



PLANNING COMMISSION MEETING

**Minutes of May 15, 2023, 6:00 p.m.
Hybrid (Virtual & In-Person)
La Plata, Maryland 20646**

The Charles County Planning Commission held its regularly scheduled meeting both in-person at the County Government Building and virtually via Microsoft Teams on Monday, May 15, 2023, at 6:00 p.m.

The following persons were present:

Robin Barnes, Chairman
Kevin Wedding, Vice-Chair
Dawud Abdur-Rahman, Secretary
Maya Coleman
Denard Earl
William Murray
Elizabeth Theobalds, Deputy County Attorney
Deborah Carpenter, Director of PGM
Charles Rice, Planning Director
Michael Jurkovic, Planner III
Ben Yeckley, Planner III
Melissa Hively, Planner I
Amy Brackett, Clerk to the Planning Commission

Not Present:

Craig Renner

1. Call to Order:

The Chair called the meeting to order at 6:00 p.m. with six (6) members in attendance.

2. Approval of the Agenda:

A **MOTION** was made by Mr. Wedding to approve the agenda, which was **SECONDED** by Mr. Murray. The vote was unanimous, and the **MOTION** passed.

3. Approval of the Minutes:

None

4. Chairman's Comments:

Mr. Barnes invited Ms. Hively to introduce Ms. Brackett, the new Clerk to the Planning Commission.

5. Personal Appearances:

None

6. Public Meeting:

None

7. Public Hearing:

None

8. Work Session:

Affordable Housing

Ms. Carpenter, Director of Planning and Growth Management, presented her Project Management Plan, its timeline, and goals. Ms. Carpenter noted a need to involve Fiscal & Administrative Services at a point in the timeline and stressed the need for public hearings at each phase.

The schedule of the work sessions was discussed; a poll will go out to members by Ms. Hively and Ms. Brackett to determine the availability of Members for select Monday evenings at 6pm in the Blue Room.

The Commission Members and Ms. Carpenter discussed the technical details of how the Project would proceed and included the order of the phases, the prospect of involving additional members and/or people with relevant expertise, and how the meetings would be publicized. Ms. Hively and Ms. Brackett will inquire into whether the discussions will be videotaped and/or posted along with minutes.

It was agreed that the work sessions would begin with the June 12, 2023 session and adjustments would be made to when topics would be covered.

9. Unfinished Business:

None

10. New Business:

Ms. Hively polled the Planning Commission members for any New Business they wished to raise; there was no New Business raised.

11. Director's Report:

Mr. Rice announced that the Public Hearing for the Bryans Green Sub Area Plan is currently scheduled for June 27, 2023, with the County Commissioners.

Ms. Hively reminded the members to inform the Clerk to the Planning Commission if they planned to attend the Public Hearing to maintain compliance with the Open Meetings Act.

12. Adjournment:

A **MOTION** was made by Mr. Wedding to adjourn the meeting, which was **SECONDED** by Mr. Murray. The vote was unanimous, and the **MOTION** passed. The meeting adjourned at 7:18 p.m.

Dawud Abdur-Rahman

Dawud Abdur-Rahman (Jun 7, 2023 09:07 EDT)

Dawud Abdur-Rahman, Secretary

Amy Brackett

Amy Brackett, Clerk