

Katherine O'Malley-Simpson, President
Fern G. Brown, Vice President
Norman J. Saunders, Secretary
Craig J. Renner, Member
Dorothy C. Duffield, Member
Louis P. Jenkins, Jr., Attorney



Tracy A. Dickerson, Election Director II
Mary C. McDougal, Election Deputy Director II
Claire S. Mower, Election Supervisor II
Karl A. Richardson, II, Information Systems Spec.
Sharonda Munson, Election Data Appl. Spec. II
Wade Beswick, Election Data Appl. Spec. II
LaVon Brown, Election Data Appl. Spec. II
Shelby E. Trice, Election Admin. Assistant II

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The Charles County Board of Elections held its regular monthly board meeting on Tuesday, June 4, 2019, at 201 East Charles Street La Plata, Maryland, 20646 at 9:00a.m.

- I. Declaration of Quorum Present:** Katherine O'Malley-Simpson
Fern Brown
Dorothy Duffield
Norman Saunders
Craig Renner, conference call-in

Louis Jenkins, Board Attorney

Staff: Tracy A. Dickerson
Shelby E. Trice
Mary McDougal

- II. Approval of April 2019 Minutes:** Ms. Brown made a motion to accept the April minutes, seconded by Ms. Duffield. Unanimously approved.

- III. Additions to the Agenda:** N/A

IV. Election Director's Report:

- Ms. Dickerson informed the board that it was time to nominate and approve a new Board Attorney, Board President, Vice President, and Secretary.
- Ms. O'Malley-Simpson nominated Mr. Jenkins as Board Attorney, seconded by Ms. Brown. Unanimously approved.
- Ms. Brown nominated Ms. O'Malley-Simpson as President of the Board, seconded by Ms. Duffield. Unanimously approved.
- Ms. Duffield nominated Ms. Brown as Vice President of the Board, seconded by Mr. Saunders. Unanimously approved.
- Ms. O'Malley-Simpson nominated Mr. Saunders as Secretary of the Board, seconded by Ms. Brown. Unanimously approved.

- Ms. Dickerson informed the board that she is currently working on Pep's for office staff, and that they are due to SBE by the end of the month.
- Ms. Dickerson and the board discussed this year's MAEO conference. It was agreed that the conference was beneficial and relevant for all who attended. Ms. Dickerson informed the board that the entire staff attended an all-day table top exercise. This was a useful training tool to help the staff think quickly to solve common issues that may occur during each election cycle. Ms. Dickerson discussed with the board that during the conference she attended a training session on how to conduct a table top exercise. Ms. Dickerson explained that this session was informative and that she will be creating table top exercises for the board as well as the staff to participate in throughout the year.

V. Board Attorney Report: N/A

VI. Old Business: N/A

VII. New Business: N/A

VIII. Next Board Meeting: The next Board Meeting will be held on July 18, 2019.

IX. Motion to Adjourn: Mr. Saunders made a motion to adjourn, seconded by Ms. Brown. Unanimously approved.

A handwritten signature in black ink, appearing to read "Nancy J. Saunders". The signature is written in a cursive style with a long, sweeping underline.