500	13,300	12,800	2560.0%
Operating Costs	322,207	356,300	365,800	365,800	9,500	2.7%
Agency Funding	2,920,084	3,117,000	3,648,900	3,580,100	463,100	14.9%
Total Expenditures	\$3,258,316	\$3,478,800	\$4,020,200	\$4,126,200	\$647,400	18.6%
Revenues	\$59,276	\$81,000	\$81,000	\$96,000	\$15,000	18.5%
Total Expenditures as % of Budget:	0.8%	0.8%	0.8%	0.8%		



Health Objective & Measurements

Objectives & Measurements:	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
<i>Health Department: To provide and promote public health support services to the citizens of Charles County.</i>					
# of MD Medical Assistance Applicants	5,331	4,500	5,473	5,200	5500
# of WIC service recipients	5,375	5,078	4,702	5,000	5010
# of services in School Health Rooms	151,149	110,618	23,664	150,000	30494
# of seniors/ AERS services recipients	649	646	472	600	575
# of Disabilities Services recipients	560	506	531	566	590
# of infants and toddler services	412	380	448	350	430
# of Birth/Death Certificates	13,364	10,010	12,500	12,500	12500

Health Department: To protect and promote the public health of the citizens through chronic and communicable diseases surveillance, control, and prevention, health education, environmental health and clinical services.

# of Women's Health & Family Planning service recipients	903	540	200	300	300
# of Reproductive Health Promotion through folic acid distribution	1,572	871	888	1,000	1,000
# of clients STD Clinic	384	261	218	300	300
# of HIV Testing & Counseling recipients	1,451	1,007	301	1,030	750
# of Breast and Cervical Cancer screening recipients	172	199	183	225	230
# of Colonoscopy service recipients	44	36	22	38	40
# Adult Dental Clinical service recipients	988	1,024	779	500	800
# Child Dental Clinical service recipients	1,010	871	494	800	800
# Dental Health Education recipients	6,883	2,606	16,361	6,000	6,000
# of Anti-TB treatment	40	28	24	30	30
# TB testing service recipients	40	16	11	50	250
# of Adult Immunization recipients	135	27	14	75	75
# of children immunization recipients	893	165	173	620	250
# of annual Flu vaccination recipients	3,467	2,171	2,171	2,500	2,500
# of post-exposure Rabies vaccine recipients	40	24	11	30	20
# of Mental Health service recipients	856	427	500	1,000	1,000
# of Mental Health visits	15,635	6,676	6,700	7,500	7,500
# of Substance Use service recipients	1,030	609	610	1,000	1,000
# of Substance Use visits	10,049	6,313	6,410	7,500	7,500
# of smoking cessation visits	113	40	40	40	40
# of food service facility inspections	1156	720	699	1,100	1,500
# of food borne illnesses investigated	0	10**	8	2	2
# of animal rabies vaccine	546	286	0	160	100
# of animal bite investigations	489	547	394	450	500
# of perk tests applications/completed	130	140	198	150	150
% of perk tests completed	100%	100%	100%	100%	100%
# of well construction permits	254	204	266	250	250
% of construction permits completed	100%	100%	100%	100%	100%
# of water samples collected	802	603	749	750	750
# School based - fluoride varnish	1,116	739	600	300	500
# School based - sealant applications	2,533	1,062	583	150	300
# Community Oral Cancer Screenings	610	*10	0	*1	10

* Dental program will provide oral cancer screenings in the community and doesn't include on-site

Health Department: To provide and promote age appropriate, condition specific case management and care coordination services to the citizens of Charles County.

# of communicable disease outbreak investigations and follow-up	2	17	75	20	60
# BBH - Pregnancy Care Navigation	63	112	42	150	200

*FY21 number lower due to 312 COVID 19 complaints received requiring 2-3 visits per complaint; FY20 had 49 COVID complaints/facility closures due to COVID/routine inspections ceased 4 months due to COVID

** all complaints were self reported; no confirmed illness investigations in FY20; 2 illness investigations (confirmed) in FY21 (one food related, one non-food related)

Health

Department: Health 01.35
Division\Program: Department of Health Fund: General
Program Administrator: Dianna E. Abney, MD FAAP, Health Officer
 Mailing Address: P.O. Box 1050, White Plains, MD 20695 301-609-6900
 Physical Address: 4545 Crain Highway, White Plains, MD 20695 8:00 a.m.-5:00 p.m. M-F
www.charlescountyhealth.org (some programs may include evening hours)

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$14,723	\$5,000	\$5,000	\$167,000	\$162,000	3240.0%
Fringe Benefits	1,301	500	500	13,300	12,800	2560.0%
Operating Costs	110,907	145,000	146,000	146,000	1,000	0.7%
Agency Funding	2,697,991	2,869,600	3,374,500	3,305,700	436,100	15.2%
Total Expenditures	\$2,824,922	\$3,020,100	\$3,526,000	\$3,632,000	\$611,900	20.3%
Revenues	\$3,023	\$6,000	\$6,000	\$6,000	\$0	0.0%

Changes and Useful Information:

- The Health Department is a State Agency.
- Budget numbers listed above reflect County funding only.
- **Personal Services** and **Fringe Benefits** includes funding to assist with Behavioral Health hiring and retention by allowing for a salary supplement. This was added during the budget process by the County Commissioners.
- **Operating Costs** represent utilities, electricity, and vehicle insurance/fuel. These budgets are based on current trends.
- **Agency Funding** increase provides funding in support of:
 - Four (4) Community Health Outreach workers and one (1) Community Health Educator. This one-time funding will continue assistance during the Covid-19 pandemic.
 - One-time funding for a strategic plan and a GAP study. As well as one-time funding for a consultant and recruitment, which was added during the budget adoption process by the County Commissioners.
 - Included in the proposed budget was a 3% increase to cover some additional cost at the Health Department's discretion. During the budget adoption process the Commissioners provided additional funding towards the following:
 - A Community Health Nurse that will help support the agency in educating and preventing infectious diseases within the County.
 - For part time security at the Health Department.
 - To assist with recruitment of various positions within the Health Department to include Mental Health positions that have been difficult to find qualified candidates.

Description:

The Charles County Department of Health provides advice and assistance to the County Commissioners, who constitute the Board of Health, on all issues relating to the Public Health of the citizens of Charles County. This is accomplished by continually assessing the county's health needs, developing and recommending policy to address those needs, and by assuring that resources are managed properly to meet the health needs of the community.

Equally important are the quality of health services provided directly to county residents. Services are grouped in five major health categories: environmental health, education & prevention programs, personal & family health, mental health, and substance abuse services.

Specific examples include Water and Sewage programs, Restaurant Inspection, Air Quality Control, Education and Nutrition Services, Adult and Adolescent Mental Health Counseling, Communicable Disease Control, Maternity and Family Planning Services, and Substance Abuse Recovery Programs.

The goals of the Charles County Department of Health are to protect the public health and minimize the incidence of preventable illness, disability, and premature death in Charles County residents from environmental and health related

Positions:

There is no direct County staff associated with this budget.

Health

Department: Health

01.35

Division\Program: Other

Fund: General

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Operating Costs	211,300	211,300	219,800	219,800	8,500	4.0%
Agency Funding	222,093	247,400	274,400	274,400	27,000	10.9%
Total Expenditures	\$433,393	\$458,700	\$494,200	\$494,200	\$35,500	7.7%
Revenues	\$56,253	\$75,000	\$75,000	\$90,000	\$15,000	20.0%

Changes and Useful Information:

- **Operating Costs** represents a subsidy to the Water & Sewer Fund for services rendered at Charles County's Parks, Community Centers, Libraries, and Sheriff Operated Facilities.
- The **Agency Funding** budget represents funding of \$154,000 for Mosquito Control and \$120,400 to the State Department of Health & Mental Hygiene. Funding for Mosquito Control has increased based on the high increase in mosquito larvae due to rain and warm weather conditions. The 2022 larviciding and surveillance control services began March 1, 2022 and continues to the end of November 2022. Also under this program, Gambusi fish are placed in sediment ponds that retain water throughout the County to eat mosquito larvae.
- **Revenues** represent Neighborhood participation in Mosquito Control program.

Social Services Summary

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$4,085	\$5,000	\$5,000	\$5,000	\$0	0.0%
Fringe Benefits	1,750	500	500	500	0	0.0%
Operating Costs	0	150,000	150,000	150,000	0	0.0%
Agency Funding	1,452,000	1,377,000	1,819,700	1,677,000	300,000	21.8%
Total Expenditures	\$1,457,835	\$1,532,500	\$1,975,200	\$1,832,500	\$300,000	19.6%
Total Expenditures as % of Budget:	0.3%	0.3%	0.4%	0.4%		

Changes and Useful Information:

- The **Operating Costs** budget provides funding for a non-profit fund. This budget continues to support the Commissioners Goal & Objectives: Institutional Governance & Policy. This budget will create a self-sustaining funding source with the purpose of eliminating future fiscal year allocations from the general fund.
- **Agency Funding** budget represents funding for the Department of Social Services, funding for Southern Maryland Tri-County Community Action Committee, Tri-County Youth Services Bureau, and Children's Aid Society which are required by County Code. Additionally, this budget supports the Charles County Charitable Trust which awards funds to local nonprofits through an annual nonprofit grant program. During the budget adoption process, the County Commissioners provided additional funding for the non-profit grant award program.

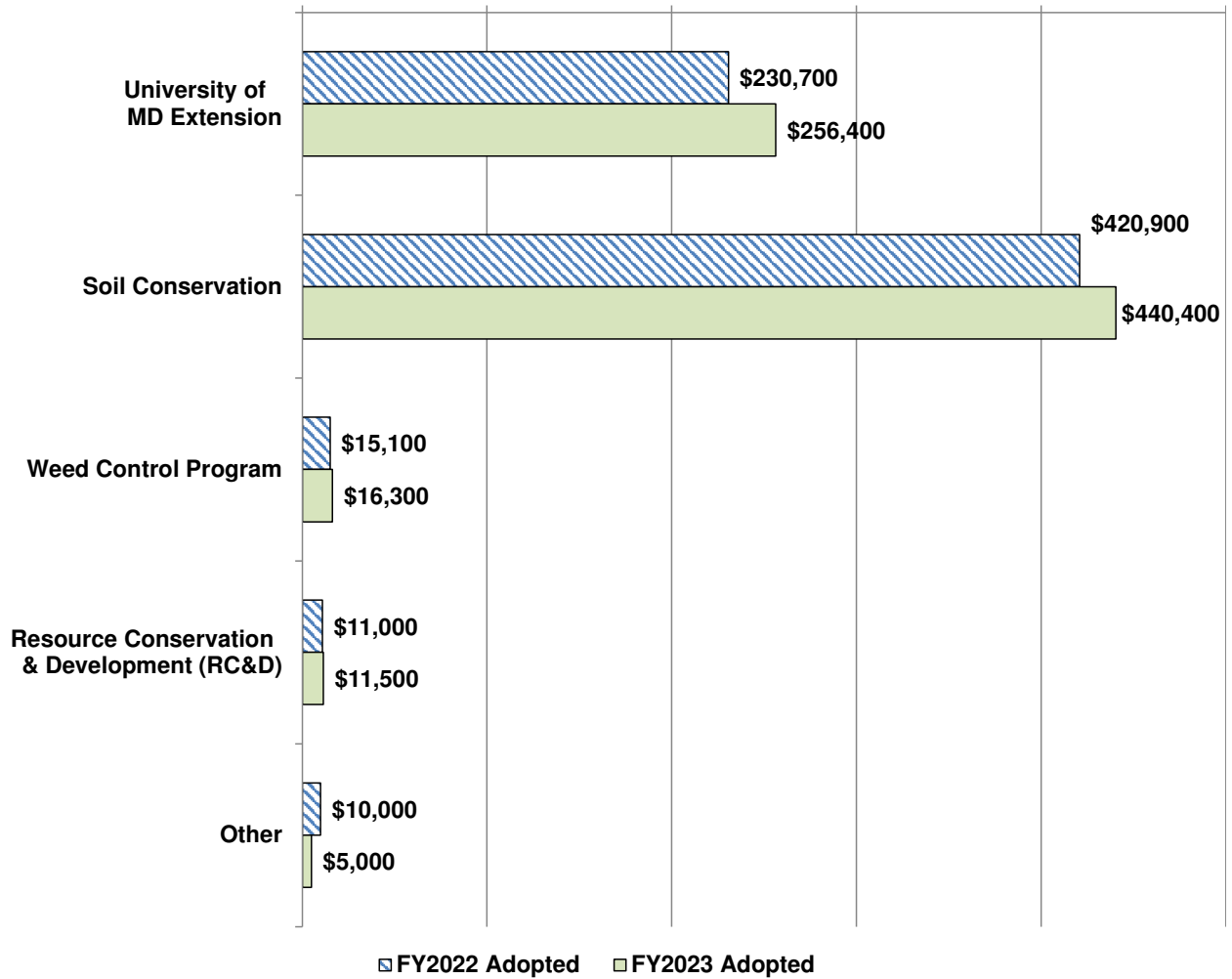
Description:

	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022
Department of Social Services (DSS)	\$319,000	\$324,500	\$324,500	\$324,500	\$0
Non-Profit Grant Award Program	859,100	809,300	1,250,000	1,109,300	300,000
Charles County Charitable Trust, Inc.	225,200	200,000	202,000	200,000	0
Tri-County Community Action Committee*	4,000	4,000	4,000	4,000	0
Tri-County Youth Services Bureau (TCYSB)*	43,700	43,700	43,700	43,700	0
Non-Profit Fund	0	150,000	150,000	150,000	0
Children's Aid Society (CAS)*	1,000	1,000	1,000	1,000	0
TOTAL SOCIAL SERVICES	\$1,452,000	\$1,532,500	\$1,975,200	\$1,832,500	\$300,000

*funding required by County Code.

Conservation of Natural Resources Summary

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$332,014	\$346,700	\$380,100	\$355,500	\$8,800	2.5%
Fringe Benefits	101,636	97,000	88,600	109,400	12,400	12.8%
Operating Costs	227,839	233,400	259,100	259,100	25,700	11.0%
Agency Funding	7,850	10,600	5,600	5,600	(5,000)	-47.2%
Capital Outlay	37,189	0	0	0	0	N/A
Total Expenditures	\$706,528	\$687,700	\$733,400	\$729,600	\$41,900	6.1%
Revenues	\$96,142	\$104,900	\$109,200	\$109,200	\$4,300	4.1%
Total Expenditures as % of Budget:	0.2%	0.2%	0.1%	0.1%		



Conservation of Natural Resources

Department: University of MD Extension 01.49
Division/Program: University of MD Extension Fund: General
Program Administrator: Shelley T. King-Curry, Area Extension Director for Calvert, Charles, and St. Mary's
 Address: 9501 Crain Hwy, Box 1, Bel Alton MD 20611 301-934-5403
<https://extension.umd.edu/charles-county> 8:00 a.m.-4:30 p.m. M-F

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Operating Costs	\$227,839	\$230,700	\$256,400	\$256,400	\$25,700	11.1%
Total Expenditures	\$227,839	\$230,700	\$256,400	\$256,400	\$25,700	11.1%

Changes and Useful Information:

- The **Operating Cost** increase provides funding to support salary increases for the University of Maryland Extension employees and increases the county share towards the 4-H Youth Development Program assistant position. The additional funds for this position will increase science, technology, engineering, and mathematics (STEM) programming and outreach for the 4-H program in the growing areas of the county.

Description:

Our Mission: The University of MD Extension Service Mission is to educate citizens in the application of practical, research based information concerning critical issues in agriculture, food, natural resources, youth and family.

Our Vision: The University of MD Extension Service vision is to empower people, through education, to make sound decisions throughout their lives.

The Charles County office of the University of MD Extension offers programs in Enhancing Agricultural Profitability, Preserving Natural Resources and Increasing Family Economic Stability.

Objectives & Measurements:

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
4-H and Youth Development					
<i>Objective: To enable youth to develop contemporary life skills and reach their full potential by participating in the 4-H Youth Development program which offers high quality curriculum and multiple delivery methods.</i>					
# of Youth Enrolled in 4-H	1,250	604	1,298	2,000	2,200
Per FTE 2.5	500	241	466	667	733
# of Youth Reached in School & Special Interest Programs	2,800	814	306	2,800	2,800
Per FTE 2.5	1,120	326	102	933	933
<i>Objective: To increase the abilities of Extension volunteers to successfully carry out Extension programs.</i>					
# of Adult Volunteers Enrolled	275	179	143	275	275
Per FTE 3	137	90	48	92	92
# of Adults Participating in 4-H Programs	N/A	N/A	996	1,000	1,000
Per FTE 3	N/A	N/A	332	333	333
# of Volunteers Hours Given	50,000	25,050	20,020	38,500	38,500
Per FTE 3	25,000	12,525	6,673	12,833	12,833

Family and Consumer Sciences

Objective: To promote the adoption of good nutrition and safe food handling practices, targeting high risk groups including youth, senior citizens and young families.

# of Participants Receiving Information	1,400	1,152	260	1,400	1,400
<i>Objective: For Participants to develop and improve individual, family, home, financial, and/or community responsibility through work, family and community involvement.</i>					
# of Participants Receiving Information	500	200	300	500	500

Agriculture and Natural Resources:

Objective: To promote the adoption of best management practices and problem solving for commercial agricultural production and home horticultural activities that improves profitability, increase production efficiencies, and enhance natural resources.

# of Adults and Youth Attending Seminars	700	778	517	800	800
# of Farmers Recertified As Pesticide Applicators	120	216	492	175	250
# of New or Updated Clients with Nutrient Management Plans	85	94	81	90	90
# of Acres of Nutrient Management Plans Written/Updated	14,500	15,550	14,917	15,000	15,000
# of Master Gardener Volunteer Hours	5,000	1,667	2,607	5,000	5,000

Conservation of Natural Resources

Department: Conservation Of Natural Resources 01.57
Division/Program: Soil Conservation Fund: General
Program Administrator: Luis Dieguez, District Manager
 Address: 4200 Gardner Road, Waldorf, MD 20601 301-638-3028
www.charlesscd.com

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$323,903	\$327,300	\$356,000	\$334,400	\$7,100	2.2%
Fringe Benefits	97,208	93,600	84,400	106,000	12,400	13.2%
Capital Outlay	37,189	0	0	0	0	N/A
Total Expenditures	\$458,301	\$420,900	\$440,400	\$440,400	\$19,500	4.6%
Revenues	\$96,142	\$89,900	\$94,200	\$94,200	\$4,300	4.8%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes FY2022 and FY2023 approved salary increases. Also included is funding to support an upgrade of a current Engineer II to an Engineer III, and a new Engineer I which is funded by the Watershed Protection and Restoration Fund.

Description:

The Soil Conservation District, a political subdivision of the State, is responsible for the local direction of a program for the control of soil erosion and the urban erosion and the sediment control plan approval process. The District also reviews and approves plans for certain small ponds and this approval serves in lieu of state permits. A five member Board of Supervisors guides District operations and sets local policy and procedure. The local conservation education program focuses on Envirothon training and competition and a locally produced newsletter. The District, which is bordered by Potomac, Patuxent, and Wicomico Rivers, is an area that is changing rapidly from rural agricultural to suburban residential, commercial and industrial land uses. Even with these changes, over 60 percent of the land area in the District is wooded.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
District Manager	1.0	1.0	1.0	1.0	1.0
Engineer I-III	1.0	1.0	1.0	1.0	2.0
Charles SCD Coordinator	1.0	1.0	1.0	1.0	1.0
Planning Technician	1.0	1.0	0.0	0.0	0.0
Secretary	0.9	0.9	0.9	0.9	0.9
Part Time	0.0	0.0	0.6	0.6	0.6
Total Full Time Equivalent	4.9	4.9	4.6	4.6	5.6
Grant/District Funding	(1.0)	(1.0)	(0.6)	(0.6)	(0.6)
Watershed Protection & Restoration Fund	0.0	0.0	0.0	0.0	(1.0)
Net Cost to General Fund	3.9	3.9	3.9	3.9	3.9

Conservation of Natural Resources

Department: Weed Control 01.22
Division\Program: Weed Control Program Fund: General
Program Administrator: Lane Heimer, Weed Control Specialist

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$0	\$11,400	\$12,500	\$12,500	\$1,100	9.6%
Fringe Benefits	2,156	1,000	1,100	1,100	100	10.0%
Operating Costs	0	2,700	2,700	2,700	0	0.0%
Total Expenditures	\$2,156	\$15,100	\$16,300	\$16,300	\$1,200	7.9%
Revenues	\$0	\$15,000	\$15,000	\$15,000	\$0	0.0%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** provides funding to support salary increases for the Program's part time employee.

Description:

The Charles County Weed Control Program is responsible for overseeing the control of noxious weeds in the County. The noxious weeds are Johnsongrass (Sorghum Halepense), Shattercane (Sorghum Bicolor), and Thistle (Asteraceae or Composite family) including Canada, Musk, Nodding, Plumless, and Bull thistle. The Multi-flora Rose Management Law falls under the jurisdiction of this program as well. All land in the county with noxious weeds fall under the scope of this program.

On-site inspections are made several times during the growing season to make sure any property infested is in compliance with the State Noxious Weed Law. There are over 50 properties representing 3,000 acres infested with thistle, and 90 properties representing 10,000 acres infested with Johnsongrass. Shattercane is also present in the county. Both the County and State highway right-of-ways have varying degrees of thistle and Johnsongrass, they are addressing the infestations to some degree. The Weed Control Program is aiding in their efforts.

Positions:

	FY19	FY20	FY21	FY22	FY23
Title	FTE	FTE	FTE	FTE	FTE
Part Time funding	0.3	0.3	0.3	0.3	0.3
Total Full Time Equivalent	0.3	0.3	0.3	0.3	0.3

Conservation of Natural Resources

Department: Conservation of Natural Resources 01.36
Division\Program: Other Fund: General

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Agency Funding	\$7,250	\$10,000	\$5,000	\$5,000	(\$5,000)	-50.0%
Total Expenditures	\$7,250	\$10,000	\$5,000	\$5,000	(\$5,000)	-50.0%

Changes and Useful Information:

- The FY2023 **Agency Funding** is for the following:
 -Funds are provided in the amount of \$5,000 to cover any potential spraying that may be needed for the Gypsy Moth Program.

Conservation of Natural Resources

Department: Conservation of Natural Resources 01.36
Division\Program: Resource Conservation & Development (RC&D) Fund: General
Program Administrator: Patricia Pinnell, Chair
 Address: 26737 Radio Station Way, Suite D, Leonardtown, MD 20650 (301) 475-8427 ext 6
www.somdrccd.org

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$8,111	\$8,000	\$11,600	\$8,600	\$600	7.5%
Fringe Benefits	2,271	2,400	3,100	2,300	(100)	-4.2%
Agency Funding	600	600	600	600	0	0.0%
Total Expenditures	\$10,982	\$11,000	\$15,300	\$11,500	\$500	4.5%

Description:

Southern Maryland Resource Conservation and Development (RC&D), Inc. is a private nonprofit corporation. Southern Maryland RC&D carries out community development and conservation projects in Anne Arundel, Charles, Calvert, and St. Mary's Counties. The governing board of Southern Maryland RC&D is composed of local citizens who have an interest in natural resources and community issues. They are appointed by three sponsoring groups in each county, the County Commissioners, Forestry Boards, and Soil Conservation Districts. All board members are volunteers and serve without compensation.

Mission - Working in partnership with community groups and organizations, Southern Maryland Resource Conservation and Development Inc. is dedicated to improving the quality of life in the region by enabling the people and promoting the wise use of our natural and economic resources.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Office Associate	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	1.0	1.0	1.0	1.0	1.0
Other Counties/Agency Funding	(0.9)	(0.9)	(0.9)	(0.9)	(0.9)
Net Cost to General Fund	0.1	0.1	0.1	0.1	0.1

Other

Department: Other Misc. Appropriations 01.48
Division/Program: Capital Project Fund: General
Program Administrator: Jenifer Ellin, Director of Fiscal & Administrative Services

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Transfers Out	\$3,105,580	\$2,029,000	\$11,027,000	\$11,027,000	\$8,998,000	443.5%
Total Expenditures	\$3,105,580	\$2,029,000	\$11,027,000	\$11,027,000	\$8,998,000	443.5%

Description:

Represents the PayGo amount for the Capital Project Fund. PayGo is defined as using current operating revenue to pay for a capital project, typically one that is either small in value or has a short useful life. PayGo funds are also used to supplement Bond funding by using one-time revenues or fund balance to help pay for projects. See the Capital Project Tab for complete project listing and descriptions of each project.

Projects:	FY2021 Actual	FY2022 Adopted	FY2023 Adopted
<u>BOARD OF EDUCATION</u>			
BOE: Various Maintenance Projects	\$0	\$0	\$322,000
Benjamin Stoddert M.S. Renovation	0	495,000	0
Limited Renovation: Dr. Gustavus Brown E.S.	0	400,000	0
McDonough High School Renovation Study/Security Enhancements & Performing Arts	0	0	590,000
La Plata High School Renovation, Security Enhancements and Circulation Upgrades	0	0	149,000
Eva Turner E.S. Modernization and Addition	501,000	0	0
<u>TRANSPORTATION</u>			
Road Overlay Program	0	0	354,000
Safety Improvement Program- Existing Roadways	0	0	289,000
Traffic Signal Program	0	0	287,000
Sidewalk Improvement Program	0	0	155,000
Safety Upgrades to Middletown Road at Billingsley Road Traffic Signal	122,000	0	0
Waldorf Urban Redevelopment Corridor Stormwater Outfall	0	66,000	295,000
<u>GENERAL GOVERNMENT</u>			
Capital Clubhouse Improvements	333,000	0	0
Blue Crabs Stadium Maintenance	0	0	107,000
Zekiah Rural Legacy Program	0	0	211,000
Nanjemoy Rural Legacy Program	0	0	211,000
Agricultural Preservation	0	0	152,000
Purchase of Developments Rights (PDR) Program	0	0	658,000
Elite Gymnastics & Recreation Center Improvements	152,000	0	0
Radio Communications System Upgrade	0	0	757,000
Radio Tower Coating Restoration	0	0	205,000
Public Facilities Storage Building	0	0	646,000
Recreation Center	0	0	115,000
Fueling Site Improvements	0	0	479,000
Pinefield EMS Station	0	0	983,000
Replacement of County Financial Software	0	0	1,005,000
Waldorf Senior and Recreational Center	46,330	0	0
Security Cameras Park and Ride	3,000	0	0
Old Courthouse Jury Waiting Area Renovations	320,000	0	0
Government Building Roof Replacement	265,000	0	0
Government Building Heating Loop Evaluation and Improvements	240,000	0	0
Detention Center Chiller Replacement	337,000	0	0

Other

Department: Other Misc. Appropriations 01.48
Division\Program: Capital Project Fund: General
Program Administrator: Jenifer Ellin, Director of Fiscal & Administrative Services

Projects:	FY2021	FY2022	FY2023
PARKS	Actual	Adopted	Adopted
Park Repair & Maintenance Projects	325,000	334,000	307,000
Various Pedestrian & Bicycle Facilities	0	0	169,000
Synthetic Turf Fields	0	0	1,725,000
La Plata Farm Master Plan	0	200,000	0
Mason Springs Kayak Launch	120,000	0	0
Washington Avenue Shared Use Path/Sidewalk Feasibility Study	63,000	0	0
Mallows Bay Restrooms	0	500,000	0
La Plata Farm Development Phase I	0	34,000	0
Gilbert Run Boardwalk Replacement	263,250	0	0
Waterfront Acquisition	2,000	0	0
Automation and Technology Master Plan	3,000	0	0
Chapel Point Park	10,000	0	0
Hamilton Road Sidewalk Improvements	0	0	315,000
Bensville Park Field Lights	0	0	130,000
Waldorf Basketball Courts	0	0	117,000
Mallows Bay Kayak Launch	0	0	85,000
McDaniel Road Shared Use Path West of Middletown Road	0	0	209,000
	<u>\$3,105,580</u>	<u>\$2,029,000</u>	<u>\$11,027,000</u>

Other

Department: Contingency 01.54
Division\Program: Contingency Fund: General
Program Administrator: Board of County Commissioners

Expenditure Category	FY2021	FY2022	FY2023	FY2023	\$ Change	%
	Actual	Adopted	Request	Adopted	from FY2022	Chg.
Operating Contingency	\$0	\$37,400	\$406,400	\$0	(\$37,400)	-100.0%
Total Expenditures	\$0	\$37,400	\$406,400	\$0	(\$37,400)	-100.0%

Changes and Useful Information:

- Since fund balance reserves are above policy limits, the County did not adopt an **Operating Contingency** budget for FY2023. The County will utilize these reserves for any emergency expenditures and/or revenue shortfalls.

Description:

The County typically adopts a Reserve for Contingency budget within its operating budget for emergency expenditures or revenue shortfalls that may arise during the fiscal year.

Department: Financing Uses 01.23
Division\Program: Fiscal & Administrative Services Fund: General
Program Administrator: Jenifer Ellin, Director of Fiscal & Administrative Services

Expenditure Category	FY2021	FY2022	FY2023	FY2023	\$ Change	%
	Actual	Adopted	Request	Adopted	from FY2022	Chg.
Watershed Fund Subsidy	\$300,000	\$0	\$0	\$0	\$0	N/A
Total Expenditures	\$300,000	\$0	\$0	\$0	\$0	N/A

Changes and Useful Information:

- The **Watershed Fund Subsidy** budget was eliminated in FY2022.

Enterprise Funds

ENTERPRISE FUNDS

Enterprise funds are established for operations that have a defined customer base and are primarily funded by a service fee associated directly with the operation. These operations are accounted for in a manner similar to the private sector, where budgets are used as a management tool and are subject to the amount of activity. For example, an increase in building permit activity would increase both revenues and expenditures in the Inspection and Review Fund and necessitate a budget amendment increasing the revenue and expenditure budgets.

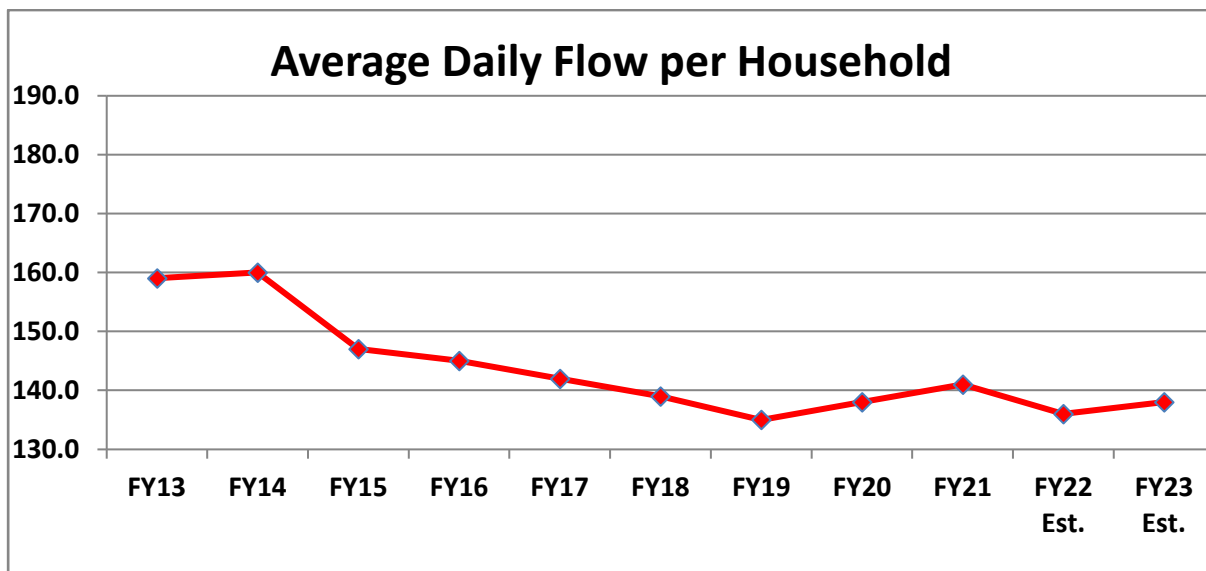
Enterprise Fund Revenues

Operating revenue budgets within these funds are estimated based on the expected level of activity unique to each operation and at a level so as to maintain a self-supporting status. These funds operate on a “break-even” basis, therefore, user fee rates are adjusted so that enough revenue is generated to pay for the system. For example, user fees & charges adopted within the Water and Sewer Fund recover the cost of supplying water to the customers, treatment of the sewer, meter reading, accounts receivable, debt service, and administrative costs of operating the system. Unlike a business enterprise, the County does not include a profit margin within its fees.

Trends and Assumptions for Revenue Estimates

Water & Sewer

The County manages many public water and sewer systems, the largest of which is the Mattawoman Wastewater Treatment Plant (MWWTP). The original concept of the plant envisioned an ultimate capacity through expansions of 50 million gallons per day. The Maryland Department of the Environment has rated the MWWTP for 20 million gallons per day. Currently, the average flow being treated is approximately 13 million gallons per day. Revenues that support these systems include user fees and connection fees. The largest revenue source, user fees, is estimated based on an average flow per customer multiplied by the estimated number of customers. The number of customers is estimated based on our estimated population growth rate. The average-flow method was selected to moderate the estimates for unusual weather patterns. For example, during dry seasons customer water demand usually increases as customers water lawns and wash cars more frequently. Wet seasons produce the opposite effect. The towns of La Plata and Indian Head each have their own central sewage systems to service their citizens. The County will no longer assess a credit card transaction fee for online water & sewer billing payments to allow this payment option to be more affordable to our residents.



For FY23, user fees were increased by 7.5% on the average water and sewer bill. The total FY23 budget is 10% greater than the FY22 budget. Expenditures were adjusted to cover the debt service related to capital projects, anticipated increases in operating cost such as sludge disposal, chemicals, and fuel, as well as to support one new full-time position. The fund is also providing partial support for one other position. Based on an average daily consumption of 138 gallons, a consumer could expect to pay approximately \$209 per quarter, approximately \$14 more. The County remains in the lower half of surrounding jurisdictions in rate comparisons.

ENTERPRISE FUNDS

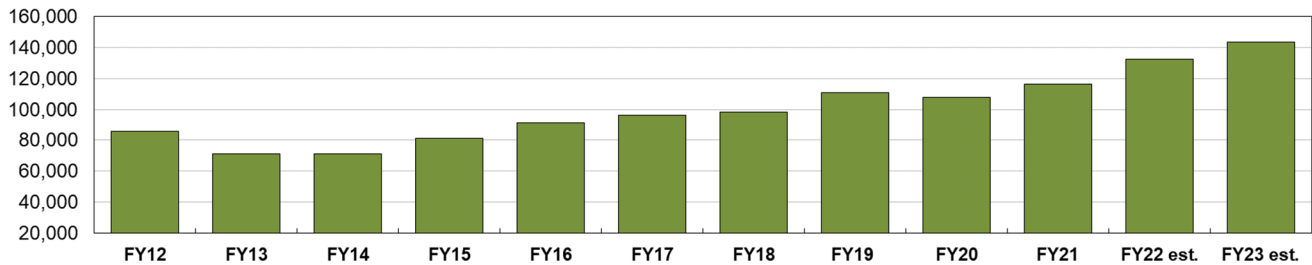
Solid Waste (Landfill)

An enterprise fund was established for landfill operations in the early 1990's. The tipping fee increases to \$85 per ton for FY23. This fee is the primary revenue source for the Landfill operation comprising over 88% of the revenues for this operation.

Both a fiscal and operational impact resulted from the free trade legislation approved by the Federal Government many years ago which removed restrictions on landfills and opened the waste removal business to interstate transactions. Consequently, what once was a predictable estimate for tons of waste is now a closely monitored monthly process. Revenues are estimated based on the latest trend in the waste management industry. Severe weather such as snow or ice storms (that can create hazardous driving conditions) tends to increase tonnage at the landfill due to its local access.

Although the revenues are difficult to predict, the fund remains in a financially stable position due to the County's long-range planning and a decision to establish capital budget reserves for pay-as-you-go financing for future landfill expansion. The decision to pay cash for future expansions allows us to react to waste volume instead of depending on landfill revenues to pay for debt. FY23 tons are conservatively estimated. The landfill is located on a 16-acre site and is approximately 74% filled. A history of billable tons is depicted in the following graph:

Landfill Billable Tons

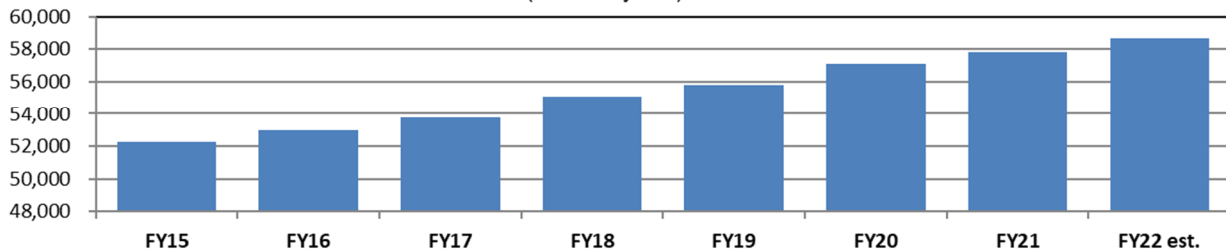


Environmental Service Fund (ESF)

Recycling and environmental programs are paid with revenues generated primarily by an environmental service fee for each improved property within the County. Improved property is land with one or more structures on it. The environmental service fee accounts for approximately 92% of revenues generated in this fund. The fee is established annually based on the estimated cost of various programs divided by the number of dwelling units. Information from the tax billing system supported by information from the Maryland Department of Assessments and Taxation provides the County with a reliable count of dwelling units. A growth rate is added to the base for a total revenue estimate. The County's fee increased by \$10, to \$140 per improved property to cover the County's cost to provide curbside collection of recycling and yard waste, and to support climate resiliency initiatives. The FY23 budget also includes funding for a new Litter Control Crew which equates to seven new positions.

Improved Properties

(as of July 1st)



NOTE: The towns of Indian Head and La Plata have their own recycling program and pay a reduced ESF fee. The rate is currently \$21 which covers Hazardous Material disposal, litter control, & other programs. Revenue is also generated from the sale of recyclable material, which is subject to marketplace pricing.

ENTERPRISE FUNDS

Watershed Protection & Restoration Program

The County's Watershed Protection and Restoration Fund is for implementation of local stormwater management plans and practices, and stream and wetland restoration activities. The fund covers related planning, mapping, monitoring, inspections, enforcement, operations and maintenance, public education and outreach, grants to non-profits, administrative costs, and debt service payments to cover the cost of capital improvements. Revenues to the fund are generated primarily by the Stormwater Remediation Fee, which is charged annually to each improved property within the County and accounts for 99% of revenues. The Stormwater Remediation fee was increased from \$115 in FY22 to \$127 per improved property in FY23 to cover the debt service related to capital projects, repair aging stormwater management structures, and for anticipated increases in contract services for storm drain, stormwater maintenance and inlet inspections. The fee was also increased to support climate resiliency initiatives and for a new Engineer position for the Soil Conservation District. The fee is established annually based on the estimated cost of various programs divided by the number of improved properties. Since Town of Indian Head and La Plata have their own stormwater fee for similar purposes, property owners within these town limits are not charged the county fee.

Inspection & Review

The County manages building inspections and developer plan reviews through the use of an enterprise fund. The recession in the early 1990's depressed the construction industry and left the County with high overhead costs. To allow for greater flexibility regarding the expansion and contraction of the building & renovation activities within the County this operation was privatized and is managed partly with outside contractors. Operating revenues for this fund are generated primarily by service charges for various inspections and reviews. Inspections are performed for roads, buildings, grading, water & sewer, storm drain & storm water, and sediment & erosion control. Reviews include plan and architectural reviews. Estimates are provided by the Department of Planning & Growth Management based on their measurement of plan review and building development. Revenue estimates are assumed based on current trends, including permit and population estimates, leading economic indicators, market values, and personal income. Fees are adjusted to cover the cost of providing these services. Due to the anticipated increase in contract services as well as other expenses, and in support of three new Inspector positions (one of which is partially funded by the General Fund), overall funding was increased by 3.4%.

Recreation

This fund is used to manage the recreational and leisure time activities for County residents including: recreational classes and special events, indoor sports leagues for youth and adult, drop-in programs, special population programs and supporting the Special Olympics, summer aquatics and swim lessons, summer sports camps, trips and tours, and amusement park discount ticket sales. Additionally, the Recreation fund accounts for the operation of the Elite Gymnastics & Recreation Center, a state-of-the-art facility, and the Waldorf Senior & Recreational Center. The County also owns the Capital Clubhouse Recreation Center, a year-round recreation and sports complex which is run by a third-party contract and is not part of the County's budget. Revenues are estimated based on historical activity and changes in program offerings. Operations are budgeted at the same level as FY22.

Vending Machine Fund

Commercial vending machines, placed throughout County owned facilities, provide a modest revenue stream. A sales commission earned is used to fund various County-sponsored functions for employees. Revenues are estimated from historical data.

ENTERPRISE FUND OPERATING BUDGETS⁽¹⁾

	<u>FY2021</u> <u>Actual</u>	<u>FY2022</u> <u>Budget</u>	<u>FY2023</u> <u>Request</u>	<u>FY2023</u> <u>Adopted</u>	<u>\$ Change</u> <u>from FY2022</u>	<u>%</u> <u>Chg.</u>
Water & Sewer						
Revenue						
Service Charges	\$36,881,213	\$40,823,500	\$40,299,100	\$43,064,500	\$2,241,000	5.5%
Local Government	1,175,230	1,433,000	1,576,900	1,576,900	143,900	10.0%
Fines & Forfeitures	139,865	720,000	820,000	820,000	100,000	13.9%
Rent Revenues	336,787	245,000	331,500	331,500	86,500	35.3%
Licenses & Permits	89,789	85,000	90,000	90,000	5,000	5.9%
Miscellaneous	38,619	52,600	10,500	10,500	(42,100)	-80.0%
Operating Revenues	\$38,661,503	\$43,359,100	\$43,128,000	\$45,893,400	\$2,534,300	5.8%
Fund Balance Appropriation	199,000	672,700	2,367,000	2,367,000	1,694,300	251.9%
Total	\$38,860,503	\$44,031,800	\$45,495,000	\$48,260,400	\$4,228,600	9.6%
Expense						
Personal Services	\$9,973,314	\$10,748,500	\$11,441,700	\$11,441,700	\$693,200	6.4%
Fringe Benefits	3,678,762	3,960,700	3,942,900	3,942,900	(17,800)	-0.4%
Operating Costs	15,807,350	20,138,500	22,802,400	22,802,400	2,663,900	13.2%
Debt Service	6,700,220	7,685,600	7,487,700	7,487,700	(197,900)	-2.6%
Operating Contingency	0	8,500	33,700	33,700	25,200	296.5%
Capital Outlay	478,715	1,410,000	2,552,000	2,552,000	1,142,000	81.0%
Capital Projects	810,320	80,000	0	0	(80,000)	N/A
Total	\$37,448,681	\$44,031,800	\$48,260,400	\$48,260,400	\$4,228,600	9.6%
Variance	\$1,411,822	\$0	(\$2,765,400)	\$0		

Solid Waste

Revenue						
Service Charges	\$9,307,125	\$9,589,200	\$11,632,700	\$12,251,700	\$2,662,500	27.8%
Licenses & Permits	1,525	5,000	5,000	5,000	0	0.0%
Miscellaneous	3,969	0	0	0	0	N/A
Operating Revenues	\$9,312,619	\$9,594,200	\$11,637,700	\$12,256,700	\$2,662,500	27.8%
Fund Balance Appropriation	907,632	880,000	1,465,000	1,465,000	585,000	66.5%
Total	\$10,220,251	\$10,474,200	\$13,102,700	\$13,721,700	\$3,247,500	31.0%
Expense						
Personal Services	\$1,812,215	\$2,091,900	\$2,225,800	\$2,225,800	\$133,900	6.4%
Fringe Benefits	597,644	676,200	666,800	666,800	(9,400)	-1.4%
Operating Costs	1,411,256	1,614,500	1,842,800	1,842,800	228,300	14.1%
Debt Service	213,158	328,400	312,700	312,700	(15,700)	-4.8%
Operating Contingency	0	46,600	69,600	69,600	23,000	49.4%
Landfill Expansion/Closure	3,979,500	4,196,000	6,335,000	6,335,000	2,139,000	51.0%
Capital Outlay	907,632	886,200	1,550,000	1,550,000	663,800	74.9%
Agency Funding	36,800	64,000	91,600	91,600	27,600	43.1%
Equipment/Tech Reserve	570,400	570,400	627,400	627,400	57,000	10.0%
Total	\$9,528,604	\$10,474,200	\$13,721,700	\$13,721,700	\$3,247,500	31.0%
Variance	\$691,647	\$0	(\$619,000)	\$0		

Footnotes:

(1) Information reported is based on a budgetary basis, which in some cases varies from an accounting basis. For rate setting purposes, capital outlay, principal payments on debt services, and sinking fund reserves are listed above. These items are not recorded on the County's Statement of Revenues, Expenses, and changes in Net Assets.

ENTERPRISE FUND OPERATING BUDGETS⁽¹⁾

	<u>FY2021 Actual</u>	<u>FY2022 Budget</u>	<u>FY2023 Request</u>	<u>FY2023 Adopted</u>	<u>\$ Change from FY2022</u>	<u>% Chg.</u>
Environmental Services						
Revenue						
Service Charges	\$6,815,341	\$7,198,300	\$7,288,800	\$7,888,200	\$689,900	9.6%
Interest Income	73,173	12,000	12,000	12,000	0	0.0%
Operating Revenues	\$6,888,514	\$7,210,300	\$7,300,800	\$7,900,200	\$689,900	9.6%
Fund Balance Appropriation	723,970	375,000	430,000	430,000	55,000	14.7%
Total	\$7,612,484	\$7,585,300	\$7,730,800	\$8,330,200	\$744,900	9.8%
Expense						
Personal Services	\$1,037,946	\$1,334,300	\$1,587,900	\$1,587,900	\$253,600	19.0%
Fringe Benefits	309,897	387,200	456,100	456,100	68,900	17.8%
Operating Costs	4,800,510	5,025,200	5,324,500	5,324,500	299,300	6.0%
Debt Service	166,059	128,900	95,200	95,200	(33,700)	-26.1%
Operating Contingency	0	23,200	43,500	43,500	20,300	87.5%
Capital Outlay	703,163	490,000	560,000	560,000	70,000	14.3%
Equipment Reserve	121,000	121,000	121,000	121,000	0	0.0%
Transfers Out	0	48,100	100,000	100,000	51,900	107.9%
Agency Funding	19,000	27,400	42,000	42,000	14,600	53.3%
Total	\$7,157,575	\$7,585,300	\$8,330,200	\$8,330,200	\$744,900	9.8%
Variance	\$454,909	\$0	(\$599,400)	\$0		

Watershed Protection and Restoration

Revenue						
Service Charges	\$4,714,488	\$5,950,400	\$5,986,700	\$6,607,400	\$657,000	11.0%
Interest Income	15,550	5,000	5,000	5,000	0	0.0%
Operating Revenues	\$4,730,038	\$5,955,400	\$5,991,700	\$6,612,400	\$657,000	11.0%
General Fund Subsidy	300,000	0	0	0	0	N/A
Fund Balance Appropriation	351,712	164,000	81,500	81,500	(82,500)	-50.3%
Total	\$5,381,750	\$6,119,400	\$6,073,200	\$6,693,900	\$574,500	9.4%
Expense						
Personal Services	\$834,664	\$929,500	\$1,131,200	\$1,131,200	\$201,700	21.7%
Fringe Benefits	230,488	263,300	297,700	297,700	34,400	13.1%
Operating Costs	1,870,610	2,138,800	2,435,200	2,435,200	296,400	13.9%
Agency Funding	20,900	139,600	161,200	161,200	21,600	15.5%
Debt Service	2,146,030	2,351,100	2,481,700	2,481,700	130,600	5.6%
Operating Contingency	0	0	9,900	9,900	9,900	N/A
Transfer Out	0	48,100	100,000	100,000	51,900	107.9%
Capital Budget Reserve	343,200	249,000	77,000	77,000	(172,000)	-69.1%
Total	\$5,445,892	\$6,119,400	\$6,693,900	\$6,693,900	\$574,500	9.4%
Variance	(\$64,142)	\$0	(\$620,700)	\$0		

Footnotes:

(1) Information reported is based on a budgetary basis, which in some cases varies from an accounting basis. For rate setting purposes, capital outlay, principal payments on debt services, and sinking fund reserves are listed above. These items are not recorded on the County's Statement of Revenues, Expenses, and changes in Net Assets.

ENTERPRISE FUND OPERATING BUDGETS⁽¹⁾

	<u>FY2021 Actual</u>	<u>FY2022 Budget</u>	<u>FY2023 Request</u>	<u>FY2023 Adopted</u>	<u>\$ Change from FY2022</u>	<u>% Chg.</u>
Inspections and Review						
Revenue						
Service Charges	\$5,051,377	\$5,283,100	\$5,462,300	\$5,462,300	\$179,200	3.4%
Operating Revenues	\$5,051,377	\$5,283,100	\$5,462,300	\$5,462,300	\$179,200	3.4%
Transfers from General Fund	6,000	0	0	0	0	N/A
Total	\$5,057,377	\$5,283,100	\$5,462,300	\$5,462,300	\$179,200	3.4%
Expense						
Personal Services	\$1,616,849	\$1,696,300	\$1,639,400	\$1,639,400	(\$56,900)	-3.35%
Fringe Benefits	458,759	467,500	386,700	386,700	(80,800)	-17.28%
Operating Costs	2,554,628	2,780,100	3,008,600	3,008,600	228,500	8.22%
Debt Service	53,899	54,400	65,000	65,000	10,600	19.49%
Operating Contingency	0	243,700	303,400	303,400	59,700	24.50%
Capital Outlay	25,961	0	0	0	0	N/A
Agency Funding	24,400	41,100	59,200	59,200	18,100	44.04%
Total	\$4,734,496	\$5,283,100	\$5,462,300	\$5,462,300	\$179,200	3.4%
Variance	\$322,881	\$0	\$0	\$0		

Recreation

Revenue						
Service Charges	\$519,220	\$1,740,200	\$1,740,200	\$1,740,200	\$0	0.0%
Rent Revenue	(95)	6,500	6,500	6,500	0	0.0%
Miscellaneous	225	34,000	34,000	34,000	0	0.0%
State Grants	0	20,900	20,900	20,900	0	0.0%
Operating Revenues	\$519,350	\$1,801,600	\$1,801,600	\$1,801,600	\$0	0.0%
Transfers from General Fund	495,000	175,000	175,000	175,000	0	0.0%
Total	\$1,014,350	\$1,976,600	\$1,976,600	\$1,976,600	\$0	0.0%
Expense						
Personal Services	\$143,941	\$1,136,400	\$1,229,300	\$1,229,300	\$92,900	8.2%
Fringe Benefits	24,620	115,300	114,100	114,100	(1,200)	-1.0%
Operating Costs	169,592	706,500	615,500	615,500	(91,000)	-12.9%
Operating Contingency	0	18,400	17,700	17,700	(700)	-3.8%
Total	\$338,153	\$1,976,600	\$1,976,600	\$1,976,600	\$0	0.0%
Variance	\$676,197	\$0	\$0	\$0		

Footnotes:

(1) Information reported is based on a budgetary basis, which in some cases varies from an accounting basis. For rate setting purposes, capital outlay, principal payments on debt services, and sinking fund reserves are listed above. These items are not recorded on the County's Statement of Revenues, Expenses, and changes in Net Assets.

ENTERPRISE FUND OPERATING BUDGETS⁽¹⁾

	<u>FY2021 Actual</u>	<u>FY2022 Budget</u>	<u>FY2023 Request</u>	<u>FY2023 Adopted</u>	<u>\$ Change from FY2022</u>	<u>% Chg.</u>
Vending Machine						
Service Charges	\$102,938	\$138,800	\$138,800	\$138,800	\$0	0.0%
Operating Costs	\$67,193	\$138,800	\$138,800	\$138,800	\$0	0.0%
Variance	\$35,745	\$0	\$0	\$0		

Total Enterprise Funds

Total Revenues	\$68,249,653	\$75,609,200	\$79,979,400	\$84,583,900	\$8,974,700	11.9%
Total Expenses	\$64,720,594	\$75,609,200	\$84,583,900	\$84,583,900	\$8,974,700	11.9%
Variance	\$3,529,059	\$0	(\$4,604,500)	\$0		

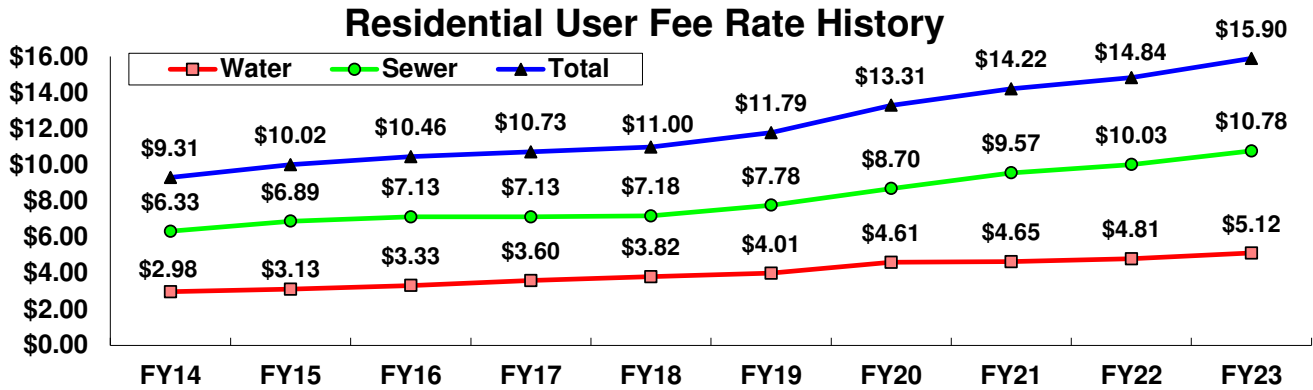
Footnotes:

(1) Information reported is based on a budgetary basis, which in some cases varies from an accounting basis. For rate setting purposes, capital outlay, principal payments on debt services, and sinking fund reserves are listed above. These items are not recorded on the County's Statement of Revenues, Expenses, and changes in Net Assets.

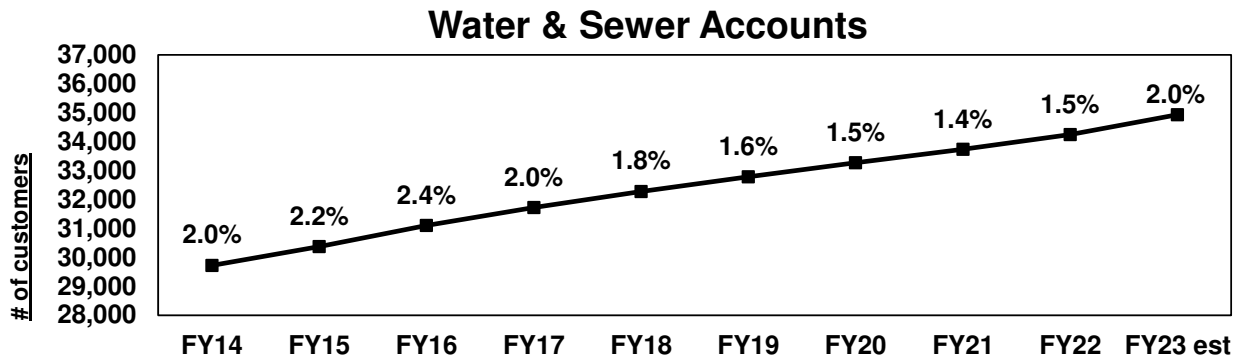
Water and Sewer Fund

Bernard Cochran, Acting Director of Public Works
 Address: 5310 Hawthorne Rd., La Plata, MD 20646
<https://www.charlescountymd.gov/services/public-works-utilities>

301-609-7400 301-753-8270
 7:00 a.m.-3:00 p.m. M-F



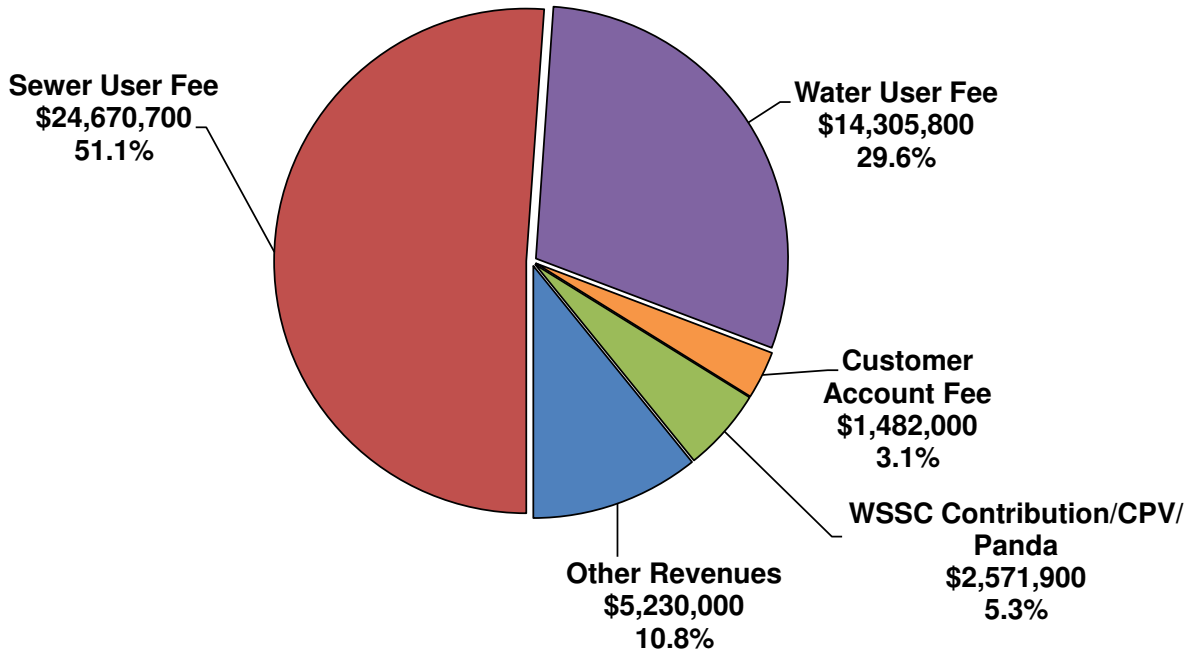
Water User Fee Rate	FY2023 Rates:
Single Family Residential: 0 - 18,000 gallons.....	\$5.12 per 1,000 gallons
Single Family Residential: 18,001 - 24,000 gallons.....	\$10.24 per 1,000 gallons
Single Family Residential: Over 24,000 gallons.....	\$15.36 per 1,000 gallons
Multi-Family/Commercial: based on metered usage.....	\$6.10 per 1,000 gallons
Sewer User Fee Rate	
Single Family Residential: Billing capped at 24,000 gallons.....	\$10.78 per 1,000 gallons
Multi-Family/Commercial: based on metered usage.....	\$10.78 per 1,000 gallons
Customer Account Fee	
Customer Account Charge.....	\$11.60 flat fee
Sewer "Only" Non-Metered Customer Account Charge.....	\$6.57 flat fee
Late Payment Penalty.....	10% of current bill plus
Other Fees	3% of arrear bills
Water Leak Test.....	\$51
Water Meter Test - 5/8" Meters to 8" Meters.....	\$161 to \$415
Reconnect/Disconnect of Water Service (weekdays).....	\$52
Reconnect/Disconnect Water Service (evenings/weekends/holidays).....	\$126



The % increase in the graph represents the rate of customer growth. The number of accounts has steadily increased each year which is reflective of the County's constant population growth.

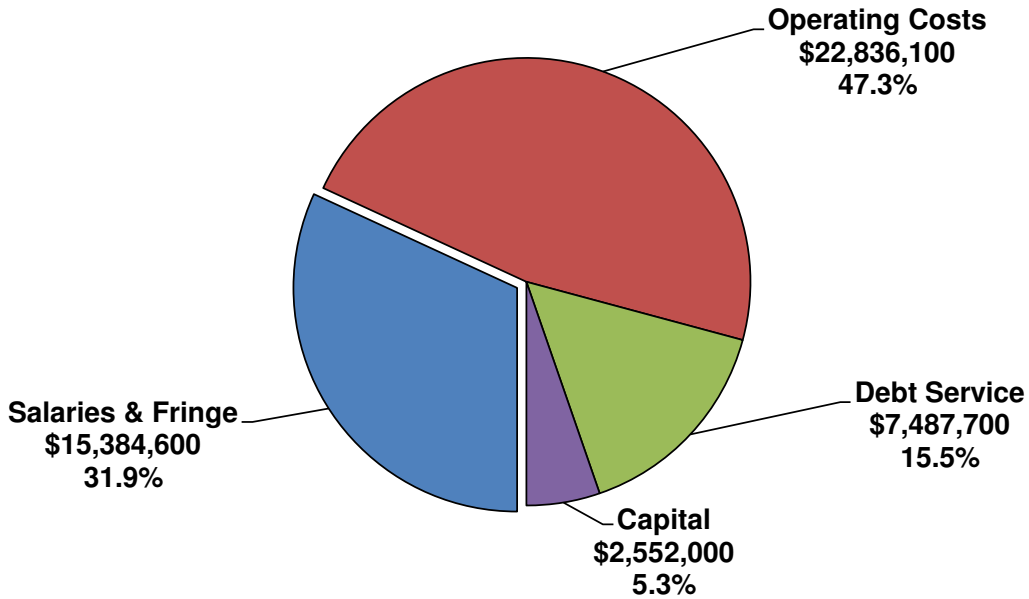
FY2023 Operating Revenues by Funding Source

Total: \$48,260,400



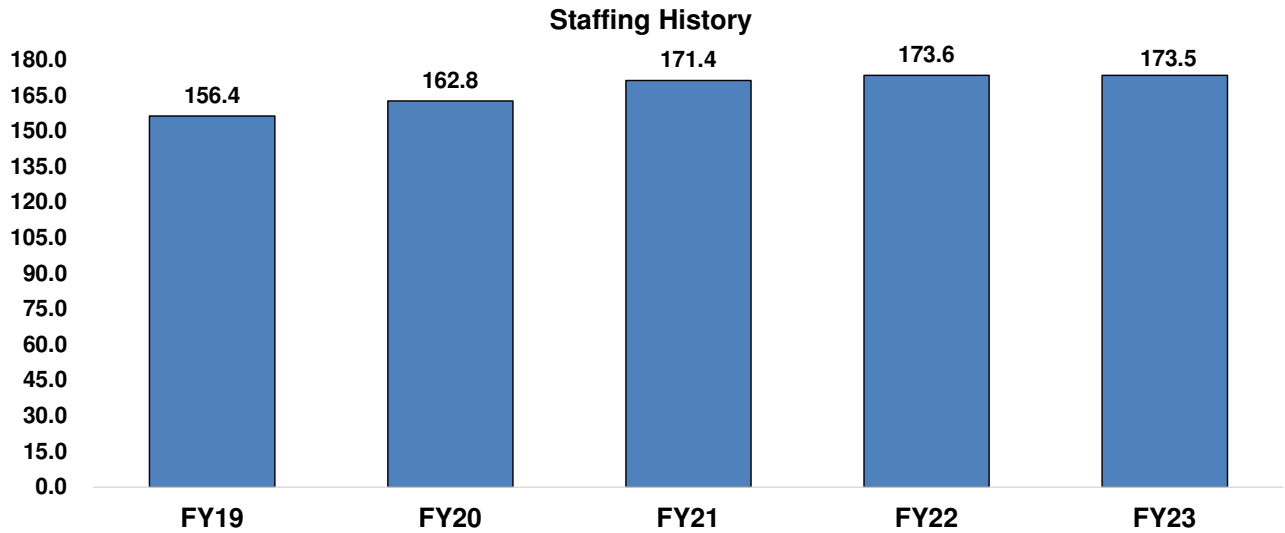
FY2023 Operating Expenses by Account Classification

Total: \$48,260,400



Represents costs associated with the operation and maintenance of the Water and Sewer Fund. Costs, including additional debt service related to funding capital projects for new or future customers are not included.

Water and Sewer Staffing History



Positions by Program:

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
DPW-UT					
Sewer	50.5	53.8	56.4	54.7	55.0
Mattawoman	37.7	39.1	40.1	41.4	41.7
Water	44.5	45.8	50.2	50.9	51.2
Meters	7.1	7.1	7.1	7.1	7.1
DPW-UT Full Time Equivalent	139.8	145.8	153.8	154.1	155.1
PGM	7.7	7.7	8.3	9.6	8.6
Fiscal & Administrative Services	8.9	9.3	9.3	9.9	9.9
Total Full Time Equivalent	156.4	162.8	171.4	173.6	173.5

Objectives and Measurements

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
<u>Public Works Objective: To provide excellent customer service.</u>					
Water & Sewer Line Breaks					
Number of Breaks	46	53	42	55	50
\$ per event	\$8,269	\$6,017	\$7,115	\$6,500	\$6,800
Water/Sewer Regulatory Compliance					
% Violations	8.16%	N/A	NA	N/A	N/A
Potential Violations	51	23	29	40	30
Water delivered					
	203 million gallon/month average	201 million gallon/month average	200 million gallon/month average	200 million gallon/month average	205 Million gallons/month average
Sewer treated					
	411 million gallon/month average	293 million gallon/month average	446 million gallon/month average	300 million gallon/month average	395 Million gallons/month average
Customer Complaints					
Number of Complaints	86	54	116	60	70
average number of days to resolve	7	8	12	7	7
Annual # of injury and property damage claims reported (# / month)					
	46	31	37	45	45
<ul style="list-style-type: none"> Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Operational Excellence 					
<u>Public Works Objective: To have a system of meters less than 15 years old and to insure the accuracy and timeliness of readings.</u>					
# of meters installed (new/replacement/change out program)					
	761	703	698	775	750
<ul style="list-style-type: none"> Achieves Commissioners 2019-2021 Goals and Objectives: Goal 1: Economic Development & Support Services, Infrastructure/Services 					
<u>Fiscal & Administrative Services Objective: To process invoices for water/sewer services provided each quarter and follow-up with collection efforts as needed to ensure revenue recovery.</u>					
# of invoices per year	135,434	139,762	141,419	142,500	143,750
# of regular invoices	130,709	135,250	136,980	137,500	138,250
# of finals	4,725	4,512	4,439	5,000	5,500
# of customer accounts	34,044	34,508	34,995	35,300	36,000
% of ebilling customer accounts	9.55%	10.48%	11.05%	11.25%	25.00%
# of delinquent invoices per year	42,207	34,540	0 *	40,000	44,000
% of total billed	25%	25%	0%	28%	31%
<ul style="list-style-type: none"> Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Operational Excellence 					
<u>Fiscal & Administrative Services Objective: To follow up on past due accounts/ improve collection efforts.</u>					
# of final notice letters	686	846	0 *	750	800
# of liens	415	391	551	600	700
# of liens released	281	332	329	350	400
<ul style="list-style-type: none"> Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Operational Excellence 					
<p>* FY21 saw no "delinquent" invoice notices per County COVID response efforts, these were replaced with "Reminder" notices on outstanding balances to our customers. The same was true with sending any "final" notice letters below.</p>					

Water & Sewer

Department: Public Works - Utilities 30.25.71
Division \ Program: Satellite Sewer Systems Fund: Enterprise
Program Administrator: Bernard Cochran, Acting Director of Public Works

Expenditure Category	FY2021	FY2022	FY2023	FY2023	\$ Change	%
	Actual	Adopted	Requested	Adopted	FY2022	Chg.
Personal Services	\$3,307,499	\$3,448,000	\$3,701,100	\$3,701,100	\$253,100	7.3%
Fringe Benefits	1,176,509	1,302,600	1,305,500	1,305,500	2,900	0.2%
Operating Costs	3,990,662	4,857,900	5,768,100	5,768,100	910,200	18.7%
Debt Service	4,224,311	4,868,400	5,293,000	5,293,000	424,600	8.7%
Capital Outlay/Maintenance	282,227	320,000	460,000	460,000	140,000	43.8%
Capital Projects	486,700	80,000	0	0	(80,000)	N/A
Total Expenditures	\$13,467,909	\$14,876,900	\$16,527,700	\$16,527,700	\$1,650,800	11.1%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the approved FY2022 and FY2023 salary increases as well as funding to support a new Geographical Information System Specialist. The position is also partially funded by the Mattawoman Treatment Plant and Water divisions, and is needed to manage the department's water, wastewater, and reclaimed water geographical information system data.
- The **Operating Costs** budget increase includes additional funding to support the increased cost for fuel, chemicals, and electricity based on current trends. Also included is funding to support partial costs for a fee rate study, anticipated maintenance and repairs, new position, and other adjustments based on anticipated spending.
- The increase in **Debt Service** is for payments related to bond issues for capital projects and payments for vehicle and equipment purchases that were bank financed. Includes funding to support new request - 4 inch diesel grinder pump, portable storage trailer and new trailer vacuum unit.
- The **Capital Outlay/Maintenance** is mainly for ongoing maintenance at the satellite sewer sites based on anticipated needs for FY2023. The increase is for replacing sand at Swan Point WWTP and spare pumps for pump stations.

Description:

The Sewer Division of the Department of Public Works - Utilities exists to operate and maintain all County owned sewer lines, pump stations and treatment plants in an effort to ensure a healthy environment for Charles County residents. Included are 58 pump stations, six wastewater treatment plants, and over 500 miles of sewer lines throughout the County. Facilities are monitored by staff daily everyday of the year, with radio telemetry alarm units and an emergency communication system providing for around the clock responses as needed.

The Sewer Division also includes the holding tank program (administered by the Department of Community Services) which provides for the pumping of 16 holding tanks for those who qualify, and the Sewer Division pumps these tanks on a regular basis. As is the case with the remainder of the Department, the program goal is to comply with all Federal, State, and County laws and regulations on a consistent basis and to meet or exceed all permit conditions.

<u>Positions:</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
Total Full Time Equivalent	50.5	53.8	56.4	54.7	55.0

Water & Sewer

Department: Public Works - Utilities 30.25.72
Division \ Program: Mattawoman Treatment Plant Fund: Enterprise
Program Administrator: Bernard Cochran, Acting Director of Public Works

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Requested	FY2023 Adopted	\$ Change FY2022	% Chg.
Personal Services	\$2,330,845	\$2,495,800	\$2,647,600	\$2,647,600	\$151,800	6.1%
Fringe Benefits	900,905	928,500	935,700	935,700	7,200	0.8%
Operating Costs	6,593,286	8,050,700	8,428,600	8,428,600	377,900	4.7%
Debt Service	44,037	81,800	106,400	106,400	24,600	30.1%
Capital Outlay/Maintenance	0	650,000	1,397,000	1,397,000	747,000	114.9%
Total Expenditures	\$9,869,073	\$12,206,800	\$13,515,300	\$13,515,300	\$1,308,500	10.7%
WSSC Contribution/ CPV/Panda	\$1,819,769	\$3,165,400	\$2,326,900	\$2,326,900	(\$838,500)	-26.5%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the approved FY2022 and FY2023 salary increases as well as funding to support a new Geographical Information System Specialist. The position is also partially funded by the Sewer and Water divisions, and is needed to manage the department's water, wastewater, and reclaimed water geographical information system data.
- The **Operating Costs** budget increase includes additional funding to support the increased cost of fuel, chemicals, and electricity based on current trends. Also included is funding to support anticipated repairs and maintenance of aging infrastructure, new positions, and the increased cost of sludge disposal.
- **Debt Service** includes payments associated with bank financing certain vehicle and equipment purchases.
- **Capital Outlay/Maintenance** is to provide funds to cover unanticipated plant repairs, replace a blower at the Mattawoman Plant, additional parts to support the new centrifuges at the Mattawoman plant, and to replace all of the metal caps on the railings of the sand filters.
- **WSSC Contribution/CPV/Panda** revenues are reimbursements which are based on operation and maintenance cost.

Description:

The Mattawoman Wastewater Treatment Plant is an advanced facility capable of treating 20 million gallons of wastewater daily. It is staffed and monitored around the clock and has phosphorous removal and sludge handling capabilities, accepting septic tank, holding tank waste and sludge from other sources throughout the region. A sludge contract with a private vendor provides for a proactive approach to sludge management that benefits not only the user community and the agricultural community, but the environment as a whole since we are able to conserve landfill space and assist in the Chesapeake Bay restoration effort.

An Enhanced Nutrient Removal upgrade to the Plant was completed during FY 2009 as part of a Chesapeake Bay initiative. The Plant has an in-house laboratory that provides analytic services for permit compliance and quality control. The goal of the facility is to comply with all Federal, State, and County laws and regulations on a consistent basis and to meet or exceed all permit conditions.

Positions:

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Total Full Time Equivalent	37.7	39.1	40.1	41.4	41.7

Water & Sewer

Department: Public Works - Utilities 30.25.76
Division \ Program: Water Fund: Enterprise
Program Administrator: Bernard Cochran, Acting Director of Public Works

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Requested	FY2023 Adopted	\$ Change FY2022	% Chg.
Personal Services	\$2,938,616	\$3,218,100	\$3,458,300	\$3,458,300	\$240,200	7.5%
Fringe Benefits	1,118,165	1,232,600	1,244,500	1,244,500	11,900	1.0%
Operating Costs	4,904,808	6,281,300	7,407,400	7,407,400	1,126,100	17.9%
Debt Service	2,176,875	2,480,400	2,068,500	2,068,500	(411,900)	-16.6%
Capital Outlay/Maintenance	196,488	440,000	695,000	695,000	255,000	58.0%
Capital Projects	323,620	0	0	0	0	N/A
Total Expenditures	\$11,658,572	\$13,652,400	\$14,873,700	\$14,873,700	\$1,221,300	8.9%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the approved FY2022 and FY2023 salary increases as well as funding to support a new Geographical Information System Specialist. The position is also partially funded by the Sewer and Mattawoman Treatment Plant divisions, and is needed to manage the department's water, wastewater, and reclaimed water geographical information system data.
- The **Operating Costs** budget increased to support the increased cost of fuel, chemicals, and electricity. Additionally, funding is included to support new positions, anticipated repairs, maintenance, and other anticipated needs.
- **Debt Service** is for payments related to bond issues for capital projects and payments to finance vehicle and equipment purchases.
- **Capital Outlay/Maintenance** budget includes funds for ongoing maintenance for water operations.

Description:

The Water Division of the Department of Public Works - Utilities provides water service to about 35,000 customer accounts throughout the County, striving to ensure a safe drinking water supply for all. As a result of growth throughout the County, rather than operating as one integrated system, the Division operates and maintains 19 separate community water systems, four Wastewater Treatment Plant water systems and, five County park water systems.

Positions:

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Total Full Time Equivalent	44.5	45.8	50.2	50.9	51.2

Water & Sewer

Department:	Public Works - Utilities	Account:	30.25
Division \ Program:	Water, Sewer, Mattawoman	Fund:	Enterprise
Program Administrator:	Bernard Cochran, Acting Director of Public Works		

<u>Positions:</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Director of Public Works	0.5	0.5	0.5	0.5	0.5
Deputy Director of DPW UT	0.9	0.9	0.9	0.9	0.9
Chief of Operations/Maintenance	1.0	1.0	1.0	1.0	1.0
Chief of Technical Support	1.0	1.0	1.0	0.0	0.0
Inventory & Fleet Mgmt Operations Manager	0.3	0.3	0.3	0.3	0.3
Utilities Senior Program Manager	1.0	1.0	1.0	1.0	1.0
Senior Environmental Operations Superintendent	1.0	1.0	1.0	1.0	1.0
Engineer I - III	2.0	2.0	2.0	1.0	1.0
Chief of Operations Support	1.0	1.0	1.0	1.0	1.0
SCADA System Superintendent	1.0	1.0	1.0	1.0	1.0
Environmental Operations Superintendent	3.0	3.0	3.0	3.0	3.0
Financial Support Manager	1.0	1.0	1.0	1.0	1.0
Laboratory Supervisor	1.0	1.0	1.0	1.0	1.0
Laboratory Information Management System Technician	1.0	1.0	1.0	1.0	1.0
Line Maintenance Superintendent	1.0	1.0	1.0	1.0	1.0
Utilities Senior Project Manager	0.0	0.0	0.0	1.0	1.0
Utilities Project Manager II	0.0	1.0	2.0	1.3	1.3
Systems Analyst	1.0	1.0	1.0	1.0	1.0
Network Specialist III	1.0	1.0	1.0	1.0	1.0
Wastewater Operations Supervisor II	10.0	10.0	10.0	10.0	10.0
Assistant Project Manager	2.0	2.0	2.0	1.0	1.0
Line Maintenance Supervisor	4.0	4.0	5.0	5.0	5.0
Equipment Maintenance Supervisor	3.0	3.0	3.0	4.0	4.0
Fleet Maintenance Technician III	1.0	1.0	1.0	1.0	1.0
Utilities Plan Reviewer	0.0	1.0	1.0	1.0	1.0
Pretreatment Specialist	1.0	1.0	1.0	1.0	1.0
Cross Connection Control Specialist	1.0	1.0	1.0	1.0	1.0
Laboratory Analyst I - II	3.0	3.0	3.0	3.0	3.0
Inventory Control Specialist	1.2	1.2	1.2	1.2	1.2
Management Support Specialist	1.0	1.0	1.0	1.0	1.0
SCADA System Specialist	0.0	1.0	1.0	1.0	1.0
Instrumentation Technician	9.0	9.0	9.0	9.0	9.0
Geographical Information System Specialist	0.0	0.0	0.0	0.0	1.0
Electrician I - III	1.0	1.0	1.0	1.0	1.0
Facilities Maintenance Technician III	1.0	1.0	1.0	1.0	1.0
Project Admin Specialist	1.0	1.0	1.0	0.0	0.0
Equipment Maintenance Technician II	3.0	3.0	4.0	4.0	4.0
Vehicle Equipment Technician	0.0	0.0	0.0	0.2	0.2
Fleet Maintenance Technician II	1.0	1.0	1.0	1.0	1.0
Environmental Operator / Trainee	36.0	37.0	37.0	37.0	37.0
Utilities Locator	3.0	3.0	4.0	4.0	4.0
Administrative Associate	2.0	2.0	2.0	2.0	2.0
Inventory Control Associate	0.2	0.2	0.2	0.2	0.2
Regulatory Compliance Associate	1.0	1.0	1.0	2.0	2.0
Technician - Small Engine	0.8	0.8	0.8	0.8	0.8
Fleet Maintenance Superintendent	0.3	0.3	0.3	0.3	0.3
Equipment Maintenance Technician I	7.0	8.0	8.0	8.0	8.0
Office Associate III	2.0	2.0	2.0	2.0	2.0
Facilities Maintenance Technician I	1.0	1.0	1.0	1.0	1.0
General Utility Worker	0.0	0.0	2.0	2.0	2.0
Line Maintenance Operator I-IV	18.0	20.0	23.0	23.0	23.0
Part Time I	1.4	1.4	1.4	1.4	1.4
Total Full Time Equivalent	134.4	141.4	150.4	148.9	149.9
Allocated to Other Funds	(1.8)	(2.8)	(3.8)	(2.0)	(2.0)
Total Full Time Equivalents W/S	132.7	138.7	146.7	147.0	148.0

Water & Sewer

Department: Planning and Growth Management 30.07.06
Division \ Program: Water & Sewer Administration Fund: Enterprise
Program Administrator: Deborah Carpenter, Director of Planning & Growth Management
<https://www.charlescountymd.gov/government/planning-and-growth-management>

Expenditure Category	FY2021	FY2022	FY2023	FY2023	\$ Change	%
	Actual	Adopted	Requested	Adopted	FY2022	Chg.
Personal Services	\$106,391	\$224,400	\$229,800	\$229,800	\$5,400	2.4%
Fringe Benefits	26,658	71,100	44,700	44,700	(26,400)	-37.1%
Operating Costs	779	2,400	4,900	4,900	2,500	104.2%
Total Expenditures	\$133,828	\$297,900	\$279,400	\$279,400	(\$18,500)	-6.2%
Revenues	\$11,035	\$5,000	\$5,000	\$5,000	\$0	0.0%

Baseline Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the approved salary increases which is being offset by the reallocation of various positions between the General Fund and Water & Sewer Fund. Also included is the impact of the reclassification of an Office Associate II to a Permit Technician.
- The **Operating Costs** have increased to support an increase in the job ads line item due to recent turnover. The turnover factor has been increased to support this request.

Description:

The mission of the Department of Planning and Growth Management (PGM) is: "To provide the citizens of Charles County an effective and economical infrastructure through planning, design, and construction of facilities, roadways, water and wastewater systems as described in the County's Comprehensive Plan. This shall be accomplished in a timely, efficient and courteous manner with dedication and quality service in cooperation with various agencies." Supporting the mission of PGM are various policies which provide a comprehensive approach to the orderly planning and development of infrastructure within Charles County.

Using these policies, the Administration Division provides continuous evaluation of infrastructure needs and implements standards through updates to the comprehensive plan, codes, regulations, ordinances, and policies and procedures. The Division maintains high standards of personnel efficiency and expertise to develop and maintain continuous educational programs; guarantee performance is consistent with specialized obligations; promote the most efficient use of the resources for the County.

The responsibilities of the Administration Division include: budget administration; customer relations; coordination with Citizens' Liaison issues; maintenance of department's records retention policy; dedication of roads and water and sewer systems; property acquisitions; planning, preparation & coordination of auction of surplus county properties; developing policies and procedures; grants administration; personnel administration; and oversight of the Permits Office.

Positions:

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Director of Planning & Growth Mgmt	0.2	0.2	0.2	0.2	0.2
Deputy Director of Planning & Growth Mgmt	0.2	0.2	0.2	0.2	0.3
Chief of Administrative Operations	0.0	0.0	0.1	0.1	0.1
Citizen Response Coordinator	0.2	0.2	0.2	0.2	0.1
Project/Program Manager	0.2	0.2	0.0	0.0	0.0
Property Acquisition Officer	0.0	0.0	0.0	0.0	0.1
Assistant Property Acquisition Officer	0.0	0.0	0.3	0.3	0.1
Assistant to the Director	0.1	0.1	0.1	0.1	0.2
Right-Of-Way Bonding Specialist	0.0	0.0	0.0	0.3	0.3
Permit Technician	0.0	0.0	0.0	0.6	0.6
Permit Specialist	0.0	0.0	0.0	1.0	1.0
Office Associate II	0.0	0.0	0.0	0.3	0.0
Part Time	0.1	0.1	0.1	0.1	0.1
Total Full Time Equivalent	0.8	0.8	1.0	3.1	2.9

Water & Sewer

Department: Planning and Growth Management 30.07.61
Division \ Program: Codes, Permits & Inspection Services\Codes & Permits Fund: Enterprise
Program Administrator: Ray Shumaker, Chief of Codes, Permits & Inspection Services
<https://www.charlescountymd.gov/government/planning-and-growth-management/online-permitting>

Expenditure Category	FY2021	FY2022	FY2023	FY2023	\$ Change	%
	Actual	Adopted	Requested	Adopted	FY2022	Chg.
Personal Services	\$251,200	\$152,900	\$143,600	\$143,600	(\$9,300)	-6.1%
Fringe Benefits	76,766	41,000	37,200	37,200	(3,800)	-9.3%
Operating Costs	0	6,000	6,000	6,000	0	0.0%
Total Expenditures	\$327,966	\$199,900	\$186,800	\$186,800	(\$13,100)	-6.6%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** decrease includes the approved salary increases which is being offset by turnover. Also included is the impact of the reallocation of various positions based on current job duties.

Description:

The Codes, Permits and Inspection Services Division administers the regulatory aspect of both review and inspection. The division is divided into two program areas: engineering, and inspection and enforcement.

The engineering program area is responsible for the development and implementation of County Ordinances, Codes, Specifications, and Details relating to stormwater management, stormwater conveyance facilities, water and sewer facilities, roads, grading and sediment control. The program area also provides for the plan review of residential and commercial building permits and capital improvement infrastructure projects. Additionally, they process, review and issue infrastructure projects and assist in reviewing preliminary subdivision plans, site development plans, and record plats.

The inspection and enforcement program area is comprised of three groups: infrastructure, building and trades, and stormwater management maintenance. Staff provide inspections for issued permits and plans, enforce County codes, investigate complaints related to the international building codes, stormwater management, stormwater conveyance facilities, water and sewer facilities, roads, and grading and sediment control. Additionally, staff performs triennial inspection of existing stormwater management devices for compliance with performance specifications, legal agreements, and Maryland and/or Federal law. Inspection staff also investigates complaints pertaining to existing stormwater management devices and illicit discharge.

Positions:

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Chief of CPIS	0.1	0.1	0.1	0.1	0.1
Engineer Supervisor	1.0	1.0	1.0	1.0	0.3
Engineer I - IV	1.0	1.0	1.0	1.0	0.8
Building Code Official	0.1	0.1	0.1	0.1	0.0
Assistant to the Chief of CPIS	0.1	0.1	0.0	0.0	0.0
Administrative Associate	0.0	0.0	0.1	0.1	0.1
Right of Way and Bonding Specialist	0.3	0.3	0.3	0.0	0.0
Permits Specialist	1.5	1.5	1.5	0.5	0.5
Office Associate II	0.6	0.6	0.6	0.0	0.0
Total Full Time Equivalent	4.7	4.7	4.7	2.8	1.8

Water & Sewer

Department: Planning and Growth Management 30.07.19
Division \ Program: Planning Fund: Enterprise
Program Administrator: Jim Campbell, Planning Director
<https://www.charlescountymd.gov/government/planning-and-growth-management>

Expenditure Category	FY2021	FY2022	FY2023	FY2023	\$ Change FY2022	% Chg.
	Actual	Adopted	Requested	Adopted		
Personal Services	\$171,705	\$248,800	\$286,700	\$286,700	\$37,900	15.2%
Fringe Benefits	87,924	90,100	89,200	89,200	(900)	-1.0%
Operating Costs	64,072	294,400	357,600	357,600	63,200	21.5%
Operating Contingency	0	0	29,300	29,300	29,300	NEW
Total Expenditures	\$323,701	\$633,300	\$762,800	\$762,800	\$129,500	20.4%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** increase includes approved salary increases. Also included is the impact of the reallocation of various positions based on current job duties.
- The **Operating Costs** budget increased to support the anticipated cost of the Ground Water Study, and a decrease to contract services based on anticipated needs.
- **Operating Contingency** is to cover potential revenue shortfalls and/or expenditure overruns.

Description:

The Planning Division administers the County programs related to Comprehensive Planning, Zoning Regulation, and Infrastructure Planning. The services provided by the Planning Division include four major program areas: Long-range & Preservation Planning, Development Review, Zoning Administration, and Infrastructure Planning and Analysis.

Long-range & Preservation Planning develops and administers the County Comprehensive Plan and Small Area Plans, facilitates the Agricultural and Land Preservation programs, and provides oversight of the Watershed Improvement Plan and associated environmental enhancement programs. This specialized team also administers the Cultural Resource, Historic and Archeological Preservation Programs, and leads the coordination effort with our local Military Base installations to prevent incompatible land use encroachment.

The Zoning Administration group provides direction over the core zoning regulations with regard to commercial, industrial and residential development in the un-incorporated areas of the County. This includes approval of permissible uses by zone, development setbacks and landscape buffers, height restrictions, parking, site design and architectural review code, and other related development regulations. In addition, this team administers the Record Plat process, the Site Development Plan process, and the Variance and Special Exception processes with the Board of Zoning Appeals.

We have also made some changes to the Zoning Administration Group with the addition of the Zoning Inspectors. The Zoning Inspectors were previously housed in the Codes, Permit and Inspection Services (CPIS) Division but were recently moved to the Planning Division under our Zoning Administration Group. The Inspectors perform inspections for zoning conformity and also deal with nuisance abatement.

In addition, we have created a new Climate Resiliency & Sustainability Officer position. This position will work on issues related to climate change and making our County more resilient. We are creating a Climate Action Plan and looking at becoming more climate resilient with regards to climate hazards and impacts. These include but are not limited to: Hazard Mitigation Plan updates; nuisance and urban flooding issues; shoreline management; education.

Development review includes the review, processing and approval of small and large-scale development within the County. More specifically, this team evaluates preliminary subdivision plans, major subdivision record plats, forest conservation plans, and adequate public facility regulations. This also includes coordination with state and county agencies on each application. They process development requests and develop staff reports that are presented to the County Planning Commission for approval.

The Environmental Planning group provides development review for environmental resource protection, Forest Conservation Plans, Chesapeake Bay Critical Area, Tier II streams, Habitat Protection Plans, and related environmental plans. Additionally, the Environmental Planning group manages the planning components of the County's NPDES municipal stormwater permit and implements: water quality monitoring programs covering chemicals, biological and physical parameters; Total Maximum Daily Load watershed planning and pollutant reduction tracking and reporting; illicit discharge and elimination inspections, associated property owner outreach, and tracking enforcement resolution; population prevention, stormwater management education and outreach events, and media; coordination of the watershed restoration and education grant program for non-profits; managing the County's stormwater infrastructure, water quality, and environmental restoration geodatabase; coordinating annual financial and programmatic reporting to the State and other agencies.

Water & Sewer

Department:	Planning and Growth Management		30.07.19
Division \ Program:	Planning	Fund:	Enterprise
Program Administrator:	Jim Campbell, Planning Director		
	https://www.charlescountymd.gov/government/planning-and-growth-management		

Description cont. :

Finally, the Engineering and Infrastructure Planning team is responsible for planning, coordination, and management of public infrastructure and local drinking water resources. Infrastructure management includes public water and sewer, public and private stormwater management facilities and drainage system, and public transportation facilities. Resource management includes the oversight and allocation of capacity for potable water supply, wastewater treatment capacities, and planning for stormwater facilities and drainage system capacities for flood management and resiliency. This group provides the administration of the County petition process, drafting and facilitation of the solid waste & water /sewer plans, and coordination with Federal, State, & local resource agencies.

<u>Positions:</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Planning Director	0.3	0.3	0.3	0.3	0.3
Assistant Chief of Planning	0.2	0.2	0.1	0.1	0.1
Engineering Supervisor	1.0	1.0	1.0	1.0	1.0
Engineer II	0.8	0.8	1.0	1.0	1.0
GIS Analyst	0.4	0.4	0.3	0.3	0.3
Planner I - III	0.4	0.4	0.4	0.4	0.4
Administrative Associate	0.0	0.0	0.3	0.3	0.3
PGM Support Specialist	0.0	0.0	0.0	0.0	0.3
Part Time	0.3	0.3	0.3	0.3	0.3
Total Full Time Equivalent	3.3	3.3	3.7	3.7	4.0
Allocated to the Capital Project Fund	(1.0)	(1.0)	(1.0)	0.0	0.0
Net Cost to the Water & Sewer Fund	2.3	2.3	2.7	3.7	4.0

Water & Sewer

Department: Fiscal & Administrative Services 30.04.60
Division \ Program: Billing Fund: Enterprise
Program Administrator: Bill DeAtley, Chief of Accounting
 Mailing Address: P.O. Box 1630, La Plata, MD 20646
 Physical Address: 200 Baltimore St., La Plata, MD 20646 301-645-0624 301-870-2542
www.charlescountymd.gov/fas/wsbilling/water-and-sewer-billing 8:00 a.m.-4:30 p.m. M-F

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Requested	FY2023 Adopted	\$ Change FY2022	% Chg.
Personal Services	\$489,436	\$536,400	\$551,700	\$551,700	\$15,300	2.9%
Fringe Benefits	148,294	154,500	139,500	139,500	(15,000)	-9.7%
Operating Costs	197,229	516,900	686,500	686,500	169,600	32.8%
Operating Contingency	0	4,400	4,400	4,400	0	0.0%
Debt Service	7,971	8,000	7,900	7,900	(100)	-1.3%
Total Expenditures	\$842,930	\$1,220,200	\$1,390,000	\$1,390,000	\$169,800	13.9%
Total Revenues	\$684,215	\$1,220,200	\$1,390,000	\$1,390,000	\$169,800	13.9%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the approved FY2022 and FY2023 salary increases.
- The **Operating Costs** budget increase is to support increased cost of credit card processing due to the county absorbing the cost of credit card fees associated with customers who pay their bills online. Other adjustments have been made based on anticipated spending.
- **Operating Contingency** is to cover potential revenue shortfalls and/or expenditure overruns.
- The **Debt Service** budget is to cover the issuance of bonds for the Treasury Office Area Renovation.

Description:

The Billing Division is responsible for customer billing on a quarterly basis, assessing penalties on delinquent accounts, and termination of service, if so warranted. Customer service and assistance are top priorities for the division. Customer bills are created by the electronic transfer of meter readings from handheld units and laptops to a data base that is used to calculate water and sewer invoices based on water consumption.

Positions:

Title	FY19	FY20	FY21	FY22	FY23
	FTE	FTE	FTE	FTE	FTE
Chief of Accounting	0.3	0.3	0.3	0.3	0.3
Water/Sewer Billing Manager	1.0	1.0	1.0	1.0	1.0
Assistant Water/Sewer Billing Manager	1.0	1.0	1.0	1.0	1.0
Utilities Billing Specialist	6.0	7.0	7.0	7.0	7.0
Part Time	0.7	0.0	0.0	0.7	0.7
Total Full Time Equivalent	8.9	9.3	9.3	9.9	9.9

Water & Sewer

Departments: Public Works - Utilities 30.25.60
Division \ Program: Meters Fund: Enterprise
Program Administrator: Bernard Cochran, Acting Director of Public Works

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Requested	FY2023 Adopted	\$ Change FY2022	% Chg.
Personal Services	\$377,622	\$424,100	\$422,900	\$422,900	(\$1,200)	-0.3%
Fringe Benefits	143,540	140,300	146,600	146,600	6,300	4.5%
Operating Costs	56,514	128,900	143,300	143,300	14,400	11.2%
Operating Contingency	0	4,100	0	0	(4,100)	N/A
Debt Service	247,026	247,000	11,900	11,900	(235,100)	-95.2%
Total Expenditures	\$824,701	\$944,400	\$724,700	\$724,700	(\$219,700)	-23.3%
Total Revenues	\$906,982	\$944,400	\$724,700	\$724,700	(\$219,700)	-23.3%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes funding for approved salary increases which is being offset by turnover.
- The **Operating Costs** budget increased to support the increased cost of vehicle fuel and software. Other adjustments have been made based on anticipated spending.
- Included in **Debt Service** are payments to bank finance vehicles and equipment. The decrease is due to the Meter Replacement Lease being paid off in FY2022.

Description:

The Meter Division is responsible for installing, repairing, replacing, and reading meters for water and sewer billing purposes. Meter readings are transferred from hand-held units to a data base that is used by the Billing Division to invoice customers quarterly based on consumption. Prompt, accurate readings and great customer service are top priorities for the Division.

Positions:

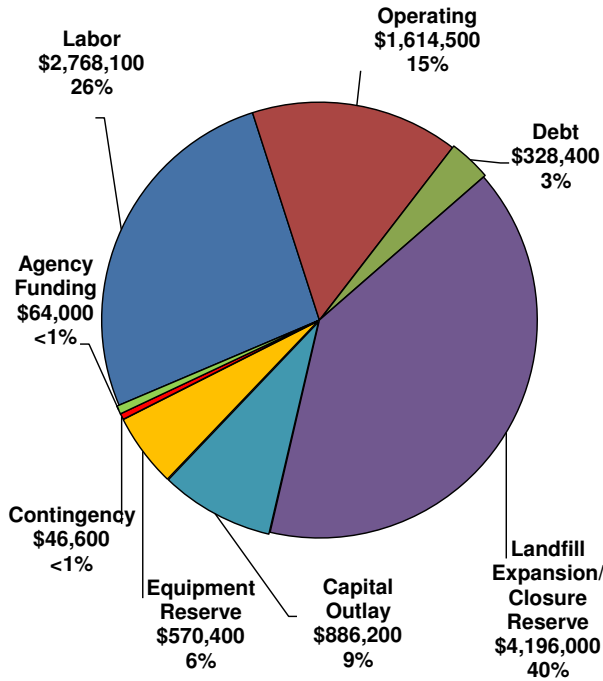
Title	FY19 FTE	FY20 FTE	FY21 FTE	FY22 FTE	FY23 FTE
Deputy Director of DPW UT	0.1	0.1	0.1	0.1	0.1
Meter Superintendent	1.0	1.0	1.0	1.0	1.0
Meter Technicians	6.0	6.0	6.0	6.0	6.0
Total Full Time Equivalent	7.1	7.1	7.1	7.1	7.1

Solid Waste Fund

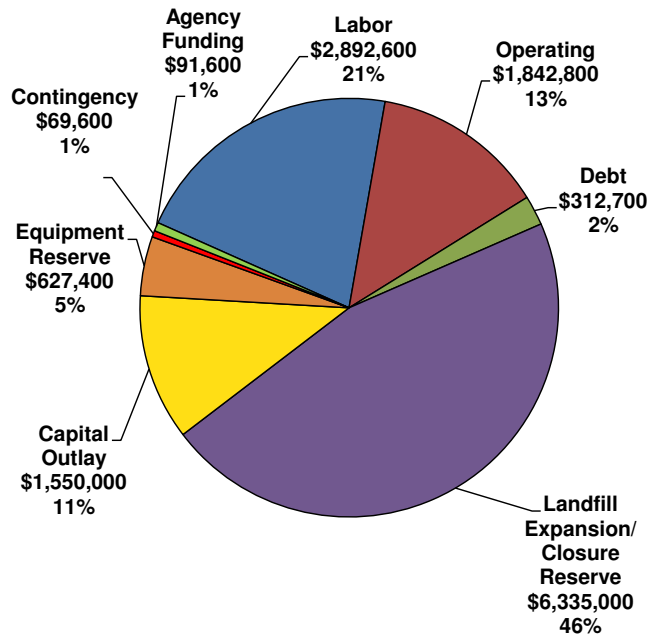
Bernard Cochran, Acting Director of Public Works
 Mailing Address: 1001 Radio Station Rd., La Plata, MD 20646
 St. Charles Landfill
 Physical Address: 12305 Billingsley Rd., Waldorf, MD 20602
 301-932-9038 301-870-5481
<https://www.charlescountymd.gov/services/environmental-resources/landfill>

Scalehouse & Landfill 7:30 a.m.-4:00 p.m. M-SA;
 Recycling Center 7:30 a.m.-5:00 p.m. M-SA

FY 22 Expenses
Total: \$10,474,200



FY23 Expenses
Total: \$13,721,700



Solid Waste Fees:

Tipping Fee	\$85 per ton
Tag-A-Bag	\$2.25 per tag
Car/Van/SUV	\$5 per load
Car/Van/SUV mixed loads	\$10 per load
Pick Up Truck without trailer	\$15 per load
Pick Up Truck without trailer mixed loads	\$20 per load
Vehicles with trailer Weigh In	\$85 per ton / \$15 min fee
Vehicles with trailer Weigh In - Mixed Loads	\$101 Flat Rate
Contaminated Soil for Commercial Generators	\$85 per ton
Open Top Roll-Off Container	\$101 per ton

Objectives & Measurements

Objectives & Measurements:

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
<i>Objective: To monitor revenues to ensure compliance with the landfill's long-term financial assurance model.</i>					
Billable Landfill tons received	111,057	108,317	88,033	90,000	95,000
Fee per ton	\$75	\$75	\$78	\$81	\$85
Billable Roll Off tons received	N/A	N/A	\$28,767	\$30,000	\$35,000
Roll Off Fee per ton	N/A	N/A	\$88	\$88	\$101

- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Public Policy.

Objective: To maintain high compaction density and continued utilization of alternative daily cover material to conserve airspace.

Total Tons	114,669	111,368	121,411	120,000	132,000
• Achieves Commissioners 2019-2021 Goals and Objectives: Goal 3: Environment, Natural Resource Management					
Number of Patrons	97,479	86,244	94,969	96,000	97,000

Solid Waste

Department: Public Works - Facilities 27.05.38
Division \ Program: Landfill Fund: Enterprise
Program Administrator: Frances Sherman, Chief of Environmental Resources
<https://www.charlescountymd.gov/services/environmental-resources/landfill>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$1,812,215	\$2,091,900	\$2,225,800	\$2,225,800	\$133,900	6.4%
Fringe Benefits	597,644	676,200	666,800	666,800	(9,400)	-1.4%
Operating Costs	1,411,256	1,614,500	1,842,800	1,842,800	228,300	14.1%
Debt Service	213,158	328,400	312,700	312,700	(15,700)	-4.8%
Agency Funding	36,800	64,000	91,600	91,600	27,600	43.1%
Operating Contingency	0	46,600	69,600	69,600	23,000	49.4%
Landfill Expansion/Closure	3,979,500	4,196,000	6,335,000	6,335,000	2,139,000	51.0%
Capital Outlay	907,632	886,200	1,550,000	1,550,000	663,800	74.9%
Equipment/Tech Reserve	570,400	570,400	627,400	627,400	57,000	10.0%
Total Expenditures	\$9,528,604	\$10,474,200	\$13,721,700	\$13,721,700	\$3,247,500	31.0%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** increase includes the full year impact of FY2022 and FY2023 approved salary increases.
- The **Operating Costs** increase is to support landfill stormwater management ponds, rising costs for fuel, credit card processing, and other adjustments based on anticipated spending.
- **Debt Service** includes debt payments related to the Landfill's Capital Improvement Program, and funding to bank finance various vehicles and equipment.
- **Agency Funding** supports the Landfill's contribution towards Other Post Employment Benefits (OPEB).
- **Operating Contingency** is to cover potential revenue shortfalls and/or expenditure overruns.
- The **Landfill Expansion/Closure** budget funds the future development of the remaining space at the Landfill.
- The **Capital Outlay** budget is to replace a compactor and an off-road hauler. Additional funds are to purchase new equipment for the Landfill which includes an all terrain vehicle, and a compactor system.
- The **Equipment Reserve** budget is to replace future equipment at the landfill. Increase is needed due to price increases of large equipment.

Description:

The Charles County Sanitary Landfill is a modern composite lined landfill opened in July 1994. Located on Billingsley Road East, it features a citizen's recycling-disposal center, a vehicle/equipment maintenance facility, and leachate collection center. The Landfill was designed to accommodate 800 lbs. of refuse per cubic yard, with a 12 year, 8 month life. Due to the higher goal of a compaction rate of at least 1,200 lbs. per cubic yard, and the use of alternative daily cover material, the landfill is currently estimated to last until 2028 due to the utilization of a transfer facility which will allow for disposal options outside of the County's jurisdiction.

Solid Waste

Department:	Public Works - Facilities		27.05.38
Division \ Program:	Landfill	Fund:	Enterprise
Program Administrator:	Frances Sherman, Chief of Environmental Resources		
	https://www.charlescountymd.gov/services/environmental-resources/landfill		

Positions:	FY18	FY19	FY20	FY21	FY22
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Director of Public Works	0.1	0.1	0.1	0.1	0.1
Deputy Director of Public Works - Facilities	0.2	0.2	0.2	0.2	0.2
Chief of Environmental Resources	0.8	0.8	0.8	0.8	0.8
DPW Project and Program Manager	0.2	0.2	0.2	0.2	0.2
Scale House Manager	1.0	1.0	1.0	1.0	1.0
Landfill and Recycling Operations Manager	1.0	1.0	1.0	1.0	1.0
Environmental Resources Vehicle and Equipment Technician Team Leader	1.0	1.0	1.0	1.0	1.0
Environmental Resources Vehicle and Equipment Technician	2.0	2.0	2.0	2.0	2.0
Small Engine Technician	1.0	1.0	1.0	1.0	1.0
Management Support Specialist	0.2	0.2	0.2	0.2	0.2
Administrative Associate	1.2	1.2	1.2	1.2	1.2
Assistant Scale House Manager	1.0	1.0	1.0	1.0	1.0
Landfill Equipment Operator Team Leader	2.0	2.0	2.0	2.0	2.0
Landfill Equipment Operator II - IV	7.0	7.0	7.0	8.5	8.5
Recycling Equipment Operator II - IV	0.0	0.0	0.0	1.0	1.0
Weigh Clerk	2.0	4.0	5.0	5.0	5.0
Environmental Resources Inventory Equipment Manager	0.0	0.0	0.0	1.0	1.0
Office Associate II	0.0	0.0	1.0	1.0	1.0
Landfill Technician Team Leader	1.0	1.0	1.0	0.0	0.0
Recycling Site Attendant Team Leader	0.0	0.0	0.0	0.0	0.0
Landfill Technician	7.0	7.0	8.0	5.0	5.0
Recycling Site Attendant	0.0	0.0	0.0	3.5	3.5
Part Time Positions	4.8	3.2	3.2	3.2	3.2
Total Full Time Equivalent	33.5	33.9	36.9	39.9	39.9

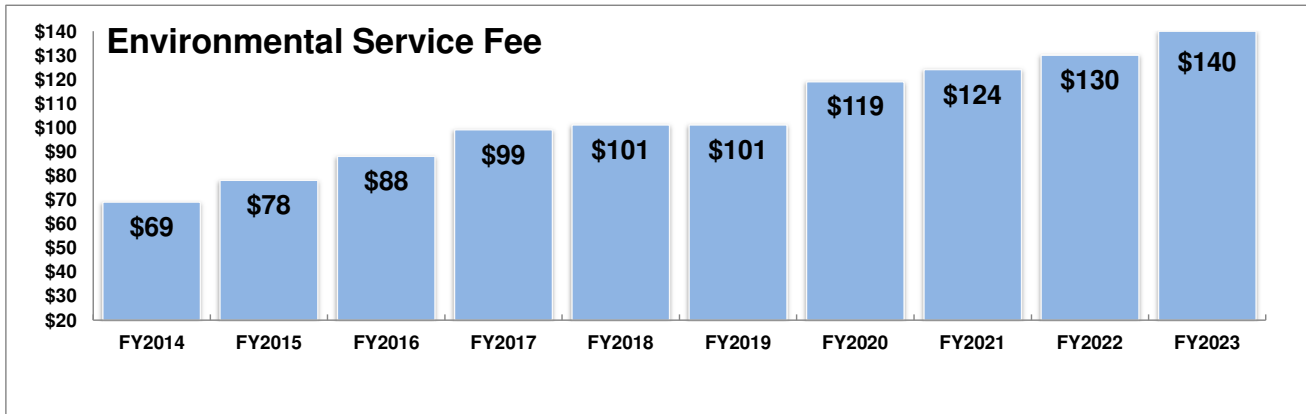
Environmental Service Fund

Bernard Cochran, Acting Director of Public Works
 Mailing Address: 1001 Radio Station Rd., La Plata, MD 20646
 Physical Address: 10430 Audie La., La Plata, MD 20646
<https://www.charlescountymd.gov/services/environmental-resources>

Recycling & Litter Control
 7:30 a.m. - 4:00 p.m. Monday - Friday
 301-932-3599 301-870-2778
Landfill & Piggah: 7:30 a.m.-5:00 p.m. M-Sat.
Breeze Farm 9:00 a.m.-5:00 p.m. M, W, Sat.
Gilbert Run: 9:00 a.m.-5:00 p.m. M, W, Sat.
Various Environmental Programs

Deborah Carpenter, Director of Planning & Growth Mgmt.
 Address: 200 Baltimore Street, La Plata, MD 20646
<https://www.charlescountymd.gov/government/planning-and-growth-management>

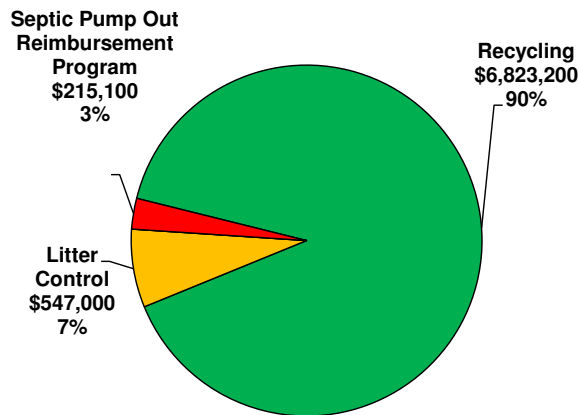
301-645-0627 301-870-3935
 8:00 a.m.-4:30 p.m. M-F



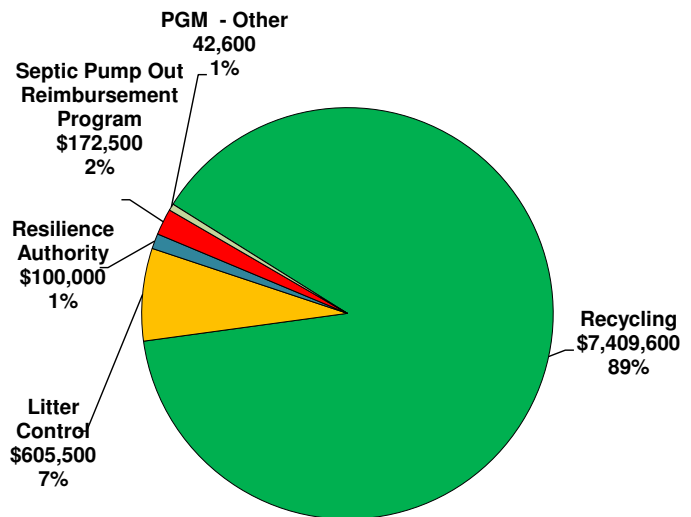
NOTE: The Environmental Service Fee (ESF) is charged annually to each improved property within the County. Improved property is land with one or more structures on it. The current revenue is used to support Recycling and Litter Control programs and to fund dwelling unit septic improvements.

Through the years, the County has raised the ESF fee to expand coverage as needed and to cover other expenditure increases. The FY2023 fee increase covers the increased house count and cost per home for Curbside Collection and Curbside Yard Waste, an increased Materials Recovery Facility Cost, the cost of additional blue recycling carts, and open top dumpsters. The towns of Indian Head and La Plata each have their own recycling program exempting them from part of the fee. Their property owners pay a reduced FY2023 ESF fee of \$21, which increased from the FY2022 rate of \$20.

FY2022
Total: \$7,585,300



FY2023
Total: \$8,330,200



Objectives and Measurements

Objectives & Measurements:	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
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<i>Objective: Divert recyclables from the waste stream and exceed the State's mandated recycling rate of 35%.</i>					
Recycling tons	20,166	21,046	24,075	22,934	25,200
Recycling rate (State Mandate = 35%)	CY 48%	CY 44.68%	41.89%	CY 45%	45%

- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 3: Environment, Natural Resource Management

Objective: Provide excellent customer service to the residents of Charles County.

# of complaints	208	198	140	140	130
% of complaints resolved	100%	100%	100%	100%	100%
Average time to resolve	24-48 hours	24-48 hours	24-48 hours	24-48 hours	24-48 hours

- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy, Operational Excellence

Curbside Collection

Objective: Continue expansion of the curbside collection program into the growth areas.

Curbside collection tons	8,653	10,980	12,674	13,200	14,400
# of homes	46,444	47,636	48,139	49,500	50,500
% of homes in program	86.0%	86.6%	86.0%	86.8%	87.1%
tons per home	0.1863	0.2305	0.2633	0.2667	0.2851
# of complaints	1,485	1,587	1,030	1,300	1,200
# of carts distributed	1,658	1,441	1,559	1,500	1,500

- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 3: Environment, Natural Resource Management

Recycling Centers

Objective: Provide comprehensive recycling programs to the residents of Charles County.

Number of Patrons:

Breeze Farm	16,888	15,082	15,682	17,420	18,738
Gilbert Run	13,787	10,751	10,821	10,610	10,000
Landfill	45,147	39,409	37,835	38,492	39,285
Pisgah	<u>34,508</u>	<u>29,739</u>	<u>33,675</u>	<u>36,173</u>	<u>38,671</u>
Total Patrons	110,330	94,981	98,013	102,695	106,694

- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 3: Environment, Environmental Management

Mulch Facility

Objective: To recycle all yard waste in order to keep it out of Landfill's waste stream.

Yard Waste Tonnage	7,009	7,430	8,419	8,500	9,000
Number of Patrons	20,073	17,895	23,821	24,000	25,000
Household hazardous waste (tons)	25	29	29	30	32
Mulch given away (tons)	3,236	1,478	2,670	3,000	3,100
Used Oil Collected (gallons)	39,414	32,495	23,972	25,000	25,000

- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 3: Environment, Natural Resource Management

Septic Pump-Out and Septic Riser Program

Objective: To encourage Charles County residents to pump out their septic systems every three to five years to assist the County in obtaining credit for its Watershed Implementation Plan.

# of septic tank pump-outs reimbursed	874	918	1,238	2,254	2,530
# of septic riser installations reimbursed	39	142	215	450	483

- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 3: Environment, Natural Resource Management

Environmental Services

Department: Public Works - Facilities 35.05
Division \ Program: Recycling & Litter Control Fund: Enterprise
Program Administrator: Frances Sherman, Chief of Environmental Resources
<https://www.charlescountymd.gov/services/environmental-resources/recycling-centers-drop-off-facilities>
<https://www.charlescountymd.gov/services/environmental-resources/litter-control>

Expenditure Category	FY2021	FY2022	FY2023	FY2023	\$ Change	%
	Actual	Adopted	Requested	Adopted	from FY2022	Chg.
Personal Services	\$1,037,946	\$1,294,100	\$1,517,000	\$1,517,000	\$222,900	17.2%
Fringe Benefits	309,897	370,200	431,000	431,000	60,800	16.4%
Operating Costs	4,545,863	4,867,300	5,172,600	5,172,600	305,300	6.3%
Debt Service	166,059	127,000	95,200	95,200	(31,800)	-25.0%
Operating Contingency	0	23,200	41,000	41,000	17,800	76.7%
Capital Outlay	703,163	490,000	560,000	560,000	70,000	14.3%
Agency Funding	19,000	27,400	42,000	42,000	14,600	53.3%
Equipment Reserve	121,000	121,000	121,000	121,000	0	0.0%
Total Expenditures	\$6,902,927	\$7,320,200	\$7,979,800	\$7,979,800	\$659,600	9.0%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the approved FY2022 and FY2023 salary increases based on current staffing. Also included is funding to support a Litter Control Manager, and six Litter Control Technicians to keep up with the changing needs of the County.
- **Operating Costs** increase is to cover the anticipated increase for various contractors due to rebid, current house count increase for curbside collection, and new positions. Other adjustments were made based on anticipated spending.
- **Debt Service** decrease is due to the lease for recycling carts and other equipment being paid off. Also included is funding to bank finance equipment.
- **Operating Contingency** is to cover potential revenue shortfalls and/or expenditure overruns.
- The FY2023 **Capital Outlay** budget is for the replacement of a roll off truck, a grapple truck, and to purchase 95 gallon carts.
- **Agency Funding** includes the fund's share of Other Post Employment Benefits (OPEB).
- The **Equipment Reserve** budget is to replace future equipment.

Description:

The Recycling Division provides comprehensive recycling services to the residents of Charles County and has achieved a 37.89% recycling rate and a 4% source reduction credit equaling a total waste diversion rate of 41.89%. By the end of FY2023, approximately 50,500 households will receive curbside collection of recycling. Additional recyclable materials may be brought to one of the four permanent recycling centers located at Gilbert Run Park in Dentsville, Breeze Farm in Cobb Island, the Landfill in Waldorf, and Pisgah Park in Pisgah. There are also three unmanned used motor oil and antifreeze drop off locations.

The Division markets and transports most of the materials collected. The Recycling Division also administers: a mulching facility, the Household Hazardous Waste Program, Litter Control, and the Potomac River Clean-up. The Household Hazardous Waste Program, held at the Department of Public Works - La Plata office, allows residents to properly dispose of poisons, gas, paint, and chemicals. The Litter Control Program assists in keeping County roads litter free and also helps in cleaning up illegal dump sites.

Environmental Services

Department: Public Works - Facilities 35.05
Division \ Program: Recycling & Litter Control Fund: Enterprise
Program Administrator: Frances Sherman, Chief of Environmental Resources

<https://www.charlescountymd.gov/services/environmental-resources/recycling-centers-drop-off-facilities>
<https://www.charlescountymd.gov/services/environmental-resources/litter-control>

Positions:	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
Title	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Director of Public Works	0.1	0.1	0.1	0.1	0.1
Deputy Dir. of Public Works - Facilities	0.2	0.2	0.2	0.2	0.2
Chief of Environmental Resources	0.2	0.2	0.2	0.2	0.2
Inventory Program Manager	0.1	0.1	0.1	0.1	0.1
DPW Project and Program Manager	0.2	0.2	0.2	0.2	0.2
Recycling and Litter Control Superintendent	1.0	1.0	1.0	1.0	1.0
Landfill and Recycling Operations Manager	1.0	1.0	1.0	1.0	1.0
Recycling Contract Field Manager	1.0	1.0	1.0	1.0	1.0
Litter Control Manager	0.0	0.0	0.0	0.0	1.0
Recycling Contract Manager	1.0	1.0	1.0	1.0	1.0
Inventory Specialist	0.1	0.1	0.1	0.1	0.1
Equipment Operator Team Leader	0.0	0.0	1.0	1.0	1.0
Management Support Specialist	0.2	0.2	0.2	0.2	0.2
Equipment Operator IV	2.0	2.0	2.0	2.0	2.0
Litter Control Supervisor	3.0	3.0	3.0	3.0	3.0
Recycling Equipment Operator II	0.0	0.0	0.0	1.0	1.0
Litter Control Technician	0.0	0.0	0.0	0.0	6.0
Landfill Equipment Operator II	0.0	0.0	0.0	0.5	0.5
Administrative Associate	0.1	0.1	0.1	0.1	0.1
Inventory Control Associate	0.1	0.0	0.0	0.0	0.0
Recycling Site Attendant Team Leader	1.0	1.0	1.0	0.0	0.0
Recycling Specialist	0.0	0.0	1.0	1.0	1.0
Recycling Site Attendant	3.0	3.0	3.0	2.5	2.5
Part Time Positions	14.9	14.9	14.0	14.0	10.4
Total Full Time Equivalent	28.9	28.9	30.0	30.0	33.4

Environmental Services

Department: Planning and Growth Management 35.07
Division \ Program: Various Environmental Programs Fund: Enterprise
Program Administrator: Deborah Carpenter, Director of Planning & Growth Management

<https://www.charlescountymd.gov/government/planning-and-growth-management/septic-system-reimbursement-programs>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Requested	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$0	\$40,200	\$70,900	\$70,900	\$30,700	76.4%
Fringe Benefits	0	17,000	25,100	25,100	8,100	47.6%
Operating Costs	254,648	157,900	151,900	151,900	(6,000)	-3.8%
Operating Contingency	0	0	2,500	2,500	2,500	NEW
Total Expenditures	\$254,648	\$215,100	\$250,400	\$250,400	\$35,300	16.4%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes approved FY2022 and FY2023 salary increases, the full year impact of the new FY2022 Climate Resilience and Sustainability Officer position, and the impact of the reallocation of a PGM Support Specialist to assist with the Septic Pump-out program.
- The **Operating Cost** decrease is based on anticipated spending.
- **Operating Contingency** is to cover potential revenue shortfalls and/or expenditure overruns.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Planner II	0.0	0.0	0.0	0.3	0.3
Climate Resilience and Sustainability Officer	0.0	0.0	0.0	0.5	0.5
PGM Support Specialist	0.0	0.0	0.0	0.0	0.1
Total Full Time Equivalent	0.0	0.0	0.0	0.8	0.9

Department: Resilience Authority 35.40
Division \ Program: Resilience Authority Fund: Enterprise
Program Administrator: Vacant

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Requested	FY2023 Adopted	\$ Change from FY2022	% Chg.
Transfers Out	\$0	\$48,100	\$50,000	\$100,000	\$51,900	107.9%
Debt Service	0	1,900	0	0	(1,900)	-100.0%
Total Expenditures	\$0	\$50,000	\$100,000	\$100,000	\$50,000	100.0%

Changes and Useful Information:

- The **Transfers Out** includes the funds to support the new Resilience Authority that will be used to support capital projects that can not be debt financed.
- **Debt Service** decreased due to a vehicle for the program administrator not being needed.

