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*Charles County, MD*

# **BUDGET-IN-BRIEF**

**Adopted FY2020 Budget**

July 1, 2019- June 30, 2020



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# CHARLES COUNTY COMMISSIONERS



Reuban B. Collins, II, Esq.  
President



Bobby Rucci  
Vice President  
(Dist. 4)



Gilbert O. Bowling, III  
(Dist. 1)



Thomasina O. Coates, M.S.  
(Dist. 2)



Amanda M. Stewart, M.Ed.  
(Dist. 3)

Charles County is a Code Home Rule County governed by a five-member Board of County Commissioners. The five Commissioners are elected at-large to four-year terms of office. The President is the only full-time position and may reside anywhere in the county. The other four Commissioners, who each represent a Commissioner District in which they must reside, are part-time.

## Board Responsibilities

The Charles County Commissioners are responsible for:

- Raising revenues to fund the capital and operating budgets for County departments and agencies
- Providing for the public health, safety, and welfare of Charles County residents
- Adopting and updating the Land Use Plan and Zoning Ordinance and overseeing the development process
- Establishing, promulgating, and enforcing County rules, regulations, ordinances, policies, and procedures
- Appointing boards, commissions, and task forces to advise them and make recommendations
- Fulfilling the mission of Charles County Government and serving on various board and councils in the County, region and State

## Regular Board Meetings

Meetings of the Charles County Board of Commissioners are scheduled each week and held in the Charles County Government Building. The Commissioners conduct quarterly Town Meetings to accommodate residents who may be unable to attend regularly scheduled meetings.

Meetings are aired live on Charles County's local government cable television stations Comcast channel 95 and Verizon channel 10 and rebroadcast during the week. A live streaming Internet video connection is also available on the Charles County Government website, <http://www.charlescountymd.gov/getconnected>, as well as, previously aired meetings.

## Commissioner Appointed Boards, Committees, and Commissions

The Charles County Commissioners appoint more than 40 commissions, boards, committees, and workgroups, which advise them on topics ranging from land use and development to housing. Vacancy announcements are advertised through the local news media and on <http://www.charlescountymd.gov/commissioners/boards>.

# DESCRIPTION OF EACH FUND

## **GOVERNMENTAL FUNDS:**

### **General Fund**

The General Fund accounts for resources traditionally associated with government services which are not required legally or by special financial management to be accounted for in another fund. The General Fund is considered a major fund.

Major revenue sources consist of property, income, recordation, and various user fees. These revenues account for much of the total revenue. Expenditures for public schools, public safety, debt service, public works, community services, recreation, parks and tourism, planning and growth management, community college, and general administrative account for most of the budgets that are appropriated annually. The General Fund is the largest of the Governmental Funds.

### **Capital Project Fund**

The Capital Project Fund accounts for financial resources to be used for the acquisition, construction, or renovation of major capital infrastructures. Financial resources include long-term debt borrowing, operating revenue from other budgets, federal or state grants, other local government contributions, and donations from the private sector. A capital project is defined as a project of a non-recurring nature, which may require the purchase of land, engineering & design fees, construction, and equipment.

This fund is utilized to track a project that is greater than \$15,000 and has a useful life of 10 years or more. Projects related to roads, schools, college, parks, and general government costs are included. The Capital Projects Fund is considered a major fund.

### **Debt Service Fund**

The Debt Service Fund accounts for the annual payment of long-term debt which has a specific or legally binding revenue source. This revenue source is dedicated to the current year retirement of the principal outstanding on long-term debt and the current year interest expense. The Debt Service Fund is a major fund.

This fund is utilized to account for bonds issued on behalf of a local nursing home, a local hospital, a children's learning center at the College of Southern Maryland, developer construction bonds, private sector partnership of a local baseball stadium, and for school construction bonds. Long-term note receivables provide the County with a funding source for the nursing home, hospital, college bond issues, and for the taxable bonds issued on behalf of local developers for road construction. Revenues from the County's Excise Tax finance the debt service for bond issues sold for school construction. The capital lease proceeds and purchases are now accounted for in the Debt Service Fund.

### **Special Revenue Funds**

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditures, or for particular purposes. Often, this type of fund will account for the financial transactions of federal, state, and local grants that have specific expenditures associated with the program. The Special Revenue funds of the County are non-major funds. For the most part, the County utilizes this type of fund to account for the various federal and state grants received, such as low income housing assistance, aging programs, child support, human services, and public safety grants. This fund type is also used to account for the County's fire & rescue tax revenue which is then distributed to the various volunteer fire and rescue squads, for property tax revenue from agricultural assessments that are set aside to purchase and preserve farm land, and for revenue generated from a franchise fee agreement with cable TV providers to support government access channels for Charles County.

## **PROPRIETARY FUNDS:**

### **Enterprise Funds**

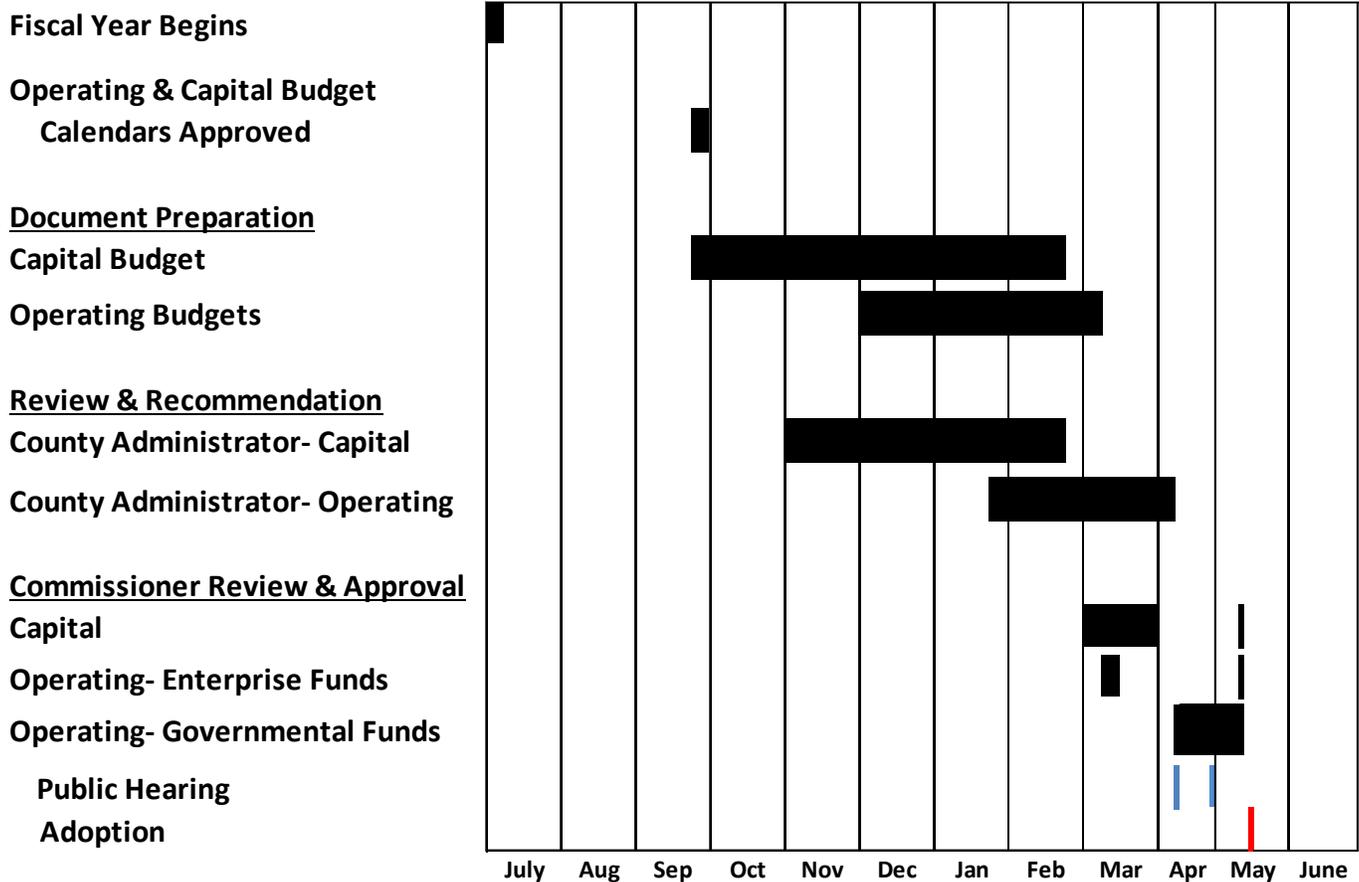
Enterprise Funds are established to segregate a program or service from the General Fund because of its self-supporting nature. These funds operate on the basis that the costs of providing goods or services to the general public are financed or recovered primarily from fees charged to the consumers of the program. The Water and Sewer fund, the Solid Waste Fund, and Watershed Protection and Restoration Fund are considered major funds. The County provides water and sewer service to over 34,000 customers and is anticipated to accept over 100,000 tons per year at the Landfill. The Watershed Protection and Restoration Fund is for implementation of local stormwater management plans and practices, and stream and wetland activities. Other Enterprise Funds include: Environmental Services, Inspection and Review, Recreation, and Vending Machines.

NOTE: Charles County does not maintain any internal service funds.

# THE BUDGET PROCESS

## The Budget Process

The budget process typically spans nine months with the September distribution of capital project forms through the formal budget adoption in May. This process is repeated annually. The budget process is initiated at the top level of government with the adoption of budget calendars that provide general time-lines for requests and approvals. The calendars encompass both the operating and capital budget process. The Mission and Vision of the County guide the development of both the capital and operating budgets. The focus is placed on aligning organizational resources to accomplish the goals of the Commissioners.



After the budget is adopted, Budget Transfers and Budget Amendments are subject to the adopted Budget Policies and Delegated Authorities that were last revised on March 11, 2014.

## Development, Review, and Adoption

The capital budget review process is scheduled to be completed prior to the operating budget process so that the operating impact of the projects can be reviewed and integrated with the operating requests. Capital Improvement Program (CIP) request forms are distributed in September and returned in October by the user agencies and departments.

The requests are reviewed by senior management and department heads are given an opportunity at this time to prioritize their projects and fit projects with the highest needs within the County's affordable debt limits. The CIP was presented to the Board of County Commissioners in March with a review of which projects were within the targeted budget and those projects exceeding budget based on this prioritization. A public hearing was held on April 9, 2019 and a public hearing on the constant yield tax rate was held on April 30, 2019. The budget was approved by the Commissioners on May 14, 2019.

# THE BUDGET PROCESS

The Department of Fiscal and Administrative Services - Budget Division provides general guidelines to the Departments and agencies involving commissioner priorities, from both a fiscal and political policy and revenue outlook for the coming year. A comprehensive program review and request for the General Fund is developed during the fall and early winter. The Budget Division makes expenditure recommendations for most of the departments in the fall. Departments and agencies review these recommendations and make additional requests providing justification. The Department budget requests are reviewed with the departments, agencies, and the County Administrator to include performance measures and priority setting. The County Administrator submits proposed budgets to the County Commissioners for review during the spring and this is the basis for the public hearing in April. Shortly before the public hearing, and continuing thereafter, commissioner review of all budgets is conducted and final adoption is typically completed in May. In addition to the public hearing on the budget, throughout the year, citizens are invited to join their Commissioners at Public Forums and Town Hall Meetings to discuss the topics that concern them the most.

The budget preparation and review process for the Enterprise Fund operating budgets is similar to that of the General Fund. However, since Enterprise Funds are self-supporting the needs of the Departments are reviewed along with the impact on the user fee rates. The Enterprise Fund capital improvement program and operating budgets are reviewed simultaneously with the Commissioners so they are aware of the impact the capital improvement program has on future operating budgets. The public hearing held in April includes review of the Enterprise Funds.

Budgets for Special Revenue Funds are normally established pursuant to the terms of the related federal and/or state grant awards. Estimates are provided for budget adoption and amendments are executed once the awards are granted. In the case of non-grant related Special Revenue Funds, the budget process is the same as the process for the operating budgets discussed above. The Debt Service fund budgets are adopted based on actual debt service obligations and corresponding dedicated revenue sources and includes accounting for capital lease proceeds and purchases. The budgets for both the Special Revenue Funds and Debt Service Fund are reviewed by the Board of County Commissioners.

