



PLANNING COMMISSION MEETING

**Minutes of June 5, 2023, 6:00 p.m.
Hybrid (Virtual & In-Person)
La Plata, Maryland 20646**

The Charles County Planning Commission held its regularly scheduled meeting both in-person at the County Government Building and virtually via Microsoft Teams on Monday, June 5, 2023, at 6:00 p.m.

The following persons were present:

Robin Barnes, Chairman
Kevin Wedding, Vice-Chair
Dawud Abdur-Rahman, Secretary
Craig Renner
Denard Earl
Deborah Carpenter, Director of PGM
Elizabeth Theobalds, Deputy County Attorney
Charles Rice, Planning Director
Heather Kelley, Planning Supervisor
Kelly Palmer, Planner III
Kirby Blass, Planner III
Melissa Hively, Planner I
Amy Brackett, Clerk to the Planning Commission

Not Present:

William Murray
Maya Coleman

1. Call to Order:

The meeting was called to order at 6:09 p.m. with five (5) members in attendance.

2. Approval of the Agenda:

A **MOTION** was made by Mr. Wedding to approve the agenda, which was **SECONDED** by Mr. Renner. The vote was unanimous, and the **MOTION** passed.

3. Approval of the Minutes:

A. May 1, 2023 Minutes

A **MOTION** was made by Mr. Renner to approve the Minutes as presented, which was **SECONDED** by Mr. Wedding. The vote was unanimous, and the **MOTION** passed.

B. May 15, 2023 Minutes

A **MOTION** was made by Mr. Renner to approve the Minutes as presented, which was **SECONDED** by Mr. Wedding. The vote was unanimous, and the **MOTION** passed.

4. Chairman's Comments:

None

5. Personal Appearances:

None

6. Public Hearing:

None

7. Public Meeting:

None

8. Work Session:

None

9. Unfinished Business:

None

10. New Business:

A. Briefing: Dash-In Property, ZMA #23-01

Staff briefed the Planning Commission on an upcoming applicant's request to amend the Charles County Zoning Map. A Public Hearing will be scheduled for a later date.

The Planning Commission took a brief recess at 6:16 p.m. to resolve technical difficulties and resumed at 6:21p.m.

B. Briefing: Independent Living Senior Housing Complex, ZTA #22-173

Staff briefed the Planning Commission on an upcoming applicant's request to amend the Charles County Zoning Ordinance. A Public Hearing will be scheduled for a later date.

C. The clerk polled the members for any additional new business. There was none.

11. Director's Report:

Mr. Rice informed the members that a briefing on the 2022 Annual Report is scheduled for the next Planning Commission meeting on June 26, 2023, and that a draft would be sent for preview. Mr. Rice invited Ms.

Ms. Carpenter to provide an update on the agenda for the June 12, 2023 Affordable Housing Workgroup Session. Ms. Carpenter confirmed with Ms. Hively that all Planning Commission member participant slots are filled for the first couple of sessions. Ms. Carpenter also indicated that experts will be brought in as needed, however, she said they would be brought in from outside the Charles County area to avoid possible conflicts of interest.

12. Adjournment:

A **MOTION** was made by Mr. Renner to adjourn the meeting, which was **SECONDED** by Mr. Wedding. The vote was unanimous, and the **MOTION** passed. The meeting adjourned at 6:35 p.m.

Dawud Abdur-Rahman

Dawud Abdur-Rahman (Jun 27, 2023 21:04 EDT)

Dawud Abdur-Rahman, Secretary

Amy Brackett

Amy Brackett, Clerk