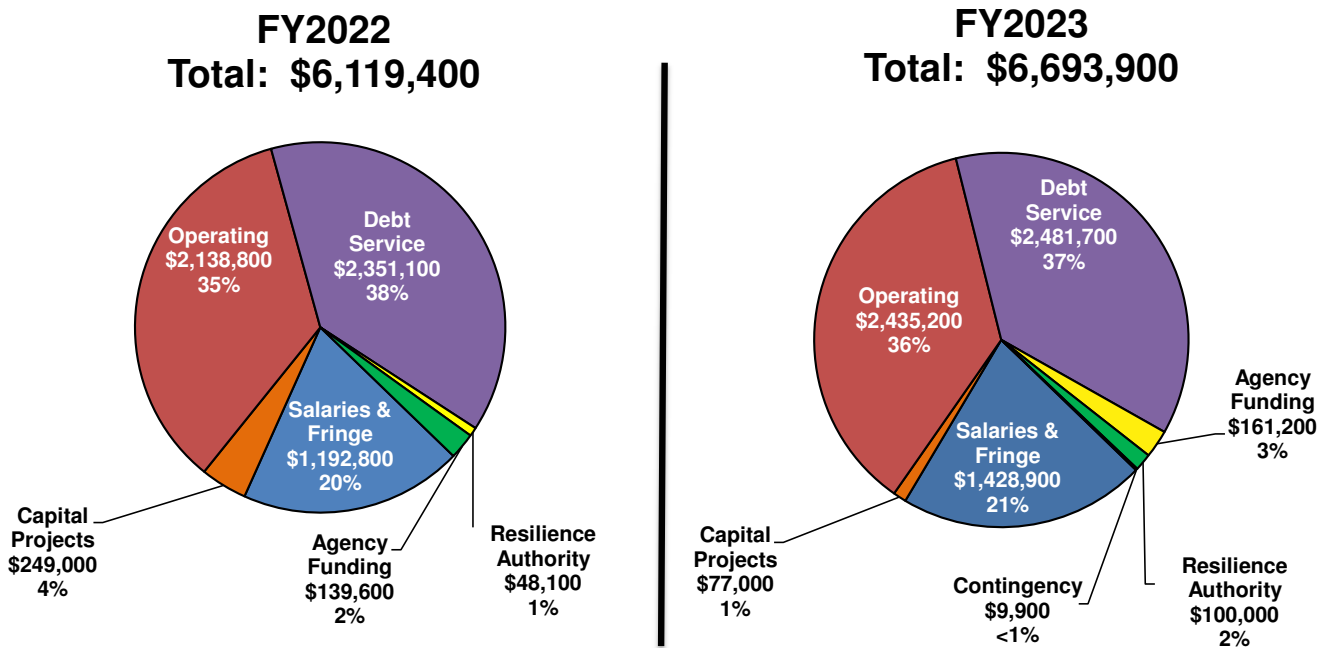
Watershed Protection and Restoration Fund

Deborah Carpenter, Director of Planning & Growth Management
 Address: 200 Baltimore St., La Plata, MD 20646

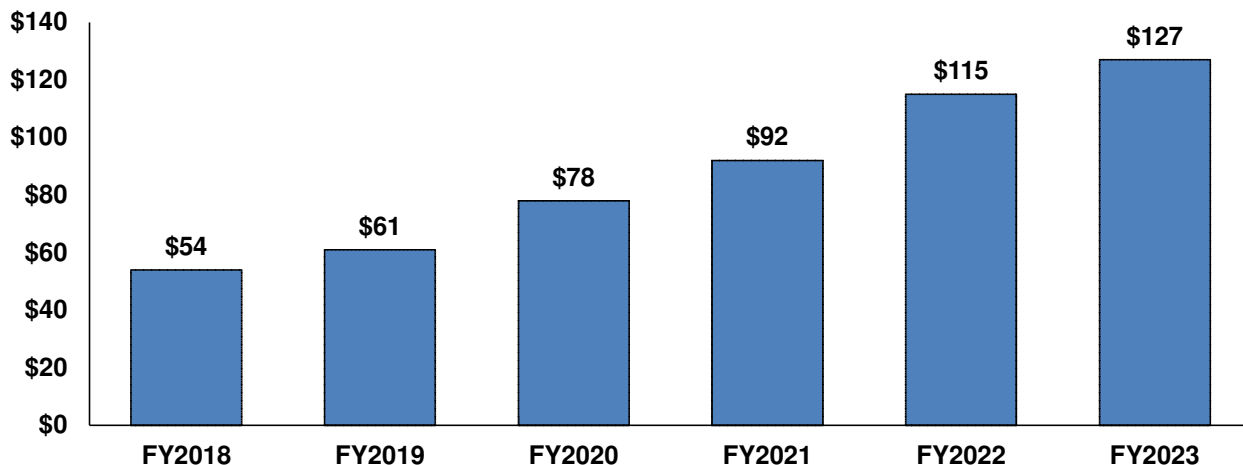
301-645-0627 301-870-3935
 8:00 a.m.-4:30 p.m. M-F

<https://www.charlescountymd.gov/services/roads>

The County's Watershed Protection and Restoration Fund is for the implementation of local stormwater management plans and practices, and stream and wetland restoration activities. The fund covers related planning, mapping, monitoring, inspections, enforcement, operations and maintenance, public education and outreach, grants to non-profits, administrative costs, and debt service payments to cover the cost of capital improvements. Revenues to the fund are generated primarily by the Stormwater Remediation Fee, which is charged annually to each improved property within the County and accounts for the majority of the operating revenues. The Stormwater Remediation fee was increased to \$127 per improved property in FY2023. The fee is established annually based on the estimated cost of various programs divided by the number of improved properties. Since Town of Indian Head and La Plata have their own stormwater fee for similar purposes, property owners within these town limits are not charged the county fee.



Stormwater Remediation Fee



Objectives & Measurements

Objectives & Measurements:

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
<u>Planning Objective: to maintain compliance with the County's Municipal National Pollutant Discharge Elimination System (NPDES) stormwater permit's, Assessments of Controls and Special Programmatic tasks, coordinate NPDES stormwater permit requirements between departments and divisions, and manage program requirements.</u>					
a) Illicit Discharge Detection and Elimination Inspection & Upland Visual Surveys	101 outfalls N/A	101 outfalls 427 surveys	100 outfalls 313 surveys	100 outfalls 200 surveys	100 outfalls 200 surveys
b) Property Maintenance & Management Inspection - # of sites	3	3	3	3	3
c) Watershed Assessment/Total Maximum Daily Load Planning - # of assessments/plans	1	2	2	1	4
d) Small Watershed Water Quality Monitoring (Chemical, Biological, Geomorphic, Best Management Practice Assess) - # of samples/surveys	20	18	18	18	40
e) Large Watershed Water Quality Monitoring (Chemicals) - # of samples	20	25	24	20	20
f) Public Outreach and Education Program - # of events	6	4	9	9	10
g) Public Service Announcements - # TV, Radio, Social Media Spots	16,139	9,716	9,969 spots; 516 YouTube views 22,700 social media hits	20,000	10,000 / 22,000
h) WPRP Appeal, Credit, and Hardship Processing					
Property owners receiving a 50% Credit.	114	107	96	95	95
Property owners receiving a 100% Exemption.	2	2	2	2	2
i) Grants - # awarded	0	3	2	2	2
• Achieves Commissioners 2019-2021 Goals and Objectives: Goal 3: Environment, Natural Resource and Environmental Management					

Planning Objective: to maintain compliance with the County's Municipal National Pollutant Discharge Elimination System (NPDES) stormwater permit's, Source Identification task.

NPDES Stormwater Best Management Practices (BMPs) GIS Infrastructure Mapping	0 plansets	69 Macro BMPs 445 Micro BMPs	179 Macro BMPs 292 Micro BMPs	20 Macro BMPs 500 Micro BMPs	20 Macro BMPs 500 Micro BMPs
• Achieves Commissioners 2019-2021 Goals and Objectives: Goal 3: Environment, Natural Resource and Environmental Management					

CPIS Objective: Stormwater Maintenance laws mandates that the County inspect all public and private

Stormwater management maintenance inspections (Macro BMPs)	1,531	1,064	4,423	1,300	2,500
• Achieves Commissioners 2019-2021 Goals and Objectives: Goal 3: Environment, Environmental Management					

Roads Objective: To reduce pollution in the Chesapeake Bay Watershed.

Number of storm water basins/inlets inspected	4,872	4,914	4,990	5,000	5,125
Number of storm water basins/inlets cleaned	51	69	46	75	80
Number of storm water basins/inlets repaired	58	53	27	50	50
Tons of trash/debris removed from basins/inlets	114.3	155.4	319.2	125.0	190.0
Number of storm water management ponds cleaned/repaired	335	360	341	350	355
Tons of trash/debris removed by street sweeping	142.8	174.0	142.0	200.0	190.0
• Achieves Commissioners 2019-2021 Goals and Objectives: Goal 3: Environment, Environmental Management					

Watershed Protection and Restoration Fund

Department: Planning and Growth Management 50.07.19
Division \ Program: Planning Fund: Enterprise
Program Administrator: Jim Campbell, Planning Director
<https://www.charlescountymd.gov/government/planning-and-growth-management>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Proposed	\$ Change from FY2022	% Chg.
Personal Services	\$407,058	\$458,100	\$578,500	\$578,500	\$120,400	26.3%
Fringe Benefits	115,831	133,900	158,900	158,900	25,000	18.7%
Operating Costs	578,081	740,500	855,200	855,200	114,700	15.5%
Agency Funding	20,900	139,600	161,200	161,200	21,600	15.5%
Operating Contingency	0	0	4,800	4,800	4,800	NEW
Debt Service	2,146,030	2,349,200	2,481,700	2,481,700	132,500	5.6%
Capital Projects	343,200	249,000	77,000	77,000	(172,000)	-69.1%
Total Expenditures	\$3,611,100	\$4,070,300	\$4,317,300	\$4,317,300	\$247,000	6.1%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** increase includes approved FY2022 and FY2023 salary increases, and the impact of reallocating positions based on job duties.
- The **Operating Costs** budget increase includes funding to support ongoing expenses related to the NPDES Conservation Watershed Program as well as other adjustments based on anticipated needs.
- **Agency Funding** represents funding to support the Mosquito Control Program, the County's Other Post Employment Benefits (OPEB) plan, and Wicomico River Oyster Cooperative, LLC (formerly known as Charles County Waterman's Association) to plant 14 million spat on shell oysters in the Wicomico River.
- **Debt Service** represents principal and interest payments on stormwater management bonds.
- **Operating Contingency** is to cover potential revenue shortfalls and/or expenditure overruns.
- The FY2023 **Capital Projects** budget represents funding to support cost related to the NPDES Retrofit Project that are not bond eligible.

Description:

The Charles County storm sewer system is operated per its NPDES Municipal Separate Storm Sewer System permit issued by the State of Maryland. The permit requires the County to develop and implement several programs to monitor and plan for improved water quality. Highlights include:

- Chemical, biological, and physical water quality monitoring programs,
- Watershed assessments, and restoration plans and programs,
- Illicit discharge detection and elimination inspections and programs,
- Continuous updates to the County's stormwater geographic information system (GIS),
- Educational programs, media outreach, and non-profit restoration and outreach grants, and
- Planning and management of the urban drainage system.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Director of PGM	0.1	0.1	0.1	0.1	0.1
Deputy Director of PGM	0.1	0.1	0.1	0.1	0.1
Planning Director	0.3	0.3	0.3	0.3	0.3
Assistant Chief of Planning	0.1	0.1	0.1	0.1	0.2
Assistant to the Director	0.1	0.1	0.1	0.1	0.1
Planning Supervisor	0.3	0.3	0.3	0.3	0.0
Climate Resilience and Sustainability Off.	0.0	0.0	0.0	0.5	0.5
Engineer III	0.0	0.0	0.0	1.0	1.0
Engineer II	0.0	1.0	1.0	1.0	1.0
GIS Analyst	0.1	0.1	0.3	0.3	0.3
Planner I-III	2.0	2.0	2.0	1.8	1.8
Assistant to the Chief of Planning	0.1	0.1	0.0	0.0	0.0
PGM Support Specialist	0.0	0.0	0.0	0.0	0.3
Administrative Associate	0.0	0.0	0.3	0.3	0.3
Total Full Time Equivalent	3.0	4.0	4.5	5.7	5.8

Watershed Protection and Restoration Fund

Department: Planning and Growth Management 50.07.31
Division \ Program: Codes, Permits & Inspection Services/Inspections & Enforcement Fund: Enterprise
Program Administrator: Ray Shumaker, Chief of Codes, Permits, and Inspection Services

Expenditure Category	FY2021	FY2022	FY2023	FY2023	\$ Change from FY2022	% Chg.
	Actual	Adopted	Request	Proposed		
Personal Services	\$168,584	\$203,600	\$225,400	\$225,400	\$21,800	10.7%
Fringe Benefits	44,656	58,500	59,400	59,400	900	1.5%
Operating Costs	98,382	70,400	67,100	67,100	(3,300)	-4.7%
Operating Contingency	0	0	2,000	2,000	2,000	NEW
Total Expenditures	\$311,622	\$332,500	\$353,900	\$353,900	\$21,400	6.4%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** increase includes the approved FY2022 and FY2023 salary increases. Also included is the impact of the reallocation of the Engineer Supervisor between the General Fund and Watershed Fund to better align job duties.
- **Operating Costs** decrease is based on anticipated needs.
- **Operating Contingency** is to cover potential revenue shortfalls and/or expenditure overruns.

Description:

The Inspection and Enforcement Section of the Codes, Permits and Inspection Services Division is responsible for the triennial inspection of existing stormwater management devices owned by private property owners, homeowners associations, and Charles County for compliance with performance specifications, legal agreements and Maryland law. Inspection staff provides reports to owners of the stormwater management devices and ensures proper repairs are implemented in a timely manner. Inspections occur after developer's have completed projects inspected by staff of the Inspection and Enforcement fund.

Positions:	FY19	FY20	FY21	FY22	FY23
	FTE	FTE	FTE	FTE	FTE
Title					
Chief of CPIS	0.1	0.1	0.1	0.1	0.1
Engineer Supervisor	0.1	0.1	0.1	0.1	0.3
Inspection Supervisor	0.0	0.0	1.0	1.0	1.0
Inspector	0.0	2.0	2.0	2.0	2.0
Permit Technician	0.3	0.3	0.0	0.0	0.0
Administrative Associate	0.0	0.0	0.1	0.1	0.1
Total Full Time Equivalent	0.4	2.4	3.2	3.2	3.4

Department: Planning and Growth Management 50.07.61
Division \ Program: Codes, Permits & Inspection Services/Codes & Permits Fund: Enterprise
Program Administrator: Ray Shumaker, Chief of Codes, Permits, and Inspection Services

Expenditure Category	FY2021	FY2022	FY2023	FY2023	\$ Change from FY2022	% Chg.
	Actual	Adopted	Request	Proposed		
Personal Services	\$167,545	\$168,600	\$176,700	\$176,700	\$8,100	4.8%
Fringe Benefits	45,428	46,700	41,900	41,900	(4,800)	-10.3%
Operating Contingency	0	0	1,100	1,100	1,100	NEW
Total Expenditures	\$212,973	\$215,300	\$219,700	\$219,700	\$4,400	2.0%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** increase includes the approved FY2022 and FY2023 salary increases. Also included is the impact of the reallocation of various positions between the General Fund and Watershed Fund to better align job duties.
- **Operating Contingency** is to cover potential revenue shortfalls and/or expenditure overruns.

Description:

The Codes and Permits Section of the Codes, Permits & Inspection Services Division includes engineering staff involved in review of stormwater management issues. While much of this work is undertaken as part of a permit review function, some of the engineering analysis is done after construction is completed & as part of the required triennial inspection process. Proposed work includes engineering services, modifications to the Stormwater Management Ordinance to address Green Code and related issues and employee education.

Positions:	FY19	FY20	FY21	FY22	FY23
	FTE	FTE	FTE	FTE	FTE
Title					
Engineer I - IV	1.8	1.8	1.8	1.8	1.7
PGM Support Specialist	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	2.8	2.8	2.8	2.8	2.7

Watershed Protection and Restoration Fund

Department: Public Works 50.05.06
Division \ Program: Facilities - Administration Fund: Enterprise
Program Administrator: Frances Sherman, Chief of Environmental Resources

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Proposed	\$ Change from FY2022	% Chg.
Personal Services	\$65,409	\$67,100	\$72,500	\$72,500	\$5,400	8.0%
Fringe Benefits	16,185	16,500	15,300	15,300	(1,200)	-7.3%
Operating Costs	151,375	193,000	228,000	228,000	35,000	18.1%
Operating Contingency	0	0	1,000	1,000	1,000	NEW
Total Expenditures	\$232,969	\$276,600	\$316,800	\$316,800	\$40,200	14.5%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** increase includes the approved FY2022 and FY2023 salary increases.
- **Operating Costs** increase includes funding to support Marsh Maintenance Monitoring in order to remain compliant with established permits, and other adjustments based on anticipated spending.
- **Operating Contingency** is to cover potential revenue shortfalls and/or expenditure overruns.

Description:

Federal & State agencies mandate that County owned facilities comply with the NPDES stormwater permit. The Department of Public Works is responsible for preparing stormwater pollution prevention plans for its facilities, and conducts regular site inspections and trains staff on implementing procedures for reducing stormwater pollutant discharge to the waterways.

Positions:

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
Title	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Environmental Compliance Manager	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	1.0	1.0	1.0	1.0	1.0

Department: Public Works 50.05.53
Division \ Program: Road Maintenance Fund: Enterprise
Program Administrator: Steve Staples, Chief of Roads

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Proposed	\$ Change from FY2022	% Chg.
Personal Services	\$26,068	\$32,100	\$78,100	\$78,100	\$46,000	143.3%
Fringe Benefits	8,388	7,700	22,200	22,200	14,500	188.3%
Operating Costs	1,000,745	1,054,900	1,204,900	1,204,900	150,000	14.2%
Operating Contingency	0	0	1,000	1,000	1,000	NEW
Total Expenditures	\$1,035,201	\$1,094,700	\$1,306,200	\$1,306,200	\$211,500	19.3%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the approved FY2022 and FY2023 salary increases, as well as the impact of reallocating positions from the General Fund based on job duties.
- **Operating Costs** increase is to support increased costs associated with stormwater management structure repairs, stormwater maintenance ponds, and anticipated increase of contracts going to rebid in FY2023.
- **Operating Contingency** is to cover potential revenue shortfalls and/or expenditure overruns.

Description:

Contract services needed to initiate a program that will monitor and control storm water quality as part of the NPDES.

Positions:

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
Title	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Bridge Project Manager	0.2	0.2	0.2	0.2	0.5
Roads Construction Inspector	0.0	0.0	0.0	0.0	0.3
Total Full Time Equivalent	0.2	0.2	0.2	0.2	0.8

Watershed Protection and Restoration Fund

Department: Recreation, Parks & Tourism 50.30.41
Division \ Program: Parks & Grounds Fund: Enterprise
Program Administrator: Tim Drummond, Chief of Parks & Grounds

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Proposed	\$ Change from FY2022	% Chg.
Operating Costs	\$29,315	\$30,000	\$30,000	\$30,000	\$0	0.0%
Total Expenditures	\$29,315	\$30,000	\$30,000	\$30,000	\$0	0.0%

Changes and Useful Information:

- **Operating Costs** represent contract services for the annual maintenance of four Stormwater Maintenance facilities at various park facilities.

Description:

Contract services needed to maintain the Stormwater Maintenance facilities at various park facilities.

Department: County Attorney 50.16
Division \ Program: County Attorney Fund: Enterprise
Program Administrator: Wes Adams, County Attorney

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Proposed	\$ Change from FY2022	% Chg.
Operating Costs	\$12,712	\$50,000	\$50,000	\$50,000	\$0	0.0%
Total Expenditures	\$12,712	\$50,000	\$50,000	\$50,000	\$0	0.0%

Changes and Useful Information:

- The **Operating Costs** represent the estimated FY2023 legal fees associated with the NPDES permit. These fees are for appealing our permit requirement and is funded through a fund balance appropriation from prior reserves.

Description:

Legal Fees associated with the NPDES permit.

Department: Resilience Authority 50.40
Division \ Program: Resilience Authority Fund: Enterprise
Program Administrator: Vacant

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Proposed	\$ Change from FY2022	% Chg.
Transfers Out	\$0	\$48,100	\$100,000	\$100,000	\$51,900	107.9%
Debt Service	0	1,900	0	0	(1,900)	-100.0%
Total Expenditures	\$0	\$50,000	\$100,000	\$100,000	\$50,000	100.0%

Changes and Useful Information:

- The **Transfers Out** includes the funds to support the new Resilience Authority that will be used to support capital projects that can not be debt financed.
- **Debt Service** decreased due to the vehicle not being needed for the program administrator.

Inspection and Review Fund

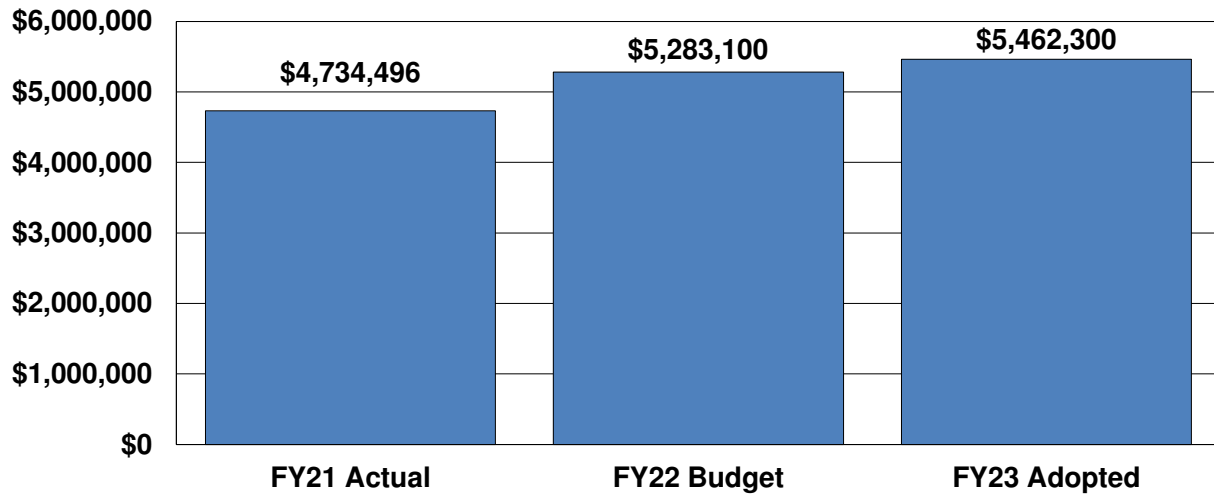
Deborah Carpenter, Director of Planning & Growth Management

301-645-0627 301-870-3935

Address: 200 Baltimore St., La Plata, MD 20646

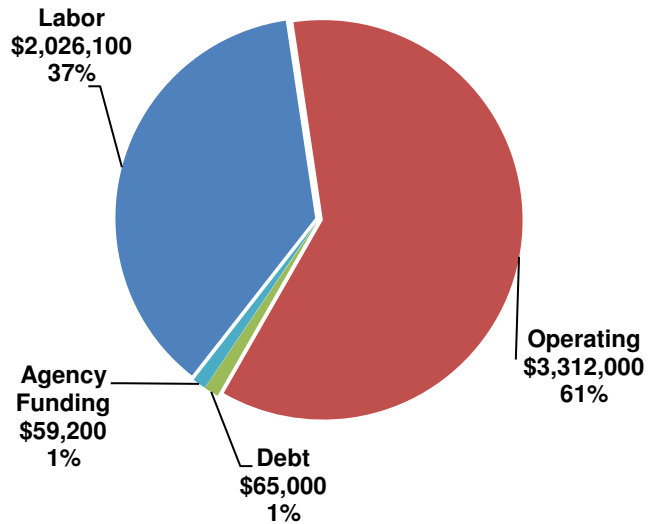
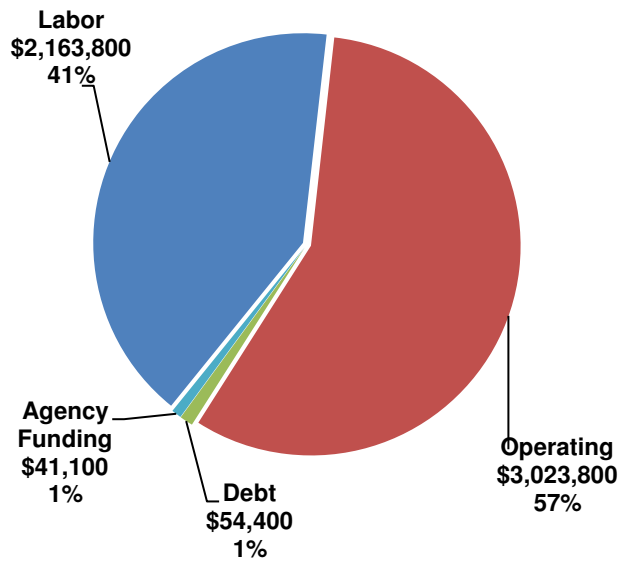
8:00 a.m.-4:30 p.m. M-F

<https://www.charlescountymd.gov/government/planning-and-growth-management>



FY22
Total: \$5,283,100

FY23
Total: \$5,462,300



In-house staff and contract personnel make up the majority of costs. By utilizing contract personnel, the County is able to react to changes in the market.

Objectives & Measurements

Objectives & Measurements:

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
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Objective: Investigate, analyze, and streamline building permit services provided by PGM.

Total number of building electrical, plumbing, water, sewer, and mechanical inspections performed by the contracted building and trades inspections agency	24,788	26,864	26,344	27,800	28,000
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- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 2: Institutional Governance & Policy- Operational Excellence

Objective: Analyze the Building Code Enforcement Program to protect public health, safety, and general welfare as they relate to construction and occupancy of buildings and structures.

Number of Field Visits Performed by Building Code Enforcement	1,284	1,301	1,627	1,200	1,400
Number of New Building Code Violation Cases Created	353	470	378	380	500
Number of Building Code Violation Cases Closed or Resolved	281	313	236	250	325

All data was based off the actual inspection date, the date the case was created and the date the case was closed in the system.

Objective: Investigate, analyze, and streamline development services permits provided by PGM.

Development Services Applications	133	141	172	141	147
Number of Development Services Permits Issued	110	97	170	120	124
Number of Permit Revisions Issued	14	13	11	15	13

- Achieves Commissioners 2019-2021 Goals and Objectives: Goal #2: Institutional Governance & Policy- Operational Excellence

Inspections & Review

Department:	Planning and Growth Management	Account:	07.07.06
Division/Program:	Administration	Fund:	Enterprise
Program Administrator:	Deborah Carpenter, Director of Planning Growth Management http://www.charlescountymd.gov/pgm		

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$113,468	\$341,900	\$180,700	\$180,700	(\$161,200)	-47.1%
Fringe Benefits	22,591	99,800	46,400	46,400	(53,400)	-53.5%
Operating Costs	85,636	98,400	113,700	113,700	15,300	15.5%
Agency Funding	24,400	41,100	59,200	59,200	18,100	44.0%
Operating Contingency	0	3,400	1,600	1,600	(1,800)	-52.9%
Total Expenditures	\$246,095	\$584,600	\$401,600	\$401,600	(\$183,000)	-31.3%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the approved FY2022 and FY2023 salary increases which is being offset by allocation adjustments to better align job duties between the General Fund and the Inspection Fund.
- **Operating Costs** increased based on anticipated expenses.
- **Agency Funding** represents funding to support the County's Other Post Employment Benefits (OPEB) plan.
- **Operating Contingency** is to cover potential revenue shortfall and/or expenditure overruns.

Description

The mission of the Department of Planning and Growth Management (PGM) is: "To provide the citizens of Charles County an effective and economical infrastructure through planning, design and construction of facilities, roadways, water and waste water systems as described in the County's Comprehensive Plan. This shall be accomplished in a timely, efficient and courteous manner with dedication and quality service in cooperation with various agencies. Supporting the mission of PGM are various policies which provide a comprehensive approach to the orderly planning and development of infrastructure within Charles County.

Using these policies, the Administration Division provides continuous evaluation of infrastructure needs and implements standards through updates to comprehensive plan, ordinances, policies, and procedures; maintain high standards of personnel efficiency and expertise to guarantee performance consistent with specialized obligations; develops and maintains continuous educational programs, promotes the most efficient use of the resources of the County.

The responsibilities of the Administration Division include: budget administration; customer relations; department's coordination with Citizens Liaison issues; maintenance of department's records retention policy; dedication of roads and water and sewer systems; property acquisitions; planning, preparation & coordination of auction of surplus county properties; developing policies and procedures; grants administration; personnel administration; and oversight of the Permits Office.

Positions:

<u>Title</u>	<u>FY18</u> <u>FTE</u>	<u>FY19</u> <u>FTE</u>	<u>FY20</u> <u>FTE</u>	<u>FY21</u> <u>FTE</u>	<u>FY23</u> <u>FTE</u>
Director of Planning and Growth Mgmt	0.2	0.2	0.2	0.2	0.2
Deputy Director of Planning & Grwth Mgmt	0.3	0.3	0.3	0.3	0.2
Chief of Administrative Operations	0.2	0.2	0.2	0.4	0.0
PGM Special Projects Manager	0.0	0.0	0.1	0.1	0.0
Assistant to the Director	0.1	0.1	0.1	0.1	0.2
Permit Office Supervisor	0.0	0.0	0.0	0.5	0.0
Right of Way & Bonding Specialist	0.0	0.0	0.0	0.5	0.5
Fiscal Support Specialist	0.0	0.0	0.0	0.8	0.8
Permit Technician	0.0	0.0	0.0	0.3	0.0
Permit Specialist	0.0	0.0	0.0	1.0	0.0
Office Associate II	0.0	0.0	0.0	0.3	0.0
Part Time Help	0.7	0.7	0.4	0.4	0.4
Total Full Time Equivalent	1.4	1.4	1.2	4.6	2.1

Inspections & Review

Department:	Planning and Growth Management	Account:	07.07.31
Division/Program:	Codes, Permits & Inspection Svcs/Inspections & Enforcement	Fund:	Enterprise
Program Administrator:	Ray Shumaker, Chief of Codes, Permits & Inspection Services https://www.charlescountymd.gov/government/planning-and-growth-management		

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% CGg.
Personal Services	\$1,032,736	\$821,100	\$919,200	\$919,200	\$98,100	11.9%
Fringe Benefits	315,171	242,000	238,200	238,200	(3,800)	-1.6%
Operating Costs	1,447,453	1,544,500	1,670,500	1,670,500	126,000	8.2%
Debt Service	53,899	54,400	65,000	65,000	10,600	19.5%
Operating Contingency	0	145,000	214,200	214,200	69,200	47.7%
Total Expenditures	\$2,849,259	\$2,807,000	\$3,107,100	\$3,107,100	\$300,100	10.7%
Revenues	\$3,445,098	\$3,379,100	\$3,653,900	\$3,653,900	\$274,800	8.1%
Surplus/(Deficit)	\$595,839	\$572,100	\$546,800	\$546,800	(\$25,300)	-4.4%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** increase includes the FY2022 and FY2023 approved salary increases as well as allocation adjustments to better align job duties between the General Fund and the Inspection Fund.
 - Three new Inspector I positions were approved for FY2023, one of which will work with the nuisance and zoning code compliance, one will perform inspections to water, sewer, and roadway construction, and one will perform inspections related to grading, storm drainage, and stormwater management construction.
- The **Operating Costs** increased based on anticipated contractor expenses for FY2023, as well as funding to support various certifications needed for Inspectors to perform their jobs safely and to national standards. Also included is funding to support new positions.
- **Operating Contingency** is to cover potential revenue shortfalls and/or expenditure overruns.
- The **Debt Service** includes payments associated with bank financing certain vehicles and/or equipment to include three new trucks for the new Inspector positions.
- **Revenues** were adjusted based on current trends.

Description:

The Codes, Permits and Inspection Services Division administers the regulatory aspect of both review and inspection. The division is divided into two areas: engineering and inspection & enforcement.

Engineering is responsible for the development and implementation of County ordinances, codes, specifications, and details relating to stormwater management, stormwater conveyance facilities, water & sewer facilities, roads, and grading and sediment control. The section also provides for the plan review of residential, commercial, and capital improvement infrastructure projects. This section processes, reviews, and issues infrastructure projects. Additionally, engineering staff assist in reviewing both preliminary subdivision plans and site development plans, as well as record plats.

The inspection & enforcement section is comprised of three groups: infrastructure, building & trades, and stormwater management maintenance. Staff provide inspections relating to issued permits and plans, enforce County codes, and investigate complaints for matters related to international building codes, stormwater management, stormwater conveyance facilities, water & sewer facilities, roads, grading and sediment control, and forest conservation. In addition, staff performs triennial inspection of existing stormwater management devices for compliance with performance specifications, legal agreements, and Maryland/Federal law. Inspections staff also investigates complaints pertaining to existing stormwater management devices and illicit discharge.

Inspections & Review

Department:	Planning and Growth Management	Account:	07.07.31
Division/Program:	Codes, Permits & Inspection Svcs/Inspections & Enforcement	Fund:	Enterprise
Program Administrator:	Ray Shumaker, Chief of Codes, Permits & Inspection Services		

Positions:	FY18	FY19	FY20	FY21	FY23
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Chief of Codes, Permits, & Inspection Services	0.4	0.4	0.4	0.4	0.4
Engineer Supervisor	0.3	0.3	0.3	0.3	0.0
Citizen Response Coordinator	0.2	0.2	0.2	0.2	0.0
Engineer I-III	1.2	1.0	1.0	1.0	0.2
Inspections Superintendent	0.7	0.7	0.7	0.7	0.7
Permits Processing Supervisor	0.4	0.4	0.4	0.0	0.0
Construction Inspection Supervisor	1.8	1.8	1.8	1.8	0.0
Building Code Official	0.8	0.8	0.8	0.8	0.9
Code Inspection & Enforcement Officer	1.0	1.0	1.0	1.0	2.3
Inspection Supervisor	0.2	0.2	0.2	0.2	2.2
Assistant to the CPIS	0.4	0.4	0.4	0.0	0.0
Assistant Property Acquisition Manager	0.0	0.0	0.0	0.5	0.0
Inspectors I-II	5.1	5.1	5.1	4.2	6.9
Right of Way & Bonding Specialist	0.5	0.5	0.5	0.0	0.0
Project Administrative Specialist	0.5	0.5	0.5	0.0	0.0
Permit Technician	0.3	0.3	0.3	0.0	0.0
Permits Specialist	1.0	1.0	1.0	0.0	0.0
Administrative Associate	0.9	0.9	0.9	0.4	0.4
Office Associate I - III	0.6	0.6	0.6	0.0	0.0
Part Time	1.3	1.3	1.3	1.3	1.3
Total Full Time Equivalent	17.5	17.3	17.3	12.8	15.3

Inspections & Review

Department: Planning and Growth Management **Account:** 07.07.61
Division/Program: Codes, Permits & Inspection Services\Codes and Permits **Fund:** Enterprise
Program Administrator: Ray Shumaker, Chief of Codes, Permits & Inspection Services
www.charlescountymd.gov/pgm/cpis/permits

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$197,415	\$186,300	\$318,500	\$318,500	\$132,200	71.0%
Fringe Benefits	57,606	51,400	71,200	71,200	19,800	38.5%
Operating Costs	796,839	885,600	885,400	885,400	(200)	0.0%
Operating Contingency	0	93,200	84,800	84,800	(8,400)	-9.0%
Total Expenditures	\$1,051,860	\$1,216,500	\$1,359,900	\$1,359,900	\$143,400	11.8%
Revenues	\$1,052,825	\$1,448,000	\$1,231,400	\$1,231,400	(\$216,600)	-15.0%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the approved FY2022 and FY2023 salary increases. Also included is the impact of allocation adjustments to better align job duties between the General Fund and the Inspection Fund.
- The **Operating Costs** have been adjusted based on anticipated needs.
- **Operating Contingency** is to cover potential revenue shortfalls and/or expenditure overruns.
- **Revenues** were adjusted based on current trends.

Description:

The Codes, Permits and Inspection Services Division administers the regulatory aspect of both review and inspection. The division is divided into two areas: engineering and inspection & enforcement.

Engineering is responsible for the development and implementation of County ordinances, codes, specifications, and details relating to stormwater management, stormwater conveyance facilities, water & sewer facilities, roads, and grading and sediment control. The section also provides for the plan review of residential, commercial, and capital improvement infrastructure projects. This section processes, reviews, and issues infrastructure projects. Additionally, engineering staff assist in reviewing both preliminary subdivision plans and site development plans, as well as record plats.

The inspection & enforcement section is comprised of three groups: infrastructure, building & trades, and stormwater management maintenance. Staff provide inspections relating to issued permits and plans, enforce County codes, and investigate complaints for matters related to international building codes, stormwater management, stormwater conveyance facilities, water & sewer facilities, roads, grading and sediment control, and forest conservation. In addition, staff performs triennial inspection of existing stormwater management devices for compliance with performance specifications, legal agreements, and Maryland/Federal law. Inspections staff also investigates complaints pertaining to existing stormwater management devices and illicit discharge.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Chief of Codes, Permits, & Inspection Services	0.1	0.1	0.1	0.1	0.1
Engineer Supervisor	0.0	0.0	0.0	0.0	0.3
Engineer I - III	2.3	2.1	2.1	2.1	3.1
Permits Processing Supervisor	0.1	0.1	0.1	0.0	0.0
Assistant to the Chief of CPIS	0.1	0.1	0.1	0.0	0.0
Permit Technician	0.1	0.1	0.1	0.0	0.0
Permit Specialist	0.0	0.0	0.0	0.0	0.5
Administrative Associate	0.0	0.0	0.0	0.1	0.1
Total Full Time Equivalent	2.7	2.5	2.5	2.3	4.0

Inspections & Review

Department: Planning and Growth Management **Account:** 07.07.19
Division/Program: Planning Support/Architectural & Cultural Resources Review **Fund:** Enterprise
Program Administrator: Jim Campbell, Planning Director
<https://www.charlescountymd.gov/government/planning-and-growth-management>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$185,651	\$185,900	\$0	\$0	(\$185,900)	N/A
Fringe Benefits	48,601	49,100	0	0	(49,100)	N/A
Operating Costs	9,212	16,700	16,700	16,700	0	0.0%
Operating Contingency	0	1,400	0	0	(1,400)	N/A
Total Expenditures	\$243,464	\$253,100	\$16,700	\$16,700	(\$236,400)	-93.4%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** decrease includes the impact of allocation adjustments to better align job duties between the General Fund and the Inspection Fund.

Description:

The Planning Division provides administration of the cultural resources and architectural review programs. During the FY2023 budget process, this program was moved to the General Fund.

The Planning division also provides development review of County infrastructure and site plan review for zoning and environmental aspects on permits issued by the Permits Office.

Positions:

Title	<u>FY19</u> FTE	<u>FY20</u> FTE	<u>FY21</u> FTE	<u>FY22</u> FTE	<u>FY23</u> FTE
Assistant Chief of Planning	0.2	0.2	0.0	0.0	0.0
Administrative Associate	0.0	0.0	0.3	0.3	0.0
Planning Supervisor	0.3	0.3	0.3	0.3	0.0
Planner I - III	1.4	1.4	1.4	1.5	0.0
Planning Technician	0.5	0.5	0.5	0.3	0.0
Part Time	0.3	0.3	0.3	0.3	0.0
Total Full Time Equivalent	2.6	2.6	2.7	2.7	0.0

Inspections & Review

Department: Planning and Growth Management **Account:** 07.07.149
Division/Program: Technology **Fund:** Enterprise
Program Administrator: Deborah Carpenter, Director of Planning Growth Management

Expenditure Category	FY2021 Actual	FY2022 Budget	FY2023 Request	FY2023 Adopted	\$ Change from FY2022	% Chg.
Personal Services	\$87,579	\$161,100	\$221,000	\$221,000	\$59,900	37.2%
Fringe Benefits	14,790	25,200	30,900	30,900	5,700	22.6%
Operating Costs	215,488	234,900	322,300	322,300	87,400	37.2%
Capital Outlay	25,961	0	0	0	0	N/A
Operating Contingency	0	700	2,800	2,800	2,100	300.0%
Total Expenditures	\$343,818	\$421,900	\$577,000	\$577,000	\$155,100	36.8%
Revenues	\$524,131	\$421,900	\$577,000	\$577,000	\$155,100	36.8%

Changes and Useful Information:

- **Personal Services and Fringe Benefits** includes FY2022 and FY2023 approved salary increases. Also included is impact of the reallocation of a position to better align job duties between the General Fund and the Inspection Fund.
- **Operating Costs** increase is to fund anticipated costs for credit card processing, various software and license renewals, and equipment needs. Other adjustments have been made based on anticipated spending.
- **Operating Contingency** is to cover potential revenue shortfalls and/or expenditure overruns.
- **Revenues** represent expected revenues for FY2023.

Description

The Technology Program is used to provide necessary maintenance, upgrades, security, staffing, training, and associated expenditures required for Planning and Growth Management's electronic plan/permit review system. The Technology program also plans and prepares for future technology needs and services and/or upgrades to better serve the residents of Charles County.

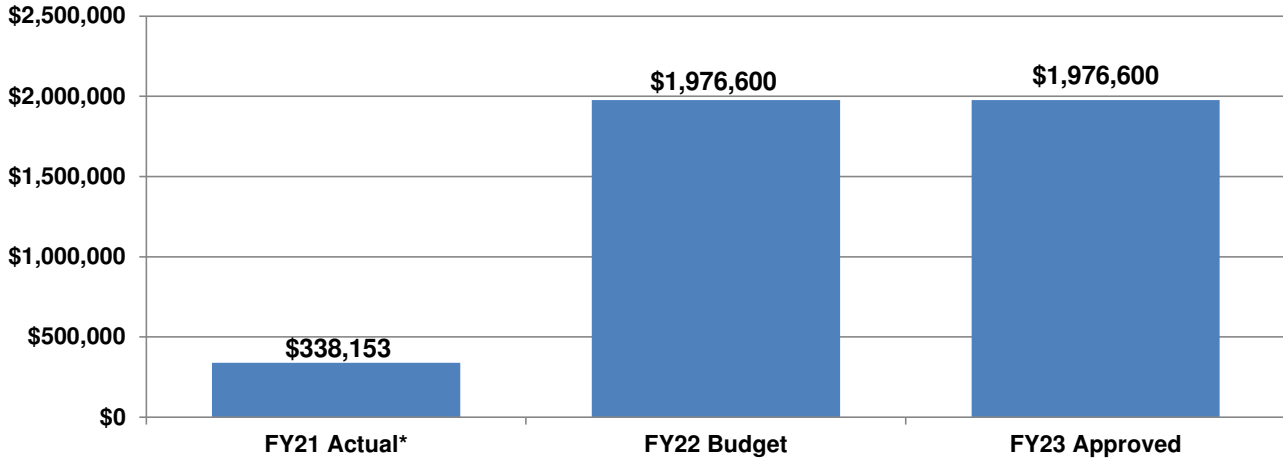
Positions:	FY19	FY20	FY21	FY22	FY23
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Chief of Administrative Operations	0.0	0.0	0.0	0.0	0.2
PGM Special Projects Manager	0.0	0.0	0.9	0.9	1.0
Total Full Time Equivalent	0.0	0.0	0.9	0.9	1.2
Allocated from General Fund	0.0	0.0	1.0	1.0	1.0
Net Cost to Inspection	0.0	0.0	1.9	1.9	2.2

Recreation Fund

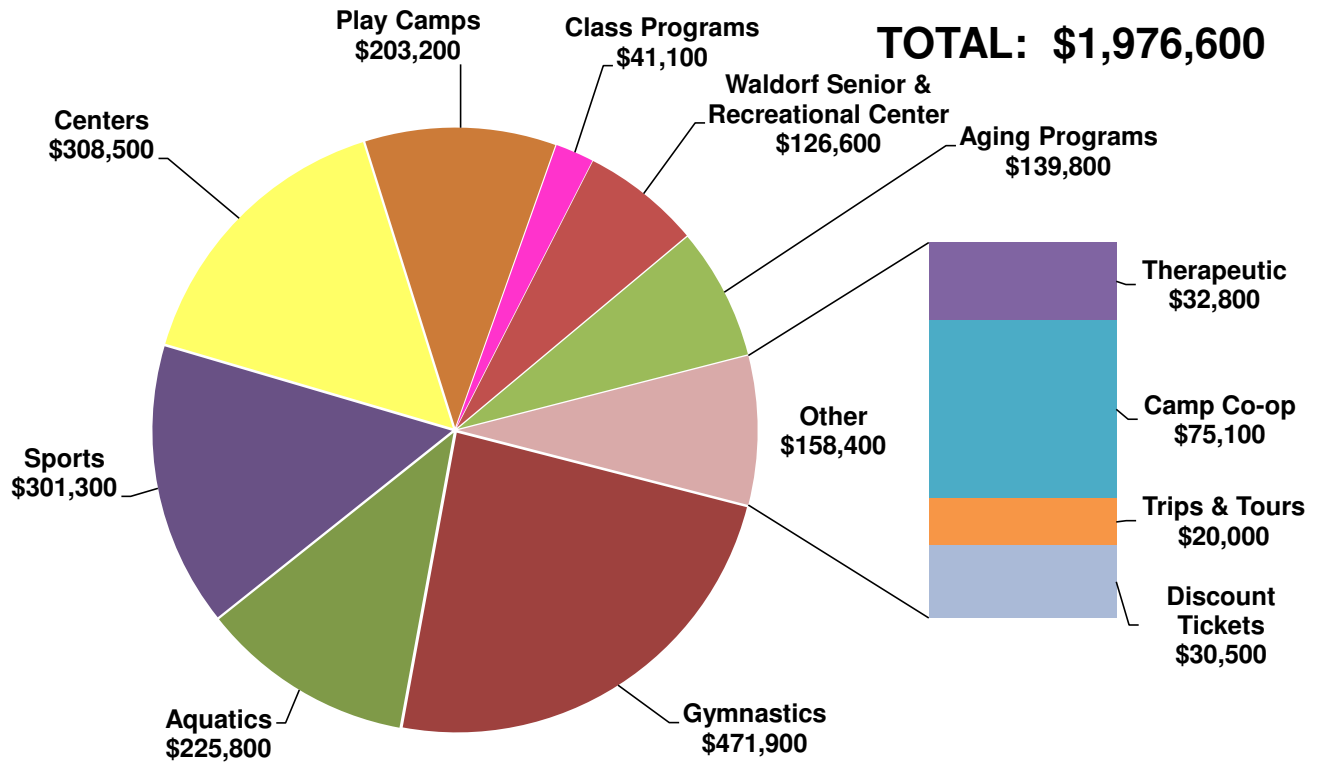
Kelli Beavers, Director of Recreation, Parks, and Tourism
 Address: 8190 Port Tobacco Rd., Port Tobacco, MD 20677
www.charlescountyparks.com/home-recparks

Recreation Programs
 301-932-3470
 8:00 a.m.-4:30 p.m. M-F

Dina Barclay, Director of Community Services
 Address: 8190 Port Tobacco Rd., Port Tobacco, MD 20677
www.charlescountymd.gov/services/aging-and-senior-services



* FY2021 Actual was impacted by the COVID-19 restrictions that limited programs as well as participation



Recreation

Department: Recreation, Parks, and Tourism **Account:** 24.30.40
Division\Program: Recreation **Fund:** Enterprise
Program Administrator: Sam Drury, Chief of Recreation
www.charlescountyparks.com/home-recparks

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Requested	FY2023 Adopted	\$ Change from FY2022	% Chg
Personal Services	\$143,920	\$1,087,200	\$1,175,000	\$1,175,000	\$87,800	8%
Fringe Benefits	24,619	111,300	109,600	109,600	(1,700)	-2%
Operating Costs	145,383	637,600	546,600	546,600	(91,000)	-14%
Operating Contingency	0	900	5,600	5,600	4,700	522%
Total Expenditures	\$313,922	\$1,837,000	\$1,836,800	\$1,836,800	(\$200)	-0.01%
Revenues	\$982,064	\$1,836,800	\$1,836,800	\$1,836,800	\$0	0%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the approved salary increases and adjustments to the part time scale for scheduled minimum wage increases.
- The decrease in **Operating Costs** is due to realigning cost to the General Fund.
- The **Operating Contingency** is to cover any potential revenue shortfall and/or expenditure overruns.

Description

The Recreation Division offers a variety of structured and non-structured sports leagues and activities for persons of all ages. All programs are self-supporting, with youth leagues being supplemented by the County for officials and part-time facility supervision.

- Sports programs and leagues include: Youth and Adult Basketball, Youth and Adult Soccer, Youth and Adult Volleyball, Youth and Adult Kickball, and Adult Softball.
- Trips and tours are offered for registrants to have the opportunity to participate in variety of experiences.
- Three Indoor Pools are operated year round at Lackey High School, North Point High School, and the Donald M. Wade Aquatic Center at St. Charles High School. In addition to daily admission, the pools offer swim lessons, water aerobics, water safety, birthday parties, private rentals, and a variety of other programs and special events.
- Camp CO-OP is an exciting day camp for special education students between the ages of 5 & 21 with moderate to severe disabilities.
- Therapeutic programs are, for the most part, operated under the auspices of the county Special Olympics Program.
- Discount tickets for amusement parks are offered April through August each year. The ticket prices offer a 10-15 percent discount from the regular gate prices.
- The Elite Gymnastics & Recreation Center provides traditional gymnastics and dance classes for beginner to advanced levels for all ages. Pre-competitive and competitive teams are offered under the guidance of the USA Gymnastics Jr. Olympic Program.
- Operation of ten school based Community Centers and Port Tobacco Recreation Center to host a variety of programs, services, activities, sports leagues and recreational opportunities to persons of all ages. They are focal points in each geographic area of Charles County and generate a sense of community through interaction and programs. Community Centers offer drop-in programs, summer camps, middle school afterschool programs and host indoor sports, fitness classes, recreational and leisure programs, and special events. Community Centers programs include: Class programs, Middle School After School program, Drop In programs, Summer Camps, Fitness classes and Special Events.
- The Waldorf Senior & Recreational Center is a Multi-Generational facility hosting a variety of recreational and leisure programs, as well as the home to the Waldorf Senior Center. The facility has a basketball court, racquetball courts, fitness room, group exercise room, youth room, large multi-purpose room, and several classrooms.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Sports Program Supervisor	1.0	1.0	1.0	1.0	0.0
Sports Coordinator	0.0	0.0	0.0	0.0	1.0
Recreation Facility & Program Supervisor	1.0	1.0	0.0	0.0	0.0
Recreation and Leisure Program Specialist	1.0	1.0	1.0	0.0	0.0
Part Time Positions	31.6	32.2	32.2	22.2	22.2
Total Full Time Equivalent	34.6	35.2	34.2	23.2	23.2

Recreation

Department: Community Services **Account:** 24.06.21.11
Division\Program: Aging & Human Services - Nanjemoy Community Center **Fund:** Enterprise
Program Administrator: Lisa Furlow, Chief of Aging & Human Services
www.charlescountymd.gov/services/aging-and-senior-services/aging-and-senior-programs

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Requested	FY2023 Adopted	\$ Change from FY2022	% Chg
Personal Services	\$0	\$3,000	\$3,100	\$3,100	\$100	3%
Fringe Benefits	0	200	400	400	200	100%
Operating Costs	12,718	3,600	3,600	3,600	0	0%
Total Expenditures	\$12,718	\$6,800	\$7,100	\$7,100	\$300	4.4%
Revenues	(\$95)	\$7,000	\$7,100	\$7,100	\$100	1.4%

Description

Nanjemoy Community Center is a multiservice center offering programs and services for the residents of southwestern Charles County. As a satellite facility, it offers outreach and counseling for benefits. Program opportunities for youth and adults, special community events, and a health clinic are among the programs offered. All programs and classes are self-supporting.

Positions:

	FY19 FTE	FY20 FTE	FY21 FTE	FY22 FTE	FY23 FTE
Title					
Part Time Positions	0.2	0.2	0.2	0.2	0.2
Total Full Time Equivalent	0.2	0.2	0.2	0.2	0.2

Department: Community Services **Account:** 24.06.21
Division\Program: Aging & Human Services - Senior Services **Fund:** Enterprise
Program Administrator: Lisa Furlow, Chief of Aging & Human Services
www.charlescountymd.gov/services/aging-and-senior-services/aging-and-senior-programs

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Requested	FY2023 Adopted	\$ Change from FY2022	% Chg
Personal Services	\$21	\$46,200	\$51,200	\$51,200	\$5,000	11%
Fringe Benefits	1	3,800	4,100	4,100	300	8%
Operating Costs	11,491	65,300	65,300	65,300	0	0%
Operating Contingency	0	17,500	12,100	12,100	(5,400)	-31%
Total Expenditures	\$11,513	\$132,800	\$132,700	\$132,700	(\$100)	0%
Revenues	\$32,382	\$132,800	\$132,700	\$132,700	(\$100)	0%

Changes and Useful Information:

- **Personal Services and Fringe Benefits** change is due to adjustments to the part time scale for scheduled minimum wage increases.
- **Operating Contingency** is to cover any potential revenue shortfall and/or expenditure overruns.

Description:

Program fees and donations support education, recreational, and social activities for Senior Citizens.

Positions:

	FY19 FTE	FY20 FTE	FY21 FTE	FY22 FTE	FY23 FTE
Title					
Senior Center Coordinator	0.1	0.1	0.0	0.0	0.0
Part Time Positions	3.3	3.3	3.3	3.3	3.3
Total Full Time Equivalent	3.4	3.4	3.3	3.3	3.3

Vending Machines

Department: Fiscal Services **Account:** 38
Division\Program: Accounting **Fund:** Enterprise
Program Administrator: William DeAtley, Chief of Accounting

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2023 Requested	FY2023 Adopted	\$ Change from FY2022	% Chg
Operating Costs	\$67,193	\$138,800	\$138,800	\$138,800	\$0	0.0%
Total Expenditures	\$67,193	\$138,800	\$138,800	\$138,800	\$0	0.0%
Revenues	\$102,938	\$138,800	\$138,800	\$138,800	\$0	0.0%

Description

This fund is used to manage the vending machine funds collected in County facilities.

Other Governmental Funds

SPECIAL REVENUE FUNDS

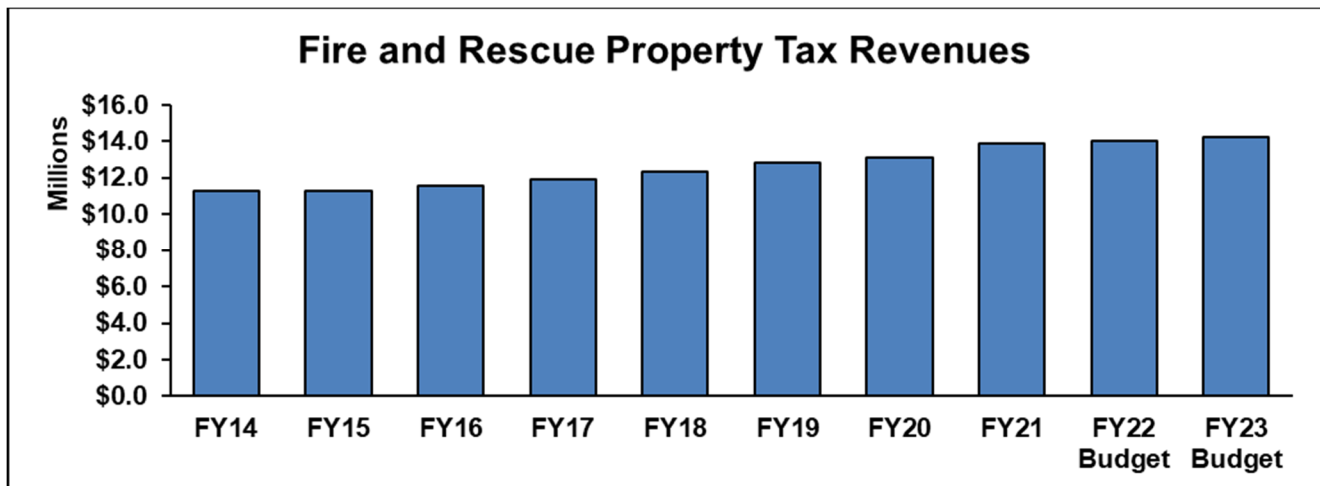
Special Revenue Funds are used to account for revenues that are legally restricted or formally designated for a particular purpose. The best examples of special revenue funds are State and Federal grant awards that have specific requirements associated with eligible program costs.

Trends and Assumptions for Estimates

PROPERTY TAX RELATED FUNDS

Fire & Emergency Medical Services

The largest special revenue fund is financed by a County wide **Fire and Rescue** property tax and a State of Maryland Amoss grant. The tax is levied and collected by the County and distributed to the various volunteer fire stations and rescue squads. A property tax rate is levied as follows: \$0.04 for fire, \$0.02 for emergency medical services, and \$.004 for pension benefits for all Real Property assessments and \$0.10, \$0.05, and \$.01, respectively for all business-related assessments. Operating revenue generated from taxes is estimated using the same assumptions as the general fund property taxes (see General Fund property tax section), with the primary information provided by the Maryland Department of Assessments and Taxation. Grant funds are subject to the annual renewal by the State of Maryland and are used for training and equipment.



Agricultural Preservation

An **agricultural transfer tax** is assessed on land that has a change of use from agricultural to residential or commercial. This money is tracked separately and used for future land preservation purposes. An operating revenue estimate is based on minimum changes in land use and amended during the year should a large land acquisition be acquired for preservation. Operating costs primarily represent the purchase of land; budgets are amended once a purchase is approved.

FEDERAL OR STATE GRANT RELATED FUNDS

The following programs have budgets that are derived from specific Federal and/or State grant awards and are often matched with local funding; therefore, budget totals reflect the anticipated grant award. Amended operating budgets reflect actual grant awards and renewals. Revenues supporting these programs are fairly predictable because they follow the scope defined within the Federal & State grants.

- **Housing Assistance Programs**
- **Transit Programs**
- **Child Support / Judicial Programs**
- **Public Safety Programs**
- **Aging and Senior Programs**
- **Emergency Management Programs**
- **Economic Development Loan Programs**
- **Tourism Programs**
- **Community Development Block Grant Projects**
- **Community Development Administration Projects**
- **Planning Programs and Studies**
- **Human Services Programs for Children, Youth, and Families**

SPECIAL REVENUE FUNDS

Community Services Housing Authority administers the largest single grant awarded to the County, the Housing Choice Voucher Program. This Federal grant, provided by the U.S. Department of Housing and Urban Development (HUD), is for rental unit subsidy for low-income residents. The Housing Authority also initiated a new grant program in FY2021 entitled Foster Youth to Independence Program (FYI) with an initial award of \$92,000. This program supports housing for young adults, ages 18-24, who have aged out of the Foster Care System. In May of 2021, the Housing Authority was awarded an Emergency Rental Assistance Program (ERAP) grant in the amount of \$5,897,393 to provide assistance to those facing housing insecurity due to the COVID-19 pandemic. A second round of \$4,057,745 in funding was awarded in March of 2022. The FY2023 budget will be amended to reflect any carryover balance of these American Rescue Plan Act of 2021 funds.

The **Charles County Advocacy Council for Children, Youth, and Families (CCACCYF)**, Charles County's Local Management Board, receives funding for Human Services Programs at both the Federal and State level. The CCACCYF does not provide human services directly but contracts with various public and private agencies to provide publicly funded human services. The size of the contracts that are entered into annually is determined by the amount of funding made available to the CCACCYF by the Governor's Office for Children and the Maryland State Department of Education.

Federal and State grants are received for specific new or rehabilitation projects from the **Community Development Block Grant Program (CDBG)** for such things as community centers and public improvement systems, Home Buyers Programs, and Disaster Recovery. These grants are typically awarded on a project-by-project basis and generally considered capital grant projects. In FY2021, the County received two CDBG grants aimed at preventing evictions for tenants who had lost income or employment due to the pandemic. Grants totaling \$950,000 were awarded to 3 subgrantees: The United Way of Charles County, The Southern Maryland Tri-County Community Action Committee, Inc. (SMTCCAC) and the Maryland Association of Social Services Boards (MASSB). These programs continued through FY2022. The County also receives funding from the **U.S. Department of Agriculture Rural Housing Preservation Grant** program to assist very low- and low-income rural residents / individual homeowners with the repair or rehabilitation of their dwellings. Both programs may roll into FY2023 upon fiscal year end.

The Transit Division of the County's Department of Planning and Growth Management manages a series of **public transportation systems** designed for the general public, senior citizens, and people with physical or mental disabilities who cannot access general public transportation. Operating revenues are primarily supported with Federal and State grants and matching funds from the County. In FY2022, the County implemented a six-month pilot program offering free service to riders on VanGO, a first among all Maryland jurisdictions designed to eliminate barriers for residents to travel to essential destinations including work, shopping, and educational facilities. Fare free service to VanGo riders continues in FY2023.

Child Support programs are operated through a combined effort from the Charles County Department of Social Services and the Circuit Court. Child support cases are held to establish paternity, set child support payments, and enforce said support payments. Grant funds are provided to the County from Federal sources passed through the State of MD Department of Health and Human Resources. The Child Support Enforcement grant which is administered by the Sheriff's Office is considered part of the County's Public Safety program for the purpose of processing and serving of summonses, warrants and writs of attachment received from the courts.

The Family Support Services Program (FSSP) and Family Recovery Court (FRC) are the **Judicial Programs** within the Circuit Court for Charles County that are funded through Federal and State Grants. The goal of the FSSP is to provide an effective approach for the early resolution of family conflict. Recognizing that the adversarial process can be destructive for families, the program works to expedite family law cases in a manner designed to enable safety and support for all family members, and to minimize the trauma of litigation. The FRC is a Drug Court program where parents with substance abuse issues who are under the jurisdiction of the court through a Child In Need of Assistance (CINA) case, Termination of Parental Rights (TPR) case, or domestic relations custody case receive timely, intensive treatment and support to solve their addiction issues and provide safe and appropriate care for their children.

Past efforts by the Federal and State Governments to enhance public safety in local communities have added various programs to the County's **Public Safety programs**. Revenue associated with several of these grants has helped to increase the number of Sworn Officers or provided overtime and equipment for much needed programs. For FY2021, the County was awarded a multi-year **Community Oriented Policing (COPS)** grant to hire two School Resource Officers. These officers address problems in and around primary and secondary schools such as gangs, drug activities, expand crime prevention efforts for students, educate youth in crime prevention and safety, develop or expand community justice initiatives for students, train students in conflict resolution, restorative justice and crime awareness, and assist in developing school policy that addresses crime.

SPECIAL REVENUE FUNDS

Various **Aging grants** and state fees for services agreements support senior housing assistance, health programs, guardianship, referral services, Community Options Waiver, and meal programs for the elderly. These programs promote independence and improve the quality of life for older persons. The major revenues supporting these programs are established with Federal and State grant awards, matched with County funding, and are supported with program revenue. The FY2023 general fund budget, will continue to support full time Community Options Waiver personnel. The FY2023 special revenue budget will support the part time personnel and a portion of a full time Case Manager which allows for more billable hours on this fee for service program.

Emergency management grant funds are provided to enhance the capacity of local first responders to respond to terrorism incidents involving chemical, biological, nuclear, radiological, incendiary, and explosive devices, for homeland defense, maritime security, and acts of terrorism. These grants are specific to the acquisition of safety equipment, the implementation of a Statewide Domestic Preparedness Strategy by planning and conducting exercises, and training of County personnel in response to acts of terrorism and maritime security. The County also applies to the Maryland 9-1-1 Board for funding to support coordination, installation, and enhancement of County 9-1-1 emergency telephone number services systems as well as training for the emergency response and communication personnel.

Planning grants consist of environmental and cultural programs for such things as the Chesapeake Bay Critical Area, Historical Preservation, Scenic Byways, Land Use Studies, and Easement Acquisition. In FY2021 and FY2022, the County also received a Community Economic Adjustment Assistance for Responding to Threats to the Resilience of a Military Installation grant. Funds support an in-depth climate and infrastructure resilience study for the Naval Support Facility Indian Head.

Tobacco Land Preservation Funds pass through the Southern MD Agriculture Development Commission to the Tri-County Council for Southern Maryland (TCCSM) for all three counties. The TCCSM, then passes those funds down to each respective county in Southern Maryland. Charles County will utilize these funds to purchase conservation easements on rural lands to support the continued transition to new agricultural enterprises in the wake of the tobacco buy-out. These funds fall within the Agricultural Preservation Program.

The **Economic Development Loan Programs** were established to help businesses to relocate into the County and/or expand their capabilities through the Business Development Loan Fund for Women, Minorities, and Veterans, or the Targeted Industries Incentive Loan Fund. These programs are not intended to replace commercial bank financing for borrowers who are able to secure bank loans and ultimately, the program will be self-sustaining off repayments and accrued interest. In FY2020 the Commissioners approved use of these loans to businesses impacted by the COVID-19 pandemic as well as establishing an additional \$200,000 in loans supported by the general fund. Funds not spent in FY2020 were available in FY2021 and FY2022. In FY2021 and FY2022, the County's Economic Development Department (EDD) also administered a Maryland Relief Program to targeted businesses.

State grant funding provides support of local government efforts in the **Tourism** industry. The grant amount is determined based upon the County's prior year allowable expenditures; growth of prior year allowable expenditures over the same expenditures from the previous year to that year; growth of prior year's Comptroller-determined lodgings sales tax revenues over same tax revenues generated in their jurisdiction in the previous year to that year; and, on estimated impact of international visitation.

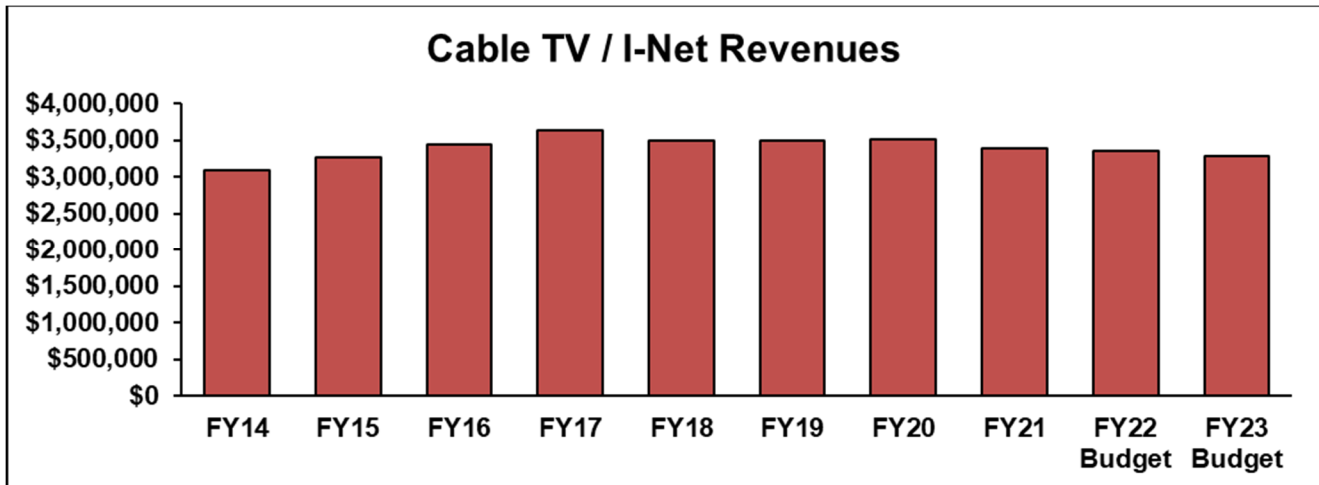
SERVICE CHARGE RELATED FUNDS

Certain programs have specific user fees, fines or penalties associated with their operation. These revenues are typically restricted to eligible costs of the associated program. The following is a list of those programs.

- **Cable TV / I Net**
- **Sheriff's Special Programs**
- **Drug Forfeitures**
- **Housing Special Loans Program**
- **Southern MD Criminal Justice Academy**
- **Animal Shelter / Control Programs**
- **Law Library**
- **Nuisance Abatement**

The **Cable TV / I-Net Fund** is a cooperative effort between County Government, the public-school system, the local college, and the library system. Government access channels for Charles County are made possible through franchise agreements with local cable TV providers which generate revenue from a franchise fee assessed on monthly cable TV bills. A revenue estimate is based on the number of local subscribers in the area. The additional funding provided Cable TV/I-net Fund in FY2021 was one time funding of Fund Balance reserves to support broadband expansion in the rural areas of the County. These funds were carried over to FY2022 to coincide with the program spending.

SPECIAL REVENUE FUNDS



Sheriff Special Programs includes the Towing Service Permit Program. The Towing Service Permit Program allows the Sheriff’s office to enforce the rules and regulations for the licensing, maintenance, and operations of towing companies in Charles County.

The County maintains a **Drug Forfeiture Fund** for revenues collected as a result of law enforcement efforts from drug related offenses. The revenues are difficult to predict because they are related to many variables, including the number of cases, the success rate of the court actions, the assets involved in each case, etc. The revenue budget is based on historical trends.

With the use of special funding sources in support of housing loans, the County administers a **Housing Special Loans Program** for qualified applicants. Funding is tied to the quantity of loans processed.

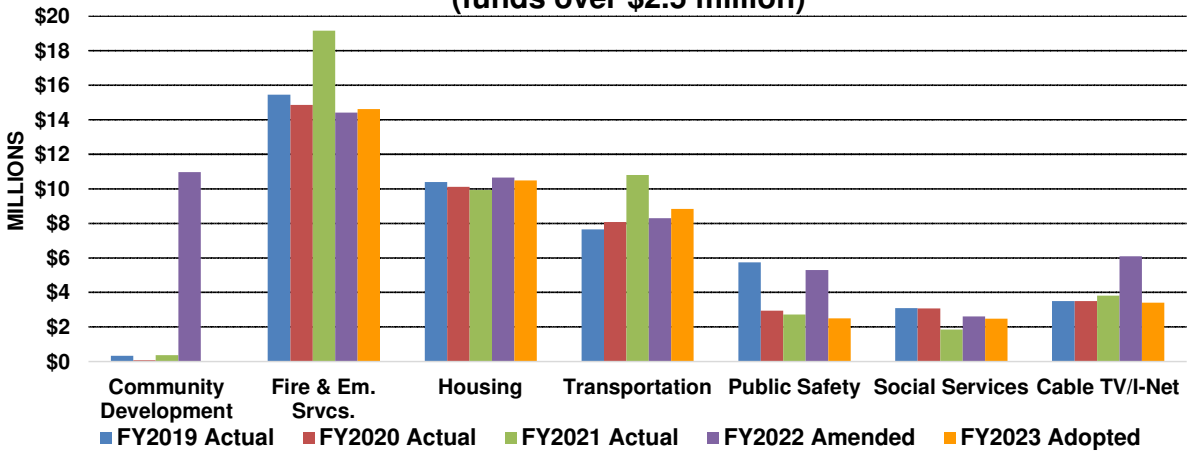
The **Southern Maryland Criminal Justice Academy** is funded by Charles, Calvert, and St. Mary’s Counties. Funds from the Sheriff’s General Fund budget are transferred to cover the Charles County share. Calvert and St. Mary’s are billed for their respective portion of the cost.

Animal Shelter/Control Programs generate revenues primarily from donations and fees as a result of animal adoptions. Revenue estimates are based on trends and the volume of fees.

The **Law Library** generates revenues through appearance fees and other court fines. The basis for predicting these dedicated revenues is primarily from historical trends, however, trends in crime and population will affect the performance of these revenues and is often difficult to predict. General Fund support for this program increased in FY2020 and moving forward due to the Justice Reinvestment Act which dictates that a defendant either be incarcerated without bond or released on personal recognizance thereby reducing bond forfeiture revenues that support Law Library operations.

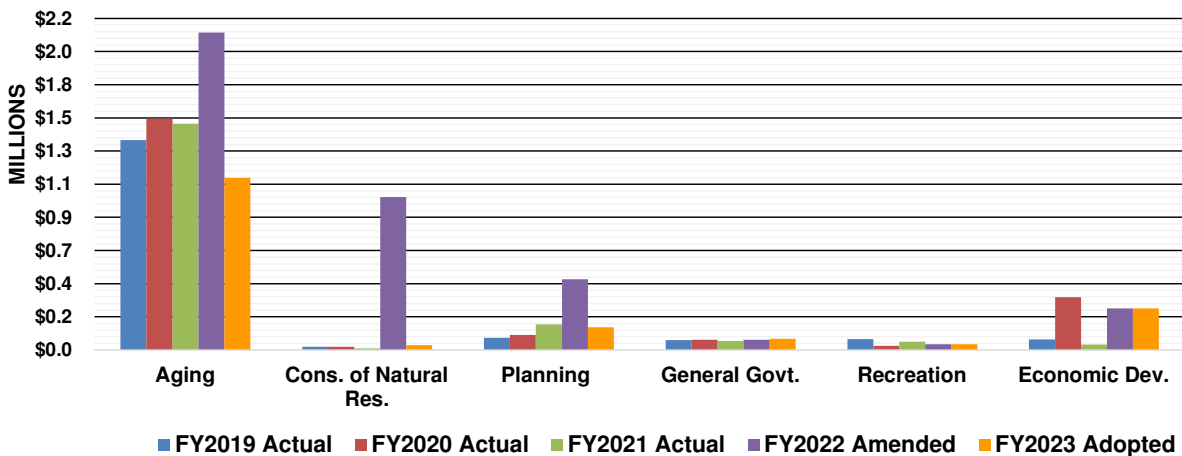
The **Nuisance Abatement Fund** was established to correct violations of Building Code, Nuisance Code or Zoning Ordinance. In those cases where the property owner has not met the requirements of a Court Order or Nuisance Abatement Hearing Board Order, County Code has provisions for the County to clean-up the property and abate the Code violations at the cost to the property owner.

Special Revenue Funds by Account Function (funds over \$2.5 million)



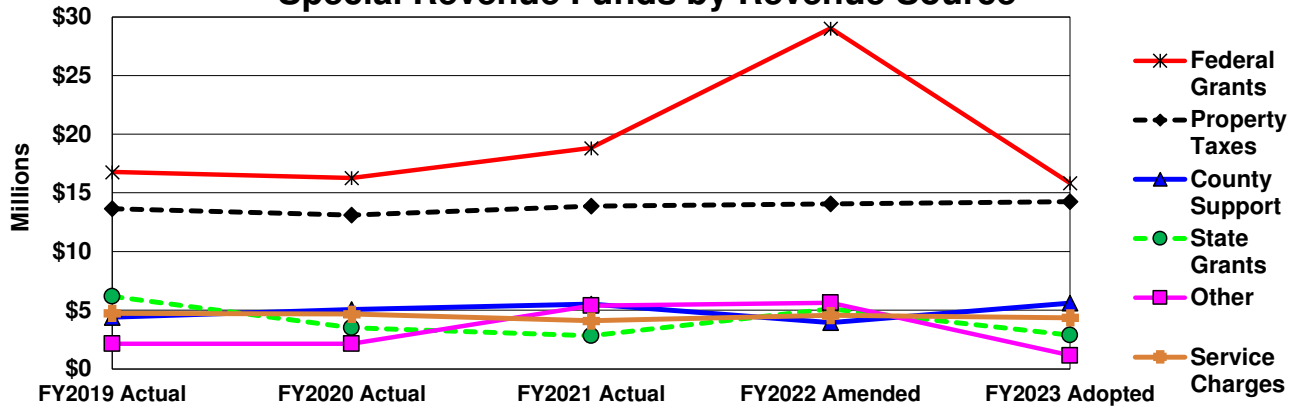
- Variations in **Community Development** are caused by grants which are typically one time in nature and are multi-year federal awards for which unspent balances will be carried over to FY2022. FY2022 included CARES Act Community Development Block Grant Funding for rental assistance.
- **Volunteer Fire** and **Emergency Medical Services** continues to be the largest Special Revenue function. This program is funded primarily by Fire and Rescue Property Tax Revenue and will change based on property assessments. FY2021 Actual reflects the start of tracking LOSAP Funds within the fund. The County does not adopt a LOSAP budget.
- **Housing** program budgets fluctuate based on federal funding and rent requirements.
- The increase in FY2021 for **Transportation** is due to roll over of multi-year capital grant items as well as CARES Act operating funding. FY2023 includes increased American Disabilities Act (ADA) Program ridership.
- Reduction in **Public Safety** grants is due to grants budgeted in FY2022 which were one time in nature.
- **Social Services** include Charles County Advocacy Council for Children, Youth, and Families (CCACCYF) and Child Support/Judicial grants. Fluctuations are the result of multi-year federal grants which are budgeted upon award and then unspent balances are carried over after fiscal year end.
- The additional funding provided in **Cable TV/I-net Fund** in FY2022 was for carryover of one time funding from Fund Balance reserves to support broadband expansion in the rural areas of the County.

Special Revenue Fund by Account Function (Funds under \$2.5 million)



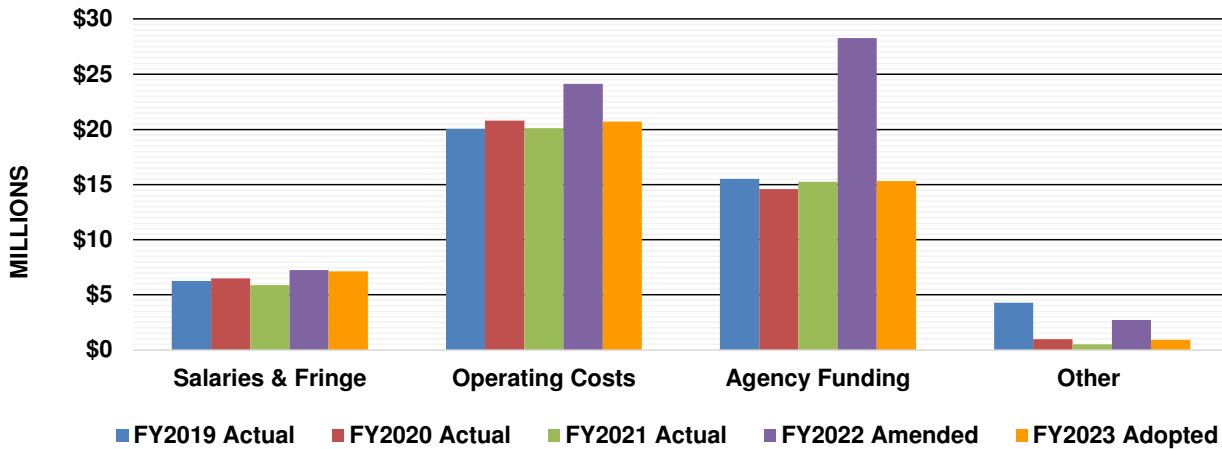
- Variance in **Aging** grants is caused by Federal grants with a fiscal year end date of 09/30/22 for which unspent balances will be carried over to FY2023. The County received additional Coronavirus Aid, Relief, and Economic Security (CARES) Act Aging Funding in FY2021 that are multiyear in nature.
- Variations in **Planning Grants** are caused by grants which are typically one time in nature and are multi-year federal awards for which unspent balances will be carried over to FY2023.
- The fluctuation in **Economic Development** is due to loans awarded under the Targeted Industries Incentive Loan Fund and Business Development Loan Fund for Women, Minorities, and Veterans and loans for businesses to use in response to the COVID-19 pandemic.

Special Revenue Funds by Revenue Source



- The **Federal Grants** increase in FY2022 is due to grants being budgeted in full for the year of award, but may be multiple year in nature. Carryover balances are established after the fiscal year ends. Programs with significant increases were Community Development Block Grants and Emergency Rental Assistance Program Grants. The County received additional CARES Act funding related to Transit, Housing, and Aging Programs. The FY2023 funds may increase due to mid-year grant awards and carryover balances.
- **Property Tax** revenue is reflective of property assessments to support Fire and Rescue Volunteer Companies.
- **Service Charges** consists mainly of revenues from the Cable TV/I-Net fund, Housing Assistance Portable Vouchers paid through Reciprocal Agreements with other Housing Authorities, and Community Options Waiver Fee for Services.
- **County Support** increased for FY2023 due primarily to Transportation Programs. The Law Library, Judicial Grants, Transportation, and Administrative funding for the Housing Choice Voucher Programs and Local Management Board require county funding to sustain the programs.
- **State Grant** funding is reduced for FY2023 due to one-time grant funds. State grants are applied for throughout the fiscal year and budgeted upon award.
- Sources of **Other** are other local governments, interest income, fines and forfeitures, transfers from other programs, fund balance, and additional miscellaneous revenue streams. FY2022 reflects the use of Fund Balance in the Cable Fund to support the County's share of Maryland Broadband Infrastructure Grant that will provide broadband to the certain areas of Nanjemoy and Cobb Neck.

Special Revenue Funds by Expense Classification



- **Operating Cost** and **Agency Funding** consistently make up the bulk of the Special Revenue expense. The majority of the spike in FY2022 is due to CARES Act Funding and various federal grants which are budgeted upon the year of award, after which unspent balances are carried over upon fiscal year end.
- The four largest grant programs (Housing Assistance, Transportation, Child Support/Judicial Programs and Aging Programs) pay out the majority of the funds as operating costs.
- **Agency Funding** primarily distributes the collected taxes to the various volunteer fire stations and rescue squads. The Charles County Advocacy Council for Children, Youth, and Families also distributes funds to vendors as Agency Funding. In FY2022, the County also received two large Federal grants to provide assistance for those facing housing insecurity due to the COVID-19 pandemic. The County passed the majority of these funds through four organizations providing the
- Increases in FY2019 and FY2022 in **Other** are due to one-time capital purchases.

SPECIAL REVENUE FUNDS

	FY2021 <u>Actual</u>	FY2022 <u>Adopted</u>	FY2022 <u>Amended</u>	FY2023 <u>Adopted</u>	\$ Change from FY22 <u>Amended</u>	% <u>Change</u>
PROPERTY TAX RELATED FUNDS:						
Fire & Rescue / Length of Service Award Program (LOSAP)						
Revenues						
Property Taxes	\$13,869,685	\$14,031,500	\$14,031,500	\$14,227,600	\$196,100	1.4%
State Grants	394,211	385,771	387,806	387,806	0	0.0%
Interest Income	459,147	11,000	11,000	11,000	0	0.0%
Miscellaneous	4,451,313	0	0	0	0	N/A
Total Revenues	\$19,174,355	\$14,428,271	\$14,430,306	\$14,626,406	\$196,100	1.4%
Expenses						
Personal Services	\$25,372	\$15,000	\$15,000	\$69,300	\$54,300	362.0%
Operating Costs	1,187,056	7,800	7,800	0	(7,800)	-100.0%
Agency Funding	14,085,378	14,405,471	14,407,506	14,557,106	149,600	1.0%
Total	\$15,297,806	\$14,428,271	\$14,430,306	\$14,626,406	\$196,100	1.4%
Variance	\$3,876,550	\$0	\$0	\$0		
Beginning Fund Balance	17,138,209					
Ending Fund Balance	<u>\$21,014,759</u>					

Agricultural Preservation

Revenues						
Property Taxes	\$10,777	\$22,400	\$31,200	\$31,200	\$0	0.0%
Total Operating Revenues	\$10,777	\$22,400	\$31,200	\$31,200	\$0	0.0%
Fund Balance Appropriation	0	0	984,000	0	(984,000)	-100.0%
Total Revenues	\$10,777	\$22,400	\$1,015,200	\$31,200	(\$984,000)	-96.9%
Expenses						
Personal Services	\$28,000	\$20,400	\$29,200	\$29,200	\$0	0.0%
Operating Costs	2,000	2,000	986,000	2,000	(984,000)	-99.8%
Total	\$30,000	\$22,400	\$1,015,200	\$31,200	(\$984,000)	-96.9%
Variance	(\$19,223)	\$0	\$0	\$0		
Beginning Fund Balance	1,260,680					
Ending Fund Balance	<u>\$1,241,456</u>					

GRANT RELATED FUNDS:

Housing Assistance

Revenues						
Federal Grants	\$9,843,202	\$9,757,100	\$9,757,100	\$9,707,100	(\$50,000)	-0.5%
Service Charges	43,015	47,000	47,000	45,300	(1,700)	-3.6%
Interest Income	1,048	0	0	0	0	N/A
Miscellaneous	25,060	22,600	22,600	30,200	7,600	33.6%
Total Operating Revenues	\$9,912,325	\$9,826,700	\$9,826,700	\$9,782,600	(\$44,100)	-0.4%
County Match	25,387	261,400	261,400	303,640	42,240	16.2%
Total Revenues	\$9,937,713	\$10,088,100	\$10,088,100	\$10,086,240	(\$1,860)	0.0%
Expenses						
Personal Services	\$746,854	\$778,200	\$778,200	\$858,700	\$80,500	10.3%
Fringe Benefits	242,260	243,700	243,700	232,700	(11,000)	-4.5%
Operating Costs	8,830,947	9,066,200	9,066,200	8,994,840	(71,360)	-0.8%
Total	\$9,820,061	\$10,088,100	\$10,088,100	\$10,086,240	(\$1,860)	0.0%
Variance	\$117,652	\$0	\$0	\$0		
Beginning Fund Balance	262,299					
Ending Fund Balance	<u>\$379,951</u>					

SPECIAL REVENUE FUNDS

	FY2021 <u>Actual</u>	FY2022 <u>Adopted</u>	FY2022 <u>Amended</u>	FY2023 <u>Adopted</u>	\$ Change from FY22 <u>Amended</u>	% <u>Change</u>
<u>GRANT RELATED FUNDS:</u>						
Transit Programs						
Revenues						
Federal Grants	\$6,227,093	\$2,600,574	\$4,414,361	\$4,202,884	(\$211,477)	-4.8%
State Grants	306,954	545,054	607,754	137,609	(470,145)	-77.4%
Service Charges	219,681	151,400	143,700	0	(143,700)	-100.0%
Fines & Forfeitures	10,225	0	2,500	0	(2,500)	-100.0%
Miscellaneous	154,595	79,482	110,073	100,000	(10,073)	-9.2%
Total Operating Revenues	\$6,918,549	\$3,376,510	\$5,278,388	\$4,440,493	(\$837,895)	-15.9%
Transfer In	920	0	0	0	0	N/A
County Match	3,886,270	4,042,143	2,418,338	4,065,184	1,646,846	68.1%
Fund Balance Appropriation	0	385,932	607,198	341,122	(266,076)	-43.8%
Total Revenues	\$10,805,739	\$7,804,585	\$8,303,924	\$8,846,799	\$542,875	6.5%
Expenses						
Personal Services	\$335,191	\$346,200	\$341,250	\$394,800	\$53,550	15.7%
Fringe Benefits	107,166	102,500	101,070	105,000	3,930	3.9%
Operating Costs	6,772,127	6,969,953	7,097,804	8,126,099	1,028,295	14.5%
Operating Contingency	0	0	0	100	100	N/A
Capital Outlay	200	385,932	763,800	220,800	(543,000)	-71.1%
Total	\$7,214,684	\$7,804,585	\$8,303,924	\$8,846,799	\$542,875	6.5%
Variance	\$3,591,054	\$0	\$0	\$0		
Beginning Fund Balance	163,537					
Ending Fund Balance	<u>\$3,754,591</u>					

Charles County Advocacy Council for Children, Youth, and Families

Revenues						
Federal Grants	\$29,407	\$25,000	\$40,350	\$25,000	(\$15,350)	-38.0%
State Grants	649,780	773,150	773,150	845,293	72,143	9.3%
Service Charge	0	53,503	53,503	57,984	4,481	8.4%
Total Operating Revenues	\$679,187	\$851,653	\$867,003	\$928,277	\$61,274	7.1%
County Match	216,180	4,638	4,638	14,300	9,662	208.3%
Fund Balance Appropriation	0	0	23,000	0	(23,000)	-100.0%
Total Revenues	\$895,368	\$856,291	\$894,641	\$942,577	\$47,936	5.4%
Expenses						
Personal Services	\$135,059	\$176,990	\$180,704	\$193,671	\$12,967	7.2%
Fringe Benefits	32,330	46,566	46,651	41,146	(5,505)	-11.8%
Operating Costs	226,046	26,497	48,778	59,086	10,308	21.1%
Agency Funding	568,802	606,238	618,508	648,674	30,166	4.9%
Total	\$962,237	\$856,291	\$894,641	\$942,577	\$47,936	5.4%
Variance	(\$66,869)	\$0	\$0	\$0		
Beginning Fund Balance	262,010					
Ending Fund Balance	<u>\$195,141</u>					

SPECIAL REVENUE FUNDS

	FY2021 <u>Actual</u>	FY2022 <u>Adopted</u>	FY2022 <u>Amended</u>	FY2023 <u>Adopted</u>	\$ Change from FY22 <u>Amended</u>	% <u>Change</u>
GRANT RELATED FUNDS:						
Child Support/Judicial Grants						
Revenues						
Federal Grants	\$399,964	\$589,372	\$843,358	\$450,766	(\$392,592)	-46.6%
State Grants	468,255	658,585	743,671	988,266	244,595	32.9%
Miscellaneous	197	0	450	0	(450)	-100.0%
Total Operating Revenues	\$868,417	\$1,247,957	\$1,587,479	\$1,439,032	(\$148,447)	-9.4%
County Match	98,308	116,710	136,188	109,714	(26,474)	-19.4%
Total Revenues	\$966,724	\$1,364,667	\$1,723,667	\$1,548,746	(\$174,921)	-10.1%
Expenses						
Personal Services	\$407,592	\$529,859	\$532,021	\$559,372	\$27,351	5.1%
Fringe Benefits	157,291	272,502	274,748	275,981	1,233	0.4%
Operating Costs	401,842	532,102	871,815	713,393	(158,422)	-18.2%
Operating Contingency	0	30,204	2,984	0	(2,984)	-100.0%
Capital Outlay	0	0	42,099	0	(42,099)	-100.0%
Total	\$966,724	\$1,364,667	\$1,723,667	\$1,548,746	(\$174,921)	-10.1%
Variance	\$0	\$0	\$0	\$0		
Beginning Fund Balance	0					
Ending Fund Balance	<u>\$0</u>					
Public Safety Grants						
Revenues						
Federal Grants	\$790,404	\$789,997	\$1,032,516	\$851,701	(\$180,815)	-17.5%
State Grants	172,344	80,000	361,246	119,338	(241,908)	-67.0%
Miscellaneous	5,339	0	0	0	0	N/A
Total Operating Revenues	\$968,088	\$869,997	\$1,393,762	\$971,039	(\$422,723)	-30.3%
County Match	633,990	831,788	817,450	882,998	65,548	8.0%
Total Revenues	\$1,602,078	\$1,701,785	\$2,211,212	\$1,854,037	(\$357,175)	-16.2%
Expenses						
Personal Services	\$942,157	\$1,021,391	\$1,282,946	\$1,124,170	(\$158,776)	-12.4%
Fringe Benefits	410,000	567,157	567,157	595,875	28,718	5.1%
Operating Costs	163,421	113,237	285,524	133,992	(151,532)	-53.1%
Capital Outlay	86,499	0	75,585	0	(75,585)	-100.0%
Total	\$1,602,078	\$1,701,785	\$2,211,212	\$1,854,037	(\$357,175)	-16.2%
Variance	\$0	\$0	\$0	\$0		
Beginning Fund Balance	0					
Ending Fund Balance	<u>\$0</u>					
Tourism Grant						
Revenue: State Grants	\$54,788	\$31,096	\$38,932	\$38,932	\$0	0.0%
Expense: Operating Costs	\$54,788	\$31,096	\$38,932	\$38,932	\$0	0.0%
Variance	\$0	\$0	\$0	\$0		
Beginning Fund Balance	0					
Ending Fund Balance	<u>\$0</u>					

SPECIAL REVENUE FUNDS

	FY2021 <u>Actual</u>	FY2022 <u>Adopted</u>	FY2022 <u>Amended</u>	FY2023 <u>Adopted</u>	\$ Change from FY22 <u>Amended</u>	% <u>Change</u>
GRANT RELATED FUNDS:						
Aging Grants						
Revenues						
Federal Grants	\$827,894	\$794,421	\$1,303,024	\$473,629	(\$829,395)	-63.7%
State Grants	376,951	367,040	401,506	367,108	(34,398)	-8.6%
Service Charge	252,610	247,580	243,179	291,630	48,451	19.9%
Miscellaneous	29,732	49,600	122,504	0	(122,504)	-100.0%
Total Operating Revenues	\$1,487,186	\$1,458,641	\$2,070,213	\$1,132,367	(\$937,846)	-45.3%
County Match	13,293	25,540	25,540	0	(25,540)	-100.0%
Fund Balance Appropriation	0	10,162	10,162	10,162	0	0.0%
Total Revenues	\$1,500,480	\$1,494,343	\$2,105,915	\$1,142,529	(\$963,386)	-45.7%
Expenses						
Personal Services	\$811,429	\$817,342	\$946,040	\$860,240	(\$85,800)	-9.1%
Fringe Benefits	34,483	20,340	20,340	21,950	1,610	7.9%
Operating Costs	655,805	646,499	1,129,373	250,177	(879,196)	-77.8%
Debt Service	10,161	10,162	10,162	10,162	0	0.0%
Total	\$1,511,877	\$1,494,343	\$2,105,915	\$1,142,529	(\$963,386)	-45.7%
Variance	(\$11,398)	\$0	\$0	\$0		
Beginning Fund Balance	117,127					
Ending Fund Balance	<u>\$105,729</u>					

Emergency Management Grants

Revenues						
Federal Grants	\$296,144	\$103,577	\$408,935	\$103,577	(\$305,358)	-74.7%
State Grants	357,412	0	1,568,513	0	(1,568,513)	-100.0%
Miscellaneous	3,026	0	0	0	0	N/A
Total Operating Revenues	\$656,581	\$103,577	\$1,977,448	\$103,577	(\$1,873,871)	-94.8%
Transfers In	17,488	18,622	67,490	18,622	(48,868)	-72.4%
County Match	69,319	84,956	118,146	84,956	(33,190)	-28.1%
Total Revenues	\$743,389	\$207,155	\$2,163,084	\$207,155	(\$1,955,929)	-90.4%
Expenses						
Personal Services	\$148,914	\$169,911	\$258,644	\$169,911	(\$88,733)	-34.3%
Fringe Benefits	1,032	0	3,014	0	(3,014)	-100.0%
Operating Costs	456,922	37,244	1,647,154	37,244	(1,609,910)	-97.7%
Capital Outlay	136,521	0	254,272	0	(254,272)	-100.0%
Total	\$743,389	\$207,155	\$2,163,084	\$207,155	(\$1,955,929)	-90.4%
Variance	\$0	\$0	\$0	\$0		
Beginning Fund Balance	0					
Ending Fund Balance	<u>\$0</u>					

Community Development Administration

Revenues						
Federal Grants	\$0	\$0	\$9,955,138	\$0	(\$9,955,138)	-100.0%
Total Revenues	\$0	\$0	\$9,955,138	\$0	(\$9,955,138)	-100.0%
Expenses						
Personal Services	\$0	\$0	\$94,320	\$0	(\$94,320)	-100.0%
Fringe Benefits	0	0	8,220	0	(8,220)	-100.0%
Operating Contingency	0	0	225,553	0	(225,553)	-100.0%
Agency Funding	0	0	9,627,045	0	(9,627,045)	-100.0%
Total	\$0	\$0	\$9,955,138	\$0	(\$9,955,138)	-100.0%
Variance	\$0	\$0	\$0	\$0		
Beginning Fund Balance	0					
Ending Fund Balance	<u>\$0</u>					

SPECIAL REVENUE FUNDS

	FY2021 <u>Actual</u>	FY2022 <u>Adopted</u>	FY2022 <u>Amended</u>	FY2023 <u>Adopted</u>	\$ Change from FY22 <u>Amended</u>	% <u>Change</u>
<u>GRANT RELATED FUNDS:</u>						
Community Development Block Grants						
Revenues						
Federal Grants	\$374,364	\$0	\$887,010	\$0	(\$887,010)	-100.0%
State Grants	0	0	133,333	0	(133,333)	-100.0%
Miscellaneous	0	0	7,762	0	(7,762)	-100.0%
Total Operating Revenues	\$374,364	0	1,028,105	0	(1,028,105)	-100.0%
County Match	10,000	0	0	0	0	N/A
Total Revenues	\$384,364	\$0	\$1,028,105	\$0	(\$1,028,105)	-100.0%
Expenses						
Personal Services	\$0	\$0	\$25,000	\$0	(\$25,000)	-100.0%
Operating Costs	223,284	0	293,178	0	(293,178)	-100.0%
Agency Funding	166,661	0	709,927	0	(709,927)	-100.0%
Total	\$389,946	\$0	\$1,028,105	\$0	(\$1,028,105)	-100.0%
Variance	(\$5,582)	\$0	\$0	\$0		
Beginning Fund Balance	5,582					
Ending Fund Balance	<u>\$0</u>					
Planning Grants						
Revenues						
Federal Grants	\$32,835	\$0	\$346,725	\$0	(\$346,725)	-100.0%
State Grants	42,854	0	21,181	0	(21,181)	-100.0%
Total Operating Revenues	\$75,688	\$0	\$367,906	\$0	(\$367,906)	-100.0%
County Match	16,000	0	2,015	0	(2,015)	-100.0%
Total Revenues	\$91,688	\$0	\$369,921	\$0	(\$369,921)	-100.0%
Expenses						
Operating Costs	\$58,854	\$0	\$62,755	\$0	(\$62,755)	-100.0%
Agency Funding	32,835	0	307,166	0	(307,166)	-100.0%
Total	\$91,688	\$0	\$369,921	\$0	(\$369,921)	-100.0%
Variance	\$0	\$0	\$0	\$0		
Beginning Fund Balance	0					
Ending Fund Balance	<u>\$0</u>					
Economic Development Loan Programs						
Revenues						
Interest	\$4,691	\$0	\$0	\$0	\$0	N/A
Miscellaneous	30,794	0	0	0	0	N/A
Total Operating Revenues	\$35,485	\$0	\$0	\$0	\$0	N/A
Fund Balance Appropriation	0	275,000	275,000	275,000	\$0	0.0%
Total Revenues	\$35,485	\$275,000	\$275,000	\$275,000	\$0	0.0%
Expenses						
Operating Costs	\$75,791	\$275,000	\$275,000	\$275,000	\$0	0.0%
Agency Funding	15,000	0	0	0	0	N/A
Total	\$90,791	\$275,000	\$275,000	\$275,000	\$0	0.0%
Variance	(\$55,306)	\$0	\$0	\$0		
Beginning Fund Balance	959,561					
Ending Fund Balance	<u>\$904,255</u>					

SPECIAL REVENUE FUNDS

	FY2021 <u>Actual</u>	FY2022 <u>Adopted</u>	FY2022 <u>Amended</u>	FY2023 <u>Adopted</u>	\$ Change from FY22 <u>Amended</u>	% <u>Change</u>
<u>SERVICE CHARGE RELATED FUNDS:</u>						
Cable TV/I-Net Fund						
Revenues						
Service Charges	\$3,389,275	\$3,354,700	\$3,354,700	\$3,287,700	(\$67,000)	-2.0%
Total Operating Revenues	\$3,389,275	\$3,354,700	\$3,354,700	\$3,287,700	(\$67,000)	-2.0%
Transfer In	440,560	0	0	0	0	N/A
Fund Balance Appropriation	0	130,700	2,744,400	130,700	(2,613,700)	-95.2%
Total Revenues	\$3,829,835	\$3,485,400	\$6,099,100	\$3,418,400	(\$2,680,700)	-44.0%
Expenses						
Personal Services	\$954,821	\$1,154,400	\$1,154,400	\$1,280,700	\$126,300	10.9%
Fringe Benefits	248,741	285,200	285,200	270,600	(14,600)	-5.1%
Operating Costs	439,942	764,400	845,870	883,000	37,130	4.4%
Agency Funding	392,773	360,500	2,605,900	113,200	(2,492,700)	-95.7%
Debt Service	0	8,200	8,200	0	(8,200)	-100.0%
Operating Contingency	0	79,500	30,630	198,700	168,070	548.7%
Transfer Out	83,985	718,700	1,054,400	518,700	(535,700)	-50.8%
Capital Outlay/Maintenance	198,911	61,000	61,000	100,000	39,000	63.9%
Equipment Reserve	0	53,500	53,500	53,500	0	0.0%
Total	\$2,319,173	\$3,485,400	\$6,099,100	\$3,418,400	(\$2,680,700)	-44.0%
Variance	\$1,510,662	\$0	\$0	\$0		
Beginning Fund Balance	9,274,413					
Annual Equipment Reserve Contribution	53,500					
Ending Fund Balance	<u>\$10,838,575</u>					

Nuisance Abatement Fund

Revenue: Service Charges	\$78,847	\$100,000	\$100,000	\$150,000	\$50,000	50.0%
Expense: Operating Costs	\$79,242	\$100,000	\$100,000	\$150,000	\$50,000	50.0%
Variance	(\$395)	\$0	\$0	\$0		
Beginning Fund Balance	18,874					
Ending Fund Balance	<u>\$18,479</u>					

Housing Special Loans

State Grant	\$0	\$0	\$69,350	\$0	(\$69,350)	-100.0%
Service Charges	4,805	404,500	503,500	404,500	(99,000)	-19.7%
Total Operating Revenues	\$4,805	\$404,500	\$572,850	\$404,500	(\$168,350)	-29.4%
County Match	5,260	0	0	0	0	N/A
Total Revenues	\$10,065	\$404,500	\$572,850	\$404,500	(\$168,350)	-29.4%
Expense: Operating Costs	\$118,086	\$404,500	\$572,850	\$404,500	(\$168,350)	-29.4%
Variance	(\$108,021)	\$0	\$0	\$0		
Beginning Fund Balance	165,419					
Ending Fund Balance	<u>\$57,398</u>					

SPECIAL REVENUE FUNDS

	FY2021 <u>Actual</u>	FY2022 <u>Adopted</u>	FY2022 <u>Amended</u>	FY2023 <u>Adopted</u>	\$ Change from FY22 <u>Amended</u>	% <u>Change</u>
<u>SERVICE CHARGE RELATED FUNDS:</u>						
Sheriff's Special Programs						
Revenues						
Licenses	\$7,275	\$33,000	\$33,000	\$33,000	\$0	0.0%
Fines & Forfeitures	6	22,700	22,700	16,900	(5,800)	-25.6%
Total Revenues	\$7,281	\$55,700	\$55,700	\$49,900	(\$5,800)	-10.4%
Expenses						
Personal Services	\$0	\$38,000	\$38,000	\$38,000	\$0	0.0%
Operating Costs	934	17,700	17,700	11,900	(5,800)	-32.8%
Total	\$934	\$55,700	\$55,700	\$49,900	(\$5,800)	-10.4%
Variance	\$6,347	\$0	\$0	\$0		
Beginning Fund Balance	72,869					
Ending Fund Balance	<u>\$79,216</u>					
Drug Forfeitures						
Revenues						
Federal Grants	\$3,202	\$42,400	42,400	\$17,400	(\$25,000)	-59.0%
Fines & Forfeitures	28,529	62,000	62,000	62,000	0	0.0%
Interest	47	100	100	100	0	0.0%
Total Operating Revenues	\$31,777	\$104,500	\$104,500	\$79,500	(\$25,000)	-23.9%
Fund Balance Appropriation	0	5,000	402,500	5,000	(397,500)	-98.8%
Total Revenues	\$31,777	\$109,500	\$507,000	\$84,500	(\$422,500)	-83.3%
Expenses						
Personal Services	\$62,000	\$0	\$0	\$0	\$0	N/A
Operating Costs	63,691	109,500	127,000	84,500	(42,500)	-33.5%
Capital Outlay	0	0	380,000	0	(380,000)	-100.0%
Total	\$125,691	\$109,500	\$507,000	\$84,500	(\$422,500)	-83.3%
Variance	(\$93,913)	\$0	\$0	\$0		
Beginning Fund Balance	872,366					
Ending Fund Balance	<u>\$778,453</u>					
Southern Maryland Criminal Justice Academy						
Revenues						
Local Government	\$131,275	\$88,000	\$88,000	\$100,000	\$12,000	13.6%
Service Charges	940	8,000	8,000	8,000	0	0.0%
Total Operating Revenues	\$132,215	\$96,000	\$96,000	\$108,000	\$12,000	12.5%
Transfers In	84,391	77,500	77,500	92,000	14,500	18.7%
Fund Balance Appropriation	0	42,500	69,600	0	(69,600)	-100.0%
Total Revenues	\$216,606	\$216,000	\$243,100	\$200,000	(\$43,100)	-17.7%
Expenses						
Personal Services	\$36,869	\$0	\$0	\$0	\$0	N/A
Fringe Benefits	6,013	0	0	0	0	N/A
Operating Costs	155,020	206,000	236,400	194,000	(42,400)	-17.9%
Capital Outlay	0	10,000	6,700	6,000	(700)	-10.4%
Total	\$197,902	\$216,000	\$243,100	\$200,000	(\$43,100)	-17.7%
Variance	\$18,704	\$0	\$0	\$0		
Beginning Fund Balance	165,243					
Ending Fund Balance	<u>\$183,947</u>					

SPECIAL REVENUE FUNDS

	FY2021 <u>Actual</u>	FY2022 <u>Adopted</u>	FY2022 <u>Amended</u>	FY2023 <u>Adopted</u>	\$ Change from FY22 <u>Amended</u>	% <u>Change</u>
<u>SERVICE CHARGE RELATED FUNDS:</u>						
Animal Shelter \ Control						
Revenues						
Service Charges	\$90,956	\$87,100	\$87,100	\$89,500	\$2,400	2.8%
Miscellaneous	34,609	16,500	16,500	16,500	0	0.0%
Total Operating Revenues	\$125,565	\$103,600	\$103,600	\$106,000	\$2,400	2.3%
Fund Balance Appropriation	0	0	18,911	0	(18,911)	-100.0%
Total Revenues	\$125,565	\$103,600	\$122,511	\$106,000	(\$16,511)	-13.5%
Expenses						
Personal Services	\$6,543	\$21,200	\$21,200	\$23,400	\$2,200	10.4%
Fringe Benefits	2,839	1,800	1,800	2,000	200	11.1%
Operating Costs	76,277	80,600	99,511	80,600	(18,911)	-19.0%
Total	\$85,659	\$103,600	\$122,511	\$106,000	(\$16,511)	-13.5%
Variance	\$39,905	\$0	\$0	\$0		
Beginning Fund Balance	238,638					
Ending Fund Balance	<u>\$278,543</u>					
Law Library						
Revenues						
Service Charges	\$24,779	\$27,300	\$27,300	\$27,300	\$0	0.0%
Fines & Forfeitures	6,235	13,000	13,000	13,000	0	0.0%
Miscellaneous	130	200	200	200	0	0.0%
Total Operating Revenues	\$31,145	\$40,500	\$40,500	\$40,500	\$0	0.0%
Transfers In	28,000	28,000	28,000	29,000	1,000	3.6%
Fund Balance Appropriation	0	0	0	5,500	5,500	N/A
Total Revenues	\$59,145	\$68,500	\$68,500	\$75,000	\$6,500	9.5%
Expenses						
Operating Costs	\$59,113	\$68,500	\$68,500	\$75,000	\$6,500	9.5%
Total	\$59,113	\$68,500	\$68,500	\$75,000	\$6,500	9.5%
Variance	\$32	\$0	\$0	\$0		
Beginning Fund Balance	35,408					
Ending Fund Balance	<u>\$35,441</u>					
TOTAL SPECIAL REVENUE FUNDS						
Total Revenues	\$50,562,067	\$42,816,893	\$62,371,906	\$44,087,921	(\$18,283,985)	-29.3%
Total Expenses	\$41,761,870	\$42,816,893	\$62,371,906	\$44,087,921	(\$18,283,985)	-29.3%
Variance	\$8,800,198	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>		
Beginning Fund Balance	31,012,235					
Annual Cable Fund Equipment Reserve Contribution	53,500					
Total Ending Fund Balance	<u>\$39,865,933</u>					

NOTE: Two new Special Revenue Funds were established for the Maryland Relief Act and the American Rescue Plan Act (ARPA) of 2021 per the external auditor's recommendation. These two funds are not included in the chart above as these funds were established outside of the normal budget process and are considered one-time in nature.

Cable TV/I-Net

Department: Cable TV/I-Net Account: 48 Fund
Division\Program: Administrative Services Fund: Special Rev.
Program Administ Jennifer Harris, Public Information Officer/Chief of Media Services Source: Srv. Charge
 Evelyn Jacobson, Chief of Information Technology

<https://www.charlescountymd.gov/government/departments/fiscal-and-administrative-services/information-technology-division>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Adopted	% Chg.
Personal Services	\$954,822	\$1,154,400	\$1,154,400	\$1,280,700	\$126,300	10.9%
Fringe Benefits	248,741	285,200	285,200	270,600	(14,600)	-5.1%
Operating Costs	414,333	744,400	825,870	813,300	68,900	9.3%
Agency Funding	392,774	360,500	2,941,600	113,200	(247,300)	-68.6%
Debt Service	0	8,200	8,200	0	(8,200)	-100.0%
Operating Contingency	0	79,500	30,630	198,700	119,200	149.9%
Transfers Out	83,985	718,700	718,700	518,700	(200,000)	-27.8%
Capital Outlay/Maintenance	224,519	81,000	81,000	169,700	88,700	109.5%
Equipment Reserve	53,500	53,500	53,500	53,500	0	0.0%
Total Expenditures	\$2,372,674	\$3,485,400	\$6,099,100	\$3,418,400	(\$67,000)	-1.9%
Revenues	\$4,150,624	\$3,485,400	\$6,099,100	\$3,418,400	(\$67,000)	-1.9%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** include approved salary increases for FY2022 and FY2023.
- **Operating Costs** is due to replacement of computers and outside consultant fees for cable franchise extension issues and broadband provider expansion to areas currently not served.
- **Agency Funding** represents funds provided to the College of Southern Maryland for public TV broadcasts. Funding was also provided to the Board of Education but has been eliminated on the budget causing this
- **Operating Contingency** is to cover any revenue shortfalls and/or expenditure overages.
- **Transfers Out** represents the funding provided to the General Fund operations. This was reduced by the County's strategic plan to rely less on Cable Fund revenues for General Fund support.
- **Capital Outlay** is the associated cost for replacing equipment and other infrastructure as needed.
- **Equipment Reserve** is used for future replacement of the network core switch and other infrastructure.

Description:

This fund covers the maintenance and operation of the I-Net, a wide area network connecting over 120 County government, educational, and public safety locations to network services. The I-Net utilizes cost effective high bandwidth fiber optic-based technologies to deliver and enable services such as internet access, file and data access, voice and video telecommunications, teleworking resource connectivity, physical security monitoring, cybersecurity monitoring and management, operational/industrial control technology monitoring and management, and enterprise data backup and IT disaster recovery.

CCGTV SUPPORT SERVICES

VIDEO PRODUCTION

- Provide installation/maintenance support for Commissioner Room HD Video Cameras.
- Provide installation/maintenance support for Commissioner Room HF Audio system.
- Provide installation/maintenance support for Nonlinear Real-Time Video editing system.
- Provide installation/maintenance support for Video Scheduling/Play Back system.
- Provide installation/maintenance support for Video Server Storage system.
- Provide installation/maintenance support for Real-Time Web Streaming Video system.
- Provide installation/maintenance/production support for Web Media File production of Commissioner's meetings.

VIDEO CAPTIONING

- Create MP3 file for each Commissioner meeting.
- Coordinate Transcription Process.
- Convert Captioned Video for Web Media Format.
- Render Captioned Video for broadcast.
- Archive/Catalog Video Files.

Cable TV/I-Net

Department: Cable TV/I-Net	Account: 48 Fund
Division\Program: Administrative Services	Fund: Special Rev.
Program Administ Jennifer Harris, Public Information Officer/Chief of Media Services Evelyn Jacobson, Chief of Information Technology	Source: Srvc. Charge

Positions:	FY19	FY20	FY21	FY22	FY23
Title	FTE	FTE	FTE	FTE	FTE
Public Info. Officer / Chief of Media Services	1.0	1.0	1.0	1.0	1.0
Lead Video Producer	1.0	1.0	1.0	1.0	1.0
Video Production Specialist	2.0	2.0	2.0	2.0	2.0
Media Services Project Manager	1.0	1.0	1.0	1.0	1.0
Community Engagement Coordinator	1.0	1.0	1.0	1.0	1.0
Public Information Specialist	1.0	1.0	1.0	1.0	1.0
Communications Coordinator	1.0	1.0	1.0	1.0	1.0
Chief Information Technology	0.5	0.5	0.5	0.5	0.5
Network Manager	0.3	0.3	0.3	0.3	0.3
I.T. Security Analyst	1.0	1.0	0.0	0.0	0.0
Broadband and Cable Manager	0.0	1.0	1.0	1.0	1.0
Network Specialist III	1.8	1.8	1.8	1.8	1.8
Telecommunication Specialist	1.0	1.0	1.0	1.0	1.0
Technical Support Specialist	0.7	0.7	0.7	0.5	0.5
Part Time Help	4.6	4.7	4.7	4.7	4.7
Total Full Time Equivalent	18.0	19.1	18.1	17.8	17.8

Objectives & Measurements:	FY19	FY20	FY21	FY22	FY23
	Actual	Actual	Actual	Projected	Estimated
<i>Objective: To inform the media/press/public, within 5 days of important and relevant County Government events.</i>					
- YouTube Video views	1,384,000	205,768	53,947	37,600	65,000
- Social Media Reach % increase	24.05%	9.58%	46.83%	10.00%	20.00%
- Organic reach with social media on news releases	N/A	N/A	N/A	N/A	750
- Enewsletter Employee Engagement open rate	N/A	N/A	30.66%	31.00%	31.50%
- Enewsletter Open Rate	20.00%	26.83%	29.71%	22.00%	24.00%
<ul style="list-style-type: none"> • Achieves Commissioners 2019-2021 Goals and Objectives: Goal #2, Institutional Governance and Policy - Operational Excellence 					

General Government

Department: Circuit Court Account: 33.09.10
Division\Program: Law Library Fund: Special Rev.
Program Administrator: Honorable H. Jay West, County Administrative Judge Source: Srvc. Charge
<http://www.mdcourts.gov/clerks/charles/lawlibrary.html>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Operating Costs	\$59,113	\$68,500	\$68,500	\$75,000	\$6,500	9.5%
Total Expenditures	\$59,113	\$68,500	\$68,500	\$75,000	\$6,500	9.5%

Changes and Useful Information:

- Increase in **Operating Costs** is due to anticipated reference material and contractual services to effectively provide information to users of the Law Library via the online legal resource services.

In addition, Sections 7-507(b) and 507(c)(4) of the Courts and Judicial Proceedings Article of the Code of Maryland provide that a portion of the fines imposed by, and recognizances forfeited to, a circuit court shall be used to augment the court law library. Five percent (5%) is retained by the State; 45% is allocated to County Government; and 50% is allocated to the Law Library. These percentages are determined by Statute.

Department: Animal Control Services Account: 21 Fund
Division/Program: Animal Shelter/Animal Control Donations & Adoption Fund: Special Rev.
 Medical Services
Program Administrator: Edward Tucker, Chief of Animal Control Services Source: Srvc. Charge
<https://www.charlescountymd.gov/services/animal-care-control>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Personal Services	\$6,543	\$21,200	\$21,200	\$23,400	\$2,200	10.4%
Fringe Benefits	2,839	1,800	1,800	2,000	200	11.1%
Operating Costs	76,277	80,600	99,511	80,600	(18,911)	-19.0%
Operating Contingency	0	0	0	0	0	N/A
Total Expenditures	\$85,659	\$103,600	\$122,511	\$106,000	(\$16,511)	-13.5%

Changes and Useful Information:

- The **Personal Services** and **Fringe Benefits** increase is due to adjustments to the part time scale.
- The **Operating Costs** decrease is due to one-time use of fund balance for Adoption/Medical Service expenses. Promotions and programs were pre-approved by the shelter's advisory committee and with the adoption fees at a reduced rate or free.

Description:

The Tri-County Animal Shelter received approximately of 6,000 animals in FY2022 from Charles and St. Mary's Counties. Every dog and cat that is adopted from the shelter is spayed or neutered by one of the many veterinarians participating in the shelter's program. This program is designed to ensure that 100% percent of the dogs and cats adopted are spayed or neutered to reduce the pet overpopulation.

All citizens adopting an animal pay a flat fee of \$85 per cat and \$150 per dog. Reduced rates are offered through special pet promotions. This adoption fee includes the cost of the spay/neuter surgery, a rabies shot, a first distemper vaccine, deworming (roundworm), microchip, and physical exam by a veterinarian. The fees also include heartworm screening for dogs over 6 months old, and feline leukemia/FIV screening for cats.