## Operating & Capital Budget Interaction

In conjunction with the review and adoption of the current year budget and five year Capital Improvement Program, five year plans are prepared and reviewed with the Commissioners for the General Fund, Water and Sewer Fund, Landfill Fund, Environmental Services Fund, and the Watershed Protection and Restoration Fund. An intensive review of the capital budget requests and the five year plans are necessary for two main reasons. The first reason is to determine the affordability of future debt issuance as it impacts the each funds ability to retire the debt and to pay the interest cost. Secondly, it is used to review the operating impacts associated with the completion of the project. How much will the annual debt payments be and what other costs will result? Additional staff? Higher utility costs? The operating impacts of capital projects are listed at the bottom of each project page and are incorporated into the five year plans once the Capital Improvement Program is approved.

# FISCAL YEAR 2020 ADOPTED BUDGET

## Summary by Fund

DESCRIPTION	FY2020				FY2019	
	OPERATING REVENUE	OTHER SOURCES	FUND BALANCE	APPROPRIATION TOTAL	APPROPRIATION TOTAL <sup>3</sup>	% Chg.
<b>GOVERNMENTAL FUNDS:</b>						
<b>General Fund</b>	\$414,995,800	\$3,671,800	\$6,429,900 <sup>1</sup>	\$425,097,500	\$404,659,200	5.1%
<b>Capital Project Fund</b>						
Governmental	\$97,822,000	\$3,932,000	\$3,135,000	\$104,889,000	\$64,941,000	61.5%
Water & Sewer	35,644,000			35,644,000	15,519,000	129.7%
Watershed Protection and Restoration	11,017,000			11,017,000	11,346,000	-2.9%
Solid Waste- Landfill	4,722,000			4,722,000	2,608,000	81.1%
Environmental Services	36,000			36,000	0	n/a
Total Capital Projects	\$149,241,000	\$3,932,000	\$3,135,000	\$156,308,000	\$94,414,000	65.6%
Governmental Reserves	0		2,671,800 <sup>1</sup>	2,671,800	2,671,800	
Total Capital Project Fund	\$149,241,000	\$3,932,000	\$5,806,800	\$158,979,800	\$97,085,800	63.8%
<b>Debt Service Fund</b>	\$16,893,300	\$0	\$46,700 <sup>1</sup>	\$16,940,000	\$18,484,200	-8.4%
<b>Special Revenue Funds</b>						
Fire & Rescue	\$13,527,192	\$0	\$0	\$13,527,192	\$13,005,092	4.0%
Housing Assistance	9,905,610	215,469	0	10,121,079	10,383,676	-2.5%
Transportation	3,741,605	3,623,264	0	7,364,869	9,182,262	-19.8%
Cable TV Access/I-Net Fund	3,493,000		324,000 <sup>1</sup>	3,817,000	6,043,390	-36.8%
Public Safety Grants	948,486	900,359		1,848,845	2,367,293	-21.9%
Charles County Advocacy Council for Children, Youth, and Families	1,385,790		12,249 <sup>1</sup>	1,398,039	3,729,108	-62.5%
Judicial Grants	1,138,560	135,264		1,273,824	1,541,130	-17.3%
Aging Grants	1,164,896	11,790	10,162 <sup>1</sup>	1,186,848	1,616,347	-26.6%
Housing - Special Loans	404,500	500		405,000	405,000	0.0%
Economic Development Loan Programs	0		350,000 <sup>1</sup>	350,000	675,000	-48.1%
Southern MD Criminal Justice Academy	175,200	83,000	13,300 <sup>1</sup>	271,500	256,456	5.9%
Sheriffs Special Programs	186,700		32,000 <sup>1</sup>	218,700	278,700	-21.5%
Emergency Management	103,028	103,028		206,056	3,787,256	-94.6%
Drug Forfeitures	171,300		7,300 <sup>1</sup>	178,600	381,600	-53.2%
Nuisance Abatement Fund	100,000			100,000	150,000	-33.3%
Animal Shelter / Control Services	96,000			96,000	127,800	-24.9%
Tourism Grant	65,600			65,600	73,191	-10.4%
Law Library	34,400	28,000		62,400	69,257	-9.9%
Agricultural Preservation	18,600			18,600	1,246,010	-98.5%
Planning Grants	5,000			5,000	24,000	-79.2%
Community Development Administration	0			0	442,333	-100.0%
Community Development Block Grants	0			0	24,335	-100.0%
Total Special Revenue	\$36,665,467	\$5,100,674	\$749,011	\$42,515,152	\$55,809,236	-23.8%
<b>PROPRIETARY FUNDS:</b>						
<b>Enterprise Funds</b>						
Water & Sewer	\$39,293,700		\$366,700 <sup>1</sup>	\$39,660,400	\$36,478,800	8.7%
Solid Waste- Landfill	8,339,500		1,278,000 <sup>1,2</sup>	9,617,500	8,012,400	20.0%
Environmental Services	6,521,900		498,000 <sup>1,2</sup>	7,019,900	5,448,100	28.9%
Inspections & Review	4,106,100	9,700		4,115,800	4,271,700	-3.6%
Watershed Protection and Restoration	4,097,700	550,000	117,000 <sup>1</sup>	4,764,700	3,819,600	24.7%
Recreation	2,299,500	132,700		2,432,200	2,163,700	12.4%
Vending Machine	138,800			138,800	138,800	0.0%
Total Enterprise Fund	\$64,797,200	\$692,400	\$2,259,700	\$67,749,300	\$60,333,100	12.3%
<b>Total All Funds</b>	<b>\$682,592,767</b>	<b>\$13,396,874</b>	<b>\$15,292,111</b>	<b>\$711,281,752</b>	<b>\$636,371,536</b>	<b>11.8%</b>

### Footnotes:

1. The fund balance appropriation represents plans to utilize surplus and reserved funds.
2. The fund balance appropriation represents use of equipment reserve funds.
3. The FY2019 Appropriation represents the Adopted budget except for the Special Revenue funds. The Amended budget is used due to the frequent late changes in grant awards and budgets.

# YOUR LOCAL TAXES

**PROPERTY TAXES** are the County's largest revenue source. Tax revenues are derived from multiplying the County tax rate to the property values assessed by the Maryland Department of Assessment & Taxation. Property Taxes are broken down between Real Property and Personal Property. Real property consists of land and buildings. The real property tax rate of \$1.141 is combined with a Fire and Rescue real property tax rate of \$.064 for a **total real property tax rate of \$1.205 per one hundred dollars of assessed value**. Personal Property consists of all railroad & public utility, corporate personal and business personal property subject to taxation. The personal property tax rate of \$2.8525 is combined with a Fire and Rescue business personal property tax rate at \$.016 for a **total personal property tax rate of \$3.0125 per one hundred dollars of assessed value**.

**How are your Property Taxes calculated?**



Assessed property value	\$289,500 <sup>a</sup>
Divided by \$100 increments	\$100 <sup>b</sup>
Multiplied by the combined tax rate	\$1.317 <sup>c</sup>
Total property taxes due	\$3,813

a) All property is physically inspected once every three years and any increase in full cash value arising from such inspections is phased in over the ensuing three taxable years in equal annual installments. A tax cap is set by the County Commissioners annually and can range from 0% to 10% of the prior year liability. The current year tax cap is 7%. Conversely, any decrease in full cash value is recognized in full in the first year and the tax bill remains flat until the next reassessment.

b) Property taxes are calculated per \$100 of assessed value.

c) Combined tax rate is broken down into \$1.205 County (includes \$0.064 Volunteer Fire & EMS) and \$.112 State.

**INCOME TAX** is the County's second largest revenue source which is generated from the local tax liability of an individual's income tax return. **The local rate remains at 3.03% of an individual's Maryland taxable income.** The local tax rate is established by the Board of County Commissioners and is legally limited to 3.20% of the state tax liability.

**RECORDATION TAX** is generated from the recording of real property transfers and mortgages upon property settlement. **A rate of \$5.00 per \$500 value** remains the same for FY2020.

**TRANSFER TAX** is imposed on an instrument of writing recorded with the Clerk of the Circuit Court for Charles County or filed with the State Department of Assessments and Taxation. **The local tax rate remains at 0.5%.**

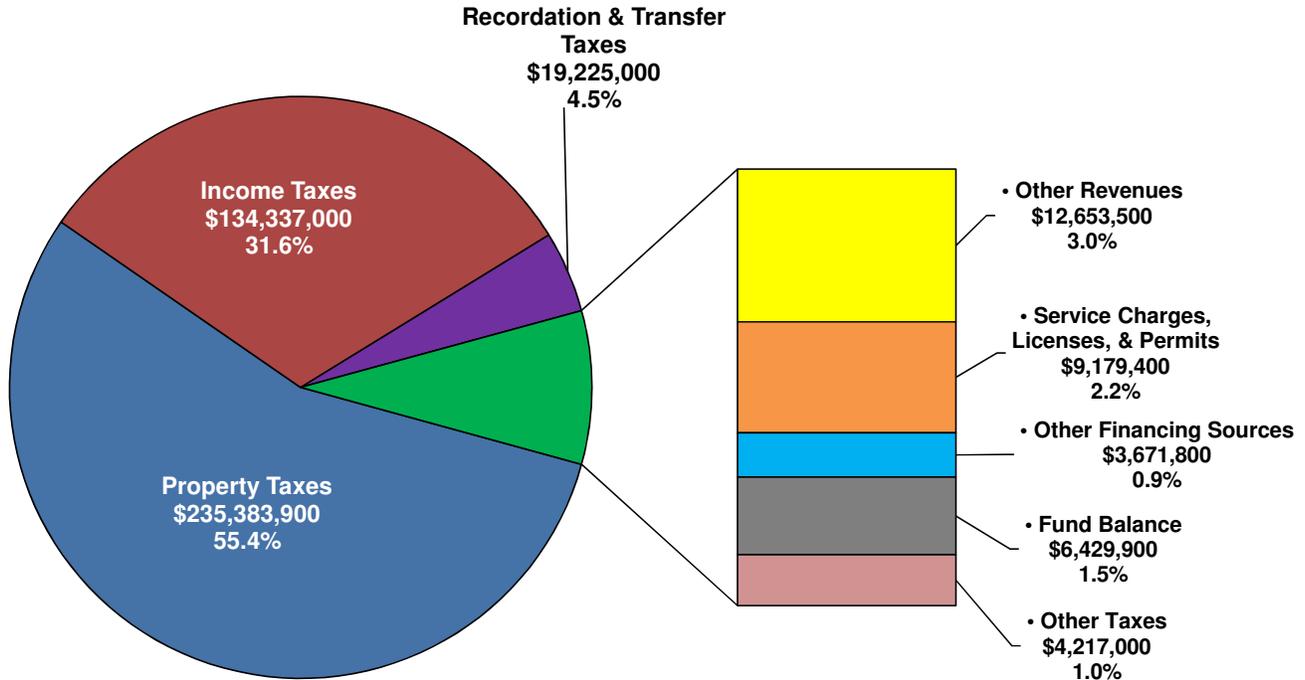
**ADMISSIONS & AMUSEMENTS TAX** is assessed on sales from the entertainment businesses and activities located within the County such as movies, video arcades, golf fees, etc. **The local tax rate is 10%, subject to 5% if state sales tax is also applicable.**

**HOTEL/MOTEL TAX** is calculated at **5% of the room rate** for occupants boarding less than 120 days.

**FAIR SHARE SCHOOL EXCISE TAX** is levied on new residential construction in the County. For fiscal year 2020, the fair share school construction excise tax will be levied in a maximum amount of **\$17,244 for a single-family detached home, \$17,399 for a town house (triplex, duplex, etc.) and \$14,651 for a multifamily housing unit (including mobile homes)**. The fair share school construction excise tax will be collected annually over a period of 10 years at level amortized payments of principal and interest and may be prepaid at any time. The rate of interest payable by a property owner will be the rate of interest paid by the County on the new school capacity construction bonds issued in the first year the tax is levied on that property owner. The proceeds of the fair share school construction excise tax may only be used to pay principal of and interest on the new school capacity construction bonds.

