The regularly scheduled meeting of the County Commissioners was convened in hybrid format, virtually and in person, at 9:00 a.m. with the following persons in attendance:

Reuben B. Collins II, Esq., President, County Commissioner Ralph Patterson, II, M.A., Vice President, County Commissioner Gilbert O. Bowling, III, County Commissioner Deborah Hall, Acting County Administrator Jenifer Ellin, Acting Deputy County Administrator Wes Adams, County Attorney Carol A. DeSoto, Clerk to the Commissioners

Call to Order/Pledge

Commissioner Collins called the meeting to order and began with the Pledge of Allegiance.

Roll Call

A roll call was taken. Commissioners Bowling, Patterson, and Collins were present. *Commissioners Bowling and Collins were in person; Commissioners Patterson was virtual.*

*Commissioners Coates and Stewart were absent.

Proclamation(s) Issued for February 2024

2024-06 Black History Month

2024-07 Career and Technical Education Month

2024-08 National Engineers Week

2024-09 National Freedom Day

2024-10 Unclaimed Property Day

The Commissioners were joined by Ms. Elaine Lawton and Ms. Maggie Larrick, Daughters of the American Revolution (DAR) and Ms. Dyotha Sweat, President, Charles County NAACP, to receive proclamation 2024-09 National Freedom Day; Ms. Dyotha Sweat, President, Charles County NAACP to receive proclamation 2024-06 Black History Month; Mr. Michael Douglas and Kevin Davenport, Electrical Engineering Students, and Mr. Joseph Bowling, Mathematics & Engineering Department Chair, College of Southern Maryland, to receive proclamation 2024-08 National Engineers Week; and Ms. Linda Forrest, Dual Enrollment and Early College Coordinator and Mr. Mark Metcalf, CTE Coordinator, College of Southern Maryland to receive proclamation 2024-07 Career and Technical Education Month.

*Break 9:13 a.m. - 9:16 a.m.

Roll Call

A roll call was taken. Commissioners Bowling, Patterson, and Collins were present. *Commissioners Bowling and Collins were in person; Commissioners Patterson was virtual.*

*Commissioners Coates and Stewart were absent.

^{*} Thomasina O. Coates, M.S., County Commissioner, was absent

^{*} Amanda M. Stewart, M.Ed., County Commissioner, was absent.

Commissioners' Comments

Note: Summary of Public Comments on January 30, 2024 was attached to the agenda.

Commissioner Bowling shared that he joined the Maryland Lieutenant Governor Miller for the tour of the Indian head Naval Surface Warfare Center on Monday and indicated that there were the federal monies being spent to improve this base. He also expressed the importance of the Career and Technology Education at the College of Southern Maryland is to this base as well.

Ms. Deborah Hall, Acting County Administrator, Office of the County Administrator, informed the Commissioners of the response letter she is sending the Fraternal Order of Police related to the public comments made on January 30, 2024 related to retiree benefits.

Approval of the Minutes of January 30, 2024

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to approve the minutes of January 30, 2024. *Commissioners Coates and Stewart were not present for the vote.

Announcement

Next Scheduled Session(s): February 27-28, 2024.

Announced that the public hearing scheduled on March 5, 2024 for Amendment to Indenture Docket 250 Villages of Swan point has been rescheduled to April 30, 2024 at 6:00 p.m. to be held in the Charles County Government Building both in person and virtually.

Approval Items

Budget Amendments and Budget Transfers

(Mr. Jacob Dyer, Acting Director, Department of Fiscal and Administrative)

<u>FY2024 Budget Amendment Increase #323 Additional Funding Mattawoman Wastewater Treatment Plant</u> (MWWTP) Flow Equalization Basin

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to approve FY2024 Budget Amendment Increase #323 for two million dollars (\$2,000,000,000.00). *Commissioners Coates and Stewart were not present for the vote.

FY2024 Budget Transfer Request # 737 Support Federal Lobbyist

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to approve FY2024 Budget Transfer Request #737 for twenty-six thousand dollars (\$26,000.00). *Commissioners Coates and Stewart were not present for the vote.

<u>Change Order #25 Mattawoman Wastewater Treatment Plant (MWWTP) Flow Equalization Basin ITB 20-35</u>
A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to approve Change Order #25 Mattawoman Wastewater Treatment Plant (MWWTP) Flow Equalization Basin ITB 20-35 for one

million nine hundred and eighty-seven thousand nine hundred and seventy six dollars and ninety cents (\$1,987,976.90) and the associated acceptance letter. *Commissioners Coates and Stewart were not present for the vote.

