



PLANNING COMMISSION MEETING

**Minutes of May 20, 2024, 6:00 p.m.
Hybrid (Virtual & In-Person)
La Plata, Maryland 20646**

The Charles County Planning Commission held its regularly scheduled meeting both in-person at the County Government Building and virtually via Microsoft Teams on Monday, May 20, 2024 at 6:00 p.m.

The following persons were present:

Kevin Wedding, Chair
William Murray, Vice Chair
Dawud Abdur-Rahman, Secretary
Denard Earl
Jeffrey Bossart
Semia Hackett
Elizabeth Theobalds, Deputy County Attorney
Cathy Thompson, AICP, Assistant Chief of Planning
Amy Blessinger, AICP, Planner III
Amy Brackett, Clerk

1. Call to Order:

The meeting was called to order at 6:00 p.m. with five (5) members in attendance.

2. Approval of the Agenda:

A **MOTION** was made by Mr. Murray to approve the agenda, which was **SECONDED** by Mr. Bossart. The vote was unanimous, and the **MOTION** passed.

Dawud Abdur-Rahman arrived at 6:02 p.m., bringing the members in attendance to six (6).

3. Approval of the Minutes:

3.a May 6, 2024

Mr. Murray recused himself from voting on this item as he was not in attendance for the May 6, 2024 meeting.

A **MOTION** was made by Mr. Bossart to accept and approve the minutes as presented, and to incorporate as an attachment the Summary of the Planning Commission Decisions made by the Planning Commission on May 6, 2024. The **MOTION** was **SECONDED** by Mr. Earl. The vote was unanimous, and the **MOTION** passed.

4. Chairman's Comments:

None

5. Personal Appearances:

None

6. Public Hearing:

None

7. Public Meeting:

None

8. Work Session:

None

9. Unfinished Business:

None

10. New Business:

10.a Briefing: Zoning Text Amendment (ZMA) #24-184, Additional Provisions for the Waldorf Activity Center Zones

Staff briefed the Planning Commission members on an upcoming proposal for a Zoning Text Amendment. Planning Commission members then asked several questions of staff and asked that responses to those questions be addressed at the future Public Hearing, which is tentatively scheduled for July 1, 2024.

10.b Poll of Planning Commission members for any new business.

The Clerk polled the Planning Commission members for any new business.

Mr. Murray commented that he's observed a reduction in the number of trash receptacles in fast food parking lots and asked if the issue could be addressed in the zoning rewrite.

Mr. Abdur-Rahman requested that the Planning Commission Annual Report contain the percentage of buildout complete and be broken out by development district. Ms. Thompson noted that the information is not being tracked in that way but will investigate doing so.

Mr. Bossart, regarding school allocations, asked if the same could be done for school allocations. Ms. Thompson noted that the Planning Commission Annual Report does not provide that much detail. The Planning Commission members requested a meeting with the school board to provide that information.

11. Director's Report:

None

12. Adjournment:

A **MOTION** was made by Ms. Hackett to adjourn the meeting, which was **SECONDED** by Mr. Murray. The vote was unanimous, and the **MOTION** passed. The meeting adjourned at 6:36 p.m.

Dawud Abdur-Rahman

Dawud Abdur-Rahman (Jun 6, 2024 02:48 EDT)

Dawud Abdur-Rahman, Secretary

Amy Brackett

Amy Brackett, Clerk