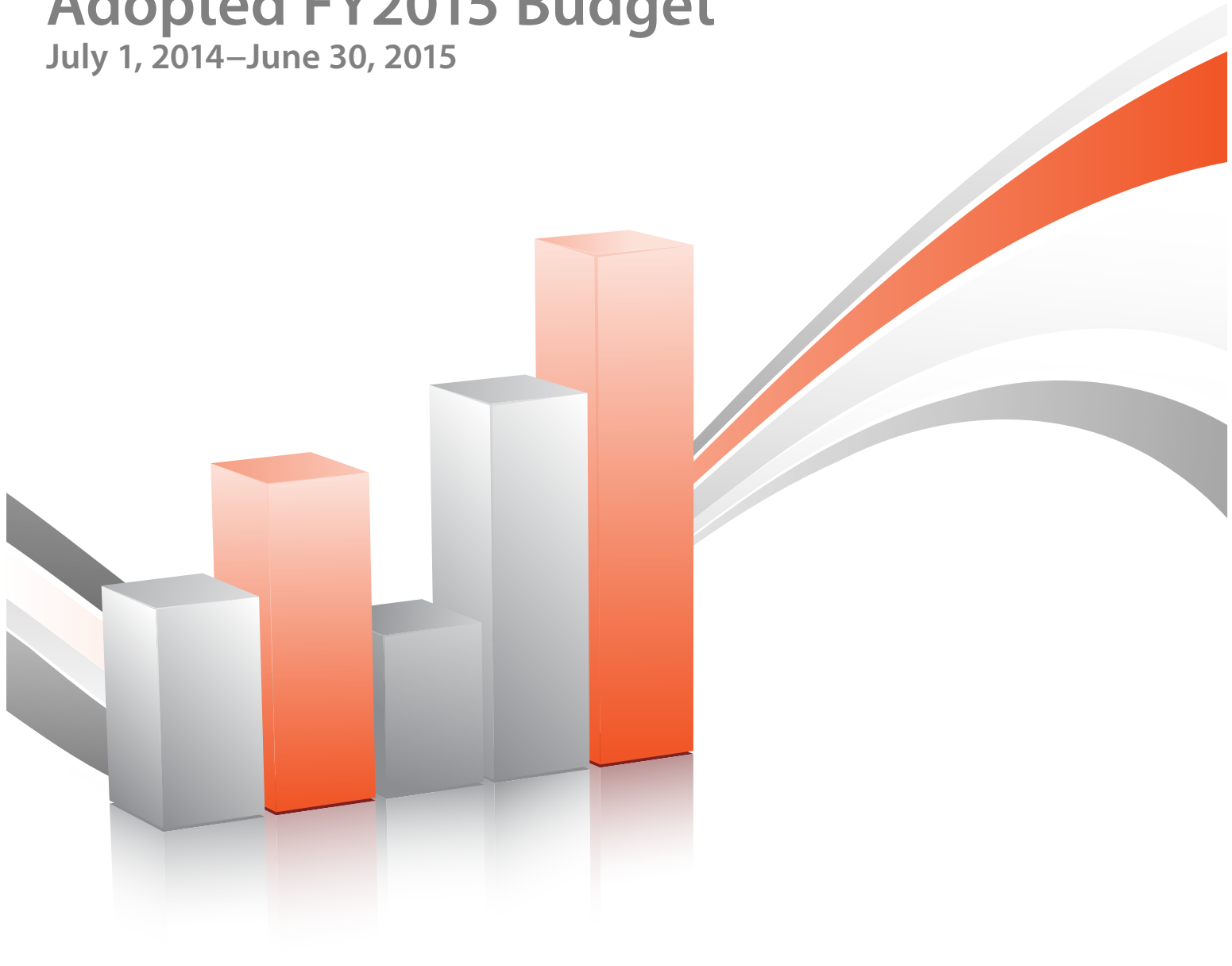


Charles County, Maryland

BUDGET BOOK

Adopted FY2015 Budget

July 1, 2014–June 30, 2015



Charles County Commissioners



Candice Quinn Kelly
President

Charles County is a Code Home Rule County governed by a five-member Board of County Commissioners. The five Commissioners are elected at-large to four-year terms of office. The President is the presiding officer of the Board at meetings and hearings. The President may reside anywhere in the county. The other four Commissioners must each reside in a Commissioner District.

Board Responsibilities

The Charles County Commissioners are responsible for:

- Generating revenues to fund the county's capital and operating budgets, as well as other county departments and agencies
- Providing for the public health, safety, and welfare of Charles County residents and visitors
- Adopting and updating the Charles County Comprehensive Plan, Land Use Plan, and Zoning Ordinance
- Overseeing the development process
- Establishing, promulgating, and enforcing County rules, regulations, ordinances, policies, and procedures
- Appointing boards, commissions, and task forces
- Fulfilling the mission of Charles County Government



Reuben B. Collins, II
Vice President



Ken Robinson
District 1

Regular Board Meetings

Meetings of the Charles County Board of Commissioners are scheduled each week and held in the Charles County Government Building. Meetings are aired on the Charles County Government website, www.CharlesCountyMD.gov, as well as on CCG-TV, Charles County's local government cable television station broadcast on Comcast channel 95 and Verizon channel 10.



Debra M. Davis, Esq.
District 2

Advisory Committees, Boards & Commissions

The Charles County Commissioners appoint more than 65 commissions, boards, committees, and task forces, which advise them on topics ranging from land use and development to housing. Through this system, civic-minded citizens can get involved in county government. The county, in turn, benefits from the knowledge, experience, and advice of its own citizens. Vacancy announcements appear in the local media, on www.CharlesCountyMD.gov, and on CCG-TV.



Bobby Rucci
District 4



FORMAT OF THE BUDGET DOCUMENT

The front of the budget book is designed to provide an overview of the entire County including:

Board of Commissioners,	Fund structure & description,
Budget Message to the Citizens,	Budget process,
Commissioner's Goals & Objectives,	Summary of all adopted budgets and,
Financial & Operational Policies,	Estimated changes in the fund balance.

The front area also contains a section titled **General, Economic, & Statistical** information. This section provides the reader with general information including the County's history, form of government, organizational chart, location, public schools, parks & recreation, attractions, cultural arts, property values & tax rates, employment, major employers, income, demographics, information on construction activity, etc.

The Budget Document is then divided into three main sections:

Operating Budget

The operating budget is separated into the following units:

- **General Fund** (accounts for resources traditionally associated with government services),
- **Enterprise Funds** (primarily funded by service fees directly associated with the operation),
- **Other Governmental Funds** (Special Revenue funds which are legally restricted or formally designated for a particular purpose and the Debt Service fund which is used to account for the annual payment of long-term debt which have a specific or legally binding revenue source).

Each of these units includes a description of the fund, the operating revenues, and trends/assumptions used to develop the budget. A summary of revenues and expenditures is provided. Detailed budget information for each operating fund is reported by Department and Division including: budgeted amounts, personnel summary, description, and objectives & measurements. A comprehensive **Personnel** listing and **Vehicle & Equipment** listing of all funds is also provided.

Capital Budget

This section contains a summary of planned capital projects and cost estimates for the FY15-FY19 **Capital Improvement Program**. A description of the fund, revenues, and trends & assumptions used to develop the budget are covered. The operating impact of the Capital program on the operating budgets is discussed and is quantified in a cumulative summary. Detailed information for each project is provided and includes: project title, department managing the project, project number if applicable, revenue and expenses by classification for each of the five years including any prior appropriations, and the operating budget impact of the project. Also included is a comparison to last year's approved program, the project description and justification, and location. This section concludes with a three year historical perspective on the CIP and the operating budget of in-house costs that are allocated out to the various projects.

Financial Planning

This section begins by reinforcing the connection between the capital and operating budgets and how this information is used to develop the County's **Five Year Plans**. Plans are developed for the General Fund, Water & Sewer Operations, Solid Waste and Watershed Protection and Restoration Operations. Trends and Assumptions used to develop these models are discussed and include the County's Debt Affordability calculation. This section also provides **Financial Indicators** which provide a historical perspective on the County's financial position. A unit on the County's **Debt Service** information is included as it is used in assisting the County to plan for the future. A schedule is provided on the County's current and future debt obligations. These figures are incorporated into the County's operating budget and the future cost of these debt obligations is incorporated into the County's Five Year Plans.

A **Glossary** and **Index** are included in the back of this budget document.

TABLE OF CONTENTS

	<u>Page #</u>
BUDGET MESSAGE TO THE CITIZENS.....	1
<u>ORGANIZATIONAL FOCUS</u>	
Statement of Goals & Objectives.....	5
Linking Overall County Goals to Departments.....	14
Financial and Operational Policies	15
Fund Structure.....	22
Description of Each Fund.....	23
Basis of Budgeting & Accounting	25
The Budget Process.....	26
Operating & Capital Budget Interaction.....	27
Budget Calendars.....	28
FY2015 Approved Budget - All Funds.....	30
3 Year Approved Budget by Expense Classification- All Funds	31
Fund Balance- Changes.....	32
Schedule of Revenues, Expenditures & Projected Changes in Fund Balance/Net Assets	33
FY2015- All Funds Graphs.....	38
<u>GENERAL, ECONOMIC, & STATISTICAL INFORMATION</u>	
Elected Official Structure & Physical Description	39
Organizational Chart.....	40
Charles County Location Map.....	41
Public School Information.....	43
Parks & Recreation.....	44
Attractions.....	48
Assessed and Estimated Market Value of All Property Classes.....	50
Leading Tax Payers.....	50
County-Wide Property Taxes.....	51
How are your Property Taxes Calculated?	51
Tax Levies.....	51
Tax Rates/Budget- 50 Year History.....	52
Average Annual Unemployment Rate.....	53
Average Quarterly Employment.....	53
Major Employers.....	54
Hourly Wage Rates.....	54
Income Tax Returns by MD Adjusted Gross Income.....	54
Median Household and Per Capita Income.....	55
Educational Attainment.....	55
Sales and Use Tax Collections	55
Population and Age Distribution.....	56
Race and Gender.....	56
Household Units & Persons per Unit.....	57

TABLE OF CONTENTS

Page #

GENERAL, ECONOMIC, & STATISTICAL INFORMATION

Type of Housing Units.....	57
Permit Information.....	58
Transportation.....	59
Utilities.....	59
Business/Industrial Property.....	59

OPERATIONAL BUDGETS

Understanding an Operating Division/Program Budget Form.....	61
--	----

GENERAL FUND

Fund Description.....	63
General Fund Revenue Graph.....	63
Revenue Descriptions.....	64
General Fund Revenue & Expense Summary.....	70
General Fund Revenue Detail by Account Classification.....	71
General Fund Expense Graph.....	73
General Fund Expenditures by Division.....	74
Expenditures by Account Classification Graph.....	77

EDUCATION APPROPRIATIONS

Education Summary/Graph	78
Board of Education.....	79
College of Southern Maryland.....	80
Library.....	82
Other Education.....	84

PUBLIC SAFETY

Public Safety Summary/Graph.....	85
Sheriff's Summary/Graph.....	86
Sheriff's Office.....	87
Corrections.....	94
Automated Enforcement Unit (AEU).....	96
Fingerprinting Services.....	97
Emergency Services Summary/Graph.....	98
Emergency Services Administration.....	100
False Alarm Reduction Unit.....	101
Animal Control.....	102
Animal Shelter.....	103
Fire & EMS Communications	104
Career Emergency Medical Services.....	105
Tactical Response Team.....	107
Emergency Management.....	107
Volunteer Fire Protection & Emergency Medical Services.....	108

TABLE OF CONTENTS

Page #

GENERAL FUND

GENERAL FUND DEBT.....	109
-------------------------------	------------

GENERAL GOVERNMENT APPROPRIATIONS

General Government Summary/Graph.....	110
Commissioners.....	112
County Attorney.....	113
Commissioner Office Administration.....	114
Administration.....	115
Security	116
Media.....	117
Tourism.....	118
Safety	119
Election Board.....	120
Liquor Board.....	121
Human Resources Administration	122
Other Fringe Benefits.....	123
Central Services.....	124
Orphan's Court.....	125
Circuit Court, Grand Jury, and Law Library.....	126
State Attorney's Office.....	128

FISCAL and ADMINISTRATIVE SERVICES

Fiscal and Administrative Services Summary/Graph.....	130
Administration	132
Budget.....	133
Information Technology.....	135
Purchasing.....	137
Accounting.....	138
Treasury.....	140

PUBLIC WORKS

Public Works Summary/Graph.....	142
Administration.....	144
Building & Trades.....	145
Parks and Grounds.....	146
Vehicle Maintenance.....	148
Road Maintenance.....	149

TABLE OF CONTENTS

Page #

GENERAL FUND

COMMUNITY SERVICES

Community Services Summary/Graph.....	150
Administration.....	152
Transportation & Community Programs.....	153
Aging and Community Centers.....	154
Recreation.....	156
Housing Authority.....	157

PLANNING & GROWTH MANAGEMENT

Planning & Growth Management Summary/Graph.....	159
Administration.....	161
Planning.....	162
Inspection & Enforcement.....	164
Codes & Permits.....	166
Resource & Infrastructure Management.....	168

HEALTH

Health Summary/Graph	169
Charles County Department of Health.....	170
Other.....	172

ECONOMIC DEVELOPMENT

Economic Development Summary/Graph.....	173
Economic Development Department.....	174
Other.....	175

SOCIAL SERVICES.....

CONSERVATION OF NATURAL RESOURCES

Conservation of Natural Resources Summary/Graph.....	177
University of Maryland Extension.....	178
Soil Conservation.....	179
Weed Control.....	180
Gypsy Moth	180
Resource Conservation & Development	181

OTHER

Capital Projects Transfer.....	182
Reserve for Contingency.....	183
Other Financing Uses.....	183

TABLE OF CONTENTS

Page #

ENTERPRISE FUNDS

Fund Description.....	185
Revenue Description, Trends and Assumptions for Estimates.....	185
Enterprise Fund Revenue & Expense Summary.....	188

WATER AND SEWER

Water & Sewer Fees.....	192
Water & Sewer Graphs.....	193
Satellite Sewer Systems.....	194
Mattawoman Treatment Plant.....	195
Water.....	196
Public Works: Utilities- Personnel Summary.....	197
Planning & Growth Management: Water & Sewer Administration.....	198
Codes & Permits.....	199
Resource & Infrastructure Management.....	200
Billing.....	201
Meters.....	202

SOLID WASTE FUND

Solid Waste Graphs.....	203
Solid Waste Fees.....	203
Solid Waste.....	204

ENVIRONMENTAL SERVICES

Environmental Service Graphs.....	206
Recycling & Litter Control.....	207
Environmental Services Planning:.....	208

WATERSHED PROTECTION AND RESTORATION

Watershed Protection and Restoration Graphs.....	209
Planning.....	210
Inspection & Enforcement.....	211
Codes & Permits.....	212
Resource & Infrastructure Management.....	212
Public Works Administration.....	213
Roads.....	213

INSPECTIONS AND REVIEW

Inspections & Review Graph.....	214
Inspection & Enforcement.....	215
Codes & Permits.....	217
Site Design & Architectural Review (SDAR).....	218
Resource and Infrastructure Management.....	219

TABLE OF CONTENTS

Page #

ENTERPRISE FUNDS

RECREATION PROGRAMS

Recreation Graph.....	220
Recreation	221
Golf Course.....	222
Nanjemoy Community Center	223
Aging-Senior Services	224

TOURISM AND CONCERTS.....	224
----------------------------------	------------

VENDING MACHINES.....	224
------------------------------	------------

OTHER GOVERNMENTAL FUNDS

SPECIAL REVENUE FUNDS

Special Revenue Fund Description.....	225
Revenue Descriptions, Trends and Assumptions for Estimates.....	225
Special Revenue Graphs.....	228
Revenue & Expense Summary.....	230

GENERAL GOVERNMENT

Cable TV Access & I-Net Fund.....	240
Circuit Court Law Library.....	242

PUBLIC SAFETY

Animal Shelter/Control.....	242
Public Safety Grants.....	243
Emergency Management Grants.....	247
Volunteer Fire & Emergency Medical Services.....	249
Drug Forfeitures.....	250
Sheriff's Special Programs.....	251
Southern Maryland Criminal Justice Academy.....	251

COMMUNITY SERVICES

Aging Grants	252
Transportation.....	257
Community Development Block Grants.....	258
Housing Assistance.....	259
Housing Special Loans	260
Community Development Administration.....	260

SOCIAL SERVICES

Child Support	261
Charles County Advocacy Council for Children, Youth, and Families.....	265

TABLE OF CONTENTS

Page #

OTHER GOVERNMENTAL FUNDS

SPECIAL REVENUE FUNDS

PLANNING & GROWTH MANAGEMENT

Agricultural Preservation.....	266
Nuisance Abatement Fund.....	266
Planning Grants.....	267

ECONOMIC DEVELOPMENT

Tourism.....	268
Loan Programs.....	268

DEBT SERVICE FUND

Revenue & Expense Summary.....	269
--------------------------------	-----

PERSONNEL

Changes in Personnel	271
Personnel Graphs.....	272
Approved Personnel: 5-Year History.....	273

VEHICLES & EQUIPMENT

Capital Lease vs. Direct Purchase.....	277
Approved Vehicles & Equipment Listing	278

CAPITAL BUDGET'S - Fiscal Years 2015 – 2019

Capital Improvement Program Description.....	285
Fund Description.....	285
Revenue Description.....	285
Trends and Assumptions for Estimates.....	286
Comprehensive Plan.....	287
Deferred Project Listing.....	287
Capital Project Impacts on Operating Budgets.....	288
Cumulative Operating Impact of the CIP.....	289
Understanding a Capital Improvement Program Budget Form.....	292
FY2015 Capital Projects and FY2015-2019 Plan Graphs.....	294
Summary of FY2015 Capital Projects and FY2015-2019 Plan.....	296

BOARD OF EDUCATION CIP SUMMARY..... 303

Board of Education Graphs.....	304
St. Charles High School.....	306
Dr. Gustavus Brown E.S. RTU/Boiler Replacement.....	307
F.B. Gwynn Center Roof/Boiler Replacement.....	308
Elementary School #3.....	309
Local Portable Classrooms - Various Schools.....	310

TABLE OF CONTENTS

Page #

CAPITAL BUDGET'S - Fiscal Years 2015 – 2019

Full-Day Kindergarten Addition: Matula E.S.	311
Benjamin Stoddert M.S. RTU/Boiler Replacement.....	312
Full-Day Kindergarten Addition: Wade E.S.	313
Elementary School - Site Acquisition.....	314
Middle School - Site Acquisition.....	315
La Plata High School - Gym HVAC.....	316
Mary H. Matula E.S. Roof Replacement.....	317
Eva Turner E.S. Roof/RTU Replacement.....	318
Westlake H.S. Roof Replacement.....	319
Indian Head E.S. Boiler Replacement.....	320
Smallwood M.S. Roof/Chiller/H&V/UV Replacement.....	321
Milton Somers M.S. Gym Bleacher Replacement.....	322
Renovation Feasibility Study.....	323
Elementary Schools - Playground Replacement	324
Site Improvements/Asphalt Replacement Program.....	325
BOE: Various Maintenance Projects.....	326
Thomas Stone High School - Parking Lot & Site Improvements.....	327
COLLEGE OF SOUTHERN MARYLAND CIP SUMMARY.....	328
College of Southern Maryland Graphs.....	329
Center for Trades and Energy Training Building.....	330
Upgrade Telecom, PBX, Safety & Security Systems.....	331
Healthcare Training Facility.....	332
GENERAL GOVERNMENT CIP SUMMARY.....	333
General Government Graphs.....	334
Rural Legacy Program.....	336
Agricultural Preservation.....	337
Purchase of Developments Rights (PDR) Program.....	338
Various Maintenance Projects.....	339
Various Planning and Growth Management Studies.....	340
Lighting Retrofit.....	341
Courthouse Renovation.....	342
Indian Head Science and Technology Park	343
Multi-Generational Center.....	344
Port Tobacco Historic District Revitalization.....	345
Detention Center Intake Area.....	346
County Government Building Electrical & Network Infrastructure System Upgrades.....	347
Engineering Plan Digitization.....	348
Sheriff's Office Improvements.....	349
Parking Lot Improvements.....	350

TABLE OF CONTENTS

Page #

CAPITAL BUDGET'S - Fiscal Years 2015 – 2019

P.D. Brown Improvements.....	351
Robert J. Fuller Transitional Home Improvements.....	352
Generator Replacement Program.....	353
Hazmat & EMS Relocation.....	354
Develop Road Safety Prioritization Measure & Inventory.....	355
State's Attorney's Office Renovations.....	356
Animal Shelter Cremation Unit.....	357
WURC Implementation Studies.....	358
Radio Communications System Upgrade.....	359
PARKS CIP SUMMARY.....	360
Parks Graphs.....	361
Park Repair & Maintenance Projects.....	363
Various Pedestrian & Bicycle Facilities.....	364
Waterfront Acquisition.....	365
Milton Somers Football Stadium Improvements.....	366
Oak Ridge Development Phase II.....	367
Gilbert Run/Oak Ridge Connection Trail.....	368
Popes Creek Rail Trail.....	369
Port Tobacco Parkland Acquisition.....	370
Friendship Farm Addition.....	371
Oakridge Park Playground Rehabilitation.....	372
TRANSPORTATION CIP SUMMARY.....	373
Transportation Map.....	374
Transportation Graphs.....	375
Road Overlay Program.....	377
County Drainage Systems Improvement Program.....	378
Safety Improvement Program- Existing Roadways.....	379
Traffic Signal Program.....	380
Sidewalk Improvement Program.....	381
Mill Hill Road Upgrade.....	382
Light Rail Transit Initiative.....	383
Billingsley Road Safety Improvements.....	384
WURC: Old Washington Road Reconstruction.....	385
Bridge Replacement Program.....	386
Washington Ave.- Various Intersection Improvements.....	387
St. Patrick's Dr. & Western Pkwy.- Pedestrian Intersection Improvements.....	388
Neighborhood Traffic Calming Program.....	389
Rosewick Road Phase 3.....	390
New McDaniel Road.....	391

TABLE OF CONTENTS

Page #

CAPITAL BUDGET'S - Fiscal Years 2015 – 2019

Water, Sewer, & Solid Waste Project Map..... 392

WATER CIP SUMMARY..... 393

Water Graphs..... 394

Well Site Automation..... 396

Underground Infrastructure Repairs..... 397

Benedict Water System Improvements..... 398

Water Model Update..... 399

Various County Water Studies..... 400

Waldorf/Chapel Point Water System Interconnection Feasibility Study..... 401

White Plains South Water Line Improvements..... 402

South County Water Transmission Main..... 403

Satellite Water Facility Upgrades..... 404

Bensville Water Tower No. 8..... 405

Chapel Point Water Tower (Relocated)..... 406

Pinefield Water Tower Rehabilitation..... 407

Gleneagles 2MG Water Tower..... 408

Waldorf Fire House Water Tower Replacement..... 409

White Plains 2MG Water Tower..... 410

Settle Woods Water Tower Rehabilitation..... 411

COMBINED WATER & SEWER PROJECTS

Automation & Technology Master Plan- Water & Sewer..... 412

SEWER CIP SUMMARY..... 413

Sewer Graphs..... 414

Influent/Effluent Pump Station..... 416

MWWTP Electrical System Replacement..... 417

MWWTP Flow Equalization..... 418

Mattawoman Infiltration and Inflow..... 419

Mattawoman WWTP Automation..... 420

Pump Station Rehabs and Replacements..... 421

Satellite Wastewater Facility Upgrades..... 422

MWWTP Clarifier and Thickener Repairs..... 423

Cobb Island/Swan Point Interconnection..... 424

MWWTP Utility Water System Evaluation & Improvement..... 425

Sewer Model Update..... 426

Cliffton Pump Station #4..... 427

Mattawoman WWTP Berm Relocation..... 428

Hughesville Package Treatment Plant..... 429

Marshall Hall Road Gravity Sewer..... 430

Piney Branch Sewer Replacement (Upper Reaches)..... 431

TABLE OF CONTENTS

Page #

CAPITAL BUDGET'S - Fiscal Years 2015 – 2019

Cobb Island Sewer Capacity & Feasibility Study.....	432
MD Route 5 Pump Station Forcemain.....	433
WURC: Zekiah Pump Station Upgrade.....	434
WURC: Zekiah Pump Station Forcemain.....	435
WURC: Zekiah Interceptor Sewer Upgrades.....	436
Cliffton WWTP Improvements.....	437
Bryans Road Interceptor Sewer I&I Rehabilitation.....	438
Mt. Carmel Woods/College of Southern Maryland (CSM) Pump Stations & Forcemains Phase 3.....	439
WURC: Old Washington Road Sewer.....	440
Pump Station 3B.....	441
MWWTP Belt Filter Press Replacement.....	442
MWWTP Effluent PS Forcemain Improvements.....	443
Grit System Reconfiguration at MWWTP.....	444
LANDFILL CIP SUMMARY.....	445
Landfill Graphs.....	446
Automation & Technology Master Plan - Landfill.....	447
Landfill Leachate Conveyance System.....	448
Landfill Leachate Pretreatment Facility.....	449
Landfill Storm Water Management Ponds.....	450
WATERSHED PROTECTION AND RESTORATION CIP SUMMARY.....	451
Watershed Protection and Restoration CIP Graphs.....	452
NPDES Retrofit Projects.....	453
Cobb Island Drainage Study.....	454
Approved Capital Project Program - A Three Year View	455
Planning & Growth Management: Capital Services.....	463

FINANCIAL PLANNING

Five Year Planning Description	465
Trends and Assumptions for Estimates.....	465
Linking the County's Goals and Long Range Financial Plans.....	465
Five Year Plans: General Fund	466
Five Year Plans: Water & Sewer Fund	470
Five Year Plans: Solid Waste.....	474
Five Year Plans: Watershed Protection and Restoration Fund.....	475
Financial Condition Evaluation: Revenue Indicators.....	476
Financial Condition Evaluation: Revenue & Expenditure Indicators.....	483
Financial Condition Evaluation: Expenditure Indicators.....	484

TABLE OF CONTENTS

Page #

FINANCIAL PLANNING

Financial Condition Evaluation: Operating Position Indicators.....	487
Financial Condition Evaluation: Debt Indicators.....	490
Financial Condition Evaluation: Unfunded Liability Indicators.....	493
Financial Condition Evaluation: Capital Indicator.....	495
Financial Condition Evaluation: Resource Indicator.....	496
Financial Condition Evaluation: Historical Balance Sheet & Income Statement.....	497

DEBT SERVICE

Why Incur Debt?.....	499
Bond Rating Agencies and Charles County's Rating.....	499
Types of Bonds.....	500
Limitations on Debt	500
Future Plans to Incur Debt	500
Water and Sewerage Debt	501
Impact on Future Operations.....	501
Schedule of Future Debt Service Requirements.....	502
Schedule of Debt Outstanding	503
Debt Ratios.....	508
Bonded Debt Service Expenditures as % of General Fund Revenues.....	508

GLOSSARY.....	509
----------------------	------------

ABBREVIATIONS & ACRONYMS.....	514
--	------------

INDEX.....	517
-------------------	------------



Charles County Commissioners

Candice Quinn Kelly, *President*
Reuben B. Collins, II, Esq., *Vice President*
Ken Robinson
Debra M. Davis, Esq.
Bobby Rucci

Mark Belton
County Administrator

July 29, 2014

Dear Charles County Citizens:

We are pleased to present the Charles County Government Fiscal Year 2015 Adopted Budget. Each year, the budget process is used to determine how much money will be available and where those resources should be allocated. The budget for all funds combined equals \$547 million, an increase of 5.5% compared to FY2014. The General Fund adopted budget for Fiscal Year 2015 provides nearly \$10 million more in funding of which 60% of that increase will go towards education and public safety, two of our higher priorities. The budget provides resources to operate the new state of the art St. Charles High School, expands the campus of the College of Southern Maryland into the Hughesville area, builds infrastructure for the Waldorf Urban Revitalization Corridor project, and fulfills our three year commitment to provide additional resources for the State’s Attorney’s Office. Tax rates were held constant despite flat assessments and the challenge of adding a new high school to our education system. We were able to avoid tax rate increases by the timely arrival of a major power plant bringing us \$5.5 million in new revenue.

In keeping with our Mission Statement to provide our citizens the highest quality of services, in an open environment tempered with fiscal responsibility, we present our operating and capital budgets for the year beginning July 1, 2014 and ending June 30, 2015.

Budget Highlights

General Fund Operations:

Our largest operating budget is the General Fund. The FY2015 General Fund Operating Budget was adopted at \$354,515,200, an increase of 4.6% compared to the Original Adopted FY2014 Budget. The County property tax rate was held constant at \$1.141 per \$100 of assessed value and \$0.064 per \$100 of assessed value for the Fire & Rescue Tax, for a total local property tax rate of \$1.205. The local portion of the State income tax rate was also held constant at 3.03% of the State liability.

Property Taxes will provide us with \$1.6 million more in tax revenue over the prior fiscal year. This revenue source is expected to generate a total of \$203 million, nearly 60% of our total General Fund operating revenues. Our second largest revenue, **Income Tax**, is 4% greater than the FY2014 Adopted Budget. Revenues from income taxes are estimated to increase by \$4 million and equal \$110 million, representing approximately 32% of the operating revenues. As previously mentioned, a new power plant near the St. Charles Landfill will bring \$5.5 million in new revenue. As a result of the financial closing on the plant, Recordation Tax is expected to exceed FY2014 by \$4 million. The revenue budget will also increase by \$5.5 million from a non-operating revenue source, Capital Lease Proceeds, in order to purchase necessary equipment.

Consistent with our stated priorities, approximately 78% of the General Fund budget is appropriated for Education, Public Safety, Economic Development, and Comprehensive Planning.

One of our highest priorities, Public Education, will be receiving \$5.4 million more to operate the new St. Charles High School. The additional funding combined with \$2.3 million from the Board of Education meets the necessary costs of the first year of operation. The **Board of Education** (BOE) will receive \$162 million, \$3 million more than FY2014. The FY2014 Board of Education budget included \$2 million in one-time costs. Therefore, those costs are excluded from the State Maintenance of Effort mandate which requires local funding effort to equal the funding on a per student basis as the prior year. The FY2015 funding exceeds the maintenance-of-effort requirement by \$5 million. The County will complete our responsibility for capital financing of the St. Charles High School with long-term bonds of \$14 million to be issued this September. In partnership with the State, the new school will cost approximately \$89 million including the recent addition to the school of a full size swimming pool to be used in tandem as a community recreation center.

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Visit us online at www.CharlesCountyMD.gov



The **Sheriff's Office** and related functions will receive a total funding of \$78.5 million, a 2% increase compared to FY2014. Our steady and consistent funding in the police force clearly has helped in our fight against crime and provides for a safer community.

Due to our emphasis on public safety, FY2015 will be the third year of a three-year plan to increase the **State's Attorney's** budget and will add eight (8) additional positions including two Assistant State's Attorneys to help with the work load. The budget will also provide for five new dispatcher positions for our **Department of Emergency Services Communication Division** to ensure timely responses to emergency calls. The budget will fund the replacement of antiquated mobile radios in emergency vehicles so that proper communication can be maintained. We believe this support is essential if we are to prosper and continue to enhance our quality of life standards.

Capital Project Budget:

Our Capital Budget is based on a five-year program that provides for multi-year project development and to ensure that projects can be afforded within our means while meeting our stated goal of enhancing our infrastructure. Although these project budgets are adopted on an annual basis, there is significant long range planning that takes place before approval. We continue to exercise sound fiscal judgment by adhering to our policy of spending within our debt affordability limit and prioritizing the many requests for capital projects. The County was rewarded for its fiscal discipline during FY2013 with a re-affirmation of its current AAA bond rating from Fitch, our Aa1 rating from Moody's, and a AA+ rating from Standard & Poor's. Bond ratings directly affect the interest rate received on borrowed funds in support of our capital improvement program.

The FY2015 - FY2019 Capital Improvement Program (CIP) provides for \$418 million in funding from a combination of sources so that the infrastructure for schools, roads, parks, water & sewer, and public buildings can be constructed. Public School projects total \$86 million, and accounts for approximately 20% of the \$418 million. Water and Sewer projects total \$191 million and Transportation/Road projects at \$45 million. Approval for the College of Southern Maryland projects equaled \$24 million. Environmental projects, including stormwater management projects, are planned to receive \$27 million over the next five years and another \$45 million is planned for various other projects.

The capital investment in education is clearly evident with \$110 million of State and County money appropriated for public schools and college facilities. The new St. Charles High School is scheduled to open this August and will alleviate current over-crowded conditions, as well as, provide additional capacity for the new development that is already occurring within the County. The College of Southern Maryland (CSM) is preparing to undertake three major projects at an investment of \$33 million in combined State and County funds. A Center for Trades and Energy Training will be the first project under construction in FY2015.

Enterprise Fund Operations:

County government provides many other services in addition to public safety and education. Many of these services and facilities are funded by a customer user fee, such as water and/or sewer, landfill, recycling, stormwater management, building inspection, and recreational programs. Because these operations have been structured to function like a business, they are budgeted as an enterprise fund. A comprehensive annual budget review to ensure the various fees and charges are adequate to support these operations results in a lower tax burden on our property owners. Various program fee increases will be made to offset the cost of inflation for services provided.

Our largest enterprise fund, Water & Sewer, has an operating budget of \$29 million. The budget increased 8% as did the user fee rate. The County user fee rate continues to rank in the lower half of surrounding jurisdictions. The fee increase will help keep the fund fiscally sound and continue to support the programs and operating costs associated with providing water and sewer services.

The second largest enterprise fund is the Landfill with an operating budget of \$5.5 million. The operating budget will see an increase of 13.5% primarily due to replacing a track loader in FY2015. Fortunately, the County's fiscal planning provides for equipment reserves which will be used to replace this equipment, thereby, maintaining the tipping fee rate constant at \$70 dollars per ton. Our citizens may also purchase tag-a-bag tickets for \$1.75 and deposits the bags at our landfill or transfer stations in lieu of contracting with a trash service. The Environmental Service Fee (ESF) Fund was approved for \$4.3 million. The rate of \$78 per improved property tax account will support recycling efforts throughout the County and will service approximately 38,000 home units for curbside recycling. We are proud to state our County has achieved a 44% waste diversion due to the citizen's efforts in recycling.

Other Goals

Economic Development continues to advance in Charles County. As of May 2014, the County's unemployment rate dropped to 5.5%, the ninth lowest in the State of Maryland. The US Census Bureau's 2010-2012 American Community Survey (ACS) 3-year Estimate reflects that - of the County's 74,415 civilian employed population 16 years and older, 41.7% work in management, business, science and arts occupations - up from 36% in 2000. The 2010-2012 ACS also shows Charles County's median household income at \$91,801, the 17th highest in the nation among all counties and the 4th highest in the state of Maryland. According to the Maryland Department of Labor, Licensing and Regulation (DLLR), the average weekly wages in Charles County have increased from \$740 in 2008 to \$792 in 2013. The 2010-2012 ACS reflects that 26.3% of the County's adults aged 25 and older hold a bachelor's degree or higher, a 31.3% increase from 2000. Furthermore, 10% of adults aged 25 or older now hold a graduate degree, representing a 47% increase from 2000. The County's commercial vacancy rate continues to remain one of the lowest in the DC Metro area at 8.3% for the second quarter of 2014. In September 2012, Waldorf was named 20th best place to live in the United States by CNN Money Magazine.

The County's economic development program is focused on promoting a business infrastructure of employment and technology parks for new and expanding companies, encouraging the development of clean and renewable energy projects, attracting manufacturing and technology companies, and aggressively assisting local firms in their ability to grow and prosper. The CPV (Competitive Power Ventures) 725 megawatt electric generating station is due to start construction fall 2014 and will provide a \$100 million revenue stream over 20 years to the County. In April 2014, SMECO announced a power purchase agreement with Juwi Solar Inc, to develop, design and construct the 10.0-megawatt Rockfish Solar on 80 acres of land, making this Southern Maryland's second solar facility. The facility is estimated to generate \$12 million in tax revenue to the County over the next twenty years.

Tech Fire, a newly-opened, private, non-profit business incubator in Waldorf provides greater opportunity to identify and cultivate innovative technology firms.

Maryland Airport has completed phase III of its runway expansion with the new, 3,750 runway opening in October of 2013. Phase IV is targeted for completion in 2016 and will complete its full runway and taxiway build-out. The County has commissioned a land use study with the goal of protecting the long-term economic viability of the airport. The improvements to the airport will facilitate business travel, intraregional transportation, and access to the new National Harbor development.

The Economic Development Department has improved its visibility and communication with potential site selectors and the local business community by launching a new G.I.S site selection tool, Zoom Prospector Enterprise. To date over 4,100 site searches have been conducted with the cutting-edge tool.

In FY2015, the Economic Development Department will implement an integrated communications strategy for the County to market itself to a national audience comprised of site selection consultants, C-level executives and skilled professionals. The plan aims to provide the County with tactics to market and position itself as a prime location for economic development, business attraction/retention and talent attraction/retention through strategic marketing, direct outreach, a new website and public relations.

Economic Development has recently contracted with Jones Lang LaSalle to evaluate the current market potential and best product mix for the Indian Head Tech Park. Consideration will be given to both the highest financial return to the County and best economic development potential.

The Department will continue to build a broad-based retention strategy that includes on-going outreach and initiatives to support local businesses. The Small Local Business Enterprise (SLBE) program—which leverages County purchasing power to benefit small, local businesses – was implemented in FY2013 and has already made an impact. A new business retention and expansion outreach program was developed during FY14. Working with partner agencies and organizations, this program will bring together business services providers throughout the community to collaborate on an assessment of business community needs and perceptions and develop programs to support business growth. Implementation will take place in FY15. The Economic Development Department continues to coordinate and co-sponsor business education and networking events to increase capabilities and access for local companies.

The past year included work on a variety of land use issues. The **Comprehensive Plan** is still under consideration. A planning "Tier Map" which limits the use of areas for septic systems per Senate Bill 236, the Sustainable Growth and Agricultural Conservation Act, was developed and adopted by the County Commission. This map will be included into the draft Comprehensive Plan for final adoption.

A variety of projects within The Waldorf Urban Redevelopment Corridor are underway. The County has committed to major infrastructure improvements for roads, sewer, water and stormwater systems. The engineering designs will commence soon. The county has hired a redevelopment manager to oversee this effort and we continue to pursue a phase I development project that will likely include a mix of public and private developments to create a greater urban center for the county. The planning for a new light rail transit service to Waldorf continues and the county is working closely with the Maryland Transit Authority and Prince George's County to bring train service to the residents of the county in the future as we transition to more urban spaces.

We continue to work on various rural lands conservation programs by utilizing County and State funds for the acquisition of agricultural land conservation easements and Rural Legacy easements in the Zekiah Watershed. We recently began a new program for the purchase of development rights on agricultural lands in order to preserve resources and limit urban sprawl.

The Department of Planning & Growth Management has begun implementing historic village revitalization plans for Port Tobacco and Benedict. New signage and a boardwalk in Benedict will be developed later this year. Improvements to the old Tobacco Warehouses in Hughesville are being planned for the near future and a new branch of the College of Southern Maryland was approved for Hughesville earlier this year.

Our long range planning efforts continue with work on a Joint Land Use Study between the Indian Head Naval base and Charles County. We have begun a closer study of the land uses surrounding the Maryland Airport and will issue a report on that by the end of calendar year 2014. Watershed Implementation Plans are now in place to improve water quality and reduce pollutants entering the numerous water bodies in Charles County and to help protect the Chesapeake Bay. The State of Maryland has given the county high marks in their analysis of our two year milestones and implementation of our pollution prevention projects.

We are beginning to see new development projects as the economy begins to recover from recession. The past year included several new residential development projects in St. Charles, new restaurants and various master planned projects still under review.

Conclusion

As your elected leaders, we believe the future prosperity of the County depends on a solid foundation of education, public safety, economic development, enhanced infrastructure, effective and efficient government, comprehensive planning, and environmental awareness. Achievement of our goals in these major areas will enable the County to prosper and thrive. We are proud of our efforts which reinforce that Charles County continues to be a great place to live and work.

We particularly appreciate the hard work and dedication of all our County employees. Without their effort and the pride they take in their work we could not reach the goals that have been set. Most of all, we thank you, our citizens for your interest, support and understanding. With citizens and the government working together, there will be no limit as to what we can achieve in our community.

Very truly,

COUNTY COMMISSIONERS OF
CHARLES COUNTY, MARYLAND



Candice Quinn Kelly, *President*



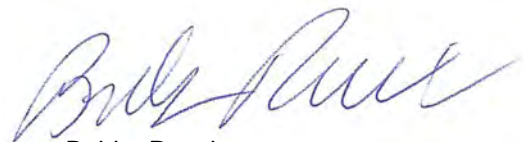
Reuben B. Collins, II, Esq., *Vice President*



Ken Robinson



Debra M. Davis, Esq.



Bobby Rucci

COMMISSIONERS GOALS AND OBJECTIVES FISCAL YEAR 2015

Mission Statement

The mission of Charles County Government is to provide our citizens the highest quality service possible in a timely, efficient, and courteous manner. To achieve this goal, our government must be operated in an open and accessible atmosphere, be based on comprehensive long- and short-term planning, and have an appropriate managerial organization tempered by fiscal responsibility. We support and encourage efforts to grow a diverse workplace.

Vision Statement

Charles County is a place where all people thrive and businesses grow and prosper; where the preservation of our heritage and environment is paramount; where government services to its citizens are provided at the highest level of excellence; and where the quality of life is the best in the nation.

Values

(unranked)

Citizen Involvement (outreach)/Customer Focus/Transparency
Employee Involvement
Smart Growth/Environmental Responsibility/Quality of Life
Continuous Improvement with innovative and data-driven decisions
Fiscal Responsibility
Positive Image/Quality of Life
Highest Ethical Standards

Commissioners Commitment

The Charles County Board of Commissioners is committed to the mission statement, vision statement, values, as well as the goals and objectives for the fiscal year, as written in this document. Each Commissioner will respect, respond and endeavor to achieve each item to the best of their ability and judgment. The Commissioners will actively participate in their success which includes monitoring the progress of the goals and objectives on a regular basis.

COMMISSIONERS GOALS AND OBJECTIVES

FISCAL YEAR 2015

Goal #1: Improve Economic Development & Tourism

Improve economic development to achieve a balance in commercial/industrial/residential growth as measured by the assessable tax base, per capita income and average County wages (as measured against the metropolitan area) and other appropriate benchmarks through close coordination with the Economic Development Department and other business-oriented groups through innovative business retention, expansion and location policies; promoting a favorable regulatory climate for business; and maintaining a thriving business climate and high quality of life where citizens can live, work, and prosper in Charles County.

Economic Development Objectives:

- 1.) Aggressively pursue attracting manufacturing, health services, and technology firms, as well as research & development, universities, and government agencies and contractors. Identify niche industries that would be likely to locate in Charles County. Work in a focused manner to suit the needs of that relocation. (Lead: Economic Development)
- 2.) Explore partnerships with developers and other entities who present viable plans for re-development. (Lead: Economic Development)
- 3.) Review Zoning Ordinances to remove impediments to redevelopment and to establish incentives for development in areas targeted for economic development. (Lead: Economic Development, Supported by: Planning & Growth Management)
- 4.) Promote and market all business parks. (Lead: Economic Development)
- 5.) Evaluate sites for future transit- oriented development/high capacity transit or commuter stops. (Lead: Planning & Growth Management; Supported by: Economic Development)
- 6.) Provide tools and a clear process for Economic Development opportunities for businesses, developers, builders, and investors. Provide the County Commissioners with a report on the Economic Development leads and permits pending on a regular basis. Develop specific incentives to attract and/or retain businesses. (Lead: Economic Development; Supported by: Legal, Fiscal & Administrative Services, Planning & Growth Management)
- 7.) Coordinate and streamline small business resources by assessing and inventorying resources available for small and minority businesses in the County to gain an understanding of how those resources connect to those in need of resources and to identify what gaps exist. (Lead: Economic Development, Supported by: Fiscal and Administrative Services)
- 8.) Establish relationships to revitalize, entice and invite economic development in Bryans Road, Indian Head and along the Route 210 corridor, where appropriate. Form a partnership with the Town of Indian Head to accomplish this objective. Conduct a summit with the Town Indian Head, Military, business and the Western Charles County Business Association (Lead: Economic Development; Supported by: Planning & Growth Management)
- 9.) Support Naval Support Facility (NSF) Indian Head and tenants' mission, protect against encroachment, participate in the Indian Head, Dahlgren and Patuxent River Joint Land Use Studies (JLUS), and act proactively to respond to needs and concerns of NSF. (Lead: Economic Development; Supported by: outside groups e.g. Southern Maryland Vision 2020 and the Energetics Technology Center)
- 10.) Explore the viability of redevelopment of Aqualand. (Lead: Planning and Growth Management, Supported by: Department of Public Works, and Economic Development, and Fiscal & Administrative Services, and potential partnerships with commercial and business partners)

COMMISSIONERS GOALS AND OBJECTIVES

FISCAL YEAR 2015

- 11.) Continue to support the County's Minority Business Enterprise (MBE) Program; support and collaborate with groups that provide information and maintain data bases to assist minority and small businesses. Review County's Procurement Policy to better understand and provide greater opportunity for "sole source, joint and cooperative" contracts to identify any opportunities for local, small and/or minority owned business. (Lead: Fiscal & Administrative Services; Supported by: Economic Development)
- 12.) Revisit Prevailing Wage Legislation to identify any opportunities to strengthen it. (Lead: Fiscal and Administrative Services and Planning & Growth Management; Supported by: Economic Development)
- 13.) Support the recommended CIP projects to upgrade water flow (fire flows) and pressure and sewer infrastructure in the Waldorf Urban Redevelopment Corridor (WURC) (Lead: Planning & Growth Management, Supported by: Public Works, Emergency Services, Volunteer Organizations)
- 14.) Complete the sewer line to the Bryans Road Airport. (Lead: Planning & Growth Management, Supported by: Public Works, Economic Development, Fiscal & Administrative Services)
- 15.) Support the Hughesville Revitalization Plan. (Lead: Planning & Growth Management; Supported by: Economic Development)
- 16.) Encourage coordination and collaboration with and among business advocacy groups such as Charles County Chamber of Commerce, MNCBIA, Business Alliance, Tri-County Council, Workforce Investment Board, Southern Maryland Black Chamber of Commerce, and others as appropriate to identify how County Government can derive the greatest benefit and offer a high level of support. (Lead: Economic Development)
- 17.) Host the County's Annual Economic Development Summit with a relevant and interactive agenda and compelling keynote speaker. (Lead: Economic Development; Supported by: Commissioners' Office)
- 18.) Promote neighborhood revitalization. Develop a plan that includes funding alternatives to foster redevelopment, economic development, and to support the County's 2014 transit priorities. Identify zones and incentives for revitalization. (Lead: Planning & Growth Management, Supported by: County Attorney, Fiscal & Administrative Services, Economic Development)

Tourism Objectives:

- 1.) Place emphasis on the County's Tourism Destination Plan as approved by the Board of Commissioners. Receive quarterly reports on the progress of the Tourism Destination Plan (Lead: Tourism; with support from Tri-County Council)
- 2.) Explore the establishment of an Agriculture/Agri-tourism/Aquaculture Advisory Board to support agriculture in Charles County. Explore the application of the heritage of agriculture in Charles County as a tourism and educational opportunity. Consult with partners such as the Southern Maryland Heritage Commission and the Southern Maryland Agriculture Development Commission. Consider possibilities such as an interactive museum to include an educational component for future farmers and progressive Farmer's Markets. (Lead: Tourism, Supported by: Planning & Growth Management, and Economic Development)
- 3.) Continue to grow the County's cultural arts programming. Work with the Charles County Arts Alliance, College of Southern Maryland Arts Center, Port Tobacco Players, Black Box Theatre, and other groups by offering support, publicity and promotion. Identify and contact private and public groups that host concert series e.g. Rams Head, Calvert Marine Museum, and Regency Furniture Stadium and recommend community concerts. (Lead: Tourism; Supported by: Media)

COMMISSIONERS GOALS AND OBJECTIVES

FISCAL YEAR 2015

- 4.) Review the plans recommended for Benedict – War of 1812, Port Tobacco, and Friendship Park. Prioritize the prompt implementation of the War of 1812 activities. Complete Memoranda of Understanding with groups to establish predictable and reliable operating hours and high standards for facilities to entice tourists. Continue to work closely with federal and state partners to develop and promote historical trails. Open Maxwell Hall for tourism. Continue to work closely with the Friends of Mt. Aventine. (Lead: Tourism, Supported by: Department of Public Works and Planning & Growth Management)
- 5.) Coordinate County tourism initiatives by reviewing the responsibilities of Parks & Grounds and Recreation, Media, Tourism, Planning & Growth Management and Economic Development and establishing the most efficient manner for this coordination (Lead: County Administrator; Supported by: Planning & Growth Management, Tourism, Department of Public Works, Media, Economic Development)
- 6.) Support the preservation of the Zekiah Fort. (Lead: Planning & Growth Management; Supported by: Tourism, Public Works)

Goal #2: Enhance Infrastructure

Enhance the County's infrastructure through funding an aggressive, yet affordable, Capital Improvement Program (CIP) for those functions which are a government responsibility; increase the carrying capacity of the CIP through maintaining levies on new growth and constructing projects in-house where feasible; and facilitate wholly, or partially/privately constructed and financed infrastructure, whenever advantageous.

Objectives:

- 1.) Explore County repair and maintenance program(s) to address stormwater management, sidewalk repairs, sink holes, erosion, private roads rural water supply, and other private property where issues of public safety exist. Receive staff recommendations on a viable Enterprise Fund and/or user fee component to support requested repairs and maintenance. Establish a policy for use and application of this program for guidance to County staff and residents. (Lead: Public Works, Supported by: Planning & Growth Management, Citizens Liaison Office, County Attorney, Fiscal & Administrative Services)
- 2.) Continue to improve and expand transportation infrastructure by creating a comprehensive transportation system for Charles County with focus on the following:
 - a.) Continue to maintain County roads at the current high standards with consistent and predictable funding levels. Identify roads that would benefit from calming devices, speed cameras or other safety signs, lights, guardrails, etc. and present a plan and budget for correction/improvement to be included in the annual CIP. For purposes of the FY2015 CIP a 'placeholder' should be included. Review the County's Zoning Ordinance to identify road improvements that result in improved safety and aesthetic benefits. (Lead: Planning & Growth Management)
 - b.) Dedicate resources with emphasis on the County's priority of high capacity transit, to include supporting, responding and collaborating with the County's transportation consultant, developing positions on state policies and legislative actions supportive of the County's high capacity transit priority, maintaining vigilance in identifying opportunities for funding with specific interest in exploring public/private partnerships to support the Waldorf Urban Redevelopment Corridor (WURC). Secure state planning funds for required studies. (Lead: Planning & Growth Management, Supported by: Community Services)
 - c.) Continue to work with the Tri-County Council Commuter Transportation Coordinator and state officials to maintain high standards for commuters, understanding that the commuter bus system is a state-funded and monitored program. (Lead: Community Services, Supported by: Tri-County Council)
 - d.) Support, monitor and require the highest standards for service delivery, countywide, by our locally operated transit service, VANGo. Focus on maintaining safe, clean and litter-free parking lots and bus stops. Evaluate local transportation needs with special attention to the rural areas of the County. (Lead: Community Services, Supported by: Planning & Growth Management and Public Works)

COMMISSIONERS GOALS AND OBJECTIVES

FISCAL YEAR 2015

- 3.) Revisit the Charles County Water Resources Element. Seek guidance from the state on alternatives sources of water; promote use of reclaimed water. Heighten awareness on water conservation; and support CIP projects that address water limitations and safety. Explore feasibility of desalination (Potomac and Patuxent Rivers). Receive a briefing on the Maryland Geological Study and Desalination. (Lead: Planning & Growth Management; Supported by: Public Works)
- 4.) Establish local priorities for State and Federal funding opportunities with appropriate deadlines for Congressional grants. (Lead: County Administrator)
- 5.) Continue communications with Comcast, Verizon, and other potential Internet Service Providers, and inform citizens as often as possible on new innovations that result in improved access and speed. (Lead: Fiscal & Administrative Services)
- 6.) Explore cost sharing programs for road and water delivery infrastructure, elevated water tanks and hydrant construction so that the cost of road improvements or construction of new roads to support new development, as well as traffic lights, and other associated infrastructure is quantified and assessed in an equitable manner to all current and future developers (Lead: Planning & Growth Management, Supported by: Public Works, Fiscal and Administrative Services, Emergency Services)
- 7.) Continue phase-in construction of entrance monument signs at identified County entrances. (Lead: Public Works)

Goal #3: Efficiency of Government Operations & Services

Improve the effectiveness and efficiency of government through utilization of productivity enhancing technology, equipment and incentives; maintain a well-trained, highly motivated, fairly compensated, diverse workforce in a safe and orderly environment. The County values fiscal responsibility, the highest ethical standards and excellent standards in conducting County business.

Objectives:

- 1.) Conduct the annual strategic planning process to establish the Commissioners' goals and objectives in September. Incorporate an opportunity for County staff, through the County Administrator, to present ideas and to provide feedback on draft goals and objectives prior to finalization by the Commissioners. Receive quarterly staff updates on the progress of the goals and objectives. Host a State of the County event annually. (Lead: County Administrator)
- 2.) Continue to fully utilize recruitment tools to allow opportunity for diversity at all levels of County Government. (Lead: Human Resources)
- 3.) Fund paid County internships along with continuing the volunteer opportunities, with support for youth employment through restoring the Summer Intern Program, part-time employment Coop opportunities with the Board of Education, and County part-time seasonal employment. (Lead: Human Resources; Supported by All Departments)
- 4.) Continue to expand youth services and programs by providing funding and support for summer youth programs including, but not limited to, summer overnight camp programs and Summer Youth Employment Programs through our membership with the Southern Maryland Workforce Investment Board's Youth Council. (Lead: Community Services; Supported by: County Commissioners)
- 5.) Continue to develop and create new youth services and recreational programs to address the wide variety of needs by delivering a comprehensive array of programs and services that address the physical, mental, social, and recreational well-being of Charles County youth. (Lead: Community Services, Supported by: Public Works/Parks & Grounds).
- 6.) Continue to improve efficiency of County Government through technology. (Lead: Fiscal & Administrative Services)

COMMISSIONERS GOALS AND OBJECTIVES

FISCAL YEAR 2015

- 7.) Provide staff and resources to the Charter Government Committee in their efforts to draft a charter to be placed on the ballot in the 2014 General Election. (Lead: County Attorney's Office)
- 8.) Encourage dialogue and input regarding human relation or service issues throughout the County to include wellness issues. (Lead: Charles County Department of Health)
- 9.) Continue to create a stronger voice as a region and state through Tri-County Council for Southern Maryland, Metropolitan Washington Council of Governments (COG), Maryland Association of Counties (MACo), neighboring jurisdictions, incorporated towns, and other existing organizations. (Lead: County Commissioners)
- 10.) Adhere to timeliness and remain engaged with staff in monitoring state or other regulatory agency regulations and legislation as related to risks and/or benefits. (Lead: County Commissioners, County Administrator)
- 11.) Promote good stewardship of County property (tracking/monitoring/security). (Lead: County Administrator; Supported by: All Departments)
- 12.) Through the DHR Employee Committee and with feedback from the Annual Employee Satisfaction survey, continue to explore employee incentives and initiatives for employees. (Lead: Human Resources)
- 13.) Continue to administer the Vision 2020 Pilot Program to help our citizens achieve long-term sustainable living conditions that reflect a quality of life that is safe, healthy, and financially stable by addressing deficiencies in the following areas: education, employment, health, housing, and transportation. Conduct an annual event with partners. (Lead: Community Services, Supported by: County Commissioners)
- 14.) Continue work on the Rural Housing Improvement Initiative to help residents acquire safer living conditions and/or environment by assisting with home repairs, home replacements, and indoor plumbing upgrades. Work with the County Attorney's Office to review and make recommendations for changes to the legal process and regulations affecting residents who may not be able to take advantage of this program due to current legal restraints. (Lead: Community Services; Supported by: County Attorney)
- 15.) Review efficiency and effectiveness of programs and operations of county government and independent county-funding agencies. (Lead: County Administrator; Supported by: County Commissioners for county-funded agencies).
- 16.) Continue monthly public forums to commence no earlier than 6:00 p.m. (Lead: County Commissioners)
- 17.) Continue to promote a diverse workplace for all agencies funded by Charles County Government. (Lead: County Commissioners)
- 18.) Explore models for methods of communication for all members of County Boards, Committees, Commissions, and Task Forces (i.e. quasi-judicial, legislative, use of mobile devices during hearings and meetings). (County Attorney)
- 19.) Establish a central repository for all County leases. Prepare a matrix and maintain annually with emphasis on all properties having appropriate terms and responsibilities (Lead: County Administrator, County Attorney)
- 20.) Identify a site and begin preliminary work to construct and open a Waldorf Senior Center within two (2) years (Lead: Community Services)
- 21.) Review Commissioners' Protocol Manual. (Lead: County Administrator, Supported by: County Commissioners)

COMMISSIONERS GOALS AND OBJECTIVES

FISCAL YEAR 2015

Goal #4: Comprehensive Planning

Achieve a prosperous, aesthetically pleasing County, with safe and healthy communities and a balanced economic base, where our heritage, rural character and legacy are also respected and protected through citizen involvement in the planning process, relevant land use plans and policies and conformance to smart growth principles to assure a high quality of life.

Objectives:

- 1.) Build on the Board's current Beautification Initiative to improve the appearance of the County to include "Art in Public Places", plantings or other improvements, monuments and to explore innovative ideas. Reconsider Rental Licensing or Regulation by holding a public hearing to obtain input from citizens. Enforce the County's Nuisance Abatement Rules and Clean and Lien laws. (Lead: County Attorney's Office, Planning & Growth Management)
- 2.) Review County Road Ordinance for issues that require adjustment or strengthening e.g. littering, width of roads to allow for access by emergency vehicles and fire apparatus; authorization of parking restrictions; implementation of a limited parking snow policy when state of emergency has not been issued; calming islands and other progressive design ideas; and elimination of requirements within the Ordinance that no longer have any practical purpose. (Lead: Planning & Growth Management, Supported by: Department of Emergency Services, County Attorney)
- 3.) Encourage the delivery of housing products and services that will meet the needs identified by the 2013 Housing Stock Study. (Lead: Community Services; Supported by: Planning and Growth Management).
- 4.) Act to facilitate the prompt completion of the Comprehensive Plan and Tier Map. (Lead: County Commissioners; Supported by: Planning & Growth Management)
- 5.) Conduct a joint meeting with the Planning Commission annually. (Lead: County Commissioners; Supported by: Planning & Growth Management)
- 6.) Work with the School Adequate Public Facilities Program and Funding Review Committee and carefully consider their recommendations; and take steps to effectively fund the actual and full cost of school construction. (Lead: County Commissioners; Supported by: Planning & Growth Management)
- 7.) Task staff with establishing a comprehensive data base that tracks all residential development with detailed and 'real time' status on each unit and the various stages of development. (Lead: Planning & Growth Management, Supported by: Fiscal & Administrative Services)
- 8.) Develop and approve a County Branding campaign and explore a regional branding campaign with neighboring jurisdictions. (Lead: County Administrator)

Goal #5: Support the Achievement of Education Benchmarks

Through a mutually cooperative and supportive relationship between the Charles County Board of Education, College of Southern Maryland, and other advanced degree opportunities and County Commissioners, provide the financial resources and public facilities, and establish benchmarks for academic achievement, within a safe, orderly, and healthy environment for all students and personnel.

Objectives:

- 1.) Prioritize funding for the operation of the St. Charles High School and for land acquisition for Elementary School #3 in the north central part of the County. Conduct a strategic planning session with the Board of Education regarding future school locations and construction. (County Commissioners/Board of Education)

COMMISSIONERS GOALS AND OBJECTIVES

FISCAL YEAR 2015

- 2.) Meet semi-annually with Board of Education to maintain open communications. (Lead: County Commissioners)
- 3.) Support and respect the autonomy of the Board of Education to oversee the fiscal management and financial reporting of the school system, consistent with Section 5-105 of the Education Article of the Annotated Code of Maryland. (Lead: County Commissioners)

Goal #6: Maintain a High Level of Public Safety

Maintain a high level of public safety and health in the County, as evidenced by crime rates, response times, and security measures to thwart or combat terrorism and bio-terrorism, by providing the financial resources, emergency planning and support for law enforcement, fire/EMS, and public health functions, respectively.

Objectives:

- 1.) Meet annually with the Volunteer EMS and fire services. Support and respect the autonomy of the volunteer EMS and fire services, consistent with the State law and County policy (Lead: County Commissioners; Supported by: Emergency Services)
- 2.) Meet annually with Charles County Sheriff's Office to maintain open communications. Support and respect the autonomy of the elected Sheriff, consistent with the State law and County policy. (Lead: County Commissioners, County Administrator)
- 3.) Remain vigilant to community health issues, including those of epidemic proportions. Address specific oxycontin and synthetic drug use; AIDs, and other health and safety issues. (Lead: Emergency Services, Charles County Sheriff's Office, Charles County Department of Health)
- 4.) Work cooperatively with the Health Department to ensure delivery of public health services such as cancer screening, flu shots, etc., especially during times of public health emergencies. (Lead: Charles County Department of Health; Supported by: County Administrator)
- 5.) Ensure the availability of at least one Automatic External Defibrillator (AED) at each County building (Lead: County Administrator; Supported by: Charles County Department of Health, Emergency Services)
- 6.) Coordinate and establish a County Security Plan in partnership with the Superintendent of Schools, the Charles County Sheriff, County Courthouse, County Government, and volunteer service buildings to develop a comprehensive plan that supports all County buildings and offers the most efficient and reliable security possible. (Lead: County Administrator; Supported by: Charles County Sheriff's Office, Board of Education)
- 7.) Determine if there is a need to protect citizens from predatory towing. (Lead: County Attorney)
- 8.) Conduct Emergency Preparedness Drills pursuant to the Emergency Operations Plan. Include all partners and military and National Guard. (Lead: Emergency Services)
- 9.) Develop a written Freezing Weather Plan (Lead: Emergency Services)
- 10.) Conduct an inventory of all emergency-oriented equipment of Department of Emergency Services and all volunteer agencies. (Lead: Emergency Services)
- 11.) Resolve, with Charles County Sheriff's Office input, the terms of pay increases, to include consideration of collective bargaining. (Lead: County Attorney).
- 12.) Explore pension reform for all new Charles County Sheriff's Office sworn officer hires. (Lead: SORP Retirement Plan Committee, County Commissioners)

COMMISSIONERS GOALS AND OBJECTIVES

FISCAL YEAR 2015

- 13.) Receive a briefing and develop an understanding of the impact of the Patient Protection and Affordable Care Act on County citizens and medical facilities. (Lead: Charles County Department of Health, Civista/UMMS, Department of Social Services, Human Resources, Community Services)
- 14.) Establish safe conditions at all public transit facilities to include lighting, cameras, loitering signs etc. (Lead: Department of Community Services; Supported by: Charles County Sheriff's Office)
- 15.) Develop a Coastal Zone Evacuation Plan to include signage and determination of definitive shelter options for Cobb Neck, Nanjemoy, Indian Head, and Port Tobacco. (Lead: Emergency Services)

Goal #7: Environment and Energy Awareness

We recognize that it is imperative to respect and preserve natural resources

Objectives:

- 1.) Lead conservation efforts throughout Charles County. (County Commissioners)
- 2.) Continue to work on Green Building code standards/guidelines. (Lead: Planning and Growth Management)
- 3.) Review inventory/progress of public/private energy efficiency projects (Energy Efficiency Block Grant briefing). (Lead: County Administrator, Planning & Growth Management)
- 4.) Determine the feasibility of using solar panels as the power source for exterior and parking lot lights. (Lead: Public Works, Supported by: Planning & Growth Management)
- 5.) Determine the feasibility of purchasing electric vehicles for all future fleet vehicles. (Lead: Public Works)
- 6.) Identify conservation funding and opportunities to preserve County lands. (Lead: Planning & Growth Management)
- 7.) Maintain open communications with environmental, conservation, agricultural, and developer groups. (Lead: County Commissioners; Supported by: All County Departments)
- 8.) Explore and develop renewable energy opportunities including discussions with existing energy providers e.g. SMECO, NRG. (Lead: Planning & Growth Management, County Commissioners)
- 9.) Conduct a Green Expo or other outreach events and strategies to promote environmental stewardship and sustainability coinciding with Earth Day (Lead: Planning & Growth Management, Supported by: County Commissioners, Public Works)

COMMISSIONERS GOALS AND OBJECTIVES

Linking Overall County Goals to Departments

Each Department plays a role in reaching the Goals of the County Commissioners. Departmental Goals are listed on the individual budget pages. The table below depicts the Departments involvement in helping to attaining the seven goals of the Commissioners.

DEPARTMENT/AGENCY	COMMISSIONER GOALS						
	Improve Economic Development & Tourism	Enhance Infrastructure	Efficiency of Government Operations & Services	Comprehensive Planning	Support Achievement of Education Benchmarks	Maintain a High Level of Public Safety	Environment and Energy Awareness
Board of Education			X		X	X	
Community Services		X	X	X			X
County Administrator	X	X	X	X	X	X	X
County Attorney	X	X	X	X		X	X
County Commissioners	X	X	X	X	X	X	X
Economic Development	X		X				X
Emergency Services		X	X	X		X	X
Fiscal & Administrative Services	X	X	X	X			X
Health Department			X			X	
Human Resources			X			X	X
Planning & Growth Management	X	X	X	X			X
Public Works	X	X	X				X
Sheriff's Operations			X			X	
Social Services			X			X	

FINANCIAL POLICIES

Charles County's financial policies compiled below set forth the basic framework for the overall fiscal management of the County and are used in the development of the annual budget. These policies are built upon the County's Mission Statement to provide our citizens the highest quality service possible in a timely, efficient, and courteous manner. To achieve this goal, our government must be operated in an open and accessible atmosphere, be based on comprehensive long- and short-term planning, and have an appropriate managerial organization tempered by fiscal responsibility.

FINANCIAL PLANNING POLICIES:

1. The County will adopt a balanced budget on a per fund basis. A balanced budget in the public sector is achieved when the government has enough fiscal discipline to be able to equate the revenues with the expenditures over a fiscal year. In other words, a budget is balanced if its income is equal to its expenditure. A balanced budget is required for all funds with the exception of the Fiduciary Fund (Pension and OPEB Trust Funds), which accounts for assets and liabilities for employee pension and other post-employment benefits. Operating budgets are balanced by adjusting revenues and expenditures, and in some cases to a limited degree, the use of prior year surpluses. Fiduciary Funds are not subject to a budgetary process, however, they can be found in the County's Audited Financial Statements.
2. Review and approve long-range financial plans for operating and capital budgets for all major funds. By establishing long-range plans, the County measures the fiscal impact of today's decisions on tomorrow's outcomes. Long-range financial plans include cash reserves for future capital investments.
3. An annual report on the financial condition of the County using established benchmarks and criteria will be researched, prepared, and published in the annual Budget Book.
4. Annually, a five-year Capital Improvement Program will be developed, analyzing all anticipated capital project budgets by year and identifying associated funding sources.

INVESTMENT POLICY:

The Joint Statement of Investment Policies and Accounting Procedures and Internal Controls for Investments was adopted in January 1995 and last amended in March 2009.

1. The County maintains an investment pool that is available to all funds except the Pension Trust Fund, which holds investments separate from other County funds.
 - a. With the Exception of the Pension Trust Fund, the County may invest only in the following types of investments: U.S. Treasury Bills, U.S. Treasury Notes or Bonds, Certificates of deposit (CDs), Repurchase Agreements- fully secured by the United States Government Securities, Local Government Investment Pool, Daily Sweep Account, and obligations that a federal agency or instrumentality has issued in accordance with an act of the United States Congress.
 - b. Contractually, the County's Pension Trust investment managers are restricted to investments that are recommended to and approved by the board of County Commissioners within the established asset allocation policy.

FINANCIAL POLICIES

DEBT POLICIES:

The annotated Code of Maryland, Article 95, Section 22F(d) requires that each local government unit shall adopt by resolution, motion, or ordinance a local debt policy. The County Commissioners adopted the following Debt Policy on September 22, 2009.

AUTHORITY TO ISSUE DEBT:

1. The County may only issue general obligation and revenue bonds under authority conferred by the Maryland General Assembly. As a Code Home Rule county, the County may also authorize the issuance of general obligation and revenue bonds by a public local law enacted by the County Commissioners. There are no statutory limits on the amount of general obligation or revenue bonds that may be authorized by the County Commissioners. The County may refund any of its outstanding general obligation or revenue bonds under the authority of Chapter 825 of the Laws of Maryland of 1977, now codified as Section 24 of Article 31 of the Annotated Code of Maryland (1997 Replacement Volume). No referendum is required.
2. The County may issue economic development revenue bonds under State law which provides that such bonds shall not constitute indebtedness or charge against the general credit or taxing power of the County. In addition, the County may participate in State loans for school and highway construction, which is secured solely by the County's portion of certain State-shared revenues.
3. Pursuant to Section 9-10B-01 of Article 24 of the Annotated Code of Maryland, the County may issue bonds necessary to finance the cost incurred to construct new capacity for public school facilities within Charles County. The debt service on these bonds is paid for by a special tax assessment (excise tax) on new home starts after June 30, 2003, payable over a 10-year period.
4. The County is authorized to issue general obligation bonds to finance water systems, sewerage systems, solid waste disposal systems and solid waste acceptance systems in the Waldorf Special Taxing District One, the Mattawoman Special Taxing District Number 2 and Special Taxing District Number Three. The three special taxing districts are authorized to levy charges, assessments and taxes to pay the debt service on bonds previously issued by the respective districts and bonds issued by the County after their creation in 1976. The County expects to pay debt service on its water and sewerage debt from special assessments, connection fees, charges for the upkeep of water and or sewer, and sewer service charges pertaining to the respective systems for which the indebtedness was incurred. If required at any time to pay debt service on water and sewerage debt incurred to finance water and sewer facilities in a particular special taxing district, the County is authorized to levy a tax on the assessable property in the special taxing district. If for any reason any such levy should prove inadequate, the County is authorized to levy a tax on the assessable property throughout the County in order to raise the required funds to pay such debt service. The principal amount of outstanding bonds relating to such improvements in any special taxing district cannot exceed 10% of the total value of the property assessed by County taxation purposes.

DEBT ISSUE GUIDELINES:

The County will use the following guidelines when issuing debt:

1. Long-term borrowing will not be used to finance current operations or normal maintenance.
2. All debt issued, including lease purchases, will be repaid within a period not to exceed the useful life of the asset or the improvement financed by the debt.
3. The County will maintain its General Fund debt service payments at a level not to exceed eight percent of the General Fund operating revenues.
4. In an effort to provide critical capital projects, while simultaneously keeping debt issuances to a minimum, the County will monitor the fund balance of the General Fund for the purpose of utilizing any excess for pay-as-you-go funding for the Capital Improvement Program (CIP).
5. The County will seek to maintain and, if possible, improve our current bond rating in order to minimize borrowing costs and preserve access to credit.
6. General Obligation debt issuance will be managed on an annual basis to match funds to the CIP cashflow requirements.

FINANCIAL POLICIES

7. The County will analyze market conditions prior to debt issuance to determine the most advantageous average life.
8. The County will attempt to repay debt using a level principal repayment structure.

DEBT CAPACITY:

The County's debt capacity shall be maintained within the following primary goals:

1. The five-year financial plan will help determine the amount of debt that can be issued while maintaining an eight percent debt service ratio to the General Fund operating budget.
2. The annual review of the Capital Improvement Program (CIP) will identify projects that are eligible for long term debt financing.
3. The adopted CIP will closely match the debt that is affordable as calculated by the annual update of the five-year financial plan.
4. The General Fund debt service will not exceed eight percent of the operating budget.

The annual debt issuance guidelines encompass all traditional County infrastructure projects (e.g. public safety facilities, schools, libraries, equipment, transportation, etc.). Not included in the annual debt issuance calculations are issuances for projects supported by a specific revenue source. Also not included in the guidelines are bonds issued in accordance with the tax increment financing (TIF) policy. When appropriate, these debt offerings will be factored into the overall debt ratios and financial condition of the County.

REVENUE POLICIES:

1. Estimation of revenue receipts shall be realistic and attainable both in the determination of fund balance generation in the current fiscal year and in the estimated receipts for the following year. Where judgment is required, conservatism shall be the rule.
2. The Commissioners review all user fees and charges annually. The review will include changes to existing fees and charges and approval of new fees and charges.
3. The County's goal for Enterprise funds is to establish rates that provide for self-sufficiency. During the Budget Process, a review of all programs that operate on an enterprise fund basis is prepared to ensure that revenues for such programs continue in a self-supporting nature. By doing so, the Commissioners relieve the pressure of funding such programs on the general taxpayer. Major programs include Water & Sewer, Landfill, Environmental Services, Recreation, Watershed Restoration & Protection Program, and Developer Inspection & Review.
4. Grant funding will be considered to leverage County funds. Inconsistent and/or fluctuating grants should not be used to fund ongoing programs. Programs financed with grant monies will mainly be budgeted in Special Revenue funds. The programs will be adjusted to reflect the level of funding available.

FUND BALANCE POLICY:

The County Commissioners adopted the following policy on March 9, 2010 in order to manage the County's financial resources by establishing a fund balance policy for its General Fund operation. This policy will ensure the County maintains a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unexpected one-time expenditures. The policy will be reviewed on an annual basis during the budget process.

1. General Fund: The fund balance range for the General Fund shall not be less than 8% and not more than 15% of the total budgeted operating revenues of the General Fund budget.
2. Water and Sewer Enterprise Fund: The fund balance range for the Water and Sewer Operating Budget shall not be less than 30 days and not more than 120 days of the total budgeted operating expenses of the Utilities Operating Fund.

FINANCIAL POLICIES

SURPLUS:

When there is a surplus (in excess of 15% of the General Fund Budget), those funds are to be designated or appropriated during the next fiscal year for the following purposes in order of priority:

1. Eliminate shortfalls in related funds. 1.) Any General Fund surplus shall be transferred to cover shortfalls within the Special Revenue Funds. 2.) Any Water and Sewer Operating Budget surplus shall be reserved for one-time capital needs.
2. Reduction or avoidance of debt. If there is short-term debt within the fund the surplus may be applied to reduce or eliminate the debt if financial analysis proves this to be advantageous for the County. If a borrowing is scheduled, the surplus may be used to reduce the principal amount the County needs to obtain if financial analysis proves this to be advantageous for the County.
3. Applied to capital outlay purchases. Surplus funds may be used to supplement or enhance equipment or capital replacements.
4. One-time capital needs. Since a surplus does not represent a recurring source of revenue it should not be used to fund a recurring expense; however, if a one-time capital project expenditure has been identified, but not already funded through an appropriation, the surplus may be appropriated for this use.
5. Tax, fee, or rate stabilization. Surplus funds may be designated for stabilization in order to avoid raising taxes, fees, or rates related to the fund in subsequent years.

SHORTFALL:

If it is determined there is a shortfall (an amount below the lower limit of the fund balance range), the fund balance is to be rebuilt through the following mechanisms in order of priority:

1. Distribution of surplus from other related funds as delineated under "Surplus" category.
2. An appropriation during the next three annual budget cycles of at least 20% of the shortfall for the purpose of restoring fund balance to the 8% floor. If this is financially unfeasible, a written plan shall be forwarded by the County Administrator to the Board of County Commissioners for approval in order to restore the fund balance to an amount within the range within the specified time frame. This plan may require reduction of services, increases in taxes, fees, or rates, or some combination thereof.

