



The Charles County Board of Elections held its regular monthly board meeting on January 18, 2024 at 201 East Charles Street, La Plata, Maryland, 20646 at 9:00 a.m.

- I. **Declaration of Quorum Present:** The meeting was called to order by Board President Hancock at 9:03 a.m. Attendees present were:

Board Members: Sharon L. Hancock
Norma Jean Gibson
Melanie Boston-Holland
Norris Hanes
Jacqueline Gray

Board Attorney: Karen Selby

Staff: Tracy A. Dickerson
Chris McDougal
Wade Beswick
Alexandria Horn
Kevin Meador

Public: Stacey Lehn

- II. **Approval of December's Minutes:** A motion was made by Member Gray to accept December's minutes; motion seconded by Secretary Boston-Holland; unanimously approved.

- III. **Additions to the Agenda:** No additional agenda items, agenda adopted as presented.

IV. **Election Director's Report:**

- Director Dickerson announced that the Judge's Manual has been completed and approved by the State Board. Manuals will be available on thumb drives as well as printed.
- Director Dickerson informed the Board that a petition for a new party, "No Labels", has received the required number of signatures.
- Director Dickerson reported that the Year End List Maintenance audit and summary reported zero audit findings for Charles County.
- Director Dickerson informed the Board that the Department Homeland Security will conduct a physical security assessment of the LBE on January 25th at 10 a.m.

- Director Dickerson announced that Election Judge training will begin on February 22, with Ballot & Voting Judges. Director Dickerson encouraged Board Members to each attend a training session.
- Director Dickerson informed the Board that the ethics filing period is now open. Discussion regarding ethics disclosures occurred. Vice President Gibson informed the Board that she will be attending the Conservative Political Action Conference. President Hancock and Secretary Boston-Holland informed the Board that they may attend the Truman-Kennedy Dinner in April. Board member Gray announced that she may be attending a fundraiser for Prince George's County Executive Angela Alsobrooks. Board Attorney Selby also informed the Board that County Executive Angela Alsobrooks attended the opening of Attorney Selby's restaurant. Attorney Selby has also made a donation to Alsobrooks' campaign.
- Director Dickerson informed the Board that applications for mail-in ballots were sent out on January 10th.
- Director Dickerson also informed the Board that UOCAVA mail-in ballots will be mailed out on April 19th.
- Director Dickerson informed the Board that the deadline for candidacy filing is February 9th.
- Deputy Director McDougal announced that new employee Monica Ivey started on December 13, 2023 and has been a wonderful addition.
- Deputy Director McDougal informed the Board that the Democratic pledge sheet will be released on January 22nd and the Republican pledge sheet will be released on January 29th.
- Deputy Director McDougal announced that electronic mail-in applications have started to come in.
- Program Manager Beswick informed the Board that Specialist Meador will receive vendor-training on the voting system during the first week of March.
- Program Manager Beswick announced that state-mandated inventory audit will begin on February 1st.

V. **Board Attorney Report:** No news to report.

VI. **Old Business:** No old business to discuss.

VII. **New Business:** No new business to discuss.

VIII. **Next Board Meeting:** The next Board Meeting will be held on February 8, 2024 at 9:00 a.m. Unanimously approved.

IX. **Adjournment:** At 9:40 a.m. Member Gray made a motion to adjourn meeting; motion seconded by Member Hanes; unanimously approved.

MB Hill 3/21/24