



PLANNING COMMISSION MEETING

Minutes of May 18, 2020 6:00 p.m.

Teleconference

La Plata, Maryland 20646

The Charles County Planning Commission held its regularly scheduled meeting virtually via Microsoft Teams on Monday, May 18, 2020 at 6:00 p.m.

The following persons were present:

Wayne Magoon, Chairman
Angela Sherard, Vice Chair
Rick Viohl, Secretary
Dawud Abdur-Rahman
Robin Barnes
William Murray
Kevin Wedding
Elizabeth Theobalds, Deputy County Attorney
Jessica Andritz, Acting Deputy Director of PGM
Jason Groth, Planning Director
Heather Kelley, Program Manager
Melissa Hively, Clerk

1. Call to Order:

The Chair called the virtual meeting to order at 6:04 p.m. with seven (7) members in attendance.

2. Approval of the Agenda:

A **MOTION** was made by Mr. Wedding to approve the Agenda, which was **SECONDED** by Ms. Sherard. The vote was unanimous, and the **MOTION** passed.

3. Approval of the Minutes:

1. April 20, 2020

A **MOTION** was made by Mr. Viohl to approve the Minutes, which was **SECONDED** by Mr. Wedding. The vote was unanimous, and the **MOTION** passed.

2. May 4, 2020

A **MOTION** was made by Mr. Viohl to approve the Minutes, which was **SECONDED** by Mr. Wedding. The vote was unanimous, and the **MOTION** passed.

3. February 3, 2020 Closed Session Minutes

Mr. Viohl and Mr. Abdur-Rahman recused themselves as neither member participated in the Closed Session. A **MOTION** was made by Mr. Wedding to approve the Minutes, which was **SECONDED** by Ms. Sherard. The vote was unanimous, and the **MOTION** passed.

4. Chairman's Comments:

Mr. Magoon thanked staff for their diligence and work ethic and encouraged kindness during these difficult times.

5. Personal Appearances:

None

6. Public Hearings:

None

7. Public Meeting:

None

8. Work Session:

None

9. Unfinished Business:

None

10. New Business:

1. Briefing: Agricultural-Related Uses (Rural Taskforce), ZTA #20-156

Ms. Andritz presented a brief overview of an upcoming proposed Zoning Text Amendment and reported that it had been tentatively scheduled for a Public Hearing on June 8, 2020. After the staff presentation, the Planning Commission asked several questions.

2. Request to Unseal the February 3, 2020 Closed Session Minutes

A **MOTION** was made by Mr. Wedding to enter into Closed Session to consult with counsel to obtain legal advice in accordance with § 3-305(b)(7) of the Maryland Open Meetings Act. The **MOTION** was **SECONDED** by Mr. Murray. The Closed Session began at 6:50 p.m. with Ms. Theobalds, Mr. Groth, Ms. Hively, and all Planning Commission members present. The Closed Session concluded at 7:03 p.m.

Open Session resumed at 7:07 p.m. Mr. Magoon announced that the Planning Commission had received legal advice and opened the floor for a motion on the Request to Unseal the Closed Session Minutes of February 3, 2020. No **MOTION** was made, and

no Discussion occurred. In response to Mr. Magoon's inquiry, Ms. Theobalds confirmed that the Request would die if no **MOTION** were made. The Request died with no further action.

3. Officer Elections

A **MOTION** was made by Mr. Viohl to nominate Ms. Sherard as Vice Chair. Before the **MOTION** received a **SECOND**, another **MOTION** was made by Mr. Barnes to nominate Mr. Murray as Vice Chair, which was **SECONDED** by Ms. Sherard. After a brief discussion, the vote was unanimous, and the **MOTION** passed.

A **MOTION** was made by Mr. Barnes to nominate Mr. Viohl as Secretary, which was **SECONDED** by Mr. Wedding. The vote was unanimous, and the **MOTION** passed.

11. Director's Report:

Mr. Groth announced that a draft of potential changes to the School Allocation process would be moving forward within the month and thanked the Planning Commission for their input in the process. Mr. Groth addressed questions from Commission members regarding the timing of developing a policy and the possible effects of COVID-19 on the progress of pending projects moving forward.


Mr. Groth informed the Planning Commission on his recent promotion to Deputy Director of Planning and Growth Management and the selection of the new Planning Director, Mr. Jim Campbell. Mr. Groth informed the Planning Commission that he and Mr. Campbell would work together during a transitional period.

12. Adjournment:

A **MOTION** to adjourn the meeting was made by Mr. Wedding, which was **SECONDED** by Mr. Barnes. The vote was unanimous, and the meeting adjourned at 7:21 p.m.



Rick Viohl, Secretary



Melissa Hively, Clerk