Contract- Federal Lobbyist

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to approve this contract. *Commissioners Coates and Stewart were not present for the vote.

Request for Approval: American Rescue Plan Act (ARPA)

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to approve moving seven hundred and fifty thousand dollars (\$750,000.00) from the Infrastructure category to the non-profits grants category. *Commissioners Coates and Stewart were not present for the vote.

Action on Boards and Commissions

A motion was made by Commissioner Patterson, seconded by Commissioner Bowling and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to appoint Granville Johnson as the Chair to the Charles County Police Accountability Board. *Commissioners Coates and Stewart were not present for the vote.

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to appoint Angel Riley as a Citizen Member and Tanika Whittington as an Alternate Member to the Ethics Commission. *Commissioners Coates and Stewart were not present for the vote.

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to reappoint Theodora Carr, Laureta Miles and Tiffany Brown and appoint Angel Wye as a Citizen Members, Darnelle Brown as a Citizen Member and Jacqueline Pressey as a Senior Citizen Member to the Area Council on Aging. *Commissioners Coates and Stewart were not present for the vote.

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to recommend reappointment of Sam Graves to the Board of Fire and Rescue by the Governors Appointment Office.

*Commissioners Coates and Stewart were not present for the vote.

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to recommend reappointment of Charles McClam to the Regular Member position from the Alternate Member position on the Property Tax Assessment Appeal Board by the Governors Appointment Office. *Commissioners Coates and Stewart were not present for the vote.

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to appoint Albert Williams as the Attorney Member, James Person as the Citizen with a Disability Member, Sequaya Tasker as the Professional in the Field of Disabilities, William Morgan as the Local Non-Profit Social Service Organization Member and Lynn Murphy as the Citizen Member to the Adult Public Guardianship Review Board. *Commissioners Coates and Stewart were not present for the vote.

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to reappoint Torri Ball, D'Yana James, Nicole Evans, LaTisha Henderson, Kawona Johnson, Clarissa Stroud Kemp, La'Kenya Walter and appoint Judith Ramsey, Katrina Logan, Krystal Hall, Rosalyn Dickerson and Shelly Williams as Citizen Members to the Commission for Women. *Commissioners Coates and Stewart were not present for the vote.

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to appoint Tony Cotton as a Citizen Member to the Nuisance Abatement Hearing Board. *Commissioners Coates and Stewart were not present for the vote.

A motion was made by Commissioner Patterson, seconded by Commissioner Bowling and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to appoint Suzanne Darby as the Representative of the Southern Maryland Regional Library Association, to the Library Board of Trustees. *Commissioners Coates and Stewart were not present for the vote.

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to appoint Cathryn Szmurlo and Corey Becket as Citizen Members to the Internal Audit Oversight Committee. *Commissioners Coates and Stewart were not present for the vote.

Legislative Update: 2024 Maryland General Assembly Session

Ms. Danielle Mitchell, Associate County Attorney, Office of the County Attorney; Ms. Jenifer Ellin, Acting Deputy County Administrator, Office of the County Administrator; Mr. Steve Proctor; Mr. Joseph Green; and Ms. Sherrie Simms, Lobbyists, GS Proctor and Associates, Inc., joined the Commissioners to provide an update on the 2024 Maryland General Assembly Session.

Ms. Mitchell reviewed proposed legislation:

• HB692 Economic Development - County or Municipality Economic Development Authority - Powers and Use of Proceeds
Hearing on February 15, 2024.

The Charles County Legislative Proposals

- HB 440 Motor Vehicle Registration Exceptions for Golf Carts and Low Speed Vehicles Cobb Island
 Letter of support sent.
- HB690 *Charles County Adult Protective Services Review Board Membership* Letter of support sent.
- HB687 *Charles County Governing Bodies of Common Ownership Communities Member Training* Letter of support sent.
- LR2972 took place of ATV Bill proposal since it will be a statewide bill (proposal to enable Charles County to pass a local law to regulate off-the-road motorcycles and all-terrain vehicles, that may include impoundment, conditions for release from impoundment)

The Commissioners present reached a consensus to send a letter of support.

• LR2459 To enact a Parkland Dedication Ordinance to require property developers pay a fee to be used instead of dedicating land (i.e., "fee-in-lieu"), or a combination of dedication or construction of recreational facilities.

Awaiting Bill Number.