EXPENDITURE POLICIES:

1. The Operating Budgets shall be balanced in total with any excess being held in a contingency in the individual fund.
2. A contingency reserve is approved in the General Fund operating budget during the budget process to reduce the pressure on Fund Balance appropriations for emergencies or revenue shortfalls.
3. The Operating Budget is adopted at the fund level. Each department and division prepares its own budget based on Budget Staff recommendations for review with the Budget Staff and County Administrator and final approval by the Board of County Commissioners. Current budget processing guidelines require that departments request any enhancements separately from the baseline budget. Enhancements would be identified as funding requested for a new program offering or new staff.
4. The budget process is intended to weigh all competing request for County resources, within expected fiscal constraints. Requests for new, ongoing programs made outside of the budget process will be discouraged.
5. The budget is approved in the form of a resolution after the Commissioners have held an advertised public hearing. During the year, it is the responsibility of the Chief of Budget to administer the budget.
6. Budgetary Control is maintained by employing the use of encumbrances to control the expenditure of appropriations.
7. Unless otherwise provided by public general law, all unexpended and unencumbered appropriations in the current operating expense budget remaining at the end of the fiscal year shall lapse into the fund balance account.

FINANCIAL POLICIES

8. The Personnel Policy and Procedure Manual was last revised on January 7, 2014. This manual addresses employee compensations as follows:
 - Grade and Salary Structure: It will be the duty of the Director of Human Resources to maintain a system of salary administration which is fair and equitable, and that the director will, from time to time, provide for periodic salary surveys and recommend changes to the County's system through the County Administrator. An external and internal equity study will be performed, at a minimum, once every seven (7) years.
 - Entrance Rates: The entrance pay rates will normally be the base rate of the salary range prescribed for the grade. Whenever possible, new employees with Charles County Government will begin employment at the base salary within the position grade. Occasionally, in order to recruit the best and most qualified talent, it may be necessary to approve a starting salary above the base salary. Starting salaries above the base salary will be based on qualifications, salary history, and availability of candidates.
 - Employees may advance within their salary range annually until they reach the maximum of their grade if job performance as rated on the performance appraisal is 1.70 or better. Annual salary increases will be equivalent to 3% of the midpoint of the employee's assigned grade. Portions of an annual salary increase that exceed the maximum amount in a salary grade will be paid as a longevity award. An employee whose job performance is rated 1.69 or lower will not be eligible to receive a within grade salary increase during that fiscal year.
 - Employees whose salaries have reached, or exceed, the maximum of the grade (redlined salaries) are eligible to receive longevity awards and cost of living adjustments only. Consideration for a longevity award will occur at the first anniversary the employee is not eligible for an annual salary increase and yearly on their anniversary date, and will be awarded to those employees whose performance rating is not less than 1.70. Longevity awards of 3% of the midpoint of the employee's assigned grade will be paid in a lump sum amount. It is not added to the employee's salary.
9. Policies and Procedures for the operation of the Purchasing Office were adopted on June 10, 1999 and revised October 17, 2005. These policies cover purchasing and procurement, competitive bidding, disposition of surplus property, and law enforcement supplies & equipment.

CAPITAL MANAGEMENT POLICIES:

1. The Capital Improvement Program provides for the development and improvement to the County's infrastructure for the ensuing fiscal year and four years thereafter. The first year of the plan establishes a budget for the new fiscal year. The remaining four years serve as a guide for use in determining probable future debt issuance needs and operating cost impacts.
2. Proposed projects will be submitted on an annual basis for review with the County Commissioners. Project submissions will include a section containing future operating impacts that, if approved, will be factored into the County's Five Year Plans.
3. The Capital Budget is adopted at the project level. General Government capital improvement expenditures are accounted for in the Capital Projects Fund and are funded by a variety of sources. Enterprise fund capital improvement expenditures are accounted for in their respective funds.
4. No appropriation for a capital project in the capital budget shall lapse until the purpose for which the appropriation was made shall have been accomplished or abandoned or a transfer of appropriation has been authorized by the County Commissioners; provided, however, that any capital project shall stand abandoned if three fiscal years elapse without any expenditure from or encumbrance of the appropriation are made. The balances remaining to the credit of the completed or abandoned capital projects shall be available for appropriation in subsequent capital budgets upon approval by the County Commissioners.
5. Authority to transfer budget amounts within the Capital Project fund are established under the "Budget Policies and Delegated Authorities".

FINANCIAL POLICIES

BUDGET POLICIES:

1. The County Commissioners adopted the *Budget Policies and Delegated Authorities* on April 3, 1995 and these policies were last revised on March 11, 2014. These policies address:
 1. Delegated Authority for Budget Transfers
 2. Supplementary and Emergency Appropriations
 3. Lapsed Appropriations
 4. Capital Project Budget Procedures and Delegated Authority for Change Orders of Capital Project Contracts
 5. Formal Bid Award Procedures

These policies apply to budgets managed by the County Commissioners, County Administrator, County Attorney, and Department Heads.

BUDGET AMENDMENT

The formal guidelines for Budget Amendments are as follows:

Budget Amendments - Levels of approval authority for budget amendments (the overall total of the fund budget or special account is increased or decreased) are as follows:

1. Approval authority for minor Budget Amendments up to \$15,000 is delegated to the President of the Board of County Commissioners, and in excess of \$15,000 requires the majority approval of the Board of County Commissioners.
 2. Approval authority for minor Grant Budget Amendments up to \$5,000 where no County funding is required is delegated to the Director of Fiscal & Administrative Services; from \$5,001 up to \$100,000, or where no County funding or additional funding is involved is delegated to the County Administrator. Such grant awards shall be placed within the C-wing mail log. Grant applications and awards have already been through an authorization process involving the President of the County Commissioners prior to budget amendments.
 3. Budget Amendments resulting from documented reimbursements such as insurance claims, third party payments, etc. is delegated to the President of the County Commissioners.
 4. Budget Amendments resulting from deferred revenue, reserved fund balance, and/or carryover grant budgets are delegated to the Director of Fiscal & Administrative Services due to the continuation of a previously approved budget.
 5. All other budget amendments must be approved by the majority approval of the Board of County Commissioners.
2. Regular updates to income statement reports are prepared for all major operations comparing year-to-date activity and year-end estimates with budget and prior year actual results. This review alerts the Board of County Commissioners to any financial problems that may require action, or operating surpluses that could be reinvested for program improvements.

ACCOUNTING POLICIES:

POSITION CONTROL PROCEDURES

The County Commissioners adopted the Accounting Policy and Procedures Manual for Position Control Procedures in January 1995 and these policies were last revised on September 23, 1997. The overall objective is to achieve proper control and approvals over adding or deleting of full-time and full-time reduced hours positions within departments controlled by the County Commissioners and to report status of positions to the County Commissioners on a quarterly basis. This policy was put in place to:

1. To ensure that only authorized positions are advertised and hired.
2. To ensure that the Budget Office is notified of all authorizations for new position and the source of funds for those positions.

FINANCIAL POLICIES

3. To ensure that only budgeted positions are added to the payroll.
4. To properly train the departments of County government in the proper procedures for obtaining new permanent position and in filling vacancies in permanent positions
5. To establish an effective management information system which provides information in a concise format useful to management.
6. To maximize the use of electronic data processing and electronic data processing controls.
7. To establish control procedures to test the system for failure and to report any discrepancies to the County Commissioners on a timely basis.

ASSET ACCOUNTING AND CONTROL PROCEDURES

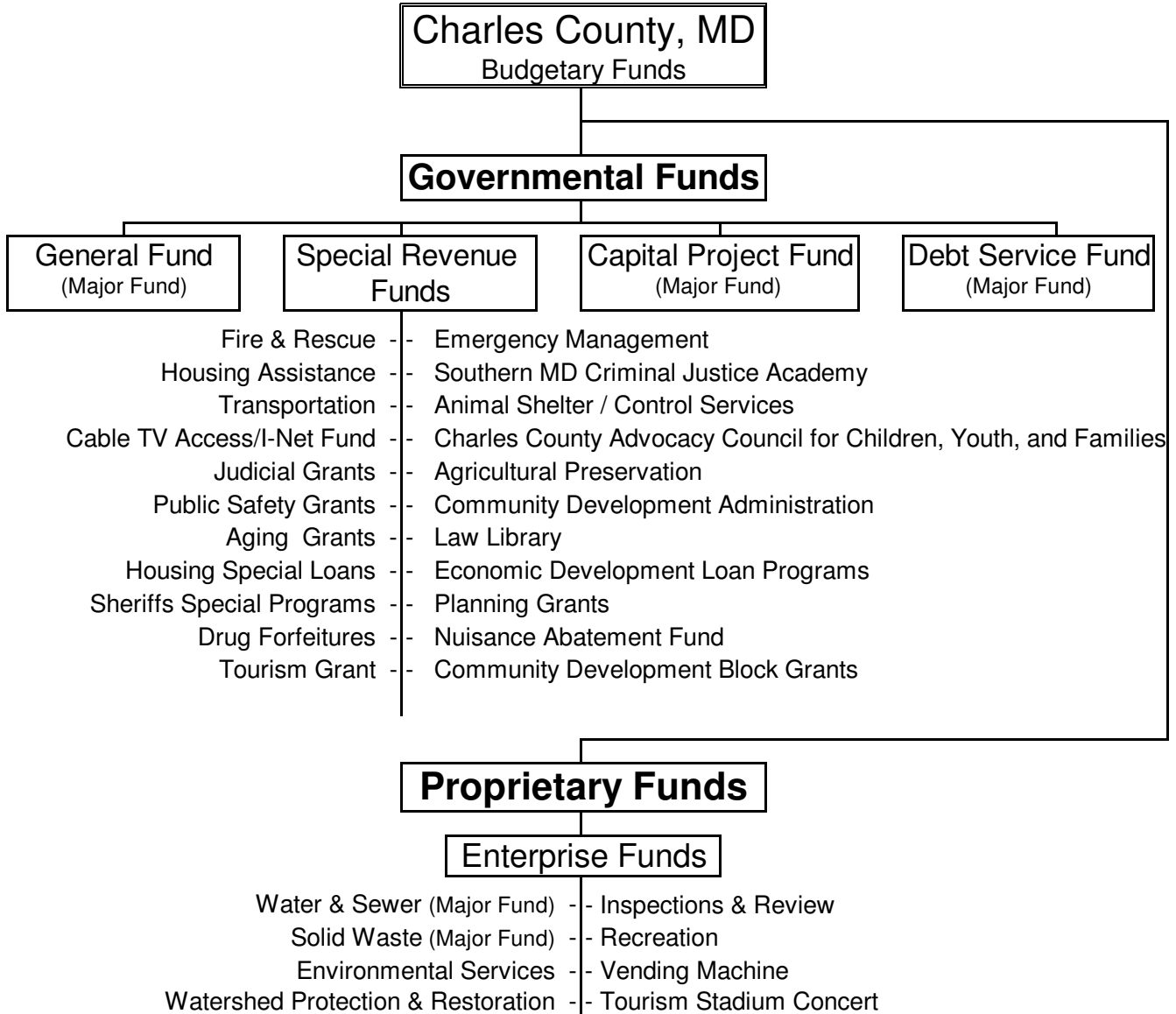
The County Commissioners adopted this policy on March 29, 2011. Assets are differentiated between Capital Assets (greater than \$5,000) and Controlled Assets (less than \$5,000). Capital Assets included all assets with an expected useful life of one year or more and with an original cost of greater than \$5,000 per unit. These items shall be recorded in the accounting records and in the Capital Asset Records when they are acquired and/or put into service. Controlled Assets include assets with an expected life of one year or more and with an original cost of less than \$5,000 per unit. These assets should include, at a minimum, those assets with an original cost of between \$1,000 and \$4,999 per unit, but may also include assets that fall below the \$1,000 if the department head deems it advantageous to track these lower per unit cost assets for internal control purposes. The objectives of these asset accounting and control procedures include the following:

1. To define and maintain proper accounting controls over capital assets acquired by the County.
2. To assign responsibility for the safekeeping of capital assets to the appropriate managers.
3. To establish standard procedures for the recognition in the accounting and capital asset program of acquisitions, disposals, and transfers of capital assets.
4. To ensure that all information needed for insurance or warranty purposes is obtained and maintained on a current basis.
5. To ensure that proper approvals are obtained and established procedures are followed for transfers or disposals of capital assets.
6. To ensure compliance with accounting and reporting requirements as established by generally accepted governmental accounting standards.

FINANCIAL REPORTING POLICIES:

1. The County's accounting and financial reporting systems will be maintained in conformance with all state and federal laws, generally accepted accounting principles (GAAP) and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
2. An independent accounting firm will perform an annual audit and issue an audit opinion that will be included with the County's published Comprehensive Annual Financial Report (CAFR).
3. The County's CAFR will be submitted to the GFOA Certification of Achievement in Excellence in Financial Reporting Program. The financial report should be in conformity with finance related legal and contractual provisions, disclose thoroughness and detail sufficiency, and minimize ambiguities and potentials for misleading inferences.
4. The County's Budget will be submitted to GFOA Distinguished Budget Presentation Program. The budget should satisfy criteria as a financial and programming policy document, as a comprehensive financial plan, as an operation's guide for all organizational units, and as a communication device for all significant budgetary issues, trends, and resource choices.
5. Financial systems will maintain internal controls to monitor revenues, expenditures, and program performance on an ongoing basis.

FUND STRUCTURE



A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the County can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds. Governmental funds are used to account for financial resources used in the day-to-day operations of the government. Proprietary funds are those used to account for the government's business type activities where fees are charged for services rendered. Fiduciary funds are those used to account for funds held by the government in trust for others that cannot be used to support the government's programs. Fiduciary funds are not subject to a budgetary process and are not included in this budget document. Fiduciary funds can be found in the County's Audited Financial Statements.

Under GASB No. 34 the focus of the fund financial statements is on major funds. These funds generally represent the most important funds defined based on a numerical formula. Once identified, each major governmental and enterprise fund is presented in its own column in the governmental and proprietary fund statements. Charles County's major funds include the General Fund, Capital Project Fund, Debt Service Fund, Water & Sewer Fund, and the Solid Waste Fund.

DESCRIPTION OF EACH FUND

GOVERNMENTAL FUNDS:

General Fund

The General Fund accounts for resources traditionally associated with government services which are not required legally or by special financial management to be accounted for in another fund. The General Fund is considered a major fund.

Major revenue sources consist of property, income, recordation, and various user fees. These revenues account for much of the total revenue. Expenditures for public schools, public safety, debt service, public works, community services, planning and growth management, community college, and general administrative account for most of the budgets that are appropriated annually. The General Fund is the largest of the Governmental Funds.

Capital Project Fund

The Capital Project Fund accounts for financial resources to be used for the acquisition, construction, or renovation of major capital infrastructures. Financial resources include long-term debt borrowing, operating revenue from other budgets, federal or state grants, other local government contributions, and donations from the private sector. A capital project is defined as a project of a non-recurring nature, which may require the purchase of land, engineering & design fees, construction, and equipment.

This fund is utilized to track a project that is greater than \$15,000 and has a useful life of 10 years or more. Projects related to roads, schools, college, parks, and general government costs are included. The Capital Projects Fund is considered a major fund.

Debt Service Fund

The Debt Service Fund accounts for the annual payment of long-term debt which has a specific or legally binding revenue source. This revenue source is dedicated to the current year retirement of the principal outstanding on long-term debt and the current year interest expense. The Debt Service Fund is a major fund.

This fund is utilized to account for bonds issued on behalf of a local nursing home, a local hospital, a children's learning center at the College of Southern Maryland, developer construction bonds, private sector partnership of a local baseball stadium, and for school construction bonds. Long-term note receivables provide the County with a funding source for the nursing home, hospital, college bond issues, and for the taxable bonds issued on behalf of local developers for road construction and a minor league baseball stadium. Revenues from the County's Excise Tax finance the debt service for bond issues sold for school construction.

Special Revenue Funds

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditures, or for particular purposes. Often, this type of fund will account for the financial transactions of federal, state, and local grants that have specific expenditures associated with the program. The Special Revenue funds of the County are non-major funds. For the most part, the County utilizes this type of fund to account for the various federal and state grants received, such as low income housing assistance, aging programs, child support, human services, and public safety grants. This fund type is also used to account for the County's fire & rescue tax revenue which is then distributed to the various volunteer fire and rescue squads and for property tax revenue from agricultural assessments that are set aside to purchase and preserve farm land.

PROPRIETARY FUNDS:

Enterprise Funds

Enterprise Funds are established to segregate a program or service from the General Fund because of its self-supporting nature. These funds operate on the basis that the costs of providing goods or services to the general public are financed or recovered primarily from fees charged to the consumers of the program. The Water and Sewer fund and the Solid Waste Fund are considered major funds. The County provides water and sewer service to over 30,000 customers and is anticipated to accept over 69,000 tons per year at the Landfill. Other Enterprise Funds include: Environmental Services, Watershed Protection and Restoration, Inspection and Review, Recreation, Tourism Stadium Concerts, and Vending Machines.

NOTE: Charles County does not maintain any internal service funds.

DESCRIPTION OF EACH FUND

The following table shows which funds each Department/Agency is a part of:

Department/Agency	GOVERNMENTAL			PROPRIETARY		
	General Fund	Capital Projects	Other Govt.	Water & Sewer	Solid Waste	Other Enterprise
County Departments						
Community Services	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>
County Administrator	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>
County Attorney	<input checked="" type="checkbox"/>					
County Commissioners	<input checked="" type="checkbox"/>					
Economic Development	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
Emergency Services	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
Fiscal and Administrative Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Human Resources	<input checked="" type="checkbox"/>					
Planning & Growth Management	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Public Works	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Outside Agencies						
Board of Education	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
Board of Fire & Rescue	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
Circuit Court	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
College of Southern Maryland	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
Conservation of Natural Resources	<input checked="" type="checkbox"/>					
Election Board	<input checked="" type="checkbox"/>					
Health	<input checked="" type="checkbox"/>					
Library	<input checked="" type="checkbox"/>					
Liquor Board	<input checked="" type="checkbox"/>					
Orphan's Court	<input checked="" type="checkbox"/>					
Sheriff's Office	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
Social Services	<input checked="" type="checkbox"/>					
State's Attorney	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			

BASIS OF BUDGETING

Basis of Accounting vs. Basis of Budgeting

The basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported on the financial statements. The focus is on “when” the effects of transactions or events should be recognized. Charles County conforms to generally accepted accounting principles (GAAP) as applicable to government units and has been awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association.

Charles County utilizes a formal budgetary process as a management control device for the General, Special Revenue, Debt Service, Capital Projects, and Enterprise Funds. The County adopts a balanced budget on a per fund basis. Revenue and expenditure budgets are adopted using a modified accrual basis. Under the modified accrual basis of accounting, revenues are recorded when they are both measurable and available. “Measurable” means knowing or able to reasonably estimate the amount. “Available” means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Similarly, expenditures are generally recognized when an event or transaction is expected to draw on current spendable resources.

Due to the self-supporting nature of enterprise funds, the basis of accounting sometimes differs from the basis of budgeting. The basis of budgeting is best described as a modified cash basis, because funds are budgeted in the year expended. When developing budgets, capital outlays are treated as expenditures so that fees can be adjusted to meet cash demands. Principal payments on long-term bonds are also treated as expenditures for the same reason. Governmental fund types are consistent with standard accounting reports. No formal budget is adopted for the Fiduciary funds.

The basis on which the budget is formulated varies depending upon the nature of the operation.

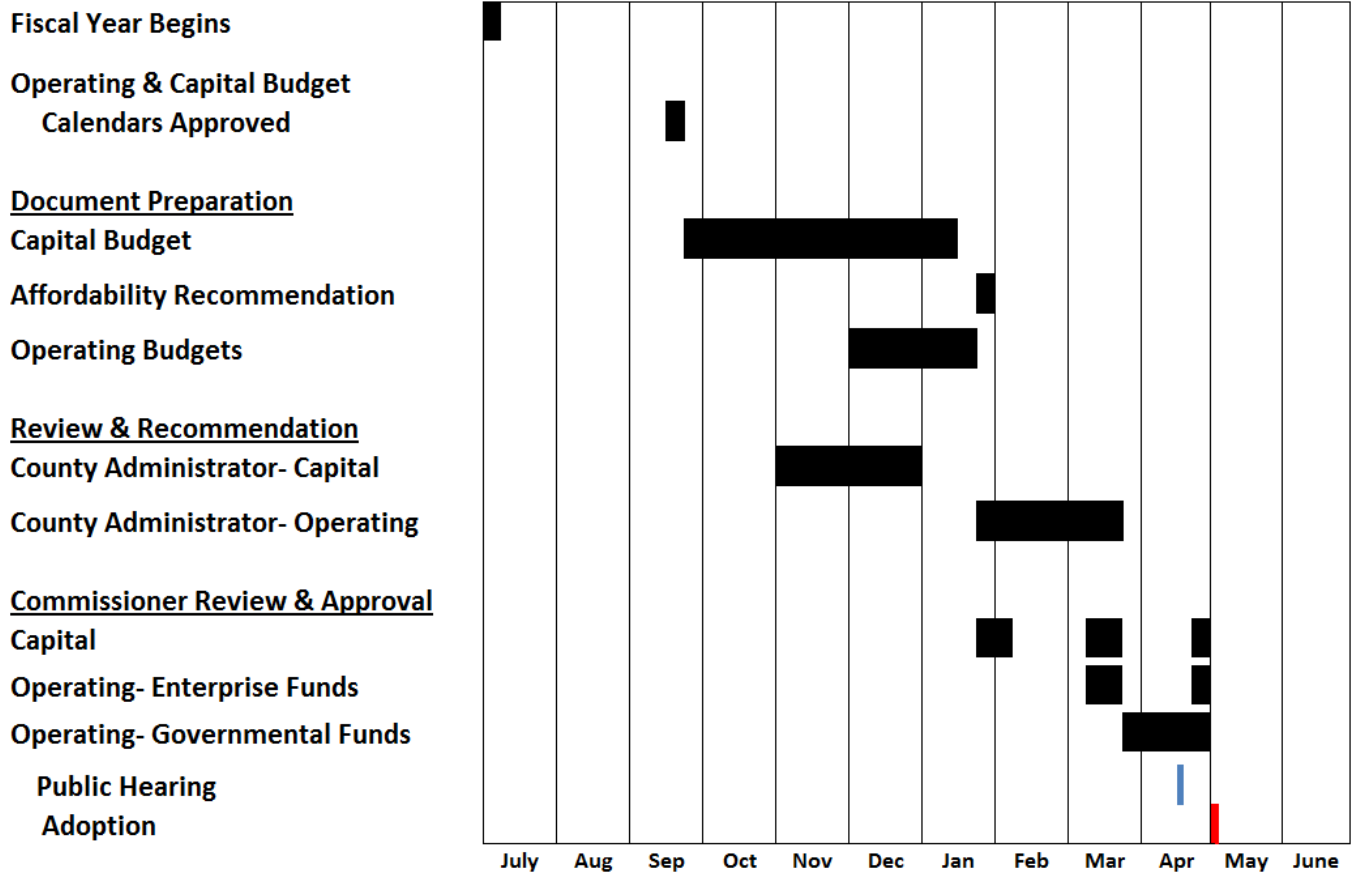
The following schedule summarizes the differences:

FUND	FUND TYPE	REVENUES	EXPENSES	ASSET DEPRECIATION	DEBT SERVICE	CAPITAL OUTLAY
General	Governmental	Modified Accrual	Modified Accrual	No	P & I	Expenditure
Special Revenue	Governmental	Modified Accrual	Modified Accrual	No	N/A	Expenditure
Debt Service	Governmental	Modified Accrual	Modified Accrual	N/A	P & I	N/A
Capital Project	Governmental	Modified Accrual	Modified Accrual	No	N/A	Expenditure
Enterprise	Proprietary	Modified Accrual	Modified Accrual	No	P & I	Expenditure
Trust & Agency	Fiduciary	No Budget	No Budget	N/A	N/A	N/A

THE BUDGET PROCESS

The Budget Process

The budget process typically spans nine months with the September distribution of capital project forms through the formal budget adoption in May. This process is repeated annually. The budget process is initiated at the top level of government with the adoption of budget calendars that provide general timeliness for requests and approvals. The calendars encompass both the operating and capital budget process. The Mission and Vision of the County guide the development of both the capital and operating budgets. The focus is placed on aligning organizational resources to accomplish the goals of the Commissioners.



After the budget is adopted, Budget Transfers and Budget Amendments are subject to the adopted Budget Policies and Delegated Authorities that were last revised on March 11, 2014.

Development, Review, and Adoption

The capital budget review process is scheduled to be completed prior to the operating budget process so that the operating impact of the projects can be reviewed and integrated with the operating requests. Capital Improvement Program (CIP) request forms are distributed at the end of September and returned in October by the user agencies and departments.

The requests are reviewed by senior management and Department heads are given an opportunity at this time to prioritize their projects and fit projects with the highest needs within the County's affordable debt limits. The CIP was presented to the Board of County Commissioners in January with a review of which projects were within the targeted budget and those projects exceeding budget based on this prioritization. A public hearing was held in April and was approved by the Commissioners on June 10, 2014.

THE BUDGET PROCESS

The operating budget process for the General Fund and Enterprise Funds begin in the Fall with a senior management presentation to the commissioners involving cost of living, consumer prices, and other significant variables that may affect the upcoming fiscal year. General guidelines are provided to the Department of Fiscal and Administrative Services - Budget Division involving commissioner priorities, from both a fiscal and political policy. Departments and agencies are then informed of the guidelines and revenue outlook for the coming year. For Fiscal Year 2015, the guideline was to keep budgets near the Fiscal Year 2014 budget level and to provide funding for the new high school. With this information a comprehensive program review and request is developed during the Fall and early Winter. The Budget Division makes expenditure recommendations for most of the departments in the Fall. Department budget requests are then added and reviewed with the departments, agencies, and the County Administrator to include performance measures and priority setting. The County Administrator submits proposed budgets to the County Commissioners for review during the Spring and this is the basis for the public hearing in April. Shortly before the public hearing, and continuing thereafter, commissioner review of all budgets is conducted and final adoption is typically completed in May. In addition to the public hearing on the budget, throughout the year, citizens are invited to join their Commissioners at Public Forums and Town Hall Meetings to discuss the topics that concern them the most.

Budgets for Special Revenue Funds are normally established pursuant to the terms of the related federal and/or state grant awards. Estimates are provided for budget adoption and amendments are executed once the awards are granted. In the case of non-grant related Special Revenue Funds, the budget process is the same as the process for the operating budgets discussed above. The Debt Service fund budgets are adopted based on actual debt service obligations and corresponding dedicated revenue sources. The budgets for both the Special Revenue funds and Debt Service fund are reviewed and approved by the Board of County Commissioners.

The Fiscal Year 2015 was approved on June 10, 2014, in the amount of \$354,515,200, an increase of 4.6% over the previous fiscal year. This budget includes no tax increase. The budget includes an increase of \$1,577,300 in real and business personal property tax receipts, an increase in the income tax of \$3,974,800, and an increase of \$4,000,000 in Recordation Tax due primarily to the anticipated receipt of one-time recordation tax from a power plant. The use of Fund Balance increased by \$272,900. The amount of the Capital Lease proceeds increased by \$5,530,100 and includes the purchase of mobile radios. Radios are no longer supported by vendor and industry standards are requiring a replacement system. Revenue variances to fiscal year 2014 for all other sources, other than the ones previously mentioned, net to a total increase of \$88,500.

The expenditure budgets for fiscal year 2015 increased by \$15,443,600. Public Education increased 1.8% and will be receiving \$2.9 million more to meet teacher pension funding requirements due to the third year of the shift in responsibility from the State to local governments and provides funding to open the new St. Charles High School. The fiscal year 2015 budget continues supporting a plan to increase the State's Attorney staffing level and includes five new dispatchers for the County's Communication Center. The budget also funds vehicle and equipment purchases through a combination of capital lease funding and direct purchase. The Board of Education continues to receive the majority of County funding with an appropriation of \$161,921,600 of the total \$354,515,200. Sheriff and Detention Center budgets receive the second largest allocation of County funding at \$78,455,600.

Operating & Capital Budget Interaction

In conjunction with the review and adoption of the current year budget and five year Capital Improvement Plan, five year plans are prepared and reviewed with the Commissioners for the General Fund, Water and Sewer Fund, Landfill Fund, and the new Watershed Protection and Restoration Fund. An intensive review of the capital budget requests and the five year plans are necessary for two main reasons. The first reason is to determine the affordability of future debt issuance as it impacts the each funds ability to retire the debt and to pay the interest cost. Secondly, it is used to review the operating impacts associated with the completion of the project. How much will the annual debt payments be and what other costs will result? Additional staff? Higher utility costs? The operating impacts of capital projects are listed at the bottom of each project page and are incorporated into the five year plans once the Capital Improvement Program is approved.

**FISCAL YEAR 2015
OPERATING BUDGET CALENDAR
CHARLES COUNTY, MD
(Adopted September 17, 2013)**

<u>Time Line</u>	<u>Action</u>
October 15, 2013	Performance Measurements file sent to departments.
October 29, 2013	All Performance Measurements updates are due to the Department of Fiscal and Administrative Services / Budget Division.
November 4, 2013	Elected Officials/Agencies receive Operating Budget Request Forms. County Departments are provided either budget forms or on-line access to the budget software for their FY2015 operating requests.
December 2, 2013	County Department and Elected Officials requested budgets returned to Fiscal and Administrative Services / Budget Division.
January 17, 2014	Outside Agencies grant applications returned to Fiscal and Administrative Services / Budget Division.
February 28, 2014	Board of Education and CSM Operating Budget Requests due.
March 11, 2014	Budget Work Session- Water & Sewer Enterprise Fund (Operating and Capital)
March 18, 2014	Budget Work Session – Other Enterprise Funds (Operating and Capital).
March 25, 2014	Budget Work Session - General Fund.
April 1, 2014	Budget Work Session - General Fund and Fees & Charges Review.
April 8, 2014	Budget Work Session- General Fund.
April 22, 2014	Budget Work Session- General Fund.
April 23, 2014	Public Hearing - Constant Yield Tax Rate and Operating Budgets
April 29, 2014	Budget Work Session – Budget Recap (if needed).
May 6, 2014	General Fund Tax Rates & Budget Adoption. Budget Adoption of All Other Funds.
May - July	FY2015 Approved Budget Book prepared

Note: Budget Calendars are subject to change.

FISCAL YEAR 2015

CAPITAL IMPROVEMENT PROGRAM BUDGET CALENDAR

CHARLES COUNTY, MD

(Adopted September 17, 2013)

<u>Time Line</u>	<u>Action</u>
September 23, 2013	Capital Improvement Program (CIP) forms sent to County Departments and Agencies.
October 7, 2013	General Government CIP requests are returned to the Department of Fiscal & Administrative Services / Budget Division. Operating Impact requests are sent to the Department of Public Works.
October 15, 2013	Enterprise Fund CIP requests are returned to the Department of Fiscal & Administrative Services / Budget Division. Operating Impact requests are sent to the Department of Public Works.
October 21, 2013	General Government CIP operating impact forms are returned from the Department of Public Works.
October 28, 2013	Enterprise Fund CIP operating impact forms are returned from the Department of Public Works.
November/December	CIP review with County Administrator and Departments.
November 5, 2013	Preliminary Board of Education (BOE) capital budget request review with the County Commissioners and BOE to meet State deadline submission.
November 19, 2013	Forward County Commissioner Letter Of Support to Interagency Committee for School Construction (IAC) for Board of Education CIP. (Letter due to IAC on November 25 th)
January 28, 2014	General Fund Five-Year Financial Plan and CIP review session with the Commissioners.
February 4, 2014	General Fund CIP review session with the Commissioners.
March 11, 2014	Budget Work Session- Water & Sewer Enterprise Fund (Operating and Capital)
March 18, 2014	Budget Work Session – Other Enterprise Funds (Operating and Capital).
April 23, 2014	Public Hearing on CIP.
April 29, 2014	Recap and final review of the FY 2015-2019 CIP (if needed).
May 6, 2014	Formal Adoption.

Note: Budget Calendars are subject to change.

FISCAL YEAR 2015 ADOPTED BUDGET

Summary by Fund

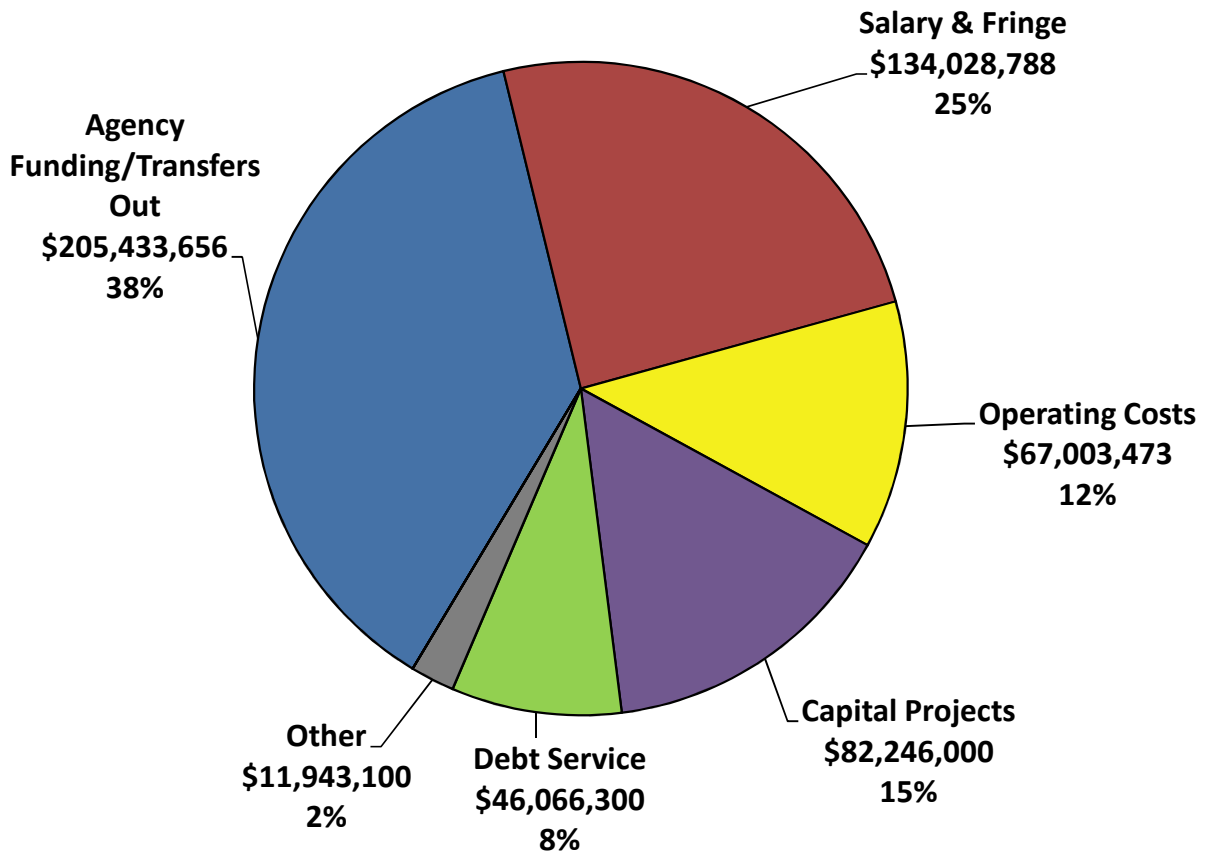
DESCRIPTION	FY2015				FY2014	
	OPERATING REVENUE	OTHER SOURCES	FUND BALANCE	APPROPRIATION TOTAL	APPROPRIATION TOTAL ⁴	% Chg.
GOVERNMENTAL FUNDS:						
General Fund	\$343,981,200	\$7,339,500	\$3,194,500 ^{1&2}	\$354,515,200	\$339,071,600	4.6%
Capital Project Fund						
General Government	\$42,325,000	\$4,611,000	\$2,617,000 ¹	\$49,553,000	\$54,708,000	-9.4%
Water & Sewer	28,557,000		506,000 ¹	29,063,000	18,450,000	57.5%
Watershed Protection and Restoration	3,168,000		60,000 ¹	3,228,000	5,258,000	-38.6%
Solid Waste- Landfill	402,000			402,000	0	new
Total Capital Projects	\$74,452,000	\$4,611,000	\$3,183,000	\$82,246,000	\$78,416,000	4.9%
Developer's Rights & Responsibilities			0	0	909,500	
Total Capital Project Fund	\$74,452,000	\$4,611,000	\$3,183,000	\$82,246,000	\$79,325,500	3.7%
Debt Service Fund	\$18,388,000	\$651,000	\$137,300 ²	\$19,176,300	\$17,772,400	7.9%
Special Revenue Funds						
Fire & Rescue	\$11,617,748			\$11,617,748	\$11,597,120	0.2%
Housing Assistance	10,797,424	292,537	309,099 ²	11,399,060	11,387,810	0.1%
Transportation	5,073,013	2,672,781	19,260 ²	7,765,054	7,029,093	10.5%
Cable TV Access/I-Net Fund	3,073,000		3,715,000 ¹	6,788,001	2,967,000	128.8%
Judicial Grants	1,266,421	403,101		1,669,522	2,013,811	-17.1%
Charles County Advocacy Council for Children, Youth, and Families	1,216,545		46,666 ²	1,263,211	1,283,171	-1.6%
Public Safety Grants	572,110	571,800		1,143,910	1,615,015	-29.2%
Aging Grants	885,368			885,368	1,083,573	-18.3%
Housing - Special Loans	400,000			400,000	400,000	0.0%
Sheriffs Special Programs	261,200		8,000 ²	269,200	264,600	1.7%
Emergency Management	98,810	96,000		194,810	1,291,994	-84.9%
Drug Forfeitures	114,200		94,700 ²	208,900	174,000	20.1%
Southern MD Criminal Justice Academy	88,000	44,000		132,000	132,000	0.0%
Agricultural Preservation	4,200	0		4,200	125,600	-96.7%
Nuisance Abatement Fund	100,000			100,000	100,000	0.0%
Animal Shelter / Control Services	95,800			95,800	100,019	-4.2%
Law Library	62,900	3,000		65,900	71,400	-7.7%
Community Development Administration	74,000			74,000	464,221	-84.1%
Tourism Grant	34,734			34,734	34,734	0.0%
Planning Grants	9,000			9,000	222,900	-96.0%
Community Development Block Grants	0			0	325,000	-100.0%
Economic Development Loan Programs	0			0	500,000	-100.0%
Total Special Revenue	\$35,844,473	\$4,083,219	\$4,192,725	\$44,120,418	\$43,183,061	2.2%
PROPRIETARY FUNDS:						
Enterprise Funds						
Water & Sewer	\$27,798,600		\$500,000 ²	\$28,298,600	\$26,263,600	7.7%
Solid Waste- Landfill	5,060,800		460,000 ³	5,520,800	4,863,600	13.5%
Environmental Services	4,048,000		252,400 ³	4,300,400	3,701,300	16.2%
Inspections & Review	3,415,200			3,415,200	2,824,900	20.9%
Recreation	2,617,500		126,400 ²	2,743,900	2,629,000	4.4%
Watershed Protection and Restoration	2,168,800			2,168,800	2,133,000	1.7%
Vending Machine	142,500			142,500	104,000	37.0%
Tourism Stadium Concert	73,200			73,200	73,200	0.0%
Total Enterprise Fund	\$45,324,600	\$0	\$1,338,800	\$46,663,400	\$42,592,600	9.6%
Total All Funds	<u>\$517,990,273</u>	<u>\$16,684,719</u>	<u>\$12,046,325</u>	<u>\$546,721,318</u>	<u>\$521,945,161</u>	4.7%

Footnotes:

1. Represents use of Fund Balance for Capital Projects and other programs.
2. The fund balance appropriation represents plans to utilize surplus funds.
3. The fund balance appropriation represents use of equipment reserve funds.
4. The FY2014 Appropriation represents the Adopted budget except for the Special Revenue funds. The Amended budget is used due to the frequent late changes in grant awards and budgets.

FISCAL YEAR 2015 APPROVED EXPENDITURES BY ACCOUNT CLASSIFICATION

TOTAL = \$546,721,318



	FY2013 BUDGET	% total	FY2014 BUDGET	% total	FY2015 ADOPTED	% total
Agency Funding/Transfers Out	\$193,429,245	39.0%	\$198,284,584	38.0%	\$205,433,656	37.6%
Salary & Fringe	121,937,549	24.6%	130,315,443	25.0%	134,028,788	24.5%
Operating Costs	64,156,822	12.9%	67,491,631	12.9%	67,003,473	12.3%
Capital Projects	73,097,000	14.7%	78,416,000	15.0%	82,246,000	15.0%
Debt Service	39,641,500	8.0%	42,400,300	8.1%	46,066,300	8.4%
Capital Outlay/Maintenance	2,777,555	0.6%	3,552,703	0.7%	9,915,600	1.8%
Operating Contingency	179,200	0.0%	718,600	0.1%	1,369,300	0.3%
Equipment Reserve	680,400	0.1%	765,900	0.1%	658,200	0.1%
TOTAL ALL FUNDS	\$495,899,271		\$521,945,161		\$546,721,318	

NOTE: The FY2013 and FY2014 Budgets listed above reflect the adopted budget of all funds except for the Special Revenue funds. The amended budget is used due to the frequent late changes in grant awards and budgets.

FUND BALANCE

Governmental Funds report the net effect of assets less liabilities at any given point in time as fund balance. The balance in this account is the cumulative results of revenues and expenditures over time. For Proprietary Funds, fund equity is classified as net assets. On the following pages the Schedule of Revenues, Expenditures, and Changes in Fund Balance/Net Assets provides the audited figures for Fiscal Year 2013 and estimates for Fiscal Year 2014 and Fiscal Year 2015. Fiscal Year 2014 estimates are based on unaudited figures. Fiscal Year 2015 represents the approved budget for the General Fund, Debt Service and Other Governmental Funds. For the Enterprise Funds, Fiscal Year 2015 estimates were developed using the basis of accounting in order to accurately reflect the net change in fund balance. As discussed earlier, the basis for budgeting differs from the basis of accounting for the Enterprise Funds due to the treatment of debt payments, capital outlay, depreciation, and reserve accounts. The Capital Project Fund estimates for Fiscal Year 2015 take into account projects that are carried over from prior fiscal years. Budget Amendments are done in the beginning of the Fiscal Year to re-appropriate these funds.

Changes in Fund Balance/Net Assets:

General Fund: Fiscal Year 2013 ended with a gain of \$2.8 million due to conservative spending. At the end of Fiscal Year 2014 fund balance is estimated to decrease by \$4.2 million. The use of \$5.9 million of fund balance was approved for Fiscal Year 2014; however cost savings prevented the need for the entire appropriated amount. Per the County's Fund Balance policy, the fund balance shall not be less than 8% and not more than 15% of the total budgeted operating revenues. Fund balance remains within the stated limits including the Fiscal Year 2015 use of fund balance in the amount of \$3.2 million. Fiscal Year 2015 fund balance has been appropriated for:

- \$331 thousand will be used to fund a portion of the Capital Improvement Program. A revenue windfall in Fiscal Year 2006 was set aside and the use limited to funding the Capital Improvement Program.
- \$82 thousand is being used for the Housing Authority. This portion of fund balance was originally generated from the sale of surplus property and set aside for use by the Housing Authority.
- \$2.4 million will be used towards debt service payments on the FY2013 Bond Issue and to pay for capital projects. A bond premium of this amount was received in FY2013 and the use is legally restricted.
- \$124 thousand from a FY2013 capital lease agreement that was not fully utilized. These funds will be used to pay for capital lease debt.
- \$250 thousand is being used towards the OPEB contribution. These funds were generated from a Medicare subsidy.

Capital Project Fund: This fund fluctuates from year to year based on the timing and activity of capital project construction. Capital projects tend to be multi-year endeavors; therefore, timing the projects' financing will cause the fund balance to increase and decrease. A deficit of \$4.8 million occurred in Fiscal Year 2013. Fund balance is anticipated to decline by \$43.9 million in Fiscal Year 2014. The County will be issuing bonds in September to replenish the fund. Another bond issue is scheduled for spring 2015. By the end of FY2015, a fund balance of \$17.5 million is estimated.

Debt Service Fund: Operating gains and losses will be incurred due to the timing of debt payments and related note repayment schedules.

Other Governmental Funds: Fiscal Year 2013 ended the year with a \$123 thousand increase in fund balance. Fund balance is estimated to increase in Fiscal Year 2014 by \$1.1 million. Fiscal Year 2015 is projected to decrease by \$4.2 million due to using prior year surpluses to assist in funding a capital project. Fund Balance will be allocated in future years according to program requirements or formal designations. The fund equity is estimated to remain in excess of \$3 million at the end of Fiscal Year 2015.

Water and Sewer Fund: Net assets for the Water and Sewer Fund increased by \$5.0 million in Fiscal Year 2013; an increase of 4.8%. Fiscal Year 2014 is estimated to increase by \$1.0 million and Fiscal Year 2015 is estimated to increase by \$2.7 million. These amounts are relatively insignificant to a fund equity that remains in excess of \$100 million.

Solid Waste Fund: Net assets for the Solid Waste Fund have increased by \$1.3 million in Fiscal Year 2013; an increase of 6.0%. Fiscal Year 2014 is estimated to increase by \$758 thousand. Due to construction of the next landfill cell, fund equity is estimated to decrease by \$5.3 million in Fiscal Year 2015 as the construction saving reserve is utilized. The fund equity is estimated to remain in excess of \$18 million.

Other Enterprise Funds: A \$1.2 million gain in Fiscal Year 2013 increased fund equity by 66%. The gain was caused by surpluses in the Inspection & Review Fund and Recreation Fund. Surpluses are being estimated for the various enterprise funds in Fiscal Year 2014 which will increase fund equity by \$1.2 million. Fund balance is expected to remain in excess of \$4 million by the end of Fiscal Year 2015.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

All Governmental Fund Types and Proprietary Funds Three-Year Comparisons *(amounts expressed in thousands)*

	GOVERNMENTAL FUNDS					
	General Fund			Capital Projects Fund		
	FY2013 Actual	FY2014 Estimated	FY2015 Approved	FY2013 Actual	FY2014 Estimated	FY2015 Estimated
Revenues						
Property Taxes	\$188,562	\$200,576	\$202,665	\$0	\$0	\$0
Income Taxes	99,441	99,513	110,215	0	0	0
Other Local Taxes	13,817	13,584	17,273	0	0	0
Licenses & Permits	956	1,018	957	0	0	0
Federal Grants	562	31	0	472	342	1,780
State Grants	1,286	1,685	1,629	1,688	1,761	8,062
Local Governments	418	437	508	24	0	74
Service Charges	5,782	5,857	5,956	3,519	3,794	7,879
Fines & Forfeitures	2,247	2,659	2,486	0	0	0
Interest	184	174	225	0	0	0
Rent Revenues	1,291	1,387	1,283	0	0	0
Miscellaneous	790	797	785	203	572	902
Total Revenues	\$315,334	\$327,719	\$343,981	\$5,906	\$6,469	\$18,697
Expenditures						
General Government	\$12,945	\$12,504	\$15,635	\$7,952	\$15,399	\$26,134
Fiscal & Administrative Services	5,446	5,647	5,882	0	0	0
Public Works - Facilities	16,024	19,481	17,977	734	894	4,059
Public Works - Utilities	0	0	0	0	0	0
Community Services	3,606	3,728	4,003	332	130	1,315
Planning & Growth Mgmt.	2,372	2,589	2,729	391	106	556
Public Safety	79,052	86,767	91,591	302	868	1,910
Health & Social Services	3,682	4,035	4,114	0	0	0
Conservation of Natural Resources	580	630	647	1,031	3,364	3,172
Economic Development	1,084	1,340	1,655	0	0	4,506
Education Appropriations	167,008	170,239	175,662	22,036	30,814	23,342
Other	1,508	2,897	7,289	0	0	0
Debt Service	20,055	20,587	21,255	0	0	0
Total Expenditures	\$313,363	\$330,443	\$348,437	\$32,778	\$51,574	\$64,994
Operating Gain/(Loss)	\$1,972	(\$2,724)	(\$4,456)	(\$26,872)	(\$45,105)	(\$46,296)
Other Financing Sources/(Uses):						
Bond/Lease Proceeds/Premium	5,240	2,540	6,140	21,000	0	58,410
Transfers In	350	1,050	1,200	1,100	1,263	4,403
Transfers Out	(4,681)	(5,017)	(6,078)	(26)	(50)	0
Net Change in Fund Balance	\$2,880	(\$4,151)	(\$3,194)	(\$4,798)	(\$43,893)	\$16,516
Fund Balance- Beginning of Year	45,507	48,387	44,236	49,632	44,834	941
Fund Balance - End of Year	\$48,387	\$44,236	\$41,042	\$44,834	\$941	\$17,458

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

All Governmental Fund Types and Proprietary Funds
Three-Year Comparisons
(amounts expressed in thousands)

	GOVERNMENTAL FUNDS					
	Debt Service Fund			Other Governmental Funds		
	FY2013 Actual	FY2014 Estimated	FY2015 Estimated	FY2013 Actual	FY2014 Estimated	FY2015 Approved
Revenues						
Property Taxes	\$1,181	\$1,123	\$1,206	\$11,923	\$11,276	11,326
Income Taxes	0	0	0	0	0	0
Other Local Taxes	7,648	9,363	11,236	0	10	0
Licenses & Permits	0	0	0	0	0	0
Federal Grants	0	0	0	14,551	14,232	14,702
State Grants	0	0	0	2,242	2,772	2,519
Local Governments	0	0	0	88	88	88
Service Charges	0	0	0	6,110	6,534	6,521
Fines & Forfeitures	0	0	0	288	386	355
Interest Income	1,705	1,981	1,720	8	7	7
Rent Revenues	0	0	0	0	0	0
Miscellaneous	3,701	5,093	4,226	369	302	326
Total Revenues	\$14,234	\$17,560	\$18,388	\$35,578	\$35,608	\$35,844
Expenditures						
General Government	\$0	\$0	\$0	\$1,064	\$1,482	2,009
Fiscal & Administrative Services	0	0	0	0	0	0
Public Works - Facilities	0	0	0	22	0	0
Public Works - Utilities	0	0	0	0	0	0
Community Services	0	0	0	19,145	18,816	20,523
Planning & Growth Mgmt.	0	0	0	36	120	109
Public Safety	0	0	0	14,830	13,687	13,662
Health & Social Services	0	0	0	2,544	2,899	2,933
Conservation of Natural Resources	0	0	0	527	122	4
Economic Development	0	0	0	42	35	35
Education Appropriations	0	0	0	83	100	100
Other	0	0	0	0	0	0
Debt Service	16,122	17,370	17,772	0	0	0
Total Expenditures	\$16,122	\$17,370	\$19,176	\$38,294	\$37,260	\$39,376
Operating Gain/(Loss)	(\$1,888)	\$190	(\$788)	(\$2,716)	(\$1,652)	(\$3,531)
Other Financing Sources/(Uses):						
Bond/Lease Proceeds/Premium	0	0	0	0	0	0
Transfers In	0	0	651	3,189	3,800	4,083
Transfers Out	0	0	0	(350)	(1,000)	(4,745)
Net Change in Fund Balance	(\$1,888)	\$190	(\$137)	\$123	\$1,148	(\$4,193)
Fund Balance-						
Beginning of Year	41,645	39,756	39,947	6,471	6,595	7,742
Fund Balance - End of Year	\$39,756	\$39,947	\$39,810	\$6,595	\$7,742	\$3,550

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN NET ASSETS

All Governmental Fund Types and Proprietary Funds Three-Year Comparisons *(amounts expressed in thousands)*

	ENTERPRISE FUNDS					
	Water and Sewer Fund			Solid Waste Fund		
	FY2013 Actual	FY2014 Estimated	FY2015 Estimated	FY2013 Actual	FY2014 Estimated	FY2015 Estimated
Revenues						
Property Taxes	\$0	\$0	\$0	\$0	\$0	\$0
Income Taxes	0	0	0	0	0	0
Other Local Taxes	0	0	0	0	0	0
Licenses & Permits	52	55	54	2	2	3
Federal Grants	43	0	0	0	0	0
State Grants	0	0	0	0	0	0
Local Governments	851	824	914	0	0	0
Service Charges	31,267	31,427	33,291	5,265	5,309	5,055
Fines & Forfeitures	529	554	535	0	0	0
Interest Income	36	35	35	18	16	10
Rent Revenues	266	315	270	0	0	0
Miscellaneous	762	35	2,989	(1)	0	2
Total Revenues	\$33,807	\$33,245	\$38,089	\$5,284	\$5,326	\$5,070
Expenditures						
General Government	\$1,223	\$1,200	\$1,200	\$214	\$224	\$224
Fiscal & Administrative Services	511	611	602	0	0	0
Public Works - Facilities	0	0	0	3,761	4,342	10,090
Public Works - Utilities	23,989	27,216	30,082	0	0	0
Community Services	0	0	0	0	0	0
Planning & Growth Mgmt.	721	756	653	0	0	0
Public Safety	0	0	0	0	0	0
Health & Social Services	0	0	0	0	0	0
Conservation of Natural Resources	0	0	0	0	0	0
Economic Development	0	0	0	0	0	0
Education Appropriations	0	0	0	0	0	0
Other	0	0	0	0	0	0
Debt Service	2,375	2,477	2,863	2	2	1
Total Expenditures	\$28,817	\$32,260	\$35,400	\$3,977	\$4,569	\$10,315
Operating Gain/(Loss)	\$4,990	\$985	\$2,688	\$1,307	\$758	(\$5,245)
Other Financing Sources/(Uses):						
Bond/Lease Proceeds/Premium	0	0	0	0	0	0
Transfers In	0	0	0	0	0	0
Transfers Out	0	0	0	0	0	0
Change in Net Assets	\$4,990	\$985	\$2,688	\$1,307	\$758	(\$5,245)
Net Assets-						
Beginning of Year	102,353	107,343	108,329	21,877	23,185	23,942
Net Assets- End of Year	\$107,343	\$108,329	\$111,017	\$23,185	\$23,942	\$18,697

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN NET ASSETS

All Governmental Fund Types and Proprietary Funds Three-Year Comparisons *(amounts expressed in thousands)*

	ENTERPRISE FUNDS					
	Other Enterprise Funds			Total Enterprise Funds		
	FY2013 Actual	FY2014 Estimated	FY2015 Estimated	FY2013 Actual	FY2014 Estimated	FY2015 Estimated
Revenues						
Property Taxes	\$0	\$0	\$0	\$0	\$0	\$0
Income Taxes	0	0	0	0	0	0
Other Local Taxes	0	0	0	0	0	0
Licenses & Permits	5	5	5	59	61	62
Federal Grants	4	4	5	47	4	5
State Grants	20	21	20	20	21	20
Local Governments	0	0	0	851	824	914
Service Charges	10,776	12,137	12,824	47,308	48,873	51,170
Fines & Forfeitures	0	0	0	529	554	535
Interest Income	10	14	13	64	65	58
Rent Revenues	673	709	706	939	1,024	976
Miscellaneous	97	(1,638)	144	858	(1,603)	3,136
Total Revenues	\$11,586	\$11,253	\$13,716	\$50,677	\$49,824	\$56,875
Expenditures						
General Government	\$318	\$349	\$424	\$1,755	\$1,773	\$1,848
Fiscal & Administrative Services	0	0	0	511	611	602
Public Works - Facilities	3,950	2,857	5,551	7,711	7,199	15,641
Public Works - Utilities	0	0	0	23,989	27,216	30,082
Community Services	2,771	2,961	3,270	2,771	2,961	3,270
Planning & Growth Mgmt.	3,544	3,850	4,372	4,264	4,605	5,025
Public Safety	95	112	115	95	112	115
Health & Social Services	0	0	0	0	0	0
Conservation of Natural Resources	0	0	0	0	0	0
Economic Development	0	0	0	0	0	0
Education Appropriations	0	0	0	0	0	0
Other	0	0	0	0	0	0
Debt Service	168	326	433	2,544	2,806	3,297
Total Expenditures	\$10,847	\$10,454	\$14,165	\$43,641	\$47,283	\$59,881
Operating Gain/(Loss)	\$739	\$799	(\$449)	\$7,036	\$2,541	(\$3,005)
Other Financing Sources/(Uses):						
Bond/Lease Proceeds/Premium	0	0	0	0	0	0
Transfers In	418	368	451	418	368	451
Transfers Out	0	0	0	0	0	0
Change in Net Assets	\$1,157	\$1,167	\$2	\$7,455	\$2,910	(\$2,554)
Net Assets-						
Beginning of Year	1,742	2,899	4,066	125,972	133,427	136,337
Net Assets- End of Year	\$2,899	\$4,066	\$4,068	\$133,427	\$136,337	\$133,783

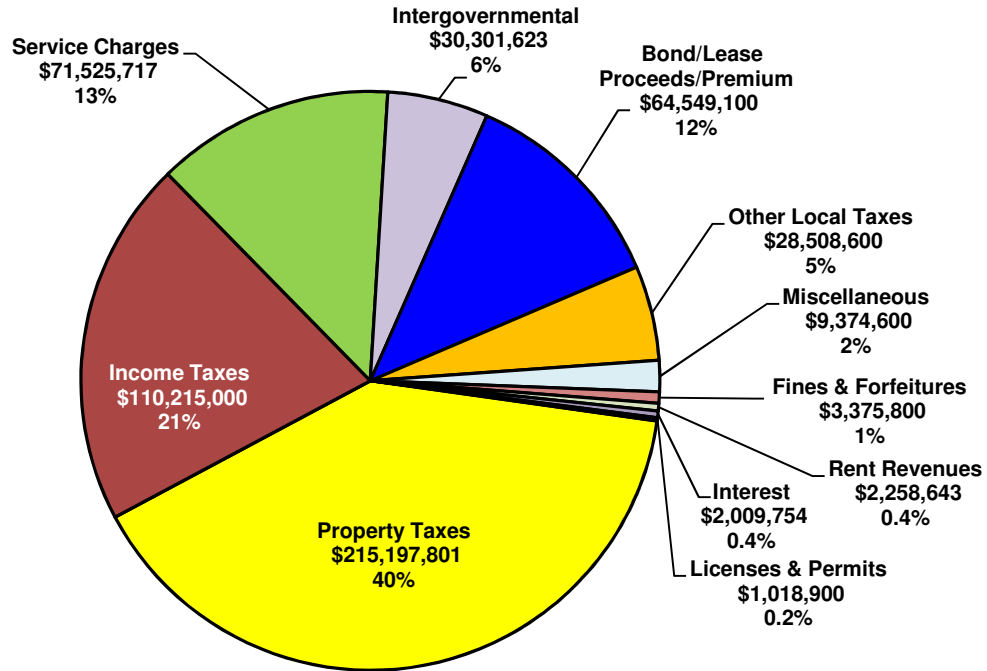
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/ NET ASSETS

All Governmental Fund Types and Proprietary Funds Three-Year Comparisons *(amounts expressed in thousands)*

	Total Governmental Funds			TOTAL ALL FUNDS		
	FY2013 Actual	FY2014 Estimated	FY2015 Estimated	FY2013 Actual	FY2014 Estimated	FY2015 Estimated
Revenues						
Property Taxes	\$201,665	\$212,975	\$215,198	\$201,665	\$212,975	\$215,198
Income Taxes	99,441	99,513	110,215	99,441	99,513	110,215
Other Local Taxes	21,465	22,957	28,509	21,465	22,957	28,509
Licenses & Permits	956	1,018	957	1,015	1,079	1,019
Federal Grants	15,584	14,606	16,483	15,631	14,610	16,488
State Grants	5,216	6,218	12,210	5,236	6,239	12,229
Local Governments	530	525	670	1,382	1,348	1,585
Service Charges	15,411	16,186	20,356	62,719	65,059	71,526
Fines & Forfeitures	2,535	3,045	2,841	3,064	3,599	3,376
Interest	1,897	2,162	1,952	1,961	2,228	2,010
Rent Revenues	1,291	1,387	1,283	2,230	2,411	2,259
Miscellaneous	5,062	6,765	6,239	5,921	5,162	9,375
Total Revenues	\$371,052	\$387,357	\$416,911	\$421,729	\$437,181	\$473,786
Expenditures						
General Government	\$21,961	\$29,386	\$43,778	\$23,716	\$31,158	\$45,627
Fiscal & Administrative Services	5,446	5,647	5,882	5,957	6,258	6,484
Public Works - Facilities	16,781	20,375	22,036	24,492	27,574	37,677
Public Works - Utilities	0	0	0	23,989	27,216	30,082
Community Services	23,084	22,674	25,841	25,855	25,635	29,111
Planning & Growth Mgmt.	2,799	2,814	3,394	7,063	7,420	8,419
Public Safety	94,185	101,321	107,164	94,280	101,433	107,279
Health & Social Services	6,226	6,934	7,047	6,226	6,934	7,047
Conservation of Natural Resources	2,137	4,116	3,823	2,137	4,116	3,823
Economic Development	1,126	1,374	6,195	1,126	1,374	6,195
Education Appropriations	189,127	201,153	199,104	189,127	201,153	199,104
Other	1,508	2,897	7,289	1,508	2,897	7,289
Debt Service	36,177	37,957	39,027	38,722	40,763	42,325
Total Expenditures	\$400,556	\$436,648	\$470,579	\$444,197	\$483,931	\$530,460
Operating Gain/(Loss)	(\$29,505)	(\$49,291)	(\$53,668)	(\$22,468)	(\$46,750)	(\$56,673)
Other Financing Sources/(Uses):						
Bond/Lease Proceeds/Premium	26,240	2,540	64,549	26,240	2,540	64,549
Transfers In	4,639	6,112	10,337	5,058	6,481	10,788
Transfers Out	(5,058)	(6,067)	(10,823)	(5,058)	(6,067)	(10,823)
Net Change	(\$3,683)	(\$46,706)	\$10,396	\$3,772	(\$43,796)	\$7,842
Fund Balance- Beginning of Year	143,255	139,572	92,867			
Fund Balance - End of Year	\$139,572	\$92,867	\$103,262			

FY15 Total Estimated Revenues by Account Classification

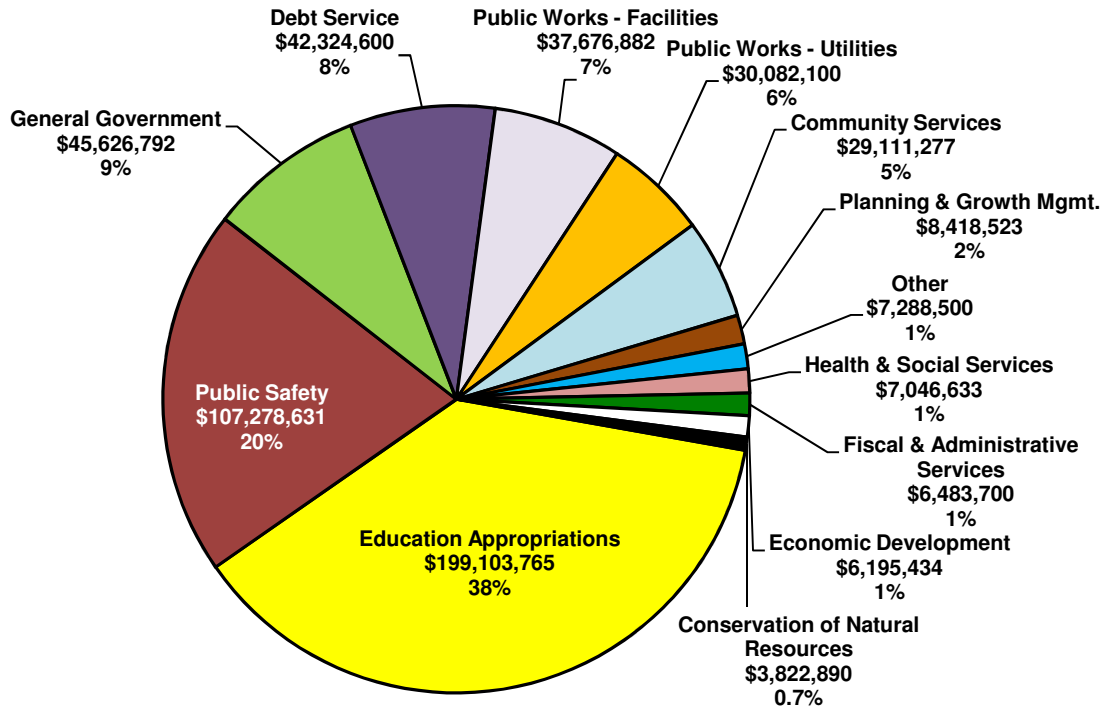
Total = \$538,335,538



NOTE: Total Estimated Revenues include Bond/Lease Proceeds/Premium.

FY15 Total Estimated Expenses by Function

Total = \$530,459,726



General, Economic, and Statistical Information

Charles County, Maryland

Origin: Charles County was created in 1658 by an Order in Council. It is not to be confused with an earlier Charles County (1650-1653) known as Old Charles County. The County was named for Charles Calvert (1637-1715), 3rd Lord Baltimore. Calvert lived in Maryland from 1661 until he returned to England in 1684. He was Proprietor of the Maryland colony from 1675 to 1689, when he lost his right to govern. From 1692 until Calvert's death in 1715, Maryland was governed as a royal colony.



Form of Government: The Code Home Rule issue passed during the general election held on November 5, 2002. The County Commissioners began implementing the new form of government in 2003. Code Home Rule is one of two forms of home rule for counties permissible under Maryland law. Charles County presently is not a charter home rule county, maintaining the pure Commissioner form. The County is governed by the Board of County Commissioners of Charles County ("the Board") consisting of five Commissioners who are elected for a four-year term. The President of the County Commissioners, who must declare his or her candidacy at the time of filing, is elected County-wide and may reside anywhere within the County. The four Commissioner members also run County-wide but one must reside within each of four Commissioner Districts. The President serves on a full time basis and the other Commissioners serve in a part-time capacity. The Board meets Tuesdays and Wednesdays at the Charles County Government Building in La Plata.

Other elected officials include Maryland State Senator, Representatives of the Maryland House of Delegates (3), Resident Judges of the Circuit Court (4), Clerk of the Circuit Court, States Attorney, Sheriff, Register of Wills, Judges of the Orphans' Court (3), and members of the County Board of Education (7).

Location: Charles County, Maryland, located on the Southern Maryland Peninsula between the Patuxent and the Potomac Rivers, adjoins Prince George's County on the north and west and St. Mary's County on the east. It comprises approximately 500 square miles, of which 460 are land and 40 are water with 305 miles of shoreline. There are three incorporated municipalities in the County, La Plata, Indian Head and Port Tobacco. La Plata, the County seat, is 71 miles from Baltimore and 25 miles from Washington, D.C.

Population: (1990 Census): 101,154; (2000 Census): 120,546; (2013 Census Estimate): 152,865

Executive Offices: The County's executive offices are located in the Government Building located at 200 Baltimore Street in La Plata, Maryland.

Mailing address is: County Commissioners of Charles County
P.O. Box 2150
La Plata, MD 20646

Hours of Operation: Monday - Friday 8:00 A.M. - 4:30 P.M.

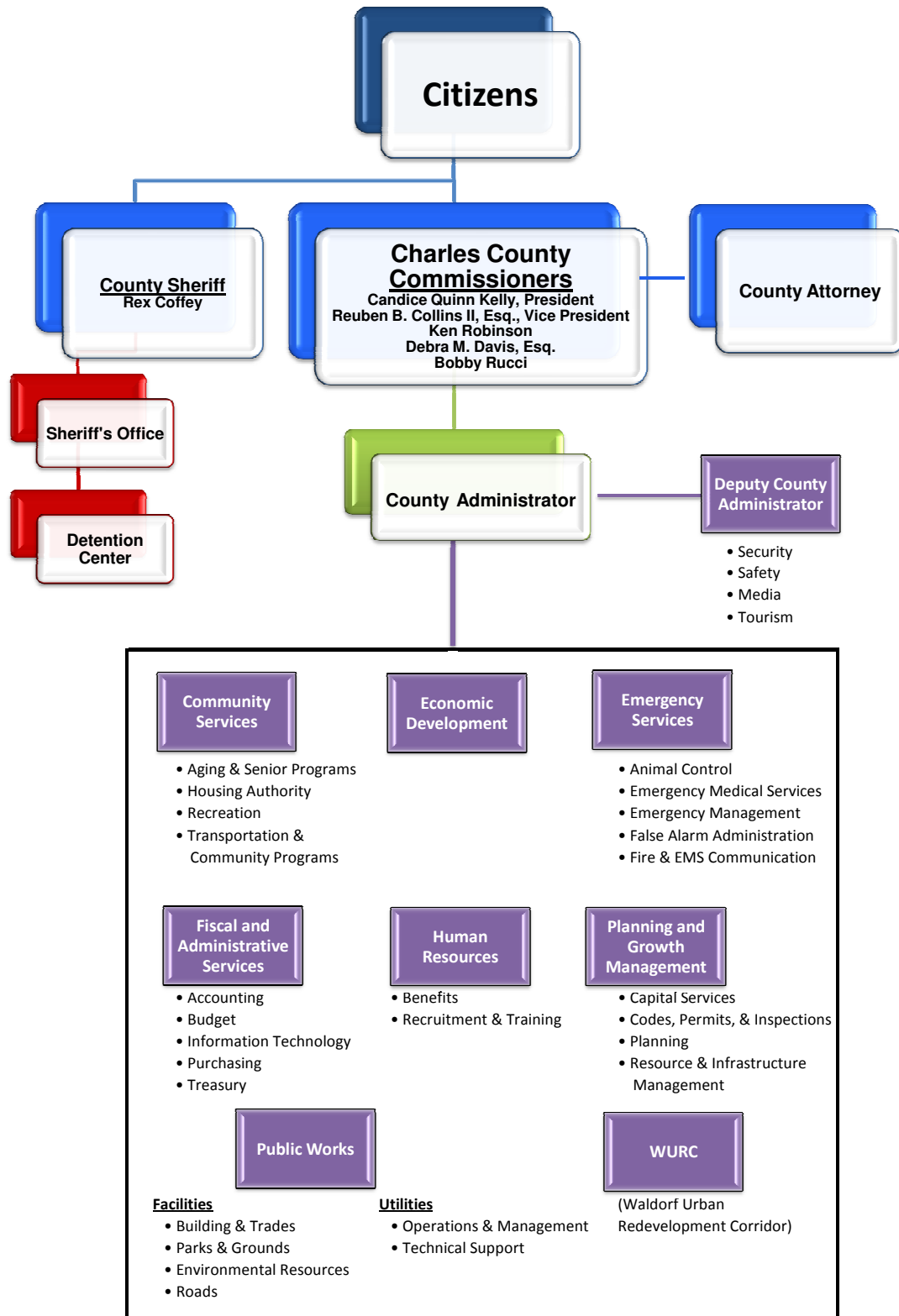
The County's central telephone numbers are:

Local Line	(301) 645-0550	Toll Free	1-877-807-8790
Metropolitan Line	(301) 870-3000	Fax Number	(301) 645-0560
Maryland Relay Service TDD			1-800-735-2258

Visit the County's web site at: www.CharlesCountyMD.gov

E-Services: To meet the demands of today's busy schedules, Charles County Government is proud to provide our residents numerous online electronic services. Residents are now able to pay Real Estate Taxes, Permits, Red Light and Speed Enforcement Citations, Parking Violations, False Alarm Fees/Fines, and Water & Sewer Bills online. Charles County Government's online e-services also include viewing the status of a permit, making a property tax inquiry, viewing your water & sewer utility billing account information, registering for parks & recreation programs, completing a Public Event Application, and applying for a job.

Charles County Government Organizational Chart



Other agencies which receive county funding:

- Public Schools
- Board of Fire & Rescue
- State's Attorney
- Department of Social Services
- Community College
- Election Board
- Circuit Court
- University of MD Extension
- Libraries
- Health Department
- Orphan's Court
- Soil Conservation

Charles County, Maryland

Just 15 miles south of the Washington Capital Beltway, Charles County is the gateway to Southern Maryland. It is one of five Maryland counties which are part of the Washington DC-MD-VA-WV metropolitan area. The northern part of the County is the “development district” where commercial, residential and business growth is focused, allowing the remainder of the County to retain its pastoral character. Waldorf, White Plains, and the planned community of St. Charles are located here. Incorporated towns include La Plata, the County seat, Indian Head, home of the Naval Surface Warfare Center and Port Tobacco.



