

Katherine O'Malley-Simpson, President
Fern G. Brown, Vice President
Norman J. Saunders, Secretary
Craig J. Renner, Member
Dorothy C. Duffield, Member
Louis P. Jenkins, Jr., Attorney



Tracy A. Dickerson, Election Director II
Mary C. McDougal, Election Deputy Director II
Claire S. Mower, Election Supervisor II
Karl A. Richardson, II, Information Systems Spec.
Sharonda Munson, Election Data Appl. Spec. II
Wade Beswick, Election Data Appl. Spec. II
LaVon Brown, Election Data Appl. Spec. II
Shelby E. Trice, Election Admin. Assistant II

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The Charles County Board of Elections held its regular monthly board meeting on Wednesday, January 16, 2020 at 201 East Charles Street La Plata, Maryland, 20646 at 9 a.m.

I. Declaration of Quorum Present: Fern Brown
Katherine O'Malley-Simpson
Craig Renner, conference call-in
Dorothy Duffield

Louis Jenkins, Board Attorney

Absent: Norman Saunders

Staff: Tracy A. Dickerson
Mary McDougal
Shelby E. Trice
Karl A. Richardson II

II. Approval of December Minutes: Ms. Fern Brown made a motion to accept the December minutes, seconded by Ms. Dorothy Duffield. Unanimously approved by those in attendance.

III. Additions to the Agenda: N/A

IV. Election Director's Report:

- Ms. Tracy Dickerson discussed with the board the quotes she has received from two companies for the printing of the Judges' Manual. The winning bid was Printing Press Inc. St. Mary's has used them for a number of years with no issues.
- Ms. Dickerson informed the board that on Monday, January 13th, she and Ms. Shelby Trice conducted a voter registration volunteer training for the 4th and 5th Democratic Clubs at the Rivah Restaurant in Cobb Island.
- Ms. Dickerson informed the board that on Wednesday, February 12th, she has a speaking engagement for the Rotary Club at the Green Turtle in La Plata. Ms. Dickerson will discuss voter statistics and Same Day Registration.

- Ms. Dickerson discussed with the board the polling place evaluations for the upcoming election. Ms. Dickerson informed the board that each Early Voting site will be evaluated twice for both the primary and general election. Ms. Dickerson informed the board that 25% of the polling places need to be evaluated for the primary election to include locations that had any new chief judges as well as 25% for the general election. With 100% of locations to be evaluated over the period of 2 election cycles. Ms. Dickerson gave the board a spreadsheet that has each individual polling place that needs to be evaluated during the primary election.
- Ms. Dickerson informed the board that the Candidate filing deadline is Friday, January 24, 2020.
- Mr. Karl Richardson II informed the board that he and Mr. Wade Beswick have completed the software test and upgrade on all pollbooks, as well as the Same Day Registration (SDR) network router test. Mr. Richardson and Mr. Beswick are currently preparing all equipment for the training of election judges.
- Ms. Mary McDougal discussed with the board that the front office has received a few absentees but no influx as of yet. Ms. McDougal informed the board that 600 judges are currently assigned and they are working on recruiting more.

V. Board Attorney Report: N/A

VI. Old Business: N/A

VII. New Business: N/A

VIII. Next Board Meeting: The next Board Meeting will be held on February 20, 2020

IX. Motion to Adjourn: Ms. Fern Brown made a motion to adjourn, seconded by Ms. Dorothy Duffield. Unanimously approved by those in attendance.