The adoption fees collected also supports the cost of a transport van and part time driver that takes the animals to the veterinarian along with other costs associated with the adoption program. St. Mary's County is scheduled to open their own shelter in September 2022.

Public Safety

Department: Animal Control Services Account: 21 Fund
Division/Program: Animal Shelter/Animal Control Donations & Adoption Fund: Special Rev.
 Medical Services
Program Administrator: Edward Tucker, Chief of Animal Control Services Source: Srv. Charge

Positions:	FY19	FY20	FY21	FY22	FY23
Title	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Part Time	0.6	0.6	0.6	0.6	0.6
Total Full Time Equivalent	0.6	0.6	0.6	0.6	0.6

Objectives & Measurements:

	FY19	FY20	FY21	FY22	FY23
	Actual	Actual	Actual	Projected	Estimated

Objective: Tracking of activities allows management to access the effectiveness of the spay/neuter adoption program and determine if changes in fee structures is necessary. Tracking of donation account funds and their use allows management to effectively make requests to charitable organizations for grant monies through support of matching funds.

# of animals adopted	947	929	1,039	1,000	1,025
-% of total received (ARRA's) <i>Adoptable, Rescuable, Reclaimable Animals</i>	16.2%	18.0%	20.0%	19.9%	20.1%

- Achieves Commissioners 2019-2021 Goals and Objectives: Goal 5, Quality of Life

Department: Sheriff's Office Account: 12 Fund
Division\Program: Public Safety Grants Fund: Special Rev.
Program Administrator: Troy D. Berry, Sheriff www.ccsso.us Source: Grant

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Personal Services	\$942,157	\$1,021,391	\$1,282,946	\$1,124,170	(\$158,776)	-12.4%
Fringe Benefits	410,000	567,157	567,157	595,875	28,718	5.1%
Operating Costs	163,421	113,237	285,524	133,992	(151,532)	-53.1%
Capital Outlay	86,499	0	75,585	0	(75,585)	-100.0%
Total Expenditures	\$1,602,078	\$1,701,785	\$2,211,212	\$1,854,037	(\$357,175)	-16.2%

Changes and Useful Information:

- Due to the uncertain nature of grant funding, funds are budgeted upon award or carried over as appropriate. Therefore, the FY2023 budget is for the following grant programs: Child Support, Maryland Vehicle Theft, Byrne Justice Assistance, Heroin Coordinator, and Community Oriented Policing (COPS).
- Other grants approved throughout the year are amended accordingly which typically supports officer overtime, officer travel expenses and training, one-time programs, and capital expenses.

Description:

In a cooperative effort, the Charles County Sheriff's Office (CCSO) and the County Commissioners are constantly vigilant in their search for State and Federally funded programs. These programs, when funded, enhance the law enforcement effort at a much reduced cost to the citizens of Charles County.

Child Support

This grant funding for the CCSO provides services pertaining to the relocation of absent parents/obligators in child support cases which includes the processing and serving of summonses, warrants and writs of attachment received from the courts. Procedures are implemented whereby the program personnel of the Sheriff's Office interacted with officials of the Charles County Department of Social Services, and Child Support Enforcement Administration, the Courts, and the Department of Human Resources.

Auto Theft

Maryland Vehicle Theft Prevention – Receive partial funding for two officers to curtail the rising crimes of auto theft and car jacking.

Heroin Coordinator Grant Program

Partial state grant funds allow the County to hire a full-time heroin coordinator to promote a coordinated law enforcement and investigative strategy to battle the heroin epidemic through cooperation and data sharing.

Public Safety

Department:	Sheriff's Office	Account: 12 Fund
Division\Program:	Public Safety Grants	Fund: Special Rev.
Program Administrator:	Troy D. Berry, Sheriff	Source: Grant

Public Safety Partnership and Community Policing Grants

Federal funds are provided to advance public safety through community policing by addressing the full-time sworn office needs of state, local and tribal law enforcement agencies to hire new and/or rehire career law enforcement officers, and to increase their community policing capacity and crime prevention.

The County was awarded a multi-year Community Oriented Policing (COPS) grant to hire two School Resource Officers. These officers are deployed to address problems in and around primary and secondary schools such as gangs, drug activities, expand crime prevention efforts for students, educate youth in crime prevention and safety, develop or expand community justice initiatives for students, train students in conflict resolution, restorative justice and crime awareness and assist in developing school policy that addresses crime.

Positions:	FY19	FY20	FY21	FY22	FY23
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Sworn Officers	9.0	9.0	11.0	11.0	11.0
Child Support Coordinator	1.0	1.0	1.0	1.0	1.0
Child Support Civil Processor	1.0	1.0	1.0	1.0	1.0
Heroin Coordinator	1.0	1.0	1.0	1.0	1.0
Drug Court Coordinator	0.3	0.3	0.3	0.3	0.3
Part Time Positions	1.8	1.8	1.8	1.8	1.8
Total Full Time Equivalent	14.1	14.1	16.1	16.1	16.1

Objectives & Measurements:	FY19	FY20	FY21	FY22	FY23
	Actual	Actual	Actual	Projected	Estimated

Child Support Grant

Serve summonses/show cause/subpoenas and execute writs/warrants/body attachments relative to enforcement of child support program.

# of summonses/show cause/subpoenas to be served	565	498	449	320	422
# of writs/warrant/body attachment to be executed	295	237	91	185	171

Decrease in the number of warrants and summonses received from the courts attributed mainly to the reorganization of MD Department of Human Services, Child Support Administration to include hiring new staff and the movement of personnel from the SAO to the AG, as well as social distancing restrictions due to the COVID-19 pandemic.

Department:	Emergency Services	Account: 49 Fund
Division\Program:	Emergency Management	Fund: Special Rev.
Program Administrator:	Michelle Lilly, Director of Emergency Services	Source: Grant
	https://www.charlescountymd.gov/services/emergency-services	

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Personal Services	\$148,914	\$169,911	\$258,644	\$169,911	(\$88,733)	-34.3%
Fringe Benefits	1,032	0	3,014	0	(3,014)	-100.0%
Operating Costs	456,922	37,244	1,647,154	37,244	(1,609,910)	-97.7%
Capital Outlay	136,521	0	254,272	0	(254,272)	-100.0%
Total Expenditures	\$743,389	\$207,155	\$2,163,084	\$207,155	(\$1,955,929)	-90.4%

Changes and Useful Information:

- The FY2023 budget is for the Emergency Management Performance Grant (EMPG).
- The **Capital Outlay** decrease is due to one-time capital items which are budgeted upon grant award(s).
 - The FY2021 Actual and FY2022 Amended includes funding provided by the State of Maryland's Emergency Number System Board (ENSB) which utilizes State funds to enhance the 9-1-1 system to Next Generation 911 as well as State Homeland Security Grant funds.
- Other emergency management grants approved throughout the year are amended accordingly which typically supports overtime, travel expenses and training, one-time programs, and capital expenses.

Public Safety

Department:	Emergency Services	Account: 49 Fund
Division\Program:	Emergency Management	Fund: Special Rev.
Program Administrator:	Michelle Lilly, Director of Emergency Services	Source: Grant

Description:

Emergency Management Performance Grant (EMPG) Program

The FY2023 EMPG funds are provided to structure emergency management programs based on identified needs and priorities to strengthen their ability to support emergency management mission areas while simultaneously addressing issues of national concern as identified in the National Priorities and Target Capabilities List of the National Preparedness Goal. The EMPG program is designed to assist States and urban areas to enhance and strengthen emergency management capabilities. The building of working partnerships between government, business, volunteer, and community organizations is key to program success and highly encouraged. These funds support the County's Mass Notification System and the personnel within Emergency Services Administration.

Positions:	FY19	FY20	FY21	FY22	FY23
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Allocation from General Fund	0.8	0.7	0.7	0.8	0.8
Total Full Time Equivalent	0.8	0.7	0.7	0.8	0.8

Department:	Volunteer Fire Protection & Emergency Medical Services/LOSAP	Account: 26 Fund
Division\Program:	Charles Co. Volunteer Fireman's Association (CCVFA) & Charles Co. Assoc. of Emergency Medical Svcs. (CCAEMS)	Fund: Spec. Rev
Program Administrator:	Rick Bowie, CCVFA President / Lisa Yates, CCAEMS President	Source: Prop. Tax

<https://www.charlescountymd.gov/services/emergency-services/volunteer-fire-and-ems>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Personal Services	\$25,372	\$15,000	\$15,000	\$69,300	\$54,300	362.0%
Operating Costs	1,187,056	7,800	7,800	0	(7,800)	-100.0%
Agency Funding	14,085,378	14,405,471	14,407,506	14,557,106	149,600	1.0%
Total Expenditures	\$15,297,806	\$14,428,271	\$14,430,306	\$14,626,406	\$196,100	1.4%

Changes and Useful Information:

- Increase in **Personal Services** is for support of the Mobile Data Terminal (MDT) Program.
- Decrease in **Operating Costs** is based on historical spending. FY21 includes LOSAP.
- Increase in **Agency Funding** is the net result of increased property tax revenue allocation for FY2023.

Description:

The Charles County Fire & Emergency Medical Services (EMS) Associations represent 12 volunteer joint Fire/EMS organizations, 2 independent fire companies, and 3 independent volunteer EMS companies. There is also one volunteer independent dive/rescue company to provide service for water related emergencies. These organizations are located in La Plata, Hughesville, Waldorf, Nanjemoy, Benedict, Cobb Island, Potomac Heights, the 10th district, Indian Head, Bel Alton, Bryan's Road, Westlake (Waldorf), Newburg, Ironsides, White Plains, and Dentsville.

The funding source for the expenditure budgets listed are from a County wide fire and rescue property tax and a State of Maryland Amoss grant. The Fire and Rescue Tax is based on \$.064 per assessed value of real property and \$.16 per assessed value of business property. The tax is broken down as follows: 62.50% for fire, 31.25% for EMS and 6.25% for the Length of Service Awards Program (LOSAP). Donations, fundraising and other sources of revenue are reported separately within each organizations financial statements.

The Volunteer Fire and Rescue organizations are independent companies, each operated under an elected body of operational and administrative officers. The business affairs of each organization are managed by the Board of Directors and membership vote. The goals of these Associations include outstanding performance in the following areas: fire protection, fire prevention, volunteer retention and emergency medical services (basic and advanced life support).

Positions:

There are nearly 1,100 active volunteers within the fire and emergency medical services system. Most of these have accumulated Length of Service Award Program Points.

Public Safety

Department: State's Attorney Office\Sheriff\Commissioners Account: 22 Fund
Division\Program: Drug Forfeitures Fund: Special Rev.
Program Administrator: State's Attorney Office\Sheriff\Commissioners Source: Srvc. Charge

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Personal Services	\$62,000	\$0	\$0	\$0	\$0	N/A
Operating Costs	63,691	109,500	127,000	84,500	(42,500)	-33.5%
Capital Outlay	0	0	380,000	0	(380,000)	-100.0%
Total Expenditures	\$125,691	\$109,500	\$507,000	\$84,500	(\$422,500)	-83.3%

Changes and Useful Information:

- Decrease in **Operating Costs** is due to one-time use of Sheriff's Office drug forfeitures funds for training and equipment in FY2022 and anticipated needs for FY2023.
- Decrease in **Capital Outlay** is due to one-time use of Sheriff's Office drug forfeitures funds in FY2022.

Description:

Drug Forfeitures budgets are established based on current initiatives and program needs. This budget is used to manage the funds resulting from drug forfeitures. These funds are difficult to budget due to their unpredictability. The State's Attorney Office is designated as the forfeiting agent for drug forfeitures involving personal property, including vehicles, money, and real property.

Federal Asset Forfeiture / Equitable Share Program

The primary purpose of the federal asset forfeiture program is law enforcement: To deter crime by depriving criminals of the profits and proceeds of their illegal activities and to weaken criminal enterprises by removing the instrumentalities of crime.

Shared funding is given to supporting law enforcement operations to result in further seizures and forfeitures, which includes additional training and equipment and part-time salaries, limited to one year, to carry out the operations.

Local and State Asset Forfeiture Program

Per County Commissioners of Charles County, Maryland Resolution No. 98-18, appropriation of funds is split at 30% State Attorney's Office, 20% County Commissioners Office, and 50% Sheriff's Office. Monies can only be spent as outlined in the Code of Charles County, Chapter 164 - Drug Enforcement and Education Special Reserve Fund to finance costs associated with the administration of drug enforcement and education by the Sheriff of Charles County, the State Attorney of Charles County and related agencies. Funds appropriated to the Sheriff of Charles County is for the purpose of drug and crime prevention, education and enforcement programs, investigations and narcotics-related equipment.

Positions:

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Assistant State's Attorney	0.0	0.0	1.0	0.0	0.0
Total Full Time Equivalent	0.0	0.0	1.0	0.0	0.0

Department: Sheriff's Office Account: 18 Fund
Division\Program: Sheriff's Special Programs Fund: Special Rev.
Program Administrator: Troy D. Berry, Sheriff www.ccsso.us Source: Srvc. Charge

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Personal Services	\$0	\$38,000	\$38,000	\$38,000	\$0	0.0%
Operating Costs	934	17,700	17,700	11,900	(5,800)	-32.8%
Total Expenditures	\$934	\$55,700	\$55,700	\$49,900	(\$5,800)	-10.4%

Changes and Useful Information:

- **Operating Cost** decrease is in general supplies and based on prior spending.

Public Safety

Department: Sheriff's Office Account: 18 Fund
Division\Program: Sheriff's Special Programs Fund: Special Rev.
Program Administrator: Troy D. Berry, Sheriff www.ccsso.us Source: Srv. Charge

Description:

Criminal Justice Program/Urinalysis

Urinalysis is a test done at the Charles County Correctional facility. Participants on work release, juveniles, court orders, social services, parole and probation, and random in-house workers can be tested for the use of drugs and alcohol. The goal of the testing is to ensure that staff safety, facility security and contraband control are not compromised by the use of drugs or alcohol.

Towing Service Permit Program

Per Chapter 287-19 through 287-32, the County added towing regulations to safeguard the public interests against predatory towing by authorizing the County's Sheriff's Office (CCSO) to maintain the Towing Service Permit Program. The CCSO enforces the rules and regulations for the licensing, maintenance and operations of towing companies in Charles County.

Positions:	FY19	FY20	FY21	FY22	FY23
Title	FTE	FTE	FTE	FTE	FTE
VICS Supervisor	1.0	1.0	0.0	0.0	0.0
VICS Specialist	2.0	1.0	0.0	0.0	0.0
Correctional Officer	0.4	0.4	0.0	0.0	0.0
Towing Program - Officer	0.4	0.4	0.4	0.4	0.4
Part-time positions	0.6	0.6	0.0	0.0	0.0
Total Full Time Equivalent	4.4	3.4	0.4	0.4	0.4

Department: Sheriff's Office Account: 44 Fund
Division\Program: Southern Maryland Criminal Justice Academy Fund: Special Rev.
Program Administrator: Troy D. Berry, Sheriff www.ccsso.us Source: Reimburse

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Personal Services	\$36,869	\$0	\$0	\$0	\$0	N/A
Fringe Benefits	6,013	0	0	0	0	N/A
Operating Costs	155,020	206,000	236,400	194,000	(42,400)	-17.9%
Capital Outlay	0	10,000	6,700	6,000	(700)	-10.4%
Total Expenditures	\$197,902	\$216,000	\$243,100	\$200,000	(\$43,100)	-17.7%

Changes and Useful Information:

- Decrease in **Operating Costs** is due to the net adjustments to telephone, contact personnel, equipment rental, and uniform expenses.
- Decrease in **Capital Outlay** is due to one-time capital purchases.

Description:

The Southern Maryland Criminal Justice Academy is a cooperative effort between the Sheriff's Offices in Charles, Calvert, & St. Mary's Counties, and its mission is to provide highly-trained and qualified sworn & corrections officers to Southern Maryland. Through skill scenarios, academic testing, physical training, and firearm training, the Academy successfully carries out its mission. The personnel at the Academy are comprised of sworn and civilian personnel from all three counties.

In 2021 The Southern Maryland Criminal Justice Academy provided training for many different agencies. The Academy started one police entry-level class (PELTP Sessions 49). PELTP Session 49 graduated 39 recruits on November 5, 2021 (Recruit breakdown; Calvert: 10, Charles: 16, and St. Mary's: 13). The Academy held one (1) Corrections Entrance Level Training Class in 2021 which graduated August 13, 2021. Session 66 with a total of 14 graduating recruits. (Recruit breakdown for CELTP 63 - Calvert: 5, Charles: 2 and St. Mary's: 7).

During 2021 the Academy provided In-Service training for 294 sworn officers. The breakdown is as follows; Calvert County - 134, Charles County - 0, St. Mary's County - 128, Riverdale Park Police - 19, Capital Heights Police Department - 10, and Morningside Police Department - 3.

Positions:	FY19	FY20	FY21	FY22	FY23
Title	FTE	FTE	FTE	FTE	FTE
Director	0.3	1.0	1.0	0.0	0.0
Total Full Time Equivalent	0.3	1.0	1.0	0.0	0.0

Community Services

Department: Community Services Account: 40 Fund
Division\Program: Aging & Human Services: Federal Grants Fund: Spec. Rev.
Program Administrator: Lisa Furlow, Chief of Aging & Human Services Source: Grant
<https://www.charlescountymd.gov/services/aging-and-senior-services>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Personal Services	\$488,096	\$454,511	\$584,100	\$480,511	(\$103,589)	-17.7%
Operating Costs	396,799	400,090	869,157	3,698	(865,459)	-99.6%
Debt Service	5,080	5,081	5,081	5,081	0	0.0%
Total Expenditures	\$889,975	\$859,682	\$1,458,338	\$489,290	(\$969,048)	-66.4%

Changes and Useful Information:

- **Personnel Services** and **Operating Costs** decreases are a result of longer grant award periods for the federal Aging pass-through grants under the Older American's Act. Funds are awarded for a 2-year period. Balance of federal grants with an end date of 09/30/22 or later will be carried over to FY2023. Budget amendments are executed for the rollover funds.
- **Debt Service** represents the bank financing of a vehicle that was previously purchased for the Maryland Access Point Program.

Description:

Federal funds are provided as part of the Older Americans' Act (OAA), under the US Department of Health and Human Services, Administration for Community Living. All OAA programs stipulate that persons who are eligible for services must be at least age 60+ and participants may not be means tested, and services cannot be denied based upon eligible participant's capability or willingness to contribute to the cost of these programs.

Affordable Care Act – Aging and Disability Resource Center: Maryland Access Point (MAP)

MAP is a method of service delivery that enables adults with chronic medical conditions and permanent disabilities to access information and assistance regarding long-term care and to receive options counseling and benefits coordination through a single point of entry. This program is utilized to achieve specific goals in the MDoA 5-Year Strategic Plan for MAP. Funding supports a designated merit position titled "Aging & Disability Resource Center Manager" to serve as the Charles County MAP Coordinator, an Aging and Disability Resource Center (ADRC) Coordinator and up to five (5) part-time Program Assistants. MAP is a fee for service program under the Federal Financial Participation (FFP) Model from the federal government for costs associated with the "efficient and effective" administration of the Medicaid program. The County has entered into an agreement with the State as the administrator of the program. In order to remain eligible for FFP funds, a non-federal source of funds must be available to support this program on an ongoing basis.

Under the MAP program, staff also help clients transition from an institution, for example a nursing facility, to community living in an apartment, private home, or small group setting. These services which were originally within the Money Follows the Person (MFP) program, were incorporated into MAP in FY2019. MFP initiatives increase outreach to individuals in institutions and decrease barriers to transition. Efforts include enhanced transition assistance, improved information technology, flexible transition funds, and the addition of waiver services.

Title III, Part B - Grants for Supportive Services and Senior Centers

Under Title III, Part B, a state-determined minimum percentage of funds are provided for three designated priority areas: in-home care, legal assistance and access services.

In-home and supportive services are available to frail and disabled persons aged 60 or older, who reside within Charles County. Services include such things as personal care, respite case management, homemaker, chore, and limited benefits that fill identified gaps in community-based care while clients wait for long-term benefits. All services are coordinated across agencies to ensure that there is no duplication of effort, and to make the best use of limited funds.

Senior Legal Assistance provides legal advice, counseling, and representation to senior citizens under an annual contract with the Legal Aid Bureau (LAB). LAB personnel devote an average of 12 hours/month to the provision of specific legal services described in the contractual agreement. These hours include at least four community education events during the contract year.

Community Services

Department:	Community Services	Account:	40 fund
Division\Program:	Aging Services: Federal Grants	Fund:	Spec. Rev.
Program Administrator:	Lisa Furlow, Chief of Aging & Human Services	Source:	Grant

Legal services under Title III are limited to settling the following types of claims: Public Benefit Access, Housing, Consumer Protection, Advocacy for institutionalized persons, and Health Care Advanced Directives. The Area Agency on Aging (AAA) may also assist seniors with obtaining low-cost or free legal services not covered under its contract with LAB by coordinating services through the State's Senior Legal Hotline and local attorneys. Access Services include the full scope of services in areas such as Maryland Access Point / Senior Information & Assistance, Community Outreach & Education, Transportation, Assisted Transportation, and support for Senior Centers.

Title III, Part C - Nutrition Services

Charles County Senior Nutrition Programs are responsible for delivery of nutrition services to the elderly through programs supported at the federal, state, and local levels. Staff within the Aging and Senior Programs Division administer the Congregate and Home Delivered Meals programs through the coordination of many partners including: Charles County Public Schools, a large number of community volunteers, and support from the Maryland Department of Aging. Nutritionally balanced menus are written by a Registered Dietician and are required to meet the dietary needs for older adults as described by USDA and State Nutrition Policy guidelines.

With funding provided under Title III, Part C1, the Congregate Meal Program is effective in reducing social isolation and nutritional risk through the provision of nutritionally balanced meals in community settings such as Senior Centers. In compliance with federal grant requirements, the program requests voluntary donations from eligible participants, but may not deny services based upon an individual's willingness or capability to contribute toward the cost of the meal. Meal sites also offer opportunities for seniors to obtain information, access to benefits, nutrition education, physical fitness and health screening.

Funds designated under Title III, Part C2, provide Home Delivered Meals to eligible seniors and their spouses who are homebound and unable to shop for food or prepare nutritious meals for themselves due to increasing frailty. As with Congregate meals, participant contributions toward the cost of the home delivered meals are requested, but not required. Participants receive periodic screening for eligibility redetermination purposes, as well as, to secure additional benefits which facilitate ongoing community-based care.

Title III, Part D - Health Promotion and Disease Prevention

Effective October 1, 2014 the Maryland Department of Aging issued a new program directive (APD 14-14) that restricts the use of Title IIID funds to "highest tier evidence-based programs" which are defined by the US DHHS/Administration for Community Living in its guidance document. This policy change was made in an effort to comply with a new Congressional appropriation requirement for programs funded by Title IIID of the Older Americans Act. Title IIID evidence-based health promotion programs provide adults with techniques and strategies to delay and/or manage chronic health conditions and include activities that promote: improved nutrition, emotional and social well-being, physical fitness, and fall prevention.

Title III, Part E - National Family Caregiver Support Programs (NFCSP)

Funded under Title III, Part E, the NFCSP provides respite and supportive services to family caregivers of persons aged 60+, and to grandparents who are the primary caregivers for young children. The NFCSP provides assistance to caregivers in five designated service categories: Information and Access to caregivers about available services; Care Coordination and Case Management for caregivers; Caregiver Training and Support Groups; Respite Care; and, Supplemental Services to compliment the care provided by caregivers. Unique compared to other Title III grants, this program requires a minimum 25% cash match from non-federal sources.

Title VII, Chapter 3 - Prevention of Elder Abuse, Neglect, and Exploitation

Title VII of the Older Americans Act requires the development of programs aimed at identifying and preventing abuse, neglect, and exploitation of older adults, particularly those who reside in institutional settings. The Long Term Care Ombudsman serves as an advocate for residents in licensed long term care facilities (nursing homes and assisted living), to maintain their legal rights, ensure quality of care, and uphold the highest levels of personal dignity.

The Ombudsman mediates concerns when possible, and forwards regulatory deficiencies to the appropriate State agencies and law enforcement units, as needed. Ombudsmen also encourage the formation of active, resident councils and family councils within long-term care facilities. Elder Abuse Prevention programs are jointly funded by the State Ombudsman Initiative grant.

Community Services

Department:	Community Services	Account: 40 fund
Division\Program:	Aging Services: Federal Grants	Fund: Spec. Rev.
Program Administrator:	Lisa Furlow, Chief of Aging & Human Services	Source: Grant

Centers for Medicare and Medicaid Services Programs (CMS)

State Health Insurance Program (SHIP) - SHIP is a federal grant supported program which utilizes staff and trained volunteers to provide information and assistance for the elderly in areas such as: preparing and filing health insurance claims; understanding medical bills; and understanding Medigap and long-term care insurance policies. Individual and community education regarding access to health insurance, Medicare and Medicaid policies, options counseling, and enrollment services are ongoing services provided by both paid staff and volunteers.

Volunteers are also trained to identify other needs and to make appropriate referrals. The volume of SHIP services continues to increase steadily with the continuation of Health Care Reform & Medicare Reform at the Federal level and the changes to Medicare Drug Benefit Programs. Recent changes in SHIP policy at the State level have greatly expanded the target population to include persons of any age who are entitled to Medicare as a result of disability or chronic illness. CMS is housed within the Administration for Community Living (ACL).

Medicare Improvements for Patients and Providers Act (MIPPA) - MIPPA grants have been instrumental in helping disadvantaged seniors regain their economic footing and lead healthy, independent lives through funding to help Medicare beneficiaries and apply for Medicare Part D Extra Help/Low Income Subsidy and Medicare Savings Program. MIPPA grantees work to identify low-income older adults throughout Maryland who may be missing out on these programs, and assist them with applying for them and educate vulnerable seniors about how to use and retain these programs.

The Aging and Human Services Programs Division utilize these funds for existing MAP and SHIP staff to expand awareness about all Medicare and Medicaid programs to older adults residing in rural and geographically isolated areas and to under-served populations within Charles County. This grant is budgeted upon award.

Senior Medicare Patrol (SMP) - Maryland SMP is a health care fraud prevention project administered by the Maryland Department of Aging through the U.S. Department of Health and Human Services and the Administration on Community Living (ACL). The mission of Maryland SMP is to prevent the escalation of health care costs at the national level by developing programs that teach Medicare and Medicaid beneficiaries how to recognize and report health care fraud, waste, abuse, or error, and to assist beneficiaries with resolving fraudulent healthcare bills and claims.

<u>Positions:</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Chief of Aging & Human Services	0.1	0.1	0.1	0.1	0.1
Aging and Disability Resource Center (ADRC) Mgr.	1.0	1.0	1.0	1.0	1.0
Centers Administrator	0.1	0.1	0.1	0.1	0.1
ADRC Coordinator	0.4	0.3	0.3	0.3	0.3
Long Term Care Coordinator	0.3	0.4	0.4	0.4	0.4
Nutritionist	0.3	0.3	0.3	0.3	0.3
ADRC Program Specialist	0.4	0.3	0.3	0.3	0.3
Full Time Allocation	2.2	0.9	0.9	0.9	0.9
Part-time positions	3.7	3.3	3.3	3.3	3.3
Total Full Time Equivalent	8.7	6.7	6.7	6.7	6.7

Objectives & Measurements:

See General Fund - Community Services for listing of all Objectives & Measurements regardless of funding source.

Community Services

Department: Community Services Account: 43 fund
Division\Program: Aging & Human Services: State Grants Fund: Spec. Rev.
Program Administrator: Lisa Furlow, Chief of Aging & Human Services Source: Grant
<https://www.charlescountymd.gov/services/aging-and-senior-services>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Personal Services	\$323,333	\$362,831	\$361,940	\$379,729	\$17,789	4.9%
Fringe Benefits	34,483	20,340	20,340	21,950	1,610	7.9%
Operating Costs	259,005	246,409	260,216	246,479	(13,737)	-5.3%
Debt Service	5,080	5,081	5,081	5,081	0	0.0%
Total Expenditures	\$621,902	\$634,661	\$647,577	\$653,239	\$5,662	0.9%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** is based on current personnel and includes full-year impact of salary increases from FY2022 and approved increases for FY2023.
- **Operating Costs** were adjusted to meet current trends.
- **Debt Service** represents the bank financing for a vehicle that was previously purchased for the Community Options Waiver Program.

Description:

The following programs receive state funds through the Maryland Department of Aging:

Senior Information and Assistance (I&A)

The Senior I&A program serves as a "one-stop shop" for senior citizens and their families, and provides community outreach and access to many programs and services which benefit the elderly. The Senior I&A Unit is responsible for the administration of a number of programs and services, including the provision of basic information, coordination of public benefits, referral, and assistance for the elderly and their family members. In addition, Senior I&A maintains and distributes a wide variety of resource materials, provides technical assistance to senior citizen clubs, and conducts community outreach efforts through public and private partner organizations.

Mandated under the Older Americans Act, I&A is considered a "core service" in the community and has experienced a steady increase in call and appointment volume, corresponding with the rapid increase in the County's senior citizen population. Services are provided primarily through senior centers and by phone, with special appointments and home visits available as required. Extensive coordination with churches, the private sector, and community service organizations allow this program to assist low-income senior citizens with a variety of emergency services (e.g. food, fuel, prescriptions) as well as eyeglasses, hearing aids, dental services, and medical equipment in the most efficient manner possible.

Senior Care

Senior care is a statewide long-term care service delivery system which coordinates home and community-based care (HCBC) for individuals age 65+ according to their needs. Senior Care is provided through a Joint Care Planning team comprised of staff from Charles County Department of Community Services and the Charles County Department of Health. The purpose of Senior Care is to prevent premature institutionalization of frail elderly who are at risk of nursing home placement, but do not yet qualify for Medicaid benefits.

All Senior Care clients receive a comprehensive, in-home assessment completed by a member of the Charles County Department of Health's Adult Evaluation and Review Services (AERS) team. Following the AERS assessment, the Joint Care Planning team develops a plan of care for the client which is designed to link individuals with all suitable and available resources and services. Senior Care funds are utilized as a "last resort" and are distributed to eligible clients based on a priority of need. Persons determined eligible who are not able to be served due to limited grant funds are placed on a priority-ranked wait list. Wait listed persons shall be re-assessed at least annually for both functional and financial eligibility as well as re-ranking. This grant is budgeted upon award.

Senior Nutrition

In accordance with statewide nutrition programs for the elderly, the County administers a variety of quality nutrition services to senior residents of the County. Programs include: Congregate Meals, Home Delivered Meals, Nutrition Education, Nutritional Risk Assessment, Individualized Nutrition Consultation, and the provision of shelf-stable meals for use in emergency/inclement weather situations. All persons age 60 and older are eligible to participate in Senior Nutrition programs. Spouses and disabled children of eligible seniors may also participate at the Department's discretion. State Nutrition funds are authorized for meals (not operational).

Community Services

Department:	Community Services	Account: 43 fund
Division\Program:	Aging Services: State Grants	Fund: Spec. Rev.
Program Administrator:	Lisa Furlow, Chief of Aging & Human Services	Source: Grant

Senior Assisted Living Group Home Subsidy (SALGHS)

The SALGHS provides a fixed-rate monthly home fee for eligible persons who reside in small, group-home style licensed assisted living facilities. Subsidies available to residents in Charles County are extremely limited, based upon annual grant award total. A maximum of 9% of the total grant award is available for salary administration of the program.

Guardianship

In lieu of a suitable private guardian of person, the Chief of Aging & Human Services, may serve as the court-appointed Public Guardian for persons ages 65 and older who have been declared by Courts to be legally incompetent to make their own decisions. Designated long-term care staff members serve as case managers and authorized legal representatives to the Public Guardian and may be required to determine appropriate living arrangements, oversee the provision of services or consent to medical treatment for wards under their care.

In accordance with the Maryland Estates & Trusts laws, Public Guardianship shall be a last resort. Therefore, the Area Agency on Aging (AAA) shall utilize a portion of its grant funds to engage in activities aimed at avoiding Public Guardianship, as possible.

State Ombudsman

As part of the Maryland Ombudsman Initiative, this program is partially State funded as determined by a formula that is heavily weighted by the number of nursing homes operating within the jurisdiction. The Ombudsman provides professional resident advocacy and complaint resolution services in all licensed long-term care facilities within Charles County. Long-term care facilities include nursing homes, transitional care centers, and licensed Assisted Living programs.

This program may utilize trained volunteers and representatives from family and resident councils within each facility to increase the presence of the resident advocate. Cases involving allegations of resident abuse, neglect, or exploitation are investigated jointly with local law enforcement agencies and reported to appropriate State licensing authorities, as outlined in COMAR. Ombudsman services are Federally mandated under the Older Americans' Act (OAA).

Senior Center Operating Funds (SCOF)

These funds are awarded competitively to Area Agencies on Aging (AAA) for the purpose of enhancing services in Senior Centers throughout the State. In prior years, the Division has been awarded funds to support the health and wellbeing of seniors in a variety of ways through innovative center programs. Some examples include: purchase of new fitness machines and fitness equipment for Senior Center fitness activities; funds to provide patient support & service navigation at the health clinic in Nanjemoy; and to develop a new "farm to table senior nutrition" program providing nutrition education with free vouchers for seniors to receive fresh produce from local farmers at pop-up Senior Center farm markets. In FY2020, SCOF funds were used to improve technology and A/V capabilities at the Senior Centers.

Community Options Waiver

The Community Options Waiver is open to qualified disabled persons of all ages with long-term care needs, including children. The purpose of the CO Waiver is to provide long-term care via home & community-based services to disabled persons who would otherwise warrant placement in a skilled nursing facility. The Waiver allows services that are typically covered by Medicaid only in a nursing facility to be provided to eligible persons in their own homes or in assisted living facilities.

Eligible persons must meet both financial and medical criteria to participate and are periodically reevaluated to determine ongoing eligibility. Administration of the Medicaid Waiver requires comprehensive case management and individualized coordination of community-based care services. The Community Options Waiver operates as a fee-for-service program, where associated personnel must track allowable case management activities and submit a monthly invoice for billable hours. Approved billable hours are subsequently reimbursed by the State at a fixed rate established by Medicaid and administered by DHMH.

Community First Choice (CFC) is also a program under Community Options Waiver. It's fee for service Medicaid, similar to Waiver. The agency is taking an added role in the Community Personal Assistance Services (CPAS). Together these three programs provide a three tiered approach to serving persons with long-term care needs, while re-balancing Maryland's Medicaid Program to greater emphasize home and community-based options.

Positions:	FY19	FY20	FY21	FY22	FY23
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Long Term Care Coordinator	0.3	0.7	0.7	0.7	0.7
Home & Community Based Svcs Supervisor	1.0	1.0	1.0	0.0	0.0
Home & Community Based Svcs Case Mgr	0.0	0.0	0.0	0.7	0.7
Long Term Care Program Specialist	0.7	0.2	0.2	0.2	0.2
Part-time positions	3.0	3.2	3.2	4.2	4.2
Total Full Time Equivalent	5.1	5.0	5.0	5.8	5.8

Community Services

Department: Community Services Account: 13 Fund
Division\Program: Housing Authority: Community Development Block Grant (CDBG) Fund: Spec. Rev.
Program Administrator: Rita Wood, Chief of Housing Authority Source: Grant
<https://www.charlescountymd.gov/services/health-and-human-services/housing-services/housing-authority>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Personal Services	\$0	\$0	\$25,000	\$0	(\$25,000)	-100.0%
Operating Costs	223,284	0	293,178	0	(293,178)	-100.0%
Agency Funding	166,661	0	709,927	0	(709,927)	-100.0%
Total Expenditures	\$389,946	\$0	\$1,028,105	\$0	(\$1,028,105)	-100.0%

Changes and Useful Information:

- At the end of each fiscal year, the balance of Community Development Block Grant and Community Legacy Grant projects are carried over to the next fiscal year as appropriate. Budget amendments are executed for the rollover funds. The **FY2022 Amended Budget** is for the Hughesville Tobacco Warehouse Façade Improvements & Plaza Project, two (2) U.S. Department of Agriculture Rural Housing Preservation Grants, and a Community Development Block Grant (CDBG) for operations expenses relative to Angel's Watch Shelter as well as CDBG funds for rental assistance in response to the COVID-19 pandemic.

Description:

Community Development Block Grant (CDBG)

The Community Development Block Grant program, designed to assist units of local government with activities directed toward neighborhood and housing revitalization, economic development, and improved community facilities, is authorized under Title I of the Housing and Community Development Act of 1974 and administered by the Maryland Department of Housing & Community Development.

Charles County Government has competed for Community Development Block Grants (CDBG) since 1975. Because Charles County is not an entitlement county (one having a population of 200,000 or more), Charles County competes for funding with other non-entitlement jurisdictions in Maryland. The County can apply for a maximum of \$800,000 per grant announcement which can be divided into several projects during an application cycle.

Community Services' responsibilities include assistance to interested groups or organizations wishing to fund projects; submission to the State of the grant application; program administration; administration of funds and reporting responsibilities.

In FY2021, the County received and implemented several new initiatives in response to the COVID-19 pandemic. These new services included three CDBG grants aimed at preventing evictions for tenants who had lost income or employment due to the pandemic. Grants totaling \$950,000 were awarded to three (3) subgrantees: The United Way of Charles County, the Charles County Chapter of the Maryland Association of Social Services Boards (MASSB), and Southern Maryland Tri-County Community Action Committee. These programs were carried over at the County's 2021 fiscal year end.

Community Legacy Grant Program

Community Legacy, a program of the Department of Housing & Community Development (DHCD), is designed to assist urban neighborhoods, suburban communities and small towns that are experiencing decline and disinvestment, but have the potential, with modest public and private investment, to be vibrant places to live and work. The Community Legacy Areas are often referred to as "at-risk" or "transitional communities".

Community Legacy provides flexible capital and operating resources through annual competitive funding rounds to assist local governments and their nonprofit partners in planning and realizing comprehensive community revitalization initiatives. It is intended to fill key gaps in State support for such efforts.

Community Legacy Grant Program - Hughesville Tobacco Warehouse Façade Improvements & Plaza

This project consists of façade improvements to a historic tobacco warehouse and packing house, and an outdoor plaza with public art and landscaping between the two buildings. Part of the larger Hughesville Tobacco Warehouse Restoration Project, the tobacco buildings are ultimately envisioned to include a performing venue, event/community meeting space, cultural arts center/museum, and farmers market. The improved façade and plaza will contribute to a more attractive village image and thus help advance the implementation of the Hughesville Village Revitalization Plan. The façade improvements will also enable the larger warehouse project to move forward which, once completed, will have many positive impacts on the village by providing a major community amenity and regional destination in Hughesville. Planning and Growth Management will take the lead on this project.

Rural Housing Preservation Grant

The Rural Housing Preservation Grant program, awarded through the U.S. Department of Agriculture, is designed to assist very low and low-income residents/homeowners in rural areas of Charles County, with funds to repair or rehabilitate their dwellings. This grant program supports rehabilitation projects that facilitate preservation of private homes for persons who may not otherwise be able to afford essential repairs.

Community Services

Department: Community Services Account: 14 Fund
Division\Program: Housing Authority: Housing Choice Voucher Program Fund: Spec. Rev.
Program Administrator: Rita Wood, Chief of Housing Authority Source: Grant
<https://www.charlescountymd.gov/services/health-and-human-services/housing-services/housing-authority>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Personal Services	\$746,854	\$778,200	\$778,200	\$858,700	\$80,500	10.3%
Fringe Benefits	242,260	243,700	243,700	232,700	(11,000)	-4.5%
Operating Costs	8,830,947	9,066,200	9,066,200	8,994,840	(71,360)	-0.8%
Total Expenditures	\$9,820,061	\$10,088,100	\$10,088,100	\$10,086,240	(\$1,860)	0.0%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** is based on current personnel and includes full-year impact of salary increases from FY2022 and approved FY2023 increases net of decreased Portable Voucher (PORT) administrative fees which fund salary. In FY2022, the County approved a separate Financial Support Administrator for the Housing Division programs which is budgeted at 0.5 FTE against the Housing Choice Voucher Program for FY2023.
- The County administers 725 Housing Choice Vouchers which accounts for the majority of operating costs in the form of rental payments. **Operating Costs** decrease is the result of current trends related to rents paid based on anticipated funding.

Description:

Housing Choice Vouchers

Charles County Government serves as the local Housing Authority for the tenant-based Housing Choice Voucher (HCV) Program. This U.S. Department of Housing and Urban Development (HUD) HCV program allows extremely-low and very-low income persons to choose and lease safe, decent, and affordable rental housing using a rental voucher issued by the Housing Authority. Some participants may qualify for home purchase through the program as well.

A rental voucher represents the difference between 30% of the family's adjusted income and the applicable payment standard. During initial lease-up, a family may pay no more than 40% of adjusted income toward housing costs. Any approved rents must be determined reasonable by the Housing Authority. Seventy-five percent of all new admissions to the program must be extremely-low income (having a household income less than 30% of median).

Reciprocal Agreement

The Reciprocal Agreement allows families to move from jurisdiction to jurisdiction and maintain their housing assistance.

Positions:

<u>Title</u>	<u>FY19</u> FTE	<u>FY20</u> FTE	<u>FY21</u> FTE	<u>FY22</u> FTE	<u>FY23</u> FTE
Director of Community Services	0.3	0.3	0.3	0.3	0.3
Chief of Housing Authority	0.9	0.9	0.9	0.9	0.9
Housing Program Supervisor	1.0	1.0	1.0	1.0	1.0
Housing Inspector Supervisor	1.0	1.0	1.0	1.0	1.0
Financial Support Administrator	0.0	0.0	0.0	0.0	0.5
Housing Inspector	1.0	1.0	1.0	1.0	1.0
Housing Program Specialist	5.0	5.0	5.0	5.0	5.0
Portability Specialist	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	10.2	10.2	10.2	10.2	10.7

Objectives & Measurements:

See General Fund - Community Services for listing of all Objectives & Measurements regardless of funding source.

Community Services

Department: Community Services Account: 15 Fund
Division\Program: Housing Authority: State Special Loans Fund: Spec. Rev.
Program Administrator: Rita Wood, Chief of Housing Authority Source: Srvc. Charge
<https://www.charlescountymd.gov/services/health-and-human-services/housing-services/special-loan-programs>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Operating Costs	\$118,086	\$404,500	\$572,850	\$404,500	(\$168,350)	-29.4%
Total Expenditures	\$118,086	\$404,500	\$572,850	\$404,500	(\$168,350)	-29.4%

Changes and Useful Information:

- **Operating Costs** decrease is due to one-time loan and grant awarded in FY2022 under the Maryland Housing Rehabilitation Program (MHRP) and Accessible Homes for Seniors Program (AHSP).

Description:

State Special Loans improve owner-occupied homes and small rental properties for low and moderate-income families and individuals and promote community redevelopment. They provide comprehensive rehabilitation to improve the basic livability of properties, increase energy conservation, and meet special housing needs such as lead paint abatement and installation of indoor plumbing. In extreme cases, complete home replacements may be financed through the State Special Loans Program.

Objectives & Measurements:

See General Fund - Community Services for listing of all Objectives & Measurements regardless of funding source.

Department: Community Services Account: 19 Fund
Division\Program: Housing Authority: Community Development Administration Fund: Spec. Rev.
Program Administrator: Rita Wood, Chief of Housing Authority Source: Grant
<https://www.charlescountymd.gov/services/health-and-human-services/housing-services/housing-authority>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Personal Services	\$0	\$0	\$94,320	\$0	(\$94,320)	-100.0%
Fringe Benefits	0	0	8,220	0	(8,220)	-100.0%
Operating Contingency	0	0	225,553	0	(225,553)	-100.0%
Agency Funding	0	0	9,627,045	0	(9,627,045)	-100.0%
Total Expenditures	\$0	\$0	\$9,955,138	\$0	(\$9,955,138)	-100.0%

Changes and Useful Information:

- At the end of each fiscal year, the balance of unspent multi-year federally funded grant projects are carried over to the next fiscal year as appropriate. Budget amendments are executed for the rollover funds.

Description:

In May of 2021, the Housing Authority was awarded an Emergency Rental Assistance Program (ERAP) grant in the amount of \$5,897,393 to provide assistance for those facing housing insecurity due to the COVID-19 pandemic. A second round of \$4,057,745 in funding was awarded in March of 2022. Funds are utilized for eviction prevention, utility assistance, legal assistance, and housing stability services. The County is passing these funds through to four organizations providing the services. The remainder of funds is for the County for administration of the program. This program is funded under the American Rescue Plan. Any unspent funds as of the close of FY2022 will be carried over to FY2023.

Social Services

Department:	Circuit Court	Account:	5 Fund
Division\Program:	Child Support/Judicial Grants	Fund:	Special Rev.
Program Administrator:	Honorable H. Jay West, County Administrative Judge	Source:	Grant
	https://www.charlescountymd.gov/government/other-agencies/circuit-court		

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Personal Services	\$407,592	\$529,859	\$532,021	\$559,372	\$27,351	5.1%
Fringe Benefits	157,291	272,502	274,748	275,981	1,233	0.4%
Operating Costs	401,842	532,102	871,815	713,393	(158,422)	-18.2%
Operating Contingency	0	30,204	2,984	0	(2,984)	-100.0%
Capital Outlay	0	0	42,099	0	(42,099)	-100.0%
Total Expenditures	\$966,724	\$1,364,667	\$1,723,667	\$1,548,746	(\$174,921)	-10.1%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** is based on current personnel and includes full-year impact of salary increases from FY2022 and approved FY2023 increases.
- **Operating Costs** decrease is due to one-time grants awarded in FY2022 that are not budgeted in FY2023. At the end of each fiscal year, the balance of unspent multi-year federally funded grant projects are carried over to the next fiscal year as appropriate. Budget Amendments are executed for the rollover funds.
- **Operating Contingency** in FY2022 was to cover any revenue shortfalls and/or expenditure overages.
- Decrease in **Capital Outlay** is due to one-time FY2022 capital items.

Description:

Child Support

Family Magistrates are appointed by the Administrative Judge of the Circuit Court for Charles County pursuant to Maryland Rule 16-807. Operating pursuant to a cooperative agreement with the MD Department of Human Services Child Support Administration, the Family Magistrates conduct court hearings in Title IV-D cases pertaining to establishing paternity and child support orders, in addition to the modification and enforcement of child and medical support obligations filed by the Charles County Department of Social Services (DSS).

Family Support Services Program (FSSP)

The goal of the state-funded Family Support Services Program (FSSP) within the Circuit Court for Charles County is to provide an effective approach for the early resolution of family conflict. Recognizing that the adversarial process can be destructive for families, the FSSP works to expedite family law cases in a manner designed to enable safety and support for all family members, and to minimize the trauma of litigation. Families are given opportunities, through court orders, to participate in co-parenting educational programs and alternative dispute resolution programs to make parenting decisions for themselves and their families. FSSP also offers a Fee Waiver program for litigants who cannot afford court-ordered family services. Funding is also provided for other critical family programs including Child Dependency Mediation Program, the guardianship monitoring program and an attorney staffed legal helpline. These program provide invaluable services to the children and families in Charles County.

Family Recovery Court

As one of only five family drug courts in the State of Maryland, the Charles County Family Recovery Court (FRC) addresses the connection between substance abuse, mental health, and child abuse and/or neglect. Established in 2010, the Charles County FRC provides an array of services to parents who cannot provide appropriate care for their children due to substance abuse. Most parents participating in the FRC have lost access to their child(ren) because of substance abuse, either through a Child In Need Of Assistance (CINA) case or a domestic relations case in the Charles County Circuit Court.

The FRC is funded through the Office of Problem-Solving Court through the Maryland Judiciary and through a federal grant via Substance Abuse and Mental Health Services Administration. The FRC requires and provides many necessary services to all program participants. All FRC participants receive access to substance abuse treatment services. These services include: appropriate placement in substance abuse treatment; assistance with inpatient treatment, if recommended; assistance with Medication Assisted Treatment (MAT), if recommended; and scheduled and/or unscheduled urinalysis screenings. All clients must also participate in parenting skills classes, life skills and other training opportunities, family-friendly activities, and various sober support groups. Other services available to FRC participants depend on individual needs and include: individual counseling; domestic abuse counseling; family counseling; anger management; transportation services; education and vocational training; GED preparation; employment assistance; medical and dental referrals; family planning and birth control; AIDS and STD counseling; evaluation for, and access to, smoking cessation programs; housing and homelessness assistance; legal assistance; financial planning and budget assistance; and child care assistance.

Social Services

Department:	Circuit Court	Account: 5 Fund
Division\Program:	Child Support/Judicial Grants	Fund: Special Rev.
Program Administrator:	Honorable H. Jay West, County Administrative Judge	Source: Grant

Positions:	FY19	FY20	FY21	FY22	FY23
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Court Researcher	0.0	0.0	1.0	1.0	1.0
Drug Court Coordinator	0.8	0.8	0.8	0.8	0.8
Director of Family Programs	1.0	1.0	1.0	1.0	1.0
Guardianship Monitor	1.0	1.0	1.0	1.0	1.0
Drug Court Case Manager	1.0	1.0	1.0	1.0	1.0
Assistant Case Manager	1.0	1.0	1.0	1.0	1.0
Secretary	1.0	1.0	1.0	1.0	1.0
Domestic Relations Case Manager	1.0	1.0	1.0	1.0	1.0
Courtroom Clerk	2.0	1.0	1.0	1.0	1.0
Family Law Administrative Specialist	0.0	1.0	1.0	1.0	1.0
Total Full time Equivalent	8.8	8.8	9.8	9.8	9.8

<u>Objectives & Measurements:</u>	FY19	FY20	FY21	FY22	FY23
	Actual	Actual	Actual	Projected	Estimated

Child Support

Objective: Establishment and enforcement of paternity and support orders.

Family Magistrates Office

% to be dispositioned for cases scheduled	95%	83%	78%	92%	95%
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During portions of FY20 and FY21, the Court and the Department of Human Resources were closed to the public or observing reduced operations. Cases already scheduled on the docket had to be cancelled and rescheduled. This resulted in reduced disposition rate performance.

Social Services

Department: Community Services Account: 46 Fund
Division\Program: Charles County Advocacy Council for Children, Youth, & Families Fund: Special Rev.
Program Administrator: Dina Barclay, Director of Community Services Source: Grant
<https://www.charlescountymd.gov/services/health-and-human-services/charles-county-advocacy-council-for-children-youth-and-families>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Personal Services	\$135,059	\$176,990	\$180,704	\$193,671	\$12,967	7.2%
Fringe Benefits	32,330	46,566	46,651	41,146	(5,505)	-11.8%
Operating Costs	226,046	26,497	48,778	59,086	10,308	21.1%
Agency Funding	568,802	606,238	618,508	648,674	30,166	4.9%
Total Expenditures	\$962,237	\$856,291	\$894,641	\$942,577	\$47,936	5.4%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** is based on current personnel and includes full-year impact of salary increases from FY2022 and approved FY2023 increases.
- The increase in **Operating Costs** is due to additional support for Local Management Board Administration.
- **Agency Funding** increase is due to increased Community Partnership funding in FY2023.

Description:

The Charles County Advocacy Council for Children, Youth, and Families (CCACCYF), the County's Local Management Board (LMB), plans, manages, and evaluates services to families and children. The CCACCYF is responsible for developing a comprehensive array of human services for all of Charles County's children, youth, and families as well as monitoring and evaluating contracts for services, outcomes and results provided by the County and private human services.

Except for advocacy and information and referral services, the CCACCYF does not provide human services directly, but contracts with public and private agencies to provide a variety of services for which the CCACCYF has received funding. It also provides technical assistance to interested human service agencies to help them incorporate best practices in their ongoing work and to evaluate the results achieved.

Positions:

Title	FY19 FTE	FY20 FTE	FY21 FTE	FY22 FTE	FY23 FTE
Director of Community Services	0.1	0.1	0.1	0.1	0.1
CCACCYF Coordinator	1.0	1.0	1.0	1.0	1.0
Financial Support Administrator	0.2	0.2	0.2	0.2	0.2
Community Services Specialist	0.3	0.3	0.3	0.0	0.0
LMB Program Specialist	1.0	1.0	1.0	1.0	1.0
Local Care Team Coordinator	1.0	1.0	1.0	0.0	0.0
Part-time positions	0.0	0.0	0.0	0.6	0.6
Total Full Time Equivalent	3.6	3.6	3.6	2.9	2.9

Objectives & Measurements:

	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Estimated
<i>Objective: In accordance with the CCACCYF Strategic Plan, continually monitor progress in implementing developed programs.</i>					
Grant/funding applications submitted	4	4	4	3	3
Grant/funding applications approved	4	4	4	3	3
Vendor / Subrecipient contracts executed	13	9	9	8	8
Program improvement plans reviewed	0	2	2	1	0

Planning and Growth Management

Department: Planning and Growth Management

Account: 6 Fund

Division\Program: Transit

Fund: Spec. Rev.

Program Administrator: Jeffrey Barnett, Chief of Transit

Source: Grant

<https://www.charlescountymd.gov/government/planning-and-growth-management/vango-public-transit>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Personal Services	\$335,191	\$346,200	\$341,250	\$394,800	\$53,550	15.7%
Fringe Benefits	107,166	102,500	101,070	105,000	3,930	3.9%
Operating Costs	6,772,127	6,969,953	7,097,804	8,126,099	1,028,295	14.5%
Operating Contingency	0	0	0	100	100	N/A
Capital Outlay	200	385,932	763,800	220,800	(543,000)	-71.1%
Total Expenditures	\$7,214,684	\$7,804,585	\$8,303,924	\$8,846,799	\$542,875	6.5%

Changes and Useful Information:

- In FY2022, the County implemented a six-month pilot program offering free service to riders on VanGO once capacity restrictions were lifted, a first among all Maryland jurisdictions designed to eliminate barriers for residents to travel to essential destinations including work, shopping, and educational facilities. This program will continue in FY2023.
- **Personal Services and Fringe Benefits** is based on current personnel and includes full-year impact of salary increases from FY2022 and approved FY2023 increases.
- **Operating Costs** increase is per contractual agreement and increased ridership for the ADA program as well as preventative maintenance.
- **Operating Contingency** is to cover any revenue shortfalls and/or expenditure overages.
- **Capital Outlay** includes repowers which will be funded with Transit Program Fund Balance. Capital purchases vary from year to year and budgets are adjusted upon award.

Description:

All services defined below are coordinated and combine to form VanGO Transportation.

Public Transportation: VanGO or Rural Public Transportation Program (RPTP)

The Urban program provides the fixed-route services in La Plata and Waldorf. The Rural program provides deviated fixed-route services in Nanjemoy and Newburg, which connect with the other fixed-route services in the county.

Statewide Special Transportation Assistance Program (SSTAP)

Specialized transportation is offered through SSTAP funding to senior citizens and disabled individuals who cannot access the general public transportation. SSTAP services are demand-response and supplement other VanGO services.

Job Access and Department of Social Services (DSS) Transportation

The Job Access program expands VanGO services into the evening hours. Extended evening service is available on the 16 primary routes which serve the Waldorf, La Plata, Indian Head, St. Charles, and Pinefield areas as well as the Charlotte Hall route that connects with St. Mary's Transit. In support of the Department of Social Services' (DSS) welfare reform initiatives, the Department of Planning and Growth Management (PGM) has entered into a cooperative agreement to provide transportation services to DSS clients receiving job training and education classes as well as transportation to other services related to gaining or maintaining employment.

American Disabilities Act (ADA) Program

Complementary paratransit service is provided through the ADA program for individuals with disabilities who live in fixed-route areas but are unable to access these routes.

Dialysis/Senior Center Plus (SC+) Subscriptions

In combination with SSTAP, the dialysis/SC+ subscription service provides service area routes to the five (5) dialysis centers in Charles County and to the SC+ location.

Transportation - VanGO Capital Grant

Capital grants provide funds for the undertaking of public transportation capital improvement/acquisition projects and therefore are multi-year in nature. Unspent grant funds are carried over at the end of each fiscal year. Budget Amendments are executed for the rollover funds.

Positions:

<u>Title</u>	<u>FY19 FTE</u>	<u>FY20 FTE</u>	<u>FY21 FTE</u>	<u>FY22 FTE</u>	<u>FY23 FTE</u>
Chief of Transit	1.0	1.0	1.0	1.0	1.0
Transit Development Administrator	1.0	1.0	1.0	1.0	1.0
Transit Specialist	2.0	2.0	2.0	2.0	2.0
Total Full Time Equivalent	4.0	4.0	4.0	4.0	4.0

Planning and Growth Management

Department: Planning and Growth Management Account: 23.07.19
Division\Program: Planning/Agricultural Preservation Fund: Special Rev.
Program Administrator: Jim Campbell, Planning Director Source: Prop. Tax
<https://www.charlescountymd.gov/government/planning-and-growth-management/preservation-and-long-range-planning/agricultural-and-land-preservation>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Personal Services	\$28,000	\$20,400	\$29,200	\$29,200	\$0	0.0%
Operating Costs	2,000	2,000	986,000	2,000	(984,000)	-99.8%
Total Expenditures	\$30,000	\$22,400	\$1,015,200	\$31,200	(\$984,000)	-96.9%

Changes and Useful Information:

- Operating Costs is for the annual audit required by the Annotated Code of Maryland, Tax-Property Article, Sections 13. The decrease in **Operating Costs** is due to one-time use of Tobacco Land Preservation Funds in FY2022 which were budgeted upon approval of easements for purchase.

Description:

The State of Maryland imposes an agricultural land transfer tax on an instrument of writing that transfers title to agricultural land. As a county with a certified agricultural land preservation program, Charles County, Maryland (the County) is allowed to retain 75% of the agricultural land transfer tax collected for farmland. The County remits 25% of the agricultural land transfer tax collected for farmland and 100% of the agricultural land transfer tax for woodland to the State of Maryland. Section 13-303 of the Annotated Code of Maryland was updated in 2009 to include a surcharge equal to 25% of the tax imposed on a transfer.

The funds retained by the County from the agricultural land transfer tax must be used as prescribed by the Annotated Code of Maryland, Tax-Property Article, Section 13-306. Funds that are not committed or expended within six years from the date of deposit must be remitted to the State of Maryland for deposit in the Maryland Agricultural Land Preservation Fund. Administrative expenses cannot exceed 10% of the net agricultural land transfer revenue or \$30,000, whichever is greater.

Tobacco Land Preservation Funds

Starting in FY2015, additional funding from the MALPF passes through the Southern MD Agriculture Development Commission to the Tri-County Council for Southern Maryland (TCCSM) for all three counties. The TCCSM, then passes those funds down to each respective county in Southern Maryland. Charles County will utilize these funds to purchase conservation easements on rural lands to support the continued transition to new agricultural enterprises in the wake of the tobacco buy-out. Funds are reserved for future use and budgeted once property has been identified for purchase.

Positions:

<u>Title</u>	<u>FY19</u> <u>FTE</u>	<u>FY20</u> <u>FTE</u>	<u>FY21</u> <u>FTE</u>	<u>FY22</u> <u>FTE</u>	<u>FY23</u> <u>FTE</u>
Agricultural Planner IV	0.1	0.1	0.1	0.2	0.2
Total Full Time Equivalent	0.1	0.1	0.1	0.2	0.2

Planning and Growth Management

Department: Planning and Growth Management Accounts: 4 Fund
Division\Program: Planning Grants Fund: Special Rev.
Program Administrator: Jim Campbell, Planning Director Source: Grant

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Operating Costs	\$58,854	\$0	\$62,755	\$0	(\$62,755)	-100.0%
Agency Funding	32,835	0	307,166	0	(307,166)	-100.0%
Total Expenditures	\$91,688	\$0	\$369,921	\$0	(\$369,921)	-100.0%

Changes and Useful Information:

- The decrease in **Operating Costs** is due to one-time grants which if appropriate are carried over to the next fiscal year. Budget Amendments are executed for the rollover funds.

Description:

Community Economic Adjustment Assistance for Responding to Threats to the Resilience of a Military Installation

The overall purpose of this grant is to assist communities to develop strategies to protect resources necessary to enhance resilience of military installations, defined as the capability of a military installation to avoid, prepare for, minimize the effect of, adapt to, and recovery from extreme weather events, or from anticipated or unanticipated changes in environmental conditions, that do, or have the potential to adversely affect military installation or essential transportation, logistical, or other necessary resources outside of the military installation that are necessary in order to maintain, improve, or rapidly re-establish installation mission assurance and mission-essential functions. Funds support an in-depth climate and infrastructure resilience study for the Naval Support Facility Indian Head.

Maryland Bikeways Program

The Bikeways Program provides grant support for a wide range of bicycle network development activities. The Program supports projects that maximize bicycle access and fill missing links in the state's bicycle system, focusing on connecting bicycle-friendly trails and roads and enhancing last-mile connections to work, school, shopping and transit. The County received the grant funds to finance a feasibility study of a 10 foot wide hiker-biker trail connection between the Indian Head Rail Trail and the Three Notch Trail in St. Mary's County. The feasibility study was completed in FY2022.

Historic Preservation Fund Grants-In-Aid, Certified Local Governments

This project funding continues efforts to survey the archaeological resources in the Port Tobacco Historic District using non-invasive ground penetrating radar and magnetometry on County-owned properties. The work implements the Port Tobacco Village Plan and will inform future enhancement planning and community outreach. This project phase will include lands to the west and south of the Courthouse including the Wade and Jamieson properties.

Positions:

Title	FY19 FTE	FY20 FTE	FY21 FTE	FY22 FTE	FY23 FTE
Planners Hours	0.1	0.1	0.0	0.0	0.0
Total Full Time Equivalent	0.1	0.1	0.0	0.0	0.0

Department: Planning and Growth Management Accounts: 3 Fund
Division\Program: Codes, Permits & Inspection Services\Inspections & Enforcement - Nuisance Abatement Program Fund: Special Rev.
Program Administrator: Ray Shumaker, Chief of Codes, Permits, and Inspection Services Source: Srvc. Charge

<https://www.charlescountymd.gov/government/planning-and-growth-management>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Operating Costs	\$79,242	\$100,000	\$100,000	\$150,000	\$50,000	50.0%
Total Expenditures	\$79,242	\$100,000	\$100,000	\$150,000	\$50,000	50.0%

Changes and Useful Information:

- The increase in **Operating Costs** is due to the increased number of nuisance code cases over the last three years.

Description:

Nuisance Abatement Fund

The Nuisance Abatement Fund is required to implement Charles County efforts to correct violations of Building Code, Nuisance Code or Zoning Ordinance. In those cases where the property owner has not met the requirements of a Court Order or Nuisance Abatement Hearing Board Order, County Code has provisions for the County to clean up the property and abate the Code violations at the cost to the property owner. Clean & Lien provisions have been included in appropriate County regulations in order for the required costs to abate the found violations to be affixed on the violators property tax bill as a lien. The account enables the County to hire qualified contractors to abate the eyesore properties in those cases where violators have not met their legally required responsibility prior to payments being finalized by the violators.

Recreation, Parks, and Tourism

Department: Department of Recreation, Parks, and Tourism Account: 39 Fund
Division\Program: Tourism Fund: Special Rev.
Program Administrator: Ashley Chenault, Chief of Tourism Source: Grant
<https://www.explorecharlescounty.com/home-tourism>

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Operating Costs	\$54,788	\$31,096	\$38,932	\$38,932	\$0	0.0%
Total Expenditures	\$54,788	\$31,096	\$38,932	\$38,932	\$0	0.0%

Changes and Useful Information:

- **Operating Costs** is for the destination Marketing Organization Grant Program. Budgets are adjusted upon award.

Description:

MD Department of Commerce - MD Tourism Development Board (MTBD) - Destination Marketing Organization Grant Agreement

The purpose of this grant is to undertake activities consistent with Section 4-215, 4-213 and 4-214 of the Economic Development Article of the Maryland Code, which establishes as MTBD's mission: "To guide, stimulate, and promote the coordinated, efficient, and beneficial development of travel and tourism in the State so that the State can derive the economic, social, and cultural benefits of travel and tourism to the fullest extent possible." Grants are awarded annually in response to the opportunities provided by Senate Bill 458. Grants are allocated based on the Grantee's prior year allowable expenditures; growth of prior year allowable expenditures over the same expenditures from the previous year to that year; growth of prior year's Comptroller-determined lodgings sales tax revenues over same tax revenues generated in their jurisdiction in the previous year to that year; and, on estimated impact of international visitation. Grant funds may only be used in the manner set forth in the County's Destination Marketing Organization Grant Marketing Plan. Grant funds are awarded on a fiscal year

Economic Development

Department: Economic Development Account: 09 Fund
Division\Program: Economic Development Loan Programs Fund: Special Rev.
Program Administrator: Kelly Robertson-Slagle, Director of Economic Development Source: Grant
www.meetcharlescounty.com

Expenditure Category	FY2021 Actual	FY2022 Adopted	FY2022 Amended	FY2023 Adopted	\$ Change FY2022 Amended	% Chg.
Operating Costs	\$75,791	\$275,000	\$275,000	\$275,000	\$0	0.0%
Agency Funding	15,000	0	0	0	0	N/A
Total Expenditures	\$90,791	\$275,000	\$275,000	\$275,000	\$0	0.0%

Changes and Useful Information:

- **Operating Costs** for FY2023 is based on FY2022 year end estimated deferred revenue for the Targeted Industries Incentive Loan Fund (TIIL). Business Development Loan Fund for Women, Minorities, and Veterans is budgeted upon loan approval by the Commissioners appointed committee.

Description:

Targeted Industries Incentive Loan Fund

The purpose of this grant through the MD Department of Business and Economic Development is to serve as gap financing for businesses looking to expand or relocate into the County resulting in additional job creation. Eligible firms must be an established company, have at least 50% of project financing in hand at the time of financial request, and qualify as an identified targeted industry. All loans will be supported by an economic impact analysis. Ultimately, the program will be a self-sustaining Revolving Loan Fund.

Business Development Loan Fund for Women, Minorities, and Veterans

The intent of this fund is to help businesses grow or enhance their productivity or profitability. The applicant's primary business location must be in Charles County, must also qualify as a disadvantaged business either as a Minority, Women, or Veteran owned business enterprise, and meet the criteria of a Small Local Business Enterprise Program. Loan proceeds can be utilized as working capital, for inventory, staffing, and/or purchase of new or used equipment/machinery with the maximum loan value at \$35,000. The program is not intended to replace commercial bank financing for borrowers who are able to secure bank loans. Loan applications are reviewed for approval by a Commissioners' appointed committee.

<http://www.meetcharlescounty.com/incentives/financing/>

Debt Service Fund

Fund Description:

The Debt Service Fund is used to account for the annual payment of long-term debt (bond issues) which have a specific or legally binding revenue source. This revenue source is dedicated to the retirement of the principal outstanding on long-term debt and the annual interest expense. Charles County utilizes this fund to account for bonds issued on behalf of a local hospital, developer infrastructure bonds, and new school construction bonds. Bonds issued for the hospital were paid off in FY2021.

Long-term note receivables provide the County with a funding source for the hospital and developer. The County's Excise Tax is used to finance the debt service for bond issues sold for Charles County Public School projects that add capacity to support student growth. The County also accounts for capital lease proceeds and purchases within the Debt Service Fund that is used to bank finance new and replacement vehicles and equipment for County Government Operations. The County began tracking an Energy Lease Improvement Program in FY2021. It is budgeted after adoption based on prior year spending and balance of funds.

	FY21 Actual	FY22 Budget	FY23 Budget	\$ Change from FY22	% Change
<i>University of Maryland Charles Regional Medical Center</i>					
Revenues: Interest Income	\$11,771	\$0	\$0	\$0	N/A
Miscellaneous	923,535	0	0	0	N/A
Total Revenues	\$935,307	\$0	\$0	\$0	N/A
Expenses: Debt Service	\$0	\$0	\$0	\$0	N/A
Variance	\$935,307	\$0	\$0	\$0	
<i>Nursing Home</i>					
Revenues:					
Fund Balance Appropriation	\$0	\$0	\$0	\$0	N/A
Total Revenues	\$0	\$0	\$0	\$0	N/A
Expenses: Debt Service	\$35,781	\$0	\$0	\$0	N/A
Variance	(\$35,781)	\$0	\$0	\$0	
<i>School Construction Excise Tax</i>					
Revenues: Interest Income	\$1,143,131	\$1,284,000	\$1,181,500	(\$102,500)	-8.0%
Miscellaneous	9,686,175	10,102,400	10,906,000	803,600	8.0%
Total Operating Revenue	\$10,829,306	\$11,386,400	\$12,087,500	\$701,100	6.2%
Fund Balance Appropriation	0	637,300	995,500	358,200	56.2%
Total Revenues	\$10,829,306	\$12,023,700	\$13,083,000	\$1,059,300	8.8%
Expenses: Debt Service	\$10,886,804	\$12,023,700	\$13,083,000	\$1,059,300	8.8%
Total Expenses	\$10,886,804	\$12,023,700	\$13,083,000	\$1,059,300	8.8%
Variance	(\$57,498)	\$0	\$0	\$0	

Debt Service Fund

	FY21 Actual	FY22 Budget	FY23 Budget	\$ Change from FY22	% Change
<i>U.S. Homes Corporation</i>					
Revenues: Interest Income	\$379,542	\$218,800	\$155,600	(\$63,200)	-28.9%
Miscellaneous	2,272,251	1,645,200	1,406,100	(239,100)	-14.5%
Total Revenues	\$2,651,793	\$1,864,000	\$1,561,700	(\$302,300)	-16.2%
Expenses: Debt Service	\$2,825,362	\$1,864,000	\$1,561,700	(\$302,300)	-16.2%
Variance	(\$173,569)	\$0	\$0	\$0	

Capital Lease Purchases

Revenues:					
Proceeds from Leases	\$2,442,200	\$2,202,500	\$2,579,200	\$376,700	17.1%
Total Revenues	\$2,442,200	\$2,202,500	\$2,579,200	\$376,700	17.1%
Expenses: Capital Outlay	\$2,145,830	\$2,202,500	\$2,579,200	\$376,700	17.1%
Variance	\$296,370	\$0	\$0	\$0	

Energy Lease

Revenues: State Grants	\$160,000	\$0	\$0	\$0	N/A
Interest Income	4,439	0	0	0	N/A
Proceeds from Leases	5,382,795	0	0	0	N/A
Miscellaneous	451,074	0	0	0	N/A
Total Revenues	\$5,998,309	\$0	\$0	\$0	N/A
Expenses: Capital Outlay	\$5,338,946	\$0	\$0	\$0	N/A
Variance	\$659,362	\$0	\$0	\$0	

Miscellaneous

Revenues: Interest Income	\$99	\$0	\$0	\$0	N/A
Miscellaneous	369	0	0	0	N/A
Total Revenues	\$468	\$0	\$0	\$0	N/A
Expenses: Debt Service	\$0	\$0	\$0	\$0	N/A
Variance	\$468	\$0	\$0	\$0	

TOTAL DEBT SERVICE FUND

Total Revenues	\$22,857,382	\$16,090,200	\$17,223,900	\$1,133,700	7.0%
Total Expenses	\$21,232,723	\$16,090,200	\$17,223,900	\$1,133,700	7.0%
Variance	\$1,624,659	\$0	\$0	\$0	
Less Non-Spendable Fund Balance reduction	(\$3,091,787)				
Net change in Fund Balance	(\$1,467,128)				

Personnel

PERSONNEL/SERVICE LEVEL CHANGES

The following graph presents the personnel history for Charles County Government from Fiscal Year 2019 through Fiscal Year 2023. A detailed personnel listing by department/division follows. The personnel list is based on the number of full time and part time positions. Positions working less than full time have been converted to full time equivalents based on the number of hours worked. The information includes all county government departments that either currently follow or previously have followed the County Commissioner's personnel policy such as: Community Services, County Administrator's Office, County Commissioner's Office, Economic Development, Emergency Services, Fiscal and Administrative Services, Human Resources, Planning and Growth Management, Capital Project Management, Public Works, and Recreation, Parks, and Tourism. Information presented also includes county agencies which follow their own form of personnel policies, such as: Sheriff's Office, State's Attorney's Office, Circuit Court, and Soil Conservation. Agencies such as the Charles County Board of Education, Public Library, College of Southern Maryland, Health Department, Election Board and Department of Social Services are not included since these organizations make decisions independent of the county regarding personnel.

Between FY2019 to FY2023, the authorized strength is increasing to improve service levels in targeted areas of county government such as Public Safety. The authorized strength has risen by 152.5 full time equivalent positions since the end of Fiscal Year 2019.

The Fiscal Year 2023 authorized strength for all departments is 1,802.8 full time equivalent positions. Compared to the previous fiscal year, the authorized strength increased by a net full-time equivalency of 46.8 which includes 19.9 new full-time equivalent positions for public safety. Public safety continues to be one of the Commissioners' higher priorities.

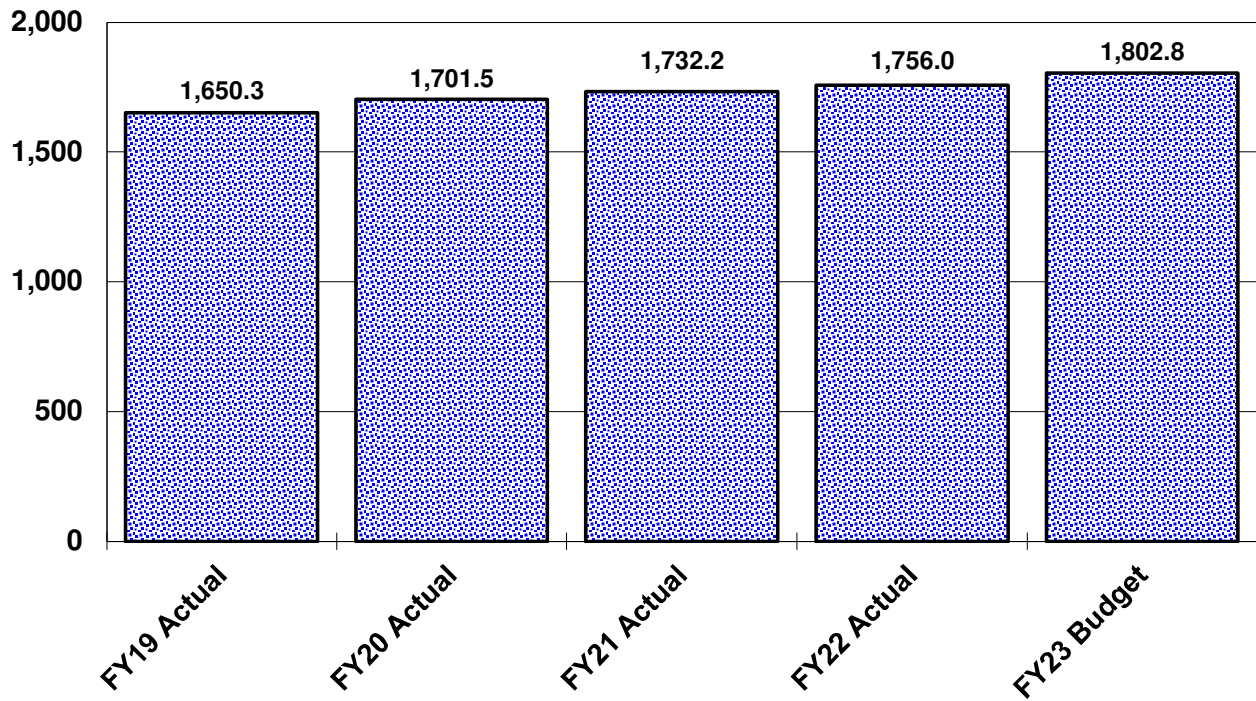
New positions were added in Fiscal Year 2023 as follows:

- The following positions were approved for the Sheriff's Office: three Court Security Officers to help with security and caseload at the Circuit Court Courthouse; two Station Clerks to increase support and presence in the Western portion of the County; a Fleet Technician Specialist to assist with the workload within the division to help ensure that vehicles are returned to service as soon as possible; an Automated Enforcement Unit (AEU) Supervisor/Lead which will relieve the workload of the Sergeant and provide day-to-day guidance to the unit by evaluating performance, providing training, and improving work product. Additionally, to improve the efficiency of the Digital Forensic Unit, a Digital Forensic Unit Technician and a Forensic Science Section Technician was approved. Funding to support a full-time reduced Teen Court Specialist was also approved.
- Ten new positions were approved under the Department of Emergency Services. Eight Emergency Medical Technicians to support ambulance service in the Waldorf area, and two Hazmat Technicians to provide hazmat support.
- An HR/DEI Coordinator was approved under Human Resources (HR) to connect and coordinate all HR efforts with a DEI (Diversity, Equity, and Inclusion) framework and support the Chief Equity Officer's implementation of the County's DEI Strategic Plan. Also new for HR is a Benefits Specialist position which will assist with all leave programs and allow the division to provide adequate customer service to all employees and retirees while supporting other aspects of the Benefits Division's responsibilities.
- The Department of Public Works - Facilities had nine new positions approved for FY2023. A Litter Control Manager to oversee the litter control supervisors and crews. Six Litter Control Technicians to combat roadside litter. A new Roads Superintendent position to support the maintenance of county roads. In addition, a Building Services Technician was converted from part time to full time to satisfy the increased workload because of COVID cleaning requirements.

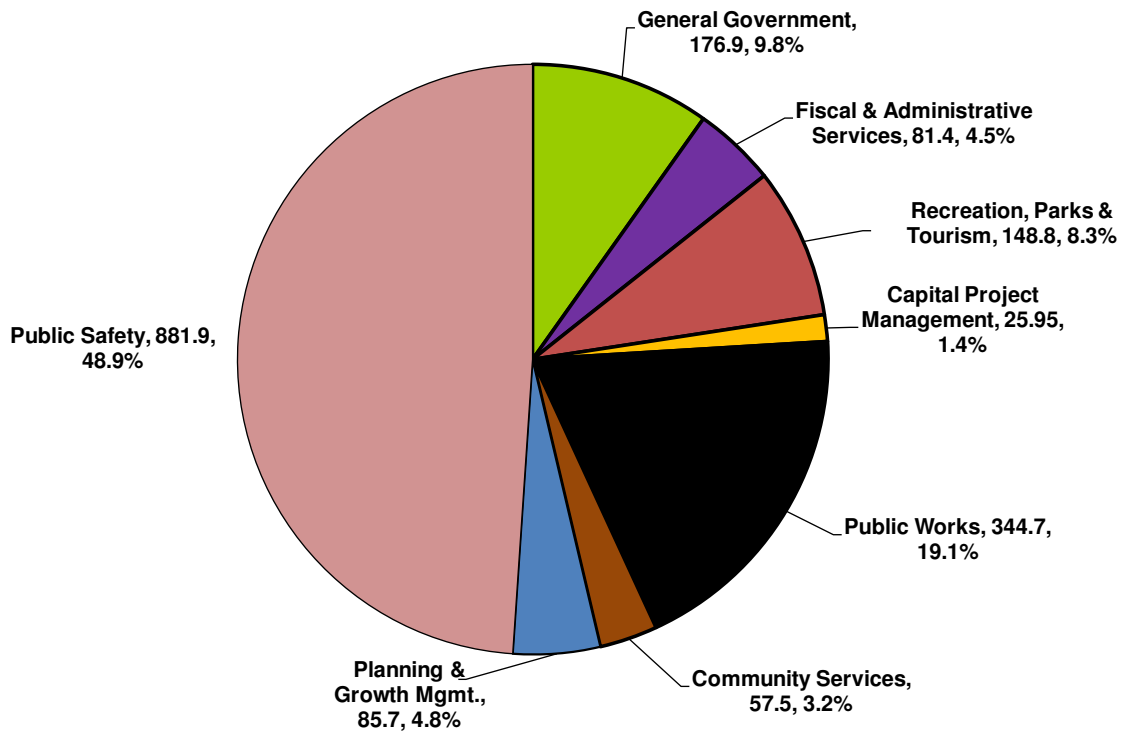
PERSONNEL/SERVICE LEVEL CHANGES

- The Department of Public Works - Utilities division had one new position approved for FY2023. A Geographical Information System (GIS) Specialist to help manage the Department's water, wastewater, and reclaimed water GIS data.
- Recreation, Parks, and Tourism (RPT) had four new positions approved for FY2023. A Deputy Director of RPT to assist the director in managing the administration and financial functions of the Department. A Therapeutic Recreation Specialist to meet the ongoing needs of equity and inclusion of recreational programming to the citizens of Charles County. A Mallows Bay Facility Supervisor to oversee the daily operation and management of Mallows Bay- Potomac River National Marine Sanctuary. An Event Coordinator for Tourism to facilitate partnerships with event organizers and stakeholders to attract and secure large scale events with venues in Charles County.
- For FY2023, Planning and Growth Management added four new positions. A Planner I to aide in the processing and review of Adequate Public Facilities applications/submissions. Three new Inspector's, one of which will work with the nuisance and zoning code compliance, one will perform inspections to water, sewer, and roadway construction, and one will perform inspections related to grading, storm drainage, and stormwater management construction.
- Under the Department of Fiscal and Administrative Services, a new IT Licensing & Inventory Specialist and a Payroll Analyst I were approved. The IT Licensing & Inventory Specialist will be responsible for managing all IT assets. The Payroll Analyst I position will assist with the day-to-day demands to deliver a bi-weekly payroll for county employees.
- The County Administrator's Office added a Building Security Officer for the Central Services Division and an Assistant Clerk for the Board of County Commissioners. The Building Security Officer will provide security to the Community Services/Recreation Parks and Tourism building. The Assistant Clerk for the Board of County Commissioners will handle administrative duties for the Commissioner appointed Boards, Commissions, and Committees.
- The County Attorney's Office had a new Associate County Attorney approved to serve as a representative of County Boards and Commission Appeals/Conflicts.
- A new Community Resource Coordinator was approved under the Community Services department to assure effective, efficient use of available local funds, grants, programs, and resources.
- The Economic Development Department had a part-time position approved to support the implementation of the Disparity Study.
- Two support positions to help with the State's Attorney's Office's general operations.
- The Circuit Court was approved for a new full time Caseflow Management Coordinator to assist with administrative needs. Also approved were two part time Bailiffs to assist with jury selection and management of empaneled jurors.
- The Soil Conservation was approved for a new Engineer I position to meet current needs for agriculture and environmental projects.

TOTAL PERSONNEL



FY23 PERSONNEL BY FUNCTION



CHARLES COUNTY GOVERNMENT PERSONNEL LISTING- FULL TIME EQUIVALENT

	FY19 YEAR END	FY20 YEAR END	FY21 YEAR END	FY22 YEAR END	FY23 APPROVED
TOTAL PERSONNEL					
Total Full Time Personnel	1,474.6	1,525.3	1,556.3	1,579.8	1,629.7
Total Part Time Personnel	175.7	176.2	175.9	176.2	173.1
TOTAL PERSONNEL	1,650.3	1,701.5	1,732.2	1,756.0	1,802.8

COUNTY DEPARTMENTS

COMMUNITY SERVICES					
Administration	6.1	7.6	7.6	6.6	7.6
Aging and Senior Programs	35.4	34.8	34.8	35.8	35.8
Housing Authority	13.4	14.0	14.0	14.0	14.0
	54.9	56.5	56.5	56.5	57.5
COUNTY ADMINISTRATOR'S OFFICE					
County Administrator	4.0	5.0	4.0	5.7	6.7
Internal Audit	2.0	2.0	2.0	2.0	2.0
Commissioner Office Administration	6.6	9.0	9.0	8.0	8.0
Central Services	6.8	7.8	7.8	8.8	9.8
Media	10.7	10.8	10.8	10.3	10.3
	30.1	34.6	33.6	34.8	36.8
COUNTY ATTORNEY'S OFFICE					
	10.0	11.0	11.0	11.0	12.0
COUNTY COMMISSIONERS					
	5.0	5.0	5.0	5.0	5.0
ECONOMIC DEVELOPMENT					
	10.6	10.6	10.6	11.0	11.5
EMERGENCY SERVICES					
Administration	4.3	4.3	4.3	6.3	6.3
Animal Shelter	17.8	18.4	18.4	18.4	18.4
Animal Control	6.0	6.0	6.0	7.0	7.0
Fire/EMS Communications	31.7	36.7	36.7	36.7	36.7
Emergency Management	2.0	2.0	2.0	1.0	1.0
Emergency Medical Services	92.1	101.1	114.1	113.1	121.1
False Alarm Reduction Unit	2.0	2.0	2.0	2.0	2.0
Special Operations	1.7	1.7	1.7	2.7	4.7
	157.7	172.3	185.3	187.3	197.3
FISCAL & ADMINISTRATIVE SERVICES					
Administration	2.2	2.2	2.2	2.2	2.2
Accounting/Payroll	10.8	11.5	11.5	12.5	12.8
Budget and Financial Planning	5.5	5.5	5.5	6.5	6.5
Information Technology	25.2	26.2	28.5	28.5	29.5
Purchasing	7.0	7.0	7.0	7.0	7.0
Treasury	13.5	13.5	13.5	13.5	13.5
Water & Sewer Billing	8.9	9.3	9.3	10.0	10.0
	73.0	75.1	77.4	80.1	81.4

CHARLES COUNTY GOVERNMENT PERSONNEL LISTING- FULL TIME EQUIVALENT

	FY19 YEAR END	FY20 YEAR END	FY21 YEAR END	FY22 YEAR END	FY23 APPROVED
HUMAN RESOURCES					
Administration	9.4	9.4	10.4	10.4	12.4
Summer Intern Program	3.1	3.1	3.1	3.1	3.1
	12.5	12.5	13.5	13.5	15.5
PLANNING & GROWTH MANAGEMENT					
Administration	5.9	6.1	7.1	17.1	17.1
Codes, Permits & Inspections Services	34.5	38.1	38.1	28.1	31.1
Transit	5.0	5.0	5.0	5.0	5.0
Planning	27.5	28.5	28.5	31.5	32.5
	72.9	77.7	78.7	81.7	85.7
CAPITAL PROJECT MANAGEMENT					
Administration	0.0	0.0	0.0	4.0	4.0
Capital Services	0.0	0.0	0.0	9.0	9.0
Technical Support	0.0	0.0	0.0	13.0	13.0
	0.0	0.0	0.0	26.0	26.0
PUBLIC WORKS					
<u>Facilities:</u>					
Administration	11.0	11.7	11.0	11.0	11.7
Building & Trades	62.9	63.4	63.4	63.4	63.8
Landfill Operations	33.0	32.0	35.0	35.0	35.0
Roads	41.0	41.0	41.0	41.0	42.0
Recycling Operations	28.2	31.1	32.2	32.2	35.6
Fleet and Inventory Management	10.8	11.8	12.5	12.7	12.0
Subtotal Facilities	186.8	191.0	195.1	195.3	200.1
<u>Utilities</u>					
Water	41.3	42.6	47.0	46.8	47.1
Sewer	47.3	50.6	53.2	51.4	51.7
Mattawoman	35.0	36.3	37.3	38.4	38.7
Capital Projects	19.9	22.0	23.0	0.0	0.0
Meters	7.1	7.1	7.1	7.1	7.1
Subtotal Utilities	150.5	158.6	167.6	143.6	144.6
Public Works Grand Total	337.4	349.6	362.7	338.9	344.7
RECREATION, PARKS, & TOURISM					
Administration	7.5	6.0	6.0	8.0	9.0
Recreation	69.2	71.2	71.9	69.9	70.9
Parks and Grounds	58.4	58.4	58.4	59.4	60.4
Tourism	7.5	7.5	7.5	7.5	8.5
	142.7	143.2	143.8	144.8	148.8
Total Full Time Personnel	751.7	791.8	822.8	835.0	871.0
Total Part Time Personnel	155.0	156.1	155.2	155.6	151.1
TOTAL COUNTY DEPARTMENTS	906.7	947.9	978.0	990.6	1,022.1

CHARLES COUNTY GOVERNMENT PERSONNEL LISTING- FULL TIME EQUIVALENT

	FY19 YEAR END	FY20 YEAR END	FY21 YEAR END	FY22 YEAR END	FY23 APPROVED
OUTSIDE AGENCIES					
CIRCUIT COURT	26.2	27.2	27.2	28.2	30.5
STATE'S ATTORNEY OFFICE	50.4	53.0	52.0	58.0	60.0
SHERIFF					
<u>Sheriff's Office:</u>					
Sheriff	1.0	1.0	1.0	1.0	1.0
Uniformed Officers	313.0	315.0	317.0	319.0	319.0
Office of the Sheriff	6.0	6.0	6.0	6.0	6.0
Executive Services Division	6.6	6.6	6.6	6.6	6.6
Administrative Services Division	17.5	18.5	18.5	18.6	18.6
Criminal Investigations Division	16.2	18.2	18.2	19.2	21.2
Communications	20.9	20.9	20.9	20.9	20.9
Station Clerks	22.0	22.0	22.0	22.0	24.0
Records Management	11.6	11.6	11.6	11.6	11.6
Management Information System	11.0	13.0	12.0	13.0	13.0
Patrol Division	1.0	1.0	1.0	1.0	1.0
Special Operations Division	10.8	10.8	10.8	10.8	12.7
Court Security	24.0	24.0	25.0	25.0	28.0
Judicial Services	20.8	21.2	20.2	20.2	20.2
Property Management	13.1	13.1	14.1	14.2	15.2
Training Division	6.8	6.8	6.8	6.9	6.9
Subtotal Sheriff's Office	502.4	509.8	511.8	516.2	526.1
<u>Detention Center</u>					
Administration	2.0	2.0	2.0	2.0	2.0
Correctional Officers	145.0	145.0	145.0	145.0	145.0
Classified Personnel	12.6	11.6	11.6	11.6	11.6
Subtotal Detention Center	159.6	158.6	158.6	158.6	158.6
Sheriff Grand Total	661.9	668.4	670.4	674.7	684.6
SOIL CONSERVATION	5.0	5.0	4.6	4.6	5.6
Total Full Time Personnel	722.8	733.5	733.5	744.8	758.7
Total Part Time Personnel	20.7	20.1	20.7	20.7	22.0
TOTAL OUTSIDE AGENCIES	743.5	753.6	754.1	765.5	780.7

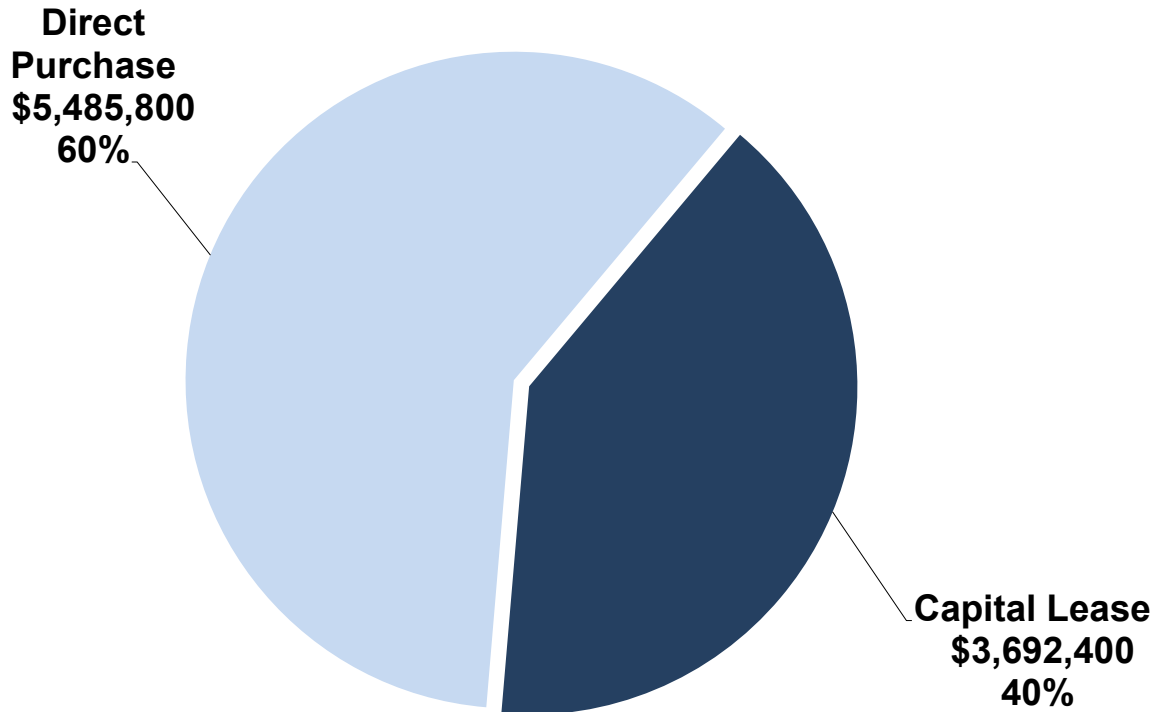
Vehicles & Equipment

FY 2023 VEHICLE AND EQUIPMENT LISTING

Item Description	Asset Value of Request	Direct Purchase	Annual Lease
Total General Fund	\$5,628,200	\$3,049,000	\$543,400
Total Transportation Fund	220,800	220,800	0
Total Inspection Services	100,000	0	21,000
Total Solid Waste	1,550,000	1,550,000	0
Total Water & Sewer Operations	968,200	0	203,800
Total Environmental Services Operations Fund	605,000	560,000	9,500
Total Southern Maryland Criminal Justice Academy	6,000	6,000	0
Total Cable TV/I-Net Fund	100,000	100,000	0
Total All Funds	\$9,178,200	\$5,485,800	\$777,700

Capital Lease Vs. Direct Purchase

The County Commissioners recognize the need for good equipment, and that new and improved equipment greatly assists staff with the completion of a growing list of tasks. To this end, the County has turned to capital leasing as an alternative to match equipment needs with financial limitations.



FY 2023 VEHICLE AND EQUIPMENT LISTING

Item Description	Asset Value of Request	Direct Purchase	Annual Lease
<u>General Fund</u>			
<u>Public Works - Facilities</u>			
Building & Trades			
Cargo Van - Electric	53,100		11,200
<i>Replacing B02, a 2005 3/4 ton 16 year old pick up truck with 94,566 miles and low miles per gallon (mpg), with an electric transit cargo van and right sizing vehicle for the job. Employee job functions have been reassessed to determine that a more fuel efficient vehicle provides sufficient utility to perform the job function.</i>			
Cargo Van - Electric	53,100		11,200
<i>Replacing B61, a 2006 3/4 ton 15 year old pick up truck with 41,163 miles and low mpg, with an electric transit cargo van and right sizing vehicle for the job. Employee job functions have been reassessed to determine that a more fuel efficient vehicle provides sufficient utility to perform the job function.</i>			
SUV - Hybrid	63,000		13,300
<i>Replacing B62, a 2006 3/4 ton 15 year old Pick up Truck with 57,385 miles and low MPG, with a Hybrid SUV and right sizing vehicle for the job. Employee job functions have been reassessed to determine that a more fuel efficient vehicle provides sufficient utility to perform the job function.</i>			
SUV - Hybrid	63,000		13,300
<i>Replacing B76, a 2008 3/4 ton 13 year old pick up truck with 78,124 miles and low mpg, with a hybrid SUV and right sizing vehicle for the job. Employee job functions have been reassessed to determine that a more fuel efficient vehicle provides sufficient utility to perform the job function.</i>			
SUV - Hybrid	63,000		13,300
<i>Replacing B80, a 2008 SUV with 62,862 miles and low mpg, with a hybrid SUV and right sizing vehicle for the job. Employee job functions have been reassessed to determine that a more fuel efficient vehicle provides sufficient utility to perform the job function.</i>			
SUV - Hybrid	63,000		13,300
<i>Replacing VM36, a 2008 SUV with 61,118 miles and low mpg, with a hybrid SUV and right sizing vehicle for the job. Employee job functions have been reassessed to determine that a more fuel efficient vehicle provides sufficient utility to perform the job function.</i>			
Total Building and Trades	358,200	0	75,600
Fleet and Inventory Control			
Pick Up Truck	40,000		8,400
<i>Replacing VM16, a 2008 vehicle with 70,000 miles which is starting to have age-related breakdowns.</i>			
Total Fleet and Inventory Control	40,000	0	8,400

FY 2023 VEHICLE AND EQUIPMENT LISTING

Item Description	Asset Value of Request	Direct Purchase	Annual Lease
Roads			
Truck	51,000		10,700
<i>New vehicle to support the FY2023 new Roads Superintendent position which will be responsible to assist the management of all maintenance on the county and will also play an important part of our snow removal and emergency weather response.</i>			
4x4 Crew Cab Truck w/ Utility Body & Snow Equipment	80,000		16,800
<i>Replacing R140, a 2012 truck with 191,000 miles. The truck meets County replacement policy of 10 years/150,000 miles and the truck's body and frame are severely rusted from salt exposure which has caused high repair costs from substantial salt damage.</i>			
4x4 Crew Cab Truck w/ Utility Body & Snow Equipment	80,000		16,800
<i>Replacing R150, a 2013 truck with 145,000 miles. The truck meets County replacement policy of 10 years/150,000 miles and the truck's body and frame are severely rusted from salt exposure which has caused high repair costs from substantial salt damage.</i>			
Skid Steer Loader	110,000		23,200
<i>Replacing R157, a 2013 with 1,750 hours. Equipment is worn out due to high hours and extreme working conditions, which has caused high repair costs. This is a key piece of equipment used in daily road maintenance activities and storm clean up.</i>			
Mini Excavator	135,000		28,400
<i>Replacing R172, a 2013 with 1,725 hours. Equipment is worn out due to high hours and extreme working conditions, which has caused high repair costs. This is a key piece of equipment used in daily road maintenance activities and storm clean up.</i>			
Trailer	45,000		9,500
<i>Replacing R143, a 2012 trailer that has met it's life expectancy due to age and usage. Constant break downs of this equipment decreases crews maintenance activities and productivity. This has led to significant maintenance and repair costs. The trailer should meet criteria for age replacement.</i>			
Trailer	45,000		9,500
<i>Replacing R144, a 2012 trailer that has met it's life expectancy due to age and usage. Constant break downs of this equipment decreases crews maintenance activities and productivity. This has led to significant maintenance and repair costs. The trailer should meet criteria for age replacement.</i>			
Trailer	30,000		6,300
<i>Replacing R124, a 2008 trailer that has met it's life expectancy due to age and usage. Constant break downs of this equipment decreases crews maintenance activities and productivity. This has led to significant maintenance and repair costs. The trailer should meet criteria for age replacement.</i>			
Trailer	30,000		6,300
<i>Replacing R103, a 2005 trailer that has met it's life expectancy due to age and usage. Constant break downs of this equipment decreases crews maintenance activities and productivity. This has led to significant maintenance and repair costs. The trailer should meet criteria for age replacement.</i>			
Trailer	30,000		6,300
<i>Replacing R170, a 2017 Trailer that has met it's life expectancy due to age and usage. Constant break downs of this equipment decreases crews maintenance activities and productivity. This has led to significant maintenance and repair costs. The trailer should meet criteria for age replacement.</i>			
Total Roads	636,000	0	133,800
Total Public Works - Facilities	1,034,200	0	217,800

FY 2023 VEHICLE AND EQUIPMENT LISTING

Item Description	Asset Value of Request	Direct Purchase	Annual Lease
<u>Recreation, Parks, and Tourism</u>			
Administration			
Vehicle	38,000		8,000
<i>A new vehicle to support the FY2023 new Deputy Director position which will be assisting the Director to plan, organize and direct the operation of Parks and Grounds, Recreation, and Tourism programs.</i>			
Turkey Hill Park			
Zero Turn Tractor	24,000		5,100
<i>Replacing PM-32, a 2006 tractor with 170 hours and is past life cycle.</i>			
Parks and Grounds			
Metal Maintenance Building (26'x100')	40,000		8,400
<i>Replacing all 4 sea lockers in maintenance yard. They are old, rusted and unusable for storing seed, fertilizer, marble dust or stay dry.</i>			
Backhoe	123,000		25,900
<i>Replacing PL-7 with 2,069 hours. Backhoe is old, rusted floor board, unsafe and past its life cycle.</i>			
Turf Mower	20,000		4,200
<i>Replacing PTC-27, a 2005 mower with 2,100 hours and is in poor condition.</i>			
White Plains Golf Course			
ReelMaster 3100D Mower	42,000		8,800
<i>Replacing GK-9 with 5,000 hours. The mower is in poor condition and past its life cycle.</i>			
Metal Maintenance Building (26'x51')	25,000		5,300
<i>Replacing 50 year old wooden tractor barn that is not secure and outdated to store valuable golf course equipment.</i>			
Golf Cart w/ Cage and Ball Picker	13,000		2,700
<i>Replacing a 2007 EZGO cart with 6,025 hours and past its life cycle.</i>			
Ranger Cart	9,000		1,900
<i>Replacing a 2007 EZGO cart with 5,430 hours. Current cart is past its life cycle and has high maintenance costs.</i>			
Gilbert Run Park			
4-person paddle boats	13,000		2,700
<i>Replacing four 2005 paddle boats due to safety issues.</i>			
Laurel Springs Park			
1600 Tractor w/ Wide Area Mower	71,000		15,000
<i>Replacing PM-36 Tractor and PBW-11 Mower. Both are 2011s with 2,100 hours, have high maintenance and are past life cycle.</i>			

FY 2023 VEHICLE AND EQUIPMENT LISTING

Item Description	Asset Value of Request	Direct Purchase	Annual Lease
Bryantown Soccer			
ReelMaster 5510 Mower <i>Replacing PTC-37 a 2013 Turfcats mower with 1,600 hours and is past its life cycle.</i>	82,000		17,300
Friendship Farm Park			
Metal Maintenance Building <i>Replacing two sea lockers and an old barn that are old and rusted out. New building needed to store county boat, trailer, and boat accessories.</i>	45,000		9,500
IH/WP Trail			
Front Deck Mower <i>Replacing PTC-48, a 2012 TurfCat mower with 1,600 hours and is in poor condition.</i>	27,000		5,700
Maxwell Hall Park			
Diesel 6x4 Gator <i>Replacing PUV-4, a 2008 Gator with 707 hours and has high maintenance.</i>	16,000		3,400
Mallows Bay			
Truck <i>New vehicle to support the FY2023 new Mallows Bay Facility Supervisor which will supervise the daily operations and management of Mallows Bay Park.</i>	38,000		8,200
Total Parks and Grounds	626,000	0	132,100
Total Recreation, Parks, and Tourism	626,000	0	132,100
<u>Planning and Growth Management</u>			
Inspection & Enforcement			
Truck - 4x4 <i>New vehicle to support the FY2023 new Inspector I position which will assist with the inspection and enforcement of nuisance and zoning code compliance, minimum livability compliance, construction project compliance, and commercial business for the purpose of issuing final Use & Occupancy permits. This vehicle will be split with the Inspection and Review Fund.</i>	20,000		4,200
Total Inspection & Enforcement	20,000	0	4,200
Total Planning & Growth Management	20,000	0	

FY 2023 VEHICLE AND EQUIPMENT LISTING

Item Description	Asset Value of Request	Direct Purchase	Annual Lease
<u>Circuit Court</u>			
Docketboards	34,000	34,000	
<p><i>The current docketboard technology is over 10 years old and is no longer supported by, or compatible with, technological advancements. The existing docketboards operate on the vendor's antiquated server. Specifically, the system can not stay current with the latest Microsoft updates (Microsoft Windows operating systems) to protect it from cyber threats. Further, it requires two separate processes to update the docketboards when there are changes to the daily dockets: one in the case management system and the other in the docketboard program. New docketboard technology integrates into Judiciary Information Systems' (JIS) server, thereby eliminating security breaches. The system can be configured to push JIS data updates every 15 minutes. So if the Assignment Office makes changes to the docket in the case management system, the changed data will automatically display on the docketboards within the set time interval. This streamlines the docket update process to one step. The service agreement includes a software module that automatically posts the docket to a court's website on a schedule (i.e., at a specified time in the afternoon) for the next day. Even though the next day's docket posts to the website, the current day's docket still displays on the boards in the courthouse. The software suite also includes features that allow the user to post messages on the docketboards in event of an emergency or evacuation event.</i></p>			
Copier Machines (2)	17,400	17,400	
<p><i>The court purchased the copying machines in the Assignment Office and in the Law Library directly from the vendor in FY2016. Neither purchase included a monthly maintenance agreement. When these machines malfunction, there are undo delays for service calls and receiving replacement parts. The cost of repairs is high. Both machines are considered high volume use equipment and extended periods of inoperability significantly impact operations. It would be more efficient and cost-effective to have all court administration copiers ordered through and maintained by the same vendor.</i></p>			
Total Circuit Court	51,400	51,400	0
<u>Central Services</u>			
Replacement Security Equipment	50,100	50,100	
<p><i>This funding is used to purchase new and replacement security cameras, new and replacement card access systems and replacement components, speakers and licenses for the Employee Emergency Notification System in all county facilities, storage capacity for new video, and licenses for new cameras. For example some cameras throughout the government building and other location are all old technology. They need to be replaced. There are currently 237 cameras in our system. Not only are the older cameras in need of replacement, some of the newer cameras go bad also. The Vehicle Maintenance Building is in need of a security camera system both inside and out. There is a large amount of equipment both inside and out that is not covered by security cameras.</i></p>			
Total Central Services	50,100	50,100	0
<u>Criminal Justice Initiative</u>			
Body Worn Cameras	1,075,000	1,075,000	
Total Criminal Justice Initiative Operations	1,075,000	1,075,000	0

FY 2023 VEHICLE AND EQUIPMENT LISTING

Item Description	Asset Value of Request	Direct Purchase	Annual Lease
<u>Sheriff's Office</u>			
Sheriff's Capital			
New Vehicles (2)	76,000	76,000	
Mobile Radios for new officers approved in FY2022	14,000	14,000	
Arbitrator & install for new officers approved in FY2022	20,000	20,000	
Radios for new officers approved in FY2022	13,000	13,000	
MDT's for new officers approved in FY2022	21,600	21,600	
Ballistic Shields for Special Operations Division	120,000	120,000	
Replacement Vehicles (36)	1,280,000	1,280,000	
Replacement K9s	16,000	16,000	
New K9s	55,000	55,000	
Total Sheriff's Capital	1,615,600	1,615,600	0
Sheriff's Computer			
Core network switches (2)	110,000	110,000	
Servers (2)	66,000	66,000	
Total Sheriff's Computer	176,000	176,000	0
Total Sheriff's Office	1,791,600	1,791,600	0
Detention Center			
Equipment	80,900	80,900	
Total Detention Center	80,900	80,900	0
Total Sheriff's Operations	1,872,500	1,872,500	0

Emergency Services

Career EMS

Ambulance

353,000

74,300

Replacing ES-49, a 2013 ambulance with 95,000 miles that has reached the end of its service life. Due to its age and condition, this unit is frequently in the shop and the cost of repairs (over \$7,000 CY21) are outweighing the value of the vehicle. While this ambulance doesn't meet the max age and mileage requirements per County DPW SOP, it sits outside year round in the elements which accelerates the deterioration of mechanical and electrical components necessary for an emergency response vehicle, which shows in maintenance costs. These deteriorations can lead to sudden or unexpected interruption of service to patient care during transport and severely impact patient outcome. This will also enhance our initiative to place a standardized county owned ambulance in volunteer stations with DES crews to improve employee safety and reduce Worker's Comp claims.

FY 2023 VEHICLE AND EQUIPMENT LISTING

Item Description	Asset Value of Request	Direct Purchase	Annual Lease
Ambulance	353,000		74,300
<i>Replacing ES-48, a 2013 ambulance with 94,000 miles that has reached the end of its service life. Due to its age and condition, this unit is frequently in the shop and the cost of repairs (over \$7,000 CY21) are outweighing the value of the vehicle. While this ambulance doesn't meet the max age and mileage requirements per County DPW SOP, it sits outside year round in the elements which accelerates the deterioration of mechanical and electrical components necessary for an emergency response vehicle, which shows in maintenance costs. These deteriorations can lead to sudden or unexpected interruption of service to patient care during transport and severely impact patient outcome. This will also enhance our initiative to place a standardized county owned ambulance in volunteer stations with DES crews to improve employee safety and reduce Worker's Comp claims.</i>			
Operations SUV	65,000		13,700
<i>Replacing ES-52, a 2013 with 111,955 miles. With the implementation of new Operations Captains, they will need reliable response vehicles. Replacing this vehicle to put in service for the Operations Captain as it has over 111,000 miles which will enhance their safety during emergency response. While this vehicle may remain an effective pool vehicle in county government, it isn't practical for emergency response on a daily basis.</i>			
Operations SUV	65,000		13,700
<i>Replacing ES-62, a 2013 with 109,534 miles. With the implementation of new Operations Captains, they will need reliable response vehicles. Replacing this vehicle to put in service for the Operations Captain as it has over 109,000 miles which will enhance their safety during emergency response. While this vehicle may remain an effective pool vehicle in county government, it isn't practical for emergency response on a daily basis.</i>			
Total Career EMS	836,000	0	176,000
Total Emergency Services	836,000	0	176,000
<u>Economic Development</u>			
Business Development			
SUV	63,000		13,300
<i>Replacing ED-02, a 2008 Ford Explorer with 81,000 miles. High maintenance cost and unreliable with frequent breakdowns.</i>			
Total Business Development	63,000	0	13,300
Total Economic Development	63,000	0	13,300
General Fund Total	\$5,628,200	\$3,049,000	\$543,400
Total Cost of Items to Be Leased	\$2,579,200		

FY 2023 VEHICLE AND EQUIPMENT LISTING

Item Description	Asset Value of Request	Direct Purchase	Annual Lease
<u>Transportation Grants Fund</u>			
<u>Planning and Growth Management</u>			
Transportation (Capital)- Fixed Route Vehicles			
Light Duty Paratransit Bus - Repower	16,600	16,600	
<i>Replacing T1601, a light duty paratransit bus that has been in service since September 2016 and is projected to exceed 250,000 miles during FY23. To extend it's useful life it will require a replacement engine and transmission. It is assumed we will not be awarded Federal Transit Administration (FTA) capital and it will require 100% local funding.</i>			
Light Duty Paratransit Bus - Repower	16,600	16,600	
<i>Replacing T1602, a light duty paratransit bus that has been in service since September 2016 and is projected to exceed 250,000 miles during FY23. To extend it's useful life it will require a replacement engine and transmission. It is assumed we will not be awarded FTA capital and it will require 100% local funding.</i>			
Light Duty Paratransit Bus - Repower	16,600	16,600	
<i>Replacing T1603, a light duty paratransit bus that has been in service since September 2016 and is projected to exceed 250,000 miles during FY23. To extend it's useful life it will require a replacement engine and transmission. It is assumed we will not be awarded FTA capital and it will require 100% local funding.</i>			
Light Duty Paratransit Bus - Repower	16,600	16,600	
<i>Replacing T1701, a light duty paratransit bus that has been in service since April 2017 and is projected to exceed 250,000 miles during FY23. To extend it's useful life it will require a replacement engine and transmission. It is assumed we will not be awarded FTA capital and it will require 100% local funding.</i>			
Medium Duty Fixed Route Bus - Repower	19,300	19,300	
<i>Replacing T1901, a medium duty fixed route bus that has been in service since July 2019 and is projected to exceed 250,000 miles during FY23. To extend it's useful life it will require a replacement engine and transmission. It is assumed we will not be awarded FTA capital and it will require 100% local funding.</i>			
Medium Duty Fixed Route Bus - Repower	19,300	19,300	
<i>Replacing T1902, a medium duty fixed route bus that has been in service since July 2019 and is projected to exceed 250,000 miles during FY23. To extend it's useful life it will require a replacement engine and transmission. It is assumed we will not be awarded FTA capital and it will require 100% local funding.</i>			
Medium Duty Fixed Route Bus - Repower	19,300	19,300	
<i>Replacing T1903, a medium duty fixed route bus that has been in service since July 2019 and is projected to exceed 250,000 miles during FY23. To extend it's useful life it will require a replacement engine and transmission. It is assumed we will not be awarded FTA capital and it will require 100% local funding.</i>			

FY 2023 VEHICLE AND EQUIPMENT LISTING

Item Description	Asset Value of Request	Direct Purchase	Annual Lease
Medium Duty Fixed Route Bus - Repower <i>Replacing T1904, a medium duty fixed route bus that has been in service since August 2019 and is projected to exceed 250,000 miles during FY23. To extend it's useful life it will require a replacement engine and transmission. It is assumed we will not be awarded FTA capital and it will require 100% local funding.</i>	19,300	19,300	
Medium Duty Fixed Route Bus - Repower <i>Replacing T1905, a medium duty fixed route bus that has been in service since August 2019 and is projected to exceed 250,000 miles during FY23. To extend it's useful life it will require a replacement engine and transmission. It is assumed we will not be awarded FTA capital and it will require 100% local funding.</i>	19,300	19,300	
Medium Duty Fixed Route Bus - Repower <i>Replacing T1906, a medium duty fixed route bus that has been in service since August 2019 and is projected to exceed 250,000 miles during FY23. To extend it's useful life it will require a replacement engine and transmission. It is assumed we will not be awarded FTA capital and it will require 100% local funding.</i>	19,300	19,300	
Medium Duty Fixed Route Bus - Repower <i>Replacing T1907, a medium duty fixed route bus that has been in service since August 2019 and is projected to exceed 250,000 miles during FY23. To extend it's useful life it will require a replacement engine and transmission. It is assumed we will not be awarded FTA capital and it will require 100% local funding.</i>	19,300	19,300	
Medium Duty Fixed Route Bus - Repower <i>Replacing T1908, a medium duty fixed route bus that has been in service since August 2019 and is projected to exceed 250,000 miles during FY23. To extend it's useful life it will require a replacement engine and transmission. It is assumed we will not be awarded FTA capital and it will require 100% local funding.</i>	19,300	19,300	
Total Transportation Fund	\$220,800	\$220,800	\$0

Inspection and Review Fund

Planning and Growth Management

Building Inspections

Truck - 4x4	20,000	4,200
<i>New vehicle to support the FY2023 new Inspector I position which will assist with the inspection and enforcement of nuisance and zoning code compliance, minimum livability compliance, construction project compliance, and commercial business for the purpose of issuing final Use & Occupancy permits. This vehicle will be split with the Inspection Fund.</i>		

Infrastructure Inspections

Truck - 4x4	40,000	8,400
<i>New vehicle to support the FY2023 new Inspector I position which will perform inspections related to water, sewer and roadway construction.</i>		

FY 2023 VEHICLE AND EQUIPMENT LISTING

Item Description	Asset Value of Request	Direct Purchase	Annual Lease
Truck - 4x4	40,000		8,400
<i>New vehicle to support the FY2023 new Inspector I position which will perform inspections related to grading, stormwater management construction and help with other inspections as needed to maintain prompt service to the community.</i>			
Total Inspection & Enforcement	100,000	0	21,000
Total Inspection & Review Fund	\$100,000	\$0	\$21,000

Landfill

Public Works - Facilities

Compactor	1,025,000	1,025,000
<i>Replacing S-55, a 2017 Caterpillar compactor with 8,500 hours. It is projected to have 10,500 hours by FY23. A new, reliable compactor is necessary for the compaction of wastes and environmental compliance. The Landfill's other Volvo compactor has experienced several mechanical issues and is not a reliable machine. With the upcoming new cell 4 and increased tonnage, a reliable trash compactor is needed to process trash daily without any downtime.</i>		
Off Road Hauler	440,000	440,000
<i>Replacing S-51, a 2006 off-road hauler with 7,500 hours. S-51 is at the end of its useful life, and replacement will avoid costly repairs and maintenance. A dependable off-road hauler is necessary with the upcoming cell construction and hauling of cover material.</i>		
All Terrain Vehicle	20,000	20,000
<i>The landfill is nearly the development of 114 acres that must be monitored and maintained. As the landfill constructed its last cell and increased elevation, an all-terrain vehicle is needed to access areas that a pick-up truck can't easily maneuver.</i>		
GPS Compaction System	65,000	65,000
<i>A machine-mounted software will help improve efficiencies and improve waste placement, grade guidance, and remote monitoring. The GPS-powered software will help monitor and guide operators on waste placement, compaction, and grades.</i>		
Total Landfill	\$1,550,000	\$1,550,000
		\$0

Water and Sewer Operation Fund

Public Works - Utilities Water & Sewer

Mattawoman Scum Pump	100,000	21,100
<i>This current pump is aging and at the end of its useful life; it needs to be replaced. Mattawoman WWTP.</i>		
BD50 Block Digestion System	7,300	1,500
<i>Replacing an 8 year old Westco SmartDigest Digestion System. The programmable controller is not maintaining TKN method EPA 351.2 digestion temperatures causing the digestion to complete in 4 hours instead of the method 3 hours. The extended digestion time affects the accuracy of the wastewater NPDES Total Nitrogen and Organic Nitrogen discharge MDE reporting data.</i>		
Refrigerated BOD Incubator, SRI20P	7,700	1,600
<i>Replacing a 15 year old Fisher Scientific BOD incubator that has become unreliable with fluctuating temperatures below 19°C, which affects the accuracy of the wastewater NPDES BOD discharge MDE reporting data.</i>		

FY 2023 VEHICLE AND EQUIPMENT LISTING

Item Description	Asset Value of Request	Direct Purchase	Annual Lease
Truck <i>Replacing U-156, a 2011 with 142,000 miles.</i>	50,000		10,500
Truck <i>Replacing U-155, a 2011 with 61,000 miles. Truck has been in an accident and is in bad shape.</i>	50,000		10,500
Crane Truck <i>Replacing U-57, a 2010 with 186,000 miles.</i>	200,000		42,100
SUV <i>Replacing U-158, a 2011 Ford Ranger with 48,000 miles. This truck is 10 years old and meets replacement criteria 2.1.1 of SOP# DP.DPW.08.001. This truck will be replaced with an SUV, and will be used by the Engineer III, Utilities Plan Reviewer, and Regulatory Compliance Associate.</i>	39,000		8,200
Van <i>Replacing U-163, a 2012 with 135,478 miles. This van is 10 years old and meets replacement criteria 2.1.1 of SOP# DP.DPW.08.001.</i>	37,500		7,900
Van <i>Replacing U-169, a 2013 with 143,843 miles and will soon be meeting replacement criteria 2.1.1 of SOP# DP.DPW.08.001. This van has been in the shop several times for costly repairs of the last couple of years.</i>	37,500		7,900
Trailer Vacuum <i>Replacing U-177, a 2003. This machine is starting to have more and more breakdown and in need of repairs.</i>	100,000		21,100
Backhoe <i>Replacing U-133, a 2003 with tranmisson trouble and is showing wear.</i>	129,200		27,200
Mplus Push Camera System <i>Replacing an old push camera that has quit working. Needed for checking sewer services after clearing stoppages.</i>	13,000		2,700
Utility Body Truck <i>Replacing U-194. Vehicle Maintenance recommended replacement.</i>	45,000		9,500
4 Inch Diesel Grinder Pump <i>Need to purchase a new 4inch diesel grinder pump for the North Region. This will be used at Sewer Pump Stations. This pump will be able to handle solids.</i>	39,000		8,200
Portable Storage Trailer <i>The trailer will be used for storing the pump around pipe and fittings. Currently the 6-inch hoses are kept under the overhang at tower 5. This is a semi enclosed space which allows degradation of the pipes due to some exposure to the environment. Also, it slow set up time for the 6-inch pump around. We use this for pump - around, at sewer pump stations.</i>	13,000		2,700
Trailer Vacuum Unit <i>Needed for new crew to repair and locate underground utilities.</i>	100,000		21,100
Total Public Works - Utilities Water & Sewer	968,200	0	203,800
Total Water & Sewer Fund	\$968,200	\$0	\$203,800
Total Cost of Items to be Leased	\$968,200		

FY 2023 VEHICLE AND EQUIPMENT LISTING

Item Description	Asset Value of Request	Direct Purchase	Annual Lease
<u>Environmental Services Program Fund</u>			
<u>Public Works - Facilities</u>			
Recycling			
Roll-off Truck	200,000	200,000	
<i>Replacing S-33, a 2015 roll-off collection truck with over 160,000 miles. The vehicle has high mileage, and a replacement is needed to reduce downtime and ensure continuity of operations.</i>			
Grapple Truck	230,000	230,000	
<i>Replacing S-27, a 2009 grapple truck with 17,528 miles. This truck allows for automated loading of bulky recycling and debris and is paramount in emergency storm debris removal.</i>			
Recycling Carts	130,000	130,000	
<i>Purchase of 95 gallon recycling carts for expanding services and resident requests.</i>			
Litter Control			
SUV	45,000		9,500
<i>New SUV to support the FY2023 new Litter Control Manager position which will be responsible for contract management, program outreach, and education.</i>			
Total PW-Facilities	605,000	560,000	9,500
Total Environmental Srv. Fund	\$605,000	\$560,000	\$9,500
Total Cost of Items to be Leased	\$45,000		
<u>Southern Maryland Criminal Justice Academy</u>			
<u>Sheriff's Office</u>			
Sheriff's Office			
Equipment	6,000	6,000	
<i>To purchase needed capital outlay items. Exact items will be determined as needed.</i>			
Total Southern Maryland Criminal Justice Academy	\$6,000	\$6,000	\$0
<u>Cable TV/I-Net Fund</u>			
<u>Fiscal Services</u>			
Information Technology - PEG Access Grant			
Switches	100,000	100,000	
<i>Scheduled to replace 15 switches this fiscal year.</i>			
Total Fiscal Services IT Cable TV Fund	100,000	100,000	0
Total Cable TV/I-Net Fund	\$100,000	\$100,000	0
TOTAL ALL FUNDS	\$9,178,200	\$5,485,800	\$777,700
TOTAL COST OF ALL ITEMS TO BE LEASED	\$3,692,400		

Capital Budgets

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Program (CIP)

The CIP is a long-term planning and budget process which is reviewed annually to assist County Officials with the task of planning, constructing, and financing public infrastructure. The CIP consists of a number of capital projects and is categorized as: Board of Education, College of Southern Maryland, General Government, Parks, Transportation, Sewer, Water, Watershed Protection and Restoration, Environmental Services, and Solid Waste. These projects are planned for over a five-year increment. Budget funds are appropriated by the County Commissioners for the most current fiscal year of the CIP. The "out years" (years following the approved fiscal year) are adopted for planning purposes only. Project costs in the "out years" are adjusted to reflect the anticipated consumer price index. A forward-looking CIP prepares the County to meet its obligation for the needs of the community and the financial resources available to fund those needs.

