

Katherine O'Malley-Simpson, President
Fern G. Brown, Vice President
Norman J. Saunders, Secretary
Craig J. Renner, Member
Dorothy C. Duffield, Member
Louis P. Jenkins, Jr., Attorney



Tracy A. Dickerson, Director II
Mary C. McDougal, Deputy Director II
Stephanie Ramos-Santos, Program Assistant I
Claire S. Mower, Program Assistant II
Karl A. Richardson, II, Program Manager I
Sharonda Munson, Program Assistant I
Wade Beswick, IT Specialist I
LaVon Brown, Program Assistant I
Charlene Yates, Program Assistant I

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The Charles County Board of Elections held its regular monthly board meeting on January 21, 2021 at 201 East Charles Street La Plata, Maryland, 20646 at 9:00 a.m.

- I. Declaration of Quorum Present:** Katherine O'Malley-Simpson; conference call
Fern Brown; conference call
Dorothy Duffield; conference call
Norman Saunders; conference call
Craig Renner; conference call
- Louis Jenkins, Board Attorney; conference call

Staff: Tracy A. Dickerson
Stephanie Ramos-Santos

- II. Approval of Minutes:** Ms. Fern Brown made a motion to approve the December minutes and Post-Certification minutes, seconded by Ms. Dorothy Duffield. Unanimously approved.

- III. Additions to the Agenda:** N/A

IV. Election Director's Report:

- Ms. Tracy Dickerson informed the board that by law, there needs to be a manual audit within 120 days of the election. Ms. Dickerson informed the board that the manual audit will take place on February 10, 2021. There will be 953 ballots from the first day of Early Voting Center: Sacred Heart Friendship Hall. 962 ballots from Election Day Voting Center: Piccowaxen Middle School. 34 mail-in ballots, and 21 provisional ballots.
- Ms. Dickerson stated that she has everything together and prepared for that day. She welcomed board members to come by the office to help if they could.
- The office will be procuring new pollbooks from the state in 2022, there will be more details in the future. Ms. Dickerson shared with the board that she and Mr. Wade Beswick are on the committee to participate and share their ideas regarding new pollbooks.

- V. Board Attorney Report:** N/A

- VI. Old Business:** N/A

VII. New Business: N/A

VIII. Next Board Meeting: The next Board Meeting will be held on February 18, 2021.

IX. Motion to Adjourn: Mr. Norman Saunders made a motion to adjourn, seconded by Mr. Craig Renner. Unanimously approved.

Approved during virtual board meeting held February 18, 2021