

Katherine O'Malley-Simpson, President
Fern G. Brown, Vice President
Norman J. Saunders, Secretary
Craig J. Renner, Member
Dorothy C. Duffield, Member
Louis P. Jenkins, Jr., Attorney



Tracy A. Dickerson, Election Director II
Mary C. McDougal, Election Deputy Director II
Claire S. Mower, Election Supervisor II
Karl A. Richardson, II, Information Systems Specialist
Sharonda Munson, Election Data Appl. Spec. II
Wade Beswick, Election Data Appl. Spec. II
LaVon Brown, Election Data Appl. Spec. II
Shelby E. Trice, Election Admin. Assistant II

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The Charles County Board of Elections held its regular monthly board meeting on Wednesday, February 14, 2018, at 201 East Charles Street La Plata, Maryland, 20646 at 2:30 pm.

- I. Declaration of Quorum Present:** Fern Brown
Katherine O'Malley-Simpson
Craig Renner, conference call-in
Dorothy Duffield
Norman Saunders

Louis Jenkins, Board Attorney

Staff: Tracy A. Dickerson
Mary McDougal
Shelby E. Trice

- II. Approval of December 2017 Minutes:** Fern Brown made a motion to accept the December minutes, seconded by Dorothy Duffield. Unanimously approved.

- III. Additions to the Agenda:** N/A

IV. Election Director's Report:

- Tracy Dickerson introduced the board to the new hire Sharonda Munson. She started on Wednesday, January 31, 2018.
- Tracy informed the board that the Mock Election that occurred in January was completed. Tracy, Karl, Wade, and Shelby tested the DS200's, the pollbooks as well as the new tablets. There were no issues reported with the DS200's.
- Tracy informed the board that the testing of the new tablets did not go as planned. We were given a total of 6 tablets to test and only 2 worked correctly. Tracy explained to the board that due to the numerous design and software flaws, the tablets will not be used in the Primary Election. Tracy also informed the board that SBE will be working on correcting the issues and re-testing the tablets in hopes of using them for the General Election. Tracy explained that if the tablets are not up to her standards by May 1, 2018 they will not be used in the General Election, we will continue to use the pollbooks. If the tablets are fixed by

May 1, 2018 Tracy will begin updating inventory paperwork as well as revising a chapter in the Election Judge Manual.

- Tracy discussed with the board that in January Desvin Gabbidon has returned as our Regional Manager.
- Tracy informed the board that she is halfway through making the Judges Manual county specific.
- Tracy informed the board of some important dates. Candidate filling ends February 27, 2018 and Ballot production will start the week of March 5, 2018. Tracy also reminded the board that their ethics information is due by April 30, 2018.
- Karl and Wade are currently working on doing a second pollbook testing and will finish on Friday with 100% verification. Last week Karl and Wade worked on testing DS200's from 4 different precincts that had kickback issues during the 2016 General Election. Someone from ES&S came out and fixed any issues that occurred.
- Mary McDougal informed the board that the voter registration department has finished the ERIC reports as well as address changes. She discussed with the board that Sharonda Munson has been working well and is a valuable asset to our team.

V. Board Attorney Report: No news at this time.

VI. Old Business: N/A

VII. New Business: There will be no Board meeting in March due to the MAEO Conference.

VIII. Next Board Meeting: The next Board Meeting will be held on April 19, 2018

IX. Motion to Adjourn: Norman Saunders made a motion to adjourn, seconded by Fern Brown. Unanimously approved.

