



PLANNING COMMISSION MEETING

**Minutes of November 19, 2018 6:00 p.m.
County Commissioners Meeting Room
La Plata, Maryland 20646**

The Charles County Planning Commission held its regularly scheduled meeting on Monday, November 19, 2018 at 6:00 p.m. in the Charles County Government Building, La Plata, Maryland.

The following persons were present:

Angela Sherard, Chair
Gilbert "Buddy" Bowling, Vice Chair
Nancy Schertler
Rick Viohl
Elizabeth Theobalds, Deputy County Attorney
Jason Groth, Planning Director
John Mudd, Assistant Chief
Heather Kelley, Program Manager
Charles Rice, Program Manager
Beth Groth, Planner III
Kirby Blass, Planner III
Melissa Hively, Clerk

Not present:

Rosemin Daya, Secretary
Vicki Marckel
Wayne Magoon

1. Call to Order:

The Chair called the meeting to order at 6:04 p.m. in the Commissioners Meeting Room with four (4) members in attendance.

2. Approval of the Agenda:

The **MOTION** was made by Mr. Bowling, and **SECONDED** by Ms. Schertler, to approve the Agenda. The vote was unanimous, and the **MOTION** passed.

3. Approval of the October 29, 2018 Minutes:

Ms. Schertler announced that she would be abstaining from voting as she was not present during the October 29, 2018 meeting. A **MOTION** was made by Mr. Bowling, and **SECONDED** by Mr. Viohl, to approve the October 29, 2018 minutes., The Chair declared the **MOTION** passed.

4. **Chairperson's Comments:**

None

5. **Personal Appearances:**

None

6. **Public Hearings:**

None

7. **Public Meeting:**

1. **Medstar St. Patrick's (10 St. Patrick's), SDP #17-0060**

The staff presented an overview of the proposed site development plan. After the staff presentation, the planning commission asked several questions. Next, the applicant appeared and addressed several questions posed by the planning commission. A **MOTION** was made by Ms. Schertler, and **SECONDED** by Mr. Bowling, to approve the project. The vote was unanimous, and the **MOTION** passed.

8. **Work Session:**

1. **CY 2017 Planning Commission Annual Report**

The staff presented an overview of the proposed annual report. After the staff presentation, the planning commission complimented the staff on the new format of the annual report and then asked several questions. The planning commission requested staff to make several minor, clarifying changes to the annual report. A **MOTION** was made by Mr. Bowling, and **SECONDED** by Mr. Viohl, to adopt the 2017 Planning Commission Annual Report with the requested changes. The vote was unanimous, and the **MOTION** passed.

9. **Old Business:**

None

10. **New Business:**

1. **Planning Commission Rules and Procedures**


Ms. Sherard presented proposed changes to two sections of the Planning Commission Rules and Procedures. After a brief discussion, Ms. Sherard announced that Ms. Hively would supply the planning commission with copies of the current Rules and Procedures with the proposed changes in place, so the planning commission could consider the changes in context with the entire document. Discussion, with the option of adopting the proposed changes, will resume at the next planning commission meeting, which is scheduled for December 10, 2018.

11. Director's Report:

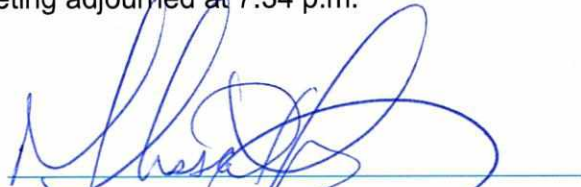
None

12. Adjournment:

A **MOTION** was made by Mr. Bowling, and **SECONDED** by Ms. Schertler, to adjourn the meeting. The vote was unanimous, and the meeting adjourned at 7:34 p.m.



Rosemin Daya, Secretary



Melissa Hively, Clerk