

Katherine O'Malley-Simpson, President
Fern G. Brown, Vice President
Norman J. Saunders, Secretary
Craig J. Renner, Member
Dorothy C. Duffield, Member
Louis P. Jenkins, Jr., Attorney



Tracy A. Dickerson, Election Director II
Mary C. McDougal, Election Deputy Director II
Claire S. Mower, Election Supervisor II
Karl A. Richardson, II, Information Systems Spec.
Sharonda Munson, Election Data Appl. Spec. II
Wade Beswick, Election Data Appl. Spec. II
LaVon Brown, Election Data Appl. Spec. II
Shelby E. Trice, Election Admin. Assistant II

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The Charles County Board of Elections held its regular monthly board meeting on Thursday, January 17, 2019, at 201 East Charles Street La Plata, Maryland, 20646 at 9:00a.m.

- I. Declaration of Quorum Present:** Katherine O'Malley-Simpson
Fern Brown
Dorothy Duffield
Norman Saunders
- Louis Jenkins, Board Attorney

Staff: Tracy A. Dickerson
Shelby E. Trice
Mary McDougal

Absent: Craig Renner

- II. Approval of December 2018 Minutes:** Fern Brown made a motion to accept the December minutes, seconded by Dorothy Duffield. Unanimously approved.

- III. Additions to the Agenda:** N/A

IV. Election Director's Report:

- Ms. Dickerson discussed with the board that Charles County was one of the three pilot counties for the manual audit. Tracy Dickerson and Shelby Trice helped Caroline County on January 8th. Our Audit was held on January 15th, we started at 9:15 a.m. and finished at 10:20 a.m. Everything ran smoothly and the numbers came out accurately. Tracy informed the board that we will be traveling to assist every county that helped in our manual audit.
- Ms. Dickerson discussed with the board that we are looking at a new Early Voting center and polling place due to the La Plata Firehouse no longer wanting to hold the election. We also need to find a replacement polling place for the Nanjemoy Firehouse. Ms. Dickerson also informed the board that she is looking at moving 8-4 Church of the Nazarene to St. Charles High School, and 6-2 White Plains Moose Lodge to the new Billingsley Elementary School.

- Ms. Dickerson informed the board that Karl Richardson and Wade Beswick have finished inventory and are currently working on post-election maintenance.
- Mary McDougal informed the board that over 6,000 specimen ballots were returned, the information has been updated in the system and everyone is currently working on cleaning up voter records.
- Ms. O'Malley-Simpson talked with Ms. Dickerson and the board about ways to make communications between the schools and election judges more efficient. Ms. O'Malley-Simpson suggested maybe Ms. Dickerson meet and speak with the principles.

V. Board Attorney Report: N/A

VI. Old Business: N/A

VII. New Business: N/A

VIII. Next Board Meeting: The next Board Meeting will be held on March 28, 2019.

IX. Motion to Adjourn: Norman Saunders made a motion to adjourn, seconded by Fern Brown. Unanimously approved.

A handwritten signature in black ink, appearing to read "Norman J. Saunders", with a long horizontal flourish extending to the right.