



The Charles County Board of Elections held its regular monthly board meeting on April 22, 2024 at 201 East Charles Street, La Plata, Maryland, 20646 at 8:30 a.m.

I. Declaration of Quorum Present: The meeting was called to order by Board President Hancock at 8:45 a.m. Attendees present were:

Board Members: Sharon L. Hancock
Norma Jean Gibson
Melanie Boston-Holland
Norris Hanes
Jacqueline Gray

Board Attorney: Karen Selby

Staff: Tracy A. Dickerson
Chris McDougal
Wade Beswick
Alexandria Horn
Kevin Meador

Public: Stacey Lehn
Zalee Harris

II. Approval of March's Minutes: A motion was made by Secretary Boston-Holland to accept March's minutes; motion seconded by Member Gray; unanimously approved.

III. Additions to the Agenda: No additional agenda items, agenda adopted as presented.

IV. Old Business:

- President Hancock informed the Board of correspondence with Mr. James Ashburn, as well as Ms. Stacey Lehn, in reference to the request for election judges' names.
- President Hancock shared a tentative polling place evaluation schedule for Board Members.
- President Hancock also confirmed that Board Members will be receiving state government email addresses for business use.

V. New Business: No new business to discuss.

VI. Election Director's Report:

- Director Dickerson announced that all Election Judge training has been completed for the 2024 Primary Election.
- Director Dickerson informed the Board that all ballots have been packed.
- Director Dickerson also informed the Board that Logic and Accuracy was completed on the Ballot Marking Devices (BMDs) on Friday, April 19, 2024.

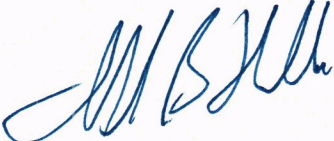
- Director Dickerson announced that Drop Boxes have been picked up daily, Monday through Sunday. Program Manager Beswick has been in the office to receive the ballots from the pick-up team on Saturdays and Sundays.
- Director Dickerson informed the Board that Sample Ballots were mailed April 16th and 17th. All voters who have not elected to vote by mail will receive a Sample Ballot.
- Director Dickerson reminded Board Members that ethics is due April 30, 2024.
- Director Dickerson also reminded the Board that they will be sworn in at 10 a.m. today after completion of this meeting for the Board of Canvassers.
- Director Dickerson notified the Board that the Notice of Canvass's were emailed to each Chairman of Local Central Committees, each Chairman of the State Central Committees, each candidate running on the school board race, as well as the State Administrator, on April 9, 2024. It has also been posted on the website as well as the LBE's Facebook page.
- Director Dickerson announced the supply verification has been emailed to the State Board.
- Director Dickerson informed the Board that Pre-Mail-In Ballot 1 Canvass will be conducted on April 25, 2024 starting at 10 a.m. The entire board must be present for opening.
- Deputy Director McDougal notified the Board that early voter registration and party change deadline is April 23, 2024 by 5 p.m. in person, or until 11:59 p.m. online.
- Deputy Director McDougal informed the Board that there is a total of 12 workers for Canvass on April 25, 2024.
- Deputy Director McDougal also informed the Board that she and LaVon Brown will be visiting the area nursing homes to assist with Mail-In Ballots the week of April 30, 2024.
- Deputy Director McDougal announced that all vacancies have been filled for election workers. Vice President Gibson asked "Do you have numbers of how many election workers are Republicans and how many are Democrats?" Deputy Director McDougal answered "Yes I will get you those numbers."
- Program Manager Beswick informed the Board that he met with the transportation team last week, and that the annual equipment inventory audit is almost complete.

VII. Board Attorney Report: Board Attorney Selby reported that she attended the Local Board Attorney's Meeting on April 9, 2024 where they discussed Bills that had passed including HB14/SB271 - Election Law – Revisions, HB471/SB494 – Election Law – Post-election Procedures and HB585/SB480 – Protecting Election Officials Act of 2024.

VIII. Closed Session: At 9:11 a.m. the Board went into a closed session to discuss personnel. At 9:29 a.m. Vice President Gibson made a motion to conclude the closed session; motion seconded by Secretary Boston-Holland; unanimously approved.

IX. Next Board Meeting: The next Board Meeting will coincide with Mail-In Ballot 1 Canvass on May 16, 2024 at 10 a.m.

X. Adjournment: At 9:30 a.m. Member Gray made a motion to adjourn meeting; motion seconded by Secretary Boston-Holland; unanimously approved.

 6/20/24