A capital project is defined as a project of a non-recurring nature and involves purchasing land, constructing a new facility, renovating, or expanding an existing facility, and equipping new facilities. Although there are many definitions of what constitutes a capital project, the County considers projects that exceed \$15,000 and have a service life of 10 years or more as a capital project. This definition is intended to exclude routine maintenance costs, such as painting, which would be budgeted within the operating budget.

The CIP program is divided into two categories, **Governmental Projects**, and **Enterprise Fund Projects**. Governmental projects include Board of Education, College of Southern Maryland, General Government, Parks, and Transportation. These projects are funded directly through general obligation bonds, new school capacity construction bonds, operating revenues, loans, state or federal grants, donations, and developer contributions. Project budgets and the accounting of these projects are tracked in a separate Capital Project Fund. Debt payments associated with the financing for these projects are recovered by the taxing authority of the County and accounted for in the General Fund Operating Budget. Debt payments for new school capacity construction bonds are accounted for in the Debt Service Fund and funded by excise tax revenue from new homes.

Enterprise Fund projects include Sewer, Water, Watershed Protection and Restoration, Environmental Services, and Solid Waste projects. Financing for these projects are provided from revenue bonds, operating revenue, and federal or state grants. Project revenue and expenditures are accounted for in their respective Enterprise Funds. User fees are adjusted annually to support the associated capital or debt service costs associated with the CIP.

Capital Project Fund

The Capital Project Fund is used to account for the acquisition and construction of major capital facilities other than those financed by Enterprise Funds. The Capital Project Fund budget represents the approved current year of governmental fund type projects.

Capital Project Revenues

There are several types of revenues supporting the CIP. Customary revenue sources for the CIP include: Operating transfers (Pay-go), developer contributions, grants from Federal or State agencies, private sector donations, operating revenues, and long-term debt instruments such as loans or bond issues.

Pay-Go funding provides revenue for a project from current operating revenues, such as tax revenue, user fees, etc. The County typically uses this type of financing for projects that are relatively low in cost, have short life spans, or as a supplement to long-term financing. The advantage of Pay-go financing is that interest expense is not added to the cost of the project. One disadvantage of Pay-go financing is that tax rate, fees, or other revenue sources may have to be increased significantly to provide the revenues. Additionally, the cost of the asset is fully paid for by the taxpayers in one year, although the asset will benefit future taxpayers. The FY2023 budget was appropriated using Pay-Go funding of \$11,027,000 from the General Fund. Majority of these funds are being used to support general government projects.

The primary source of funds available to local governments is long-term financing, typically done through bond issues. Long-term financing is similar to a home mortgage. Cost to construct is spread over many years with an interest cost to make the acquisition affordable. General Obligation bonds are legally binding agreements to pay a specified sum of money, at specified dates in the future, together with periodic interest at a specified rate. These bonds are backed by the full faith and credit of the government. The financial impact of payments for general obligation bonds on taxpayers is much easier to manage than the burden of Pay-go financing of a capital project. A disadvantage of long-term financing is that the total cost of financing a project is greater due to the related interest expense.

CAPITAL IMPROVEMENT PROGRAM

To ease the burden on both operating revenues and the amount of long-term debt being issued by local governments, many counties have initiated a program with developers to accept developer contributions to assist in financing projects related to new growth. Charles County has adopted fees for water & sewer facilities for new capacity.

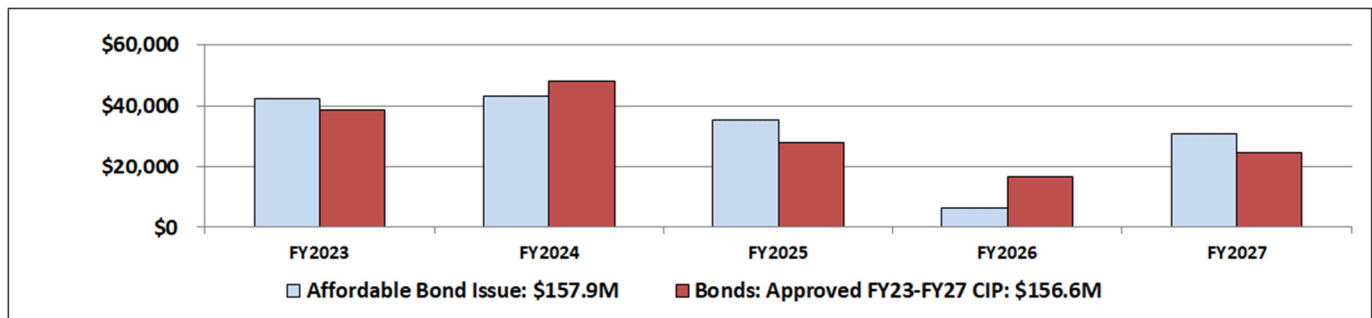
The County Commissioners, by virtue of Article 24, Section 9-10B-01, of the Annotated Code of Maryland, can issue bonds necessary for school construction related to additional capacity. The revised legislation allows the County to assess and collect an excise tax on new home starts to pay for the debt service associated with the new bond authority. These regulations are adopted for the purpose of promoting the health, safety, and general welfare of the residents of Charles County by:

- A. Requiring new residential development to pay its proportionate fair share of the capital facilities or funds necessary to accommodate new residential development impacts on public schools.
- B. Complementing the subdivision and zoning regulations of the Charles County Code by requiring that new residential development within the county be assessed an excise tax for its share of costs attributable to the development for its impacts on public school facilities as well as satisfying any other applicable requirements.
- C. Implementing the County Comprehensive Plan to help ensure that adequate school facilities are available in a timely and well-planned manner.

Other sources of funding from outside organizations include individual communities, state, federal, and corporate sources. Finally, the Commissioners could choose to make an appropriation from fund balance or retained earnings within a fund. Fund balance is the difference between fund assets and fund liabilities of governmental and would be similar to a personal savings account. The FY2023-FY2027 CIP fund balance is utilizing bond premium from the 2021 bond issue.

Trends and Assumptions for Estimates

On an annual basis the County develops five-year operating and capital budgets to measure the costs associated with required financing. To determine the amount of long-term debt, each project is reviewed for estimated useful life, dollar amount, and other revenue sources. Other revenue sources are subtracted from the project cost leaving the net cost to be financed with long-term debt. General fund revenues are estimated over a five-year period to determine the amount of revenue to be dedicated to fund additional long-term debt without creating an undue burden on the fund. Per the County's Debt Policy, the General Fund debt service will not exceed 8% of the operating budget.



New water and sewer connection fees are estimated from a combination of historical trends and planning estimates and are applied to the debt service needed to construct central water and sewer systems. Historical trends in solid waste trash tons at the County-owned landfill are reviewed and trends are developed to project future revenue available for future landfill construction.

These revenue trends can often be sporadic. The operating transfer or "pay-go" funding is certain and fixed at the time of adoption. These funds are transferred during the beginning of each fiscal year. The other sources of revenue are not always received as planned. For example, many of the grant-oriented projects are on a reimbursement basis; therefore, revenues are received parallel to the construction schedule. The construction schedule can be subject to changes in the weather, land acquisition, right-of-way, changes in federal and state regulations, and occasionally contract disputes with contractors. These changes in construction timelines impact the bond funding decisions due to changes in the cashflow requirements.

CAPITAL IMPROVEMENT PROGRAM

The amount of excise tax bonds to be issued in order to fund new school construction is dependent upon the amount of revenues that are expected from the excise tax levy. The excise tax levied for school construction is based on the number of new home starts within the County. The tax is adopted annually, and the rate is as follows:

Dwelling Type	FY2023 Excise Tax
Single Family Detached	\$19,434
Townhouse	\$19,608
Multi-Family	\$16,512

The number of new starts is estimated based on both historical and assumed future construction. These changing trends and compounding variables are the main reason for capital project planning on a five-year basis.

Project costs are estimated by the Board of Education, College of Southern Maryland, County Departments of Planning & Growth Management, Public Works, Recreation, Parks, and Tourism, and Emergency Services. Instead of adding inflationary costs to each individual project that is submitted by the project managers, a separate consolidated "Contingency- Inflation" account has been established. The account will be used as a reserve when needed to add additional funds to a project if/when inflation occurs. This method allows us to financially plan for cost inflation while at the same time present projects in today's dollars. Costs will be revised during each CIP cycle and the Contingency- Inflation account will be adjusted as needed.

Planning Commission

The purpose and functions of the Charles County Planning Commission are stated in the Land Use Article of the Annotated Code of Maryland, in the Charles County Code of Public Law, and the Charles County Zoning Ordinance. Primary functions of the Planning Commission are to prepare and recommend a comprehensive land use plan for the jurisdiction, as well as provide a framework for land use, economic development, water and sewerage facilities, and transportation infrastructure within the County. The Planning Commission reviews and approves development proposals against the County Comprehensive Plan, the County Zoning Ordinance, and the Subdivision Regulations. As part of the formal review process for new Capital Budgets, the Planning Commission also reviews the CIP requests and provides a report as to its consistency with the goals and objectives of the Comprehensive Plan.

During this year's review, emphasis was placed on projects that promote the County's land use and growth management policies, as well as projects that support the County's public school system and economic development initiatives. The recommendations were based on the Planning Commission's experience with Land Use Policy, the Adequate Public Facilities Ordinance, Comprehensive Plan objectives, and County population projections. The following items were considered when prioritizing CIP projects: (1) Adequate Public Facilities (APF) enhancements; (2) projects which will implement the goals of the Comprehensive Plan; and (3) infrastructure improvements. All projects were found to be consistent with the Charles County Comprehensive Plan or are routine upgrades or maintenance projects.

Comprehensive Plan

Implementation of the 2016 Comprehensive Plan started in FY2017. The Department of Planning and Growth Management carries out a work program to achieve goals and objectives outlined in the Plan. A comprehensive update to the Zoning Code is planned to begin in 2022 that will modernize the zoning regulations and provide efficiencies to meet the needs of the County's citizens.

CAPITAL IMPROVEMENT PROGRAM

Deferred Capital Improvement Projects

The following is a list of projects that were either deferred, removed, did not require additional funding, or the scope of the project was substantially reduced from the prior approved FY23 – FY27 program.

General Government

- Capital Clubhouse HVAC Replacement

Water and Sewer

- MWWTP Primary Clarifiers #1-4 Demolition
- MWWTP Reclaimed Water Filtration Facility
- MWWTP Final Filter Disinfection System
- MWWTP Grit Removal System #5

Capital Project Impacts on Operating Budget

The major operating budgets and capital budgets are tied directly together with the use of five-year financial plans. A plan is developed for each of the major funds involving capital construction: general and enterprise. These plans are then reviewed prior to the capital budget request. Once the level of debt is established and the scope of construction is planned, then the operating impacts are reviewed a second time. Additional infrastructure usually results in more operating costs. These costs include, staff, maintenance, additional debt for lease payments, and other expenses. Occasionally additional infrastructure generates operational savings.

The County recognizes the need to link capital and operating budgets together; therefore, each project request is required to have an estimate of the costs to operate the completed project or in some cases a project may generate cost savings. The estimates can be seen on the bottom of each project page in the Capital Project section of this book. Each request is reviewed and included in the CIP, as well as, factored into other five-year financial models relating to the operating budgets. By so doing, the County Commissioners can visualize the operating impact of the CIP on such things as water and sewer user fee rates and tax rate changes.

The cumulative operating impacts of Capital Projects are included in this section and incorporated into the 5-Year Plans in the Financial Planning portion of this book. By the end of FY2027, the current FY2023-FY2027 CIP would result in the need to add an additional \$8.5 million to the General Fund budget for operating cost related to the various buildings, parks, EMS stations, and for the Radio Communications System Upgrade project. For planning purposes an estimate for Elementary School #23 is provided. These costs will be modified closer to the opening of the elementary school which is not scheduled until FY2025. The Board of Education receives other revenues from other sources which could help support the new school. Cost estimates are reviewed and updated annually. For enterprise funds, the operating impact of the Landfill Gas to Energy capital project is \$91,500 which is estimated to begin in FY2024. This project will be supported by the Solid Waste (Landfill) Enterprise Fund. The operating impact for Water and Sewer Professional Development and Training Center and the Utilities Waldorf Regional Facility are estimated at \$111,900. This impact will be supported by the Water & Sewer Enterprise Fund.



Current rendering of T.C. Martin Elementary School.

CUMULATIVE CIP OPERATING IMPACTS

FY2023-FY2027 CAPITAL IMPROVEMENT PROGRAM

(\$ in thousands)

	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>Beyond FY 2027</u>	<u>PERSONNEL</u>
GOVERNMENTAL OPERATIONS							
BOARD OF EDUCATION							
Elementary School #23							
No. of Personnel	0.00	0.00	57.60	57.60	57.60	57.60	Administrative Staff 2.0
Personnel Costs	\$0.0	\$0.0	\$4,269.7	\$4,483.2	\$4,707.3	\$4,942.7	Support Staff 16.8
Operating	0.0	0.0	497.3	507.2	517.3	532.9	Teachers/Asst 38.8
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	
Total Operating	\$0.0	\$0.0	\$4,767.0	\$4,990.4	\$5,224.6	\$5,475.6	
Total Board of Education	\$0.0	\$0.0	\$4,767.0	\$4,990.4	\$5,224.6	\$5,475.6	
<i>NOTE: The operating impact for Middle School #9 will be determined at a later date.</i>							
COLLEGE OF SOUTHERN MARYLAND							
Classroom Building -Hughesville Phase III							
No. of Personnel	0.00	0.00	0.00	0.00	0.00	3.00	
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$237.8	Housekeeping 2.0
Operating	0.0	0.0	0.0	0.0	0.0	76.3	Security 1.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$314.1	
Total College of Southern MD	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$314.1	
COUNTY GOVERNMENTAL OPERATIONS							
Charles County Animal Shelter							
No. of Personnel	0.00	2.60	2.60	2.60	2.60	2.60	Facilities Maintenance 1.0
Personnel Costs	\$0.0	\$137.4	\$144.2	\$151.4	\$159.0	\$167.0	Technician II
Operating	0.0	123.3	125.7	128.2	130.8	134.7	Grounds Maintenance 1.0
Total Operating	\$0.0	\$260.7	\$269.9	\$279.6	\$289.8	\$301.7	Worker 1.0
Vehicle & Equipment Lease	0.0	4.2	8.4	8.4	8.4	8.4	Part Time 0.6
Total Impact	\$0.0	\$264.9	\$278.3	\$288.0	\$298.2	\$310.1	
Radio Communications System Upgrade							
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	
Operating	0.0	529.5	540.1	550.9	562.0	578.8	
Total Operating	\$0.0	\$529.5	\$540.1	\$550.9	\$562.0	\$578.8	
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	
Total Impact	\$0.0	\$529.5	\$540.1	\$550.9	\$562.0	\$578.8	
Charles County VanGO Maintenance Facility							
No. of Personnel	0.00	0.00	1.00	1.00	1.00	1.00	Maintenance Tech I 1.0
Personnel Costs	\$0.0	\$0.0	\$66.5	\$69.8	\$73.3	\$76.9	
Operating	0.0	0.0	556.0	567.1	578.4	595.8	
Total Operating	\$0.0	\$0.0	\$622.5	\$636.9	\$651.7	\$672.7	
Vehicle & Equipment Lease	0.0	0.0	4.8	9.6	9.6	9.6	
Total Impact	\$0.0	\$0.0	\$627.3	\$646.5	\$661.3	\$682.3	
New La Plata Library							
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	
Operating	0.0	0.0	126.5	63.3	64.6	66.5	
Total Operating	\$0.0	\$0.0	\$126.5	\$63.3	\$64.6	\$66.5	
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	
Total Impact	\$0.0	\$0.0	\$126.5	\$63.3	\$64.6	\$66.5	
Pinefield EMS Station							
No. of Personnel	0.00	11.77	11.77	11.77	11.77	11.77	Paramedic 5.0
Personnel Costs	\$0.0	\$791.2	\$830.8	\$872.3	\$915.9	\$961.7	EMT 5.0
Operating	0.0	141.2	144.0	146.9	149.8	154.3	Lieutenant/Paramedic 1.0
Total Operating	\$0.0	\$932.4	\$974.8	\$1,019.2	\$1,065.7	\$1,116.0	Supervisor
Vehicle & Equipment Lease	0.0	20.2	20.2	20.2	20.2	10.1	Part Time 0.8
Total Impact	\$0.0	\$952.6	\$995.0	\$1,039.4	\$1,085.9	\$1,126.1	

CUMULATIVE CIP OPERATING IMPACTS

FY2023-FY2027 CAPITAL IMPROVEMENT PROGRAM

(\$ in thousands)

	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>Beyond FY 2027</u>	<u>PERSONNEL</u>
COUNTY GOVERNMENTAL OPERATIONS							
Public Facilities Storage Building							
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	
Operating	0.0	0.0	35.0	35.7	36.4	64.5	
Total Operating	\$0.0	\$0.0	\$35.0	\$35.7	\$36.4	\$64.5	
Vehicle & Equipment Lease	0.0	0.0	3.8	7.6	7.6	9.8	
Total Impact	\$0.0	\$0.0	\$38.8	\$43.3	\$44.0	\$74.3	
Popes Creek Waterfront Phase II							
No. of Personnel	0.00	0.00	0.00	2.00	2.00	2.00	
Personnel Costs	\$0.0	\$0.0	\$0.0	\$210.1	\$220.6	\$231.6	Park Manager 1.0 Assistant Manager 1.0
Operating	0.0	0.0	0.0	44.5	45.3	46.7	
Total Operating	\$0.0	\$0.0	\$0.0	\$254.6	\$265.9	\$278.3	
Vehicle & Equipment Lease	0.0	0.0	0.0	16.5	33.0	33.0	
Total Impact	\$0.0	\$0.0	\$0.0	\$271.1	\$298.9	\$311.3	
Waldorf Park Development PH II							
No. of Personnel	0.00	0.00	4.48	4.48	4.48	4.48	
Personnel Costs	\$0.0	\$0.0	\$239.1	\$251.1	\$263.6	\$276.8	Park Manager 1.0 Assistant Manager 1.0 Part Time 2.5
Operating	0.0	0.0	38.7	39.4	40.2	41.4	
Total Operating	\$0.0	\$0.0	\$277.8	\$290.5	\$303.8	\$318.2	
Vehicle & Equipment Lease	0.0	0.0	18.2	36.5	36.5	36.5	
Total Impact	\$0.0	\$0.0	\$296.0	\$327.0	\$340.3	\$354.7	
Synthetic Turf Fields							
No. of Personnel	0.00	(0.14)	(0.14)	(0.14)	(0.14)	(0.14)	Part Time (0.1)
Personnel Costs	\$0.0	(\$3.3)	(\$6.9)	(\$7.3)	(\$7.3)	(\$8.0)	
Operating	0.0	(6.8)	(13.8)	(14.1)	(14.1)	(14.8)	
Total Operating	\$0.0	(\$10.1)	(\$20.7)	(\$21.4)	(\$21.4)	(\$22.8)	
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	
Total Impact	\$0.0	(\$10.1)	(\$20.7)	(\$21.4)	(\$21.4)	(\$22.8)	
Mallows Bay Kayak Launch							
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	
Operating	0.0	0.0	0.0	0.0	0.0	0.0	
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	
Vehicle & Equipment Lease	0.0	12.2	24.4	24.4	24.4	24.4	
Total Impact	\$0.0	\$12.2	\$24.4	\$24.4	\$24.4	\$24.4	
Total Governmental Operations	\$0.0	\$1,749.1	\$2,905.7	\$3,232.5	\$3,358.2	\$3,505.7	

TOTAL GOVERNMENTAL IMPACT

TOTAL GOVERNMENTAL IMPACT							
No. of Personnel							
Board of Education	0.00	0.00	57.60	57.60	57.60	57.60	
College of Southern Maryland	0.00	0.00	0.00	0.00	0.00	3.00	
Governmental Operations	0.00	14.23	19.72	21.72	21.72	21.72	
Total Personnel	0.00	14.23	77.32	79.32	79.32	82.32	
Board of Education	\$0.0	\$0.0	\$4,767.0	\$4,990.4	\$5,224.6	\$5,475.6	
College of Southern Maryland	0.0	0.0	0.0	0.0	0.0	314.1	
Governmental Operations	0.0	1,736.9	2,881.3	3,208.1	3,333.8	3,481.3	
Total Impact	\$0.0	\$1,736.9	\$7,648.3	\$8,198.5	\$8,558.4	\$9,271.0	

CUMULATIVE CIP OPERATING IMPACTS

FY2023-FY2027 CAPITAL IMPROVEMENT PROGRAM

(\$ in thousands)

	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>Beyond FY 2027</u>	<u>PERSONNEL</u>
SOLID WASTE							
Landfill Gas to Energy							
No. of Personnel	0.00	1.00	1.00	1.00	1.00	1.00	Landfill Gas Technician 1.0
Personnel Costs	\$0.0	\$74.8	\$78.6	\$82.5	\$86.6	\$90.1	
Operating	0.0	1.3	1.3	1.3	1.3	1.4	
Total Operating	\$0.0	\$76.1	\$79.9	\$83.8	\$87.9	\$91.5	
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	
Total Impact	\$0.0	\$76.1	\$79.9	\$83.8	\$87.9	\$91.5	

WATER & SEWER

Utilities Professional Development and Training Center

No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Operating	0.0	0.0	0.0	0.0	0.0	63.2
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$63.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$63.2

Utilities Waldorf Regional Facility

No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Operating	0.0	0.0	0.0	0.0	0.0	48.7
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$48.7
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$48.7

Understanding a Capital Improvement Project Budget Form

Please refer to the blank capital budget form on the following page.
(all amounts are listed in thousands)

1. The Project Name is listed.
2. Represents how a water and/or sewer project is funded. The percentages listed here indicate the percentage of the project that is funded by Connection Fees or by User Fees as well as if the project is split between Water and Sewer.
3. Requested by: indicates the requesting Department which will be the Project Manager.
4. The Project Number indicates if a project is an Existing project, a New project, or an Annual project.
5. The Planning Commission reviews all projects annually and provides a report to the Commissioners and the Maryland Department of Planning to satisfy State Reporting requirements. The Planning Commission identifies Priority projects that support and promote the goals and objectives of the County's Comprehensive Plan. The Planning Commission's comments and priority indication are provided.
6. Expense Budget: lists the Approved FY2023 and tentatively approved FY2024-FY2027 expenditure budgets by category.
7. Prior Appropriation thru FY22 lists the amounts approved for this project to date.
8. Beyond FY2027 lists the future cost for the project that is outside the five-year planning model.
9. Project Total: the total cost of the project, including prior appropriations, amount being requested in the current five-year Capital Improvement Program, as well as any future cost (beyond FY27).
10. Financing Sources: lists the Approved FY2023 and tentatively approved FY2024-FY2027 revenue budgets by account classification; a subtotal of County Funding is provided.
11. It is necessary to provide an Operating Impact for Capital Improvement Projects in order to prepare for the completion of these projects. Some projects such as maintenance related projects do not have operating impacts and in some instances actually provide operating savings through the efficiency of replacing worn out equipment. Other projects related to constructing new buildings or parks will have an impact on future operating budgets upon completion.
12. Number of Personnel that will be required to staff the new facility or park.
13. The incremental impact in dollars for Personnel, Operating, and Start-up costs, when appropriate.
14. The amount of future debt service payments associated with the Bond funding of the project.
15. Vehicle & Equipment Lease Payments: payments are associated with required equipment that has a value of more than \$5K and a life expectancy of more than 5 years.
16. The Location section provides information as to where in the County the project is going to occur.
17. The Commissioner District indicates which district the project is going to occur in.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:		Requested By: 3.
1.	2.	Project #: 4.
5.		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total 23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering									
Land & ROW									
Construction									
Equipment									
Administration			6.				7.	8.	9.
Inspection									
Miscellaneous									
Contingency									
Total Outlay									

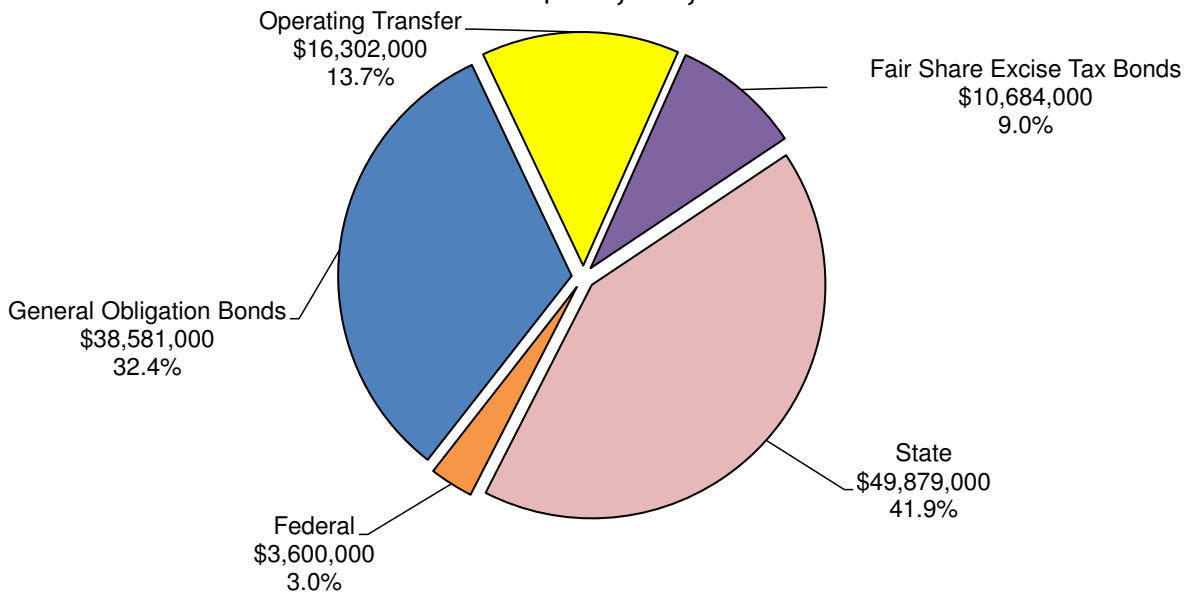
FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total 23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds									
Fund Balance Appropriation									
Operating Transfer									
Total County Funding									
Federal			10.				7.	8.	9.
State									
Other:									
Total Funding									

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel 11.							
Personnel Costs 12.							
Operating							
Start-Up Cost 13.						7.	8.
Total Operating							
Debt Service: Bonds 14.							
Vehicle & Equipment Lease 15.							
Total Impact							

LOCATION:	16.	17.
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FY23 Governmental Projects by Funding Source

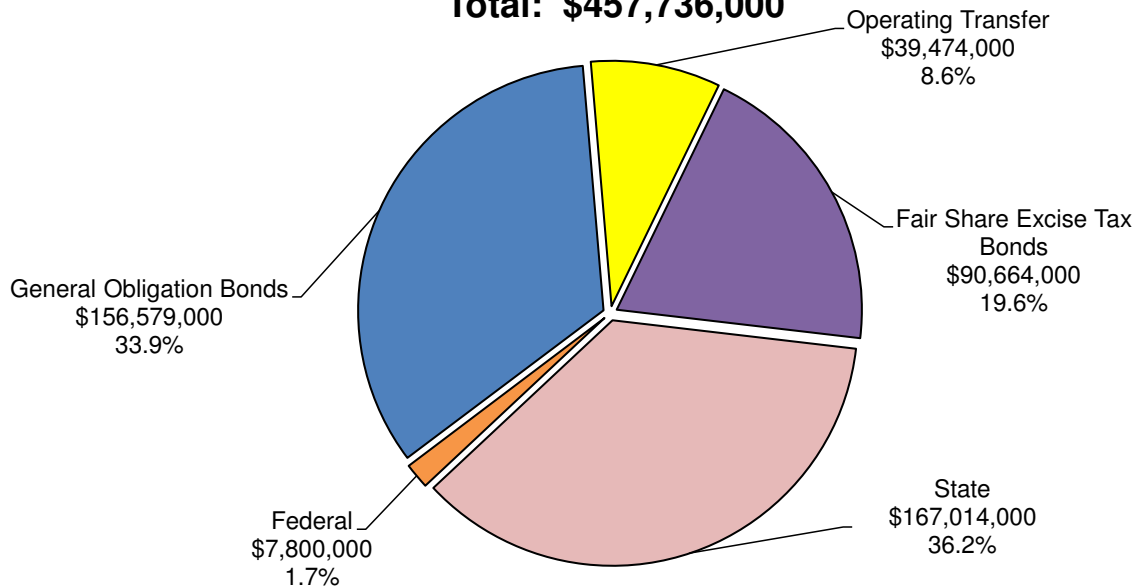
Total: \$114,847,000



Due to cashflow issues, the County forward funded \$4,550,000 of the State's share of the construction funding for various Board of Education projects in FY2022 and is projected to receive the reimbursement in FY2023. The above graph does not include the anticipated reimbursement.

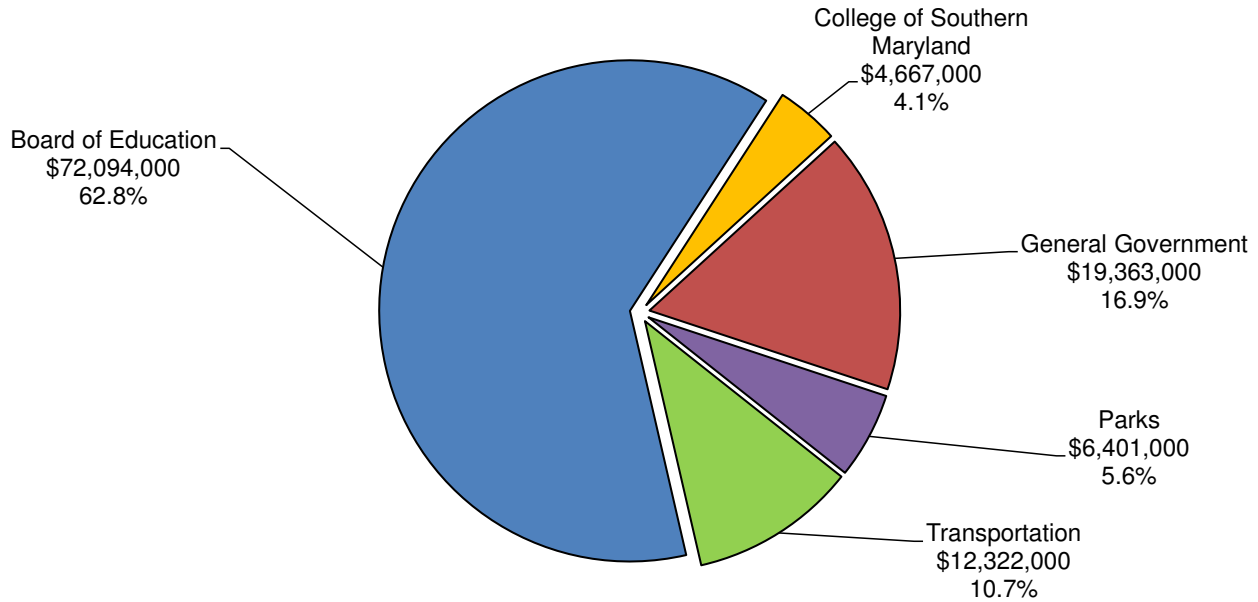
FY23-FY27 Governmental Projects by Funding Source

Total: \$457,736,000

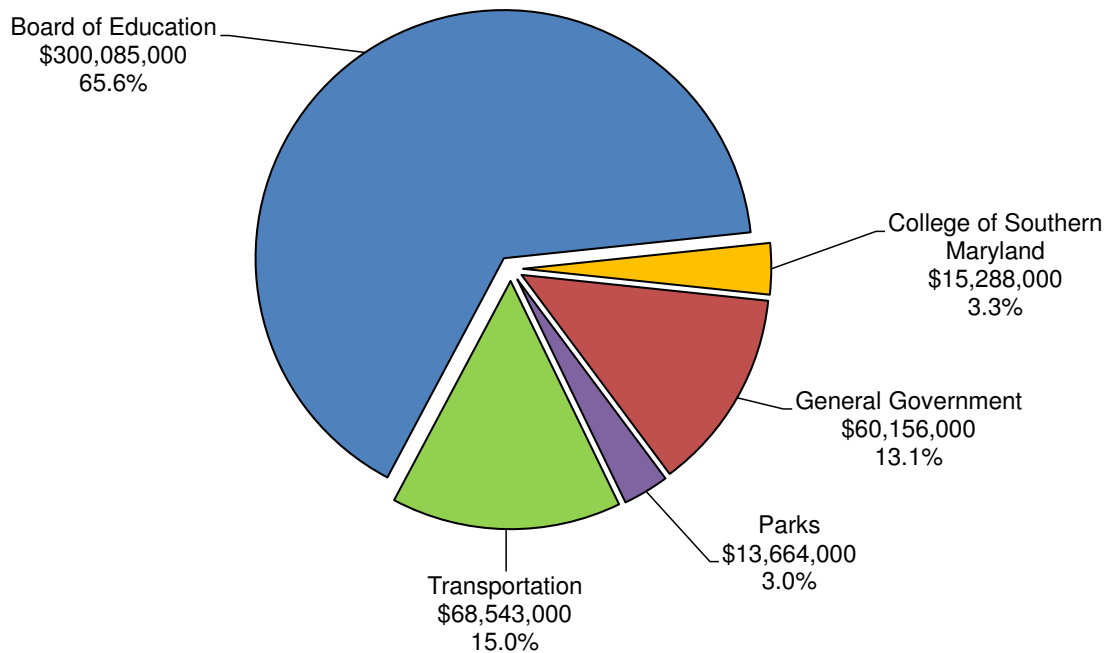


After utilizing grant funds and other funding sources, the County typically bonds projects that will last more than 15 years. Operating transfers from the general fund are used for smaller projects and projects with shorter useful life. The County's share of funding school construction projects associated with adding new capacity to the Board of Education system is funded by fair share excise tax bonds. The debt service associated with these bonds are funded by a school construction excise tax.

FY23 Governmental Projects by Type
Total: \$114,847,000



FY23-FY27 Governmental Projects by Type
Total: \$457,736,000



- The majority of the funding for the Board of Education represents renovations at McDonough High School, T.C. Martin Elementary School, open space enclosure additions at Piccowaxen Middle School, Indian Head Elementary School, and Dr. James Craik Elementary School, and construction of a new Elementary and Middle School. It also includes funding for full-day kindergarten additions at various schools.
- College of Southern Maryland projects are contingent on State funding which funds 75% of the costs.
- General Government includes upgrading the radio communications system, fueling site improvements, replacement of the county's financial software, land preservation programs, replacing the Animal Shelter, relocating the La Plata Public Library, constructing the Charles County VanGo Maintenance Facility, construction of the Pinfield EMS Station, building a new Public Facilities storage building, structures to address homelessness, as well as maintenance/renovations on various facilities.

CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023 APPROVED CAPITAL PROJECT BUDGET FY2023-FY2027 CAPITAL IMPROVEMENT PROGRAM

(\$ in thousands)	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Prior Approp. thru FY22	Beyond FY 2027	Project Total
Governmental Projects									
CAPITAL COSTS									
Board of Education	\$72,094	\$108,597	\$25,426	\$47,916	\$46,052	\$300,085	\$23,279	\$1,862	\$325,226
College of Southern Maryland.....	4,667	0	0	4,343	6,278	15,288	2,529	33,448	\$51,265
General Government.....	19,363	21,165	8,120	4,943	6,565	60,156	56,223	51,838	\$168,217
Parks.....	6,401	5,065	1,377	408	413	13,664	1,204	523	\$15,391
Transportation.....	12,322	10,252	13,437	10,940	21,592	68,543	45,453	17,420	\$131,416
Total Governmental	\$114,847	\$145,079	\$48,360	\$68,550	\$80,900	\$457,736	\$128,687	\$105,091	\$691,514
FINANCE SOURCES									
General Obligation Bonds.....	\$38,581	\$48,282	\$28,124	\$16,752	\$24,840	\$156,579	\$97,797	\$76,010	\$330,385
Fair Share Excise Tax Bonds.....	10,684	32,419	4,280	20,966	22,315	90,664	4,065	0	\$94,729
Capital Project Fund - Fund Balance.....	5,275	0	0	0	0	5,275	5,053	0	\$10,328
General Fund Operating Transfer.....	11,027	9,520	4,158	3,862	5,632	34,199	8,708	1,042	\$43,949
Total County Funding	\$65,567	\$90,221	\$36,562	\$41,580	\$52,787	\$286,717	\$115,623	\$77,052	\$479,391
Federal.....	3,600	4,200	0	0	0	7,800	1,544	0	9,344
State.....	49,879	50,557	11,697	26,869	28,012	167,014	5,582	27,905	200,501
Other: Forward funding State Share.....	(4,550)	0	0	0	0	(4,550)	4,550	0	0
Other.....	351	101	101	101	101	755	1,388	134	2,277
Total Governmental	\$114,847	\$145,079	\$48,360	\$68,550	\$80,900	\$457,736	\$128,687	\$105,091	\$691,514
Enterprise Fund Projects									
CAPITAL COSTS									
Water.....	\$23,305	\$44,904	\$50,224	\$21,547	\$7,916	\$147,896	\$52,417	\$210,108	\$410,421
Sewer.....	39,422	50,102	37,754	29,475	19,236	175,989	120,584	32,263	\$328,836
Solid Waste (Landfill).....	925	9,920	881	8,471	0	20,197	55	0	\$20,252
Watershed Protection & Restoration.....	8,956	8,853	8,759	7,212	7,212	40,992	51,781	7,206	\$99,979
Total Enterprise Funds	\$72,608	\$113,779	\$97,618	\$66,705	\$34,364	\$385,074	\$224,836	\$249,577	\$859,487
FINANCE SOURCES									
Water Bonds.....	\$23,305	\$44,841	\$50,162	\$21,547	\$7,916	\$147,771	\$52,417	\$210,108	\$410,296
Sewer Bonds.....	35,165	45,795	34,836	27,107	18,057	160,960	108,566	28,919	\$298,445
Watershed Protection & Restoration Bonds	8,179	7,979	8,682	7,135	7,135	39,110	51,141	7,129	\$97,380
Enterprise Fund Operating Transfers.....	77	299	202	77	77	732	754	77	\$1,563
Solid Waste Capital Reserve.....	925	9,920	881	8,471	0	20,197	55	0	\$20,252
Total County Funding	\$67,651	\$108,834	\$94,763	\$64,337	\$33,185	\$368,770	\$212,934	\$246,233	\$827,937
State.....	700	700	0	0	0	1,400	300	0	1,700
Other: WSSC.....	4,257	4,245	2,855	2,368	1,179	14,904	11,602	3,344	29,850
Total Enterprise Funds	\$72,608	\$113,779	\$97,618	\$66,705	\$34,364	\$385,074	\$224,836	\$249,577	\$859,487
TOTAL PROJECTS	\$187,455	\$258,858	\$145,978	\$135,255	\$115,264	\$842,810	\$353,522	\$354,668	\$1,551,000

CHARLES COUNTY COMMISSIONERS OF CHARLES COUNTY, MD
APPROVED CAPITAL IMPROVEMENT PROGRAM
FY2023-FY2027 CAPITAL IMPROVEMENT PROGRAM

<i>(\$ in thousands)</i>	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Prior Approp. thru FY22	Beyond FY 2027	Project Total
<u>GOVERNMENTAL PROJECTS</u>									
<u>BOARD OF EDUCATION</u>									
McDonough High School Renovation Study / Security Enhancements & Performing Arts	11,341	0	0	0	0	11,341	8,607	0	19,948
Westlake H.S. Roof Replacement	3,494	0	0	0	0	3,494	1,063	0	4,557
Indian Head E.S. Boiler Replacement	1,474	0	0	0	0	1,474	129	0	1,603
Smallwood M.S. Roof/Chiller/H&V/UV Replacement	0	3,950	0	0	0	3,950	478	0	4,428
BOE: Various Maintenance Projects	1,201	1,201	1,201	1,201	1,201	6,005	0	1,201	7,206
Local Portable Classrooms - Various Schools	200	200	200	200	200	1,000	0	200	1,200
T.C. Martin Elementary School Study/Renovation/Addition	17,488	17,801	0	0	0	35,289	6,447	0	41,736
Piccowaxen M.S. Boiler Replacement	0	906	0	0	0	906	80	0	986
Elementary School #23	10,651	23,601	9,850	0	0	44,102	2,401	0	46,503
Full Day Kindergarten Addition: Walter J. Mitchell E.S.	0	6,885	0	0	0	6,885	450	0	7,335
Full Day Kindergarten Addition: J.C. Parks E.S.	0	4,718	0	0	0	4,718	400	0	5,118
Full Day Kindergarten Addition: Wade E.S.	400	5,124	0	0	0	5,524	0	0	5,524
Full Day Kindergarten Addition: Dr. Higdon E.S.	425	4,600	0	0	0	5,025	0	0	5,025
La Plata High School - Renovation- Security Enhancements and Circulation Upgrades	10,287	11,986	2,001	0	0	24,274	1,701	0	25,975
Mary H. Matula Elementary - Roof Replacement	246	1,575	0	0	0	1,821	0	0	1,821
Mattawoman MS - Roof Replacement	450	3,982	0	0	0	4,432	0	0	4,432
Middle School #9	251	1,950	1,651	34,601	34,351	72,804	0	0	72,804
John Hanson M.S. - Roof Replacement	2,837	0	0	0	0	2,837	1,523	0	4,360
Open Space Enclosure at Piccowaxen Middle School	5,151	3,751	0	0	0	8,902	0	0	8,902
Open Space Enclosure at Indian Head Elementary School	0	3,951	3,101	0	0	7,052	0	0	7,052
Open Space Enclosure at Dr. James Craik Elementary School	0	0	3,951	3,101	0	7,052	0	0	7,052
Renovation Feasibility Study - John Hanson Middle School	300	0	0	0	0	300	0	0	300
Total without inflation	\$66,196	\$96,181	\$21,955	\$39,103	\$35,752	\$259,187	\$23,279	\$1,401	283,867
Contingency- Inflation	5,898	12,416	3,471	8,813	10,300	40,898		461	41,359
Total Board of Education	\$72,094	\$108,597	\$25,426	\$47,916	\$46,052	\$300,085	\$23,279	\$1,862	\$325,226
<u>COLLEGE OF SOUTHERN MARYLAND</u>									
Health Technology Renovation	4,272	0	0	0	0	4,272	2,529	0	6,801
Building Repairs: Bookstore and Campus Center	0	0	0	4,343	4,468	8,811	0	0	8,811
Classroom Building -Hughesville Phase III	0	0	0	0	1,403	1,403	0	25,167	26,570
Total without inflation	\$4,272	\$0	\$0	\$4,343	\$5,871	\$14,486	\$2,529	\$25,167	\$42,182
Contingency- Inflation	395	0	0	0	407	802		8,281	9,083
Total College Southern Maryland	\$4,667	\$0	\$0	\$4,343	\$6,278	\$15,288	\$2,529	\$33,448	\$51,265

CHARLES COUNTY COMMISSIONERS OF CHARLES COUNTY, MD
APPROVED CAPITAL IMPROVEMENT PROGRAM
FY2023-FY2027 CAPITAL IMPROVEMENT PROGRAM

<i>(\$ in thousands)</i>	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Prior Approp. thru FY22	Beyond FY 2027	Project Total
<u>GENERAL GOVERNMENT</u>									
Zekiah Rural Legacy Program	\$1,211	\$1,211	\$1,212	\$1,212	\$1,212	\$6,058	\$0	\$1,212	\$7,270
Nanjemoy Rural Legacy Program	1,211	1,211	1,212	1,212	1,212	6,058	0	1,212	7,270
Agricultural Preservation	660	810	962	1,112	1,262	4,806	0	1,412	6,218
Purchase of Developments Rights (PDR) Program	658	658	659	659	659	3,293	0	659	3,952
Various Maintenance Projects	451	451	452	452	452	2,258	0	452	2,710
Detention Center Pump Station Rehabilitations	842	0	0	0	0	842	937	0	1,779
Charles County Animal Shelter	1,988	0	0	0	0	1,988	11,872	0	13,860
Radio Communications System Upgrade	2,266	2,266	0	0	0	4,532	30,152	0	34,684
Charles County VanGO Maintenance Facility	5,220	5,850	0	0	0	11,070	1,925	0	12,995
New La Plata Library	0	5,260	396	0	0	5,656	5,318	0	10,974
Blue Crabs Stadium Maintenance	208	208	208	208	208	1,040	202	208	1,450
Pinefield EMS Station	983	0	0	0	0	983	1,624	0	2,607
Old La Plata Library Renovation	100	0	2,011	0	0	2,111	0	0	2,111
Fueling Site Improvements	479	479	0	0	0	958	479	0	1,437
Radio Tower Coating Restoration	205	0	0	0	0	205	0	0	205
Public Facilities Storage Building	646	646	0	0	0	1,292	0	0	1,292
Recreation Center	115	0	446	0	1,120	1,681	0	33,946	35,627
Replacement of County Financial Software	1,005	205	0	0	0	1,210	3,714	0	4,924
Structures to Address Homelessness	200	300	0	0	0	500	0	0	500
Total without inflation	\$18,448	\$19,555	\$7,558	\$4,855	\$6,125	\$56,541	\$56,223	\$39,101	\$151,865
Contingency- Inflation	915	1,610	562	88	440	3,615		12,737	16,352
Total General Government	\$19,363	\$21,165	\$8,120	\$4,943	\$6,565	\$60,156	\$56,223	\$51,838	\$168,217
<u>PARKS</u>									
Park Repair & Maintenance Projects	\$307	\$307	\$308	\$308	\$308	\$1,538	\$0	\$308	\$1,846
Various Pedestrian & Bicycle Facilities	169	82	83	83	83	500	446	83	1,029
Popes Creek Waterfront Phase II	318	653	837	0	0	1,808	154	0	1,962
Waldorf Park Development PH II	2,002	0	0	0	0	2,002	0	0	2,002
Smallwood Drive Shared Use Paths Phase II	0	480	0	0	0	480	29	0	509
Synthetic Turf Fields	1,725	1,725	0	0	0	3,450	0	0	3,450
Hamilton Road Sidewalk Improvements	315	0	0	0	0	315	575	0	890
Bensville Park Field Lights	505	0	0	0	0	505	0	0	505
Waldorf Basketball Courts	465	465	0	0	0	930	0	0	930
Mallows Bay Kayak Launch	85	0	0	0	0	85	0	0	85
McDaniel Road Shared Use Path West of Middletown Road	209	0	0	0	0	209	0	0	209
Billingsley Road Sidewalk (St. Patrick's Dr. to Middletown Rd.)	0	735	0	0	0	735	0	0	735
Westlake Community Sidewalk (St. Patrick's Drive and Md. Rte. 301)	0	304	0	0	0	304	0	0	304
Total without inflation	\$6,100	\$4,751	\$1,228	\$391	\$391	\$12,861	\$1,204	\$391	\$14,456
Contingency- Inflation	301	314	149	17	22	803		132	935
Total Parks	\$6,401	\$5,065	\$1,377	\$408	\$413	\$13,664	\$1,204	\$523	\$15,391

CHARLES COUNTY COMMISSIONERS OF CHARLES COUNTY, MD
APPROVED CAPITAL IMPROVEMENT PROGRAM
FY2023-FY2027 CAPITAL IMPROVEMENT PROGRAM

<i>(\$ in thousands)</i>	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Prior Approp. thru FY22	Beyond FY 2027	Project Total
TRANSPORTATION									
Road Overlay Program	\$4,282	\$4,282	\$4,283	\$4,283	\$4,283	\$21,413	\$0	\$4,283	\$25,696
County Drainage Systems Improvement Program	791	791	792	792	792	3,958	2,625	792	7,375
Safety Improvement Program- Existing Roadways	289	289	290	290	290	1,448	1,119	290	2,857
Traffic Signal Program	287	287	288	288	288	1,438	1,277	288	3,003
Sidewalk Improvement Program	155	155	156	156	156	778	156	156	1,090
Billingsley Road Safety Improvements	355	2,680	181	0	0	3,216	7,374	0	10,590
Western Parkway Road Improvements Phase 3	1,234	0	0	0	0	1,234	15,753	0	16,987
Turkey Hill Road Reconstruction	0	0	256	716	296	1,268	0	4,863	6,131
Route 301 South Bound Lane and Traffic Signal	1,287	0	0	0	0	1,287	1,419	0	2,706
Pinefield Road/Md. Route 5 Business Intersection	766	0	0	0	0	766	766	0	1,532
Substation Road Improvements	1,164	0	0	0	0	1,164	993	0	2,157
Bridge Replacement Program	738	0	0	0	0	738	238	0	976
Old Washington Road Reconstruction	0	0	0	0	2,798	2,798	13,257	0	16,055
Waldorf Urban Redevelopment Corridor Stormwater Outfall	400	785	2,366	2,626	6,406	12,583	206	2,576	15,365
Middletown Road Phase 3 Roadway Improvements - Land Acquisition & Design	0	0	2,867	0	2,106	4,973	269	0	5,242
Total without inflation	\$11,748	\$9,269	\$11,479	\$9,151	\$17,415	\$59,062	\$45,453	\$13,248	\$117,763
Contingency- Inflation	574	983	1,958	1,789	4,177	9,481		4,172	13,653
Total Transportation	\$12,322	\$10,252	\$13,437	\$10,940	\$21,592	\$68,543	\$45,453	\$17,420	\$131,416
Total Governmental	\$114,847	\$145,079	\$48,360	\$68,550	\$80,900	\$457,736	\$128,687	\$105,091	\$691,514

CHARLES COUNTY COMMISSIONERS OF CHARLES COUNTY, MD
APPROVED CAPITAL IMPROVEMENT PROGRAM
FY2023-FY2027 CAPITAL IMPROVEMENT PROGRAM

<i>(\$ in thousands)</i>	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Prior Approp. thru FY22	Beyond FY 2027	Project Total
FINANCING SOURCES:									
GOVERNMENTAL OPERATIONS:									
<u>BOARD OF EDUCATION</u>									
Bonds	\$23,284	\$26,567	\$11,602	\$4,908	\$1,196	\$67,557	\$11,133	\$1,862	\$80,552
Operating Transfer- General Fund	1,061	2,539	590	590	1,090	5,870	0	0	5,870
Fair Share Excise Tax Bonds	10,684	32,419	4,280	20,966	22,315	90,664	4,065	0	94,729
Total County Funding	35,029	61,525	16,472	26,464	24,601	164,091	15,198	1,862	181,151
State	41,615	47,072	8,954	21,452	21,451	140,544	3,531	0	144,075
Other: Forward Funding	(4,550)	0	0	0	0	(4,550)	4,550	0	0
Total Funding	\$72,094	\$108,597	\$25,426	\$47,916	\$46,052	\$300,085	\$23,279	\$1,862	\$325,226
<u>COLLEGE OF SOUTHERN MARYLAND</u>									
Bonds	\$1,465	\$0	\$0	\$1,088	\$1,879	\$4,432	\$635	\$8,411	\$13,478
Total County Funding	1,465	0	0	1,088	1,879	4,432	635	8,411	13,478
State	3,202	0	0	3,255	4,399	10,856	1,894	25,037	37,787
Total Funding	\$4,667	\$0	\$0	\$4,343	\$6,278	\$15,288	\$2,529	\$33,448	\$51,265
<u>GENERAL GOVERNMENT</u>									
Bonds	\$6,174	\$11,758	\$3,930	\$1,049	\$1,401	\$24,312	\$45,474	\$49,051	\$118,836
Fund Balance Appropriation	1,509	0	0	0	0	1,509	4,984	0	6,493
Operating Transfer- General Fund	5,529	2,581	2,089	1,793	3,063	15,055	3,229	0	18,284
Total County Funding	13,212	14,339	6,019	2,842	4,464	40,876	53,687	49,051	143,613
Federal	3,600	4,200	0	0	0	7,800	1,400	0	9,200
State	2,450	2,525	2,000	2,000	2,000	10,975	50	2,653	13,678
Other: _____	101	101	101	101	101	505	1,085	134	1,725
Total Funding	\$19,363	\$21,165	\$8,120	\$4,943	\$6,565	\$60,156	\$56,222	\$51,838	\$168,216
<u>PARKS</u>									
Bonds	\$894	\$997	\$405	\$17	\$22	\$2,335	\$1,097	\$215	\$3,647
Operating Transfer- General Fund	3,057	3,270	391	391	391	7,500	0	308	7,808
Total County Funding	3,951	4,267	796	408	413	9,835	1,097	523	11,455
State	2,450	798	581	0	0	3,829	107	0	3,936
Total Funding	\$6,401	\$5,065	\$1,377	\$408	\$413	\$13,664	\$1,204	\$523	\$15,391
<u>TRANSPORTATION</u>									
Bonds	\$6,764	\$8,960	\$12,187	\$9,690	\$20,342	\$57,943	\$39,458	\$16,471	\$113,872
Fund Balance Appropriation	3,766	0	0	0	0	3,766	69	0	3,835
Operating Transfer- General Fund	1,380	1,130	1,088	1,088	1,088	5,774	5,479	734	11,987
Total County Funding	11,910	10,090	13,275	10,778	21,430	67,483	45,006	17,205	129,694
Federal	0	0	0	0	0	0	144	0	144
State	162	162	162	162	162	810	0	215	1,025
Other: _____	250	0	0	0	0	250	303	0	553
Total Funding	\$12,322	\$10,252	\$13,437	\$10,940	\$21,592	\$68,543	\$45,453	\$17,420	\$131,416
Total Governmental	\$114,847	\$145,079	\$48,360	\$68,550	\$80,900	\$457,736	\$128,687	\$105,091	\$691,514

CHARLES COUNTY COMMISSIONERS OF CHARLES COUNTY, MD
FISCAL YEAR 2023 PROPOSED CAPITAL PROJECT BUDGET
FY2023-FY2027 CAPITAL IMPROVEMENT PROGRAM

(\$ in thousands)	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Prior Approp. thru FY22	Beyond FY 2027	Project Total
ENTERPRISE FUND OPERATIONS									
WATER & SEWER									
Automation & Technology Master Plan	0	1,141	1,141	0	0	2,282	5,087	0	7,369
Utilities Professional Development & Training Center	0	0	166	1,339	0	1,505	0	0	1,505
Utilities Waldorf Regional Facility	0	0	401	2,854	2,904	6,159	0	0	6,159
Underground Infrastructure Repairs	320	955	956	956	956	4,143	0	956	5,099
St. Charles Parkway and Rosewick Connection	2,250	4,198	0	0	0	6,448	455	0	6,903
Bel Alton and Chapel Point Connection	748	673	7,936	7,936	0	17,293	603	0	17,896
Ellenwood, Mariellen and Newtown Connection	320	1,132	1,944	1,083	0	4,479	230	0	4,709
Satellite Water Facility Upgrades	4,561	2,716	1,661	1,105	1,422	11,465	3,932	1,137	16,534
Gleneagles 2MG Water Tower	15	1,851	0	0	0	1,866	4,413	0	6,279
Bryans Road 2MG Water Tower	0	3,496	0	0	0	3,496	2,350	0	5,846
Hughesville Water Line	40	0	0	0	1,000	1,040	2,846	1,000	4,886
Waldorf Tower No. 5 Rehabilitation	1,541	0	0	0	0	1,541	1,603	0	3,144
Pinefield Water Tower Rehabilitation	1,470	0	0	0	0	1,470	1,655	0	3,125
Bryans Village Waterline Interconnection	163	1,165	625	0	0	1,953	198	0	2,151
Strawberry Hills Waterline	542	763	0	0	0	1,305	286	0	1,591
Marshall Hall Road Waterline Extension	215	0	0	0	0	215	553	0	768
Middletown Rd-Bensville Rd Waterline Interconnection	85	1,615	1,531	0	0	3,231	4,367	0	7,598
Waldorf Water Tower #8	365	3,197	2,464	0	0	6,026	304	0	6,330
Waldorf Water Tower #8 Water Distribution	0	979	0	0	0	979	633	0	1,612
Waldorf Water Tower #6	3,233	0	0	0	0	3,233	9,096	0	12,329
Bensville Water Tower Rehab	430	0	0	0	0	430	860	0	1,290
Benedict Water System Improvements	1,090	0	0	0	0	1,090	1,600	0	2,690
Old Washington Road Waterline	0	0	0	0	1,302	1,302	1,740	0	3,042
Potomac River Water Supply Treatment Plant	453	803	1,004	1,504	704	4,468	1,098	174,366	179,932
WSSC Waldorf Interconnection	4,355	17,205	26,666	4,606	0	52,832	2,380	0	55,212
White Plains Water Enhancements	421	1,335	705	0	0	2,461	0	0	2,461
Clifton Water System Improvements	361	0	0	0	0	361	4,615	0	4,976
Waldorf Well #17	327	0	0	0	0	327	4,056	0	4,383
MWWTP Electrical System Replacement	633	5,228	0	0	0	5,861	9,164	0	15,025
MWWTP Flow Equalization	6,245	0	0	0	0	6,245	31,041	0	37,286
Mattawoman Infiltration and Inflow	1,570	3,209	3,210	3,210	3,210	14,409	14,929	3,210	32,548
Mattawoman WWTP Automation	496	2,408	0	0	0	2,904	9,848	0	12,752
Pump Station Rehabs and Replacements	1,404	5,916	7,683	2,886	2,414	20,303	6,254	2,414	28,971
Satellite Wastewater Facility Upgrades	1,463	4,124	634	634	634	7,489	3,858	634	11,981
MWWTP Clarifier and Thickener Improvements	8,553	3,140	1,099	531	903	14,226	12,245	18,148	44,619
MWWTP Utility Water System Evaluation & Improvement	115	115	1,006	827	0	2,063	2,813	0	4,876
Zekiah Pump Station Upgrade	15	600	600	0	0	1,215	1,417	0	2,632
Zekiah Pump Station Forcemain	15	1,145	0	0	0	1,160	1,864	0	3,024
Clifton WWTP Improvements	3,575	2,945	0	0	0	6,520	7,672	0	14,192
Hughesville Collection Sewer System	15	110	0	0	2,142	2,267	842	2,137	5,246
MWWTP Septage/Hauled Waste Receiving Facility	520	535	3,560	3,434	0	8,049	731	0	8,780
MWWTP Effluent Filters Improvements	450	1,775	1,776	911	0	4,912	3,548	0	8,460
MWWTP Reclaimed Water Pump Station Improvements	319	1,538	716	0	0	2,573	864	0	3,437
MWWTP Effluent PS Forcemain Surge Management System	728	658	0	0	0	1,386	606	0	1,992
MWWTP Belt Filter Press Replacement	3,464	3,558	0	0	0	7,022	4,034	0	11,056
MWWTP Process Improvements - Parent	2,033	1,535	1,949	1,564	754	7,835	1,018	524	9,377
White Plains Failing Septic Sewer Improvements	1,480	0	0	0	0	1,480	3,132	0	4,612

**CHARLES COUNTY COMMISSIONERS OF CHARLES COUNTY, MD
FISCAL YEAR 2023 PROPOSED CAPITAL PROJECT BUDGET
FY2023-FY2027 CAPITAL IMPROVEMENT PROGRAM**

(\$ in thousands)	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year	Prior		Project
						Total	Approp.	Beyond	Total
						'23-'27	thru FY22	FY 2027	Total
MWWTP UV Disinfection System Upgrades	3,452	3,517	3,518	0	0	10,487	0	0	10,487
MWWTP Headworks Improvements	820	845	2,775	4,838	2,329	11,607	0	0	11,607
Cobb Island Septic Tank Effluent Pump (STEP) Station Rehabs	672	0	0	0	0	672	2,160	0	2,832
MWWTP BNR Improvements - Parent	1,385	4,113	5,434	5,434	2,814	19,180	0	0	19,180
Total without inflation	\$62,727	\$90,238	\$81,160	\$45,652	\$23,488	\$303,265	\$173,000	\$204,526	\$680,791
Contingency-inflation	0	4,768	6,818	5,370	3,664	20,620	0	37,845	58,465
Total WATER & SEWER	\$62,727	\$95,006	\$87,978	\$51,022	\$27,152	\$323,885	\$173,000	\$242,371	\$739,256
Water	23,305	44,904	50,224	21,547	7,916	147,896	52,417	210,108	410,421
Sewer	39,422	50,102	37,754	29,475	19,236	175,989	120,584	32,263	328,836
Total WATER & SEWER	\$62,727	\$95,006	\$87,978	\$51,022	\$27,152	\$323,885	\$173,000	\$242,371	\$739,256
SOLID WASTE FUND									
Landfill Gas to Energy	925	900	881	806	0	3,512	55	0	3,567
Landfill Cell 4B	0	8,586	0	0	0	8,586	0	0	8,586
Landfill Cell 4C	0	0	0	6,876	0	6,876	0	0	6,876
Total without inflation	\$925	\$9,486	\$881	\$7,682	\$0	\$18,974	\$55	\$0	\$19,029
Contingency-inflation	0	434	0	789	0	1,223	0	0	1,223
Total SOLID WASTE FUND	\$925	\$9,920	\$881	\$8,471	\$0	\$20,197	\$55	\$0	\$20,252
WATERSHED PROTECTION & RESTORATION FUND (WPRF)									
NPDES Retrofit Projects	\$6,030	\$6,205	\$6,206	\$6,206	\$6,206	\$30,853	\$49,146	\$7,206	\$87,205
Floodplain Analysis Study	0	97	0	0	0	97	474	0	571
Gilbert Run Watershed Dam Repairs	1,191	991	991	0	0	3,173	1,078	0	4,251
Full Delivery of Water Quality Improvements	555	555	556	0	0	1,666	1,083	0	2,749
Forest Conservation Watershed Program	1,005	1,005	1,006	1,006	1,006	5,028	0	0	5,028
Public Facilities Vehicle Wash Bay Roof Retrofit	175	0	0	0	0	175	0	0	175
Total without inflation	\$8,956	\$8,853	\$8,759	\$7,212	\$7,212	\$40,992	\$51,780	\$7,206	\$99,978
Contingency-inflation	0	0	0	0	0	0	0	0	0
Total WPRF	\$8,956	\$8,853	\$8,759	\$7,212	\$7,212	\$40,992	\$51,780	\$7,206	\$99,978
TOTAL ENTERPRISE FUNDS	\$72,608	\$113,779	\$97,618	\$66,705	\$34,364	\$385,074	\$224,835	\$249,577	\$859,487
TOTAL ALL PROJECTS	\$187,455	\$258,858	\$145,978	\$135,255	\$115,264	\$842,810	\$349,476	\$354,668	\$1,546,955

FINANCING SOURCES

ENTERPRISE FUND OPERATIONS:

WATER AND SEWER FUND

Water Projects

Bonds	\$23,305	\$44,841	\$50,162	\$21,547	\$7,916	\$147,771	\$52,417	\$210,108	\$410,296
Operating Transfer	0	63	62	0	0	125	0	0	125
Total Funding	\$23,305	\$44,904	\$50,224	\$21,547	\$7,916	\$147,896	\$52,417	\$210,108	\$410,421

Sewer Projects

Bonds	\$35,165	\$45,795	\$34,836	\$27,107	\$18,057	\$160,960	\$108,566	\$28,919	\$298,446
Operating Transfer	0	62	63	0	0	125	115	0	240
Total County Funding	\$35,165	\$45,857	\$34,899	\$27,107	\$18,057	\$161,085	\$108,681	\$28,919	\$298,686
State	0	0	0	0	0	0	300	0	300
Other: WSSC	4,257	4,245	2,855	2,368	1,179	14,904	11,602	3,344	29,850
Total Funding	\$39,422	\$50,102	\$37,754	\$29,475	\$19,236	\$175,989	\$120,583	\$32,263	\$328,836

SOLID WASTE FUND

Capital Budget Reserve	925	9,920	881	8,471	0	20,197	55	0	20,252
Total Funding	\$925	\$9,920	\$881	\$8,471	\$0	\$20,197	\$55	\$0	\$20,252

WATERSHED PROTECTION & RESTORATION FUND (WPRF)

Bonds	\$8,179	\$7,979	\$8,682	\$7,135	\$7,135	\$39,110	\$51,141	\$7,129	\$97,380
Operating Transfer	77	174	77	77	77	482	639	77	1,198
State	700	700	0	0	0	1,400	0	0	1,400
Total Funding	\$8,956	\$8,853	\$8,759	\$7,212	\$7,212	\$40,992	\$51,780	\$7,206	\$99,978

TOTAL ENTERPRISE FUNDS	\$72,608	\$113,779	\$97,618	\$66,705	\$34,364	\$385,074	\$224,836	\$249,577	\$859,487
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TOTAL ALL PROJECTS	\$187,455	\$258,858	\$145,978	\$135,255	\$115,264	\$842,810	\$349,477	\$354,668	\$1,546,955
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

BOARD OF EDUCATION SUMMARY

State, County & Municipal governments are required to provide adequate school facilities for public education. School construction providing additional capacity or major renovations are typically approved at the State level. These projects are shared in cost by State funding, local County bonds, and County Fair Share Excise Tax Bonds; and are managed by the Charles County Board of Education Project Managers. Maintenance projects are 100% the responsibility of local governments.

The State of Maryland funds Charles County construction cost at a 65% share, with the other 35% of the construction, as well as, 100% design, equipment, and miscellaneous costs funded by the County.

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$3,389	\$2,852	\$2,324	\$89	\$95	\$8,749	\$9,550	\$97	\$18,396
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	62,944	92,868	21,671	43,231	41,973	262,687	13,010	1,722	277,419
Equipment	860	6,236	607	2,662	2,473	12,838	0	21	12,859
Administration	0	0	0	0	0	0	4	0	4
Administration - FAS	16	16	6	4	3	45	13	3	61
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	2,249	1,055	450	500	200	4,454	502	0	4,956
Contingency	2,636	5,570	368	1,430	1,308	11,312	200	19	11,531
Total Outlay	\$72,094	\$108,597	\$25,426	\$47,916	\$46,052	\$300,085	\$23,279	\$1,862	\$325,226

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$23,284	\$26,567	\$11,602	\$4,908	\$1,196	\$67,557	\$11,133	\$1,862	\$80,552
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	1,061	2,539	590	590	1,090	5,870	0	0	5,870
Operating Transfer CIP	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	10,684	32,419	4,280	20,966	22,315	90,664	4,065	0	94,729
Total County Funding	\$35,029	\$61,525	\$16,472	\$26,464	\$24,601	\$164,091	\$15,198	\$1,862	\$181,151
State	41,615	47,072	8,954	21,452	21,451	140,544	3,531	0	144,075
Other: Forward Fund State Share	(4,550)	0	0	0	0	(4,550)	4,550	0	0
Total Funding	\$72,094	\$108,597	\$25,426	\$47,916	\$46,052	\$300,085	\$23,279	\$1,862	\$325,226

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
No. of Personnel	0.00	0.00	57.60	57.60	57.60
Personnel Costs	0.0	0.0	4,269.7	4,483.2	4,707.3
Operating	0.0	0.0	497.3	507.2	517.3
Start-Up Cost	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$4,767.0	\$4,990.4	\$5,224.6
Debt Service: Bonds	864.4	2,548.9	4,410.1	5,297.3	5,649.2
Debt Service: Excise Tax Bonds	501.2	1,641.9	4,832.1	5,146.2	6,767.3
Total Impact	\$1,365.5	\$4,190.8	\$14,009.3	\$15,433.9	\$17,641.1

Approp. thru FY22	Beyond FY 2027
0.00	57.60
0.0	4,942.7
0.0	532.9
0.0	0.0
\$0.0	\$5,475.6
1,001.3	5,848.1
501.2	8,296.1
\$1,502.5	\$19,619.8

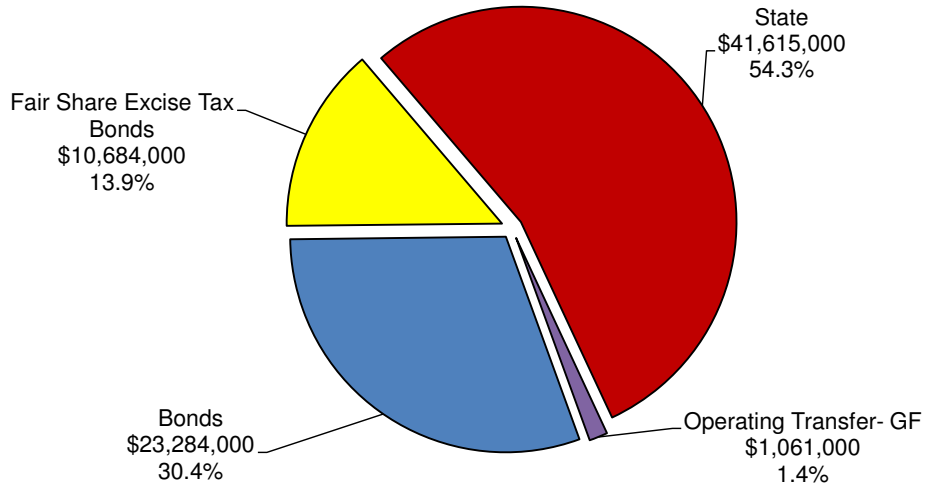
Projects with Future Operating Impacts:

PROJECT	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Elementary School #23	0.0	0.0	4,767.0	4,990.4	5,224.6
Middle School #9 *see note	0.0	0.0	0.0	0.0	0.0
Total	\$0.0	\$0.0	\$4,767.0	\$4,990.4	\$5,224.6

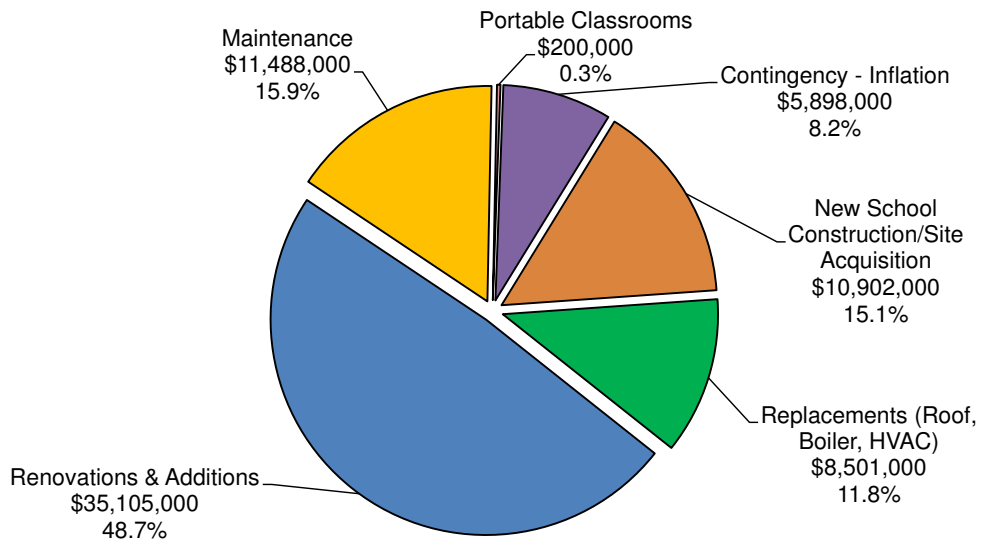
Beyond FY 2027	FTE
5,475.6	57.60
0.0	0.00
\$5,475.6	57.60

*Note: Operating impact to be determined at a later date

FY23 Board of Education Financing Sources
Total \$72,094,000

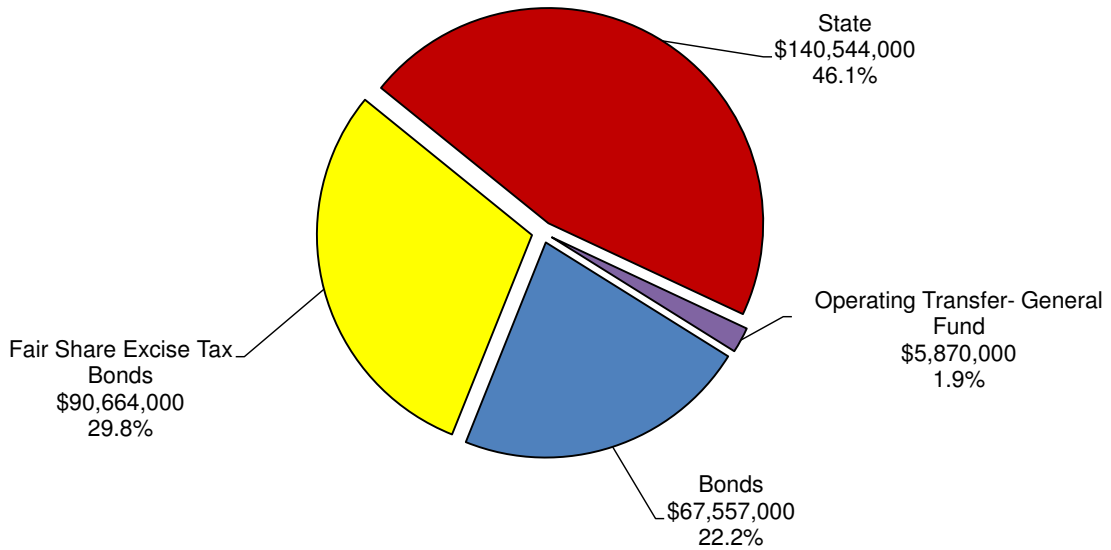


FY23 Board of Education by Project Type
Total \$72,094,000



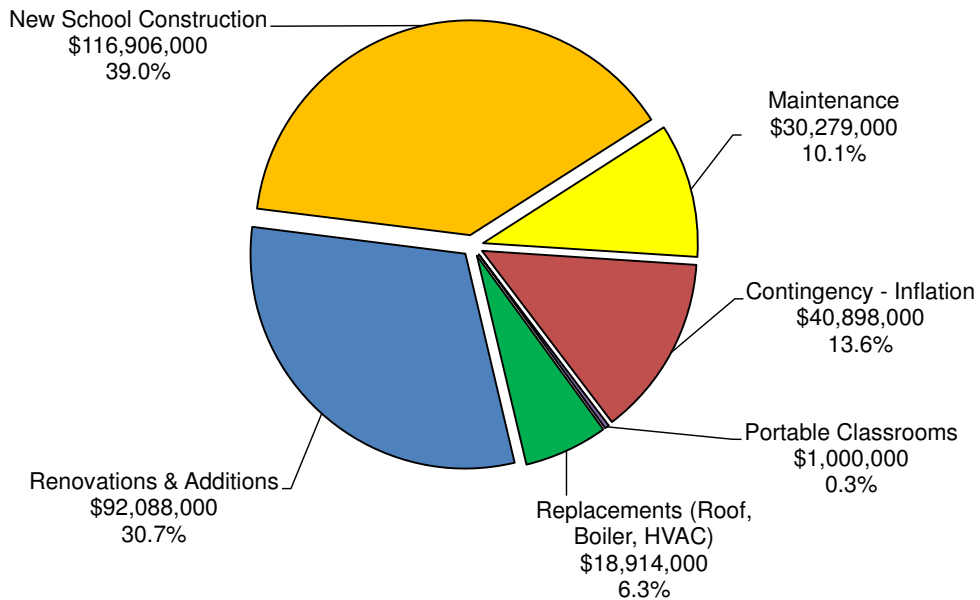
Renovations & Additions include funds to modernize and expand McDonough High School, T.C. Martin Elementary School, full-day kindergarten additions at Wade and Dr. Higdon Elementary Schools, modernization feasibility study at Hanson Middle School, and an open space enclosure at Piccowaxen Middle School.

FY23-FY27 Board of Education Financing Sources
Total \$300,085,000



Funding is being utilized for McDonough High School and T.C. Martin Elementary School renovations, open space enclosure additions at Piccowaxen Middle School, Indian Head Elementary School, and Dr. James Craik Elementary school, and to help fund roof, boiler replacements, and various maintenance projects at various schools. Funding in the form of Excise Tax Bonds is used to accommodate full-day kindergarten additions, a new Elementary School #23, and a new Middle School #9.

FY23-FY27 Board of Education by Project Type
\$300,085,000



Funds provided for renovations and additions are to renovate T.C. Martin Elementary School and McDonough High School, as well as renovations and additions for full-day kindergarten at various schools throughout the county, and the addition of open space enclosures at Piccowaxen Middle School, Indian Head Elementary School, and Dr. James Craik Elementary School. Funding for new school construction includes a new elementary school and a new middle school.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Existing Capacity 95%	Requested By: BOE
	New Capacity 5%	Project: Existing
McDonough High School Renovation Study / Security Enhancements & Performing Arts		
<p>Preparation of a feasibility study to review rehabilitation of existing school to ensure facility in existing neighborhoods are equal to new schools. First desire is to renovate with addition to meet 21st century educational requirements and challenges. Maurice J. McDonough High School was built in 1977 and major building systems have reached the end of their useful life. The proposed Phase I will include; an elevator, stair modifications, improved accessibility, new secure building entrance and administrative office, renovations to convert the existing administrative spaces to program spaces, and enhancements to the performing arts area. Requires a MOU between the School, County, IAC, and Stadium Authority.</p>		
<p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p>		
PRIORITY		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$1,197	\$0	\$1,197
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	10,445	0	0	0	0	10,445	7,364	0	17,809
Equipment	322	0	0	0	0	322	0	0	322
Administration	0	0	0	0	0	0	3	0	3
Administration - FAS	1	0	0	0	0	1	1	0	2
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	74	0	0	0	0	74	41	0	115
Contingency	499	0	0	0	0	499	0	0	499
Total Outlay	\$11,341	\$0	\$0	\$0	\$0	\$11,341	\$8,607	\$0	\$19,948

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$3,328	\$0	\$0	\$0	\$0	\$3,328	\$3,707	\$0	\$7,035
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	322	0	0	0	0	322	0	0	322
Fair Share Excise Tax Bonds	647	0	0	0	0	647	350	0	997
Total County Funding	\$4,297	\$0	\$0	\$0	\$0	\$4,297	\$4,057	\$0	\$8,354
Federal	0	0	0	0	0	0	0	0	0
State Built to Learn - MSA	11,594	0	0	0	0	11,594	0	0	11,594
Other: Forward Fund State Share	(4,550)	0	0	0	0	(4,550)	4,550	0	0
Total Funding	\$11,341	\$0	\$0	\$0	\$0	\$11,341	\$8,607	\$0	\$19,948

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	333.4	631.7	631.7	631.7	631.7	333.4	631.7
Debt Service: Excise Tax Bonds	43.2	122.7	122.7	122.7	122.7	43.2	122.7
Total Impact	\$376.6	\$754.4	\$754.4	\$754.4	\$754.4	\$376.6	\$754.4

LOCATION: McDonough High School	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Westlake H.S. Roof Replacement	Existing Capacity 100% New Capacity	Requested By: BOE Project: Existing
<p>The need is for a systemic renovation at Westlake High School, which opened in 1992 and is located in Westlake Village in St. Charles. It is proposed that a four-ply, built-up roof with positive drainage or other acceptable roofing system be installed. A full roof and building envelope investigation will be performed by our consultant prior to design to address any unseen problems.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$392	\$0	\$392
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	3,293	0	0	0	0	3,293	669	0	3,962
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	1	0	0	0	0	1	2	0	3
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	200	0	0	0	0	200	0	0	200
Total Outlay	\$3,494	\$0	\$0	\$0	\$0	\$3,494	\$1,063	\$0	\$4,557

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$919	\$0	\$0	\$0	\$0	\$919	\$1,063	\$0	\$1,982
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$919	\$0	\$0	\$0	\$0	\$919	\$1,063	\$0	\$1,982
Federal	0	0	0	0	0	0	0	0	0
State	2,575	0	0	0	0	2,575	0	0	2,575
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$3,494	\$0	\$0	\$0	\$0	\$3,494	\$1,063	\$0	\$4,557

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	95.6	178.0	178.0	178.0	178.0	95.6	178.0
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$95.6	\$178.0	\$178.0	\$178.0	\$178.0	\$95.6	\$178.0

LOCATION: Westlake High School	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
Indian Head E.S. Boiler Replacement	New Capacity	Project: Existing
<p>The need is for a systemic renovation at Indian Head Elementary School, which opened in 1976, and is located in the town of Indian Head. The two boilers and pump systems are over 35 years old and have outlived their expected usefulness. Installation of new units is proposed to increase overall efficiency of the heating system and reduce operating costs. Charles County Public Schools recently commissioned a team of consultants to provide a budget and scope analysis for mechanical, electrical, and plumbing.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$128	\$0	\$128
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	1,373	0	0	0	0	1,373	0	0	1,373
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	1	0	0	0	0	1	1	0	2
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	100	0	0	0	0	100	0	0	100
Total Outlay	\$1,474	\$0	\$0	\$0	\$0	\$1,474	\$129	\$0	\$1,603

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$582	\$0	\$0	\$0	\$0	\$582	\$129	\$0	\$711
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$582	\$0	\$0	\$0	\$0	\$582	\$129	\$0	\$711
Federal	0	0	0	0	0	0	0	0	0
State	892	0	0	0	0	892	0	0	892
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,474	\$0	\$0	\$0	\$0	\$1,474	\$129	\$0	\$1,603

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	11.6	63.8	63.8	63.8	63.8	11.6	63.8
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$11.6	\$63.8	\$63.8	\$63.8	\$63.8	\$11.6	\$63.8

LOCATION: Indian Head Elementary School	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
Smallwood M.S. Roof/Chiller/H&V/UV Replacement	New Capacity	Project: Existing
<p>The need is for a systemic renovation at Smallwood Middle School, which was renovated in 1979 and serves a portion of the development district. The roof, two heating and ventilating units, chiller and classroom unit ventilators were installed when the building was renovated in 1979 and are approaching the end of their useful life. Approximately 40 unit ventilators, fan-coil units, & convention units have been replaced as part of the FY 2013 & FY 2014 Aging Schools Program (ASP) at the school. The majority of the second floor units have been replaced and select areas on the first floor have been replaced. The installation of a four-ply, built-up roof with positive drainage or other approved roofing system is proposed. A full roof and building envelope investigation will be performed by our consultant prior to design to address any unseen problems. The installation of new efficient units is proposed, which are environmentally friendly, and will increase the overall efficiency of the heating cooling systems and reduce the operating costs. Charles County Public Schools recently commissioned a team of consultants to provide a budget and scope analysis for mechanical, electrical, and plumbing.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$477	\$0	\$477
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	3,649	0	0	0	3,649	0	0	3,649
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	0	1	0	0	0	1	1	0	2
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	300	0	0	0	300	0	0	300
Total Outlay	\$0	\$3,950	\$0	\$0	\$0	\$3,950	\$478	\$0	\$4,428

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$1,578	\$0	\$0	\$0	\$1,578	\$478	\$0	\$2,056
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$1,578	\$0	\$0	\$0	\$1,578	\$478	\$0	\$2,056
Federal	0	0	0	0	0	0	0	0	0
State	0	2,372	0	0	0	2,372	0	0	2,372
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$3,950	\$0	\$0	\$0	\$3,950	\$478	\$0	\$4,428

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	43.0	43.0	184.9	184.9	184.9	43.0	184.9
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$43.0	\$43.0	\$184.9	\$184.9	\$184.9	\$43.0	\$184.9

LOCATION: General Smallwood Middle School	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Existing Capacity New Capacity	Requested By: BOE Project: Annual
BOE: Various Maintenance Projects		
<p>These projects include the next phase of paving parking lots, interior replacements including carpet and tile, general site improvements, and are all smaller systemic renovations (under \$100,000) not eligible for state funding. Increased need for funding is based on impacts of COVID-19 on the school systems including school buildings and aging infrastructure.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$50	\$50	\$50	\$50	\$50	\$250	\$0	\$50	\$300
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	1,150	1,150	1,150	1,150	1,150	5,750	0	1,150	6,900
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	1	1	1	1	1	5	0	1	6
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$1,201	\$1,201	\$1,201	\$1,201	\$1,201	\$6,005	\$0	\$1,201	\$7,206

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$611	\$611	\$611	\$611	\$611	\$3,055	\$0	\$1,201	\$4,256
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	590	590	590	590	590	2,950	0	0	2,950
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,201	\$1,201	\$1,201	\$1,201	\$1,201	\$6,005	\$0	\$1,201	\$7,206
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,201	\$1,201	\$1,201	\$1,201	\$1,201	\$6,005	\$0	\$1,201	\$7,206

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	54.8	109.7	164.7	219.6	0.0	382.6
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$54.8	\$109.7	\$164.7	\$219.6	\$0.0	\$382.6

LOCATION:	COMMISSIONER DISTRICT:
Various schools throughout the County	Varies

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
Local Portable Classrooms - Various Schools	New Capacity	Project: Annual
<p>This project requests funds for the design and purchase of new or relocation of existing locally-owned relocatable classrooms to meet the changes in attendance patterns, and to provide temporary capacity until a new school can be built. The exact number of new relocatable classrooms or the identification of specific local relocatables available for relocation are based on actual enrollment patterns and needs of the individual schools. Additional maintenance of locally-owned relocatable classrooms for longevity and efficiency of the unit.</p> <p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$23	\$23	\$23	\$23	\$23	\$115	\$0	\$23	\$138
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	146	146	146	146	146	730	0	146	876
Equipment	16	16	16	16	16	80	0	16	96
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	1	1	1	1	1	5	0	1	6
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	14	14	14	14	14	70	0	14	84
Total Outlay	\$200	\$200	\$200	\$200	\$200	\$1,000	\$0	\$200	\$1,200

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027				
Bonds	\$200	\$200	\$200	\$200	\$200	\$1,000	\$0	\$200	\$1,200
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$200	\$200	\$200	\$200	\$200	\$1,000	\$0	\$200	\$1,200
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$200	\$200	\$200	\$200	\$200	\$1,000	\$0	\$200	\$1,200

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	17.9	35.9	53.9	71.9	0.0	107.9
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$17.9	\$35.9	\$53.9	\$71.9	\$0.0	\$107.9

LOCATION:	COMMISSIONER DISTRICT:
Various schools	Varies

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Existing Capacity 80%	Requested By: BOE
T.C. Martin Elementary School	New Capacity 20%	Project: Existing
Study/Renovation/Addition		
<p>The need is for renovation and addition at T.C. Martin Elementary School, which opened in 1967 and located in Bryantown. The major building systems have exceeded their normal life and will be replaced as part of the renovation. The building will be modernized and expanded for increased enrollment and to meet current educational program requirements. The school received a full-day kindergarten addition in 2009 that will not be renovated.</p>		
<p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year	Approp. thru FY22	Beyond FY 2027	Project Total
						Total '23-'27			
Architectural & Engineering	\$312	\$0	\$0	\$0	\$0	\$312	\$2,086	\$0	\$2,398
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	15,800	15,800	0	0	0	31,600	4,031	0	35,631
Equipment	0	2,000	0	0	0	2,000	0	0	2,000
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	1	1	0	0	0	2	1	0	3
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	425	0	0	0	0	425	329	0	754
Contingency	950	0	0	0	0	950	0	0	950
Total Outlay	\$17,488	\$17,801	\$0	\$0	\$0	\$35,289	\$6,447	\$0	\$41,736

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$3,761	\$3,411	\$0	\$0	\$0	\$7,172	\$2,451	\$0	\$9,623
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	0	600	0	0	0	600	0	0	600
Fair Share Excise Tax Bonds	3,498	3,560	0	0	0	7,058	465	0	7,523
Total County Funding	\$7,259	\$7,571	\$0	\$0	\$0	\$14,830	\$2,916	\$0	\$17,746
Federal	0	0	0	0	0	0	0	0	0
State	10,229	10,230	0	0	0	20,459	3,531	0	23,990
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$17,488	\$17,801	\$0	\$0	\$0	\$35,289	\$6,447	\$0	\$41,736

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	220.5	557.6	864.3	864.3	864.3	220.5	864.3
Debt Service: Excise Tax Bonds	57.3	487.5	926.4	926.4	926.4	57.3	926.4
Total Impact	\$277.8	\$1,045.1	\$1,790.8	\$1,790.8	\$1,790.8	\$277.8	\$1,790.8

LOCATION:	COMMISSIONER DISTRICT:
T.C. Martin E.S.	1

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
Piccowaxen M.S. Boiler Replacement	New Capacity	Project: Existing
<p>The need is for a systemic renovation at Piccowaxen Middle School, which opened in 1977. The boiler and pump systems are over 30 years old and will have outlived their expected usefulness. The installation of new efficient units is proposed to increase the overall efficiency of the heating system and reduce operating cost.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$79	\$0	\$79
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	825	0	0	0	825	0	0	825
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	0	1	0	0	0	1	1	0	2
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	15	0	0	0	15	0	0	15
Contingency	0	65	0	0	0	65	0	0	65
Total Outlay	\$0	\$906	\$0	\$0	\$0	\$906	\$80	\$0	\$986

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$370	\$0	\$0	\$0	\$370	\$80	\$0	\$450
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$370	\$0	\$0	\$0	\$370	\$80	\$0	\$450
Federal	0	0	0	0	0	0	0	0	0
State	0	536	0	0	0	536	0	0	536
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$906	\$0	\$0	\$0	\$906	\$80	\$0	\$986

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	7.2	7.2	40.5	40.5	40.5	7.2	40.5
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$7.2	\$7.2	\$40.5	\$40.5	\$40.5	\$7.2	\$40.5

LOCATION:	COMMISSIONER DISTRICT:
Piccowaxen M.S.	1

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Existing Capacity	Requested By: BOE
Elementary School #23	New Capacity 100%	Project: Existing
<p>The need is for additional school capacity in the La Plata or Waldorf areas. Continued development in the incorporated town, both east and west of route 301, will cause enrollment at the elementary level to exceed the capacity of the existing schools serving that area. The school will serve a population that includes students with special needs, students with low English proficiency, and children eligible to participate in the free and reduced meal program. A school with a rated capacity of 766 is requested.</p> <p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$2,399	\$0	\$2,399
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	10,150	20,000	9,850	0	0	40,000	0	0	40,000
Equipment	0	2,100	0	0	0	2,100	0	0	2,100
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	1	1	0	0	0	2	1	0	3
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	500	0	0	0	0	500	1	0	501
Contingency	0	1,500	0	0	0	1,500	0	0	1,500
Total Outlay	\$10,651	\$23,601	\$9,850	\$0	\$0	\$44,102	\$2,401	\$0	\$46,503

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$1	\$0	\$1
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	0	500	0	0	0	500	0	0	500
Fair Share Excise Tax Bonds	4,054	10,101	896	0	0	15,051	2,400	0	17,451
Total County Funding	\$4,054	\$10,601	\$896	\$0	\$0	\$15,551	\$2,401	\$0	\$17,952
Federal	0	0	0	0	0	0	0	0	0
State	6,597	13,000	8,954	0	0	28,551	0	0	28,551
Other: Forward Fund State Share	0	0	0	0	0	0	0	0	0
Total Funding	\$10,651	\$23,601	\$9,850	\$0	\$0	\$44,102	\$2,401	\$0	\$46,503

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	57.60	57.60	57.60	0.00	57.60
Personnel Costs	0.0	0.0	4,269.7	4,483.2	4,707.3	0.0	4,942.7
Operating	0.0	0.0	497.3	507.2	517.3	0.0	532.9
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$4,767.0	\$4,990.4	\$5,224.6	\$0.0	\$5,475.6
Debt Service: Bonds	0.1	0.1	0.1	0.1	0.1	0.1	0.1
Debt Service: Excise Tax Bonds	295.9	794.5	2,039.8	2,150.3	2,150.3	295.9	2,150.3
Total Impact	\$296.0	\$794.6	\$6,806.9	\$7,140.8	\$7,375.0	\$296.0	\$7,626.0

LOCATION:	COMMISSIONER DISTRICT:
TBD	2

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Full Day Kindergarten Addition: Walter J. Mitchell E.S.	Existing Capacity New Capacity 100%	Requested By: BOE Project: Existing
There is a need for permanent space to support pre-kindergarten and full-day kindergarten programs at Walter J. Mitchell Elementary School in La Plata, which opened in 1965. Spaces have been appropriated for kindergarten over the years by displacing higher grades to portable classrooms. Mitchell currently houses four kindergarten classes and one pre-k class. An addition containing four kindergarten classrooms and an activity area is proposed. Charles County Public Schools now uses an inclusion model for providing services to pre-kindergarten and kindergarten-aged, special education students. This requires that one classroom at both the kindergarten and pre-kindergarten levels be increased in size to house an additional seven students, a special education teacher and an aide. The existing kindergarten classrooms will be converted to regular classrooms. Scope is expanded to add 1 pre-kindergarten classroom to address the Blueprint for Maryland Schools requirement for Full-Day Pre-K.		
Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)		
PRIORITY		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$448	\$0	\$448
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	6,159	0	0	0	6,159	0	0	6,159
Equipment	0	175	0	0	0	175	0	0	175
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	0	1	0	0	0	1	2	0	3
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	100	0	0	0	100	0	0	100
Contingency	0	450	0	0	0	450	0	0	450
Total Outlay	\$0	\$6,885	\$0	\$0	\$0	\$6,885	\$450	\$0	\$7,335

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	0	175	0	0	0	175	0	0	175
Fair Share Excise Tax Bonds	0	3,193	0	0	0	3,193	450	0	3,643
Total County Funding	\$0	\$3,368	\$0	\$0	\$0	\$3,368	\$450	\$0	\$3,818
Federal	0	0	0	0	0	0	0	0	0
State	0	3,517	0	0	0	3,517	0	0	3,517
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$6,885	\$0	\$0	\$0	\$6,885	\$450	\$0	\$7,335

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Debt Service: Excise Tax Bonds	55.5	55.5	449.1	449.1	449.1	55.5	449.1
Total Impact	\$55.5	\$55.5	\$449.1	\$449.1	\$449.1	\$55.5	\$449.1

LOCATION: Walter J. Mitchell Elementary School	COMMISSIONER DISTRICT: 1
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Existing Capacity	Requested By: BOE
Full Day Kindergarten Addition: J.C. Parks E.S.	New Capacity 100%	Project: Existing
<p>There is a need for permanent space to support pre-kindergarten and full-day kindergarten programs at J.C. Parks Elementary School in Bryans Road, which opened in 1967 and was renovated in 1997. The building contains 2 kindergarten classrooms and 1 pre-kindergarten classroom. Additional spaces have been appropriated for kindergarten over the years by displacing higher grades to portable classrooms. J.C. Parks currently houses five kindergarten classes and one pre-k class. An addition containing four kindergarten classrooms and an activity area is proposed. Charles County Public Schools now uses an inclusion model for providing services to pre-kindergarten and kindergarten-aged, special education students. This requires that one classroom at both the kindergarten and pre-kindergarten levels be increased in size to house an additional seven students, a special education teacher and an aide. The existing kindergarten classrooms will be converted to regular classrooms. Scope is expanded to add 1 pre-kindergarten classroom to address the Blueprint for Maryland Schools requirement for Full-Day Pre-K.</p> <p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$399	\$0	\$399
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	4,017	0	0	0	4,017	0	0	4,017
Equipment	0	150	0	0	0	150	0	0	150
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	0	1	0	0	0	1	1	0	2
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	100	0	0	0	100	0	0	100
Contingency	0	450	0	0	0	450	0	0	450
Total Outlay	\$0	\$4,718	\$0	\$0	\$0	\$4,718	\$400	\$0	\$5,118

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	0	150	0	0	0	150	0	0	150
Fair Share Excise Tax Bonds	0	2,443	0	0	0	2,443	400	0	2,843
Total County Funding	\$0	\$2,593	\$0	\$0	\$0	\$2,593	\$400	\$0	\$2,993
Federal	0	0	0	0	0	0	0	0	0
State	0	2,125	0	0	0	2,125	0	0	2,125
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$4,718	\$0	\$0	\$0	\$4,718	\$400	\$0	\$5,118

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Debt Service: Excise Tax Bonds	49.3	49.3	350.5	350.5	350.5	49.3	350.5
Total Impact	\$49.3	\$49.3	\$350.5	\$350.5	\$350.5	\$49.3	\$350.5

LOCATION:	COMMISSIONER DISTRICT:
J. C. Parks Elementary School	2

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Existing Capacity	Requested By: BOE
Full Day Kindergarten Addition: Wade E.S.	New Capacity 100%	Project: New
<p>There is a need for permanent space to support pre-kindergarten and full-day kindergarten programs at William B. Wade Elementary School in Waldorf. Opened in 1989, this school had a classroom addition in 2002. The school was originally constructed with two kindergarten classrooms and one pre-kindergarten classroom added in 2002. Additional spaces were appropriated for kindergarten over the years by displacing higher grades to portable classrooms. Wade currently houses five kindergarten classes and one pre-kindergarten class. An addition is proposed that would contain four kindergarten classrooms and an activity area. The fifth kindergarten class will use the pre-kindergarten classroom in the 2002 addition. In addition, the current two kindergarten classrooms will be renovated to house the pre-kindergarten program with inclusion provisions. Charles County Public Schools now uses an inclusion model for providing services to pre-kindergarten and kindergarten-aged, special education students. This requires one classroom at both the kindergarten and pre-kindergarten levels be increased in size to house an additional seven students, a special education teacher and an aide. Planning was granted in FY2009, but rescinded in FY2014 because of the lack of local construction programming. Design was put on hold. Scope is expanded to add 1 pre-kindergarten classroom to address the Blueprint for Maryland Schools requirement for Full-Day Pre-K.</p>		
<p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p>		
PRIORITY		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$399	\$0	\$0	\$0	\$0	\$399	\$0	\$0	\$399
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	4,398	0	0	0	4,398	0	0	4,398
Equipment	0	175	0	0	0	175	0	0	175
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	1	1	0	0	0	2	0	0	2
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	100	0	0	0	100	0	0	100
Contingency	0	450	0	0	0	450	0	0	450
Total Outlay	\$400	\$5,124	\$0	\$0	\$0	\$5,524	\$0	\$0	\$5,524

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	0	175	0	0	0	175	0	0	175
Fair Share Excise Tax Bonds	400	2,409	0	0	0	2,809	0	0	2,809
Total County Funding	\$400	\$2,584	\$0	\$0	\$0	\$2,984	\$0	\$0	\$2,984
Federal	0	0	0	0	0	0	0	0	0
State	0	2,540	0	0	0	2,540	0	0	2,540
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$400	\$5,124	\$0	\$0	\$0	\$5,524	\$0	\$0	\$5,524

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Debt Service: Excise Tax Bonds	0.0	49.2	346.2	346.2	346.2	0.0	346.2
Total Impact	\$0.0	\$49.2	\$346.2	\$346.2	\$346.2	\$0.0	\$346.2

LOCATION:	COMMISSIONER DISTRICT:
William B. Wade Elementary School	4

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Existing Capacity	Requested By: BOE
Full Day Kindergarten Addition: Dr. Higdon E.S.	New Capacity 100%	Project: New
<p>There is a need for permanent space to support pre-kindergarten and full-day kindergarten programs at Dr. Thomas L. Higdon Elementary School in Newburg. Opened in 1951, this school had a classroom addition in 1965, and was renovated in 1988. The school currently has one kindergarten classroom and one pre-kindergarten classroom. Higdon currently houses three kindergarten classes and one pre-kindergarten class. An addition is proposed that would contain two kindergarten classrooms and an activity area. Charles County Public Schools now uses an inclusion model for providing services to pre-kindergarten and kindergarten-aged, special education students. This requires one classroom at both the kindergarten and pre-kindergarten levels be increased in size to house an additional seven students, a special education teacher and an aide. Scope is expanded to add 1 pre-kindergarten classroom to address the Blueprint for Maryland Schools requirement for Full-Day Pre-K.</p> <p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$424	\$0	\$0	\$0	\$0	\$424	\$0	\$0	\$424
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	3,849	0	0	0	3,849	0	0	3,849
Equipment	0	200	0	0	0	200	0	0	200
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	1	1	0	0	0	2	0	0	2
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	100	0	0	0	100	0	0	100
Contingency	0	450	0	0	0	450	0	0	450
Total Outlay	\$425	\$4,600	\$0	\$0	\$0	\$5,025	\$0	\$0	\$5,025

FINANCING SOURCES									
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	0	200	0	0	0	200	0	0	200
Fair Share Excise Tax Bonds	425	2,220	0	0	0	2,645	0	0	2,645
Total County Funding	\$425	\$2,420	\$0	\$0	\$0	\$2,845	\$0	\$0	\$2,845
Federal	0	0	0	0	0	0	0	0	0
State	0	2,180	0	0	0	2,180	0	0	2,180
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$425	\$4,600	\$0	\$0	\$0	\$5,025	\$0	\$0	\$5,025

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Debt Service: Excise Tax Bonds	0.0	52.3	326.0	326.0	326.0	0.0	326.0
Total Impact	\$0.0	\$52.3	\$326.0	\$326.0	\$326.0	\$0.0	\$326.0

LOCATION: Dr. Thomas L. Higdon Elementary School	COMMISSIONER DISTRICT: 1
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
La Plata High School - Renovation- Security Enhancements and Circulation	New Capacity	Project: Existing
<p>The need is for renovation at La Plata High School, which was built in 1979 and serves a portion of the development district. The proposed Phase I will include; stair modifications, improved accessibility, new secure building entrance and administrative office, and renovations to convert the existing spaces to program spaces.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$1,700	\$0	\$1,700
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	9,187	11,186	2,000	0	0	22,373	0	0	22,373
Equipment	149	149	0	0	0	298	0	0	298
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	1	1	1	0	0	3	1	0	4
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	450	150	0	0	0	600	0	0	600
Contingency	500	500	0	0	0	1,000	0	0	1,000
Total Outlay	\$10,287	\$11,986	\$2,001	\$0	\$0	\$24,274	\$1,701	\$0	\$25,975

FINANCING SOURCES		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
							Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds		\$2,867	\$4,565	\$2,001	\$0	\$0	\$9,433	\$1,701	\$0	\$11,134
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer	General Fund	149	149	0	0	0	298	0	0	298
Fair Share Excise Tax Bonds		0	0	0	0	0	0	0	0	0
Total County Funding		\$3,016	\$4,714	\$2,001	\$0	\$0	\$9,731	\$1,701	\$0	\$11,432
Federal		0	0	0	0	0	0	0	0	0
State	Built to Learn	7,271	7,272	0	0	0	14,543	0	0	14,543
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$10,287	\$11,986	\$2,001	\$0	\$0	\$24,274	\$1,701	\$0	\$25,975

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	153.0	410.0	820.5	1,000.5	1,000.5	153.0	1,000.5
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$153.0	\$410.0	\$820.5	\$1,000.5	\$1,000.5	\$153.0	\$1,000.5

LOCATION: La Plata High School	COMMISSIONER DISTRICT: 1
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Mary H. Matula Elementary - Roof Replacement	Existing Capacity 100% New Capacity	Requested By: BOE Project: New
<p>The need is for a systemic renovation at Matula Elementary School, which opened in 1992 and is located in the town of La Plata. The original roof will have reached the end of its expected life in FY2021. It is proposed that a four-ply, built up-roof with positive drainage or other acceptable roofing system be installed. A full roof and building envelope investigation will be performed by our consultant prior to design to address any unseen problems.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$245	\$0	\$0	\$0	\$0	\$245	\$0	\$0	\$245
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	1,359	0	0	0	1,359	0	0	1,359
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	1	1	0	0	0	2	0	0	2
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	19	0	0	0	19	0	0	19
Contingency	0	196	0	0	0	196	0	0	196
Total Outlay	\$246	\$1,575	\$0	\$0	\$0	\$1,821	\$0	\$0	\$1,821

FINANCING SOURCES		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027				
Bonds	\$246						\$642	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0	
Operating Transfer	0	0	0	0	0	0	0	0	0	
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0	
Total County Funding	\$246	\$642	\$0	\$0	\$0	\$888	\$0	\$0	\$888	
Federal	0	0	0	0	0	0	0	0	0	
State	0	933	0	0	0	933	0	0	933	
Other:	0	0	0	0	0	0	0	0	0	
Total Funding	\$246	\$1,575	\$0	\$0	\$0	\$1,821	\$0	\$0	\$1,821	

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	22.0	79.8	79.8	79.8	0.0	79.8
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$22.0	\$79.8	\$79.8	\$79.8	\$0.0	\$79.8

LOCATION: Mary H. Matula Elementary School	COMMISSIONER DISTRICT: 1
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
Mattawoman MS - Roof Replacement	New Capacity	Project: New
<p>The need is for a systemic renovation at Mattawoman Middle School, which opened in 1992 and is located in the rapidly growing route 228 corridor in Waldorf. The original roof will have reached its life expectancy in FY 2022. The installation of a four-ply, built-up roof with positive drainage is proposed. A full roof and building envelope investigation will be performed by our consultant prior to design to address any unforeseen problems.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$449	\$0	\$0	\$0	\$0	\$449	\$0	\$0	\$449
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	3,710	0	0	0	3,710	0	0	3,710
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	1	1	0	0	0	2	0	0	2
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	21	0	0	0	21	0	0	21
Contingency	0	250	0	0	0	250	0	0	250
Total Outlay	\$450	\$3,982	\$0	\$0	\$0	\$4,432	\$0	\$0	\$4,432

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$450	\$1,615	\$0	\$0	\$0	\$2,065	\$0	\$0	\$2,065
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$450	\$1,615	\$0	\$0	\$0	\$2,065	\$0	\$0	\$2,065
Federal	0	0	0	0	0	0	0	0	0
State	0	2,367	0	0	0	2,367	0	0	2,367
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$450	\$3,982	\$0	\$0	\$0	\$4,432	\$0	\$0	\$4,432

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	40.3	185.6	185.6	185.6	0.0	185.6
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$40.3	\$185.6	\$185.6	\$185.6	\$0.0	\$185.6

LOCATION: Mattawoman Middle School	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Existing Capacity	Requested By: BOE
Middle School #9	New Capacity 100%	Project: New
<p>The need is for additional capacity at the middle school level in the rapidly growing county development district. The county's Comprehensive Plan calls for the majority of growth in the county are concentrated in the development district, including those areas west of Route 301. Enrollment projections indicate that the schools serving this area will continue to experience increasing enrollment and overcrowded conditions. The proposed school site location is not determined. A school with a rated capacity of 940 is planned. The school will serve a population that includes students with special needs, students with low English proficiency, and children eligible to participate in the free and reduced meal program.</p> <p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$250	\$1,949	\$1,650	\$0	\$0	\$3,849	\$0	\$0	\$3,849
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	31,250	31,250	62,500	0	0	62,500
Equipment	0	0	0	1,900	1,900	3,800	0	0	3,800
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	1	1	1	1	1	5	0	0	5
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	450	200	650	0	0	650
Contingency	0	0	0	1,000	1,000	2,000	0	0	2,000
Total Outlay	\$251	\$1,950	\$1,651	\$34,601	\$34,351	\$72,804	\$0	\$0	\$72,804

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	0	0	0	0	500	500	0	0	500
Fair Share Excise Tax Bonds	251	1,950	1,651	13,149	12,400	29,401	0	0	29,401
Total County Funding	\$251	\$1,950	\$1,651	\$13,149	\$12,900	\$29,901	\$0	\$0	\$29,901
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	21,452	21,451	42,903	0	0	42,903
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$251	\$1,950	\$1,651	\$34,601	\$34,351	\$72,804	\$0	\$0	\$72,804

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027 *	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Debt Service: Excise Tax Bonds	0.0	30.9	271.3	474.8	2,096.0	0.0	3,624.8
Total Impact	\$0.0	\$30.9	\$271.3	\$474.8	\$2,096.0	\$0.0	\$3,624.8

*Note: Operating impact to be determined at a later date.

LOCATION:	COMMISSIONER DISTRICT:
Development District	TBD

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
John Hanson M.S. - Roof Replacement	New Capacity	Project: Existing
<p>The need is for a systemic renovation at John Hanson Middle School. Located in the Waldorf development district, this school opened in 1972 and is the oldest operating middle school in Charles County. The building was re-roofed in 1995 and will have reached its expected 20-year life by FY 2019. The installation of a single-ply PVC built up roof with positive drainage is proposed. A full roof and building envelope was conducted by Gale Associates and the design has been completed and the project was awaiting State funding. Recent construction cost increases necessitate the request for additional local construction funds.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$245	\$0	\$245
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	2,836	0	0	0	0	2,836	946	0	3,782
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	1	0	1
Administration - FAS	1	0	0	0	0	1	1	0	2
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	130	0	130
Contingency	0	0	0	0	0	0	200	0	200
Total Outlay	\$2,837	\$0	\$0	\$0	\$0	\$2,837	\$1,523	\$0	\$4,360

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$380	\$0	\$0	\$0	\$0	\$380	\$1,523	\$0	\$1,903
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$380	\$0	\$0	\$0	\$0	\$380	\$1,523	\$0	\$1,903
Federal	0	0	0	0	0	0	0	0	0
State Aging Schools	2,457	0	0	0	0	2,457	0	0	2,457
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$2,837	\$0	\$0	\$0	\$0	\$2,837	\$1,523	\$0	\$4,360

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	34.1	34.1	34.1	34.1	137.0	34.1
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$34.1	\$34.1	\$34.1	\$34.1	\$137.0	\$34.1

LOCATION: John Hanson M.S.	COMMISSIONER DISTRICT: 6
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
Open Space Enclosure at Piccowaxen Middle School	New Capacity	Project: New
<p>Piccowaxen Middle School, located in the southern portion of the County, opened in 1977 with open space floorplan and is in need of permanent classroom enclosures to improve the learning environment. The project will build permanent walls to create corridors for circulation, permanent walls for classrooms, lighting and switching adjustments, HVAC adjustments, and technology retrofits for classrooms. Project may require asbestos removal or roof replacement to accommodate the project. This will be a phased project that will occur over multiple summers/years.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$650	\$0	\$0	\$0	\$0	\$650	\$0	\$0	\$650
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	3,250	3,250	0	0	0	6,500	0	0	6,500
Equipment	300	300	0	0	0	600	0	0	600
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	1	1	0	0	0	2	0	0	2
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	800	50	0	0	0	850	0	0	850
Contingency	150	150	0	0	0	300	0	0	300
Total Outlay	\$5,151	\$3,751	\$0	\$0	\$0	\$8,902	\$0	\$0	\$8,902

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$5,151	\$3,751	\$0	\$0	\$0	\$8,902	\$0	\$0	\$8,902
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$5,151	\$3,751	\$0	\$0	\$0	\$8,902	\$0	\$0	\$8,902
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$5,151	\$3,751	\$0	\$0	\$0	\$8,902	\$0	\$0	\$8,902

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	461.7	799.0	799.0	799.0	0.0	799.0
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$461.7	\$799.0	\$799.0	\$799.0	\$0.0	\$799.0

LOCATION: Piccowaxen MS	COMMISSIONER DISTRICT: 1
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
Open Space Enclosure at Indian Head Elementary School	New Capacity	Project: New
<p>Indian Head Elementary School, located within the Town of Indian Head, opened in 1976 with open space floorplan and is in need of permanent classroom enclosures to improve the learning environment. The project will build permanent walls to create corridors for circulation, permanent walls for classrooms, lighting and switching adjustments, HVAC adjustments, and technology retrofits for classrooms. Project may require asbestos removal or roof replacement to accommodate the project. This will be a phased project that will occur over multiple summers/years.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$500	\$0	\$0	\$0	\$500	\$0	\$0	\$500
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	2,650	2,650	0	0	5,300	0	0	5,300
Equipment	0	250	250	0	0	500	0	0	500
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	0	1	1	0	0	2	0	0	2
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	400	50	0	0	450	0	0	450
Contingency	0	150	150	0	0	300	0	0	300
Total Outlay	\$0	\$3,951	\$3,101	\$0	\$0	\$7,052	\$0	\$0	\$7,052

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$3,951	\$3,101	\$0	\$0	\$7,052	\$0	\$0	\$7,052
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$3,951	\$3,101	\$0	\$0	\$7,052	\$0	\$0	\$7,052
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$3,951	\$3,101	\$0	\$0	\$7,052	\$0	\$0	\$7,052

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	355.4	634.3	634.3	0.0	634.3
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$355.4	\$634.3	\$634.3	\$0.0	\$634.3

LOCATION: Indian Head ES	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
Open Space Enclosure at Dr. James Craik Elementary School	New Capacity	Project: New
<p>Dr. James Craik Elementary School, located just to the west of La Plata, opened in 1974 with open space floorplan and is in need of permanent classroom enclosures to improve the learning environment. The project will build permanent walls to create corridors for circulation, permanent walls for classrooms, lighting and switching adjustments, HVAC adjustments, and technology retrofits for classrooms. Project may require asbestos removal or roof replacement to accommodate the project. This will be a phased project that will occur over multiple summers/years.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$500	\$0	\$0	\$500	\$0	\$0	\$500
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	2,650	2,650	0	5,300	0	0	5,300
Equipment	0	0	250	250	0	500	0	0	500
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	0	0	1	1	0	2	0	0	2
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	400	50	0	450	0	0	450
Contingency	0	0	150	150	0	300	0	0	300
Total Outlay	\$0	\$0	\$3,951	\$3,101	\$0	\$7,052	\$0	\$0	\$7,052

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027				
Bonds	\$0	\$0	\$3,951	\$3,101	\$0	\$7,052	\$0	\$0	\$7,052
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$3,951	\$3,101	\$0	\$7,052	\$0	\$0	\$7,052
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$3,951	\$3,101	\$0	\$7,052	\$0	\$0	\$7,052

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	355.4	634.3	0.0	634.3
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$355.4	\$634.3	\$0.0	\$634.3

LOCATION: Dr. James Craik ES	COMMISSIONER DISTRICT: 1
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
Renovation Feasibility Study - John Hanson Middle School	New Capacity	Project: New
<p>Preparation of a feasibility study to review rehabilitation of existing school to ensure facility in existing neighborhoods are equal to new schools. First desire is to renovate with addition to meet 21st century educational requirements and challenges. John Hanson M.S. was built in 1972 and major building systems have reached the end of their useful life. The RTU's and boilers were replaced in 2011.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$299	\$0	\$0	\$0	\$0	\$299	\$0	\$0	\$299
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	1	0	0	0	0	1	0	0	1
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$300	\$0	\$0	\$0	\$0	\$300	\$0	\$0	\$300

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$300	\$0	\$0	\$0	\$0	\$300	\$0	\$0	\$300
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$300	\$0	\$0	\$0	\$0	\$300	\$0	\$0	\$300
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$300	\$0	\$0	\$0	\$0	\$300	\$0	\$0	\$300

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	26.9	26.9	26.9	26.9	0.0	26.9
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$26.9	\$26.9	\$26.9	\$26.9	\$0.0	\$26.9

LOCATION: John Hanson Middle School	COMMISSIONER DISTRICT: 4
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

COLLEGE OF SOUTHERN MARYLAND SUMMARY

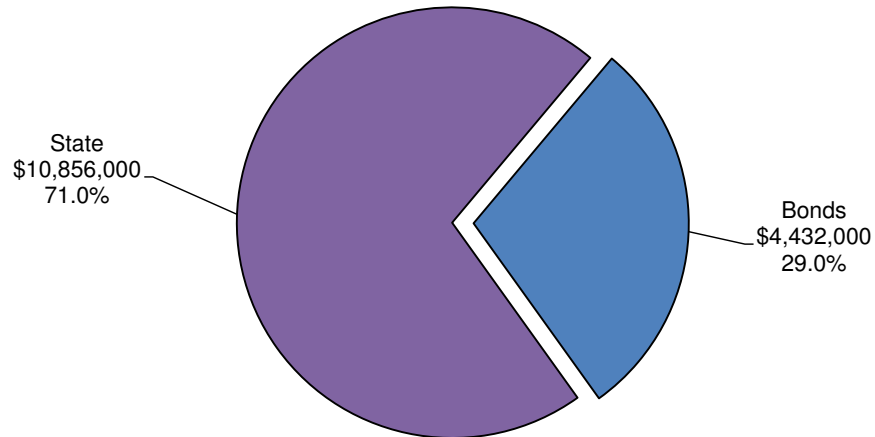
The College of Southern Maryland is a regionally accredited two-year public institution which occupies a 173 acre campus in La Plata and enrolls over 10,000 students. The college operates branch campuses in Calvert and St. Mary's Counties. The college has entered into a partnership with University of Maryland, University College for providing four-year degrees in selected programs at the CSM-UMUC Waldorf Center. Campus infrastructure, construction and renovation is the shared responsibility of State and local governments. Projects are managed by college personnel.