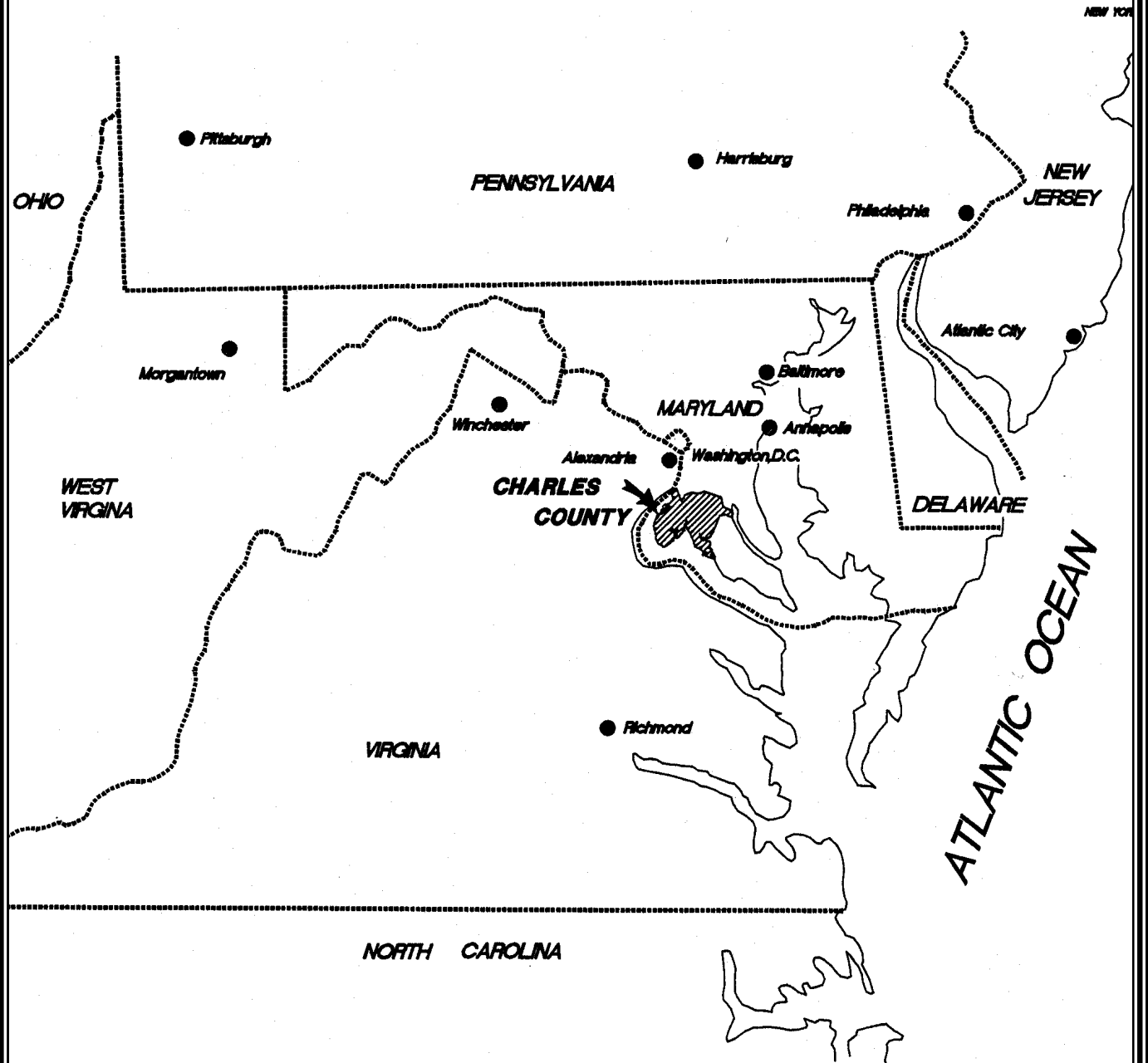
Location	
<u>Driving distance from Waldorf</u> <i>(in miles)</i>	
Atlanta, GA	609
Baltimore, MD	56
Boston, MA	452
Chicago, IL	710
New York, NY	241
Philadelphia, PA	152
Pittsburgh, PA	247
Richmond, VA	91
Washington, DC	25

Source: MD Department of Business and Economic Development, Brief Economic Facts

Climate and Geography	
Yearly Precipitation (inches)	44.0
Yearly Snowfall (inches)	17.2
Summer Temperature (°F)	73.9
Winter Temperature (°F)	37.6
Duration of Freeze-Free Period	187 days
Land Area (square miles)	460
Water Area (square miles)	40
Shoreline (miles)	305
Elevation (feet)	sea level to 235

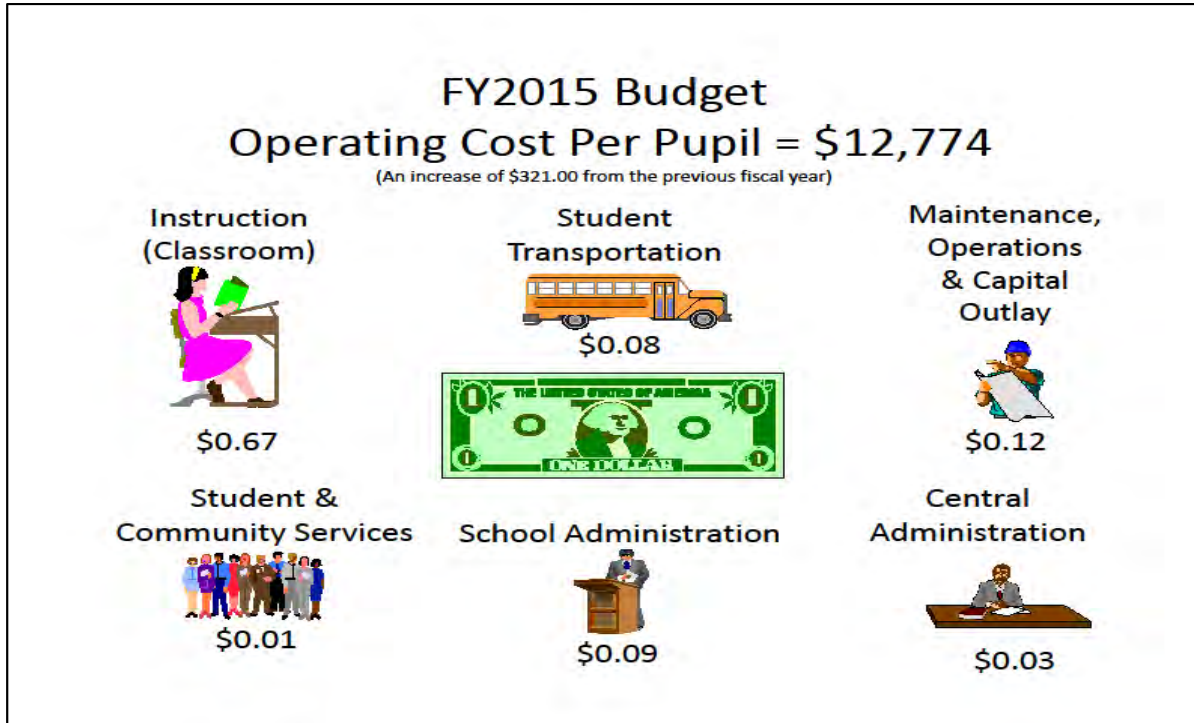
Source: National Oceanic and Atmospheric Administration and MD State Office of Climatology (30-year averages); MD Geological Survey

CHARLES COUNTY LOCATION MAP



PREPARED BY THE CHARLES COUNTY DEPARTMENT
OF PLANNING AND GROWTH MANAGEMENT-MAPPING

PUBLIC SCHOOLS



The Charles County Public School System is composed of 40 schools & centers:

- 21 Elementary Schools
- 8 Middle Schools
- 7 High Schools
- 4 Centers/Programs

The Charles County Public School System owns more than 4,013,882 square feet of buildings. (This does not include footage for trailers.) The new St. Charles High School will open in August 2014.

Student Enrollment Full-time Equivalent FY2006 - FY2015

Fiscal Year	FTE	Change	Percent
FY06	25,479	467	1.9%
FY07	25,797	318	1.2%
FY08	25,843	46	0.2%
FY09	25,861	17	0.1%
FY10	25,897	36	0.1%
FY11	25,955	58	0.2%
FY12	25,870	(85)	-0.3%
FY13	25,717	(153)	-0.6%
FY14	25,524	(193)	-0.8%
FY15 est.	25,672	148	0.6%

COUNTY & STATE PARKS

Bensville Park- Waldorf

Developed facilities currently include athletic playing fields and a hiking trail. Sports fields include: one regulation-size baseball, three little League baseball, five soccer, and one football field. A separate field has been designated as an area for general community use (all other fields require a permit). Located on Bensville Road (Rt. 229) between Pomfret and Waldorf.

Bryantown Soccer Complex- Bryantown



The complex is comprised of twelve soccer fields. The field sizes accommodate all age divisions and are for official league use-by permit only.

Cedarville State Park - Waldorf

Marked trails for hiking, mountain biking and equestrian rides. Camping, hunting, fishing activities are also available. Picnic areas and shelters are on the premises.

Chapel Point State Park - Port Tobacco

This scenic 600-acre park offers a small sandy launch area for small boats, canoes and kayaks.

Charles County Skatepark- White Plains

A 15,000 square foot concrete-based skate park featuring various sized bowls, transitions, and a challenging street course.



Chicamuxen Wildlife Management Area - Indian Head

Ideal for bird watchers and hikers, this protected 381-acre area offers a wide variety of waterfowl species and almost daily sightings of bald eagles.

Doncaster Forest - Doncaster

Perfect for a picnic getaway, this 1,445 acre site is great for hiking or horseback riding.

Friendship Farm Park and Trail - Nanjemoy

This scenic park overlooks the Nanjemoy Creek and offers a variety of recreational activities including fishing, baseball and hiking along seven miles of trails. A county-owned boat ramp offers easy access to the Potomac River and is open year round, from dawn to dusk, to the public. Fishing from the pier and shoreline is permitted.

Gilbert Run Park - Dentsville

Within this scenic wooded parkland are hiking and nature trails, picnic areas (grills and tables), picnic pavilions, playground areas, and fishing piers. The main attraction is a 60 acre fresh water lake which affords fishing, pedal boating, row boating, and canoeing. Fishermen are able to catch bass, bluegill, trout and catfish. A boat ramp is also provided for convenience (electric motors only). Park visitors can also enjoy the Nature Center which features a 150 gallon aquarium and a variety of natural specimens. Also available to the public are fishing supplies, and concessions. Gilbert Run Park is opened from March to November with seasonal hours of operation.

Indian Head Rail Trail- Indian Head to White Plains

Thirteen mile hiker/biker trail developed on an abandoned Navy railroad corridor. This recreational trail connects the Town of Indian Head with the White Plains area of the County. Runners, cyclists and nature enthusiast enjoy the benefits of this significant park facility. The IHRT is not just an amenity for our local residents; it also will be one of the County's most powerful tourism revenue venues.



Laurel Springs Regional Park - La Plata

Laurel Springs Park is located on Radio Station Road in La Plata. This facility offers a multitude of areas for residents to pursue their leisure interest. Developed facilities include an ADA accessible special needs playground (largest in the region), four small picnic pavilions, and several informal areas with picnic tables. Athletic playing areas include: two full size baseball, five softball, three little league, one football and five soccer fields. A number of these fields are lighted for evening play. A rubber-surfaced special needs baseball diamond ("Field of Dreams") offers players of abilities access to our national pastime. Athletic fields are available for official league use by permit only. A field is also available for community pick-up play. Fitness enthusiasts will enjoy a 3 mile running/walking trail which loops through the wooded perimeter of the park. (This trail is open year round.)

COUNTY & STATE PARKS

Mallows Bay Park – Riverside on the Potomac River

Local boaters can enjoy immediate access to this world-class fishery. Includes 50' launch ramp and boarding pier for power boaters, a kayak launch dock, interpretive signs and parking. In addition to shoreline fishing areas, the park offers trails and wildlife viewing opportunities.

Marshall Hall Boat Launching Facility

Located in the northwest section of the County at the end of Route 227, this boat launching facility gives direct access to the Potomac River. Available, free to the public, are two boat ramps, a boarding pier and parking for approximately 25 boat trailers. This is a popular area for shoreline fishing. Marshall Hall Boat Launching Facility is open from dawn to dusk year round.

Maxwell Hall Park - Hughesville

Located in the extreme eastern portion of our county, this 680 acre park currently has over 14 miles of hiking and equestrian trails. Trail users enjoy a mix of wooded and open field experience with occasional scenic views of the Patuxent River. Access to sandy beach is a favorite trail feature. A fully restored 17th century house is located on the property and plans are underway to open the house for public tours. The property's involvement in the War of 1812 will be included in the interpretation.

Myrtle Grove Wildlife Management Area - La Plata

Acres of forests/fields considered a prime location for bird watching & nature photography.

Oak Ridge Park - Hughesville



This eastern area park offers a combination of active and passive recreational activities. Athletic fields for official league use, by permit only, include little league and full size baseball fields, and a football/soccer field. Also a field is available for community pick-up play. A playground & picnic pavilion area is located at this facility. Wooded equestrian trails and two show rings are available on a first come, first served, basis unless there are scheduled events. This facility is available for rent by equestrian organizations and ideal for youth and open events. This area of Oak Ridge Park is open to the public seven (7) days a week from dawn to dusk.

Pisgah Park

This park serves the western portion of Charles County. Sports fields in this 200+ acre park include: two youth baseball, one regulation baseball, four soccer, a softball, and a football field. Seven of these fields will be lighted for evening play. Additional amenities will include a restroom building, playground, and picnic facilities.

Purse State Park - Nanjemoy

A 90-acre reserve with moss-covered rock walls and stunted trees located on Wades Bay off the Potomac River, great for fossil hunters.

Robert D. Stethem Memorial Sports Complex- Waldorf

Comprised of ten little league and big league baseball fields. The field sizes accommodates all ages, from T-ball to adults, for official league play. Fields are available by permit only. The park also includes playground facilities.

Ruth B. Swann Memorial Park - Bryans Road

This western area park borders Pomonkey Creek and the Potomac River. Combinations of both active and passive recreational activities are available from large open areas for soccer and baseball to picnicking and bird watching. Located at this park is a lighted baseball/little league field and football/soccer field that are available to organized leagues during the playing seasons by permit only. Picnic areas and a playground are available on a first come, first served, basis. Hikers can take advantage of the 2.4 mile foot trail which passes through mature woodland on its way to the shoreline of the Potomac River.

Smallwood State Park - Marbury

A 628-acres park offering fishing, camping, kayaking, canoeing, hiking, picnicking and a tour of the restored home of Revolutionary War hero General William Smallwood. This park also houses Sweden Point Marina which offers six boat launching ramps, fifty slips, and boat rentals.

COUNTY & STATE PARKS

Southern Park - Issue

Offering a wide variety of recreational activities for all ages, this park is located in southern Charles County off of Route 257 in Issue. Visitors can enjoy a scenic view of the Potomac River. A playground, picnic areas, ball fields, tennis courts, and a fishing pier are available. Southern Park is open to the public from dawn to dusk.

Turkey Hill Park- La Plata

Facilities include: four soccer fields, a football field, two picnic pavilions, one volleyball court, a multi-purpose area for informal recreation activities, an 18-hole disc golf course and a dog park. This park is situated on property which is leased from the State Highway Administration.

White Plains Regional Park

White Plains Park is located at the intersection of DeMarr Road and St. Charles Parkway. Park facilities include lighted tennis courts, tot lot and playground, a dog park, and several small picnic pavilions available on a first come, first served, basis. Athletic fields (for official league use-by permit only) include three soccer fields, one lighted softball field, one lighted baseball field, one lighted Little League field and one lighted football field. Also a field is available for community pick-up play. Open to the public from 8:00 A.M. (9:00 A.M. in winter months) until dusk. During some athletic events, the park remains open later into the evening.



White Plains & Turkey Hill Dog Parks

Public off-leash areas operated and maintained by the Department of Public Works - Facilities. County dog owners and their pets are invited to enjoy these unique facilities. Our Dog Parks provide safe, legal areas in which dogs can run, play, and socialize.

GOLF COURSES

Swan Point Country Club-

Tucked along the banks of the Potomac River, this waterfront club offers an 18-hole championship golf course that has been rated one of the best by Golf Digest.



White Plains Golf Course-

Regionally acclaimed 18-hole public golf course. Well-groomed undulating greens and Bermuda grass fairways offer a challenging experience for all levels of play. The Golf Course also offers a Driving Range.

RECREATION

Capital Clubhouse- Southern Maryland's ultimate recreational and sports complex, the Capital Clubhouse, is a 90,000 square foot year 'round sports center for all ages. Under one roof you will find: an NHL-size ice rink, multi-sport courts, a rock climbing wall, four party rooms, state-of-the-art sound and lighting systems, and year 'round FUN! The Capital Clubhouse is operated under a contract overseen by the Department of Community Services.

Community Centers- There are **eight school based community centers** located in selected County elementary and middle schools which are available for public enjoyment. These facilities offer a variety of programs, sports, services, activities, summer camps, and recreational opportunities to persons of all ages. Community centers are focal points within their geographic area that generate a sense of community through interaction and programs. Along with traditional recreation activities, community centers provide less structured programs geared toward developing community relations and providing needed supportive services.

In addition to school based community centers, the **Nanjemoy Community Center** operates Monday through Friday, year round and offers a wide range of programs and services including: Senior Center operational four days a week, recreational programs, fitness center, computer lab and special events. Portions of the Community Center may be rented hourly for private functions and community organizations. In partnership with the Charles County

RECREATION

Health Department, the Western County Family Medical Center Clinic opened at the Nanjemoy Community Center in March 2014. The Department of Community Services located in **Port Tobacco** has a full size gymnasium available for basketball, volleyball, and community use through other programs and activities.

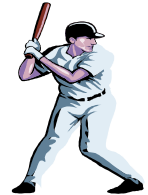
County Recreation Programs- Countywide recreational and leisure time experiences for the citizens of Charles County, including recreational classes and special events, indoor sports leagues for youth and adult, drop-in programs, special population programs and partnerships with Charles County Special Olympics, year round aquatics programs, summer camps, trips and tours, and amusement park discount ticket sales.

Elite Gymnastics and Recreation Center- Located in Waldorf this facility provides an unequalled facility for instruction in gymnastics, dance, and recreation. The center is a 29,000 square foot, year-round recreational facility offering day, evening, and weekend programs. The facility also features a toddler gymnastics area, martial arts and dance studios, an observation area, party room, and a pro shop.



Pools- The County currently operates five public swimming pools. St. Charles High School Indoor Pool is currently under construction with an anticipated opening in spring 2015. Year round aquatics programs are offered at **two indoor pools at Lackey and North Point High Schools**. Seasonal **outdoor facilities are located at La Plata, McDonough, and Thomas Stone High Schools**. Aquatics programs such as water safety, water aerobics, and swim lessons are offered year-round.

Regency Furniture Stadium- is home of the Southern Maryland Blue Crabs professional baseball club with over 70 home games. The ballpark offers a full range of family friendly features and attractions, including a large catered picnic area overlooking the field and a fantastic amusement area for kids of all ages. The ballpark serves as a multipurpose facility by accommodating football, soccer, lacrosse and other sporting events, as well as concerts, expos, and other entertainment events. Regency Furniture Stadium features approximately 4,200 reserved seats and lawn seating to watch the action from the grass berms around the outfield. All seats are very close to the action.



Senior Centers- The County operates **four senior centers**, which serve as community focal points where older persons come together in an atmosphere of wellness to promote independence and improve their quality of life. Senior centers address the needs of an ever-increasing older population, providing a wide array of services and activities.

ATTRACTIONS

Heritage and History

Visit the home of **Dr. Samuel A. Mudd**, who set the broken leg of President Abraham Lincoln's assassin. The two-story farmhouse is open to the public April-November and tours are provided by costumed docents. The annual Victorian Christmas event is held the first week of December.

The **Bryantown Historic District** was bustling with federal troops searching for John Wilkes Booth following the assassination of President Abraham Lincoln. Sites to visit include the Old Bryantown Tavern and St. Mary's Catholic Church.

During **The War of 1812**, 4,500 British troops came ashore in Benedict on their way to Washington D.C. After burning the White House and the Washington Navy Yard, the troops returned carrying their wounded and supplies.

The U.S. Navy established an observation post at **St. Ignatius Catholic Church** during the War of 1812. Situated on a ninety-foot hill at Chapel Point, near Port Tobacco, this strategic location was ideal for observing British ship movement on the Potomac.



Beginning as the home to the Potapoco and Piscataway Native Americans, the **Port Tobacco Historic District** was home to one of the most historic port towns in Maryland. Guided tours are available and offer a one-of-a-kind look into some of the most well preserved early colonial homes and buildings in the area.

The **Thomas Stone National Historic Site** was originally home to the man who wrote himself into American history after signing the Declaration of Independence. Take part in a ranger led tour or attend one of several annual events.



The **American Indian Culture Center** features exhibits reflecting Native American geographical locations, tribal structure, art, and lodging construction. The Annual American Indian Festival and Pow Wow is held every June.

Mallows Bay Park is home to one of the largest sunken ship graveyards in North America. Mallows Bay is part of the Charles County Water Trail and is accessible by road with small boating access and kayak launch.

Former historic home to General William Smallwood, the **Smallwood Retreat House** opened to the public in 1958 under the direction of the Smallwood Foundation, Inc. Tours are conducted by costumed docents and a living history program is available.



Activities

Charles County retains its natural beauty in one of the fastest growing areas in Maryland.

21,000 acres of parkland are located within our border, where visitors are invited to explore and experience nature up close.

Charles County offers some of the most **scenic bike routes** in the state. Many have light traffic or wide shoulders and include historic sites along the way.

Nationally known as a world class year-round bass fishery, the **Potomac River** stretches along the western and south western side of the county for more than 55 miles.

Illustrations by: Joseph Troy

CULTURAL ARTS

Charles County Arts Alliance (CCAA) - was founded with the goal of stimulating, promoting, encouraging, and providing recognition of the arts and the creative spirit in Charles County, MD. A variety of events, workshops, and services are available to help Charles County artists and arts organizations succeed and thrive. The CCAA maintains two galleries for visual artists in public spaces around Charles County. The Galleries are all located in La Plata at the: Government Building and University of Maryland – Charles Regional Medical Center. The CCAA also sponsors the annual Artsfest which is the largest outdoor arts festival in Charles County. This annual countywide outdoor event celebrates ALL the arts in Charles County: music, visual art, drama, dance and literature.

Indian Head Center for the Arts- The Indian Head Center for the Arts' mission is to provide a broad spectrum of arts services to the community and to act as a community center, encouraging community interaction, economic development and the creation of opportunities for children, youth and residents. The Center is managed by the Chesapeake Bay Floating Theatre, Inc., a registered nonprofit. With its 84 seat intimate setting and 450 square foot stage, the Black Box Theatre provides a professional venue for performance artists of all types.

College of Southern Maryland, Fine Arts Center- sponsors various exhibits and performances including, theatre productions, music concerts, dance performances, gallery exhibits, ensemble opportunities for the entire community, and kids' and teen college classes in the arts.

Mattawoman Creek Art Center- is a not-for-profit organization seeking to encourage the practice and appreciation of the visual arts in the Southern Maryland community. The Center is located at Smallwood State Park in Marbury, Maryland and holds 8 to 10 Art Exhibits per year, plus special events, workshops, and classes. The gallery is open Fridays, Saturdays and Sundays from 11am to 4pm during scheduled exhibitions and shows.

Port Tobacco Players- strives to entertain, educate, uplift, challenge, enlighten, and enrich their audiences, volunteers and community by providing consistent quality productions at affordable prices. Six shows per season are performed on the recently renovated main stage in downtown La Plata, Maryland and there are also performs countless road productions with their Encore and Encore Kids touring companies.

CRAIN MEMORIAL WELCOME CENTER

The Welcome Center is open seven days a week from 8:30 a.m. – 4:30 p.m., be sure to stop in for a break when traveling Route 301. Ask for a copy of the many statewide publications including maps, attractions, travel guides, calendars of events, and more. The center hosts a wide variety of information on hunting and fishing, camping and trails, cultural and historical attractions, as well as information on the Civil War and Star Spangled Banner. Travel counselors will assist you with itineraries, meet and greet motor coaches, and make county and state hotel reservations.

ECONOMIC AND STATISTICAL INFORMATION

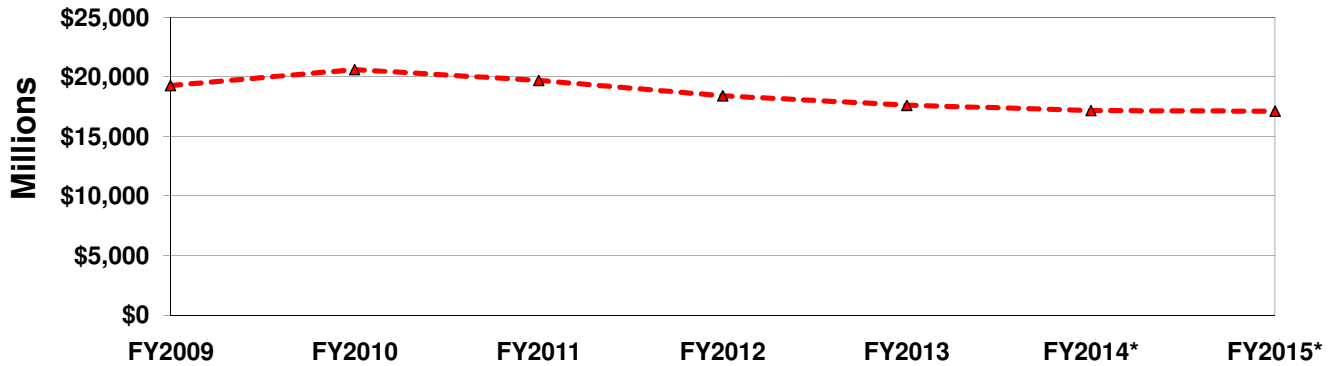
Charles County, Maryland Assessed and Estimated Market Value of All Property Classes (amounts expressed in thousands)

Fiscal Year Ended June 30th	Real Property Full Year	Real Property Partial Yr.	Business Personal Property	Railroads & Public Utilities	Ordinary Business Corporations	Total Assessed Value	Total Market Value
2009	\$17,572,237	\$185,558	\$5,641	\$195,176	\$808,399	\$18,767,010	\$19,272,897
2010	\$18,848,560	\$161,648	\$5,233	\$205,120	\$802,290	\$20,022,851	\$20,612,660
2011	\$17,816,916	\$99,738	\$7,901	\$262,617	\$785,848	\$18,973,019	\$19,707,755
2012	\$16,566,497	\$138,408	\$8,284	\$255,918	\$693,248	\$17,662,354	\$18,411,410
2013	\$15,768,390	\$132,278	\$8,190	\$265,945	\$681,889	\$16,856,691	\$17,615,775
2014*	\$15,359,212	\$131,949	\$7,980	\$274,932	\$632,571	\$16,406,644	\$17,174,775
2015*	\$15,320,923	\$156,471	\$7,980	\$279,873	\$636,248	\$16,401,495	\$17,130,064

Source: Maryland State Department of Assessments & Taxation.

* Estimated by the Department of Fiscal Services and Administrative Services, Charles County, MD.

Estimated Market Value



Ten Leading Tax Payers

(Fiscal Year 2014)

<u>Taxpayer</u>	<u>Property Tax Billed</u> ¹	<u>Property Assessment</u>
NRG Energy, Inc. (formerly Gen On Energy, Inc.).....	\$14,520,163	\$599,539,450 *
Southern Maryland Electric Coop Inc.....	2,807,476	111,186,600
Dominion Cove Point LNG,LP.....	1,802,060	63,174,760
Charles Mall Company LTD Partnership.....	1,597,971	140,050,000
Verizon Maryland INC.....	1,340,008	46,976,620
API Town Center South LLC.....	821,407	71,990,133
Washington Gas Light Company.....	788,527	27,643,380
Potomac Electric Power Company.....	574,307	20,133,460
Madison Waldorf LLC.....	566,865	49,681,400
SVF Waldorf LLC.....	517,409	45,346,967

Source: Maryland State Department of Assessments and Taxation/ Charles County Department of Fiscal Services and Administrative Services

¹ State and Volunteer Fire & EMS taxes are excluded from property tax billed.

* Estimated personal property assessment based on Fiscal Year 2012 assessment.

ECONOMIC AND STATISTICAL INFORMATION

County-Wide Property Tax Rates Per \$100 Assessed Value								
Fiscal Years	<u>Real Property</u>				<u>Business Property</u>			
	General County (Including Education)	Fire and Rescue Tax	State	Total	General County (Including Education)	Fire and Rescue Tax	State*	Total
2011	\$0.962	\$0.064	\$0.112	\$1.138	\$2.4050	\$0.16	\$0.28	\$2.845
2012	1.0025	0.064	0.112	1.1785	2.50625	0.16	0.28	2.94625
2013	1.0570	0.064	0.112	1.2330	2.64250	0.16	0.28	3.08250
2014	1.1410	0.064	0.112	1.3170	2.85250	0.16	0.28	3.29250
2015	1.1410	0.064	0.112	1.3170	2.85250	0.16	0.28	3.29250

* Non-utility generators are exempt from State Business Property Tax.

How are your Property Taxes calculated?



Assessed property value	\$250,000 ^a
Divided by \$100 increments	\$100 ^b
Multiplied by the combined tax rate	\$1.317 ^c
Total property taxes due	\$3,293

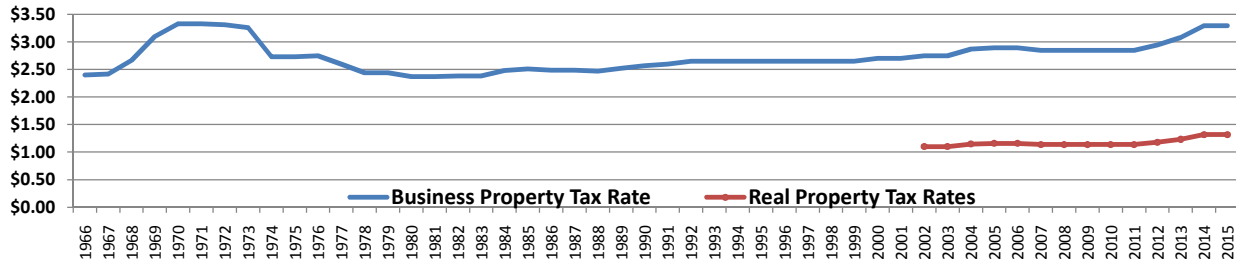
- a) All property is physically inspected once every three years and any increase in full cash value arising from such inspections is phased in over the ensuing three taxable years in equal annual installments. A tax cap is set by the County Commissioners annually and can range from 0% to 10% of the prior year liability. The current year tax cap is 7%. Conversely, any decrease in full cash value is recognized in full in the first year and the tax bill remains flat until the next reassessment.
- b) Property taxes are calculated per \$100 of assessed value.
- c) Combined tax rate is broken down into \$1.205 County (includes \$0.064 Volunteer Fire & EMS) and \$0.112 State.

County Tax Levies (net of additions and abatements)			
Fiscal Years	County (Including Education)	Fire and Rescue Tax	State
2009	\$194,249,210	\$12,923,024	\$19,822,354
2010	206,470,878	13,736,111	21,223,149
2011	197,305,606	13,065,673	19,995,819
2012	190,760,517	12,178,023	19,347,608
2013	194,676,267	11,665,839	18,460,784
2014*	202,164,867	11,339,659	18,026,603
2015 Est.	201,171,724	11,283,953	17,943,078

Source: Audited financial statements of the County for the fiscal years 2009-2013
*Unaudited as provided by the Department of Fiscal Services and Administrative Services, Charles County, MD

ECONOMIC AND STATISTICAL INFORMATION

Charles County Tax Rates/Budget: 50 Year History



FISCAL YEAR	BUSINESS PROPERTY TAX RATES				REAL PROPERTY TAX RATES				INCOME TAX RATE*	BUDGET
	FIRE	COUNTY	STATE	TOTAL	FIRE	COUNTY	STATE	TOTAL		
1966	0.10	2.15	0.15	\$2.40					N/A	\$3,265,257
1967	0.10	2.15	0.17	\$2.42					50%	\$4,161,236
1968	0.10	2.40	0.17	\$2.67					50%	\$5,551,983
1969	0.10	2.80	0.20	\$3.10					50%	\$6,851,980
1970	0.10	3.05	0.18	\$3.33					50%	\$7,909,728
1971	0.10	3.05	0.18	\$3.33					50%	\$9,022,620
1972	0.10	3.00	0.21	\$3.31					50%	\$12,253,480
1973	0.10	2.95	0.21	\$3.26					50%	\$14,413,586
1974	0.10	2.42	0.21	\$2.73					50%	\$16,331,993
1975	0.10	2.42	0.21	\$2.73					50%	\$19,005,734
1976	0.10	2.42	0.23	\$2.75					50%	\$24,450,701
1977	0.10	2.27	0.23	\$2.60					50%	\$23,208,952
1978	0.10	2.14	0.20	\$2.44					50%	\$25,587,735
1979	0.10	2.14	0.20	\$2.44					45%	\$26,990,058
1980	0.10	2.07	0.20	\$2.37					40%	\$32,206,942
1981	0.10	2.07	0.20	\$2.37					45%	\$31,719,728
1982	0.10	2.07	0.21	\$2.38					50%	\$35,059,911
1983	0.10	2.07	0.21	\$2.38					50%	\$38,650,500
1984	0.10	2.17	0.21	\$2.48					50%	\$43,316,062
1985	0.15	2.15	0.21	\$2.51					50%	\$49,649,070
1986	0.15	2.13	0.21	\$2.49					50%	\$54,866,100
1987	0.15	2.13	0.21	\$2.49					45%	\$64,574,398
1988	0.15	2.11	0.21	\$2.47					45%	\$69,756,088
1989	0.15	2.16	0.21	\$2.52					50%	\$82,880,250
1990	0.15	2.21	0.21	\$2.57					50%	\$95,942,900
1991	0.16	2.23	0.21	\$2.60					50%	\$92,789,500
1992	0.16	2.28	0.21	\$2.65					50%	\$96,175,850
1993	0.16	2.28	0.21	\$2.65					50%	\$94,202,500
1994	0.16	2.28	0.21	\$2.65					50%	\$101,000,000
1995	0.16	2.28	0.21	\$2.65					50%	\$111,468,000
1996	0.16	2.28	0.21	\$2.65					50%	\$115,787,000
1997	0.16	2.28	0.21	\$2.65					50%	\$121,319,200
1998	0.16	2.28	0.21	\$2.65					50%	\$129,179,500
1999	0.16	2.28	0.21	\$2.65					2.52% **	\$137,248,500
2000	0.16	2.33	0.21	\$2.70					2.81%	\$152,185,700
2001	0.16	2.33	0.21	\$2.70					2.85%	\$161,893,300
2002	0.16	2.38	0.21	\$2.75	0.064	0.952	0.084	\$1.10	2.90%	\$171,108,600
2003	0.16	2.38	0.21	\$2.75	0.064	0.952	0.084	\$1.10	2.90%	\$190,253,600
2004	0.16	2.38	0.33	\$2.87	0.064	0.952	0.132	\$1.148	2.90%	\$197,452,600
2005	0.16	2.405	0.33	\$2.895	0.064	0.962	0.132	\$1.158	2.90%	\$213,559,200
2006	0.16	2.405	0.33	\$2.895	0.064	0.962	0.132	\$1.158	2.90%	\$243,388,300
2007	0.16	2.405	0.28	\$2.845	0.064	0.962	0.112	\$1.138	2.90%	\$273,508,600
2008	0.16	2.405	0.28	\$2.845	0.064	0.962	0.112	\$1.138	2.90%	\$302,328,000
2009	0.16	2.405	0.28	\$2.845	0.064	0.962	0.112	\$1.138	2.90%	\$312,519,000
2010	0.16	2.405	0.28	\$2.845	0.064	0.962	0.112	\$1.138	2.90%	\$311,168,600
2011	0.16	2.405	0.28	\$2.845	0.064	0.962	0.112	\$1.138	2.90%	\$305,018,610
2012	0.16	2.50625	0.28	\$2.94625	0.064	1.0025	0.112	\$1.1785	2.90%	\$307,623,600
2013	0.16	2.64250	0.28	\$3.0825	0.064	1.0570	0.112	\$1.233	2.90%	\$325,073,900
2014	0.16	2.85250	0.28	\$3.2925	0.064	1.1410	0.112	\$1.317	3.03%	\$339,071,600
2015	0.16	2.85250	0.28	\$3.2925	0.064	1.1410	0.112	\$1.317	3.03%	\$354,515,200

The "truth in taxation" bill was passed. In order to make real property tax bills simpler and easier to understand, the General Assembly, under Chapter 80 of the Acts 2000, requires that property tax rates on real property be based on a full cash value assessment. As a result, real property tax rates were reduced by 40% effective July, 1, 2001 (FY2002.)

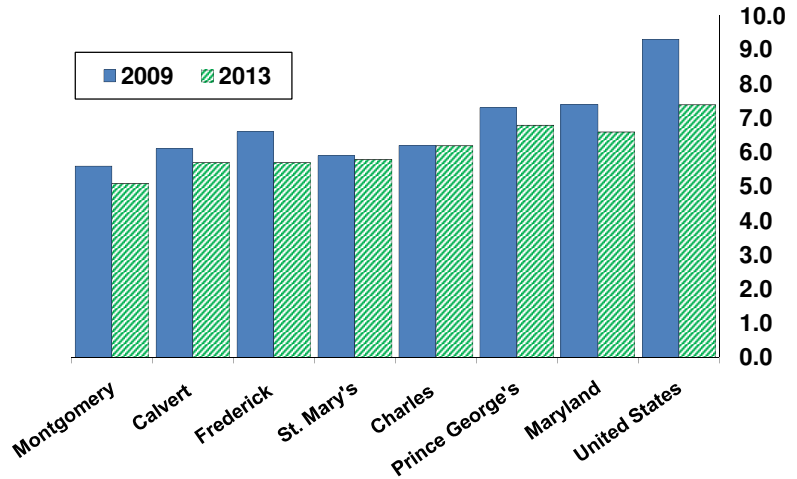
* Income Tax rates are shown as calendar years.

** In order to hold the Counties harmless from any tax policies implemented by the State, the method used to calculate the local tax was changed in calendar year 1999. The rate was changed to be calculated as a % of the individual's Maryland taxable income. In prior years, the local tax was calculated as a % of the calculated Maryland tax. The local rate of 2.81% for calendar year 2000 equated to approximately 56% of the State liability.

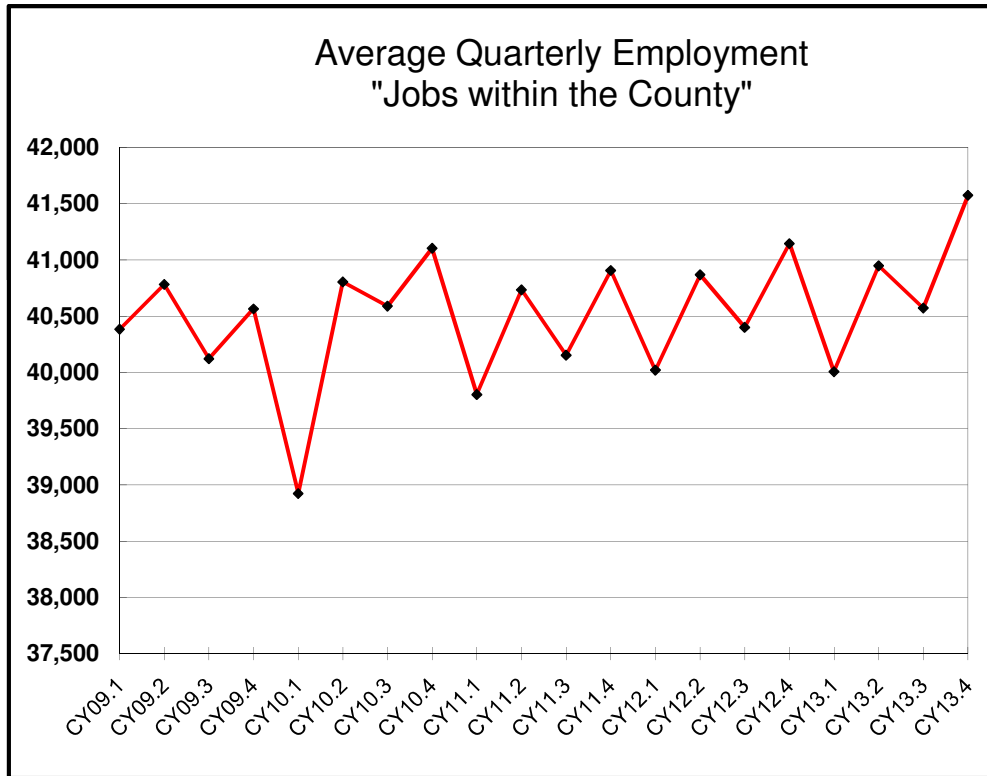
ECONOMIC AND STATISTICAL INFORMATION

Average Annual Unemployment Rate

<u>Calendar Year:</u>	<u>2009</u>	<u>2013</u>
Montgomery County	5.6	5.1
Calvert County	6.1	5.7
Frederick County	6.6	5.7
St. Mary's County	5.9	5.8
Charles County	6.2	6.2
Prince George's County	7.3	6.8
State of Maryland	7.4	6.6
United States	9.3	7.4



The average annual unemployment rate for Maryland continues to be well below the national average. Charles County continues to have a lower unemployment rate than the State average.



The quarterly employment for the fourth quarter of Calendar Year 2013 is at the highest point.

Source: Maryland Department of Labor, Licensing, & Regulation and the Bureau of Labor Statistics. Published June 2014.

ECONOMIC AND STATISTICAL INFORMATION

Major Employers

<u>Employer</u>	<u>Number of Employees</u>	<u>Employer</u>	<u>Number of Employees</u>
Charles County Board of Education.....	3,469	Target.....	400
Naval Department of Defense at Indian Head.....	3,032	McDonald's.....	396
Charles County Government.....	1,324	Southern MD Electrical Coop.....	386
Civista Medical Center.....	850	Genesis Health Care.....	312
Wal-Mart/Sam's Club.....	592	Bloomin' Brands (formerly OSI Restaurant Partners).....	300
The Facchina Group of Companies.....	550	Charles County Nursing & Rehab. Center.....	266
Safeway.....	475	Darden Restaurants.....	253
College of Southern Maryland.....	418	Macy's	250

Source: Economic Development Office as of May 2014.

Hourly Wage Rates

<u>Selected Occupations</u>	<u>Local Median</u>	<u>State Median</u>	<u>Selected Occupations</u>	<u>Local Median</u>	<u>State Median</u>
Accountants & Auditors.....	\$32.00	\$33.75	Machinists.....	\$33.00	\$22.25
Aerospace Engineers.....	52.75	56.00	Network Administrators.....	38.50	42.75
Bookkeeping/Accounting Clerks.....	18.75	19.75	Packers and packagers, hand.....	9.00	9.50
Computer Systems Analyst.....	41.50	40.00	Retail Salesperson.....	10.50	10.00
Customer Service Representatives.....	13.50	16.00	Registered Nurse.....	32.50	34.25
Electrical Engineers.....	43.75	44.75	Secretaries.....	18.00	18.00
Electrical & Electronic Eng. Techs.....	39.50	33.50	Shipping/Receiving Clerks.....	13.50	15.25
Industrial Truck & Tractor Operators.....	14.50	17.00	Team Assemblers.....	11.50	14.25

Source: Maryland Department of Labor, Licensing and Regulation, Office of Labor Market Analysis and Information; last updated April 2014. Wages were adjusted for inflationary pressure through December 2013. Local Wage Rates represent Southern Maryland which includes Calvert, Charles, and St. Mary's counties. Wages may vary by industry, employer, and locality.

Number of Charles County 2012 Income Tax Returns by Maryland Adjusted Gross Income Class

<u>Maryland Adjusted Gross Income</u>	<u>Number of Returns</u>	<u>% of Total</u>	<u>Charles County as a % of Maryland</u>
\$0-\$9,999.....	1,309	2.3%	1.3%
\$10,000 under \$20,000.....	6,812	12.1%	2.2
\$20,000 under \$30,000.....	6,143	11.0%	2.0
\$30,000 under \$40,000.....	5,311	9.5%	2.1
\$40,000 under \$50,000.....	4,726	8.4%	2.2
\$50,000 under \$100,000.....	17,243	30.7%	2.8
\$100,000 and over.....	14,547	25.9%	2.8
Taxable Returns.....	56,091	100.0%	2.4%
Non-Taxable.....	11,660		2.1
Total- All Returns.....	<u>67,751</u>		<u>2.4%</u>

Source: Office of the Maryland Comptroller of the Treasurer

ECONOMIC AND STATISTICAL INFORMATION

Income

Median household income and per-capita income for Charles County, the State, and other surrounding counties are shown below. Charles County ranks fourth for Median Household Income and seventh in Per Capita Income when compared to the other 22 counties in the State of Maryland and the City of Baltimore.

<u>Jurisdiction</u>	<u>Median Household Income</u>	<u>State Ranking</u>	<u>Per Capita Income</u>	<u>State Ranking</u>
Anne Arundel.....	\$86,987	5	\$40,323	3
Calvert.....	92,395	4	37,641	5
Charles.....	93,063	3	37,157	6
Frederick.....	83,706	8	36,472	8
Howard.....	107,821	1	47,662	1
Montgomery.....	96,985	2	48,690	2
Prince George's.....	73,568	11	32,254	15
St. Mary's.....	85,032	7	35,546	9
State of Maryland.....	72,999		36,056	

Source: 2008-2012 American Community Survey 5-Year Estimates

Educational Attainment

The percentage of adults in Charles County 25 years or older with a high school education or higher is greater than both the State and United States average while the percentage with a bachelor's degree or higher is less.

<u>Educational Attainment</u>	<u>Charles County</u>		<u>Maryland</u>	<u>United States</u>
	<u># of Residents</u>	<u>% of total</u>	<u>% of total</u>	<u>% of total</u>
Less than 9th grade.....	2,388	2.5%	4.5%	6.0%
9th to 12th grade, no diploma.....	5,731	6.0%	7.0%	8.2%
High school graduate (includes equivalency).....	29,372	30.8%	26.0%	28.2%
Some college, no degree.....	25,360	26.6%	19.9%	21.3%
Associate's degree.....	7,164	7.5%	6.2%	7.7%
Bachelor's degree.....	16,047	16.8%	20.0%	17.9%
Graduate or professional degree.....	9,456	9.9%	16.4%	10.6%
Population 25 years and over.....	95,518			
Percent high school graduate or higher.....		91.5%	88.5%	85.7%
Percent bachelor's degree or higher.....		26.7%	36.3%	28.5%

Source: 2008-2012 American Community Survey 5-Year Estimates

Charles County Sales and Use Tax Collections

As indicated in the following table Charles County had an increase of 4.0% for FY13, matching the State increase. Charles County represents 2.6% of the total state wide collection. The Sales and Use Tax Rate in Maryland is 6%.

(Dollars in Thousands)

<u>Class of Business</u>	<u>Fiscal Year</u>		<u>%</u>	<u>2013</u>	<u>2012</u>
	<u>2013</u>	<u>2012</u>	<u>Change</u>	<u>% of Total</u>	<u>% of Total</u>
General Merchandise.....	\$27,768	\$26,720	3.9%	25.6%	25.6%
Food and Beverage.....	24,188	24,510	-1.3%	22.3%	23.5%
Building and Contractors.....	19,258	15,289	26.0%	17.7%	14.7%
Utilities and Transportation.....	9,313	9,536	-2.3%	8.6%	9.1%
Automotive.....	7,262	7,422	-2.2%	6.7%	7.1%
Furniture, Fixtures, & Appliances.....	6,971	6,909	3.6%	6.4%	6.5%
Miscellaneous.....	6,492	6,728	-6.0%	6.0%	6.6%
Apparel.....	6,351	6,011	5.7%	5.8%	5.8%
Hardware, Machinery & Equipment...	1,032	1,101	-6.3%	1.0%	1.1%
Total	\$108,637	\$104,227	4.2%	100.0%	100.0%
Assessment Collections	82	332	-75.3%		
Grand Total	\$108,719	\$104,559	4.0%		

Source: Retail Sales Tax Division of the Office of the Maryland Comptroller of the Treasury

ECONOMIC AND STATISTICAL INFORMATION

Population and Age Distribution

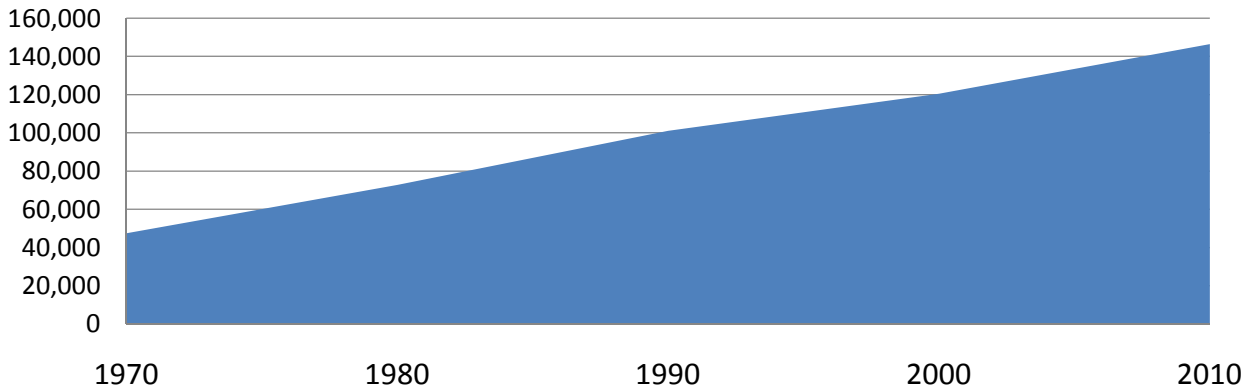
Age	1970	1980	1990	2000	2010	2013 ⁽¹⁾
Under 5	5,674	5,975	8,769	8,628	9,780	9,845
5-9	6,537	6,721	8,631	9,891	10,241	10,674
10-14	5,928	8,273	7,853	10,376	11,587	12,171
15-19	4,283	7,908	7,731	8,971	11,661	12,080
20-24	3,033	5,588	7,761	6,118	8,851	9,057
25-34	7,193	12,506	19,351	17,401	17,309	17,915
35-44	5,402	10,853	16,820	22,749	24,498	24,218
45-54	4,283	6,308	11,346	17,062	24,000	25,865
55-64	2,846	4,614	6,389	10,525	14,974	16,591
65-74	1,633	2,674	4,145	5,460	8,245	8,927
<u>75 years or older</u>	<u>766</u>	<u>1,331</u>	<u>2,358</u>	<u>4,022</u>	<u>5,405</u>	<u>5,522</u>
All Ages	47,578	72,751	101,154	120,546	146,551	152,865
Percent of Population						
Under 20 years	47.1%	39.7%	32.6%	31.4%	29.5%	29.3%
Over 64 years	5.0%	5.5%	6.4%	7.9%	9.3%	9.5%
Median age	22.3	26.7	30.2	35.1	37.4	37.4

Source: U.S. Department of Commerce, U.S. Census Bureau

(1) Based on U.S. Census 2010 data for occupied housing units, with new Charles County U & O permit data added to 2010 number.

Average annual increase per 10 year increment... **4.3%** **3.4%** **1.8%** **2.0%**

Charles County Population 40 Year History



Race

White.....	51.0%
Black or African American alone.....	40.7%
Hispanic or Latino (of any race).....	4.4%
Asian.....	3.3%
Other.....	0.6%

Gender

Women.....	52.6%
Men.....	47.4%

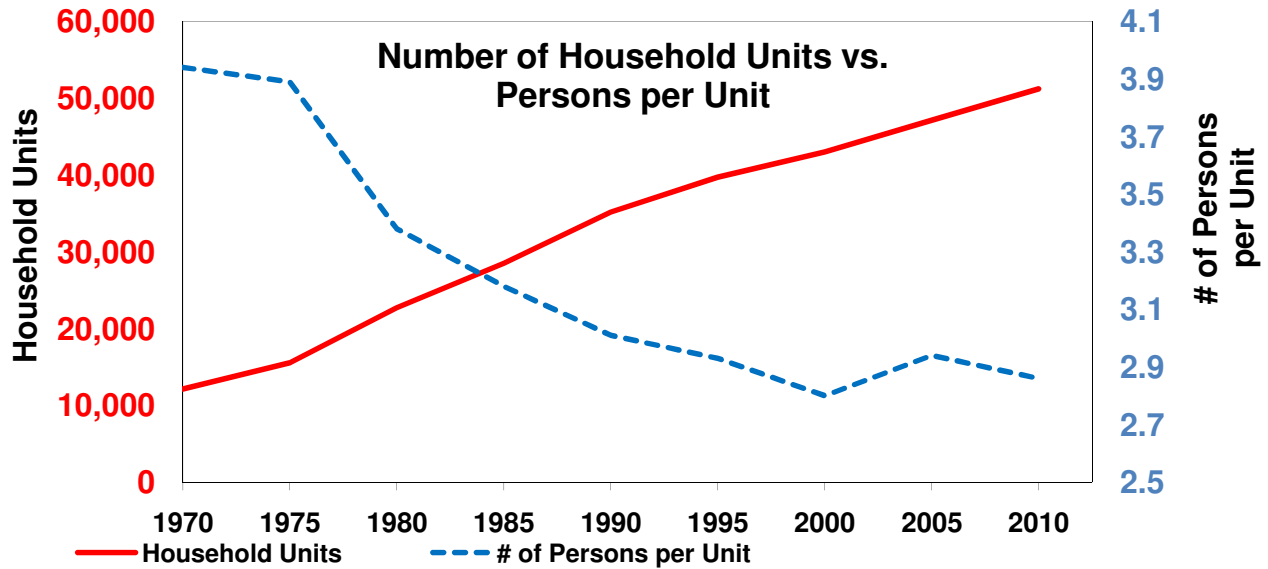
Source: U.S. Census Bureau, 2008-2012 American Community Survey 5-year estimates

ECONOMIC AND STATISTICAL INFORMATION

Persons Per Residential Household

The total housing units for Charles County is estimated at 53,285. Per the 2010 Census the occupancy rate for Charles County is 93.2%. The number of persons per unit was on a decline from 1970 to 1995 and has leveled off to the current 2.87 persons per unit.

<u>Calendar Year Ending</u>	<u>Number of Occupied Housing Units</u>	<u>Number of Persons Per Unit</u>
1970	12,098	3.94
1975	15,519	3.89
1980	22,721	3.38
1985	28,498	3.18
1990	35,168	3.01
1995	39,736	2.93
2000	43,002	2.80
2005	47,161	2.94
2010 ⁽¹⁾	51,214	2.86
2013 ⁽²⁾	53,285	2.87



Source: U.S. Census Bureau / Charles County Department of Planning & Growth Management.

(1) U.S. Census Bureau, Census 2000; count as of 04/01/10

(2) Based on U.S. Census 2010 data for occupied housing units, with new Charles County U & O permit data added to 2010 number.

Type of Housing Units

	<u>% of Total</u>		<u>% of Total</u>
1 unit- detached.....	72.7%	5 to 9 units.....	2.2%
1 unit- attached.....	15.8%	10 to 19 units.....	1.8%
2 units.....	0.7%	20 or more units.....	3.4%
3 or 4 units.....	1.8%	Mobile home or other	1.6%

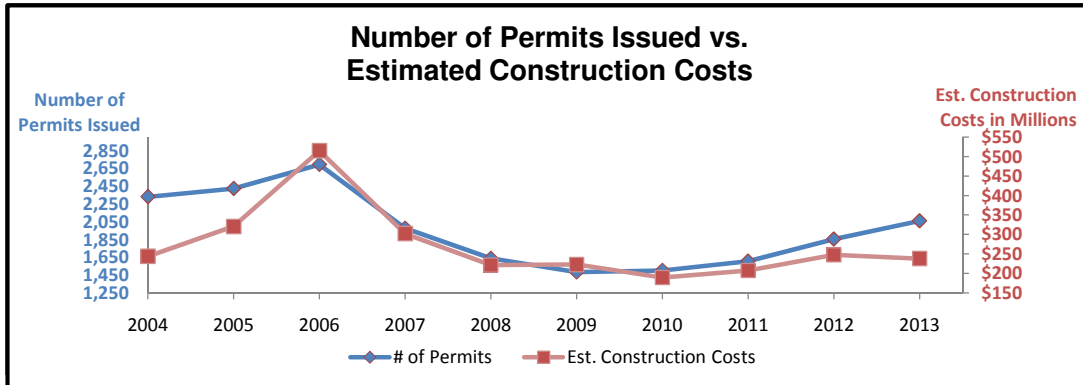
Source: U.S. Census Bureau, 2008-2012 American Community Survey 5-year estimates.

ECONOMIC AND STATISTICAL INFORMATION

As set forth in the Ten-Year Building Permit Summary, the value of building permits issued annually generally increased each year from 2004 to 2006. Since 2006, permit values declined due to current housing and economic conditions. In 2013, the County returned to 2007 levels in the number of issued permits.

Ten Year Building Permit Summary

Calendar Year	# of New Residential Units	# of New Commercial Permits	# of New Res. Misc. Permits	# of Comm. Alter./Add. Permits	Total Number of Permits	Total Estimated Construction Costs
2004	807	37	1,283	203	2,330	\$243,840,425
2005	783	29	1,402	209	2,423	320,473,399
2006	1,043	32	1,381	237	2,693	515,266,408
2007	581	22	1,103	271	1,977	302,263,342
2008	397	41	930	268	1,636	221,314,567
2009	524	14	723	221	1,482	222,629,345
2010	520	15	761	206	1,502	189,021,394
2011	576	18	751	259	1,604	207,318,445
2012	643	15	935	261	1,854	247,602,902
2013	714	18	1,011	315	2,058	238,111,640



As shown below, the County experienced a dramatic rise in the estimated average cost per single family dwelling unit between 2004 and 2006. From 2007 to 2012, the average cost of construction remained relatively consistent. The 2013 estimated average cost per single family dwelling unit exceeded the prior ten years and increased 13% over 2012.

Single Family Dwelling (SFD)				
Year	Estimated Residential Construction Costs	No. of New SFD Units	Avg. Cost of New SFD Unit	% Chg.
2004	\$159,923,707	807	\$198,171	14.7%
2005	171,982,185	773	222,487	12.3%
2006	221,421,651	901	245,751	10.5%
2007	124,848,057	489	255,313	3.9%
2008	94,786,848	377	251,424	-1.5%
2009	87,588,186	363	241,290	-4.0%
2010	117,998,807	497	237,422	-1.6%
2011	110,281,837	432	255,282	7.5%
2012	112,328,874	474	236,981	-7.2%
2013	129,669,469	484	267,912	13.1%

Source: County Department of Planning & Growth Management, Permits and Inspections Division.

ECONOMIC AND STATISTICAL INFORMATION

Transportation

Highways: U.S. 301, MD 5, and MD 210 are the major highways through the county. Routes 5 and 210 connect to the National Capital Beltway (I-495) providing easy access to Washington D.C. and Northern Virginia. Route 301 connects the region with Baltimore and Richmond, and serves as an alternate to I-95 traffic through the Washington Capital area.

Rail: CSX Transportation **Truck:** 46 local and long-distance trucking establishments are located in Southern Maryland.

Air: Charles County's business district lies 45 minutes from Washington's Reagan National Airport and about an hour from both Dulles International and BWI Marshall Airports; Maryland Airport (2W5), near La Plata, is upgrading to a 4,200 foot runway and is the closest airport to DC for corporate jet traffic without the requirement of additional security agents.

Water: Service by the Port of Baltimore and Potomac River. Channel depth of the Potomac River is sufficient to support shipping direct to Charles County.

Utilities

Electricity: Southern Maryland Electric Cooperative; customers may choose their electric supplier; county is home to NRG's Morgantown power generation plant with a capacity of 1,467 megawatts.

Gas: Washington Gas; customers may choose their gas supplier

Sewer: Waldorf, White Plains, Bryans Road, Cobb Island, Clifton, and Bel Alton are served by the county; the towns of La Plata and Indian Head have municipal sewer systems.

Water: The county provides water for St. Charles Communities, Waldorf, White Plains and Bryans Road; Indian Head and La Plata have municipal water systems.

Telecommunication: Broadband services include Verizon FiOS and Comcast Business Class; several carriers offer excellent wireless coverage and landline service.

Business/Industrial Property

St. Charles - One of the best master-planned communities in the country and only 11 miles from the Capital Beltway. More than 500 acres of industrial and commercial property available in parcels from one to 100+ acres in three employment parks.

Waldorf Technology Park - Master-planned, 400,000 sf Class A office and R&D complex on 64 acres; home to Marriott Residence Inn and the Energetics Technology Center. Certified site: Eight-month delivery is available for a new, fully permitted, 20,000 sf Class A building

White Plains Corporate Business Park - Strategically located along US 301 in the developing White Plains business district. This park offers Class A lease and condo office space, flex space, and pad sites. Certified site: Eight-month delivery is available for a new, fully permitted, 10,000 sf Class A building.

Market Profile Data

	<u>Low</u>	<u>High</u>	<u>Average</u>		<u>Low</u>	<u>High</u>	<u>Average</u>
Land- cost per acre:				Rental Rates- per square foot:			
Industrial	\$21,000	\$200,000	\$110,500	Warehouse/Industrial	\$4.00	\$14.00	\$6.35
Office	\$109,000	\$600,000	\$250,000	Flex/R&D/Technology	\$9.14	\$12.00	\$10.86
				Class A Office	\$9.57	\$29.11	\$20.28

Operational Budgets

Understanding an Operating Division/Program Budget Form

Please refer to the blank operating budget form on the following page.

1. This section refers to the general area under which a Department or Agency is listed in the FY2015 Adopted budget book.
2. The **name of the County Department or Agency** being summarized is listed in this section.
3. The **account number** represents the internal number used for Fund, Department, and Division.
4. The **Division/Program** section refers to the division or program within a Department whose budget is being summarized.
5. This section displays the **fund type** used to manage the particular budget.
6. The **Program Administrator** section identifies the County Division Administrator responsible for the program being summarized. In the case of an outside agency, such as the Health Department, the name of the person in charge is used.
7. **Address, web site address** (with link), **Phone Numbers**, and **Hours** are provided. This appears on the overall Department page when applicable. Each Division/Program page contains a web site address if available.
8. This column contains the actual funds spent in each budget category during **FY2013**. For further explanation on what is included in the individual Character of Expenditures, please refer to the Glossary section of the book.
9. The **Adopted FY2014 Budget** is listed in this column.
10. The **FY2015 Requested Budget** as submitted by the individual Department or Agency is listed in this column with the exception of the Special Revenue Funds. For Special Revenue Funds, the **FY2014 Amended Budget** is reported due to frequent late changes to grant awards and budgets.
11. The **FY2015 Adopted Budget** is listed in this column.
12. The **amount of change expressed in dollars** comparing the FY2014 Adopted Budget and the FY2015 Adopted Budget. Special Revenue funds show change to FY2014 Amended Budget.
13. The **percentage change (%) column** represents the monetary change from FY2014 Adopted Budget to FY2015 Adopted Budget expressed as a percentage. Special Revenue funds show percentage change to FY2014 Amended Budget.
14. This line represents **revenues** associated directly with the department or agency.
15. The **Changes and Useful Information** section is used to narrate new positions, new programs, highlight any significant changes, and offer additional explanations on the budget.
16. The **Description** Section provides general information for the Department/Division or Agency.
17. The **Positions** section provides full-time equivalent information concerning the number of employees and job titles for a particular Department or Agency for FY11 through FY15.
NOTE: The personnel within departments are displayed according to the chargeable account.
18. **Objectives & Measurements** section represents the way departments measure their effectiveness and/or efficiency. By reviewing this area, management states the departments objective and attempts to answer the questions, "Are we doing the right thing? and How well are we doing it?". Actual results for FY11 to FY13 are included, as well as a projection for FY14, and an estimate for FY15.

1.

Department: 2.
Division\Program: 4.
Program Administrator: 6.
Address: 7.
www.charlescountymd.gov

Account: 3.
Fund: 5.

Phone Number:
Hours:

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services						
Fringe Benefits	8.	9.	10.	11.	12.	13.
Operating Costs						
Transfers Out						
Capital Outlay						
Total Expenditures						
Revenues 14.						

Changes and Useful Information: 15.

- .
- .
- .

Description: 16.

Positions: 17.

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
Total Full Time Equivalent	0.0	0.0	0.0	0.0	0.0
Allocated to Other Funds:					
Net Cost to General Fund	0.0	0.0	0.0	0.0	0.0

Objectives & Measurements:

<u>FY11 Actual</u>	<u>FY12 Actual</u>	<u>FY13 Actual</u>	<u>FY14 Projected</u>	<u>FY15 Estimated</u>
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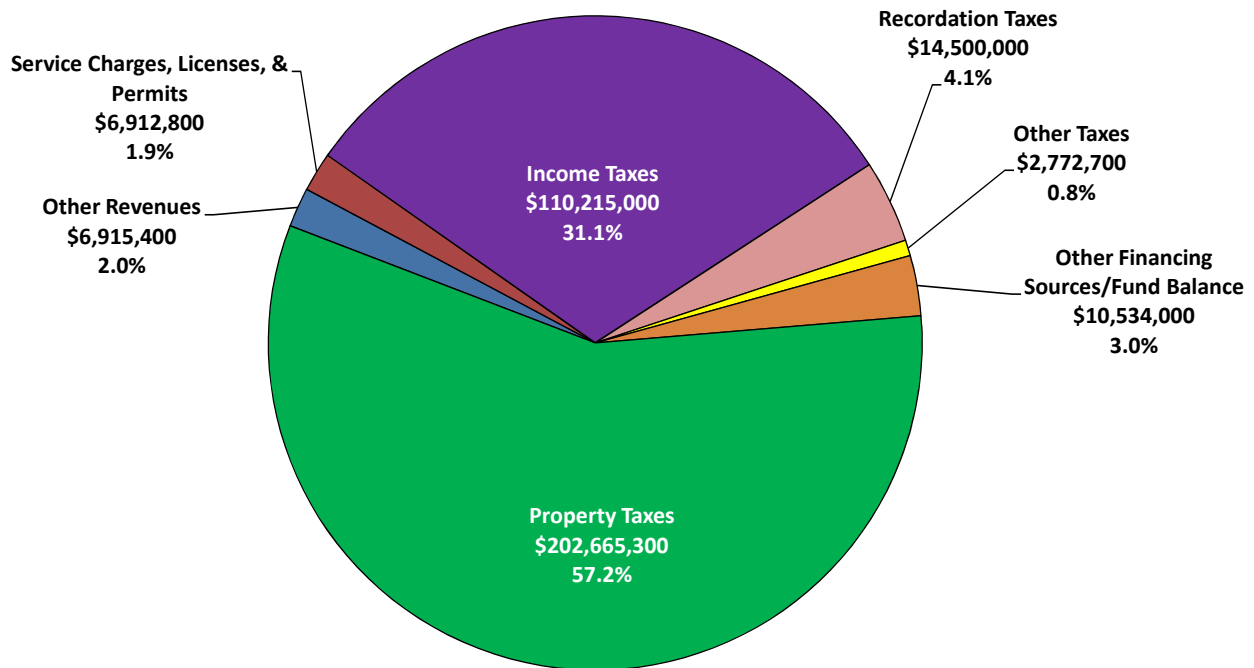
18.

General Fund

GENERAL FUND

A general fund is used to account for financial transactions associated with government services which are not legally required to be accounted for in a special fund, or are not part of self-supporting operations. The revenues that comprise the General Fund and the percent of the total fund are shown below:

FY15 General Fund Revenues/Financing Sources TOTAL APPROVED = \$354,515,200



REVENUE BREAKDOWN

PROPERTY TAXES	57.2%	\$202,665,300	INCOME TAX	31.1%	\$110,215,000
Real & Personal		204,090,300			
Penalties, Interest & Fees		636,800			
Tax Credits		(2,061,800)			
RECORDATION TAXES	4.1%	\$14,500,000	SERVICE CHARGES, LICENSES, & PERMITS	1.9%	\$6,912,800
OTHER TAXES	0.8%	\$2,772,700	Federal Inmate Contract	453,200	
Hotel/Motel Tax		940,000	EMS Billing Fee	1,256,300	
Highway User Tax		913,000	911 Fees	1,080,000	
Admission Tax		842,200	Licenses & Permits	957,000	
Heavy Equipment Tax		77,500	Indirect Cost Allocation	952,800	
OTHER FINANCING SOURCES	2.1%	\$7,339,500	Remaining	2,213,500	
Special Revenue: Cable Fund		1,000,000	ALL OTHER REVENUES	2.0%	\$6,915,400
Capital Lease Agreement		6,139,500	Fines & Forfeitures	2,485,900	
CIP Fund: Project Surplus		200,000	Rent	1,282,500	
FUND BALANCE APPROPRIATION	0.9%	\$3,194,500	State Grants	1,628,700	
Bond Premium		2,407,600	Other Intergovernmental	508,300	
CIP Appropriation		331,000	Interest	225,000	
Other Post Employment Benefits		250,000	Sale of Fixed Assets	250,000	
Housing Authority Board		82,300	Stadium	171,000	
Capital Lease Reserve		123,600	Miscellaneous	364,000	

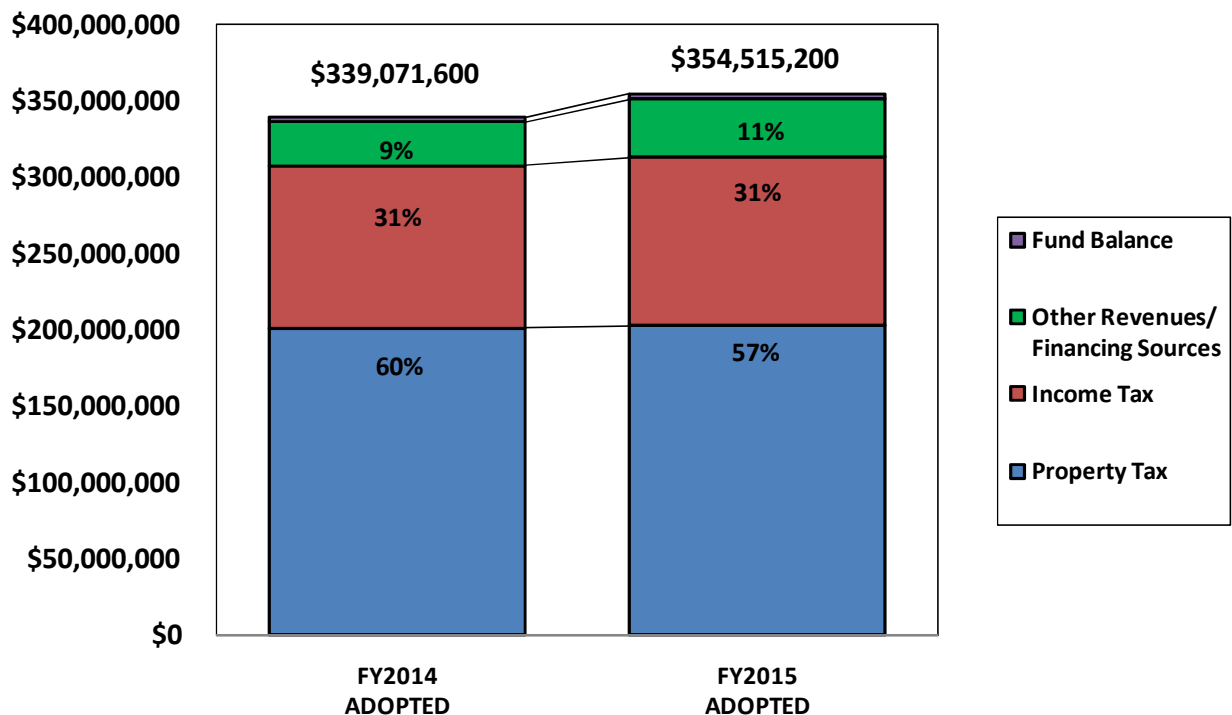
GENERAL FUND-Revenue Descriptions

The Charles County Department of Fiscal and Administrative Services is responsible for researching, collecting, and providing revenue estimates for all funds. Information regarding the various sources of revenue is obtained from County departments and agencies, and is combined with other databases and references to formulate the estimates. Recent actual revenue performance is applied to existing or known situations depending on the source. Revenues will vary significantly depending on the source and each must be considered carefully when formulating a budget recommendation. Once established, the revenue estimates are then subject to change based upon policy decisions by the Board of County Commissions regarding tax rate levels, service fee rates, and funding needs.

Fund balance appropriations are made infrequently and usually for non-recurring type of expenditures. The County has a policy of maintaining a fund balance that shall not be less than 8% and not more than 15% of the total budgeted operating revenues. The ratio of Fund Balance to Operating Revenues is currently within this range.

The FY2015 Budget was adopted at \$354.5 million compared to the FY2014 Budget of \$339.1 million. The overall budget increase of \$15.4 million is primarily due to an increase of \$1,577,300 in real and business personal property tax receipts, an increase in the income tax of \$3,974,800, and an increase of \$4,000,000 in Recordation Tax due primarily to the anticipated receipt of one-time recordation tax from a power plant. The use of Fund Balance increased by \$272,900. The amount of the Capital Lease proceeds increased by \$5,530,100 and includes the purchase of mobile radios. Radios no longer supported by vendor and industry standards are requiring a replacement system. Revenue variances to fiscal year 2014 for all other sources, other than the ones previously mentioned, net to a total increase of \$88,500.

Comparison to Prior Fiscal Year



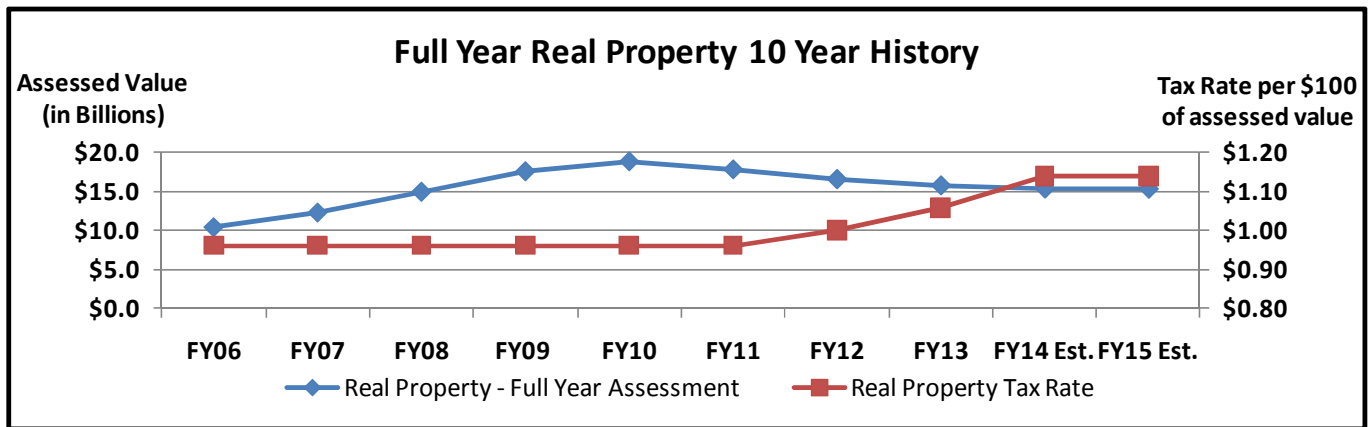
NOTE: Percentages (%) noted in graph represent the percent of Total Operating Revenues and Financing Uses. Fund Balance was less than 1% of the Adopted Budget in FY2014 and is less than 1% for the FY2015 Adopted Budget.

GENERAL FUND-Revenue Descriptions

PROPERTY TAXES

FULL YEAR PROPERTY TAXES

Full year property taxes represent the annual July 1 tax billings for all real property and improvements of County taxable property. Real property consists of land and buildings. Tax revenues are derived from multiplying the County tax rate per \$100 of the property values assessed by the Maryland Department of Assessment & Taxation. Property tax revenue represents our largest revenue source and is estimated to generate approximately \$175 million in FY2015.



The FY2015 estimated revenue originates from property assessment information furnished by the Maryland Department of Assessment & Taxation. Additional estimates are done by the Charles County Department of Fiscal and Administrative Services for new property additions that will occur between April and June. Tax revenue for FY2015 is expected to remain relatively flat compared to FY2014. **The tax rate remains constant at \$1.141 per \$100 of assessed value.**

QUARTER, HALF, AND THREE-QUARTER YEAR PROPERTY TAXES

The County intermittently receives tax revenue generated from new property additions assessed between July 1 and March 31 of each fiscal year. Tax billings are calculated at one-fourth, one-half, and three-quarters of the normal full year tax rate, depending upon which quarter the property is added.

The FY2015 revenue budget estimates the new property addition added between July and March based on historical and economic conditions as estimated by the Charles County Department of Fiscal and Administrative Services. Over the past five years the assessed value of the new construction that is added each quarter has ranged from \$25 million to \$69 million. **The estimated quarterly additions for Fiscal Year 2015 are \$51.5 million per quarter.**

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Actual	FY2015 Estimate
3/4 Year	\$50.5	\$34.7	\$46.1	\$46.2	\$51.8	\$51.5
1/2 Year	\$69.5	\$39.7	\$43.5	\$52.9	\$45.3	\$51.5
1/4 Year	\$43.4	\$25.6	\$49.1	\$33.1	\$34.8	\$51.5

GENERAL FUND-Revenue Descriptions

RAILROADS & PUBLIC UTILITIES

An assessed value is placed on an operating asset other than land and buildings that are owned and operated by railroads and publicly owned utilities. Revenues from this source are based upon assessed values of equipment net of accumulated depreciation.

FY2015 revenues are estimated by the Charles County Department of Fiscal and Administrative Services using historical trends. FY2011 included an increase for Dominion Cove Point, LNG, which completed a pipeline expansion. Southern Maryland Electric Company has recently completed construction of a solar farm which caused an increase in their assessment. **The tax rate remains constant at \$2.8525 per \$100 of assessed value.**

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	FY2015 Budget
Assessment	\$205,119,670	\$262,616,650	\$255,917,670	\$265,948,050	\$272,351,200	\$280,596,000

BUSINESS PERSONAL PROPERTY

This revenue source reports the value of unincorporated business assets as certified by the Maryland Department of Assessments and Taxation.

FY2015 revenues are estimated by the Charles County Department of Fiscal and Administrative Services and are based on FY2014 assessments. **The tax rate remains constant at \$2.8525 per \$100 of assessed value.**

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	FY2015 Budget
Assessment	\$5,233,180	\$7,900,630	\$8,284,230	\$8,190,160	\$7,908,000	\$7,908,000

ORDINARY BUSINESS CORPORATION

This revenue source represents the value of incorporated business assets as certified by the State Department of Assessments and Taxation. Property assessments are directly related to the inventory value and number of businesses operating within the County.

