

Katherine O'Malley-Simpson, President
Fern G. Brown, Vice President
Norman J. Saunders, Secretary
Craig J. Renner, Member
Dorothy C. Duffield, Member
Louis P. Jenkins, Jr., Attorney



Tracy A. Dickerson, Election Director II
Mary C. McDougal, Election Deputy Director II
Claire S. Mower, Election Supervisor II
Karl A. Richardson, II, Information Systems Spec.
Sharonda Munson, Election Data Appl. Spec. II
Wade Beswick, Election Data Appl. Spec. II
LaVon Brown, Election Data Appl. Spec. II
Shelby E. Trice, Election Admin. Assistant II

Charles County Board of Elections
P O Box 908
La Plata, MD 20646
Phone (301) 934-8972
(301) 870-3167
Fax (301) 934-6487

The Charles County Board of Elections held its regular monthly board meeting on Thursday, May 14, 2020 at 201 East Charles Street La Plata, Maryland, 20646 at 2:00 p.m.

- I. Declaration of Quorum Present:** Katherine O'Malley-Simpson; conference call
Fern Brown; conference call
Dorothy Duffield; conference call
Norman Saunders; conference call

Louis Jenkins, Board Attorney; conference call

Absent: Craig Renner

Staff: Tracy A. Dickerson
Shelby E. Trice
Karl A. Richardson II

II. Approval of April Minutes: Ms. Fern Brown made a motion to accept the April minutes, seconded by Ms. Dorothy Duffield. Unanimously approved.

III. Additions to the Agenda: N/A

IV. Election Director's Report:

- Ms. Tracy Dickerson informed the board that equipment L&A has been completed. Ms. Dickerson informed the board that a total of 14 scanners will be used for the primary election, two for Election Day, three for the provisional canvass, and ten for the vote by mail absentee canvass. Ms. Dickerson informed the board that a total of six BMD's will be used for the primary election, two for Election Day and four for canvassing.
- Ms. Dickerson informed the board that the public demo will be held May 19, 2020 at 10 a.m. via video conferencing. The information is posted on the Charles County Board of Elections website.
- Ms. Dickerson informed the board that the two ballot drop boxes will be delivered May 19, 2020. One will be located at Sacred Heart Friendship Hall, and the other at The Charles County Library; Waldorf West.

- Ms. Dickerson informed the board our canvassing schedule is located on our website. We will be canvassing from 9:00 a.m. to 6:00 p.m. everyday. Ms. Dickerson informed the board that the board will be required to log in via video conference on the first day of canvassing to open the meeting as well as vote for a canvassing chairman and canvassing secretary.
- Ms. Dickerson informed the board that there will be three cameras designated for canvassing. Camera one will be for viewing the opening of the ballots. Camera two will be for viewing the scanning of the ballots. Camera three will be for the board decision meetings.
- Ms. Dickerson informed the board that they will be meeting periodically from 3 p.m. to 5 p.m. virtually to discuss any ballot issues throughout the day, the specific board meeting days are listed on the canvassing schedule. Ms. Dickerson informed the board that there will also be a virtual meeting to end the canvass.
- Ms. Dickerson discussed with the board that we are making “goodie bags” for election day that contain a mask, pen, and a “I Voted” sticker. This is to help minimize the exchange between the voters and the election judges. Ms. Dickerson also explained that the privacy sleeves will be used once per voter and will then be placed in a bin for quarantine.
- Ms. Dickerson discussed with the board that the vote center will be supplied with face shields, masks, gloves, and plexiglass to protect the election judges. Ms. Dickerson will also be sending cleaner for the equipment.

V. Board Attorney Report: N/A

VI. Old Business: N/A

VII. New Business: N/A

VIII. Next Board Meeting: The next Board Meeting will be held on June 18, 2020

IX. Motion to Adjourn: Ms. Dorothy Duffield made a motion to adjourn, seconded by Ms. Fern Brown. Unanimously approved.