The Commissioners present reached a consensus to send a letter of support if no significant changes.

Briefing and Request to Introduce and Schedule a Public Hearing: Proposed Bill 2024-(04) 9-1-1 Fee Increase

Mr. Jacob Dyer, Acting Director, Department of Fiscal and Administrative Services; Ms. Michelle Lilly, Director, Mr. Tony Rose, Deputy Director, Mr. Jeffrey Clements, Chief of Communications, Department of Emergency Services; and Mr. Marc Potter, Associate County Attorney, Office of the County Attorney for Charles County, reviewed the proposed bill. The State charges fifty cents (\$0.50) per month plus the County fee which has been seventy-five cents (\$0.75) since January 1, 2004. Recent changes allow to increase the County fee to cover the total cost of maintenance and operations of the County. Eight (8) Counties adjusted the fee to one dollar and fifty cents (\$1.50). The County Attorney's Office has determined that by keeping a range format in the County Code, it gives the County the flexibility in adopting a County fee on an annual basis and is recommending the 9-1-1 fee not to exceed two dollars and fifty cents (\$2.50) per line per month. Based on current projections, the fee would need to be increased from seventy-five cents (\$0.75) to one dollar and fifty cents (\$1.50) for July 1, 2024 to cover our costs.

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to introduce Bill 2024-04 9-1-1 Fee Increase *Commissioners Coates and Stewart were not present for the vote.

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to schedule the public hearing on Tuesday, February 27, 2024 at 6:00 p.m. in the Government Building at 200 Baltimore Street La Plata, Maryland to be held hybrid, in-person and virtually. *Commissioners Coates and Stewart were not present for the vote.

Briefing and Request to Introduce and Schedule Public Hearing: Proposed Bill 2024-(05) Amendment to Zoning Text Amendment 21-169 Critical Area

Mr. Charles Rice, Planning Director, Department of Planning and Growth Management; and Ms. Danielle Mitchell, Assistant Deputy County Attorney, Office of the County Attorney for Charles County, explained that the Commissioners accepted and approved the Critical Area Commission's conditional approval of Zoning Text Amendment 21-169, also known as Bill Number 2022-10, and that the Bill be amended to reflect the refinement and clarifying language to ensure consistency with Chapter one nineteen (119) of the 2008 Laws of Maryland, Section Nine (9). This new bill is a procedural one to reflect the approved language.

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to introduce Bill 2024-05 Critical Area Overlay Zone. *Commissioners Coates and Stewart were not present for the vote.

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to schedule the public hearing on Tuesday, February 27, 2024 at 6:00 p.m. in the Government Building at 200 Baltimore Street La Plata, Maryland to be held hybrid, in-person and virtually. *Commissioners Coates and Stewart were not present for the vote.

TO BE RESCHEDULEDBriefing: FY2024 General Fund Review-Second Quarter **TO BE RESCHEDULED** Work Session: Swan Point Petition Project

Briefing: Targeted Sign Enforcement in the Waldorf Urban Development Corridor (WURC)

Mr. Wes Adams, County Attorney, and Mr. Marc Potter, Associate County Attorney, Office of the County Attorney for Charles County; Mr. Jason Groth, Acting Director, Department of Planning and Growth Management; Ms. Michelle Frye, Deputy Director, Department of Economic Development, reviewed the Zoning Enforcement team's plan for enforcement of provisions within the local Charles County Code pertaining to signs which will be executed in three (3) phases. Violators will have ninety (90) days from the notification of the violation to comply and end on June 1, 2024. In addition, the Department of Economic Development will work in coordination with media Relations on an appropriate outreach communication and develop a one page information sheet with relevant business resources and contact information to be included in with violation letters. The information sheet will include information such as: Local, State and Federal resources.

Briefing and Request for Approval: To Create Revenue Authority Local Legislation

Commissioner Collins; Ms. Jenifer Ellin, Acting Deputy County Administrator, Office of the County Administrator; Mr. Jacob Dyer, Acting Director, Department of Fiscal and Administrative Services; Ms. Kelly Robertson-Slagle, Director, Department of Economic Development; Ms. Danielle Mitchell, Assistant Deputy County Attorney, Office of the County Attorney for Charles County, provided a briefing on the legislation process to establish a Revenue Authority. Ms. Robertson-Slagle reviewed the Local Economic Development Authority (LEDA) and comparison to a Revenue Authority. While

both organizations may issue bonds, the key difference is that Revenue Authorities issue revenue bonds to finance public projects, while EDAs issue Industrial Revenue Bonds to provide financing for facilities and machinery for private companies. She also shared information on the current proposed State Bill HB692 Economic Development – *County or Municipality Economic Development Authority* – *Powers and Use of Proceeds*, which may offer more flexibility. This bill is supported by the Maryland Economic Development Commission and Maryland Department of Commerce.