FY2015 revenues are estimated by the Charles County Department of Fiscal and Administrative Services using historical trends and certain assumptions. The County's largest taxpayer, NRG Energy Inc., represents 70% of the total ordinary business tax assessable base and is estimated to remain at the same amount as the most recent assessment. The remaining 30% tax base was adjusted downward based on current trends. **The tax rate remains constant at \$2.8525 per \$100 of assessed value.**

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Actual	FY2014 Budget	FY2015 Budget
Assessment	\$802,289,680	\$785,847,980	\$693,247,980	\$681,889,120	\$644,302,000	\$636,248,000

PROPERTY TAX CREDITS

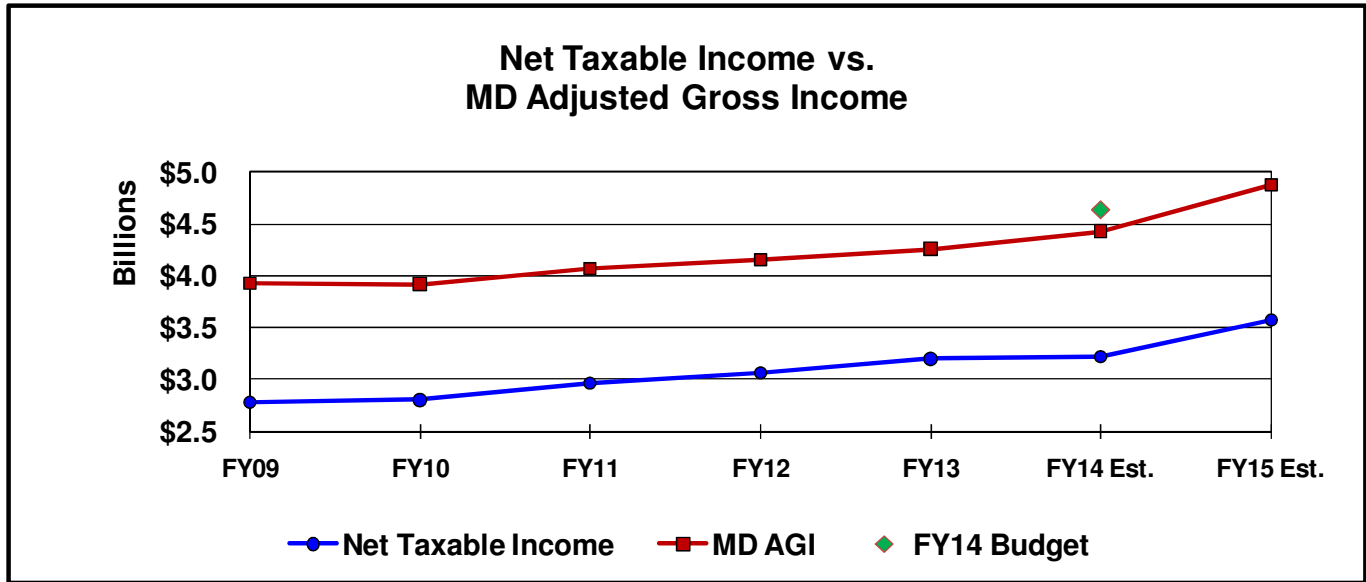
Tax credits are provided to taxpayers based on certain criteria. The largest tax credit relates to a tax differential paid to the Town of La Plata and the Town of Indian Head. This tax credit is a form of compensation for government services that are provided by the municipal government and totals over \$1 million for FY2015.

The County also provides additional tax relief for low-income households by supplementing a State subsidized program. Homeowners qualify for this program based on their income and home value, with a sliding scale providing various levels of tax credit. A similar tax credit began in FY2012 for a Senior Tax Credit program.

GENERAL FUND-Revenue Descriptions

INCOME TAX

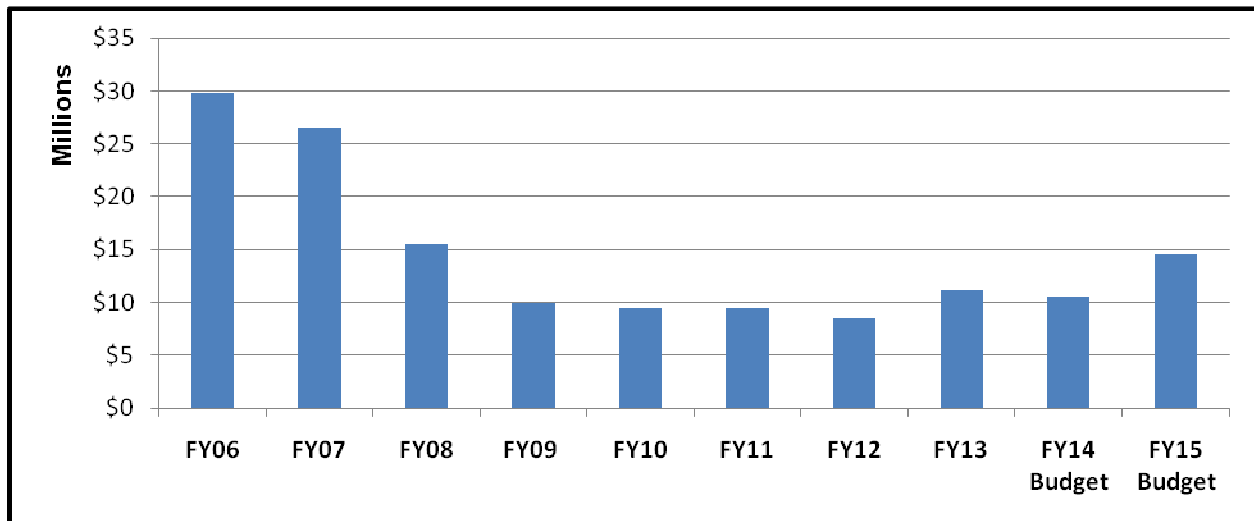
Income tax revenue is generated from the local tax liability of residential income tax returns. The local rate of 3.03% of an individual's Maryland taxable income is established by the Board of County Commissioners and is legally limited to 3.20% of the state tax liability. Income tax revenue is the second largest revenue generator, representing 31% of the General Fund revenues.



OTHER TAXES

RECORDATION TAX

Recordation tax is established by the local governing body with prior approval from the state legislature. Tax revenue is generated when a property is sold and title recorded. **A rate of \$5.00 per \$500 value remains the same for FY2015.** The estimate involves various economic factors, such as housing starts, mortgage interest rates, real estate supply & demand, population growth, and speculation related to the housing market. FY2013 was the first year that the recordation tax was applied to an indemnity mortgage in the same manner as if the guarantor were primarily liable for the guaranteed loan. Recordation tax revenue is estimated to increase by \$4,000,000 primarily to the anticipated receipt of one-time recordation tax from a power plant.



GENERAL FUND-Revenue Descriptions

HIGHWAY USER TAX

Highway User Tax is a State-shared tax from the sale of gasoline and other fuel types within Maryland state boundaries. Vendors remit sales taxes to the State of Maryland on a monthly basis. The State distributes the tax revenue to the County based on a multifaceted formula developed by the State and adopted by the State legislature. In past years, this revenue source had generated over \$9 million in revenues. However, the State enacted funding reductions in 2009 which significantly cut the funding distribution to all local governments. Based on the most recent allocation method, Charles County is expected to receive \$913,000 in FY2015. The major factor affecting this revenue source at this time is the State budget process decision on the amount to share with local governments. Other factors include gas pump prices, the economy, and the amount of consumption.

ADMISSIONS & AMUSEMENTS TAX

Admissions & Amusement tax is assessed on sales from the entertainment businesses and activities located within the County such as movies, video arcades, golf fees, etc. The tax rate is locally controlled by the Board of County Commissioners and can range from 0% - 10%. **The local rate is 10% unless subject to a state sales tax.** Revenues are estimated based on current trends and are adjusted for new operations. The budget for FY 2015 decreased by 2.6% compared to the FY2014 Adopted budget.

HOTEL/MOTEL TAX

The hotel/motel occupancy tax was enacted September 1, 1988, and is calculated at 5% of the room rate for occupants boarding less than 120 days. The budget for FY2015 was decreased by 12% as the County has seen a decline in revenues generated from this source.

INTERGOVERNMENTAL

STATE AID FOR POLICE PROTECTION

The State of Maryland allocates grant funds for use in providing police protection to the public. The State provides an annual estimated grant award in late February or early March calculated by a formula factoring expenditure level, staffing, population, vehicles, etc. The State enacted a funding reduction in FY2010 which continued through FY2013. The State restored funding to \$1.2 million in FY2014. FY2015 revenues are flat compared to the prior fiscal year.

SERVICE CHARGES

EMERGENCY MEDICAL SERVICES (EMS) BILLING

In July, 2001, the County hired Career Emergency Medical Services personnel to provide Advanced Life Support (ALS) and to augment the volunteer stations in providing Basic Life Support (BLS). The County has been charging for ALS services and began to charge for BLS services in Fiscal Year 2010. FY2015 revenues are expected to remain flat compared to FY2014 and are expected to generate \$1.3 million. EMS billing is covered by Medicare, Medicaid, and commercial insurance policies. The major factor affecting this source is the number of calls responded.

LOCAL 911 FEES

The County has the authority to establish and charge a fee for the specific purpose of funding 911 emergency telephone operations. State legislation allows for a maximum rate of 75 cents per phone line. Revenues are estimated based on historical growth patterns for the number of phone lines times the current rate of 75 cents. During the 2013 State Legislation, the State approved Senate Bill 745- Public Safety - 9-1-1 Emergency Telephone Systems - Prepaid Service - Collection of Surcharge, which applies a \$0.60 fee per retail transaction on prepaid wireless services that provide access to 911. This action has provided additional 911 revenue to Charles County. The budget is estimated to increase by 8% compared to FY2014.

GENERAL FUND-Revenue Descriptions

INDIRECT COST ALLOCATION

Beginning in FY2001, the County assessed an indirect cost to other funds for support services provided by the General Fund. In some cases, grant funds are eligible to pay for this charge. Revenues are estimated by the eligible amount allowed by grants and actual costs incurred for other funds. For the FY2015 budget, two enterprise funds, the Environmental Service Fee Fund and Watershed Protection and Restoration Fund, will be assessed an indirect cost. Previously these funds were not assessed an allocation. The FY2015 is estimated to increase by 18% to \$991 thousand.

FEDERAL AID FOR INMATE OPERATING

In 1995 the Sheriff's Office entered into a contractual agreement with the federal government to pay the County for inmate bed space reserved for federal inmates on a per diem basis. The contract also allows for mileage charges when federal inmates are transported to the federal court or to medical appointments. The Revenues have shown a steady decline over the past two fiscal years as the number of federal inmates housed at the Charles County Detention has decreased. The Revenues are expected to decline from an estimated FY2014 budget of \$690 thousand to \$453 thousand in FY2015; a decrease of 34% which is directly related to a decline in the daily inmate population.

FINES AND FORFEITURES

The County collects fines for the Red Light Camera, Speed Camera, and False Alarm programs. For Fiscal Year 2015, Fines & Forfeitures are expected to increase by 4.5%.

INTEREST INCOME

Interest income is based on the current financial market interest rates and available cash to invest. Interest income fluctuates from year to year due to factors such as the state of the economy and its impact on financial institutions interest rates, the County's cash flow situation, and the revenue base from which to invest. Mainly due to low interest earnings, the County is not expected to reach the FY2014 budget. FY2015 is estimated to be \$225 thousand which is 25% lower than the FY2014 budget.

MISCELLANEOUS

Miscellaneous revenues include income sources such as office space rent from County owned buildings, sale of surplus property and equipment, non-recurring sources, workers' compensation reimbursements, and revenue from the Southern Maryland Stadium and Entertainment Complex that is not associated with admission/amusement tax. Frequently, the County is the recipient of revenues from sources not anticipated within the normal budget process. Lawsuit settlements and insurance premium refunds are examples of unexpected miscellaneous revenues causing this source of revenue to fluctuate over the years.

FUND BALANCE

The use of \$3.2 million in Fund Balance is approved for FY2015. These funds were formally reserved for various purposes such as: \$331 thousand to fund projects in the FY2015 Capital Improvement Program, \$2.4 million from a bond premium received to retire existing debt, \$124 thousand from capital lease surplus, \$250 thousand to fund an OPEB contribution, and \$82 thousand generated from a past sale of surplus property for the Housing Authority.

GENERAL FUND OPERATING BUDGET

	<u>FY2013</u> <u>Actual</u>	<u>FY2014</u> <u>Adopted</u>	<u>FY2015</u> <u>Request</u>	<u>FY2015</u> <u>Adopted</u>	<u>\$ Change</u> <u>from FY2014</u>	<u>%</u> <u>Chg.</u>
<u>REVENUES</u>						
<u>Operating Revenues</u>						
Property Taxes	\$188,561,693	\$201,088,000	\$200,665,300	\$202,665,300	\$1,577,300	0.8%
Income Tax	99,440,598	106,240,200	110,215,000	110,215,000	3,974,800	3.7%
Recordation Tax	11,104,089	10,500,000	11,000,000	14,500,000	4,000,000	38.1%
Other Taxes	2,712,832	2,916,000	2,772,700	2,772,700	(143,300)	-4.9%
Services Charges	5,781,938	5,885,900	5,906,700	5,955,800	69,900	1.2%
Intergovernmental	2,265,595	2,126,600	2,137,000	2,137,000	10,400	0.5%
Licenses & Permits	955,738	930,200	957,000	957,000	26,800	2.9%
Fines & Forfeitures	2,246,772	2,378,000	2,485,900	2,485,900	107,900	4.5%
Other Income	2,264,797	2,425,700	2,292,500	2,292,500	(133,200)	-5.5%
Total Operating Revenues	\$315,334,052	\$334,490,600	\$338,432,100	\$343,981,200	\$9,490,600	2.8%
<u>Other Financing Sources</u>						
Transfer from CIP Fund	0	50,000	0	200,000	150,000	300.0%
Transfer from Special Revenue Fund	350,000	1,000,000	1,000,000	1,000,000	0	0.0%
Capital Lease Agreement	1,729,200	609,400	12,801,700	6,139,500	5,530,100	907.5%
Reserved Fund Balance	0	2,921,600	3,070,900	3,194,500	272,900	9.3%
Total Other Financing Sources	\$23,851,382	\$4,581,000	\$16,872,600	\$10,534,000	\$5,953,000	129.9%
TOTAL REVENUES & OTHER FINANCING SOURCES	\$339,185,434	\$339,071,600	\$355,304,700	\$354,515,200	\$15,443,600	4.6%
<u>EXPENDITURES</u>						
Board of Education	\$153,957,200	\$159,010,300	\$178,705,300	\$161,921,600	\$2,911,300	1.8%
Sheriff's Office	67,482,979	76,861,800	88,139,600	78,455,600	1,593,800	2.1%
Volunteer Fire Protection & Emergency Medical Svcs			9,000	9,000	9,000	N/A
Debt Service	38,735,077	20,429,600	22,800,500	21,706,100	1,276,500	6.2%
Other Education	13,050,593	13,585,000	14,149,300	13,740,200	155,200	1.1%
Other General Government	7,031,246	7,526,700	8,294,100	7,461,200	(65,500)	-0.9%
State's Attorney	2,522,044	3,477,300	4,109,300	3,783,200	305,900	8.8%
Health Agencies	2,576,978	3,147,400	3,471,000	3,097,900	(49,500)	-1.6%
Economic Development Agencies	351,152	312,370	464,070	444,300	131,930	42.2%
Social Service Agencies	1,104,772	941,730	1,560,930	1,016,000	74,270	7.9%
Conservation of Natural Resources	579,760	643,100	659,100	646,800	3,700	0.6%
Contingency	0	505,300	3,900,000	1,149,000	643,700	127.4%
Public Works	16,024,714	17,549,700	18,342,400	17,976,800	427,100	2.4%
Emergency Services	12,099,496	12,929,900	14,563,200	13,838,500	908,600	7.0%
Community Services	5,888,093	6,480,100	7,793,200	6,976,000	495,900	7.7%
Fiscal & Administrative Services	5,446,261	5,788,200	5,908,500	5,881,600	93,400	1.6%
Planning & Growth Management	2,426,277	2,724,900	2,801,000	2,728,600	3,700	0.1%
Economic Development	732,456	1,192,700	1,268,400	1,210,500	17,800	1.5%
County Administered General Govt.	3,687,026	4,143,100	4,951,100	4,785,300	642,200	15.5%
Total Expenditures	\$333,696,121	\$337,249,200	\$381,890,000	\$346,828,200	\$9,579,000	2.8%
<u>Other Financing Uses</u>						
Capital Project Transfer	1,101,190	1,213,000	896,000	896,000	(317,000)	-26.1%
Excise Tax Debt Service Subsidy	0	0	651,500	651,500	651,500	N/A
Capital Lease Agreement	1,507,666	609,400	12,801,700	6,139,500	5,530,100	907.5%
Total Other Financing Uses	\$2,608,856	\$1,822,400	\$14,349,200	\$7,687,000	\$5,864,600	321.8%
TOTAL EXPENDITURES & OTHER FINANCING USES:	\$336,304,977	\$339,071,600	\$396,239,200	\$354,515,200	\$15,443,600	4.6%
SURPLUS/(DEFICIT)	\$2,880,456	\$0	(\$40,934,500)	\$0	\$0	

GENERAL FUND OPERATING BUDGET

	FY2013 <u>Actual</u>	FY2014 <u>Adopted</u>	FY2015 <u>Request</u>	FY2015 <u>Adopted</u>	\$ Change from FY2014	% Chg.
REVENUE DETAIL BY ACCOUNT CLASSIFICATION						
<u>PROPERTY TAXES:</u>						
Real Property - Full Year	\$166,263,252	\$175,020,000	\$174,812,000	\$174,856,000	(\$164,000)	-0.1%
Real Property - Half Year	291,086	382,000	293,800	293,800	(88,200)	-23.1%
Real Property-Quarter Year	86,727	191,000	146,900	146,900	(44,100)	-23.1%
Real Property-Three-Quarter Year	369,496	573,000	457,000	457,000	(116,000)	-20.2%
Bus. Personal Property	215,626	228,000	227,600	227,600	(400)	-0.2%
Railroads & Public Utilities	7,653,807	7,770,000	8,004,000	8,004,000	234,000	3.0%
Ordinary Business Corp.	15,500,646	18,380,000	18,149,000	18,149,000	(231,000)	-1.3%
Payment in Lieu of Tax	0	0	0	2,000,000	2,000,000	N/A
Penalties & Interest	515,816	600,000	600,000	600,000	0	0.0%
Half Year Tax Billing	14,777	36,200	36,800	36,800	600	1.7%
Subtotal	\$190,911,231	\$203,180,200	\$202,727,100	\$204,771,100	\$1,590,900	0.8%
Homestead Tax Credit	(494,728)	(213,200)	(113,800)	(113,800)	99,400	-46.6%
Low Income Tax Credit	(515,540)	(454,500)	(514,300)	(514,300)	(59,800)	13.2%
Senior Tax Credit	(202,609)	(191,700)	(202,100)	(202,100)	(10,400)	5.4%
Ag. Preservation Tax Credit	(126,671)	(124,800)	(126,400)	(126,400)	(1,600)	1.3%
Tax Differ.- La Plata	(922,554)	(989,200)	(986,700)	(1,046,000)	(56,800)	5.7%
Tax Differ.- Indian Head	(76,985)	(108,500)	(108,200)	(96,000)	12,500	-11.5%
Natural Disaster Tax Credit	(1,064)	(2,100)	(2,100)	0	2,100	-100.0%
Surviving Spouse Tax Credit	(7,189)	(8,200)	(8,200)	(7,000)	1,200	-14.6%
Conservation Easement Tax Credit	(2,198)	0	0	(200)	(200)	N/A
Subtotal	(\$2,349,539)	(\$2,092,200)	(\$2,061,800)	(\$2,105,800)	(\$13,600)	0.7%
Total Property Taxes	\$188,561,693	\$201,088,000	\$200,665,300	\$202,665,300	\$1,577,300	0.8%
<u>INCOME TAX</u>	\$99,440,598	\$106,240,200	\$110,215,000	\$110,215,000	\$3,974,800	3.7%
<u>RECORDATION TAX</u>	\$11,104,089	\$10,500,000	\$11,000,000	\$14,500,000	\$4,000,000	38.1%
<u>OTHER TAXES:</u>						
Hotel/Motel Room Tax	\$987,960	\$1,067,000	\$940,000	\$940,000	(\$127,000)	-11.9%
Highway User Tax	852,425	908,000	913,000	913,000	5,000	0.6%
Admission and Amusement	796,989	865,000	842,200	842,200	(22,800)	-2.6%
Heavy Equipment Tax	75,459	76,000	77,500	77,500	1,500	2.0%
Total Other Local Taxes	\$2,712,832	\$2,916,000	\$2,772,700	\$2,772,700	(\$143,300)	-4.9%
<u>LICENSES & PERMITS</u>						
Trader License	\$219,580	\$222,700	\$223,300	\$223,300	\$600	0.3%
Alcoholic License	171,285	167,000	177,800	177,800	10,800	6.5%
Park Permits	100,168	105,900	101,700	101,700	(4,200)	-4.0%
Building Permits	121,494	105,800	115,000	115,000	9,200	8.7%
Electrical Exams	83,028	97,200	84,700	84,700	(12,500)	-12.9%
Trailer Permits	46,635	46,400	46,700	46,700	300	0.6%
Electrical Permits	53,036	42,400	45,300	45,300	2,900	6.8%
Civil Marriage Licenses	34,425	31,500	32,600	32,600	1,100	3.5%
Other	126,087	111,300	129,900	129,900	18,600	16.7%
Total Licenses & Permits	\$955,738	\$930,200	\$957,000	\$957,000	\$26,800	2.9%
<u>INTERGOVERNMENTAL:</u>						
Federal	\$561,518	\$8,000	\$0	\$0	(\$8,000)	-100.0%
State						
Aid for Police Protection	\$752,332	\$1,222,200	\$1,222,200	\$1,222,200	\$0	0.0%
State Aid For Inmate Operating	303,525	248,300	245,000	245,000	(3,300)	-1.3%
Jury Fee Reimbursement	66,015	82,000	82,000	82,000	0	0.0%
Other	164,057	77,400	79,500	79,500	2,100	2.7%
Subtotal	\$1,285,929	\$1,629,900	\$1,628,700	\$1,628,700	(\$1,200)	-0.1%
Local Governments						
Animal Shelter- St. Mary's	\$250,889	\$293,200	\$305,000	\$305,000	\$11,800	4.0%
Animal Shelter- Calvert	167,259	195,500	203,300	203,300	7,800	4.0%
Subtotal	\$418,148	\$488,700	\$508,300	\$508,300	\$19,600	4.0%
Total Intergovernmental	\$2,265,595	\$2,126,600	\$2,137,000	\$2,137,000	\$10,400	0.5%

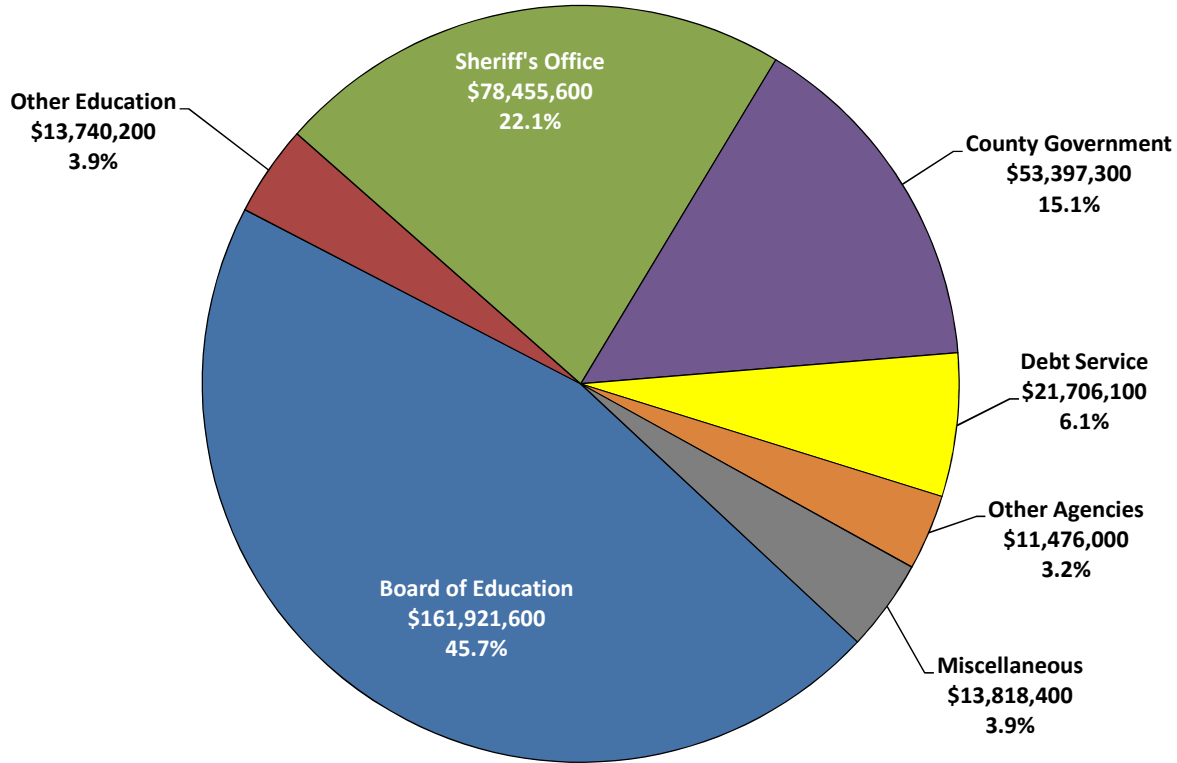
GENERAL FUND OPERATING BUDGET

GENERAL FUND OPERATING BUDGET

	FY2013 <u>Actual</u>	FY2014 <u>Adopted</u>	FY2015 <u>Request</u>	FY2015 <u>Adopted</u>	<u>\$ Change</u> <u>from FY2014</u>	<u>%</u> <u>Chg.</u>
REVENUE DETAIL BY ACCOUNT CLASSIFICATION						
<u>SERVICES CHARGES:</u>						
Em. Medical Srvc. Billing Fee	\$1,120,796	\$1,256,300	\$1,256,300	\$1,256,300	\$0	0.0%
Local 911 Aid	994,499	1,000,000	1,080,000	1,080,000	80,000	8.0%
Indirect Cost Allocation	781,478	836,500	941,900	991,000	154,500	18.5%
Federal Aid For Inmate Operating	760,713	690,000	453,200	453,200	(236,800)	-34.3%
Park Fees	240,794	263,300	256,600	256,600	(6,700)	-2.5%
Custodial Fee	250,600	265,200	287,900	287,900	22,700	8.6%
False Alarm Registrations	241,639	225,100	240,000	240,000	14,900	6.6%
Sheriff Fees	302,898	263,100	287,900	287,900	24,800	9.4%
Sheriff Pay Phone Commissions	180,316	190,000	180,000	180,000	(10,000)	-5.3%
Room & Board Detention Center	147,426	150,000	150,000	150,000	0	0.0%
Other	760,780	746,400	772,900	772,900	26,500	3.6%
Total Service Charges	\$5,781,938	\$5,885,900	\$5,906,700	\$5,955,800	\$69,900	1.2%
<u>FINES & FORFEITURES</u>						
Red Light Camera Fines	\$749,945	\$935,000	\$994,600	\$994,600	\$59,600	6.4%
Speed Camera Fines	1,157,951	1,078,000	1,128,900	1,128,900	50,900	4.7%
False Alarm Fines	234,860	262,500	258,500	258,500	(4,000)	-1.5%
Other	104,016	102,500	103,900	103,900	1,400	1.4%
Total Fines & Forfeitures	\$2,246,772	\$2,378,000	\$2,485,900	\$2,485,900	\$107,900	4.5%
<u>OTHER INCOME</u>						
Rent	\$1,290,699	\$1,331,000	\$1,282,500	\$1,282,500	(\$48,500)	-3.6%
Interest	184,262	300,000	225,000	225,000	(75,000)	-25.0%
Sale of Fixed Assets	98,261	250,000	250,000	250,000	0	0.0%
Stadium	182,563	150,000	171,000	171,000	21,000	14.0%
Miscellaneous	509,011	394,700	364,000	364,000	(30,700)	-7.8%
Total Miscellaneous	\$2,264,797	\$2,425,700	\$2,292,500	\$2,292,500	(\$133,200)	-5.5%
TOTAL OPERATING REVENUES	\$315,334,052	\$334,490,600	\$338,432,100	\$343,981,200	\$9,490,600	2.8%
<u>Financing Sources</u>						
Transfer from CIP Fund	\$0	\$50,000	\$0	\$200,000	\$150,000	300.0%
Transfer from Special Revenue Fund	350,000	1,000,000	1,000,000	1,000,000	0	0.0%
Bond Premium	5,740,278	0	0	0	0	N/A
Bond Refunding	16,031,904	0	0	0	0	N/A
Capital Lease Agreement	1,729,200	609,400	12,801,700	6,139,500	5,530,100	907.5%
Subtotal: Other Financing Uses	\$23,851,382	\$1,659,400	\$13,801,700	\$7,339,500	\$5,680,100	342.3%
<u>Reserved Fund Balance</u>						
Housing Authority	\$0	\$77,200	\$82,300	\$82,300	\$5,100	6.6%
OPEB	0	250,000	250,000	250,000	0	0.0%
CIP Appropriation	0	644,000	331,000	331,000	(313,000)	-48.6%
Capital Lease Surplus	0	0	0	123,600	123,600	N/A
Bond Premium	0	1,950,400	2,407,600	2,407,600	457,200	23.4%
Reserve for Priorities	0	0	0	0	0	N/A
Subtotal: Fund Balance	\$0	\$2,921,600	\$3,070,900	\$3,194,500	\$272,900	9.3%
TOTAL FINANCING SOURCES	\$23,851,382	\$4,581,000	\$16,872,600	\$10,534,000	\$5,953,000	129.9%
TOTAL REVENUES & OTHER FINANCING SOURCES	\$339,185,434	\$339,071,600	\$355,304,700	\$354,515,200	\$21,123,700	4.6%

GENERAL FUND

FY15 General Fund Appropriations TOTAL APPROVED = \$354,515,200



EXPENDITURE BREAKDOWN

EDUCATION	49.6%	\$175,661,800	SHERIFF'S OFFICE	22.1%	\$78,455,600
Board of Education	\$161,921,600				
College of Southern Maryland	9,710,300		DEBT SERVICE	6.1%	\$21,706,100
Library	3,984,300				
Other Education	45,600		OTHER AGENCIES	3.2%	\$11,476,000
			Health Department	2,352,500	
COUNTY GOVERNMENT	15.1%	\$53,397,300	State's Attorney	3,783,200	
Public Works	\$17,976,800		Circuit Court	1,278,700	
Emergency Services	13,838,500		Election Board	918,000	
Community Services	6,976,000		Other Health Agencies	745,400	
Fiscal & Administrative Services	5,881,600		Other Social Service Agencies	705,000	
Planning & Growth Management	2,728,600		Conservation of Natural Resources	646,800	
Administrative Services	2,490,300		Economic Development	444,300	
Economic Development Dept.	1,210,500		Department of Social Services	311,000	
County Attorney	954,400		Liquor Board	235,300	
Human Resources	816,800		Orphan's Court	46,800	
County Commissioners	523,800		Volunteer Fire Protection & Emergency Medical Services	9,000	
MISCELLANEOUS	3.9%	\$13,818,400			
Capital Project Transfer	896,000				
Retiree Fringe/OPEB Contribution	2,858,800				
Central Services	2,123,600				
Capital Lease Agreement	6,139,500				
Contingency	1,149,000				
Excise Tax Subsidy	651,500				

GENERAL FUND OPERATING BUDGET

	FY2013 <u>Actual</u>	FY2014 <u>Adopted</u>	FY2015 <u>Request</u>	FY2015 <u>Adopted</u>	\$ Change from FY2014	% Chg.
EXPENDITURES BY DIVISION						
<u>EDUCATION</u>						
Board of Education	\$153,957,200	\$159,010,300	\$178,705,300	\$161,921,600	\$2,911,300	1.8%
College of Southern Maryland	9,370,200	9,425,200	10,071,100	9,710,300	285,100	3.0%
Library	3,632,693	4,111,200	4,029,600	3,984,300	(126,900)	-3.1%
Other	47,700	48,600	48,600	45,600	(3,000)	-6.2%
Total Education	\$167,007,793	\$172,595,300	\$192,854,600	\$175,661,800	\$3,066,500	1.8%
<u>PUBLIC SAFETY</u>						
Sheriff	\$49,756,190	\$57,354,200	\$65,253,700	\$58,263,200	\$909,000	1.6%
Corrections	16,343,693	17,436,600	20,645,500	18,009,400	572,800	3.3%
Automated Enforcement Unit (AEU)	1,318,737	2,013,700	2,123,500	2,066,100	52,400	2.6%
Fingerprinting Service	64,359	57,300	116,900	116,900	59,600	104.0%
Sheriff's Office	\$67,482,979	\$76,861,800	\$88,139,600	\$78,455,600	\$1,593,800	2.1%
Emergency Services Administration	303,859	306,900	441,100	313,100	6,200	2.0%
False Alarm Reduction Unit	163,875	174,200	176,400	176,400	2,200	1.3%
Animal Control	629,225	654,800	754,600	676,700	21,900	3.3%
Animal Shelter	700,983	802,000	809,000	809,000	7,000	0.9%
Fire/EMS Communications	2,779,879	3,180,400	3,748,000	3,708,900	528,500	16.6%
Career Emergency Medical Services	7,218,470	7,525,600	8,335,500	7,867,600	342,000	4.5%
Tactical Response Team	238,558	177,800	184,200	172,400	(5,400)	-3.0%
Emergency Management	64,647	108,200	114,400	114,400	6,200	5.7%
Subtotal: Emergency Services	\$12,099,496	\$12,929,900	\$14,563,200	\$13,838,500	\$908,600	7.0%
Volunteer Fire Protection & Emergency Medical Svcs			9,000	9,000	9,000	N/A
Total Public Safety	\$79,582,474	\$89,791,700	\$102,711,800	\$92,303,100	\$2,511,400	2.8%
<u>DEBT SERVICE</u>						
Principal	\$13,019,716	\$13,235,500	\$15,032,100	\$14,394,800	\$1,159,300	8.8%
Interest	6,616,223	6,627,800	7,119,200	6,653,800	26,000	0.4%
Miscellaneous	837,945	566,300	649,200	657,500	91,200	16.1%
Total Debt Service	\$38,735,077	\$20,429,600	\$22,800,500	\$21,706,100	\$1,276,500	6.2%
<u>GENERAL GOVERNMENT</u>						
Central Services	\$2,684,953	\$2,334,600	\$2,209,600	\$2,123,600	(\$211,000)	-9.0%
OPEB Contribution	500,000	750,000	1,000,000	750,000	0	0.0%
Election Board	911,170	972,800	918,000	918,000	(54,800)	-5.6%
Liquor Board	221,439	236,700	235,300	235,300	(1,400)	-0.6%
Orphan's Court	45,999	46,800	46,800	46,800	0	0.0%
Circuit Court	1,062,753	1,327,200	1,775,600	1,278,700	(48,500)	-3.7%
State's Attorney	2,522,044	3,477,300	4,109,300	3,783,200	305,900	8.8%
Other Benefits	1,604,931	1,858,600	2,108,800	2,108,800	250,200	13.5%
Subtotal: Other General Govt.	\$9,553,290	\$11,004,000	\$12,403,400	\$11,244,400	\$240,400	2.2%
County Commissioners	\$496,759	\$528,700	\$523,800	\$523,800	(\$4,900)	-0.9%
Administrative Services	1,622,467	1,912,000	2,562,900	2,490,300	578,300	30.2%
County Attorney	878,998	899,800	985,400	954,400	54,600	6.1%
Human Resources	688,801	802,600	879,000	816,800	14,200	1.8%
Subtotal: County Administered General Government	\$3,687,026	\$4,143,100	\$4,951,100	\$4,785,300	\$642,200	15.5%
Total General Government	\$13,240,316	\$15,147,100	\$17,354,500	\$16,029,700	\$882,600	5.8%

GENERAL FUND OPERATING BUDGET

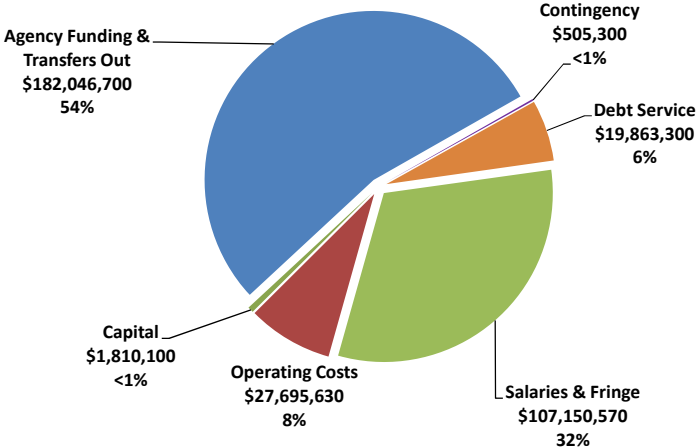
	FY2013 <u>Actual</u>	FY2014 <u>Adopted</u>	FY2015 <u>Request</u>	FY2015 <u>Adopted</u>	\$ Change from FY2014	% Chg.
EXPENDITURES BY DIVISION						
<u>FISCAL & ADMINISTRATIVE SERVICES</u>						
Administration	\$267,077	\$274,900	\$259,900	\$259,900	(\$15,000)	-5.5%
Budget	455,561	461,800	424,600	424,600	(37,200)	-8.1%
Information Technology	2,348,550	2,478,300	2,564,100	2,535,200	56,900	2.3%
Purchasing	362,236	416,800	476,900	432,800	16,000	3.8%
Treasury	1,014,133	1,120,400	1,145,700	1,145,700	25,300	2.3%
Accounting	998,704	1,036,000	1,037,300	1,083,400	47,400	4.6%
Total Fiscal & Admin. Services	\$5,446,261	\$5,788,200	\$5,908,500	\$5,881,600	\$93,400	1.6%
<u>PUBLIC WORKS</u>						
Administration	\$708,066	\$754,900	\$784,300	\$784,300	\$29,400	3.9%
Building & Trades	6,356,511	7,087,300	7,504,300	7,312,900	225,600	3.2%
Parks & Grounds	3,541,467	3,858,500	3,976,100	3,905,000	46,500	1.2%
Vehicle Maintenance	831,911	930,700	939,300	938,000	7,300	0.8%
Roads	4,586,759	4,918,300	5,138,400	5,036,600	118,300	2.4%
Total Public Works	\$16,024,714	\$17,549,700	\$18,342,400	\$17,976,800	\$427,100	2.4%
<u>COMMUNITY SERVICES</u>						
Administration	\$401,381	\$453,100	\$505,600	\$503,700	\$50,600	11.2%
Transportation	2,281,675	2,520,700	2,945,500	2,677,400	156,700	6.2%
Aging Services	1,380,039	1,452,600	1,550,100	1,473,500	20,900	1.4%
Recreation	1,401,732	1,475,100	1,639,200	1,568,600	93,500	6.3%
Housing Authority	423,267	578,600	1,152,800	752,800	174,200	30.1%
Total Community Services	\$5,888,093	\$6,480,100	\$7,793,200	\$6,976,000	\$495,900	7.7%
<u>PLANNING & GROWTH MANAGEMENT</u>						
Administration	\$243,428	\$252,500	\$253,000	\$253,000	\$500	0.2%
Planning	1,350,101	1,471,100	1,499,900	1,472,500	1,400	0.1%
Inspections & Enforcement	320,419	336,800	386,200	341,200	4,400	1.3%
Codes & Permits	354,065	424,900	425,900	425,900	1,000	0.2%
Resource & Infrastructure Mgmt.	158,265	239,600	236,000	236,000	(3,600)	-1.5%
Total Planning & Growth Mgmt.	\$2,426,277	\$2,724,900	\$2,801,000	\$2,728,600	\$3,700	0.1%
<u>HEALTH SERVICES</u>						
Health Department	\$1,867,232	\$2,295,100	\$2,639,400	\$2,352,500	\$57,400	2.5%
Other Health Services	418,946	556,600	526,900	440,700	(115,900)	-20.8%
Water & Sewer Services	180,700	180,700	189,700	189,700	9,000	5.0%
Mosquito Control	110,100	115,000	115,000	115,000	0	0.0%
Total Health	\$2,576,978	\$3,147,400	\$3,471,000	\$3,097,900	(\$49,500)	-1.6%
<u>SOCIAL SERVICES</u>						
Department of Social Services	\$310,500	\$311,000	\$311,000	\$311,000	\$0	0.0%
Other Social Services	794,272	630,730	1,249,930	705,000	74,270	11.8%
Total Social Services	\$1,104,772	\$941,730	\$1,560,930	\$1,016,000	\$74,270	7.9%
<u>ECONOMIC DEVELOPMENT</u>						
Economic Development Department	\$732,456	\$1,192,700	\$1,268,400	\$1,210,500	\$17,800	1.5%
Other Economic Development Svcs	351,152	312,370	464,070	444,300	131,930	42.2%
Total Economic Development	\$1,083,608	\$1,505,070	\$1,732,470	\$1,654,800	\$149,730	9.9%

GENERAL FUND OPERATING BUDGET

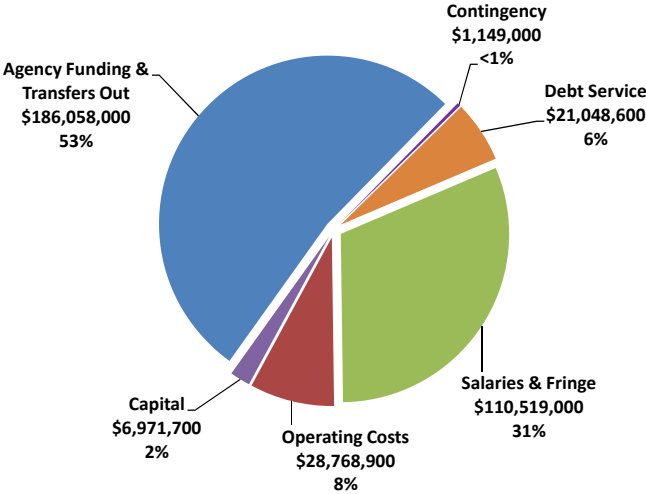
	<u>FY2013</u> <u>Actual</u>	<u>FY2014</u> <u>Adopted</u>	<u>FY2015</u> <u>Request</u>	<u>FY2015</u> <u>Adopted</u>	<u>\$ Change</u> <u>from FY2014</u>	<u>%</u> <u>Chg.</u>
EXPENDITURES BY DIVISION						
<u>CONSERVATION OF NATURAL RESOURCES</u>						
University of MD Extension	\$207,113	\$241,400	\$247,000	\$241,400	\$0	0.0%
Soil Conservation	347,334	368,700	376,300	372,200	3,500	0.9%
Weed Control	14,664	15,200	15,200	15,200	0	0.0%
So. MD Resource Conservation	8,400	8,800	11,600	9,000	200	2.3%
Gypsy Moth	2,250	9,000	9,000	9,000	0	0.0%
Total Conservation of Nat. Resource	\$579,760	\$643,100	\$659,100	\$646,800	\$3,700	0.6%
CONTINGENCY	\$0	\$505,300	\$3,900,000	\$1,149,000	\$643,700	127.4%
TOTAL EXPENDITURES	\$333,696,121	\$337,249,200	\$381,890,000	\$346,828,200	\$9,579,000	2.8%
<u>FINANCING USES:</u>						
Transfer to Capital Project Fund	\$1,101,190	\$1,213,000	\$896,000	\$896,000	(\$317,000)	-26.1%
Excise Tax Debt Service Subsidy	0	0	651,500	651,500	651,500	N/A
Capital Lease Agreement	1,507,666	609,400	12,801,700	6,139,500	5,530,100	907.5%
TOTAL FINANCING USES	\$2,608,856	\$1,822,400	\$14,349,200	\$7,687,000	\$5,864,600	321.8%
TOTAL EXPENDITURES & OTHER FINANCING USES:	\$336,304,977	\$339,071,600	\$396,239,200	\$354,515,200	\$15,443,600	4.6%
SURPLUS/(DEFICIT)	\$2,880,456	\$0	(\$40,934,500)	\$0	\$0	

GENERAL FUND OPERATING BUDGET

FY14 ADOPTED BUDGET \$339,071,600



FY15 ADOPTED BUDGET \$354,515,200

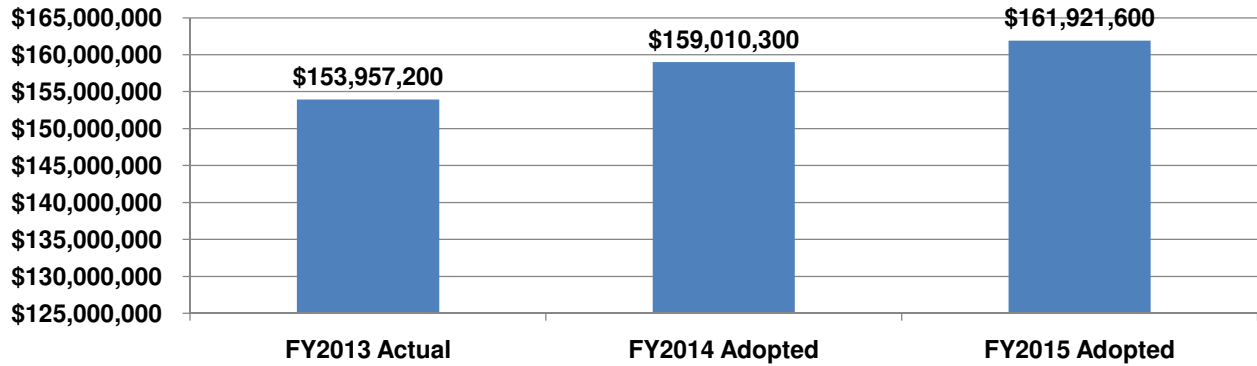


- Agency Funding & Transfers Out represents the County's direct payment to agencies (for example the Board of Education, College of Southern Maryland, Library Board), support to the Enterprise funds, local matches for grants, transfers for Other Post Employment Benefits (OPEB), and transfers to the Capital Project fund.
- Capital includes capital outlay purchases, the assets value of the capital lease, and capital maintenance projects.

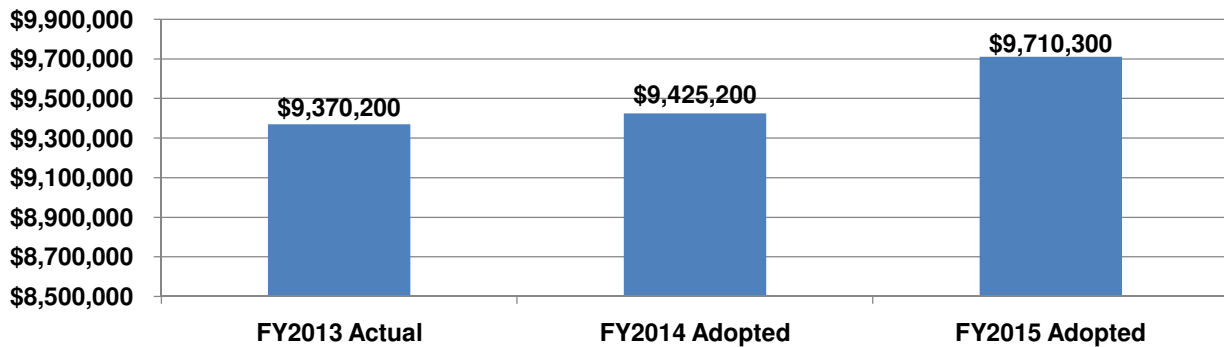
Education Summary

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Fringe Benefits	\$191,402	\$268,400	\$230,300	\$230,300	(\$38,100)	-14.2%
Operating Costs	181,392	255,800	255,800	255,800	0	0.0%
Agency Funding	166,635,000	172,071,100	192,368,500	175,175,700	3,104,600	1.8%
Total Expenditures	\$167,007,793	\$172,595,300	\$192,854,600	\$175,661,800	\$3,066,500	1.8%
Total Expenditures as % of Budget:	49.7%	50.9%	48.7%	49.5%		

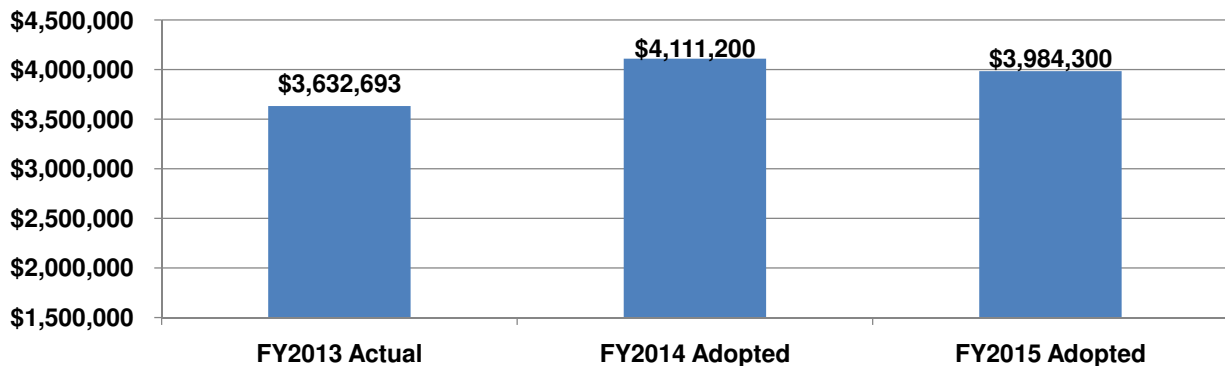
Board of Education



College of Southern Maryland



Library



Education

Department: Education 01.34
Division\Program: Board of Education (BOE) Fund: General
Program Administrator: Board of Education

Dr. Kimberly Hill, Superintendent of Schools 301-932-6610 301-870-3814
 Mailing Address: Charles County Public Schools
 P.O. Box 2770 La Plata, Maryland 20646
 Physical Address: Jesse L. Starkey Administration Building
 5980 Radio Station Road, La Plata, MD 20646
www.cbboe.com

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Agency Funding Operating	\$150,020,700	\$154,020,700	\$173,063,000	\$156,279,300	\$2,258,600	1.5%
Agency Funding Pension	3,936,500	4,989,600	5,642,300	5,642,300	652,700	13.1%
Total Expenditures	\$153,957,200	\$159,010,300	\$178,705,300	\$161,921,600	\$2,911,300	1.8%

Changes and Useful Information:

- Budget number reflects County funding only.
- The FY2014 Board of Education budget included \$2 million in one-time costs. Therefore, those costs are excluded from the State Maintenance of Effort mandate which requires local funding effort to equal the funding on a per student basis as the prior year. The FY2015 funding exceeds the maintenance-of-effort requirement by \$5 million.
- BOE total FY2015 budget (including State, Federal, and Local revenues) equals \$356 million; a 1.7% increase over FY2014.
- The BOE budget increase includes funding phase one of two for the opening of St. Charles High School, set to open August 2014 and includes an increase in teacher pension costs.

Description:

Charles County Public Schools is a metropolitan-area school system serving nearly 26,000 schools. The Board of Education of Charles County establishes educational and fiscal policy, provides overall direction and governs Charles County Public Schools. The public school system is involved in a large variety of activities including classroom instruction; enrollment and zoning; registration; transportation; school closings; food services and academic records.

The educational policies, procedures and programs of the public schools in the County are the responsibility of the Charles County Board of Education and the County Superintendent of Schools, who is appointed by the Board of Education. The Maryland Board of Education conducts state administration of certain aspects of the County program. Operation of the schools is the responsibility of the County Superintendent of Schools. The education program includes grades prekindergarten through 12. Additionally, a three-year-old program is offered at Title I elementary schools. School counseling, health services, pupil services, psychological services, adult education, career technology education (CTE) programs, special education, after-school and extracurricular programs supplement the regular instructional programs.

Objectives & Measurements:

MISSION- The mission of Charles County Public Schools is to provide an opportunity for all school-aged children to receive an academically challenging, quality education that builds character, equips for leadership, and prepares for life, in an environment that is safe and conducive to learning.

VISION- The vision of Charles County Public Schools is to create the best environment where all students experience academic success, develop personal responsibility and achieve career readiness for the 21st century.

Education

Department: Education 01.34
Division\Program: Board of Education (BOE) Fund: General
Program Administrator: Board of Education

<u>Positions*:</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
Title	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Administration	85.0	85.5	84.5	80.5	80.5
Mid-Level Administration	261.5	264.5	266.5	272.5	278.5
Instructional	1,975.6	1,990.2	1,965.2	1,902.5	1,933.9
Special education	459.7	457.4	461.6	465.7	486.1
Student Personnel Services	44.0	44.0	44.0	44.0	47.0
Student Transportation					
Services	9.5	9.5	8.0	10.0	18.0
Operation of Plant	229.8	234.8	229.8	231.3	249.3
Maintenance of Plant	56.0	54.0	55.0	59.0	58.0
Community Services	0.5	0.5	0.0	0.0	0.0
Capital Outlay	4.0	4.0	4.0	4.0	4.0
Total Full Time Equivalent	3,125.5	3,144.4	3,118.6	3,069.5	3,155.3

Note: Does not included Student Health Services; nurses are contracted with the Charles County Health Department.

* The positions listed are not County Government employees.

Department: Education 01.34
Division\Program: College of Southern Maryland (CSM) Fund: General
Program Administrator: Dr. Bradley Gottfried, President

Charles County Campus Mailing Address: PO Box 910, La Plata, MD 20646 Physical Address: 8730 Mitchell Road, La Plata, MD 20646 www.csmd.edu	Operator: 301-934-2251 301-870-3008 Automated Attendant: 301-934-7790 301-870-2309
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Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Agency Funding	\$9,370,200	\$9,425,200	\$10,071,100	\$9,710,300	\$285,100	3.0%
Total Expenditures	\$9,370,200	\$9,425,200	\$10,071,100	\$9,710,300	\$285,100	3.0%

Changes and Useful Information:

- Budget number listed above reflects County funding only.
- CSM total budget including State and Tuition equals \$37.3 million for all Charles County Campuses.
- Adopted budget includes additional operating funding for new Career Education Building and funds the County share of FY14 salary increase.
- Additional funding of \$100,300 for operating and maintaining a public television studio is provided through a special revenue fund and is not part of the budget shown above.

Description:

CSM's Vision, "Transforming Lives Through Lifelong Learning and Service", provides the foundation for this institution as an open-admissions, comprehensive regional community college that fosters academic excellence and enhances lives in Southern Maryland. CSM meets the diverse needs of students and the community by providing accessible, accredited, affordable, and quality learning opportunities for intellectual development, career enhancement, and personal growth. The college embraces lifelong learning and service, providing a variety of personal enrichment and cultural programs in a safe and welcoming environment.

CSM makes learning possible for everyone through varied programs and flexible learning opportunities. With over 68 associate's degrees, 38 credit certificates, 33 credit letters of recognition, and 183 on-line courses, self-paced courses, and weekend college, CSM aims to offer opportunities for everyone to fit college into their schedules. A variety of services is also offered in business, continuing education programs, kids' and teen college, wellness and fitness services, and fine arts events.

Education

Department: Education 01.34
Division\Program: College of Southern Maryland (CSM) Fund: General
Program Administrator: Dr. Bradley Gottfried, President

Positions:*	FY11	FY12	FY13	FY14	FY15
Title	FTE	FTE	FTE	FTE	FTE
Full-time permanent faculty	85.0	85.0	84.0	84.0	92.0
Part-time permanent faculty	1.8	1.8	2.0	2.0	2.5
Full-time permanent staff	269.0	273.0	275.0	275.0	306.0
Part-time permanent staff	22.2	22.2	19.6	19.6	18.1
Total Full Time Equivalent	378.0	382.0	380.6	380.6	418.6

* The positions listed are not County Government employees.

** Part-time adjunct faculty/Temporary Positions	459.7	464.5	498.0	498.0	502.0
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** Not converted to Full Time Equivalency.

Objectives & Measurements:	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
Enrollment					
Number of Enrolled Credit Students	12,035	12,722	12,901	13,159	13,159
Total Number of Credit-Free Course Registrations	13,872	15,333	15,342	15,342	15,342
Number of Students Transferring	783	2,103**	2,866	2,900	2,900
Percent of County Population Served	59.0%	59.0%	61.0%	61.0%	61.0%
In-County Tuition and Fees Per Credit	\$129	\$132	\$137	\$139	\$139
Quality					
Number of Graduates	808	980	1133	1150	1150
Student Evaluation of Credit Instruction (1= Needs Much Improvement, and 5= Exceptional)	4.5	4.5	4.6	4.6	4.6
Four-Year Transfer/Graduation Rate	56.0%	52.0%	53.0%	57.0%	57.0%
Student Satisfaction w/ Transfer Preparation (1 = Very Poor, and 5 = Very Good)	4.1	4.1	4.1	4.1	4.1
Workforce Training					
Student Satisfaction with Job Preparation (1 = Very Poor, and 5 = Very Good)	4.1	4.1	4.1	4.1	4.1
Employer Satisfaction with Graduates	n/a	n/a	n/a	n/a	n/a
Employment Rate of Graduates	80%	80%	80%	80%	80%

**Previously Number of Students Transferring were reported by MHEC Undergraduate Transfer Reports. MHEC Undergraduate Transfer Report listed students who transferred only to Maryland State institutions. Beginning in FY2012, The number of students transferring is retrieved from the National Student Clearinghouse (NSC). NSC collects enrollment verification on students and allows colleges to track students as they move from one institution to another. NSC provides transfer information for all colleges (in-state, out-of-state, and private institutions). For example, 2,108 CSM students from fall 2010 and spring 2011 transferred to another institution in 2011-2012.

Education

Department: Education Appropriations 01.47
Division\Program: Charles County Public Library (CCPL) Fund: General
Program Administrator: Diane Johnson, Acting Director

Administrative Offices located at the La Plata Branch Mailing Address: 2 Garrett Avenue, La Plata, Maryland 20646 301.934.9001 301.870.3520 www.ccplonline.org	Business Hours : Monday-Thursday: 9:00 AM-8:00 PM Friday: 1:00 PM-5:00 PM Saturday: 9:00 AM-5:00 PM
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Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Fringe Benefits	\$191,402	\$268,400	\$230,300	\$230,300	(\$38,100)	-14.2%
Operating Costs	167,792	242,200	242,200	242,200	0	0.0%
Agency Funding	3,273,500	3,600,600	3,557,100	3,511,800	(88,800)	-2.5%
Total Expenditures	\$3,632,693	\$4,111,200	\$4,029,600	\$3,984,300	(\$126,900)	-3.1%
Capital Lease budget in Debt Service	16,197	28,920	28,920	28,920	0	0.0%
Total County Support	\$3,648,890	\$4,139,951	\$4,058,520	\$4,013,220	(\$126,731)	-3.1%

Changes and Useful Information:

- Budget numbers listed above reflect County funding only.
- The Library's total FY2015 budget including State and other revenue equals \$5.2 million.
- Fringe Benefits represent library employees participation in the County's Health & Dental plan.
- Operating Costs represents utilities that the County pays directly on the Library's behalf for county owned facilities.
- The adopted budget took into consideration turnover of existing positions which resulted in a funding decrease.

Description:

Our mission is to acquire and make available information, books, and other library materials that most closely match the needs of our service community, the residents of Charles County. We are continuing to place emphasis on materials and use of these materials, especially as we mix traditional books with electronic databases. The public library also offers programs that encourage families to use libraries - as evidenced by our increase in registered borrowers.

Vision Statement - As a leader in the community, the Charles County Public Library sets the standard of responsive service for all. Our professional staff's people-first approach to meeting diverse information needs features the finest traditional and innovative technologies and techniques. Our community turns to us as its premiere source of information for life.

Goals & Objectives

Strategic Goal 1: CCPL has exemplary leadership and management strategies that result in superior library services to our customers.

Strategic Goal 2: CCPL employs policies and procedures that lead and empower employees to deliver effective and high-quality library service.

Strategic Goal 3: CCPL is well-served by its consortia agreements .

Education

Department:	Education Appropriations	01.47
Division\Program:	Charles County Public Library (CCPL)	Fund: General
Program Administrator:	Diane Johnson, Acting Director	

<u>Positions:</u>*	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Library Director	1.0	1.0	1.0	1.0	1.0
Assistant Director	0.0	0.0	1.0	1.0	1.0
Information Technology Manager	0.0	0.0	1.0	1.0	1.0
Young Adult Librarian	0.0	0.0	1.0	1.0	1.0
Young Adult Associate	0.0	0.0	1.0	1.0	1.0
Information Technology Librarian	1.0	1.0	1.0	1.0	1.0
Tech. Services Super./Reference Librarian	1.0	1.0	1.0	1.0	1.0
Bookkeeper/Payroll	1.0	1.0	1.0	1.0	1.0
Computer Technician	0.4	0.4	0.4	0.4	0.4
Custodial Worker II	0.4	0.4	0.4	0.4	0.4
Public Services Librarian	9.2	9.2	2.0	2.0	2.0
Public Services Associate	0.0	0.0	14.5	14.0	14.0
Public Services Assistant	2.6	2.6	3.3	2.7	2.7
Outreach Supervisor	0.0	0.0	1.0	1.0	1.0
Outreach Librarian	1.6	1.6	1.2	1.2	1.2
Technical Services Assistant	0.4	0.4	0.4	0.4	0.4
Library Branch Manger	3.0	3.0	4.0	4.0	4.0
Asst. Branch Manger & Reference Super.	1.0	1.0	1.0	0.0	0.0
Reference Supervisor	2.0	2.0	3.0	4.0	4.0
Circulation Supervisor	3.0	3.0	4.0	4.0	4.0
Reference Librarian	1.0	1.0	1.0	1.0	1.0
Reference Librarian/MLS	1.0	1.0	1.0	1.0	1.0
Children's Librarian	3.0	3.0	4.0	4.0	4.0
Children's Associate	0.0	0.0	1.0	1.0	1.0
Children's Assistant	1.0	1.0	0.0	0.0	0.0
Circulation Asst.	2.1	2.1	9.0	9.5	9.5
Interlibrary Loan/Marina	1.3	1.3	1.3	1.3	1.3
Pages (Part Time Positions)	3.2	3.2	3.7	3.7	3.7
Total Full Time Equivalent	40.2	40.2	64.2	63.6	63.6

* The positions listed are not County Government employees.

<u>Objectives & Measurements:</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Estimated</u>
Circulation	642,436	615,258	771,374	775,000	776,000
Registered Borrowers (Customers)	73,166	74,450	83,017	84,000	84,500
- as % of County Population	50%	52%	57%	57%	58%
Customer Count	485,594	481,348	536,122	538,000	539,000
Total Reference Questions	26,122	23,309	30,163	30,200	30,500
<i>Customers are being trained to use on-line resources remotely</i>					
Program Attendance	26,579	22,943	24,362	25,000	25,500
Total Service Hours	10,028	10,288	11,710	11,710	11,710

Education

Department: Education						01.34
Division\Program: Other Education						Fund: General
Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Operating Costs	13,600	13,600	13,600	13,600	0	0.0%
Agency Funding	34,100	35,000	35,000	32,000	(3,000)	-8.6%
Total Expenditures	\$47,700	\$48,600	\$48,600	\$45,600	(\$3,000)	-6.2%

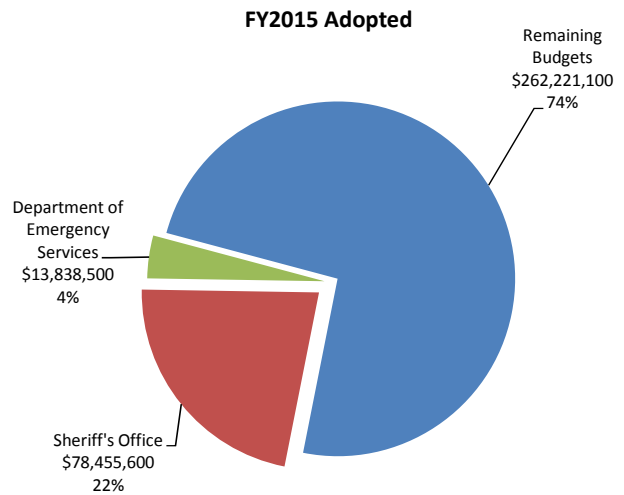
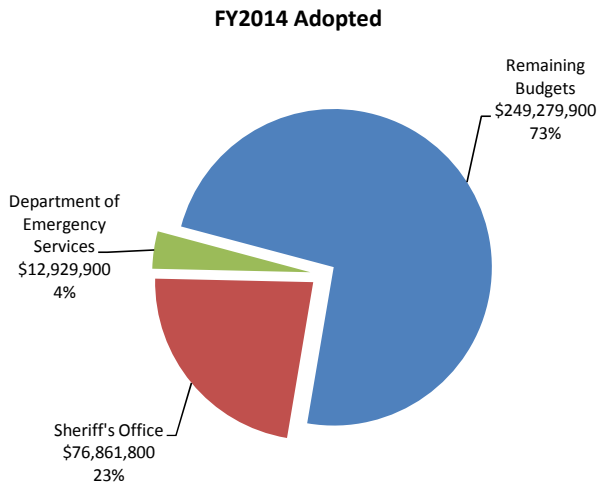
Changes and Useful Information:

- Operating Costs represent scholarships which are awarded by the County in the following areas:
 - Nursing/ Allied Health Scholarship: to encourage Health care professionals to work in Charles County after graduation from college, a program of scholarships was established for courses leading to the certificate, diploma, or other evidence of qualification to practice in the medical field.
 - Charles County Teacher Education Assistance Grant Scholarship- The Charles County Scholarship Fund is a non-profit organization that provides scholarships to Charles County Students. The Charles County Commissioners, Charles County Public Schools, the College of So. Maryland, and the Chamber of Commerce, and members of the Community at Large are always represented on the Scholarship Fund Board. This is a renewable scholarship currently set for \$1,000 per year, for a 4 year period. Each recipient is eligible for \$4,000.

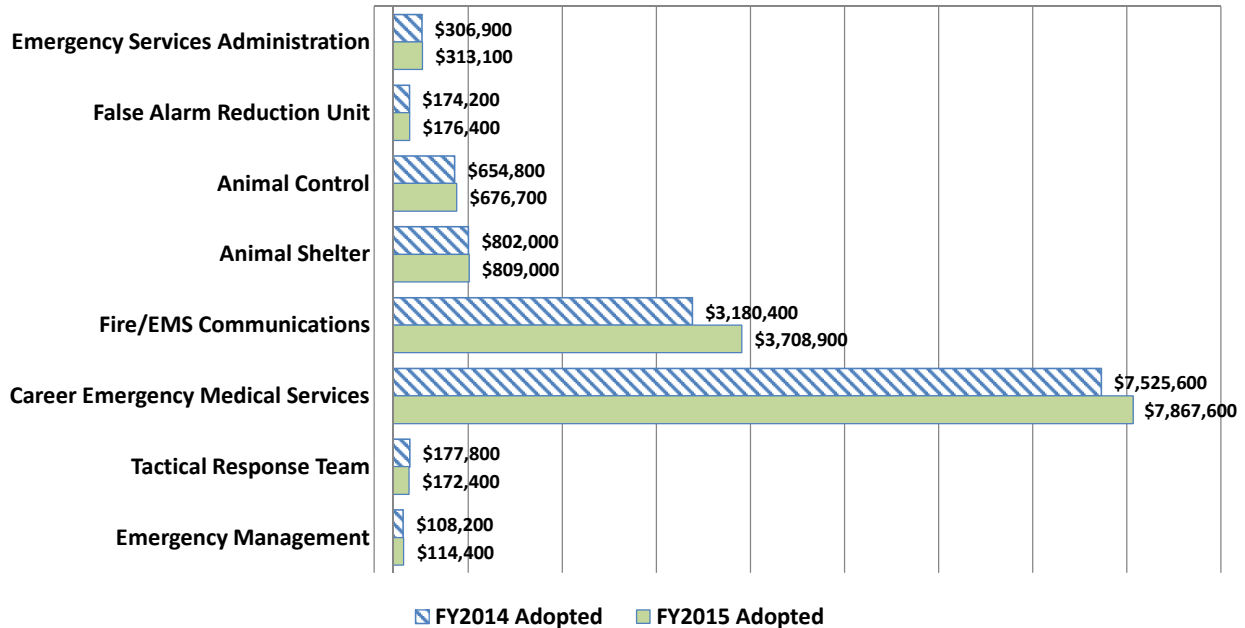
<u>Description:</u>	<u>FY2013 Actual</u>	<u>FY2014 Adopted</u>	<u>FY2015 Adopted</u>
Scholarships	\$13,600	\$13,600	\$13,600
<u>Agency Funding- Economic Development/Tourism</u>			
Southern MD Higher Education	22,500	22,500	20,000
<u>Agency Funding - Grants Advisory Panel</u>			
Literacy Council	11,600	12,500	12,000
Total Other Education	\$47,700	\$48,600	\$45,600

Public Safety Summary

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$48,470,821	\$52,976,970	\$59,424,200	\$53,724,100	\$747,130	1.4%
Fringe Benefits	19,463,037	22,268,300	24,430,300	23,539,200	1,270,900	5.7%
Operating Costs	10,929,436	12,726,430	15,313,500	13,511,100	784,670	6.2%
Agency Funding	6,208	24,000	24,200	24,000	0	0.0%
Transfers Out	530,243	656,700	685,300	712,000	55,300	8.4%
Capital Outlay	182,730	1,139,300	2,834,300	792,700	(346,600)	-30.4%
Total Expenditures	\$79,582,474	\$89,791,700	\$102,711,800	\$92,303,100	\$2,511,400	2.8%
Revenues	\$9,991,001	\$10,223,600	\$10,260,200	\$10,260,200	\$36,600	0.4%
Total Expenditures as % of Budget:	23.7%	26.5%	25.9%	26.0%		



Department of Emergency Services



Public Safety - Sheriff's Office Summary

Sheriff Rex W. Coffey

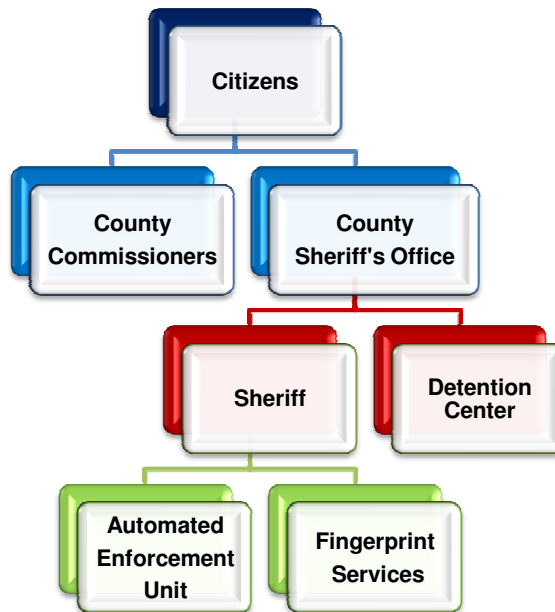
Non-Emergency 301-932-2222

Mailing Address: PO Box 189, La Plata, MD 20646

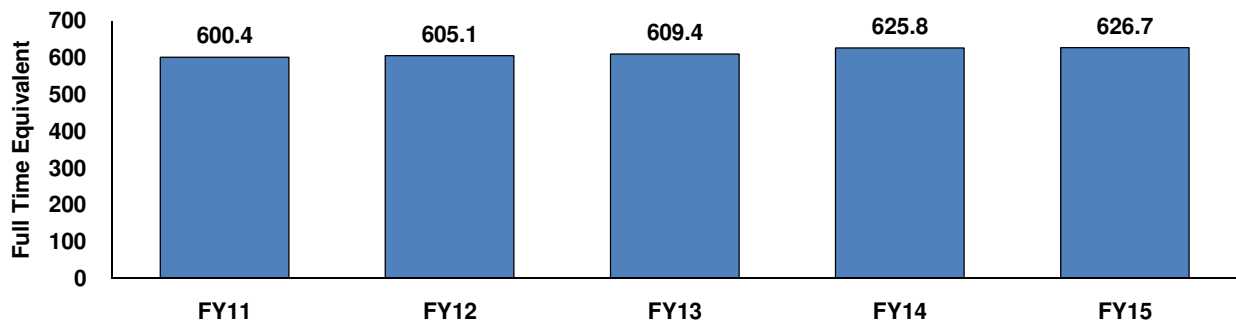
Physical Address: 6915 Crain Highway, La Plata, MD 20646

www.ccsso.us

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$40,762,139	\$44,897,470	\$50,346,400	\$45,081,800	\$184,330	0.4%
Fringe Benefits	17,389,836	20,070,000	21,909,800	21,116,500	1,046,500	5.2%
Operating Costs	8,676,857	10,170,530	12,435,800	10,824,800	654,270	6.4%
Agency Funding	6,208	24,000	24,200	24,000	0	0.0%
Transfers Out	474,550	560,500	589,100	615,800	55,300	9.9%
Capital Outlay	173,390	1,139,300	2,834,300	792,700	(346,600)	-30.4%
Total Expenditures	\$67,482,979	\$76,861,800	\$88,139,600	\$78,455,600	\$1,593,800	2.1%
Revenues	\$4,707,877	\$4,878,100	\$4,807,700	\$4,807,700	(\$70,400)	-1.4%
Total Expenditures as % of Budget:	20.1%	22.7%	22.2%	22.1%		



Staffing History



Positions by Program:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
Sheriff	447.6	447.3	449.0	463.4	464.0
Corrections	150.1	155.1	155.1	155.1	155.1
Automated Enforcement Unit (AEU)	2.6	2.6	4.6	6.6	6.6
Fingerprinting Services	0.0	0.0	0.6	0.6	1.0
Total Full Time Equivalent	600.4	605.1	609.4	625.8	626.7

Public Safety

Department: Sheriff's Office 01.24.24
Division\Program: Sheriff www.ccsso.us Fund: General
Program Administrator: Rex W. Coffey, Sheriff

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$30,902,228	\$34,547,070	\$38,499,500	\$34,616,500	\$69,430	0.2%
Fringe Benefits	14,076,200	16,535,000	17,960,400	17,328,700	793,700	4.8%
Operating Costs	4,186,006	4,607,130	6,264,900	5,091,400	484,270	10.5%
Agency Funding	5,312	21,700	21,700	21,700	0	0.0%
Transfers Out	474,550	560,500	589,100	615,800	55,300	9.9%
Capital Outlay	111,894	1,082,800	1,918,100	589,100	(493,700)	-45.6%
Total Expenditures	\$49,756,190	\$57,354,200	\$65,253,700	\$58,263,200	\$909,000	1.6%
Revenues	\$1,461,465	\$1,694,700	\$1,694,100	\$1,694,100	(\$600)	0.0%

Changes and Useful Information:

- **Fringe Benefits** have been adjusted for the increased cost of pension program.
- The cost of the (17) School Resource Officers equals \$1.3 million in salaries and \$770,000 estimated fringe.
- **Operating costs** includes an additional \$147,000 for equipment purchases, \$96,000 for uniforms and \$214,000 for vehicle fuel.
- **Transfer Out** represents the Local Match for grants and Charles County's share of the Southern Maryland Criminal Justice Academy .
- The FY 2015 **Capital Outlay** budget includes funding for replacement radios, a crime scan 3D laser scanner and a firearms training simulator equipment upgrade.

Description:

The Charles County Sheriff's Office, a full-service law enforcement agency, is committed to protecting the lives and property of the citizens of Charles County. The Sheriff's Office carries out this mission through the preservation of peace and order, enforcement of all laws and ordinances, confining of prisoners, and thorough crime prevention efforts. The Sheriff's Office is a progressive law enforcement agency committed to protecting and serving more than 146,000 citizens. The Sheriff's Office is the major law enforcement agency in the County. The Agency serves as the County Police Department as well as performing the traditional Sheriff's services

Mission Statement

The men and women of the Charles County Sheriff's Office are dedicated to service through superior performance. We believe mutual respect, trust and pride in our organization combined with traditional values and innovative techniques will ensure the community's right to a safe environment.

