

Katherine O'Malley-Simpson, President
Fern G. Brown, Vice President
Norman J. Saunders, Secretary
Craig J. Renner, Member
Dorothy C. Duffield, Member
Louis P. Jenkins, Jr., Attorney



Tracy A. Dickerson, Director II
Mary C. McDougal, Deputy Director II
Vacant, Election Program Assistant I
Claire S. Mower, Election Program Assistant II
Karl A. Richardson, II, Election Program Manager I
Sharonda Munson, Election Program Assistant I
Wade Beswick, Election IT Specialist I
LaVon Brown, Election Program Assistant I

Charles County Board of Elections
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The Charles County Board of Elections held its regular monthly board meeting on Thursday, August 21, 2020 at 201 East Charles Street La Plata, Maryland, 20646 at 9:00 a.m.

- I. Declaration of Quorum Present:** Katherine O'Malley-Simpson; conference call
Fern Brown; conference call
Dorothy Duffield; conference call
Norman Saunders; conference call

Louis Jenkins, Board Attorney; conference call

Staff: Tracy A. Dickerson

Absent: Craig Renner

Visitor: Patricia Swearinger; conference call
- II. Approval of August 6, 2020 Minutes:** Mr. Norman Saunders made a motion to accept the August 6, 2020 minutes, seconded by Ms. Fern Brown. Unanimously approved.
- III. Additions to the Agenda:** N/A
- IV. Election Director's Report:**
- Ms. Tracy Dickerson advised the board that the State Board approved using Vote Centers to be held in public High Schools or centers equivalent in space. We will host 2 Early Voting Centers that will be opened for eight days beginning October 26, 2020 to November 2, 2020 from 7:00 a.m. to 8:00 p.m. Vote Centers will be opened on November 3, 2020 Election Day from 7:00 a.m. to 8:00 p.m.
 - Ms. Dickerson presented to the board to approve moving one Early Voting Center (EV) from Glenn Eagles Neighborhood Center to St. Charles High School for this election based on the size to accommodate additional equipment. This new site is only 1.3 miles from Glenn Eagles Neighborhood Center and offers 15,960 square feet of usage space. The other Early Voting Center will be Sacred Heart Friendship Hall which has already been approved. (*See attachment "A" for EV location detail*).
- Ms. Dorothy Duffield made a motion to approve moving the Early Voting site for the 2020 Presidential General Elections from Glenn Eagles Community Center to St. Charles High School, seconded by Ms. Fern Brown. Unanimously Approved.

- Ms. Dickerson advised the Board the amount of the equipment needed at each Early Voting Center (EV), Election Day Vote Center (EDVC) as well as the number of Election Judges required. As of yesterday, we have a total of 282 Election Judges signed up to work Election Day; however, this changes daily. We need 385 Elections Judges to cover the number of Election Day Vote Centers. As of today, we are short 103 Election Judges. For Early Voting we currently have 99 people interested to work and we need 85 so we should be set for those dates. A large percentage of our Election Judges are 60 years or older and are considered higher risk. It is a difficult time to recruit Election Judges during the Pandemic. Ms. Brown asked about advertising in the newspaper and Ms. Dickerson advised since the Election Day Vote Centers have been approved, a post card will be mailed to all registered voters informing them of the Early Voting Locations, Election Day Vote Center locations, Ballot Drop Box locations and information on voting. Ms. Katherine O'Malley-Simpson suggested contacting the local Newspapers to request a social media piece requesting the need for Election Judges. Ms. Dickerson advised that she spoke to a reporter from The Bay Net News who wrote a very nice article quoting Ms. Dickerson on the need for additional Election Judges. Ms. O'Malley-Simpson has sent information to College of Southern Maryland to see if any college students might have an interest.
- This election we will have Precinct Results reporting. With Precinct Results Reporting Charles County will have a total of 43 Ballot Styles whereas in past General Elections we would have only had one Ballot Style. Processes are being put in place to add Ballot Style Runners to pull the correct Ballot Style. This will allow voters to vote at any location and still provide the required State Board Precinct Results reporting.

Ms. Brown made a motion to approve the Election Day Vote Centers, seconded by Ms. Duffield. Unanimously approved. (*See attachment "B" for EDVC location details*)

- Ms. Dickerson discussed with the board the Ballot Drop Box locations which will cover the county corridors. The Eastern corridor will be located at the SMECO Customer Service Center. The Central corridor will have two locations to cover both sides of 301; one at St. Charles High School, the other at Westlake High School. The Western corridor will be Lackey High School and the Southern corridor will be Sacred Heart Friendship Hall as well as the Charles County Board of Elections Office. Each location has been surveyed to confirm Security cameras on site, accessible by Public Transportation as well as ADA complaint. (*See attachment "C" drop box locations*). Ms. O'Malley-Simpson asked how difficult one of these boxes are to move. Ms. Dickerson advised that each box is over 400 pounds. Ballot Drop Boxes will be in place as of October 1, 2020 and will be locked up at 8:00 p.m. on November 3rd Election Day. Ballot Drop Boxes will be checked by two people 3 times a day. If Election Judges are available to assist, they will need to be finger printed in order to pick up from these boxes. Ms. Duffield thanked Ms. Dickerson for covering this information in detail as it was very informative.