# GENERAL FUND

## FY2020 General Fund Revenues/Financing Sources TOTAL APPROVED = \$425,097,500

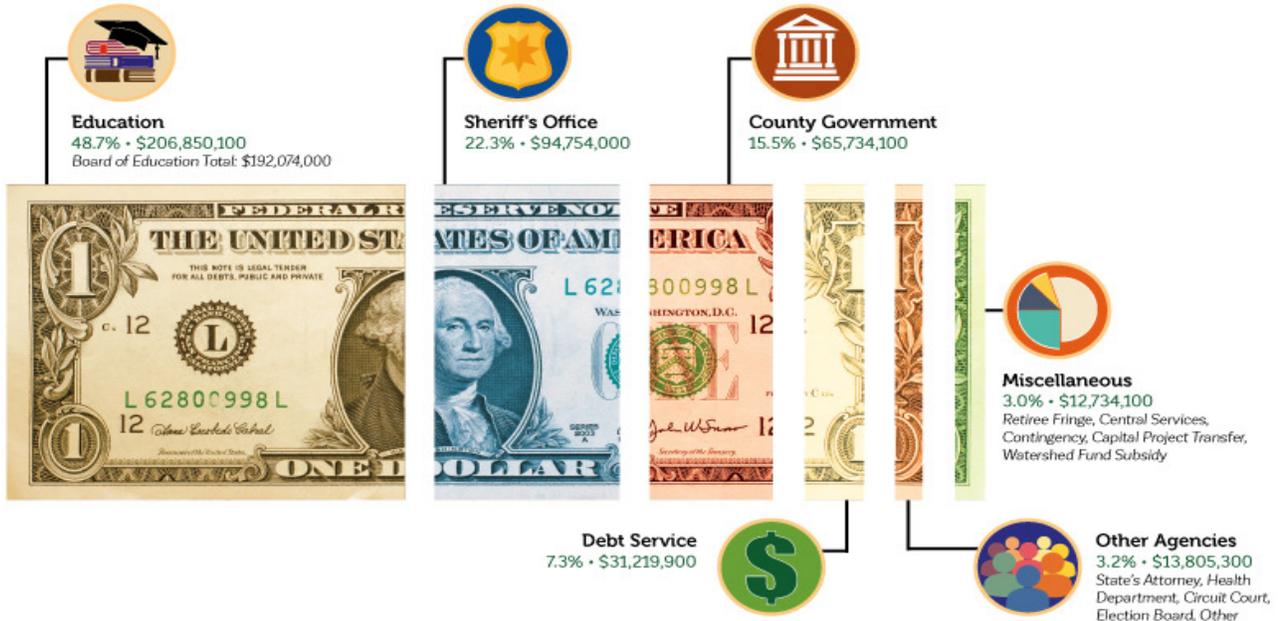


### REVENUE BREAKDOWN

<b>PROPERTY TAXES</b>	<b>55.4%</b>	<b>\$235,383,900</b>	<b>INCOME TAX</b>	<b>31.6%</b>	<b>\$134,337,000</b>
Real & Personal	237,475,800				
Penalties, Interest & fees	1,000,000				
Tax Credits	(3,091,900)				
<b>RECORDATION &amp; TRANSFER TAXES</b>	<b>4.5%</b>	<b>\$19,225,000</b>	<b>SERVICE CHARGES, LICENSES, &amp; PERMITS</b>	<b>2.2%</b>	<b>\$9,179,400</b>
			EMS Billing fee	\$1,420,000	
			Reclaimed Water Sales	1,183,700	
			911 fees	1,300,000	
			Licenses & Permits	1,083,500	
			Indirect Cost Allocation	1,279,500	
			Park Fees	717,800	
			Remaining	2,194,900	
<b>OTHER TAXES</b>	<b>1.0%</b>	<b>\$4,217,000</b>	<b>ALL OTHER REVENUES</b>	<b>3.0%</b>	<b>\$12,653,500</b>
Hotel/Motel Tax	\$1,174,000		Fines & Forfeitures	\$3,540,500	
Highway User	2,133,000		Rent	1,267,400	
Admission Tax	910,000		State Grants	1,648,100	
			Other Intergovernmental	508,500	
			Interest	5,000,000	
			Sale of Fixed Assets	250,000	
			Miscellaneous	439,000	
<b>OTHER FINANCING SOURCES</b>	<b>0.9%</b>	<b>\$3,671,800</b>			
Transfer: Capital Project Fund	\$2,671,800				
Special Revenue: Cable Fund	1,000,000				
<b>FUND BALANCE APPROPRIATION</b>	<b>1.5%</b>	<b>\$6,429,900</b>			

# GENERAL FUND

Adopted Fiscal 2020 Charles County Budget: \$425,097,500



## EXPENDITURE BREAKDOWN

<b>EDUCATION</b>	<b>48.7%</b>	<b>\$206,850,100</b>	<b>SHERIFF'S OFFICE</b>	<b>22.3%</b>	<b>\$94,754,000</b>
Board of Education	\$192,074,000				
College of Southern Maryland	10,380,100		<b>DEBT SERVICE</b>	<b>7.3%</b>	<b>\$31,219,900</b>
Library	4,382,400				
Other Education	13,600		<b>OTHER AGENCIES</b>	<b>3.2%</b>	<b>\$13,805,300</b>
<b>COUNTY GOVERNMENT</b>	<b>15.5%</b>	<b>\$65,734,100</b>	State's Attorney	\$4,535,600	
Public Works - Facilities	\$15,765,300		Health Department	2,815,500	
Emergency Services	17,669,000		Circuit Court	1,813,300	
Recreation, Parks, and Tourism	9,305,000		Election Board	1,570,300	
Fiscal & Administrative Services	6,885,800		Other Agencies	3,070,600	
Planning & Growth Management	6,821,500		<b>MISCELLANEOUS</b>	<b>3.0%</b>	<b>\$12,734,100</b>
Community Services	2,783,800		Retiree Fringe/OPEB Contribution	\$5,228,500	
Economic Development Dept.	1,829,600		Central Services	4,135,600	
Administrative Services	1,627,100		Contingency	100,000	
County Attorney	1,243,100		Capital Project Transfer	2,720,000	
Human Resources	1,096,300		Watershed Fund Subsidy	550,000	
County Commissioners	707,600				

# GENERAL FUND OPERATING BUDGET

## GENERAL FUND OPERATING BUDGET

	<u>FY2019</u> <u>Adopted</u>	<u>FY2020</u> <u>Adopted</u>	<u>\$ Change</u> <u>from FY2019</u>	<u>%</u> <u>Chg.</u>
<b><u>REVENUES</u></b>				
<b><u>Operating Revenues</u></b>				
Property Taxes	\$226,252,800	\$235,383,900	\$9,131,100	4.0%
Income Tax	127,940,000	134,337,000	6,397,000	5.0%
Recordation Tax	12,761,000	13,305,000	544,000	4.3%
Transfer Tax	5,678,000	5,920,000	242,000	4.3%
Other Taxes	3,156,000	4,217,000	1,061,000	33.6%
Services Charges	7,770,500	8,095,900	325,400	4.2%
Intergovernmental	2,158,000	2,156,600	(1,400)	-0.1%
Licenses & Permits	1,077,600	1,083,500	5,900	0.5%
Fines & Forfeitures	3,579,500	3,540,500	(39,000)	-1.1%
Other Income	3,365,200	6,956,400	3,591,200	106.7%
<b>Total Operating Revenues</b>	<b>\$393,738,600</b>	<b>\$414,995,800</b>	<b>\$21,257,200</b>	<b>5.4%</b>
<b><u>Other Financing Sources</u></b>				
Transfer from Capital Project Fund	2,671,800	2,671,800	0	0.0%
Transfer from Special Revenue Fund	2,765,700	1,000,000	(1,765,700)	-63.8%
Reserved Fund Balance	5,483,100	6,429,900	946,800	17.3%
<b>Total Other Financing Sources</b>	<b>\$10,920,600</b>	<b>\$10,101,700</b>	<b>(\$818,900)</b>	<b>-7.5%</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>\$404,659,200</b>	<b>\$425,097,500</b>	<b>\$20,438,300</b>	<b>5.1%</b>
<b><u>EXPENDITURES</u></b>				
Board of Education	\$181,982,100	\$192,074,000	\$10,091,900	5.5%
Sheriff's Office	90,287,800	94,754,000	4,466,200	4.9%
Debt Service	29,956,800	31,219,900	1,263,100	4.2%
County Administered				
Public Works - Facilities	15,407,700	15,765,300	357,600	2.3%
Emergency Services	16,416,400	17,669,000	1,252,600	7.6%
Recreation, Parks, and Tourism	8,604,600	9,305,000	700,400	8.1%
Fiscal & Administrative Services	6,952,400	6,885,800	(66,600)	-1.0%
Planning & Growth Management	7,246,200	6,821,500	(424,700)	-5.9%
Community Services	2,582,400	2,783,800	201,400	7.8%
Economic Development	1,835,000	1,829,600	(5,400)	-0.3%
General Government	4,362,900	4,674,100	311,200	7.1%
<b>Total County Administered</b>	<b>\$63,407,600</b>	<b>\$65,734,100</b>	<b>\$2,326,500</b>	<b>3.7%</b>
College of Southern MD	9,886,200	10,380,100	493,900	5.0%
Library	4,240,600	4,382,400	141,800	3.3%
Health Department	2,842,200	2,815,500	(26,700)	-0.9%
Other General Government	15,453,500	17,631,100	2,177,600	14.1%
Other Agencies/Misc.	2,573,700	2,736,400	162,700	6.3%
Contingency	358,700	100,000	(258,700)	-72.1%
<b>Total Expenditures</b>	<b>\$400,989,200</b>	<b>\$421,827,500</b>	<b>\$20,838,300</b>	<b>5.2%</b>
<b><u>Other Financing Uses</u></b>				
Capital Project Pay-as-you-go	3,120,000	2,720,000	(400,000)	-12.8%
Watershed Fund Subsidy	550,000	550,000	0	0.0%
<b>Total Other Financing Uses</b>	<b>\$3,670,000</b>	<b>\$3,270,000</b>	<b>(\$400,000)</b>	<b>-10.9%</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES:</b>	<b>\$404,659,200</b>	<b>\$425,097,500</b>	<b>\$20,438,300</b>	<b>5.1%</b>
<b>SURPLUS/(DEFICIT)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