Value Statements

The men and women of the Charles County Sheriff's Office are bound by the highest standards of conduct, as exemplified in the following values:

Life - We believe the protection of life is our highest priority.

Respect - We believe in individual human dignity and the preservation of human rights under the rule and spirit of law, always treating others as we would like to be treated.

Integrity - We believe in maintaining the public trust by holding ourselves accountable to the highest moral and ethical standards.

Fairness - We believe in the delivery of service that provides fair and equal treatment to all citizens without regard to age, gender, race, creed, color, religion or national origin.

Trust - We believe in order to provide effective service we must develop and maintain the confidence of the community.

Partnerships - We believe in working in partnership with the community and each other to identify and resolve problems and issues, which affect the safety of our citizens.

Loyalty - We believe in an allegiance to the community, to the organization and to each other.

Professionalism - We believe in delivering a level of service, which will reflect the pride we have in our community and organization.

Specialized Units within the Agency have been very successful in combating the ever rising crime rate.

Police Communications	Child Support Enforcement Unit	Domestic Violence Unit	Auto Theft Unit
D.A.R.E Unit	Asset Forfeiture/Drug Division Unit	Warrants/Fugitives Unit	Boat Unit
K-9 Unit	Crime Prevention Unit	Civil Unit	COPS in School
Traffic Safety Unit	Crimes Against Persons Units	Court/Judicial Security Unit	Crime Laboratory Unit
Narcotics Task Force	Crimes Against Property Unit	Emergency Services Team	Robbery Unit
Alcohol Enforcement Unit	Crimes Against Dependent Persons Units		Teen Court

The Sheriff's Office will continue to reach out to the community, not only in terms of traditional law enforcement, but also by taking an active role in contributing to the quality of life in Charles County.

Public Safety

Department:	Sheriff's Office	01.24.24
Division\Program:	Sheriff	Fund: General
Program Administrator:	Rex W. Coffey, Sheriff	

<u>Positions:</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
<u>Sworn Officer</u>					
Sheriff	1.0	1.0	1.0	1.0	1.0
Lt. Colonel	0.0	1.0	1.0	1.0	1.0
Major	2.0	2.0	2.0	2.0	2.0
Captains	8.0	8.0	9.0	9.0	9.0
Lieutenant	21.0	21.0	21.0	21.0	21.0
Sergeant	42.0	42.0	44.0	44.0	44.0
Corporal	70.0	70.0	70.0	70.0	70.0
PFC, Patrolman I & II	148.0	147.0	144.0	154.0	154.0
Total Sworn Officers	292.0	292.0	292.0	302.0	302.0
Liquor board Allocated	(1.0)	(1.0)	(1.0)	(1.0)	(1.0)
Child Support	(4.0)	(4.0)	(4.0)	(4.0)	(4.0)
Vehicle Theft Grant	0.0	0.0	(2.0)	(2.0)	(2.0)
Total Other Funding	(5.0)	(5.0)	(7.0)	(7.0)	(7.0)
Total Officers funded by General Fund	287.0	287.0	285.0	295.0	295.0
<u>Office of the Sheriff</u>					
General Counsel	0.0	1.0	1.0	1.0	1.0
Special Assistant/County Attorney	1.0	0.0	0.0	0.0	0.0
Law Clerk	0.0	1.0	1.0	1.0	1.0
Legal Specialist	1.0	0.0	0.0	0.0	0.0
Executive Office Administrator	1.0	1.0	1.0	1.0	1.0
Administrative Coordinator	1.0	1.0	1.0	1.0	1.0
Executive Administrative Coordinator	1.0	1.0	1.0	1.0	1.0
Part-time	0.6	0.6	1.2	1.2	1.2
	5.6	5.6	6.2	6.2	6.2
<u>Patrol Division</u>					
Administrative Secretary	1.0	0.0	0.0	0.0	0.0
Administrative Coordinator	0.0	1.0	1.0	1.0	1.0
	1.0	1.0	1.0	1.0	1.0
<u>Executive Services Division</u>					
Deputy Director, Planning & Accreditation	1.0	1.0	1.0	1.0	1.0
Press Secretary	1.0	1.0	1.0	1.0	1.0
Media Relations Officer	1.0	1.0	1.0	1.0	1.0
Civilian Planner I - II	2.0	2.0	2.0	2.0	2.0
Grant Coordinator	1.0	1.0	1.0	1.0	1.0
Part Time	4.7	4.1	4.7	4.7	4.7
	10.7	10.1	10.7	10.7	10.7
<u>Information Services Division - Communications</u>					
Communications Supervisor	5.0	5.0	5.0	5.0	5.0
Police Comm. Officer I & II	15.0	15.0	15.0	15.0	15.0
Telephone Report Writers	1.0	0.0	0.0	0.0	0.0
Secretary II	1.0	1.0	1.0	1.0	1.0
	22.0	21.0	21.0	21.0	21.0
<u>Informational Services Division - Station Clerks</u>					
Station Clerk Supervisor	4.0	4.0	4.0	4.0	4.0
Station Clerk I - III	18.0	18.0	18.0	18.0	18.0
	22.0	22.0	22.0	22.0	22.0

Public Safety

Department:	Sheriff's Office	01.24.24
Division\Program:	Sheriff	Fund: General
Program Administrator:	Rex W. Coffey, Sheriff	

<u>Positions:</u>	<u>FY10</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
<u>Informational Services Division - Records Management</u>					
Records Supervisor	0.0	1.0	1.0	1.0	1.0
Manager, Police Records	1.0	1.0	1.0	1.0	1.0
Police Records Tech. I - III	9.0	9.0	9.0	9.0	9.0
Part Time	0.6	0.6	0.6	0.6	0.6
	10.6	11.6	11.6	11.6	11.6

Administrative Services

Director, Administrative Services	1.0	0.0	0.0	0.0	0.0
Director, Financial Services	1.0	0.0	0.0	0.0	0.0
Deputy Director, Financial Services	0.0	1.0	1.0	1.0	1.0
Accounting Manager	1.0	1.0	1.0	0.0	0.0
Finance Manager	0.0	0.0	0.0	1.0	1.0
Accounting Specialist	1.0	1.0	1.0	1.0	1.0
Accounting Assistant	1.0	1.0	1.0	1.0	1.0
Accounting Associate	0.9	0.9	0.9	0.9	0.9
Office Associate - Red Light Program	1.0	1.0	1.0	1.0	1.0
Office Associate - Speed Program	0.0	0.0	0.0	1.0	1.0
Deputy Director, Human Resources	1.0	1.0	1.0	1.0	1.0
Human Resources Administrator	1.0	1.0	1.0	1.0	1.0
Human Resources Assistant	1.0	1.0	1.0	2.0	2.0
Human Resources Administrative Assistant	1.0	1.0	1.0	1.0	1.0
Background Supervisor	0.9	0.9	0.9	0.9	0.9
Part Time	3.6	3.6	3.6	3.6	3.6
Grant/Program Funded Positions	(1.0)	(1.0)	(1.0)	(2.0)	(2.0)
	14.3	13.3	13.3	14.3	14.3

Informational Services Division - Management Information System

Deputy Director, MIS	1.0	1.0	1.0	1.0	1.0
Application Support Supervisor	1.0	1.0	0.0	0.0	0.0
CAD/RMS Manager	0.0	0.0	1.0	1.0	0.0
CAD/RMS Support Supervisor	0.0	0.0	0.0	0.0	1.0
CAD/RMS Support Specialist I	0.0	0.0	0.0	0.0	1.0
PC Operations Administrator	1.0	1.0	0.0	0.0	0.0
PC Operations Manager	0.0	0.0	1.0	1.0	1.0
Systems Administrator	0.0	1.0	0.0	0.0	1.0
Systems Operations Administrator	1.0	1.0	0.0	0.0	0.0
Systems Operations Manager	0.0	0.0	1.0	1.0	1.0
Database Administrator	1.0	1.0	1.0	1.0	1.0
Applications Specialist I - II	2.0	2.0	2.0	2.0	0.0
PC Operations Specialist I - II	2.0	2.0	2.0	2.0	2.0
Network Specialist II	1.0	1.0	1.0	1.0	1.0
MIS Support Specialist	1.0	1.0	1.0	1.0	1.0
Part Time	0.6	0.6	0.6	0.6	0.6
	11.6	12.6	11.6	11.6	11.6

Training Division

Training Coordinator - Academy	1.0	1.0	1.0	1.0	1.0
Training Specialist	1.0	1.0	1.0	1.0	1.0
Chief Firearm Instructor	0.9	0.9	0.9	0.9	0.9
Part Time - Firearm's Instructor	1.8	1.8	1.8	1.8	1.8
	4.7	4.7	4.7	4.7	4.7

Public Safety

Department: Sheriff's Office 01.24.24
Division\Program: Sheriff Fund: General
Program Administrator: Rex W. Coffey, Sheriff

<u>Positions:</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
<u>Criminal Investigation Division</u>					
CID - Administrator	1.0	1.0	1.0	1.0	1.0
Administrative Coordinator	1.0	1.0	1.0	1.0	1.0
Technical Assistant	1.0	1.0	1.0	1.0	1.0
Fingerprint Specialist	2.0	2.0	2.0	2.0	2.0
Forensic Science Technician I -III	3.0	3.0	3.0	3.0	3.0
Crime Analyst	2.0	2.0	2.0	2.0	2.0
Victim Services Coordinator	1.0	1.0	1.0	1.0	1.0
Intelligence Specialist (Grant)	1.0	1.0	0.6	0.6	0.0
Intelligence Specialist	0.0	0.0	0.0	0.4	1.0
Part Time	1.2	1.2	1.6	1.6	1.6
Grant Funded Positions	(1.0)	(1.0)	(0.6)	(0.6)	0.0
	12.2	12.2	12.6	13.0	13.6
<u>Special Operations Division</u>					
Community Organizer	1.0	1.0	1.0	1.0	1.0
Teen Court Coordinator	1.0	1.0	1.0	1.0	1.0
Red Light Specialist III - Red Light	1.0	1.0	0.0	0.0	0.0
AEU Supervisor - Civilian	0.0	0.0	1.0	1.0	1.0
AEU Office Specialist	0.0	0.0	1.0	2.0	2.0
AEU Deputy (Special)	0.0	0.0	1.0	1.0	1.0
Technical Assistant (PT) - Red Light	0.6	0.6	0.6	0.6	0.6
Community Traffic Safety Coordinator	0.9	0.2	0.0	0.0	0.0
K-9 Instructor	0.0	0.0	0.0	1.0	1.0
Part Time	0.0	0.0	0.6	0.6	0.6
Grant Funded Positions	(0.9)	(0.2)	0.0	0.0	0.0
Other Funding Source	(1.6)	(1.6)	(3.6)	(4.6)	(4.6)
	2.0	2.0	2.6	3.6	3.6
<u>Special Services Division - Court Security</u>					
Transport Officer	5.0	5.0	5.0	5.0	5.0
Court Holding Officer (CO)	3.0	3.0	3.0	3.0	3.0
Court Security Officer (CO)	2.0	2.0	2.0	2.0	2.0
Court Security Deputy	5.4	5.4	6.4	8.0	8.0
Court Security Unit Coordinator	1.0	1.0	1.0	1.0	1.0
Part Time	4.2	4.2	4.2	3.0	3.0
	20.6	20.6	21.6	22.0	22.0
<u>Special Services Division - Judicial Services</u>					
Warrant Specialist I & II	3.0	3.0	3.0	3.0	3.0
Civil Specialist I-II	2.0	2.0	2.0	2.0	2.0
Domestic Violence Specialist I - III	2.0	2.0	2.0	2.0	2.0
Civil Process Server	4.0	4.0	4.0	4.0	4.0
Child Support Coordinator	1.0	1.0	1.0	1.0	1.0
Child Support Civil Processor	1.0	1.0	1.0	1.0	1.0
Domestic Violence Coordinator (Grant)	0.0	0.7	0.3	0.0	0.0
Domestic Violence Coordinator	0.0	0.0	0.7	1.0	1.0
VICS Coordinator	1.0	1.0	1.0	1.0	1.0
VICS Specialist	2.0	2.0	2.0	2.0	2.0
Part Time	1.8	3.0	3.0	4.2	4.2
Part-time (VICS)	0.6	0.6	0.6	0.6	0.6
Grant Funded Positions	(2.0)	(3.9)	(3.5)	(3.2)	(3.2)
Other Funding Source (VICS)	(3.6)	(3.6)	(3.6)	(3.6)	(3.6)
	12.8	12.8	13.5	15.0	15.0

Public Safety

Department: Sheriff's Office 01.24.24
Division\Program: Sheriff Fund: General
Program Administrator: Rex W. Coffey, Sheriff

Positions:	FY11	FY12	FY13	FY14	FY15
Title	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
<u>Special Services Division - Property Management</u>					
Quartermaster	1.0	1.0	1.0	1.0	1.0
Assistant Quartermaster	0.0	0.0	0.0	0.0	0.0
Quartermaster Specialist (I-II-III)	2.0	2.0	2.0	2.0	2.0
Fleet Technician Specialist	1.0	1.0	1.0	1.0	1.0
Fleet Manager	1.0	1.0	1.0	1.0	1.0
Fleet Technician	0.0	0.9	0.9	0.9	0.9
Purchasing Agent	1.0	1.0	0.0	0.0	0.0
Procurement Specialist	0.0	0.0	1.0	1.0	1.0
Property Custodian	1.0	1.0	1.0	1.0	1.0
Agency Facilities Manager	0.0	0.0	0.9	0.9	0.9
Firearms Specialist I - II	1.0	1.0	1.0	1.0	1.0
Part Time	2.4	1.8	1.8	1.8	1.8
	10.4	10.7	11.6	11.6	11.6
SWORN PERSONNEL:					
General Funded	287.0	287.0	285.0	295.0	295.0
Grant/Other Funding	5.0	5.0	7.0	7.0	7.0
Total Sworn Personnel:	292.0	292.0	292.0	302.0	302.0
CLASSIFIED PERSONNEL:					
General Funded	160.6	160.3	164.0	168.4	169.0
Grant/Other Funding	10.1	11.4	12.4	14.0	13.4
Total Classified Personnel:	170.7	171.7	176.4	182.4	182.4
TOTAL PERSONNEL					
Full -time	439.8	440.8	443.4	459.4	459.4
Part-time	22.9	22.9	25.1	25.1	25.1
Total:	462.7	463.7	468.4	484.4	484.4

Part-time FTE is based on an annual work year of 1950 or 2080 hours, depending on position.
 Crossing Guard part-time salaries are excluded.

Goals & Objectives:

Patrol Division

Goal: To increase staffing with the Patrol Division, to cover the increase need for service.
Objectives: 1. Hire and Train New Patrol Officers in July, 2013.
Status: *New for FY-14 - Completed. Officers hired in FY14*

Special Operations Division

Goal: Complement the strength of the Community Oriented Policing Unit.
Objectives: 1. Identify new neighborhoods to be incorporated into the COP program.
 2. Restructure assigned neighborhoods to provide equal coverage among all members of the COPS unit.
Status: *On Going*

Criminal Investigations Division- Investigations Section

Goal: Reduce investigative personnel time spent in dealing with sex offenders' registry.
Objectives: 1. Add one new civilian to maintain and inventory the active sex offenders' files. Position is pending on grant approval.
Status: *On hold due to budget funding. Currently looking for funding through grant announcements.*

Public Safety

Department: Sheriff's Office 01.24.24
Division\Program: Sheriff Fund: General
Program Administrator: Rex W. Coffey, Sheriff

Executive Services Division- Planning & Accreditation

Goal: Work towards an all electronic CALEA maintenance and on-site review.
Objectives: 1. Maintain files, attend conferences and training, update policies and gather information for the files. The next CALEA on Site audit is in 2016.
Status: *On Going*

Office of Professional Responsibility

Goal: To maintain openness and transparency when conducting critical incident investigations.
Objective: 1. To provide training to all sworn and correctional officers on the critical incident response by the Agency.
Status: *On Going*

Information Services Division- Management Information Section

Goal: Provide better end user products and services to the IT user population of the Agency by opening up better dialogs for problems, desired enhancements and new products.
Objectives: 1. Designate User Groups such as Patrol, CID, Administrative Services, etc.
2. Schedule and hold User Group Meetings on a quarterly basis.
3. Implement improvements and provide feedback to users.
Status: *On Going. We have begun to meet with the users groups and the provided input has produced saving in workload and time through new automation of processing or improvements of existing automation.*

Goal: Provide users the tools and information needed to enhance their abilities to use IT products currently being used by the Agency.
Objectives: 1. Determine those systems in which users have deficiencies.
2. Identify personnel who can best provide instruction on identified systems.
3. Develop standardized lesson plans for necessary instruction.
4. Schedule and hold in-service courses open to all Agency personnel on rotating basis.
Status: *The analysis of deficiencies is ongoing, but with the advent of a lot of changes to processing though software changes, the determination of needs has been difficult. Full assessment will not be possible until the changes have been put in place. This goal is being removed and moved to a long term goal for the agency.*

Goal: Ensure Agency maintains disaster recovery abilities in the event of manmade or natural disasters as well as crippling cyber attacks on our systems and data.
Objectives: 1. Identify critical systems, at risk hardware and critical data.
2. Develop a plan for preventing loss of systems and data and for protecting hardware.
3. Identify needed software and hardware upgrades.
4. Create procurement request and accomplish processing.
5. Purchase necessary devices and software.
6. Make enhancements operational.
Status: *On Going for FY15. Much of this goal has been hampered by budget constraints and has been on the radar for multiple years. We are currently in the process of procuring devices and software systems that will enable many aspects of this goal to be realized. These purchases will result in better protection and detection for situations involving network security and hardware stability.*

Goal: To continue accurate and reliable recording of all incoming phone calls in the District 1 Call Center through replacing the phone recording system used in the District 1 Call Center.
Objectives: 1. Procure the server and software
2. Coordinate the installation and cutover with the vendor.
3. Test the recording capabilities with the new system
Status: *New for FY-15*

Public Safety

Department: Sheriff's Office 01.24.24
Division\Program: Sheriff Fund: General
Program Administrator: Rex W. Coffey, Sheriff

Special Services Division:

Goal: To replace the aging fleet with new patrol vehicles.
Objective: 1. To provide officers with new vehicles and reduce the cost of repairs and maintenance to an agency fleet. Purchases through lease/purchase and the general fund.
Status: (84) new vehicles were approved in FY14; (43) new vehicles were approved in FY15.

Training Division:

Goal: To replace tasers used in the field with new Electronic Control Devices of better quality/technology.
Objective: 1. To purchase and provide training to all sworn officers on the new Electronic Control Devices.
Status: Completed.

Special Operations Division:

Goal: To provide a School Resource Officer for the new St. Charles High School
Objectives: 1. Hire and Train New Patrol Officers in October, 2014
Status: New for FY-15 - Currently looking for funding through the COPS grant.

Objectives & Measurements:

	CY09 Actual	CY10 Actual	CY11 Actual	CY12 Actual	CY13 Unofficial
<u>Uniform Crime Report</u>					
Murder	7	2	3	6	2
Rape	35	35	26	32	24
Robbery	185	171	176	154	147
Aggravated Assault	474	505	383	383	415
Breaking & Entering	598	707	767	614	703
Larceny	2,862	2,715	2,731	2,543	2,631
Motor Vehicle Theft	272	290	280	186	192
Total	4,433	4,425	4,366	3,918	4,114
- Police Calls for Service	207,842	216,701	230,390	235,371	253,292
Population	140,764	146,551	149,130	151,148	152,067
- Police Call for Service Per Capita	1.5	1.5	1.5	1.6	1.7
# of Sworn Officers	291	291	291	301	301
- Police Calls for Service per Officer	714	745	792	782	842
Volunteers in Community Service	2,273	3,171	2,962	3,056	3,000

NOTES:

CY09-12 data is from "Crime in Maryland," annual report prepared by the Maryland State Police, actual UCR data is countywide.

Public Safety

Department: Sheriff's Office 01.24.37
Division\Program: Corrections Fund: General
Program Administrator: Rex W. Coffey, Sheriff

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$9,702,293	\$10,054,400	\$11,513,600	\$10,151,100	\$96,700	1.0%
Fringe Benefits	3,270,386	3,458,900	3,859,800	3,699,700	240,800	7.0%
Operating Costs	3,308,623	3,864,500	4,405,800	4,019,900	155,400	4.0%
Agency Funding	896	2,300	2,500	2,300	0	0.0%
Capital Outlay	61,495	56,500	863,800	136,400	79,900	141.4%
Total Expenditures	\$16,343,693	\$17,436,600	\$20,645,500	\$18,009,400	\$572,800	3.3%
Revenues	\$1,245,658	\$1,113,300	\$873,200	\$873,200	(\$240,100)	-21.6%

Changes and Useful Information:

- **Fringe Benefits** have been adjusted for the increased cost of pension program.
- **Operating Costs** include an increase in the Medical Contracts and Uniforms budgets and to replace computer equipment.
- The FY 2015 **Capital Outlay** budget includes funding for replacement radios, and a cargo van.
- **Revenues** associated with this program are from Federal Inmate Operating, State Aid for Transportation, State Aid for Inmate Operating, and Room & Board Reimbursement.
 - Federal Inmate Operating has been adjusted to reflect recent declines due to housing fewer federal inmates.

Description:

The Charles County Detention Center opened August 1995. It is comprised of 135,000 square feet, 206 cells with 508 beds including Work Release. The Detention Center is comprised of four sections: Administrative Services, Custody and Security, Support Services and Annex. The Detention Center Annex reopened July 2007, with 148 beds, currently holding Work Release, Work Release authorized and weekenders.

Positions:

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
<u>Correctional Officers</u>					
Director	1.0	1.0	1.0	1.0	1.0
Deputy Director	1.0	1.0	1.0	1.0	1.0
Captain	3.0	3.0	3.0	3.0	3.0
Lieutenant	9.0	9.0	10.0	10.0	10.0
Sergeant	17.0	17.0	16.0	16.0	16.0
Corporal	21.0	21.0	22.0	22.0	22.0
Corr. Officer - First Class, II & I	86.0	91.0	90.0	90.0	90.0
Total Correctional Officers	138.0	143.0	143.0	143.0	143.0

Civilians

Administrative Coordinator	1.0	1.0	1.0	1.0	1.0
Receptionist II	1.0	1.0	1.0	1.0	1.0
Inmate Accounting Specialist II	1.0	1.0	1.0	1.0	1.0
Work Release Investigator	1.0	1.0	1.0	1.0	1.0
Central Process. Supervisor	1.0	1.0	1.0	1.0	1.0
Central Process. Specialist I & II	5.0	5.0	5.0	5.0	5.0
Part Time	2.6	2.6	2.6	2.6	2.6
Total Civilians	12.6	12.6	12.6	12.6	12.6
Total Full Time Equivalent	150.6	155.6	155.6	155.6	155.6
Allocated to VICS Program*	(0.4)	(0.4)	(0.4)	(0.4)	(0.4)
Net Cost to General Fund	150.1	155.1	155.1	155.1	155.1

* The VICS program was moved from Corrections to under Sheriff: Special Services Division – Judicial Services

Public Safety

Department:	Sheriff's Office	01.24.37
Division\Program:	Corrections	Fund: General
Program Administrator:	Rex W. Coffey, Sheriff	

Goals & Objectives:

Mission Statement

The Sheriff of Charles County is responsible for protecting all citizens of Charles County by providing a secure holding facility for persons legally confined in the County. The Corrections Division shall provide for the safety of the inmates, staff and citizens by maintaining a humane living and working environment at the Detention Center in accordance with Federal and State regulations.

The facility will operate based on the following principles:

- the physical, emotional, and psychological well-being of inmates of prime concern
- a variety of programs are provided to aid interested inmates with their reintegration process

In order to meet these goals, a sufficient number of trained staff are provided to maintain the operation of the facility. The administration and staff are dedicated to providing a correctional program that meets applicable County, State, and Federal standards. Concerted efforts will be made to ensure that the inmates human rights and dignity are not violated.

The staff will be firm, fair and above all consistent in dealing with inmates.

These goals can be achieved through a cohesive staff effort and enthusiastic support of correctional programs.

- | | |
|-------------|--|
| Goal: | To provide a safe working environment for staff, officers, visitors, volunteers and inmates. Eliminate breaches of security in the daily operation of the detention center and annex. |
| Objective: | <ol style="list-style-type: none"> 1. Replace current intercom system. 2. Have a more secure facility 3. Enable officers to do their job more efficiently |
| Status: | <i>Complete.</i> |
| Goal: | Alleviate storage issues and congestion to the secure entrance and open avenues for future development. To eliminate all deliveries, except food, from coming into the secure portion of the jail. To relocate food to general storage in compliance with Health General Article 21-207, 208 and 209. |
| Objectives: | <ol style="list-style-type: none"> 1. Purchase a 60x80 pole building. 2. Open loading dock for food deliveries only, area stay secure. 3. Empty general storage of all surplus storage for future use. 4. Direct entrance to the kitchen ability to secure food as indicated by law. 5. Increase much needed storage space in the detention center; planning for future growth. |
| Status: | <i>On Going</i> |
| Goal: | Provide a safe and secure holding environment for inmates. Comply with sight and sound laws for holding juveniles. Provide security personnel to handle attorney visits for inmates. Provide transport for inmates to and from detention facilities. |
| Objectives: | <ol style="list-style-type: none"> 1. Increase Security and Transport staff for new District Court Building. 2. Hire ten correctional officers to fulfill the needs of additional judiciary and additional transportation. |
| Status: | <i>On Going</i> |
| Goal: | To maintain the security of the detention center. |
| Objective: | <ol style="list-style-type: none"> 1. Provide continuous security for cell blocks, cells and all doors within the facility. Purchase necessary equipment through the County's CIP Project. |
| Status: | <i>New for FY-14. On hold due to funding issues.</i> |
| Goal: | To Provide a safe working environment for the Emergency Response team members by provide a higher level of stab vests. |
| Objective: | <ol style="list-style-type: none"> 1. Purchases to be made through the Body Armor Vest Grant. |
| Status: | <i>New for FY-14. Requested to purchase in FY-15.</i> |

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
Average Daily Population	460	417	386	368	404
Prisoners Transported	12,354	11,027	10,311	10,407	11,447
# of Prisoner Transports	3,496	2,589	2,634	2,742	3,016
Transport Miles	80,467	73,393	70,020	69,931	76,924
Inmates Processed	3,946	3,833	3,573	3,556	3,911
Work Release Inmates	598	419	380	302	332
Total Drug Screening	1,298	1,054	932	653	718
Emergency Response Team Responses	1,435	1,309	1,164	1,312	1,443
Bookings	12,164	11,308	10,706	11,106	12,216

Public Safety

Department: Sheriff's Office 01.24.85
Division\Program: Automated Enforcement Unit (AEU) Fund: General
Program Administrator: Rex W. Coffey, Sheriff

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$144,444	\$279,100	\$299,800	\$280,700	\$1,600	0.6%
Fringe Benefits	41,945	74,200	79,700	78,200	4,000	5.4%
Operating Costs	1,132,347	1,660,400	1,691,600	1,640,000	(20,400)	-1.2%
Capital Outlay	0	0	52,400	67,200	67,200	New
Total Expenditures	\$1,318,737	\$2,013,700	\$2,123,500	\$2,066,100	\$52,400	2.6%
Revenues	\$1,907,896	\$2,013,000	\$2,123,500	\$2,123,500	\$110,500	5.5%

Changes and Useful Information:

- The Automatic Enforcement Unit consists of both the Red light Camera and Speed Camera programs.
- **Operating costs** were adjusted for one time FY 2014 equipment purchases.
- The **Capital outlay** budget is to purchase a 3D Laser Scanner for traffic accident reconstruction.
- **Revenues** have been revised to reflect current revenue collections which should be sufficient to cover increased program costs.

Description:

Red Light Camera

The red light camera program was initially implemented in an effort to reduce the number of red light runners. Traffic safety is the Sheriff's Office main goal behind the cameras. The program is designed to lower the collision rate at the designated intersections, and increase the compliance with the law that requires drivers to stop at red lights. The cameras are positioned near a stop light and linked to the timing of the light. A car that continues through the light after it turns red is photographed. A \$75 civil citation is issued to the red light violator. Funds from this program are used to cover the cost of the program. During FY-14 the camera were expanded to 24 locations. The red-light camera program began with the installation of four camera locations in October, 2001. During fiscal year 2005 the camera file system changed from wet file to laser (digital). Additionally, two camera locations were added in February, 2005 and eight additional locations were added in February 2006. Fourteen additional locations were added between September 2013 and March 2014.

Speed Camera

The speed camera program was implemented in an effort to reduce speeders in school zones. Child safety is a high priority in Charles County. The Sheriff's Office believes the cameras have the potential to be effective in reducing the number of speeders. A \$40 civil citation is issued to the speed camera violator. Funds from this program are used to cover the cost of the current program. Initially portable cameras will be used and additional cameras will be added at a later date. The speed camera program follow the same basic guidelines as the Red Light Camera program.

Positions:

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
AEU Supervisor - Civilian	0.0	0.0	1.0	1.0	1.0
Red Light Specialist III	1.0	1.0	0.0	0.0	0.0
AEU Office Specialist	0.0	0.0	1.0	2.0	2.0
AEU Deputy	0.0	0.0	1.0	1.0	1.0
Office Associate	1.0	1.0	1.0	2.0	2.0
Part Time - Red Light Technician	0.6	0.6	0.6	0.6	0.6
Total Full Time Equivalent	2.6	2.6	4.6	6.6	6.6

Objectives & Measurements:

	<u>FY11 Actual</u>	<u>FY12 Actual</u>	<u>FY13 Actual</u>	<u>FY14 Projected</u>	<u>FY15 Estimated</u>
Number of Red Light Citations Issued:	10,065	12,319	11,388	25,233	18,000
Number of Speed Camera Citations Issued:	0	0	35,236	24,066	25,000

Public Safety

Department: Sheriff's Office 01.24.99
Division\Program: Fingerprinting Services Fund: General
Program Administrator: Rex W. Coffey, Sheriff

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$13,174	\$16,900	\$33,500	\$33,500	\$16,600	98.2%
Fringe Benefits	1,305	1,900	9,900	9,900	8,000	421.1%
Operating Costs	49,880	38,500	73,500	73,500	35,000	90.9%
Total Expenditures	\$64,359	\$57,300	\$116,900	\$116,900	\$59,600	104.0%
Revenues	\$92,858	\$57,100	\$116,900	\$116,900	\$59,800	104.7%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes converting a part time position to full time.
- **Operating Costs** were adjusted to correspond with the revenue increase. The Sheriff's Office hires a contractor to process fingerprinting.
- **Revenues** have been revised to reflect current revenue collections which should be sufficient to cover increased program costs.

Description:

The Live Scan fingerprinting technology replaces the current rolling process using ink. Live Scan reduces many of the problems associated with ink prints, such as, smudging, smearing and over or under inking. A major benefit of the Live Scan is the processing speed for returning requested background information on the individual. Depending of the type of fingerprint check the cost from the State, along with the agency's cost can vary from \$20.00 to \$50.00.

Positions:

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
Electronic F.P. Technician	0.0	0.0	0.0	0.0	1.0
Part Time	0.0	0.0	0.6	0.6	0.0
Total Full Time Equivalent	0.0	0.0	0.6	0.6	1.0

Objectives & Measurements:

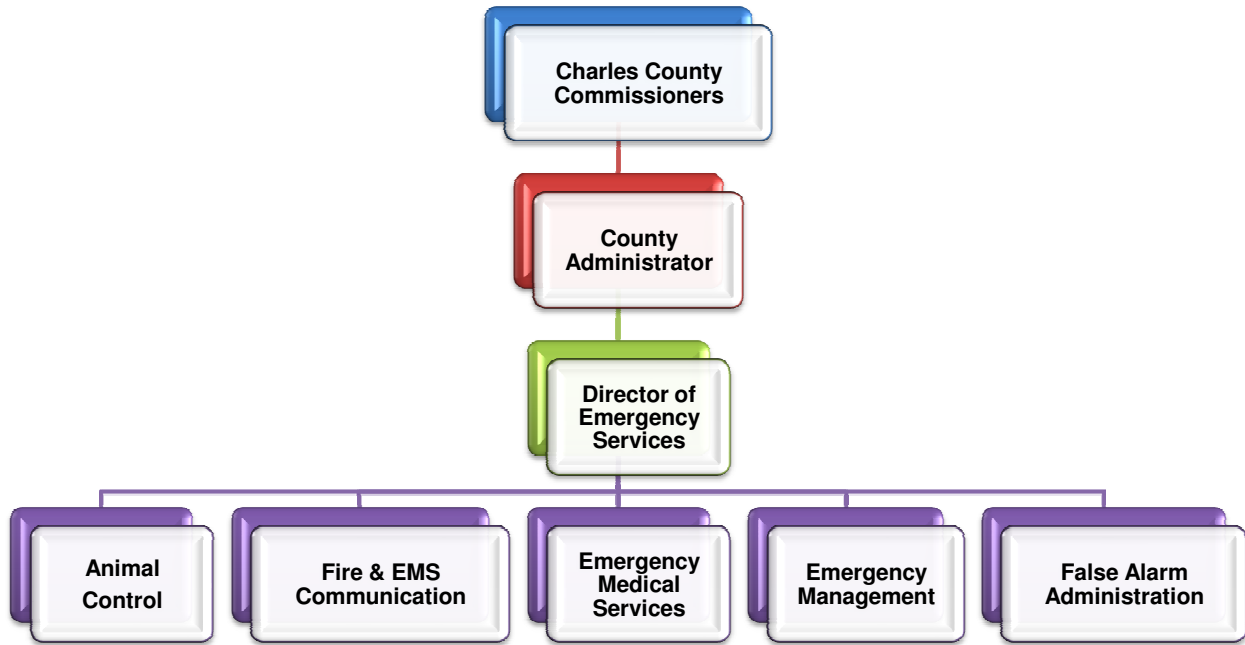
	<u>FY11 Actual</u>	<u>FY12 Actual</u>	<u>FY13 Actual</u>	<u>FY14 Projected</u>	<u>FY15 Estimated</u>
Number of Fingerprint cards processed:	1,856	1,960	2,777	4,038	4,000

Public Safety - Emergency Services Summary

William Stephens, Director of Emergency Services
 Mailing Address: P.O. Box 2150, La Plata, MD 20646
 Physical Address: 10425 Audie Ln., La Plata, MD 20646
www.charlescountymd.gov/es/welcome

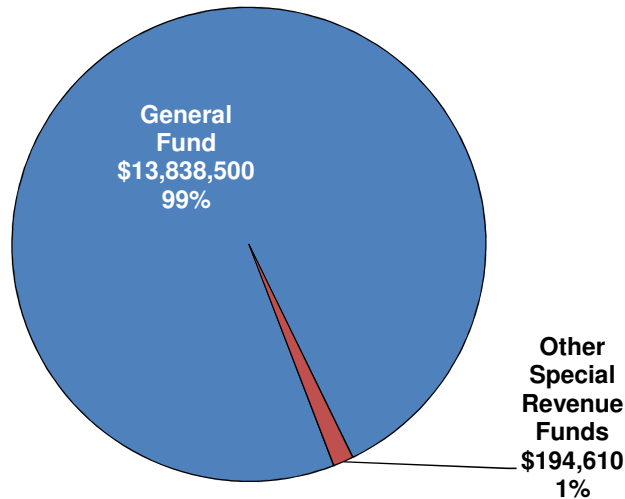
301-609-3401
 8:00 a.m.-4:30 p.m. M-F

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$7,708,682	\$8,079,500	\$9,077,800	\$8,642,300	\$562,800	7.0%
Fringe Benefits	2,073,201	2,198,300	2,520,500	2,422,700	224,400	10.2%
Operating Costs	2,252,580	2,555,900	2,868,700	2,677,300	121,400	4.7%
Transfers Out	55,693	96,200	96,200	96,200	0	0.0%
Capital Outlay	9,340	0	0	0	0	N/A
Total Expenditures	\$12,099,496	\$12,929,900	\$14,563,200	\$13,838,500	\$908,600	7.0%
Revenues	\$5,283,124	\$5,345,500	\$5,452,500	\$5,452,500	\$107,000	2.0%
Total Expenditures as % of Budget:	3.6%	3.8%	3.7%	3.9%		



TOTAL FY2015 DEPARTMENT BUDGET \$14,033,110

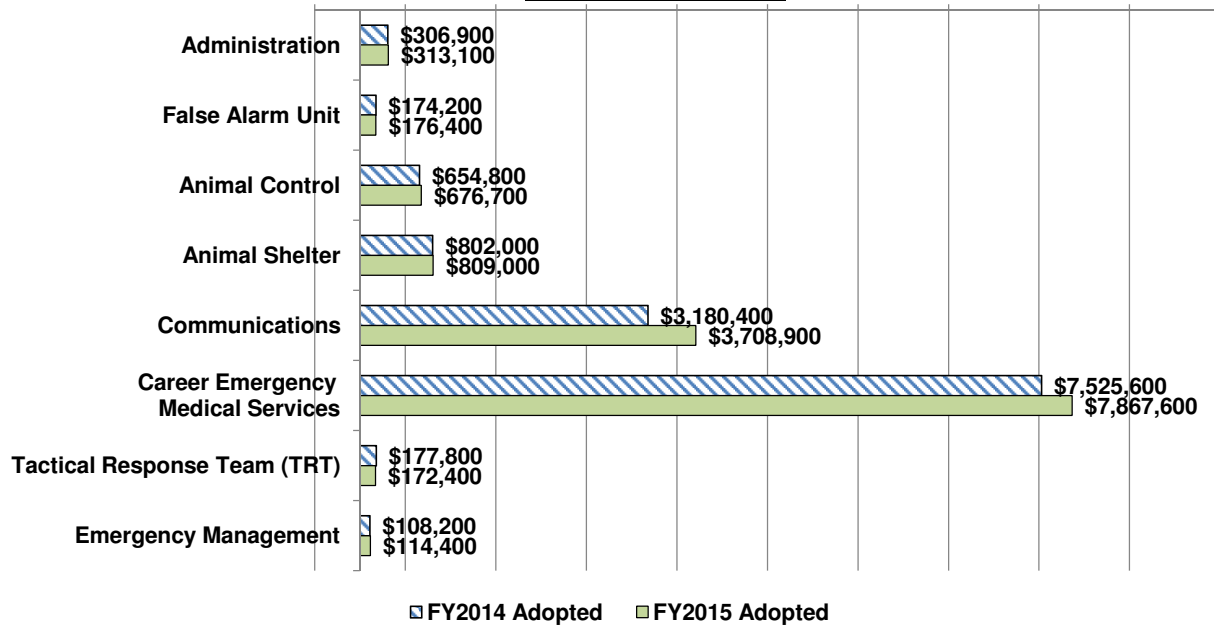
(Totals for funds other than the General Fund exclude transfers-in from the General Fund)



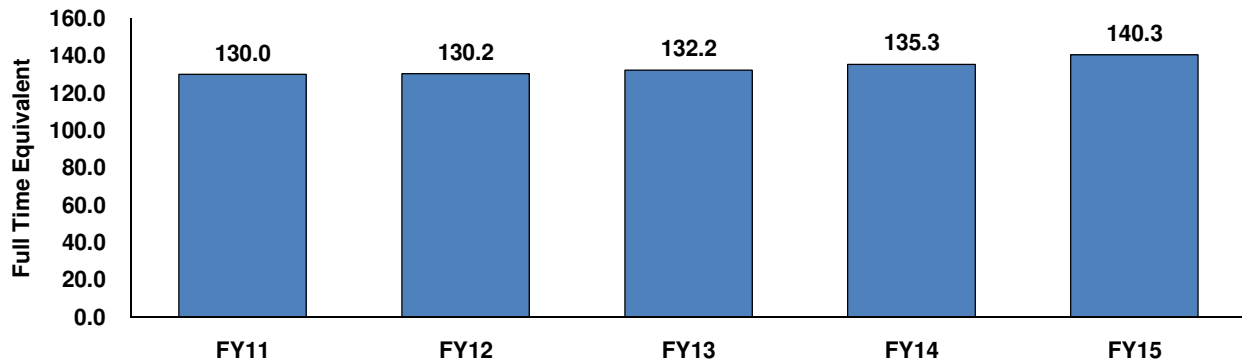
As indicated by the graph, the Department of Emergency Services is mostly funded by the General Fund.

Other Public Safety Expenditure and Staff History

GENERAL FUND



Staffing History



Positions by Program:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
Administration	2.9	2.9	2.9	3.3	3.3
False Alarm Reduction Unit (FARU)	2.0	2.0	2.0	2.0	2.0
Animal Control	6.0	6.0	6.0	6.0	6.0
Animal Shelter	13.0	13.2	13.2	13.2	13.2
Fire/EMS Communications	24.7	24.7	24.7	26.7	31.7
Career Emergency Medical Services	79.1	79.1	81.1	81.1	81.1
Tactical Response Team (TRT)	1.7	1.7	1.7	1.7	1.7
Emergency Management	0.6	0.6	0.6	1.3	1.3
Total Full Time Equivalent	130.0	130.2	132.2	135.3	140.3

Public Safety

Department: Emergency Services 01.26.06
Division\Program: Administration Fund: General
Program Administrator: William Stephens, Director of Emergency Services
www.charlescountymd.gov/es/welcome

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$186,508	\$232,600	\$278,900	\$235,600	\$3,000	1.3%
Fringe Benefits	58,876	61,600	78,700	63,400	1,800	2.9%
Operating Costs	12,701	12,700	83,500	14,100	1,400	11.0%
Transfers Out	45,774	0	0	0	0	N/A
Total Expenditures	\$303,859	\$306,900	\$441,100	\$313,100	\$6,200	2.0%
Revenues	\$251,860	\$244,000	\$249,000	\$249,000	\$5,000	2.0%

Changes and Useful Information:

- The **Operating Costs** increase is due to adjusting Vehicle Repairs & Maintenance to estimated actual.
- **Revenues** represent income from Tower Rentals.

Description:

The Department of Emergency Services provides eight (8) distinct areas of service for Charles County:

- 1.) The management and direction of the Charles County Emergency Management Division
- 2.) The management and direction of the Charles County 911 Communications Division.
- 3.) The management and direction of the Charles County Emergency Medical Services Division.
- 4.) The management and direction of the Charles County Animal Control Division, and the Tri-County Animal Shelter.
- 5.) The management and direction of the Charles County False Alarm Reduction Unit
- 6.) Liaison and coordination with the Maryland Emergency Management Agency and Governor's Office of Homeland Security in matters related to planning, preparedness, response, recovery and mitigation for domestic preparedness incidents impacting Homeland Security.
- 7.) The management and direction of planning, prevention, response, recovery, and mitigation activities related to Weapons of Mass Destruction and industrial/transportation hazardous materials incidents.
- 8.) Provide support of and technical consultation to the Charles County Board of Fire & Rescue.

Positions:

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
Director of Emergency Services	1.0	1.0	1.0	1.0	1.0
Administrative Associate	1.0	1.0	1.0	1.0	1.0
Part Time	1.3	1.3	1.3	1.3	1.3
Total Full Time Equivalent	3.3	3.3	3.3	3.3	3.3
Allocated to Special Revenue	(0.4)	(0.4)	(0.4)	0.0	0.0
Net Cost to General Fund	2.9	2.9	2.9	3.3	3.3

Public Safety

Department: Emergency Services 01.26.151
Division\Program: False Alarm Reduction Unit (FARU) Fund: General
Program Administrator: Sherry Herd, Alarm Reduction Unit Administrator
www.charlescountymd.gov/es/faru/false-alarm-reduction-unit-faru

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$102,911	\$107,000	\$108,000	\$108,000	\$1,000	0.9%
Fringe Benefits	29,953	31,600	32,800	32,800	1,200	3.8%
Operating Costs	31,012	35,600	35,600	35,600	0	0.0%
Total Expenditures	\$163,875	\$174,200	\$176,400	\$176,400	\$2,200	1.3%
Revenues	\$497,699	\$508,200	\$519,300	\$519,300	\$11,100	2.2%

Changes and Useful Information:

- **Revenues** represent fees and penalties from the False Alarm program.

Description:

Charles County police, fire and emergency medical services personnel respond to over 8,000 false alarms each year. It is estimated that Charles County's false alarm response rate has resulted in the waste of approximately 4,000 emergency personnel man hours and many thousands of dollars annually.

These unfounded alarm calls reduce the effectiveness of our emergency services and undermine their ability to respond to legitimate, critical calls. Charles County False Alarm Ordinance No. 98-48 was adopted on June 1, 1998 by the Charles County Commissioners to address this abuse and waste of emergency resources and to reduce unnecessary safety risks posed to County emergency response personnel and citizens during a false alarm response.

The False Alarm Reduction Unit (FARU) of the Charles County Department of Emergency Services was created to administer False Alarm Ordinance No. 98-48. The FARU's main function is to reduce the number of false alarms to which police, fire and emergency medical services respond to each year. The FARU:

- licenses alarm companies;
- registers alarm users;
- sends notification of false alarms and levies civil monetary penalties for excessive false alarms to alarm users;
- provides advance notification to alarm users and alarm companies of applicable registration renewal dates;
- ensures that appropriate inspections and upgrades of alarm systems occur;
- administers the False Alarm Appeals Process;
- develops and administers a public information program to educate alarm system users on provisions of the False Alarm Ordinance and the proper maintenance and use of alarm systems;
- assist in the goal to reduce false alarms in Charles County.

Positions:

Title	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
False Alarm Reduction Unit Administrator	1.0	1.0	1.0	1.0	1.0
Office Associate III	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	2.0	2.0	2.0	2.0	2.0

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
<i>Objective #1: To maximize public awareness of false alarm issues and reduce their impact on our local emergency response personnel (Police, Fire and Emergency Medical Services).</i>					
Ratio of False Alarms per Registered User	0.46	0.41	0.39	0.39	0.39

Public Safety

Department: Emergency Services 01.26.27
Division\Program: Animal Control Fund: General
Program Administrator: Edward Tucker, Chief of Animal Control
www.charlescountymd.gov/es/animalcontrol/animal-control

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$378,300	\$392,600	\$465,500	\$408,400	\$15,800	4.0%
Fringe Benefits	134,517	140,000	161,700	142,600	2,600	1.9%
Operating Costs	116,408	122,200	127,400	125,700	3,500	2.9%
Total Expenditures	\$629,225	\$654,800	\$754,600	\$676,700	\$21,900	3.3%
Revenues	\$32,069	\$20,500	\$29,900	\$29,900	\$9,400	45.9%

Changes and Useful Information:

- **Personal Services** includes the full year impact of the merit received during FY 2014 and an additional funding for overtime. Overtime costs have increased due to the work associated with unscheduled hold over and call out hours.
- The **Operating Costs** budget increase is due to the following reasons:
 - To adjust vehicle fuel costs to estimated actual.
 - To replace Body Armor/Bullet Proof Vests. These vests have an expiration date and must be replaced at regular intervals. Three replacement vests are needed in FY15.
- **Revenues** represent animal licenses and dog fines.

Description:

Animal Control Officers are sworn Peace Officers commissioned by The Charles County Commissioners under the authority of the Annotated Code of Maryland. A synopsis of the primary duties and responsibilities that a Charles County Animal Control Officer follows:

- Enforcement of all County and State Laws, Ordinances and Regulations relevant to domestic animals including livestock and wild animals kept in captivity. This is to include criminal animal cruelty investigations on these types of
- Provide 24 hour emergency services for the rescue of injured animals and public safety situations, 365 days a year.
- Issue citations for violations of animal regulations, prepare and file applications for charging document with the District Court Commissioner, serve and respond to Court and Animal Matters Board meetings and summonses.
- Chemically tranquilize and impound animals posing a threat to public safety that cannot be captured by more conventional means.
- Conduct inspections of and issue licenses to all Commercial Animal Establishments in Charles County.
- Perform vehicular and foot patrols in the performance of these duties.
- Conduct periodic Rabies Vaccination clinics to assist in controlling the spread of Rabies through the domestic pet population.

Positions:

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
Chief of Animal Control Services	1.0	1.0	1.0	1.0	1.0
Animal Control Officer	4.0	4.0	4.0	4.0	4.0
Office Associate III	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	6.0	6.0	6.0	6.0	6.0

Objectives & Measurements:

	<u>FY11 Actual</u>	<u>FY12 Actual</u>	<u>FY13 Actual</u>	<u>FY14 Projected</u>	<u>FY15 Estimated</u>
<i>Objective: To ensure that the public and animal needs are being met while keeping costs to a minimum and to identify areas for specialized training.</i>					
# of CAD Events	6,034	5,832	5,646	5,874	5,850
# of Neglect & Cruelty Investigations	605	625	695	670	680
# of Animals Impounded/Transported	5,176	5,659	5,185	4,730	5,000

Public Safety

Department: Emergency Services 01.26.28
Division\Program: Animal Shelter Fund: General
Program Administrator: Kim Stephens, Animal Shelter Supervisor
www.charlescountymd.gov/es/animalshelter/tri-county-animal-shelter

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$414,286	\$467,700	\$458,800	\$458,800	(\$8,900)	-1.9%
Fringe Benefits	125,081	135,800	151,900	151,900	16,100	11.9%
Operating Costs	161,616	198,500	198,300	198,300	(200)	-0.1%
Total Expenditures	\$700,983	\$802,000	\$809,000	\$809,000	\$7,000	0.9%
Revenues	\$450,134	\$518,800	\$539,000	\$539,000	\$20,200	3.9%

Changes and Useful Information:

- **Personal Services** decrease is due to refilling positions at a lower salary.
- **Fringe Benefits** was adjusted to reflect current trends in the Health & Dental Budget.
- The **Operating Costs** budget was adjusted to meet current trends, as well as, to provide funding for compassion fatigue training. Compassion fatigue is the natural consequence of stress resulting from caring for and helping traumatized or suffering people or animals and is classified as secondary traumatic stress disorder. Recently employees have exhibited symptoms of this stress disorder in various manners.
- The Animal Shelter is a Tri-County effort. **Revenues** represent funding from St. Mary's and Calvert Counties and Boarding fees.

Description:

The Tri-County Animal Shelter (TCAS) serves the 254,000 plus citizens of Charles, Calvert and St. Mary's Counties. These three counties consist of 1,134 square miles. Over 10,000 animals were received by the Tri-County Animal Shelter in FY 2013. The Tri-County Animal Shelter receives stray and unwanted animals. The Shelter then attempts to ascertain the identity of the owner of these animals and may release the animals to them after payment of the mandated fees. If the animal is unwanted or unredeemed in accordance with State, County and Shelter regulations, it may then be placed for adoption/rescue. The Tri-County Animal Shelter may euthanize unredeemed, unwanted or diseased animals. The Tri-County Animal Shelter also acts as the Tri-County region's rabies quarantine center. The Shelter holds animals under the guidelines of the Health Departments and if deemed a necessity will euthanize suspected carriers of rabies for testing at State labs.

The Tri-County Animal Shelter shall continue to provide humane treatment of all animals, at all times, under its care. All citizens coming in contact with the Tri-County Animal Shelter shall continue to be treated with courtesy and consideration.

Positions:

Title	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
Animal Shelter Supervisor	1.0	1.0	1.0	1.0	1.0
Animal Shelter Attendant II	1.0	1.0	1.0	1.0	1.0
Animal Shelter Attendant	3.0	3.0	3.0	3.0	3.0
Animal Shelter Technician	3.0	3.0	3.0	3.0	3.0
Office Associate II	1.0	1.0	1.0	1.0	1.0
Animal Shelter Services/Clerical Assistant	1.0	1.0	1.0	1.0	1.0
Animal Shelter Van Driver	0.7	0.7	0.7	0.7	0.7
Part-time Positions	3.0	3.2	3.2	3.2	3.2
Total Full Time Equivalent	13.7	13.9	13.9	13.9	13.9
Allocated to Special Revenue	(0.7)	(0.7)	(0.7)	(0.7)	(0.7)
Net Cost to General Fund	13.0	13.2	13.2	13.2	13.2

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
<i>Objective: Tracking the number of animals processed allows management to assess the effectiveness of the community outreach and spay/neuter programs.</i>					
# of Animals Processed	11,195	11,120	10,049	10,250	10,500
Average Daily Population of dogs and cats	160	179	161	156	164

Public Safety

Department: Emergency Services 01.26.29
Division\Program: Fire/EMS Communications Fund: General
Program Administrator: Tony W. Rose, Chief of Fire/EMS Communications
www.charlescountymd.gov/es/communications/fire-and-ems-communications

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$1,359,936	\$1,434,400	\$1,818,000	\$1,782,500	\$348,100	24.3%
Fringe Benefits	383,178	429,800	585,600	582,000	152,200	35.4%
Operating Costs	1,026,805	1,316,000	1,344,200	1,344,200	28,200	2.1%
Transfers Out	620	200	200	200	0	0.0%
Capital Outlay	9,340	0	0	0	0	N/A
Total Expenditures	\$2,779,879	\$3,180,400	\$3,748,000	\$3,708,900	\$528,500	16.6%
Revenues	\$1,004,685	\$1,025,000	\$1,090,000	\$1,090,000	\$65,000	6.3%

Changes and Useful Information:

- **Personal Services** includes the full year impact of the merit received during FY 2014 and for the following reasons:
 - Provides funding for five new Public Safety Dispatchers. Demand for service requires five dispatcher / 911 call takers to be on duty 24/7/365. Increasing staffing levels from four call takers to five will enable the Division to sustain this effort and reduce overtime expenditures.
 - Includes funding for the Training / Quality Assurance Captain position. This position was approved during FY 2014 by the Commissioners during the Department's Internal Audit review. The position will train new and veteran dispatch staff to insure that employees possess the skills and competencies required to perform the 911 and dispatch job functions efficiently and effectively.
 - Reflects the transfer of funds from contract services for the New Radio System Support Supervisor position that was approved during FY 2014. This position is responsible for ensuring reliable communications for users of the Charles County Government radio communications systems.
- The **Fringe Benefits** increase is a result of adding five new Public Safety Dispatchers, a Radio System Support Supervisor, and Training / Quality Assurance Captain position to the Division.
- The **Operating Costs** budget increase is due to the following reasons:
 - To add a ninth channel to the 800 MHz radio system to relieve capacity problems experienced by first responders and dispatchers. There are currently more than 2,000 subscriber units with access to our 800 MHz radio system (primary users).
 - To cover a 3% increase in the cost of the Motorola contract.
 - To fund the cost of replacing 1/2 of the batteries in the UPS that protects the 911 Center. 1/2 of the batteries were replaced in FY14.
 - Move the Fire Mutual Aid radio equipment to the new Radio Station Road shelter.
 - Move the tornado warning radio equipment to the new Charles County Sheriff's Office shelter.
 - Replace the fire suppression system batteries at all radio shelter sites.
 - To cover the estimated cost increase for maintenance of Emergency Police Dispatch software.
 - To provide maintenance on 10 new Fire Mobile licenses.
 - One time costs and other line items, such as the contractual funds for the contract Radio Systems Support Supervisor position, were reduced by a total of \$192,400.
- **Revenues** represent primarily from Local 911 fees.

Description:

The function of this division is to process emergency and non-emergency requests for public safety assistance and then coordinate the response of appropriate resources to resolve the situation. It is the goal of this division to provide this service through the establishment, implementation and application of a number of programs designed to facilitate the prompt and efficient delivery of emergency services.

Such programs include "911 Addressing" which is intended to identify, verify, and assign an address to all new and existing residences in Charles County thereby creating a physical location database.

Other programs include Enhanced 911, Reverse 911, Computer Aided Dispatch, Automatic Fire/Intrusion Alarm monitoring, Emergency Medical Dispatch/Pre-Arrival Instructions, Severe Weather Alerting, Public Education, Road Name Approvals, management & operation of Public Safety/Service Radio System & associated infrastructure and administrative support to Fire/EMS associations.

Personnel are on duty twenty four hours per day, seven days a week. Staff is responsible for the direction, administration, configuration, and the operation of the Charles County 911 system and the emergency communications system.

Public Safety

Department: Emergency Services 01.26.29
Division\Program: Fire/EMS Communications Fund: General
Program Administrator: Tony W. Rose, Chief of Fire/EMS Communications
www.charlescountymd.gov/es/communications/fire-and-ems-communications

Positions:	FY11	FY12	FY13	FY14	FY15
Title	FTE	FTE	FTE	FTE	FTE
Chief of Fire/EMS Communications	1.0	1.0	1.0	1.0	1.0
Asst. Chief of Fire/EMS Communications	1.0	1.0	1.0	1.0	1.0
Radio System Support Supervisor	0.0	0.0	0.0	1.0	1.0
Training / Quality Assurance Captain	0.0	0.0	0.0	1.0	1.0
Communications Supervisor	5.0	5.0	5.0	5.0	5.0
Dispatcher I & II	15.0	15.0	15.0	15.0	20.0
Database Specialist (GIS)	1.0	1.0	1.0	1.0	1.0
Database Specialist (CAD)	1.0	1.0	1.0	1.0	1.0
Part Time Position	0.7	0.7	0.7	0.7	0.7
Total Full Time Equivalent	24.7	24.7	24.7	26.7	31.7

Objectives & Measurements:

	FY10	FY11	FY12	FY13	FY14
	Actual	Actual	Actual	Projected	Estimated
<i>Objective: Through management of the 911 Fire/EMS Communications Division, coordinate and provide 24-hour-a-day emergency Fire and Emergency Medical Services (EMS) response, manage emergency communications systems, administer and deliver 911 services, 911 Addressing, Public Safety GIS services, EOC support, QA/QI, maintain staff / Center proficiency by continues training and certification to national standards, promotion of public awareness regarding proper use of 911 services.</i>					
Number of 911 Calls Received	69,141	74,674	72,582	78,000	81,000

Department: Emergency Services 01.26.97
Division\Program: Career Emergency Medical Services Fund: General
Program Administrator: John Filer, Chief of Emergency Medical Services
www.charlescountymd.gov/es/ems/emergency-medical-services-ems

Expenditure Category	FY2013	FY2014	FY2015	FY2015	\$ Change	%
	Actual	Adopted	Request	Adopted	from FY2014	Chg.
Personal Services	\$5,166,794	\$5,370,900	\$5,860,000	\$5,570,400	\$199,500	3.7%
Fringe Benefits	1,299,490	1,390,000	1,497,700	1,438,900	48,900	3.5%
Operating Costs	747,715	764,700	977,800	858,300	93,600	12.2%
Transfers Out	4,471	0	0	0	0	N/A
Total Expenditures	\$7,218,470	\$7,525,600	\$8,335,500	\$7,867,600	\$342,000	4.5%
Revenues	\$3,019,120	\$3,029,000	\$3,025,300	\$3,025,300	(\$3,700)	-0.1%

Changes and Useful Information:

- Personal Services** includes the full year impact of the merit received during FY 2014 and the increase in overtime. Overtime costs are increasing due to the Volunteers not picking up there agreed upon Saturday shift. When the Volunteers are unable to provide coverage on Saturdays, the Emergency Medical Services (EMS) Division must pay staff overtime to provide these services to the Community.
- The Operating Costs** budget increase is due to the following reasons:
 - An increase in the Medical Supplies budget due to the Maryland State Medical Protocol now mandating advance life support be delivered sooner. This change has required additional cardiac arrest expenses.
 - The Medical Expenses budget was increased to provide physicals for 78 EMS employees and 19 Tactical Response Team (TRT) employees per National Fire Protection Association (NFPA) 1582.
 - The Equipment Repairs & Maintenance Budget was increased to accommodate the addition of newly acquired LifePak 1000's and Lucas CPR devices purchased previously that no longer falls under warranty.
 - Wireless PC Connection budget was adjusted to cover the wireless costs for 19 tough pads that were recently purchased by a grant.
 - Vehicle Repairs & Maintenance budget increased to current trends.
 - To replace current standard dryer from 2002 with a commercial turnout gear dryer that is complaint with NFPA 1580 standards.
- Revenues** represents the revenue equivalent of one cent on the property tax rate and fees from EMS services.

Public Safety

Department: Emergency Services 01.26.97
Division\Program: Career Emergency Medical Services Fund: General
Program Administrator: John Filer, Chief of Emergency Medical Services
www.charlescountymd.gov/es/ems/emergency-medical-services-ems

Description:

The Emergency Medical Services Division of the Department of Emergency Services was created in July 2001 to provide Advanced Life Support (ALS), and when needed to augment the volunteer stations in providing Basic Life Support (BLS) services from various stations within the county. Career EMS personnel are currently deployed and provide 24/7 EMS services as follows:

EMS 3 - Waldorf	EMS 8 - Tenth District (Marbury)
EMS 12 - Westlake/Waldorf	EMS 14 - Newburg
EMS 51 - La Plata	EMS 2- Hughesville
EMS 11- Bryan's Road	Charles County Mobile Intensive Care Unit
CCSO District III - EMS Supervisor in Chase Vehicle	
EMS 16 - La Plata - EMS Supervisor in Chase Vehicle	

Positions:	FY11	FY12	FY13	FY14	FY15
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Chief of Emergency Medical Services	1.0	1.0	1.0	1.0	1.0
Asst. Chief of Emergency Medical Services	1.0	1.0	1.0	1.0	1.0
EMS Captain	2.0	2.0	2.0	2.0	2.0
Paramedic Supervisor/Lieutenant	8.0	8.0	8.0	8.0	8.0
Paramedics	36.0	36.0	38.0	38.0	38.0
Emergency Medical Tech.	28.0	28.0	28.0	28.0	28.0
Part Time Help	3.1	3.1	3.1	3.1	3.1
Total Full Time Equivalent	79.1	79.1	81.1	81.1	81.1

Objectives & Measurements:	FY11	FY12	FY13	FY14	FY15
	Actual	Actual	Actual	Projected	Estimated
<i>Objective: To provide Advanced Life Support Emergency Medical Services to all residents of the county within nine (9) minutes or less 90% of the time and Basic Life Support Emergency Medical Services within ten (10) minutes of less 80% of the time.</i>					
Responses by Career EMS	11,008	11,903	12,290	13,700	13,700
Responses by Volunteer Companies	<u>10,284</u>	<u>10,143</u>	<u>10,032</u>	<u>9,200</u>	<u>9,200</u>
Total Number of Responses	21,292	22,046	22,322	22,900	22,900
Percent of Responses by Career EMS	52%	54%	55%	60%	60%
EMS Transports	6,148	6,832	7,194	7,300	7,300
Volunteer Transports	<u>4,518</u>	<u>4,438</u>	<u>4,497</u>	<u>4,200</u>	<u>4,200</u>
Total Number of Transports*	10,666	11,270	11,691	11,500	11,500
Percent of Transports by Career EMS	58%	61%	62%	63%	63%

*Transports data includes both ALS and BLS patient transports.

Public Safety

Department: Emergency Services 01.26.86
Division\Program: Tactical Response Team (TRT) Fund: General
Program Administrator: John Filer, Chief of Emergency Medical Services
www.charlescountymd.gov/es/ems/tactical-response-team

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$71,668	\$68,300	\$78,800	\$68,800	\$500	0.7%
Fringe Benefits	15,143	7,100	8,200	7,200	100	1.4%
Operating Costs	146,920	102,400	97,200	96,400	(6,000)	-5.9%
Transfers Out	4,828	0	0	0	0	N/A
Total Expenditures	\$238,558	\$177,800	\$184,200	\$172,400	(\$5,400)	-3.0%

Changes and Useful Information:

- The FY 2014 **Operating Costs** budget included \$6,000 in one time funding.

Description:

The Tactical Response Team Division of the Department of Emergency Services was created in December 2003 to support planning, prevention, response and mitigation activities related to Chemical, Biological, Radiological, Nuclear and Explosive Weapons of Mass Destruction and industrial/transportation hazardous materials incidents. This program is a mandated capability pursuant to local, regional, and state level Homeland Security directives.

Funding is used for operations, training, equipment maintenance, upkeep and replacement, and the acquisition of special detection/mitigation technology.

Positions:

	FY11	FY12	FY13	FY14	FY15
Title	FTE	FTE	FTE	FTE	FTE
Part Time	1.7	1.7	1.7	1.7	1.7
Total Full Time Equivalent	1.7	1.7	1.7	1.7	1.7

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
<i>Objective: To provide an all-hazards response, mitigation, protection and support solution to hazardous materials, specialized rescue, chemical, biological, radiological, nuclear, and explosive incidents.</i>					
Responses by Tactical EMS	110	92	134	139	140
Responses by Hazmat Team	194	248	244	240	240

Department: Emergency Services 01.26.89
Division\Program: Emergency Management Fund: General
Program Administrator: Michelle Lilly, Chief of Emergency Management
www.charlescountymd.gov/es/em/emergency-management

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$28,280	\$6,000	\$9,800	\$9,800	\$3,800	63.3%
Fringe Benefits	26,964	2,400	3,900	3,900	1,500	62.5%
Operating Costs	9,403	3,800	4,700	4,700	900	23.7%
Transfers Out	0	96,000	96,000	96,000	0	0.0%
Total Expenditures	\$64,647	\$108,200	\$114,400	\$114,400	\$6,200	5.7%
Revenues	\$27,557	\$0	\$0	\$0	\$0	N/A

Changes and Useful Information:

- This Division is partially grant funded. The FY 2015 grant budget assumed funding would flat for FY 2015. This caused an increase to **Personal Services** and **Fringe Benefits**.
- Operating Costs** budgets were increased to provide maintenance funds on a trailer purchased under the Citizen Corp Grant program and replenish the Equipment Repairs & Maintenance budget.
- The **Transfers Out** budget is the County's local match for the Emergency Management Performance Grant.

Public Safety

Department: Emergency Services 01.26.89
Division\Program: Emergency Management Fund: General
Program Administrator: Michelle Lilly, Chief of Emergency Management
www.charlescountymd.gov/es/em/emergency-management

Description:

The Emergency Management Division of the Department of Emergency Services is responsible to develop, coordinate and promote a comprehensive emergency management program incorporating planning, preparedness, response, and recovery activities relative to emergency or disasters.

The division's primary responsibility is the development and maintenance of the County's basis emergency operations plan which provides a framework for the coordination of emergency response activities across a broad spectrum of disciplines and agencies.

Other responsibilities include public education and information, promotion of mitigation activities, liaison and collaboration with local, state and federal governmental agencies, for profit and nonprofit public and private institutions and volunteer organizations, as well as other activities related to the establishment of a comprehensive emergency management program.

Positions:	FY11	FY12	FY13	FY14	FY15
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Chief of Emergency Management	1.0	1.0	1.0	1.0	1.0
Emergency Services Specialist	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	2.0	2.0	2.0	2.0	2.0
Allocated to Special Revenue	(1.4)	(1.4)	(1.4)	(0.8)	(0.8)
Net Cost to General Fund	0.6	0.6	0.6	1.3	1.3

Objectives & Measurements:	FY11	FY12	FY13	FY14	FY15
	Actual	Actual	Actual	Projected	Estimated
Number of Emergency Response Events	24	31	37	40	45

Department: Volunteer Fire Protection & Emergency Medical Services 01.10
Division\Program: Charles Co. Volunteer Fireman's Association (CCVFA) & Charles Co. Assoc. of Emergency Medical Svcs. (CCAEMS) Fund: General
Program Administrator: George Hayden, CCVFA President / Bill Deer, CCAEMS President
www.charlescountymd.gov/maps/volunteer-fire-and-ems

Expenditure Category	FY2013	FY2014	FY2015	FY2015	\$ Change	%
	Actual	Adopted	Request	Adopted	from FY2014	Chg.
Operating Costs	\$0	\$0	\$9,000	\$9,000	\$9,000	New
Total Expenditures	\$0	\$0	\$9,000	\$9,000	\$9,000	New

Changes and Useful Information:

- The **Operating Costs** budget is to fund water & sewer fees for the following facilities: Waldorf Volunteer Fire Department, Benedict Volunteer Fire Department, Charles County Mobile Intense Care Unit, Bryans Road Volunteer Fire Department, Potomac Heights Volunteer Fire Department and Cobb Island Volunteer Fire Department & EMS.

Description:

Per October 17, 1994 County Commissioner minutes, Water & Sewer Fees for Fire, Rescue, and EMS facilities are to be waived. When the County waives water & sewer fees, the General Fund bares the responsibility of funding these costs.

Debt

Department: Debt Service 01.18
Division\Program: Fiscal & Administrative Services Fund: General
Program Administrator: David Eicholtz, Director of Fiscal & Administrative Services

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Operating Costs	\$509,573	\$198,000	\$198,000	\$206,300	\$8,300	4.2%
Debt Service	37,807,073	19,863,300	22,151,300	21,048,600	1,185,300	6.0%
Transfers Out	418,430	368,300	451,200	451,200	82,900	22.5%
Total Expenditures	\$38,735,077	\$20,429,600	\$22,800,500	\$21,706,100	\$1,276,500	6.2%
Revenues	\$16,908,162	\$2,862,800	\$2,094,000	\$2,217,600	(\$645,200)	-22.5%

Changes and Useful Information:

- FY2013 Actual includes a Bond Refunding which increased Debt Service by \$18.2 million and Operating Costs by \$90,000. Offsetting revenues are reflected above.
- **Revenues** includes the use of Fund Balance from the 2013 Bond Premium in FY2015.

Description:

This department is used to account for the annual General Fund principal, interest, and bond expenses associated with general obligation bonds and capital lease agreements. Debt service requirements are reviewed periodically in order to maintain a strong fiscal position relative to infrastructure financing.

A breakdown of the annual debt service payment by function is listed below:

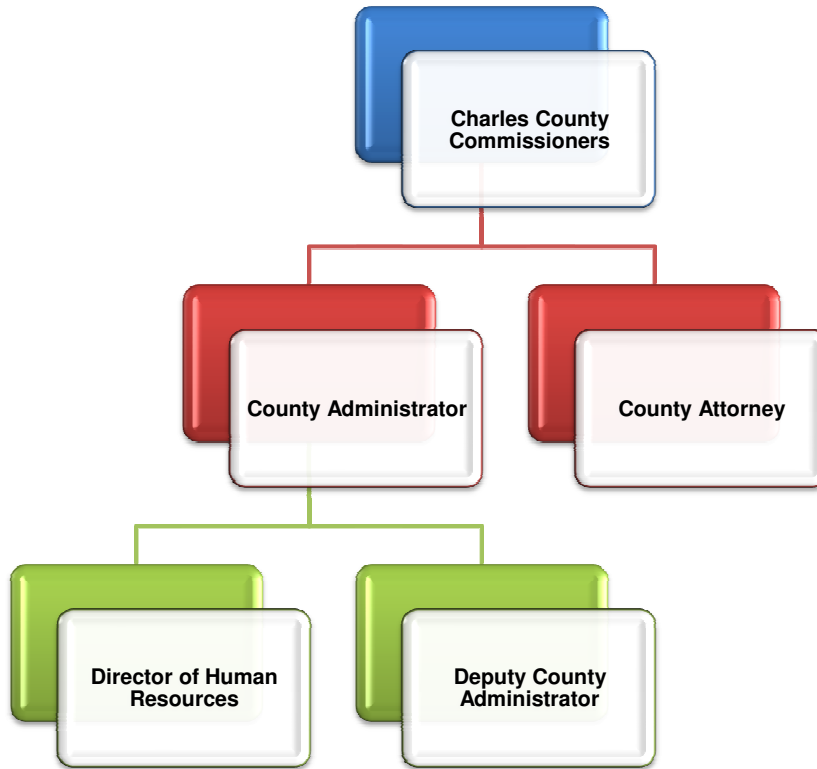
	FY2013 Actual	FY2014 Adopted	FY2015 Adopted	\$ Change from FY2014	% Chg.
Bonds					
Board Of Education	\$3,681,471	\$3,727,200	\$3,645,700	(\$81,500)	-2.2%
College of Southern Maryland	1,246,479	1,288,800	1,292,800	4,000	0.3%
General Government	4,619,796	4,669,100	4,951,500	282,400	6.0%
Public Safety	2,231,868	2,208,400	1,810,900	(397,500)	-18.0%
Transportation	6,369,477	6,865,900	7,489,000	623,100	9.1%
Miscellaneous	10,948	10,900	99,500	88,600	812.8%
Bond Principal & Interest	\$18,160,040	\$18,770,300	\$19,289,400	\$519,100	2.8%
Bond Refunding	\$18,261,194	\$0	\$0	\$0	N/A
Leases					
Public Works - Facilities	\$421,675	\$351,800	\$350,300	(\$1,500)	-0.4%
Emergency Services	428,405	243,400	739,300	495,900	203.7%
Fiscal & Administrative Services	134,285	71,200	10,800	(60,400)	-84.8%
Community Services	10,962	6,600	7,600	1,000	15.2%
General Government	18,970	5,200	5,100	(100)	-1.9%
Sheriff	420,512	357,000	585,300	228,300	63.9%
Library	16,197	28,900	28,900	0	0.0%
Other Agencies	24,893	28,900	31,900	3,000	10.4%
Capital Lease Principal & Interest	\$1,475,899	\$1,093,000	\$1,759,200	\$666,200	61.0%
Transfer to Enterprise Fund	\$418,430	\$368,300	\$451,200	\$82,900	22.5%
Operating Costs	\$419,515	\$198,000	\$206,300	\$8,300	4.2%
Total	<u>\$38,735,077</u>	<u>\$20,429,600</u>	<u>\$21,706,100</u>	<u>\$1,276,500</u>	6.2%

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Actual
<i>Objective: To maintain or improve the County's bond rating. The higher the rating, the lower the interest rate will be on County issued bonds; which translates into less revenue needed to meet the costs.</i>					
Standard & Poor's	AA	AA	AA	AA+	AAA
Moody's Investors Service	Aa2	Aa1	Aa1	Aa1	Pending
Fitch Investors Service	AA+	AA+	AAA	AAA	AAA

General Government Summary

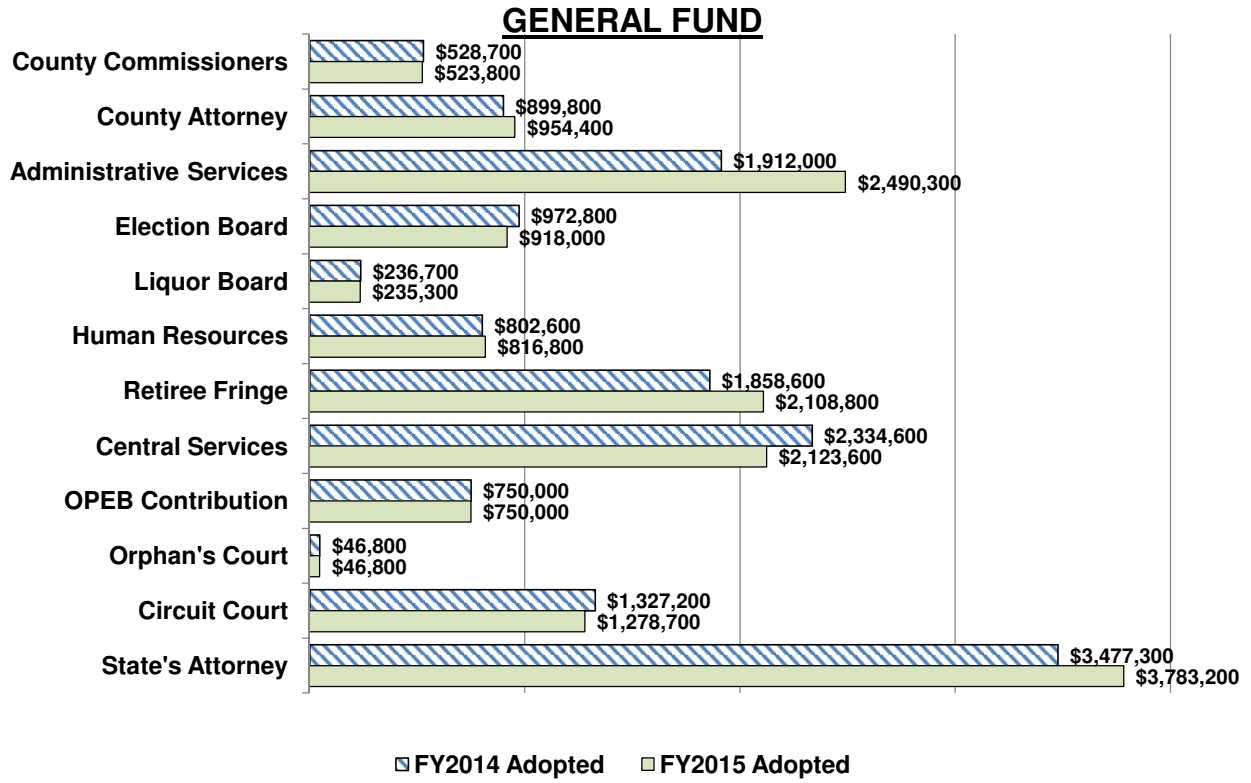
Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$5,155,162	\$6,076,200	\$7,290,200	\$6,599,300	\$523,100	8.6%
Fringe Benefits	2,761,267	3,612,000	4,202,000	3,975,200	363,200	10.1%
Operating Costs	4,517,258	4,277,700	4,405,000	4,272,900	(4,800)	-0.1%
Transfers Out	296,422	358,800	394,900	394,900	36,100	10.1%
Agency Funding	503,220	761,000	1,011,000	761,000	0	0.0%
Capital Outlay	6,987	61,400	51,400	26,400	(35,000)	-57.0%
Total Expenditures	\$13,240,316	\$15,147,100	\$17,354,500	\$16,029,700	\$882,600	5.8%
Total Expenditures as % of Budget:	3.9%	4.5%	4.4%	4.5%		
Revenues	\$490,055	\$503,100	\$482,700	\$499,000	(\$4,100)	-0.8%



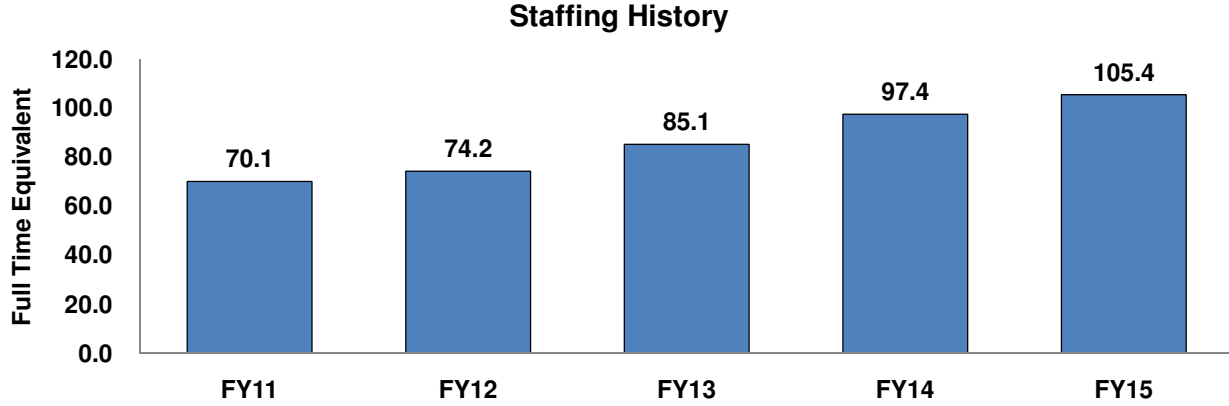
General Government Agencies which receive County funding:

SDAT Cost Share	Orphan's Court
Election Board	Circuit Court
Liquor Board	State's Attorney

General Government Expenditure and Staff History



NOTE: \$300,000 of costs associated with the Waldorf Urban Redevelopment Corridor were transferred from Central Services to Administrative Services in FY15.