Staff recommended that before local legislation is drafted wait until State legislation is complete.

The Commissioners present reached a consensus to send a letter of support for HB692 and to have staff begin the process of drafting legislation and bring it back after the State legislative session.

Commissioner's New Business

The Commissioners present, agreed to Commissioner Bowling's requested that a future agenda item be added related to the solar issues and state mandates and what local provisions are needed to safeguard rural communities.

Closed Session

At 10:46 a.m., motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to move into Close Session where all or a portion of this session may be closed pursuant to Section 3-305 (b)(3)(7) of the General Provisions Article of the Annotated Code of Maryland to discuss a potential land acquisition. The reason for moving into closed session is to keep legal advice, and negotiations, confidential. *Commissioners Coates and Stewart were not present for the vote.

Summary Closed Session Items

At 10:50 a.m., the Commissioners went into closed session.

3-305(b)(3)(7) Potential Land Acquisition

Present: Commissioners Bowling, Patterson, and Collins, Deborah Hall, Wes Adams, Carol DeSoto, Jenifer Ellin, Terrah Dews, Martin Harris, Frances Sherman Diane Shelton, Keith Roumfort, and Jacob Dyer.

Staff reviewed the proposed land acquisition and recommendations.

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to allow staff to negotiate up to the specific amount. *Commissioners Coates and Stewart were not present for the vote.

At 10:58 a.m., a motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with Commissioners Bowling, Patterson, and Collins present, voting in favor to end this closed session. *Commissioners Coates and Stewart were not present for the vote.

The Commissioners returned to open session at 5:00 p.m.

Roll Call

A roll call was taken. Commissioners Bowling, Patterson, and Collins were present. *Commissioners Bowling and Collins were in person; Commissioners Patterson was virtual.**Commissioners Coates and Stewart were absent.

Commissioners' Public Comment Session

Commissioners held an open session to receive public comments on any issue. This agenda item was added for the Commissioners to listen to feedback only, twice each month during their regular meetings.

There were five (5) people who provided comments in person and no people who provided virtual comments. Any written comments received were added to the website for the public to view.

Summary of Public Comments

In Person:

- Issue that County Government closed for Super Bowl Monday; Water Issues facing the County.
- Issue of homelessness and the need for a more coordinated effort.
- Concerns with zoning land use to be consistent with Comprehensive Plan and no spot zoning permitted.
- Requested that an independent organization do a cost analysis of Charter Government to implement and operate on yearly basis and to be done before the election.
- Requested that the legal fees for Commissioner Coates' appeal not be paid for by the County; discussed benefit of early successional habitat to the environment.

Roll Call

A roll call was taken. Commissioners Bowling, Stewart, Patterson, and Collins were present. Commissioners Bowling, Patterson, and Collins were in person; Commissioner Stewart was virtual. *Commissioners Coates was absent.

<u>Public Hearing: Bill 2023-15 Additional Update to Local Legislation on the Maryland Commercial Property Assessed Clean Energy Program (MD PACE)</u>

The Commissioners held a hybrid, virtual/in-person, public hearing on Bill 2023-15. Ms. Kelly, Robertson-Slagle, Director, and Ms. Michelle Frye, Deputy Director, Department of Economic Development; Ms. Danielle Mitchell, Assistant Deputy County Attorney, Office of the County Attorney for Charles County; Ms. Jenifer Ellin, Acting Deputy County Administrator, Office of the County Administrator; Mr. Jacob Dyer, Acting Director, and Mr. Eric Jackson, Chief of Treasury, Department of Fiscal and Administrative Services, presented the recommendation by Abacus Property

^{*}Break 5:17p.m.-5:59 p.m.

^{*}At about 6:01 p.m. Commissioner Coates joined the session virtually.

Solutions to remove the provision that required an energy audit that demonstrated power savings over the life of the loan. Staff stated that removal of the provision would give additional flexibility for those interested in using the program.

There were no in person comments or virtual comments provided.

A motion was made by Commissioner Patterson, seconded by Commissioner Bowling and passed, with all Commissioners present, voting in favor to close the public record.

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with all Commissioners present, voting in favor to close this public hearing.