# GENERAL FUND OPERATING BUDGET

	<u>FY2019</u> <u>Adopted</u>	<u>FY2020</u> <u>Adopted</u>	<u>\$ Change</u> <u>from FY2019</u>	<u>%</u> <u>Chg.</u>
<b>REVENUE DETAIL BY ACCOUNT CLASSIFICATION</b>				
<b><u>PROPERTY TAXES:</u></b>				
Real Property - Full Year	\$199,207,000	\$208,391,000	\$9,184,000	4.6%
Real Property - Half Year	349,100	285,300	(63,800)	-18.3%
Real Property-Quarter Year	174,600	142,600	(32,000)	-18.3%
Real Property-Three-Quarter Year	524,000	428,000	(96,000)	-18.3%
Business Personal Property	272,000	278,000	6,000	2.2%
Railroads & Public Utilities	9,741,000	9,741,000	0	0.0%
Ordinary Business Corp.	6,855,900	6,924,900	69,000	1.0%
Payment in Lieu of Tax: Morgantown	7,938,800	7,938,800	0	0.0%
Payment in Lieu of Tax: CPV	3,466,300	3,346,200	(120,100)	-3.5%
Penalties & Interest	600,000	600,000	0	0.0%
Half Year Tax Billing	144,000	400,000	256,000	177.8%
Subtotal	\$229,272,700	\$238,475,800	\$9,203,100	4.0%
Homestead Tax Credit	(133,700)	(174,700)	(41,000)	30.7%
Low Income Tax Credit	(694,000)	(694,000)	0	0.0%
Senior Tax Credit	(300,000)	(310,000)	(10,000)	3.3%
Ag. Preservation Tax Credit	(120,000)	(131,000)	(11,000)	9.2%
Tax Differ.- La Plata	(1,670,000)	(1,675,000)	(5,000)	0.3%
Tax Differ.- Indian Head	(95,000)	(100,000)	(5,000)	5.3%
Surviving Spouse Tax Credit	(7,000)	(7,000)	0	0.0%
Conservation Easement Tax Credit	(200)	(200)	0	0.0%
Subtotal	(\$3,019,900)	(\$3,091,900)	(\$72,000)	2.4%
<b>Total Property Taxes</b>	<b>\$226,252,800</b>	<b>\$235,383,900</b>	<b>\$9,131,100</b>	<b>4.0%</b>
<b><u>INCOME TAX</u></b>	<b>\$127,940,000</b>	<b>\$134,337,000</b>	<b>\$6,397,000</b>	<b>5.0%</b>
<b><u>RECORDATION TAX</u></b>	<b>\$12,761,000</b>	<b>\$13,305,000</b>	<b>\$544,000</b>	<b>4.3%</b>
<b><u>TRANSFER TAX</u></b>	<b>\$5,678,000</b>	<b>\$5,920,000</b>	<b>\$242,000</b>	<b>4.3%</b>
<b><u>OTHER TAXES:</u></b>				
Hotel/Motel Room	\$1,324,000	\$1,174,000	(\$150,000)	-11.3%
Highway User	972,000	2,133,000	1,161,000	119.4%
Admission and Amusement	860,000	910,000	50,000	5.8%
<b>Total Other Local Taxes</b>	<b>\$3,156,000</b>	<b>\$4,217,000</b>	<b>\$1,061,000</b>	<b>33.6%</b>
<b><u>LICENSES &amp; PERMITS</u></b>				
Trader License	\$226,000	\$224,600	(\$1,400)	-0.6%
Alcoholic License	215,700	215,700	0	0.0%
Building Permits	150,000	153,000	3,000	2.0%
Park Permits	100,600	104,200	3,600	3.6%
Electrical Exams	82,600	84,800	2,200	2.7%
Electrical Permits	70,000	70,000	0	0.0%
Pumbling Permits	59,600	59,600	0	0.0%
Trailer Permits	44,300	44,300	0	0.0%
Civil Marriage Licenses	40,000	40,000	0	0.0%
Other	88,800	87,300	(1,500)	-1.7%
<b>Total Licenses &amp; Permits</b>	<b>\$1,077,600</b>	<b>\$1,083,500</b>	<b>\$5,900</b>	<b>0.5%</b>

# GENERAL FUND OPERATING BUDGET

	FY2019 <u>Adopted</u>	FY2020 <u>Adopted</u>	\$ Change <u>from FY2019</u>	% <u>Chg.</u>
<b>REVENUE DETAIL BY ACCOUNT CLASSIFICATION</b>				
<b><u>INTERGOVERNMENTAL:</u></b>				
<b>State</b>				
Aid for Police Protection	\$1,262,000	\$1,300,000	\$38,000	3.0%
State Aid For Inmate Operating	170,000	157,000	(13,000)	-7.6%
Jury Fee Reimbursement	119,500	119,500	0	0.0%
Other	84,200	71,600	(12,600)	-15.0%
Subtotal	\$1,635,700	\$1,648,100	\$12,400	0.8%
<b>Local Governments</b>				
Animal Shelter- St. Mary's	\$463,600	\$508,500	\$44,900	9.7%
Animal Shelter- Calvert	58,700	0	(58,700)	-100.0%
Subtotal	\$522,300	\$508,500	(\$13,800)	-2.6%
<b>Total Intergovernmental</b>	<b>\$2,158,000</b>	<b>\$2,156,600</b>	<b>(\$1,400)</b>	<b>-0.1%</b>
<b><u>SERVICES CHARGES:</u></b>				
Em. Medical Svcs. Billing Fee	\$1,400,000	\$1,420,000	\$20,000	1.4%
Indirect Cost Allocation	1,142,500	1,279,500	137,000	12.0%
Local 911 Aid	1,142,000	1,300,000	158,000	13.8%
Park Fees	750,600	717,800	(32,800)	-4.4%
Reclaimed Water Sales	1,183,700	1,183,700	0	0.0%
Sheriff Fees	479,800	500,000	20,200	4.2%
Custodial Fee	344,300	350,100	5,800	1.7%
False Alarm Registrations	287,000	306,500	19,500	6.8%
Sheriff Pay Phone Commissions	140,000	140,000	0	0.0%
Room & Board Detention Center	115,000	115,000	0	0.0%
Other	785,600	783,300	(2,300)	-0.3%
<b>Total Service Charges</b>	<b>\$7,770,500</b>	<b>\$8,095,900</b>	<b>\$325,400</b>	<b>4.2%</b>
<b><u>FINES &amp; FORFEITURES</u></b>				
Red Light Camera Fines	\$1,820,000	\$1,820,000	\$0	0.0%
Speed Camera Fines	1,400,000	1,400,000	0	0.0%
False Alarm Fines	266,000	223,000	(43,000)	-16.2%
Other	93,500	97,500	4,000	4.3%
<b>Total Fines &amp; Forfeitures</b>	<b>\$3,579,500</b>	<b>\$3,540,500</b>	<b>(\$39,000)</b>	<b>-1.1%</b>
<b><u>OTHER INCOME</u></b>				
Rent	\$1,283,700	\$1,267,400	(\$16,300)	-1.3%
Interest	1,400,000	5,000,000	3,600,000	257.1%
Sale of Fixed Assets	250,000	250,000	0	0.0%
Miscellaneous	431,500	439,000	7,500	1.7%
<b>Total Miscellaneous</b>	<b>\$3,365,200</b>	<b>\$6,956,400</b>	<b>\$3,591,200</b>	<b>106.7%</b>
<b>TOTAL OPERATING REVENUES</b>	<b>\$393,738,600</b>	<b>\$414,995,800</b>	<b>\$21,257,200</b>	<b>5.4%</b>
<b><u>Financing Sources</u></b>				
Transfer from Capital Project Fund	\$2,671,800	\$2,671,800	\$0	0.0%
Transfer from Special Revenue Fund	2,765,700	1,000,000	(1,765,700)	-63.8%
<b>Subtotal: Financing Sources</b>	<b>\$5,437,500</b>	<b>\$3,671,800</b>	<b>(\$1,765,700)</b>	<b>-32.5%</b>
<b><u>Fund Balance</u></b>				
Reserve for Priorities	5,483,100	6,429,900	946,800	17.3%
<b>Subtotal: Fund Balance</b>	<b>\$5,483,100</b>	<b>\$6,429,900</b>	<b>\$946,800</b>	<b>17.3%</b>
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>\$10,920,600</b>	<b>\$10,101,700</b>	<b>(\$818,900)</b>	<b>-7.5%</b>
<b>TOTAL REVENUES &amp; OTHER FINANCING SOURCES</b>	<b>\$404,659,200</b>	<b>\$425,097,500</b>	<b>\$20,438,300</b>	<b>5.1%</b>

# GENERAL FUND OPERATING BUDGET

	<u>FY2019</u> <u>Adopted</u>	<u>FY2020</u> <u>Adopted</u>	<u>\$ Change</u> <u>from FY2019</u>	<u>%</u> <u>Chg.</u>
<b>EXPENDITURES BY DIVISION</b>				
<b><u>EDUCATION</u></b>				
Board of Education	\$181,982,100	\$192,074,000	\$10,091,900	5.5%
College of Southern Maryland	9,886,200	10,380,100	493,900	5.0%
Library	4,240,600	4,382,400	141,800	3.3%
Other	13,600	13,600	0	0.0%
<b>Total Education</b>	<b>\$196,122,500</b>	<b>\$206,850,100</b>	<b>\$10,727,600</b>	<b>5.5%</b>
<b><u>PUBLIC SAFETY</u></b>				
Sheriff	\$68,542,200	72,397,800	\$3,855,600	5.6%
Corrections	19,362,200	19,938,800	576,600	3.0%
Automated Enforcement Unit (AEU)	2,030,200	2,049,000	18,800	0.9%
Fingerprinting Service	353,200	368,400	15,200	4.3%
<b>Sheriff's Office</b>	<b>\$90,287,800</b>	<b>\$94,754,000</b>	<b>\$4,466,200</b>	<b>4.9%</b>
Emergency Services Administration	467,800	475,200	7,400	1.6%
False Alarm Reduction Unit	187,900	189,700	1,800	1.0%
Animal Control	734,400	746,300	11,900	1.6%
Animal Shelter	1,037,200	1,060,100	22,900	2.2%
Fire/EMS Communications	4,022,500	4,135,500	113,000	2.8%
Career Emergency Medical Services	9,626,600	10,640,500	1,013,900	10.5%
Special Operations	177,000	256,500	79,500	44.9%
Emergency Management	163,000	165,200	2,200	1.3%
<b>Subtotal: Emergency Services</b>	<b>\$16,416,400</b>	<b>\$17,669,000</b>	<b>\$1,252,600</b>	<b>7.6%</b>
<b>Total Public Safety</b>	<b>\$106,704,200</b>	<b>\$112,423,000</b>	<b>\$5,718,800</b>	<b>5.4%</b>
<b><u>DEBT SERVICE</u></b>				
Principal	\$21,478,600	\$22,207,900	\$729,300	3.4%
Interest	7,769,200	8,285,600	516,400	6.6%
Miscellaneous	709,000	726,400	17,400	2.5%
<b>Total Debt Service</b>	<b>\$29,956,800</b>	<b>\$31,219,900</b>	<b>\$1,263,100</b>	<b>4.2%</b>
<b><u>GENERAL GOVERNMENT</u></b>				
Central Services	\$2,796,300	\$4,135,600	\$1,339,300	47.9%
OPEB Contribution	1,750,000	2,000,000	250,000	14.3%
Election Board	1,478,000	1,570,300	92,300	6.2%
Liquor Board	249,600	264,300	14,700	5.9%
Orphan's Court	57,300	63,500	6,200	10.8%
Circuit Court	1,710,900	1,813,300	102,400	6.0%
State's Attorney	4,254,400	4,535,600	281,200	6.6%
Fringe Benefits	3,140,500	3,228,500	88,000	2.8%
Volunteer Fire & Rescue Subsidy	16,500	20,000	3,500	21.2%
<b>Subtotal: Other General Govt.</b>	<b>\$15,453,500</b>	<b>\$17,631,100</b>	<b>\$2,177,600</b>	<b>14.1%</b>
County Commissioners	\$524,700	\$707,600	\$182,900	34.9%
Administrative Services	1,531,300	1,627,100	95,800	6.3%
County Attorney	1,117,000	1,243,100	126,100	11.3%
Human Resources	1,189,900	1,096,300	(93,600)	-7.9%
<b>Subtotal: County Administered</b>	<b>\$4,362,900</b>	<b>\$4,674,100</b>	<b>\$311,200</b>	<b>7.1%</b>
<b>General Government</b>				
<b>Total General Government</b>	<b>\$19,816,400</b>	<b>\$22,305,200</b>	<b>\$2,488,800</b>	<b>12.6%</b>