<u>Positions by Program:</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
County Commissioners	5.0	5.0	5.0	5.0	5.0
County Attorney	7.1	7.1	8.0	8.0	8.0
Administrative Services	13.4	15.6	19.8	23.0	23.0
Liquor Board	1.9	1.9	1.9	1.9	1.9
Human Resources	7.0	7.0	8.0	8.0	8.0
Circuit Court	14.9	15.9	14.2	14.2	14.2
State's Attorney	20.8	21.8	28.4	37.4	45.4
Total Full Time Equivalent	70.1	74.2	85.1	97.4	105.4

General Government

Department: Board of County Commissioners 01.01
Division\Program: Board of County Commissioners Fund: General
Program Administrator: Candice Quinn Kelly, Reuben Collins; Ken Robinson, Debra Davis, Bobby Rucci
www.charlescountymd.gov/commissioners/welcome

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$250,001	\$251,000	\$251,000	\$251,000	\$0	0.0%
Fringe Benefits	88,528	89,700	91,900	91,900	2,200	2.5%
Operating Costs	158,230	188,000	180,900	180,900	(7,100)	-3.8%
Total Expenditures	\$496,759	\$528,700	\$523,800	\$523,800	(\$4,900)	-0.9%

Changes and Useful Information:

- Change in **Operating Costs** is due to an increase in membership dues to Metropolitan Washington Council of Governments and eliminating the centralized employee education budget due to spending pattern.

Description:

The County Commissioners are responsible for establishing executive and legislative policy for the County Government and its related agencies. Through an annual budget process, they establish spending levels for each of the major departments/agencies and adopt tax rates and other fees/charges to support the approved budget(s). They ensure that the government is operated in an open and accessible environment, is based on a comprehensive long/short term planning and has an appropriate managerial staff tempered by fiscal responsibility.

Positions:

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
County Commissioners Office:					
President	1.0	1.0	1.0	1.0	1.0
Members	4.0	4.0	4.0	4.0	4.0
Total Full Time Equivalent	5.0	5.0	5.0	5.0	5.0

General Government

Department: County Attorney 01.16
Division\Program: County Attorney Fund: General
Program Administrator: Barbara Loveless Holtz, Esq., County Attorney
www.charlescountymd.gov/coattny/welcome

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$572,174	\$625,200	\$641,400	\$624,200	(\$1,000)	-0.2%
Fringe Benefits	151,976	165,400	184,700	170,900	5,500	3.3%
Operating Costs	154,848	109,200	159,300	159,300	50,100	45.9%
Total Expenditures	\$878,998	\$899,800	\$985,400	\$954,400	\$54,600	6.1%

Changes and Useful Information:

- **Personal Services** decreased due to refilling vacant positions at a lower salary.
- Net increase in **Operating Costs** is due to anticipated change in litigation expense / legal fees and adjustments in printing, dues & subscriptions, office supplies, and employee education based on current spending trends.

Description:

The Office of the County Attorney is responsible for all legal affairs of County government. Legal advice and representation regarding a wide range of County issues is provided for the County Commissioners, County Administrator, Department Directors, Sheriff and all County agencies, boards and commissions. Significant areas of practice include: Land Use, Planning & Zoning, Law Enforcement, Public Safety & Corrections, Procurement & Contracts, Civil litigation, Appellate Research, Writing & Advocacy, Drafting Legal Opinions, Legislation, Ordinances, Resolutions & Rules of Procedure, Administrative Law, Ethics, Public Information & Open Meetings, Health Care, Housing & Social Services Programs, Public Utilities, Water & Sewer Infrastructure, Financing, Construction & Operation, Transportation, Property Acquisition & highway planning and construction, Real Estate, Collections & Public Finance, Environmental Law & Constitutional Law.

Positions:

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
County Attorney	1.0	1.0	1.0	1.0	1.0
Deputy County Attorney	1.0	1.0	1.0	1.0	1.0
Assistant County Attorney I-II	2.6	2.6	2.6	2.6	2.6
Legal Office Administrator	0.5	0.5	0.5	0.5	0.5
Paralegal Supervisor	1.0	1.0	1.0	1.0	1.0
Legal Assistant III	2.0	2.0	2.0	2.0	2.0
Part Time	0.0	0.0	0.6	0.6	0.6
Total Full Time Equivalent	8.1	8.1	8.8	8.8	8.8
Allocated to Capital Projects	(1.0)	(1.0)	(0.8)	(0.8)	(0.8)
Net Cost to General Fund	7.1	7.1	8.0	8.0	8.0

Objectives & Measurements:

	<u>FY11 Actual</u>	<u>FY12 Actual</u>	<u>FY13 Actual</u>	<u>FY14 Projected</u>	<u>FY15 Estimated</u>
Documents/matters received for legal	4,203	4,464	6,284	6,200	6,300
Litigation/enforcement actions/complaints	1,331	1,626	1,232	1,200	1,158
Permits Issued	425	499	480	500	500

General Government

Department: Administrative Services 01.03.13
Division\Program: Commissioner Office Administration Fund: General
Program Administrator: Board of County Commissioners/Mark Belton, County Administrator
www.charlescountymd.gov/commissioners/clo/citizens-liaison-office
www.charlescountymd.gov/coadmin/clerk/clerk-commissioners

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$344,454	\$364,200	\$390,600	\$375,300	\$11,100	3.0%
Fringe Benefits	82,143	86,700	106,100	93,300	6,600	7.6%
Operating Costs	11,280	17,600	17,600	17,600	0	0.0%
Total Expenditures	\$437,877	\$468,500	\$514,300	\$486,200	\$17,700	3.8%

Description:

The Commissioner Office Administration provides administrative support to the Commissioners.

Positions:

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
Chief of Staff	0.5	0.0	0.0	0.0	0.0
Citizens' Liaison	0.0	1.0	1.0	1.0	1.0
Administration Manager	0.0	0.0	0.0	1.0	1.0
Clerk to the Commissioners	1.0	1.0	1.0	1.0	1.0
Exec. Asst. to the Commissioner President	0.0	1.0	1.0	0.0	0.0
Commissioner Specialist - Scheduler	0.0	1.0	1.0	1.0	1.0
Commissioner Specialist	3.0	1.0	1.0	1.0	1.0
Office Associate III	1.0	1.0	1.0	1.0	1.0
Part Time Help	0.0	0.6	0.6	0.6	0.6
Total Full Time Equivalent	5.5	6.6	6.6	6.6	6.6

General Government

Department: Administrative Services

01.03.06

Division\Program: Administration

Fund: General

Program Administrator: Mark Belton, County Administrator

www.charlescountymd.gov/coadmin/welcome

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$424,163	\$377,700	\$519,200	\$507,600	\$129,900	34.4%
Fringe Benefits	78,450	96,500	146,700	145,800	49,300	51.1%
Operating Costs	3,131	13,000	192,700	187,700	174,700	1343.8%
Total Expenditures	\$505,744	\$487,200	\$858,600	\$841,100	\$353,900	72.6%

Changes and Useful Information:

- Budget for the **Waldorf Urban Revitalization Corridor (WURC)** program of \$300,000 was transferred from the Central Services division to the County Administrator Administration budget in Fiscal Year 2015.
- **Personal Services** and **Fringe Benefits** increase is due to the addition of the WURC Manager and from adjusting the budget to reflect current staffing.
- The **Operating Cost** increase is due to increased staff operating expenses related to the WURC program.

Description:

The County Administrator is responsible for daily planning, directing, and reviewing of all operations within the county government. Overall supervision of departmental actions, personnel matters, budgetary and fiscal procedures and administrative functions are also performed. Reviews with staff and recommends department needs and requirements; defines proposals, and recommends appropriate action to the Board of County Commissioners. Prepares and supervises preparation of special studies and reports as requested by the Board.

Positions:

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
County Administrator	1.0	1.0	1.0	1.0	1.0
Deputy County Administrator	1.0	1.0	1.0	1.0	1.0
WURC Manager	0.0	0.0	0.0	1.0	1.0
Executive Assistant to the Co. Admin.	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	3.0	3.0	3.0	4.0	4.0

General Government

Department: Administrative Services 01.03.90
Division\Program: Security Fund: General
Program Administrator: Deborah Hall, Deputy County Administrator / John McConnell, Security Building Officer

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$100,008	\$112,700	\$138,500	\$114,000	\$1,300	1.2%
Fringe Benefits	16,569	17,900	20,800	18,300	400	2.2%
Operating Costs	2,368	4,900	7,200	7,200	2,300	46.9%
Total Expenditures	\$118,945	\$135,500	\$166,500	\$139,500	\$4,000	3.0%

Changes and Useful Information:

- The **Operating Cost** increase is due to anticipated office supplies expense and purchase of replacement ID card printer.

Description:

The Security Division, under the supervision of the Deputy County Administrator, is responsible for the safety and security of persons, equipment and facilities on all County Government property.

The work involves inspecting County Property and buildings for security and making necessary recommendations for improvements in security. It also involves physical protection responsibilities which include asset protection, workplace violence prevention, access control systems, video surveillance, and other security related issues.

Positions:

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
Security Building Officer	1.0	1.0	1.0	1.0	1.0
Part-Time	1.9	1.9	1.9	1.9	1.9
Total Full Time Equivalent	2.9	2.9	2.9	2.9	2.9

General Government

Department: Administrative Services

01.03.141

Division\Program: Media

Fund: General

Program Administrator: Deborah Hall, Deputy County Administrator

www.charlescountymd.gov/coadmin/pio/public-information-office

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Operating Costs	7,888	18,000	15,200	15,200	(2,800)	-15.6%
Total Expenditures	\$7,888	\$18,000	\$15,200	\$15,200	(\$2,800)	-15.6%

Changes and Useful Information:

- The **Operating Cost** decrease is a result of dues/subscriptions being moved to the Cable TV/I-Net Fund.

Description:

The Media Office facilitates the communication of information to internal and external customers with the goal of improving citizen perception, bolstering public understanding, support, and confidence, and encouraging citizen participation. The Office maintains and promotes the Charles County Government brand by consistently and effectively implementing strategic marketing communications initiatives and providing creative services.

Positions:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Public Information Officer	2.0	1.0	1.0	1.0	1.0
Writer/Producer	1.0	1.0	1.0	1.0	1.0
Media Specialist	1.0	1.0	1.0	1.0	1.0
Public Information Specialist	0.0	1.0	1.0	1.0	1.0
Video Production Specialist	1.0	1.0	1.0	1.0	2.0
Communications Coordinator	0.0	0.0	0.0	0.0	1.0
Assistant Graphics Designer	0.0	0.0	0.0	0.0	1.0
Part Time Help	0.5	0.5	0.8	1.5	0.3
Total Full Time Equivalent	5.5	5.5	5.8	6.5	8.3
Allocated to Special Revenue Fund	(5.5)	(5.5)	(5.8)	(6.5)	(8.3)
Net Cost to General Fund	0.0	0.0	0.0	0.0	0.0

Objectives & Measurements:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Estimated</u>
<i>Objective: To inform the media/press/public, within 5 days, of important and relevant County Government events.</i>					
# of news releases	266	502	401	500	500
% revised	1%	1%	1%	1%	1%
# of Social Media Posts	n/a	n/a	348	700	900
# of Media Inquires	n/a	n/a	243	300	300

General Government

Department: Administrative Services 01.03.69
Division\Program: Tourism Fund: General
Program Administrator: Deborah Hall, Deputy County Administrator / Timothy Morgan, Chief of Tourism
www.charlescountymd.gov/coadmin/tourism/tourism-office

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$159,905	\$241,300	\$331,500	\$331,500	\$90,200	37.4%
Fringe Benefits	42,034	65,600	85,600	85,600	20,000	30.5%
Operating Costs	188,521	338,700	432,800	432,800	94,100	27.8%
Total Expenditures	\$390,460	\$645,600	\$849,900	\$849,900	\$204,300	31.6%

Changes and Useful Information:

- The increase in **Personal Services** and **Fringe Benefits** is due to full year impact of two new positions and one position change in grade. Increase is also due to Part Time personnel to staff Port Tobacco Historic Site.
- Increase in **Operating Cost** is due to the following:
 - Operating cost for Celebrate Charles Signature Series including Restaurant Week, A Fun Filled Fourth, Fallfest and a new multi-day event to complement the Maryland War of 1812 Bicentennial - Celebrate Charles: The March from Benedict.
 - To provide additional funding to sponsor a televised FLW Tournament (Forest L. Wood) and the return of a national fishing tournament to Charles County.

Description:

The goal of the office of Tourism is to stimulate and promote the coordinated, efficient and beneficial development of travel and tourism in Charles County, so the County can derive the economic, social and cultural benefits of travel and tourism to the fullest extent possible.

Positions:

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
Chief of Tourism and Special Events	0.0	0.0	0.0	1.0	1.0
Tourism Marketing Coordinator	1.0	1.0	1.0	1.0	1.0
Promotions Specialist	0.0	1.0	1.0	1.0	1.0
Sales Specialist	0.0	0.0	1.0	0.0	0.0
Office Associate II	0.0	0.0	0.0	1.0	1.0
Part Time	3.2	3.2	3.2	4.5	4.5
Total Full Time Equivalent	4.2	5.2	6.2	8.5	8.5
Allocated to Special Revenue Fund	(3.2)	(3.2)	0.0	0.0	0.0
Net Cost to General Fund	1.0	2.0	6.2	8.5	8.5

General Government

Department: Administrative Services 01.03.52
Division\Program: Safety Fund: General
Program Administrator: Deborah Hall, Deputy County Administrator / Joane Gulvas, Safety Officer
www.charlescountymd.gov/coadmin/safety/safety-office

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$73,398	\$75,900	\$76,700	\$76,700	\$800	1.1%
Fringe Benefits	17,417	18,300	18,700	18,700	400	2.2%
Operating Costs	70,737	63,000	63,000	63,000	0	0.0%
Total Expenditures	\$161,553	\$157,200	\$158,400	\$158,400	\$1,200	0.8%

Description:

The Safety Division is responsible for compliance with equal opportunity programs including ADA, employee safety issues, CDL drug & alcohol program, OSHA/MOSHA compliance rules, Life Safety Codes, and Worker's Compensation.

Positions:

Title	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
Safety Officer	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	1.0	1.0	1.0	1.0	1.0

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
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OBJECTIVE: To minimize the number of work related accidents/incidents by thoroughly conducting investigations of accidents, inspection of facilities, and providing safety training to the County work force.

# of safety inspections (facility related)	38	35	30	20	40
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DRUG & ALCOHOL TESTING:

# of Commercial Driver License Drivers	n/a	74	74	90	90
DOT requirement alcohol testing	10%	10%	10%	10%	10%
% actual alcohol testing	n/a	0.26	57%	56%	25%
# of alcohol tests	21	19	42	50	25
# of tests failing the standard	0	0	0	0	0
DOT requirement drug test	50%	50%	50%	50%	50%
% actual drug testing	n/a	0.46	68%	56%	50%
# of drug testing	22	34	50	50	40
# of tests failing the standard	1	0	0	0	0

WORK RELATED INJURIES (This information includes Sheriff's workers comp)

# of work related injuries	93	52	50	163	150
# of work related injuries investigated	93	52	50	163	150
Average cost per work related injury claim	\$2,700	\$2,500	\$4,247	\$2.63/100 payroll	\$3.00/100 payroll
# of work days lost to related injuries*	270.0	139.5	143.0	1034.0	150.0
Avg. # of work days lost per work related injury	2.90	2.68	2.86	6.30	7.00
% of work days lost	34.0%	20.0%	35.0%	16.0%	21.0%

**This figure includes Weekends & Holidays in accordance with the OSHA 300 Log Regulations which went into effect on January 1, 2002.*

NOTE: Some data in FY11 was lost due to computer problems. These items are marked n/a for not available.

General Government

Department: Election Board 01.12
Division\Program: Election Board Fund: General
Program Administrator: Tracy Dickerson, Election Director
 Mailing Address: P.O. Box 2150, La Plata, MD 20646 301-934-8972 301-870-3167
 Physical Address: 201 East Charles Street, La Plata, MD 20646 800-222-VOTE
www.charlescountymd.gov/boe/welcome 8:00 a.m.-4:30 p.m. M-F

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$163,185	\$174,200	\$174,200	\$174,200	\$0	0.0%
Fringe Benefits	6,498	14,100	14,100	14,100	0	0.0%
Operating Costs	734,500	784,500	729,700	729,700	(54,800)	-7.0%
Capital Outlay	6,987	0	0	0	0	N/A
Total Expenditures	\$911,170	\$972,800	\$918,000	\$918,000	(\$54,800)	-5.6%

Changes and Useful Information:

- **Operating Costs** adjustments includes the following:

-Contract State Personnel was increased by \$78,700 to reflect the impact of converting a part time position to a State employee, to reflect the cost of upgrading the Director and Deputy Director positions and to cover the impact of being mandated by the State to fund 25% of the Regional Manager position. Funding for this position is shared with three other counties.

-Employee Education was increased by \$15,000 to fund the MAEO & BIENNIAL conferences, to fund the Regional Manager's mileage, parking expenses and meal costs.

-Equipment Rental was decreased by (\$140,000) because the funding agreement on the existing voting equipment with the State has been fully funded and does not require funding in FY 2015. New voting is projected to be in use for the 2016 primary election (FY 2016).

Description:

The Charles County Board of Election is responsible for all National, State, and County elections. We furnish the towns, Indian Head and La Plata, certified list of voters and support for the town elections. It has the authority to make all necessary rules and regulations with reference to registration of voters and the conduct of elections. Supervisory authority rests with the State Board of Elections.

Positions:

Title	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
*Director	1.0	1.0	1.0	1.0	1.0
*Deputy Director	1.0	1.0	1.0	1.0	1.0
*Regional Manager	0.0	0.0	0.0	0.0	0.3
*IT specialist	0.0	1.0	1.0	1.0	1.0
*Election Supervisor	3.0	3.0	3.0	1.0	1.0
*Data Applications	0.0	0.0	0.0	2.0	2.0
*Election Clerk	0.0	0.0	0.0	1.0	1.0
Part-time positions	2.4	2.3	2.3	2.3	1.8
Total Full Time Equivalent	7.4	8.3	8.3	9.3	9.0

*State Employees who are reimbursed by the County.

Objectives & Measurements:

	'10 Primary Election	'10 General Election	12 Primary* Election	12 General Election	14 Primary* Election
Total Registered Voters	89,282	89,989	77,071	97,687	99,857
% Democratic	56.4%	56.9%	67.8%	57.0%	58.4%
% Republican	27.4%	27.6%	32.2%	25.9%	24.3%
% Other	0.6%	0.6%	0.0%	0.6%	0.5%
% Declines	15.1%	14.5%	0.0%	16.1%	16.3%
Total Voting Percentage	23.3%	46.2%	17.9%	77.3%	22.1%
Democratic- Voting Percentage	26.4%	48.3%	10.5%	43.1%	15.3%
Republicans- Voting Percentage	27.4%	50.1%	6.8%	18.9%	5.0%
Other- Voting Percentage	0.0%	0.3%	0.0%	0.9%	0.0%
Declines- Voting Percentage	0.8%	4.5%	0.0%	9.5%	1.1%

* Only Democrats and Republicans are eligible to vote in a Presidential Primary
 Charles County only has a Non-Partisan Primary ballot in a Gubernatorial Primary

General Government

Department: Liquor Board 01.15
Division\Program: Liquor Board Fund: General
Program Administrator: Pamela Smith, Chairman

www.charlescountymd.gov/commissioners/boards/board-license-commissioners-liquor-board

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$154,660	\$164,700	\$164,400	\$164,400	(\$300)	-0.2%
Fringe Benefits	63,815	68,100	67,000	67,000	(1,100)	-1.6%
Operating Costs	2,963	3,900	3,900	3,900	0	0.0%
Total Expenditures	\$221,439	\$236,700	\$235,300	\$235,300	(\$1,400)	-0.6%
Revenues	\$180,985	\$174,000	\$187,500	\$187,500	\$13,500	7.8%

Changes and Useful Information:

- Liquor Board **Revenues** increased due to the passage of House Bill 248 which increased various Class B alcoholic beverages license fees in Charles County.

Description:

The Board consists of five members appointed by the County Commissioners who are granted with the authority to grant, fine, suspend, and/or revoke retail alcoholic beverage licenses in Charles County. In addition to actual Board members, staff includes Counsel to the Board, enforcement officers (who are also sworn officers of the Office of the Sheriff), and an administrative clerk. Among its duties, the Board conducts public hearings to consider and act on new and transfer applications for alcoholic beverage licenses, applications for special and/or temporary licenses, requests for special exceptions, investigations pertaining to the enforcement of Article 2B of the Annotated Code of Maryland and the Rules and Regulations of the Board of License Commissioners for Charles County, Maryland. In 1989, the law provided for one license for every 1,350 per election district for any license with an off-sale provision.

Positions:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Assistant County Attorney I - II	0.4	0.4	0.4	0.4	0.4
Legal Office Administrator	0.5	0.5	0.5	0.5	0.5
Sheriff Deputy Officer	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	1.9	1.9	1.9	1.9	1.9

Objectives & Measurements:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Estimated</u>
<i>Objective: The Board of Licensed Commissioners (Liquor Board) for Charles County, Maryland, is charged with enforcement Article 2B of the Annotated Code of Maryland and the Charles Board of Licensed Commissioners Rules and Regulations of Charles County. These laws/rules govern the sale, consumption, regulation and enforcement of alcoholic beverage laws of the State and Charles County.</i>					
Number of Licenses Issued	181	181	184	188	188
Application/Transfer Fees	\$162,470	\$167,216	\$171,285	\$167,000	\$177,800
Fines Collected	\$20,925	\$18,725	\$9,700	\$7,000	\$9,700

General Government

Department: Human Resources 01.17
Division\Program: Administration Fund: General
Program Administrator: Megan Donnick, Acting Director of Human Resources
www.charlescountymd.gov/hr/welcome

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$467,243	\$509,900	\$539,400	\$516,800	\$6,900	1.4%
Fringe Benefits	146,570	157,900	179,500	164,900	7,000	4.4%
Operating Costs	74,988	134,800	160,100	135,100	300	0.2%
Total Expenditures	\$688,801	\$802,600	\$879,000	\$816,800	\$14,200	1.8%
Revenues	\$80,758	\$78,200	\$82,900	\$82,900	\$4,700	6.0%

Changes and Useful Information:

- The **Operating Costs** budget increase is due to cover the Society of Human Resource Management membership and Subscriptions for the Human Resource Specialist position.

Description:

The Human Resources Department is responsible for personnel policy, recruitment, employee relations, classification and compensation, compliance with equal opportunity programs, employee training, all health and welfare benefits, deferred compensation, and retirement.

Positions:

Title	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
Director of Human Resources	1.0	1.0	1.0	1.0	1.0
Assistant Director of Human Resources	1.0	1.0	1.0	1.0	1.0
Benefits Coordinator	1.0	1.0	1.0	1.0	1.0
Recruitment Administrator	1.0	1.0	1.0	1.0	1.0
Human Resources Coordinator	0.0	0.0	1.0	1.0	1.0
Human Resources Specialist	1.0	1.0	1.0	1.0	1.0
Part-time positions	2.0	2.0	2.0	2.0	2.0
Total Full Time Equivalent	7.0	7.0	8.0	8.0	8.0

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
ADMINISTRATION/RECRUITMENT:					
<i>Objective: Measures employment and recruitment activity.</i>					
% Timely completion of appraisals	91%	90%	93%	100%	100%
# of formal staff grievances	2	0	0	0	0
% of FT positions filled	94%	95%	96%	96%	97%
diversity of all applicants % women/%minority	42%/32%*	37%/24%	47%/33%	45%/35%	48%/40%
# of applications for all positions	3,117	3,228	3,271	3,500	3,700
Average # of applications per job	120	57	58	65	67
Annual turnover ratio	5.00	5.00	4.00	4.00	4.00

*Percentages reflect last two months of FY11.

General Government

Department: Human Resources 01.17
Division\Program: Administration Fund: General
Program Administrator: Megan Donnick, Acting Director of Human Resources

Objectives & Measurements:	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
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BENEFITS:

OBJECTIVE: To accurately determine participation in County benefit program and to assist in future staffing needs & budget planning.

# of employees in medical & vision prescription plans *	1,304	1,323	1,359	1,413	1,469
% of total	80.3%	79.7%	79.9%	77.9%	77.8%
# of employees in dental plans*	1,437	1,460	1,502	1,562	1,624
% of total	88.5%	88.0%	88.3%	86.1%	86.0%

**The figures listed above include the County, Circuit Court, State's Attorney, Sheriff's Office, Soil Conservation, Retirees and Library.*

# of employees serviced for fringe benefits per Benefits FTE	1,624 902	1,659 921	1,700 850	1,814 907	1,887 944
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For reference purposes, the following are the number of healthcare subscribers used to calculate the above PMs:

Eligible Employees	1,246	1,262	1,280	1,378	1,433
Charles County Library	28	38	46	48	50
Retirees	350	359	374	388	404
TOTAL	1,624	1,659	1,700	1,814	1,887

TRAINING:

OBJECTIVE: Employee training is a benefit for Charles County Government employees. Quality training that is accessible to the most number of employees can increase productivity.

# of employee training hours	7,177	10,272	11,630	14,000	14,500
# of training classes offered (Core/IT)	121/12*	89/38	122/42	130/60	140/65

**Includes webinars.*

OBJECTIVE: The Training Division oversees the development of youth and volunteers in the community through intern programs.

# of volunteers/interns	15	28	29	32	32
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General Government

Department: Central Services 01.23.50
Division\Program: Other Benefits Fund: General
Program Administrator: Megan Donnick, Acting Director of Human Resources

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Retiree Health Benefits	\$1,590,871	\$1,828,600	\$1,968,800	\$1,968,800	\$140,200	7.7%
Reinsurance Fees	0	0	110,000	110,000	110,000	New
Operating Costs	14,060	30,000	30,000	30,000	0	0.0%
Total Expenditures	\$1,604,931	\$1,858,600	\$2,108,800	\$2,108,800	\$250,200	13.5%

Changes and Useful Information:

- **Retiree Health Benefits** increase due to the increase in the number of participants as well as the cost of health benefits for retirees' assigned to the General Fund. As mandated by the Affordable Healthcare Act, funding for the reinsurance fee is included in the FY15 budget.
- **Reinsurance Fees** increase is new for FY 2015. The Affordable Healthcare Act mandates that the County pay a \$63 fee in FY 2015 for each member on the County's Health Care Plan. This cost estimate assumes the County funds 70% of the cost while the employee funds the remaining 30%. Also assumes other funds participate in funding.

Description:

This division accounts for costs associated with retiree health premiums and unexpected health claims. The county offers retirees health benefits based on age and years of service.

Objectives & Measurements:	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
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# of retirees processed	52	8	26	28	30
# retirees on retiree health insurance	286	291	304	318	333
Cost of Retiree Health Benefits (all funds)	\$1,567,057	\$1,656,499	\$1,703,168	\$1,965,200	\$2,259,980
% increase from prior year	16%	6%	3%	15%	15%

General Government

Department: Central Services 01.23
Division\Program: Central Services Fund: General
Program Administrator: David Eicholtz, Director of Fiscal & Administrative Services

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Fringe Benefits	(\$151,693)	\$75,000	\$75,000	\$75,000	\$0	0.0%
Operating Costs	1,805,439	1,600,400	1,412,400	1,351,400	(249,000)	-15.6%
Operating Costs - SDAT	1,027,987	625,400	659,800	659,800	34,400	5.5%
Agency Funding - OPEB	500,000	750,000	1,000,000	750,000	0	0.0%
Agency Funding - Trust	3,220	11,000	11,000	11,000	0	0.0%
Capital Outlay	0	22,800	51,400	26,400	3,600	15.8%
Total Expenditures	\$3,184,953	\$3,084,600	\$3,209,600	\$2,873,600	(\$211,000)	-6.8%
Revenues	\$12,504	\$5,000	\$0	\$0	(\$5,000)	-100.0%

Changes and Useful Information:

- **Fringe Benefits** represents a centralized budget for self-insured unemployment claims and as a final accounting for actual results from paid premiums versus medical expenses. After adoption, the centralized budget is then transferred to the departments that incur unemployment claims.
- The **Operating Cost** decrease is due to the following reasons:
 - Decrease due to the funds for the WURC which were transferred to Administrative Services. Funds for Nuisance Abatement are also being accounted for in a new fund.
 - Included are funds to clear a General Fund accounts receivable for golf cart purchases in FY2007.
 - Adjustments in Property and Liability Insurance expenses based on anticipated FY2015 cost and for the audit based on the contract.
- **Operating Costs - State Department of Assessments and Taxation (SDAT)** represents the County's share of the local SDAT office.
- **Agency Funding - Other Post-Employment Benefits (OPEB)** per the strategic financial plan of funding OPEB over a period of years.
- **Capital Outlay** budget represents the cost for various camera security upgrades.
- **Revenues** related to the Nuisance Abatement program have been transferred to a new fund.

Description:

This budget is used to account for the general administrative costs of county government by acquiring asset, vehicle, and personal liability insurance coverage; handling the expenses of photocopying, postage, community promotions, SDAT, OPEB, and other general miscellaneous needs.

The Department of Fiscal and Administrative Services is responsible for the management of insurance coverage to include: Public Official Liability, General Liability, Sheriff's Office Liability, vehicle liability & property damage, property coverage, Environmental Liability, Fiduciary, Surety Bonds, & Crime Bond Coverage.

Positions:

There is no direct staff allocated to this budget.

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
<i>OBJECTIVE: To purchase insurance coverage at the lowest possible premiums while minimizing Charles County's</i>					
<u>Average cost of insurance coverage:</u>					
per vehicle for vehicle damage	\$383	\$334	\$338	\$297	\$260
per vehicle for vehicle liability	\$262	\$242	\$240	\$237	\$220
<u>Average cost of property coverage:</u>					
per \$1M worth of County assets	\$931	\$847	\$817	\$867	\$900
# of property damage claims	1	4	2	2	2
% of claims paid to premiums	0%	20%	4%	7%	15%

General Government

Department: Orphan's Court 01.71
Division\Program: Orphan's Court Fund: General
Program Administrator: Honorable Warren Bowie, Chief Judge
 Mailing Address: P.O. Box 3080, La Plata, MD 20646 301-932-3345
 Physical Address: 200 Charles St., La Plata, MD 20646
www.mdcourts.gov/orphanscourt

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0.0%
Fringe Benefits	9,536	9,600	9,600	9,600	0	0.0%
Operating Costs	6,463	7,200	7,200	7,200	0	0.0%
Total Expenditures	\$45,999	\$46,800	\$46,800	\$46,800	\$0	0.0%

Description:

The Court of Orphans' was one of the high privileges afforded the citizens of that free city. The idea as well as the name came with the early settlers to Maryland, Pennsylvania, Delaware, Virginia, and New Jersey. That the people of these colonies might enjoy the same protection and high privilege, the idea was transplanted into our early Constitution. The name was modified to Orphans' Court, and thus a jurisdiction over the estates of minors was expanded to include the administration of decedents' estates as well.

The object of the Orphans' Court was to have a jurisdiction under which an entire probate proceeding could be conducted and supervised in one court, from the probate of a will, grant of letters, and the supervision of the fiduciary to the final distribution of the estate. Not only was the idea and the name transplanted into our law, but the establishment and continuity of the Orphans' Court System was embedded in our Constitution of 1776.

Maryland has maintained the "legal purity" of the Orphans' Court System while our Testamentary law has been reviewed and revised into a single modern volume entitled Estates and Trusts Article-Annotated Code of Maryland. The Orphan's Court reviews regular estates and provides action of differences or disputes. In addition, the Court approves all petitions for commissions, attorney fees, and funeral expenses.

Positions:

Provides funding for 3 elected Orphan Court judges.

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
<i>Objective: The Orphan's Court is responsible for the timely and economical decisions in accordance with the Annotated Code of Maryland Estates and Trusts.</i>					
# of Hearings	378	393	355	420	400
# of petitions granted	972	1,209	1,020	1,300	1,200

General Government

Department: Circuit Court 01.09
Division\Program: Circuit Court, Grand Jury, and Law Library Fund: General
Program Administrator: Honorable Amy J. Bragunier, County Administrative Judge
 Mailing Address: P.O. Box 970, La Plata, MD 20646 301-932-3202 301-870-2659
 Physical Address: 200 Charles Street, La Plata, MD 20646 8:30 a.m.-4:30 p.m. M-F
www.courts.state.md.us/clerks/charles

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$665,510	\$780,800	\$1,125,700	\$777,900	(\$2,900)	-0.4%
Fringe Benefits	180,663	227,400	365,400	231,300	3,900	1.7%
Operating Costs	131,466	175,200	185,900	170,900	(4,300)	-2.5%
Transfers Out	85,115	105,200	98,600	98,600	(6,600)	-6.3%
Capital Outlay	0	38,600	0	0	(38,600)	-100.0%
Total Expenditures	\$1,062,753	\$1,327,200	\$1,775,600	\$1,278,700	(\$48,500)	-3.7%
Revenues	\$159,109	\$185,200	\$185,200	\$186,900	\$1,700	0.9%

Changes and Useful Information:

- **Personal Services** decreased due to refilling vacant positions at a lower salary.
- **Operating Costs** were reduced to estimated actual.
- **Transfers Out** is for the County's local match on the Child Support Program which decreased due to removal of a Part Time position.
- The **Capital Outlay** budget represents one time purchases in FY2014 which was to replace two digital recording servers and encoders.

Description:

Circuit Court: The Circuit Court is a trial court of general jurisdiction which handles major civil cases and serious criminal matters; also exercises appellate jurisdiction over the District Court, Orphans Court, and certain administrative agencies. The Circuit Court has full common law and equity powers and jurisdiction in all civil and criminal cases filed in Circuit Court and all additional powers and jurisdiction conferred by the Constitution and by law, except where, by law, jurisdiction has been limited or conferred upon another tribunal.

Jury Service: The right to a trial by jury is guaranteed by the United States Constitution and the Maryland Declaration of Rights. The current jury system had its beginning in English Law and was part of the civil liberties granted by King John of England on June 15, 1215 and recorded in the document known as the Magna Carta. Jury duty is an opportunity to serve the community and be an integral part of the court system.

A grand jury is made up of 23 people, who receive and hear evidence to determine whether probable cause exists to charge someone with a crime. In a criminal case a petit jury is made up of 12 individuals who listen to evidence at a trial and determine guilt or innocence of the person charged with the crime. In a civil trial a petit jury is made up of 6 individuals who listen to the evidence in dispute at a trial and determine the facts.

Law Library: \$3,000 of the transfer out line is reserved as a Local subsidy for the Law Library. The Law Library is funded primarily with attorney fees, fines and bond forfeitures. The Law Library is one of the County's Special Revenue funds.

General Government

Department: Circuit Court 01.09
Division\Program: Circuit Court, Grand Jury, and Law Library Fund: General
Program Administrator: Honorable Amy J. Bragunier, County Administrative Judge
 Mailing Address: P.O. Box 970, La Plata, MD 20646 301-932-3202 301-870-2659
 Physical Address: 200 Charles Street, La Plata, MD 20646 8:30 a.m.-4:30 p.m. M-F
www.courts.state.md.us/clerks/charles

Positions:	FY11	FY12	FY13	FY14	FY15
Title	FTE	FTE	FTE	FTE	FTE
County Court Administrator	1.0	1.0	1.0	1.0	1.0
Family Services Director	1.0	1.0	1.0	1.0	1.0
Differentiated Case Manager	0.0	0.0	1.0	1.0	1.0
Assignment Director	1.0	1.0	1.0	1.0	1.0
Law Librarian	1.0	1.0	1.0	1.0	1.0
Drug Court Coordinator	1.0	1.0	1.0	1.0	1.0
Drug Court Clerk	0.0	0.0	0.0	0.0	0.5
Administrative Associate	2.0	2.0	2.0	2.0	2.0
Judicial Secretary	4.0	4.0	4.0	4.0	4.0
Case Manager	1.0	1.0	1.0	1.0	1.0
Family Resource Specialist	1.0	1.0	1.0	1.0	1.0
Secretary IV	1.0	1.0	1.0	1.0	1.0
Assignment Clerk (I -II)	3.0	4.0	4.0	4.0	4.0
Courtroom Clerk	1.0	1.0	1.0	1.0	1.0
Domestic Relations Clerk	1.0	1.0	1.0	1.0	1.0
Part-Time positions	2.9	2.9	0.7	0.7	0.2
Total Full Time Equivalent	21.9	22.9	21.7	21.7	21.7
Allocated to Grants	(7.0)	(7.0)	(7.5)	(7.5)	(7.5)
Net Cost to General Fund	14.9	15.9	14.2	14.2	14.2

Objectives & Measurements:

	FY11	FY12	FY13	FY14	FY15
	Actual	Actual	Actual	Projected	Estimated
<i>Objective: In 2000, the Maryland Judicial Council adopted case time standards for the state's trial courts that provide guidelines for the time within which cases should reach resolution. As such, the Circuit Court is responsible for the timely scheduling and disposition of cases, thus promoting access to justice and increased litigant satisfaction with the court system. Cases types filed with the Circuit Court include: serious criminal cases; major civil cases; juvenile cases; family law cases; child support; and appeals from the District Court, Orphan's Court, and certain Administrative Agencies.</i>					
# of Scheduled Hearings	23,398	23,663	23,743	24,379	25,033

General Government

Department: State's Attorney's Office 01.08
Division\Program: Criminal Justice Fund: General
Program Administrator: Tony Covington, State's Attorney
 Mailing Address: P.O. Box 3065, La Plata, MD 20646 301-932-3350 301-870-3413
 Physical Address: 200 Charles St., La Plata, MD 20646 8:00 a.m.-4:30 p.m. M-F
www.charlescountymd.gov/sao/welcome

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$1,750,460	\$2,368,600	\$2,907,600	\$2,655,700	\$287,100	12.1%
Fringe Benefits	437,890	691,200	758,100	710,000	18,800	2.7%
Operating Costs	122,388	163,900	147,300	121,200	(42,700)	-26.1%
Transfers Out	211,307	253,600	296,300	296,300	42,700	16.8%
Total Expenditures	\$2,522,044	\$3,477,300	\$4,109,300	\$3,783,200	\$305,900	8.8%
Revenues	\$56,700	\$60,700	\$27,100	\$41,700	(\$19,000)	-31.3%

Changes and Useful Information:

- **Personal Services** includes the full year impact of the merit received during FY 2014 and funding for eight new positions to be hired during FY2015.
- **Operating Costs** were decreased to reflect the one time cost of hiring a vendor to back scan documents.
- Based on the most recent Child Support Grant Award, the County's local match should be \$315,000. The **Transfers Out** budget of \$296,300 assumes 94% of the local match is needed for FY 2015. Previously this program utilized part time help instead of full time help which kept this budget lower than required by the grant award. Recently, full time staff has been hired to work on this program which has caused an increase in this budget.

Description:

Cases presented by the State's Attorney's Office (SAO) in District Court include misdemeanors (e.g., assault, malicious destruction, theft, controlled dangerous substance offenses) and jail able traffic offenses (e.g., drunk driving and fleeing & eluding). The SAO presents juvenile cases in the Circuit Court sitting as a juvenile court. Felonies (e.g., murder, robbery, rape, kidnapping, sexual offenses, breaking and entering, controlled dangerous substance offenses), and all jury trial prayers and appeals from District Court are prosecuted in the Circuit Court by the SAO.

The SAO is designated as the forfeiting agent for drug forfeitures involving personal property (including vehicles and money) and real property. Decisions regarding drug forfeitures involving personal property (including vehicles & money) and real property are made in consultation with the seizing police agency.

The SAO presents cases on behalf of the Child Support Enforcement Unit of the Department of Social Services in cases establishing paternity, setting child support payments and enforcing those payments.

The SAO is located in the Charles County Courthouse in La Plata, the County seat. The police consult the SAO for advice during criminal investigations. The SAO apprises victims of the status of criminal prosecution. Prosecutors appear before the four Circuit Court judges and two District Court judges to prosecute crimes. Additionally, they appear before the Master for Domestic Relations for child support matters.

General Government

Department: State's Attorney's Office 01.08
Division\Program: Criminal Justice Fund: General
Program Administrator: Tony Covington, State's Attorney
 Mailing Address: P.O. Box 3065, La Plata, MD 20646 301-932-3350 301-870-3413
 Physical Address: 200 Charles St., La Plata, MD 20646 8:00 a.m.-4:30 p.m. M-F
www.charlescountymd.gov/sao/welcome

<u>Positions:</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
State's Attorney	1.0	1.0	1.0	1.0	1.0
Deputy's State's Attorney	1.0	1.0	1.0	1.0	1.0
Assistant State's Attorney	9.8	9.8	12.8	15.8	17.8
Law Clerk	1.0	1.0	1.0	1.0	1.0
Investigator	0.0	0.0	1.0	2.0	2.0
Executive Assistant to the State's Attorney	1.0	1.0	1.0	1.0	1.0
Office Administrator	1.0	1.0	1.0	1.0	1.0
Unit Supervisor	2.0	3.0	3.0	3.0	3.0
Legal Secretary II	5.8	5.8	7.8	10.8	14.8
Legal Secretary I	6.8	6.8	6.8	8.6	9.6
IT Specialist	0.0	0.0	0.0	0.0	1.0
Part-time positions	0.0	0.0	0.6	0.6	0.6
Total Full Time Equivalent	29.4	30.4	37.0	45.8	53.8
Allocated to Grants	(8.6)	(8.6)	(8.6)	(8.4)	(8.4)
Net Cost to General Fund	20.8	21.8	28.4	37.4	45.4

* Per agreement with the State's Attorney's Office, this position complement is subject to the amount of part-time employment in lieu of full-time employment. The County agrees to give the agency flexibility in filling vacancies.

Goals:

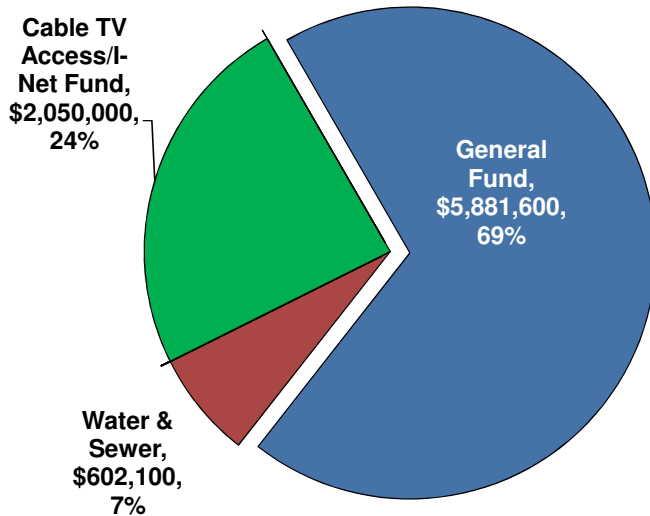
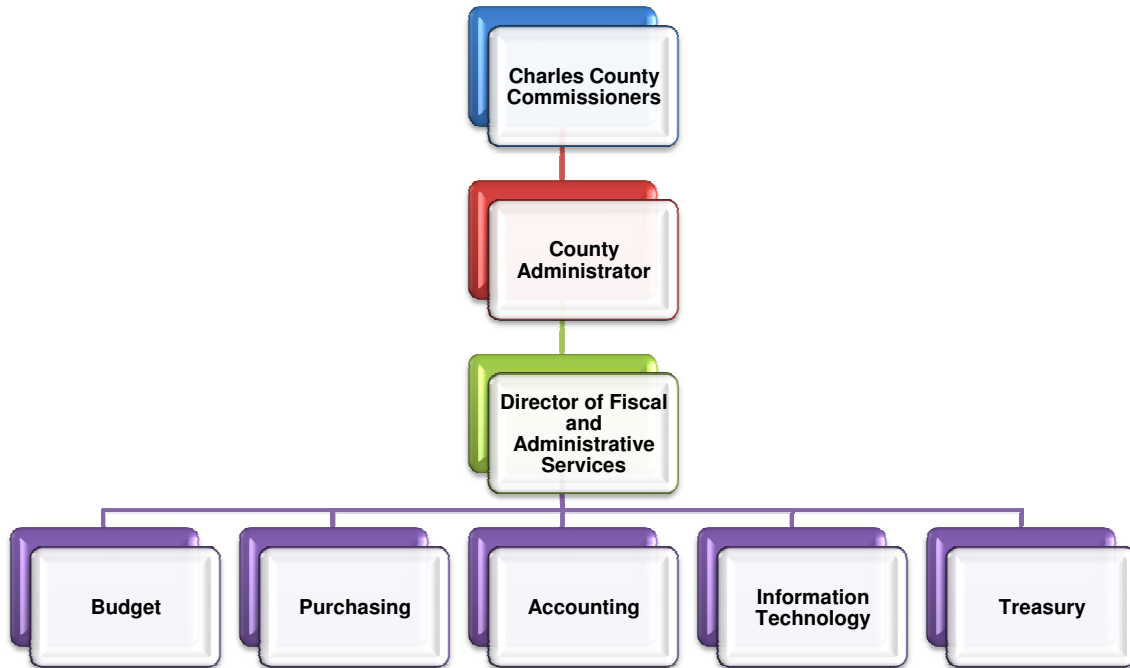
The State's Attorney's Office is responsible for the enforcement of State criminal laws within the geographical borders of the County.

Fiscal & Administrative Services Summary

David Eicholtz, Director of Fiscal & Administrative Services
 Mailing Address: P.O. Box 2150, La Plata, MD 20646
 Physical Address: 200 Baltimore St., La Plata, MD 20646
<http://www.charlescountymd.gov/fas/welcome>

301-645-0570 301-870-2542
 8:00 a.m.-4:30 p.m. M-F

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$3,203,764	\$3,395,800	\$3,408,000	\$3,382,700	(\$13,100)	-0.4%
Fringe Benefits	1,065,182	1,125,400	1,146,500	1,179,100	53,700	4.8%
Operating Costs	1,177,314	1,267,000	1,354,000	1,319,800	52,800	4.2%
Total Expenditures	\$5,446,261	\$5,788,200	\$5,908,500	\$5,881,600	\$93,400	1.6%
Revenues	\$240,412	\$252,800	\$275,900	\$325,000	\$72,200	28.6%



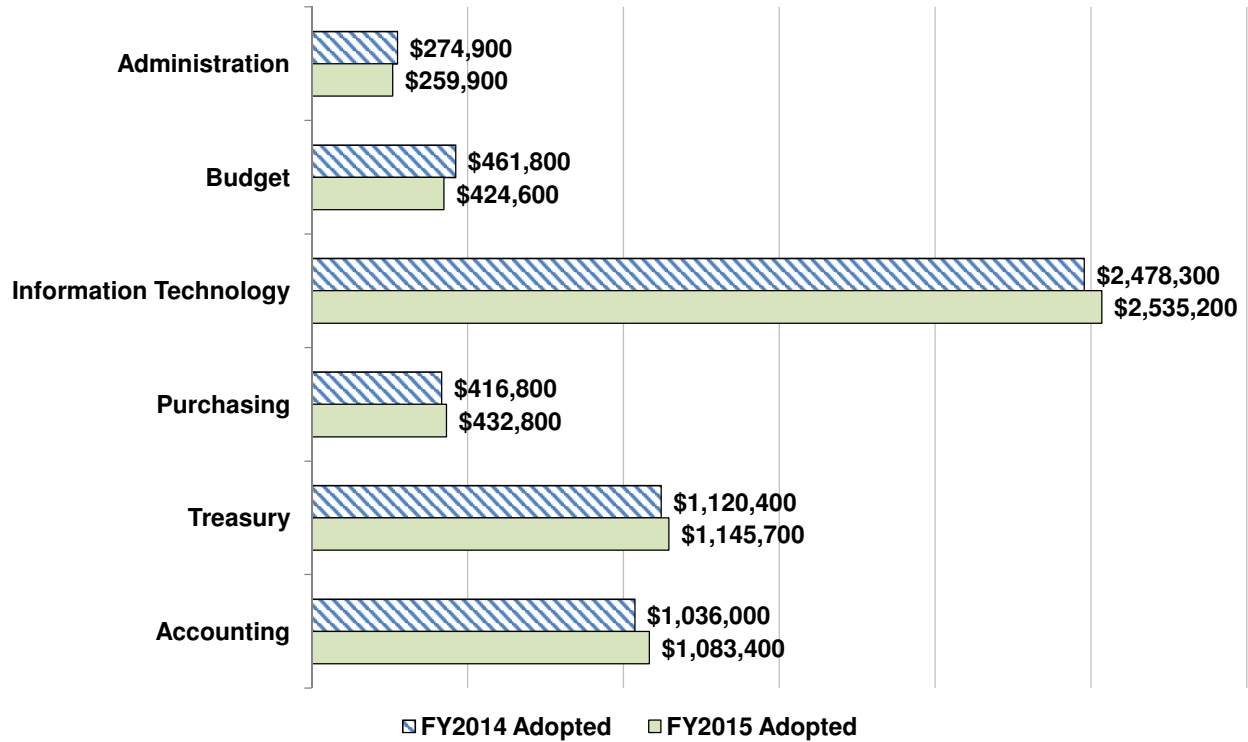
TOTAL FY2015 DEPARTMENT BUDGET \$8,533,700

(Totals for funds other than the General Fund exclude debt service payments.)

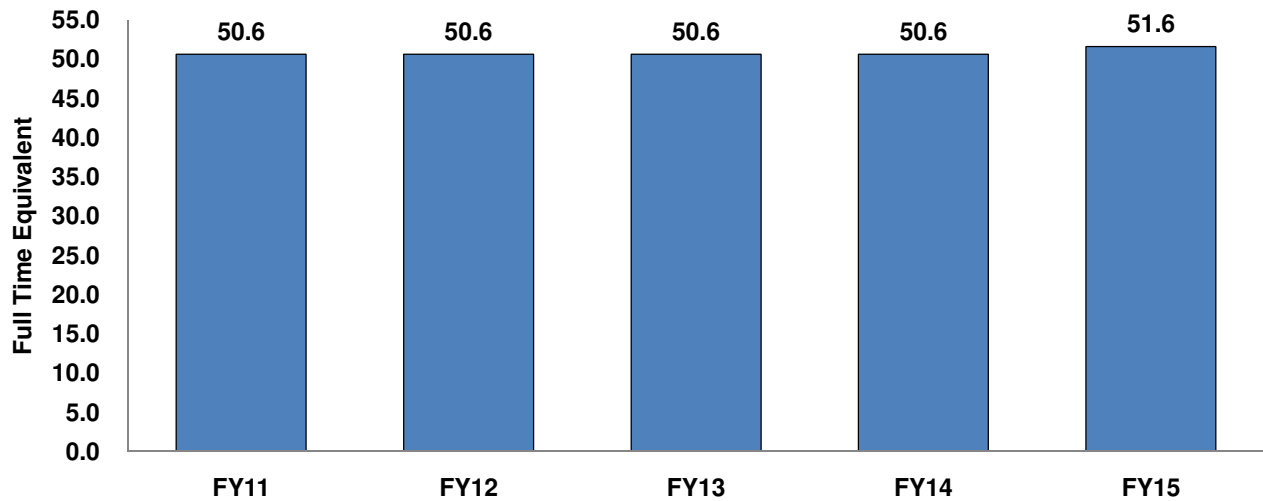
As indicated by the graph, the Department of Fiscal Services is allocated through several different funds.

Fiscal & Administrative Services Expenditure and Staff History

GENERAL FUND



Staffing History



Positions by Program:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
Administration	2.0	2.0	2.0	2.0	2.0
Budget	4.0	4.0	4.0	4.0	4.0
Information Technology	14.8	14.8	14.8	14.8	14.8
Purchasing	5.0	5.0	5.0	5.0	5.0
Accounting	10.8	10.8	10.8	10.8	11.8
Treasury	14.0	14.0	14.0	14.0	14.0
Total Full Time Equivalent	50.6	50.6	50.6	50.6	51.6

Fiscal & Administrative Services

Department: Fiscal & Administrative Services 01.04.06
Division\Program: Administration Fund: General
Program Administrator: David Eicholtz, Director of Fiscal & Administrative Services
<http://www.charlescountymd.gov/fas/welcome>

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$190,997	\$192,300	\$187,900	\$187,900	(\$4,400)	-2.3%
Fringe Benefits	66,791	72,000	61,600	61,600	(10,400)	-14.4%
Operating Costs	9,289	10,600	10,400	10,400	(200)	-1.9%
Total Expenditures	\$267,077	\$274,900	\$259,900	\$259,900	(\$15,000)	-5.5%
Revenues	\$8,626	\$11,000	\$11,000	\$11,000	\$0	0.0%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** were adjusted to reflect current staffing.
- Reduction in **Operating Costs** for vehicle fuel. Vehicle assigned to the department was reassigned to the Economic Development Department.
- **Revenues** are for the Purchasing Card program.

Description:

The Administrative Division of Fiscal & Administrative Services supervises the Accounting, Budget, Information Technology, Purchasing and Treasury Divisions of County Government. The Director serves as a committee member in the administration and management of various employee benefit plans on behalf of the County's public safety and general employees.

Additionally, the Administrative Division is responsible for securing major equipment through lease purchase financing and is responsible for the planning and issuance of long term debt for all bond financed capital projects. This Division maintains professional relationships with the County's Bond Rating Agencies, Financial Advisors, Banking Institutions, and Bond Counsel. The Director serves as Financial Advisor to the Board of County Commissioners and County Administrator.

Positions:

Title	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
Director of Fiscal & Administrative Services	1.0	1.0	1.0	1.0	1.0
Fiscal Service Specialist	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	2.0	2.0	2.0	2.0	2.0

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
# Meetings Scheduled	766	868	839	800	800
# Letters/Memorandums Typed	920	788	830	750	750
# Mail received/mailed	3,260	3,390	3,670	3,200	3,200

Objective: To oversee, review and make recommendations on the various retirement plans for employees of the County.

# of Pension Plans Administered	4	4	4	4	4
Market Value of Pension Plans	\$254,969,774	\$270,186,265	\$314,006,006	\$338,341,471	\$364,562,936

Objective: To secure adequate financing for the purchase of equipment and as provided by the Capital Improvement Program for infrastructure such as buildings, roads, and parks.

Value of Capital Lease Agreement	\$0	\$1,531,700	\$2,459,700	\$6,346,800	\$8,220,700
Value of Bond Issue	\$57,785,000	\$55,240,000	\$28,200,000	\$0	*\$78,000,000

*Assumes two bonds issues in FY 2015 (September & May).

Fiscal & Administrative Services

Department: Fiscal & Administrative Services 01.04.04
Division\Program: Budget Fund: General
Program Administrator: Jenifer Ellin, Chief of Budget
www.charlescountymd.gov/fas/budget/budget

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$335,429	\$334,400	\$303,500	\$303,500	(\$30,900)	-9.2%
Fringe Benefits	115,807	121,400	115,100	115,100	(6,300)	-5.2%
Operating Costs	4,325	6,000	6,000	6,000	0	0.0%
Total Expenditures	\$455,561	\$461,800	\$424,600	\$424,600	(\$37,200)	-8.1%
Revenues	\$110,578	\$125,200	\$146,500	\$146,500	\$21,300	17.0%

Changes and Useful Information:

- **Personnel Services** and **Fringe Benefits** were adjusted to reflect the impact of refilling a vacant position at a lower salary.
- **Revenues** are associated with the indirect cost reimbursement for work associated with grants.

Description:

The functions of the Budget Division are to:

- (1) coordinate, compile and review all departmental and agency requests,
- (2) compile and recommend revenue estimates for all funds,
- (3) prepare five year plan forecasts,
- (4) analyze and recommend various tax and user fee rates based on requested, proposed, and approved operating budgets,
- (5) prepare monthly management reports to include income statements, year-end revenue and expense estimates, and changes in fund balance for all major funds,
- (6) coordinate the official Offering Statement associated with new bond issues,
- (7) prepare special financial reports for bond rating agency presentations,
- (8) assists Director with overall debt management of the County,
- (9) monitor all budgets throughout the year,
- (10) prepare quarterly capital project financial status reports,
- (11) provide general financial support to departments and the general public,
- (12) administer budget position control system, and
- (13) coordinate and administer grant financial information including review of grant applications, preparing quarterly and annual financial reports, coordinating preparation of annual cost Allocated plan, and compilation of federal grant information for completion of the A-133 single audit.

Positions:

Title	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
Chief of Budget	1.0	1.0	1.0	1.0	1.0
Senior Budget Analyst	1.0	1.0	1.0	1.0	1.0
Budget Analyst I - III	2.0	2.0	2.0	2.0	2.0
Grants Analyst	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	5.0	5.0	5.0	5.0	5.0
Allocated to Capital Projects	(1.0)	(1.0)	(1.0)	(1.0)	(1.0)
Net Cost to General Fund	4.0	4.0	4.0	4.0	4.0

Fiscal & Administrative Services

Department: Fiscal & Administrative Services 01.04.04
Division\Program: Budget Fund: General
Program Administrator: Jenifer Ellin, Chief of Budget

Objectives & Measurements:	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
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Objective: The ability to estimate revenues and expenditures is advantageous to the County, as it allows for fiscal decisions to be made with confidence. Revenue and Expenditure estimates prepared in December are compared to the year-end actual results to measure the accuracy of the Division's estimates.

Accuracy Rate of Mid-Year Operating Revenue and Expense Estimates:

General Fund Revenue	98.5%	99.4%	99.3%	99.0%	99.0%
General Fund Expense	99.3%	99.6%	97.7%	98.9%	98.9%
W&S Revenue	97.8%	97.2%	98.2%	97.7%	97.7%
W&S Expense	94.9%	90.9%	96.4%	94.1%	94.1%
Landfill Revenue	99.1%	94.1%	96.8%	96.6%	96.6%
Landfill Expense	98.5%	99.7%	99.9%	99.4%	99.4%
Park Revenue	96.0%	95.9%	91.5%	94.5%	94.5%
Park Expense	95.7%	99.5%	96.0%	97.0%	97.0%
ESF Revenue	95.8%	97.3%	97.7%	96.9%	96.9%
ESF Expense	94.7%	97.5%	94.9%	95.7%	95.7%

FY14 Projected is based on a three year average of actual results.

FY15 Estimated assumes we maintain our historical average ability to estimate revenues and expenditures.

Objective: The County has adopted a strict, but flexible, policy regulating transfer of budget funds between line items and programs. Significant transfer requests require approval at the County Administrator or Commissioner level. The budget policy allows for a continuous flow of operating costs, while maintaining a desired degree of control.

# of Budget Transfer Requests	468	530	526	528	528
-Avg. # of days from request to approval					
Department Head Level	3.5	3.4	2.3	3.9	3.0
County Administrator/Commissioner Level	13.0	13.8	13.2	14.6	13.3
# of budget line items to maintain	13,424	13,851	14,337	14,600	14,900

Objective: The County has an adopted policy providing guidelines for adding staff to the payroll. All requests for new positions, or to replace existing staff due to turnover, is processed through the Budget Division.

# of personnel requisitions processed	59	74	66	66	66
-Avg. # of days from request to Budget approval	3.6	3.0	4.1	3.4	3.4

Fiscal & Administrative Services

Department: Fiscal & Administrative Services 01.04.12
Division\Program: Information Technology Fund: General
Program Administrator: Evelyn Jacobson, Chief of Information Technology
www.charlescountymd.gov/fas/it/information-technology

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$1,025,726	\$1,110,400	\$1,122,600	\$1,112,100	\$1,700	0.2%
Fringe Benefits	356,740	378,300	375,900	386,400	8,100	2.1%
Operating Costs	966,083	989,600	1,065,600	1,036,700	47,100	4.8%
Total Expenditures	\$2,348,550	\$2,478,300	\$2,564,100	\$2,535,200	\$56,900	2.3%

Changes and Useful Information:

- The State's Attorney's Office received funding for a new position in Information Technology to be dedicated to the agency. Funding was approved for January. The employee will report to Information Technology but will be funded by the State's Attorney's Office.
- The **Operating Costs** increase was for the following reasons:
 - To purchase creative adobe cloud licensing model.
 - To provide additional funding for existing maintenance agreements which includes the first year impact of the REMI software annual maintenance agreement and additional maintenance costs for the County's mainframe software.
 - To purchase cloud service software for disaster recovery.
 - To purchase computer and related items for Pool Manager at St. Charles High School.
 - To purchase a desk phone and computers for two new positions in Accounting and Purchasing and a new part time position in Community Services. A laserfiche license and bar code scanner was approved for the new Accounting position.
 - To reflect the full year impact of Assistant Park Managers getting cell phone service.

Description:

The Information Technology (IT) Division's primary responsibilities are the acquisition, design, development, maintenance and enhancement of technology infrastructure, applications and telecommunications in support of County Government operations and services to Charles County citizens. The division is divided into three areas: Applications, Network Services and Project Management.

The Applications area is responsible for managing the County's enterprise software system, various internally developed and vendor acquired business applications, the County's internet and intranet sites, and Geographic Information Systems (GIS) applications.

The Network Services area is responsible for the County's network infrastructure, which includes multiple Local Area Networks (LANs) connected via the County's Institutional Network (I-Net), all County computers, desktops and network print services, County telecommunications, which includes Internet Protocol (IP) phones and mobile devices, the IP camera and video conferencing networks, various desktop applications, including the enterprise e-mail system, Charles County Government Television (CCGTV) support and the IT HelpDesk.

The Project Management area monitors major IT projects, as well as, projects which impact both the Applications and Network Services areas. This area also ensures that IT best practices are being followed and documented in applicable policies and/or procedures.

Fiscal & Administrative Services

Department:	Fiscal & Administrative Services	01.04.12
Division\Program:	Information Technology	Fund: General
Program Administrator:	Evelyn Jacobson, Chief of Information Technology	

Positions:	FY11	FY12	FY13	FY14	FY15
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Chief of Information Technology	1.0	1.0	1.0	1.0	1.0
Applications Manager	1.0	1.0	1.0	1.0	1.0
Network Manager	1.0	1.0	1.0	1.0	1.0
Systems Analyst II	3.0	3.0	4.0	4.0	4.0
Network Specialist III	3.0	3.0	4.0	4.0	4.0
Webmaster	1.0	1.0	1.0	1.0	1.0
Systems Analyst I	1.0	1.0	1.0	1.0	1.0
Systems Analyst I/CAD Analyst	1.0	1.0	1.0	1.0	1.0
Network Specialist II	1.0	1.0	1.0	1.0	1.0
Technology Support Specialist Supervisor	1.0	1.0	1.0	1.0	1.0
Technology Support Specialist II	2.0	2.0	2.0	2.0	2.0
Telecommunication Specialist	1.0	1.0	1.0	1.0	1.0
Applications Customer Support Rep.	1.0	1.0	1.0	1.0	1.0
Technical Support Specialist	1.0	1.0	1.0	1.0	1.0
IT Specialist (SAO)	0.0	0.0	0.0	0.0	1.0
Part-time positions	0.0	0.0	0.5	0.5	1.7
Total Full Time Equivalent	19.0	19.0	21.5	21.5	23.7
Allocated to Cable TV / I-Net Fund	(4.2)	(4.2)	(4.6)	(4.6)	(5.8)
Allocated to W&S Enterprise Fund	0.0	0.0	(2.0)	(2.0)	(2.0)
Allocated to State's Attorney's Office	0.0	0.0	0.0	0.0	(1.0)
Net Cost to General Fund	14.8	14.8	14.8	14.8	14.8

Objectives & Measurements:	FY11	FY12	FY13	FY14	FY15
	Actual	Actual	Actual	Projected	Estimated

Objective: Provide technical support and assistance with computer related requests.

# of work requests completed	1,782	1,507	1,284	1,400	1,450
# of help desk calls completed	4,751	10,924	9,286	9,600	9,600
# of users supported	554	557	568	575	583

Objective: Operate, maintain and enhance the information technology network infrastructure.

# of PCs/laptops/tablets supported	758	772	843	860	875
# of network servers supported	88	111	120	130	140
# of virtual servers supported	30	53	57	65	73

Objective: Provide and maintain an informative and current Charles County Government website.

Average website page views per month	n/a	n/a	228,013	230,000	235,000
Average unique visitors per month	37,136	42,616	42,363	43,000	43,500

Objective: Provide telephone and voice mail service for selected county departments and agencies.

# of buildings supported	31	31	32	32	32
# of I/P telephones supported	469	553	727	730	745
# of non I/P telephones supported	250	80	80	80	60
# of CCG owned devices supported	162	150	138	130	122
# of employee owned devices supported	0	42	53	64	75

Fiscal & Administrative Services

Department: Fiscal & Administrative Services 01.04.14
Division\Program: Purchasing Fund: General
Program Administrator: Frederick Shroyer, Chief of Purchasing
www.charlescountymd.gov/fas/purchasing/purchasing

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$251,806	\$297,800	\$326,800	\$280,200	(\$17,600)	-5.9%
Fringe Benefits	94,410	103,100	126,400	134,200	31,100	30.2%
Operating Costs	16,020	15,900	23,700	18,400	2,500	15.7%
Total Expenditures	\$362,236	\$416,800	\$476,900	\$432,800	\$16,000	3.8%

Changes and Useful Information:

- Purchasing received approval for a new Senior Procurement Specialist position which will be funded by capital projects. This position will conduct procurement for capital projects and large value/complicated procurement. Planning & Growth Management and Public Works Departments have over 100 pending projects that will require additional staff in Purchasing in order to assist the Departments in completing the projects in a timely manner.
- The **Operating Costs** increase reflects the National Institute of Governmental Purchasing (NIGP) Industry Codes subscription for new Purchasing new vendor database as directed by the 2013 internal audit.

Description:

Purchasing is responsible for conducting formal procurement of commodities, equipment, services, and construction; oversight of non-formal procurement conducted by departments over which the County Commissioners exercise expenditure control; disposal of surplus property; and oversight of the Minority Business Enterprise (MBE) Program. Purchasing also administers the Small Local Business Enterprise (SLBE) Program, implemented in FY13, including: development of policies & procedures, marketing & outreach, processing and registration of applicants, inclusion in formal and non-formal procurement, and monitoring of performance.

Positions:

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
Chief of Purchasing	1.0	1.0	1.0	1.0	1.0
Assistant Chief of Purchasing	1.0	1.0	1.0	1.0	1.0
Purchasing Programs Outreach Admin.	0.0	0.0	1.0	1.0	1.0
Senior Procurement Specialist	0.0	0.0	0.0	0.0	1.0
Procurement Specialist	2.0	2.0	2.0	2.0	2.0
Office Associate II	1.0	1.0	1.0	1.0	1.0
Purchasing Mail Clerk	0.0	0.0	0.0	0.0	0.0
Total Full Time Equivalent	5.0	5.0	6.0	6.0	7.0
Allocated to Capital Projects	0.0	0.0	(1.0)	(1.0)	(2.0)
Net Cost to General Fund	5.0	5.0	5.0	5.0	5.0

Fiscal & Administrative Services

Department: Fiscal & Administrative Services 01.04.14
Division\Program: Purchasing Fund: General
Program Administrator: Frederick Shroyer, Chief of Purchasing

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
<u>Objective:</u> To provide accurate and efficient processing of purchase orders.					
Total Purchase Orders processed	859	1,105	1,249	1,485	1,600
Total Purchase Order value	\$15,298,134	\$22,888,237	\$25,881,421	\$32,909,157	\$3,500,000
Average PO amount (PO value/# of POs)	\$17,809	\$20,713	\$20,722	\$22,161	\$2,188

Objective: To monitor the number of significant individual procurement activities Purchasing conducts annually, and the number procurement-related protests. These procurement activities may include, but are not limited to: Formal procurement (RFQ, ITB, RFP), joint & cooperative procurement, sole source and utilization of other governments' contracts for significant amounts, utilization of significant dollar value of other governments' contracts, intergovernmental agreements, and disposal of property via auction. Cost avoidance is used to estimate the level of savings achieved as a result of employing a formal bidding process in the procurement of goods and services. The ultimate objectives under these two elements is to reduce bidding/contracting problems, and to increase cost avoidance, to the extent(s) possible.

Number of significant procurement activities	49	41	48	59	70
\$ Amount of significant procurement activities	N/A	N/A	N/A	\$35,455,174	\$38,000,000
Number of bid protests/letters of interest	2	1	1	0	1
Cost avoidance (Avg. bid minus low bid)	\$1,736,440	\$1,649,532	\$2,289,786	\$5,625,553	\$3,000,000

Objective: To measure the percentage of Minority Business Enterprise (MBE) participation in Charles County contracts.

MBE Participation	17.1%	9.0%	22.3%	28.2%	25.0%
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Department: Fiscal & Administrative Services 01.04.70
Division\Program: Accounting Fund: General
Program Administrator: William DeAtley, Chief of Accounting

www.charlescountymd.gov/fas/accounting/accounting-accounts-payable

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$710,466	\$732,300	\$730,600	\$762,400	\$30,100	4.1%
Fringe Benefits	216,481	226,600	228,100	242,400	15,800	7.0%
Operating Costs	71,757	77,100	78,600	78,600	1,500	1.9%
Total Expenditures	\$998,704	\$1,036,000	\$1,037,300	\$1,083,400	\$47,400	4.6%
Revenues	\$0	\$0	\$0	\$49,100	\$49,100	New

Changes and Useful Information:

- **Personnel Services** and **Fringe Benefits** were adjusted to reflect approval of the new Accounting Technician position. Since FY 2011, the level of invoice processing has moved upwards despite internal efforts to streamline and improve efficiency with things such as electronic payments, departmental and/or division credit cards, and consolidation to statement payment. Funding was provided to hire the new position in September and is being paid by an increase in an indirect cost allocation to the enterprise funds.
- The **Operating Costs** increase is for the Independent audit contract.
- **Revenues** are associated with the indirect cost reimbursement to the enterprise funds for the new position.

Fiscal & Administrative Services

Department:	Fiscal & Administrative Services	01.04.70
Division\Program:	Accounting	Fund: General
Program Administrator:	William DeAtley, Chief of Accounting	

Description:

The functions of the Accounting Division include: processing payroll, accounts payable, accounts receivable, and general accounting. The water & sewer billing function is under a separate division but is administered by Accounting. Payroll records are maintained and checks are prepared for county employees, the Sheriff's employees and other outside agencies on a biweekly basis. In Accounts Payable, vendor invoices are matched with purchase orders/receiving records and processed for payment.

Checks are prepared by the Treasury Division. Check requests and invoices for non-purchase order items are also processed. Accounts Receivable prepares invoices for services provided by the county such as retiree health insurance, landfill usage, and outside agency shared costs. General Accounting includes posting journal entries generated by the above functions and by the Treasurer's office, and journal entries prepared by this and other departments to the general ledger.

Cash and investment accounts are reconciled and interest earned is recorded. Asset and Liability accounts are reconciled and maintained. Financial reports and ledgers are prepared and distributed internally. Capital asset records are maintained by accounting.

Annual financial reports are prepared, audited by external auditors, and submitted to the State as required. The Accounting division was awarded the "Certificate of Achievement for Excellence in Financial Reporting" for FY02 through FY13 by the Government Finance Officers, Association of the United States and Canada.