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$500	\$1,806	\$2,306	\$400	\$1,861	\$4,567
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	3,639	0	0	3,840	3,840	11,319	2,126	30,250	43,695
Equipment	1,025	0	0	0	625	1,650	0	1,329	2,979
Administration	0	0	0	3	7	10	0	8	18
Administration - FAS	3	0	0	0	0	3	3	0	6
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$4,667	\$0	\$0	\$4,343	\$6,278	\$15,288	\$2,529	\$33,448	\$51,265

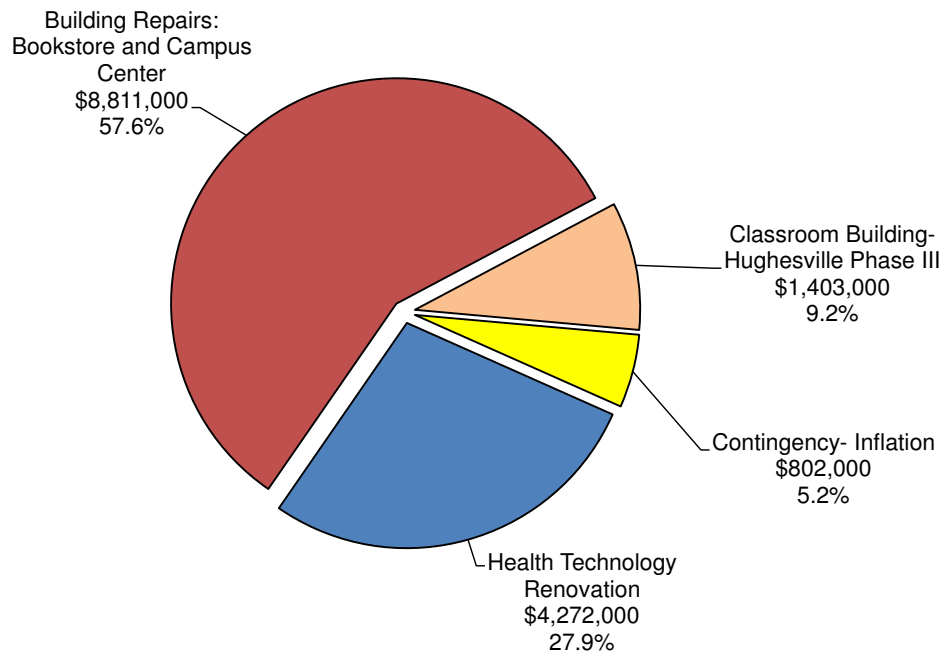
FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$1,465	\$0	\$0	\$1,088	\$1,879	\$4,432	\$635	\$8,411	\$13,478
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,465	\$0	\$0	\$1,088	\$1,879	\$4,432	\$635	\$8,411	\$13,478
Federal	0	0	0	0	0	0	0	0	0
State	3,202	0	0	3,255	4,399	10,856	1,894	25,037	37,787
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$4,667	\$0	\$0	\$4,343	\$6,278	\$15,288	\$2,529	\$33,448	\$51,265

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year	
						Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	3.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	237.8
Operating	0.0	0.0	0.0	0.0	0.0	0.0	76.3
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$314.1
Debt Service: Bonds	57.1	153.0	153.0	153.0	250.9	57.1	949.5
Total Impact	\$57.1	\$153.0	\$153.0	\$153.0	\$250.9	\$57.1	\$1,263.6

**FY23-FY27 College of Southern Maryland Financing Sources
Total \$15,288,000**



**FY23-FY27 College of Southern Maryland by Project
Total \$15,288,000**



For FY2023, the CIP provides construction funding for the Health Technology Renovation.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:

Health Technology Renovation

Requested By: CSM

Project: Existing

With the construction of the Center for Health Sciences (CHS) at the Regional Campus, the programs that were housed in the Health Technology (HT) building will now relocate to the CHS. The HT building was designed for allied health labs, classrooms, and accompanying office spaces. This space will be renovated and repurposed as either classroom, student services, or other administrative space. As this is a renovation, there are no new positions listed for operating budget impact.

Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$400	\$0	\$400
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	3,331	0	0	0	0	3,331	2,126	0	5,457
Equipment	938	0	0	0	0	938	0	0	938
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	3	0	0	0	0	3	3	0	6
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$4,272	\$0	\$0	\$0	\$0	\$4,272	\$2,529	\$0	\$6,801

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$1,070	\$0	\$0	\$0	\$0	\$1,070	\$635	\$0	\$1,705
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,070	\$0	\$0	\$0	\$0	\$1,070	\$635	\$0	\$1,705
Federal	0	0	0	0	0	0	0	0	0
State	3,202	0	0	0	0	3,202	1,894	0	5,096
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$4,272	\$0	\$0	\$0	\$0	\$4,272	\$2,529	\$0	\$6,801

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year	
						Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	57.1	153.0	153.0	153.0	153.0	57.1	153.0
Total Impact	\$57.1	\$153.0	\$153.0	\$153.0	\$153.0	\$57.1	\$153.0

LOCATION:

La Plata Campus

COMMISSIONER DISTRICT:

2

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: CSM
Building Repairs: Bookstore and Campus Center	Project: New
<p>Repairs are required to extend the useful lives of the Bookstore and Campus Center buildings. Due to age, the Bookstore's air compressor, air handling units, variable air volume units, and operating system are in substantial need of repair. The air handling systems in the Campus Center Building have reached their economic useful life and need substantial replacements to restore air quality control and extend the life of the building. These repairs include replacing air handling units, pumps, air volume controls, ductwork and the operating system. As part of the project, the Bookstore will move to the CC building and Student Life from the CC building to the Bookstore building. Because of this, the repairs of these buildings are being combined into one project.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year	Approp.	Beyond	Project
						Total '23-'27	thru FY22	FY 2027	Total
Architectural & Engineering	\$0	\$0	\$0	\$500	\$0	\$500	\$0	\$0	\$500
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	3,840	3,840	7,680	0	0	7,680
Equipment	0	0	0	0	625	625	0	0	625
Administration	0	0	0	3	3	6	0	0	6
Administration - FAS	0	0	0	0	0	0	0	0	0
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$0	\$0	\$0	\$4,343	\$4,468	\$8,811	\$0	\$0	\$8,811

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$1,088	\$1,119	\$2,207	\$0	\$0	\$2,207
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$0	\$1,088	\$1,119	\$2,207	\$0	\$0	\$2,207
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	3,255	3,349	6,604	0	0	6,604
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$0	\$4,343	\$4,468	\$8,811	\$0	\$0	\$8,811

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	97.9	0.0	198.5
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$97.9	\$0.0	\$198.5

LOCATION:	COMMISSIONER DISTRICT:
La Plata Campus	2

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Classroom Building -Hughesville Phase III	Requested By: CSM Project: New
<p>This campus was conceived to locate programs that are equally attractive to students from all three counties and are too expensive to duplicate in each county. Possible uses include Center for Cyber Security to meet industry demands in this field or Center for Teacher Education to help meet the teacher shortages in all three counties.</p>	
<p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p>	
PRIORITY	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$1,400	\$1,400	\$0	\$1,400	\$2,800
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	22,761	22,761
Equipment	0	0	0	0	0	0	0	1,000	1,000
Administration	0	0	0	0	3	3	0	6	9
Administration - FAS	0	0	0	0	0	0	0	0	0
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$0	\$0	\$0	\$0	\$1,403	\$1,403	\$0	\$25,167	\$26,570

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$353	\$353	\$0	\$6,296	\$6,649
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$0	\$0	\$353	\$353	\$0	\$6,296	\$6,649
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	1,050	1,050	0	18,871	19,921
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$0	\$0	\$1,403	\$1,403	\$0	\$25,167	\$26,570

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	3.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	237.8
Operating	0.0	0.0	0.0	0.0	0.0	0.0	76.3
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$314.1
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	598.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$912.1

LOCATION: Regional Campus	COMMISSIONER DISTRICT: 1
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

GENERAL GOVERNMENT SUMMARY

General Government projects include infrastructure that supports public services for a variety of purposes, financed by the County's General Fund Operating Budget, and are not associated with specific program revenue, such as water, sewer, or landfill operations. In most cases, the projects are managed by Charles County Government employees.

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$1,188	\$886	\$475	\$5	\$5	\$2,559	\$12,380	\$7	\$14,946
Land & ROW	3,806	3,856	4,006	4,156	5,725	21,549	650	5,922	28,121
Construction	10,626	11,149	2,997	682	706	26,160	22,266	40,674	89,100
Equipment	1,839	3,563	294	0	0	5,696	14,454	665	20,815
Administration	313	270	89	15	33	720	1,078	1,012	2,810
Administration - FAS	88	64	56	36	45	289	101	55	445
Inspection	343	200	92	49	51	735	588	1,059	2,382
Miscellaneous	50	25	12	0	0	87	132	450	669
Contingency	1,110	1,152	99	0	0	2,361	4,573	1,994	8,928
Total Outlay	\$19,363	\$21,165	\$8,120	\$4,943	\$6,565	\$60,156	\$56,223	\$51,838	\$168,217

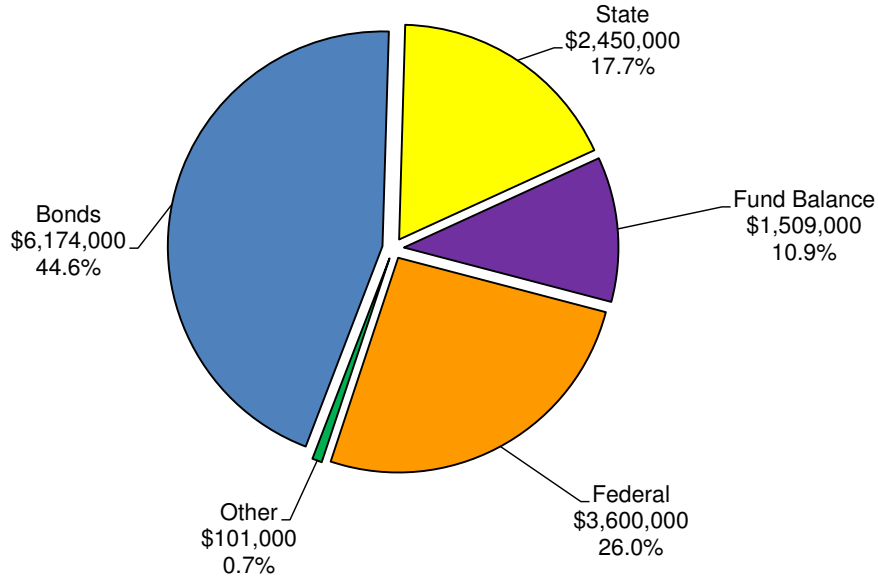
FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$6,174	\$11,758	\$3,930	\$1,049	\$1,401	\$24,312	\$45,474	\$49,051	\$118,836
Fund Balance Appropriation	1,509	0	0	0	0	1,509	4,984	0	6,493
Operating Transfer - General Fund	5,529	2,581	2,089	1,793	3,063	15,055	3,229	0	18,284
Total County Funding	\$13,212	\$14,339	\$6,019	\$2,842	\$4,464	\$40,876	\$53,687	\$49,051	\$143,613
Federal	3,600	4,200	0	0	0	7,800	1,400	0	9,200
State	2,450	2,525	2,000	2,000	2,000	10,975	50	2,653	13,678
Other	101	101	101	101	101	505	1,086	134	1,725
Total Funding	\$19,363	\$21,165	\$8,120	\$4,943	\$6,565	\$60,156	\$56,223	\$51,838	\$168,217

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	14.37	15.37	15.37	15.37	0.00	15.37
Personnel Costs	0.0	928.6	1,041.5	1,093.5	1,148.2	0.0	1,205.6
Operating	0.0	794.0	1,527.3	1,492.1	1,522.0	0.0	1,594.6
Total Operating	\$0.0	\$1,722.6	\$2,568.8	\$2,585.6	\$2,670.2	\$0.0	\$2,800.2
Debt Service: Bonds	4,089.9	4,561.3	5,474.0	5,776.9	5,863.4	4,089.9	9,277.6
Vehicle & Equipment Lease	0.0	24.4	37.2	45.8	45.8	0.0	37.9
Total Impact	\$4,089.9	\$6,308.3	\$8,071.4	\$8,391.1	\$8,562.2	\$4,089.9	\$12,096.3

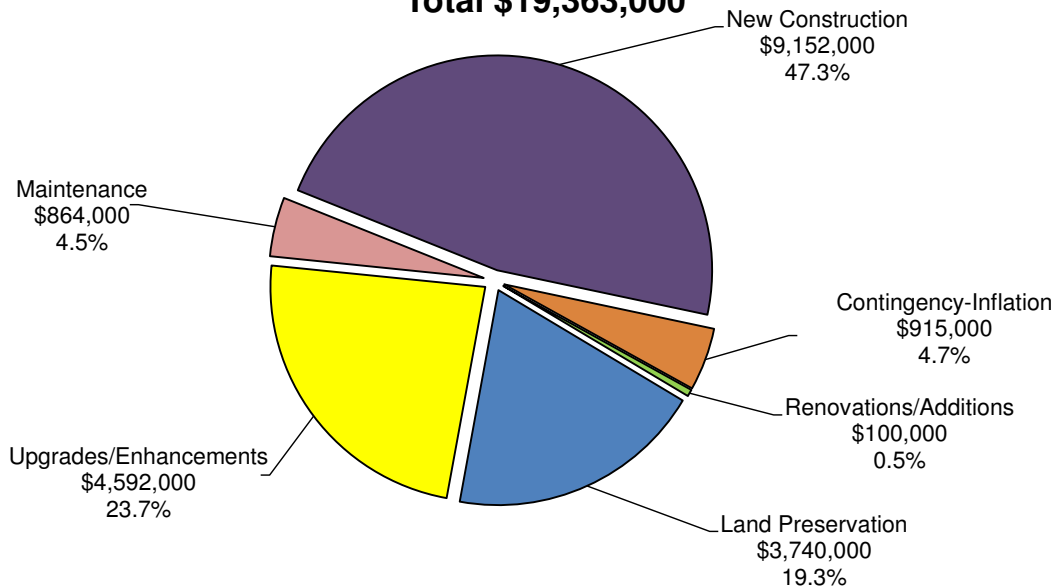
Projects with Future Operating Impacts:

PROJECT	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond FY 2027	FTE
Animal Shelter	0.0	260.7	269.9	279.6	289.8	301.7	2.6
Radio Communications System Upgrade	0.0	529.5	540.1	550.9	562.0	578.8	0.0
Charles County VanGO Maintenance Facility	0.0	0.0	622.5	636.9	651.7	672.7	0.0
New La Plata Library	0.0	0.0	126.5	63.3	64.6	66.5	0.0
Pinefield EMS Station	0.0	932.4	974.8	1,019.2	1,065.7	1,116.0	11.8
Subtotal	0.0	1,722.6	2,533.8	2,549.9	2,633.8	2,735.7	14.4
Vehicle & Equipment Lease	0.0	24.4	37.2	45.8	45.8	37.9	
Total Impact	0.0	1,747.0	2,571.0	2,595.7	2,679.6	2,773.6	14.4

FY23 General Government Financing Sources
Total \$19,363,000

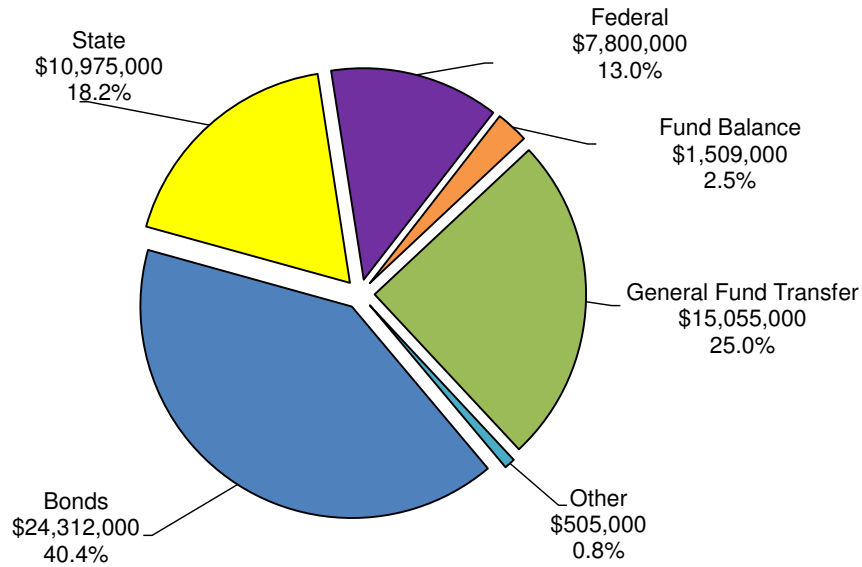


FY23 General Government by Project Type
Total \$19,363,000

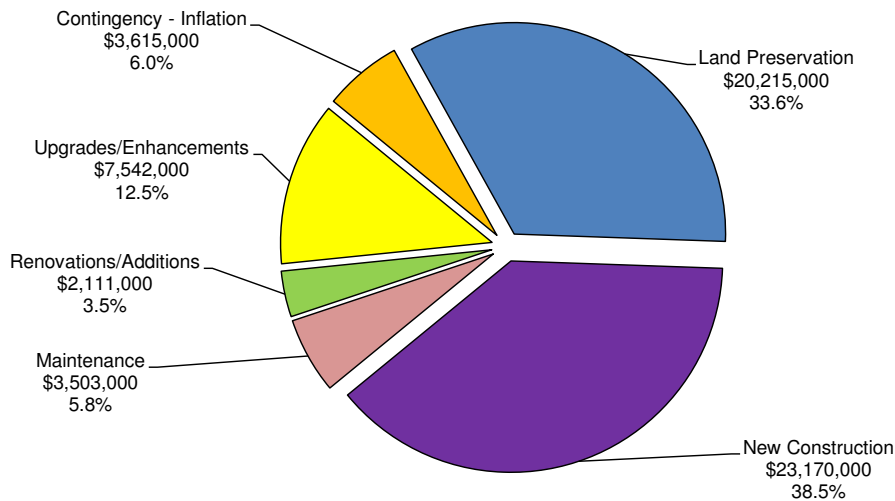


New Construction includes funding to replace the Animal Shelter, to begin the VanGo Maintenance Facility, the Pinefield EMS Station, building a new Public Facilities Storage Building, Structures to Address Homelessness, and planning funds for a new Recreation Center. Rehabilitating the pump station for the Detention Center, the Radio Communications System Upgrade, replacing the County's financial software, and fueling site improvements are listed under Upgrades/Enhancements. Included in Land Preservation is funding for the continuance of the Rural Legacy, Agricultural Preservation and Purchase of Development Rights programs. Renovations/Additions include the La Plata Library Renovation.

FY23-FY27 General Government Financing Sources Total \$60,156,000



FY23-FY27 General Government by Project Type Total \$60,156,000



Upgrades/Enhancements includes funding to improve the Detention Center Pump Station, to upgrade the Radio Communications System for Emergency Services, Fueling Site Improvements, and Replacement of the County's Financial Software. New Construction includes replacing the Animal Shelter, building a VanGO Maintenance Facility, the Pinefield EMS Station, building a new Public Facilities Storage Building, Structures to Address Homelessness, La Plata Library Relocation, new La Plata Library, and a new Recreation Center. Included in Land Preservation is funding for the continuance of the Rural Legacy, Agricultural Preservation, and Purchase of Development Rights programs. These projects are aimed at protecting the County's rural areas and natural resources.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Zekiah Rural Legacy Program	Requested By: PGM Project #: Annual
<p>This project will continue funding for an existing project allowing the purchase of conservation easements on productive farm and forest land within the Zekiah Watershed Rural Legacy Area. This funding is also used to leverage additional funding from the State.</p>	
<p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p style="text-align: center;">PRIORITY</p>	
VARIANCE TO APPROVED PER FY22-FY26 CAPITAL IMPROVEMENT PROGRAM:	
	TOTAL
Approved FY22-FY26 CIP	\$5,658
Increase/(Decrease)	(\$812)
<i>% change</i>	-14.4%

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	1,203	1,203	1,203	1,203	1,203	6,015	0	1,203	7,218
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	3	3	3	3	3	15	0	3	18
Administration - FAS	5	5	6	6	6	28	0	6	34
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$1,211	\$1,211	\$1,212	\$1,212	\$1,212	\$6,058	\$0	\$1,212	\$7,270

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$212	\$212
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	211	211	212	212	212	1,058	0	0	1,058
Total County Funding	\$211	\$211	\$212	\$212	\$212	\$1,058	\$0	\$212	\$1,270
Federal	0	0	0	0	0	0	0	0	0
State	1,000	1,000	1,000	1,000	1,000	5,000	0	1,000	6,000
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,211	\$1,211	\$1,212	\$1,212	\$1,212	\$6,058	\$0	\$1,212	\$7,270

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond
						FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	19.1
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$19.1

LOCATION: Zekiah Watershed Rural Legacy Area	COMMISSIONER DISTRICT: 3 and 4
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Nanjemoy Rural Legacy Program					Requested By: PGM Project #: Annual
This project will continue funding for an existing project allowing the purchase of conservation easements on productive farm and forest land within the Nanjemoy Watershed Rural Legacy Area. This funding is also used to leverage additional funding from the State.					
Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)					
PRIORITY					
VARIANCE TO APPROVED PER FY22-FY26 CAPITAL IMPROVEMENT PROGRAM:					
	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL
Approved FY22-FY26 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$1,211	\$1,211	\$1,212	\$1,212	\$4,846
% change	<i>new</i>	<i>new</i>	<i>new</i>	<i>new</i>	<i>new</i>

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	1,203	1,203	1,203	1,203	1,203	6,015	0	1,203	7,218
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	3	3	3	3	3	15	0	3	18
Administration - FAS	5	5	6	6	6	28	0	6	34
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$1,211	\$1,211	\$1,212	\$1,212	\$1,212	\$6,058	\$0	\$1,212	\$7,270

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$212	\$212
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	211	211	212	212	212	1,058	0	0	1,058
Total County Funding	\$211	\$211	\$212	\$212	\$212	\$1,058	\$0	\$212	\$1,270
Federal	0	0	0	0	0	0	0	0	0
State	1,000	1,000	1,000	1,000	1,000	5,000	0	1,000	6,000
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,211	\$1,211	\$1,212	\$1,212	\$1,212	\$6,058	\$0	\$1,212	\$7,270

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond
						FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	19.1
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$19.1

LOCATION: Nanjemoy Watershed Area	COMMISSIONER DISTRICT: 2 and 1
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Agricultural Preservation	Requested By: PGM Project #: Annual																								
<p>This project will continue funding for an existing project allowing the purchase of conservation easements on productive farm and forest land. This funding is also used to leverage the additional funding from the State at a ratio of \$1.00 of County funding for every \$1.50 of state funding. Full annual match is \$1,333,333 of County funds to leverage \$2,000,000 state funds.</p>																									
<p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p style="text-align: center;">PRIORITY</p>																									
VARIANCE TO APPROVED PER FY22-FY26 CAPITAL IMPROVEMENT PROGRAM:																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">FY 2023</th> <th style="text-align: center;">FY 2024</th> <th style="text-align: center;">FY 2025</th> <th style="text-align: center;">FY 2026</th> <th style="text-align: center;">TOTAL</th> </tr> </thead> <tbody> <tr> <td>Approved FY22-FY26 CIP</td> <td style="text-align: center;">\$508</td> <td style="text-align: center;">\$508</td> <td style="text-align: center;">\$509</td> <td style="text-align: center;">\$509</td> <td style="text-align: center;">\$2,034</td> </tr> <tr> <td>Increase/(Decrease)</td> <td style="text-align: center;">\$152</td> <td style="text-align: center;">\$302</td> <td style="text-align: center;">\$453</td> <td style="text-align: center;">\$603</td> <td style="text-align: center;">\$1,510</td> </tr> <tr> <td>% change</td> <td style="text-align: center;">29.9%</td> <td style="text-align: center;">59.4%</td> <td style="text-align: center;">89.0%</td> <td style="text-align: center;">118.5%</td> <td style="text-align: center;">74.2%</td> </tr> </tbody> </table>		FY 2023	FY 2024	FY 2025	FY 2026	TOTAL	Approved FY22-FY26 CIP	\$508	\$508	\$509	\$509	\$2,034	Increase/(Decrease)	\$152	\$302	\$453	\$603	\$1,510	% change	29.9%	59.4%	89.0%	118.5%	74.2%	
	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL																				
Approved FY22-FY26 CIP	\$508	\$508	\$509	\$509	\$2,034																				
Increase/(Decrease)	\$152	\$302	\$453	\$603	\$1,510																				
% change	29.9%	59.4%	89.0%	118.5%	74.2%																				
<p><i>Note: The State contribution is not recorded on the County's Financial Statements.</i></p>																									

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	650	800	950	1,100	1,250	4,750	0	1,400	6,150
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	5	5	6	6	6	28	0	6	34
Administration - FAS	5	5	6	6	6	28	0	6	34
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$660	\$810	\$962	\$1,112	\$1,262	\$4,806	\$0	\$1,412	\$6,218

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$508	\$608	\$509	\$509	\$509	\$2,643	\$0	\$1,412	\$4,055
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	152	202	453	603	753	2,163	0	0	2,163
Total County Funding	\$660	\$810	\$962	\$1,112	\$1,262	\$4,806	\$0	\$1,412	\$6,218
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$660	\$810	\$962	\$1,112	\$1,262	\$4,806	\$0	\$1,412	\$6,218

State will match \$1.50 for every \$1 of County funds:

	\$983	\$1,208	\$1,434	\$1,659	\$1,884	\$7,167
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Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	45.5	100.2	146.0	191.8	364.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$45.5	\$100.2	\$146.0	\$191.8	\$364.6

LOCATION: Primarily for agricultural and forestry lands with productive soils within rural areas of the County.	COMMISSIONER DISTRICT: 1, 2, 3, and 4
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: PGM
Purchase of Developments Rights (PDR) Program	Project #: Annual
<p>This Program would allow for the continued purchase of Transferrable Development Rights (TDR) and would create some stability to the County's TDR market. Funding this program has been a recommendation of several reports and studies, including the Report of the Charles County Rural Commission, the Assessment of the County's TDR Program, and the Land Preservation Parks and Recreation Plan.</p>	
<p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p>	
PRIORITY	
VARIANCE TO APPROVED PER FY22-FY26 CAPITAL IMPROVEMENT PROGRAM:	
	TOTAL
Approved FY22-FY26 CIP	\$2,634
Increase/(Decrease)	\$0
% change	0.0%

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	650	650	650	650	650	3,250	0	650	3,900
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	3	3	3	3	3	15	0	3	18
Administration - FAS	5	5	6	6	6	28	0	6	34
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$658	\$658	\$659	\$659	\$659	\$3,293	\$0	\$659	\$3,952

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$659	\$659
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	658	658	659	659	659	3,293	0	0	3,293
Total County Funding	\$658	\$658	\$659	\$659	\$659	\$3,293	\$0	\$659	\$3,952
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$658	\$658	\$659	\$659	\$659	\$3,293	\$0	\$659	\$3,952

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	59.3
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$59.3

LOCATION:	COMMISSIONER DISTRICT:
Targeted to farm and forest lands in rural areas of Charles County.	1, 2, 3, and 4

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW			
Various Maintenance Projects	Project: Annual			
<p>Funding is necessary for various maintenance projects, such as, roof repairs, HVAC repairs/upgrades, gutters, soffits, windows and various renovation projects. This project would also allow a funding mechanism for items that suffer catastrophic failures, such as, boilers, compressors and other major equipment that is not funded in the operating budget.</p>				
<p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>				
VARIANCE TO APPROVED PER FY22-FY26 CAPITAL IMPROVEMENT PROGRAM:				
FY 2023	FY 2024	FY 2025	FY 2026	TOTAL
Approved FY22-FY26 CIP	\$439	\$439	\$440	\$440
Increase/(Decrease)	\$12	\$12	\$12	\$12
% change	2.7%	2.7%	2.7%	2.7%

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	406	406	406	406	406	2,030	0	406	2,436
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	5	5	6	6	6	28	0	6	34
Inspection	40	40	40	40	40	200	0	40	240
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$451	\$451	\$452	\$452	\$452	\$2,258	\$0	\$452	\$2,710

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$451	\$451	\$452	\$452	\$452	\$2,258	\$0	\$452	\$2,710
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$451	\$451	\$452	\$452	\$452	\$2,258	\$0	\$452	\$2,710
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$451	\$451	\$452	\$452	\$452	\$2,258	\$0	\$452	\$2,710

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	40.4	81.0	121.6	162.3	243.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$40.4	\$81.0	\$121.6	\$162.3	\$243.6

LOCATION:	COMMISSIONER DISTRICT:
Various County Facilities	Various

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Detention Center Pump Station Rehabilitations	Project #: Existing
<p>The existing pump stations are aged and in need of rehabilitation. In addition, the pump stations experience heavy debris that causes routine cleaning and de-ragging of pumps. This project will evaluate the pump stations and implement the necessary improvements for system performance and reliability.</p>	
<p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>	
VARIANCE TO APPROVED PER FY22-FY26 CAPITAL IMPROVEMENT PROGRAM:	
	TOTAL
Approved FY22-FY26 CIP	\$549
Increase/(Decrease)	\$293
% change	53.4%

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$75	\$0	\$0	\$0	\$0	\$75	\$215	\$0	\$290
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	575	0	0	0	0	575	510	0	1,085
Equipment	0	0	0	0	0	0	0	0	0
Administration	35	0	0	0	0	35	52	0	87
Administration - FAS	5	0	0	0	0	5	14	0	19
Inspection	95	0	0	0	0	95	95	0	190
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	57	0	0	0	0	57	52	0	109
Total Outlay	\$842	\$0	\$0	\$0	\$0	\$842	\$937	\$0	\$1,779

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$842	\$0	\$0	\$0	\$0	\$842	\$937	\$0	\$1,779
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$842	\$0	\$0	\$0	\$0	\$842	\$937	\$0	\$1,779
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$842	\$0	\$0	\$0	\$0	\$842	\$937	\$0	\$1,779

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	84.3	159.7	159.7	159.7	159.7	84.3	159.7
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$84.3	\$159.7	\$159.7	\$159.7	\$159.7	\$84.3	\$159.7

LOCATION:	COMMISSIONER DISTRICT:
Charles County Detention Center	1

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Charles County Animal Shelter	Project #: Existing
<p>A feasibility study was commissioned to evaluate various options for an animal shelter that would serve only Charles County, and to develop facility requirements based on program needs. The study findings resulted in a recommendation for a new facility consisting of 18,400 square feet. A site that is currently owned by the County has been selected for the new facility.</p>	
<p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>	
VARIANCE TO APPROVED PER FY22-FY26 CAPITAL IMPROVEMENT PROGRAM:	
	TOTAL
Approved FY22-FY26 CIP	\$1,988
Increase/(Decrease)	\$0
% change	0.0%

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$636	\$0	\$636
Land & ROW	0	0	0	0	0	0	100	0	100
Construction	1,912	0	0	0	0	1,912	8,747	0	10,659
Equipment	36	0	0	0	0	36	692	0	728
Administration	0	0	0	0	0	0	460	0	460
Administration - FAS	5	0	0	0	0	5	17	0	22
Inspection	0	0	0	0	0	0	304	0	304
Miscellaneous	0	0	0	0	0	0	90	0	90
Contingency	35	0	0	0	0	35	826	0	861
Total Outlay	\$1,988	\$0	\$0	\$0	\$0	\$1,988	\$11,872	\$0	\$13,860

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$1,988	\$0	\$0	\$0	\$0	\$1,988	\$11,872	\$0	\$13,860
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,988	\$0	\$0	\$0	\$0	\$1,988	\$11,872	\$0	\$13,860
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,988	\$0	\$0	\$0	\$0	\$1,988	\$11,872	\$0	\$13,860

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	2.60	2.60	2.60	2.60	0.00	2.60
Personnel Costs	0.0	137.4	144.2	151.4	159.0	0.0	167.0
Operating	0.0	123.3	125.7	128.2	130.8	0.0	134.7
Total Operating	\$0.0	\$260.7	\$269.9	\$279.6	\$289.8	\$0.0	\$301.7
Debt Service: Bonds	1,067.7	1,245.9	1,245.9	1,245.9	1,245.9	1,067.7	1,245.9
Vehicle & Equipment Lease	0.0	4.2	8.4	8.4	8.4	0.0	8.4
Total Impact	\$1,067.7	\$1,510.8	\$1,524.2	\$1,533.9	\$1,544.1	\$1,067.7	\$1,556.0

LOCATION:	COMMISSIONER DISTRICT:
Piney Church Road, Waldorf, Maryland	4

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:

Radio Communications System Upgrade

Requested By: DES

Project #: Existing

This project will replace the County's technically obsolescent Motorola 4.1 800 MHz Smartzone radio system with an industry-standard P25 platform. The County replaced 80% of the critical portable and mobile radios by Sept 2015. The infrastructure and the remaining 20% of subscribers must be replaced.

Deficiencies: Obsolescence, Radio Coverage, Channel Capacity

Since this project was initially forecasted to CIP in FY15, the County secured the expertise of a public safety communications consultant firm and their recently completed Assessment identified more significant deficiencies in performance than those which were known in 2014 (see Altairis Assessment Report Sept 2017).

Critical Technical Support has dwindled. Motorola can no longer guarantee technical support or restoration response times for this critical communication system and the current maintenance and support contract has assigned Charles County to their "Best Efforts" support. This includes parts, technical expertise on outdated software and firmware, as well as our 24 x 7 x 365 network monitoring service. Nearly all of the critical components of the system are no longer supported and our service provider has to search with third party vendors such as eBay to attempt to find replacements.

Significant radio coverage complaints were revealed during critical user surveys and interviews. The Assessment revealed significant coverage deficiencies in several areas of the County (Benedict, Port Tobacco Valley, Marshall Hall, Bryans Road, Maryland Point, Waldorf) including the identification of 365 critical buildings, 108 of which are designated Critical 1 Buildings that require mandatory 95% coverage throughout.

Additionally, the County suffers from insufficient channel capacity issues due to the increased number of radio system users (more than 2,000) and their operational requirements. Adding more frequencies and/or moving to a spectrum efficient (TDMA) technology to correct our capacity issues is also not possible with the current system.

Enhancements: Interoperability, Mobile Data and Encryption

A P25 radio system would allow the County to improve our interoperability with regional partners. Replacing the portables and mobiles resolved a significant portion of the past interoperability deficiencies by allowing direct and instant communications with adjacent and neighboring agencies that have replaced their systems, the most significant being Fairfax, St. Mary's, Calvert and the State of Maryland.

The P25 radio system will allow such mobile data services such as location for emergency personnel (APL/AVL/GPS) which will identify the position of personnel and emergency apparatus, wireless subscriber programming (Over-the-Air-Programming) which eliminates the costly need to manually re-program radios in the field which in turn disrupts the day-to-day operations of our public safety personnel, wireless subscriber re-keying (Over-the-Air-Rekeying) which allows remote reprogramming of encryption keys for instant changes to communications security.

While the new subscriber radios will now allow County users to operate on the most current encryption technology on other agency systems when supporting them in a mutual aid mode, the County does not have this capability when operating within County borders.

Upgrading the Public Safety radio system directly impacts the safety and security of the County's citizens, visitors, and first responders.

Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)

PRIORITY

VARIANCE TO APPROVED PER FY22-FY26 CAPITAL IMPROVEMENT PROGRAM:

	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL
Approved FY22-FY26 CIP	\$4,527	\$0	\$0	\$0	\$4,527
Increase/(Decrease)	(\$2,261)	\$2,266	\$0	\$0	\$5
% change	-49.9%	n/a	n/a	n/a	0.1%

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	550	550	0	0	0	\$1,100	\$9,622	\$0	\$10,722
Land & ROW	0	0	0	0	0	0	200	0	200
Construction	561	561	0	0	0	1,122	6,950	0	8,072
Equipment	800	800	0	0	0	1,600	10,260	0	11,860
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	5	5	0	0	0	10	20	0	30
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	350	350	0	0	0	700	3,100	0	3,800
Total Outlay	\$2,266	\$2,266	\$0	\$0	\$0	\$4,532	\$30,152	\$0	\$34,684

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$2,266	\$0	\$0	\$0	\$2,266	\$25,168	\$0	\$27,434
Fund Balance Appropriation	1,509	0	0	0	0	1,509	4,984	0	6,493
Operating Transfer	757	0	0	0	0	757	0	0	757
Total County Funding	\$2,266	\$2,266	\$0	\$0	\$0	\$4,532	\$30,152	\$0	\$34,684
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$2,266	\$2,266	\$0	\$0	\$0	\$4,532	\$30,152	\$0	\$34,684

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	529.5	540.1	550.9	562.0	0.0	578.8
Total Operating	\$0.0	\$529.5	\$540.1	\$550.9	\$562.0	\$0.0	\$578.8
Debt Service: Bonds	2,263.6	2,263.6	2,467.4	2,467.4	2,467.4	2,263.6	2,467.4
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$2,263.6	\$2,793.1	\$3,007.5	\$3,018.3	\$3,029.4	\$2,263.6	\$3,046.2

LOCATION:

N/A

COMMISSIONER DISTRICT:

Various

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW																								
Charles County VanGO Maintenance Facility	Project #: Existing																								
<p>Design and construct a 180,000 s.f. Maintenance and Operations Facility for the VanGO Bus Program. The facility will house 50 buses and provide approximately 20,000 s.f. of administration, operations, and maintenance services, and 82,000 s.f. commuter bus parking spaces.</p>																									
<p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p>																									
PRIORITY																									
VARIANCE TO APPROVED PER FY22-FY26 CAPITAL IMPROVEMENT PROGRAM:																									
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>FY 2023</th> <th>FY 2024</th> <th>FY 2025</th> <th>FY 2026</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Approved FY22-FY26 CIP</td> <td style="text-align: right;">\$5,370</td> <td style="text-align: right;">\$5,412</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$10,782</td> </tr> <tr> <td>Increase/(Decrease)</td> <td style="text-align: right;">(\$150)</td> <td style="text-align: right;">\$438</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$288</td> </tr> <tr> <td>% change</td> <td style="text-align: right;">-2.8%</td> <td style="text-align: right;">8.1%</td> <td style="text-align: right;">n/a</td> <td style="text-align: right;">n/a</td> <td style="text-align: right;">2.7%</td> </tr> </tbody> </table>		FY 2023	FY 2024	FY 2025	FY 2026	TOTAL	Approved FY22-FY26 CIP	\$5,370	\$5,412	\$0	\$0	\$10,782	Increase/(Decrease)	(\$150)	\$438	\$0	\$0	\$288	% change	-2.8%	8.1%	n/a	n/a	2.7%
	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL																				
Approved FY22-FY26 CIP	\$5,370	\$5,412	\$0	\$0	\$10,782																				
Increase/(Decrease)	(\$150)	\$438	\$0	\$0	\$288																				
% change	-2.8%	8.1%	n/a	n/a	2.7%																				

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$250	\$250	\$0	\$0	\$0	\$500	\$1,000	\$0	\$1,500
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	4,250	4,000	0	0	0	8,250	750	0	9,000
Equipment	0	1,000	0	0	0	1,000	0	0	1,000
Administration	120	100	0	0	0	220	64	0	284
Administration - FAS	5	5	0	0	0	10	11	0	21
Inspection	120	100	0	0	0	220	20	0	240
Miscellaneous	25	20	0	0	0	45	5	0	50
Contingency	450	375	0	0	0	825	75	0	900
Total Outlay	\$5,220	\$5,850	\$0	\$0	\$0	\$11,070	\$1,925	\$0	\$12,995

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$1,170	\$1,125	\$0	\$0	\$0	\$2,295	\$475	\$0	\$2,770
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,170	\$1,125	\$0	\$0	\$0	\$2,295	\$475	\$0	\$2,770
Federal	3,600	4,200	0	0	0	7,800	1,400	0	9,200
State	450	525	0	0	0	975	50	0	1,025
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$5,220	\$5,850	\$0	\$0	\$0	\$11,070	\$1,925	\$0	\$12,995

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	1.00	1.00	1.00	0.00	1.00
Personnel Costs	0.0	0.0	66.5	69.8	73.3	0.0	76.9
Operating	0.0	0.0	556.0	567.1	578.4	0.0	595.8
Total Operating	\$0.0	\$0.0	\$622.5	\$636.9	\$651.7	\$0.0	\$672.7
Debt Service: Bonds	42.7	147.6	248.8	248.8	248.8	42.7	248.8
Vehicle & Equipment Lease	0.0	0.0	4.8	9.6	9.6	0.0	9.6
Total Impact	\$42.7	\$147.6	\$871.3	\$885.7	\$900.5	\$42.7	\$921.5

LOCATION:	COMMISSIONER DISTRICT:
Piney Church Road, Waldorf, Maryland	1

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: New La Plata Library	Requested By: DPW Project #: Existing
Design and construct a new 28,000 sq. ft. library on town-owned properties located on Washington Ave at Talbot Street. The new facility will be LEED Certified and will incorporate community amenities and a host of features identified in the library facilities master plan and the space needs reports respectively.	
Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)	
PRIORITY	
VARIANCE TO APPROVED PER FY22-FY26 CAPITAL IMPROVEMENT PROGRAM:	
	TOTAL
Approved FY22-FY26 CIP	\$5,656
Increase/(Decrease)	\$0
% change	0.0%

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$663	\$0	\$663
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	3,577	391	0	0	3,968	3,860	0	7,828
Equipment	0	1,266	0	0	0	1,266	0	0	1,266
Administration	0	100	0	0	0	100	200	0	300
Administration - FAS	0	5	5	0	0	10	9	0	19
Inspection	0	20	0	0	0	20	129	0	149
Miscellaneous	0	0	0	0	0	0	20	0	20
Contingency	0	292	0	0	0	292	437	0	729
Total Outlay	\$0	\$5,260	\$396	\$0	\$0	\$5,656	\$5,318	\$0	\$10,974

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$4,919	\$396	\$0	\$0	\$5,315	\$4,818	\$0	\$10,133
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	341	0	0	0	341	0	0	341
Total County Funding	\$0	\$5,260	\$396	\$0	\$0	\$5,656	\$4,818	\$0	\$10,474
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	500	0	500
Total Funding	\$0	\$5,260	\$396	\$0	\$0	\$5,656	\$5,318	\$0	\$10,974

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond thru FY22 FY 2027	
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	126.5	63.3	64.6	0.0	66.5
Total Operating	\$0.0	\$0.0	\$126.5	\$63.3	\$64.6	\$0.0	\$66.5
Debt Service: Bonds	433.3	433.3	875.8	911.4	911.4	433.3	911.4
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$433.3	\$433.3	\$1,002.3	\$974.7	\$976.0	\$433.3	\$977.9

LOCATION: LaPlata, MD	COMMISSIONER DISTRICT: 1
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:					Requested By: DPW	
Blue Crabs Stadium Maintenance					Project #: Existing	
<p>To provide funding for maintenance of Blue Crabs Stadium including, but not limited to, the repair or replacement of all major structures, systems (including mechanical, electrical and those related to utilities such as, but not limited to, HVAC, water, sewer, gas and electrical) and capital improvements when needed or required.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>						
VARIANCE TO APPROVED PER FY22-FY26 CAPITAL IMPROVEMENT PROGRAM:						
	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL	
Approved FY22-FY26 CIP	\$202	\$202	\$203	\$203	\$810	
Increase/(Decrease)	\$6	\$6	\$5	\$5	\$22	
% change	3.0%	3.0%	2.5%	2.5%	2.7%	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$5	\$5	\$5	\$5	\$5	\$25	\$10	\$5	\$40
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	198	198	198	198	198	990	175	198	1,363
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	7	0	7
Administration - FAS	5	5	5	5	5	25	5	5	35
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	5	0	5
Total Outlay	\$208	\$208	\$208	\$208	\$208	\$1,040	\$202	\$208	\$1,450

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$101	\$107	\$208
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	107	107	107	107	107	535	0	0	535
Total County Funding	\$107	\$107	\$107	\$107	\$107	\$535	\$101	\$107	\$743
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	101	101	101	101	101	505	101	101	707
Total Funding	\$208	\$208	\$208	\$208	\$208	\$1,040	\$202	\$208	\$1,450

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	9.1	9.1	9.1	9.1	9.1	9.1	18.7
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$9.1	\$9.1	\$9.1	\$9.1	\$9.1	\$9.1	\$18.7

LOCATION: Blue Crabs Stadium	COMMISSIONER DISTRICT: 4
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Pinefield EMS Station	Requested By: DPW Project #: Existing																								
Design and construct a 6,400 s.f. (250/s.f.) facility in the <i>Waldorf/Pinefield area</i> to include site improvements, 3 parking bays @ 30' x 40' = 3,600 s.f., 400 s.f. office area , 400 s.f. lounge area, 400 s.f. kitchen area, 2 (ea.) 400 s.f. bathroom./shower areas, 800 s.f. bunk room areas, and a 400 s.f. storage area.																									
Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)																									
PRIORITY																									
VARIANCE TO APPROVED PER FY22-FY26 CAPITAL IMPROVEMENT PROGRAM:																									
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>FY 2023</th> <th>FY 2024</th> <th>FY 2025</th> <th>FY 2026</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Approved FY22-FY26 CIP</td> <td style="text-align: right;">\$983</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$983</td> </tr> <tr> <td>Increase/(Decrease)</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>% change</td> <td style="text-align: right;">0.0%</td> <td style="text-align: right;">n/a</td> <td style="text-align: right;">n/a</td> <td style="text-align: right;">n/a</td> <td style="text-align: right;">0.0%</td> </tr> </tbody> </table>		FY 2023	FY 2024	FY 2025	FY 2026	TOTAL	Approved FY22-FY26 CIP	\$983	\$0	\$0	\$0	\$983	Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0	% change	0.0%	n/a	n/a	n/a	0.0%
	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL																				
Approved FY22-FY26 CIP	\$983	\$0	\$0	\$0	\$983																				
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0																				
% change	0.0%	n/a	n/a	n/a	0.0%																				

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$235	\$0	\$235
Land & ROW	0	0	0	0	0	0	350	0	350
Construction	800	0	0	0	0	800	800	0	1,600
Equipment	0	0	0	0	0	0	0	0	0
Administration	56	0	0	0	0	56	96	0	152
Administration - FAS	5	0	0	0	0	5	8	0	13
Inspection	40	0	0	0	0	40	40	0	80
Miscellaneous	2	0	0	0	0	2	17	0	19
Contingency	80	0	0	0	0	80	78	0	158
Total Outlay	\$983	\$0	\$0	\$0	\$0	\$983	\$1,624	\$0	\$2,607

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027				
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$1,624	\$0	\$1,624
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	983	0	0	0	0	983	0	0	983
Total County Funding	\$983	\$0	\$0	\$0	\$0	\$983	\$1,624	\$0	\$2,607
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$983	\$0	\$0	\$0	\$0	\$983	\$1,624	\$0	\$2,607

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	11.77	11.77	11.77	11.77	0.00	11.77
Personnel Costs	0.0	791.2	830.8	872.3	915.9	0.0	961.7
Operating	0.0	141.2	144.0	146.9	149.8	0.0	154.3
Total Operating	\$0.0	\$932.4	\$974.8	\$1,019.2	\$1,065.7	\$0.0	\$1,116.0
Debt Service: Bonds	146.1	146.1	146.1	146.1	146.1	146.1	146.1
Vehicle & Equipment Lease	0.0	20.2	20.2	20.2	20.2	0.0	10.1
Total Impact	\$146.1	\$1,098.7	\$1,141.1	\$1,185.5	\$1,232.0	\$146.1	\$1,272.2

LOCATION: Waldorf, MD	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Old La Plata Library Renovation	Project #: New
<p>The current La Plata Library was built in 1967 and is located on Route 6 in La Plata adjacent to UM Charles Regional Medical Center (formerly Civista). It contains 12,889 square feet used as a library and an additional 3,158 square feet of basement/mechanical storage room space. The Library sits on 1.507 acres and is located within the Town of La Plata. Library operations are slated to be relocated to a new facility that is currently under development. Once vacated, renovation of this facility is warranted to repurpose it for office space. Renovation scope to include non-structural interior modifications, building exterior, sitework, parking lot modifications, and building code/update modifications.</p>	
<p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>	
VARIANCE TO APPROVED PER FY22-FY26 CAPITAL IMPROVEMENT PROGRAM:	
	TOTAL
Approved FY22-FY26 CIP	\$2,111
Increase/(Decrease)	\$0
% change	0.0%

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$80	\$0	\$0	\$0	\$0	\$80	\$0	\$0	\$80
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	1,595	0	0	1,595	0	0	1,595
Equipment	0	0	250	0	0	250	0	0	250
Administration	10	0	24	0	0	34	0	0	34
Administration - FAS	5	0	6	0	0	11	0	0	11
Inspection	0	0	40	0	0	40	0	0	40
Miscellaneous	5	0	12	0	0	17	0	0	17
Contingency	0	0	84	0	0	84	0	0	84
Total Outlay	\$100	\$0	\$2,011	\$0	\$0	\$2,111	\$0	\$0	\$2,111

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$100	\$0	\$2,011	\$0	\$0	\$2,111	\$0	\$0	\$2,111
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$100	\$0	\$2,011	\$0	\$0	\$2,111	\$0	\$0	\$2,111
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$100	\$0	\$2,011	\$0	\$0	\$2,111	\$0	\$0	\$2,111

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	9.0	9.0	189.8	189.8	0.0	189.8
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$9.0	\$9.0	\$189.8	\$189.8	\$0.0	\$189.8

LOCATION: La Plata, MD	COMMISSIONER DISTRICT: 1
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Fueling Site Improvements	Project #: Existing
<p>Fueling Site Improvements project is to remove underground fuel storage tanks and product dispensers for DPW Vehicle Maintenance, Sheriffs District 1, and Mattawoman Waste water Treatment Plant locations to include installation of new above ground storage tanks new fuel dispensers and transfer pumps.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>	
VARIANCE TO APPROVED PER FY22-FY26 CAPITAL IMPROVEMENT PROGRAM:	
	TOTAL
Approved FY22-FY26 CIP	\$958
Increase/(Decrease)	\$0
% change	0.0%

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	474	474	0	0	0	948	474	0	1,422
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	5	5	0	0	0	10	5	0	15
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$479	\$479	\$0	\$0	\$0	\$958	\$479	\$0	\$1,437

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$479	\$0	\$0	\$0	\$479	\$479	\$0	\$958
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	479	0	0	0	0	479	0	0	479
Total County Funding	\$479	\$479	\$0	\$0	\$0	\$958	\$479	\$0	\$1,437
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$479	\$479	\$0	\$0	\$0	\$958	\$479	\$0	\$1,437

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	43.1	43.1	86.2	86.2	86.2	43.1	86.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$43.1	\$43.1	\$86.2	\$86.2	\$86.2	\$43.1	\$86.2

LOCATION:	COMMISSIONER DISTRICT:
Various	Various

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DES
Radio Tower Coating Restoration	Project #: New
<p>The Waldorf and Indian Head Radio Towers are in need of coating restoration. A significant amount of rust has accumulated on these two towers that the County owns over the last 20 years. Work includes surface preparation, application of a base coat/primer, application of a top coat for UV protection and sealing of crevices. This work is required to maintain the structural integrity of these two towers for many years to come as critical components of our radio system. This is work that was identified by our tower maintenance vendor during the annual tower inspections.</p>	
<p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>	
VARIANCE TO APPROVED PER FY22-FY26 CAPITAL IMPROVEMENT PROGRAM:	
	TOTAL
Approved FY22-FY26 CIP	\$0
Increase/(Decrease)	\$205
% change	new

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	200	0	0	0	0	200	0	0	200
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	5	0	0	0	0	5	0	0	5
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$205	\$0	\$0	\$0	\$0	\$205	\$0	\$0	\$205

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	205	0	0	0	0	205	0	0	205
Total County Funding	\$205	\$0	\$0	\$0	\$0	\$205	\$0	\$0	\$205
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$205	\$0	\$0	\$0	\$0	\$205	\$0	\$0	\$205

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

LOCATION:	COMMISSIONER DISTRICT:
Waldorf and Indian Head	Various

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Public Facilities Storage Building	Project #: New
<p>Design and construct two (2) 60' x 100' centralized storage facility for file storage retention, modular furniture inventory, office equipment & janitorial supplies, and other material as necessary. Currently, supplies and inventory are being stored at buildings located throughout the County. A centralized facility would allow better inventory control as well as afford the ability to purchase supplies in larger quantities resulting in cost savings.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>	
VARIANCE TO APPROVED PER FY22-FY26 CAPITAL IMPROVEMENT PROGRAM:	
	TOTAL
Approved FY22-FY26 CIP	\$0
Increase/(Decrease)	\$1,292
% change	new

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$48	\$48	\$0	\$0	\$0	\$96	\$0	\$0	\$96
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	480	480	0	0	0	960	0	0	960
Equipment	0	0	0	0	0	0	0	0	0
Administration	36	36	0	0	0	72	0	0	72
Administration - FAS	5	5	0	0	0	10	0	0	10
Inspection	24	24	0	0	0	48	0	0	48
Miscellaneous	5	5	0	0	0	10	0	0	10
Contingency	48	48	0	0	0	96	0	0	96
Total Outlay	\$646	\$646	\$0	\$0	\$0	\$1,292	\$0	\$0	\$1,292

FINANCING SOURCES		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027					
Bonds		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0	0
Operating Transfer	General Fund	646	646	0	0	0	1,292	0	0	1,292	
Total County Funding		\$646	\$646	\$0	\$0	\$0	\$1,292	\$0	\$0	\$1,292	
Federal		0	0	0	0	0	0	0	0	0	0
State		0	0	0	0	0	0	0	0	0	0
Other:		0	0	0	0	0	0	0	0	0	0
Total Funding		\$646	\$646	\$0	\$0	\$0	\$1,292	\$0	\$0	\$1,292	

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	35.0	35.7	36.4	64.5
Total Operating	\$0.0	\$0.0	\$35.0	\$35.7	\$36.4	\$64.5
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	3.8	7.6	7.6	9.8
Total Impact	\$0.0	\$0.0	\$35.0	\$35.7	\$36.4	\$64.5

LOCATION:	COMMISSIONER DISTRICT:
Radio Station Rd, La Plata	1

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Recreation Center	Requested By: RPT Project #: New
<p>This project is for construction of a multi-use / multi-generational indoor Recreation Center. The facility may include an indoor swimming pool, multi-sport gymnasiums, indoor turf area, fitness center, locker rooms, classrooms, multi-purpose rooms, restrooms, storage, office areas, and parking. The project proposes A &E to conduct a feasibility study and needs assessment prior to selecting a site location with first considerations of available county owned land.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>	
VARIANCE TO APPROVED PER FY22-FY26 CAPITAL IMPROVEMENT PROGRAM:	
	TOTAL
Approved FY22-FY26 CIP	\$0
Increase/(Decrease)	\$561
% change	new

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$100	\$0	\$400	\$0	\$0	\$500	\$0	\$0	\$500
Land & ROW	0	0	0	0	1,100	1,100	0	0	1,100
Construction	0	0	0	0	0	0	0	30,000	30,000
Equipment	0	0	0	0	0	0	0	500	500
Administration	10	0	40	0	14	64	0	740	804
Administration - FAS	5	0	6	0	6	17	0	6	23
Inspection	0	0	0	0	0	0	0	750	750
Miscellaneous	0	0	0	0	0	0	0	450	450
Contingency	0	0	0	0	0	0	0	1,500	1,500
Total Outlay	\$115	\$0	\$446	\$0	\$1,120	\$1,681	\$0	\$33,946	\$35,627

FINANCING SOURCES		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
							Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$33,946	\$33,946
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer		115	0	446	0	1,120	1,681	0	0	1,681
Total County Funding		\$115	\$0	\$446	\$0	\$1,120	\$1,681	\$0	\$33,946	\$35,627
Federal		0	0	0	0	0	0	0	0	0
State		0	0	0	0	0	0	0	0	0
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$115	\$0	\$446	\$0	\$1,120	\$1,681	\$0	\$33,946	\$35,627

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	3,053.1
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$3,053.1

LOCATION: TBD	COMMISSIONER DISTRICT: TBD
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DFAS										
Replacement of County Financial Software	Project #: Existing										
<p>Replacement of software and conversion of existing data. This includes all financial applications (General Ledger, Accounts Payable, Accounts Receivable, Procurement, Budget, Project/Grant Accounting, Revenue Accounting, and Asset Tracking). This also includes Payroll Processing, Tax Billing/Collections, and Utility Billing. Current software was acquired in early '90s and is at end of life. NWS is being purchased by another vendor and there is no guarantee as to how long this software will be supported.</p>											
VARIANCE TO APPROVED PER FY22-FY26 CAPITAL IMPROVEMENT PROGRAM:											
Approved FY22-FY26 CIP	\$0	FY 2023	\$0	FY 2024	\$0	FY 2025	\$0	FY 2026	\$0	TOTAL	\$0
Increase/(Decrease)	\$1,005		\$205		\$0		\$0		\$0	\$1,210	
% change	new		new		n/a		n/a		n/a	new	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	1,000	200	0	0	0	1,200	3,502	0	4,702
Administration	0	0	0	0	0	0	200	0	200
Administration - FAS	5	5	0	0	0	10	12	0	22
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$1,005	\$205	\$0	\$0	\$0	\$1,210	\$3,714	\$0	\$4,924

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer - General Fund	1,005	205	0	0	0	1,210	3,229	0	4,439
Total County Funding	\$1,005	\$205	\$0	\$0	\$0	\$1,210	\$3,229	\$0	\$4,439
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	485	0	485
Total Funding	\$1,005	\$205	\$0	\$0	\$0	\$1,210	\$3,714	\$0	\$4,924

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

LOCATION:	COMMISSIONER DISTRICT:
Charles County Government Building	1

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Structures to Address Homelessness	Project #: New
<p>Construct tiny homes or similar structures to address the growing and urgent need of homelessness exacerbated by the COVID-19 pandemic. As the homeless population in the Charles County tends to be older adults and/or those with underlying medical conditions, there is an increased risk for severe illness due to these factors. This is an effort to invest in a forward-thinking approach to addressing homelessness in Charles County.</p>	
VARIANCE TO APPROVED PER FY22-FY26 CAPITAL IMPROVEMENT PROGRAM:	
	TOTAL
Approved FY22-FY26 CIP	\$0
Increase/(Decrease)	\$500
% change	new

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$30	\$0	\$0	\$0	\$0	\$30	\$0	\$0	\$30
Land & ROW	100	0	0	0	0	100	0	0	100
Construction	0	300	0	0	0	300	0	0	300
Equipment	0	0	0	0	0	0	0	0	0
Administration	17	0	0	0	0	17	0	0	17
Administration - FAS	3	0	0	0	0	3	0	0	3
Inspection	8	0	0	0	0	8	0	0	8
Miscellaneous	13	0	0	0	0	13	0	0	13
Contingency	29	0	0	0	0	29	0	0	29
Total Outlay	\$200	\$300	\$0	\$0	\$0	\$500	\$0	\$0	\$500

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$200	\$300	\$0	\$0	\$0	\$500	\$0	\$0	\$500
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer - General Fund		0	0	0	0	0	0	0	0
Total County Funding	\$200	\$300	\$0	\$0	\$0	\$500	\$0	\$0	\$500
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$200	\$300	\$0	\$0	\$0	\$500	\$0	\$0	\$500

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	17.9	44.9	44.9	44.9	0.0	44.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$17.9	\$44.9	\$44.9	\$44.9	\$0.0	\$44.9

LOCATION:	COMMISSIONER DISTRICT:
TBD	TBD

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PARKS SUMMARY

The County owns and operates over thirty parks, located throughout the county, for public use. In conjunction with land use plans and a growing population, the County plans for and constructs with State aid from Program Open Space (POS), new park facilities and expansion of existing parks.

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$508	\$388	\$6	\$6	\$6	\$914	\$244	\$7	\$1,165
Land & ROW	10	0	0	0	0	10	37	0	47
Construction	5,072	3,599	822	65	68	9,626	701	70	10,397
Equipment	67	46	0	0	0	113	0	0	113
Administration	28	136	68	4	4	240	34	4	278
Administration - FAS	50	48	20	13	14	145	25	16	186
Inspection	15	68	6	6	6	101	57	7	165
Miscellaneous	540	587	372	307	307	2,113	35	411	2,559
Contingency	111	193	83	7	8	402	71	8	481
Total Outlay	\$6,401	\$5,065	\$1,377	\$408	\$413	\$13,664	\$1,204	\$523	\$15,391

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027				
Bonds	\$894	\$997	\$405	\$17	\$22	\$2,335	\$1,097	\$215	\$3,647
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	3,057	3,270	391	391	391	7,500	0	308	7,808
Total County Funding	\$3,951	\$4,267	\$796	\$408	\$413	\$9,835	\$1,097	\$523	\$11,455
Federal	0	0	0	0	0	0	0	0	0
State	2,450	798	581	0	0	3,829	107	0	3,936
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$6,401	\$5,065	\$1,377	\$408	\$413	\$13,664	\$1,204	\$523	\$15,391

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	-0.14	4.34	6.34	6.34	0.00	6.34
Personnel Costs	0.0	-3.3	232.2	453.9	476.9	0.0	500.4
Operating	0.0	-6.8	24.9	69.8	71.4	0.0	73.3
Total Operating	\$0.0	-\$10.1	\$257.1	\$523.7	\$548.3	\$0.0	\$573.7
Debt Service: Bonds	54.3	107.5	168.9	191.9	191.9	98.6	199.4
Vehicle & Equipment Lease	0.0	12.2	42.6	77.4	93.9	0.0	93.9
Total Impact	\$54.3	\$97.4	\$426.0	\$715.6	\$740.2	\$98.6	\$773.1

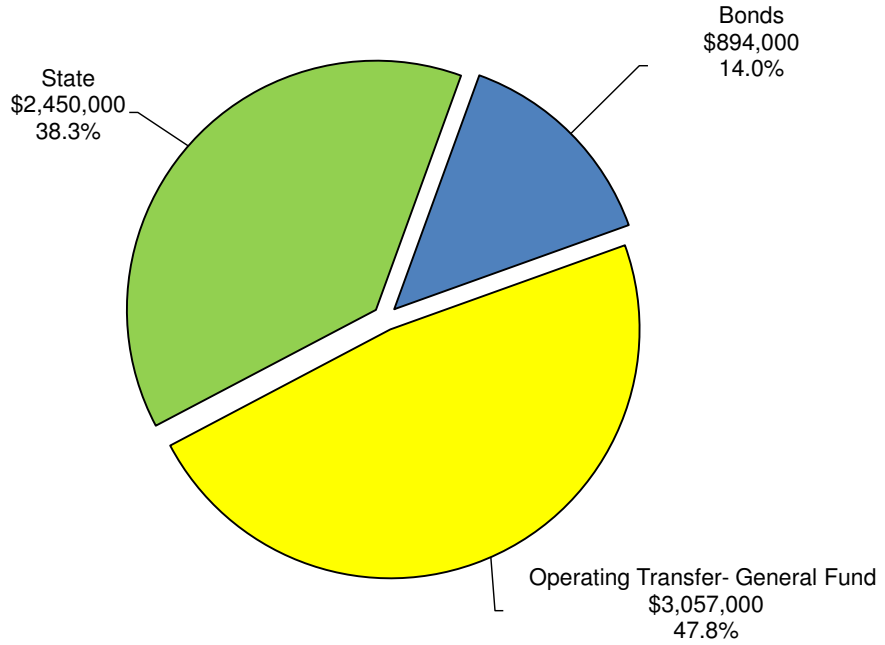
Projects with Future Operating Impacts:

PROJECT	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond FY 2027	FTE
Popes Creek Waterfront Phase II	\$0.0	\$0.0	\$0.0	\$254.6	\$265.9	\$278.3	2.00
Synthetic Turf Fields	0.0	(10.1)	(20.7)	(21.4)	(21.4)	(\$22.8)	-0.14
Waldorf Park Development Phase II	0.0	0.0	277.8	290.5	303.8	318.2	4.48
Vehicle & Equipment Lease	0.0	12.2	42.6	60.9	60.9	60.9	
Total	\$0.0	\$2.1	\$299.7	\$584.6	\$609.2	\$573.7	6.34

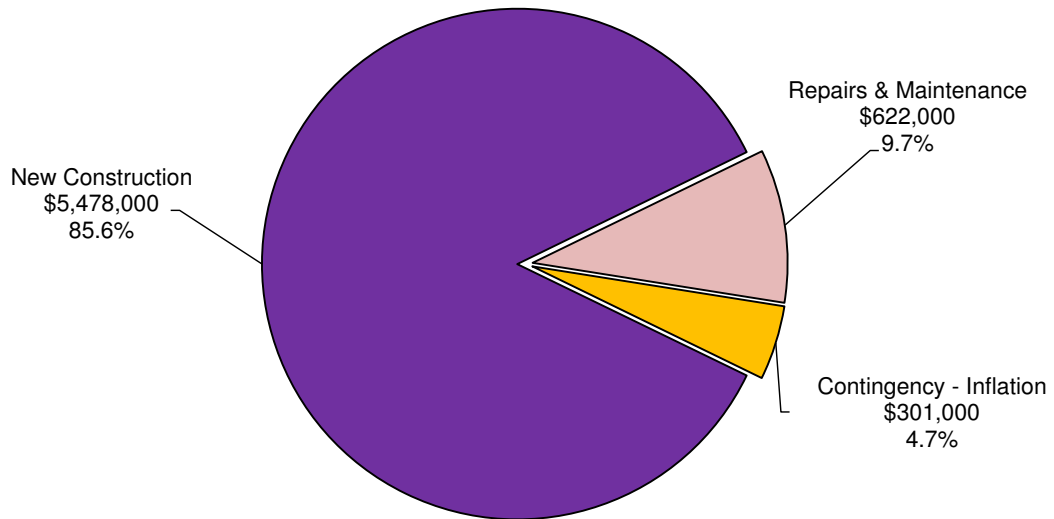
STATE-PROGRAM OPEN SPACE: (\$ in '000's)

PROJECT	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	'23-'27
Popes Creek Waterfront Ph II	\$229	\$450	\$581	\$0	\$0	\$1,260
Waldorf Park Development, Phase II	1,498	0	0	0	0	\$1,498
Bensville Park Field Lights	375	0	0	0	0	\$375
Waldorf Basketball Courts	348	348	0	0	0	\$696
Total	\$2,450	\$450	\$581	\$0	\$0	\$3,829

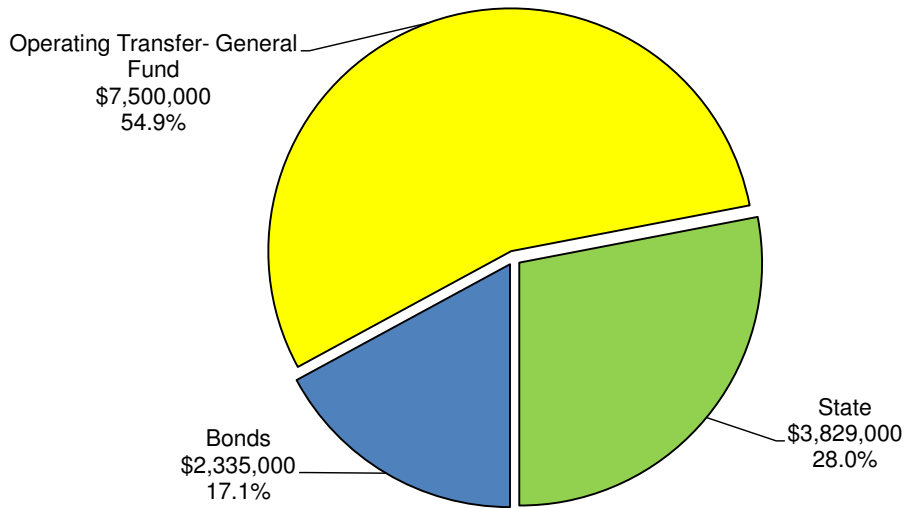
FY23 Parks Financing Sources
Total \$6,401,000



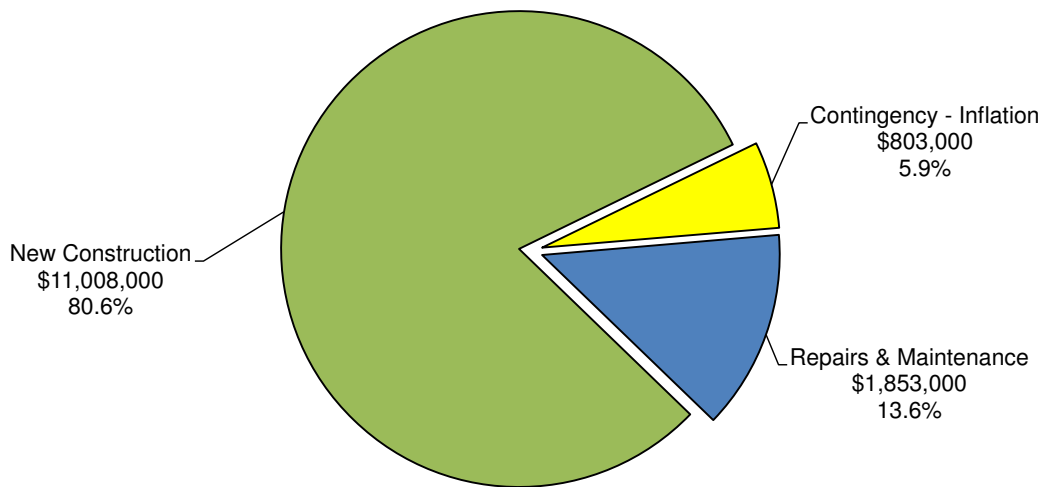
FY23 Parks by Project
Total \$6,401,000



FY23-FY27 Parks Financing Sources
Total \$13,664,000



FY23-FY27 Parks by Project Type
Total \$13,664,000



New construction includes funds for the Various Pedestrian and Bicycle Facilities, the Waldorf Park Development, the Smallwood Drive Shared Use Path, McDaniel Road Shared Use Path, the Billingsley Road Sidewalk, the Westlake Community Sidewalk, Mallows Bay Kayak Launch, Waldorf Basketball Courts, and the Popes Creek Waterfront. Repairs & Maintenance includes funding for minor repairs at various parks and Synthetic Turf Fields.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: RPT
Park Repair & Maintenance Projects	Project: Annual
<p>Ongoing renovation and improvement of community athletic fields and tennis facilities used exclusively by the public and the purchase of bleachers, benches, picnic tables and infield mix on a Countywide basis. Other capital maintenance projects include such work as the repair and replacement of fences, backstops, restroom facilities, 20+ year-old playground equipment and field lighting equipment that has deteriorated and become a safety concern. Increase requested to fund Bermuda turf conversion and our share of potential grant opportunities.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	5	5	6	6	6	28	0	6	34
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	302	302	302	302	302	1,510	0	302	1,812
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$307	\$307	\$308	\$308	\$308	\$1,538	\$0	\$308	\$1,846

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer - General Fund	307	307	308	308	308	1,538	0	308	1,846
Total County Funding	\$307	\$307	\$308	\$308	\$308	\$1,538	\$0	\$308	\$1,846
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$307	\$307	\$308	\$308	\$308	\$1,538	\$0	\$308	\$1,846

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

LOCATION:	COMMISSIONER DISTRICT:
County-wide	Various

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW		
Various Pedestrian & Bicycle Facilities	Project: Existing		
<p>To provide a network of pedestrian & bicycle facilities within the Development District & to provide amenities such as park & walk/bike lots & rest stops as part of the linear trails being constructed with the Enhanced Transportation program. If a project is located on a State road, then project is eligible for State funding. The following projects are currently being considered:</p>			
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <ol style="list-style-type: none"> 1. Smallwood Drive from Route 301 eastward to St. Charles Parkway. 2. Route 227 from Billingsley Rd. to Route 210 northward to trail tie-in. 3. Chapel Point Road from Causeway Dr. to Commerce Street. 4. From intersection of Route 227 and Route 210 northward on Route 210 approximately 300 lf and westward on Route 227 to Matthews Road. 5. Route 227 from Food Lion entrance eastward to Matthews Road and northward on Matthews Road to auxiliary road eastward to Route 210. </td> <td style="width: 50%; vertical-align: top;"> <ol style="list-style-type: none"> 6. Route 227 westward to Matthews Road southward to Shopping Center Entrance. 7. BUS 5 from Burnt Store Road to Bypass - North & South. 8. BUS 5 from 231 to Bypass - South. 9. Lexington Drive (Berry Valley Neighborhood). </td> </tr> </table>		<ol style="list-style-type: none"> 1. Smallwood Drive from Route 301 eastward to St. Charles Parkway. 2. Route 227 from Billingsley Rd. to Route 210 northward to trail tie-in. 3. Chapel Point Road from Causeway Dr. to Commerce Street. 4. From intersection of Route 227 and Route 210 northward on Route 210 approximately 300 lf and westward on Route 227 to Matthews Road. 5. Route 227 from Food Lion entrance eastward to Matthews Road and northward on Matthews Road to auxiliary road eastward to Route 210. 	<ol style="list-style-type: none"> 6. Route 227 westward to Matthews Road southward to Shopping Center Entrance. 7. BUS 5 from Burnt Store Road to Bypass - North & South. 8. BUS 5 from 231 to Bypass - South. 9. Lexington Drive (Berry Valley Neighborhood).
<ol style="list-style-type: none"> 1. Smallwood Drive from Route 301 eastward to St. Charles Parkway. 2. Route 227 from Billingsley Rd. to Route 210 northward to trail tie-in. 3. Chapel Point Road from Causeway Dr. to Commerce Street. 4. From intersection of Route 227 and Route 210 northward on Route 210 approximately 300 lf and westward on Route 227 to Matthews Road. 5. Route 227 from Food Lion entrance eastward to Matthews Road and northward on Matthews Road to auxiliary road eastward to Route 210. 	<ol style="list-style-type: none"> 6. Route 227 westward to Matthews Road southward to Shopping Center Entrance. 7. BUS 5 from Burnt Store Road to Bypass - North & South. 8. BUS 5 from 231 to Bypass - South. 9. Lexington Drive (Berry Valley Neighborhood). 		
<p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p>			
PRIORITY			

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$5	\$5	\$5	\$5	\$5	\$25	\$45	\$5	\$75
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	129	53	53	53	53	341	301	53	695
Equipment	0	0	0	0	0	0	0	0	0
Administration	9	3	3	3	3	21	1	3	25
Administration - FAS	5	5	6	6	6	28	9	6	43
Inspection	5	5	5	5	5	25	37	5	67
Miscellaneous	10	5	5	5	5	30	26	5	61
Contingency	6	6	6	6	6	30	27	6	63
Total Outlay	\$169	\$82	\$83	\$83	\$83	\$500	\$446	\$83	\$1,029

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$446	\$83	\$529
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	169	82	83	83	83	500	0	0	500
Total County Funding	\$169	\$82	\$83	\$83	\$83	\$500	\$446	\$83	\$1,029
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$169	\$82	\$83	\$83	\$83	\$500	\$446	\$83	\$1,029

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	40.1	7.5
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$40.1	\$7.5

LOCATION:	COMMISSIONER DISTRICT:
County-wide	Various

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2023
(\$ in thousands)

PROJECT NAME: Popes Creek Waterfront Phase II	Requested By: RPT Project: Existing
<p>DRPT has acquired waterfront property in Popes Creek which included a restaurant building and parking area w/easement adjacent to existing county park property. This property will provide additional parking for the Popes Creek Rail Trail and the Popes Creek Waterfront Park. Plans for the building may include a waterman's heritage museum, crabbing/fishing pier, kayak rentals and concession stand, conference center, retail stalls, and a summer camp venue.</p> <p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '14-'18	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$135	\$0	\$135
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	254	500	646	0	0	1,400	0	0	1,400
Equipment	0	0	0	0	0	0	0	0	0
Administration	8	48	56	0	0	112	3	0	115
Administration - FAS	5	5	6	0	0	16	8	0	24
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	25	50	65	0	0	140	4	0	144
Contingency	25	50	65	0	0	140	4	0	144
Total Outlay	\$318	\$653	\$837	\$0	\$0	\$1,808	\$154	\$0	\$1,962

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '14-'18	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$89	\$203	\$256	\$0	\$0	\$548	\$47	\$0	\$595
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$89	\$203	\$256	\$0	\$0	\$548	\$47	\$0	\$595
Federal	0	0	0	0	0	0	0	0	0
State	229	450	581	0	0	1,260	107	0	1,367
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$318	\$653	\$837	\$0	\$0	\$1,808	\$154	\$0	\$1,962

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	2.00	2.00	0.00	2.00
Personnel Costs	0.0	0.0	0.0	210.1	220.6	0.0	231.6
Operating	0.0	0.0	0.0	44.5	45.3	0.0	46.7
Total Operating	\$0.0	\$0.0	\$0.0	\$254.6	\$265.9	\$0.0	\$278.3
Debt Service: Bonds	0.0	8.0	26.2	49.3	49.3	4.2	49.3
Vehicle & Equipment Lease	0.0	0.0	0.0	16.5	33.0	0.0	33.0
Total Impact	\$0.0	\$8.0	\$26.2	\$303.9	\$315.2	\$4.2	\$327.6

LOCATION: Newburg, MD	COMMISSIONER DISTRICT: 1
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APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2023
(\$ in thousands)

PROJECT NAME:	Requested By: RPT/ Capital
Waldorf Park Development PH II	Project: New
<p>Development of this park is a priority to meet the active and passive outdoor recreational needs of one of the fastest growing areas in the county. Planned amenities include lighted football and soccer fields for games and practice, basketball and tennis courts, a large playground with adaptive (special needs) features, group picnic pavilions, nature and fitness trails and more.</p>	
<p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	1,940	0	0	0	0	1,940	0	0	1,940
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	5	0	0	0	0	5	0	0	5
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	57	0	0	0	0	57	0	0	57
Total Outlay	\$2,002	\$0	\$0	\$0	\$0	\$2,002	\$0	\$0	\$2,002

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$504	\$0	\$0	\$0	\$0	\$504	\$0	\$0	\$504
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$504	\$0	\$0	\$0	\$0	\$504	\$0	\$0	\$504
Federal	0	0	0	0	0	0	0	0	0
State	1,498	0	0	0	0	1,498	0	0	1,498
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$2,002	\$0	\$0	\$0	\$0	\$2,002	\$0	\$0	\$2,002

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	4.48	4.48	4.48	0.00	4.48
Personnel Costs	0.0	0.0	239.1	251.1	263.6	0.0	276.8
Operating	0.0	0.0	38.7	39.4	40.2	0.0	41.4
Total Operating	\$0.0	\$0.0	\$277.8	\$290.5	\$303.8	\$0.0	\$318.2
Debt Service: Bonds	0.0	45.2	45.2	45.2	45.2	0.0	45.2
Vehicle & Equipment Lease	0.0	0.0	18.2	36.5	36.5	0.0	36.5
Total Impact	\$0.0	\$45.2	\$323.0	\$335.7	\$349.0	\$0.0	\$363.4

LOCATION: Waldorf, MD	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: PGM
Smallwood Drive Shared Use Paths Phase II	Project: Existing

Drawing on recommendations from a consultant report on bicycle and pedestrian connectivity in Waldorf, this project (which will proceed in two phases) will extend the current 4 to 6-foot wide sidewalks on Smallwood Drive West and create 10-foot wide shared use paths for the entire length (2.7 miles) of Smallwood Drive West between Crain Highway/US 301 and Middletown Road. Phase II will include design and construction work between McDaniel Road and Middletown Road. The project would construct a 10-foot wide shared use path on the eastbound (south) side of Smallwood Drive West between US 301 and St. Nicholas Drive and extend the existing 4 to 6-foot wide sidewalk on the westbound (north) side of Smallwood Drive West between St. Nicholas Drive and Middletown Road to create a 10-foot wide shared use path. In addition, this project would extend the existing 6-foot wide sidewalk on the eastbound (south) side of Smallwood Drive West between Lancaster Circle and Deerwood Court to create a 10-foot wide shared use path. This project would expand the bicycle and pedestrian network west of US 301 and connect to the existing shared use paths on McDaniel Road and Middletown Road, increasing the connectivity of Waldorf's bicycle and pedestrian network and improving bicycle and pedestrian accessibility for residents. Staff plan to submit a grant application to either the Maryland Bikeways program, administered by MDOT, or the Transportation Alternatives Set-Aside Program to reduce the cost of the project to the County.

Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$24	\$0	\$24
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	402	0	0	0	402	0	0	402
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	19	0	0	0	19	0	0	19
Administration - FAS	0	5	0	0	0	5	5	0	10
Inspection	0	12	0	0	0	12	0	0	12
Miscellaneous	0	7	0	0	0	7	0	0	7
Contingency	0	35	0	0	0	35	0	0	35
Total Outlay	\$0	\$480	\$0	\$0	\$0	\$480	\$29	\$0	\$509

FINANCING SOURCES									
Bonds	\$0	\$480	\$0	\$0	\$0	\$480	\$29	\$0	\$509
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$480	\$0	\$0	\$0	\$480	\$29	\$0	\$509
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$480	\$0	\$0	\$0	\$480	\$29	\$0	\$509

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	2.6	2.6	45.8	45.8	45.8	2.6	45.8
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$2.6	\$2.6	\$45.8	\$45.8	\$45.8	\$2.6	\$45.8

LOCATION: Smallwood Drive, Waldorf, MD	COMMISSIONER DISTRICT: 3 and 4
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Synthetic Turf Fields	Requested By: RPT Project: New
<p>The Parks & Grounds Division is requesting funding for the installation of Synthetic Turf at White Plains Park Football Field and an additional location. This will include all labor, materials, tools, and equipment needed to put in the drainage base and installation of turf with inlaid markings for 3 sports (football, Soccer, Lacrosse). This request is needed to keep up with the high demand of sports leagues game requests. The synthetic turf will allow us to play games year-round. The turf field will eliminate weekly mowing's, spring, and fall fertilizing, weekly painting of lines, and most of all eliminate cancelled games due to inclement weather.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$320	\$320	\$0	\$0	\$0	\$640	\$0	\$0	\$640
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	1,400	1,400	0	0	0	2,800	0	0	2,800
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	5	5	0	0	0	10	0	0	10
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$1,725	\$1,725	\$0	\$0	\$0	\$3,450	\$0	\$0	\$3,450

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	1,725	1,725	0	0	0	3,450	0	0	3,450
Total County Funding	\$1,725	\$1,725	\$0	\$0	\$0	\$3,450	\$0	\$0	\$3,450
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,725	\$1,725	\$0	\$0	\$0	\$3,450	\$0	\$0	\$3,450

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	(0.14)	(0.14)	(0.14)	(0.14)	0.00	(0.14)
Personnel Costs	0.0	(3.3)	(6.9)	(7.3)	(7.3)	0.0	(8.0)
Operating	0.0	(6.8)	(13.8)	(14.1)	(14.1)	0.0	(14.8)
Total Operating	\$0.0	(10.1)	(20.7)	(21.4)	(21.4)	\$0.0	(\$22.8)
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	-\$10.1	-\$20.7	-\$21.4	-\$21.4	\$0.0	-\$22.8

LOCATION: White Plains Park and TBD	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Hamilton Road Sidewalk Improvements	Project: Existing
<p>Install approximately 4,500 linear feet of 5-foot wide sidewalk along Hamilton Road from 500 linear feet south of Moran Drive to Acton Lane. Work shall include right of way acquisition and curb & gutter with new storm drain. Stormwater management solutions and wetland mitigation must be addressed with this project.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$110	\$0	\$0	\$0	\$0	\$110	\$40	\$0	\$150
Land & ROW	0	0	0	0	0	0	37	0	37
Construction	200	0	0	0	0	200	400	0	600
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	30	0	30
Administration - FAS	5	0	0	0	0	5	3	0	8
Inspection	0	0	0	0	0	0	20	0	20
Miscellaneous	0	0	0	0	0	0	5	0	5
Contingency	0	0	0	0	0	0	40	0	40
Total Outlay	\$315	\$0	\$0	\$0	\$0	\$315	\$575	\$0	\$890

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$575	\$0	\$575
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	315	0	0	0	0	315	0	0	315
Total County Funding	\$315	\$0	\$0	\$0	\$0	\$315	\$575	\$0	\$890
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$315	\$0	\$0	\$0	\$0	\$315	\$575	\$0	\$890

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	0.0	0.0	0.0	0.0	\$0.0	\$0.0
Debt Service: Bonds	51.7	51.7	51.7	51.7	51.7	51.7	51.7
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$51.7	\$51.7	\$51.7	\$51.7	\$51.7	\$51.7	\$51.7

LOCATION: Hamilton Road	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Bensville Park Field Lights	Requested By: RPT Project: New
<p>The Parks & Grounds Division is requesting funding for the installation of MUSCO LED's field lighting system. This will include all labor, materials, and construction. This request is needed to keep up with the demands of usage for the new planned synthetic multi-purpose field at Bensville Park. By adding the lights, this new field will be able to be used year-round.</p>	
<p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	500	0	0	0	0	500	0	0	500
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	5	0	0	0	0	5	0	0	5
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$505	\$0	\$0	\$0	\$0	\$505	\$0	\$0	\$505

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	130	0	0	0	0	130	0	0	130
Total County Funding	\$130	\$0	\$0	\$0	\$0	\$130	\$0	\$0	\$130
Federal	0	0	0	0	0	0	0	0	0
State	375	0	0	0	0	375	0	0	375
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$505	\$0	\$0	\$0	\$0	\$505	\$0	\$0	\$505

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	0.0	0.0	0.0	0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

LOCATION: Bensville Park	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: RPT
Waldorf Basketball Courts	Project: New
<p>The Parks & Grounds Division is requesting funding for the installation of four basketball courts at two different parks, two full courts at separate locations. This will include design, permits, site-work, construction, lights, and equipment needed. This request is needed to keep up with the high demand of county residents.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$15	\$15	\$0	\$0	\$0	\$30	\$0	\$0	\$30
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	200	200	0	0	0	400	0	0	400
Equipment	41	41	0	0	0	82	0	0	82
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	5	5	0	0	0	10	0	0	10
Inspection	4	4	0	0	0	8	0	0	8
Miscellaneous	200	200	0	0	0	400	0	0	400
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$465	\$465	\$0	\$0	\$0	\$930	\$0	\$0	\$930

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	117	117	0	0	0	234	0	0	234
Total County Funding	\$117	\$117	\$0	\$0	\$0	\$234	\$0	\$0	\$234
Federal	0	0	0	0	0	0	0	0	0
State	348	348	0	0	0	696	0	0	696
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$465	\$465	\$0	\$0	\$0	\$930	\$0	\$0	\$930

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	0.0	0.0	0.0	0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

LOCATION:	COMMISSIONER DISTRICT:
Waldorf, MD	TBD

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: RPT
Mallows Bay Kayak Launch	Project: New
<p>Mallows Bay has become a very popular destination for kayakers. The existing kayak launch is often overwhelmed by large paddler groups as well as individuals launching to enjoy the nation's newest National Marine Sanctuary. An additional launch and overflow parking area is needed to accommodate tour groups, scheduled guided tour groups by Charles County Parks, and other large parties arriving with their own kayaks. This launch will allow park staff to alleviate the bottle neck at the boat ramp area which is often an issue with power boaters and will allow park staff to schedule additional guided tours and accommodate the growing number of park visitors.</p>	
<p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p>	
PRIORITY	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year	Approp. thru FY22	Beyond FY 2027	Project Total
						Total '23-'27			
Architectural & Engineering	\$30	\$0	\$0	\$0	\$0	\$30	\$0	\$0	\$30
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	30	0	0	0	0	30	0	0	30
Equipment	20	0	0	0	0	20	0	0	20
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	5	0	0	0	0	5	0	0	5
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$85	\$0	\$0	\$0	\$0	\$85	\$0	\$0	\$85

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	85	0	0	0	0	85	0	0	85
Total County Funding	\$85	\$0	\$0	\$0	\$0	\$85	\$0	\$0	\$85
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$85	\$0	\$0	\$0	\$0	\$85	\$0	\$0	\$85

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	12.2	24.4	24.4	24.4	24.4
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

LOCATION:	COMMISSIONER DISTRICT:
Mallows Bay	2

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: PGM
McDaniel Road Shared Use Path West of Middletown Road	Project: New
<p>The portion of McDaniel Road between Smallwood Drive and Middletown Road has a 10-foot wide shared use path that is popular with residents. Although this path facility provides opportunities for residents to walk, the portion of McDaniel Road between Middletown Road and Mattawoman Middle/Berry Elementary schools doesn't currently have pedestrian/bicycle facilities. Construction of 1,150 linear feet of 10' shared use path on this portion of McDaniel would provide residents and students with a safe place to walk or bicycle to school. Work shall include right-of-way acquisition, and/or curb and gutter with new storm drain.</p>	
<p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$13	\$0	\$0	\$0	\$0	\$13	\$0	\$0	\$13
Land & ROW	9	0	0	0	0	9	0	0	9
Construction	150	0	0	0	0	150	0	0	150
Equipment	0	0	0	0	0	0	0	0	0
Administration	10	0	0	0	0	10	0	0	10
Administration - FAS	5	0	0	0	0	5	0	0	5
Inspection	6	0	0	0	0	6	0	0	6
Miscellaneous	3	0	0	0	0	3	0	0	3
Contingency	13	0	0	0	0	13	0	0	13
Total Outlay	\$209	\$0	\$0	\$0	\$0	\$209	\$0	\$0	\$209

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	209	0	0	0	0	209	0	0	209
Total County Funding	\$209	\$0	\$0	\$0	\$0	\$209	\$0	\$0	\$209
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$209	\$0	\$0	\$0	\$0	\$209	\$0	\$0	\$209

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

LOCATION: McDaniel Road	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Billingsley Road Sidewalk (St. Patrick's Dr. to Middletown Rd.)	Project: New
<p>Design (in-house) and construct approximately 7,600 linear feet of sidewalk along the south side of Billingsley Road from St. Patrick's Drive to connect with existing sidewalk at Middletown Road. This project also includes installing 1,250 new sidewalk along the east and west sides of St. Patrick's Drive that will provide an interconnected sidewalk network of more than 10 miles in length. Design (in-house) and construct approximately 7,600 linear feet of sidewalk along the south side of Billingsley Road from St. Patrick's Drive to connect with existing sidewalk at Middletown Road. This project also includes installing 1,250 new sidewalk along the east and west sides of St. Patrick's Drive that will provide an interconnected sidewalk network of more than 10 miles in length.</p>	
<p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$18	\$0	\$0	\$0	\$18	\$0	\$0	\$18
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	575	0	0	0	575	0	0	575
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	40	0	0	0	40	0	0	40
Administration - FAS	0	6	0	0	0	6	0	0	6
Inspection	0	29	0	0	0	29	0	0	29
Miscellaneous	0	10	0	0	0	10	0	0	10
Contingency	0	57	0	0	0	57	0	0	57
Total Outlay	\$0	\$735	\$0	\$0	\$0	\$735	\$0	\$0	\$735

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	735	0	0	0	735	0	0	735
Total County Funding	\$0	\$735	\$0	\$0	\$0	\$735	\$0	\$0	\$735
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$735	\$0	\$0	\$0	\$735	\$0	\$0	\$735

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

LOCATION: Billingsley Road	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Westlake Community Sidewalk (St. Patrick's Drive and Md. Rte. 301)	Project: New
Design (in-house) and construct approximately 3,275 linear feet of sidewalk and hiker/biker trail along the north side of St. Patrick's Drive and along the west side of Md. Route 301 to establish an interconnected sidewalk network in the St. Charles Town Shopping Center and surrounding business area.	
Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$22	\$0	\$0	\$0	\$22	\$0	\$0	\$22
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	215	0	0	0	215	0	0	215
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	14	0	0	0	14	0	0	14
Administration - FAS	0	6	0	0	0	6	0	0	6
Inspection	0	12	0	0	0	12	0	0	12
Miscellaneous	0	13	0	0	0	13	0	0	13
Contingency	0	22	0	0	0	22	0	0	22
Total Outlay	\$0	\$304	\$0	\$0	\$0	\$304	\$0	\$0	\$304

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	304	0	0	0	304	0	0	304
Total County Funding	\$0	\$304	\$0	\$0	\$0	\$304	\$0	\$0	\$304
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$304	\$0	\$0	\$0	\$304	\$0	\$0	\$304

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

LOCATION:	COMMISSIONER DISTRICT:
Waldorf, MD	3

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

TRANSPORTATION SUMMARY

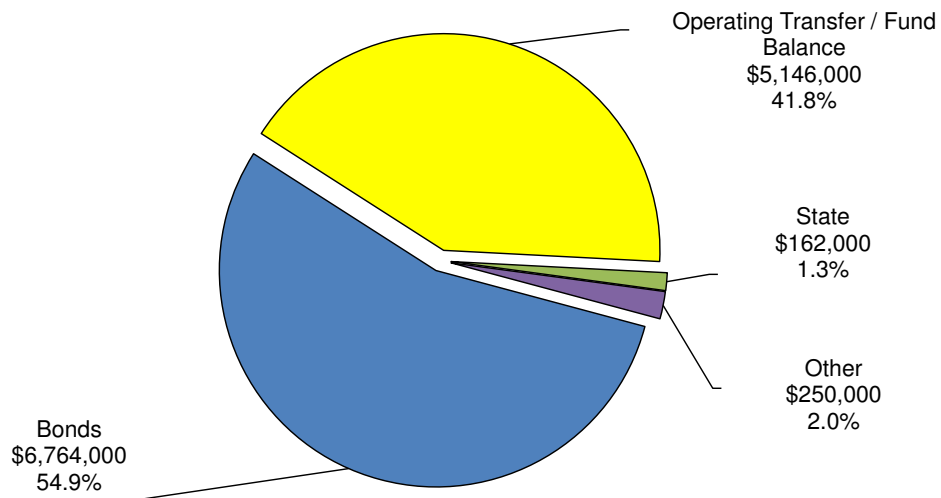
The County is responsible for new and existing local road infrastructure. The Public Works Roads Division maintains lane miles of existing roadway providing a variety of services including patching, overlay, and storm drain repair and replacement. New local road construction is primarily financed by local governments and occasionally with State or Federal grants. The County does receive tax revenue from gasoline sales, distributed by the State and in part applied to debt service from local bonds. Road projects are designed in accordance with the overall planning concept and are managed by Charles County Government employees.

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year	Approp.	Beyond	Project
						Total '23-'27	thru FY22	FY 2027	Total
Architectural & Engineering	\$961	\$680	\$1,975	\$706	\$352	\$4,674	\$3,322	\$304	\$8,300
Land & ROW	190	394	3,335	412	3,427	7,758	12,579	35	20,372
Construction	9,146	8,581	7,143	8,674	15,499	49,043	24,169	13,995	87,207
Equipment	0	0	0	0	0	0	0	0	0
Administration	523	203	310	264	580	1,880	1,172	485	3,537
Administration - FAS	60	39	53	46	58	256	102	72	430
Inspection	536	176	299	422	811	2,244	1,288	832	4,364
Miscellaneous	85	45	42	37	69	278	696	601	1,575
Contingency	821	134	280	379	796	2,410	2,126	1,096	5,632
Total Outlay	\$12,322	\$10,252	\$13,437	\$10,940	\$21,592	\$68,543	\$45,453	\$17,420	\$131,416

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$6,764	\$8,960	\$12,187	\$9,690	\$20,342	\$57,943	\$39,458	\$16,471	\$113,872
Fund Balance Appropriation	3,766	0	0	0	0	3,766	69	0	3,835
Operating Transfer General Fund	1,380	1,130	1,088	1,088	1,088	5,774	5,479	734	11,987
Total County Funding	\$11,910	\$10,090	\$13,275	\$10,778	\$21,430	\$67,483	\$45,006	\$17,205	\$129,694
Federal	0	0	0	0	0	0	144	0	144
State	162	162	162	162	162	810	0	215	1,025
Other:	250	0	0	0	0	250	303	0	553
Total Funding	\$12,322	\$10,252	\$13,437	\$10,940	\$21,592	\$68,543	\$45,453	\$17,420	\$131,416

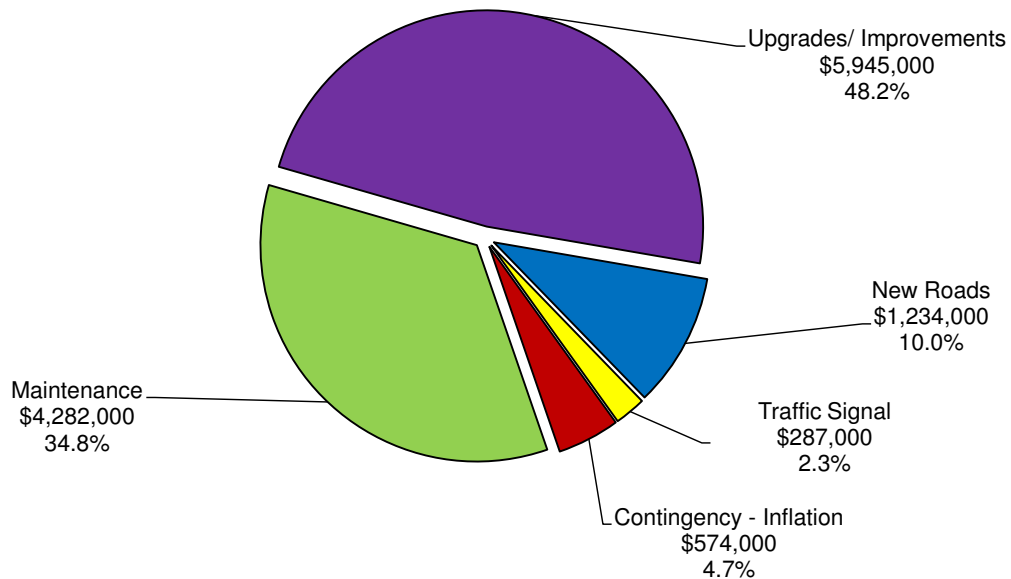
Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	3,535.0	3,988.5	4,637.1	5,451.4	6,094.4	3,535.0	7,924.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$3,535.0	\$3,988.5	\$4,637.1	\$5,451.4	\$6,094.4	\$3,535.0	\$7,924.6

FY23 Transportation Financing Sources Total \$12,322,000



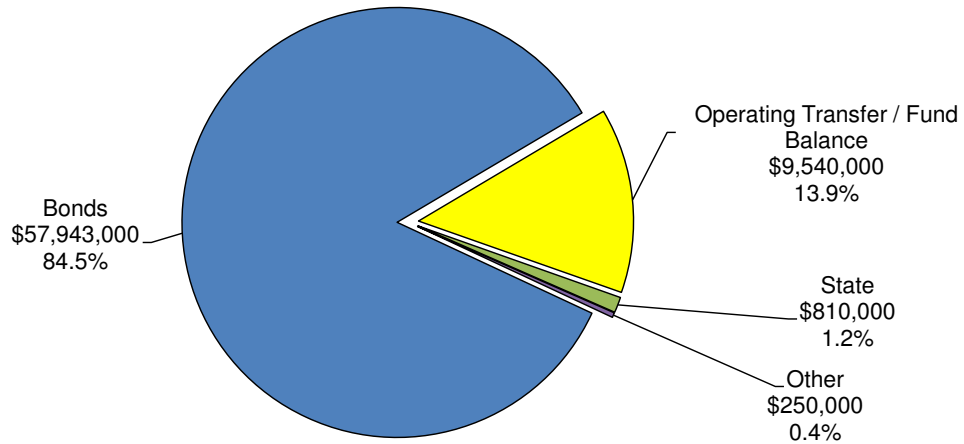
Bonds are the major source of financing for the transportation projects.

FY23 Transportation by Project Type Total \$12,322,000



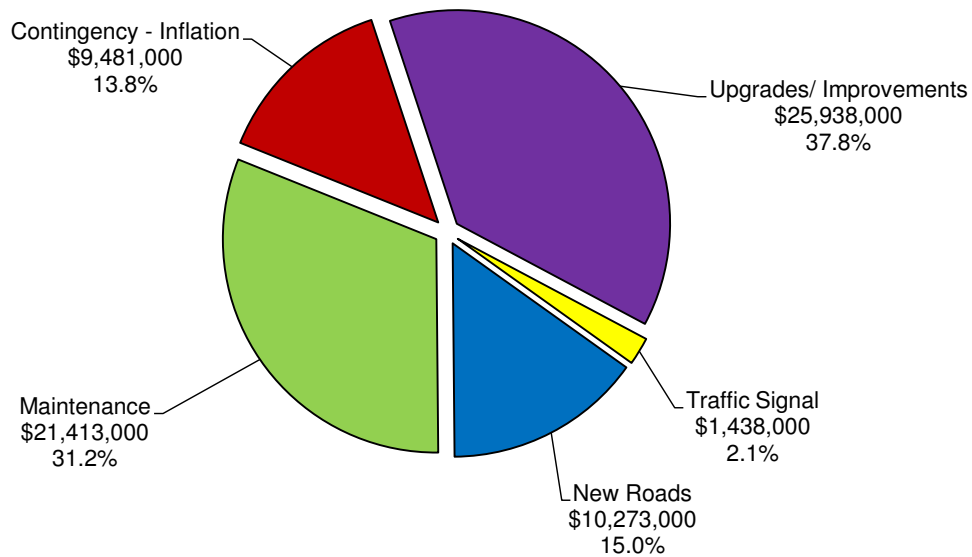
The Capital Budget for transportation/roads includes improving the existing road systems and expanding for the future. Included are funds to improve drainage, safety, sidewalks, and traffic intersection(s). Upgrade/Improvements includes funding for drainage improvements throughout the County, various bridge replacements, and safety improvements on Billingsley Road, as well as other roads in the County. Maintenance includes the Road Overlay Program which treats various roads throughout the county and the Waldorf Urban Redevelopment Corridor (WURC) Stormwater Outfall Project which is to properly manage storm events in the WURC. New Roads includes funding for Western Parkway Phase III expansion. The traffic signal includes funding traffic signals at various locations throughout the county in conjunction with the Maryland State Highway Administration.

FY23-FY27 Transportation Financing Sources Total \$68,543,000



The County's Debt Affordability Plan provides for sufficient funds to pay the annual debt service on the necessary General Obligation Bonds.

FY23-FY27 Transportation by Project Type Total \$68,543,000



The majority of the Transportation Program is for maintenance, upgrades, and improvements to the existing roads. Improvements to existing roads includes funding for Middletown Road Phase III, and funding to improve the stormwater drainage in the WURC. New Roads include funding for Western Parkway Road Improvement Phase III expansion and Turkey Hill Road Reconstruction.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Road Overlay Program	Project #: Annual
Highway Maintenance Program to complete asphalt overlay, modified seal, slurry seal, crack seal, line striping, deep patching, pavement markings, and repairs on various roads in the county. Roads for treatment to be determined.	
Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	4,202	4,202	4,202	4,202	4,202	21,010	0	4,202	25,212
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	5	5	6	6	6	28	0	6	34
Inspection	75	75	75	75	75	375	0	75	450
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$4,282	\$4,282	\$4,283	\$4,283	\$4,283	\$21,413	\$0	\$4,283	\$25,696

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 year)	\$0	\$3,766	\$3,767	\$3,767	\$3,767	\$15,067	\$0	\$4,121	\$19,188
Fund Balance Appropriation	3,766	0	0	0	0	3,766	0	0	3,766
Operating Transfer General Fund	354	354	354	354	354	1,770	0	0	1,770
Total County Funding	\$4,120	\$4,120	\$4,121	\$4,121	\$4,121	\$20,603	\$0	\$4,121	\$24,724
Federal	0	0	0	0	0	0	0	0	0
State	162	162	162	162	162	810	0	162	972
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$4,282	\$4,282	\$4,283	\$4,283	\$4,283	\$21,413	\$0	\$4,283	\$25,696

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	338.7	677.5	1,016.3	1,387.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$338.7	\$677.5	\$1,016.3	\$1,387.0

LOCATION:	COMMISSIONER DISTRICT:
Roads throughout Charles County	Various

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	DPW
County Drainage Systems Improvement Program	Project #: Existing
<p>Provide drainage improvements at various locations that have been recorded as experiencing serious drainage problems. The goal of the program is to plan and prioritize projects based upon evaluation criteria including safety, costs, right-of-way acquisition, possibility of MS4 credit generation, and promotion of Climate Resiliency when applicable/practical, etc. Projects are prioritized regularly and new sub-projects are generated based upon recommendations.</p>	
<p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$150	\$150	\$150	\$150	\$150	\$750	\$303	\$150	\$1,203
Land & ROW	5	5	5	5	5	25	48	5	78
Construction	500	500	500	500	500	2,500	1,945	500	4,945
Equipment	0	0	0	0	0	0	0	0	0
Administration	38	38	38	38	38	190	9	38	237
Administration - FAS	5	5	6	6	6	28	11	6	45
Inspection	38	38	38	38	38	190	31	38	259
Miscellaneous	5	5	5	5	5	25	33	5	63
Contingency	50	50	50	50	50	250	246	50	546
Total Outlay	\$791	\$791	\$792	\$792	\$792	\$3,958	\$2,625	\$792	\$7,375

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (20 year)	\$791	\$791	\$792	\$792	\$792	\$3,958	\$2,540	\$792	\$7,290
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	0	0	0	0	0	0	46	0	46
Total County Funding	\$791	\$791	\$792	\$792	\$792	\$3,958	\$2,585	\$792	\$7,335
Federal	0	0	0	0	0	0	40	0	40
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$791	\$791	\$792	\$792	\$792	\$3,958	\$2,625	\$792	\$7,375

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	228.4	286.4	344.6	402.8	461.1	228.4	519.4
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$228.4	\$286.4	\$344.6	\$402.8	\$461.1	\$228.4	\$519.4

LOCATION:	COMMISSIONER DISTRICT:
Various Sites throughout County. (See description above.)	Varies

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Safety Improvement Program- Existing Roadways	Project #: Existing
Design and construct various roadway safety improvements/upgrades as recommended by the Charles County Safety Committee:	
1.) RRFB's - Various Locations based Traffic Safety Committee Priority List 2.) Various Roadway Drainage Repairs County Wide 3.) Berry Hills Rd. east of Marshall Hall Rd. (Roadside Ditches) 4.) Ripley Rd. & Poorhouse Rd. (sight distance improvements)	
Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$13	\$13	\$13	\$13	\$13	\$65	\$146	\$13	\$224
Land & ROW	11	11	11	11	11	55	89	11	155
Construction	210	210	210	210	210	1,050	605	210	1,865
Equipment	0	0	0	0	0	0	0	0	0
Administration	16	16	16	16	16	80	63	16	159
Administration - FAS	5	5	6	6	6	28	10	6	44
Inspection	11	11	11	11	11	55	91	11	157
Miscellaneous	2	2	2	2	2	10	17	2	29
Contingency	21	21	21	21	21	105	100	21	226
Total Outlay	\$289	\$289	\$290	\$290	\$290	\$1,448	\$1,119	\$290	\$2,857

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (20 year)	\$0	\$0	\$0	\$0	\$0	\$0	\$987	\$0	\$987
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	289	289	290	290	290	1,448	132	290	1,870
Total County Funding	\$289	\$289	\$290	\$290	\$290	\$1,448	\$1,119	\$290	\$2,857
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$289	\$289	\$290	\$290	\$290	\$1,448	\$1,119	\$290	\$2,857

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	88.8	88.8	88.8	88.8	88.8	88.8	88.8
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$88.8	\$88.8	\$88.8	\$88.8	\$88.8	\$88.8	\$88.8

LOCATION: Various Sites throughout County	COMMISSIONER DISTRICT: Various, 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Traffic Signal Program	Project #: Existing
<p>Install new traffic signal at various locations throughout the county in conjunction with the Maryland State Highway Administration.</p> <p>1) St. Charles Parkway @ St. Ignatius - Signal & lane modifications</p> <p>2) Washington Rd. and Heritage Green</p>	
<p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$16	\$16	\$16	\$16	\$16	\$80	\$24	\$16	\$120
Land & ROW	10	10	10	10	10	50	76	10	136
Construction	200	200	200	200	200	1,000	982	200	2,182
Equipment	0	0	0	0	0	0	0	0	0
Administration	13	13	13	13	13	65	22	13	100
Administration - FAS	5	5	6	6	6	28	11	6	45
Inspection	18	18	18	18	18	90	88	18	196
Miscellaneous	5	5	5	5	5	25	6	5	36
Contingency	20	20	20	20	20	100	69	20	189
Total Outlay	\$287	\$287	\$288	\$288	\$288	\$1,438	\$1,277	\$288	\$3,003

FINANCING SOURCES		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027				
Bonds (20 year)		\$0	\$0	\$0	\$0	\$0	\$963	\$0	\$963	
Fund Balance Appropriation		0	0	0	0	0	0	0	0	
Operating Transfer	General Fund	287	287	288	288	288	1,438	314	2,040	
Total County Funding		\$287	\$287	\$288	\$288	\$288	\$1,438	\$1,276	\$288	\$3,002
Federal		0	0	0	0	0	0	0	0	
State		0	0	0	0	0	0	0	0	
Other:		0	0	0	0	0	1	0	1	
Total Funding		\$287	\$287	\$288	\$288	\$288	\$1,438	\$1,277	\$288	\$3,003

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	86.6	86.6	86.6	86.6	86.6	86.6	86.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$86.6	\$86.6	\$86.6	\$86.6	\$86.6	\$86.6	\$86.6

LOCATION:	COMMISSIONER DISTRICT:
County Wide	Varies

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Sidewalk Improvement Program	Project #: Existing

This project includes residential sidewalk repairs in the development district to include panel replacement, repair damaged concrete, safety risks and tripping hazards. Staff performs sidewalk inspections county-wide and prioritizes repairs based on safety risks that may be posed to the public. The condition rating guidelines that are followed rate sidewalks in the following prioritization:

- Priority 1 – Missing concrete panel, lifted panel 2" or higher
- Priority 2 – Concrete panels lifted ½" to 2" high
- Priority 3 – Concrete panels with heavy cracking, delamination or spaulding

Maintenance for Hiker-Biker Paths and all sidewalks within subdivisions which are located within the County right-of-way, both of which were designed and constructed in accordance with the 1995 Road Ordinance or more recent revision, shall be the responsibility of Charles County.

Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	150	150	150	150	150	750	151	150	1,051
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	5	5	6	6	6	28	5	6	39
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$155	\$155	\$156	\$156	\$156	\$778	\$156	\$156	\$1,090

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (20 year)	\$0	\$0	\$0	\$0	\$0	\$0	\$154	\$0	\$154
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	155	155	156	156	156	778	1	156	935
Total County Funding	\$155	\$155	\$156	\$156	\$156	\$778	\$156	\$156	\$1,090
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$155	\$155	\$156	\$156	\$156	\$778	\$156	\$156	\$1,090

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

LOCATION:	COMMISSIONER DISTRICT:
To be determined.	Various

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Billingsley Road Safety Improvements	Project #: Existing

A study report determined where safety improvements were most needed along the Billingsley Road corridor from Middletown Rd. to Maryland Route 210 has identified several areas for which some safety improvement measures were implemented while others are under further development. The recommended improvements included ongoing short term measures (tree removal, shoulder repair, and signage), medium range measures (shoulder installation and drainage), and long term solutions (realignment and intersection improvements). The short term and mid-range measures have been implemented and are on-going, while the long term improvements are under design (horizontal and vertical site distance improvements).

Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)

PRIORITY

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$150	\$75	\$75	\$0	\$0	\$300	\$505	\$0	\$805
Land & ROW	50	25	25	0	0	100	908	0	1,008
Construction	0	2,500	0	0	0	2,500	5,386	0	7,886
Equipment	0	0	0	0	0	0	0	0	0
Administration	40	20	20	0	0	80	152	0	232
Administration - FAS	5	5	6	0	0	16	15	0	31
Inspection	40	20	20	0	0	80	151	0	231
Miscellaneous	6	3	3	0	0	12	24	0	36
Contingency	64	32	32	0	0	128	234	0	362
Total Outlay	\$355	\$2,680	\$181	\$0	\$0	\$3,216	\$7,374	\$0	\$10,590

FINANCING SOURCES		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
							Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (20 year)		\$355	\$2,680	\$181	\$0	\$0	\$3,216	\$7,305	\$0	\$10,521
Fund Balance Appropriation		0	0	0	0	0	0	69	0	69
Operating Transfer		0	0	0	0	0	0	0	0	0
Total County Funding		\$355	\$2,680	\$181	\$0	\$0	\$3,216	\$7,374	\$0	\$10,590
Federal		0	0	0	0	0	0	0	0	0
State		0	0	0	0	0	0	0	0	0
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$355	\$2,680	\$181	\$0	\$0	\$3,216	\$7,374	\$0	\$10,590

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	657.0	683.0	880.2	893.5	893.5	657.0	893.5
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$657.0	\$683.0	\$880.2	\$893.5	\$893.5	\$657.0	\$893.5

LOCATION: Waldorf, MD	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Western Parkway Road Improvements Phase 3	Project #: Existing

The construction of Western Parkway, Phase 3 from Pierce Road north to US 301 near the Charles County and Prince George's County line will provide the final phase of a north/south route for local vehicular traffic within Waldorf, serving as an alternate to US 301. Consistent with the Charles County Comprehensive Plan, Western Parkway will parallel US 301, resulting in a grid network street pattern. This additional north/south route will provide greater roadway connectivity and increased traffic circulation patterns, while ultimately relieving some traffic congestion on US 301/Crain Highway.

Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)

PRIORITY

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$1,117	\$0	\$1,117
Land & ROW	0	0	0	0	0	0	4,449	0	4,449
Construction	913	0	0	0	0	913	8,488	0	9,401
Equipment	0	0	0	0	0	0	0	0	0
Administration	56	0	0	0	0	56	475	0	531
Administration - FAS	5	0	0	0	0	5	14	0	19
Inspection	0	0	0	0	0	0	350	0	350
Miscellaneous	6	0	0	0	0	6	248	0	254
Contingency	254	0	0	0	0	254	612	0	866
Total Outlay	\$1,234	\$0	\$0	\$0	\$0	\$1,234	\$15,753	\$0	\$16,987

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (20 year)	\$1,234	\$0	\$0	\$0	\$0	\$1,234	\$11,003	\$0	\$12,237
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	0	0	0	0	0	0	4,698	0	4,698
Total County Funding	\$1,234	\$0	\$0	\$0	\$0	\$1,234	\$15,701	\$0	\$16,935
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	52	0	52
Total Funding	\$1,234	\$0	\$0	\$0	\$0	\$1,234	\$15,753	\$0	\$16,987

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	989.6	1,080.0	1,080.0	1,080.0	1,080.0	989.6	1,080.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$989.6	\$1,080.0	\$1,080.0	\$1,080.0	\$1,080.0	\$989.6	\$1,080.0

LOCATION: Waldorf: Pierce Road north to US 301 near the Charles County and Prince George's County line	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: PGM
Turkey Hill Road Reconstruction	Project #: New
<i>Safety Committee Recommendation</i>	
Design and reconstruct Turkey Hill Road to improve safety, drainage, and diver visibility from MD 227 to US 301, including re-alignment as necessary. Lane capacity, right-of-way needs and approximate alignment modifications will be determined during the feasibility study phase. The project will include the necessary improvements to the intersections with MD 227 and US 301, a flood analysis and requisite drainage improvements, stormwater management and land acquisition.	
Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)	
PRIORITY	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$200	\$301	\$0	\$501	\$0	\$0	\$501
Land & ROW	0	0	0	313	0	313	0	0	313
Construction	0	0	0	0	290	290	0	3,268	3,558
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	25	55	0	80	0	195	275
Administration - FAS	0	0	6	6	6	18	0	18	36
Inspection	0	0	0	11	0	11	0	279	290
Miscellaneous	0	0	5	5	0	10	0	569	579
Contingency	0	0	20	25	0	45	0	534	579
Total Outlay	\$0	\$0	\$256	\$716	\$296	\$1,268	\$0	\$4,863	\$6,131

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$256	\$716	\$296	\$1,268	\$0	\$4,863	\$6,131
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$256	\$716	\$296	\$1,268	\$0	\$4,863	\$6,131
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$256	\$716	\$296	\$1,268	\$0	\$4,863	\$6,131

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	18.8	71.5	0.0	451.1
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$18.8	\$71.5	\$0.0	\$451.1

LOCATION: Turkey Hill Road	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Route 301 South Bound Lane and Traffic Signal Improvements	Project #: Existing
Design and construct required SHA improvements along Route 301 southbound lane and traffic signal improvements at Mattawoman/Beantown Road.	
Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$132	\$0	\$132
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	945	0	0	0	0	945	945	0	1,890
Equipment	0	0	0	0	0	0	0	0	0
Administration	95	0	0	0	0	95	95	0	190
Administration - FAS	5	0	0	0	0	5	5	0	10
Inspection	104	0	0	0	0	104	104	0	208
Miscellaneous	12	0	0	0	0	12	12	0	24
Contingency	126	0	0	0	0	126	126	0	252
Total Outlay	\$1,287	\$0	\$0	\$0	\$0	\$1,287	\$1,419	\$0	\$2,706

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$1,037	\$0	\$0	\$0	\$0	\$1,037	\$1,169	\$0	\$2,206
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,037	\$0	\$0	\$0	\$0	\$1,037	\$1,169	\$0	\$2,206
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	250	0	0	0	0	250	250	0	500
Total Funding	\$1,287	\$0	\$0	\$0	\$0	\$1,287	\$1,419	\$0	\$2,706

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	105.1	181.1	181.1	181.1	181.1	105.1	181.1
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$105.1	\$181.1	\$181.1	\$181.1	\$181.1	\$105.1	\$181.1

LOCATION: Waldorf, MD	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Pinefield Road/Md. Route 5 Business Intersection Improvements	Project #: Existing
Design and construct roadway improvements at Md. Bus. Route 5/Pinefield Road Intersection.	
Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$82	\$0	\$0	\$0	\$0	\$82	\$82	\$0	\$164
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	450	0	0	0	0	450	450	0	900
Equipment	0	0	0	0	0	0	0	0	0
Administration	54	0	0	0	0	54	54	0	108
Administration - FAS	5	0	0	0	0	5	5	0	10
Inspection	96	0	0	0	0	96	96	0	192
Miscellaneous	8	0	0	0	0	8	8	0	16
Contingency	71	0	0	0	0	71	72	0	143
Total Outlay	\$766	\$0	\$0	\$0	\$0	\$766	\$766	\$0	\$1,532

FINANCING SOURCES		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (20 year)		\$766	\$0	\$0	\$0	\$0	\$766	\$766	\$0	\$1,532
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer		0	0	0	0	0	0	0	0	0
Total County Funding		\$766	\$0	\$0	\$0	\$0	\$766	\$766	\$0	\$1,532
Federal		0	0	0	0	0	0	0	0	0
State		0	0	0	0	0	0	0	0	0
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$766	\$0	\$0	\$0	\$0	\$766	\$766	\$0	\$1,532

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	68.9	125.0	125.0	125.0	125.0	68.9	125.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$68.9	\$125.0	\$125.0	\$125.0	\$125.0	\$68.9	\$125.0

LOCATION: Waldorf, MD	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Substation Road Improvements	Project #: Existing
<p>Design and construct the following roadway improvements:</p> <ul style="list-style-type: none"> - Substation Road Half-section improvements - Md. Route 5 at Pinefield Road Intersection - Business Route 5 Intersection <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)</p>	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$270	\$0	\$0	\$0	\$0	\$270	\$99	\$0	\$369
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	618	0	0	0	0	618	618	0	1,236
Equipment	0	0	0	0	0	0	0	0	0
Administration	67	0	0	0	0	67	67	0	134
Administration - FAS	5	0	0	0	0	5	5	0	10
Inspection	105	0	0	0	0	105	105	0	210
Miscellaneous	9	0	0	0	0	9	9	0	18
Contingency	90	0	0	0	0	90	90	0	180
Total Outlay	\$1,164	\$0	\$0	\$0	\$0	\$1,164	\$993	\$0	\$2,157

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (20 year)	\$1,164	\$0	\$0	\$0	\$0	\$1,164	\$993	\$0	\$2,157
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,164	\$0	\$0	\$0	\$0	\$1,164	\$993	\$0	\$2,157
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,164	\$0	\$0	\$0	\$0	\$1,164	\$993	\$0	\$2,157

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	89.3	174.6	174.6	174.6	174.6	89.3	174.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$89.3	\$174.6	\$174.6	\$174.6	\$174.6	\$89.3	\$174.6

LOCATION: Waldorf, Md	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Bridge Replacement Program	Project #: Existing

Replace deteriorating bridges within the county. Bridges are inspected on a bi-annual basis. Bridge may be eligible for Federal Bridge funding. The following bridges are currently being considered for repairs:

- Celestial Lane over Swanson Creek (CH0024001): Re-line 3 ea. 10' and 1 ea. 8' diameter corrugated metal drainage pipe using full circumference concrete lining to repair and address continued rusting and deterioration as identified in the 2017 and 2019 bridge inspection reports (\$217,000).
- Davis Road Bridge (CH0011001): Remove and replace existing deteriorating asphalt roadway surface, deck pans, and reset existing expansion joint assemblies as identified in the 2017 and 2019 bridge inspection reports. Bridge engineer to evaluate the possibility of retrofitting the existing bridge asphalt roadway surface deck with a concrete roadway surface and perform design if found to be feasible (\$271,000).
- Bryantown Road Bridge (CH0033001): Repair all concrete spalling and seal all cracks observed and identified on the concrete beams, decking, and abutments as identified in the 2017 and 2019 bridge inspection reports. Bridge engineer to provide concrete specifications and details for cast-in place repairs (\$100,000).

Total Construction = \$588,000 for requested projects.

Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent. (Rating #2)

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$44	\$0	\$44
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	588	0	0	0	0	588	139	0	727
Equipment	0	0	0	0	0	0	0	0	0
Administration	45	0	0	0	0	45	7	0	52
Administration - FAS	5	0	0	0	0	5	2	0	7
Inspection	29	0	0	0	0	29	15	0	44
Miscellaneous	12	0	0	0	0	12	16	0	28
Contingency	59	0	0	0	0	59	15	0	74
Total Outlay	\$738	\$0	\$0	\$0	\$0	\$738	\$238	\$0	\$976

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (20 year)	\$738	\$0	\$0	\$0	\$0	\$738	\$134	\$0	\$872
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$738	\$0	\$0	\$0	\$0	\$738	\$134	\$0	\$872
Federal	0	0	0	0	0	0	104	0	104
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$738	\$0	\$0	\$0	\$0	\$738	\$238	\$0	\$976

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	12.1	66.2	66.2	66.2	66.2	12.1	66.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$12.1	\$66.2	\$66.2	\$66.2	\$66.2	\$12.1	\$66.2

LOCATION:	COMMISSIONER DISTRICT:
Various	1 and 2

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Old Washington Road Reconstruction	Project #: Existing
<p>As part of the implementation of the Waldorf Urban Design Study, reconstruction of portions of Old Washington Road is necessary to support increase in North-South traffic flow and overall traffic circulation. This route is a vital link to supporting commercial businesses in the Waldorf community. Old Washington Road is not only a North-South link, but will also support East-West connectivity between Western Parkway, US Rte. 201, and Post Office Road, via projects such as Holly Lane and Acton Lane.</p> <p>Phase 1: Leonardtown Road to 500 North of Central Avenue Phase 2: Intersection of Phase 1 to Acton Lane</p> <p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$540	\$0	\$540
Land & ROW	0	0	0	0	1,028	1,028	7,000	0	8,028
Construction	0	0	0	0	1,680	1,680	4,460	0	6,140
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	84	84	172	0	256
Administration - FAS	0	0	0	0	6	6	12	0	18
Inspection	0	0	0	0	0	0	258	0	258
Miscellaneous	0	0	0	0	0	0	258	0	258
Contingency	0	0	0	0	0	0	557	0	557
Total Outlay	\$0	\$0	\$0	\$0	\$2,798	\$2,798	\$13,257	\$0	\$16,055

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (20 year)	\$0	\$0	\$0	\$0	\$2,798	\$2,798	\$13,257	\$0	\$16,055
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$0	\$0	\$2,798	\$2,798	\$13,257	\$0	\$16,055
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$0	\$0	\$2,798	\$2,798	\$13,257	\$0	\$16,055

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	1,192.3	1,192.3	1,192.3	1,192.3	1,192.3	1,192.3	1,398.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$1,192.3	\$1,192.3	\$1,192.3	\$1,192.3	\$1,192.3	\$1,192.3	\$1,398.2

LOCATION: Waldorf, MD	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: PGM
Waldorf Urban Redevelopment Corridor Stormwater Outfall	Project #: Existing

A comprehensive drainage design is needed to properly manage storm events with the Waldorf Urban Redevelopment Corridor (WURC). Detailed engineering is needed to design a collection system and distribute the drainage to appropriate points of outfall. This will include addressing various inadequacies in the existing discharge points to the CSX Railroad culverts. The project will redesign the area infrastructure to accommodate the 2- and 10-year storm events on-site, and the 100- year storm events off-site. This project will provide a preliminary design study, final design and coordinate with CSX to provide the proper size culverts to pass the 100-year frequency storm through the CSX embankment and the necessary culverts and ditches downstream to safely pass to an adequate outfall channel discharge point. This may entail the design and construction of a large downstream regional pond to control the rate of outflow to protect downstream properties. Easements and/or right of way will be necessary to obtain the right to convey the water.

Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)

PRIORITY

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$200	\$350	\$350	\$100	\$100	\$1,100	\$150	\$50	\$1,300
Land & ROW	100	300	700	0	0	1,100	10	0	1,110
Construction	0	0	1,000	2,000	5,000	8,000	0	2,000	10,000
Equipment	0	0	0	0	0	0	0	0	0
Administration	75	100	100	100	250	625	31	100	756
Administration - FAS	5	5	6	6	6	28	5	6	39
Inspection	0	0	100	200	500	800	0	200	1,000
Miscellaneous	20	30	10	20	50	130	5	20	155
Contingency	0	0	100	200	500	800	5	200	1,005
Total Outlay	\$400	\$785	\$2,366	\$2,626	\$6,406	\$12,583	\$206	\$2,576	\$15,365

FINANCING SOURCES									
Bonds (20 year)	\$105	\$740	\$2,366	\$2,626	\$6,406	\$12,243	\$187	\$2,576	\$15,006
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	295	45	0	0	0	340	19	0	359
Total County Funding	\$400	\$785	\$2,366	\$2,626	\$6,406	\$12,583	\$206	\$2,576	\$15,365
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: _____	0	0	0	0	0	0	0	0	0
Total Funding	\$400	\$785	\$2,366	\$2,626	\$6,406	\$12,583	\$206	\$2,576	\$15,365

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	16.8	24.5	79.0	253.1	446.3	16.8	1,107.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$16.8	\$24.5	\$79.0	\$253.1	\$446.3	\$16.8	\$1,107.2

LOCATION: Waldorf, MD	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Middletown Road Phase 3 Roadway Improvements - Land Acquisition & Design	Project #: Existing
<p>The County performed a feasibility study to determine the right of way implications for the upgrade of the existing Middletown Road between Billingsley Road and Md. Route 227 from two lanes to four lanes as identified in the Waldorf Subarea Plan. This project will fund the land acquisition and design costs to upgrade this road to meet the industry standards.</p>	
<p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p>	
PRIORITY	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$795	\$0	\$0	\$795	\$180	\$0	\$975
Land & ROW	0	0	2,000	0	1,994	3,994	0	0	3,994
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	60	0	60	120	26	0	146
Administration - FAS	0	0	0	0	0	0	3	0	3
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	12	0	7	19	60	0	79
Contingency	0	0	0	0	45	45	0	0	45
Total Outlay	\$0	\$0	\$2,867	\$0	\$2,106	\$4,973	\$269	\$0	\$5,242

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$2,867	\$0	\$2,106	\$4,973	\$0	\$0	\$4,973
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	0	0	0	0	0	0	269	0	269
Total County Funding	\$0	\$0	\$2,867	\$0	\$2,106	\$4,973	\$269	\$0	\$5,242
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$2,867	\$0	\$2,106	\$4,973	\$269	\$0	\$5,242

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	211.0	211.0	0.0	365.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$211.0	\$211.0	\$0.0	\$365.9

LOCATION: Middletown Road	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

WATER SUMMARY

The County owns, maintains and constructs central water systems located throughout the County. New systems are built to accommodate growth, and often, developer contributions for part of the system are dedicated to the County. Infrastructure as a result of new growth is financed by a capital charge, referred to as a "connection fee," and collected from the home builder. Other capital costs for renovations, rehabilitations, and improvements to service existing customers are recovered through user fee revenues and/or special assessment assessed per household.

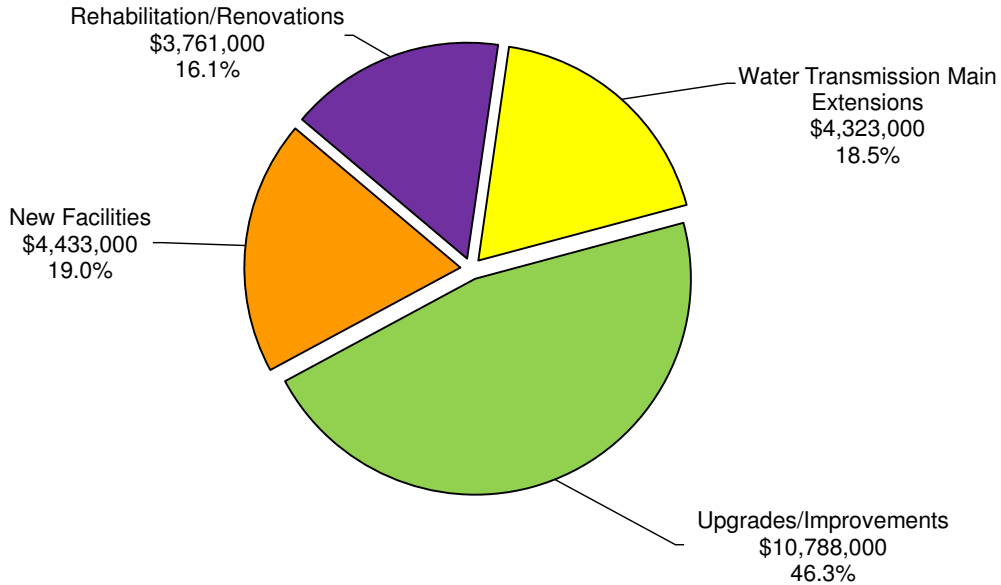
EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$4,048	\$3,387	\$2,397	\$2,088	\$798	\$12,717	\$8,857	\$17,629	\$39,203
Land & ROW	1,893	374	0	0	0	2,267	1,487	4,372	8,126
Construction	13,255	32,765	40,352	16,730	5,462	108,563	32,659	162,897	304,119
Equipment	0	66	68	70	72	274	209	0	483
Administration	1,490	1,869	1,240	761	680	6,040	2,689	4,447	13,176
Administration - FAS	105	93	79	49	40	365	173	79	617
Inspection	558	2,166	2,068	689	303	5,783	1,999	1,190	8,972
Miscellaneous	127	277	297	0	11	712	766	1,509	2,987
Contingency	1,829	3,910	3,725	1,161	552	11,175	3,578	17,985	32,738
Total Outlay	\$23,305	\$44,904	\$50,225	\$21,547	\$7,916	\$147,896	\$52,417	\$210,108	\$410,421

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
Bonds	\$23,305	\$44,842	\$50,162	\$21,547	\$7,916	\$147,771	\$52,417	\$210,108	\$410,296
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	63	63	0	0	125	0	0	125
Total County Funding	23,305	44,904	50,225	21,547	7,916	147,896	52,417	210,108	410,421
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$23,305	\$44,904	\$50,225	\$21,547	\$7,916	\$147,896	\$52,417	\$210,108	\$410,421

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	30.7	0.0	56.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$30.7	\$0.0	\$56.0
Debt Service: Bonds	4,551.6	6,548.3	10,210.0	14,099.0	15,941.4	4,551.6	24,668.1
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$3,233.9	\$4,077.2	\$9,378.3	\$11,269.2	\$12,670.2	\$4,551.6	\$24,724.0

Increase to Water User Fee:	\$0.70	\$1.20	\$1.73	\$2.54	\$3.17	69.8c	\$4.76
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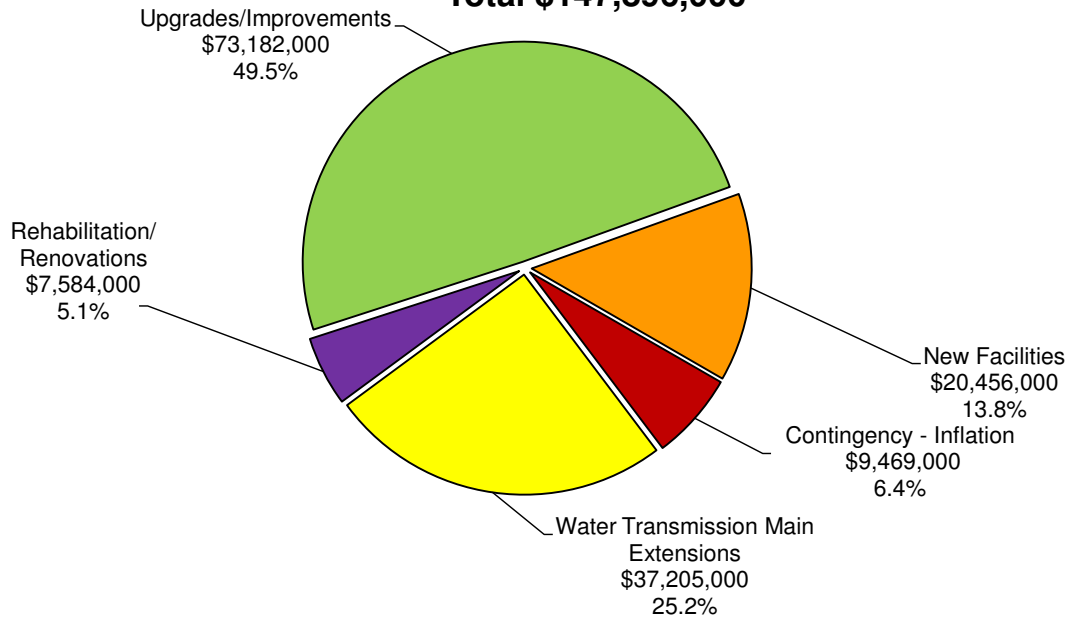
FY23 Water Projects by Type Total \$23,305,000



New Facilities include the Waldorf Well #17, Waldorf Water Tower #6, Hughesville Water Line and the Potomac River Water Supply Treatment Plant. Upgrades/Improvements include Satellite Water Facility Upgrades, WSSC Waldorf Interconnection, Benedict Water Improvement System, White Plains Water Enhancements, and Clifton Water System Improvements. Water Transmission Main Extensions includes projects to interconnect various water systems together throughout the County.

For FY2023 all of the Water Projects are being bond financed.

FY23-FY27 Water Projects by Type Total \$147,896,000



New Facilities include Waldorf Well #17, the Gleneagles 2MG Water Tower, the Bryans Road 2MG Water Tower, the Waldorf Water Tower #6, the Hughesville Water Line and the Potomac River Water Supply Treatment Plant. Water Transmission Main Extensions includes projects to interconnect various water systems together throughout the County.

Financing the debt service associated with bonds for water projects is recovered primarily from water customer connection and user fees.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Water User 100%	Requested By: DPW
Underground Infrastructure Repairs	Water Connection 0%	Project: New
<p>To provide necessary repairs/replacements to various water systems that include, but are not limited to the following: Excavate and replace corroded bonnet bolts on underground valves in Lexington, Wexford, and other areas of the County. The bolts are only 11 years old but have already begun to fail because stainless steel was not used in the original construction. Also need to excavate and replace corroded steel service saddles in Pinefield which are approaching 40 years of service life. These have begun to fail and repairing them only as breaks occur results in unscheduled outages, unplanned emergency repair work involving larger excavations, and more extensive restoration, all of which are far more costly. This project also includes replacement/modifications of portions of aging water systems in Strawberry Hills (Boxwood Circle) and other areas of the County.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$175	\$45	\$45	\$45	\$45	\$355	\$0	\$45	\$400
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	650	650	650	650	2,600	0	650	3,250
Equipment	0	0	0	0	0	0	0	0	0
Administration	65	65	65	65	65	325	0	65	390
Administration - FAS	5	5	6	6	6	28	0	6	34
Inspection	75	125	125	125	125	575	0	125	700
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	65	65	65	65	260	0	65	325
Total Outlay	\$320	\$955	\$956	\$956	\$956	\$4,143	\$0	\$956	\$5,099

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$320	\$955	\$956	\$956	\$956	\$4,143	\$0	\$956	\$5,099
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$320	\$955	\$956	\$956	\$956	\$4,143	\$0	\$956	\$5,099
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$320	\$955	\$956	\$956	\$956	\$4,143	\$0	\$956	\$5,099

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	29.3	118.2	208.8	299.3	0.0	389.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$29.3	\$118.2	\$208.8	\$299.3	\$0.0	\$389.9
Increase to Water User Fee:	0.0¢	1.2¢	4.9¢	8.6¢	12.2¢	0.0¢	15.6¢

LOCATION: Development District	COMMISSIONER DISTRICT: County wide, all Districts
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Water User 25%	Requested By: DPW
St. Charles Parkway and Rosewick Connection	Water Connection 75%	Project: Existing
<p>This project will cooperatively extend the Waldorf water system to the Town of LaPlata water system along St. Charles Parkway/Rosewick Road. This is part of a phased approach to interconnect the Waldorf Water System with satellite water systems in the southern region of the County to continue to provide a healthy, sustainable water supply. This project will also help control rising costs associated with operating and maintaining multiple small satellite community water systems once the interconnection is completed.</p> <p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$225	\$175	\$0	\$0	\$0	\$400	\$375	\$0	\$775
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	1,700	3,425	0	0	0	5,125	0	0	5,125
Equipment	0	0	0	0	0	0	0	0	0
Administration	75	75	0	0	0	150	75	0	225
Administration - FAS	5	5	0	0	0	10	5	0	15
Inspection	75	175	0	0	0	250	0	0	250
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	170	343	0	0	0	513	0	0	513
Total Outlay	\$2,250	\$4,198	\$0	\$0	\$0	\$6,448	\$455	\$0	\$6,903

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$2,250	\$4,198	\$0	\$0	\$0	\$6,448	\$455	\$0	\$6,903
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$2,250	\$4,198	\$0	\$0	\$0	\$6,448	\$455	\$0	\$6,903
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$2,250	\$4,198	\$0	\$0	\$0	\$6,448	\$455	\$0	\$6,903

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	39.7	245.6	636.5	636.5	636.5	39.7	636.5
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$39.7	\$245.6	\$636.5	\$636.5	\$636.5	\$39.7	\$636.5
Increase to Water User Fee:	0.4¢	2.6¢	6.7¢	6.6¢	6.5¢	0.4¢	6.4¢

LOCATION:	COMMISSIONER DISTRICT:
Southern portion of the County	1 and 2

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Bel Alton and Chapel Point Connection	Water User 100% Water Connection 0%	Requested By: DPW Project: Existing
<p>This project will cooperatively extend the Town of LaPlata water system to the Chapel Pt. and Bel Alton areas, including the Charles County Fairgrounds. This project also includes installation of a 250,000 gallon elevated storage tank in the Chapel Pt. area to support the water system. This is part of a phased approach to interconnect the Waldorf Water System with satellite water systems in the southern region of the County to continue to provide a healthy, sustainable water supply. This project will also help control rising costs associated with operating and maintaining multiple small satellite community water systems once the interconnection is completed.</p> <p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$458	\$458	\$175	\$175	\$0	\$1,266	\$458	\$0	\$1,724
Land & ROW	210	135	0	0	0	345	65	0	410
Construction	0	0	6,765	6,765	0	13,530	0	0	13,530
Equipment	0	0	0	0	0	0	0	0	0
Administration	75	75	75	75	0	300	75	0	375
Administration - FAS	5	5	6	6	0	22	5	0	27
Inspection	0	0	238	238	0	476	0	0	476
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	677	677	0	1,354	0	0	1,354
Total Outlay	\$748	\$673	\$7,936	\$7,936	\$0	\$17,293	\$603	\$0	\$17,896

FINANCING SOURCES		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
							Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)		\$748	\$673	\$7,936	\$7,936	\$0	\$17,293	\$603	\$0	\$17,896
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer		0	0	0	0	0	0	0	0	0
Total County Funding		\$748	\$673	\$7,936	\$7,936	\$0	\$17,293	\$603	\$0	\$17,896
Federal		0	0	0	0	0	0	0	0	0
State		0	0	0	0	0	0	0	0	0
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$748	\$673	\$7,936	\$7,936	\$0	\$17,293	\$603	\$0	\$17,896

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	52.6	121.1	183.7	935.4	1,687.2	52.6	1,687.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$52.6	\$121.1	\$183.7	\$935.4	\$1,687.2	\$52.6	\$1,687.2
Increase to Water User Fee:	2.3¢	5.1¢	7.7¢	38.5¢	68.5¢	2.3¢	67.6¢

LOCATION: Southern portion of the County	COMMISSIONER DISTRICT: 1
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Water User	100%	Requested By:	DPW
Ellenwood, Mariellen and Newtown Connection	Water Connection	0%	Project:	Existing
<p>This project will cooperatively extend the Town of LaPlata water system to Ellenwood, Mariellen, and Newtown areas. This is part of a phased approach to interconnect the Waldorf Water System with satellite water systems in the southern region of the County to continue to provide a healthy, sustainable water supply. This project will also help control rising costs associated with operating and maintaining multiple small satellite community water systems once the interconnection is completed.</p> <p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>				

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$175	\$125	\$125	\$125	\$0	\$550	\$125	\$0	\$675
Land & ROW	75	50	0	0	0	125	25	0	150
Construction	0	738	1,475	738	0	2,951	0	0	2,951
Equipment	0	0	0	0	0	0	0	0	0
Administration	65	65	65	65	0	260	75	0	335
Administration - FAS	5	5	6	6	0	22	5	0	27
Inspection	0	75	125	75	0	275	0	0	275
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	74	148	74	0	296	0	0	296
Total Outlay	\$320	\$1,132	\$1,944	\$1,083	\$0	\$4,479	\$230	\$0	\$4,709

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$320	\$1,132	\$1,944	\$1,083	\$0	\$4,479	\$230	\$0	\$4,709
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$320	\$1,132	\$1,944	\$1,083	\$0	\$4,479	\$230	\$0	\$4,709
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$320	\$1,132	\$1,944	\$1,083	\$0	\$4,479	\$230	\$0	\$4,709

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	20.1	49.4	154.8	338.9	441.5	20.1	441.5
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$20.1	\$49.4	\$154.8	\$338.9	\$441.5	\$20.1	\$441.5
Increase to Water User Fee:	0.9c	2.1c	6.5c	14.0c	17.9c	0.9c	17.7c

LOCATION:	COMMISSIONER DISTRICT:
Southern portion of the County	1

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Water User 100%	Requested By: DPW
Satellite Water Facility Upgrades	Water Connection 0%	Project: Existing
<p>To provide necessary upgrades to various satellite water facilities that include, but are not limited to the following: Install generator with automatic transfer switch for power distribution system reliability (Swan Point, Bel Alton, Spring Valley, Beantown Woodley, Newtown Village, Mariellen, Ellenwood, St. Anne's), Jude House Reverse Osmosis system, coating replacement at Chapel Pt. Woods standpipe, Jude House Well Replacement, installation of additional standpipe at Chapel Pt. Woods, improvements at various well sites (St. Paul's Well, Oakwood Well, Spring Valley Well, Avon Crest, Beantown Woodley Well, Swan Pt. Wells #1 & #2, Newtown Village Wells, Piney Church, Westwood, Mattawoman-Beantown, Smallwood, John Hanson, St. Francis, St. Charles, White Oak, Bel Alton #3 & #4), and abandonment of various well sites (Adelphi, Eutaw Forest, Wooster, Laurel Branch) Bryans Road Corrosivity Study, and Brookwood Drive water main.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$125	\$125	\$125	\$125	\$125	\$625	\$680	\$125	\$1,430
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	3,925	1,837	1,109	640	928	8,439	2,405	675	11,519
Equipment	0	0	0	0	0	0	0	0	0
Administration	390	390	195	195	195	1,365	60	195	1,620
Administration - FAS	5	5	6	6	6	28	5	6	39
Inspection	0	175	115	75	75	440	411	68	919
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	116	184	111	64	93	568	371	68	1,007
Total Outlay	\$4,561	\$2,716	\$1,661	\$1,105	\$1,422	\$11,465	\$3,932	\$1,137	\$16,534

FINANCING SOURCES		FY 2023		FY 2024		FY 2025		FY 2026		FY 2027		5-Year Total	
Bonds (15 Year)		\$4,561	\$2,716	\$1,661	\$1,105	\$1,422	\$11,465	\$3,932	\$1,137	\$16,534			
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0			
Operating Transfer		0	0	0	0	0	0	0	0	0			
Total County Funding		\$4,561	\$2,716	\$1,661	\$1,105	\$1,422	\$11,465	\$3,932	\$1,137	\$16,534			
Federal		0	0	0	0	0	0	0	0	0			
State		0	0	0	0	0	0	0	0	0			
Other:		0	0	0	0	0	0	0	0	0			
Total Funding		\$4,561	\$2,716	\$1,661	\$1,105	\$1,422	\$11,465	\$3,932	\$1,137	\$16,534			

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	343.1	760.5	1,013.4	1,170.7	1,275.4	343.1	1,383.1
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$343.1	\$760.5	\$1,013.4	\$1,170.7	\$1,275.4	\$343.1	\$1,383.1
Increase to Water User Fee:	14.8¢	32.3¢	42.4¢	48.2¢	51.8¢	14.8¢	55.4¢

LOCATION:	COMMISSIONER DISTRICT:
Various locations, see description above	County wide, all Districts

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Gleneagles 2MG Water Tower	Water User 0% Water Connection 100%	Requested By: PGM Project: Existing
Additional fire storage volume and another tank is needed to equalize pressure in the water distribution system along Rosewick Road. Residents are experiencing low water pressure. This project is for the acquisition of a tower site, design, and construction.		
Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)		
PRIORITY		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$500	\$0	\$500
Land & ROW	0	0	0	0	0	0	150	0	150
Construction	0	1,666	0	0	0	1,666	3,334	0	5,000
Equipment	0	0	0	0	0	0	0	0	0
Administration	10	60	0	0	0	70	173	0	243
Administration - FAS	5	5	0	0	0	10	6	0	16
Inspection	0	30	0	0	0	30	60	0	90
Miscellaneous	0	0	0	0	0	0	10	0	10
Contingency	0	90	0	0	0	90	180	0	270
Total Outlay	\$15	\$1,851	\$0	\$0	\$0	\$1,866	\$4,413	\$0	\$6,279

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$15	\$1,851	\$0	\$0	\$0	\$1,866	\$4,413	\$0	\$6,279
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$15	\$1,851	\$0	\$0	\$0	\$1,866	\$4,413	\$0	\$6,279
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$15	\$1,851	\$0	\$0	\$0	\$1,866	\$4,413	\$0	\$6,279

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	385.1	386.4	558.8	558.8	558.8	385.1	558.8
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$385.1	\$386.4	\$558.8	\$558.8	\$558.8	\$385.1	\$558.8
Increase to Water User Fee:	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢

LOCATION: St. Charles, Rosewick Road (proposed location)	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Bryans Road 2MG Water Tower	Water User 0% Water Connection 100%	Requested By: PGM Project: Existing
<p>The Bryans Road has only a single tower providing system pressure and fire storage to the area's water system. An additional storage tower is needed to provide redundancy to the public water system. This project will provide the design and construction of a two (2) million gallon elevated water tower.</p>		
<p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$0	\$300
Land & ROW	0	0	0	0	0	0	7	0	7
Construction	0	2,925	0	0	0	2,925	1,675	0	4,600
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	150	0	0	0	150	110	0	260
Administration - FAS	0	5	0	0	0	5	6	0	11
Inspection	0	90	0	0	0	90	50	0	140
Miscellaneous	0	31	0	0	0	31	17	0	48
Contingency	0	295	0	0	0	295	185	0	480
Total Outlay	\$0	\$3,496	\$0	\$0	\$0	\$3,496	\$2,350	\$0	\$5,846

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$0	\$3,496	\$0	\$0	\$0	\$3,496	\$2,350	\$0	\$5,846
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$3,496	\$0	\$0	\$0	\$3,496	\$2,350	\$0	\$5,846
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$3,496	\$0	\$0	\$0	\$3,496	\$2,350	\$0	\$5,846

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	205.1	205.1	530.6	530.6	530.6	205.1	530.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$205.1	\$205.1	\$530.6	\$530.6	\$530.6	\$205.1	\$530.6
Increase to Water User Fee:	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢

LOCATION: Md. Route 224 at Bumpy Oak Road	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Hughesville Water Line	Water User 0% Water Connection 100%	Requested By: PGM Project: Existing
Design and construct a water system to serve the Village of Hughesville, including approximately 9,000 linear feet of water mains and distribution lines, elevated storage facilities, and water supply wells. This includes design, permitting, land acquisition for these facilities, and construction.		
Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)		
PRIORITY		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$35	\$0	\$0	\$0	\$0	\$35	\$365	\$0	\$400
Land & ROW	0	0	0	0	0	0	270	0	270
Construction	0	0	0	0	815	815	1,700	815	3,330
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	64	64	219	64	347
Administration - FAS	5	0	0	0	5	10	14	5	29
Inspection	0	0	0	0	22	22	43	22	87
Miscellaneous	0	0	0	0	9	9	42	9	60
Contingency	0	0	0	0	85	85	193	85	363
Total Outlay	\$40	\$0	\$0	\$0	\$1,000	\$1,040	\$2,846	\$1,000	\$4,886

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$40	\$0	\$0	\$0	\$1,000	\$1,040	\$2,846	\$1,000	\$4,886
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$40	\$0	\$0	\$0	\$1,000	\$1,040	\$2,846	\$1,000	\$4,886
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$40	\$0	\$0	\$0	\$1,000	\$1,040	\$2,846	\$1,000	\$4,886

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	248.3	252.0	252.0	252.0	252.0	248.3	346.7
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$248.3	\$252.0	\$252.0	\$252.0	\$252.0	\$248.3	\$346.7
Increase to Water User Fee:	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢

LOCATION: Leonardtown Road, Hughesville	COMMISSIONER DISTRICT: 1
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Water User 100%	Requested By: DPW
Waldorf Tower No. 5 Rehabilitation	Water Connection 0%	Project: Existing
<p>Based on recommendations from a Spring 2019 conditional assessment, this project will perform interior and exterior recoating and miscellaneous repairs to the 2 million gallon water tower known as Waldorf Tower No. 5 (McDaniel Road).</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$100	\$0	\$100
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	1,250	0	0	0	0	1,250	1,250	0	2,500
Equipment	0	0	0	0	0	0	0	0	0
Administration	75	0	0	0	0	75	75	0	150
Administration - FAS	5	0	0	0	0	5	3	0	8
Inspection	55	0	0	0	0	55	65	0	120
Miscellaneous	6	0	0	0	0	6	10	0	16
Contingency	150	0	0	0	0	150	100	0	250
Total Outlay	\$1,541	\$0	\$0	\$0	\$0	\$1,541	\$1,603	\$0	\$3,144

FINANCING SOURCES		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
							Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)		\$1,541	\$0	\$0	\$0	\$0	\$1,541	\$1,603	\$0	\$3,144
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer		0	0	0	0	0	0	0	0	0
Total County Funding		\$1,541	\$0	\$0	\$0	\$0	\$1,541	\$1,603	\$0	\$3,144
Federal		0	0	0	0	0	0	0	0	0
State		0	0	0	0	0	0	0	0	0
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$1,541	\$0	\$0	\$0	\$0	\$1,541	\$1,603	\$0	\$3,144

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. & Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	139.9	280.9	280.9	280.9	280.9	139.9	280.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$139.9	\$280.9	\$280.9	\$280.9	\$280.9	\$139.9	\$280.9
Increase to Water User Fee:	6.0¢	11.9¢	11.7¢	11.6¢	11.4¢	6.0¢	11.2¢

LOCATION: Waldorf, MD	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Water User 100%	Requested By: DPW
Pinefield Water Tower Rehabilitation	Water Connection 0%	Project: Existing
<p>The 1 million gallon Pinefield Water Tower is in need of rehabilitation. This project will include a preliminary assessment inspection and report, evaluation, recoating, and miscellaneous repairs.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$70	\$0	\$70
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	1,275	0	0	0	0	1,275	1,225	0	2,500
Equipment	0	0	0	0	0	0	0	0	0
Administration	25	0	0	0	0	25	116	0	141
Administration - FAS	5	0	0	0	0	5	9	0	14
Inspection	40	0	0	0	0	40	80	0	120
Miscellaneous	0	0	0	0	0	0	30	0	30
Contingency	125	0	0	0	0	125	125	0	250
Total Outlay	\$1,470	\$0	\$0	\$0	\$0	\$1,470	\$1,655	\$0	\$3,125

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$1,470	\$0	\$0	\$0	\$0	\$1,470	\$1,655	\$0	\$3,125
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,470	\$0	\$0	\$0	\$0	\$1,470	\$1,655	\$0	\$3,125
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,470	\$0	\$0	\$0	\$0	\$1,470	\$1,655	\$0	\$3,125

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	144.4	278.9	278.9	278.9	278.9	144.4	278.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$144.4	\$278.9	\$278.9	\$278.9	\$278.9	\$144.4	\$278.9
Increase to Water User Fee:	6.2¢	11.8¢	11.7¢	11.5¢	11.3¢	6.2¢	11.2¢

LOCATION: Pinefield	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Bryans Village Waterline Interconnection	Water User 0% Water Connection 100%	Requested By: PGM Project: Existing
<p>The northern part of Bryans Road needs an additional water line for redundancy. The project includes the design and construction of an 8 inch water line interconnection between South Hampton Subdivision to connect Bryan's Village Subdivision (850'+/-) and Bryan's Village Subdivision to the Marshall Grove Subdivision (750'+/-).</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$70	\$0	\$0	\$0	\$0	\$70	\$80	\$0	\$150
Land & ROW	40	0	0	0	0	40	40	0	80
Construction	0	1,000	500	0	0	1,500	0	0	1,500
Equipment	0	0	0	0	0	0	0	0	0
Administration	20	20	20	0	0	60	70	0	130
Administration - FAS	5	5	6	0	0	16	8	0	24
Inspection	0	50	35	0	0	85	0	0	85
Miscellaneous	6	4	7	0	0	17	0	0	17
Contingency	22	86	57	0	0	165	0	0	165
Total Outlay	\$163	\$1,165	\$625	\$0	\$0	\$1,953	\$198	\$0	\$2,151

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$163	\$1,165	\$625	\$0	\$0	\$1,953	\$198	\$0	\$2,151
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$163	\$1,165	\$625	\$0	\$0	\$1,953	\$198	\$0	\$2,151
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$163	\$1,165	\$625	\$0	\$0	\$1,953	\$198	\$0	\$2,151

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	17.3	32.2	140.7	199.9	199.9	17.3	199.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$17.3	\$32.2	\$140.7	\$199.9	\$199.9	\$17.3	\$199.9
Increase to Water User Fee:	0.0c	0.0c	0.0c	0.0c	0.0c	0.0c	0.0c

LOCATION: Bryans Road	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Strawberry Hills Waterline	Water User 0% Water Connection 100%	Requested By: PGM Project: Existing
<p>The Bryans Road water system needs redundancy for fire storage and adequate pressure. This project includes the design and construction of a new 16 inch DIP water main along Strawberry Hills Drive from Marshall Hall Rd to New Bryans Road Tower to be located on Parcel 0215 Grid 0012 map 0005. (2700').</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$108	\$0	\$108
Land & ROW	0	0	0	0	0	0	100	0	100
Construction	430	650	0	0	0	1,080	0	0	1,080
Equipment	0	0	0	0	0	0	0	0	0
Administration	30	0	0	0	0	30	70	0	100
Administration - FAS	5	5	0	0	0	10	8	0	18
Inspection	20	34	0	0	0	54	0	0	54
Miscellaneous	7	5	0	0	0	12	0	0	12
Contingency	50	69	0	0	0	119	0	0	119
Total Outlay	\$542	\$763	\$0	\$0	\$0	\$1,305	\$286	\$0	\$1,591

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$542	\$763	\$0	\$0	\$0	\$1,305	\$286	\$0	\$1,591
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$542	\$763	\$0	\$0	\$0	\$1,305	\$286	\$0	\$1,591
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$542	\$763	\$0	\$0	\$0	\$1,305	\$286	\$0	\$1,591

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	25.0	74.6	145.6	145.6	145.6	25.0	145.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$25.0	\$74.6	\$145.6	\$145.6	\$145.6	\$25.0	\$145.6
Increase to Water User Fee:	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢

LOCATION: Bryans Road	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Water User 0%	Requested By: PGM
Marshall Hall Road Waterline Extension	Water Connection 100%	Project: Existing
<p>In order to provide redundancy in the northern end of the Bryans Road water system a waterloop is needed along Marshall Hall Road. This includes the design and construction of a new 12" waterline from McCormick Dr. to the existing 12" line 300' south of Lantana Dr. (1800').</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$54	\$0	\$54
Land & ROW	0	0	0	0	0	0	20	0	20
Construction	140	0	0	0	0	140	400	0	540
Equipment	0	0	0	0	0	0	0	0	0
Administration	15	0	0	0	0	15	34	0	49
Administration - FAS	5	0	0	0	0	5	8	0	13
Inspection	7	0	0	0	0	7	20	0	27
Miscellaneous	5	0	0	0	0	5	1	0	6
Contingency	43	0	0	0	0	43	16	0	59
Total Outlay	\$215	\$0	\$0	\$0	\$0	\$215	\$553	\$0	\$768

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$215	\$0	\$0	\$0	\$0	\$215	\$553	\$0	\$768
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$215	\$0	\$0	\$0	\$0	\$215	\$553	\$0	\$768
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$215	\$0	\$0	\$0	\$0	\$215	\$553	\$0	\$768

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	48.3	67.9	67.9	67.9	67.9	48.3	67.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$48.3	\$67.9	\$67.9	\$67.9	\$67.9	\$48.3	\$67.9
Increase to Water User Fee:	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢

LOCATION: Marshall Hall	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Water User 0%	Requested By: PGM
Middletown Rd-Bensville Rd Waterline Interconnection	Water Connection 100%	Project: Existing
<p>Several communities in the Bensville area are served by a single water distribution main and this loop will provide the necessary redundancy to the Brookwood, Linden Grove, Brentwood, Kingview, and Highgrove neighborhoods. This project includes the design and construction of a new 16" Water Main loop to the Bensville Area from Middletown Rd, along the Cross County Connector right of way to Highgrove Drive. (16,500')</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$30	\$0	\$0	\$0	\$0	\$30	\$520	\$0	\$550
Land & ROW	0	0	0	0	0	0	111	0	111
Construction	0	1,250	1,250	0	0	2,500	3,005	0	5,505
Equipment	0	0	0	0	0	0	0	0	0
Administration	50	100	120	0	0	270	198	0	468
Administration - FAS	5	5	6	0	0	16	5	0	21
Inspection	0	100	100	0	0	200	58	0	258
Miscellaneous	0	0	0	0	0	0	81	0	81
Contingency	0	160	55	0	0	215	390	0	605
Total Outlay	\$85	\$1,615	\$1,531	\$0	\$0	\$3,231	\$4,367	\$0	\$7,598

FINANCING SOURCES		FY 2023		FY 2024		FY 2025		FY 2026		FY 2027		5-Year			
												Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)		\$85	\$1,615	\$1,531	\$0	\$0	\$3,231	\$4,367	\$0	\$7,598		\$3,231	\$4,367	\$0	\$7,598
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0		0	0	0	0
Operating Transfer		0	0	0	0	0	0	0	0	0		0	0	0	0
Total County Funding		\$85	\$1,615	\$1,531	\$0	\$0	\$3,231	\$4,367	\$0	\$7,598		\$3,231	\$4,367	\$0	\$7,598
Federal		0	0	0	0	0	0	0	0	0		0	0	0	0
State		0	0	0	0	0	0	0	0	0		0	0	0	0
Other:		0	0	0	0	0	0	0	0	0		0	0	0	0
Total Funding		\$85	\$1,615	\$1,531	\$0	\$0	\$3,231	\$4,367	\$0	\$7,598		\$3,231	\$4,367	\$0	\$7,598

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	381.1	388.8	539.2	684.2	684.2	381.1	684.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$381.1	\$388.8	\$539.2	\$684.2	\$684.2	\$381.1	\$684.2
Increase to Water User Fee:	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢

LOCATION: Bensville	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Waldorf Water Tower #8	Water User 60% Water Connection 40%	Requested By: PGM Project: Existing
<p>Waldorf Urban Redevelopment Center area development will require an additional tower for fire storage volume and pressure in the system. The project is for the design and construction based on a new 2MG water tower.</p> <p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$200	\$200	\$0	\$0	\$0	\$400	\$190	\$0	\$590
Land & ROW	0	20	0	0	0	20	0	0	20
Construction	0	2,500	2,000	0	0	4,500	0	0	4,500
Equipment	0	0	0	0	0	0	0	0	0
Administration	160	160	0	0	0	320	106	0	426
Administration - FAS	5	5	6	0	0	16	8	0	24
Inspection	0	112	113	0	0	225	0	0	225
Miscellaneous	0	0	50	0	0	50	0	0	50
Contingency	0	200	295	0	0	495	0	0	495
Total Outlay	\$365	\$3,197	\$2,464	\$0	\$0	\$6,026	\$304	\$0	\$6,330

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
Bonds (15 Year)	\$365	\$3,197	\$2,464	\$0	\$0	\$6,026	\$304	\$0	\$6,330
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$365	\$3,197	\$2,464	\$0	\$0	\$6,026	\$304	\$0	\$6,330
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$365	\$3,197	\$2,464	\$0	\$0	\$6,026	\$304	\$0	\$6,330

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	26.5	59.9	357.6	591.0	591.0	26.5	591.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$26.5	\$59.9	\$357.6	\$591.0	\$591.0	\$26.5	\$591.0
Increase to Water User Fee:	0.7c	1.5c	9.0c	14.6c	14.4c	0.7c	14.2c

LOCATION: Waldorf, MD	COMMISSIONER DISTRICT: 3 or 4
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Water User 60%	Requested By: PGM
Waldorf Water Tower #8 Water Distribution	Water Connection 40%	Project: Existing
With the construction of a new tower, waterline extensions and upsizing of existing lines will be required. Design and construction of 12" water lines from the new tower location to tie into the existing Waldorf System. (~2000-LF)		
Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)		
PRIORITY		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$30	\$0	\$0	\$0	\$30	\$80	\$0	\$110
Land & ROW	0	50	0	0	0	50	50	0	100
Construction	0	700	0	0	0	700	400	0	1,100
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	31	0	0	0	31	70	0	101
Administration - FAS	0	5	0	0	0	5	8	0	13
Inspection	0	30	0	0	0	30	25	0	55
Miscellaneous	0	12	0	0	0	12	0	0	12
Contingency	0	121	0	0	0	121	0	0	121
Total Outlay	\$0	\$979	\$0	\$0	\$0	\$979	\$633	\$0	\$1,612

FINANCING SOURCES		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027				
Bonds (15 Year)		\$0	\$979	\$0	\$0	\$0	\$979	\$633	\$0	\$1,612
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer		0	0	0	0	0	0	0	0	0
Total County Funding		\$0	\$979	\$0	\$0	\$0	\$979	\$633	\$0	\$1,612
Federal		0	0	0	0	0	0	0	0	0
State		0	0	0	0	0	0	0	0	0
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$0	\$979	\$0	\$0	\$0	\$979	\$633	\$0	\$1,612

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond thru FY22 FY 2027	
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	55.2	55.2	146.4	146.4	146.4	55.2	146.4
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$55.2	\$55.2	\$146.4	\$146.4	\$146.4	\$55.2	\$146.4
Increase to Water User Fee:	1.4¢	1.4¢	3.7¢	3.6¢	3.6¢	1.4¢	3.5¢

LOCATION: Waldorf, MD	COMMISSIONER DISTRICT: 4
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Waldorf Water Tower #6	Water User 0% Water Connection 100%	Requested By: DPW Project: Existing
Design and construction of a water tower is needed in the Waldorf Water System to keep up with demands. Tower #6 will be sited at the east side of the Development District in St. Charles.		
Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)		
PRIORITY		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$295	\$0	\$295
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	2,840	0	0	0	0	2,840	7,160	0	10,000
Equipment	0	0	0	0	0	0	0	0	0
Administration	22	0	0	0	0	22	220	0	242
Administration - FAS	5	0	0	0	0	5	8	0	13
Inspection	41	0	0	0	0	41	367	0	408
Miscellaneous	35	0	0	0	0	35	336	0	371
Contingency	290	0	0	0	0	290	710	0	1,000
Total Outlay	\$3,233	\$0	\$0	\$0	\$0	\$3,233	\$9,096	\$0	\$12,329

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$3,233	\$0	\$0	\$0	\$0	\$3,233	\$9,096	\$0	\$12,329
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$3,233	\$0	\$0	\$0	\$0	\$3,233	\$9,096	\$0	\$12,329
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$3,233	\$0	\$0	\$0	\$0	\$3,233	\$9,096	\$0	\$12,329

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	793.7	1,089.6	1,089.6	1,089.6	1,089.6	793.7	1,089.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$793.7	\$1,089.6	\$1,089.6	\$1,089.6	\$1,089.6	\$793.7	\$1,089.6
Increase to Water User Fee:	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢

LOCATION: Waldorf	COMMISSIONER DISTRICT: 4
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Water User 100%	Requested By: DPW
Bensville Water Tower Rehab	Water Connection 0%	Project: Existing
<p>The 500k gallon Settle Woods Water Tower is in need of rehabilitation to include a preliminary assessment inspection and report, evaluation, recoating, and miscellaneous repairs.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$30	\$0	\$0	\$0	\$0	\$30	\$35	\$0	\$65
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	300	0	0	0	0	300	675	0	975
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	65	0	65
Administration - FAS	0	0	0	0	0	0	11	0	11
Inspection	70	0	0	0	0	70	89	0	159
Miscellaneous	0	0	0	0	0	0	10	0	10
Contingency	30	0	0	0	0	30	-25	0	5
Total Outlay	\$430	\$0	\$0	\$0	\$0	\$430	\$860	\$0	\$1,290

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$430	\$0	\$0	\$0	\$0	\$430	\$860	\$0	\$1,290
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$430	\$0	\$0	\$0	\$0	\$430	\$860	\$0	\$1,290
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$430	\$0	\$0	\$0	\$0	\$430	\$860	\$0	\$1,290

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	75.1	114.4	114.4	114.4	114.4	75.1	114.4
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$75.1	\$114.4	\$114.4	\$114.4	\$114.4	\$75.1	\$114.4
Increase to Water User Fee:	3.2¢	4.9¢	4.8¢	4.7¢	4.6¢	3.2¢	4.6¢

LOCATION:	COMMISSIONER DISTRICT:
Settle Woods off of Elsa Avenue	2

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Water User 100%	Requested By: DPW
Benedict Water System Improvements	Water Connection 0%	Project: Existing
Project includes replacement of aged equipment and related facilities at Benedict & St. Francis Well sites.		
Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$75	\$0	\$0	\$0	\$0	\$75	\$265	\$0	\$340
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	775	0	0	0	0	775	975	0	1,750
Equipment	0	0	0	0	0	0	100	0	100
Administration	65	0	0	0	0	65	75	0	140
Administration - FAS	5	0	0	0	0	5	5	0	10
Inspection	75	0	0	0	0	75	100	0	175
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	95	0	0	0	0	95	80	0	175
Total Outlay	\$1,090	\$0	\$0	\$0	\$0	\$1,090	\$1,600	\$0	\$2,690

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$1,090	\$0	\$0	\$0	\$0	\$1,090	\$1,600	\$0	\$2,690
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,090	\$0	\$0	\$0	\$0	\$1,090	\$1,600	\$0	\$2,690
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,090	\$0	\$0	\$0	\$0	\$1,090	\$1,600	\$0	\$2,690

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	139.6	239.4	239.4	239.4	239.4	139.6	239.4
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$139.6	\$239.4	\$239.4	\$239.4	\$239.4	\$139.6	\$239.4
Increase to Water User Fee:	6.0¢	10.2¢	10.0¢	9.9¢	9.7¢	6.0¢	9.6¢

LOCATION: Benedict	COMMISSIONER DISTRICT: 1
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Water User 50%	Requested By: DPW
Old Washington Road Waterline	Water Connection 50%	Project: Existing
<p>As recommended in the Waldorf Urban Redevelopment Corridor Implementation Study, the waterline along Old Washington Road must be replaced to increase water distribution capacity, increase fire flow, and remove the existing aging infrastructure. This water line will extend from MD 5 Business to Substation Road, which will also allow greater distribution of the water from the Pinefield water tower. Project funding is being updated after completion of design.</p>		
<p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p>		
PRIORITY		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$200	\$0	\$200
Land & ROW	0	0	0	0	0	0	175	0	175
Construction	0	0	0	0	1,179	1,179	1,046	0	2,225
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	73	0	73
Administration - FAS	0	0	0	0	5	5	3	0	8
Inspection	0	0	0	0	0	0	76	0	76
Miscellaneous	0	0	0	0	0	0	66	0	66
Contingency	0	0	0	0	118	118	102	0	220
Total Outlay	\$0	\$0	\$0	\$0	\$1,302	\$1,302	\$1,740	\$0	\$3,042

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$0	\$0	\$0	\$0	\$1,302	\$1,302	\$1,740	\$0	\$3,042
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$0	\$0	\$1,302	\$1,302	\$1,740	\$0	\$3,042
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$0	\$0	\$1,302	\$1,302	\$1,740	\$0	\$3,042

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	151.9	151.9	151.9	151.9	151.9	151.9	151.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$151.9	\$151.9	\$151.9	\$151.9	\$151.9	\$151.9	\$151.9
Increase to Water User Fee:	3.3¢	3.2¢	3.2¢	3.1¢	3.1¢	3.3¢	3.0¢

LOCATION: Waldorf	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Water User	50%	Requested By: PGM
Potomac River Water Supply Treatment Plant	Water Connection	50%	Project: Existing
<p>Design, land acquisition and construction for a new 5-10 MGD surface water treatment plant along the upper reaches of the Potomac River. Project includes upsizing of the existing transmission main in the Waldorf system and a new transmission line to convey Potomac River supply to the Bryans Road and Waldorf systems. Phase A-2 of the Charles County Water Source Feasibility study was completed in October 2018. Results from the study recommended short-term and long-term water supply options. The project will provide future (long term) projected average and maximum day demands.</p> <p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>			

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$300	\$500	\$800	\$1,300	\$500	\$3,400	\$1,000	\$14,747	\$19,147
Land & ROW	50	100	0	0	0	150	20	3,700	3,870
Construction	0	0	0	0	0	0	0	135,700	135,700
Equipment	0	0	0	0	0	0	0	0	0
Administration	98	198	198	198	198	890	73	3,002	3,965
Administration - FAS	5	5	6	6	6	28	5	42	75
Inspection	0	0	0	0	0	0	0	675	675
Miscellaneous	0	0	0	0	0	0	0	1,500	1,500
Contingency	0	0	0	0	0	0	0	15,000	15,000
Total Outlay	\$453	\$803	\$1,004	\$1,504	\$704	\$4,468	\$1,098	\$174,366	\$179,932

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)	\$453	\$803	\$1,004	\$1,504	\$704	\$4,468	\$1,098	\$174,366	\$179,932
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$453	\$803	\$1,004	\$1,504	\$704	\$4,468	\$1,098	\$174,366	\$179,932
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$453	\$803	\$1,004	\$1,504	\$704	\$4,468	\$1,098	\$174,366	\$179,932

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	64.0	92.7	144.9	212.1	312.7	64.0	11,980.8
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$64.0	\$92.7	\$144.9	\$212.1	\$312.7	\$64.0	\$11,980.8
Increase to Water User Fee:	1.4¢	2.0¢	3.0¢	4.4¢	6.4¢	1.4¢	239.8¢

LOCATION:	COMMISSIONER DISTRICT:
Upper reaches of the Potomac River	TBD

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: WSSC Waldorf Interconnection	Water User 25% Water Connection 75%	Requested By: PGM Project: Existing
Substantial water infrastructure upgrades are necessary to prepare the Waldorf water system for an additional interconnection to the WSSC water system along US 301 to Brandywine. This would include the design and construction.		
Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)		
PRIORITY		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$2,000	\$1,500	\$660	\$0	\$0	\$4,160	\$1,274	\$0	\$5,434
Land & ROW	1,500	0	0	0	0	1,500	300	0	1,800
Construction	0	12,300	22,600	4,600	0	39,500	0	0	39,500
Equipment	0	0	0	0	0	0	0	0	0
Administration	200	250	250	0	0	700	242	0	942
Administration - FAS	5	5	6	6	0	22	14	0	36
Inspection	100	950	950	0	0	2,000	0	0	2,000
Miscellaneous	50	200	200	0	0	450	50	0	500
Contingency	500	2,000	2,000	0	0	4,500	500	0	5,000
Total Outlay	\$4,355	\$17,205	\$26,666	\$4,606	\$0	\$52,832	\$2,380	\$0	\$55,212

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)	\$4,355	\$17,205	\$26,666	\$4,606	\$0	\$52,832	\$2,380	\$0	\$55,212
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$4,355	\$17,205	\$26,666	\$4,606	\$0	\$52,832	\$2,380	\$0	\$55,212
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$4,355	\$17,205	\$26,666	\$4,606	\$0	\$52,832	\$2,380	\$0	\$55,212

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	138.8	414.1	1,533.3	3,317.7	3,625.9	138.8	3,625.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$138.8	\$414.1	\$1,533.3	\$3,317.7	\$3,625.9	\$138.8	\$3,625.9
Increase to Water User Fee:	1.5¢	4.4¢	16.0¢	34.2¢	36.8¢	1.5¢	36.3¢

LOCATION: Waldorf	COMMISSIONER DISTRICT: 2, 3, and 4
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Water User 60%	Requested By: PGM
White Plains Water Enhancements	Water Connection 40%	Project: New
Design and construction to increase the 10-inch PVC water main on Crain Hwy (Route 301) to a 16-inch Ductile Iron pipe from Billingsley Rd to Marshall Corner Rd. This upgrade will provide additional pressure and fire flow capacity to the White Plains area.		
Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$150	\$30	\$0	\$0	\$0	\$180	\$0	\$0	\$180
Land & ROW	18	0	0	0	0	18	0	0	18
Construction	0	1,200	600	0	0	1,800	0	0	1,800
Equipment	0	0	0	0	0	0	0	0	0
Administration	50	50	50	0	0	150	0	0	150
Administration - FAS	5	5	5	0	0	15	0	0	15
Inspection	0	50	50	0	0	100	0	0	100
Miscellaneous	18	0	0	0	0	18	0	0	18
Contingency	180	0	0	0	0	180	0	0	180
Total Outlay	\$421	\$1,335	\$705	\$0	\$0	\$2,461	\$0	\$0	\$2,461

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$421	\$1,335	\$705	\$0	\$0	\$2,461	\$0	\$0	\$2,461
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$421	\$1,335	\$705	\$0	\$0	\$2,461	\$0	\$0	\$2,461
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$421	\$1,335	\$705	\$0	\$0	\$2,461	\$0	\$0	\$2,461

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	38.5	162.8	229.6	229.6	0.0	229.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$38.5	\$162.8	\$229.6	\$229.6	\$0.0	\$229.6
Increase to Water User Fee:	0.0¢	1.0¢	4.1¢	5.7¢	5.6¢	0.0¢	5.5¢

LOCATION: White Plains	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Water User 50%	Requested By: DPW
Clifton Water System Improvements	Water Connection 50%	Project: Existing
<p>The water system in Clifton requires improvements to solve pressure and capacity issues for not only existing connections, but also to further support the building of the remaining 200 lots of record within the development. Additional storage will be needed and the existing piping system will have to be evaluated for sufficiency and reliability. A 250,000 gallon elevated storage tank will be installed along with the necessary tie-in piping and system interconnections.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$505	\$0	\$505
Land & ROW	0	0	0	0	0	0	82	0	82
Construction	324	0	0	0	0	324	3,236	0	3,560
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	233	0	233
Administration - FAS	5	0	0	0	0	5	12	0	17
Inspection	0	0	0	0	0	0	192	0	192
Miscellaneous	0	0	0	0	0	0	32	0	32
Contingency	32	0	0	0	0	32	323	0	355
Total Outlay	\$361	\$0	\$0	\$0	\$0	\$361	\$4,615	\$0	\$4,976

FINANCING SOURCES		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
							Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)		\$361	\$0	\$0	\$0	\$0	\$361	\$4,615	\$0	\$4,976
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer		0	0	0	0	0	0	0	0	0
Total County Funding		\$361	\$0	\$0	\$0	\$0	\$361	\$4,615	\$0	\$4,976
Federal		0	0	0	0	0	0	0	0	0
State		0	0	0	0	0	0	0	0	0
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$361	\$0	\$0	\$0	\$0	\$361	\$4,615	\$0	\$4,976

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	402.7	435.7	435.7	435.7	435.7	402.7	435.7
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$402.7	\$435.7	\$435.7	\$435.7	\$435.7	\$402.7	\$435.7
Increase to Water User Fee:	8.7¢	9.2¢	9.1¢	9.0¢	8.8¢	8.7¢	8.7¢

LOCATION:	COMMISSIONER DISTRICT:
Clifton	1

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Waldorf Well #17	Water User 0% Water Connection 100%	Requested By: DPW Project: Existing
Provide a new production well to the Waldorf Water System to improve the quality and quantity of the existing supply. The well production is estimated to be 500,000 gallons per day (350 gpm) and will be drilled into and withdraw water from the Patuxent Aquifer.		
Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)		
PRIORITY		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$297	\$0	\$297
Land & ROW	0	0	0	0	0	0	72	0	72
Construction	296	0	0	0	0	296	2,964	0	3,260
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	129	0	129
Administration - FAS	5	0	0	0	0	5	7	0	12
Inspection	0	0	0	0	0	0	247	0	247
Miscellaneous	0	0	0	0	0	0	81	0	81
Contingency	26	0	0	0	0	26	259	0	285
Total Outlay	\$327	\$0	\$0	\$0	\$0	\$327	\$4,056	\$0	\$4,383

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$327	\$0	\$0	\$0	\$0	\$327	\$4,056	\$0	\$4,383
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$327	\$0	\$0	\$0	\$0	\$327	\$4,056	\$0	\$4,383
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$327	\$0	\$0	\$0	\$0	\$327	\$4,056	\$0	\$4,383

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	353.9	383.8	383.8	383.8	383.8	353.9	383.8
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$353.9	\$383.8	\$383.8	\$383.8	\$383.8	\$353.9	\$383.8
Increase to Water User Fee:	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢

LOCATION: Waldorf, MD	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Water User 50.0%	Requested By: DPW
Automation & Technology Master Plan	Water Connection	Project #: Existing
	Sewer User 50.0%	
	Sewer Connection	

This project is the result of an extensive study to determine the Information Technology needs of the Utilities Division in order to bring it into the 21st century. The project includes emphasis on Supervisor, Control, and Data Acquisition (SCADA), regulatory compliance, data management, work management, and performance management, among other issues. The ultimate goal of this project is for the Department of Public Works - Utilities to accomplish its functions even in periods of growth without adding field staff and to make more efficient use of the resources currently available.

Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$73	\$73	\$0	\$0	\$146	\$1,963	\$0	\$2,109
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	725	725	0	0	1,450	2,418	0	3,868
Equipment	0	125	125	0	0	250	218	0	468
Administration	0	15	15	0	0	30	108	0	138
Administration - FAS	0	5	5	0	0	10	9	0	19
Inspection	0	125	125	0	0	250	232	0	482
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	73	73	0	0	146	139	0	285
Total Outlay	\$0	\$1,141	\$1,141	\$0	\$0	\$2,282	\$5,087	\$0	\$7,369

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (10 Year)	\$0	\$1,016	\$1,016	\$0	\$0	\$2,032	\$5,087	\$0	\$7,119
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	125	125	0	0	250	0	0	250
Total County Funding	\$0	\$1,141	\$1,141	\$0	\$0	\$2,282	\$5,087	\$0	\$7,369
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$1,141	\$1,141	\$0	\$0	\$2,282	\$5,087	\$0	\$7,369

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	613.8	613.8	742.2	872.2	872.2	613.8	872.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$613.8	\$613.8	\$742.2	\$872.2	\$872.2	\$613.8	\$872.2
Increase to Water User Fee:	13.2¢	15.7¢	15.5¢	15.4¢	17.7¢	13.2¢	17.5¢
Increase to Sewer User Fee:	13.5¢	16.1¢	15.9¢	15.8¢	18.2¢	13.5¢	17.9¢
Combined Fee Increase:	26.7¢	31.7¢	31.4¢	31.2¢	35.9¢	26.7¢	35.4¢

LOCATION:	COMMISSIONER DISTRICT:
County-wide	County wide, all Districts

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Utilities Professional Development & Training Center	Water User 50.0% Water Connection 0.0% Sewer User 50.0% Sewer Connection 0.0%	Requested By: DPW Project #: New
This project will construct a building for training, meetings, SCADA/Instrumentation lab, and computer lab. This facility is needed to provide on-going training needed to stay abreast of leading industry technology, techniques, and methods that are currently being implemented.		
Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$125	\$85	\$0	\$210	\$0	\$0	\$210
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	875	0	875	0	0	875
Equipment	0	0	0	125	0	125	0	0	125
Administration	0	0	35	35	0	70	0	0	70
Administration - FAS	0	0	6	6	0	12	0	0	12
Inspection	0	0	0	125	0	125	0	0	125
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	88	0	88	0	0	88
Total Outlay	\$0	\$0	\$166	\$1,339	\$0	\$1,505	\$0	\$0	\$1,505

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$0	\$0	\$166	\$1,339	\$0	\$1,505	\$0	\$0	\$1,505
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$166	\$1,339	\$0	\$1,505	\$0	\$0	\$1,505
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$166	\$1,339	\$0	\$1,505	\$0	\$0	\$1,505

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	61.3	0.0	63.2
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$61.3	\$0.0	\$63.2
Debt Service: Bonds	0.0	0.0	0.0	15.7	142.6	0.0	142.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$15.7	\$203.9	\$0.0	\$205.8
Increase to Water User Fee:	0.0¢	0.0¢	0.0¢	0.3¢	4.1¢	0.0¢	5.4¢
Increase to Sewer User Fee:	0.0¢	0.0¢	0.0¢	0.3¢	4.2¢	0.0¢	5.5¢
Combined Fee Increase:	0.0¢	0.0¢	0.0¢	0.7¢	8.4¢	0.0¢	10.9¢

LOCATION: Mattawoman WWTP	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Utilities Waldorf Regional Facility	Water User 50.0% Water Connection 0.0% Sewer User 50.0% Sewer Connection 0.0%	Requested By: DPW Project #: New
This project will construct a facility on County owned property for Utilities staff that serve the Waldorf area. Facility includes office space, parking area, and equipment storage/maintenance area. The Waldorf area has the largest water/sewer customer base in the County.		
Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$375	\$125	\$50	\$550	\$0	\$0	\$550
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	2,375	2,375	4,750	0	0	4,750
Equipment	0	0	0	0	125	125	0	0	125
Administration	0	0	20	25	25	70	0	0	70
Administration - FAS	0	0	6	6	6	18	0	0	18
Inspection	0	0	0	85	85	170	0	0	170
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	238	238	476	0	0	476
Total Outlay	\$0	\$0	\$401	\$2,854	\$2,904	\$6,159	\$0	\$0	\$6,159

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$0	\$0	\$401	\$2,854	\$2,904	\$6,159	\$0	\$0	\$6,159
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$401	\$2,854	\$2,904	\$6,159	\$0	\$0	\$6,159
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$401	\$2,854	\$2,904	\$6,159	\$0	\$0	\$6,159

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	48.7
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$48.7
Debt Service: Bonds	0.0	0.0	0.0	38.0	308.3	0.0	583.4
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$38.0	\$308.3	\$0.0	\$632.1
Increase to Water User Fee:	0.0¢	0.0¢	0.0¢	0.8¢	6.3¢	0.0¢	13.6¢
Increase to Sewer User Fee:	0.0¢	0.0¢	0.0¢	0.8¢	6.4¢	0.0¢	14.0¢
Combined Fee Increase:	0.0¢	0.0¢	0.0¢	1.6¢	12.7¢	0.0¢	27.6¢

LOCATION: Waldorf, MD	COMMISSIONER DISTRICT: 4
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

SEWER SUMMARY

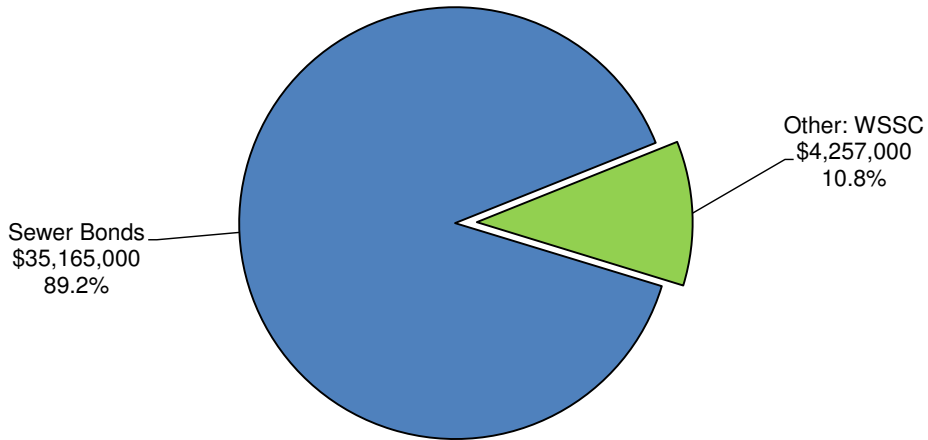
The County owns, operates, maintains, and constructs central sewer systems located throughout the county. These facilities consist of several small package treatment plants and a regional twenty million gallons per day plant. Similar to the water infrastructure, capital cost associated with additional capacity is recovered from developer connection fees, while other project costs are financed through user fees or special assessments. All projects are managed by County personnel. Projects conform to overall planning studies and concepts adopted by the County.

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year	Approp. thru FY22	Beyond FY 2027	Project Total
						Total '23-'27			
Architectural & Engineering	\$10,009	\$6,461	\$3,050	\$2,256	\$1,750	\$23,525	\$14,277	\$3,841	\$41,643
Land & ROW	50	53	54	56	57	270	1,989	59	2,318
Construction	21,063	35,909	28,022	22,168	13,744	120,905	88,466	23,793	233,164
Equipment	0	66	68	70	72	274	1,323	0	1,597
Administration	2,324	2,289	1,483	1,200	1,197	8,493	1,886	1,191	11,570
Administration - FAS	115	123	100	77	68	486	188	48	722
Inspection	2,365	2,266	2,361	1,619	1,162	9,772	5,126	1,157	16,055
Miscellaneous	20	42	26	21	28	137	165	17	319
Contingency	3,476	2,896	2,591	2,010	1,160	12,131	7,163	2,157	21,451
Total Outlay	\$39,422	\$50,102	\$37,754	\$29,476	\$19,236	\$175,989	\$120,584	\$32,263	\$328,836

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$35,165	\$45,795	\$34,836	\$27,108	\$18,057	\$160,960	\$108,566	\$28,919	\$298,445
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	63	63	0	0	125	115	0	240
Total County Funding	\$35,165	\$45,857	\$34,899	\$27,108	\$18,057	\$161,085	\$108,681	\$28,919	\$298,685
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	300	0	300
Other: WSSC	4,257	4,245	2,855	2,368	1,179	14,904	11,602	3,344	29,851
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$39,422	\$50,102	\$37,754	\$29,476	\$19,236	\$175,989	\$120,584	\$32,263	\$328,836

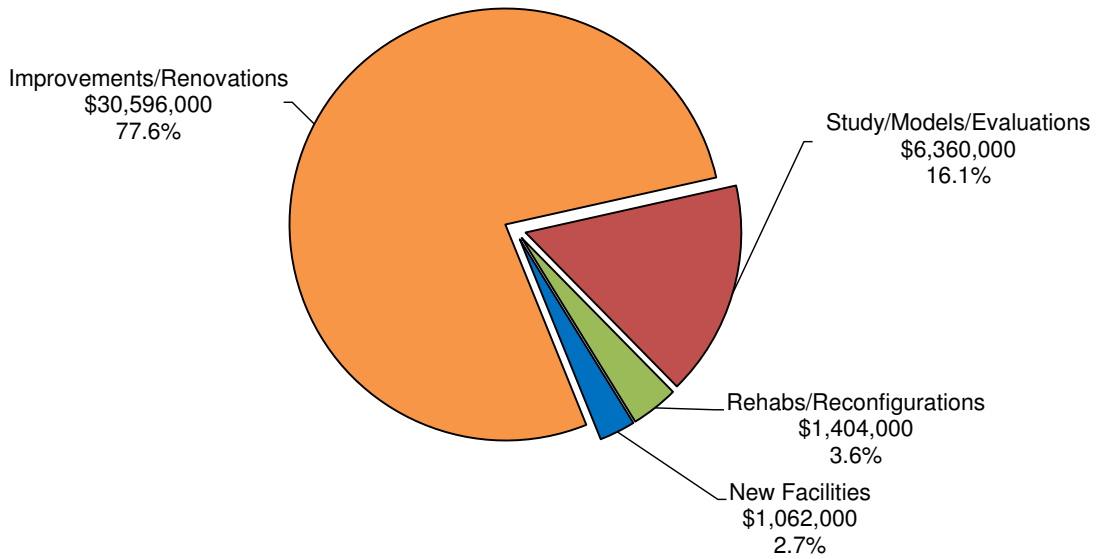
Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	30.7	0.0	56.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$30.7	\$0.0	\$56.0
Debt Service: Bonds	7,288.9	9,725.0	13,181.3	15,805.8	17,794.8	7,288.9	19,960.1
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$7,288.9	\$9,725.0	\$13,181.3	\$15,805.8	\$17,825.5	\$7,288.9	\$20,016.0
Increase to Sewer User Fee:	\$2.19	\$2.92	\$3.96	\$4.71	\$5.30	\$2.19	\$5.76

FY23 Sewer Financing Sources
Total \$39,422,000



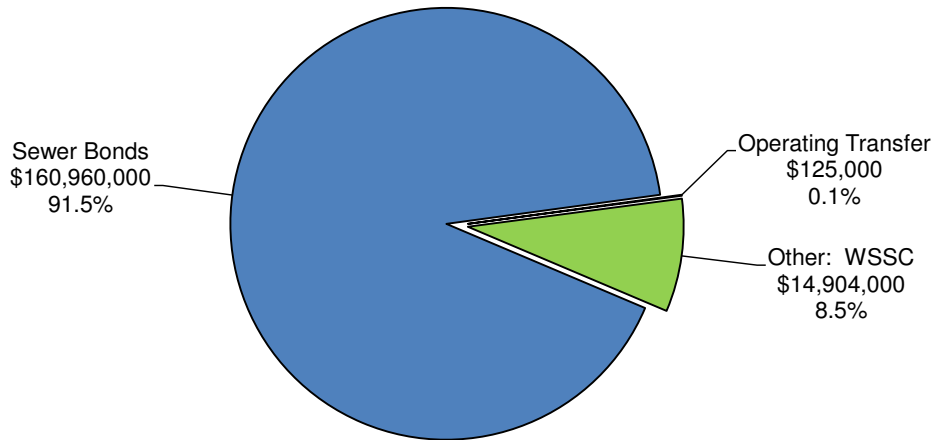
Financing the debt service associated with bonds for sewer projects is recovered primarily from sewer customer connection and user fees.

FY23 Sewer by Project Type
Total \$39,422,000

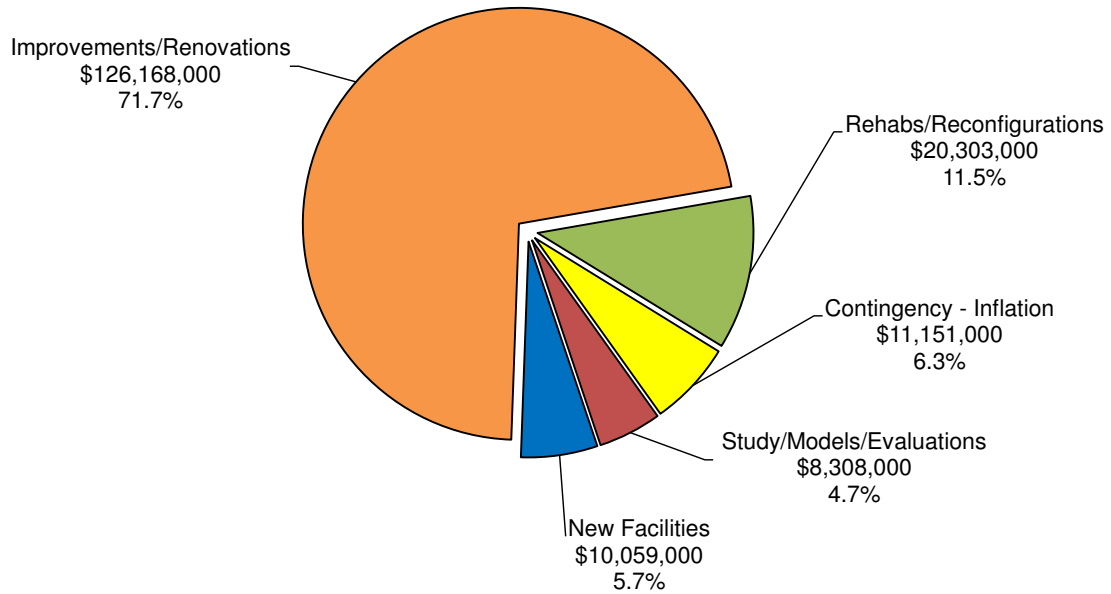


Improvements include funding for the Satellite Wastewater Facility Upgrades, various upgrades to the Mattawoman Wastewater Treatment Plant, the Clifton WWTP Improvements, Cobb Island Septic Tank Effluent Pump Station Rehabs, and the White Plains Failing Septic Sewer Improvements.

FY23-FY27 Sewer Financing Sources
Total \$175,989,000



FY23-FY27 Sewer Projects by Type
Total \$175,989,000



Improvements includes various improvements at the Mattawoman Wastewater Treatment Plant and various other locations.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Sewer User 60%	Requested By: DPW
MWWTP Electrical System Replacement	Sewer Connection 40%	Project: Existing
<p>This project includes replacement of the plant's electrical system. The existing electrical system is beyond its life expectancy (over 30 years) and a phased plan will be developed to replace this equipment in a programmed manner.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$75	\$75	\$0	\$0	\$0	\$150	\$1,146	\$0	\$1,296
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	330	4,575	0	0	0	4,905	6,895	0	11,800
Equipment	0	0	0	0	0	0	0	0	0
Administration	65	65	0	0	0	130	114	0	244
Administration - FAS	5	5	0	0	0	10	14	0	24
Inspection	50	50	0	0	0	100	381	0	481
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	108	458	0	0	0	566	614	0	1,180
Total Outlay	\$633	\$5,228	\$0	\$0	\$0	\$5,861	\$9,164	\$0	\$15,025

FINANCING SOURCES		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027				
Bonds (30 Year)	\$538	\$4,444	\$0	\$0	\$0	\$0	\$4,982	\$7,789	\$0	\$12,771
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0	0
Total County Funding	\$538	\$4,444	\$0	\$0	\$0	\$0	\$4,982	\$7,789	\$0	\$12,771
Federal	0	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	95	784	0	0	0	0	879	1,375	0	2,254
Other:	0	0	0	0	0	0	0	0	0	0
Total Funding	\$633	\$5,228	\$0	\$0	\$0	\$0	\$5,861	\$9,164	\$0	\$15,025

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	454.3	488.3	777.4	777.4	777.4	454.3	777.4
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$454.3	\$488.3	\$777.4	\$777.4	\$777.4	\$454.3	\$777.4
Increase to Sewer User Fee:	12.0¢	12.6¢	20.0¢	19.7¢	19.4¢	12.0¢	19.2¢

LOCATION: Mattawoman WWTP	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Sewer User 60%	Requested By: DPW
MWWTP Flow Equalization	Sewer Connection 40%	Project: Existing
Design and construction of a flow equalization/storage system at MWWTP to buffer peak flows and prevent sanitary sewer overflows and unauthorized discharges. This project also includes construction of a primary effluent flow distribution structure to address hydraulic inefficiencies at the plant.		
Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$275	\$0	\$0	\$0	\$0	\$275	\$2,315	\$0	\$2,590
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	5,250	0	0	0	0	5,250	25,300	0	30,550
Equipment	0	0	0	0	0	0	0	0	0
Administration	65	0	0	0	0	65	168	0	233
Administration - FAS	5	0	0	0	0	5	14	0	19
Inspection	125	0	0	0	0	125	713	0	838
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	525	0	0	0	0	525	2,531	0	3,056
Total Outlay	\$6,245	\$0	\$0	\$0	\$0	\$6,245	\$31,041	\$0	\$37,286

FINANCING SOURCES		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027				
Bonds (30 Year)	\$5,308	\$0	\$0	\$0	\$0	\$0	\$5,308	\$26,385	\$0	\$31,693
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0	0
Total County Funding	\$5,308	\$0	\$0	\$0	\$0	\$0	\$5,308	\$26,385	\$0	\$31,693
Federal	0	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	937	0	0	0	0	0	937	4,656	0	5,593
Other:	0	0	0	0	0	0	0	0	0	0
Total Funding	\$6,245	\$0	\$0	\$0	\$0	\$0	\$6,245	\$31,041	\$0	\$37,286

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	1,538.8	1,874.4	1,874.4	1,874.4	1,874.4	1,538.8	1,874.4
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$1,538.8	\$1,874.4	\$1,874.4	\$1,874.4	\$1,874.4	\$1,538.8	\$1,874.4
Increase to Sewer User Fee:	40.7¢	48.2¢	48.2¢	47.5¢	46.9¢	40.7¢	46.2¢

LOCATION: Mattawoman WWTP	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Sewer User 60%	Requested By: DPW
Mattawoman Infiltration and Inflow	Sewer Connection 40%	Project: Existing
Phase II		
<p>The Mattawoman WWTP service area has high Inflow and Infiltration (I/I) during storm events entering the sanitary sewer causing sanitary sewer overflows (SSOs) where system capacity is not sufficient. SSOs range from backups into basements to overflows from the sewer manholes. In addition to being a public health risk, it is also a regulatory issue. This project will provide information on the condition of the Mattawoman sewer system, identify areas where I/I already exists or a high I/I potential exists, and design/construct repairs for I/I removal. This project will also investigate feasibility of providing in-line storage for flow equalization; identify locations for design and construction projects to implement the in-line flow equalization and acquisition of right of way needed to implement the projects. The repairs proposed will address the sewer basins with the highest I/I severity (Tier 1) resulting in the greatest amount of I/I removal for the lowest cost. This project will be on-going multi-year endeavor.</p>		
<p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$1,500	\$600	\$600	\$600	\$600	\$3,900	\$2,173	\$600	\$6,673
Land & ROW	50	50	50	50	50	250	377	50	677
Construction	0	2,400	2,400	2,400	2,400	9,600	12,147	2,400	24,147
Equipment	0	0	0	0	0	0	0	0	0
Administration	15	15	15	15	15	75	54	15	144
Administration - FAS	5	5	6	6	6	28	16	6	50
Inspection	0	72	72	72	72	288	54	72	414
Miscellaneous	0	17	17	17	17	68	27	17	112
Contingency	0	50	50	50	50	200	81	50	331
Total Outlay	\$1,570	\$3,209	\$3,210	\$3,210	\$3,210	\$14,409	\$14,929	\$3,210	\$32,548

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)	\$1,570	\$3,209	\$3,210	\$3,210	\$3,210	\$14,409	\$14,929	\$3,210	\$32,548
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,570	\$3,209	\$3,210	\$3,210	\$3,210	\$14,409	\$14,929	\$3,210	\$32,548
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,570	\$3,209	\$3,210	\$3,210	\$3,210	\$14,409	\$14,929	\$3,210	\$32,548

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	870.7	970.0	1,178.7	1,393.5	1,608.3	870.7	2,037.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$870.7	\$970.0	\$1,178.7	\$1,393.5	\$1,608.3	\$870.7	\$2,037.9
Increase to Sewer User Fee:	23.0¢	24.9¢	30.3¢	35.3¢	40.2¢	23.0¢	50.2¢

LOCATION: Mattawoman Sewer Service Area	COMMISSIONER DISTRICT: County wide, all Districts
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Sewer User 60%	Requested By: DPW
Mattawoman WWTP Automation	Sewer Connection 40%	Project: Existing
Automation of the Mattawoman WWTP facility to improve the efficiency of operations and maintenance, thereby minimizing resources and resulting in cost avoidance. Design standards will be determined for the project and implemented on the remaining processes to monitor the system via plant SCADA system and ensure system stays in compliance.		
Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$225	\$125	\$0	\$0	\$0	\$350	\$1,160	\$0	\$1,510
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	1,875	0	0	0	1,875	6,330	0	8,205
Equipment	0	0	0	0	0	0	1,214	0	1,214
Administration	65	65	0	0	0	130	153	0	283
Administration - FAS	5	5	0	0	0	10	15	0	25
Inspection	150	150	0	0	0	300	393	0	693
Miscellaneous	0	0	0	0	0	0	1	0	1
Contingency	51	188	0	0	0	239	582	0	821
Total Outlay	\$496	\$2,408	\$0	\$0	\$0	\$2,904	\$9,848	\$0	\$12,752

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$422	\$2,047	\$0	\$0	\$0	\$2,469	\$7,653	\$0	\$10,122
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	115	0	115
Total County Funding	\$422	\$2,047	\$0	\$0	\$0	\$2,469	\$7,769	\$0	\$10,238
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	300	0	300
Other: WSSC @ 15%	74	361	0	0	0	435	1,779	0	2,214
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$496	\$2,408	\$0	\$0	\$0	\$2,904	\$9,848	\$0	\$12,752

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	667.8	706.4	897.0	897.0	897.0	667.8	897.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$667.8	\$706.4	\$897.0	\$897.0	\$897.0	\$667.8	\$897.0
Increase to Sewer User Fee:	17.7¢	18.2¢	23.1¢	22.7¢	22.4¢	20.7¢	22.1¢

LOCATION: Mattawoman WWTP	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Sewer User 100%	Requested By: DPW
Pump Station Rehabs and Replacements	Sewer Connection 0%	Project: Existing
<p>Rehabilitation at various wastewater pumping facilities to update to current standards and replace aged equipment/infrastructure that include, but are not limited to the following: Strawberry Hills P.S., Theodore Green Blvd. P.S., Checkers P.S., Thomas Stone P.S., Indian Head Manor P.S., Ryon Woods P.S., Rt. 925B P.S., St. Charles P.S. #5A, Pinefield P.S. Forcemain, Bar Harbor P.S., Bachelors Hope P.S., Cuckolds Creek P.S., Wisteria P.S., Bath House P.S., St. Charles P.S.3B, Brawners Estates PS, Laurel Branch PS# 3, Cliffton PS #3, Cliffton PS #2, Cliffton PS #1, Hill Road PS, Cobb Island PS, Eutaw Forest PS, Montgomery Lane PS, Pomonkey PS, Zekiah PS, generator replacements (Rt. 5 PS, Hill Road PS, Swan Pt. Vac Station, Strawberry Hills PS, Bryans Rd PS, Indian Head Manor PS), and abandonment of Rt. 925C P.S.</p>		
<p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$775	\$750	\$575	\$225	\$175	\$2,500	\$22	\$175	\$2,697
Land & ROW	0	0	0	0	0	0	125	0	125
Construction	0	4,625	5,606	1,959	1,575	13,765	4,226	1,575	19,566
Equipment	0	0	0	0	0	0	0	0	0
Administration	624	465	360	275	275	1,999	7	275	2,281
Administration - FAS	5	5	6	6	6	28	0	6	34
Inspection	0	40	575	225	225	1,065	886	225	2,176
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	31	561	196	158	946	989	158	2,093
Total Outlay	\$1,404	\$5,916	\$7,683	\$2,886	\$2,414	\$20,303	\$6,254	\$2,414	\$28,971

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$1,404	\$5,916	\$7,683	\$2,886	\$2,414	\$20,303	\$6,254	\$2,414	\$28,971
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,404	\$5,916	\$7,683	\$2,886	\$2,414	\$20,303	\$6,254	\$2,414	\$28,971
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,404	\$5,916	\$7,683	\$2,886	\$2,414	\$20,303	\$6,254	\$2,414	\$28,971

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	545.7	674.2	1,225.1	1,952.8	2,226.2	545.7	2,683.5
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$545.7	\$674.2	\$1,225.1	\$1,952.8	\$2,226.2	\$545.7	\$2,683.5
Increase to Sewer User Fee:	24.0¢	28.9¢	52.5¢	82.5¢	92.7¢	24.0¢	110.2¢

LOCATION: Various pumping stations countywide	COMMISSIONER DISTRICT: County wide, all Districts
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Satellite Wastewater Facility Upgrades	Sewer User 100% Sewer Connection 0%	Requested By: DPW Project: Existing
<p>To provide necessary upgrades to various satellite pumping stations and treatment plant facilities that include, but are not limited to the following: Replacement of generator and automatic transfer switch at Cobb Island Pumping Station to maintain power distribution reliability. Construct building at Bel Alton WWTP that will aid in maintaining process temperatures for improved system performance. Structural, process, mechanical, electrical, site, and other various improvements at Clifton WWTP and Mt. Carmel WWTP. Sprayfield and equipment improvements at Breeze Farm and Cuckolds Creek facilities. Chemical feed system improvements at various satellite treatment plants. Remodel Lab, replace flow equalization tank, construct chemical storage building, install grinder, and modify outfall/sampling point at Bel Alton WWTP.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$175	\$185	\$75	\$75	\$75	\$585	\$375	\$75	\$1,035
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	445	3,090	375	375	375	4,660	2,705	375	7,740
Equipment	0	0	0	0	0	0	0	0	0
Administration	285	260	65	65	65	740	65	65	870
Administration - FAS	5	5	6	6	6	28	1	6	35
Inspection	225	275	75	75	75	725	371	75	1,171
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	328	309	38	38	38	751	341	38	1,130
Total Outlay	\$1,463	\$4,124	\$634	\$634	\$634	\$7,489	\$3,858	\$634	\$11,981

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$1,463	\$4,124	\$634	\$634	\$634	\$7,489	\$3,858	\$634	\$11,981
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,463	\$4,124	\$634	\$634	\$634	\$7,489	\$3,858	\$634	\$11,981
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,463	\$4,124	\$634	\$634	\$634	\$7,489	\$3,858	\$634	\$11,981

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22 Beyond FY 2027	
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	336.6	470.5	854.5	914.6	974.6	336.6	1,094.7
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$336.6	\$470.5	\$854.5	\$914.6	\$974.6	\$336.6	\$1,094.7
Increase to Sewer User Fee:	14.8¢	20.2¢	36.6¢	38.6¢	40.6¢	14.8¢	45.0¢

LOCATION: Various Sites-see description	COMMISSIONER DISTRICT: 1
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Sewer User 60%	Requested By: DPW
MWWTP Clarifier and Thickener Improvements	Sewer Connection 40%	Project: Existing
<p>Gravity Thickeners #1 & #2, Secondary Clarifiers #5 & #6, and Final Clarifiers #1 through #4 are aged and in need of rehabilitation. Work includes mechanical, electrical, and structural repairs/replacements. Project also includes addition of a fourth gravity thickener to meet increasing sludge thickening demands, upgrade of primary clarifier launderers, primary sludge grinders, and construction of a third primary clarifier.</p>		
<p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$1,425	\$260	\$175	\$175	\$175	\$2,210	\$1,475	\$2,325	\$6,010
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	5,839	2,250	575	145	415	9,224	9,070	13,758	32,052
Equipment	0	0	0	0	0	0	0	0	0
Administration	275	175	135	115	115	815	189	338	1,342
Administration - FAS	5	5	6	6	6	28	17	6	51
Inspection	425	225	150	75	150	1,025	682	345	2,052
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	584	225	58	15	42	924	812	1,376	3,112
Total Outlay	\$8,553	\$3,140	\$1,099	\$531	\$903	\$14,226	\$12,245	\$18,148	\$44,619

FINANCING SOURCES		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027				
Bonds (30 Year)		\$7,270	\$2,669	\$934	\$451	\$768	\$12,092	\$10,408	\$15,426	\$37,926
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer		0	0	0	0	0	0	0	0	0
Total County Funding		\$7,270	\$2,669	\$934	\$451	\$768	\$12,092	\$10,408	\$15,426	\$37,926
Federal		0	0	0	0	0	0	0	0	0
State		0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%		1,283	471	165	80	135	2,134	1,837	2,722	6,693
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$8,553	\$3,140	\$1,099	\$531	\$903	\$14,226	\$12,245	\$18,148	\$44,619

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond thru FY22 FY 2027	
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	607.0	1,066.6	1,240.2	1,302.7	1,332.9	607.0	2,416.5
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$607.0	\$1,066.6	\$1,240.2	\$1,302.7	\$1,332.9	\$607.0	\$2,416.5
Increase to Sewer User Fee:	16.0c	27.4c	31.9c	33.0c	33.3c	16.0c	59.6c

LOCATION: Mattawoman WWTP	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Sewer User 60%	Requested By: DPW
MWWTP Utility Water System Evaluation & Improvement	Sewer Connection 40%	Project: Existing

The plant utility water system has not always been satisfactory in supporting all of the demands for Non-Potable Water (NPW) at the MWWTP. Sludge production and other needs for NPW have increased over the years. Low NPW pressures have been experienced throughout the plant and the sludge dewatering process has been negatively affected as a result. Evaluation of the plant utility water system is needed to determine what improvements are necessary in order to satisfy the plant NPW demands. The effect of the UV upgrade was to cut the system from a 4 pump system to a 2 pump system, and it has become a common occurrence to have to defer wash-downs in other areas of the plant in order to operate the belt filter presses or vice versa.

Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$45	\$45	\$85	\$45	\$0	\$220	\$352	\$0	\$572
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	650	605	0	1,255	1,915	0	3,170
Equipment	0	0	0	0	0	0	0	0	0
Administration	65	65	65	35	0	230	150	0	380
Administration - FAS	5	5	6	6	0	22	14	0	36
Inspection	0	0	135	75	0	210	190	0	400
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	65	61	0	126	192	0	318
Total Outlay	\$115	\$115	\$1,006	\$827	\$0	\$2,063	\$2,813	\$0	\$4,876

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027				
Bonds (30 Year)	\$98	\$98	\$855	\$703	\$0	\$1,754	\$2,389	\$0	\$4,143
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$98	\$98	\$855	\$703	\$0	\$1,754	\$2,389	\$0	\$4,143
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	17	17	151	124	0	309	424	0	733
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$115	\$115	\$1,006	\$827	\$0	\$2,063	\$2,813	\$0	\$4,876

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond thru FY22 FY 2027	
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	139.3	145.5	151.9	209.1	256.2	139.3	256.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$139.3	\$145.5	\$151.9	\$209.1	\$256.2	\$139.3	\$256.2
 Increase to Sewer User Fee:	 3.7¢	 3.7¢	 3.9¢	 5.3¢	 6.4¢	 3.7¢	 6.3¢

LOCATION: Mattawoman WWTP	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Zekiah Pump Station Upgrade	Sewer User 23% Sewer Connection 77%	Requested By: PGM Project: Existing
<p>Design and construct to expand the capacity of the Zekiah Pumping Station from approximately 3.0 MGD to 10.5 MGD. The developer of Adams Crossing previously expanded the Zekiah Pump Station from 1 MGD to approximately 3.0 MGD. To accomplish this expansion, the existing pump station will be fully replaced.</p> <p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$200	\$0	\$200
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	500	500	0	0	1,000	1,000	0	2,000
Equipment	0	0	0	0	0	0	0	0	0
Administration	10	25	25	0	0	60	66	0	126
Administration - FAS	5	5	5	0	0	15	3	0	18
Inspection	0	15	15	0	0	30	36	0	66
Miscellaneous	0	5	5	0	0	10	12	0	22
Contingency	0	50	50	0	0	100	100	0	200
Total Outlay	\$15	\$600	\$600	\$0	\$0	\$1,215	\$1,417	\$0	\$2,632

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)	\$15	\$600	\$600	\$0	\$0	\$1,215	\$1,417	\$0	\$2,632
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$15	\$600	\$600	\$0	\$0	\$1,215	\$1,417	\$0	\$2,632
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$15	\$600	\$600	\$0	\$0	\$1,215	\$1,417	\$0	\$2,632

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond thru FY22 FY 2027	
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	82.6	83.6	122.6	162.8	162.8	82.6	162.8
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$82.6	\$83.6	\$122.6	\$162.8	\$162.8	\$82.6	\$162.8
Increase to Sewer User Fee:	0.8¢	0.8¢	1.2¢	1.6¢	1.6¢	0.8¢	1.5¢

LOCATION: Waldorf, MD	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Zekiah Pump Station Forcemain	Sewer User 23%	Requested By: PGM
	Sewer Connection 77%	Project: Existing
<p>Design and construct approximately 7,000 l.f. of 18" force main from Zekiah Pump Station. This project is necessary to accommodate the increased flows generated when the Zekiah Pump Station is upgraded to 10.5 MGD. The new forcemain will run from the existing Zekiah Pump Station along Acton Lane to the intersection of Acton Lane and U.S. Route 301.</p> <p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$110	\$0	\$110
Land & ROW	0	0	0	0	0	0	500	0	500
Construction	0	1,000	0	0	0	1,000	1,000	0	2,000
Equipment	0	0	0	0	0	0	0	0	0
Administration	10	50	0	0	0	60	94	0	154
Administration - FAS	5	5	0	0	0	10	9	0	19
Inspection	0	30	0	0	0	30	39	0	69
Miscellaneous	0	10	0	0	0	10	12	0	22
Contingency	0	50	0	0	0	50	100	0	150
Total Outlay	\$15	\$1,145	\$0	\$0	\$0	\$1,160	\$1,864	\$0	\$3,024

FINANCING SOURCES		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)		\$15	\$1,145	\$0	\$0	\$0	\$1,160	\$1,864	\$0	\$3,024
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer		0	0	0	0	0	0	0	0	0
Total County Funding		\$15	\$1,145	\$0	\$0	\$0	\$1,160	\$1,864	\$0	\$3,024
Federal		0	0	0	0	0	0	0	0	0
State		0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%		0	0	0	0	0	0	0	0	0
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$15	\$1,145	\$0	\$0	\$0	\$1,160	\$1,864	\$0	\$3,024

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	108.7	109.7	184.1	184.1	184.1	108.7	184.1
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$108.7	\$109.7	\$184.1	\$184.1	\$184.1	\$108.7	\$184.1
Increase to Sewer User Fee:	1.1¢	1.1¢	1.8¢	1.8¢	1.8¢	1.1¢	1.7¢

LOCATION: Waldorf, MD	COMMISSIONER DISTRICT: 3
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Cliffton WWTP Improvements	Sewer User 100% Sewer Connection 0%	Requested By: DPW Project: Existing
<p>Cliffton WWTP was constructed in the 1970's and is in need of equipment overhaul and replacement to improve treatment reliability and operability. Project includes complete evaluation of treatment plant and implementation of recommended improvements.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$529	\$275	\$0	\$0	\$0	\$804	\$720	\$0	\$1,524
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	1,725	2,250	0	0	0	3,975	6,275	0	10,250
Equipment	0	0	0	0	0	0	0	0	0
Administration	65	65	0	0	0	130	138	0	268
Administration - FAS	5	5	0	0	0	10	20	0	30
Inspection	475	125	0	0	0	600	495	0	1,095
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	776	225	0	0	0	1,001	24	0	1,025
Total Outlay	\$3,575	\$2,945	\$0	\$0	\$0	\$6,520	\$7,672	\$0	\$14,192

FINANCING SOURCES		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)		\$3,575	\$2,945	\$0	\$0	\$0	\$6,520	\$7,672	\$0	\$14,192
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer		0	0	0	0	0	0	0	0	0
Total County Funding		\$3,575	\$2,945	\$0	\$0	\$0	\$6,520	\$7,672	\$0	\$14,192
Federal		0	0	0	0	0	0	0	0	0
State		0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%		0	0	0	0	0	0	0	0	0
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$3,575	\$2,945	\$0	\$0	\$0	\$6,520	\$7,672	\$0	\$14,192

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	669.4	996.6	1,270.8	1,270.8	1,270.8	669.4	1,270.8
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$669.4	\$996.6	\$1,270.8	\$1,270.8	\$1,270.8	\$669.4	\$1,270.8
Increase to Sewer User Fee:	29.5¢	42.7¢	54.5¢	53.7¢	52.9¢	29.5¢	52.2¢

LOCATION: Newburg, MD	COMMISSIONER DISTRICT: 1
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Hughesville Collection Sewer System	Sewer User 0% Sewer Connection 100%	Requested By: PGM Project: Existing
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This project will design and construct a centralized sewer collection system for the Hughesville Village core, including approximately 12,700 linear feet of gravity sewer lines, a new wastewater treatment plant, and all associated infrastructure. The scope includes all aspects of engineering design, permitting, land acquisition, and construction for the central sewer collection and treatment system to serve the village consistent with the Hughesville Village Revitalization Plan and the Hughesville Water and Sewer Feasibility Study.

Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)

PRIORITY

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$350	\$0	\$350
Land & ROW	0	0	0	0	0	0	380	0	380
Construction	0	0	0	0	1,750	1,750	0	1,750	3,500
Equipment	0	0	0	0	0	0	0	0	0
Administration	10	100	0	0	133	243	57	133	433
Administration - FAS	5	5	0	0	6	16	3	6	25
Inspection	0	0	0	0	73	73	0	73	146
Miscellaneous	0	5	0	0	5	10	15	0	25
Contingency	0	0	0	0	175	175	37	175	387
Total Outlay	\$15	\$110	\$0	\$0	\$2,142	\$2,267	\$842	\$2,137	\$5,246

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)	\$15	\$110	\$0	\$0	\$2,142	\$2,267	\$842	\$2,137	\$5,246
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$15	\$110	\$0	\$0	\$2,142	\$2,267	\$842	\$2,137	\$5,246
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$15	\$110	\$0	\$0	\$2,142	\$2,267	\$842	\$2,137	\$5,246

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22 Beyond FY 2027	
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	49.1	50.1	57.2	57.2	57.2	49.1	343.5
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$49.1	\$50.1	\$57.2	\$57.2	\$57.2	\$49.1	\$343.5
Increase to Sewer User Fee:	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢

LOCATION: Hughesville	COMMISSIONER DISTRICT: 1
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Sewer User 60%	Requested By: DPW
MWWTP Septage/Hauled Waste Receiving Facility	Sewer Connection 40%	Project: Existing
This existing facility does not have sufficient means of debris removal that causes constant clogging of pumps and extensive cleaning of the wet well on a routine basis. Access at this facility is also limited to single truck use. This project will construct a new facility designed for efficient debris handling and capable of multi-truck unloading.		
Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$450	\$275	\$125	\$125	\$0	\$975	\$187	\$0	\$1,162
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	115	3,015	2,875	0	6,005	275	0	6,280
Equipment	0	0	0	0	0	0	0	0	0
Administration	65	65	65	65	0	260	114	0	374
Administration - FAS	5	5	6	6	0	22	14	0	36
Inspection	0	75	75	75	0	225	75	0	300
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	274	288	0	562	66	0	628
Total Outlay	\$520	\$535	\$3,560	\$3,434	\$0	\$8,049	\$731	\$0	\$8,780

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)	\$520	\$535	\$3,560	\$3,434	\$0	\$8,049	\$731	\$0	\$8,780
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$520	\$535	\$3,560	\$3,434	\$0	\$8,049	\$731	\$0	\$8,780
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$520	\$535	\$3,560	\$3,434	\$0	\$8,049	\$731	\$0	\$8,780

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	42.6	75.5	110.3	348.5	578.3	42.6	578.3
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$42.6	\$75.5	\$110.3	\$348.5	\$578.3	\$42.6	\$578.3
Increase to Sewer User Fee:	1.1¢	1.9¢	2.8¢	8.8¢	14.5¢	1.1¢	14.3¢

LOCATION: Mattawoman WWTP	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Sewer User 60%	Requested By: DPW
MWWTP Effluent Filters Improvements	Sewer Connection 40%	Project: Existing
<p>This project will add 2 additional effluent filters to increase hydraulic capacity and improve system efficiency and reliability. Additional improvements include influent/effluent channel enhancements, backwash surcharge pump station, filter enclosure, flood mitigation, and disinfection system.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$750	\$0	\$750
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	1,375	1,375	650	0	3,400	2,750	0	6,150
Equipment	0	0	0	0	0	0	0	0	0
Administration	65	65	65	65	0	260	45	0	305
Administration - FAS	5	5	6	6	0	22	3	0	25
Inspection	140	175	175	125	0	615	0	0	615
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	240	155	155	65	0	615	0	0	615
Total Outlay	\$450	\$1,775	\$1,776	\$911	\$0	\$4,912	\$3,548	\$0	\$8,460

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)	\$382	\$1,509	\$1,510	\$774	\$0	\$4,175	\$3,016	\$0	\$7,191
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$382	\$1,509	\$1,510	\$774	\$0	\$4,175	\$3,016	\$0	\$7,191
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	68	266	266	137	0	737	532	0	1,269
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$450	\$1,775	\$1,776	\$911	\$0	\$4,912	\$3,548	\$0	\$8,460

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	175.9	200.0	298.2	399.3	451.0	175.9	451.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$175.9	\$200.0	\$298.2	\$399.3	\$451.0	\$175.9	\$451.0
Increase to Sewer User Fee:	4.6¢	5.1¢	7.7¢	10.1¢	11.3¢	4.6¢	11.1¢

LOCATION: Mattawoman WWTP	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Sewer User 60%	Requested By: DPW
MWWTP Reclaimed Water Pump Station Improvements	Sewer Connection 40%	Project: Existing
<p>This project includes: replacement of drain valves in wetwell to facilitate cleaning and maintenance, replacement of the disinfection system, and additional discharge header connection for added system reliability.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$125	\$225	\$75	\$0	\$0	\$425	\$275	\$0	\$700
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	1,025	450	0	0	1,475	475	0	1,950
Equipment	0	0	0	0	0	0	0	0	0
Administration	65	65	65	0	0	195	45	0	240
Administration - FAS	5	5	6	0	0	16	3	0	19
Inspection	115	115	75	0	0	305	28	0	333
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	9	103	45	0	0	157	38	0	195
Total Outlay	\$319	\$1,538	\$716	\$0	\$0	\$2,573	\$864	\$0	\$3,437

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)	\$319	\$1,538	\$716	\$0	\$0	\$2,573	\$864	\$0	\$3,437
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$319	\$1,538	\$716	\$0	\$0	\$2,573	\$864	\$0	\$3,437
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$319	\$1,538	\$716	\$0	\$0	\$2,573	\$864	\$0	\$3,437

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	50.4	70.6	170.6	218.5	218.5	50.4	218.5
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$50.4	\$70.6	\$170.6	\$218.5	\$218.5	\$50.4	\$218.5
Increase to Sewer User Fee:	1.3¢	1.8¢	4.4¢	5.5¢	5.5¢	1.3¢	5.4¢

LOCATION: Mattawoman WWTP	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Sewer User 60%	Requested By: DPW
MWWTP Effluent PS Forcemain Surge Management System	Sewer Connection 40%	Project: Existing
<p>This project includes installation of a surge system to protect the forcemain piping and pumps from excessive surge pressures during normal operation in addition to power loss conditions.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$75	\$75	\$0	\$0	\$0	\$150	\$225	\$0	\$375
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	425	425	0	0	0	850	250	0	1,100
Equipment	0	0	0	0	0	0	0	0	0
Administration	65	65	0	0	0	130	57	0	187
Administration - FAS	5	5	0	0	0	10	8	0	18
Inspection	115	45	0	0	0	160	28	0	188
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	43	43	0	0	0	86	38	0	124
Total Outlay	\$728	\$658	\$0	\$0	\$0	\$1,386	\$606	\$0	\$1,992

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)	\$619	\$559	\$0	\$0	\$0	\$1,178	\$515	\$0	\$1,693
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$619	\$559	\$0	\$0	\$0	\$1,178	\$515	\$0	\$1,693
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	109	99	0	0	0	208	91	0	299
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$728	\$658	\$0	\$0	\$0	\$1,386	\$606	\$0	\$1,992

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	30.0	69.2	105.5	105.5	105.5	30.0	105.5
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$30.0	\$69.2	\$105.5	\$105.5	\$105.5	\$30.0	\$105.5
Increase to Sewer User Fee:	0.8¢	1.8¢	2.7¢	2.7¢	2.6¢	0.8¢	2.6¢

LOCATION: Mattawoman WWTP	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Sewer User 60%	Requested By: DPW
MWWTP Belt Filter Press Replacement Phase II	Sewer Connection 40%	Project: Existing
<p>Belt Filter Presses #1 through #3 of the sludge process at MWWTP are aged and in need of replacement. Work includes replacement of all mechanical, electrical, and structural components. Additional work includes replacement of lime system that is aged and in need of replacement.</p>		
<p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p>		
PRIORITY		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$575	\$575	\$0	\$0	\$0	\$1,150	\$687	\$0	\$1,837
Land & ROW	0	0	0	0	0	0	375	0	375
Construction	2,489	2,489	0	0	0	4,978	2,444	0	7,422
Equipment	0	0	0	0	0	0	0	0	0
Administration	65	65	0	0	0	130	57	0	187
Administration - FAS	5	5	0	0	0	10	8	0	18
Inspection	175	175	0	0	0	350	125	0	475
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	155	249	0	0	0	404	338	0	742
Total Outlay	\$3,464	\$3,558	\$0	\$0	\$0	\$7,022	\$4,034	\$0	\$11,056

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)	\$2,944	\$3,024	\$0	\$0	\$0	\$5,968	\$3,279	\$0	\$9,247
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$2,944	\$3,024	\$0	\$0	\$0	\$5,968	\$3,279	\$0	\$9,247
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	520	534	0	0	0	1,054	755	0	1,809
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$3,464	\$3,558	\$0	\$0	\$0	\$7,022	\$4,034	\$0	\$11,056

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	191.2	377.3	574.0	574.0	574.0	191.2	574.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$191.2	\$377.3	\$574.0	\$574.0	\$574.0	\$191.2	\$574.0
Increase to Sewer User Fee:	5.1¢	9.7¢	14.8¢	14.6¢	14.3¢	5.1¢	14.1¢

LOCATION: Mattawoman WWTP	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Sewer User 60%	Requested By: DPW
MWWTP Process Improvements - Parent	Sewer Connection 40%	Project: Existing
<p>Various areas/processes at MWWTP are aged and/or in need of improvement that include, but are not limited to the following: grading/storm drainage, valve and piping at Digesters #1-5 & #6-11, blower piping and valving at Digesters, tunnel drainage, tunnel piping/valving, as-built production for entire facility, ferric chloride storage tank capping 72-inch piping upstream of post-aeration discharge, aerated sludge holding tank improvements, final clarifier sludge pumping, building security improvements, and various evaluations/assessments for stormwater/flood management, roof condition, painting, road condition, site fencing, and fire protection.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$495	\$225	\$225	\$225	\$175	\$1,345	\$375	\$75	\$1,795
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	1,075	850	1,225	875	275	4,300	425	275	5,000
Equipment	0	0	0	0	0	0	0	0	0
Administration	195	195	195	195	195	975	45	65	1,085
Administration - FAS	5	5	6	6	6	28	5	6	39
Inspection	175	175	175	175	75	775	125	75	975
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	88	85	123	88	28	412	43	28	483
Total Outlay	\$2,033	\$1,535	\$1,949	\$1,564	\$754	\$7,835	\$1,018	\$524	\$9,377

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)	\$1,728	\$1,305	\$1,657	\$1,329	\$641	\$6,660	\$865	\$445	\$7,970
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,728	\$1,305	\$1,657	\$1,329	\$641	\$6,660	\$865	\$445	\$7,970
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	305	230	292	235	113	1,175	153	79	1,407
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$2,033	\$1,535	\$1,949	\$1,564	\$754	\$7,835	\$1,018	\$524	\$9,377

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond thru FY22 FY 2027	
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	50.4	159.7	244.6	355.4	444.4	50.4	517.1
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$50.4	\$159.7	\$244.6	\$355.4	\$444.4	\$50.4	\$517.1
Increase to Sewer User Fee:	1.3¢	4.1¢	6.3¢	9.0¢	11.1¢	1.3¢	12.7¢

LOCATION: Mattawoman WWTP	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Sewer User 0%	Requested By: DPW
White Plains Failing Septic Sewer Improvements	Sewer Connection 100%	Project: Existing
<p>The residences along Gateway Blvd. and Park Ave. off of Billingsley Road are experiencing failing septic. This project is for the design and construction of a low pressure forcemain system to services those residences.</p>		
<p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$50	\$0	\$0	\$0	\$0	\$50	\$305	\$0	\$355
Land & ROW	0	0	0	0	0	0	232	0	232
Construction	1,220	0	0	0	0	1,220	1,900	0	3,120
Equipment	0	0	0	0	0	0	0	0	0
Administration	10	0	0	0	0	10	178	0	188
Administration - FAS	5	0	0	0	0	5	8	0	13
Inspection	20	0	0	0	0	20	244	0	264
Miscellaneous	20	0	0	0	0	20	99	0	119
Contingency	155	0	0	0	0	155	167	0	322
Total Outlay	\$1,480	\$0	\$0	\$0	\$0	\$1,480	\$3,132	\$0	\$4,612

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)	\$1,480	\$0	\$0	\$0	\$0	\$1,480	\$3,132	\$0	\$4,612
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,480	\$0	\$0	\$0	\$0	\$1,480	\$3,132	\$0	\$4,612
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,480	\$0	\$0	\$0	\$0	\$1,480	\$3,132	\$0	\$4,612

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	182.7	278.9	278.9	278.9	278.9	182.7	278.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$182.7	\$278.9	\$278.9	\$278.9	\$278.9	\$182.7	\$278.9
Increase to Sewer User Fee:	0.0c	0.0c	0.0c	0.0c	0.0c	0.0c	0.0c

LOCATION: White Plains	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: MWWTP UV Disinfection System Upgrades	Sewer User Sewer Connection	60% 40%	Requested By: DPW Project: New
<p>This project will construct a third channel for UV disinfection and post aeration for system redundancy and increased capacity to meet projected peak flows. The two existing UV disinfection units will also be replaced with newer UV technology that has greater energy efficiency and can reduce operation and maintenance costs for UV equipment.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>			

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$1,150	\$175	\$175	\$0	\$0	\$1,500	\$0	\$0	\$1,500
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	1,870	2,815	2,815	0	0	7,500	0	0	7,500
Equipment	0	0	0	0	0	0	0	0	0
Administration	65	65	65	0	0	195	0	0	195
Administration - FAS	5	5	6	0	0	16	0	0	16
Inspection	175	175	175	0	0	525	0	0	525
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	187	282	282	0	0	751	0	0	751
Total Outlay	\$3,452	\$3,517	\$3,518	\$0	\$0	\$10,487	\$0	\$0	\$10,487

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)	\$2,934	\$2,989	\$2,990	\$0	\$0	\$8,913	\$0	\$0	\$8,913
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$2,934	\$2,989	\$2,990	\$0	\$0	\$8,913	\$0	\$0	\$8,913
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	518	528	528	0	0	1,574	0	0	1,574
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$3,452	\$3,517	\$3,518	\$0	\$0	\$10,487	\$0	\$0	\$10,487

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	190.9	385.3	585.4	585.4	0.0	585.4
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$190.9	\$385.3	\$585.4	\$585.4	\$0.0	\$585.4
Increase to Sewer User Fee:	0.0¢	4.9¢	9.9¢	14.8¢	14.6¢	0.0¢	14.4¢

LOCATION: Mattawoman WWTP	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Sewer User 60%	Requested By: DPW
MWWTP Headworks Improvements	Sewer Connection 40%	Project: New
<p>This project includes construction of additional barscreens and grit removal systems to address operational capacity and redundancy requirements. Also included in this project is the construction of a building to prevent equipment from freezing, screening washing/compaction equipment, and various improvements to the existing facility and equipment to protect from inundation due to high flow events.</p>		
<p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$750	\$775	\$150	\$175	\$125	\$1,975	\$0	\$0	\$1,975
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	2,185	4,015	1,825	8,025	0	0	8,025
Equipment	0	0	0	0	0	0	0	0	0
Administration	65	65	65	65	65	325	0	0	325
Administration - FAS	5	5	6	6	6	28	0	0	28
Inspection	0	0	150	175	125	450	0	0	450
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	219	402	183	804	0	0	804
Total Outlay	\$820	\$845	\$2,775	\$4,838	\$2,329	\$11,607	\$0	\$0	\$11,607

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)	\$697	\$718	\$2,359	\$4,112	\$1,980	\$9,866	\$0	\$0	\$9,866
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$697	\$718	\$2,359	\$4,112	\$1,980	\$9,866	\$0	\$0	\$9,866
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	123	127	416	726	349	1,741	0	0	1,741
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$820	\$845	\$2,775	\$4,838	\$2,329	\$11,607	\$0	\$0	\$11,607

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	45.3	92.0	249.9	525.1	0.0	657.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$45.3	\$92.0	\$249.9	\$525.1	\$0.0	\$657.6
Increase to Sewer User Fee:	0.0¢	1.2¢	2.4¢	6.3¢	13.1¢	0.0¢	16.2¢

LOCATION: Mattawoman WWTP	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Sewer User 100%	Requested By: DPW
Cobb Island Septic Tank Effluent Pump (STEP) Station Rehabs	Sewer Connection 0%	Project: Existing
Rehabilitation of STEP stations in the Cobb Island sewer system due to aging infrastructure.		
Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$95	\$0	\$95
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	395	0	0	0	0	395	1,875	0	2,270
Equipment	0	0	0	0	0	0	0	0	0
Administration	45	0	0	0	0	45	36	0	81
Administration - FAS	5	0	0	0	0	5	9	0	14
Inspection	0	0	0	0	0	0	145	0	145
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	227	0	0	0	0	227	0	0	227
Total Outlay	\$672	\$0	\$0	\$0	\$0	\$672	\$2,160	\$0	\$2,832

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$672	\$0	\$0	\$0	\$0	\$672	\$2,160	\$0	\$2,832
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$672	\$0	\$0	\$0	\$0	\$672	\$2,160	\$0	\$2,832
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$672	\$0	\$0	\$0	\$0	\$672	\$2,160	\$0	\$2,832

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	188.5	251.0	251.0	251.0	251.0	188.5	251.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$188.5	\$251.0	\$251.0	\$251.0	\$251.0	\$188.5	\$251.0
Increase to Sewer User Fee:	8.3¢	10.8¢	10.8¢	10.6¢	10.5¢	8.3¢	10.3¢

LOCATION: Cobb Island	COMMISSIONER DISTRICT: 1
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: MWWTP BNR Improvements - Parent	Sewer User 70% Sewer Connection 30%	Requested By: DPW Project: New
<p>This project will improve various components of the BNR treatment system for added reliability, efficiency, and capacity. Improvements include, but are not limited to the following: aerator replacement with blowers and diffusers, new blower building, mixer upgrades, and capacity/performance improvements to the existing secondary clarifier system.</p> <p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>		

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$1,315	\$1,475	\$275	\$275	\$175	\$3,515	\$0	\$0	\$3,515
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	2,175	4,375	4,375	2,175	13,100	0	0	13,100
Equipment	0	0	0	0	0	0	0	0	0
Administration	65	65	65	65	65	325	0	0	325
Administration - FAS	5	5	6	6	6	28	0	0	28
Inspection	0	175	275	275	175	900	0	0	900
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	218	438	438	218	1,312	0	0	1,312
Total Outlay	\$1,385	\$4,113	\$5,434	\$5,434	\$2,814	\$19,180	\$0	\$0	\$19,180

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)	\$1,177	\$3,496	\$4,619	\$4,619	\$2,392	\$16,303	\$0	\$0	\$16,303
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,177	\$3,496	\$4,619	\$4,619	\$2,392	\$16,303	\$0	\$0	\$16,303
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	208	617	815	815	422	2,877	0	0	2,877
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,385	\$4,113	\$5,434	\$5,434	\$2,814	\$19,180	\$0	\$0	\$19,180

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	76.6	304.0	613.1	922.2	0.0	1,082.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$76.6	\$304.0	\$613.1	\$922.2	\$0.0	\$1,082.2
Increase to Sewer User Fee:	0.0¢	2.3¢	9.1¢	18.1¢	26.9¢	0.0¢	31.1¢

LOCATION: Mattawoman WWTP	COMMISSIONER DISTRICT: 2
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

LANDFILL SUMMARY

Local governments have the duty to provide for the disposal of solid waste (trash) generated within its borders. Charles County plans for this function by establishing cash reserves collected from tipping fee revenue and dedicates the reserves for the next landfill cell. The current facility is composed of four cells over a 114 acre site. Other capital maintenance projects to the landfill are financed from ongoing tipping fee revenues.