# GENERAL FUND OPERATING BUDGET

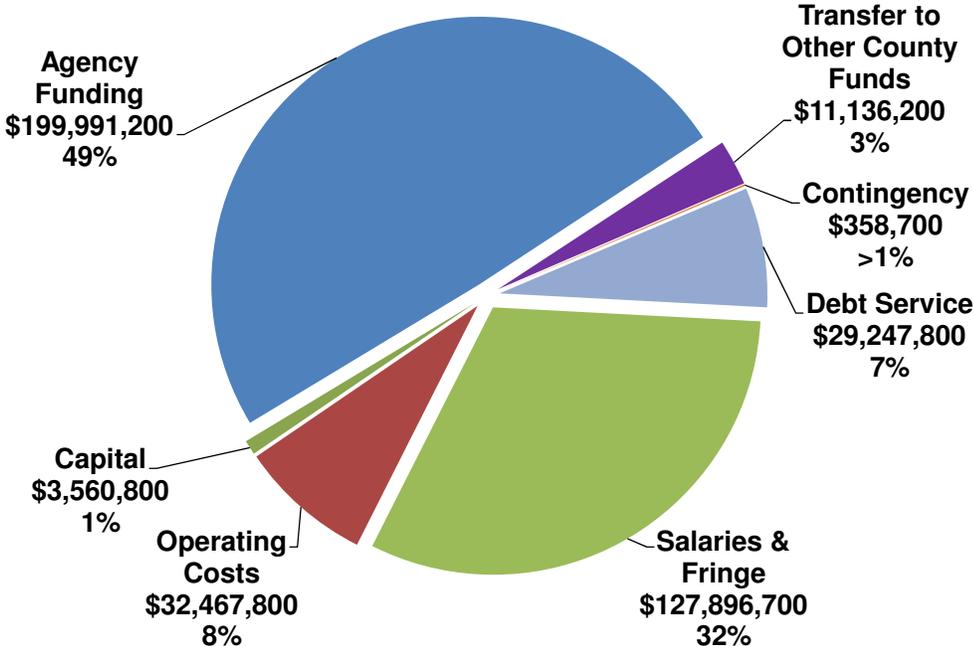
	<u>FY2019</u> <u>Adopted</u>	<u>FY2020</u> <u>Adopted</u>	<u>\$ Change</u> <u>from FY2019</u>	<u>%</u> <u>Chg.</u>
<b>EXPENDITURES BY DIVISION</b>				
<b><u>FISCAL &amp; ADMINISTRATIVE SERVICES</u></b>				
Administration	\$257,000	\$249,700	(\$7,300)	-2.8%
Budget	480,000	453,700	(26,300)	-5.5%
Information Technology	3,453,600	3,333,300	(120,300)	-3.5%
Purchasing	355,500	391,100	35,600	10.0%
Treasury	1,302,100	1,330,500	28,400	2.2%
Accounting	1,104,200	1,127,500	23,300	2.1%
<b>Total Fiscal &amp; Admin. Services</b>	<b>\$6,952,400</b>	<b>\$6,885,800</b>	<b>(\$66,600)</b>	<b>-1.0%</b>
<b><u>PUBLIC WORKS - FACILITIES</u></b>				
Administration	\$631,900	\$642,200	\$10,300	1.6%
Building & Trades	7,795,300	8,016,400	221,100	2.8%
Vehicle Maintenance	945,700	971,400	25,700	2.7%
Roads	6,034,800	6,135,300	100,500	1.7%
<b>Total Public Works</b>	<b>\$15,407,700</b>	<b>\$15,765,300</b>	<b>\$357,600</b>	<b>2.3%</b>
<b><u>COMMUNITY SERVICES</u></b>				
Administration	\$281,500	\$377,600	\$96,100	34.1%
Aging & Human Services	1,675,400	1,798,900	123,500	7.4%
Housing Authority	625,500	607,300	(18,200)	-2.9%
<b>Total Community Services</b>	<b>\$2,582,400</b>	<b>\$2,783,800</b>	<b>\$201,400</b>	<b>7.8%</b>
<b><u>RECREATION, PARKS, AND TOURISM</u></b>				
Administration	\$780,500	\$744,000	(\$36,500)	-4.7%
Recreation	2,096,200	2,540,500	444,300	21.2%
Parks & Grounds	4,899,300	5,168,900	269,600	5.5%
Tourism	828,600	851,600	23,000	2.8%
<b>Total Recreation, Parks, &amp; Tourism</b>	<b>\$8,604,600</b>	<b>\$9,305,000</b>	<b>\$700,400</b>	<b>8.1%</b>
<b><u>PLANNING &amp; GROWTH MANAGEMENT</u></b>				
Administration	\$474,000	\$555,800	\$81,800	17.3%
Transit	4,020,600	3,694,300	(326,300)	-8.1%
Planning	1,900,700	1,686,400	(214,300)	-11.3%
Inspections & Enforcement	426,600	495,500	68,900	16.2%
Codes & Permits	424,300	389,500	(34,800)	-8.2%
<b>Total Planning &amp; Growth Mgmt.</b>	<b>\$7,246,200</b>	<b>\$6,821,500</b>	<b>(\$424,700)</b>	<b>-5.9%</b>
<b><u>ECONOMIC DEVELOPMENT</u></b>				
Economic Development Department	\$1,835,000	\$1,829,600	(\$5,400)	-0.3%
Other Economic Development Svcs	88,000	188,000	100,000	113.6%
<b>Total Economic Development</b>	<b>\$1,923,000</b>	<b>\$2,017,600</b>	<b>\$94,600</b>	<b>4.9%</b>
<b><u>HEALTH SERVICES</u></b>				
Health Department	\$2,842,200	\$2,815,500	(\$26,700)	-0.9%
Water & Sewer Services	195,400	203,200	7,800	4.0%
Mosquito Control	119,000	124,000	5,000	4.2%
Dept. of Health & Mental Hygiene	120,400	120,400	0	0.0%
<b>Total Health</b>	<b>\$3,277,000</b>	<b>\$3,263,100</b>	<b>(\$13,900)</b>	<b>-0.4%</b>
<b><u>SOCIAL SERVICES</u></b>				
Department of Social Services	\$311,000	\$324,000	\$13,000	4.2%
Charles County Charitable Trust, Inc.	1,009,300	1,009,300	0	0.0%
Other Agency Funding	48,700	48,700	0	0.0%
<b>Total Social Services</b>	<b>\$1,369,000</b>	<b>\$1,382,000</b>	<b>\$13,000</b>	<b>0.9%</b>

# GENERAL FUND OPERATING BUDGET

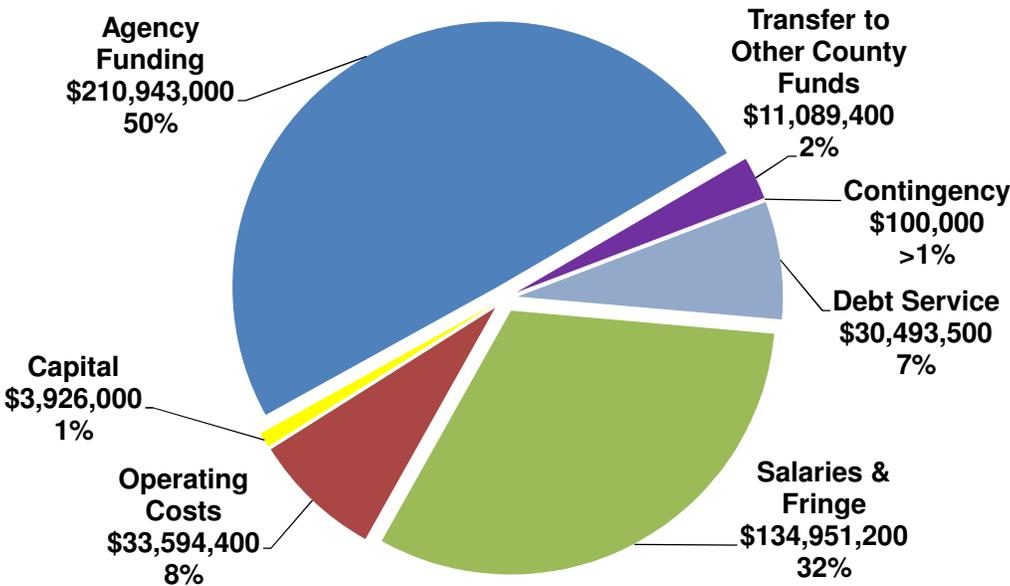
	<u>FY2019</u> <u>Adopted</u>	<u>FY2020</u> <u>Adopted</u>	<u>\$ Change</u> <u>from FY2019</u>	<u>%</u> <u>Chg.</u>
<b>EXPENDITURES BY DIVISION</b>				
<b><u>CONSERVATION OF NATURAL RESOURCES</u></b>				
University of MD Extension	\$221,100	\$226,800	\$5,700	2.6%
Soil Conservation	413,000	398,400	(14,600)	-3.5%
Weed Control	15,400	15,800	400	2.6%
So. MD Resource Conservation	9,800	10,200	400	4.1%
Gypsy Moth	9,000	9,000	0	0.0%
Waterman's Assoc. of Charles Cty.	0	40,000	40,000	N/A
Forest Conservancy District Board	0	5,000	5,000	N/A
<b>Total Conservation of Natural Resources</b>	<b>\$668,300</b>	<b>\$705,200</b>	<b>\$36,900</b>	<b>5.5%</b>
<b><u>CONTINGENCY</u></b>				
Contingency	\$358,700	\$100,000	(\$258,700)	-72.1%
<b>Total Contingency</b>	<b>\$358,700</b>	<b>\$100,000</b>	<b>(\$258,700)</b>	<b>-72.1%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$400,989,200</b>	<b>\$421,827,500</b>	<b>\$20,838,300</b>	<b>5.2%</b>
<b><u>FINANCING USES:</u></b>				
Capital Project Pay-as-you-go	\$3,120,000	\$2,720,000	(\$400,000)	-12.8%
Watershed Fund Subsidy	550,000	550,000	0	0.0%
<b>TOTAL FINANCING USES</b>	<b>\$3,670,000</b>	<b>\$3,270,000</b>	<b>(\$400,000)</b>	<b>-10.9%</b>
<b>TOTAL EXPENDITURES &amp; OTHER FINANCING USES:</b>	<b>\$404,659,200</b>	<b>\$425,097,500</b>	<b>\$20,438,300</b>	<b>5.1%</b>
<b>SURPLUS/(DEFICIT)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

# GENERAL FUND OPERATING BUDGET

## FY19 ADOPTED BUDGET \$404,659,200



## FY20 ADOPTED BUDGET \$425,097,500



- Agency Funding represents the County's direct payment to agencies (for example the Board of Education, College of Southern Maryland, and Library Board).
- Transfers to Other County Funds represents support to the Enterprise Funds, local matches for grants, transfers for Other Post Employment Benefits (OPEB), and transfers to the Capital Project Fund.
- Capital includes capital outlay purchases and capital maintenance projects.

# CAPITAL IMPROVEMENT PROGRAM

## FISCAL YEAR 2020 APPROVED CAPITAL PROJECT BUDGET FY2020-FY2024 CAPITAL IMPROVEMENT PROGRAM

<i>(\$ in thousands)</i>	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	5-Year Total '20-'24
<b>Governmental Projects</b>						
<b>CAPITAL COSTS</b>						
Board of Education .....	\$53,197	\$47,279	\$28,038	\$15,539	\$7,000	\$151,053
College of Southern Maryland.....	16,448	0	0	248	3,321	20,017
General Government.....	22,629	15,270	11,660	19,930	10,661	80,150
Parks.....	1,506	644	3,505	1,535	330	7,520
Transportation.....	11,109	10,116	4,739	4,749	4,749	35,462
<b>Total Governmental</b>	<b>\$104,889</b>	<b>\$73,309</b>	<b>\$47,942</b>	<b>\$42,001</b>	<b>\$26,061</b>	<b>\$294,202</b>
<b>FINANCE SOURCES</b>						
General Obligation Bonds.....	\$44,991	\$39,190	\$19,414	\$20,343	\$10,997	\$134,935
Fair Share Excise Tax Bonds.....	14,572	6,301	8,249	4,301	3,368	36,791
Capital Project Fund - Fund Balance.....	3,135	0	0	0	0	3,135
General Fund Operating Transfer.....	2,720	2,315	1,864	1,369	1,329	9,597
Capital Project Operating Revenues.....	1,212	0	0	0	0	1,212
Total County Funding	\$66,630	\$47,806	\$29,527	\$26,013	\$15,694	\$185,670
Federal.....	400	400	0	5,262	5,511	11,573
State.....	27,341	35,621	18,415	10,726	4,856	96,959
Other: Forward funding State Share.....	10,518	(10,518)	0	0	0	0
<b>Total Governmental</b>	<b>\$104,889</b>	<b>\$73,309</b>	<b>\$47,942</b>	<b>\$42,001</b>	<b>\$26,061</b>	<b>\$294,202</b>
<b>Enterprise Fund Projects</b>						
<b>CAPITAL COSTS</b>						
Water.....	\$7,988	\$11,867	\$4,040	\$1,777	\$8,712	\$34,384
Sewer.....	27,656	35,601	44,540	28,169	10,587	146,552
Solid Waste (Landfill).....	4,722	4,139	0	0	0	8,861
Watershed Protection & Restoration.....	11,017	11,888	12,317	12,868	13,471	61,561
Environmental Service.....	36	738	0	0	0	774
<b>Total Enterprise Funds</b>	<b>\$51,419</b>	<b>\$64,233</b>	<b>\$60,897</b>	<b>\$42,814</b>	<b>\$32,770</b>	<b>\$252,133</b>
<b>FINANCE SOURCES</b>						
Water Bonds.....	\$7,746	\$11,769	\$3,942	\$1,679	\$8,614	\$33,750
Sewer Bonds.....	26,827	33,491	40,744	25,090	9,775	135,926
Solid Waste Fund Bonds.....	1,583	0	0	0	0	1,583
Watershed Protection & Restoration Bonds	10,950	11,816	12,317	12,868	13,471	61,422
Environmental Service Bonds.....	36	738	0	0	0	774
Enterprise Fund Operating Transfers.....	345	383	201	201	201	1,331
Watershed Protection & Restoration Fund Balance.....	67	72	0	0	0	139
Solid Waste Capital Reserve.....	3,139	4,139	0	0	0	7,278
Total County Funding	\$50,693	\$62,408	\$57,204	\$39,838	\$32,061	\$242,203
State.....	0	453	0	0	0	453
Other: WSSC.....	726	1,372	3,693	2,976	709	9,476
<b>Total Enterprise Funds</b>	<b>\$51,419</b>	<b>\$64,233</b>	<b>\$60,897</b>	<b>\$42,814</b>	<b>\$32,770</b>	<b>\$252,133</b>
<b>TOTAL PROJECTS</b>	<b>\$156,308</b>	<b>\$137,542</b>	<b>\$108,839</b>	<b>\$84,815</b>	<b>\$58,831</b>	<b>\$546,335</b>