Positions:

<u>Title</u>	<u>FY11</u> <u>FTE</u>	<u>FY12</u> <u>FTE</u>	<u>FY13</u> <u>FTE</u>	<u>FY14</u> <u>FTE</u>	<u>FY15</u> <u>FTE</u>
Chief of Accounting	1.0	1.0	1.0	1.0	1.0
Payroll Manager	1.0	1.0	1.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0	1.0	1.0
Accountant	1.0	1.0	1.0	1.0	1.0
Payroll Accountant	1.0	1.0	1.0	1.0	1.0
Risk Management Accountant	1.0	1.0	1.0	1.0	1.0
Asset Accountant	1.0	1.0	1.0	1.0	1.0
Billing Manager	1.0	1.0	1.0	1.0	1.0
Payroll Coordinator	1.0	1.0	1.0	1.0	1.0
Accounting Specialist	1.0	1.0	1.0	1.0	1.0
Senior Utilities Billing Specialist	1.0	1.0	1.0	1.0	1.0
Utility/ Billing Specialist	4.8	4.8	4.8	4.8	4.8
Accounting Technician	2.0	2.0	2.0	2.0	3.0
Total Full Time Equivalent	17.8	17.8	17.8	17.8	18.8
Allocated to W&S Fund	(7.1)	(7.1)	(7.1)	(7.1)	(7.1)
Net Cost to General Fund	10.8	10.8	10.8	10.8	11.8

Objectives & Measurements:

<u>Objectives & Measurements:</u>	<u>FY11</u> <u>Actual</u>	<u>FY12</u> <u>Actual</u>	<u>FY13</u> <u>Actual</u>	<u>FY14</u> <u>Projected</u>	<u>FY15</u> <u>Estimated</u>
<i>Objectives: a. Record invoices and requests within 7-10 days from receipt.</i>					
<i>b. Process invoices and requests for payments within payment terms of 30 days from invoice date.</i>					
# invoices/request for payments processed	43,357	44,158	44,361	47,600	47,000
- average days to process	7	7	7	7	7
- % timely payments	85%	85%	85%	85%	85%
<i>Objective: Process all 1099's required by law by the due date.</i>					
# of 1099's issued (calendar)	702	742	697	750	750
<i>Objective: Process transactions and maintain accurate records of capital assets owned by the County.</i>					
# of fixed assets maintained	3,041	3,195	3,332	3,425	3,500

Fiscal & Administrative Services

Department: Fiscal & Administrative Services

01.04.22

Division\Program: Treasury

Fund: General

Program Administrator: Eric Jackson, Chief of Treasury

www.charlescountymd.gov/fas/treasury/treasury

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$689,340	\$728,600	\$736,600	\$736,600	\$8,000	1.1%
Fringe Benefits	214,952	224,000	239,400	239,400	15,400	6.9%
Operating Costs	109,841	167,800	169,700	169,700	1,900	1.1%
Total Expenditures	\$1,014,133	\$1,120,400	\$1,145,700	\$1,145,700	\$25,300	2.3%
Revenues	\$121,208	\$116,600	\$118,400	\$118,400	\$1,800	1.5%

Changes and Useful Information:

- **Fringe Benefits** was adjusted to reflect current trends in the Health & Dental Budget.
- **Operating Costs** were adjusted due to the following reasons:
 - Includes funding related to Homestead Tax Credit Program administration to estimated actual. The County is mandated by the State to fund this cost.
 - The Credit Card Processing account was decreased to reflect current trends.
- **Revenues** were adjusted to reflect current trends.

Description:

The Treasury Division is responsible for the collection and investment of all County funds except pension plans. The office administers and collects County property taxes, as well as taxes for the incorporated towns of Indian Head and La Plata and for the State of Maryland. The Treasury Division collects payments for various County sponsored services such as utility bills, tag-a-bags, liquor licenses, permits, dog tags, motor vehicle registrations, and other various fees and fines.

This office maintains all property tax accounts, including processing additions, abatements, transfers, address changes, tax liens, and conducting the tax sale each year. Deeds must also be researched and validated through this office prior to recording at the Court House. The Treasury Division is responsible for the tracking and maintenance of bankruptcy cases.

All accounts payable and Section 8 rental assistance checks are disbursed by this office. The Division must assure that all deposited funds are adequately collateralized.

Positions:

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
Treasurer	1.0	0.0	0.0	0.0	0.0
Chief of Treasury	0.0	1.0	1.0	1.0	1.0
Deputy Treasurer	1.0	1.0	1.0	1.0	1.0
Senior Tax Specialist	1.0	1.0	1.0	1.0	1.0
Tax Specialist	3.0	3.0	3.0	3.0	3.0
Deed Specialist	2.0	2.0	2.0	2.0	2.0
Revenue Specialist	6.0	6.0	6.0	6.0	6.0
Total Full Time Equivalent	14.0	14.0	14.0	14.0	14.0

Fiscal & Administrative Services

Department:	Fiscal & Administrative Services	01.04.22
Division\Program:	Treasury	Fund: General
Program Administrator:	Eric Jackson, Chief of Treasury	

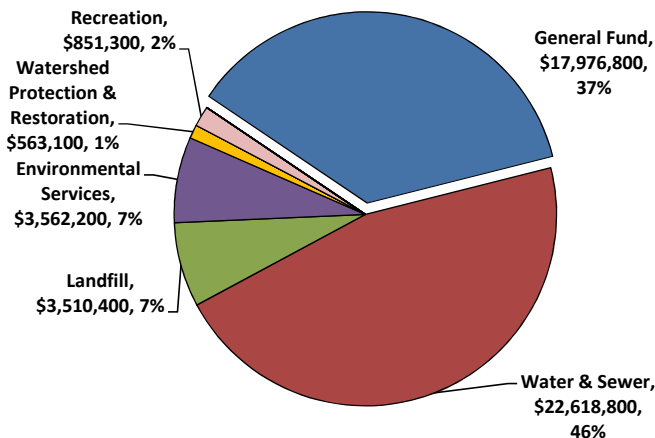
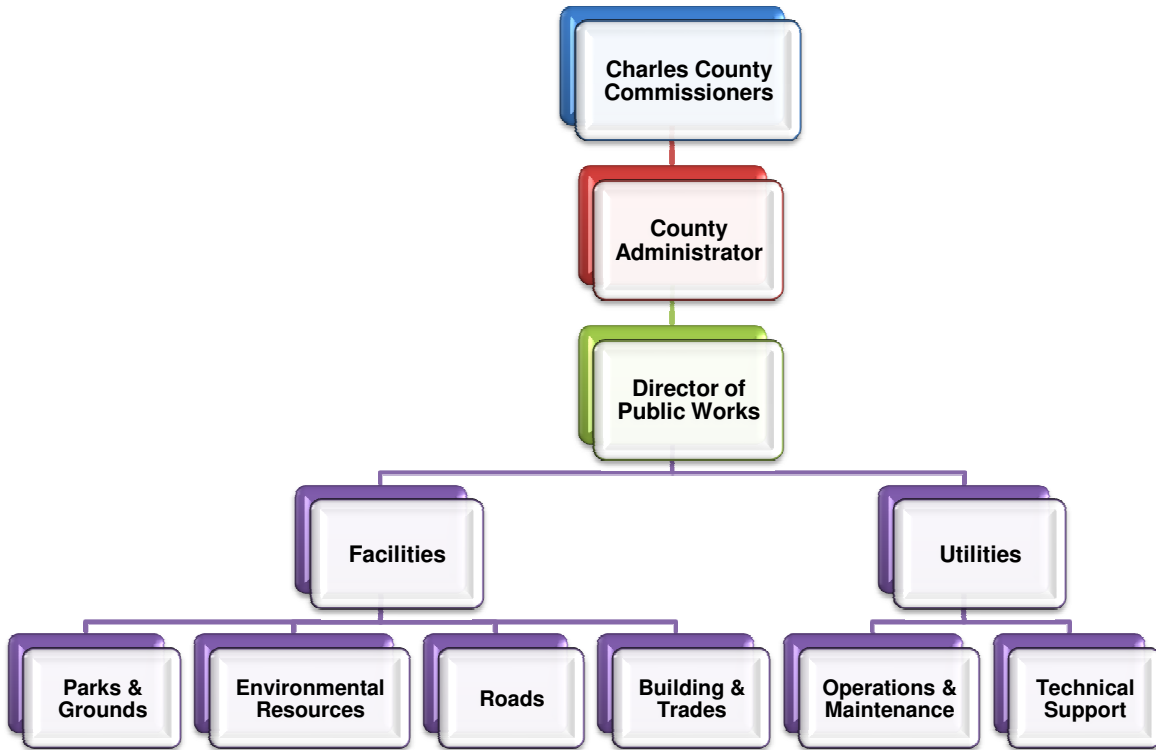
<u>Objectives & Measurements:</u>	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
Revenue Specialists: <u>Objective: To process cash receipt transactions in a timely, efficient, accurate and professional manner.</u>					
Total number of Transactions	279,801	279,925	299,597	301,000	302,000
- # of tax transactions	94,251	95,041	96,568	98,000	99,000
- # of utility transactions	123,507	125,872	127,236	129,000	130,000
- # of other transactions	62,043	59,012	75,793	74,000	73,000
- \$ amount of transactions (\$000)	\$314,000	\$319,000	\$330,000	\$333,000	\$336,000
per FTE	\$57,091	\$58,000	\$60,000	\$61,000	\$62,000
Deed Specialists: <u>Objective: To process recordation tax collections and deed verifications in a timely manner.</u>					
Recordation Tax instruments* (Deeds and Deeds of Trust)	7,164	6,925	8,917	7,900	8,000
Number of deed verifications	3,538	3,611	3,676	4,100	4,200
- per FTE	2,359	2,407	2,451	2,733	2,800
Tax Specialists: <u>Objective: To accurately maintain County tax property accounts.</u>					
# of tax accounts maintained	65,446	64,802	67,085	68,000	69,000
- per FTE	16,362	16,201	16,771	17,000	17,000
Number of address changes	2,575	1,615	3,135	3,200	3,300

Public Works Summary

William A. Shreve, Director of Public Works
 Mailing Address: 1001 Radio Station Rd., La Plata, MD 20646
 Physical Address: 10430 Audie Ln., La Plata, MD 20646
www.charlescountymd.gov/pw/welcome

301-932-3440 301-870-2778
 7:30 a.m.-4:00 p.m. M-F

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$7,578,234	\$7,846,700	\$8,221,800	\$7,969,400	\$122,700	1.6%
Fringe Benefits	2,555,526	2,639,000	2,838,300	2,758,000	119,000	4.5%
Operating Costs	5,788,202	7,064,000	7,269,200	7,236,300	172,300	2.4%
Capital Outlay / Maintenance	102,752	0	13,100	13,100	13,100	New
Total Expenditures	\$16,024,714	\$17,549,700	\$18,342,400	\$17,976,800	\$427,100	2.4%
Revenues	\$916,656	\$929,500	\$925,200	\$946,300	\$16,800	1.8%
Total Expenditures as % of Budget:	4.8%	5.2%	4.6%	5.1%		



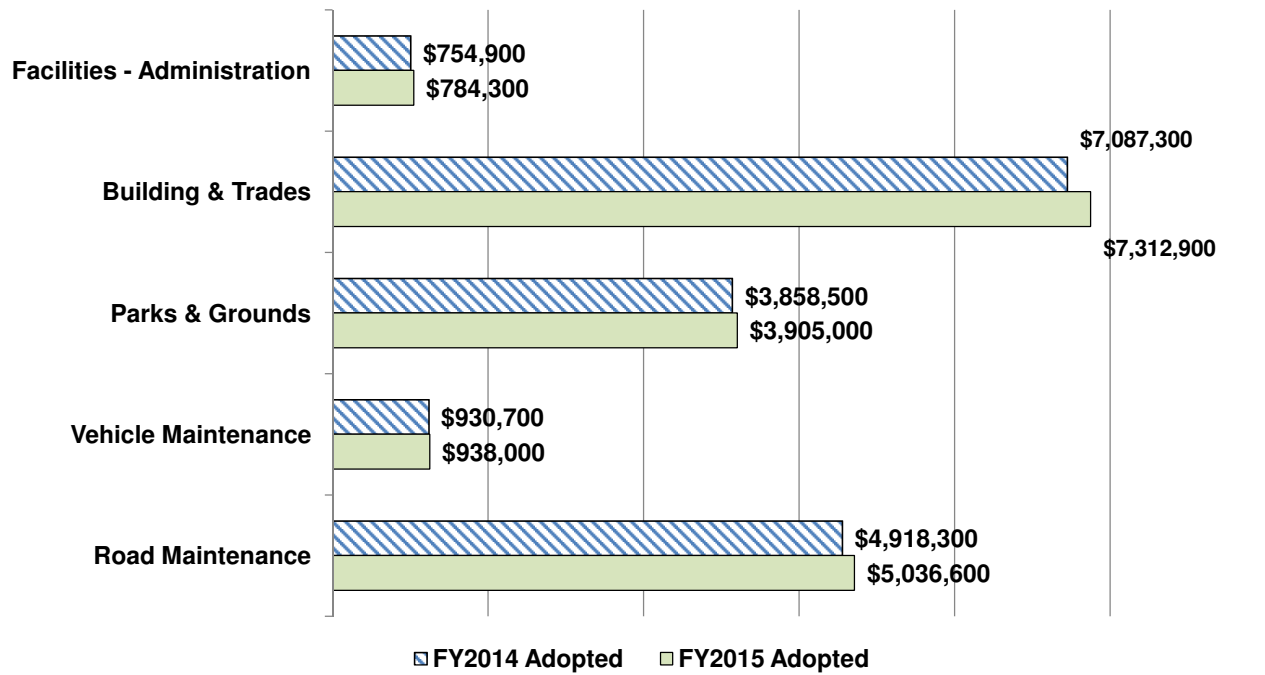
TOTAL FY2015 DEPARTMENT BUDGET \$49,082,600

(Totals for funds other than the General Fund exclude debt service and funding for future reserves.)

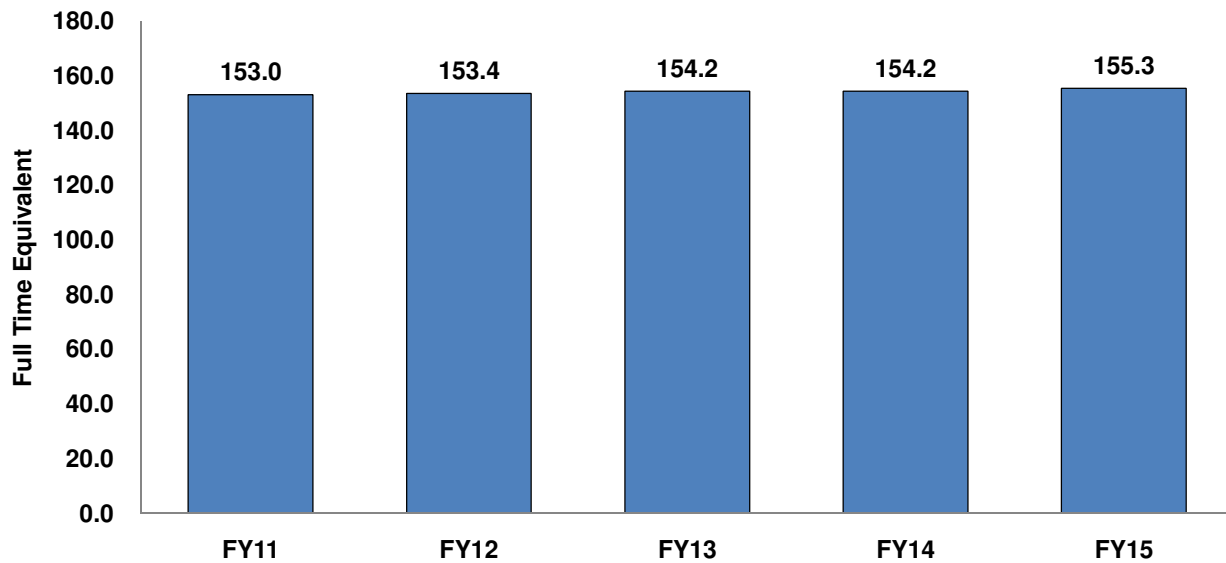
As indicated by the graph, the Department of Public Works is allocated through several different funds.

Public Works Expenditure and Staff History

GENERAL FUND



Staffing History



Positions by

Program:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
Facilities - Administration	10.4	9.8	8.8	8.8	8.8
Building & Trades	49.2	49.7	50.7	50.7	51.8
Parks & Grounds	45.1	46.1	46.8	46.8	46.8
Vehicle Maintenance	8.6	8.6	8.6	8.6	8.6
Road Maintenance	39.7	39.2	39.3	39.3	39.3
Total Full Time Equivalent	153.0	153.4	154.2	154.2	155.3

Public Works

Department: Public Works 01.05.06
Division\Program: Facilities - Administration Fund: General
Program Administrator: Bill Shreve, Director of Public Works
www.charlescountymd.gov/pw/facilities/la-plata-office-facilities

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$489,141	\$514,300	\$519,000	\$519,000	\$4,700	0.9%
Fringe Benefits	195,982	206,100	215,100	215,100	9,000	4.4%
Operating Costs	22,942	34,500	37,100	37,100	2,600	7.5%
Capital Outlay	0	0	13,100	13,100	13,100	New
Total Expenditures	\$708,066	\$754,900	\$784,300	\$784,300	\$29,400	3.9%
Revenues	\$9,751	\$4,800	\$9,800	\$9,800	\$5,000	104.2%

Changes and Useful Information:

- The **Operating Costs** budget increase allows for the purchase of a drawer cabinet and an additional cabinet.
- **Capital Outlay** is for shelving and racks for Warehouse #1.

Description:

The Department of Public Works provides front line service to the citizens of Charles County through the park system, road system, solid waste services, environmental and recycling programs, and sports programs, as well as providing construction, renovation, and maintenance of County and other governmental agency facilities.

The Administration Division manages and coordinates all DPW/Facilities' operations, including personnel management of over 200 full time employees and 200 part time employees, as well as fiscal management of over \$25,000,000 in operating budgets and approximately \$30,000,000 in capital improvement projects. In addition, Inventory Control provides procurement and distribution of stocked inventory valued at over \$1,200,000 and manages the County's computerized fleet analysis and fuel management system.

Positions:

Title	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
Director of Public Works	1.0	1.0	1.0	1.0	1.0
Asst. Director of Public Works - Facilities	1.0	1.0	1.0	1.0	1.0
Financial Support Manager	0.0	1.0	1.0	1.0	1.0
Inventory Control Coordinator	1.0	1.0	1.0	1.0	1.0
Public Facilities Specialist	1.0	1.0	1.0	1.0	1.0
Management Support Specialist	0.0	1.0	1.0	1.0	1.0
Administrative Associate	3.0	2.0	2.0	2.0	2.0
Office Associate II	1.0	1.0	1.0	1.0	1.0
Office Associate I	1.0	1.0	0.0	0.0	0.0
Supply Clerk I	2.0	2.0	2.0	2.0	2.0
Total Full Time Equivalent	11.0	12.0	11.0	11.0	11.0
Allocated to W&S Enterprise Fund	(0.5)	(1.0)	(1.0)	(1.0)	(1.0)
Allocated to Solid Waste Enterprise Fund	(0.1)	(0.8)	(0.8)	(0.8)	(0.8)
Allocated to Environmental Svcs. Fee Fund	0.0	(0.4)	(0.4)	(0.4)	(0.4)
Net Cost to General Fund	10.4	9.8	8.8	8.8	8.8

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
<i>Objective: Amount of requisitions received internally (DPF) and from Purchasing.</i>					
Requisitions Processed	682	598	565	570	590
<i>Objective: Amount of citizen issues that are resolved via telephone, in person or in writing.</i>					
Number of constituent issues	575	628	624	630	630
<i>Objective: Number of transactions of items obtained through Inventory Control.</i>					
# of inventory transactions	85,000	91,846	88,418	90,000	92,000
-transactions per FTE	42,500	45,923	44,209	45,000	46,000

Public Works

Department: Public Works 01.05.33
Division\Program: Building & Trades Fund: General
Program Administrator: John Earle, Chief of Building & Trades
www.charlescountymd.gov/pw/bt/buildings-and-trades

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$2,514,652	\$2,625,800	\$2,833,500	\$2,700,700	\$74,900	2.9%
Fringe Benefits	840,373	901,500	991,500	945,000	43,500	4.8%
Operating Costs	2,979,442	3,560,000	3,679,300	3,667,200	107,200	3.0%
Capital Outlay	22,044	0	0	0	0	N/A
Total Expenditures	\$6,356,511	\$7,087,300	\$7,504,300	\$7,312,900	\$225,600	3.2%
Revenues	\$510,134	\$538,000	\$539,600	\$560,700	\$22,700	4.2%

Changes and Useful Information:

- **Personal Services** includes increases in Part-Time and Overtime as well as funds for two part-time positions for Port Tobacco Courthouse, Burch House and Stagg Hall.
- The **Operating Costs** adjustments are for the following reasons:
 - To include funds for the Port Tobacco Courthouse, Burch House and Stagg Hall buildings.
 - Project outsourcing increased to keep pace with aging infrastructure and capital maintenance needs.

Description:

Buildings & Trades Division is responsible for the efficient operation and maintenance of 160 County facilities, covering over one million square feet. The Division consists of five specialized work centers that provide service, maintenance, and improvements to all County facilities. These include Building Maintenance, HVAC, Electrical, Construction and Custodial Services. Building & Trades also performs a significant amount of capital improvement projects, including new construction and renovation of existing facilities.

Positions:

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
Chief of Building & Trades	1.0	1.0	1.0	1.0	1.0
Operations Manager	0.0	0.0	1.0	1.0	1.0
CIP Construction Project Manager	1.0	1.0	1.0	1.0	1.0
Facilities Maintenance Superintendent	3.0	3.0	3.0	3.0	3.0
Construction Superintendent	1.0	1.0	1.0	1.0	1.0
Construction Supervisor	1.0	1.0	1.0	1.0	1.0
HVAC Supervisor	1.0	1.0	1.0	1.0	1.0
Custodial Superintendent	1.0	1.0	1.0	1.0	1.0
Facilities Maintenance Supervisor	1.0	1.0	1.0	1.0	1.0
Electrician III	2.0	2.0	2.0	2.0	2.0
Facilities Maintenance Technician III	2.0	2.0	2.0	2.0	2.0
Custodial Supervisor	1.0	1.0	1.0	1.0	1.0
Electrician II	3.0	3.0	3.0	3.0	3.0
Facilities Maintenance Technician II	10.0	10.0	10.0	10.0	10.0
Electrician I	2.0	2.0	2.0	2.0	2.0
Facilities Maintenance Technician I	2.0	2.0	2.0	2.0	2.0
Custodial Worker II	3.0	3.0	3.0	3.0	3.0
Custodial Worker I	14.7	14.7	14.7	14.7	14.7
Part-time Positions	3.0	3.0	3.0	3.0	4.1
Total Full Time Equivalent	52.7	52.7	53.7	53.7	54.8
Allocated to W&S Enterprise Fund	(3.0)	(3.0)	(3.0)	(3.0)	(3.0)
Allocated to Capital Projects	(0.5)	0.0	0.0	0.0	0.0
Net Cost to General Fund	49.2	49.7	50.7	50.7	51.8

Public Works

Department: Public Works 01.05.33
Division\Program: Building & Trades Fund: General
Program Administrator: John Earle, Chief of Building & Trades
www.charlescountymd.gov/pw/bt/buildings-and-trades

Objectives & Measurements:	FY11	FY12	FY13	FY14	FY15
	Actual	Actual	Actual	Projected	Estimated
<i>Objective: To ensure a safe, satisfactory and comfortable work environment.</i>					
Square Footage Maintained	1,004,000	1,034,200	1,034,260	1,044,460	1,054,415
Per FTE	35,857	36,936	36,938	37,302	37,658
<i>Objective: To ensure all facilities are maintained to a safe and comfortable standard.</i>					
# of Work orders Received (all*)	5,962	18,856	19,890	20,788	20,880
work orders per FTE	229	725	765	800	803
* Methodology of reporting now accounts for all work orders, which were previously not captured.					
<i>Objective: To ensure proper and safe operation of all systems with minimal down time.</i>					
Preventive Maintenance performed	488	298	395	550	550
work orders per FTE	54	33	44	61	61

Public Works

Department: Public Works 01.05.41
Division\Program: Parks & Grounds Fund: General
Program Administrator: Thomas Roland, Chief of Parks & Grounds
www.charlescountymd.gov/pw/parks/parks-and-grounds

Expenditure Category	FY2013	FY2014	FY2015	FY2015	\$ Change	%
	Actual	Adopted	Request	Adopted	from FY2014	Chg.
Personal Services	\$2,009,770	\$2,143,500	\$2,214,200	\$2,168,600	\$25,100	1.2%
Fringe Benefits	642,377	644,500	695,300	683,300	38,800	6.0%
Operating Costs	889,321	1,070,500	1,066,600	1,053,100	(17,400)	-1.6%
Total Expenditures	\$3,541,467	\$3,858,500	\$3,976,100	\$3,905,000	\$46,500	1.2%
Revenues	\$365,450	\$386,700	\$375,800	\$375,800	(\$10,900)	-2.8%

Changes and Useful Information:

- The **Operating Costs** adjustments are for the following reasons:
 - Provides additional funds for mowing, trimming, landscaping, mulch services, fertilizer/pesticide applications for half a year at Benedict Village and Smallwood Park & Ride, and a full year at Bryan's Road NPDES Plaza, and Port Tobacco Village.
 - Equipment funding has decreased compared to FY2014. The FY2015 equipment budget includes funding for a replacement field painter at Turkey Hill Park.
- The adjustment to **Revenues** is based on current patronage of programs.

Description:

The Parks and Grounds Division is responsible for the County-wide delivery of leisure services. Our mission is to improve the quality of life of our residents by providing diverse and wholesome outdoor recreation opportunities. This division manages 30 parks, an 18-hole golf course, a skateboard park and numerous boat launch facilities. Parks and Grounds offer amenities such as outdoor athletic fields, picnic areas, hiking trails and tennis courts.

Most of the County's outdoor sports programs are organized and directed by the Parks and Grounds Division. Leagues are offered year-round for both youth and adult sports enthusiasts.

In addition to maintenance and operation of our 3,600 acres of parkland, this division is responsible for grounds maintenance and snow removal at 28 government owned buildings. This division also manages a significant number of capital improvement projects including acquisition and development of new park facilities.

Public Works

Department: Public Works 01.05.41
Division\Program: Parks & Grounds Fund: General
Program Administrator: Thomas Roland, Chief of Parks & Grounds

Positions:	FY11	FY12	FY13	FY14	FY15
Title	FTE	FTE	FTE	FTE	FTE
Chief of Parks & Grounds	1.0	1.0	1.0	1.0	1.0
Park Services Administrator	1.0	1.0	1.0	1.0	1.0
Golf Course Superintendent	1.0	1.0	1.0	1.0	1.0
Grounds Operation Manager	1.0	1.0	1.0	1.0	1.0
Parks & Grounds Superintendent	1.0	1.0	1.0	1.0	1.0
Golf Course Manager	1.0	1.0	1.0	1.0	1.0
Park Manager	5.0	5.0	5.0	5.0	5.0
Sports Program Coordinator	2.0	2.0	2.0	2.0	2.0
Golf Course Equipment Supervisor	1.0	1.0	1.0	1.0	1.0
Park Maintenance Supervisor	1.0	1.0	1.0	1.0	1.0
Assistant Park Manager	7.0	7.0	7.0	7.0	7.0
Equipment Operator III	5.0	5.0	5.0	5.0	5.0
Assistant Golf Course Superintendent	1.0	1.0	1.0	1.0	1.0
Grounds Maintenance Worker II	2.0	2.0	2.0	2.0	2.0
Grounds Maintenance Worker I	4.0	4.0	4.0	4.0	4.0
Part Time Positions	22.8	23.5	23.5	23.5	23.5
Total Full Time Equivalent	56.8	57.5	57.5	57.5	57.5
Allocated to Recreation Enterprise Fund	(11.0)	(10.7)	(10.7)	(10.7)	(10.7)
Allocated to Capital Projects	(0.8)	(0.8)	0.0	0.0	0.0
Net Cost to General Fund	45.1	46.1	46.8	46.8	46.8

Objectives & Measurements:	FY11	FY12	FY13	FY14	FY15
	Actual	Actual	Actual	Projected	Estimated

Objective: To effectively meet the outdoor recreation / active sports needs of county residents.

Number of Leagues maintained	73	69	68	70	70
per FTE	24	23	23	23	23
Number of Participants	17,518	17,214	17,305	17,400	17,500
per FTE	5,839	5,738	5,768	5,800	5,833
Number of Associations	41	43	43	44	45
per FTE	14	14	14	15	15
Number of Scheduled Sessions	8,139	8,399	7,929	8,050	8,100
per FTE	2,713	2,800	2,643	2,683	2,700
Average Games per Athletic Field	81	82	77	78	79

Objective: To provide a high level of grounds maintenance to all government buildings to ensure a safe and aesthetically pleasing product.

Building site acres maintained	790	790	790	793	793
# of employees	10	10	10	10	10
per FTE	79	79	79	79	79

Public Works

Department: Public Works 01.05.44
Division\Program: Vehicle Maintenance Fund: General
Program Administrator: Dennis Fleming, Chief of Environmental Resources
www.charlescountymd.gov/pw/facilities/la-plata-office-facilities

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$485,063	\$509,400	\$515,200	\$515,200	\$5,800	1.1%
Fringe Benefits	167,243	179,100	184,500	184,500	5,400	3.0%
Operating Costs	179,605	242,200	239,600	238,300	(3,900)	-1.6%
Total Expenditures	\$831,911	\$930,700	\$939,300	\$938,000	\$7,300	0.8%

Changes and Useful Information:

- The **Operating Costs** adjustments are for the following reasons:
 - Included in Equipment are funds for an automatic coolant exchanger, canopy, vehicle lift and band saw.
 - Contract Services, Equipment Repairs & Maintenance, Vehicle Fuel, and General Supplies were reduced based on activity.

Description:

Vehicle Maintenance provides maintenance and repair of over 1,000 tagged and non-tagged vehicles and equipment, including auto body work and repair. Provides professional preventative maintenance and repairs for all County vehicles and equipment, tracks costs and repair histories, fuel usage, and makes replacement recommendations.

Positions:

Title	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
Chief of Environmental Resources	1.0	1.0	1.0	1.0	1.0
Fleet Maintenance Superintendent	1.0	1.0	1.0	1.0	1.0
Lead Mechanic	1.0	1.0	1.0	1.0	1.0
Auto Body Mechanic	1.0	1.0	1.0	1.0	1.0
Fleet Maintenance Technician III	3.0	3.0	3.0	3.0	3.0
Fleet Maintenance Technician II	3.0	3.0	3.0	3.0	3.0
Fleet Maintenance Technician I	1.8	1.8	1.8	1.8	1.8
Golf / Equipment Mechanic Assistant	1.0	1.0	1.0	1.0	1.0
Part Time Positions	0.6	0.6	0.6	0.6	0.6
Total Full Time Equivalent	13.4	13.4	13.4	13.4	13.4
Allocated to W&S Enterprise Fund	(2.0)	(2.0)	(2.0)	(2.0)	(2.0)
Allocated to Solid Waste Enterprise Fund	(1.8)	(1.8)	(1.8)	(1.8)	(1.8)
Allocated to Recreation Enterprise Fund	(1.0)	(1.0)	(1.0)	(1.0)	(1.0)
Net Cost to General Fund	8.6	8.6	8.6	8.6	8.6

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
<i>Objective: To complete all work orders promptly to ensure minimum downtime.</i>					
Work orders	5,572	5,276	5,044	5,050	5,025
per FTE	697	660	631	631	628
<i>Objective: To perform preventative maintenance every 7,500 miles on all tagged vehicles in order to ensure the safe operation of these vehicles.</i>					
Preventive maintenance completed	1,457	1,323	1,428	1,450	1,450
per FTE	182	165	179	181	181
# of vehicles maintained	898	855	852	860	860
per FTE	112	107	107	108	108

Public Works

Department: Public Works 01.05.53
Division\Program: Road Maintenance Fund: General
Program Administrator: Steve Staples, Chief of Roads
www.charlescountymd.gov/pw/roads/roads

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$2,079,607	\$2,053,700	\$2,139,900	\$2,065,900	\$12,200	0.6%
Fringe Benefits	709,551	707,800	751,900	730,100	22,300	3.2%
Operating Costs	1,716,892	2,156,800	2,246,600	2,240,600	83,800	3.9%
Capital Maintenance	80,708	0	0	0	0	N/A
Total Expenditures	\$4,586,759	\$4,918,300	\$5,138,400	\$5,036,600	\$118,300	2.4%
Revenues	\$31,321	\$0	\$0	\$0	\$0	N/A

Changes and Useful Information:

- The **Operating Costs** adjustments provides additional funding to maintain the large number of new roads that have been accepted into the County's inventory over recent years.

Description:

The Roads Division performs repair and maintenance for over 2,800 lane miles of County roadways. This includes resurfacing, deep patching, tree trimming, mowing, culvert and shoulder maintenance, traffic safety, as well as snow removal and emergency response to other weather related activities.

Positions:

Title	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
Chief of Roads	1.0	1.0	1.0	1.0	1.0
Roads Operations Manager	1.0	1.0	0.0	0.0	0.0
Roads Superintendent	2.0	2.0	2.0	2.0	2.0
Road Project Manager	1.0	1.0	1.0	1.0	1.0
Bridge Mgmt/Construction Supervisor	1.0	1.0	1.0	1.0	1.0
Special Projects Manager-Pavement	1.0	1.0	1.0	1.0	1.0
Road Maintenance Supervisor	5.0	5.0	5.0	5.0	5.0
Traffic/Sign Crew Leader	1.0	1.0	1.0	1.0	1.0
Sign Shop Manager	1.0	1.0	1.0	1.0	1.0
Citizen Request Coordinator	0.0	0.0	1.0	1.0	1.0
Equipment Operator IV	1.0	1.0	1.0	1.0	1.0
Equipment Operator III	7.0	7.0	7.0	7.0	7.0
Equipment Operator II	12.0	12.0	12.0	12.0	12.0
Part Time Positions	5.7	5.7	5.7	5.7	5.7
Total Full Time Equivalent	39.7	39.7	39.7	39.7	39.7
Allocated to Capital Projects	0.0	(0.5)	(0.4)	(0.4)	(0.4)
Net Cost to General Fund	39.7	39.2	39.3	39.3	39.3

Objectives & Measurements:

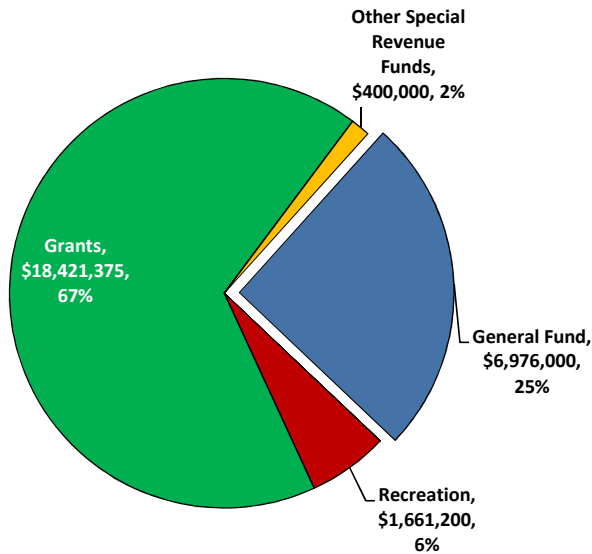
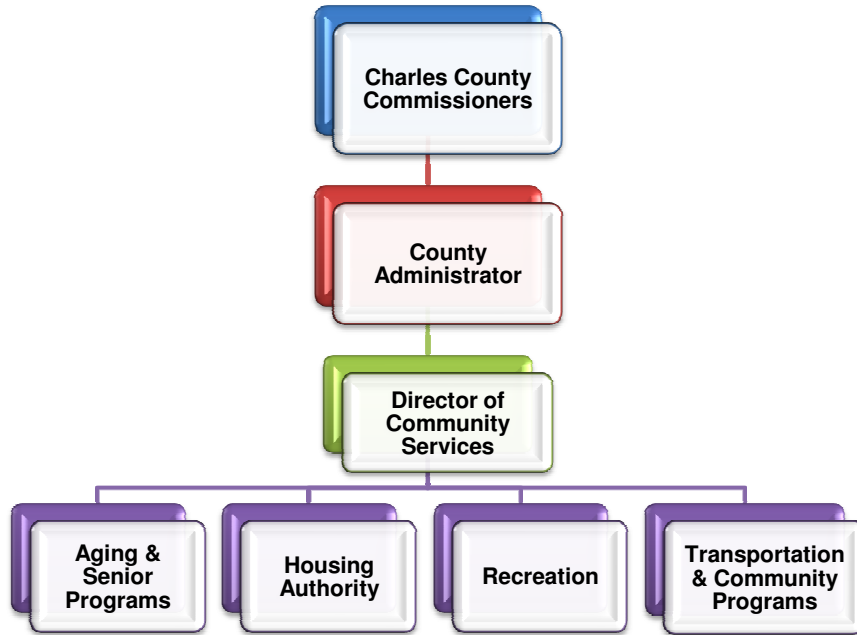
	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
<i>Objective: To assure safe & smooth surfaced roads. cost per mile depends on width of roadway.</i>					
Miles resurfaced	65	72	63	70	70
Cost per Mile:					
Asphalt	\$228,000	\$176,000	\$175,000	\$170,000	\$180,000
Slurry	\$32,500	\$26,000	\$35,500	\$28,000	\$38,000
Modified Seal	\$16,000	\$18,000	\$19,600	\$20,000	\$22,000
Crack Seal	\$3,000	\$3,000	\$3,200	\$3,300	\$3,500
% of Miles Resurfaced	2.38%	2.63%	2.29%	2.55%	2.55%
<i>Objective: To provide maximum road maintenance with minimum number of staff.</i>					
# of lane miles maintained	2,730	2,735	2,740	2,745	2,745
- # of employees	36	35	35	35	35
- per FTE	75.8	78.1	78.3	78.4	78.4
<i>Objective: To repair all reported potholes within 24 hours.</i>					
Number of Pothole Reports	216	178	107	120	150

Community Services Summary

Eileen Minnick, Director of Community Services
 Mailing Address: 8190 Port Tobacco Rd., Port Tobacco, MD 20677
 Physical Address: 8190 Port Tobacco Rd., Port Tobacco, MD 20677
www.charlescountymd.gov/cs

301-934-9305 301-870-3388
 8:00 a.m.-4:30 p.m. M-F

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$2,476,868	\$2,606,100	\$2,760,300	\$2,664,900	\$58,800	2.3%
Fringe Benefits	715,408	763,600	841,800	804,600	41,000	5.4%
Operating Costs	399,143	543,700	900,200	483,700	(60,000)	-11.0%
Agency Funding	15,000	0	50,000	50,000	50,000	New
Transfers Out	2,281,675	2,566,700	3,240,900	2,972,800	406,100	15.8%
Total Expenditures	\$5,888,093	\$6,480,100	\$7,793,200	\$6,976,000	\$495,900	7.7%
Revenues	\$7,350	\$8,100	\$8,100	\$8,100	\$0	0.0%
Total Expenditures as % of Budget:	1.8%	1.9%	2.0%	2.0%		



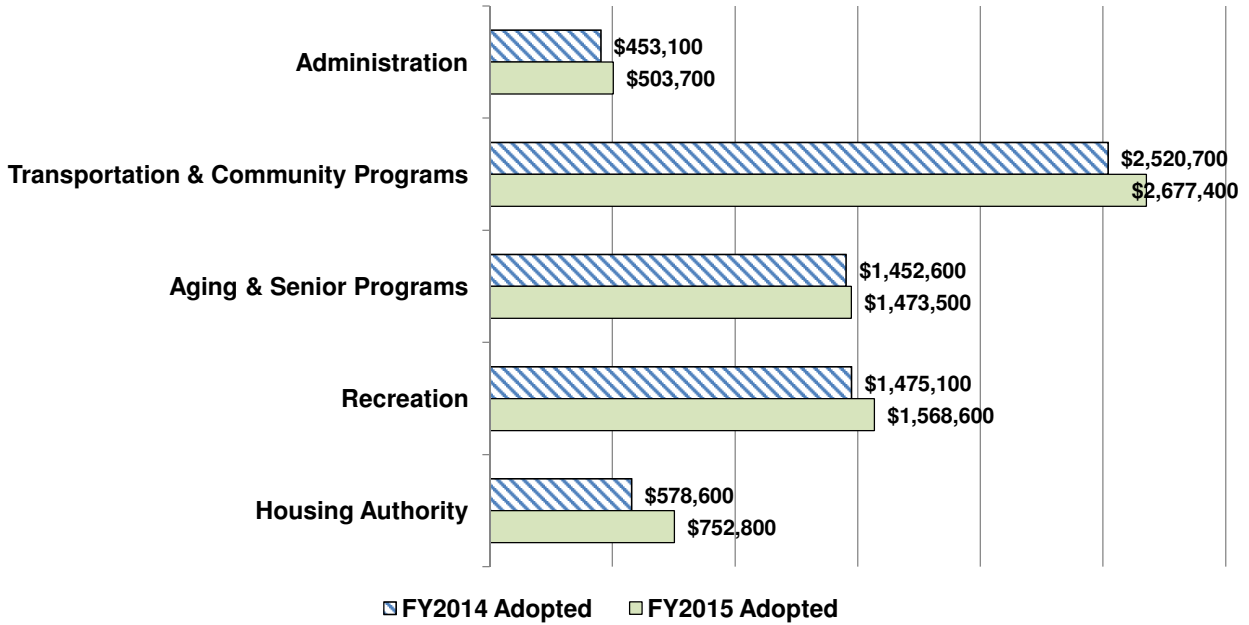
TOTAL FY2015 DEPARTMENT BUDGET \$27,458,575

(Totals for funds other than the General Fund exclude transfers-in from the General Fund, debt service, and funding for future reserves.)

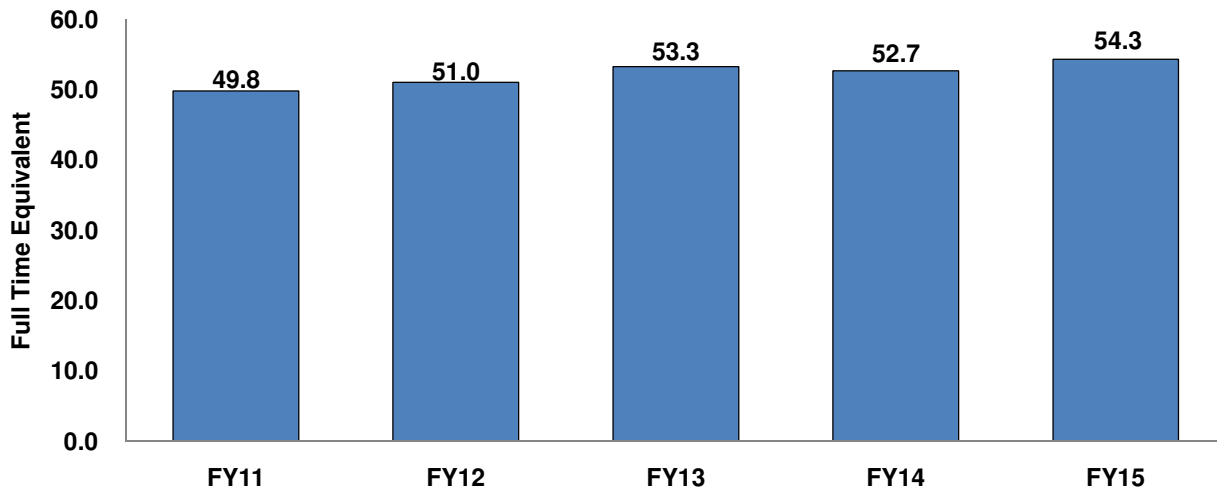
As indicated by the graph, the Department of Community Services is allocated through several different funds.

Community Services Expenditure and Staff History

GENERAL FUND



Staffing History



Positions by

Program:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
Administration	3.8	4.0	5.0	5.0	5.5
Transportation & Comm. Programs	0.0	0.0	0.0	0.0	0.0
Aging & Senior Programs	16.1	17.2	18.6	18.0	18.2
Recreation	26.6	26.6	26.4	26.4	27.4
Housing Authority	3.4	3.2	3.2	3.2	3.2
Total Full Time Equivalent	49.8	51.0	53.3	52.7	54.3

Community Services

Department: Community Services 01.06.06
Division\Program: Administration Fund: General
Program Administrator: Eileen Minnick, Director of Community Services
www.charlescountymd.gov/cs

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$282,292	\$321,000	\$323,500	\$334,000	\$13,000	4.0%
Fringe Benefits	85,774	92,000	92,000	93,100	1,100	1.2%
Operating Costs	18,315	40,100	40,100	26,600	(13,500)	-33.7%
Agency Funding	15,000	0	50,000	50,000	50,000	New
Total Expenditures	\$401,381	\$453,100	\$505,600	\$503,700	\$50,600	11.2%

Changes and Useful Information:

- **Operating Costs** line reductions and subsequent increase in **Personnel Services** and **Fringe Benefits** are to fund a part-time clerical position for the Vision 2020 Program to support the Social Worker which will allow for more focus on home visits and case management.
- Increase in **Agency Funding** is for the Tri County Summer Youth Employment Program.

Description:

The Department of Community Services is the most direct link between County Government and the public. The Department provides programs and services that affect every part of the population, consisting of six major programs, each with its own focus, all with the same goal: to provide quality programs and services to Charles County residents. The overall direction and goals for the Department of Community Services are established within the Administration Division.

The Director, working closely with the County Commissioners and the division chiefs, creates the framework for addressing community needs. The Administration Division is also responsible for the direct supervision of the child care programs.

In FY2013, the Department of Community Services enacted the Vision 2020 Pilot Program with a mission to significantly reduce the number of Charles County residents, living in poverty, by the year 2020. Ten identified individuals and/or families will participate in the program each year to achieve the goal of moving out of poverty and into long term, sustainable living conditions.

Positions:

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
Director of Community	0.4	0.8	0.8	0.8	0.8
Assistant to Director	1.0	1.0	1.0	1.0	1.0
Social Worker	0.0	0.0	1.0	1.0	1.0
Program Specialist (Recreation)	1.0	1.0	1.0	1.0	1.0
Administrative Associate	0.8	0.8	0.8	0.8	0.8
Office Associate I	1.0	1.0	1.0	1.0	1.0
Part Time Positions	0.0	0.0	0.0	0.0	0.5
Total Full Time Equivalent	4.2	4.6	5.6	5.6	6.1
Allocated to Recreation Fund	0.0	0.0	0.0	(0.3)	(0.3)
Allocated to Housing Assistance Fund	(0.5)	(0.6)	(0.6)	(0.3)	(0.3)
Net Cost to General Fund	3.8	4.0	5.0	5.0	5.5

Community Services

Department: Community Services 01.06.110
Division\Program: Transportation & Community Programs \ Transportation Fund: General
Program Administrator: Jeffry Barnett, Chief of Transportation & Community Programs
www.charlescountymd.gov/cs/transportation/transportation-and-community-programs

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Transfers Out	2,281,675	2,520,700	2,945,500	2,677,400	156,700	6.2%
Total Expenditures	\$2,281,675	\$2,520,700	\$2,945,500	\$2,677,400	\$156,700	6.2%

Changes and Useful Information:

- **Transfer Out** represents the County's share of transportation operating grants and a 10% match on transportation capital grants. Increase due to anticipated 4.6% increased cost of vendor contract for route services, a change in capital grant items for replacement of six (6) Fixed Route Vehicles as recommended by Public Works as well as capitalized preventative maintenance, and the County's match for salaries and fringe cost increases.

Description:

The Transportation Program was established with the goal of providing a cost-effective, coordinated transportation service to all county residents. All transportation services are marketed as VanGO to provide an easily recognized service name to the public. VanGO services include general public fixed-route transportation, as well as specialized services. Services are provided through contract with a transportation vendor.

Transportation staff provide daily administration of the contracts and services, write grants for funds and report to federal and state governments, monitor contract performance, market transportation services, and direct daily transportation services. Community Services renewed the agreement to administer the medical assistance transportation program to provide service to eligible individuals for medically necessary appointments both within and outside of Charles County. Additionally, the DCS has developed partnerships with Department of Social Services to ensure transit services in support of welfare reform initiatives.

Positions:

Title	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
Chief of Transp. & Community Programs	1.0	1.0	1.0	1.0	1.0
Transportation Development Admin.	1.0	1.0	1.0	1.0	1.0
Transportation Services Supervisor	1.0	0.0	0.0	0.0	0.0
Transportation Specialist	2.0	2.0	2.0	2.0	2.0
Total Full Time Equivalent	5.0	4.0	4.0	4.0	4.0
Allocated to Transportation Fund	(5.0)	(4.0)	(4.0)	(4.0)	(4.0)
Net Cost to General Fund	0.0	0.0	0.0	0.0	0.0

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
<i>Objective: Refine routes and services in order to effectively implement VanGO transit.</i>					
Number of staff	4	4	4	4	4
Budget	\$4,202,435	\$4,292,463	\$4,220,038	\$4,233,378	\$4,428,113
Number of Routes	14	14	14	14	14
- per FTE	3.5	3.5	3.5	3.5	3.5
- average cost per route	\$300,174	\$306,605	\$301,431	\$302,384	\$316,294
Total Service Miles	1,103,191	1,225,954	1,171,946	1,150,000	1,150,000
- per FTE	275,798	350,272	292,987	328,571	287,500
- average cost per mile	\$3.81	\$3.50	\$3.60	\$3.68	\$3.85
Total Hours of Operation	58,179	60,072	58,003	61,300	61,300
- per FTE	14,545	17,163	14,501	17,514	15,325
- average cost per hour	\$72.23	\$71.46	\$72.76	\$69.06	\$72.23
Total Public Transit Ridership	697,812	744,516	723,398	750,000	750,000
- per FTE	174,453	212,719	180,850	214,285	187,500
- average cost per passenger	\$6.02	\$5.77	\$5.83	\$5.64	\$5.90
Passengers per Mile	0.61	0.61	0.62	0.65	0.65
<i>Objective: To seek additional revenue for all programs.</i>					
# of grants and contracts administered	11	9	7	8	7
- total value of outside funding	\$4,591,915	\$3,161,184	\$3,710,111	\$4,307,127	\$5,312,396
<i>Note: FY11 and FY12 Actual includes one-time ARRA Capital Funding - See Special Revenue Funds</i>					
<i>Objective: "90% on time" departure for fixed routes</i>					
% on time within 5 minute window	98%	98%	98%	97%	97%

Community Services

Department: Community Services 01.06.21
Division\Program: Aging & Senior Programs Fund: General
Program Administrator: Dina Barclay, Chief of Aging & Senior Programs
www.charlescountymd.gov/cs/aging/aging-and-senior-programs

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$907,111	\$942,400	\$1,004,700	\$950,000	\$7,600	0.8%
Fringe Benefits	316,701	329,000	358,000	339,100	10,100	3.1%
Operating Costs	156,227	181,200	187,400	184,400	3,200	1.8%
Total Expenditures	\$1,380,039	\$1,452,600	\$1,550,100	\$1,473,500	\$20,900	1.4%

Changes and Useful Information:

- **Operating Costs** increased to cover additional costs for the Nanjemoy Community Center which opened a new clinic.

Description:

The Aging and Senior Programs Division serves as the designated Area Agency on Aging (AAA) and Maryland Access Point for Charles County, with the mission to provide a comprehensive and coordinated system for nutrition and long term care support services for qualified elderly and disabled adults. The Division performs three major activities: advocates on behalf of all older persons who reside in Charles County; identifies the needs of the elderly and develops plans for meeting those needs through a system of in-home and community services which enables the elderly to maintain their independence and dignity; and administers a wide variety of federal, state and local funds which support these services.

The Aging and Senior Programs Division provides direct services as well as information and referral for senior citizens and their families through a variety of programs and services to include many programs such as: Employment Opportunities; Housing and Assisted Living Programs; Income Tax Assistance/Consultation; Legal Services; Nutrition Education; Nursing Homes Advocacy; Senior Centers; Telephone Reassurance; Social Security Benefit Intake; Volunteer Opportunities; and Wellness and Fitness Programs. Local funding provided by County Commissioners is used as required matching funds for federal and state grants, to cover fringe benefits, and to provide support for a wide range of programs and services. Programs and services include operation of senior centers and associated facility expenses, grants to senior citizen clubs, volunteer coordination, senior information and assistance (including emergency services and benefits coordination), outreach, nutrition services (including congregate and home-delivered meals), as well as long-term care services (including guardianship, ombudsman services, respite care provider registry, assisted housing, & gap filling services for the frail & disabled.

In FY12, the Aging & Senior Programs Division expanded its role in the delivery of human services by committing to serve as the lead agency for Maryland Access Point (MAP) of Charles County. The goal of MAP is to provide a "no wrong door" approach to improve information and access to all program and services for which an elderly or disabled adult may be eligible. Persons seeking services receive navigation assistance from a single point of entry, and a toll-free number established for this program. MAP staff will assist with applications for public benefits and entitlement programs, as well as provide eligibility screening and options counseling to assist individuals with determining the programs available to meet their need for long term care and supportive services.

The Division has been tasked with implementing several new programs as the Affordable Care Act (ACA) phase-in of mandated programs continues in Maryland. Programs such as the Money Follows the Person nursing home diversion initiative, Balancing Incentives Program, Medicare Improvements for Patients & Providers Act project, Senior Medicare Patrol fraud prevention, and Enhanced options Counseling for the Aging & Disability Resource Center strategic plan are some examples of new state and federal directives that the Division is now administering. The Division has also been directed under a statewide plan to expand its capacity and procedures for fee-for-service billing of specific Medicaid Programs. Direct billing to Medicaid is aimed at providing more sustainable funding for ACA programs that provide long term care services and supports for disabled adults aged 18 and older, frail elderly, and their family caregivers throughout Charles County.

This division also plans and administers programs for persons of all ages at the Nanjemoy Community Center.

Community Services

Department:	Community Services	01.06.21
Division\Program:	Aging & Senior Programs	Fund: General
Program Administrator:	Dina Barclay, Chief of Aging & Senior Programs	

<u>Positions:</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Director of Community Services	0.1	0.2	0.2	0.2	0.2
Chief of Aging & Senior Programs	1.0	1.0	1.0	1.0	1.0
Centers Administrator	1.0	1.0	1.0	1.0	1.0
Rural Center Coordinator	1.0	1.0	1.0	1.0	1.0
Senior Info. & Assistant Coordinator	1.0	1.0	1.0	1.0	1.0
Home and Community Based Svcs Mgr	0.0	1.0	1.0	1.0	1.0
Long Term Care Coordinator	2.0	1.0	1.0	1.0	1.0
Nutritionist	1.0	1.0	1.0	1.0	1.0
Care Coordinator	1.0	0.0	0.0	0.0	0.0
Home & Community Based Svcs Coord.	0.0	1.0	1.0	1.0	1.0
Senior Center Coordinator	1.7	1.7	1.7	1.7	1.7
Long Term Care Program Specialist	1.0	1.0	1.0	1.0	1.0
Fiscal Specialist	1.0	1.0	1.0	1.0	1.0
Program Specialist (Aging)	0.9	1.0	1.0	1.0	1.0
Physical Fitness Coordinator	1.0	1.0	1.0	1.0	1.0
Administrative Associate	0.2	0.2	0.2	0.2	0.2
Office Associate II	1.0	1.0	1.0	1.0	1.0
Custodial Worker I	1.0	1.0	1.0	1.0	1.0
Part Time Positions	12.0	14.3	16.9	14.6	13.7
Total Full Time Equivalent	27.9	30.4	33.0	30.7	29.9
Allocated to Recreation Fund	(4.0)	(4.0)	(3.5)	(3.5)	(3.5)
Allocated to Grants	(7.8)	(9.2)	(10.9)	(9.2)	(8.2)
Net Cost to General Fund	16.1	17.2	18.6	18.0	18.2

<u>Objectives & Measurements:</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Estimated</u>

Objective: To increase participation in Maryland Access Point (MAP)

# of persons who accessed MAP for long term care support services & benefits coordination	n/a	* n/a	801	1,100	1,150
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** first year funding for MAP was FY12, for program development only. Service delivery began in FY13*

Division Report Card Indicators

# of registered seniors served (unduplicated)	3,726	3,768	3,701	3,750	3,750
Total Units of Service	245,549	248,496	235,591	237,000	237,000

*** due to budget reductions in State & Federal grants, coupled with the impact of Federal sequestration, the Division has realized a slight decrease in services for FY13. The Div has been advised to plan for reductions to continue in FY14 and FY15*

Community Services

Department: Community Services 01.06.40
Division\Program: Recreation Fund: General
Program Administrator: Sam Drury, Chief of Recreation
www.charlescountyparks.com

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$1,092,202	\$1,127,900	\$1,215,400	\$1,164,200	\$36,300	3.2%
Fringe Benefits	250,004	275,400	318,900	299,500	24,100	8.8%
Operating Costs	59,526	71,800	104,900	104,900	33,100	46.1%
Total Expenditures	\$1,401,732	\$1,475,100	\$1,639,200	\$1,568,600	\$93,500	6.3%

Changes and Useful Information:

- **Personal Services** includes the full year impact of the merit received during FY 2014 and funding for a new Pool Manager for St. Charles High School's indoor pool.
- The **Fringe Benefits** increase includes the fringe costs associated with the new Pool Manager Position.
- **Operating Costs** were adjusted to reflect current activity and to fund operating costs for St. Charles High School indoor pool.

Description:

The Recreation Division is responsible for providing recreational and leisure time experiences for Charles County citizens of all ages, including trips and tours, therapeutic programs, discount tickets for local amusement parks, indoor sports programs, aquatics programs, part-time/seasonal employment, and programs and offerings at the Elite Gymnastics & Recreation Center.

The division also oversees the operation of eight school-based Community Centers, the Port Tobacco gymnasium, two year-round school-based Indoor Community Pools and three seasonal outdoor public pools. St. Charles High School indoor pool is anticipated to open in Spring 2015.

The community centers offer a wide array of recreational programming such as classes, workshops, middle school afterschool programs, special events, summer camps and social activities. The County's indoor sports programs are organized and directed by the Recreation Division. Leagues are offered year-round for both youth and adult sports enthusiasts.

Positions:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
Title	FTE	FTE	FTE	FTE	FTE
Chief of Recreation	1.0	1.0	1.0	1.0	1.0
Recreation Services Administrator	1.0	1.0	1.0	1.0	1.0
Recreation Program Supervisor	1.0	1.0	1.0	1.0	1.0
Recreation Center Coordinator	1.0	1.0	1.0	1.0	1.0
Aquatics Supervisor	1.0	1.0	1.0	1.0	1.0
Community Center Supervisor	1.0	1.0	1.0	1.0	1.0
Special Projects Coordinator	1.0	1.0	1.0	1.0	1.0
Pool Manager	2.0	2.0	2.0	2.0	3.0
Multi-Center Coordinator	4.0	4.0	4.0	4.0	4.0
Program Specialist (Recreation)	2.0	2.0	2.0	2.0	2.0
Assistant Recreation Specialist	0.8	0.8	0.8	0.8	0.8
Part Time Positions	39.0	39.0	38.8	38.8	40.5
Total Full Time Equivalent	54.8	54.8	54.6	54.6	57.3
Allocated to Recreation Fund	(28.2)	(28.2)	(28.2)	(28.2)	(29.9)
Net Cost to General Fund	26.6	26.6	26.4	26.4	27.4

Objectives & Measurements:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
	Actual	Actual	Actual	Projected	Estimated

Objective: Implementation of well rounded recreational programs for all ages. Monitor and adjust programs as needed to suite the needs of the Community.

Centers:

Total # of Preteen & Teen Drop-in Programs	972	1,073	945	1,000	1,000
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Sports:

Total # of indoor sports league participants	3,408	3,779	4,040	3,800	4,000
Total # of scheduled youth indoor games	862	970	1,008	950	1,000

Community Services

Department: Community Services 01.06.58
Division\Program: Housing Authority Fund: General
Program Administrator: Rita Wood, Chief of Housing Authority
www.charlescountymd.gov/cs/housing/housing-authority

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$195,263	\$214,800	\$216,700	\$216,700	\$1,900	0.9%
Fringe Benefits	62,929	67,200	72,900	72,900	5,700	8.5%
Operating Costs	165,075	250,600	567,800	167,800	(82,800)	-33.0%
Transfers Out	0	46,000	295,400	295,400	249,400	542.2%
Total Expenditures	\$423,267	\$578,600	\$1,152,800	\$752,800	\$174,200	30.1%
Revenues	\$7,350	\$8,100	\$8,100	\$8,100	\$0	0.0%

Changes and Useful Information:

- Decrease in **Operating Costs** is due to decreases in training based on spending patterns, one time contract services, as well as collecting additional settlement costs which reduces County cost.
- Increase in **Transfer Out** is due to a reduction in grant funding by the Housing and Urban Development Administration resulting in a subsidy by the County. In FY2014, the County fully utilized Unrestricted Net Assets which will not be available for FY2015.

Description:

The Charles County Housing Authority administers, provides, and supports a variety of housing programs aimed at assisting low - and moderate-income households to realize safe and sanitary housing conditions. The programs provide assistance in various areas, including subsidized rental payments for persons in need of rental assistance and low-interest rehabilitation loans for homeowners.

Programs are funded in conjunction with the US Department of Housing and Urban Development (HUD), Maryland Department of Housing and Community Development, and the Charles County Commissioners. Programs include: Housing Choice Voucher Program, Community Development Block Grant Program, State Special Loans, Rental Allowance Program, Down Payment Assistance Program, and the County's Settlement Expense Loan Program (SELP).

The Charles County Housing Authority Board is a seven-member advisory board that supports the Charles County Commissioners' housing goals and objectives.

The Housing Authority began local administration of the State Special Loan Program in 1992. Special Loan Programs include:

- Maryland Housing Rehabilitation Program
- Indoor Plumbing Program
- Residential Lead Abatement Program
- Senior Home Repair Program

These programs improve single-family dwellings and small rental properties for low- and moderate-income families and individuals and promote community redevelopment by improving the basic livability of properties, increasing energy conservation and meeting special housing needs such as lead paint abatement and installation of indoor water and sewer systems. Program specialists assist citizens in processing applications while state inspectors prepare work write-ups and oversee home improvements.

The loans are expensed through a Special Revenue Fund.

Community Services

Department: Community Services 01.06.58
Division\Program: Housing Authority Fund: General
Program Administrator: Rita Wood, Chief of Housing Authority

<u>Positions:</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Chief of Housing Authority	1.0	1.0	1.0	1.0	1.0
Development Services Supervisor	1.0	1.0	1.0	1.0	1.0
Housing Program Supervisor	1.0	1.0	1.0	1.0	1.0
Housing Inspector Supervisor	1.0	1.0	1.0	1.0	1.0
Housing Program Specialist	2.0	2.0	2.0	2.0	2.0
Fiscal Specialist	0.0	1.0	1.0	1.0	1.0
Housing Inspector	2.0	2.0	2.0	2.0	2.0
Occupancy Specialist	4.0	4.0	4.0	4.0	4.0
Administrative Associate	1.0	1.0	1.0	1.0	1.0
Part Time Positions	1.3	0.6	0.6	0.6	0.6
Total Full Time Equivalent	14.3	14.6	14.6	14.6	14.6
Allocated to Housing Assistance Fund	(10.9)	(10.9)	(10.9)	(10.9)	(10.9)
Allocated to Transportation Fund	(0.0)	(0.2)	(0.2)	(0.2)	(0.2)
Allocated to Human Services Fund	(0.0)	(0.3)	(0.3)	(0.3)	(0.3)
Net Cost to General Fund	3.4	3.2	3.2	3.2	3.2

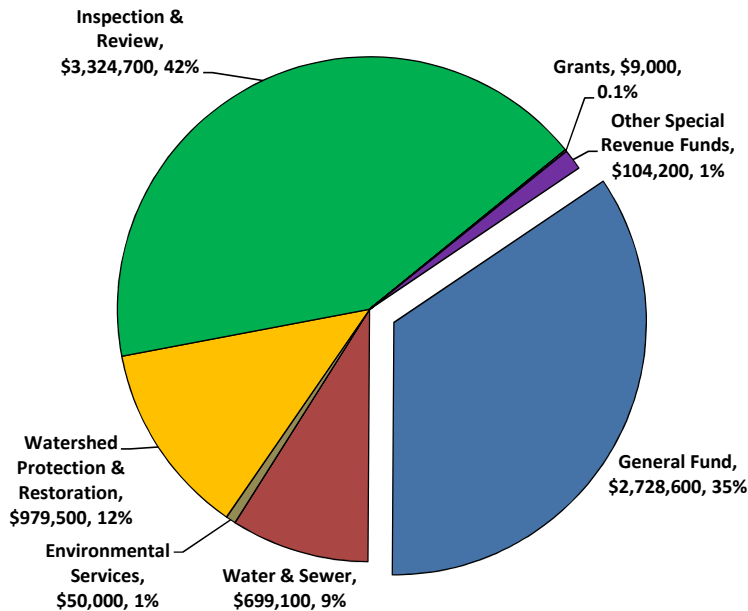
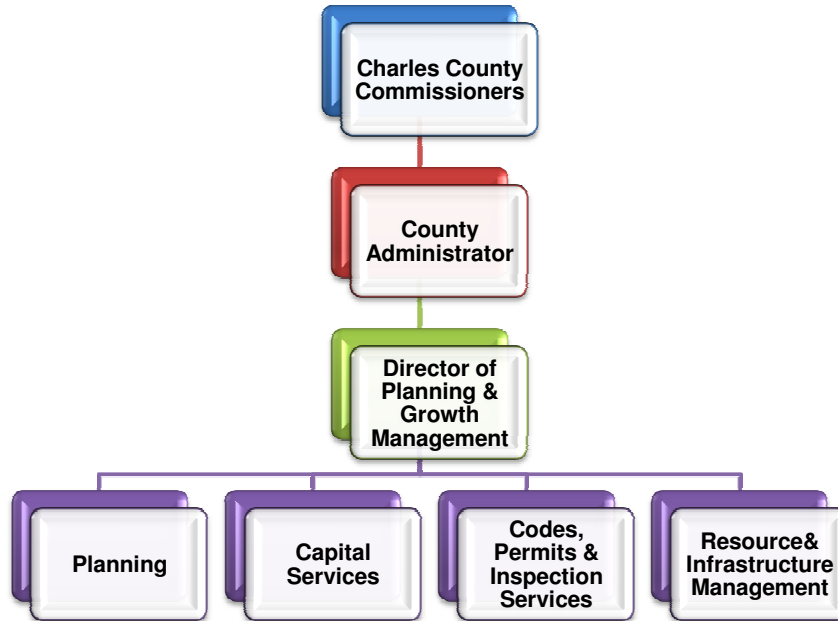
<u>Objectives & Measurements:</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Estimated</u>
<i>Objective: Assist low and moderate-income families in attaining decent, safe, and sanitary housing by meeting the following Section 8 measurements:</i>					
Units of Assistance	828	844	837	840	840
Number of Occupancy Specialists	4	4	4	4	4
- units per FTE Counselors	207	211	209	210	210
- avg. # of re-examinations/family	3	3	3	3	3
- total per FTE per year	621	633	627	630	630
Number of Inspectors	2	2	2	2	2
- units per FTE Inspectors	414	422	419	420	420
- average number of inspections/unit	2	2	2	2	2
- total per FTE per year	828	844	837	840	840
Number HCV recertifications completed	800	766	815	820	800
Number SLP applications received	10	10	9	15	15

Planning & Growth Management Summary

Peter Aluotto, Director of Planning & Growth Management
 Mailing Address: P.O. Box 2150, La Plata, MD 20646
 Physical Address: 200 Baltimore St., La Plata, MD 20646
www.charlescountymd.gov/pgm/welcome

301-645-0627 301-870-3935
 8:00 a.m.-4:30 p.m. M-F

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$1,791,990	\$1,965,600	\$2,060,500	\$2,041,500	\$75,900	3.9%
Fringe Benefits	539,702	603,900	634,200	626,800	22,900	3.8%
Operating Costs	39,930	59,800	106,300	60,300	500	0.8%
Transfers Out	54,654	95,600	0	0	(95,600)	-100.0%
Total Expenditures	\$2,426,277	\$2,724,900	\$2,801,000	\$2,728,600	\$3,700	0.1%
Revenues	\$611,590	\$714,600	\$703,800	\$697,900	(\$16,700)	-2.3%
Total Expenditures as % of Budget:	0.7%	0.8%	0.7%	0.8%		



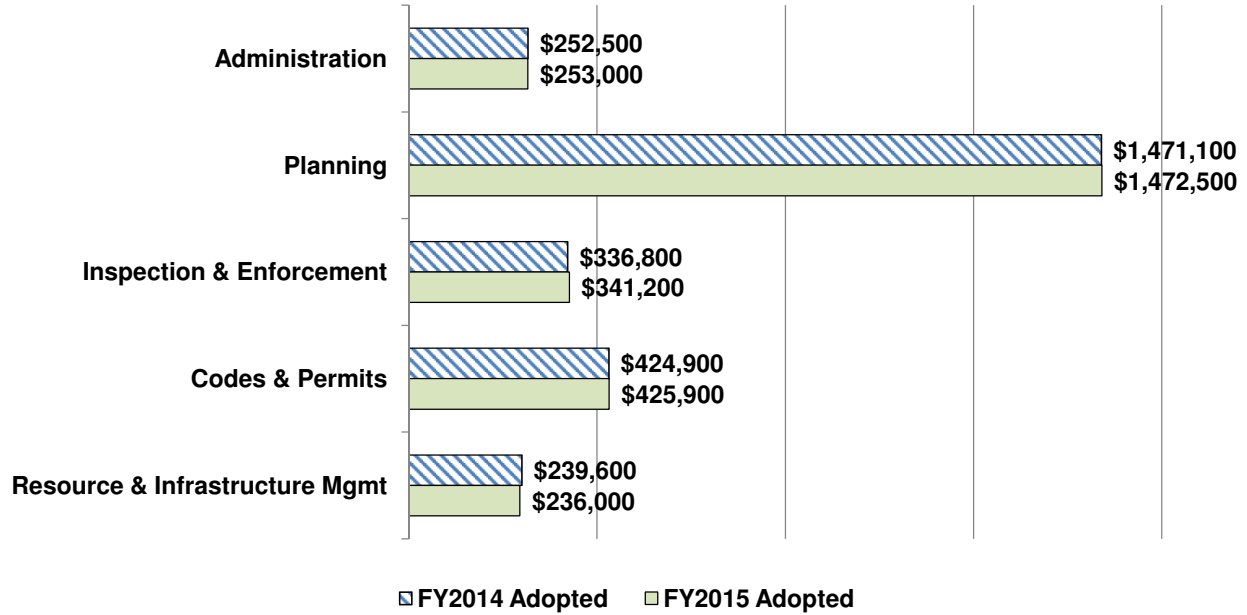
TOTAL FY2015 DEPARTMENT BUDGET \$7,895,100

(Totals for funds other than the General Fund exclude transfers-in from the General Fund and debt service payments.)

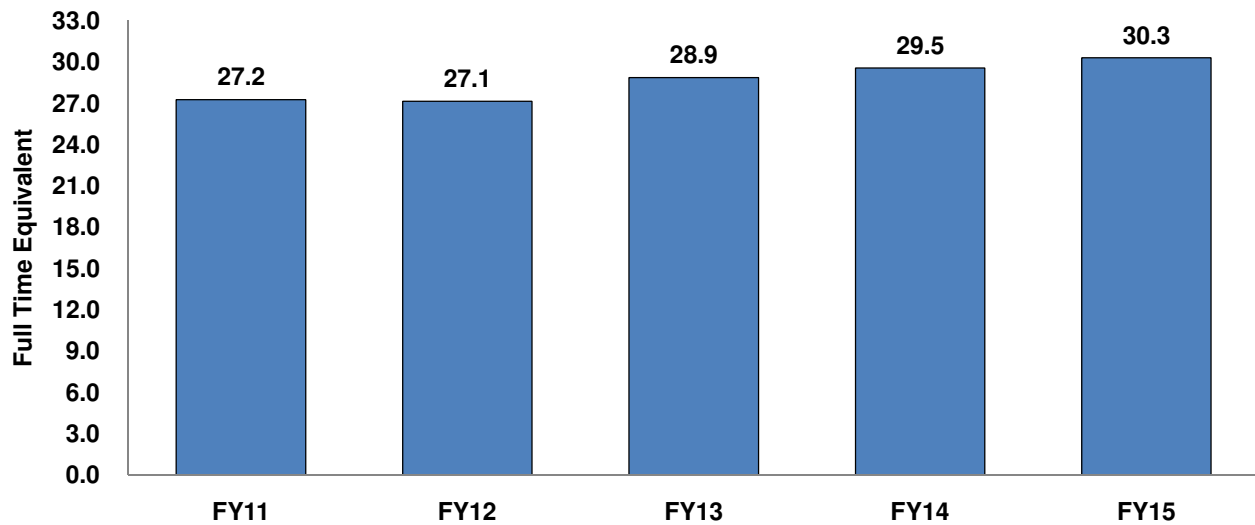
As indicated by the graph, the Department of Planning & Growth Management is allocated through several different funds.

Planning & Growth Management Expenditure and Staff History

GENERAL FUND



Staffing History



Positions by Program:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
Administration	2.6	2.6	2.6	2.2	2.2
Planning	15.9	15.8	15.7	15.7	16.4
Inspection & Enforcement	3.5	3.5	3.5	3.5	3.5
Codes & Permits	3.8	3.8	5.5	5.9	5.9
Resource & Infrastructure Mgmt	1.5	1.5	1.7	2.4	2.4
Total Full Time Equivalent	27.2	27.1	28.9	29.5	30.3

Planning & Growth Management

Department: Planning and Growth Management 01.07.06
Division\Program: Administration Fund: General
Program Administrator: Peter Aluotto, Director of Planning and Growth Management
www.charlescountymd.gov/pgm/welcome

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$188,883	\$190,900	\$193,600	\$193,600	\$2,700	1.4%
Fringe Benefits	50,677	54,300	50,800	50,800	(3,500)	-6.4%
Operating Costs	3,868	7,300	8,600	8,600	1,300	17.8%
Total Expenditures	\$243,428	\$252,500	\$253,000	\$253,000	\$500	0.2%
Revenues	\$682	\$0	\$0	\$0	\$0	N/A

Changes and Useful Information:

- The **Operating Costs** budget increase provides funds for training and employee education related to property acquisition responsibilities and more advanced facets of right of way, acquisitions, agreements and changes.

Description:

The mission of the Department of Planning and Growth Management is: "To provide the citizens of Charles County an effective and economical infrastructure through planning, design and construction of facilities, roadways, water and waste water systems as described in the County's Comprehensive Plan. This shall be accomplished in a timely, efficient and courteous manner with dedication and quality service in cooperation with various departments within Charles County Government". Supporting the mission of PGM are various policies which provide a comprehensive approach to the orderly planning and development of infrastructure within Charles County.

Using these policies, the Administration Division provides continuous evaluation of infrastructure needs and implements standards through updates to comprehensive plan, ordinances, policies, and procedures; maintain high standards of personnel efficiency and expertise to guarantee performance consistent with specialized obligations; develop and maintain a continuous program of education, promoting the most efficient use of the resources of the County pertaining to planning and growth management, the land necessary for roads, water and sewer, and facilities improvements, while emphasizing the socioeconomic values of comprehensive land development and programming; improve recruitment and retention as another area of emphasis in developing a top flight staff.

The responsibilities of the Administration Division include: bonds and developer agreements; budget administration; customer relations; department's coordination with Citizens Liaison Office; maintenance of department's central file room; dedication of roads, water and sewer systems; property acquisitions; planning, preparation & coordination of auction of surplus county properties; develop programs and procedures; grants administration; personnel administration; petition process administration; short and long range planning, approval of record plats and utility permits. Patapsco water supply; water conservation program; water & sewage plan; technical support; WSSC water interconnection negotiations; allocation; consent orders; pretreatment program; sludge management program; Mattawoman failing septic areas; new facilities feasibility; Inflow & Infiltration program; and the Pisgah residential well installations.

Positions:

<u>Title</u>	<u>FY11</u> <u>FTE</u>	<u>FY12</u> <u>FTE</u>	<u>FY13</u> <u>FTE</u>	<u>FY14</u> <u>FTE</u>	<u>FY15</u> <u>FTE</u>
Director of PGM	1.0	1.0	1.0	1.0	1.0
Property Acquisition Officer	1.0	1.0	1.0	1.0	1.0
Administration Manager	1.0	1.0	1.0	1.0	1.0
Administrative Associate	1.0	1.0	1.0	1.0	1.0
Office Associate II	1.0	1.0	1.0	0.0	0.0
Total Full Time Equivalent	5.0	5.0	5.0	4.0	4.0
Allocated to:					
Capital Projects	(1.1)	(1.1)	(1.1)	(0.8)	(0.8)
Water & Sewer Fund	(1.4)	(1.4)	(1.4)	(1.1)	(1.1)
Net Cost to General Fund	2.6	2.6	2.6	2.2	2.2

Planning & Growth Management

Department:	Planning and Growth Management	01.07.06
Division\Program:	Administration	Fund: General
Program Administrator:	Peter Aluotto, Director of Planning and Growth Management	
Objectives & Measurements:	FY11	FY12
	Actual	Actual
		FY13
		Actual
		FY14
		Projected
		FY15
		Estimated

Bond Activity

Objective: to assure if developers default on their projects that the County has funds necessary to complete the project in accordance with County local ordinances and regulations.

