



The Charles County Board of Elections held its regular monthly board meeting on September 16, 2021 at 201 East Charles Street, La Plata, Maryland, 20646 at 9:00 a.m.

- I. Declaration of Quorum Present:** Fern Brown; conference call  
Dorothy Duffield; conference call  
Craig Renner; conference call  
Norman Saunders; conference call
- Louis Jenkins, Board Attorney; conference call

Staff: Tracy A. Dickerson  
Stephanie Ramos-Santos  
Wade Beswick

- II. Approval of July Minutes:** Mr. Norman Saunders made a motion to approve the July minutes, seconded by Mr. Craig Renner. Unanimously approved.

- III. Additions to the Agenda:** N/A

**IV. Election Director's Report:**

- The Election Director informed the board that they need to nominate a new board president.
- Ms. Dorothy Duffield made a motion to nominate Mr. Craig Renner as the board president, seconded by Ms. Fern Brown. Unanimously approved. Mr. Craig Renner accepted the position.
- Mr. Norman Saunders made a motion to re-nominate Ms. Fern Brown as vice president, seconded by Ms. Dorothy Duffield. Ms. Brown accepted the position.
- Mr. Norman Saunders asked if there would be someone else to fill the Republican member position, Ms. Dickerson told him that there has been no response from the Republican Central Committee but will keep the board updated.
- The Election Director moved on to discuss the early voting sites for the next election. She informed the board that Charles County, by law, is required to have 3 early voting sites.

- Ms. Dickerson told the board that she has received the signed agreement from Sacred Heart, and she contacted St. Charles HS and Gleneagles but there has been no response to date. Mr. Craig Renner said he doubts St. Charles will be an early voting site due to schools reopening and having different events. Ms. Dickerson responded that she will contact Dorchester Neighborhood Center and the Waldorf Senior Center. Mr. Renner said he would also reach out to them.
- Ms. Dickerson requested approval from the board to add 1 additional early voting site, in the event that St. Charles High School is not available. Approval from the County Commissioners is also required to add an additional site. Ms. Dorothy Duffield made a motion to approve Ms. Dickerson to add an additional early voting site to accommodate Charles County voters, seconded by Mr. Norman Saunders. Unanimously approved. Ms. Dickerson thanked the board and said she would draft a letter and send it to the Board Attorney to look over, before sending it to the County Commissioners for approval.
- Ms. Dickerson informed the board that Karl Richardson retired. She conducted interviews with Ms. Fern Brown and Mr. David Jay Jones from St. Mary's County Board of Elections to select a candidate for the Election Program Manager I position. She is pleased to inform the board that they unanimously selected Mr. Wade Beswick as Election Program Manager I. She will soon start the recruitment to fill the Election Program IT Specialist I position.

**V. Board Attorney Report:** N/A

**VI. Old Business:** N/A

**VII. New Business:** N/A

**VIII. Next Board Meeting:** The next Board Meeting will be held on October 21, 2021.

**IX. Motion to Adjourn:** Mr. Saunders made a motion to adjourn, seconded by Ms. Duffield. Unanimously approved.

*Approved during virtual board meeting held October 21, 2021*