A motion was made by Commissioner Patterson, seconded by Commissioner Bowling and passed, with all Commissioners Bowling, Patterson, and Collins present, voting in favor to adopt Bill 2023-15 Additional Update to Local Legislation on the Maryland Commercial Property Assessed Clean Energy Program (MD PACE).

<u>Public Hearing: Bill 2023-(14) Exclusions of Appointed Positions from the Merit System for the Charles County Sheriff's Office</u>

The Commissioners held a hybrid, virtual/in-person, public hearing on Bill 2023-14. Ms. Danielle Mitchell, Assistant Deputy County Attorney, Office of the County Attorney for Charles County; Mr. Jerome Spencer, Legal Counsel, and Ms. Misty Goode, Associate Legal Counsel, Charles County Sheriff's Office explained that this bill would clarify the definition of appointed positions in the Sheriff's Office to exclude them from the merit system. This change would have no impact on the budget or operations of the Charles County Sheriff's Office.

There were no in person comments or virtual comments provided.

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with all Commissioners present, voting in favor to close the public record.

A motion was made by Commissioner Patterson, seconded by Commissioner Bowling and passed, with all Commissioners present, voting in favor to close this public hearing.

A motion was made by Commissioner Patterson, seconded by Commissioner Bowling and passed, with all Commissioners present, voting in favor to adopt Bill 2023-14 Exclusions of Appointed Positions from the Merit System for the Charles County Sheriff's Office.

<u>Public Hearing: Bill 2023-(13) Zoning Text Amendment 22-73 Independent Living Senior</u> Housing Complex

The Commissioners held a hybrid, virtual/in-person, public hearing on Bill 2023-13. Ms. Kelly Palmer, Planner III, Ms. Cynthia Bilbra, Planning Supervisor, Ms. Cathy Thompson, Assistant Chief of Planning, and Mr. Charles Rice, Planning Director, Department of Planning and Growth Management,

reviewed proposed Zoning Text Amendment 22-73 Independent Living Senior Housing Complex as a permitted use within the Watershed Conservation District.

There were three (3) in person comments and one (1) virtual comment provided.

A motion was made by Commissioner Stewart, seconded by Commissioner Bowling and failed, with Commissioners Stewart and Bowling, present, voting in favor to keep the public record open for sixty (60) days. Commissioners Coates, Patterson, and Collins were opposed. A roll call of the vote was taken: Commissioner Bowling-yes; Commissioner Coates-no; Commissioner Stewart-yes; Commissioner Patterson-no; Commissioner Collins-no. The motion failed two (2) to three (3).

A motion was made by Commissioner Patterson, seconded by Commissioner Coates and passed, with Commissioners Coates, Patterson, and Collins present, voting in favor to keep the public record open for thirty (30) days. Commissioners Bowling and Stewart were opposed. A roll call of the vote was taken: Commissioner Bowling-no; Commissioner Coates-yes; Commissioner Stewart-no; Commissioner Patterson-yes; Commissioner Collins-yes. The motion passed three (3) to two (2).

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with all Commissioners present, voting in favor to close this public hearing.

Public Hearing: Bill 2024-01 Zoning Text Amendment for Cannabis Dispensaries

The Commissioners held a hybrid, virtual/in-person, public hearing on Bill 2024-01. Mr. Charles Rice, Planning Director, Ms. Melissa Hively, Planner I, Department of Planning and Growth Management, reviewed the proposed amendments to the Zoning Ordinance. These changes include removing the term "medical" from all three (3) cannabis-related uses; replacing the name "Maryland medical Cannabis Commission (MMCC)" to "Maryland Cannabis Administration" in all three (3) cannabis-related uses; adding a fourth condition for dispensary operations; and corrections for typographical errors and drafting errors.

There were no in person comments or virtual comments provided.

A motion was made by Commissioner Bowling , seconded by Commissioner Patterson and passed, with all Commissioners present, voting in favor to close the public record.

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with all Commissioners present, voting in favor to close this public hearing.

A motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with all Commissioners present, voting in favor to adopt Bill 2024-01 Cannabis Dispensaries.

At 6:59 p.m., a motion was made by Commissioner Bowling, seconded by Commissioner Patterson and passed, with all Commissioners present, voting in favor to adjourn.

Regular Meeting of County Commissioners Tuesday February 7, 2024 (Legislative Day)	
Carol A. DeSoto, Clerk to the Commissioners	Reuben B. Collins, II, Esq., President