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$100	\$233	\$75	\$134	\$0	\$542	\$50	\$0	\$592
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	800	8,675	800	7,484	0	17,759	0	0	17,759
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	66	0	61	0	127	0	0	127
Administration - FAS	5	12	6	13	0	36	5	0	41
Inspection	20	146	0	111	0	277	0	0	277
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	788	0	668	0	1,456	0	0	1,456
Total Outlay	\$925	\$9,920	\$881	\$8,471	\$0	\$20,197	\$55	\$0	\$20,252

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Budget Reserve	925	9,920	881	8,471	0	20,197	55	0	20,252
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$925	\$9,920	\$881	\$8,471	\$0	\$20,197	\$55	\$0	\$20,252
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$925	\$9,920	\$881	\$8,471	\$0	\$20,197	\$55	\$0	\$20,252

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	1.00	1.00	1.00	1.00	0.00	1.00
Personnel Costs	0.0	74.8	78.6	82.5	86.6	0.0	90.1
Operating	0.0	1.3	1.3	1.3	1.3	0.0	1.4
Total Operating	\$0.0	\$76.1	\$79.9	\$83.8	\$87.9	\$0.0	\$91.5
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$76.1	\$79.9	\$83.8	\$87.9	\$0.0	\$91.5

Increase to Annual Tipping fee: **\$0.00** **\$1.03** **\$1.08** **\$1.13** **\$1.19**

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Landfill Gas to Energy	Project #: Existing
<p>The Charles County Landfill #2 was designed with a capacity to accept 4,374,700 cubic yards of refuse. The landfill currently has a passive landfill gas (LFG) system that flares off LFG. While the current system is within regulation, it is the least effective system for capturing methane. LFG to Energy projects help curtail global climate change by reducing methane emissions, a greenhouse gas more potent than CO2. This CIP will evaluate possible Landfill gas extraction, assess projects' feasibilities, and prepare cost analyses during Phase 1. During Phase 2, this project will design, permit, and install a landfill gas to energy system.</p>	
<p>Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)</p> <p>PRIORITY</p>	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$100	\$75	\$75	\$0	\$0	\$250	\$50	\$0	\$300
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	800	800	800	800	0	3,200	0	0	3,200
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	5	5	6	6	0	22	5	0	27
Inspection	20	20	0	0	0	40	0	0	40
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$925	\$900	\$881	\$806	\$0	\$3,512	\$55	\$0	\$3,567

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Budget Reserve	925	900	881	806	0	3,512	55	0	3,567
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$925	\$900	\$881	\$806	\$0	\$3,512	\$55	\$0	\$3,567
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$925	\$900	\$881	\$806	\$0	\$3,512	\$55	\$0	\$3,567

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	1.00	1.00	1.00	1.00	0.00	1.00
Personnel Costs	0.0	74.8	78.6	82.5	86.6	0.0	90.1
Operating	0.0	1.3	1.3	1.3	1.3	0.0	1.4
Total Operating	\$0.0	\$76.1	\$79.9	\$83.8	\$87.9	\$0.0	\$91.5
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$76.1	\$79.9	\$83.8	\$87.9	\$0.0	\$91.5
Increase to Annual Tipping fee:	\$0.00	\$1.03	\$1.08	\$1.13	\$1.19	\$0.00	\$1.23

LOCATION: Charles County Landfill, Waldorf Maryland	COMMISSIONER DISTRICT: 4
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Landfill Cell 4B	Requested By: DPW Project #: New
Construction of Landfill Sub-Cell 4B which will provide an additional 5.7 acres of capacity in preparation for when existing landfill capacity becomes limited.	
Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)	
PRIORITY	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$150	\$0	\$0	\$0	\$150	\$0	\$0	\$150
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	7,500	0	0	0	7,500	0	0	7,500
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	60	0	0	0	60	0	0	60
Administration - FAS	0	6	0	0	0	6	0	0	6
Inspection	0	120	0	0	0	120	0	0	120
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	750	0	0	0	750	0	0	750
Total Outlay	\$0	\$8,586	\$0	\$0	\$0	\$8,586	\$0	\$0	\$8,586

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Budget Reserve	0	8,586	0	0	0	8,586	0	0	8,586
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$8,586	\$0	\$0	\$0	\$8,586	\$0	\$0	\$8,586
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$8,586	\$0	\$0	\$0	\$8,586	\$0	\$0	\$8,586

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Increase to Annual Tipping fee:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

LOCATION: Charles County Landfill, Waldorf Maryland	COMMISSIONER DISTRICT: 4
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME: Landfill Cell 4C	Requested By: DPW Project #: New
Construction of Landfill Sub-Cell 4C which will provide an additional 4.9 acres of capacity in preparation for when existing landfill capacity becomes limited. The construction of this subcell is the last remaining acreage available at Charles County Landfill #2.	
Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)	
PRIORITY	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$120	\$0	\$120	\$0	\$0	\$120
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	6,000	0	6,000	0	0	6,000
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	50	0	50	0	0	50
Administration - FAS	0	0	0	6	0	6	0	0	6
Inspection	0	0	0	100	0	100	0	0	100
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	600	0	600	0	0	600
Total Outlay	\$0	\$0	\$0	\$6,876	\$0	\$6,876	\$0	\$0	\$6,876

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Budget Reserve	0	0	0	6,876	0	6,876	0	0	6,876
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$0	\$6,876	\$0	\$6,876	\$0	\$0	\$6,876
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$0	\$6,876	\$0	\$6,876	\$0	\$0	\$6,876

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Increase to Annual Tipping fee:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

LOCATION: Charles County Landfill, Waldorf Maryland	COMMISSIONER DISTRICT: 4
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

WATERSHED PROTECTION & RESTORATION FUND SUMMARY

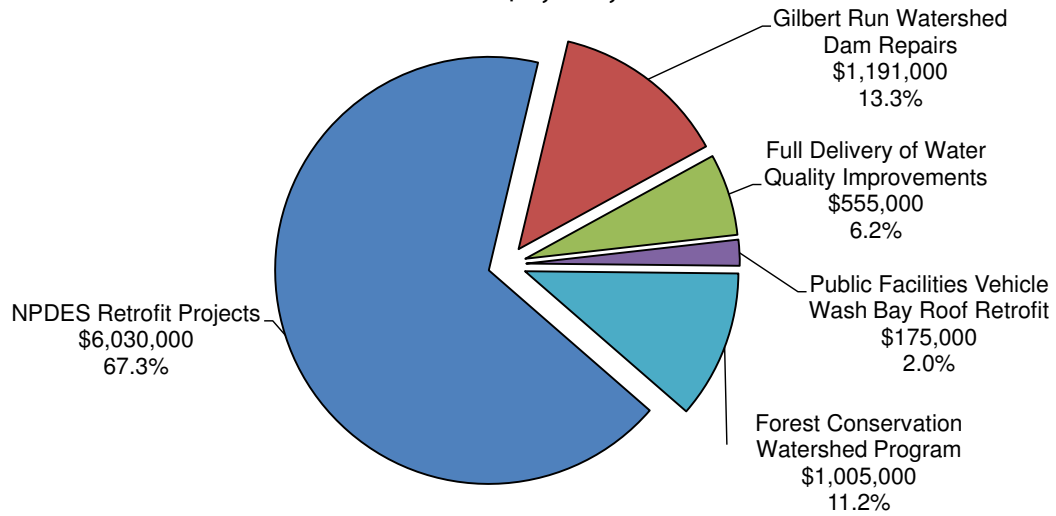
Charles County continues to design and construct stormwater facilities to manage the quantity and quality of stormwater runoff from untreated impervious surface. Cost associated with this program are part of the Watershed Protection and Restoration Enterprise Fund and paid for with the stormwater remediation fee.

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$590	\$672	\$585	\$500	\$500	\$2,847	\$4,274	\$500	\$7,621
Land & ROW	1,700	1,500	1,500	1,500	1,500	7,700	6,206	500	14,406
Construction	5,308	5,350	5,350	4,000	4,000	24,008	35,465	5,000	64,473
Equipment	0	0	0	0	0	0	20	0	20
Administration	461	455	450	400	400	2,166	1,876	400	4,442
Administration - FAS	29	26	24	12	12	103	40	6	149
Inspection	200	200	200	200	200	1,000	306	200	1,506
Miscellaneous	104	100	100	100	100	504	808	100	1,412
Contingency	564	550	550	500	500	2,664	2,785	500	5,949
Total Outlay	\$8,956	\$8,853	\$8,759	\$7,212	\$7,212	\$40,992	\$51,780	\$7,206	\$99,978

FINANCING SOURCES									
Bonds	\$8,179	\$7,979	\$8,682	\$7,135	\$7,135	\$39,110	\$51,141	\$7,129	\$97,380
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	77	174	77	77	77	482	639	77	1,198
Total County Funding	\$8,256	\$8,153	\$8,759	\$7,212	\$7,212	\$39,592	\$51,780	\$7,206	\$98,578
Federal	0	0	0	0	0	0	0	0	0
State	700	700	0	0	0	1,400	0	0	1,400
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$8,956	\$8,853	\$8,759	\$7,212	\$7,212	\$40,992	\$51,780	\$7,206	\$99,978

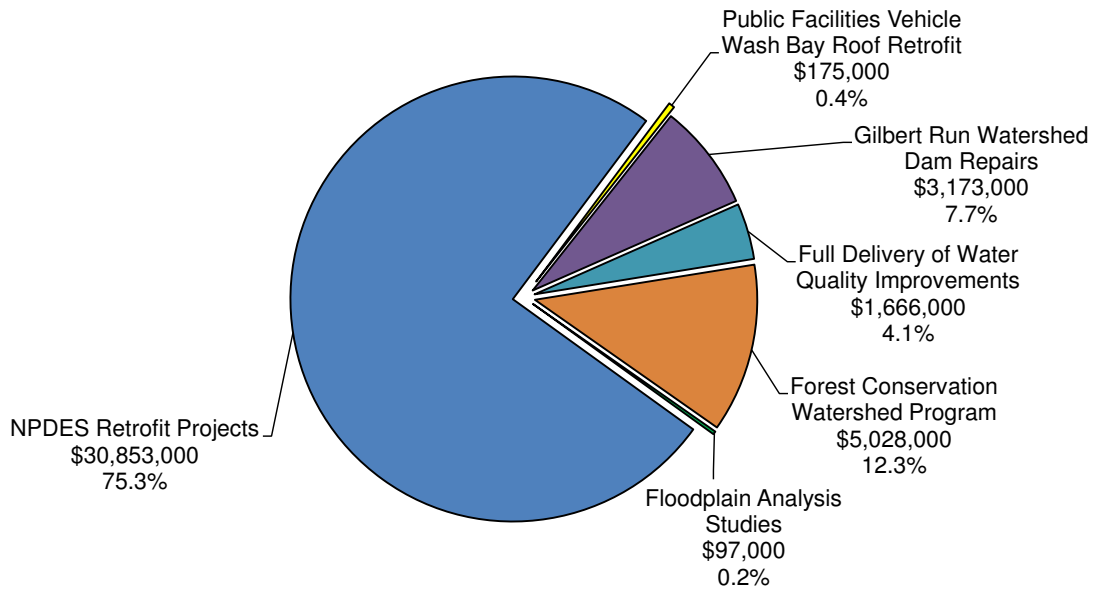
Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	4,462.5	4,949.9	5,439.7	5,988.5	6,439.5	4,462.5	6,837.4
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$4,462.5	\$4,949.9	\$5,439.7	\$5,988.5	\$6,439.5	\$4,462.5	\$6,837.4

FY23 Watershed Protection and Restoration Fund by Project Total \$8,956,000



NPDES Retrofit Projects are funded by Bonds which are paid for with the Stormwater Remediation Fee. A \$127 fee is charged annually to each improved property within the County.

FY23-FY27 Watershed Protection and Restoration Fund by Project Total \$40,992,000



APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:

NPDES Retrofit Projects

Requested By: DPW

Project #: Existing

This project is to implement the County's Municipal Stormwater Restoration Plans for achieving stormwater waste load allocations assigned to impaired waterways. The pace of project implementation is determined by the County's NPDES municipal stormwater permit requirement to restore a percentage of the County's impervious surface that has not already been restored to the maximum extent practicable.

Projects are primarily identified by watershed assessments, then evaluated and ranked for implementation. Project types include new or upgraded stormwater management facilities, green stormwater infrastructure, regenerative stream conveyance, stream restoration, shoreline management, septic practices, tree planting and other restoration practices per Maryland's Accounting for Stormwater Wasteload Allocations and Impervious Acres Treated Guidance for NPDES Stormwater Permits.

Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)

PRIORITY

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$500	\$500	\$500	\$500	\$500	\$2,500	\$3,716	\$500	\$6,716
Land & ROW	500	500	500	500	500	2,500	6,206	500	9,206
Construction	3,825	4,000	4,000	4,000	4,000	19,825	33,615	5,000	58,440
Equipment	0	0	0	0	0	0	0	0	0
Administration	400	400	400	400	400	2,000	1,758	400	4,158
Administration - FAS	5	5	6	6	6	28	7	6	41
Inspection	200	200	200	200	200	1,000	306	200	1,506
Miscellaneous	100	100	100	100	100	500	808	100	1,408
Contingency	500	500	500	500	500	2,500	2,730	500	5,730
Total Outlay	\$6,030	\$6,205	\$6,206	\$6,206	\$6,206	\$30,853	\$49,146	\$7,206	\$87,205

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)	\$5,953	\$6,128	\$6,129	\$6,129	\$6,129	\$30,468	\$48,980	\$7,129	\$86,577
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	77	77	77	77	77	385	166	77	628
Total County Funding	\$6,030	\$6,205	\$6,206	\$6,206	\$6,206	\$30,853	\$49,146	\$7,206	\$87,205
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$6,030	\$6,205	\$6,206	\$6,206	\$6,206	\$30,853	\$49,146	\$7,206	\$87,205

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. Beyond	
						thru FY22	FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	4,273.9	4,628.7	5,004.9	5,392.3	5,779.7	4,273.9	6,134.1
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$4,273.9	\$4,628.7	\$5,004.9	\$5,392.3	\$5,779.7	\$4,273.9	\$6,134.1
Increase to Annual WPRF fee:	\$83.26	\$89.08	\$95.17	\$101.23	\$107.07	\$82.21	\$110.77

LOCATION:

Charles County Development District- see description

COMMISSIONER DISTRICT:

Various

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:

Gilbert Run Watershed Dam Repairs

Requested By: DPW

Project #: Existing

Maintenance and Operation Agreement between County Commissioners of Charles County and the Gilbert Run Watershed Association in 2002 transfers responsibility from the association to the county to operate and maintain the Gilbert Run Watershed Dams - Trinity, Jameson, and Wheatley Dams. Repairs to these dams are necessary per Maryland Department of Environment inspections and COMAR 26.17.04.

Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year			
						Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$85	\$85	\$85	\$0	\$0	\$255	\$170	\$0	\$425
Land & ROW	200	0	0	0	0	200	0	0	200
Construction	850	850	850	0	0	2,550	850	0	3,400
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	3	0	3
Administration - FAS	6	6	6	0	0	18	5	0	23
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	50	50	50	0	0	150	50	0	200
Total Outlay	\$1,191	\$991	\$991	\$0	\$0	\$3,173	\$1,078	\$0	\$4,251

FINANCING SOURCES									
Bonds (15 Year)	\$491	\$291	\$991	\$0	\$0	\$1,773	\$1,078	\$0	\$2,851
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$491	\$291	\$991	\$0	\$0	\$1,773	\$1,078	\$0	\$2,851
Federal	0	0	0	0	0	0	0	0	0
State	700	700	0	0	0	1,400	0	0	1,400
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,191	\$991	\$991	\$0	\$0	\$3,173	\$1,078	\$0	\$4,251

Operating Budget Impact						Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	94.1	123.3	141.2	203.8	203.8	94.1	220.7
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$94.1	\$123.3	\$141.2	\$203.8	\$203.8	\$94.1	\$220.7
Increase to Annual WPRF fee:	\$1.80	\$2.33	\$2.64	\$3.77	\$3.73	\$1.81	\$3.98

LOCATION:

Gilbert Run

COMMISSIONER DISTRICT:

1

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: PGM
Full Delivery of Water Quality Improvements	Project #: Existing
Project for delivery of completed projects that restore untreated impervious surfaces by construction of water quality facilities, stream restoration, or alternative best management practices as required by the County's NPDES Municipal Separate Storm Sewer System (MS4) permit.	
Planning Commission Comments: Project is consistent with Comprehensive Plan. (Rating #1)	
PRIORITY	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	500	500	500	0	0	1,500	1,000	0	2,500
Equipment	0	0	0	0	0	0	0	0	0
Administration	50	50	50	0	0	150	75	0	225
Administration - FAS	5	5	6	0	0	16	8	0	24
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$555	\$555	\$556	\$0	\$0	\$1,666	\$1,083	\$0	\$2,749

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)	\$555	\$555	\$556	\$0	\$0	\$1,666	\$1,083	\$0	\$2,749
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$555	\$555	\$556	\$0	\$0	\$1,666	\$1,083	\$0	\$2,749
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$555	\$555	\$556	\$0	\$0	\$1,666	\$1,083	\$0	\$2,749

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	94.5	127.6	161.6	196.8	196.8	94.5	228.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$94.5	\$127.6	\$161.6	\$196.8	\$196.8	\$94.5	\$228.9
Increase to Annual WPRF fee:	\$1.81	\$2.42	\$3.03	\$3.64	\$3.60	\$1.82	\$4.13

LOCATION:	COMMISSIONER DISTRICT:
Various	All

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: PGM
Floodplain Analysis Study	Project #: Existing
Provide computations of major drainage courses of 30 acres or more that are not mapped by FEMA studies for potential restoration projects.	
Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$0	\$87	\$0	\$0	\$0	\$87	\$388	\$0	\$475
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	20	0	20
Administration	0	5	0	0	0	5	40	0	45
Administration - FAS	0	5	0	0	0	5	20	0	25
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	1	0	1
Contingency	0	0	0	0	0	0	5	0	5
Total Outlay	\$0	\$97	\$0	\$0	\$0	\$97	\$474	\$0	\$571

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	97	0	0	0	97	474	0	571
Total County Funding	\$0	\$97	\$0	\$0	\$0	\$97	\$474	\$0	\$571
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$97	\$0	\$0	\$0	\$97	\$474	\$0	\$571

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Increase to Annual WPRF fee:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

LOCATION:	COMMISSIONER DISTRICT:
Various	All

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:

Forest Conservation Watershed Program

Requested By: PGM

Project #: New

Preserve forest lands for the purpose of watershed management and restoration to achieve and maintain the County's maximum daily loads (TMDLs) for pollutants. Forest Conservation is a recently MDE approved BMP in their 2021 restoration guidance and will provide impervious surface credits for the MS4 permit as well as credits to achieve and maintain local TMDLs. Forest Conservation is currently being promoted as a Capital "Natural Asset" by MDE's Water Quality Financing Administration. As part of this promotion MDE and DNR have deployed a tool to calculate MS4 credits and other benefits such as carbon sequestration, nutrient removal, etc., and cost benefits over the financing periods.

Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year	Approp. thru FY22	Beyond FY 2027	Project Total
						Total '23-'27			
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	1,000	1,000	1,000	1,000	1,000	5,000	0	0	5,000
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Administration - FAS	5	5	6	6	6	28	0	0	28
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$1,005	\$1,005	\$1,006	\$1,006	\$1,006	\$5,028	\$0	\$0	\$5,028

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (30 Year)	\$1,005	\$1,005	\$1,006	\$1,006	\$1,006	\$5,028	\$0	\$0	\$5,028
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,005	\$1,005	\$1,006	\$1,006	\$1,006	\$5,028	\$0	\$0	\$5,028
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,005	\$1,005	\$1,006	\$1,006	\$1,006	\$5,028	\$0	\$0	\$5,028

Operating Budget Impact						Approp. thru FY22	Beyond FY 2027
	No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	59.9	121.6	185.2	248.8	0.0	243.3
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$59.9	\$121.6	\$185.2	\$248.8	\$0.0	\$243.3
Increase to Annual WPRF fee:	\$0.00	\$1.13	\$2.28	\$3.43	\$4.55	\$0.00	\$4.39

LOCATION:

Various

COMMISSIONER DISTRICT:

All

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Public Facilities Vehicle Wash Bay Roof Retrofit	Project #: Existing
<p>The vehicle wash bay at DPW is a potential pollutant source that could result in a violation of the campus's Industrial Stormwater Permit issued by the Maryland Department of the Environment. The overflow drains directly into the parking lot with no protective measures in place to preserve downstream. A roof over the wash bays would prevent precipitation from inundating the sanitary sewer connection and pump station, and the overflow's connection to the sanitary sewer would eliminate this potential violation.</p>	
<p>Planning Commission Comments: Maintenance or upgrade of existing facilities, Consistent (Rating #2)</p>	

EXPENSE BUDGET	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Architectural & Engineering	\$5	\$0	\$0	\$0	\$0	\$5	\$0	\$0	\$5
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	133	0	0	0	0	133	0	0	133
Equipment	0	0	0	0	0	0	0	0	0
Administration	11	0	0	0	0	11	0	0	11
Administration - FAS	8	0	0	0	0	8	0	0	8
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	4	0	0	0	0	4	0	0	4
Contingency	14	0	0	0	0	14	0	0	14
Total Outlay	\$175	\$0	\$0	\$0	\$0	\$175	\$0	\$0	\$175

FINANCING SOURCES	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	5-Year Total '23-'27	Approp. thru FY22	Beyond FY 2027	Project Total
Bonds (15 Year)	\$175	\$0	\$0	\$0	\$0	\$175	\$0	\$0	\$175
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$175	\$0	\$0	\$0	\$0	\$175	\$0	\$0	\$175
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$175	\$0	\$0	\$0	\$0	\$175	\$0	\$0	\$175

Operating Budget Impact	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Approp. thru FY22	Beyond FY 2027
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	10.4	10.4	10.4	10.4	0.0	10.4
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$10.4	\$10.4	\$10.4	\$10.4	\$0.0	\$10.4
Increase to Annual WPRF fee:	\$0.00	\$0.20	\$0.20	\$0.19	\$0.19	\$0.00	\$0.19

LOCATION: La Plata, MD	COMMISSIONER DISTRICT: 1
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Capital Projects

Department: Department of Capital Project Management 02.40.06
Division \ Program: Administration Fund: Capital
Program Administrator: Vacant, Director of Capital Project Management

Expenditure Category	FY2021	FY2022	FY2023	FY2023	\$ Change	%
	Actual	Adopted	Request	Adopted	FY2022	Chg.
Personal Services	\$0	\$292,900	\$316,800	\$316,800	\$23,900	8.2%
Fringe Benefits	0	77,300	75,700	75,700	(1,600)	-2.1%
Operating Costs	0	11,800	11,900	11,900	100	0.8%
Operating Contingency	0	0	1,600	1,600	1,600	NEW
Transfers Out <i>(charged to capital projects)</i>	0	(382,000)	(406,000)	(406,000)	(24,000)	6.3%
Total Expenditures	\$0	\$0	\$0	\$0	\$0	N/A

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes funding to support the FY2022 and FY2023 approved salary increases.
- **Operating Costs** is based on anticipated FY2023 needs.
- **Operating Contingency** is to cover any potential expenditure overrun.

Description

The primary responsibility of the new Capital Project Management (CPM) Department is to ensure that the needs of the end users are met while incorporating quality design and construction principles and practices.

The CPM Department provides professional project management services during the development and implementation of public infrastructure improvement projects within Charles County. Projects include but are not limited to roads, water, sewer, building/facility, and environmental projects. The CPM Department is responsible for managing capital improvements projects from the conceptual stages, onto design and construction, and final completion. The CPM Department actively participates annually in the budget development process by coordinating with other County Departments to establish estimated budgets to be submitted for consideration by the County Administrator.

Positions:

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Director of Capital Project Management	0.0	0.0	0.0	1.0	1.0
Assistant to the Chief	0.0	0.0	0.0	1.0	1.0
Office Associate I-III	0.0	0.0	0.0	2.0	2.0
Total Full Time Equivalent	0.0	0.0	0.0	4.0	4.0

NOTE: Do to the creation of the new department in FY2022, several positions were reallocated from the Department of Public Works.

Capital Projects

Department: Department of Capital Project Management 02.40.32
Division \ Program: Capital Services Fund: Capital
Program Administrator: John Stevens, Chief of Capital Services

Expenditure Category	FY2021	FY2022	FY2023	FY2023	\$ Change	%
	Actual	Adopted	Request	Adopted	FY2022	Chg.
Personal Services	\$1,000,165	\$829,600	\$964,900	\$964,900	\$135,300	16.3%
Fringe Benefits	257,094	221,300	223,900	223,900	2,600	1.2%
Operating Costs	16,912	30,200	42,000	42,000	11,800	39.1%
Transfers Out <i>(charged to capital projects)</i>	(1,274,171)	(1,081,100)	(1,230,800)	(1,230,800)	(149,700)	13.8%
Total Expenditures	(\$0)	\$0	\$0	\$0	\$0	N/A

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes funding to support the FY2022 and FY2023 approved salary increases.
- **Operating Costs** is based on anticipated FY2023 needs and for anticipated increases in software renewals.

Positions:

Title	FY19	FY20	FY21	FY22	FY23
	FTE	FTE	FTE	FTE	FTE
Chief of Capital Services	1.0	1.0	1.0	1.0	1.0
Capital Services Program Manager	2.0	1.0	1.0	1.0	1.0
Capital Services Senior Project Manager	4.0	3.0	3.0	2.0	2.0
Capital Services Project Manager II	3.0	3.0	3.0	2.0	2.0
Right-Of-Way Program Manager	0.0	0.0	0.0	1.0	1.0
Right-Of-Way Agent I	2.0	2.0	2.0	1.0	1.0
Project Admin Specialist	2.0	1.0	1.0	1.0	1.0
Administrative Associate	1.0	1.0	1.0	0.0	0.0
Office Associate I-III	2.0	1.0	1.0	0.0	0.0
Total Full Time Equivalent	17.0	13.0	13.0	9.0	9.0

NOTE: Do to the creation of the new department in FY2022, several positions were reallocated from the Department of Public Works.

Department: Capital Project Management 30.40.36
Division \ Program: Technical Support Fund: Capital
Program Administrator: Edward Gorham, Chief of Technical Support

Expenditure Category	FY2021	FY2022	FY2023	FY2023	\$ Change	%
	Actual	Adopted	Request	Adopted	FY2022	Chg.
Personal Services	\$0	\$986,700	\$1,056,500	\$1,056,500	\$69,800	7.1%
Fringe Benefits	0	269,700	254,900	254,900	(14,800)	-5.5%
Operating Costs	0	903,300	1,877,000	1,877,000	973,700	107.8%
Transfers Out <i>(charged to capital projects)</i>	0	(2,159,700)	(3,188,400)	(3,188,400)	(1,028,700)	47.6%
Total Expenditures	\$0	\$0	\$0	\$0	\$0	N/A

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes funding to support the FY2022 and FY2023 approved salary increases.
- **Operating Costs** is based on anticipated FY2023 needs and to provide funding for three additional contract project managers. Also included is funding for software needed to assist project managers with completing their jobs as well as other I.T. needed equipment and/or licenses.

Positions:

Title	FY19	FY20	FY21	FY22	FY23
	FTE	FTE	FTE	FTE	FTE
Chief of Technical Support	0.0	0.0	0.0	1.0	1.0
Capital Services Program Manager	0.0	0.0	0.0	1.0	1.0
Utilities Program Manager	0.0	0.0	0.0	1.0	1.0
Capital Services Senior Project Manager	0.0	0.0	0.0	2.0	2.0
Utilities Senior Project Manager	0.0	0.0	0.0	1.0	1.0
Utilities Project Manager II	0.0	0.0	0.0	1.0	1.0
Capital Services Project Manager I-III	0.0	0.0	0.0	4.0	4.0
Project Admin Specialist	0.0	0.0	0.0	2.0	2.0
Total Full Time Equivalent	0.0	0.0	0.0	13.0	13.0

NOTE: Do to the creation of the new department in FY2022, several positions were reallocated from the Department of Public Works.

Financial Planning

CHARLES COUNTY FIVE-YEAR PLAN

The Connection between Operating & Capital Planning

The goal of a five-year financial plan is to measure future operating and capital costs, and to fund those costs in the most efficient and responsible manner possible. The County implements five-year financial forecast models for all major funds to aid with both operating and capital budget plans. Five-year plans are used for its General Fund, Water & Sewer Fund, Solid Waste Fund, Watershed Protection & Restoration Fund, and Environmental Service Fee Fund. Our financial models have the ability to adjust current and future revenues to fulfill the desired service level requirements. The outcome of compiling financial plans is to determine the amount of additional debt that the County can issue over a five-year period in order to make fiscally sound management decisions as it relates to future infrastructure.

Trends and Assumptions for Estimates

Numerous assumptions are required in order to plan five years of revenues and expenditures. Financial forecasts can and will have many factors that affect the estimates. Two of the major factors are economic conditions and political policy. Few economists can accurately predict when the next major recession or the next recovery will occur, however, changes in the economy must be measured along with the growth in businesses and population of the community. Political policies and philosophies such as land use, smart growth, and "no new taxes," contribute significantly toward future estimates. The Comprehensive Plan is taken into consideration when developing assumptions for the five-year plans. The Comprehensive Plan is a long-range plan that guides policy, investment, program, and land use decisions within the County. A new Comprehensive Plan was adopted in July 2016.

Revenue forecasts are generally based on recent historical data mixed with any known facts that may affect future revenues. For example, if the prior year growth rate for new property was 7%, but a policy adopting a 5% tax cap increase were to take effect, historical information is less important. If future rate or fee changes are unknown, then it is assumed that they will remain at the current level. Revenue estimates are extremely important in our financial plans, as they tend to be the locomotive that pulls the Capital Improvement Program (CIP) and Operating Budget trains.

Expenditures are estimated by applying inflationary factors to base year budgets. Future salary and fringe estimates assume a merit increase of approximately 3%. Operating costs assume the current adopted budget is adjusted for inflation plus the operating impacts from the Capital Improvement Program. Debt service is estimated based on what is required to pay the existing debt service, new capital leases, and the bonds required to complete the Capital Improvement Program.

CHARLES COUNTY FIVE-YEAR PLAN

Linking the County’s Goals and Long-Range Financial Plans

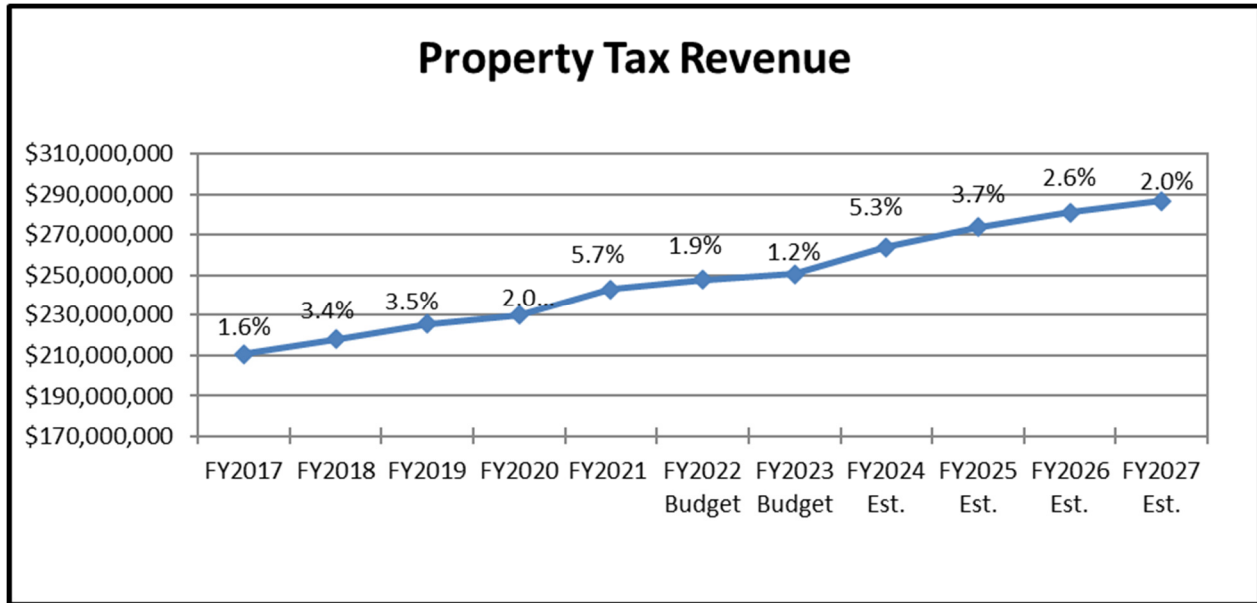
The goals of the County must be considered and incorporated into the County’s Five-Year Plans. These goals may have a direct impact on the operating budget or may impact the operating budget due to the increase in debt service related to bonds issued for capital projects. Implementing the 2019-2021 Goals and Objectives was a priority when developing the FY2023 budget. Below are the budgetary impacts that were included in the FY2023 budget and implemented in the long-range financial plans that will support the 2019-2021 Goals and Objectives.

Goal	Budget Impact
Economic Development & Supportive Services	<ul style="list-style-type: none"> • Economic Development’s FY2023 budget included funding for a part-time position which would be responsible for the implementation of the Economic Development Department related recommendations of the Disparity Study • The five-year capital improvement program includes funding to improve Water & Sewer infrastructure, provides funding for development of new sidewalks, and funding for Western Parkway Road expansion • Youth jobs program with the Tri-County Council
Institutional Governance & Policy	<ul style="list-style-type: none"> • Funds a new position which will connect and coordinate all human resource efforts with a Diversity, Equity and Inclusion (DEI) framework and support implementing the County’s DEI strategic plan. Also funds a consultant to assist with defining metrics • Support of the racial equity cohort with the Metropolitan Washington Council of Governments • Continuation of funding for the Charles County Government Citizens Academy. • Provides funding for the Body Worn Camera Program implementation • To ensure safety and security of both visitors, employees and assets, funding was provided for a new Building Security Officer
Environment	<ul style="list-style-type: none"> • The five-year capital improvement program funds conservation efforts and to meet MS4 Stormwater Permit requirements • Continues funding for the county’s Septic Pump-Out Reimbursement Programs • Capital improvement program expands the conservation program to include Nanjemoy • Provides funding to the Climate Resiliency Authority to support capital projects • Provides funding for Phase II of the Climate Action Plan
Education	<ul style="list-style-type: none"> • The County’s FY2022 funding to the Board of Education exceeded Maintenance of Effort (MOE) to support the Blueprint Implementation cost • Funding for the University of Maryland Awards scholarship program and a Commissioners Cares scholarship program with the College of Southern Maryland • The five-year capital improvement program funds renovations to the College of Southern Maryland’s Health Technology Facility, and funds major school renovations. Also provides funding towards a new Elementary School and a new Middle School • Provides funding to the Library for a wi-fi kiosk at the Nanjemoy Community Center where people can access various library services
Quality of Life	<ul style="list-style-type: none"> • The Sheriff’s Office, State’s Attorney Office and Department of Emergency Services received funding for new positions to support their commitment to the community. • Planning funding towards a new Recreation Center • Funding to support a new position for Recreation, Parks, and Tourism which will meet the ongoing needs of equity and inclusion of recreational programming • The five-year capital improvement program funds the Waldorf Park program, the second phase of the Popes Creek Waterfront project, basketball courts, a kayak launch at Mallows Bay, and shared use paths • Provides funding to assist with Behavioral Health hiring and retention, a Community Health Nurse that will support the Health Department in educating and preventing infectious diseases, and to assist with the recruitment of mental health positions

GENERAL FUND FIVE-YEAR PLAN

General Fund:

The major revenue source for the General Fund is **Property Tax** which accounts for 51% of the County's General Fund revenue. Tax revenues are derived from the assessed values provided by the Maryland Department of Assessments and Taxation. The County takes the current data from the tri-annual assessment and estimates a future growth rate. Growth in property tax revenue is expected to range from 1.2% to 5.3% in FY2023 to FY2027. For planning purposes, the property tax rate is assumed to stay constant in FY2024 to FY2027.



Income tax is the County's second largest revenue source. The FY2023 Adopted Budget is estimated to be 14% greater than the FY2022 Adopted Budget. The FY2023-FY2026 Income Tax revenue is estimated to increase by 5% in the out years due to increased wages and population growth in the County. It is assumed that the local income tax rate remains at 3.03% of an individual's Maryland taxable income. All other revenue sources are expected to grow at moderate rates. **Overall operating revenue** growth is expected to range from 2.4% to 3.3% between FY2024 to FY2027.

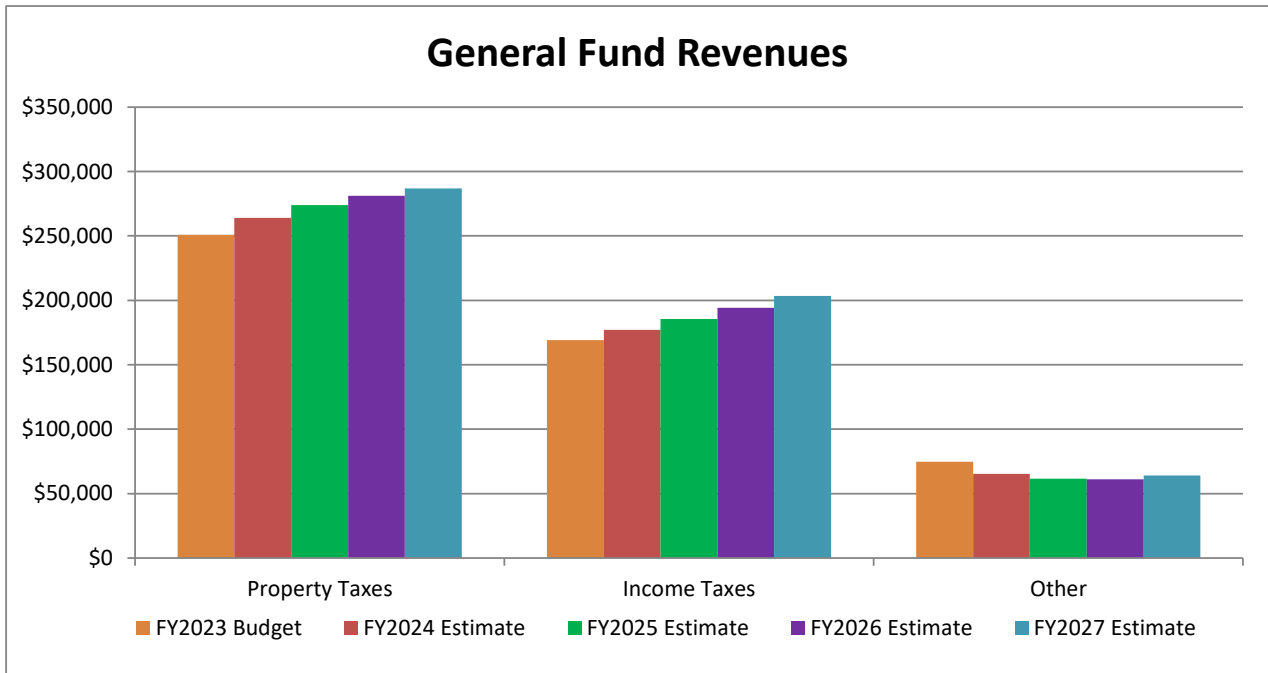
Total growth in **expenditures** is expected to range from 2.8% to 4% in the out years. Other exceptions to the principle of inflating the FY2023 adopted expenditure budgets are:

- **Board of Education:** In FY2024-FY2027 estimates assume that the County continues to fund the Maintenance of Effort and fulfills the County's obligation to fund the entire cost of the teacher's incentive grant in FY2023. The State has committed to provide the Board of Education \$2.8 million in FY2022 to support salary increases that was provided to them in the FY2021 budget. FY2025 to FY2027 includes the estimated impact to operate a new elementary school that is the beginning stages of design.
- **Debt Service:** The amount of operating revenues dedicated to debt service is currently 6.5%. FY2024-FY2027 estimates assume that debt service will begin to gradually increase to 7.5% of Operating Revenues. The maximum percentage of Operating Revenues to Bonded Debt allowed per the County's debt policy is 8.0%.
- **Operating Impacts:** The current Five-Year plan also takes into consideration the operating cost impacts of the Capital Improvement Program.
- **Other Post Employee Benefit (OPEB) Contribution:** Adheres to the strategic plan that calls for a \$1 million yearly contribution increase to the annual contribution.

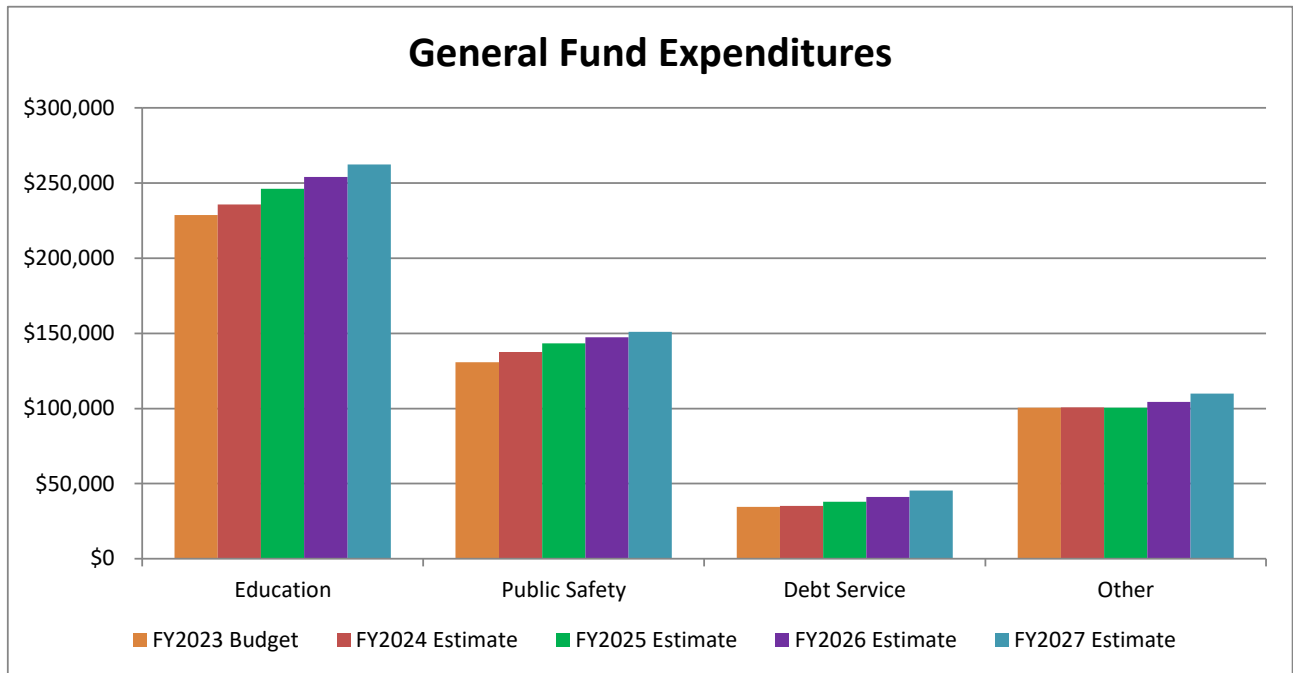
GENERAL FUND FIVE-YEAR PLAN

(\$ in thousands)	FY2022 Budget	FY2023 Budget	FY2024 Estimate	FY2025 Estimate	FY2026 Estimate	FY2027 Estimate
Revenues						
Property Taxes	\$247,687	\$250,753	\$264,040	\$273,929	\$281,153	\$286,731
Income Taxes	148,000	169,000	177,028	185,436	194,245	203,471
Recordation Tax	16,000	16,600	17,098	17,611	18,139	18,683
Transfer Tax	7,200	7,470	7,694	7,925	8,163	8,408
Other Local Taxes	3,890	4,230	4,315	4,401	4,489	4,579
Service Charges	9,308	9,921	10,132	10,346	10,566	10,790
Intergovernmental	2,037	3,226	3,291	3,356	3,423	3,492
Licenses & Permits	1,086	1,046	1,067	1,088	1,110	1,132
Fines & Forfeitures	3,274	5,739	5,854	5,971	6,090	6,212
Rent/Miscellaneous	2,652	2,550	3,600	3,800	4,300	4,800
Operating Revenues	\$441,133	\$470,535	\$494,116	\$513,864	\$531,678	\$548,298
<i>Total Revenues % increase over prior</i>	<i>3.9%</i>	<i>6.7%</i>	<i>5.0%</i>	<i>4.0%</i>	<i>3.5%</i>	<i>3.1%</i>
Expenditures						
Education	\$215,749	\$228,666	\$235,633	\$246,068	\$254,026	\$262,381
Public Safety	121,892	130,699	137,598	143,401	147,381	150,922
Debt Service	32,575	34,509	35,166	37,941	41,149	45,400
Public Works	15,550	16,544	16,951	18,329	19,054	19,542
Fiscal & Administrative Services	8,019	8,965	9,116	9,662	9,915	10,171
Community Services	2,759	2,993	3,095	3,197	3,304	3,412
Recreation, Parks and Tourism	10,052	11,139	11,473	12,116	12,506	12,885
Planning & Growth Management	7,446	8,306	8,450	8,747	9,054	9,367
General Government	26,449	32,698	33,203	35,244	37,341	39,485
Health & Social Services	5,011	5,959	5,717	5,772	5,836	5,899
Conservation of Natural Resources	688	730	749	769	790	810
Economic Development	2,095	2,214	2,268	2,323	2,379	2,437
Reserve for Contingency	37	0	250	250	250	250
Total Expenditures	\$448,321	\$483,419	\$499,670	\$523,819	\$542,985	\$562,963
<i>Total Expenditures % increase over prior</i>	<i>4.1%</i>	<i>7.8%</i>	<i>3.4%</i>	<i>4.8%</i>	<i>3.7%</i>	<i>3.7%</i>
Operating Surplus/(Deficit)	(\$7,189)	(\$12,885)	(\$5,554)	(\$9,956)	(\$11,307)	(\$14,665)
Financing Sources / (Uses)						
Source: Fund Transfers In	3,372	2,545	800	100	0	0
Source: Lease Proceeds	0	0	0	0	0	0
Source: Fund Balance Appropriation	5,846	21,367	11,522	6,992	4,913	5,887
Use: Watershed Fund Subsidy	0	0	0	0	0	0
Use: Lease Purchase	0	0	0	0	0	0
Use: Capital Projects	(2,029)	(11,027)	(9,520)	(4,158)	(3,862)	(5,632)
Projected Surplus/(Deficit)	\$0	\$0	(\$2,752)	(\$7,022)	(\$10,256)	(\$14,410)

GENERAL FUND FIVE-YEAR PLAN



Tax Revenue from Property and Income are the primary contributors now and in the foreseeable future.



The current budget can be broken down as approximately 48% Education, 26% Public Safety, 7% Debt Service, and the remaining 20% for all other functions.

GENERAL FUND DEBT AFFORDABILITY

Debt Affordability represents the marginal amount of long term debt that can be added to current debt and still maintain a reasonable ratio of annual principal and interest expenditures to total operating revenue, exclusive of additional revenue sources. Per the County's Debt Policy, the five-year financial plan will help determine the amount of debt that can be issued while maintaining a debt service ratio to the operating revenues of less than 8%. The current tax structure is assumed in estimating future year revenues.

New bond issue with a : 15 year term and interest rates of:

4.00% 4.00% 4.00% 4.00% 4.00%

(\$ in thousands)

HOW MUCH CAN WE AFFORD?	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY23-FY27
Affordable Bond Issue	\$42,346	\$43,116	\$35,519	\$6,196	\$30,730		\$157,907
FY23-FY27 CIP	(38,581)	(48,282)	(28,124)	(16,752)	(24,840)		(156,579)
Variance per Fiscal Year (Affordable vs. Requested)	\$3,765	(\$5,166)	\$7,395	(\$10,556)	\$5,890		\$1,328

ADDITIONAL AFFORDABLE DEBT

How we calculate the additional affordable debt:

Total Operating Revenue Projection	\$470,600	\$494,390	\$514,294	\$532,109	\$548,729	\$560,238
New Dedicated Revenue						
Less: Dedicated Revenues	(4,989)	(5,156)	(5,455)	(5,677)	(5,726)	(5,766)
Total Adjusted Operating Revenues	\$465,611	\$489,234	\$508,840	\$526,432	\$543,002	\$554,472
Multiply the Adjusted Operating Revenue by						
% of Debt Policy Target:	6.5%	6.8%	7.0%	7.2%	7.4%	7.5%
Subtotal	\$30,131	\$33,268	\$35,619	\$37,903	\$40,182	\$41,585
Dedicated Stadium/Courthouse Rent/Waldorf Station	778	987	1,144	1,144	1,144	1,144
Total Available for Debt Service Payments	\$30,909	\$34,255	\$36,763	\$39,047	\$41,326	\$42,729

Subtract: Existing Obligations and Future Planned Debt-

Existing Debt Service	\$30,159	\$27,202	\$24,828	\$21,739	\$21,709	\$19,958
Approved debt not issued	750	3,355	4,437	6,743	8,578	9,221
FY24 Annual Debt Service from Debt Affordability Model			3,698	3,698	3,698	3,698
FY25 Annual Debt Service from Debt Affordability Model				3,800	3,800	3,800
FY26 Annual Debt Service from Debt Affordability Model					3,067	3,067
FY27 Annual Debt Service from Debt Affordability Model						474

Total Debt Service Payments	\$30,909	\$30,557	\$32,963	\$35,980	\$40,852	\$40,218
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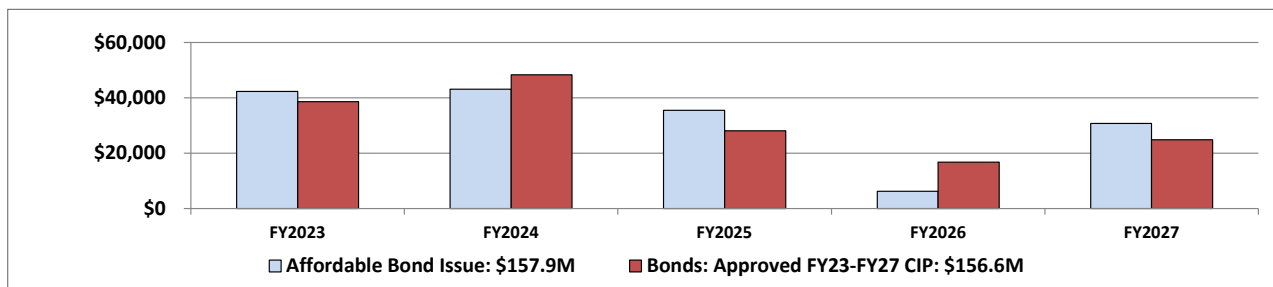
Amount of Funds Available for New Debt	\$0	\$3,698	\$3,800	\$3,067	\$474	\$2,511
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The annual debt service, reported one line above, would fund a bond issue in the amount of:

Affordable Bond Issue	\$42,346	\$43,116	\$35,519	\$6,196	\$30,730	\$157,907
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(Note: Bond Issues are estimated based on the Amount of Funds Available for New Debt in the subsequent year.)

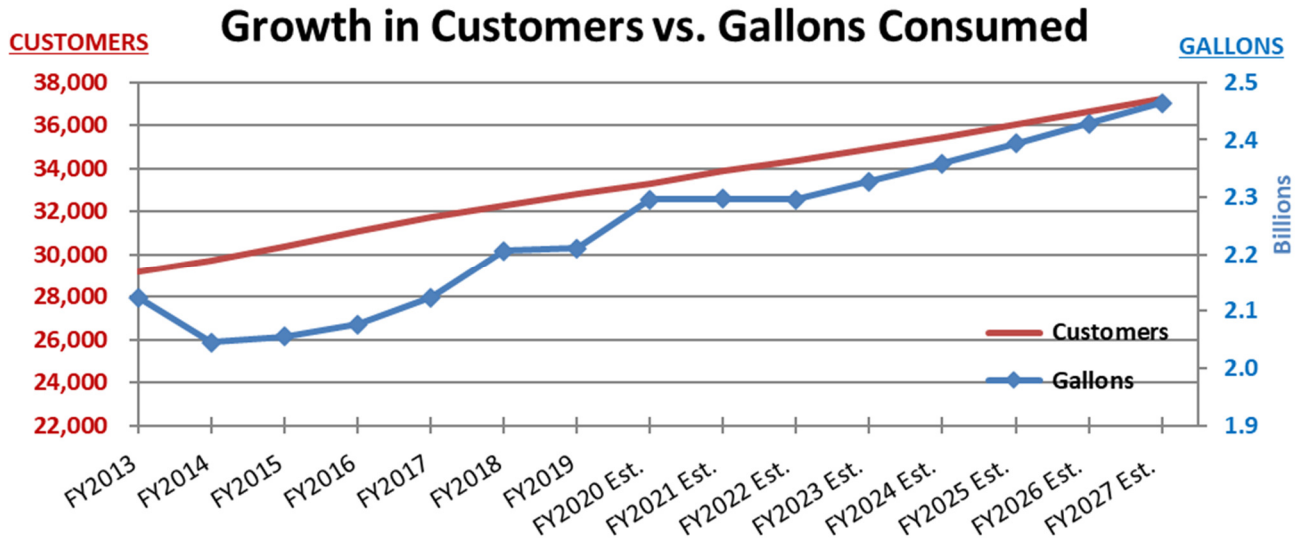
FY23-FY27 APPROVED CIP BOND FUNDING:	FY2023	FY2024	FY2025	FY2026	FY2027	FY23-FY27
Board of Education	\$23,284	\$26,567	\$11,602	\$4,908	\$1,196	\$67,557
College of Southern Maryland.....	1,465	0	0	1,088	1,879	4,432
General Government.....	6,174	11,758	3,930	1,049	1,401	24,312
Parks.....	894	997	405	17	22	2,335
Transportation.....	6,764	8,960	12,187	9,690	20,342	57,943
Total Approved CIP Bond Funding	\$38,581	\$48,282	\$28,124	\$16,752	\$24,840	\$156,579



WATER & SEWER FUND FIVE-YEAR PLAN

Water & Sewer Fund:

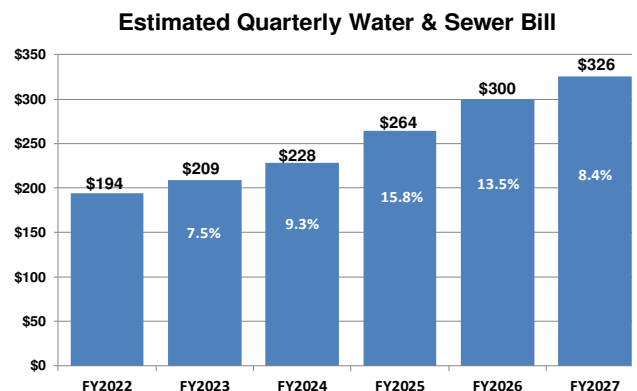
This fund is used to manage all water and sewer operations within the County. These efforts are supported primarily by user fees and connection fees. The assumptions for revenue estimates are based on trend, population growth, weather conditions, and customer demand. The annual user fee revenue budget is based on an average flow per customer. The FY2023 budget was based on 138 gallons per day multiplied by the estimated number of customers. New customers are added to our existing base from historical data and estimated new construction. New residential customers that will be connecting to the water and sewer system are currently estimated to grow approximately 1.6% per year from FY2023 to FY2027. For planning purposes, the water rate, sewer rate, and customer account fee are assumed to remain constant.



This graph depicts that while growth in customers has remained consistent, growth in consumption has fluctuated mainly due to water conservation and weather conditions. Future growth in consumption is expected to keep pace with the growth in customers.

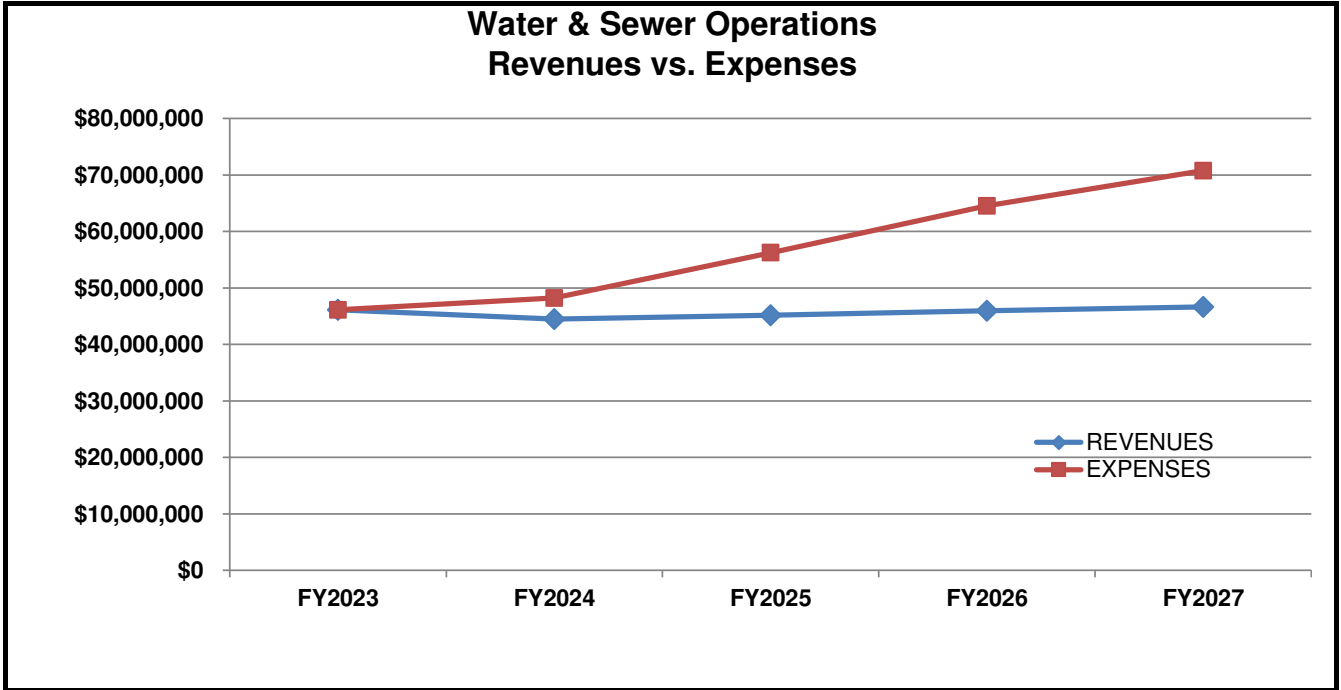
As for expenditures, in addition to inflating the baseline budget, operating expense estimates take into consideration the funding needs involving enterprise fund capital projects, the impact from customer growth, and future project operating costs. Future rate adjustments are calculated on a break-even basis and recommended to the Commissioners so current decisions regarding programs and infrastructures can be quantitatively measured for future fiscal impact.

The model to the right shows expenditures outpacing revenues. The average residential gallons per day are assumed to remain at 138 gallons. Fee increases will be needed in future years in order to fund the existing program and absorb the debt service and operating impact related to capital projects placed in service, such as a new well or treatment plant. Over the next four fiscal years, the combined average water and sewer bill increase is projected to range from 7.5% to 15.8%. A fee increase generally will be needed in this fund as expenses will continue to be greater than the growth in customer base.



WATER & SEWER FUND FIVE-YEAR PLAN

	FY2022 Budget	FY2023 Estimate	FY2024 Estimate	FY2025 Estimate	FY2026 Estimate	FY2027 Estimate
WATER						
Revenues	\$14,218,000	\$15,488,200	\$15,037,600	\$15,265,700	\$15,494,100	\$15,722,900
Expenses	(14,218,000)	(15,488,200)	(16,467,000)	(19,959,700)	(23,741,600)	(26,650,200)
Income/(Loss)	\$0	\$0	(\$1,429,400)	(\$4,694,000)	(\$8,247,500)	(\$10,927,300)
<i>Estimated Annual Rate Increase</i>			10.0%	20.1%	17.9%	10.9%
SEWER						
Revenues	\$27,649,200	\$30,657,500	\$29,504,800	\$29,992,000	\$30,481,900	\$30,944,500
Expenses	(27,649,200)	(30,657,500)	(31,742,800)	(36,285,300)	(40,821,900)	(44,118,100)
Net Income/(Loss)	\$0	\$0	(\$2,238,000)	(\$6,293,300)	(\$10,340,000)	(\$13,173,600)
<i>Estimated Annual Rate Increase</i>			9.3%	14.7%	12.1%	7.5%



NOTE: Revenues assume FY2023 user fee rates; no increase is assumed in the future years. User fee rates are reviewed and set annually as part of the Budget Process.

WATER & SEWER FUND FIVE-YEAR PLAN

Capital Improvement Program Operating Impact

An operating impact is required on all CIP projects. The impact of the future operating impacts on the existing Water and Sewer rate is listed on each project page in the Capital Budget section. Listed below is a summary of all projects impacting the Water and Sewer user fee rates and the affect of each project on the existing rate.

The required rate adjustment is calculated by taking the Total Cost per Year and dividing it by the estimated amount of money that one cent generates.

	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>
Marginal Revenue generated from a one cent rate adjustment:	\$23,259	\$23,575	\$23,924	\$24,273	\$24,622

PROJECT IMPACT ON WATER USER FEE:							Project Impact	
	Prior	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	on Rate	on Qtrly. Bill
<u>DEBT SERVICE</u>								
Automation & Technology Master Plan	306,900	306,900	306,900	371,100	436,100	436,100	17.7¢	\$2.20
Utilities Professional Development & Training Center	0	0	0	0	7,900	71,300	4.1¢	\$0.51
Utilities Waldorf Regional Facility	0	0	0	0	19,000	154,200	6.3¢	\$0.78
Underground Infrastructure Repairs	0	0	29,300	118,200	208,800	299,300	12.2¢	\$1.51
St. Charles Parkway and Rosewick Connection	9,900	9,900	61,400	159,100	159,100	159,100	6.5¢	\$0.80
Bel Alton and Chapel Point Connection	52,600	52,600	121,100	183,700	935,400	1,687,200	68.5¢	\$8.51
Ellenwood, Mariellen and Newtown Connection	20,100	20,100	49,400	154,800	338,900	441,500	17.9¢	\$2.23
Satellite Water Facility Upgrades	343,100	343,100	760,500	1,013,400	1,170,700	1,275,400	51.8¢	\$6.43
Waldorf Tower No. 5 Rehabilitation	139,900	139,900	280,900	280,900	280,900	280,900	11.4¢	\$1.42
Pinefield Water Tower Rehabilitation	144,400	144,400	278,900	278,900	278,900	278,900	11.3¢	\$1.41
Waldorf Water Tower #8	15,900	15,900	36,000	214,600	354,600	354,600	14.4¢	\$1.79
Waldorf Water Tower #8 Water	33,100	33,100	33,100	87,800	87,800	87,800	3.6¢	\$0.44
Bensville Water Tower Rehab	75,100	75,100	114,400	114,400	114,400	114,400	4.6¢	\$0.58
Benedict Water System Improvements	139,600	139,600	239,400	239,400	239,400	239,400	9.7¢	\$1.21
Old Washington Road Waterline	75,900	75,900	75,900	75,900	75,900	75,900	3.1¢	\$0.38
Potomac River Water Supply Treatment	32,000	32,000	46,300	72,500	106,000	156,400	6.4¢	\$0.79
WSSC Waldorf Interconnection	34,700	34,700	103,500	383,300	829,400	906,500	36.8¢	\$4.57
White Plains Water Enhancements	0	0	23,100	97,700	137,800	137,800	5.6¢	\$0.70
Clifton Water System Improvements	201,300	201,300	217,900	217,900	217,900	217,900	8.8¢	\$1.10
Contingency Inflation	0	0	0	69,900	232,900	394,300	16.0¢	\$1.99
Total Debt Service	\$1,624,500	\$1,624,500	\$2,778,000	\$4,133,500	\$6,231,800	\$7,768,900		
<u>OPERATING</u>								
Automation & Technology Master Plan	0	0	62,500	62,500	0	0	0.0¢	\$0.00
Utilities Professional Development & Training Center	0	0	0	0	0	30,650	0.0¢	\$0.00
Total Operating Costs	\$0	\$0	\$62,500	\$62,500	\$0	\$30,650		
Total Cost per Year:	\$1,624,500	\$0	\$1,216,000	\$1,355,500	\$2,035,800	\$1,567,750	\$3.17	\$39.34
FY22-FY27 Cumulative Cost:		\$0	\$1,216,000	\$2,571,500	\$4,607,300	\$6,175,050		

Required CIP Water Rate Adjustment Per Year:

	Prior	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Impact on Rate
Rate Adjustment per Year	69.8¢	0.0¢	50.5¢	52.2¢	81.3¢	62.5¢	\$3.17
<i>Estimated % change due to CIP:</i>		<i>0.0%</i>	<i>0.7%</i>	<i>0.7%</i>	<i>1.1%</i>	<i>0.9%</i>	

* Note: Rate Adjustment will vary due to tiered billing system for Residential Users.

WATER & SEWER FUND FIVE-YEAR PLAN

Capital Improvement Program Operating Impact

	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>
Marginal Revenue generated from a one cent rate adjustment:	\$22,700	\$23,002	\$23,336	\$23,670	\$24,004

PROJECT IMPACT ON SEWER USER FEE:							Project Impact	
	Prior	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	on Rate	on Qtrly. Bill
DEBT SERVICE								
Automation & Technology Master Plan	306,900	306,900	306,900	371,100	436,100	436,100	18.2¢	\$2.26
Utilities Professional Development & Training Center	0	0	0	0	7,900	71,300	4.2¢	\$0.52
Utilities Waldorf Regional Facility	0	0	0	0	19,000	154,200	6.4¢	\$0.80
MWWTP Electrical System Replacement	272,600	272,600	293,000	466,400	466,400	466,400	19.4¢	\$2.41
MWWTP Flow Equalization	923,300	923,300	1,124,600	1,124,600	1,124,600	1,124,600	46.9¢	\$5.82
Mattawoman Infiltration and Inflow	522,400	522,400	582,000	707,200	836,100	965,000	40.2¢	\$4.99
Mattawoman WWTP Automation	400,700	400,700	423,900	538,200	538,200	538,200	22.4¢	\$2.79
Pump Station Rehabs and Replacements	545,700	545,700	674,200	1,225,100	1,952,800	2,226,200	92.7¢	\$11.52
Satellite Wastewater Facility Upgrades	336,600	336,600	470,500	854,500	914,600	974,600	40.6¢	\$5.04
MWWTP Clarifier and Thickener Improvements	364,200	364,200	639,900	744,100	781,600	799,700	33.3¢	\$4.14
MWWTP Utility Water System Evaluation & Improvement	83,600	83,600	87,300	91,100	125,500	153,700	6.4¢	\$0.80
Zekiah Pump Station Upgrade	19,000	19,000	19,200	28,200	37,400	37,400	1.6¢	\$0.19
Zekiah Pump Station Forcemain	25,000	25,000	25,200	42,400	42,400	42,400	1.8¢	\$0.22
Clifton WWTP Improvements	669,400	669,400	996,600	1,270,800	1,270,800	1,270,800	52.9¢	\$6.58
MWWTP Septage/Hauled Waste	25,600	25,600	45,300	66,200	209,100	347,000	14.5¢	\$1.80
MWWTP Effluent Filters Improvements	105,500	105,500	120,000	178,900	239,600	270,600	11.3¢	\$1.40
MWWTP Reclaimed Water Pump Station	30,200	30,200	42,300	102,400	131,100	131,100	5.5¢	\$0.68
MWWTP Effluent PS Forcemain Surge	18,000	18,000	41,500	63,300	63,300	63,300	2.6¢	\$0.33
MWWTP Belt Filter Press Replacement	114,700	114,700	226,400	344,400	344,400	344,400	14.3¢	\$1.78
MWWTP Process Improvements -	30,300	30,300	95,800	146,700	213,300	266,600	11.1¢	\$1.38
MWWTP UV Disinfection System	0	0	114,500	231,200	351,200	351,200	14.6¢	\$1.82
MWWTP Headworks Improvements	0	0	27,200	55,200	149,900	315,000	13.1¢	\$1.63
Cobb Island Septic Tank Effluent Pump	188,500	188,500	251,000	251,000	251,000	251,000	10.5¢	\$1.30
MWWTP BNR Improvements - Parent	0	0	53,600	212,800	429,200	645,500	26.9¢	\$3.34
Contingency Inflation	0	0	(6,600)	123,600	278,300	433,700	18.1¢	\$2.25
Total Debt Service	\$4,982,200	\$4,982,200	\$6,654,300	\$9,239,400	\$11,213,800	\$12,680,000		
OPERATING								
Automation & Technology Master Plan	0	0	62,500	62,500	0	0	0.0¢	\$0.00
Utilities Professional Development & Training Center	0	0	0	0	0	30,700	0.0¢	\$0.00
Total Operating Costs	\$0	\$0	\$62,500	\$62,500	\$0	\$30,700		
Total Cost per Year:	\$4,982,200	\$0	\$1,734,600	\$2,585,100	\$1,911,900	\$1,496,900	\$5.30	\$65.77
FY22-FY27 Cumulative Cost:		\$4,982,200	\$1,734,600	\$4,319,700	\$4,497,000	\$3,408,800		

Required CIP Sewer Rate Adjustment Per Year:

	Prior	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Impact on Rate \$5.30
Rate Adjustment per Year	\$2.19	0.00¢	72.52¢	103.92¢	75.19¢	58.42¢	
<i>Estimated % change due to CIP:</i>		<i>0.0%</i>	<i>33.0%</i>	<i>35.6%</i>	<i>19.0%</i>	<i>12.4%</i>	

SOLID WASTE FUND FIVE-YEAR PLAN

Solid Waste Fund (Landfill Operations):

The County charges a fee per ton to all users disposing solid waste (trash) into the publicly owned and operated 16-acre landfill. The user fee recovers the direct operating cost of waste disposal and provides a capital budget reserve for the construction of the next cell and for future closing costs of the current cell. The Landfill operation has been very unpredictable due to legislative changes that have allowed commercial trash companies to transport waste across State lines. Local trash haulers now have more choices. Changes in routes or price of gas impacts which Landfill they decide to utilize.

Multi-year planning has allowed us to foresee the funding levels needed for the operating costs and capital construction within the fund. Although unpredictable, the growth rate for trash tons is directly proportional to our population growth rate with the assumption more people create more solid waste. Included in the capital budget reserve are funds for future construction, closure of the landfill cells, and post closure costs for monitoring.

Our financial model allows for the fluctuating revenues caused by sharp increase/decrease in waste tons by adjusting the useful life of the landfill, thereby requiring more or less capital budget reserve. A new cell expansion was completed in 2015 and it is estimated that it will be full during FY2022. The FY2023-FY2027 Capital Improvement Program includes funding to construct the final cell at the landfill which will add approximately 18 acres of capacity. This should extend the life of the landfill beyond Fiscal Year 2028. The landfill is approximately 74% filled.

The five-year model takes a conservative view and assumes a slight increase to the current waste stream. The tipping fee revenues is assumed to remain constant at \$81. The FY2023-FY2027 billable tonnage received at the Landfill is estimated to range between 143,000 tons and 150,000 tons. Billable tons exclude tonnage related to items that charge a reduced fee such as tons resulting from the tag-a-bag program. The tag-a-bag program allows an individual to purchase a tag for each trash bag regardless of the weight and is currently set at \$2.25 per tag. It is anticipated that the growth rate in tonnage will equal the population growth of approximately one percent in the out years. A fee increase generally will be needed in this fund as expenses are estimated to grow faster than estimated revenues. Additionally, the landfill has a healthy fund balance which could be used to fund small operating deficits if needed.

	FY2022 Adopted	FY2023 Adopted	FY2024 Estimated	FY2025 Estimated	FY2026 Estimated	FY2027 Estimated
Revenues						
Operating Revenues	\$9,594,200	\$12,256,700	\$12,433,800	\$12,553,300	\$12,693,300	\$12,833,300
Fund Balance Reserves	880,000	1,465,000	13,000	0	214,600	0
Total Revenues	\$10,474,200	\$13,721,700	\$12,446,800	\$12,553,300	\$12,907,900	\$12,833,300
Expenses:						
Operating Expenses	9,259,600	11,859,000	12,239,500	12,521,100	12,821,000	13,125,800
Capital Outlay	886,200	1,550,000	13,000	0	214,600	0
Debt Service	328,400	312,700	284,200	252,400	219,100	167,000
Total Expenses	\$10,474,200	\$13,721,700	\$12,536,700	\$12,773,500	\$13,254,700	\$13,292,800
Surplus\Deficit:	\$0	\$0	(\$89,900)	(\$220,200)	(\$346,800)	(\$459,500)

Estimated Tipping Fee:	\$81	\$85	\$86	\$87	\$87	\$88
<i>Increase over FY2023 Adoption</i>			\$1	\$2	\$2	\$3
<i>% rate change</i>			1.2%	2.4%	0.0%	1.1%

WATERSHED PROTECTION & RESTORATION FUND FIVE-YEAR PLAN

Watershed Protection & Restoration Fund:

The County's Watershed Protection and Restoration Fund is for implementation of local stormwater management plans and practices, and stream and wetland restoration activities. The fund covers related planning, mapping, monitoring, inspections, enforcement, operations and maintenance, public education and outreach, grants to non-profits, administrative costs, and debt service payments to cover the cost of capital improvements. Revenues to the fund are generated primarily by the Stormwater Remediation Fee, which is charged annually to each improved property within the County and accounts for 99% of revenues. The Stormwater Remediation fee was increased to \$127 in FY2023. The fee is established annually based on the estimated cost of various programs divided by the number of improved properties. Since Town of Indian Head and La Plata have their own stormwater fee for similar purposes, property owners within these town limits are not charged the county fee.

	FY2022 Adopted	FY2023 Adopted	FY2024 Estimate	FY2025 Estimate	FY2026 Estimate	FY2027 Estimate
Revenues						
Stormwater Remediation Fee	\$5,955,900	\$6,613,900	\$6,708,900	\$6,781,300	\$6,861,700	\$6,946,700
Miscellaneous/Fee Credit	(500)	(1,500)	(1,600)	(1,700)	(1,800)	(1,900)
Fund Balance	164,000	81,500	0	0	0	0
Total Revenues	\$6,119,400	\$6,693,900	\$6,707,300	\$6,779,600	\$6,859,900	\$6,944,800
Expenses						
Salaries & Fringe	\$1,192,800	\$1,426,600	\$1,481,200	\$1,535,300	\$1,591,400	\$1,648,100
Operating	2,326,500	2,696,400	2,735,200	2,775,100	2,814,500	2,854,300
Contingency	0	12,200	12,700	13,200	13,700	14,200
Debt	2,351,100	2,481,700	2,972,700	3,529,500	4,089,900	4,671,100
Capital Project Studies	249,000	77,000	174,000	77,000	77,000	77,000
Total Expenses	\$6,119,400	\$6,693,900	\$7,375,800	\$7,930,100	\$8,586,500	\$9,264,700
Surplus / (Deficit)	\$0	\$0	(\$668,500)	(\$1,150,500)	(\$1,726,600)	(\$2,319,900)
Stormwater Remediation Fee:	\$115	\$127				
\$1 on fee generates approximately:	\$51,984	\$52,256	\$52,826	\$53,396	\$54,029	\$54,699
Estimated Fee:			\$140	\$149	\$159	\$170
<i>Increase over FY 2023 adoption</i>			\$13	\$22	\$32	\$43

A fee increase will be needed in this fund as expenses are anticipated to grow faster than the growth in customer base. Expenditure estimates are based on funding the existing program and includes additional debt service costs related to funding the National Pollutant Discharge Elimination System (NPDES) Retrofit capital projects.

ENVIRONMENTAL SERVICE FEE FUND FIVE-YEAR PLAN

Environmental Service Fee Fund:

The County's Environmental Service Fund is primarily to pay for recycling, litter control, hazardous waste, and other related environmental programs. The fund is supported entirely by fees and charges, the prominent being a \$140 fee for each improved property in the County. Improved property is land with one or more structures on it. The environmental service fee accounts for approximately 92% of revenues generated in this fund. The fee is established annually based on the estimated cost of various programs divided by the number of dwelling units. Information from the tax billing system supported by information from the Maryland Department of Assessments and Taxation provides the County with a reliable count of dwelling units. A growth rate is added to the base for a total revenue estimate.

	FY2022 Adopted	FY2023 Adopted	FY2024 Estimate	FY2025 Estimate	FY2026 Estimate	FY2027 Estimate
Revenues						
Operating Revenues	\$7,210,300	\$7,900,200	\$7,376,400	\$7,460,200	\$7,549,100	\$7,638,100
Fund Balance Reserves	375,000	430,000	16,400	632,300	820,100	186,000
Total Revenues	\$7,585,300	\$8,330,200	\$7,392,800	\$8,092,500	\$8,369,200	\$7,824,100
Expenses:						
Operating Expenses	6,966,400	7,675,000	8,055,600	8,354,300	9,175,000	9,509,100
Capital Outlay	490,000	560,000	151,000	771,600	964,300	335,200
Debt Service	128,900	95,200	149,300	143,500	110,600	81,600
Total Expenses	\$7,585,300	\$8,330,200	\$8,355,900	\$9,269,400	\$10,249,900	\$9,925,900
Surplus\Deficit:	\$0	\$0	(\$963,100)	(\$1,176,900)	(\$1,880,700)	(\$2,101,800)

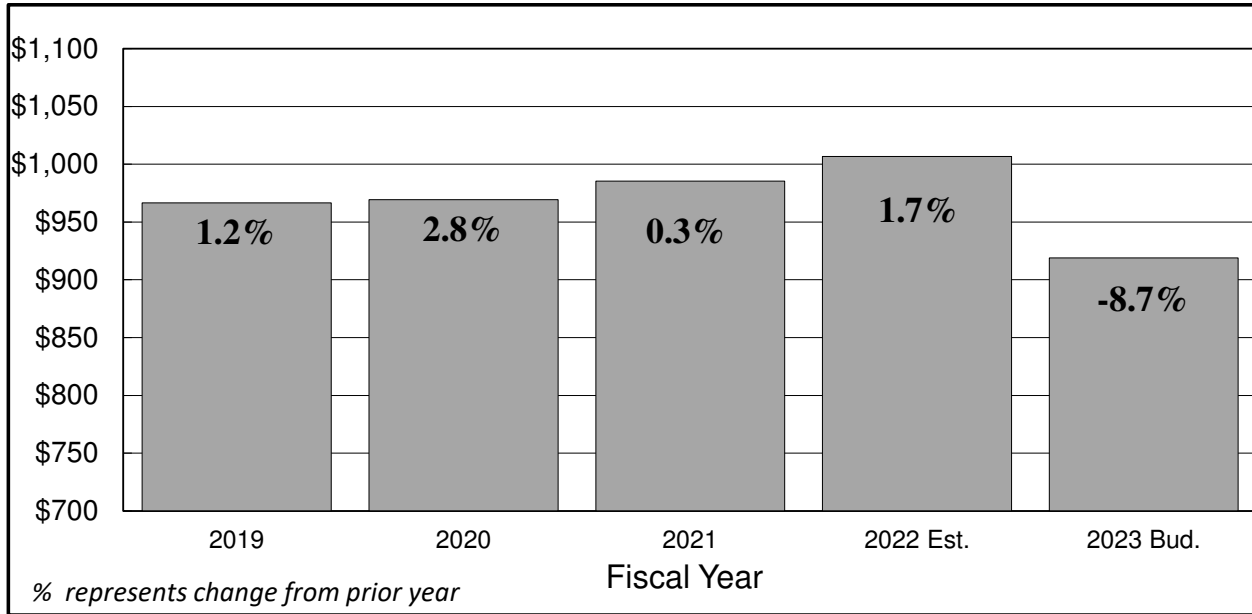
Estimated Tipping Fee	\$130	\$140	\$146	\$150	\$161	\$164
Increase over FY2023 Adoption			\$6	\$10	\$21	\$24
% rate change			4.4%	2.3%	7.6%	2.0%

Included in expenses is the County's anticipated cost to provide curbside collection for the residents. These costs are expected to grow faster than the growth in customer base. A fee increase will be needed to balance the fund and continue the program.

Revenue Indicator

Revenues Per Capita

Comparison in Constant Dollars



Warning Trend: Decreasing net operating revenues per capita (constant dollars)

Formula: $\frac{\text{Gross operating revenues}}{\text{Population}}$

Fiscal Year:	2019	2020	2021	2022 Est.	2023 Bud.
Gross operating revenues	\$409,479,365	\$421,600,511	\$455,945,500	\$495,524,780	\$470,534,600
Consumer price index	262.3	266.4	277.7	291.8	300.3
Gross operating revenues (constant dollars)	\$156,108,700	\$158,238,848	\$164,169,799	\$169,804,941	\$156,663,386
Current population	161,503	163,257	166,617	168,698	170,494
Gross operating revenues per capita (constant dollars)	\$967	\$969	\$985	\$1,007	\$919

Description

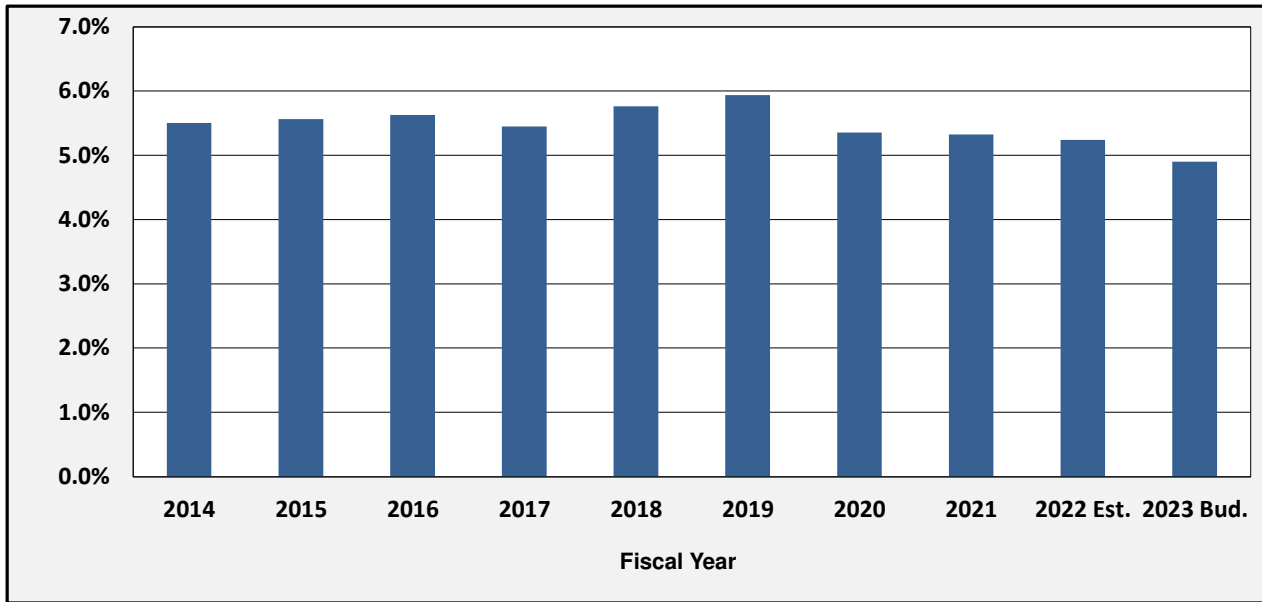
Examining per capita revenues shows changes in revenues relative to changes in population size and rate of inflation. As population increases, it might be expected that revenues and the need for services would increase proportionately, and therefore, that the level of per capita revenues would remain at least constant in real terms. If per capita revenues are decreasing, the government may be unable to maintain existing service levels unless it finds new revenue sources or

Comments

Since FY2019 the Gross Operating revenues and the Current population has steadily increased. The Gross operating revenues per capita for the FY2022 estimate is higher than the FY2023 budget due to one time revenues.

Revenue Indicator

Intergovernmental Revenues As a percent of Gross Operating Revenues



Warning Trend: Increasing amount of intergovernmental operating revenues as a percentage of gross operating revenues

Formula: $\frac{\text{Intergovernmental operating revenue}^*}{\text{Gross operating revenues}}$

Fiscal Year:	2019	2020	2021	2022 Est.	2023 Bud.
Intergovernmental operating revenues*	\$25,842,236	\$23,846,749	\$25,641,561	\$27,390,268	\$24,245,009
Gross operating revenues (General/Special Revenue)	\$435,321,601	\$445,447,260	\$481,587,060	\$522,915,048	\$494,779,609
Intergovernmental operating revenues as percent of gross operating income	5.9%	5.4%	5.3%	5.2%	4.9%

* Intergovernmental operating revenue includes general fund revenue and special revenue funds received to support various grant programs.

Description

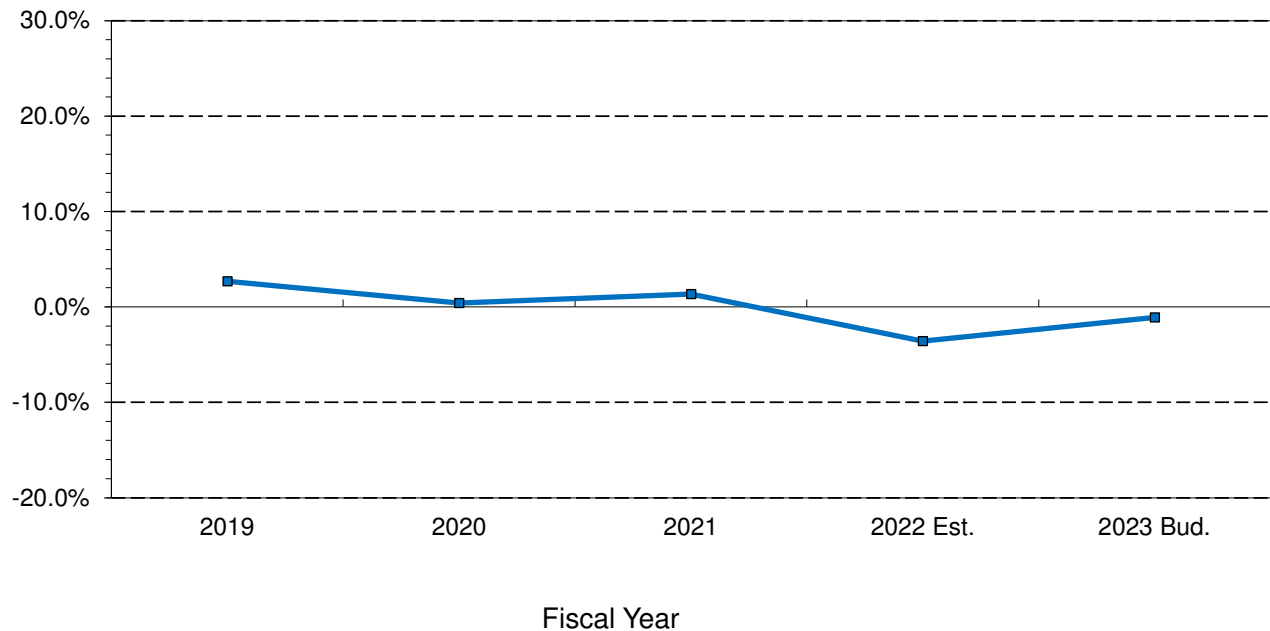
Intergovernmental revenues (revenues received from another governmental entity) are important because an over dependence on such revenues can be harmful to local jurisdictions and their ability to control revenue flows. The reduction of intergovernmental funds at the discretion of other governments leaves the local governments with the dilemma of cutting programs or funding them from general fund revenues.

Comment

The intergovernmental operating revenues as a percent of gross operating income has ranged between 4-6%. The FY2023 budget will be amended during the year as funds are awarded.

Revenue Indicator

Property Tax Revenue Growth Rate In Constant Dollars



Warning Trend: Decline in property tax revenues (constant dollars).

Formula: $\frac{\text{Property Tax Revenues}}{\text{(constant dollars)}}$

Fiscal Year:	2019	2020	2021	2022 Est.	2023 Bud.
Property Tax Revenues	\$225,674,929	\$230,152,790	\$243,159,148	\$246,326,800	\$250,752,800
Consumer price index	262.3	266.4	277.7	291.8	300.3
Property Tax Revenue in constant dollars	\$86,035,642	\$86,382,989	\$87,552,983	\$84,410,527	\$83,487,554
Growth rate in constant dollars	2.7%	0.4%	1.4%	-3.6%	-1.1%

Description

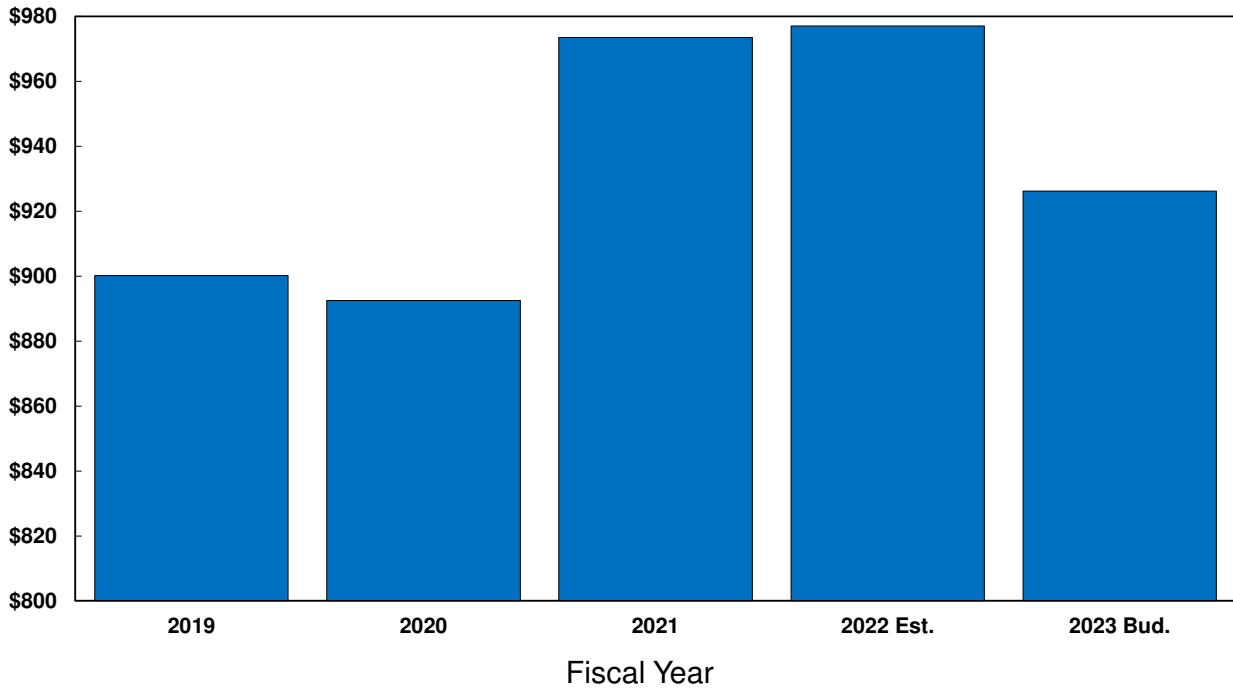
Property tax revenue should be considered separately from other revenue because it is the primary revenue source. A decline or diminished growth rate in property taxes may be a result of overall decline in property value, default in property tax payment, or inefficient assessment.

Comment

Tax rates have remained constant since FY2019. For FY2022, the County renegotiated its PILOT agreement with the owners of the Morgantown Power Plant. The FY2023 budget assumes normal growth in assessments and includes loss property tax revenues from the closer of the Morgantown Power Plant.

Revenue Indicator

Average Income Tax Per Household In Constant Dollars



Warning Trend:

Decline in property tax revenues
(constant dollars)

Formula: $\frac{\text{Income Tax Revenues (constant dollars)}}{\text{Number of Households}}$

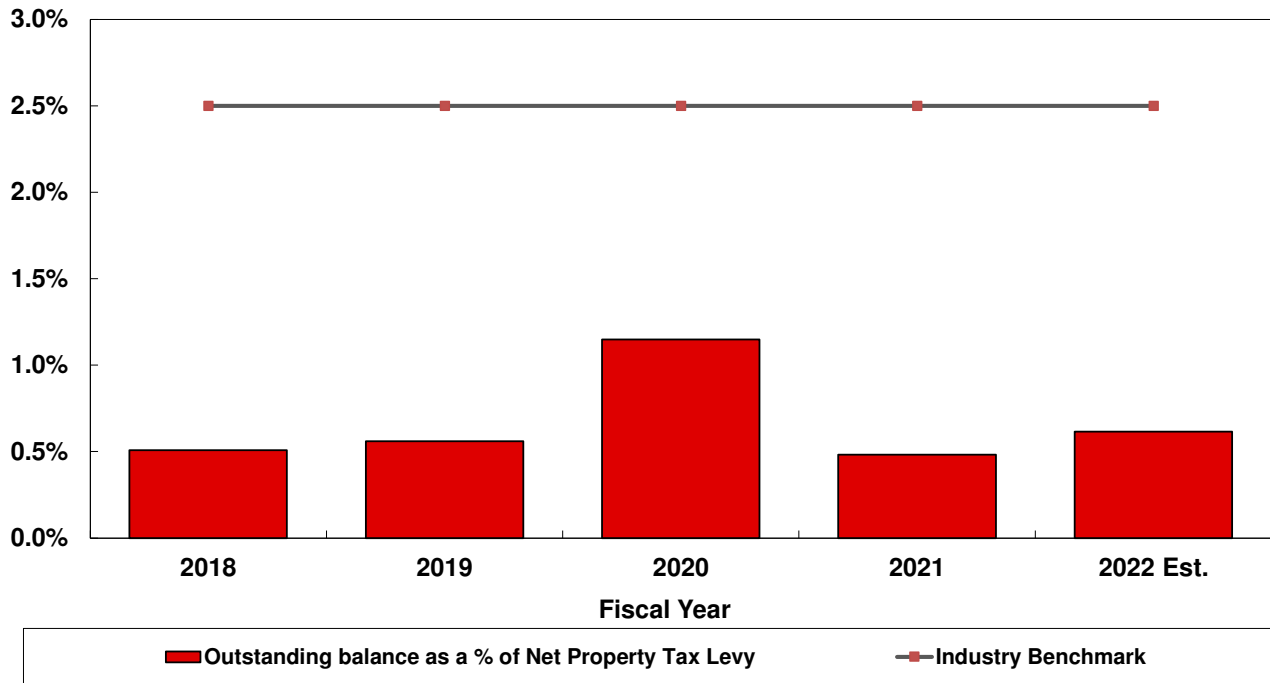
Fiscal Year:	2019	2020	2021	2022 Est.	2023 Bud.
Income Tax Revenues	\$136,665,163	\$139,535,615	\$159,808,519	\$171,392,000	\$169,000,000
Consumer price index	262.3	266.4	277.7	291.8	300.3
Income Tax Revenue (in constant dollars)	\$52,101,822	\$52,371,746	\$57,541,378	\$58,732,095	\$56,268,152
Households	57,879	58,682	59,107	60,108	60,748
Avg. Income Tax per Household (in constant dollars)	\$900	\$892	\$974	\$977	\$926

Comment

Income tax revenue continues to increase compared to the average income tax per household. The FY2021 actual and FY2022 estimate includes one-time tax reconciliations from prior tax years. Across the State, withholding growth has been consistently strong since the beginning of the tax year 2021. Total employment remains below pre-pandemic levels while total wages have grown at a higher rate than pre-pandemic.

Revenue Indicator

Uncollected Property Tax



Warning Trend: Increasing amount of uncollected property tax as a percentage of net property tax levy

Formula: $\frac{\text{Uncollected Property Tax}}{\text{Net Property Tax Levy}}$

Fiscal Year:	2018	2019	2020	2021	2022 Est.
Net Property Tax Levy	\$208,859,514	\$216,532,932	\$224,009,919	\$233,302,983	\$242,337,352
Current year tax levy outstanding at year end	\$1,062,348	\$1,210,593	\$2,571,886	\$1,126,771	\$1,492,900
Outstanding balance as a % of Net Property Tax Levy	0.5%	0.6%	1.1%	0.5%	0.6%

Description

Each year, a percentage of property tax owners are unable to pay property taxes. If the percentage increases over time, it may indicate overall decline in the local government's economic health. Additionally, as uncollected property taxes rise, liquidity is decreased and there is less cash on hand to pay bills or invest.

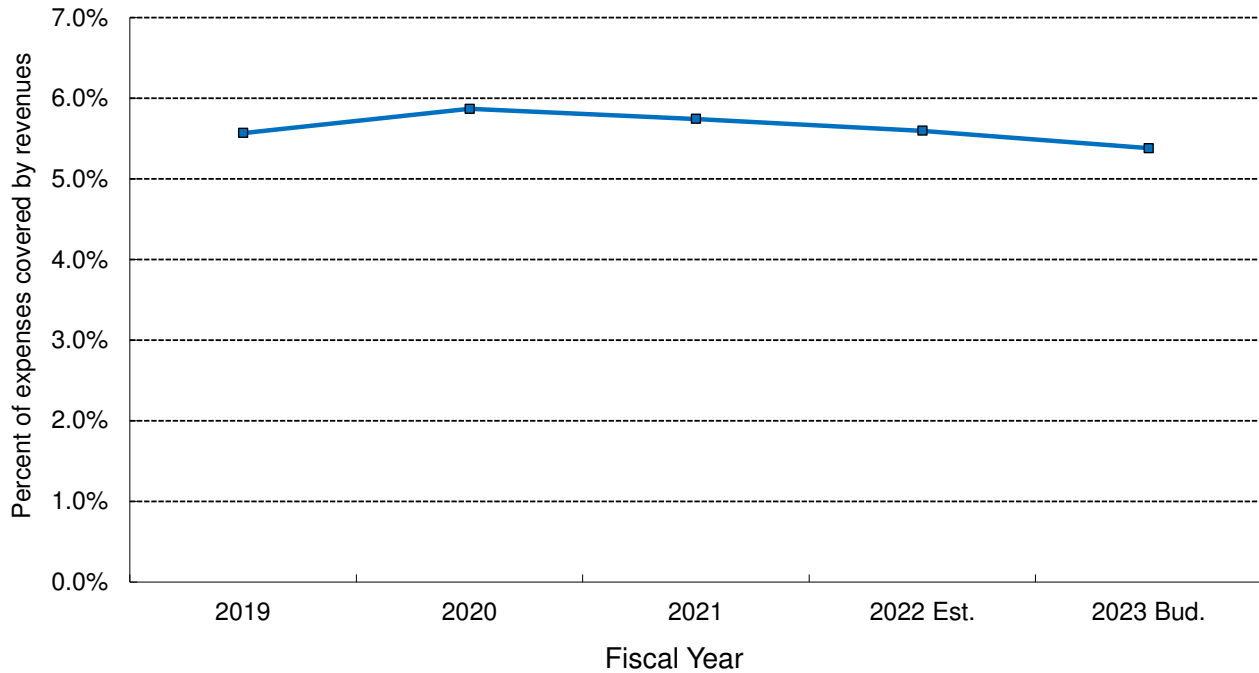
Comment

The County's ability to conduct tax sales and assess liens coupled with the ability of the majority of its citizens to pay for the tax levy are the most significant factors contributing to an excellent collection rate.

Uncollected property tax revenue has ranged from 0.5% to 1.1% in recent years which is well below the industry benchmark.

Revenue Indicator

User Charge Coverage



Warning Trend: Decreasing revenues from user charges as a percent of total expenditures for related service.

Formula: $\frac{\text{Revenues from User Charges}}{\text{Expenses for Related Services}}$

Fiscal Year:	2019	2020	2021	2022 Est.	2023 Bud.
General Fund License & Permit/ Service Fee Revenue	\$8,650,115	\$9,286,530	\$9,640,055	\$10,770,640	\$10,967,300
General Fund Expense (excludes transfers & debt service)	\$155,331,735	\$158,242,638	\$167,818,674	\$192,390,380	\$203,879,800
Percent of expenses covered by revenues	5.6%	5.9%	5.7%	5.6%	5.4%

Description

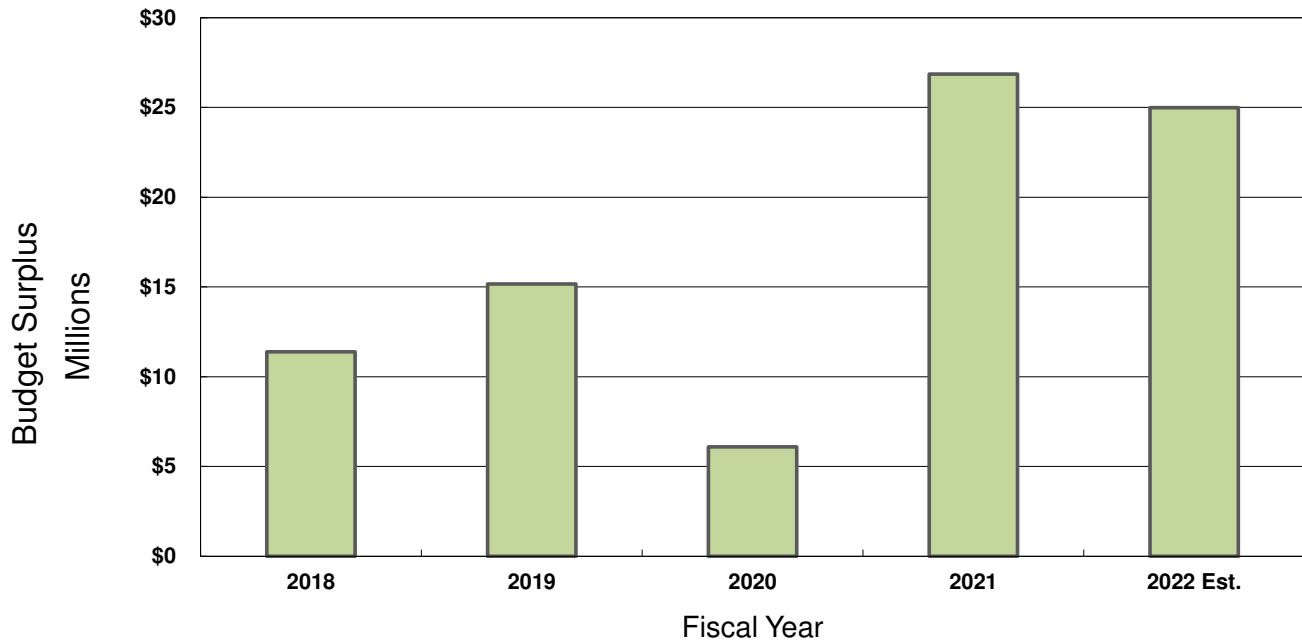
The term user charge coverage refers to whether fees and charges cover the entire cost of providing a service. This indicator focuses only on general fund programs and not on enterprise or special revenue fund services. As coverage declines, the burden on other revenues to support the services increases. This indicator helps to point out if inflation or other factors have eroded the user charge coverage.

Comment

User fee revenue typically supports various programs ranging from planning and zoning to parks and recreation. The County Commissioners review fees during the annual budget process in order to maintain a level funding source for associated programs. Overall, the percent of expenses covered by revenues remains relatively consistent.

Revenue Indicator

General Fund Operating Revenues Budget Surplus (Deficit)



Warning Trend: Increase in revenue shortfalls as a percent of actual operating revenues.

Formula: $\frac{\text{Revenue Shortfalls}}{\text{Gross Operating Revenue}}$

Fiscal Year:	2018	2019	2020	2021	2022 Est.
Actual Gross Operating Revenues	\$390,809,271	\$409,479,365	\$421,600,511	\$455,945,500	\$495,524,780
Amended Budgeted Operating Revenues	\$379,429,650	\$394,315,080	\$415,508,900	\$429,084,470	\$470,534,600
Revenue (Shortfall)/Surplus	\$11,379,621	\$15,164,285	\$6,091,611	\$26,861,030	\$24,990,180
Revenue Variance as a % of Gross Operating Revenues	2.9%	3.7%	1.4%	5.9%	5.0%

Description

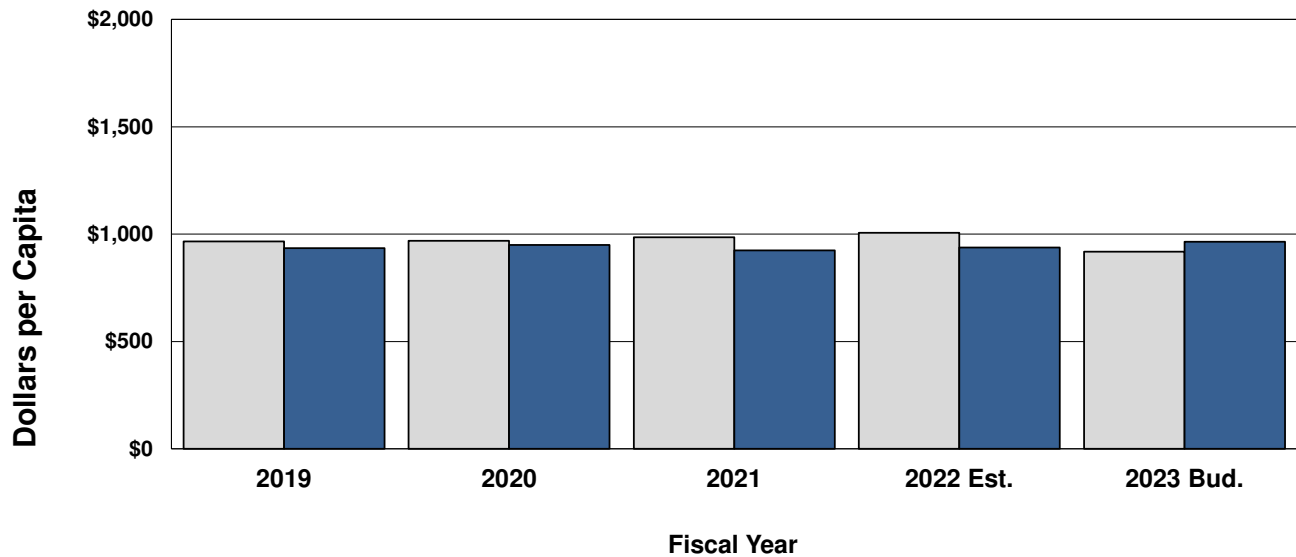
This indicator examines the differences between revenue estimates and revenues actually received during the fiscal year. Major discrepancies that continue year after year can indicate a declining economy, inefficient collection procedures, or inaccurate estimating techniques. If revenue shortfalls are increasing in frequency or size, a detailed analysis of each revenue should be made to pinpoint the source.

Comment

Fiscal Year 2018 and 2019 ended the year greater than budget due primarily to Income Tax and Recordation Tax revenues exceeding expectations. Due to the volatility of these revenues, these budgets are set conservatively. Interest Income and Income Tax in Fiscal Year 2020 also performed better than estimated. Fiscal year 2021 and 2022 is estimated to finish the year greater than budget primarily due to Recordation & Income Taxes exceeding expectations.

Revenue & Expenditure Indicator

Expenditures Per Capita Comparison with Revenues per Capita



Warning Trend: Increasing net operating expenditures per capita.
(constant dollars)

Formula:
$$\frac{\text{Net operating \& transfers (constant dollars)}}{\text{Population}}$$

Fiscal Year:	2019	2020	2021	2022 Est.	2023 Bud.
Net operating expenditures/transfers	\$396,272,301	\$413,034,801	\$428,156,088	\$461,527,510	\$494,446,200
Consumer price index	262.3	266.4	277.7	291.8	300.3
Expenditures (constant dollar)	\$151,073,678	\$155,023,890	\$154,163,818	\$158,154,859	\$164,624,697
Per capita expenditures (constant dollars)	\$935	\$950	\$925	\$938	\$966
Gross operating revenues per capita	\$967	\$969	\$985	\$1,007	\$919
Estimated population	161,503	163,257	166,617	168,698	170,494
Estimated households	57,879	58,682	59,107	60,108	60,748
Household per capita expenditures	\$2,610	\$2,642	\$2,608	\$2,631	\$2,710

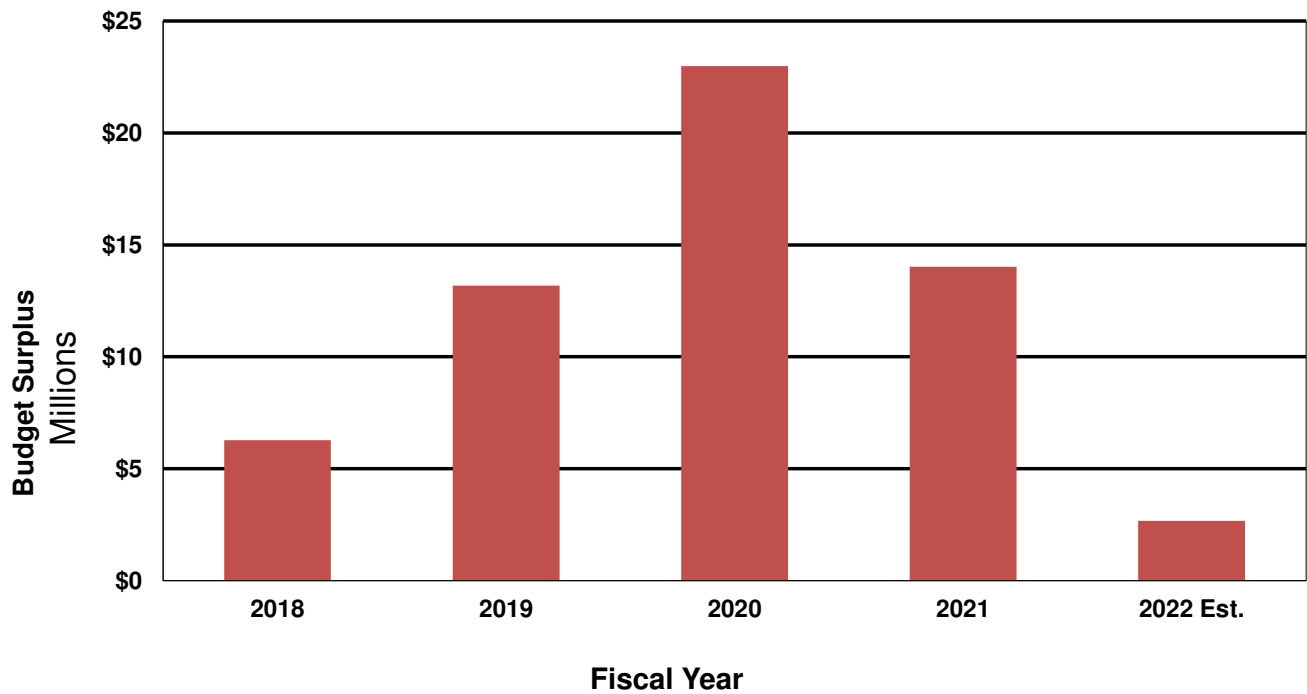
Description Changes in per capita expenditures reflect changes in expenditures relative to changes in population. Increasing per capita expenditures can indicate that the cost of providing services is outstripping the community's ability to pay, especially, if spending is increasing faster than the residents' collective personal income.

From a different perspective, if the increase in spending is greater than can be accounted for by inflation or the addition of new services, it may indicate declining productivity - that is, that the government is spending more real dollars to support the same level of services.

Comment Household per capita expenditures support the County's top two priorities: Education and Public Safety.

Expenditure Indicator

General Fund Expenditure Variance Budget Surplus (Deficit)



Formula: $\frac{\text{Expenditure Variance}}{\text{Gross Operating Expenditure}}$

Fiscal Year:	2018	2019	2020	2021	2022 Est.
Actual Expenditures	\$381,044,482	\$396,272,301	\$413,034,801	\$428,156,088	\$461,527,510
Amended Budgeted Expenditures	\$387,320,850	\$409,453,110	\$436,017,330	\$442,186,039	\$464,199,450
Budget Surplus/(Deficit)	\$6,276,368	\$13,180,809	\$22,982,529	\$14,029,951	\$2,671,940
Expenditure Variance as a % of Budget	1.6%	3.2%	5.3%	3.2%	0.6%

Description

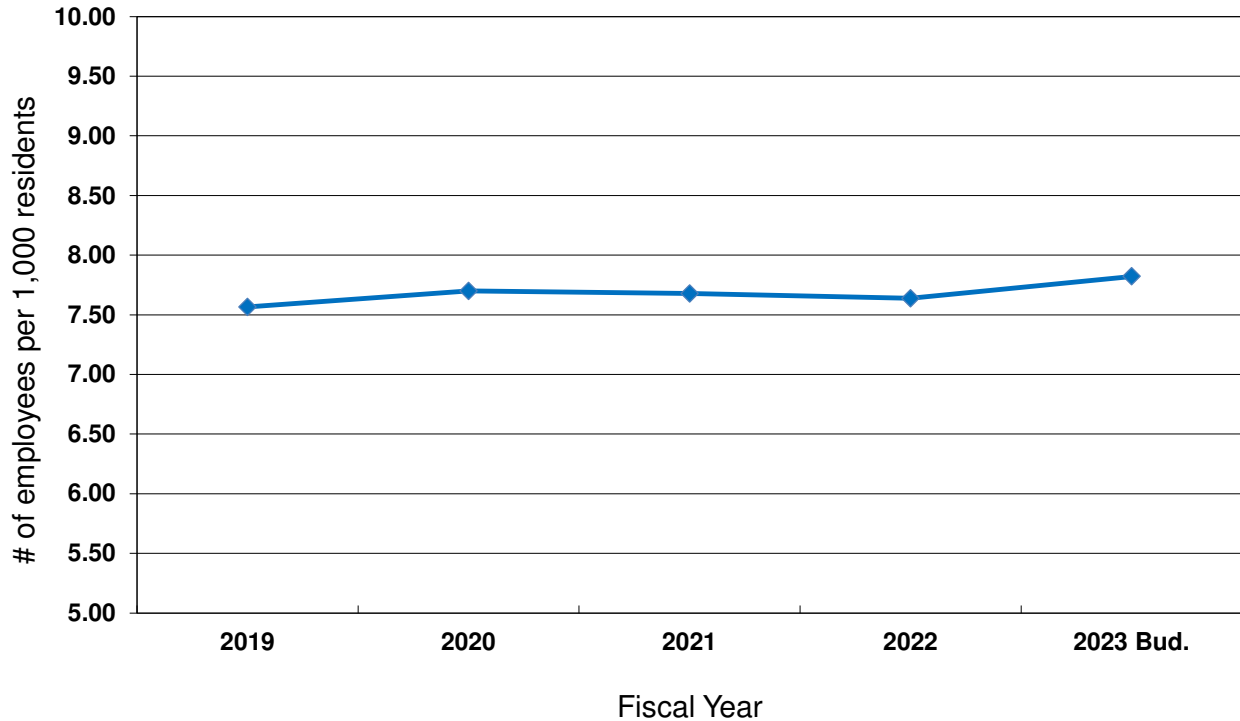
This indicator examines the differences between expenditure estimates and expenditures actually incurred during the fiscal year.

Comment

Budget surpluses in FY2018 through estimated FY2022 were generated by a general overall under spending of operating budgets without specific budget actions required. FY2020 & FY2021 surplus is due to the impact of COVID-19 that limited expenditures.

Expenditure Indicator

General & Special Revenue Fund Employees Per Capita



Warning Trend: Increasing number of employees per capita.

Formula:

$$\frac{\text{\# of General \& Special Revenue Fund Employees}}{\text{Population}}$$

Fiscal Year:	2019	2020	2021	2022	2023 Bud.
Number of Full Time Employees*	1,222	1,257	1,279	1,289	1,334
Population	161,503	163,257	166,617	168,698	170,494
# of county employees per capita	0.0076	0.0077	0.0077	0.0076	0.0078

* excludes Enterprise funded positions which are self-supporting.