# CAPITAL IMPROVEMENT PROGRAM

## FY2020-FY2024 CAPITAL IMPROVEMENT PROGRAM

**TOTAL GOVERNMENTAL PROJECTS = \$294,202,000**

	FY20-FY24 Total	Project* Total		FY20-FY24 Total	Project* Total
<b>BOARD OF EDUCATION</b>			<b>GENERAL GOVERNMENT</b>		
Stoddert M.S. - Modernization/Addition Elementary School #23	\$51,817,000 2,400,000	\$55,870,000 36,400,000		\$31,400,000	\$34,675,000
T.C. Martin Elementary School Study/Renovation/Addition	2,577,000	30,134,000		12,593,000	12,593,000
Eva Turner Elementary School - Modernization/Addition	24,428,000	27,381,000		4,522,000	11,871,500
McDonough H.S. Renovation Study/ Security Enhancements & Performing Security Enhancements	13,887,000 2,926,000	14,989,000 5,852,000		7,045,000	8,454,000
- Various Schools				3,000,000	8,318,000
Full Day Kindergarten Addition: Wade E.S.	4,700,000	4,700,000		3,202,000	6,034,500
Full Day Kindergarten Addition: Walter J. Mitchell E.S.	4,500,000	4,500,000		3,265,000	4,886,790
Smallwood M.S. Roof/Chiller/H&V/UV Replacement	4,428,000	4,428,000		703,000	3,714,000
Open Space Enclosure: Dr. Gustavus Brown E.S.	4,400,000	4,400,000		2,515,000	3,018,000
Full Day Kindergarten Addition: J.C. Parks E.S.	4,200,000	4,200,000		1,950,000	2,840,000
Full Day Kindergarten Addition: Dr. Higdon E.S.	4,175,000	4,175,000		1,424,000	2,770,000
Full Day Kindergarten Addition: J.P. Ryon E.S.	3,695,000	4,095,000		2,090,000	2,508,000
Full Day Kindergarten Addition: Malcolm E.S.	3,390,000	3,779,000		187,000	1,054,000
Westlake H.S. Roof Replacement	2,950,000	3,343,000		527,000	997,000
BOE: Various Maintenance Projects	2,000,000	2,400,000		452,000	831,000
Indian Head E.S. Boiler Replacement	1,197,000	1,326,000		645,600	645,600
Local Portable Classrooms - Various Schools	1,000,000	1,200,000		53,000	530,000
Piccowaxen M.S. Boiler Replacement	760,000	760,000		85,000	466,000
Elementary Schools - Playground Replacement	266,000	266,000		460,000	460,000
Contingency- Inflation	11,357,000	29,398,000		460,000	460,000
<b>Total</b>	<b>\$151,053,000</b>	<b>\$243,596,000</b>		157,000	314,000
<i>% County Funded</i>	<i>53%</i>	<i>55%</i>		157,000	314,000
<b>TRANSPORTATION</b>			<b>PARKS</b>		
Road Overlay Program	\$17,890,000	\$21,068,000		\$2,172,000	\$2,172,000
Western Parkway Road Improvements Phase 3	2,666,000	14,754,900		1,968,000	1,968,000
Old Washington Road Reconstruction	6,884,000	13,257,000		1,250,000	1,500,000
Billingsley Road Safety Improvements	890,000	4,733,000		490,000	650,000
County Drainage Systems Improvement Program	1,500,000	3,189,800		575,000	575,000
Traffic Signal Program	1,425,000	2,560,300		300,000	300,000
Safety Improvement Program- Existing Roadways	1,000,000	1,618,410		240,000	240,000
Washington Ave.- Various Intersection Improvements	305,000	1,318,000		525,000	618,000
Sidewalk Improvement Program	765,000	918,000		525,000	618,000
St. Charles Parkway at Duncannon Rd./ St. Andrews Dr. Traffic Signal	749,900	764,900		525,000	618,000
Contingency- Inflation	1,387,100	2,529,100		525,000	618,000
<b>Total</b>	<b>\$35,462,000</b>	<b>\$66,711,410</b>		<b>\$7,520,000</b>	<b>\$8,023,000</b>
<i>% County Funded</i>	<i>98%</i>	<i>98%</i>		<i>51%</i>	<i>54%</i>
<b>COLLEGE OF SOUTHERN MARYLAND</b>					
Healthcare Training Facility	\$16,448,000	\$32,499,000		\$16,448,000	\$32,499,000
Health Technology Renovation	\$3,002,000	\$3,002,000		\$3,002,000	\$3,002,000
Contingency- Inflation	567,000	567,000		567,000	567,000
<b>Total</b>	<b>\$20,017,000</b>	<b>\$36,068,000</b>		<b>\$20,017,000</b>	<b>\$36,068,000</b>
<i>% County Funded</i>	<i>22%</i>	<i>27%</i>		<i>22%</i>	<i>27%</i>

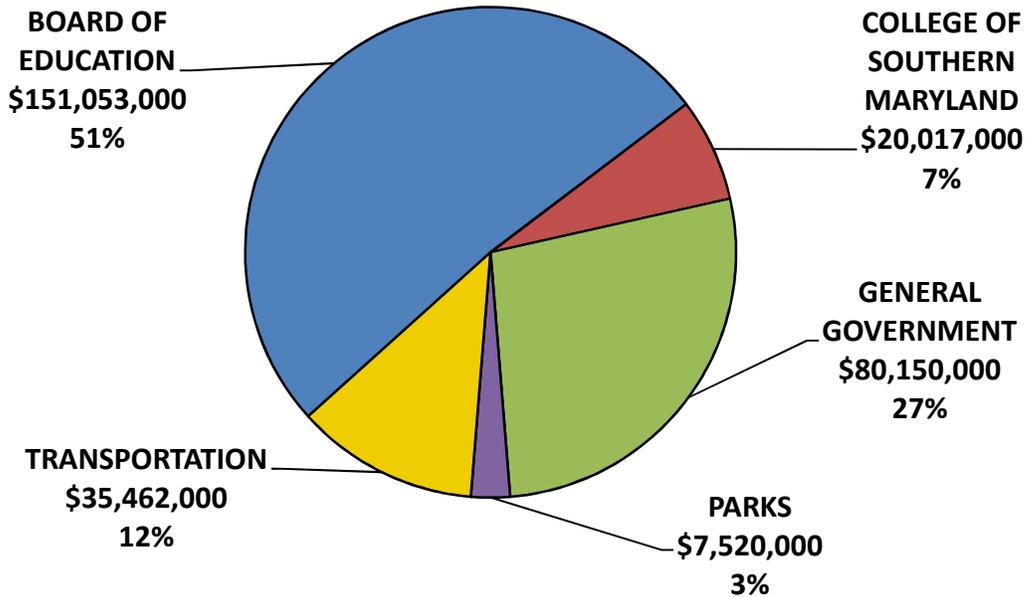
*\*Project funding could include appropriations funded prior to FY2020 and/or additional funding beyond FY2024 to complete the project.*

# CAPITAL IMPROVEMENT PROGRAM

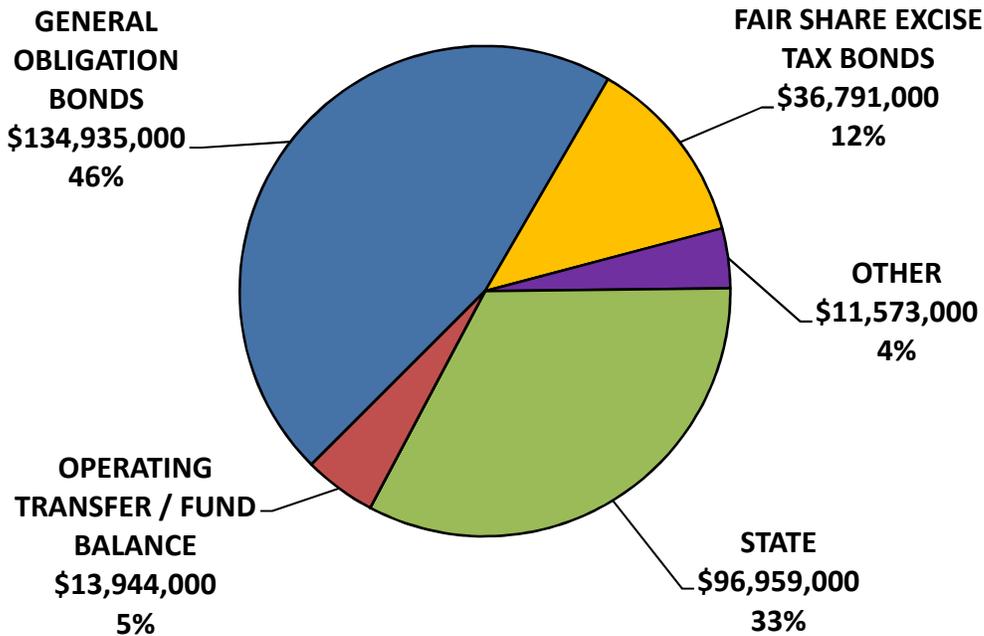
## FY2020-FY2024 CAPITAL IMPROVEMENT PROGRAM