Mr. Saunders made a motion to approve the Ballot Drop Box locations, seconded by Ms. Brown. Unanimously approved.

- Ms. Dickerson opened up the call to the visitor who was listening in. She thanked the board for allowing her to join the call and felt motivated after hearing in detail what her community was doing.

V. Board Attorney Report: N/A

VI. Old Business: N/A

VII. New Business: Ms. Dickerson advised that as of August 27, 2020, the Charles County Election Board office will participate in the State Board Call Center where the main number will be forwarded to assist the staff during the time when we see an increase in absentee ballot applications. Anything outside of the Call Center script will be redirected back to the persons' direct line.

VIII. Next Board Meeting: The next Board Meeting will be held on September 17, 2020.

IX. Motion to Adjourn: Ms. Brown made a motion to adjourn, seconded by Mr. Saunders. Unanimously approved. Meeting adjourned at 9:32 a.m.

Approved during virtual board meeting held September 8, 2020

Attachment A
Charles County Early Voting Centers

All locations are serviced by public transportation- VanGo

VanGo has scheduled routes as well as specialized services available upon request that will drop citizens at the door, they are ADA compliant as well.

EV-1

Sacred Heart Church Friendship Hall – 4,447 square feet

201 St. Mary's Avenue

La Plata, MD 20646

*Previously approved for the 2020 Primary

EV-2

St. Charles High School – Gymnasium – 15,960 square feet

5305 Piney Church Road

Waldorf, MD 20603

*Proposed site upon Board Approval, all documentation submitted

This site will replace St. Charles Gleneagles Neighborhood Center, due to size.

St. Charles High School is 1.3 miles from Gleneagles Neighborhood Center.

Attachment B Charles County Vote Centers

****All locations are serviced by public transportation- VanGo****

VanGo has scheduled routes as well as specialized services available upon request that will drop citizens at the door, they are ADA compliant as well.

EDVC-1 – 4,447 square feet
Sacred Heart Church Friendship Hall
201 St. Mary's Avenue
La Plata, MD 20646

EDVC-2– 15,960 square feet
St. Charles High School – Gymnasium
5305 Piney Church Road
Waldorf, MD 20603

EDVC-3 – 10,780 square feet
Maurice J. McDonough High School - Gymnasium
7165 Marshall Corner Road
Pomfret, MD 20675

EDVC-4 – 6,726 square feet
Henry E. Lackey High School - Cafeteria
3000 Chicamuxen Road
Indian Head, MD 20640
*New ADA Survey Submitted 8-20-2020

EDVC-5 – 7,000 square feet
La Plata High School – large area outside gymnasium
6035 Radio Station Road
La Plata, MD 20646

EDVC-6 – 6,726
Thomas Stone High School – Cafeteria
3785 Leonardtown Road
Waldorf, MD 20601

EDVC-7 – 18,170 square feet
North Point High School – Gymnasium
2500 Davis Road
Waldorf, MD 20603

EDVC-8 – 11,934 square feet
Westlake High School - Gymnasium
3300 Middletown Road
Waldorf, MD 20602

Attachment C Charles County Ballot Drop Box Locations

****All locations are serviced by public transportation- VanGo****

VanGo has scheduled routes as well as specialized services available upon request that will drop citizens at the door, they are ADA compliant as well.

Eastern Part of County

Southern Maryland Electric (SMECO) – State Box
Hughesville Customer Service Center
15065 Burnt Store Road
Hughesville, MD 20637
Security Camera on-site

Central Part of County – Highest Population (this gives access to each side of 301)

St. Charles High School – State Box (East side of 301)
5305 Piney Church Road
Waldorf, MD 20602
Security Camera on-site

Westlake High School – State Box (West side of 301)
3300 Middletown Road
Waldorf, MD 20602
Security Camera on-site

Southern Part of County – (Centrally located for the entire County)

Sacred Heart Church Friendship Hall – State Box
201 St. Mary's Avenue
La Plata, MD 20646
Board of Elections places security camera

Charles County Board of Elections – Board of Elections Box
201 E Charles Street
La Plata, MD 20646
Security Camera on-site

Western Part of County

Henry E. Lackey High School – State Box
3000 Chicamuxen Road
Indian Head, MD 20640
Security Camera on-site