



The Charles County Board of Elections held its regular monthly board meeting on November 18, 2021 at 201 East Charles Street, La Plata, Maryland, 20646 at 9:00 a.m.

- I. Declaration of Quorum Present:** Fern Brown; conference call
Dorothy Duffield; conference call
Craig Renner; conference call
Norman Saunders; conference call
Mark Hashagen; conference call
Louis Jenkins, Board Attorney; conference call

Staff: Tracy A. Dickerson
Stephanie Ramos-Santos
Wade Beswick

- II. Approval of October Minutes:** Mr. Norman Saunders made a motion to accept the October Minutes, seconded by Ms. Dorothy Duffield. Unanimously approved.

- III. Additions to the Agenda:** N/A

IV. Election Director's Report:

- Charles County Board of Elections welcomed Mr. Mark Hashagen as a new board member. We look forward to working with him!
- Ms. Dickerson informed the board that she went to survey the Waldorf Senior and Recreational Center on November 2nd with Mr. Beswick, Ms. Ramos-Santos, Ms. Fern Brown and Mr. Craig Renner.
- Ms. Dickerson informed the board of the temporary polling place changes. She informed the board that all the surveys for the new places are completed, and they are fully accessible and meet all the requirements. Benjamin Stoddert Middle School will be temporarily moved to Waldorf Senior and Recreational Center. Dr. Gustavus Brown Elementary School will be temporarily moved to Arthur Middleton Elementary School.
- Ms. Dickerson informed the board that there are two places with possibility of renovations in 2022, however, she will not know until December. She has found and surveyed two places in preparation, both places are accessible and meet all requirements. If McDonough High School will be under renovation, the polling place will be temporarily moved to St. Joseph's Parish Center, the place can be used for Election Day and Early Voting. If T.C. Martin Elementary School will be under renovation, the Southern Maryland Electric Headquarters Building will be used temporarily.

- Ms. Fern Brown made a motion to accept the temporary polling place changes, seconded by Mr. Mark Hashagen. Unanimously approved.
- Ms. Dickerson informed the board that the mock election was completed and certified. It was a 100% success. She explained to the board that the Logic and Accuracy test deck was divided by 4 to be scanned into 4 scanning units, instead of scanning the test deck in one scanning unit. Ms. Dickerson thanked Ms. Brown who helped as a scribe. Ms. Dickerson announced that the state has a new reporting system and any board member who wants to see the report and certification papers are welcome to stop by.
- Ms. Dickerson announced to the board that she conducted interviews with Ms. Fern Brown and Mr. Wade Beswick on November 10, 2021 to select a candidate for the Election Program IT Specialist I position. They unanimously selected Mr. Christopher Wade for the position; he will join the team December 1, 2021.
- Ms. Dickerson informed the board that she will keep them updated on what the County Commissioners decide to do regarding redistricting and voting by precinct. Voting by precinct will not affect the office, as Ms. Dickerson is required to do a precinct results reporting and there are 43 ballot styles regardless. Ms. Dickerson explained to the board that for the 2022 Primary Election, there will be 129 ballot styles because the election will run by party. If there is redistricting and precincts have to be divided, it will lead to more ballot styles.
- Ms. Dickerson informed the board that she has been working on the office calendar with Mr. Beswick helping as a proofreader. Ms. Dickerson informed the board that she has scheduled Election Judges' Training to begin in April going through May, a total of 6 weeks and to have a total of 849 Election Judges.

V. Board Attorney Report: N/A

VI. Old Business: N/A

VII. New Business: N/A

VIII. Next Board Meeting: The next Board Meeting will be held on December 16, 2021.

IX. Motion to Adjourn: Ms. Brown made a motion to adjourn, seconded by Mr. Hashagen. Unanimously approved.