TOTAL GOVERNMENTAL PROJECTS = \$294,202,000

### BY PROJECT TYPE:



### BY REVENUE SOURCE:



# CAPITAL IMPROVEMENT PROGRAM

## FY2020-FY2024 CAPITAL IMPROVEMENT PROGRAM

TOTAL ENTERPRISE FUND PROJECTS = \$252,133,000

	FY20-FY24 Total	Project* Total		FY20-FY24 Total	Project* Total
<b><u>WATER</u></b>			<b><u>SEWER</u></b>		
South County Water Transmission Main	\$5,900,000	\$11,335,100	MWWTP Flow Equalization	\$15,983,000	\$36,417,000
Automation & Technology Master Plan (50%)	2,008,000	9,665,000	Mattawoman Infiltration and Inflow	18,855,000	25,299,900
Satellite Water Facility Upgrades	5,128,000	7,460,100	MWWTP Effluent Filters #7-#12	18,745,000	18,745,000
Gleneagles 2MG Water Tower	1,849,000	6,262,000	Pump Station Rehabs and Replacements	13,200,000	15,111,000
Underground Infrastructure Repairs	2,872,000	5,686,700	MWWTP Reclaimed Water Filtration Facility	15,529,000	15,529,000
Waldorf Water Tower #6	1,515,000	5,860,000	MWWTP Clarifier and Thickener Repairs	9,731,000	14,883,000
Bryans Road 2MG Water Tower	5,494,000	5,844,000	MWWTP Electrical System Replacement	4,728,500	10,367,600
Hughesville Water Line	2,061,000	4,795,000	Piney Branch Interceptor Sewer Capacity Upgrades - Phase II	3,090,000	9,913,200
Cliffton Water System Improvements	1,444,000	4,131,800	Automation & Technology Master Plan (50%)	2,008,000	9,734,000
Pinefield Water Tower Rehabilitation	997,000	1,655,000	Cliffton WWTP Improvements	4,150,000	7,395,600
Water Model Update	490,000	1,345,200	Satellite Wastewater Facility Upgrades	3,289,000	6,609,800
Bensville Area Water Service Interloop Project	707,000	707,000	Mattawoman WWTP Automation	1,326,000	6,171,000
Settle Woods Water Tower Rehabilitation	309,000	685,000	Hughesville Sewer System	4,278,000	5,120,000
Chapel Point Reverse Osmosis Waste Water Storage Tank Replacement	354,000	354,000	MWWTP Final Filter Rehab	1,640,500	4,761,500
Waldorf Fire House Tower Demolition	144,000	144,000	Zekiah Interceptor Sewer Upgrades	799,000	3,613,000
Contingency-inflation	3,112,000	4,381,500	MWWTP Utility Water System Evaluation & Improvement	1,500,000	3,420,000
<b>TOTAL</b>	<b>\$34,384,000</b>	<b>\$70,311,400</b>	Post Office Road Sewer Capacity Improvements	2,500,000	3,118,000
<i>% County Funded</i>	<i>100%</i>	<i>100%</i>	Zekiah Pump Station Forcemain	1,741,000	3,007,000
<b><u>WATERSHED PROTECTION &amp; RESTORATION FUND (WPRF)</u></b>			Zekiah Pump Station Upgrade	1,794,000	2,613,000
NPDES Retrofit Projects	\$54,750,000	\$100,207,900	Cobb Island Septic Tank Effluent Pump (STEP) Station Rehabs	1,560,000	2,160,000
Floodplain Analysis Studies	134,000	380,000	MWWTP Primary Clarifiers #1-4 Demolition	2,090,000	2,090,000
Contingency-inflation	6,677,000	9,815,000	Southerland Septic Connection	1,459,000	1,459,000
<b>TOTAL</b>	<b>\$61,561,000</b>	<b>\$110,402,900</b>	Sewer Model Update	515,000	1,453,800
<i>% County Funded</i>	<i>100%</i>	<i>100%</i>	Swan Pt. WWTP Electrical and Control System Improvements	258,000	1,442,000
<b><u>SOLID WASTE FUND</u></b>			MWWTP Septage Receiving Facility Improvements	776,000	903,000
Waste Transfer Station	\$2,753,000	\$3,089,000	Sewer Easement Study & Acquisition	140,000	474,000
Landfill Cell No. 4A Expansion	1,288,000	2,842,000	Sewer Pump Station Capacity Study	169,000	169,000
Landfill Storm Water Management Ponds	1,231,000	2,496,000	Contingency-inflation	14,698,000	17,724,000
Landfill Transfer Station Property Acquisition	1,803,000	1,803,000	<b>TOTAL</b>	<b>\$146,552,000</b>	<b>\$229,703,400</b>
Landfill Convenience Center Relocation	1,083,000	1,083,000	<i>% County Funded</i>	<i>93%</i>	<i>93%</i>
Scale House Expansion	295,000	468,000			
Contingency-inflation	408,000	408,000			
<b>TOTAL</b>	<b>\$8,861,000</b>	<b>\$12,189,000</b>			
<i>% County Funded</i>	<i>100%</i>	<i>100%</i>			
<b><u>ENVIRONMENTAL SERVICE FUND</u></b>					
County Mulching Facility Relocation	\$720,000	\$720,000			
Contingency-inflation	54,000	54,000			
<b>TOTAL</b>	<b>\$774,000</b>	<b>\$774,000</b>			
<i>% County Funded</i>	<i>100%</i>	<i>100%</i>			

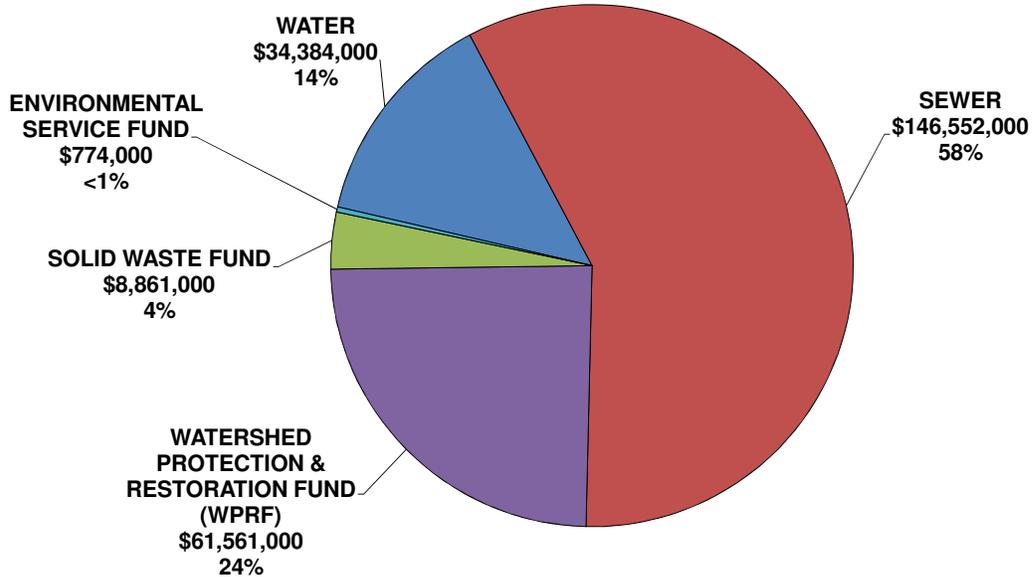
\*Project funding could include appropriations funded prior to FY2020 and/or additional funding beyond FY2024 to complete the project.

# CAPITAL IMPROVEMENT PROGRAM

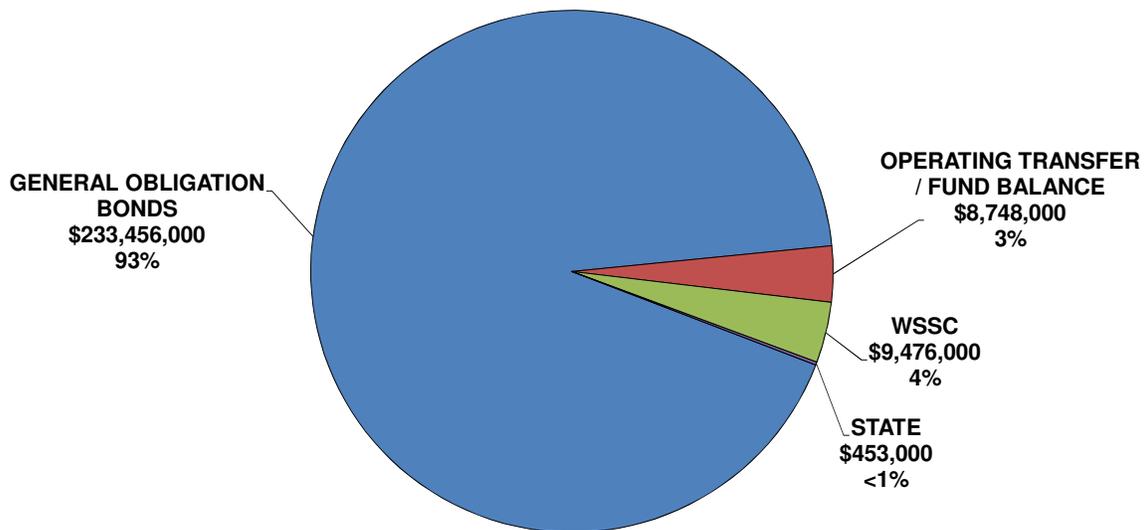
## FY2020-FY2024 CAPITAL IMPROVEMENT PROGRAM

TOTAL ENTERPRISE FUND PROJECTS = \$252,133,000

### BY PROJECT TYPE:



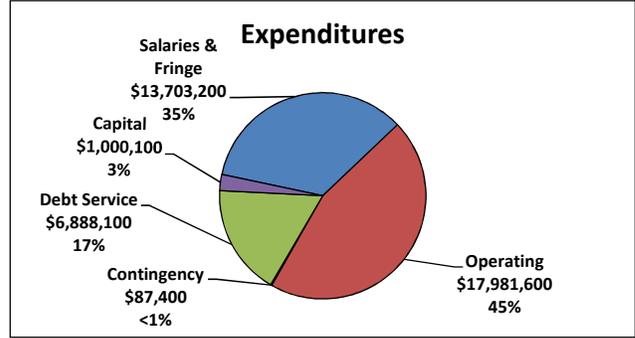
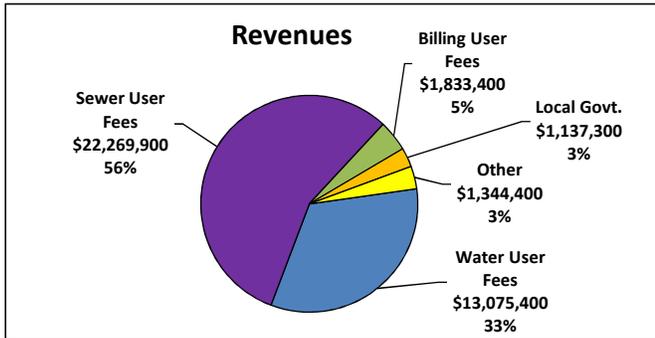
### BY REVENUE SOURCE:



# ENTERPRISE FUNDS

## WATER & SEWER FUND

TOTAL FY20 APPROVED BUDGET = \$39,660,400



FY19 Approved Budget \$36,478,800    FY20 Approved Budget \$39,660,400    Change \$3,181,600 ; 8.7%

The County manages many public water and sewer systems, the largest of which is the Mattawoman Sewer Treatment Plant. The majority of the revenue is paid by customers through user fees for operating and the maintenance of the County's water supply and sewage systems. The FY20 approved user fees rate will increase the average quarterly bill by 12.1%. The user fee rates for FY20 are:

### Water User Fee Rate per 1,000 gallons

Single Family Residential: 0 – 18,000 gallons	\$4.61
Single Family Residential: 18,001 – 24,000 gallons	\$9.22
Single Family Residential: over 24,001 gallons	\$13.83
Multi-Family / Commercial: Metered Usage	\$5.57

### Sewer User Fee Rate per 1,000 gallons

Single Family Residential: Usage capped @ 24,000 gallons	\$8.70
Multi-Family / Commercial: Metered Usage	\$8.70

Customer account fee per quarterly bill \$10.15

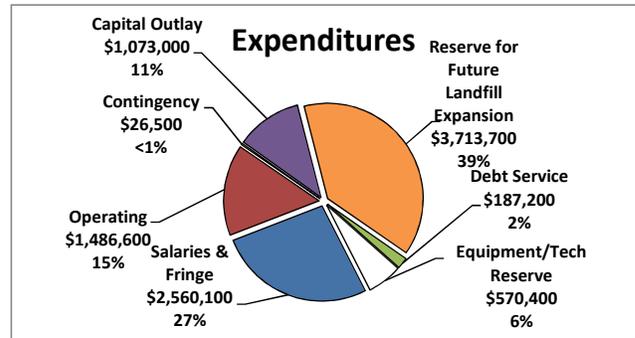
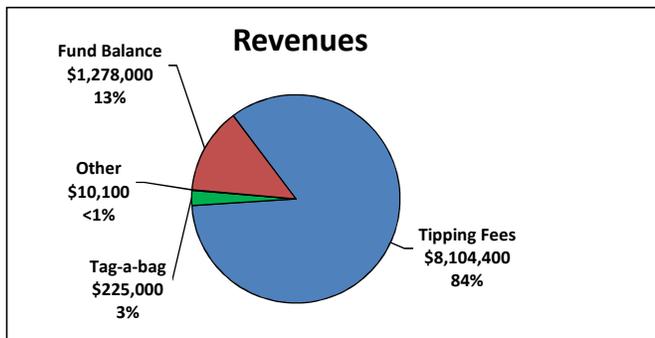
NOTE: The average quarterly Water and Sewer bill assuming 143 gallons per day would increase from \$162 to \$181.

