



The Charles County Board of Elections held its regular monthly board meeting on July 20, 2023 at 201 East Charles Street La Plata, Maryland, 20646 at 9:00 a.m.

**I. Declaration of Quorum Present:** The meeting was called to order by Board President Hancock promptly at 9:00 a.m. Attendees present were:

Board Members: Sharon L. Hancock  
NormaJean Gibson  
Melanie Boston-Holland  
Norris Hanes (by phone)

Staff: Tracy A. Dickerson  
Chris McDougal  
Wade Beswick  
Alexandria Horn  
Kevin Meador

**II. Approval of June's Minutes:** A motion was made by Vice President Gibson to accept June's minutes; motion seconded by Secretary Boston-Holland; unanimously approved.

**III. Additions to the Agenda:** No additional agenda items; agenda adopted as presented.

**IV. Election Director's Report:**

- Director Dickerson stated that she has received three certificates of completion for the Open Meetings Act from President Hancock, Vice President Gibson and Secretary Boston-Holland.
- Director Dickerson informed the Board that the Judge's Manuals are in progress. She will be attending a planning meeting in-person on Wednesday, July 26, 2023.
- Director Dickerson also informed the Board that at the August meeting she will be proposing to remove precinct lines for consolidated precincts. This change will mean that on Election Day those consolidated sites would have one ballot style. President Hancock remarked "That sounds like it would be a cleaner process overall."
- Director Dickerson showed the Board a draft of a new map depicting the proposed changes. President Hancock questioned "Do you perceive any issues with growth of the county?" Director Dickerson replied "No. If the county continues to grow we will most likely have to add another early voting site."

- Director Dickerson informed the Board that she has received two of the three signed contracts for Early Voting sites. Director Dickerson is awaiting one response. Vice President Gibson offered to accelerate the process in-person.
- Deputy Director McDougal informed the Board that there are 9,099 returned mail-in applications and 8,942 of those are permanent absentee voters in Charles County. Director McDougal also noted that currently no candidates have filed to run for the Board of Education at-large contest.
- Deputy Director informed the Board that three staff members (herself, Alexandria Horn and Sharonda Munson) are to attend the State Board of Elections' (SBE) List Maintenance Training on July 26, 2023.
- Deputy Director McDougal announced to the Board that the Staff has begun quarterly Voter Registration list maintenance using the jury list provided by Charles County Circuit Court and ERIC.
- Deputy Director McDougal also informed the Board that she has all of the Democratic Election Judges she needs to work upcoming elections, however Republican Judges are still needed.
- Program Manager Beswick informed the Board that his team is putting the equipment through its third charging cycle of the year.
- Program Manager Beswick also informed the Board that there are no new updates on the new pollbooks. A decision to use the new pollbooks for the 2024 election cycle will most likely be determined by September 2023.

**V. Old Business:**

- President Hancock announced that there has been one application submitted for the Board Attorney position and that posting closes on July 31, 2023. President Hancock also suggested that Board Attorney Louis P. Jenkins come in as a subject matter expert and assist the Board with selecting a new Attorney.

**VI. New Business:** No new business to discuss.

**VII. Next Board Meeting:** The next Board Meeting will be held on August 17, 2023 at 9:00 a.m. Unanimously approved.

**VIII. Adjournment:** At 9:32 a.m. Secretary Boston-Holland made a motion to adjourn meeting; motion seconded by Vice President Gibson; unanimously approved.

*Uy Gibson 8/17/23*