Description

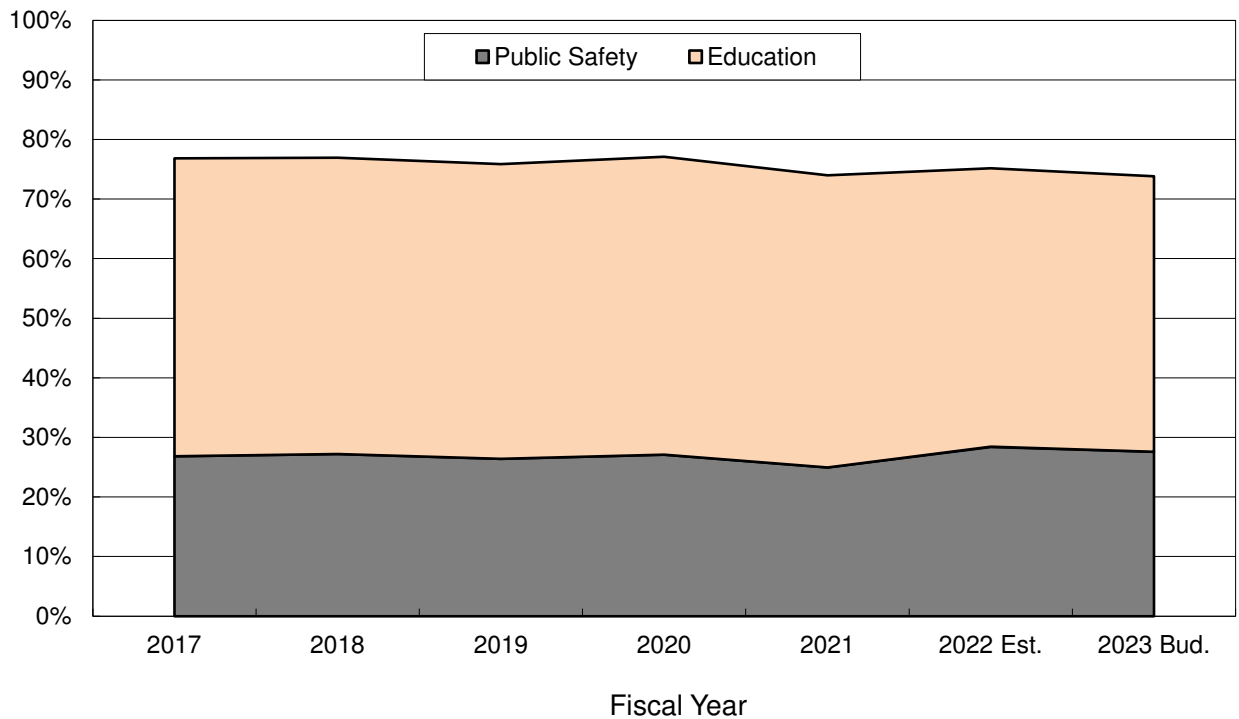
Personnel costs are a major portion of a local government's operating budget, therefore, tracking changes in the number of employees per capita is a good way to measure changes in expenditures. An increase in employees per capita might indicate that expenditures are rising faster than revenues, that the government is becoming more labor intensive, or that personnel productivity is declining.

Comment

Staffing in key areas such as Public Safety and State's Attorney's Office have seen increased staffing in recent years. The number of employees per capita has remained constant over the past five years.

Expenditure Indicator

Expenditures by Function



Warning Trend: Increasing operating expenditures for one function as a percentage of total net operating expenditures.

Formula: $\frac{\text{Operating expenditures per function}}{\text{Total net operating expenditures}}$

Fiscal Year	2019	2020	2021	2022 Est.	2023 Bud.
Education	\$196,073,668	\$206,809,750	\$210,035,968	\$215,735,100	\$228,665,800
% of Total Funds	49.5%	50.1%	49.1%	46.7%	46.2%
Public Safety	\$104,662,689	\$111,815,297	\$106,842,243	\$131,124,660	\$136,390,600
% of Total Funds	26.4%	27.1%	25.0%	28.4%	27.6%
Debt Service	\$29,956,800	\$30,005,444	\$32,639,864	\$31,587,500	\$34,191,200
% of Total Funds	7.6%	7.3%	7.6%	6.8%	6.9%
Remaining	\$65,579,144	\$64,404,309	\$78,638,013	\$83,080,250	\$95,198,600
% of Total Funds	16.5%	15.6%	18.4%	18.0%	19.3%
Total Funds:	\$396,272,301	\$413,034,801	\$428,156,088	\$461,527,510	\$494,446,200

Description

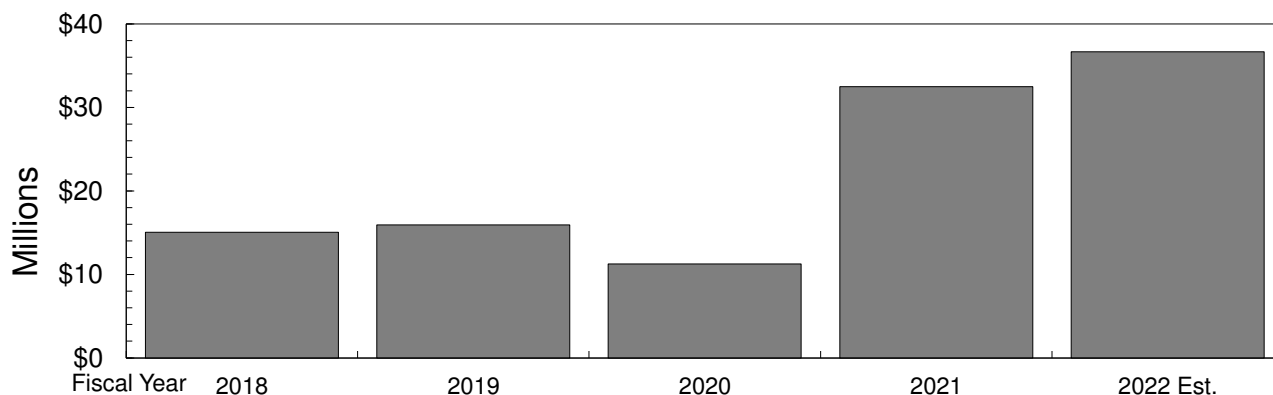
Expenditures by function represents the cost of government services by program. Often times it is also an indicator of the priority level of the government.

Comments

The County's top two priorities, Education and Public Safety, receive the largest share of the County dollar.

Operating Position Indicator

Operating Surplus/Deficit



Warning Trend: Increasing general fund operating deficits as a percent of operating revenues.

Formula: $\frac{\text{Operating Surplus (Deficit)}}{\text{Operating Revenues}}$

CREDIT INDUSTRY BENCHMARKS- A credit-rating firm would regard a current-year operating deficit as a minor warning signal; funding practices and the reasons for the deficit would be carefully assessed before it would be considered a negative factor. The following situations, however, would be given considerably more attention and would probably be considered negative factors: (2) consecutive years of operating fund deficits or an operating fund deficit in (2) of the last (5) years or greater than that of the previous year.

Fiscal Year:	2018	2019	2020	2021	2022 Est.
General fund operating (deficits)/surplus	\$15,058,381	\$15,926,930	\$11,243,660	\$32,470,671	\$36,669,070
Gross operating revenues	\$390,809,271	\$409,479,365	\$421,600,511	\$455,945,500	\$495,524,780
General Fund operating surplus/deficits as a % of operating revenues	3.9%	3.9%	2.7%	7.1%	7.4%

Description

An operating deficit occurs when current expenditures exceed current revenues. This may not mean that the budget will be out of balance ("budget deficit"), because reserves ("fund balances") from prior years can be used to cover the difference. It does mean, however, that during the current year, the government is spending more than it is receiving. This may be caused by an emergency (such as a natural catastrophe) requiring a large immediate expenditure, or the spending pattern may be part of a policy to use accumulated surplus fund balances. An operating deficit in any one year may not be cause for concern, but frequent and increasing deficits can indicate that the current revenues are not supporting current expenditures and that serious problems may lie ahead.

Budgetary analysis does not always reveal operating deficits because they can be temporarily financed by short-term loans or by accounting transactions that, for example, inappropriately accrue future revenues or transfer surplus fund balances from other funds. An analyst looking for operating deficits should consider each fund separately, so that a surplus in one fund cannot hide a

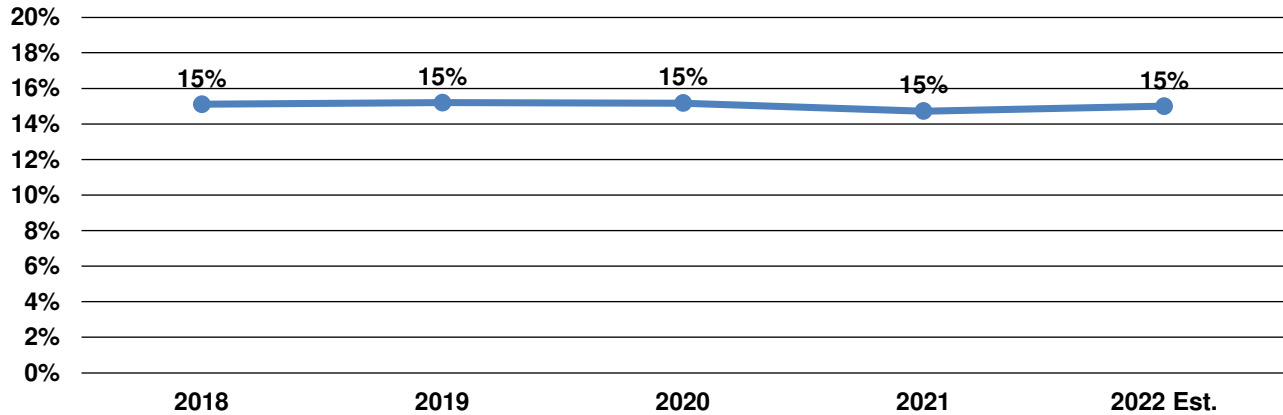
Comment

The General Fund operating surplus is due to conservative spending and recordation taxes/transfer taxes exceeding budget as these revenues are budgeted conservatively due to their volatile nature.

Operating Position Indicator

Fund Balance Policy

As a % of General Fund Operating Revenues



Warning Trend: Declining Fund Balances Policy reserve as a % of net operating revenues.

Formula: $\frac{\text{Fund Balance Policy}}{\text{Gross Operating Revenues}}$

Fiscal Year:	2018	2019	2020	2021	2022 Est.
Total Fund Balance	\$92,923,995	\$108,850,925	\$120,094,585	\$152,565,256	\$189,234,326
Fund Balance Policy	\$59,060,790	\$62,249,370	\$63,972,210	\$67,158,435	\$74,328,717
Other Committed	\$15,963,337	\$30,293,624	\$43,893,417	\$71,593,284	\$99,935,808
Nonspendable/ Restricted/Assigned	\$10,937,315	\$8,447,988	\$10,636,799	\$11,504,438	\$11,827,714
Unassigned	\$6,962,553	\$7,859,944	\$1,592,159	\$2,309,099	\$3,142,087
Gross operating revenues *	\$390,809,271	\$409,479,365	\$421,600,511	\$455,945,500	\$495,524,780
Fund Balance Policy as a % of General Fund Operating Revenues	15%	15%	15%	15%	15%

Description

The size of a local government's fund balances can affect its ability to withstand financial emergencies. It can affect its ability to accumulate funds for capital purchases without having to borrow. Nonspecific or general reserves are usually carried on the books as an unreserved fund balance. The fund balance, however is not synonymous with available for appropriation. An unplanned decline in fund balance may mean that the government will be unable to meet a future

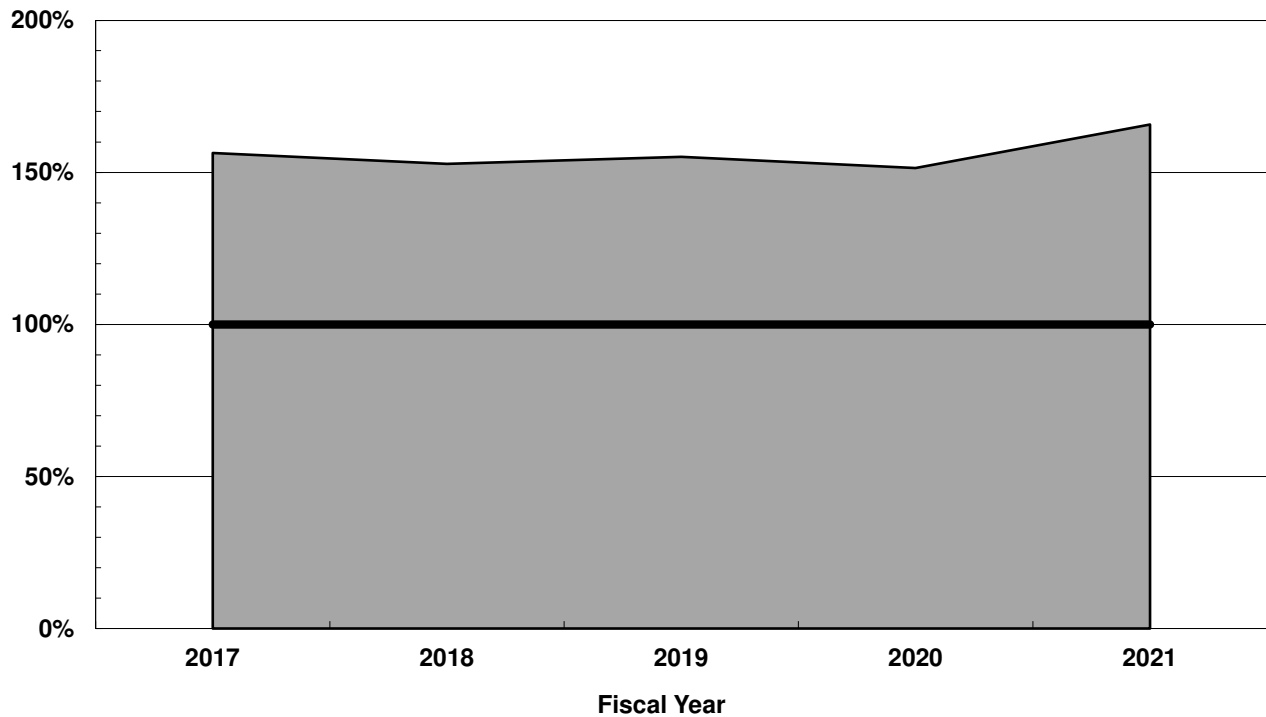
Comments

As the operating revenues have increased so has the Fund Balance Policy reserve of 8% - 15%. The FY2022 Fund Balance Policy represents 15% of the FY2022 operating budget. The County's Fund Balance policy outlines the potential uses of the unassigned fund balance. Committed Fund Balance increased in FY2021 and FY2022 to establish reserves for upcoming expenditures.

* excludes extraordinary income from storm events

Operating Position Indicator

General Fund Liquidity



Warning Trend: Decreasing amount of cash and short-term investments as a percentage of current liabilities.

Formula: $\frac{\text{Cash and Short-term Investments}}{\text{Current Liabilities}}$

Fiscal Year:	2017	2018	2019	2020	2021
Cash and Short Term Investments	\$186,157,276	\$234,705,251	\$267,319,805	\$290,504,816	\$327,614,367
Current Liabilities (excludes unearned revenues)	\$119,070,342	\$153,595,709	\$172,387,576	\$191,884,721	\$197,650,253
Cash and Short-term Investments as a percentage of Current Liabilities	156.3%	152.8%	155.1%	151.4%	165.8%

Description

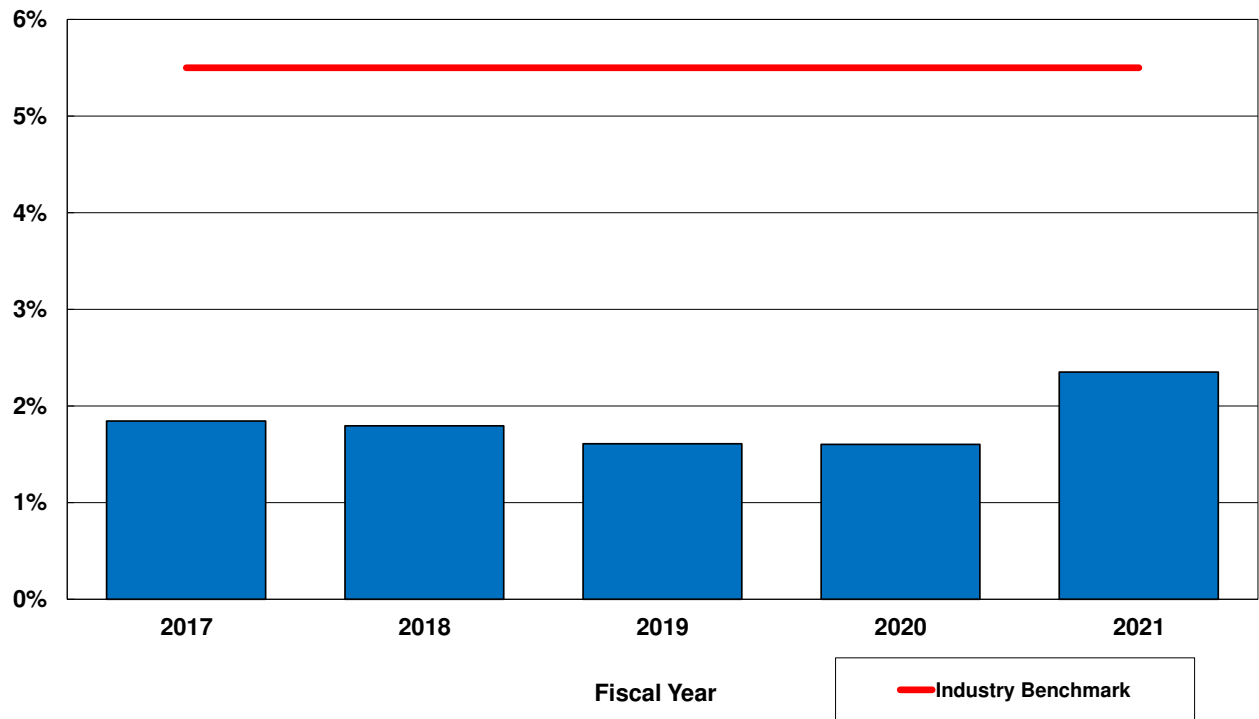
A good measure of a local government's short-term financial condition is its cash position. Cash position, which includes cash on hand and in the bank, as well as, other assets that can be easily converted to cash, determines a government's ability to pay its short-term obligations. Low or declining liquidity can indicate that a government has overextended itself in the long term.

Comment

The County's Cash and Short-term Investments as a percentage of current liabilities continues to be above Industry Standards.

Debt Indicator

Current Liabilities



Warning Trend: Increasing current liabilities at the end of the year as a percentage of net operating revenues

Formula: $\frac{\text{Current liabilities}}{\text{Gross operating revenues}}$

Fiscal Year:	2017	2018	2019	2020	2021
Current liabilities *	\$6,873,633	\$7,013,770	\$6,580,107	\$6,747,598	\$10,716,413
Gross Operating Revenues	\$372,974,196	\$390,809,271	\$409,479,365	\$421,600,511	\$455,945,500
Current liabilities as a % of operating revenues	1.8%	1.8%	1.6%	1.6%	2.4%

* excludes unearned revenues and amounts due other funds considered long term in nature.

Description

Current liabilities are defined as the sum of all liabilities due at the end of the fiscal year, including short-term debt, all accounts payable, accrued liabilities, and other current liabilities. A major component of current liabilities may be short-term debt in the form of tax or bond anticipation notes.

Although short-term borrowing is an accepted way to deal with uneven cash flows, an increasing amount of short term debt outstanding at the end of successive years can indicate liquidity problems, deficit spending, or both.

Credit Industry Benchmarks

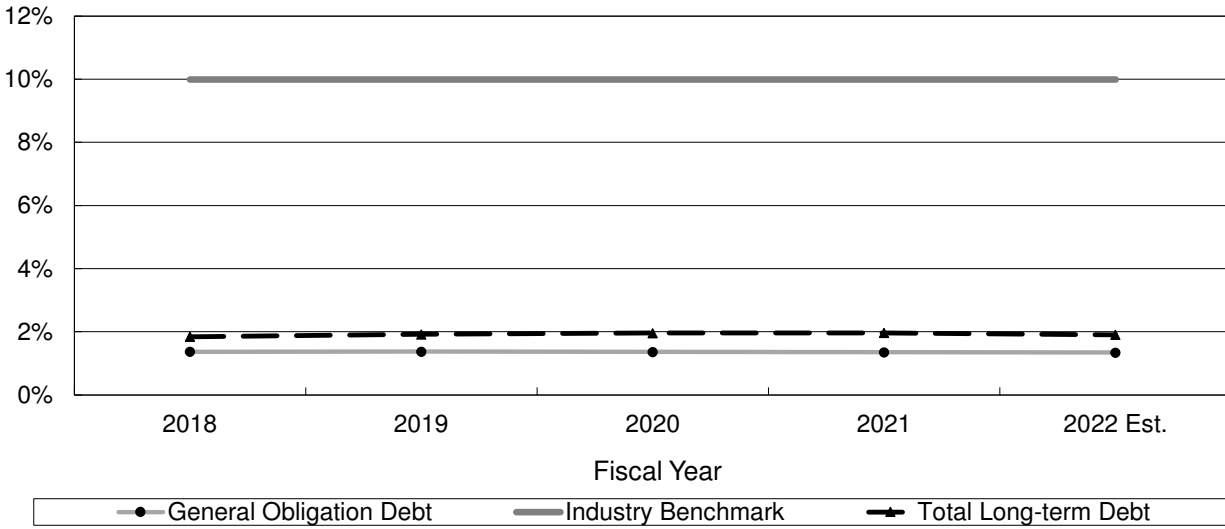
The credit industry considers the following situations negative factors: (1) Short-term debt outstanding at the end of the year exceeding 5 percent of operating revenues including tax anticipation notes (TAN's), but excluding bond anticipation notes (BAN's), and (2) a two-year trend of increasing short-term debt outstanding at the end of the fiscal year (including TANs).

Comment

Overall, current liabilities as a percentage of operating revenues exceeds the industry standard. The increase in FY2021 is due to the impact of skipping the tax sale due to COVID-19.

Debt Indicator

Long-Term Debt as a % of Property Value



Warning Trend: Increasing net direct long-term debt as a % of assessed valuation.

Formula: $\frac{\text{Long-Term Debt}}{\text{Assessed Valuation of Property}}$

Fiscal Year:	2018	2019	2020	2021	2022 Est.
General Obligation Long -Term Debt	\$239,776,741	\$250,113,394	\$256,033,025	\$264,310,985	\$273,427,676
Total Long-term Debt	\$323,525,001	\$348,270,001	\$369,745,000	\$385,543,346	\$387,751,835
Assessed Valuation	\$17,552,163,533	\$18,178,356,189	\$18,855,805,975	\$19,597,488,857	\$20,369,321,376
Debt as a % of Assessed Valuation:					
General Obligation Debt	1.4%	1.4%	1.4%	1.3%	1.3%
Total Debt Outstanding	1.8%	1.9%	2.0%	2.0%	1.9%
Increase/(decrease) from prior year:					
Ratio of General Obligation Debt to Assessed Value	1.7%	0.7%	-1.3%	-0.7%	-0.5%
Ratio of Total Debt to Assessed Value	3.1%	3.9%	2.4%	0.3%	-3.2%

Description

An increase in net direct bonded long-term debt as a percentage of assessed valuation can mean that the government's ability to repay is diminishing - especially when the government depends on property taxes to pay for its debt.

Comment

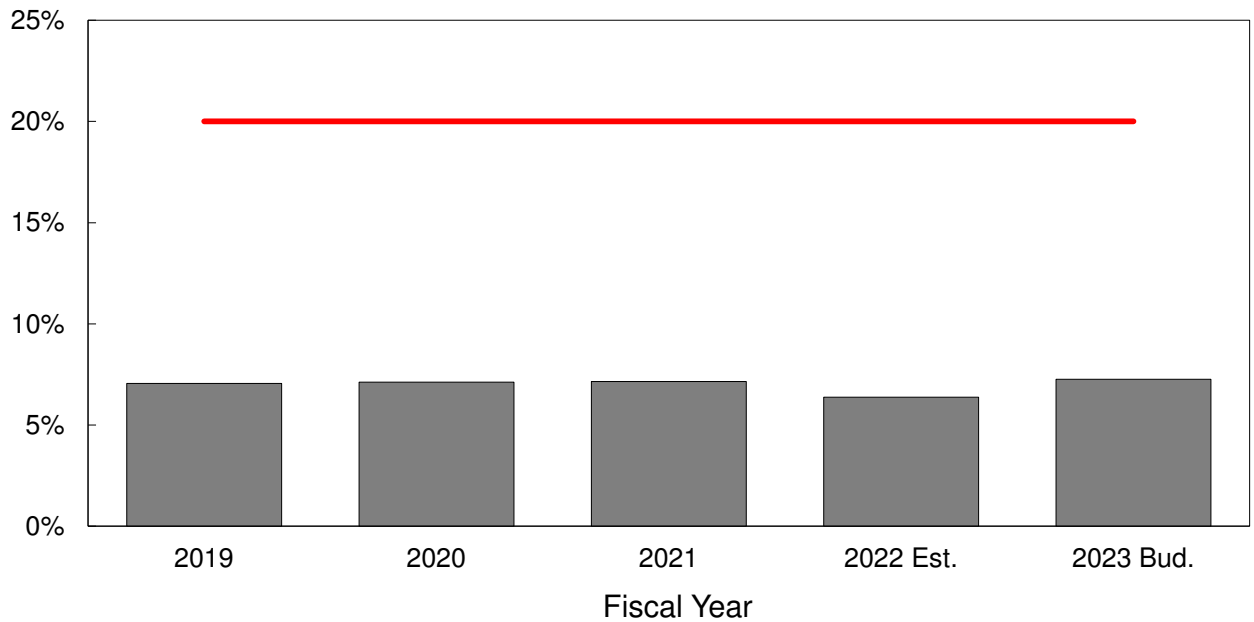
The County continues to be well below the industry benchmark for debt to assessed value ratios. The County's long range fiscal planning for capital project financing significantly contributes to the favorable debt ratios.

Credit Industry Benchmarks:

- Overall net debt exceeding 10% of assessed valuation
- An increase of 20% over the previous year in overall net debt as a percentage of market valuation.

Debt Indicator

Debt Service as a % of Operating Revenues



Warning Trend: Increasing net direct bonded long-term debt as a percentage of net operating revenues.

Formula: $\frac{\text{Debt Service}}{\text{Operating Revenues}}$

Fiscal Year:	2019	2020	2021	2022 Est.	2023 Bud.
Debt Service	\$28,880,098	\$30,005,444	\$32,639,864	\$31,587,500	\$34,191,200
Operating Revenues	\$409,479,365	\$421,600,511	\$455,945,500	\$495,524,780	\$470,534,600
Net direct long-term debt service as a percentage of operating revenues	7.1%	7.1%	7.2%	6.4%	7.3%

Description

Debt Service is defined as the amount of principal and interest that a local government must pay each year. Increasing debt service reduces expenditure flexibility by adding to the government's obligations. Debt service can be a major part of a government's fixed costs, and its increase may indicate excessive debt and fiscal strain.

Comment

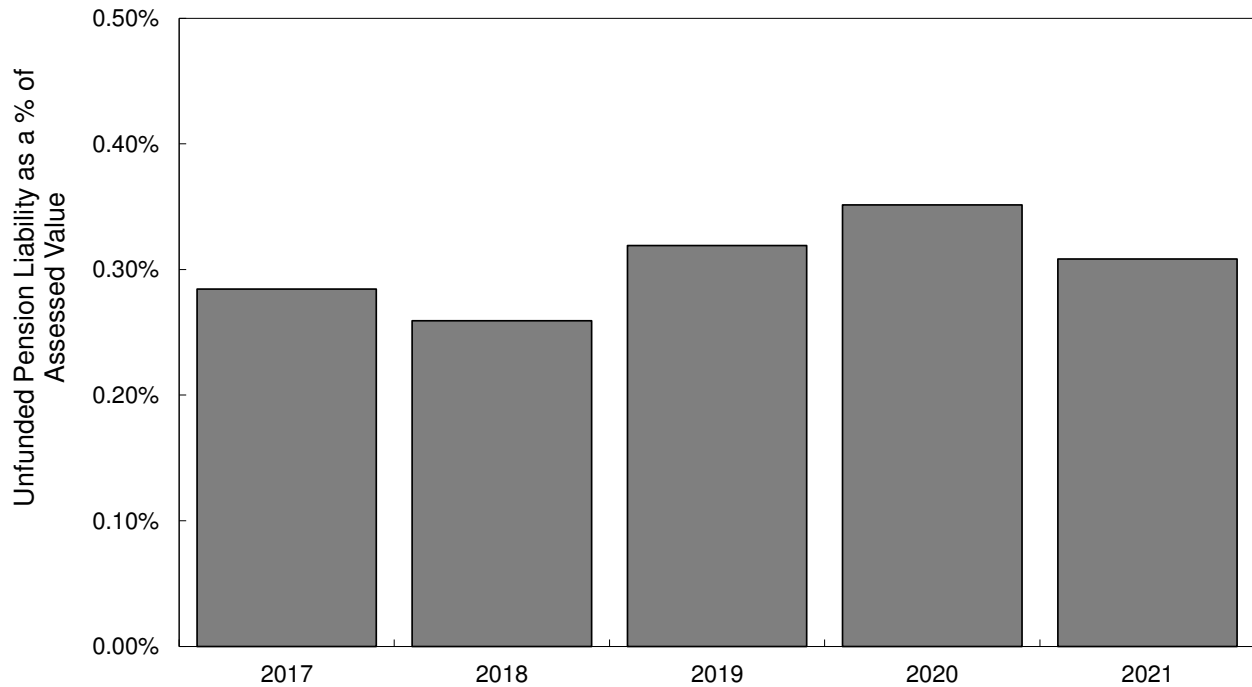
Debt service levels have been maintained through the years as a direct result of solid financial plans for both capital and operating budgets. The County's Debt Policy limits bonded debt service to 8% of operating revenues which provides a solid framework from which to make long-term financial decisions.

Credit Industry Benchmarks

- Debt service exceeding 20% of operating revenues is considered a potential problem.
- Debt service of 10% is considered acceptable.

Unfunded Liability Indicator

Unfunded Pension Liability as a Percentage of Assessed Value



Warning Trend: Increasing unfunded pension liability as a % of assessed valuation.

Formula: $\frac{\text{Unfunded Pension Liability}}{\text{Assessed Valuation}}$

Fiscal Year:	2017	2018	2019	2020	2021
Unfunded Pension Liability	\$48,317,065	\$45,503,230	\$57,965,734	\$66,240,544	\$60,438,187
Assessed Valuation	\$16,995,622,523	\$17,552,163,533	\$18,178,356,189	\$18,855,805,975	\$19,597,488,857
Unfunded Pension Liability as a % of Assessed Value	0.28%	0.26%	0.32%	0.35%	0.31%

Description

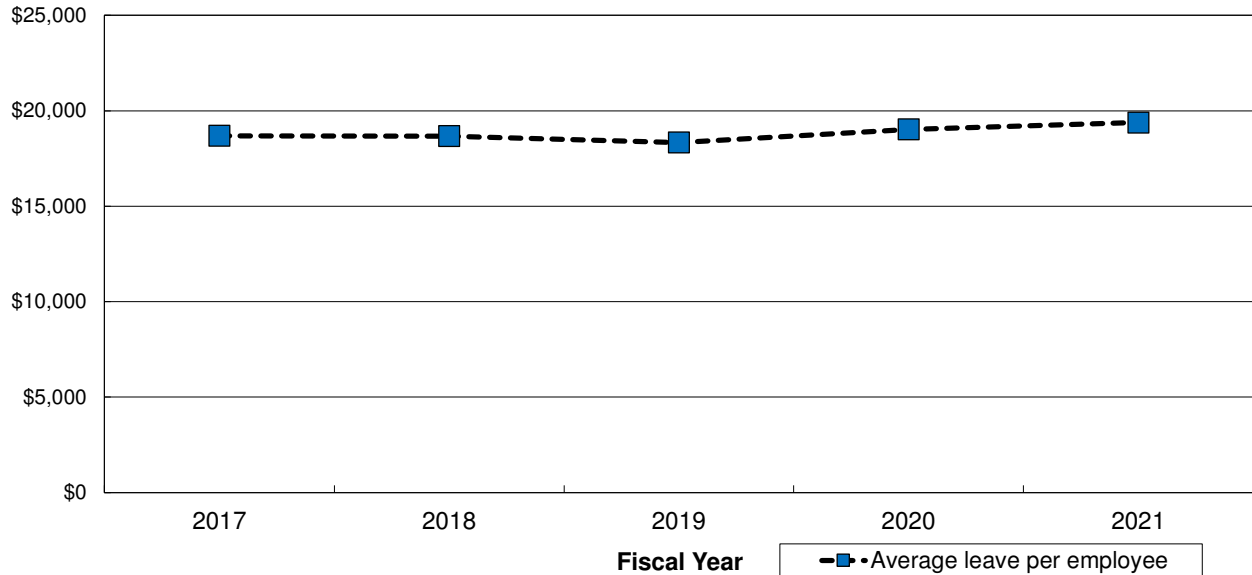
Growth in the unfunded liability for vested benefits places an increasing burden on the tax base. The significance of this burden in relation to the community's ability to pay can be measured by comparing the unfunded liability to changes in assessed valuation, as would be the case when property taxes are the primary revenue source.

Comment:

The ratio of the unfunded pension liability to assessed property value increased in FY2020 to recognize scheduled salary increases for the sworn police officers. Per County code these employees are tied to the State Police Pay scale. This pay scale is scheduled to receive higher increases than normal and the pension liability was adjusted accordingly.

Unfunded Liability Indicator

Accumulated Employee Leave



Warning Trend: Increasing accumulated leave.

Formula: Accumulated Employee Leave.

Fiscal Year:	2017	2018	2019	2020	2021
Accumulated Employee Leave*	\$22,171,791	\$22,259,496	\$22,397,795	\$23,908,273	\$24,792,551
% change over prior year	9.4%	0.4%	0.6%	6.7%	3.7%
Full-time Employees	1,187	1,193	1,222	1,257	1,279
Average leave per employee	\$18,684	\$18,664	\$18,329	\$19,020	\$19,378

* excludes employee sick leave which is not payable upon termination

Description

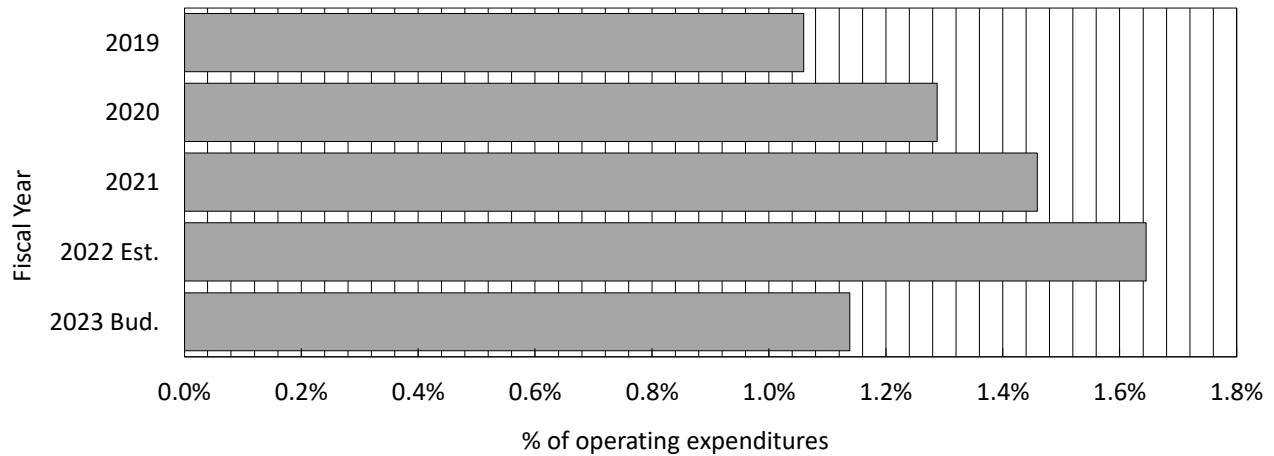
Local governments usually allow their employees to accumulate some portion of unused employee leave to be paid at termination or retirement. Although leave benefits initially represent only the opportunity cost of not having work performed, these benefits become a real cost when employees are actually paid for their employment or at termination or

Comment:

County employees are eligible for reimbursement for accumulated annual leave up to a maximum of 337.5 hours and accumulated compensatory leave up to 240 hours. Employees classified as critical employees are eligible for up to 720 hours annual leave and 480 compensatory hours.

Capital Indicator

Capital Outlay



Warning Trend: A three or more year decline in capital outlay from operating funds as a percentage of net operating expenditures.

Formula:
$$\frac{\text{Capital outlay from operating funds}}{\text{Net operating expenditures}}$$

Fiscal Year:	2019	2020	2021	2022 Est.	2023 Bud.
Capital outlay purchases	\$1,278,972	\$2,476,975	\$3,803,796	\$5,391,400	\$3,049,000
Capital lease agreements to purchase equipment	\$2,918,800	\$2,843,000	\$2,442,200	\$2,202,500	\$2,579,200
Operating expenditures and transfers	\$396,272,301	\$413,034,801	\$428,156,088	\$461,527,510	\$494,446,200
Capital purchases as a % of operating expenditures	1.1%	1.3%	1.5%	1.6%	1.1%

Description

Expenditures for operating equipment such as trucks and equipment drawn from the operating budget are usually referred to as "capital outlay." Capital outlay items normally include equipment that will last longer than one year and that has an initial cost above a significant minimum amount. Capital outlay does not include capital budget expenditures for construction of infrastructure such as streets, buildings, or bridges.

The purpose of capital outlay in the operating budget is to replace worn equipment or to add new equipment. The ratio of capital outlay to net operating expenditures is a rough indicator of whether the stock of equipment is being adequately replaced. Over a number of years, the relationship between capital outlay and operating expenditures is likely to remain about the same.

If this ratio declines in the short run (one to three years), it may mean that the local government's needs are temporarily satisfied, since most equipment lasts more than one year. A decline persisting over three or more years can indicate that capital outlay needs are being deferred, which can result in the use of inefficient or obsolete equipment. The use of capital leasing as a financing

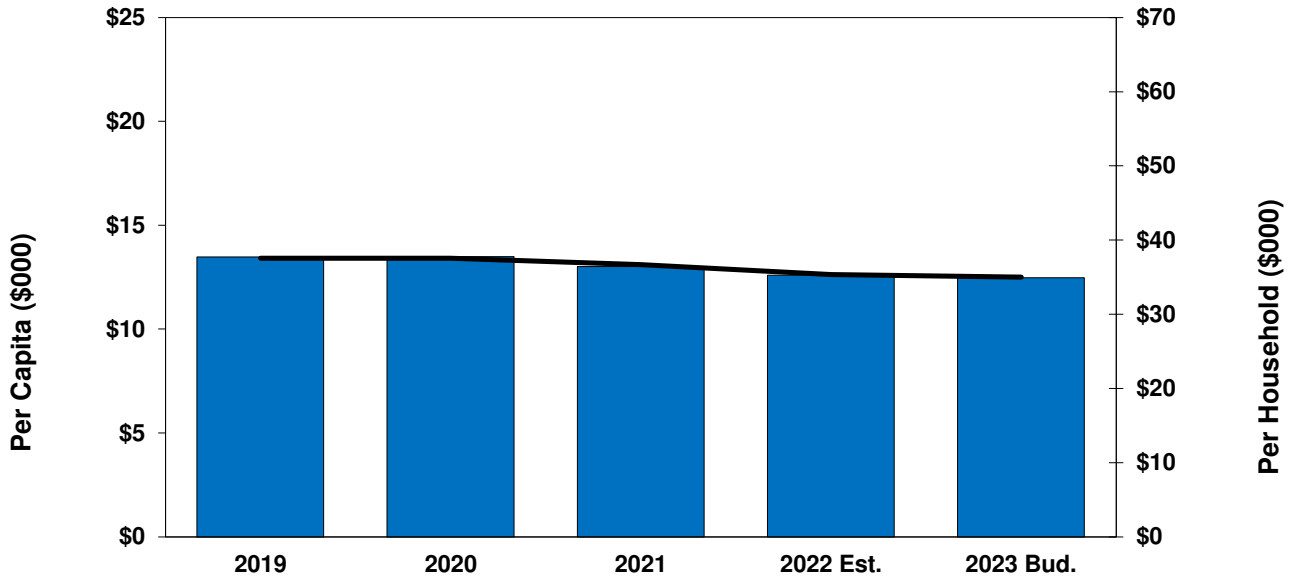
Comment:

Capital Outlay requirements include equipment with a useful life of more than one year and in excess of \$5,000. The County supplements its annual capital outlay needs with capital lease agreements. These bank agreements finance purchases over a five year period.

The FY2020 capital outlay purchases were primarily for Public Safety. FY2019, FY2021, FY2022 and FY2023 capital purchases were primarily Public Safety and Public Works.

Community Needs & Resource Indicators

Personal Income per Capita/Household In Constant Dollars



Warning Trend: Decline in the level, or growth rate, of personal income per capita (in constant dollars).

Formula: $\frac{\text{Personal Income in Constant Dollars}}{\text{Population/Households}}$

Fiscal Year:	2019	2020	2021	2022 Est.	2023 Bud.
Adjusted Gross Income	\$5,705,210,788	\$5,868,206,519	\$6,021,433,077	\$6,202,076,100	\$6,388,138,400
Consumer Price Index	2.623	2.664	2.777	2.918	3.003
Adjusted Gross Income (in constant dollars)	\$2,175,037,662	\$2,202,507,392	\$2,168,104,432	\$2,125,308,786	\$2,126,915,620
Population	161,503	163,257	166,617	168,698	170,494
Income per Capita (in constant dollars)	\$13,467	\$13,491	\$13,013	\$12,598	\$12,475
Households	57,879	58,682	59,107	60,108	60,748
Income per Household (in constant dollars)	\$37,579	\$37,533	\$36,681	\$35,358	\$35,012

Description

Personal income per capita is one measure of a community's ability to pay taxes: the higher the per capita income, the more property tax, sales tax, income tax, and business tax the community can generate. Changes in personal income are especially important for communities (such as bedroom suburbs) that have little commercial or industrial tax base, because personal income is the primary source from which taxes can be paid.

Comment

Income per Capita continues to improve each year indicating that employers are giving their employees wage increases.

Balance Sheet

	FY17 ACTUAL	FY18 ACTUAL	FY19 ACTUAL	FY20 ACTUAL	FY21 ACTUAL
Assets					
Cash	13,961,898	22,347,723	21,959,335	19,779,390	43,901,317
Short-term Investments	172,195,378	212,357,528	245,360,470	270,725,426	283,713,050
Total Liquid Assets	\$186,157,276	\$234,705,251	\$267,319,805	\$290,504,816	\$327,614,367
Property Tax Receivable	4,451,293	4,675,311	5,153,487	5,347,056	3,611,026
Accounts & Notes Receivable	27,031,692	35,372,616	45,039,381	59,260,971	70,870,974
Inventory	1,826,336	1,808,585	1,709,175	2,014,207	1,849,069
Other Assets	2,108,727	1,606,616	1,306,236	1,621,223	2,317,522
Total Other Assets	\$35,418,048	\$43,463,128	\$53,208,279	\$68,243,457	\$78,648,591
Total Assets	\$221,575,324	\$278,168,380	\$320,528,084	\$358,748,273	\$406,262,958
Liabilities					
Vouchers Payable	2,095,565	1,125,547	1,486,613	1,336,360	1,265,789
Accrued Expenditures	2,278,695	2,532,723	2,483,005	3,340,633	3,865,784
Unearned Revenues	132,352	121,289	112,324	13,934	51,757
Due to other funds	110,696,461	145,290,063	164,732,117	183,991,780	185,496,138
Other Liabilities	2,499,373	3,355,500	2,610,489	2,070,605	5,584,840
Payable from restricted assets	1,500,248	1,291,876	1,075,352	1,145,343	1,437,702
Total Liabilities	\$119,202,694	\$153,716,998	\$172,499,900	\$191,898,655	\$197,702,010
Deferred Inflows of Resources¹					
Unavailable Revenue	24,507,016	31,527,386	39,177,258	46,755,033	55,995,691
Fund Equity					
Nonspendable Fund Balance	2,612,616	2,222,832	1,835,020	2,508,902	2,724,503
Restricted Fund Balance	1,571,097	2,077,132	96,114	110,670	125,131
Committed Fund Balance	63,196,702	75,024,127	92,542,994	107,865,627	138,751,719
Assigned Fund Balance	5,713,044	6,637,351	6,516,854	8,017,227	8,654,804
Unassigned Fund Balance	4,772,156	6,962,553	7,859,944	1,592,159	2,309,099
Total Fund Balance	\$77,865,616	\$92,923,995	\$108,850,926	\$120,094,585	\$152,565,256
Total Liabilities & Fund Equity	\$221,575,326	\$278,168,379	\$320,528,084	\$358,748,273	\$406,262,958

¹ Per GASB 60 & 65: Unavailable Revenue is listed separately beginning in FY2014.
In prior years, Unavailable Revenue was included in the Liabilities section of the Balance Sheet.

Income Statement

	FY19 ACTUAL	FY20 ACTUAL	FY21 ACTUAL	FY22 ESTIMATE	FY23 BUDGET
Revenues					
Property Tax	225,674,929	230,152,790	243,159,148	246,326,800	250,752,800
Income Tax	136,665,163	139,535,615	159,808,519	171,392,000	169,000,000
Local Tax	24,916,505	28,440,016	33,186,451	56,042,500	25,980,000
Licenses & Permits	1,057,741	931,397	1,078,733	1,025,600	1,046,000
Charges for Services	7,592,373	8,355,133	8,561,322	9,745,040	9,921,300
Interest	5,277,994	4,567,645	465,906	451,400	600,000
Miscellaneous	5,042,920	5,412,246	5,314,352	6,201,300	7,688,500
Total Local Operating	\$406,227,626	\$417,394,842	\$451,574,431	\$491,184,640	\$464,988,600
Highway User Tax	1,017,386	2,066,341	2,190,830	2,180,300	2,320,000
Intergovernmental	2,234,353	2,139,328	2,180,239	2,159,840	3,226,000
Total Non-Local Operating	\$3,251,739	\$4,205,669	\$4,371,069	\$4,340,140	\$5,546,000
Gross Operating Revenues	\$409,479,365	\$421,600,511	\$455,945,500	\$495,524,780	\$470,534,600
Expenditures					
Salaries & Wages	86,184,858	89,290,187	93,205,124	102,914,960	111,305,200
Fringe Benefits	36,700,904	38,345,146	40,513,089	45,957,360	48,244,500
Supplies	5,889,144	5,383,284	5,903,384	7,575,200	7,323,700
Other Services & Charges	23,281,486	22,747,046	24,393,281	30,551,460	33,957,400
Capital Outlay	1,278,972	2,476,975	3,803,796	5,391,400	3,049,000
Other Capital	1,996,370	0	0	0	0
Debt Service	28,880,098	30,005,444	32,639,864	31,587,500	34,191,200
Agency Funding	4,462,990	4,484,535	4,661,734	5,713,660	6,126,100
Education	196,073,668	206,809,750	210,035,968	215,735,100	228,665,800
Total Operating Expenditures	\$384,748,491	\$399,542,367	\$415,156,240	\$445,426,640	\$472,862,900
Excess / (Deficiency) Revenues over Expenditures	<u>\$24,730,874</u>	<u>\$22,058,144</u>	<u>\$40,789,260</u>	<u>\$50,098,140</u>	<u>(\$2,328,300)</u>

Income Statement - Cont'd

	FY19 ACTUAL	FY20 ACTUAL	FY21 ACTUAL	FY22 ESTIMATE	FY23 BUDGET
Other Financing Sources/(Uses)					
Operating Transfers In	2,719,866	2,677,950	2,731,376	2,671,800	2,545,000
Bond Premium	0	0	1,196,131	0	0
Refunded Debt Proceeds	0	0	753,754	0	0
Payment to Refunded Debt Escrow	0	0	0	0	0
Capital Lease Proceeds	0	0	0	0	0
TRANSFERS OUT:					
Capital Project Fund	(4,304,100)	(4,350,400)	(3,105,580)	(4,979,420)	(11,027,000)
Special Revenue Fund	(4,376,968)	(5,053,517)	(5,071,318)	(5,519,350)	(5,592,500)
Debt Service Fund	0	0	0	0	0
Trust & Agency Fund	(1,759,014)	(2,756,419)	(2,994,525)	(4,713,800)	(4,713,800)
Enterprise Fund	(1,083,728)	(1,332,098)	(1,828,425)	(888,300)	(250,000)
Excess (Deficiency) Revenues over Expenditures & Other Uses	\$15,926,930	\$11,243,660	\$32,470,671	\$36,669,070	(\$21,366,600)
Fund Balance					
Beginning Balance	92,923,995	108,850,925	120,094,585	152,565,256	189,234,326
Ending Balance	\$108,850,925	\$120,094,585	\$152,565,256	\$189,234,326	\$167,867,726

FY23 Budget gain/loss consists of:	
Contingency	\$0
Fund Balance Appropriation	(21,366,600)
	<u>(\$21,366,600)</u>

Debt Service

DEBT SERVICE

Most major capital outlays are too expensive to fund with current year operating revenue. Similar to most homeowners who finance their homes with mortgages, governments typically borrow funds for many large-scale projects. In most cases, the infrastructure being constructed will benefit both existing and future taxpayers. Therefore, it is reasonable to amortize the cost of the project over a longer period of time even though financing the interest adds to the total cost. Typically, governments borrow funds through the issuance of local bonds to support capital improvement projects, bank financed capital leasing for vehicle and equipment cost that exceed \$5,000 and have a useful life of at least 5 years, or special state-sponsored loans.

The debt is normally scheduled (amortized) to coincide with the life of the project, and before major renovation is needed. Interest rates for governments tend to be lower than commercial rates due to the government's tax-exempt status and the ability to raise revenue through property taxes or other local forms of revenues without competition.

There are many different theories concerning the proper level of debt that should be maintained by local governments. One incentive for well-planned debt levels is a favorable bond rating given by credit rating agencies. Financially sound governments receive good bond ratings, which usually result in a lower interest rate on the debt they incur. The driving force of guidance for Charles County is the desire to remain in a fiscally sound position. This requires, among other things, a good bond rating, a low burden of debt for the taxpayers, long and short-range financial planning, and constant monitoring of economic conditions. The County has maintained a debt ceiling of less than 8% of the total general fund revenues for more than 20 years. The County Commissioners adopted a formal Debt Policy on September 22, 2009 and was amended on January 23, 2018. This policy is in the Financial Policies section of this book.

Bond Rating Agencies and Charles County's Rating

Charles County receives ratings from the three major bond credit rating agencies: Moody's Investor Service (Aaa), Standard & Poor's (AAA), and Fitch Investors Service (AAA). During FY2022, the County maintained their ratings with the three agencies. These independent rating services rate organizations by evaluating their creditworthiness. The chart below displays the various ratings each service provides. Charles County's rating is shaded.

Moody's	Standard & Poor's	Fitch
Rating Symbol		
Aaa	AAA	AAA
Aa1	AA+	AA+
Aa2	AA	AA
Aa3	AA-	AA-
A1	A+	A+
A2	A	A
A3	A-	A-
Baa1	BBB+	BBB+
Baa2	BBB	BBB
Baa3	BBB-	BBB-
Ba1	BB+	BB+
Ba2	BB	BB
Ba3	BB-	BB-
B1	B+	B+
B2	B	B
B3	B-	B-

DEBT SERVICE

Types of bonds

There are several types of bonds that can be issued. Charles County typically issues General Obligation (G.O.) bonds and double-barrel revenue bonds for Enterprise Fund (EF) projects. G.O. bonds are backed by the full faith and credit of the government. These types of bonds get favorable ratings due to the taxing power of governments and their ability to raise revenues to repay the debt. The annual debt service on double-barreled revenue bonds is funded by the revenues from enterprise operations and is further insured by the general fund should the enterprise fund earnings fail or fall short in any given year. The County makes a point during the budgetary process for enterprise funds to include the borrowing cost in the budget estimates so that the General Fund's risk of ensuring the debt service is significantly reduced.

Pursuant to Section 20-804 of the Local Government Article of the Annotated Code of Maryland, the County may issue bonds necessary to finance the cost incurred to construct new capacity for public school facilities within Charles County. The debt service on these bonds is paid for by a special tax assessment (excise tax) on new home starts after June 30, 2003, payable over a 10-year period at level amortized payments of principal and interest and may be prepaid at any time. The rate of interest payable by a property owner will be the rate of interest paid by the County on the new school capacity construction bonds issued in the first year the tax is levied on that property owner. The excise tax payment becomes part of the annual property tax bill. The proceeds of the fair share school construction excise tax may only be used to pay principal and interest on a new school capacity construction bond.

On March 25, 2008, the Board of County Commissioners approved the creation of the Swan Point Economic Development District (the "TIF District"), a tax increment district, and the Swan Point Special Taxing District (the "Special Taxing District"), a special taxing district, and approved the issuance of up to \$38,000,000 of tax increment bonds to finance public infrastructure improvements in the TIF District. The tax increment bonds will not be general obligations of the County, but will be payable solely from the incremental real property taxes, if any, collected from property owners in the TIF District and, if necessary, special taxes levied on the commercial properties located in the Special Taxing District. The incremental real property taxes must be used first to pay debt service on the bonds and related expenses before such funds can be used for other County purposes. The tax increment bonds have not yet been issued and no closing date has been scheduled.

Debt Limitations

The County may only issue general obligation and revenue bonds under authority conferred by the Maryland General Assembly. As a Code Home Rule County, the County may also authorize the issuance of general obligation and revenue bonds by a public local law enacted by the County Commissioners. There are no statutory limits on the amount of general obligation or revenue bonds that may be authorized by the County Commissioners. The County may refund any of its outstanding general obligation or revenue bonds under the authority of Section 17-207 of the Local Government Article of the Annotated Code of Maryland. No referendum is required.

The County may issue economic development revenue bonds under State law which provides that such bonds shall not constitute indebtedness or charge against the general credit or taxing power of the County. In addition, the County may participate in State loans for school and highway construction, which is secured solely by the County's portion of certain State-shared revenues.

The County is authorized to issue bonds for water and sewer and solid waste management purposes in an amount not to exceed 10% of the total value of the property assessed, as described in the Water and Sewerage Debt section.

Future Plans to Incur Debt

The County may issue general obligation and revenue bonds under existing authority conferred by the Maryland General Assembly. As a Code Home Rule County, the County has also enacted public local laws authorizing the issuance of general obligation bonds. The County currently has \$160,618,100 in authority for future issues generally designated as follows:

Public Facilities	\$152,380,100
Detention Center Facilities	3,180,000
Landfill Facilities	5,058,000
Total	\$160,618,100

DEBT SERVICE

Water and Sewerage Debt

The County is authorized to issue general obligation bonds to finance water systems, sewerage systems, solid waste disposal systems and solid waste acceptance systems in the Waldorf Special Taxing District One, the Mattawoman Special Taxing District Number Two and Special Taxing District Number Three. The three special taxing districts are authorized to levy charges, assessments and taxes to pay the debt service on bonds. The County expects to pay debt service on its water and sewerage debt from special assessments, connection charges, and charges for the upkeep of sewer, and sewer service charges pertaining to the respective systems for which the indebtedness was incurred. If required at any time to pay debt service on water and sewerage debt incurred to finance water and sewer facilities in a particular special taxing district, the County is authorized to levy a tax on the assessable property in the special taxing district. If for any reason any such levy should prove inadequate, the County is authorized to levy a tax on the assessable property throughout the County in order to raise the required funds to pay such debt service.

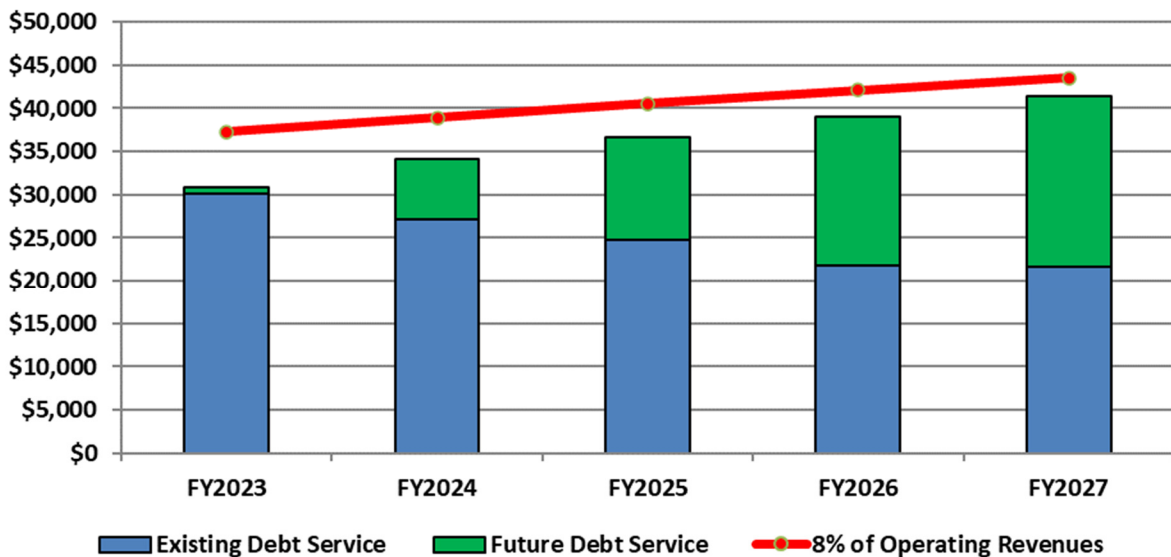
The principal amount of outstanding bonds relating to such improvements in any special taxing district cannot exceed 10% of the total value of the property assessed by County taxation purposes. The respective special taxing districts are as follows:

	Market Value*	Outstanding Principal Amount**	% of Market Value
Waldorf Special Taxing District	\$8,994,336,755	\$42,483,407	0.47%
Mattawoman Special Taxing District	4,864,910,196	65,710,678	1.35%
Special Taxing District Number Three	7,318,884,222	12,366,772	0.17%
Total	\$21,178,131,173	\$120,560,857	0.57%

*As of July 1, 2022 **As of June 30, 2022

Impact on Future Operations

By planning and managing for long-term debt, the County can determine how much of the annual operating budget will be dedicated for the cost of borrowing and how much of this burden will be carried in the future. To put this in perspective, a homeowner would review their ability to repay a loan prior to a major purchase or improvement. The decision to focus on maintaining financial stability and strength results in a more predictable impact on future operations. Sound financial planning and policies through the use of five-year estimates and debt limitations, provide the County with a managed control approach to the issuance of long-term debt. As existing debt service payments decrease and operating revenues increase, the County is able to determine the additional funds available to make debt service payments and size the future bond issues accordingly. Per the County's Debt Policy, payments will not exceed 8% of General Fund operating revenues. The County's ability to absorb new debt is shown below:



DEBT SERVICE

The following table shows the rapidity of all bonded debt repayment by the County:

SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS

<u>Fiscal</u>	Total Bond		Bonds		%
<u>Year</u>	----- Debt Service -----		Outstanding	Outstanding	
	<u>Principal</u>	<u>Interest</u>	<u>Principal +</u>		
			<u>Interest</u>		
2024	\$37,640,000	\$13,105,499	\$50,745,499	\$335,995,000	89.9%
2025	35,930,000	11,419,524	47,349,524	300,065,000	80.3%
2026	31,550,000	9,911,999	41,461,999	268,515,000	71.9%
2027	32,295,000	8,508,599	40,803,599	236,220,000	63.2%
2028	30,465,000	7,083,124	37,548,124	205,755,000	55.1%
2029	27,220,000	5,992,755	33,212,755	178,535,000	47.8%
2030	22,200,000	5,015,986	27,215,986	156,335,000	41.8%
2031	20,810,000	4,170,727	24,980,727	135,525,000	36.3%
2032	18,125,000	3,420,324	21,545,324	117,400,000	31.4%
2033	15,970,000	2,825,519	18,795,519	101,430,000	27.1%
2034	14,400,000	2,390,771	16,790,771	87,030,000	23.3%
2035	12,185,000	2,075,812	14,260,812	74,845,000	20.0%
2036	9,585,000	1,838,078	11,423,078	65,260,000	17.5%
2037	7,420,000	1,656,344	9,076,344	57,840,000	15.5%
2038	4,475,000	1,516,652	5,991,652	53,365,000	14.3%
2039	4,460,000	1,401,728	5,861,728	48,905,000	13.1%
2040	4,510,000	1,286,014	5,796,014	44,395,000	11.9%
2041	4,555,000	1,167,598	5,722,598	39,840,000	10.7%
2042	4,480,000	1,046,996	5,526,996	35,360,000	9.5%
2043	4,480,000	924,451	5,404,451	30,880,000	8.3%
2044	4,610,000	796,289	5,406,289	26,270,000	7.0%
2045	4,545,000	665,723	5,210,723	21,725,000	5.8%
2046	4,265,000	539,101	4,804,101	17,460,000	4.7%
2047	4,210,000	415,531	4,625,531	13,250,000	3.5%
2048	3,935,000	296,966	4,231,966	9,315,000	2.5%
2049	3,515,000	190,000	3,705,000	5,800,000	1.6%
2050	2,735,000	106,028	2,841,028	3,065,000	0.8%
2051	1,805,000	51,003	1,856,003	1,260,000	0.3%
2052	1,260,000	14,963	1,274,963	0	0.0%
	<u>\$373,635,000</u>	<u>\$89,834,104</u>	<u>\$463,469,104</u>		

The Schedule of Debt Outstanding

The Schedule of Debt Outstanding displays the actual principal and interest payments for all funds and includes bonds with dedicated revenue sources to fund the associated debt service. The County issues Public Improvement Bonds (PIB), Excise Tax Bonds for school construction, and Taxable Bonds. The schedule also reflects the amounts of capital lease financing associated with each type of fund. Capital leasing has become a popular financing mechanism, especially during times of low interest rate markets. This type of debt generally provides cash resources for major equipment and vehicles. The annual principal and interest payments have been incorporated into the various operating budgets of the County. The size of pending 2022 Bond Issue is unknown at this time and is not included in this schedule. The FY2023 Capital Lease is being estimated as the bank financing has not been secured.

FY2023 Schedule of Debt Outstanding

	SERIES MATURES	INTEREST RATE	FY-23 PRINCIPAL	FY-23 INTEREST	FY-23 TOTAL	PRINCIPAL OUTSTANDING
GENERAL FUND						
2013 PIB refunding	2023	2.000-4.000	1,168,041	46,722	1,214,763	0
2013 Public Improvement Bond	2029	3.000-5.000	166,759	10,168	176,927	174,455
2014 Public Improvement Bond	2030	3.000-5.000	142,874	44,967	187,841	1,177,126
2015 PIB refunding	2029	2.000-4.000	160,410	44,927	205,337	1,109,744
2015 Public Improvement Bond	2031	3.000-5.000	344,142	43,721	387,863	1,144,211
2016 Public Improvement Bond	2027	3.000-5.000	389,849	191,317	581,166	4,487,841
2017 Public Improvement Bond	2028	3.000-5.000	206,250	102,589	308,839	2,640,293
2017 Public Improvement Bond	2048	2.250-5.000	22,000	30,368	52,368	901,000
2017 PIB refunding	2044	2.000-5.300	612,392	155,467	767,859	2,610,578
2018 Public Improvement Bond	2034	3.375-5.000	566,638	389,808	956,446	8,378,276
2019 Public Improvement Bond	2035	2.500-5.000	562,031	436,021	998,052	9,394,688
2020 Public Improvement Bond	2036	1.750-4.000	365,205	203,140	568,345	6,786,381
2020 PIB refunding	2031	2.000-2.450	73,424	68,171	141,595	2,717,082
2021 Public Improvement Bond	2037	1.500-5.000	517,000	407,743	924,743	10,483,000
Subtotal Board of Education			\$5,297,015	\$2,175,129	\$7,472,144	\$52,004,674
2013 PIB refunding	2023	2.000-4.000	29,232	1,169	30,401	0
2013 Public Improvement Bond	2029	3.000-5.000	18,962	1,156	20,118	19,837
2014 Public Improvement Bond	2030	3.000-5.000	206,517	64,998	271,515	1,701,483
2015 Public Improvement Bond	2031	3.000-5.000	125,143	15,899	141,042	416,077
2016 Public Improvement Bond	2032	2.250-5.000	11,833	5,807	17,640	136,222
2017 Public Improvement Bond	2033	2.250-5.000	5,771	2,870	8,641	73,875
2017 PIB refunding	2044	2.000-5.300	509,629	112,107	621,736	1,788,671
2018 Public Improvement Bond	2034	3.375-5.000	53,966	37,125	91,091	797,931
2019 Public Improvement bond	2035	2.500-5.000	51,094	39,638	90,732	854,063
2020 Public Improvement Bond	2036	1.750-4.000	24,347	13,543	37,890	452,425
2020 PIB refunding	2031	2.000-2.450	25,467	24,528	49,995	978,258
2021 Public Improvement Bond	2037	1.500-5.000	249,100	196,458	445,558	5,050,900
Subtotal College of Southern MD			\$1,311,061	\$515,298	\$1,826,359	\$12,269,742
2013 Public Improvement Bond	2029	3.000-5.000	9,414	574	9,988	9,848
2014 Public Improvement Bond	2030	3.000-5.000	42,797	13,470	56,267	352,603
2015 PIB refunding	2029	2.000-4.000	343,434	96,188	439,622	2,375,930
2015 Public Improvement Bond	2031	3.000-5.000	24,090	3,060	27,150	80,095
2017 Public Improvement Bond	2033	2.250-5.000	54,592	27,154	81,746	698,858
2017 PIB refunding	2044	2.000-5.300	16,152	5,174	21,326	90,826
2018 Public Improvement Bond	2034	3.375-5.000	54,235	37,310	91,545	801,921
2019 Public Improvement bond	2035	2.500-5.000	354,999	275,407	630,406	5,934,026
2020 Public Improvement Bond	2036	1.750-4.000	227,985	126,814	354,799	4,236,511
2020 PIB refunding	2031	2.000-2.450	1,676	4,037	5,713	162,728
2021 Public Improvement Bond	2037	1.500-5.000	459,190	362,149	821,339	9,310,810
Subtotal Public Safety			\$1,588,564	\$951,337	\$2,539,901	\$24,054,156

FY2023 Schedule of Debt Outstanding

	SERIES MATURES	INTEREST RATE	FY-23 PRINCIPAL	FY-23 INTEREST	FY-23 TOTAL	PRINCIPAL OUTSTANDING
2013 PIB refunding	2023	2.000-4.000	179,892	7,196	187,088	0
2013 Public Improvement Bond	2029	3.000-5.000	190,360	11,607	201,967	199,146
2014 Public Improvement Bond	2030	3.000-5.000	152,355	47,951	200,306	1,255,245
2015 Taxable refunding	2023	3.000-4.000	705,413	28,217	733,630	0
2015 PIB refunding	2029	2.000-4.000	882,758	247,240	1,129,998	6,107,058
2015 Public Improvement Bond	2031	3.000-5.000	174,762	22,202	196,964	581,051
2015 Taxable Bond	2031	3.000-3.450	169,860	7,898	177,758	178,353
2016 Public Improvement Bond	2027	3.000-5.000	8,476	2,132	10,608	38,411
2016 Public Improvement Bond	2032	2.250-5.000	184,363	90,475	274,838	2,122,342
2017 Public Improvement Bond	2028	3.000-5.000	7,141	2,260	9,401	41,625
2017 Public Improvement Bond	2033	2.250-5.000	271,575	135,083	406,658	3,476,558
2017 PIB refunding	2044	2.000-5.300	1,334,425	271,645	1,606,070	4,490,214
2018 Public Improvement Bond	2034	3.375-5.000	248,241	170,773	419,014	3,670,483
2019 Public Improvement Bond	2035	2.500-5.000	191,704	148,723	340,427	3,204,443
2020 Public Improvement Bond	2036	1.750-4.000	98,265	54,658	152,923	1,825,989
2020 PIB refunding	2031	2.000-2.450	95,672	47,003	142,675	1,842,801
2020 PIB refunding	2031	2.000-2.000	8,493	29,131	37,624	1,452,300
2021 Public Improvement Bond	2037	1.500-5.000	137,710	108,608	246,318	2,792,290
Subtotal General Government			\$5,041,465	\$1,432,802	\$6,474,267	\$33,278,309
2013 Public Improvement Bond	2029	3.000-5.000	441,574	26,925	468,499	461,954
2014 Public Improvement Bond	2030	3.000-5.000	306,204	96,373	402,577	2,522,796
2015 PIB refunding	2029	2.000-4.000	211,931	59,357	271,288	1,466,172
2015 Public Improvement Bond	2031	3.000-5.000	436,498	55,455	491,953	1,451,276
2015 Public Improvement Bond	2026	3.000-5.000	2,566	372	2,938	8,462
2016 Public Improvement Bond	2027	3.000-5.000	1,009	254	1,263	4,573
2016 Public Improvement Bond	2032	2.250-5.000	248,796	122,095	370,891	2,864,071
2016 Public Improvement Bond	2037	2.250-5.000	40,000	30,881	70,881	785,000
2017 Public Improvement Bond	2033	2.250-5.000	438,583	218,153	656,736	5,614,500
2017 Public Improvement Bond	2038	2.250-5.000	80,000	58,103	138,103	1,640,000
2017 PIB refunding	2044	2.000-5.300	4,532,004	771,384	5,303,388	12,678,834
2018 Public Improvement Bond	2034	3.375-5.000	291,144	200,287	491,431	4,304,838
2018 Public Improvement Bond	2039	3.375-5.000	35,000	37,069	72,069	865,000
2019 Public Improvement Bond	2035	2.500-5.000	255,469	198,191	453,660	4,270,313
2019 Public Improvement Bond	2040	2.500-5.000	35,000	34,969	69,969	900,000
2020 Public Improvement Bond	2036	1.750-4.000	277,556	154,387	431,943	5,157,649
2020 Public Improvement Bond	2041	1.250-4.000	100,000	74,394	174,394	2,805,000
2020 Public Improvement Bond	2031	2.000-2.450	502,655	131,941	634,596	6,693,888
2021 Public Improvement Bond	2037	1.500-5.000	188,000	148,270	336,270	3,812,000
2021 Public Improvement Bond	2042	1.500-5.000	65,000	63,069	128,069	1,935,000
Subtotal Roads			\$8,488,989	\$2,481,929	\$10,970,918	\$60,241,326
TOTAL GENERAL FUND BONDS			\$21,727,094	\$7,556,495	\$29,283,589	\$181,848,207
2018 Capital Lease	2023	1.781	404,518	3,603	408,121	0
2019 Capital Lease	2024	2.880	608,896	22,186	631,082	311,053
2020 Capital Lease	2025	1.949	581,797	25,939	607,736	894,125
2021 Capital Lease	2026	0.940	486,112	15,043	501,155	1,235,414
2021 Energy Conservation Lease	2034	1.915	307,461	97,724	405,185	4,872,098
2022 Capital Lease	2027	0.776	442,305	14,799	457,104	1,575,323
2023 Capital Lease Estimate	2028	TBD	246,100	26,700	272,800	2,333,100
TOTAL GENERAL FUND OTHER OBLIGATIONS			\$3,077,189	\$205,994	\$3,283,183	\$11,221,113
TOTAL GENERAL FUND DEBT			\$24,804,283	\$7,762,489	\$32,566,772	\$193,069,320

FY2023 Schedule of Debt Outstanding

	SERIES MATURES	INTEREST RATE	FY-23 PRINCIPAL	FY-23 INTEREST	FY-23 TOTAL	PRINCIPAL OUTSTANDING
DEBT SERVICE FUND						
2013 Excise Tax Bond	2024	3.000-5.000	563,492	43,849	607,341	595,238
2014 Excise Tax Bond	2025	4.000-5.000	1,510,000	198,000	1,708,000	3,205,000
2015 Excise Tax Bond	2026	3.000-5.000	534,483	77,457	611,940	1,762,931
2016 Excise Tax Bond	2027	3.000-5.000	478,410	120,357	598,767	2,167,930
2017 Excise Tax Bond	2028	3.000-5.000	1,922,859	608,490	2,531,349	11,208,375
2018 Excise Tax Bond	2029	5.000-5.000	1,380,000	511,950	1,891,950	9,825,000
2019 Excise Tax Bond	2030	5.000-5.000	525,000	238,125	763,125	4,500,000
2020 Excise Tax Bond	2031	4.000-4.000	788,500	334,210	1,122,710	7,961,000
2020 Excise Tax Bond Refunding	2023	2.000-2.000	1,795,000	30,238	1,825,238	0
2021 Excise Tax Bond	2032	5.000-5.000	475,000	288,125	763,125	5,525,000
Subtotal Excise Tax			\$9,972,744	\$2,450,801	\$12,423,545	\$46,750,474
2013 Taxable Bond	2029	3.000-4.000	245,000	11,175	256,175	250,000
2015 Taxable refunding	2023	3.000-4.000	273,000	10,920	283,920	0
2015 Non-taxable refunding	2024	2.000-4.000	175,000	14,200	189,200	180,000
2015 Taxable	2031	3.000-3.450	30,140	1,402	31,542	31,647
2015 Public Improvement Bond	2031	3.000-5.000	76,149	9,674	85,823	253,183
2020 Public Improvement Bond	2031	2.000-2.450	5,298	12,762	18,060	514,388
2020 Taxable refunding	2031	2.000-2.000	601,507	95,469	696,976	4,472,700
Subtotal U.S. Home Corporation			\$1,406,094	\$155,602	\$1,561,696	\$5,701,918
2015 Taxable refunding	2023	3.000-4.000	841,586	33,663	875,250	0
Subtotal Southern MD Sports & Entertainment Complex			\$841,586	\$33,663	\$875,250	\$0
TOTAL DEBT SERVICE FUND DEBT			\$12,220,424	\$2,640,066	\$14,860,491	\$52,452,392
SPECIAL REVENUE FUND						
2018 Capital Lease	2023	1.781	5,035	45	5,080	0
TOTAL SPECIAL REVENUE FUND			\$5,035	\$45	\$5,080	\$0
INSPECTION & REVIEW						
2019 Capital Lease	2024	2.880	15,229	555	15,784	7,780
2020 Capital Lease	2025	1.949	36,842	1,643	38,485	56,620
2023 Capital Lease Estimate	2028	TBD	9,500	1,000	10,500	90,500
TOTAL INSPECTION & REVIEW DEBT			\$61,571	\$3,198	\$64,769	\$154,900
SOLID WASTE FUND						
2014 Public Improvement Bond	2030	3.000-5.000	25,977	8,176	34,153	214,023
2015 Public Improvement Bond	2031	3.000-5.000	6,257	795	7,052	20,804
2016 Public Improvement Bond	2032	2.250-5.000	5,858	2,875	8,733	67,430
2018 Public Improvement Bond	2034	3.375-5.000	21,586	14,850	36,436	319,172
2019 Public Improvement Bond	2035	2.500-5.000	15,328	11,891	27,219	256,219
2020 Public Improvement Bond	2036	1.750-4.000	12,174	6,771	18,945	226,213
2020 PIB Refunding Tax Exempt	2031	2.000-2.450	435	1,049	1,484	42,267
TOTAL SOLID WASTE BONDS			\$87,615	\$46,407	\$134,022	\$1,146,128
2018 Capital Lease	2023	1.781	10,456	93	10,549	0
2019 Capital Lease	2024	2.880	34,421	1,254	35,675	17,584
2020 Capital Lease	2025	1.949	26,243	1,170	27,413	40,332
2021 Capital Lease	2026	0.940	38,814	1,201	40,015	98,643
2022 Capital Lease	2027	0.776	62,763	2,100	64,863	223,537
TOTAL SOLID WASTE OTHER OBLIGATIONS			\$172,697	\$5,818	\$178,515	\$380,096
TOTAL SOLID WASTE FUND DEBT			\$260,312	\$52,225	\$312,537	\$1,526,224

FY2023 Schedule of Debt Outstanding

	SERIES MATURES	INTEREST RATE	FY-23 PRINCIPAL	FY-23 INTEREST	FY-23 TOTAL	PRINCIPAL OUTSTANDING
ENVIRONMENTAL SERVICE						
2015 PIB refunding	2029	2.000-4.000	3,515	984	4,499	24,314
2016 Public Improvement Bond	2032	2.250-5.000	4,497	2,207	6,704	51,764
2020 Public Improvement Bond	2036	1.750-4.000	2,435	1,354	3,789	45,243
TOTAL ENVIRONMENTAL SERVICE BONDS			\$10,447	\$4,545	\$14,992	\$121,321
2018 Capital Lease	2023	1.781	9,363	83	9,446	0
2020 Capital Lease	2025	1.949	11,103	495	11,598	17,063
2021 Capital Lease	2026	0.940	52,747	1,632	54,379	134,053
2023 Capital Lease Estimate	2028	TBD	4,300	500	4,800	40,700
TOTAL ENVIRONMENTAL SERVICE OTHER OBLIGATION			\$77,513	\$2,710	\$80,223	\$191,816
TOTAL ENVIRONMENTAL SERVICE DEBT			\$87,960	\$7,255	\$95,215	\$313,137
WATERSHED PROTECTION AND RESTORATION FUND (WPRF)						
2013 PIB refunding	2023	2.000-4.000	34,646	1,386	36,032	0
2013 Public Improvement Bond	2044	3.000-5.000	36,757	10,188	46,945	39,054
2014 Public Improvement Bond	2045	3.000-5.000	71,053	38,211	109,264	1,113,158
2015 PIB refunding	2029	2.000-4.000	27,119	7,596	34,715	187,616
2015 Public Improvement Bond	2046	3.000-5.000	44,737	20,118	64,855	150,000
2016 Public Improvement Bond	2047	2.250-5.000	103,189	160,419	263,608	4,279,133
2016 Public Improvement Bond	2032	2.250-5.000	2,544	1,249	3,793	29,288
2017 Public Improvement Bond	2033	2.250-5.000	2,020	1,005	3,025	25,856
2017 Public Improvement Bond	2048	2.250-5.000	104,830	144,701	249,531	4,293,265
2017 PIB refunding	2044	2.000-5.300	239,094	57,680	296,774	2,018,663
2018 Public Improvement Bond	2039	3.375-5.000	95,000	191,796	286,796	4,643,333
2019 Public Improvement Bond	2050	3.375-5.000	113,684	189,381	303,065	5,673,158
2020 Public Improvement Bond	2036	1.750-4.000	4,918	2,736	7,654	91,390
2020 Public Improvement Bond	2051	1.250-4.000	69,735	87,196	156,931	3,562,561
2020 PIB Refunding Tax Exempt	2046	2.000-2.450	35,372	51,220	86,592	3,349,006
2021 Public Improvement Bond	2052	1.500-5.000	65,463	97,595	163,058	3,434,536
TOTAL WPRF BONDS			\$1,050,161	\$1,062,477	\$2,112,638	\$32,890,017
2020 Capital Lease	2025	1.949	14,737	657	15,394	22,648
2022 Capital Lease	2027	0.776	84,013	2,811	86,824	299,223
TOTAL WPRF OTHER OBLIGATIONS			\$98,750	\$3,468	\$102,218	\$321,871
TOTAL WPRF DEBT			\$1,148,911	\$1,065,945	\$2,214,856	\$33,211,888
WATER & SEWER						
2013 PIB refunding	2023	2.000-4.000	788,189	31,528	819,717	0
2013 Public Improvement Bond	2029	3.000-5.000	147,931	9,020	156,951	154,759
2013 Public Improvement Bond	2024	3.000-5.000	146,508	11,401	157,909	154,762
2013 Public Improvement Bond	2044	3.000-5.000	43,243	11,986	55,229	45,946
2014 Public Improvement Bond	2030	3.000-5.000	253,276	79,715	332,991	2,086,724
2014 Public Improvement Bond	2045	3.000-5.000	108,947	58,589	167,536	1,706,842
2015 PIB refunding	2029	2.000-4.000	325,833	91,258	417,091	2,254,167
2015 Public Improvement Bond	2026	3.000-5.000	82,952	12,021	94,973	273,607
2015 Public Improvement Bond	2046	3.000-5.000	182,959	23,244	206,203	608,304
2015 Public Improvement Bond	2031	3.000-5.000	40,263	18,106	58,369	135,000
2016 Public Improvement Bond	2027	3.000-5.000	67,105	16,882	83,987	304,086
2016 Public Improvement Bond	2047	2.250-5.000	56,811	88,318	145,129	2,355,867
2016 Public Improvement Bond	2032	2.250-5.000	217,260	106,619	323,879	2,501,040
2017 Public Improvement Bond	2033	2.250-5.000	406,209	202,050	608,259	5,200,061
2017 Public Improvement Bond	2048	2.250-5.000	93,170	128,606	221,776	3,815,735

FY2023 Schedule of Debt Outstanding

	SERIES MATURES	INTEREST RATE	FY-23 PRINCIPAL	FY-23 INTEREST	FY-23 TOTAL	PRINCIPAL OUTSTANDING
<u>WATER & SEWER CONTINUED</u>						
2017 PIB refunding	2044	2.000-5.300	1,616,304	385,189	2,001,493	9,612,214
2018 Public Improvement Bond	2034	3.375-5.000	329,190	226,460	555,650	4,867,379
2018 Public Improvement Bond	2039	3.375-5.000	190,000	383,592	573,592	9,286,667
2019 Public Improvement Bond	2035	2.500-5.000	204,375	158,553	362,928	3,416,250
2019 Public Improvement Bond	2050	3.375-5.000	246,316	410,325	656,641	12,291,842
2020 Public Improvement Bond	2031	4.000-4.000	41,500	17,590	59,090	419,000
2020 Public Improvement Bond	2036	1.750-4.000	292,115	162,485	454,600	5,428,200
2020 Public Improvement Bond	2051	1.250-4.000	160,265	200,392	360,657	8,187,439
2020 PIB Refunding Tax Exempt	2046	2.000-2.450	190,000	97,915	287,915	5,104,582
2021 Public Improvement Bond	2037	1.500-5.000	94,000	74,135	168,135	1,906,000
2021 Public Improvement Bond	2052	1.500-5.000	439,537	655,280	1,094,817	23,060,462
TOTAL WATER & SEWER BONDS			\$6,764,258	\$3,661,259	\$10,425,517	\$105,176,935
Revolving Loan (BNR)	2026	1.200	796,041	38,903	834,944	2,445,897
2018 Capital Lease	2023	1.781	54,703	487	55,190	0
2019 Capital Lease	2024	2.880	88,451	3,223	91,674	45,185
2020 Capital Lease	2025	1.949	115,612	5,155	120,767	177,677
2021 Capital Lease	2026	2.000	554,903	17,171	572,074	1,410,239
2022 Capital Lease	2027	0.776	65,234	2,183	67,417	232,338
2023 Capital Lease Estimate	2028	TBD	92,400	10,000	102,400	875,800
TOTAL WATER & SEWER OTHER OBLIGATIONS			\$1,767,344	\$77,122	\$1,844,466	\$5,187,136
TOTAL WATER & SEWER DEBT			\$8,531,602	\$3,738,381	\$12,269,983	\$110,364,071
<u>TOTAL ALL FUNDS</u>						
TOTAL BONDS - EXISTING			\$41,860,000	\$14,971,249	\$56,831,249	\$373,635,000
TOTAL OTHER OBLIGATIONS			5,260,099	298,354	5,558,454	17,456,932
TOTAL DEBT SERVICE OBLIGATIONS			\$47,120,099	\$15,269,603	\$62,389,703	\$391,091,932

NOTE: The size of pending 2022 Bond Issue is unknown at this time and is not included in this schedule.

Debt Ratios

The table below shows trends for the County for the eight most recent fiscal years ended 2021, in various debt and property value ratios, and an estimate for the fiscal year ending June 30, 2022 and 2023.

Fiscal Year	Population ⁽¹⁾	Assessed Value ⁽²⁾	Assessed Value per capita	Net Direct Debt	Net Direct Debt to Assessed Value	Net Direct Debt Per Capita
2014	152,865	\$16,441,435,644	\$107,555	\$163,927,570	1.00	\$1,072.37
2015	154,749	16,549,777,913	106,946	168,741,576	1.02	1,090.42
2016	156,118	16,834,846,294	107,834	178,797,598	1.06	1,145.27
2017	157,705	16,995,622,523	107,768	181,704,069	1.07	1,152.18
2018	159,700	17,552,163,533	109,907	181,804,880	1.04	1,138.42
2019	161,503	18,178,356,189	112,557	186,221,182	1.02	1,153.05
2020	163,257	18,855,805,975	115,498	195,061,318	1.03	1,194.81
2021	166,617	19,597,488,857	117,620	203,082,707	1.04	1,218.86
2022 Est.	168,698	20,369,321,376 ⁽³⁾	120,744	216,141,024	1.06	1,281.23
2023 Est.	170,494	21,204,647,183 ⁽³⁾	124,372	190,736,217 ⁽⁴⁾	0.90	1,118.73

(1) Source: U.S. Department of Commerce, Bureau of the Census, Maryland Office of Planning, and Charles County Planning Division.

(2) Source: Maryland State Department of Assessments and Taxation.

(3) Source: Charles County Department of Fiscal Services and Administrative Services, estimate.

(4) Does not include the pending 2022 Bond Issue. Bond size has yet to be determined.

General Fund Bonded Debt Service Expenditures as a percentage of General Fund Revenues:

Fiscal Year	General Fund Total Debt Service ⁽¹⁾	General Fund G.O. Bond Debt Service	Total Operating Revenue	Bonded Debt as % of Revenue
2013	\$19,635,938	\$18,160,040	\$315,334,053	5.8%
2014.....	20,137,526	19,043,259	327,670,516	5.8%
2015.....	21,308,243	19,554,114	345,000,881	5.7%
2016.....	24,244,424	19,985,731	371,580,131	5.4%
2017.....	27,520,895	23,626,024	372,974,196	6.3%
2018	27,536,248	23,170,357	390,809,271	5.9%
2019.....	28,880,098	24,246,722	409,479,365	5.9%
2020.....	30,005,444	25,568,309	421,600,511	6.1%
2021.....	32,639,865	27,194,711	455,945,500	6.0%
2022 Budget.....	31,673,900	28,158,800	441,132,800	6.4%
2023 Budget.....	34,191,200	30,908,500	470,534,600	6.6%

(1) Total Debt Service includes debt payments for capital leases, loans, and General Obligation bond issues related to General Fund activity.

Glossary & Abbreviations

GLOSSARY

A

ACCRUAL BASIS: Both governmental and business-type activities are presented using the accrual basis of accounting in the government-wide financial statements and the proprietary and fiduciary fund financial statements. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when incurred, regardless of the timing related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

AGENCY: A permanent or semi-permanent organization in the machinery of government that is responsible for the oversight and administration of specific functions.

AGENCY FUNDING: County assistance provided to semi-autonomous agencies. These are agencies not directly under the control of the County Commissioners. Examples of these include: the Health Department and Board of Education.

AGRICULTURE TRANSFER TAX: Tax on the sale of property located within an area zoned agriculture; proceeds are currently used to help fund the Agricultural Land Preservation Program.

ALLOCATE: To set apart portions of budgeted expenditures which are specifically designated to organizations for special activities or purposes (i.e., various rescue squads).

AMENDED BUDGET: The budget as adopted by the County Commissioners and adjusted to show any increases or decreases.

ANNUAL BUDGET: A budget covering a single fiscal year.

APPROPRIATIONS: A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. Typically, an appropriation is limited in amount and time it may be expended.

APPROVED BUDGET: The budget as formally adopted by the Board of Commissioners for the upcoming fiscal year.

ASSESSABLE BASE: The value of taxable real and personal property within the County, as determined by the State Department of Assessments and Taxation (SDAT).

ASSESSMENT: The process of determining values of real and personal property for taxation purposes.

ASSETS: The resources owned by an entity. All assets have the capacity to provide future services or benefits to the entities that use them.

AUDIT: A systematic and independent examination of books, accounts, statutory records, documents, and vouchers to determine how materially accurate the financial statements, as well as non-financial disclosures, present a true and fair view of the County. It ensures that the books of accounts are properly maintained by the County as required by law.

B

BALANCED BUDGET: A budget in which all expenditures are equaled by the total revenues and other financing sources. The County's General Fund budget must be balanced by State Law.

BASIS OF ACCOUNTING: Revenues and expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied. The measurement focus identifies which transactions should be recorded. Accrual Basis and Modified Accrual Basis are two different types of accounting methods.

BASIS OF BUDGETING: The basis that was used in preparing the budget which may differ from the basis of accounting.

BOND: An investment bearing certificate of indebtedness sold by a governmental agency to generate funds. The bond guarantees payment of the original investment plus interest by a specified date or dates in the future. Bonds typically involve long-term indebtedness to pay for infrastructure.

BOND RATING: A grade indicating a governmental unit's investment qualities. Generally speaking, the higher the bond rating, the lower the interest rate and the cost of financing capital projects funded by bonds. A high rating is indicative of the Government's strong financial position. Ratings range from AAA (highest) to D (lowest).

BOND SALE: The process of raising cash to fund capital projects by selling certificates of debt guaranteed by the County Government.

BONDED DEBT: The total amount owed by the County as a result of the sale of general obligation or other bonds guaranteed by the County Government.

BUDGET: A plan of financial operations for a given period of time providing estimates of proposed expenditures and the proposed means of financing them. A means of allocating resources.

GLOSSARY

C

CAPITAL ASSETS: Property, plant, equipment, and infrastructure assets (e.g. roads, bridges, and similar items.)

CAPITAL BUDGET: The budget which funds major infrastructure projects such as parks, schools, bridges, roads, water & sewer facilities, and landfills.

CAPITAL EXPENDITURES: Capital expenditures are funds used by the county to acquire, upgrade, and maintain physical assets such as property, plants, buildings, technology, or equipment and exceeds \$15,000 and have a service life of 10 years or more

CAPITAL IMPROVEMENT PROGRAM (CIP): A multi-year plan showing anticipated capital projects and required funding.

CAPITAL OUTLAY: An expenditure classification for items that are expected to have a useful life greater than five years or an estimated total cost of \$5,000 or more. Capital outlay expenditures include such purchases as a vehicle, machinery, and equipment.

CAPITAL PROJECTS FUND: Account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by business-type/proprietary funds). The Capital Project Fund is a major fund.

CARES ACT: Passed in March 2020 by lawmakers. It is \$2 trillion stimulus bill to blunt the impact of an economic downturn set in motion by the global coronavirus pandemic.

CASH AND CASH EQUIVALENTS: Cash on hand, petty cash, demand deposits, and short-term securities and certificates of deposit with an original maturity of three months or less at time of purchase.

CHART OF ACCOUNTS: The County's Chart of Accounts includes expenditure line items grouped in like categories. The following is a list of each category: *Agency Funding* *Capital Outlay* *Debt Service* *Depreciation* *Fringe Benefits* *Operating Contingency* *Operating Costs* *Personal Services* *Transfers Out*

CHARTER HOME RULE: Specified in Charter. Must provide for an elected Council. Offers broader powers than the traditional Commissioner form and Code Home Rule form.

CODE HOME RULE: Charles County's form of government. Commissioners determine structure through local enactments. County Commissioner title is retained. Offers broader powers than the traditional Commissioner form.

COMPREHENSIVE PLAN: A long range plan that guides policy, investment, program, and land use decisions.

CONNECTION FEE: Fee charged for access to a central water or sewer system to pay for the infrastructure cost that provided the capacity.

CONTINGENCY: Budget account in which funds are set aside for unforeseen expenditures which may become necessary during the year and which have not been provided for in the context of the budget.

CONTINGENCY- INFLATION: Account set up in the CIP budget that will be used as a reserve when needed to add to a project if/when inflation occurs. This method provides for proper financial planning for cost inflation while at the same time presenting projects that are in today's dollars.

CONSTRUCTION IN PROGRESS: Significant outlays for capital assets and improvements are capitalized as Construction in Progress while projects are being constructed. Projects are not depreciated until completed or substantially completed and available for use.

COVID-19: a mild to severe respiratory illness that is caused by a coronavirus, is transmitted chiefly by contact with infectious material (such as respiratory droplets) or with objects or surfaces contaminated by the causative virus.

D

DEBT: Duty or obligation to pay money, deliver goods, or render services under an express or implied agreement.

DEBT SERVICE FUND: Accounts for the accumulation of designated revenues for the periodic payment of principal and interest on long-term debt. The Debt Service Fund is a major fund.

DEPARTMENT: A County agency or office consisting of one or more divisions. Examples are the Department of Public Works and Department of Community Services.

DEPRECIATION EXPENSE: Annual loss of value for equipment or other asset.

DIVISION: A discrete part of an agency or County Department that operates with a more specified purpose.

E

ENCUMBRANCE: A financial commitment for services, contracts, or goods which have not as yet been delivered or performed.

ENTERPRISE FUND: Funds established for operations that have a defined customer base and are primarily funded by a service fee associated directly with the operation. These operations are accounted for in a manner similar to the private sector, where budgets are used as a management tool and are subject to the amount of activity.

GLOSSARY

EXPENSE LINE: A breakdown of operating costs into a specific area of cost. Examples are Full Time Salaries and Supplies.

E

FIDUCIARY FUNDS: Are used to report assets held in a trustee or agency capacity for others and therefore are not available to support County programs. The reporting focus for fiduciary funds is on net assets and changes in net assets and accounting principles used are similar to proprietary funds.

FISCAL YEAR (FY): An accounting period covered by the County budget. Charles County's fiscal year commences July 1st and ends the following June 30th.

FIXED ASSET: An asset of long-term character. For budgetary purposes, a fixed asset is defined as an item costing \$5,000 or more with an expected life of more than five years.

FRINGE BENEFITS: Any employer cost associated with the benefits for County personnel. These include FICA, health, pension, life insurance, unemployment, workers compensation, and long term disability insurance.

FRONT FOOT FEE: Per foot fee assessed on a property fronting a water and/or sewer line. Revenues are applied to the debt associated with the cost of the water and sewer lines.

FULL-TIME: Status of an employee whose combined weekly hours total 37.5 or more.

FULL-TIME EQUIVALENT (FTE): A method of measuring the equivalent full-time personnel based on the number of hours worked.

FULL TIME REDUCED HOURS: Employees working more than 24 hours but less than 37.5 hours. These employees are eligible for Full Time benefits.

FUND: A separate budget/account grouping with its own revenues and appropriations. The general fund, for example, is used to manage most of the daily operations of the County agencies and is funded by a variety of taxes and other revenues.

FUND BALANCE: The difference between assets and liabilities in governmental funds. The balance in this account is the cumulative results of actual revenues and expenditures over time.

G

GENERAL FUND: The general operating fund of the County. It is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is considered a major fund.

GENERAL OBLIGATION BONDS: Bonds issued by a government which are backed by the full faith and credit of its taxing authority.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): A collection of commonly-followed accounting rules and standards for financial reporting. The purpose of GAAP is to ensure that financial reporting is transparent and consistent from one organization to another.

GOAL: A broad, intangible, and abstract idea of the objectives and results for which the County aims to achieve over a specific period of time.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB): The independent, private-sector organization that established accounting and financial reporting standards for U.S. state and local governments that follow Generally Accepted Accounting Principles (GAAP).

GOVERNMENTAL FUNDS: The measurement focus of the governmental fund financial statements is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following comprises the County's Governmental Fund: General Fund, Capital Projects Fund, Debt Service Fund, and Special Revenue Funds.

GRANT: A contribution of assets (usually cash) from one governmental unit (typically the State or Federal Government or other organization) to another. The contribution is usually provided in support of a particular public function, project, or program.

I

INDIRECT COST: The component of the total cost for a service which is provided by and budgeted within another department or division. Indirect costs are budgeted to more accurately reflect the true total cost for such services such as those provided by administrative departments.

INDEMNITY MORTGAGE: Includes any mortgage, deed of trust, or other security interest in real property that secures a guarantee of repayment of a loan for which the guarantor is not primarily liable.

INFRASTRUCTURE: Refers to the technical structures that support a society, such as roads, water facilities, wastewater, power grids, flood management systems, communications (internet, phone lines, broadcasting), and so forth.

INTERAGENCY COMMITTEE (IAC): A State agency that assists in determining how state funds will be used to aid localities in the construction of public schools.

GLOSSARY

INTERFUND TRANSACTIONS: Type of transaction in which one fund transfers resources to another fund. One fund recognizes an Other Financing Source or Transfer In and the other fund recognizes an Other Financing Source or Transfer Out.

INTERGOVERNMENTAL REVENUES: Revenues from other governments (State, Federal, or Local) which can be in the form of grants, shared revenues, or entitlement.

INTERNAL SERVICE FUND: This type of fund is used to account for the financing of goods or services provided by one department of a government to other departments or agencies on a cost reimbursement basis.

INVENTORIES: Consist of expendable supplies held for the County's use and are valued at the lower of cost or market using the First-In/First-Out Method. Inventories in all funds are initially recorded in the inventory account and recognized as expenditures when consumed.

L

LEASE PURCHASE: A financing method of purchasing equipment in which payments are spread over a period of time.

LEVY: The amount of tax, service charge, and assessments imposed by the government.

LIABILITY: Loan, expense, or any other form of claim on the assets of an entity that must be paid or otherwise honored by that entity.

M

MAJOR FUNDS: Under GASB No. 24 the focus of the fund financial statements is on major funds. Defined based on a numerical formula, these funds generally represent the government's most important funds. Once identified, each major governmental and enterprise fund is presented in its own column in the governmental and proprietary fund statements.

MODIFIED ACCRUAL BASIS: The governmental fund financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Measurable" means knowing or able to reasonably estimate the amount. "Available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period.

N

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES): The primary permitting program under the Clean Water Act, which regulates all discharges to surface water. It prohibits discharge of pollutants into waters of the United States unless EPA, a state, or a tribal government issues a special permit to do so.

NET ASSETS: The difference between assets and liabilities in proprietary funds. The balance in this account is the cumulative results of actual revenues and expenditures over time.

NON MAJOR FUNDS: Under GASB No. 24 those funds not meeting the major fund criteria are considered non major funds. These funds are presented in aggregate and presented in single columns- one in the governmental fund statements, and one in the proprietary fund statements.

O

OBJECTIVE: A singular goal that enables planning, organization, and execution to achieve a predetermined result. There are five specific objectives to be considered which are cost, quality, speed, dependability, and flexibility.

OPERATING BUDGET: The annual budget which supports the day to day operations of County agencies.

OPERATING COSTS: Includes services & charges such as telephone, utilities, conferences & meetings, consultants, training, and uniforms, as well as, supplies, which would include expenses such as printing, auto fuel, general supplies, and office supplies.

OTHER POST EMPLOYMENT BENEFITS (OPEB): Benefits (other than pensions) that U.S. state and local governments provide to their retired employees. These benefits principally involve health care benefits, but also may include life insurance, disability, legal and other services.

OUTSIDE AGENCIES: Agencies of the County which are not subject to full County appropriation authority due to State Law, such as College of Southern Maryland, Public Library, Health Department, the Board of Education, and the Volunteer Fireman's Association.

P

PART-TIME: Period of hours worked by an employee totaling less than 25 hours per week.

PAY-GO: Pay-Go funding is the application of operating revenues for projects. The County typically uses this type of financing for projects that are relatively small in nature, have short life spans, or as a supplement to long-term financing.

GLOSSARY

PERSONAL SERVICES: Labor costs associated with the payment of County personnel. These include salaries and other wages, such as overtime, part-time, and shift differential.

PLAN: An orderly arrangement of steps to achieve the end goal of a project.

PLANNING PROCESS: Steps taken to develop a budget to guide the County's future activities.

POLICY: A high-level overall plan embracing the general goals and acceptable procedures.

PROGRAM: An even smaller unit than a division which allows for direct supervision of a specific action

PROGRAM GOAL: General statements of what a program intends to accomplish. Program Goals flow from the mission and provide the framework for determining the more specific objectives and outcomes of a program.

PROGRAM OPEN SPACE (POS): A State program that helps finance investment in new facilities and parks.

PROPRIETARY FUNDS: The focus of proprietary fund measurement is upon determination of operating income, changes in net assets, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The County's enterprise funds are proprietary funds.

R

REVENUES: Monies received by the County to support its budget and enable the employees to provide services needed by the public. Property taxes, building permits, and receipts from State and Federal sources are examples.

RIGHT-OF-WAY (ROW): The land used by a public utility.

RISK MANAGEMENT: The coordinated and continuous effort to minimize the potential financial and human resource losses arising from worker's compensation, liability, and property exposures.

S

SPECIAL REVENUE FUNDS: Account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The Special Revenue Funds of the county are non-major funds.

STORMWATER MANAGEMENT: The management of stormwater which is rainwater and melted snow that runs off streets, lawns, and other sites. When stormwater is absorbed into the ground, it is filtered and ultimately replenishes aquifers or flows into streams and rivers. In developed areas, however, impervious surfaces such as pavement and roofs prevent precipitation from naturally soaking into the ground. Instead, the water runs rapidly into

storm drains, sewer systems, and drainage ditches and can cause: downstream flooding, stream bank erosion, increased turbidity (muddiness created by stirred up sediment) from erosion, habitat destruction, changes in the stream flow hydrograph (a graph that displays the flow rate of a stream over a period of time), combined sewer overflows, infrastructure damage, and contaminated streams, rivers, and coastal water.

T

TAG-A-BAG: Rather than paying a per-ton fee for usage of the Sanitary Landfill, an individual may opt to purchase a tag for each trash bag. The price of each tag roughly equates with its per-ton usage fee.

TAX INCREMENTAL FINANCING (TIF): A financing method that capitalizes on the difference between current and future assessments generated by the increased value of a redeveloped area. The ad valorem revenues are used to offset the public expense incurred in connection with the redevelopment. In most jurisdictions, tax increment financing is associated with bond issues.

TRANSFERS IN: Financial inflows from other funds of the government reporting entity that are not classified as interfund services provided and used, reimbursements or loans.

TRANSFER OF DEVELOPMENT RIGHTS (TDR): A government created market allowing the sale of certain rights (development rights) from rural areas to designated growth areas.

TRANSFERS OUT: This category type is used for transferring funds from one fund to another. Typically this represents the County's local match of a State or Federal grant.

TRI-COUNTY: Three Southern Maryland counties consisting of Charles, Calvert, and St. Mary's.

U / V

USER FEE: A service charge for the use of water and/or sewer utilities billed on a per 1,000 gallon consumption basis.

VanGO: All transportation services offered by Department of Planning & Growth Management are combined to form the VanGO program.

VOLUNTEERS IN COMMUNITY SERVICE (VICS): A court ordered alternative to incarceration. Individuals perform court ordered community services in lieu of points and/or incarceration.

GLOSSARY

W

WATERSHED: A land area that drains to a stream, lake, river, bay or ocean. In each watershed all of the water that falls in it, and drains off of it, goes to a common outlet, such as a reservoir outflow, mouth of a bay, or any point along a stream channel. Watersheds include surface water, like lakes, streams, reservoirs, and wetlands, and underlying groundwater.

WATERSHED IMPLEMENTATION PLAN: In December 2010, the U.S. Environmental Protection Agency (EPA) approved Maryland's Phase I Watershed Implementation Plan to reduce the nutrient and sediment pollution to the Chesapeake Bay. The next phase, known as Phase II, divides the statewide nutrient and sediment reduction goals among the localities. This affords jurisdictions autonomy in determining the most cost effective best management practices to meet nutrient and sediment reduction goals.

ACRONYMS/ABBREVIATIONS

A

A&E:	Architectural & Engineering	CCGTV:	Charles County Government Television
ACL:	Administration for Community Living	CCPL:	Charles County Public Library
ACO:	Animal Control Office	CCPS:	Charles County Public Schools
ADA:	American with Disabilities Act	CCSO:	Charles County Sheriff's Office
ADR:	Alternative Dispute Resolution	CCVFA:	Charles County Volunteer Fireman's Association
AEU:	Automated Enforcement Unit	CDBG:	Community Development Block Grant
AHSP:	Accessible Homes for Seniors Program	CDL:	Commercial Drivers License
ALS:	Advanced Life Support	CFC:	Community First Choice
APFO:	Adequate Public Facilities Ordinance	CINA:	Children In Need of Assistance
APF:	Adequate Public Facilities	CIP:	Capital Improvement Program
ARPA:	American Rescue Plan Act of 2021	CMOM:	Capacity, Management, Operation, and Maintenance
ARRA:	Adoptable/Rescuable/Reclaimable Animals	CNS:	Citizen Notification System
ASP:	Aging Schools Program	COG:	Council of Governments

B

BJAG:	Byrne Memorial Justice Assistance Grants	COLA:	Cost of Living Adjustment
BLS:	Basic Life Support	COMAR:	Code of Maryland Regulations
BOCA:	Building Official and Code Administrators	COPS:	Community Oriented Police Services
BOCC:	Board of County Commissioners	COVID-19:	Coronavirus Disease 2019
BOE:	Board of Education	CPI:	Consumer Price Index
BPW:	Board of Public Works	CPM:	Capital Project Management
BRAC:	Base Realignment and Closure	CPV:	Competitive Power Venture
BWC:	Body Worn Camera	CS:	Community Services

C

CAD:	Computer-aided Design	C-SAFE:	Collaborative Supervision and Focused Enforcement
CAFR:	Comprehensive Annual Financial Report	CSM:	College of Southern Maryland
CARES:	Coronavirus Aid, Relief, and Economic Security	CTE:	Career Technology Education
CCACCYF:	Charles County Advocacy Council for Children, Youth, and Families	CY:	Calendar Year
CCAEMS:	Charles County Association of Emergency Medical Services	D	
CCG:	Charles County Government	D.A.R.E.:	Drug Abuse Resistance Education
		DEI:	Diversity, Equity, and Inclusion

ACRONYMS/ABBREVIATIONS

DHCD:	Department of Housing and Community Development	FRC:	Family Recovery Court
DHR:	Department of Human Resources	FSS:	Forensic Science Section
DNR:	Department of Natural Resources	FSSP:	Family Support Services Program
DoD:	Department of Defense	FTA:	Federal Transit Administration
DOT:	Department of Transportation	FTE:	Full Time Equivalent
DPW:	Department of Public Works	FY:	Fiscal Year
DRRA:	Developer's Rights and Responsibilities	FYI:	Foster Youth to Independence Program
DSS:	Department of Social Services	G	
E		GAAP:	Generally Accepted Accounting Practices
EAP:	Employee Assistance Program	GASB:	Governmental Accounting Standards Board
EDD:	Economic Development Department	GARE:	Government Alliance on Race and Equity
EEO:	Equal Employment Opportunity	GFOA:	Government Finance Officer Association
EF:	Enterprise Fund	GIS:	Geographic Information System
ELT:	Executive Leadership Team	GO:	General Obligation
EMS:	Emergency Medical Services	GOCCP:	Governor's Office of Crime Control & Prevention In Maryland
EMT:	Emergency Medical Technician	GPS:	Global Positioning System
ENSB:	Emergency Number System Board	H	
EOC:	Emergency Operations Center	H & CD:	Housing and Community Development
ERAP:	Emergency Rental Assistance Program	HAZMAT:	Hazardous Materials
E.S.:	Elementary School (in reference to schools)	HCV:	Housing Choice Voucher Program
ES:	Emergency Services (in reference to public safety)	HOA:	Homeowners Association
F		HOADRB:	Homeowners Association Dispute Review Board
FARU:	False Alarm Reduction Unit	HR:	Human Resources
FB:	Fund Balance	H.S.:	High School
FAS:	Fiscal and Administrative Services	HUD:	U.S. Department of Housing and Urban Development
FEMA:	Federal Emergency Management Agency	HVAC:	Heating, Ventilating, and Air Conditioning
FFY:	Federal Fiscal Year	I	
FMLA:	Family Medical Leave Act	IAC:	Interagency Committee on School Construction
		IACP:	International Association of Chiefs of Police

ACRONYMS/ABBREVIATIONS

ICC:	International Code Council	MIPPA:	Medicare Improvements for Patients and Providers Act
ICMA:	International City/County Management Association	MIS:	Management Information Systems
IH:	Indian Head	MNCREDA:	Maryland National Capital Region Economic Development Alliance
IT:	Information Technology	MOU:	Memorandum of Understanding
IVR:	Interactive Voice Response	MOSCAD:	Motorola Supervisory Control and Data Acquisition
J		MOSHA:	Maryland Occupational Safety and Health Agency
JDC:	Juvenile Drug Court	MPCTC:	Maryland Police and Correctional Training Commission
JEDI:	Justice Equity Diversity and Inclusion	MPDU:	Moderately Priced Dwelling Unit
JLUS:	Joint Land Use Study	MRA:	Mental Retardation Association
L		MSP:	Maryland State Police
LEED:	Leadership in Energy and Environmental Design	M.S.:	Middle School
LMB:	Local Management Board	MTA:	Mass Transit Authority
LOSAP:	Length of Service Awards Program	MWWTP:	Mattawoman Wastewater Treatment Plant
LPRP:	Land Preservation and Recreation Plan	N	
M		NACo:	National Association of Counties
MACo:	Maryland Association of Counties	NEPA:	National Environmental Protection Act
MALPF:	Maryland Agricultural Land Preservation Foundation	NPDES:	National Pollutant Discharge Elimination System
MAP:	Maryland Access Point	NPW:	Non-Potable Water
MASSB:	Maryland Association of Social Services Boards	NSF:	Naval Support Facility
Matt.:	Mattawoman	NSWC:	Naval Surface Warfare Center
MBE:	Minority Business Enterprise	NWS:	New World System
MD:	Maryland	O	
MDE:	Maryland Department of the Environment	OAA:	Older Americans' Act
MDOT:	Maryland Department of Transportation	OFRT:	Opioid Fatality Review Team
MGD:	Millions of Gallons per Day	OIT:	Opioid Intervention Team
MGS:	Maryland Geological Survey	O OCC:	Opioid Operational Command Center
MHRP:	Maryland Housing Rehabilitation Program	OPEB:	Other Post-Employment Benefits
MIEMSS:	Maryland Institute for Emergency Medical Services		
MICU:	Mobile Intensive Care Unit		

ACRONYMS/ABBREVIATIONS

OPR:	Office of Professional Responsibility	SCADA:	Supervisor, Control, and Data Acquisition
OSHA:	Occupational Safety and Health Administration	SDAT:	State Department of Assessments and Taxation
<u>P</u>		SDARB:	Site Design & Architecture Review Board
PC:	Personal Computer	SELP:	Settlement Expense Loan Program
PDR:	Purchase of Development Rights	SERT:	Specialize Emergency Response Training
PEHP:	Public Employee Health Plan	SFD:	Single Family Dwelling
P.G.:	Prince George's County	SF:	Square Foot
PGM:	Planning and Growth Management	SHIP:	State Health Insurance Program
PIB:	Public Improvement Bonds	SHSP:	State Homeland Security Program
PILOT:	Payment in Lieu of Taxes	SLBE:	Small Local Business Enterprise Program
P.O.:	Purchase Order	SLP:	Special Loans Program
POS:	Program Open Space	SLT:	Senior Leadership Team
PS:	Pump Station	SMECO:	Southern Maryland Electric Cooperative
PSA:	Public Service Announcement	SMCJA:	Southern Maryland Criminal Justice Academy
PUD:	Planned Urban Development	SOP:	Standard Operating Procedure
PW:	Public Works	SPG:	Senior Policy Group
<u>R</u>		SR:	Special Revenue
RAP:	Rental Assistance Program	SRF:	Special Revenue Fund
RC&D:	Resource Conservation and Development	SSTAP:	Statewide Special Transportation Assistance Program
REPI:	Readiness and Environmental Protection Integration	SUV:	Sports Utility Vehicle
RFP:	Requisition for Purchase	SWM:	Solid Waste Management
ROW:	Right of Way	SWOT:	Strengths, Weaknesses, Opportunities, and Threats
RPT:	Recreation, Parks, & Tourism	SYTEP:	Summer Youth Employment and Training Program
RPTP:	Rural Public Transportation Program	<u>T</u>	
RTU:	Rooftop Units	TAP:	Technical Assistance Panel
<u>S</u>		TCAS:	Tri-County Animal Shelter
SAFAH:	Supplemental Assistance for Facilities to Assist the Homeless	TCC:	Tri-County Council
SAO:	State's Attorney's Office	TCCSM:	Tri-County Council for Southern Maryland
SC+:	Senior Center Plus		

ACRONYMS/ABBREVIATIONS

TCYSB:	Tri-County Youth Services Bureau
TDR:	Transferrable Development Rights
TIF:	Tax Incremental Financing
TOD:	Transit Oriented Development
TPR:	Termination of Parental Rights

U

UCR:	Uniform Crime Report
U&O:	Use and Occupancy
UM:	University of Maryland
UPS:	Uninterrupted Power Supply
U.S.	United States
USBTA	United States Bomb Technician Association
USDA:	United States Department of Agriculture
USACE:	United States Army Corps of Engineers
UV:	Ultraviolet

V

VICS:	Volunteers in Community Service
VFD:	Volunteer Fire Department

W

W&S:	Water & Sewer
WCD:	Watershed Conservation District
WIP:	Watershed Implementation Program
WPRF:	Watershed Protection and Restoration Fund
WRAC:	Water Resource Advisory Committee
WSSC:	Washington Suburban Sanitation Commission
WUDS:	Waldorf Urban Design Study
WURC:	Waldorf Urban Revitalization Corridor
WWTP:	Wastewater Treatment Plant

Y

YTD:	Year to Date
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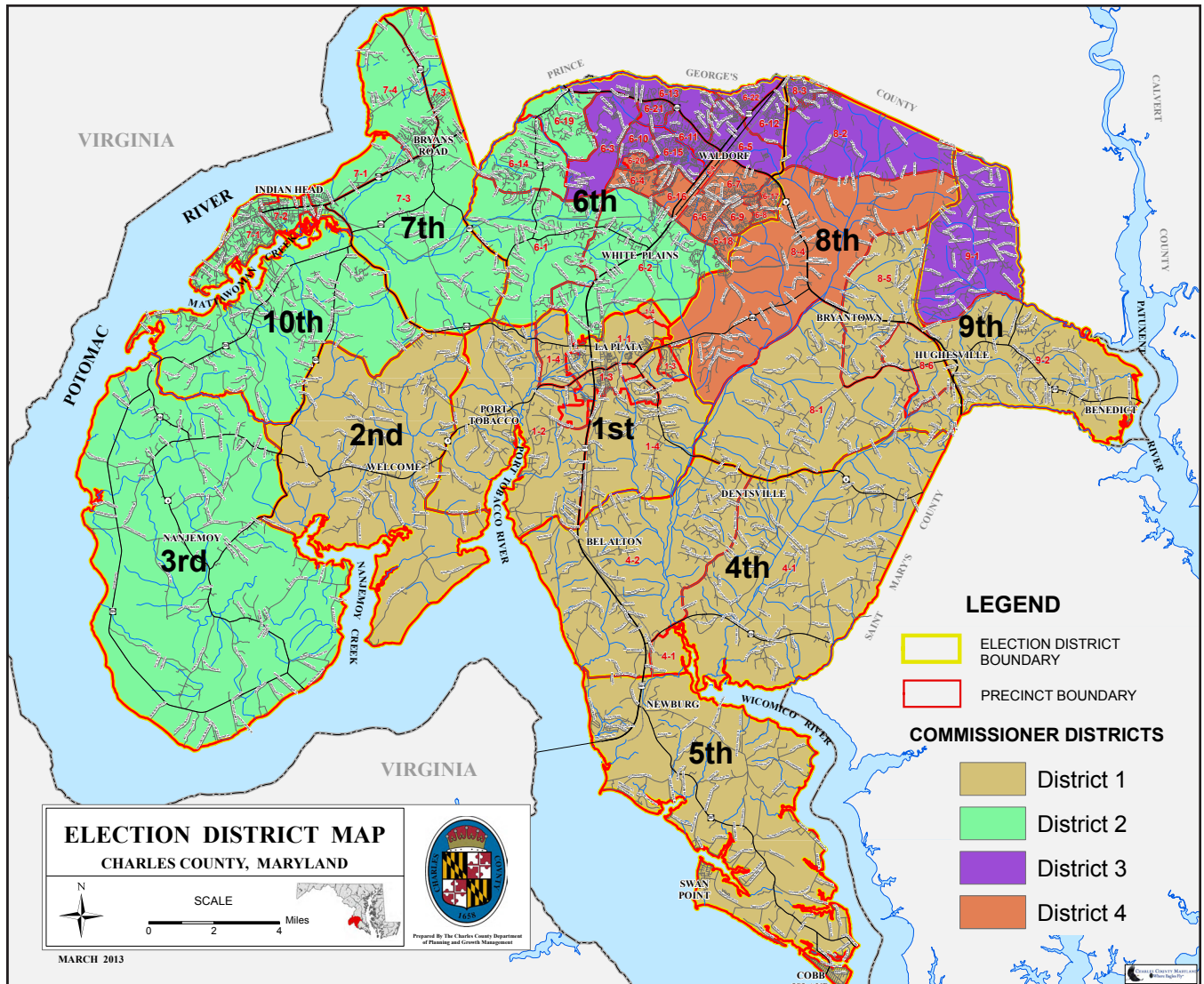
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Charles County, Maryland Commissioner Resident Districts



The President of the County Commissioners, who must declare his or her candidacy at the time of filing, is elected county-wide and may reside anywhere within the county. The four Commissioner members also run county-wide but one must reside within each of the four Commissioner districts.

Charles County Government

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About Charles County Government

The mission of Charles County Government is to provide our citizens the highest quality service possible in a timely, efficient and courteous manner. To achieve this goal, our government must be operated in an open and accessible atmosphere, be based on comprehensive long- and short-term planning and have an appropriate managerial organization tempered by fiscal responsibility. We support and encourage efforts to grow a diverse workplace. Charles County is a place where all people thrive and businesses grow and prosper; where the preservation of our heritage and environment is paramount; where government services to its citizens are provided at the highest level of excellence; and where the quality of life is the best in the nation.

It is the policy of Charles County to provide equal employment opportunity to all persons regardless of race, color, sex, age, national origin, religious or political affiliation or opinion, disability, marital status, sexual orientation, genetic information, gender identity or expression, or any other status protected by law.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

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The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **Charles County, Maryland** for its annual budget for the fiscal year beginning **July 1, 2021**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.