For more information, please visit:

[www.charlescountymd.gov/pw/utilities/mattawoman-office-utilities](http://www.charlescountymd.gov/pw/utilities/mattawoman-office-utilities)

## LANDFILL FUND

TOTAL FY20 APPROVED BUDGET = \$9,617,500



FY19 Approved Budget \$8,012,400    FY20 Approved Budget \$9,617,500    Change \$1,605,100 ; 20.0%

A tipping fee per ton for commercial and residential refuse is collected to cover the cost of operating the current landfill, future landfill cell expansion, and post closure costs. The tipping fee is remaining at \$75 per ton for FY20. This fee is the primary revenue source for the Landfill operation. Citizens also have the option of paying a flat rate tipping fee of \$5 for cars or \$15 for pick-up trucks.

Citizens may also purchase Tag-A-Bag tickets for \$2.25. Bagged trash is accepted at the landfill on Billingsley Road and at the recycling centers in the County (Gilbert Run, Pisgah, or Breeze Farm). The landfill is located on a 16 acre site and is estimated to last beyond 2038 due to the utilization of a transfer facility which will allow for disposal options outside of the County's jurisdiction.

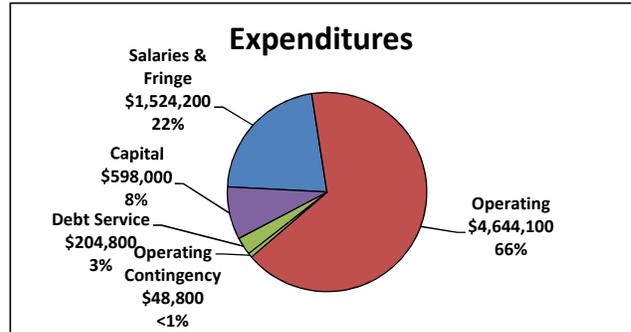
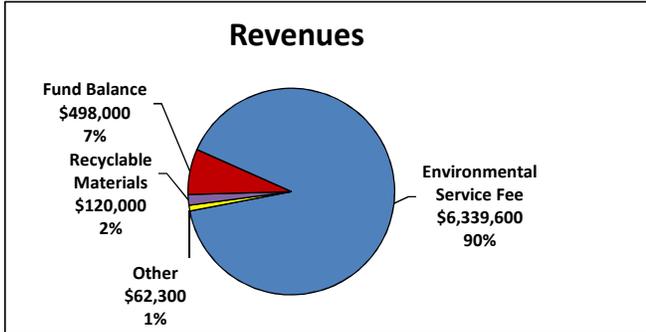
For more information, please visit:

[www.charlescountymd.gov/pw/landfill/landfill-operations](http://www.charlescountymd.gov/pw/landfill/landfill-operations)

# ENTERPRISE FUNDS

## ENVIRONMENTAL SERVICE FUND

TOTAL FY20 APPROVED BUDGET = \$7,019,900



**FY19 Approved Budget**      \$5,448,100      **FY20 Approved Budget**      \$7,019,900      **Change**      \$1,571,800      ; 28.9%

Recycling and environmental programs are paid with revenues generated primarily by a Environmental Service Fee (ESF), which is charged annually to each improved property within the County. The fee is established annually based on the estimated cost of various programs divided by the number of improved properties. The towns of Indian Head and La Plata have their own recycling program and pay a reduced ESF fee. **The approved budget includes an ESF fee increase from \$101 to \$119 per improved property for property owners outside of Indian Head and La Plata. The fee for properties located within these municipalities is decreasing from \$20 to \$19 per improved property.**

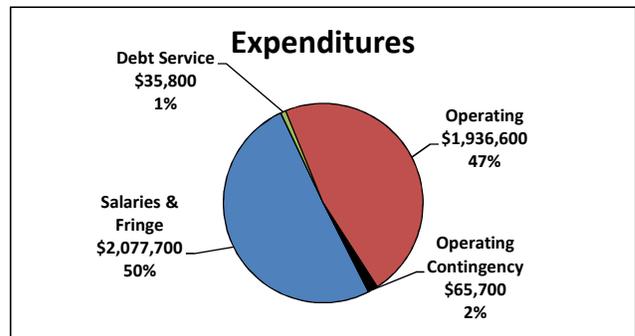
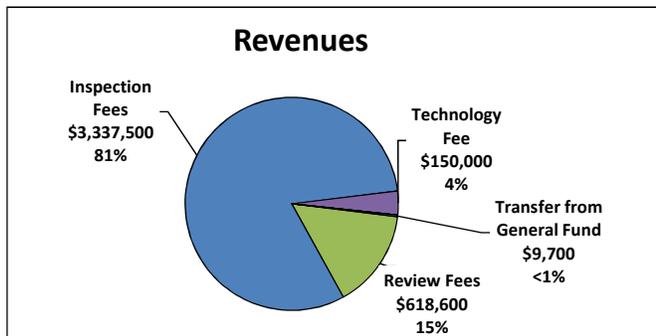
Charles County has achieved a 50% waste diversion rate. By the end of FY2020, approximately 47,700 households will be served by curbside collection of recyclable materials. The residential recycling program also consists of four Recycling Centers, one 24-Hour Recycling Drop-off Site, and five 24-Hour Used Motor Oil and Antifreeze Collection Sites. The permanent centers are located at Gilbert Run Park in Dentsville, Breeze Farm in Cobb Island, the Landfill in Waldorf, and the old Landfill in Pisgah.

For more information, please visit:

- [www.charlescountymd.gov/pw/environmental/environmental-resources](http://www.charlescountymd.gov/pw/environmental/environmental-resources)
- [www.charlescountymd.gov/pw/environmental/litter-control-program](http://www.charlescountymd.gov/pw/environmental/litter-control-program)

## INSPECTION & REVIEW FUND

TOTAL FY20 APPROVED BUDGET = \$4,115,800



**FY19 Approved Budget**      \$4,271,700      **FY20 Approved Budget**      \$4,115,800      **Change**      (\$155,900)      ; -3.6%

The County manages building inspections and developer plan reviews through the use of an enterprise fund. The recession in the early 1990's depressed the construction industry and left the County with high overhead costs. To allow for greater flexibility regarding the expansion and contraction of the building & renovation activities within the County this operation was privatized and is managed partly with outside contractors. Operating revenues for this fund are generated primarily by service charges such as: environmental site review fees, site plan reviews, main inspection, design reviews, inspection reviews, road inspections, grading inspection, water & sewer inspections, technology fee, and storm drain & storm water inspections. Fees were adjusted to cover the cost of providing these services.

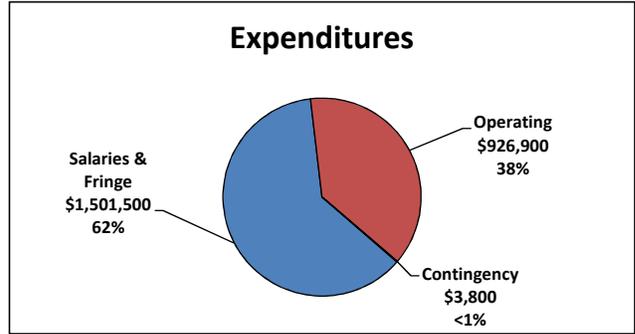
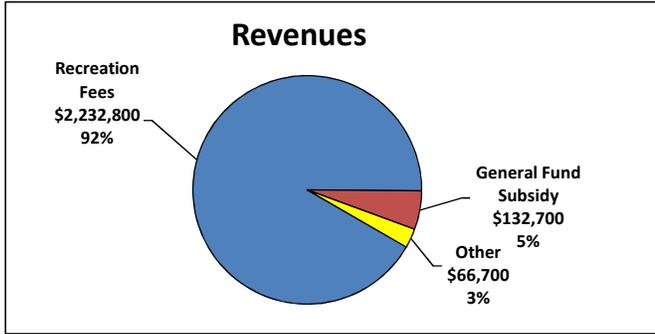
For more information, please visit:

- [www.charlescountymd.gov/pgm/cpis/codes-perimits-inspection-services](http://www.charlescountymd.gov/pgm/cpis/codes-perimits-inspection-services)

# ENTERPRISE FUNDS

## RECREATION FUND

TOTAL FY20 APPROVED BUDGET = \$2,432,200



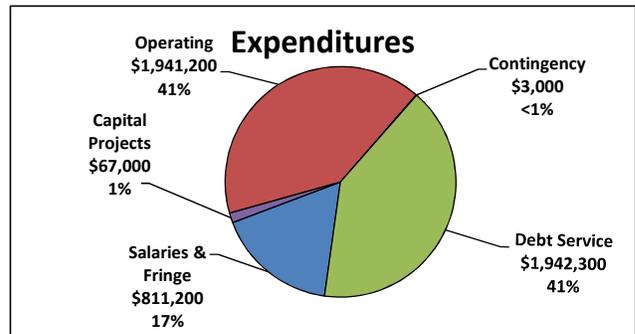
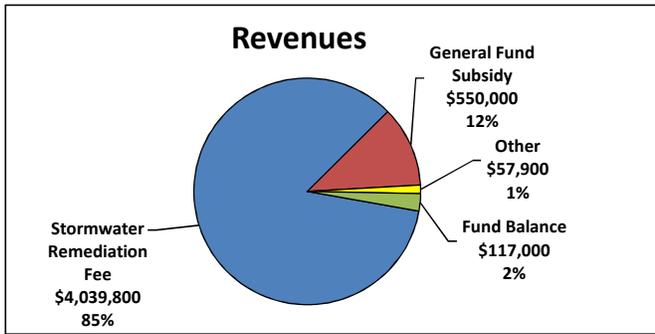
FY19 Approved Budget      \$2,163,700      FY20 Approved Budget      \$2,432,200      Change      \$268,500      ; 12.4%

This fund is used to manage the recreational and leisure time activities for County residents including: recreational classes, special events, indoor sports leagues for youth and adult, drop-in programs, special population programs which includes support of the Special Olympics, summer aquatics and swim lessons, summer sports camps, trips and tours, and amusement park discount ticket sales. Additionally, the Recreation fund accounts for the operation of the Elite Gymnastics & Recreation Center.

For more information, please visit:  
<http://www.charlescountyparks.com/recreation/recreation>

## WATERSHED PROTECTION & RESTORATION FUND

TOTAL FY20 APPROVED BUDGET = \$4,764,700



FY19 Approved Budget      \$3,819,600      FY20 Approved Budget      \$4,764,700      Change      \$945,100      ; 24.7%

The County's Watershed Protection and Restoration Fund is for implementation of local stormwater management plans and practices, and stream and wetland restoration activities. The fund covers related planning, mapping, monitoring, inspections, enforcement, operations and maintenance, public education and outreach, grants to non-profits, administrative costs, and debt service payments to cover the cost of capital improvements. Revenues to the fund are generated primarily by the Stormwater Remediation Fee, which is charged annually to each improved property within the County. **The FY 2020 approved budget includes a fee increase from \$61 to \$78 per improved property.** Properties within the Town of La Plata and Town of Indian Head will not be charged the County fee, since the Towns have their own stormwater permit.

For more information, please visit:  
<http://www.charlescountymd.gov/pgm/planning/watershed/watershed-restoration-protection>

# Charles County Commissioners



## *Equal Opportunity County*

### **Fiscal and Administrative Services Budget Division**

P.O. Box 2150 • 200 Baltimore Street • La Plata, Maryland 20646  
301-645-0570  
MD Relay: 711 • Relay TDD: 1-800-735-2258

**[www.CharlesCountyMD.gov](http://www.CharlesCountyMD.gov)**



**Mission Statement** – The mission of Charles County Government is to provide our citizens the highest quality service possible in a timely, efficient, and courteous manner. To achieve this goal, our government must be operated in an open and accessible atmosphere, be based on comprehensive long- and short-term planning, and have an appropriate managerial organization tempered by fiscal responsibility. We support and encourage efforts to grow a diverse workplace.

**Vision Statement** – Charles County is a place where all people thrive and businesses grow and prosper; where the preservation of our heritage and environment is paramount; where government services to its citizens are provided at the highest level of excellence; and where the quality of life is the best in the nation.

**Americans with Disabilities** – The Charles County Government welcomes the participation of individuals with disabilities. We comply fully with the Americans with Disabilities Act in making reasonable accommodations to encourage involvement. If you require special assistance and would like to participate in our programs, please contact Charles County Government directly.