Number of Activity	172	194	206	200	210
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Developer Agreements

Objective: to assure that Developer Agreements are processed in a timely manner and along with the County Attorney's Office, represent the legal contract between the County and the Developer to make certain improvements in accordance with the County Ordinance and Regulations.

Developer Agreements Completed	15	28	40	35	42
Property Acquisition Req. (other than PGM)	97	128	80	113	113

Planning & Growth Management

Department:	Planning and Growth Management	01.07.19
Division\Program:	Planning	Fund: General
Program Administrator:	Steven Ball, Planning Director	
	www.charlescountymd.gov/pgm/planning/planning	

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$974,109	\$1,022,900	\$1,117,500	\$1,098,500	\$75,600	7.4%
Fringe Benefits	301,101	320,500	350,500	343,100	22,600	7.1%
Operating Costs	20,238	32,100	31,900	30,900	(1,200)	-3.7%
Transfers Out	54,654	95,600	0	0	(95,600)	-100.0%
Total Expenditures	\$1,350,101	\$1,471,100	\$1,499,900	\$1,472,500	\$1,400	0.1%
Revenues	\$168,105	\$267,000	\$230,900	\$230,900	(\$36,100)	-13.5%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes the full year impact of the merit received during FY 2014. Due to lack of revenues related to the Agricultural Preservation program, 75% of a Planner IV position will be charged directly to the General Fund. An offsetting decrease in Transfer Out for this program is shown below.
- The **Operating Costs** budget decrease is due to adjusting accounts based on recent trends.
- **Transfers out** reduction relates to local match for the Agricultural Preservation Program. Program revenues have declined due to lack of land transactions and a reduced percentage of funds that the County receives due to loss of a certification.

Description:

The services provided by the Planning Division include three major program areas: Community Planning, Subdivision and Site Planning and Environmental Planning.

Community Planning includes working on long range plans such as the Comprehensive Plan as well as a variety of area wide or neighborhood plans such as for the villages of Port Tobacco, Hughesville and Benedict. They also compile information on population, growth & demographic characteristics of the county and manage the Historic Preservation Commission.

Subdivision and Site Planning includes efforts related to the review, processing and approval of small and large scale development within the County. This includes supplying staff support for the Board of Zoning Appeals for Special Exception and Variance applications, reviewing of final subdivision plats and site plans, and coordination with State and county agencies. They process development requests that are presented to the Planning Commission as well as rezoning requests and code amendments that ultimately are reviewed by the Board of County Commissioners.

Environmental Planning works to implement various programs from agricultural preservation to forest conservation and watershed management. They ensure environmental resources are protected in conjunction with any impacts from land use and development. They have begun various projects related to retrofitting old development to treat water runoff and community education to help promote protection of our water bodies and the Chesapeake Bay.

Planning & Growth Management

Department:	Planning and Growth Management	01.07.19
Division\Program:	Planning	Fund: General
Program Administrator:	Steven Ball, Planning Director	

Positions:	FY11	FY12	FY13	FY14	FY15
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Planning Director	1.0	1.0	1.0	1.0	1.0
Planner IV	3.0	3.0	3.0	3.0	3.0
Planner I-III	8.0	8.0	8.0	9.0	9.0
Planning Technician	2.0	2.0	2.0	2.0	2.0
Office Associate III	2.0	2.0	2.0	2.0	2.0
Part-time Positions (Planning Commission)	1.7	1.7	1.7	1.7	1.7
Total Full Time Equivalent	17.7	17.7	17.7	18.7	18.7
Allocated to:					
Inspection & Review Fund	(0.2)	(0.2)	(0.2)	(0.2)	(0.2)
Ag. Preservation Fund	(0.8)	(0.8)	(0.8)	(1.0)	0.0
Watershed Protection & Restoration Fund	0.0	0.0	0.0	(1.8)	(2.0)
Rural Legacy Program	(0.3)	(0.3)	(0.3)	0.0	0.0
Environmental Service Fee Fund	(0.5)	(0.5)	(0.8)	0.0	0.0
Grant Funds	(0.1)	(0.2)	(0.1)	(0.1)	(0.1)
Net Cost to General Fund	15.9	15.8	15.7	15.7	16.4

Objectives & Measurements:	FY11	FY12	FY13	FY14	FY15
	Actual	Actual	Actual	Projected	Estimated

Objective: to review in a timely manner any proposal to subdivide property & have those projects comply with the Comprehensive Plan, Zoning Ordinance, & Subdivision Regulations, as adopted by the County Commissioners & permanently create new parcels.

Final Subdivision Lots-# of lots recorded	423	286	612	400	500
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Objective: to effectively implement the local Forest Conservation Review program in compliance with State Legislation as it relates to preservation of significant forest resources.

Number of Plans Submitted	17	29	29	45	45
per FTE	17	29	29	45	45
Number of Plans Approved	10	19	26	30	30
per FTE	10	19	26	30	30

Objective: to process in a timely and professional manner all special exception requests, as permitted by the Zoning Ordinance, for a hearing before the Board of Appeals.

Preparation of Staff Report	5	18	19	18	20
Number of Hearings	16	21	22	21	20

Objective: to process changes to the zoning and subdivision codes in an efficient and effective manner and to assist the development community with their goals.

Number of Preliminary Plan Lots Approved	729	472	500	550
Zoning Map Amendments	1	2	3	3
Subdivision Regulation Amendment	1	2	3	3
Zoning Text Amendments	3	3	4	5
Planned Development Zoning Amendments	3	3	3	3
Docket 250 Amendment 12-250	1	1	1	1

Planning & Growth Management

Department: Planning and Growth Management 01.07.31
Division\Program: Codes, Permits & Inspection Services\Inspections & Enforcement Fund: General
Program Administrator: Frank Ward, Chief of Codes, Permits, and Inspection Services
www.charlescountymd.gov/pgm/cpis/inspections

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$238,114	\$249,900	\$251,900	\$251,900	\$2,000	0.8%
Fringe Benefits	74,282	77,400	79,700	79,700	2,300	3.0%
Operating Costs	8,023	9,500	54,600	9,600	100	1.1%
Total Expenditures	\$320,419	\$336,800	\$386,200	\$341,200	\$4,400	1.3%
Revenues	\$349,610	\$301,300	\$337,400	\$337,400	\$36,100	12.0%

Changes and Useful Information:

- The **Operating Costs** budget increase is due to minor adjustments in accounts based on recent trends.

Description:

The major goals of the Inspection and Enforcement Division is to enforce all the provisions of Zoning Ordinance and the ICC Building Code and act on any question relative to the mode or manner of construction and materials to be used in the erection, addition to, alteration, repair, removal, demolition, installation of service equipment, and the location, use, and maintenance of all buildings and structures built throughout Charles County except in the Towns of La Plata and Indian Head, which have their own Inspection to receive applications, review the submittal, issue permits for the erection and alteration of buildings and structures and inspect the construction to ensure a high quality of construction and safe construction practices.

Inspection and Enforcement also administers, inspects, and enforces the Zoning regulations and Forest Conservation of Charles County. This includes the Homeowners Association Dispute Resolution Board, the Nuisance Board, and investigating various citizens' complaints.

Positions:

Title	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
Chief of Codes, Permits & Insp. Services	1.0	1.0	1.0	1.0	1.0
Inspection & Enforcement Manager	1.0	1.0	1.0	1.0	1.0
Inspections Superintendent	1.0	1.0	1.0	1.0	1.0
Building Code Official	1.0	1.0	1.0	1.0	1.0
Code Inspection & Enforcement Officer	1.0	1.0	1.0	1.0	1.0
Construction Inspector Supervisor	2.0	2.0	2.0	2.0	2.0
Construction Inspectors	2.0	2.0	2.0	2.0	2.0
Zoning Technician	2.0	2.0	2.0	2.0	2.0
Project Administrative Specialist	1.0	1.0	1.0	1.0	1.0
Office Associate III	1.0	1.0	1.0	1.0	1.0
Part-time Positions	0.1	0.1	0.1	0.1	0.1
Total Full Time Equivalent	13.1	13.1	13.1	13.1	13.1
Allocated to Inspection & Review Fund	(9.6)	(9.6)	(9.6)	(9.6)	(9.6)
Net Cost to General Fund	3.5	3.5	3.5	3.5	3.5

Planning & Growth Management

Department: Planning and Growth Management 01.07.31
Division\Program: Codes, Permits & Inspection Services\Inspections & Enforcement Fund: General
Program Administrator: Frank Ward, Chief of Codes, Permits, and Inspection Services

Objectives & Measurements:	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
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Objective: to assure the use of property in the County is in compliance with Zoning Ordinance as adopted by the County Commissioners.

# of total inspections	5,127	4,070	5,077	5,200	5,500
per FTE	2,564	2,035	2,538	2,600	2,750
# of new violation inspections	3,153	3,501	4,738	3,500	3,750
# of violations brought into compliance	2,152	2,670	3,688	2,750	2,800

Infrastructure Inspections: Permit Inspections

Note: (Inspections & Permit Review accomplished in the Inspection Fund)

Objective: to process in a timely manner all submittals to assure compliance with the Road, Grading & Sediment Erosion Control, Stormwater Management & Storm Drainage, Floodplain, Water and Sewer Ordinances; Standard Specifications for Construction and Standard Detail Manuals.

# of active projects inspected -					
Roads	180	249	200	210	215
Water	166	173	157	165	170
Sewer	171	177	186	178	180
Stormdrain/Stormwater Mgt.	275	278	264	280	290
Grading	304	297	300	310	320
SEC	304	278	273	290	295
Equivalent FTE per Fiscal Year	8.0	8.0	8.0	8.0	8.0
# of projects inspected per FTE	175.0	181.5	172.5	177.0	183.8
Dedications	72	79	104	93	99

Planning & Growth Management

Department: Planning and Growth Management 01.07.61
Division\Program: Codes, Permits & Inspection Services\Codes & Permits Fund: General
Program Administrator: Frank Ward, Chief of Codes, Permits, and Inspection Services
www.charlescountymd.gov/pgm/cpis/permits

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$274,169	\$324,700	\$323,300	\$323,300	(\$1,400)	-0.4%
Fringe Benefits	75,223	94,300	96,400	96,400	2,100	2.2%
Operating Costs	4,672	5,900	6,200	6,200	300	5.1%
Total Expenditures	\$354,065	\$424,900	\$425,900	\$425,900	\$1,000	0.2%
Revenues	\$83,028	\$97,200	\$84,700	\$84,700	(\$12,500)	-12.9%

Changes and Useful Information:

- The **Operating Costs** budget increase is due to minor adjustments in accounts based on recent trends.

Description:

The policies of Codes & Permits provides for adequate stormwater management, stormwater conveyance facilities, water & sewer facilities, roads & grading & sediment control, through the development & implementation of ordinances standard specifications for construction, standard details, and execution of plan review. The services performed by this division include: providing plan review for all subdivisions building permits, capital improvements for grading qualitative & quantitative stormwater management roads, storm drainage, and water/sewer construction to insure compliance with County ordinance standards; grading & drainage plan reviews of the site plans for building permits and responding to citizen's drainage concerns; providing plan reviews for private water & sewer projects as well as technical assistance for private water systems and review designs for new county water and sewer projects.

Codes & Permits also provides the following services: the staff receives, reviews, and issues all building, mechanical, plumbing, gas, and electrical applications for all kinds of new and remodeled constructions, both residential and commercial, for compliance with state and county codes; issues permits for utility services, and continues to provide for a more efficient permitting process through specialized procedures to streamline more typical projects such as garages, sheds, pools, interior alterations, wood stoves, & barns. Codes & Permits also receives, reviews, and issues Development Services permits for Developer Infrastructure projects related to stormwater management; storm drainage; water; sewer; road; grading; and sediment & erosion control.

Positions:

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
Engineer I - IV	5.0	5.0	5.0	5.0	5.0
Permits Processing Supervisor	1.0	1.0	1.0	1.0	1.0
ROW Agent	1.0	1.0	1.0	1.0	1.0
Development & Bond Specialist	1.0	1.0	1.0	1.0	1.0
Water/WW Permit Technician	1.0	1.0	1.0	1.0	1.0
Ombudsman	0.0	0.0	1.0	1.0	1.0
Administrative Associate	1.0	1.0	1.0	1.0	1.0
Permit Specialist	2.0	2.0	2.0	2.0	2.0
Office Associate I-III	4.0	4.0	4.0	5.0	5.0
Total Full Time Equivalent	16.0	16.0	17.0	18.0	18.0
Allocated to:					
Inspection & Review Fund	(9.2)	(9.2)	(6.7)	(7.8)	(7.8)
Watershed Protection & Restoration Fund	0.0	0.0	0.0	(0.5)	(0.5)
Environmental Service Fee Fund	0.0	0.0	(1.3)	0.0	0.0
Capital Projects	0.0	0.0	0.0	0.0	0.0
Water & Sewer Fund	(3.1)	(3.1)	(3.6)	(3.9)	(3.9)
Net Cost to General Fund	3.8	3.8	5.5	5.9	5.9

Planning & Growth Management

Department: Planning and Growth Management 01.07.61
Division\Program: Codes, Permits & Inspection Services\Codes & Permits Fund: General
Program Administrator: Frank Ward, Chief of Codes, Permits, and Inspection Services

Objectives & Measurements:	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
<i>Objective: to review and process residential building permits in a fourteen day time period and to review and process new commercial periods in a thirty day time period.</i>					
# of new residential living units received	705	830	1,194	900	1,300
- per FTE (1.5)	470	554	796	600	867
- % processed within 14days	100	100	100	100	100
- # of same day permits processed	565	608	672	650	700
- # electrical permits issued	2,032	1,993	2,416	2,000	2,500
- Avg. time in minutes to get served	19	15	17	15	16
- Applications received @ permit center	5,485	5,965	6,701	7,000	7,000
- per FTE(1.5)	3,657	3,977	4,467	4,667	4,667
- # of misc. permits	902	913	1,048	950	1,100
- per FTE(1.5)	601	609	699	630	734
# New Commercial permits received	14	16	18	20	25
# of miscellaneous commercial permits	389	415	481	450	500
- Permits issued per FTE	269	288	333	300	350
# of use & occupancy permits PERM	1,407	1,334	1,467	1,400	1,500
# of use & occupancy permits TEMP	224	206	337	225	400
Electrical Board					
<i>* issued on a two year cycle - reciprocal licenses issued during the year.</i>					
Master Electrician Licenses *	756	559	708	530	750
Journeyman Electrical Licenses *	856	893	709	950	725

Planning & Growth Management

Department: Planning and Growth Management 01.07.91
Division\Program: Resource & Infrastructure Management (RIM) Fund: General
Program Administrator: Jason Groth, Chief of Resource & Infrastructure Management
www.charlescountymd.gov/pgm/rim/resource-and-infrastructure-management-rim

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$116,715	\$177,200	\$174,200	\$174,200	(\$3,000)	-1.7%
Fringe Benefits	38,420	57,400	56,800	56,800	(600)	-1.0%
Operating Costs	3,130	5,000	5,000	5,000	0	0.0%
Total Expenditures	\$158,265	\$239,600	\$236,000	\$236,000	(\$3,600)	-1.5%
Revenues	\$10,164	\$49,100	\$50,800	\$44,900	(\$4,200)	-8.6%

Changes and Useful Information:

- **Revenues** are for the DRRRA application fee.

Description:

The Resource and Infrastructure Management Division of PGM is responsible for planning, coordination, and management of public infrastructure and local water resources. Infrastructure management includes public water and sewer, public transportation facilities, and public school capacity allocation for development. Resource management includes the oversight and management of water resources for potable water supply, wastewater treatment capacities, and associated planning activities.

Specific responsibilities include development review and coordination through the County's Adequate Public Facilities Ordinance, development and maintenance of the County's Geographic Information Systems (GIS) to internal and external customers, mapping and modeling of County infrastructure systems for planning and analysis, capacity management of the County's water and wastewater infrastructure through an allocation system, drafting and writing of the solid waste & water /sewer plans; reviewing Developer Rights & Responsibilities Agreements; & coordination with Federal, State, & local infrastructure management agencies.

Positions:

Title	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
Chief Resource & Infrastructure Mgmt.	1.0	1.0	1.0	1.0	1.0
Resource Manager	1.0	1.0	1.0	1.0	1.0
Engineer III	0.0	0.0	0.0	0.0	1.0
Resource Analyst - GIS	1.0	1.0	1.0	1.0	1.0
Planner I-III	2.0	2.0	2.0	2.0	2.0
Admin. Associate	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	6.0	6.0	6.0	6.0	7.0
Allocated to:					
Inspection & Review Fund	(0.2)	(0.2)	0.0	0.0	0.0
Water & Sewer Fund	(2.8)	(2.3)	(2.3)	(2.1)	(2.1)
Environmental Service Fee Fund	0.0	(0.5)	(0.5)	0.0	0.0
Capital Projects	(1.5)	(1.5)	(1.5)	(1.5)	(2.5)
Net Cost to General Fund	1.5	1.5	1.7	2.4	2.4

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
<i>Objective: to assure that the use and development of property only take place with adequate public facilities in place.</i>					
Full Studies	15	28	16	18	20
Other Submittals (site plan & prelim)	59	54	69	85	100
<i>Objective: to assure that a subsequent subdivision or site development plans will comply with zoning ordinance section 257F through a preliminary traffic analysis.</i>					
Preliminary Adequate Public Facilities Applications	15	15	20	25	30

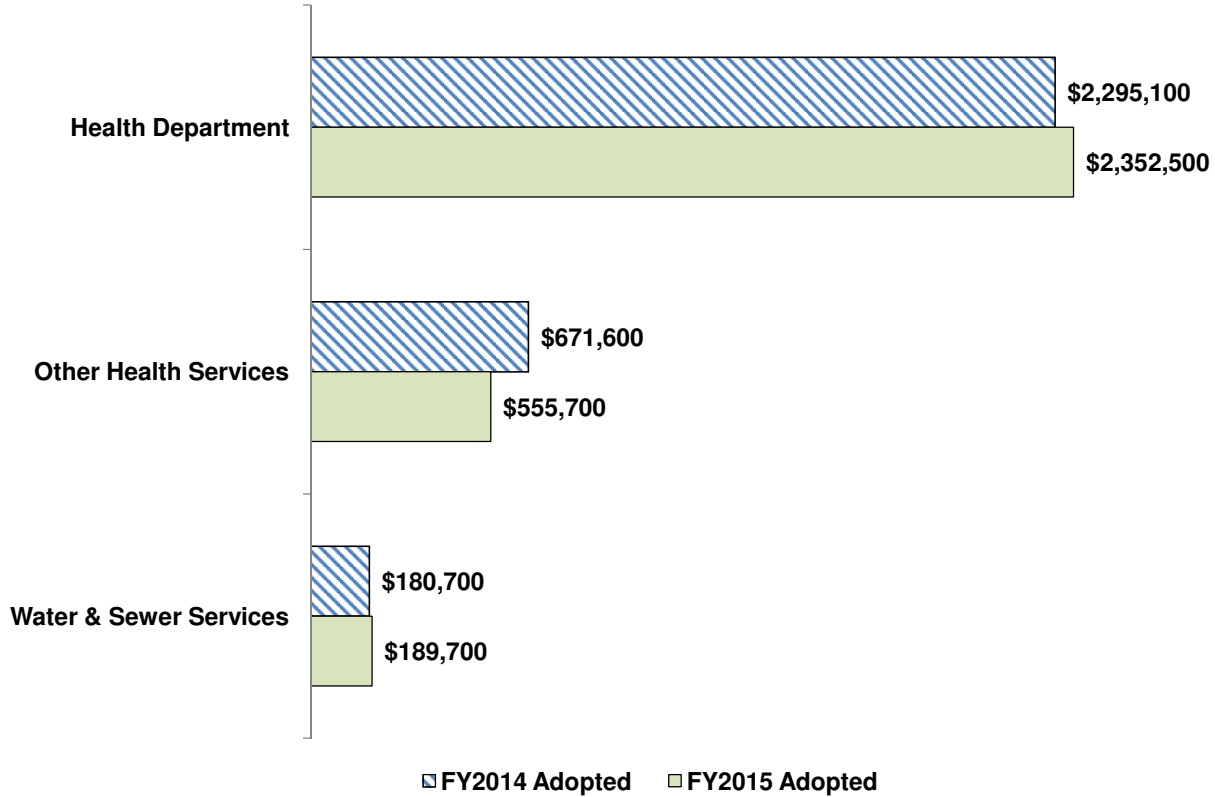
Development Rights and Responsibilities Agreements (DRRA)

Objective: to provide an additional technique for land development and adequate public facilities mitigation with the Comprehensive Plan as authorized by the Annotated Code of Maryland. The main purpose is to enhance development innovation and quality while ensuring protection of the public interest, health, safety and welfare.

# of Reviews	5	10	12	13	14
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Health Summary

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$12,198	\$21,900	\$21,900	\$21,900	\$0	0.0%
Fringe Benefits	955	2,200	2,200	2,200	0	0.0%
Operating Costs	333,771	377,400	356,700	356,700	(20,700)	-5.5%
Agency Funding	2,230,054	2,745,900	3,090,200	2,717,100	(28,800)	-1.0%
Total Expenditures	\$2,576,978	\$3,147,400	\$3,471,000	\$3,097,900	(\$49,500)	-1.6%
Revenues	\$69,633	\$82,000	\$82,000	\$82,000	\$0	0.0%
Total Expenditures as % of Budget:	0.8%	0.9%	0.9%	0.9%		



Health

Department: Health 01.35
Division\Program: Department of Health Fund: General
Program Administrator: Dianna E. Abney, MD, Health Officer
 Mailing Address: P.O. Box 1050, White Plains, MD 20695 301-609-6900
 Physical Address: 4545 Crain Highway, White Plains, MD 20695 8:00 a.m.-5:00 p.m. M-F
www.charlescountyhealth.org (some programs may include evening hours)

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$12,198	\$21,900	\$21,900	\$21,900	\$0	0.0%
Fringe Benefits	955	2,200	2,200	2,200	0	0.0%
Operating Costs	153,071	196,700	167,000	167,000	(29,700)	-15.1%
Agency Funding (Health Dept)	1,854,078	2,271,000	2,615,300	2,328,400	57,400	2.5%
Agency Funding (MRA)	120,421	120,400	120,400	120,400	0	0.0%
Total Expenditures	\$2,140,724	\$2,612,200	\$2,926,800	\$2,639,900	\$27,700	1.1%
Revenues	\$5,806	\$7,000	\$7,000	\$7,000	\$0	0.0%

Changes and Useful Information:

- Budget numbers listed above reflect County funding only.
- The Health Department is a State Agency.
- **Operating costs** represent utilities, electricity, and vehicle insurance/fuel. Vehicle costs are paid by the County and reimbursed by the Health Department. These costs were adjusted to recent trends resulting in a budget savings.
- The **Agency Funding** increase for the Health Department is to supplement additional salaries for raises received during FY 2014.
- **Agency Funding for (MRA)** is for the Mental Retardation Association.

Description:

The Charles County Department of Health provides advice and assistance to the County Commissioners, who constitute the Board of Health, on all issues relating to the Public Health of the citizens of Charles County. This is accomplished by continually assessing the county's health needs, developing and recommending policy to address those needs, and by assuring that resources are managed properly to meet the health needs of the community.

Equally important are the quality of health services provided directly to county residents. Services are grouped in five major health categories: environmental health, education & prevention programs, personal & family health, mental health, and substance abuse services.

Specific examples include Water and Sewage programs, Restaurant Inspection, Air Quality Control, Education and Nutrition Services, Adult and Adolescent Mental Health Counseling, Communicable Disease Control, Maternity and Family Planning Services, and Substance Abuse Recovery Programs.

The goals of the Charles County Department of Health are to protect the public health and minimize the incidence of preventable illness, disability, and premature death in Charles County residents from environmental and health related causes.

Positions:

There is no direct County staff associated with this budget.

Health

Department: Health 01.35
Division\Program: Department of Health Fund: General
Program Administrator: Dianna E. Abney, MD, Health Officer

Objectives & Measurements:	FY11 Actual	FY12 Actual	FY13 Projected	FY14 Projected	FY15 Estimated
<i>Objective: To protect and promote the public health of the citizens through chronic and communicable diseases surveillance, control, and prevention, health education, environmental health and clinical services.</i>					
# of Women's Health & Family Planning service recipients	1,581	1,884	1,738	1,600	1,734
# of Reproductive Health Promotion through folic acid distribution	601	554	503	600	553
# of clients STD Clinic	873	760	760	800	798
# of HIV Testing & Counseling recipients	1,180	1,150	1,287	1,200	1,206
# of Breast and Cervical Cancer screening recipients	179	137	149	150	155
# of Colonoscopy service recipients	39	50	82	70	57
# of Prostate Cancer Screening service recipients	110	*46	4	10	4
# Adult Dental Clinical service recipients	528	833	1,210	800	857
# Child Dental Clinical service recipients	2,658	3,692	3,391	3,000	3,247
# Dental Health Education recipients	1,092	4,198	7,417	4,500	4,236
# Child Abuse & Neglect Forensic Exam Clinic service recipients	17	13	9	13	13
# of Anti-TB treatment	10	30	1	5	5
# TB testing service recipients	646	1151**	233	500	230
# of Adult Immunization recipients	986	744	471	750	734
# of children immunization recipients	192	204	212	225	203
# of annual Flu vaccination recipients (adults & children)	5,974	7,243	8,638	6,000	7,285
# of post-exposure Rabies vaccine recipients	53	38	47	30	46
# of Mental Health service recipients	1,396	1,424	1,284	1,430	1,430
# of Mental Health visits	23,276	24,810	22,574	24,810	24,810
# of Substance Abuse service recipients	1,962	2,131	1,912	2,181	1,900
# of Substance Abuse visits	20,580	23,273	24,683	25,025	24,700
# of school based Substance Abuse Prevention Program recipients	3,453	1,977	1,849	2,000	1,700
# of smoking cessation visits	987	577	286	577	300
# of food service facility inspections	587	1,148	396	600	600
# of food borne illnesses investigated	0	0	17	0	20
# of animal rabies vaccine	1,324	1,380	3,000	1,380	1,500
# of animal bite investigations	1,011	1,121	603	700	700
# of perk tests applications/completed	350	1,782	1,058	230	100
% of perk tests completed	100%	100%	100%		100%
# of well construction permits application/processed	230	213	129	278	150
% of construction permits completed	100%	100%	100%	100%	100%
# of water samples collected	1,444	1,193	902	2,000	1,000
# School based - fluoride varnish	n/a	n/a	835	918	918
# School based - sealant applications	n/a	n/a	1,093	1,297	1,297
# Community Oral Cancer Screenings	n/a	n/a	1,503	1,502	1,502

*Routine Screening Discontinued as per service guidelines

**School TB Disease contact Investigation

Objective: To provide and promote age appropriate, condition specific case management and care

# of pregnant mothers receiving case management	406	790	623	300	606
# of children receiving case management	59	83	129	70	90
# of clients assisted through care	183	256	152	250	197

Health

Department: Health 01.35
Division\Program: Department of Health Fund: General
Program Administrator: Dianna E. Abney, MD, Health Officer

Objectives & Measurements:	FY11 Actual	FY12 Actual	FY13 Projected	FY14 Projected	FY15 Estimated
<i>Objective: To provide and promote age appropriate, condition specific case management and care</i>					
# of communicable disease outbreak investigations and follow-up	5	8	1,911	5	641
# of calls attended for communicable disease follow-up/care coordination	5,358	5,473	4,196	5,250	5,009
# of clients receiving HIV/AIDS case management	214	243	258	243	238
# BBH - Pregnancy Care Navigation	n/a	n/a	284	278	278
<i>Objective: To provide and promote public health support services to the citizens of Charles</i>					
# of MD Children's Health Insurance recipients (Medicaid) applications processed	3,366	5,576	4,965	5,500	4,636
# of Medicaid family expansion recipients	2,447	2,363	2,215	tbd	2,675
# of WIC service recipients	6,450	6,335	6,392	6,500	6,392
# of children seen in Health Rooms by School Nurse	168,909	194,281	230,315	194,281	197,835
# of seniors/ AERS services recipients	495	495	493	500	494
# of Personal Care Provider recipients	70	70	72	70	71
# of Disabilities Services recipients	843	733	811	727	750
# of infants and toddler services	1,425	797	302	300	300
# of Birth/Death Certificates	8,744	8,761	9,887	8,500	9,800

Department: Health 01.35
Division\Program: Other Fund: General

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Operating Costs	180,700	180,700	189,700	189,700	9,000	5.0%
Agency Funding	255,554	354,500	354,500	268,300	(86,200)	-24.3%
Total Expenditures	\$436,254	\$535,200	\$544,200	\$458,000	(\$77,200)	-14.4%
Revenues	\$63,827	\$75,000	\$75,000	\$75,000	\$0	0.0%

Changes and Useful Information:

- **Operating Costs** represents a subsidy to the Water & Sewer Fund for services rendered at Charles County's Parks, Community Centers, Libraries, and Sheriff Operated Facilities.
- **Revenues** represent Neighborhood participation in Mosquito Control program and have been increased to cover the anticipated expenses.

Description:

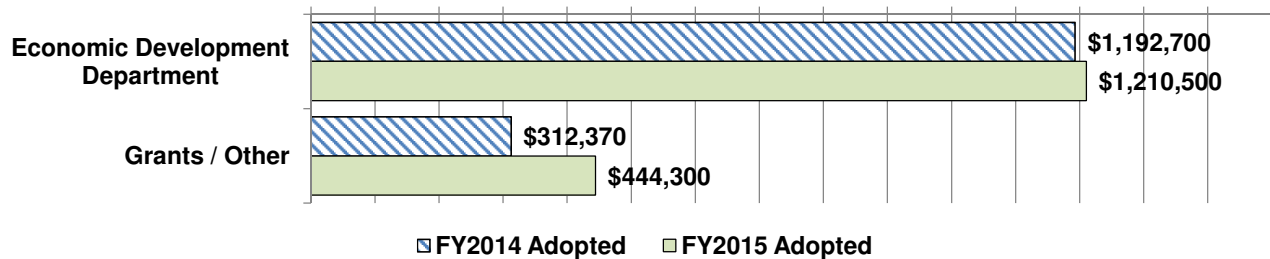
Description:	FY2013 <u>Actual</u>	FY2014 <u>Adopted</u>	FY2015 <u>Adopted</u>
<u>Agency Funding</u>			
Mosquito Control	\$110,100	\$115,000	\$115,000
<u>Agency Funding - Grants Advisory Panel</u>			
Spring Dell Center, Inc.	\$100,000	\$100,000	\$80,000
Melwood	50,000	50,000	0
MD Foundation of Quality Healthcare	(7,046)	0	0
Health Partners Inc.	0	75,000	67,500
Alzheimer's Assoc. National Capital Area	2,500	2,500	0
Freedom Landing	0	12,000	0
NAMI of Southern Maryland	0	0	5,800
	\$145,454	\$239,500	\$153,300
TOTAL AGENCY FUNDING	\$255,554	\$354,500	\$268,300
Mosquito Control Neighborhood Reimbursement:	(63,827)	(75,000)	(75,000)
Net Cost to County:	\$191,727	\$279,500	\$193,300

Economic Development Summary

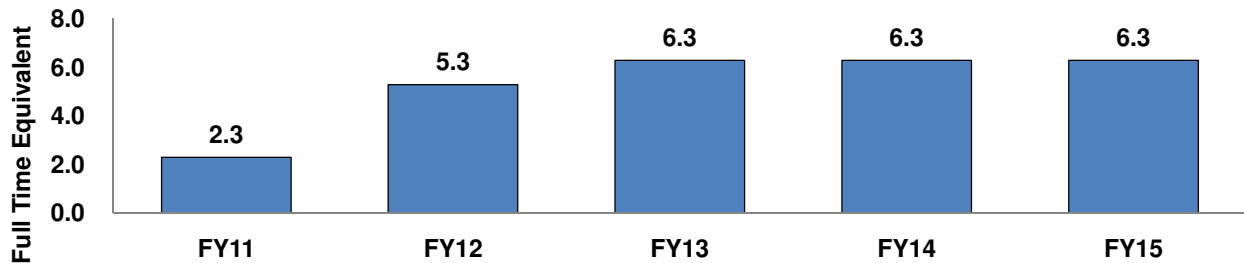
Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$431,848	\$474,700	\$511,700	\$481,200	\$6,500	1.4%
Fringe Benefits	96,910	121,000	146,400	132,100	11,100	9.2%
Operating Costs	310,771	681,000	819,300	806,200	125,200	18.4%
Agency Funding	244,079	228,370	255,070	235,300	6,930	3.0%
Total Expenditures	\$1,083,608	\$1,505,070	\$1,732,470	\$1,654,800	\$149,730	9.9%
Revenues	\$46,486	\$55,900	\$25,000	\$25,000	(\$30,900)	-55.3%
Total Expenditures as % of Budget:	0.3%	0.4%	0.4%	0.5%		



Economic Development Expenditure and Staff History



Staffing History



Positions by Program:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
Economic Development Department	2.3	5.3	6.3	6.3	6.3
Total Full Time Equivalent	2.3	5.3	6.3	6.3	6.3

Economic Development

Department: Economic Development 01.38.126
Division\Program: Economic Development Department Fund: General
Program Administrator: Kwasi Holman, Director of Economic Development
 Address: 10665 Stanhaven Place, Suite 206, White Plains, MD 20695 301-885-1340
www.meetcharlescounty.com 8:00 a.m.-4:30 p.m. M-F

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$431,848	\$474,700	\$511,700	\$481,200	\$6,500	1.4%
Fringe Benefits	96,910	121,000	146,400	132,100	11,100	9.2%
Operating Costs	203,698	597,000	610,300	597,200	200	0.0%
Total Expenditures	\$732,456	\$1,192,700	\$1,268,400	\$1,210,500	\$17,800	1.5%
Revenues	\$16,240	\$25,000	\$25,000	\$25,000	\$0	0.0%

Changes and Useful Information:

- The **Operating Costs** budget increase is due to the following reasons:
 - An increase in rent based on lease agreement which includes a 3% escalation clause per year. This is offset by a reduction in mileage due to a pool vehicle being allocated to the department.

Economic Development Goals & Objectives:

- Make continued progress toward achieving County Commissioner adopted objectives.
- Propose a revised Economic Development Strategic Plan.
- Develop plan for business incubator or similar "high impact" pilot program for select businesses with high growth potential.
- Small local business enterprises and enhanced Minority Business Enterprise/Women's Business Enterprise outreach program implementation.
- Complete interim and new Economic Development website layout and features.
- Enhance attractions/recruitment marketing materials.

Positions:

Title	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
Director of Economic Development	1.0	1.0	1.0	1.0	1.0
Business Development Managers	0.0	2.0	2.0	2.0	2.0
Economic Research Specialist	0.0	1.0	1.0	1.0	1.0
Office Associate I	0.0	0.0	1.0	1.0	1.0
Part Time	1.3	1.3	1.3	1.3	1.3
Total Full Time Equivalent	2.3	5.3	6.3	6.3	6.3

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
County unemployment rate	6.0	6.5	6.1	5.7	5.3
Average annual employment in County	40,390	40,021	40,517	41,117	42,000
Average weekly wages	764	794	806	798	804
Sq ft, non retail space	5,935,779	5,960,906	6,020,538	6,268,119	6,300,000
Sq ft retail space	8,600,201	8,629,507	8,650,363	8,676,373	8,690,363

Economic Development

Department: Economic Development

01.39

Division\Program: Other

Fund: General

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Operating Costs	\$107,073	\$84,000	\$209,000	\$209,000	\$125,000	148.8%
Agency Funding	244,079	228,370	255,070	235,300	6,930	3.0%
Total Expenditures	\$351,152	\$312,370	\$464,070	\$444,300	\$131,930	42.2%
Revenues	\$30,245	\$30,900	\$0	\$0	(\$30,900)	-100.0%

Changes and Useful Information:

- **Operating Costs** increase for the continuation of the FY2014 agreement for consulting services dealing with protection and expansion of the Naval Support Facility in Indian Head.
- **Revenues** from the Economic Development Loan Program were transferred to a new fund, Economic Development Loan Programs.
- The Economic Development and Tourism staff as well as the Grants Advisory Panel reviewed applications from not-for-profit agencies and make recommendations of funding levels. Grant awards are listed as part of **Agency Funding** based on the function of the organization. The awards are part of Economic Development, Social Services, and Other Education.

Description:

	FY2013 Actual	FY2014 Adopted	FY2015 Adopted
<u>Agency Funding- Economic Development/Tourism</u>			
Tri-County Council	\$94,200	\$94,200	\$85,370
Tri-County Council - Workforce Program	15,709	0	0
Indian Head Defense Alliance	100,000	0	0
Small Business: Tech. Dev. Center	29,170	29,170	40,500
Energetics Technology Center, Inc.	0	100,000	100,000
Southern Maryland Carousel Group	0	5,000	0
Veteran's Memorial	5,000	0	9,430
Economic Development Related	\$244,079	\$228,370	\$235,300

Social Services Summary

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	(\$500)	\$0	\$0	\$0	\$0	N/A
Operating Costs	10,000	0	15,000	15,000	15,000	New
Agency Funding	1,095,272	941,730	1,545,930	1,001,000	59,270	6.3%
Total Expenditures	\$1,104,772	\$941,730	\$1,560,930	\$1,016,000	\$74,270	7.9%
Revenues	\$8,000	\$8,000	\$0	\$0	(\$8,000)	-100.0%
Total Expenditures as % of Budget:	0.3%	0.3%	0.4%	0.3%		

Changes and Useful Information:

- **Revenues** is associated with a pass-thru grant for Tri-County Community Action. This grant ended in FY2014.
- The Grants Advisory Panel reviews applications from not-for-profit agencies and makes recommendations to the Board of County Commissioners for funding. Grant awards are included in the **Agency Funding** and **Operating Costs** categories based on the organization's function. The Grants Advisory Panel awards are part of Social Services, Other Education, and Other Health.

Description:

	FY2013 Actual	FY2014 Adopted	FY2015 Adopted
Agency Funding			
Department of Social Services	\$310,500	\$311,000	\$311,000
Camp Merrick	127,442	0	0
Tri-County Community Action pass-thru	8,000	8,000	0
	<u>\$445,942</u>	<u>\$319,000</u>	<u>\$311,000</u>

Agency Funding- Economic Development/Tourism

Mattawoman Creek Art Center	\$13,000	\$13,000	\$13,500
Arts Alliance	11,000	11,000	15,000
Chesapeake Bay Floating Theatre, Inc.	8,930	8,930	0
	<u>\$32,930</u>	<u>\$32,930</u>	<u>\$28,500</u>

Agency Funding - Grants Advisory Panel

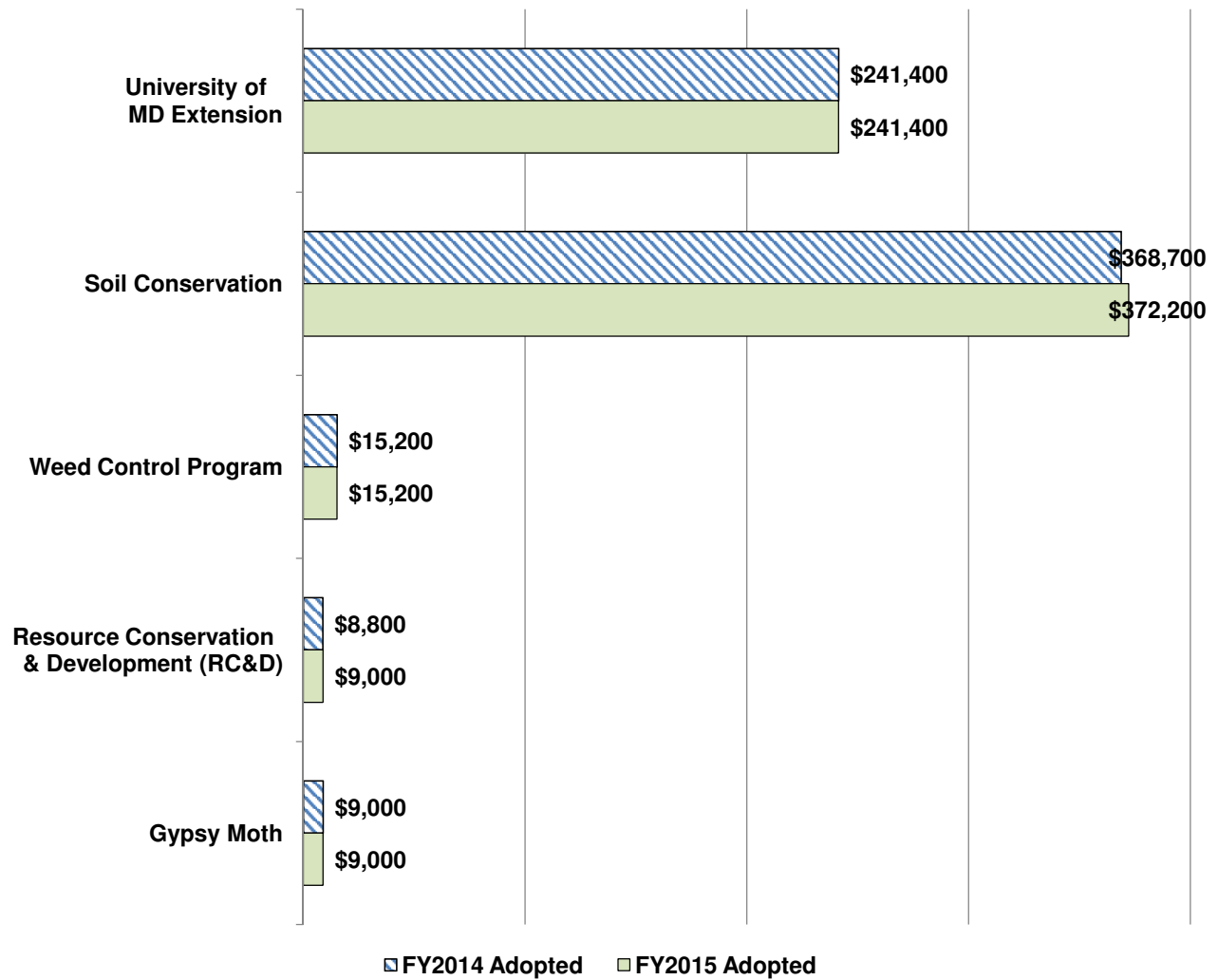
Arc of Southern MD	\$5,000	\$6,900	\$13,500
Assoc. Catholic Charities	73,100	0	76,500
Boy Scouts of America	0	0	15,000
Big Brothers Big Sisters of So. MD, Inc.	15,000	0	9,000
Center for Abused Persons	100,000	100,000	70,000
Center for Children	70,000	72,000	72,000
Children's Aid Society	78,500	78,500	64,000
Christmas in April	18,100	25,000	22,500
Handicapped & Retarded Citizens, Inc..	0	0	0
Hospice of Charles County	18,500	0	55,400
Jude House	0	0	35,000
Point of Change Jail & Street Ministry, Inc.	30,000	24,000	0
Lifestyles- Safe Nights program	79,700	70,000	0
Lion's Club- Camp Merrick	0	0	60,000
So. MD Center for Family Advocacy	0	42,000	36,900
Promise Resource Center	0	42,100	42,000
Tri-County Community Action	4,000	24,300	19,700
Tri-County Youth Services	100,000	100,000	70,000
United Way Directory	5,500	5,000	0
Western Charles Co. Community Assoc.	18,500	0	0
	<u>\$615,900</u>	<u>\$589,800</u>	<u>\$661,500</u>
TOTAL AGENCY FUNDING	\$1,094,772	\$941,730	\$1,001,000

Operating- Grants Advisory Panel

Co-op Ministry of Aging	\$10,000	\$0	\$15,000
TOTAL SOCIAL SERVICES	\$1,104,772	\$941,730	\$1,016,000

Conservation of Natural Resources Summary

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$258,244	\$273,600	\$277,100	\$274,500	\$900	0.3%
Fringe Benefits	102,445	109,200	112,000	112,000	2,800	2.6%
Operating Costs	210,321	244,800	250,400	244,800	0	0.0%
Agency Funding	8,750	15,500	19,600	15,500	0	0.0%
Total Expenditures	\$579,760	\$643,100	\$659,100	\$646,800	\$3,700	0.6%
Revenues	\$86,350	\$86,100	\$89,600	\$89,600	\$3,500	4.1%
Total Expenditures as % of Budget:	0.2%	0.2%	0.2%	0.2%		



Conservation of Natural Resources

Department: University of MD Extension 01.49
Division\Program: University of MD Extension Fund: General
Program Administrator: Dr. Chris Seubert, Area Extension Director for Calvert, Charles, and St. Mary's
 Address: 9375 Chesapeake Street #119, La Plata, MD 20646 301-934-5403 301-753-8195
www.charles.umd.edu 8:00 a.m.-4:30 p.m. M-F

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Operating Costs	\$207,113	\$241,400	\$247,000	\$241,400	\$0	0.0%
Total Expenditures	\$207,113	\$241,400	\$247,000	\$241,400	\$0	0.0%

Description:

Our Mission: The University of MD Extension Service Mission is to educate citizens in the application of practical, research based information concerning critical issues in agriculture, food, natural resources, youth and family.

Our Vision: The University of MD Extension Service vision is to empower people, through education, to make sound decisions throughout their lives.

The Charles County office of the University of MD Extension offers programs in Enhancing Agricultural Profitability, Preserving Natural Resources and Increasing Family Economic Stability.

Objectives & Measurements:

	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Projected	FY14 Estimated
4-H and Youth Development					
<i>Objective: To enable youth to develop contemporary life skills and reach their full potential by participating in the 4-H Youth Development program which offers high quality curriculum and multiple delivery methods.</i>					
# of Youth Enrolled in 4-H	766	699	702	800	800
Per FTE	383	280	320	400	400
# of Youth Reached in School & Special Interest Programs	3,061	2,472	3,347	3,100	3,500
Per FTE	1,530	989	1,521	1,550	1,590
<i>Objective: To increase the abilities of Extension volunteers to successfully carry out Extension programs.</i>					
# of Adult Volunteers Enrolled	217	215	237	250	250
Per FTE	109	86	108	125	125
# of Volunteers Hours Given	33,640	34,250	33,180	35,000	35,000
Per FTE	16,820	13,700	15,082	17,500	17,500
Family and Consumer Sciences					
<i>Objective: To promote the adoption of good nutrition and safe food handling practices, targeting high risk groups.</i>					
# of Participants Receiving Information	680	375	2,083	500	500
Per FTE	680	187	1,042	500	500
<i>Objective: For Participants to develop and improve individual, family, home, financial, and/or community responsibility through work, family and community involvement.</i>					
# of Participants Receiving Information	0	205	390	500	500
Per FTE	0	103	195	250	250

Conservation of Natural Resources

Department: University of MD Extension 01.49
Division\Program: University of MD Extension Fund: General
Program Administrator: Dr. Chris Seubert, Area Extension Director for Calvert, Charles, and St. Mary's

Objectives & Measurements:	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Projected	FY14 Estimated
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Agriculture and Natural Resources:

Objective: To promote the adoption of best management practices and problem solving for commercial agricultural production and home horticultural activities that improves profitability, increase production efficiencies, and enhance natural resources.

# of Adults and Youth Attending Seminars	594	687	580	500	500
Per FTE	287	343	290	250	250
# of Farmers Recertified As Pesticide Applicators	122	48	519	500	500
Per FTE	61	24	260	250	250
# of Acres of Nutrient Management Plans Written/Updated	16,062	15,212	12,147	15,000	15,000
Per FTE	16,062	15,212	12,147	15,000	15,000
# of Master Gardener Volunteer Hours	2,877	2,977	4,600	2,000	2,000
Per FTE	1,748	1,438	1,988	2,000	2,000

Department: Conservation Of Natural Resources 01.57
Division\Program: Soil Conservation Fund: General
Program Administrator: Luis Dieguez, District Manager
 Mailing Address: 101 Catalpa Drive, Suite 106-C, La Plata, MD 20646 301-934-9588 Ext. 3
 Physical Address: Southern MD Trade Center
www.charlesscd.com

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$242,036	\$256,800	\$257,600	\$257,600	\$800	0.3%
Fringe Benefits	99,397	106,000	108,700	108,700	2,700	2.5%
Agency Funding	5,900	5,900	10,000	5,900	0	0.0%
Total Expenditures	\$347,334	\$368,700	\$376,300	\$372,200	\$3,500	0.9%
Revenues	\$71,572	\$71,200	\$74,700	\$74,700	\$3,500	4.9%

Description:

The Soil Conservation District, a political subdivision of the State, is responsible for the local direction of a program for the control of soil erosion and the urban erosion and the sediment control plan approval process. The District also reviews and approves plans for certain small ponds and this approval serves in lieu of state permits. A five member Board of Supervisors guides District operations and sets local policy and procedure. The local conservation education program focuses on Envirothon training and competition and a locally produced newsletter. The District, which is bordered by Potomac, Patuxent, and Wicomico Rivers, is an area that is changing rapidly from rural agricultural to suburban residential, commercial and industrial land uses. Even with these changes, over 60 percent of the land area in the District is wooded.

Positions:

Title	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
District Manager	1.0	1.0	1.0	1.0	1.0
Administrative Specialist	1.0	1.0	1.0	1.0	1.0
Engineer I	0.0	0.0	0.0	1.0	1.0
Planning Tech.	2.0	2.0	2.0	1.0	1.0
Secretary	0.9	0.9	0.9	0.9	0.9
Part Time	0.1	0.1	0.1	0.1	0.1
Total Full Time Equivalent	5.0	5.0	5.0	5.0	5.0
Grant/District Funding	(1.6)	(1.6)	(1.6)	(1.6)	(1.6)
Net Cost to General Fund	3.4	3.4	3.4	3.4	3.4

Conservation of Natural Resources

Department: Weed Control 01.22
Division\Program: Weed Control Program Fund: General
Program Administrator: Mark J. Smith, Weed Control Specialist

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$10,374	\$10,600	\$10,600	\$10,600	\$0	0.0%
Fringe Benefits	1,081	1,200	1,200	1,200	0	0.0%
Operating Costs	3,208	3,400	3,400	3,400	0	0.0%
Total Expenditures	\$14,664	\$15,200	\$15,200	\$15,200	\$0	0.0%
Revenues	\$14,778	\$14,900	\$14,900	\$14,900	\$0	0.0%

Description:

The Charles County Weed Control Program is responsible for overseeing the control of noxious weeds in the County. The noxious weeds are Johnsongrass (Sorghum Halepense), Shattercane (Sorghum Bicolor), and Thistle (Asteraceae or Composite family) including Canada, Musk, Nodding, Plumless, and Bull thistle. The Multi-flora Rose Management Law falls under the jurisdiction of this program as well. All land in the county with noxious weeds fall under the scope of this program.

On-site inspections are made several times during the growing season to make sure any property infested is in compliance with the State Noxious Weed Law. There are over 50 properties representing 3,000 acres infested with thistle, and 90 properties representing 10,000 acres infested with Johnsongrass. Shattercane is also present in the county. Both the County and State highway right-of-ways have varying degrees of thistle and Johnsongrass, they are addressing the infestations to some degree. The Weed Control Program is aiding in their efforts.

Positions:

Title	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
Part Time funding	0.3	0.3	0.3	0.3	0.3
Total Full Time Equivalent	0.3	0.3	0.3	0.3	0.3

Department: Conservation of Natural Resources 01.36
Division\Program: Gypsy Moth Suppression Program Fund: General

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Agency Funding	\$2,250	\$9,000	\$9,000	\$9,000	\$0	0.0%
Total Expenditures	\$2,250	\$9,000	\$9,000	\$9,000	\$0	0.0%

Description:

Agency Funding is for the Gypsy Moth Suppression Program. This program is focused on protecting both private and public forest lands from gypsy moth defoliation.

Conservation of Natural Resources

Department: Conservation of Natural Resources 01.36
Division\Program: Resource Conservation & Development (RC&D) Fund: General
Program Administrator: Patrica Pinnell, Chair
 Address: 26737 Radio Station Way, Suite D, Leonardtown, MD 20650 (301) 475-8427 ext 6
www.somdracd.org

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$5,834	\$6,200	\$8,900	\$6,300	\$100	1.6%
Fringe Benefits	1,966	2,000	2,100	2,100	100	5.0%
Agency Funding	600	600	600	600	0	0.0%
Total Expenditures	\$8,400	\$8,800	\$11,600	\$9,000	\$200	2.3%

Description:

Southern Maryland Resource Conservation and Development (RC&D), Inc. is a private nonprofit corporation. Southern Maryland RC&D carries out community development and conservation projects in Anne Arundel, Charles, Calvert, and St. Mary's Counties. The governing board of Southern Maryland RC&D is composed of local citizens who have an interest in natural resources and community issues. They are appointed by three sponsoring groups in each county, the County Commissioners, Forestry Boards, and Soil Conservation Districts. All board members are volunteers and serve without compensation.

Mission - Working in partnership with community groups and organizations, Southern Maryland Resource Conservation and Development Inc. is dedicated to improving the quality of life in the region by enabling the people and promoting the wise use of our natural and economic resources.

Positions:

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
Office Associate	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	1.0	1.0	1.0	1.0	1.0
Other Counties/Agency Funding	(0.8)	(0.8)	(0.9)	(0.9)	(0.9)
Net Cost to General Fund	0.2	0.2	0.1	0.1	0.1

Other

Department: Other Misc. Appropriations 01.48
Division\Program: Capital Project Transfer Fund: General
Program Administrator: David Eicholtz, Director of Fiscal & Administrative Services

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Transfers Out	\$1,100,000	\$1,213,000	\$896,000	\$896,000	(\$317,000)	-26.1%
Capital Outlay	1,190	0	0	0	0	N/A
Total Expenditures	\$1,101,190	\$1,213,000	\$896,000	\$896,000	(\$317,000)	-26.1%

Changes and Useful Information:

- **Transfers Out** represents funding for PayGo projects. Funds are transferred to the Capital Project Fund.
- **Capital Outlay** represents miscellaneous project costs that are not part of the Capital Project Fund.

Description:

Represents the PayGo amount for the Capital Project Fund. PayGo is defined as using current operating revenue to pay for a capital project, typically one that is either small in value or has a short useful life. PayGo funds are also used to supplement Bond funding by using one-time revenues or fund balance to help pay for projects. See the Capital Project Tab for complete project listing and descriptions of each project.

<u>Projects:</u>	<u>FY2013 Actual</u>	<u>FY2014 Adopted</u>	<u>FY2015 Adopted</u>
<u>BOARD OF EDUCATION</u>			
Maintenance Projects	\$182,000	\$46,000	\$0
<u>TRANSPORTATION</u>			
Miscellaneous Road Projects/Studies	152,000	91,000	91,000
Light Rail Transit Initiative	270,000	270,000	270,000
<u>GENERAL GOVERNMENT</u>			
Various Government Facility repairs/improvements	83,000		
Various Planning Studies	161,000	538,000	166,000
Develop Road Safety Prioritization Measure & Inventory			38,000
Engineering Plan Digitization			53,000
<u>PARKS</u>			
Park Repair & Maintenance Projects	252,000	252,000	252,000
Port Tobacco Parkland Acquisition			3,000
Friendship Farm Addition			3,000
Contingency- Inflation		16,000	20,000
	<u>\$1,100,000</u>	<u>\$1,213,000</u>	<u>\$896,000</u>

Other

Department: Contingency 01.54
Division\Program: Contingency Fund: General
Program Administrator: Board of County Commissioners

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Operating Contingency	\$0	\$505,300	\$3,900,000	\$1,149,000	\$643,700	127.4%
Total Expenditures	\$0	\$505,300	\$3,900,000	\$1,149,000	\$643,700	127.4%

Description:

The County typically adopts a Reserve for Contingency budget within its operating budget for emergency expenditures or revenue shortfalls that may arise during the fiscal year.

During FY2014, Contingency funds were spent as follows:

1. Additional funds for Roadside Mowing Program	\$46,800
2. Naval Support Facility- Indian Head Consultant	93,800
3. Matching funds for the Targeted Industries Loan Program	90,000
4. Bel Alton Community Development Center Electric Bills	26,000
5. Budget Reduction due to estimated Income Tax Shortfall	3,400
6. Bel Alton Community Development Center settlement of potential litigation	73,400
7. To cover water & sewer utility bills for various Volunteer Fire Departments	5,000
8. Tenth District Volunteer Fire Department review and inspection fees	10,500
9. To cover legal fees costs through year end	150,500
Total FY2014 Contingency Use	\$499,400
Remaining Unused Balance (as of 6/30/14)	5,900
Total FY2014 Appropriation	\$505,300

Department: Financing Uses 01.23
Division\Program: Fiscal & Administrative Services Fund: General
Program Administrator: David Eicholtz, Director of Fiscal & Administrative Services

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Transfer: Excise Tax Subsidy	\$0	\$0	\$651,500	\$651,500	\$651,500	New
Capital Lease Purchase	1,507,666	609,400	12,801,700	6,139,500	5,530,100	907.5%
Total Expenditures	\$1,507,666	\$609,400	\$13,453,200	\$6,791,000	\$6,181,600	1014.4%
Revenues / Fund Balance	\$1,729,200	\$609,400	\$13,453,200	\$6,791,000	\$6,181,600	1014.4%

Changes and Useful Information:

- **Transfer: Excise Tax Subsidy** is to support the school construction (excise tax) bond issue debt. In FY 2013, the County received a bond premium for the issue of school construction bonds. These revenues are restricted and can only be used to retire existing excise tax debt. This transfer will move funds to the Debt Service Fund to pay for Excise Tax Bonds.
- The budgeted **Capital Lease Purchase** represents the General Fund asset value of the Capital Lease Agreement.
- **Revenue/Fund Balance** includes Capital Lease Proceeds which offset the Capital Lease Purchase (actual may vary due to timing of purchases) and assigned fund balance for the Excise Tax Subsidy.

Description:

Transfer represents a transfer from the General Fund to the Debt Service Fund in support of Excise Tax bond payments when needed.

The budgeted Capital Lease Purchase represents the asset value of the Capital Lease Agreement.

Enterprise Funds

ENTERPRISE FUNDS

Enterprise funds are established for operations that have a defined customer base and are primarily funded by a service fee associated directly with the operation. These operations are accounted for in a manner similar to the private sector, where budgets are used as a management tool and are subject to the amount of activity. For example, an increase in building permit activity would increase both revenues and expenditures in the Inspection and Review Fund and necessitate a budget amendment increasing the revenue and expenditure budgets.

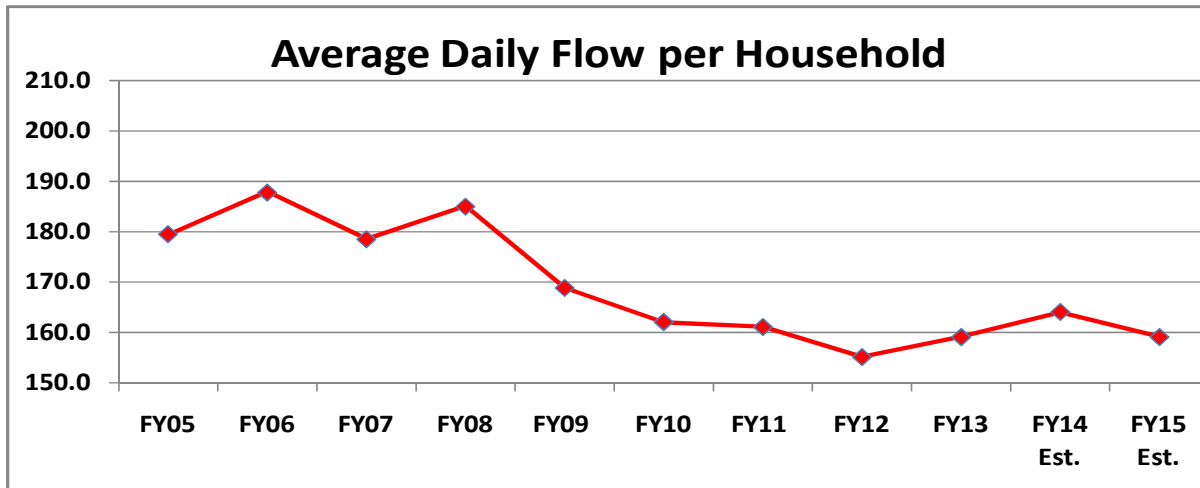
Enterprise Fund Revenues

Operating revenue budgets within these funds are estimated based on the expected level of activity unique to each operation and at a level so as to maintain a self-supporting status. These funds operate on a “break-even” basis, therefore, user fee rates are adjusted so that enough revenue is generated to pay for the system. For example, user fees & charges adopted within the Water and Sewer Fund recover the cost of supplying water to the customers, treatment of the sewer, meter reading, accounts receivable, debt service, and administrative costs of operating the system. Unlike a business enterprise, the County does not include a profit margin within its fees.

Trends and Assumptions for Revenue Estimates

Water & Sewer

The County manages many public water and sewer systems, the largest of which is the Mattawoman Wastewater Treatment Plant (MWWTP). The original concept of the plant envisioned an ultimate capacity through expansions of 50 million gallons per day. The Maryland Department of the Environment has rated the MWWTP for 20 million gallons per day. The average flow being treated is approximately 13 million gallons per day. Revenues that support these systems include user fees, connection fees, and front foot fees. The largest revenue source, user fees, is estimated based on an average flow per customer multiplied by the estimated number of customers. The number of customers is estimated based on our estimated population growth rate. The average-flow method was selected to moderate the estimates for unusual weather patterns. For example, during dry seasons customer water demand usually increases as customers water lawns and wash cars more frequently. Wet seasons produce the opposite effect.



For FY15, water user fees will increase by 5.0% for single family customers and 4.7% for multi-family/commercial customers. Both groups will see an 8.8% increase for sewer user fees and a 4.8% increase for billing fees in FY15. The total FY15 budget is 7.7% greater than the FY14 budget. Expenditures were adjusted to cover the increased cost of maintenance and repairs, and to cover an increase in debt service costs due to related capital projects. Based on an average daily consumption of 159 gallons, a consumer could expect to pay approximately \$153 per quarter. The County remains in the lower half of surrounding jurisdictions in rate comparisons.

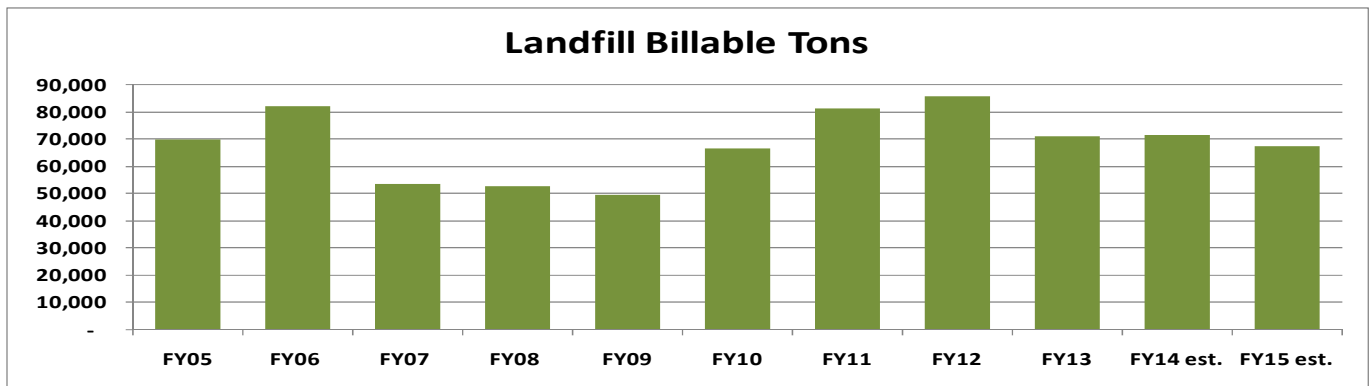
ENTERPRISE FUNDS

Solid Waste (Landfill)

An enterprise fund was established for landfill operations in the early 1990's. A tipping fee of \$70 will remain constant for FY15. This fee is the primary revenue source for the Landfill operation comprising over 99% of the revenues for this operation.

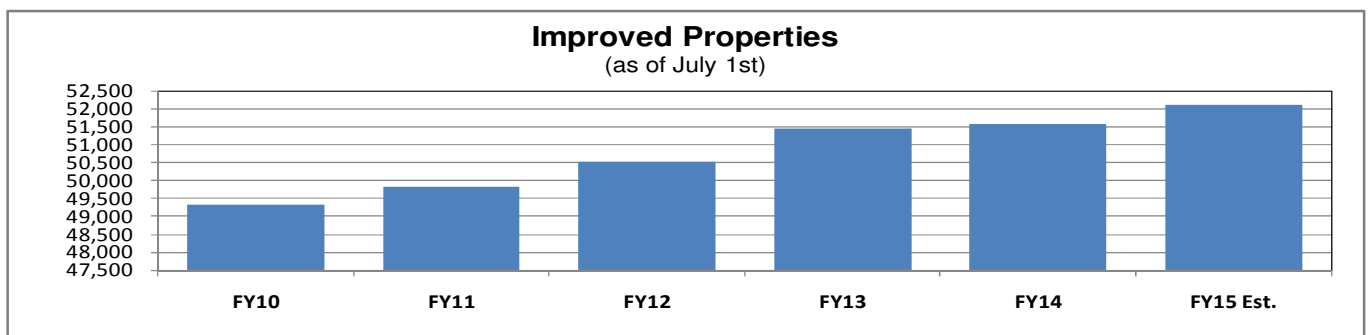
Both a fiscal and operational impact resulted from the free trade legislation approved by the Federal Government many years ago which removed restrictions on landfills and opened the waste removal business to interstate transactions. Consequently, what once was a predictable estimate for tons of waste is now a closely monitored monthly process. Revenues are estimated based on the latest trend in the waste management industry. Severe weather such as snow or ice storms (that can create hazardous driving conditions) tends to increase tonnage at the landfill due to its local access.

Although the revenues are difficult to predict, the fund remains in a financially stable position due to the County's long range planning and a decision to establish capital budget reserves for pay-as-you-go financing for future landfill expansion. The decision to pay cash for future expansions allows us to react to waste volume instead of depending on landfill revenues to pay for debt. FY15 tons are conservatively estimated based on the FY14 year end estimate. The landfill is located on a 16 acre site and is estimated to be 44% filled at the end of FY14. A history of billable tons is depicted in the following graph:



Environmental Service Fund (ESF)

Recycling and environmental programs are paid with revenues generated primarily by a \$78 environmental service fee for each improved property within the County. Improved property is land with one or more structures on it. The environmental service fee accounts for nearly 90% of revenues generated in this fund. The fee is established annually based on the estimated cost of various programs divided by the number of dwelling units. Information from the tax billing system supported by information from the Maryland Department of Assessments and Taxation provides the County with a reliable count of dwelling units. A growth rate is added to the base for a total revenue estimate. The fee was increased from \$69 to \$78 in FY15 to fund the full year impact of purchasing 95 gallon carts for recycling curbside collection and to expand curbside collection by 3,000 homes.



NOTE: The towns of Indian Head and La Plata have their own recycling program and pay a reduced ESF fee. The rate is currently \$15 which covers Hazardous Material disposal, litter control, & other programs. Revenue is also generated from the sale of recyclable material, which is subject to marketplace pricing.

ENTERPRISE FUNDS

Watershed Protection & Restoration Program

The State of Maryland is required all major jurisdictions to implement a stormwater fee by July 1, 2013 to fund stormwater management, including stream & wetland restoration. The fee covers operations and maintenance, public education and outreach, stormwater management planning, mapping, monitoring, inspections, enforcement, grants to non-profits, administrative costs, and the debt service payments associated with the cost of capital improvements related to stormwater improvements to old systems. Like the ESF Fund, information from the tax billing system supported by information from the Maryland Department of Assessments and Taxation provides the County with a reliable count of dwelling units. A growth rate is added to the base for a total revenue estimate. The stormwater remediation fee was set at \$43 in FY14 and it remained at this level for FY15. The fee is charged annually to each improved property within the County and accounts for 98% of revenues generated in this fund. Improved property is land with one or more structures on it. Since the town of La Plata has their own stormwater management program, improved property located within the town is not charged a fee. In prior years, this program was paid for by the Environmental Service fee.

Inspection & Review

The County manages building inspections and developer plan reviews through the use of an enterprise fund. The recession in the early 1990's depressed the construction industry and left the County with high overhead costs. To allow for greater flexibility regarding the expansion and contraction of the building & renovation activities within the County this operation was privatized and is managed partly with outside contractors. Operating revenues for this fund are generated primarily by service charges for various inspections and reviews. Inspection are performed for roads, buildings, grading, water & sewer, storm drain & storm water, and sediment & erosion control. Reviews include plan reviews, architectural reviews, and reviews of Developer Rights and Responsibility (DRRA) applications. Estimates are provided by the Department of Planning & Growth Management based on their measurement of plan review and building development. Revenue estimates are assumed based on current trends, including permit and population estimates, leading economic indicators, market values, and personal income. Fees are adjusted to cover the cost of providing these services. Operations are estimate to increase by 20.9% compared to FY14.

Recreation

This fund is used to manage the recreational and leisure time activities for County residents including: recreational classes and special events, indoor sports leagues for youth and adult, drop-in programs, special population programs and supporting the Special Olympics, summer aquatics and swim lessons, summer sports camps, trips and tours, and amusement park discount ticket sales. Additionally, the Recreation fund accounts for the operation of the Elite Gymnastics & Recreation Center, a state-of-the-art facility, and the 18-hole White Plains Golf Course. Funding for the Golf Course is generated primarily by golf course green fees and golf cart rentals. The County also owns the Capital Clubhouse Recreation Center, a year-round recreation and sports complex which is run by a third party contract and is not part of the County's budget. Revenues are estimated based on historical activity and changes in program offerings. Operations excluding the Capital Clubhouse are budgeted to increase 4.4% compared to FY14.

Vending Machine Fund

Commercial vending machines, placed throughout County owned facilities, provide a modest revenue stream. A sales commission earned is used to fund various County-sponsored functions for employees. Revenues are estimated from historical data.

Tourism & Concert

The Charles County Government Office of Tourism is researching with the Regency Furniture Stadium on the feasibility of creating a sustainable Premier Stadium Concert Series with a minimum of three concerts per year at the Regency Furniture Stadium.

ENTERPRISE FUND OPERATING BUDGETS⁽¹⁾

	<u>FY2013</u> <u>Actual</u>	<u>FY2014</u> <u>Budget</u>	<u>FY2015</u> <u>Request</u>	<u>FY2015</u> <u>Adopted</u>	<u>\$ Change</u> <u>from FY2014</u>	<u>%</u> <u>Chg.</u>
Water & Sewer						
Revenue						
Service Charges	\$22,910,324	\$24,468,400	\$24,334,300	\$25,965,500	\$1,497,100	6.1%
Local Government	851,411	865,900	914,400	914,400	48,500	5.6%
Fines & Forfeitures	529,819	502,000	535,000	535,000	33,000	6.6%
Rent Revenues	266,452	260,000	270,000	270,000	10,000	3.8%
Licenses & Permits	68,078	67,700	68,700	68,700	1,000	1.5%
Miscellaneous	88,764	94,100	39,500	39,500	(54,600)	-58.0%
Operating Revenues	\$24,714,848	\$26,258,100	\$26,161,900	\$27,793,100	\$1,535,000	5.8%
Transfers from General Fund	6,103	5,500	5,500	5,500	0	0.0%
Fund Balance Appropriation	0	0	500,000	500,000	500,000	N/A
Total	\$24,720,951	\$26,263,600	\$26,667,400	\$28,298,600	\$2,035,000	7.7%
Expense						
Personal Services	\$7,497,587	\$7,975,500	\$8,027,300	\$8,027,300	\$51,800	0.6%
Fringe Benefits	2,519,334	2,762,000	2,901,300	2,901,300	139,300	5.0%
Operating Costs	9,414,488	10,937,600	11,606,400	11,606,400	668,800	6.1%
Debt Service	3,401,882	3,757,700	4,378,600	4,378,600	620,900	16.5%
Capital Outlay	15,708	612,500	1,085,000	1,085,000	472,500	77.1%
Capital Projects	146,838	218,300	300,000	300,000	81,700	37.4%
Total	\$22,995,837	\$26,263,600	\$28,298,600	\$28,298,600	\$2,035,000	7.7%
Variance	\$1,725,114	\$0	(\$1,631,200)	\$0		

Solid Waste

Revenue						
Service Charges	\$5,265,491	\$4,791,500	\$5,055,400	\$5,055,400	\$263,900	5.5%
Licenses & Permits	1,481	3,000	3,000	3,000	0	0.0%
Miscellaneous	(406)	2,400	2,400	2,400	0	0.0%
Operating Revenues	\$5,266,566	\$4,796,900	\$5,060,800	\$5,060,800	\$263,900	5.5%
Fund Balance Appropriation	0	66,700	460,000	460,000	393,300	589.7%
Total	\$5,266,566	\$4,863,600	\$5,520,800	\$5,520,800	\$657,200	13.5%
Expense						
Personal Services	\$1,449,646	\$1,440,300	\$1,593,400	\$1,593,400	\$153,100	10.6%
Fringe Benefits	469,172	495,400	547,900	547,900	52,500	10.6%
Operating Costs	913,473	848,800	909,100	909,100	60,300	7.1%
Debt Service	30,968	16,000	12,300	12,300	(3,700)	-23.1%
Capital Budget Reserve	1,832,700	1,425,700	1,521,900	1,521,900	96,200	6.7%
Capital Outlay	23,364	0	460,000	460,000	460,000	N/A
Equipment Reserve	551,900	637,400	476,200	476,200	(161,200)	-25.3%
Total	\$5,271,222	\$4,863,600	\$5,520,800	\$5,520,800	\$657,200	13.5%
Variance	(\$4,656)	\$0	\$0	\$0		

Footnotes:

(1) Information reported is based on a budgetary basis, which in some cases varies from an accounting basis. For rate setting purposes, capital outlay, principal payments on debt services, and sinking fund reserves are listed above. These items are not recorded on the County's Statement of Revenues, Expenses, and changes in Net Assets.

ENTERPRISE FUND OPERATING BUDGETS⁽¹⁾

	FY2013 <u>Actual</u>	FY2014 <u>Budget</u>	FY2015 <u>Request</u>	FY2015 <u>Adopted</u>	\$ Change from FY2014	% Chg.
Environmental Services						
Revenue						
Service Charges	\$3,906,046	\$3,564,100	\$3,562,000	\$4,034,300	\$470,200	13.2%
Interest Income	15,206	13,700	13,700	13,700	0	0.0%
Operating Revenues	\$3,921,252	\$3,577,800	\$3,575,700	\$4,048,000	\$470,200	13.1%
Fund Balance Appropriation	0	123,500	252,400	252,400	128,900	104.4%
Total	\$3,921,252	\$3,701,300	\$3,828,100	\$4,300,400	\$599,100	16.2%
Expense						
Personal Services	\$1,012,253	\$846,500	\$833,800	\$833,800	(\$12,700)	-1.5%
Fringe Benefits	289,430	257,900	262,000	262,000	4,100	1.6%
Operating Costs	2,208,728	2,144,000	2,314,000	2,314,000	170,000	7.9%
Debt Service	386,362	308,400	567,200	567,200	258,800	83.9%
Capital Outlay	32,348	23,500	202,400	202,400	178,900	761.3%
Equipment Reserve	121,000	121,000	121,000	121,000	0	0.0%
Total	\$4,050,121	\$3,701,300	\$4,300,400	\$4,300,400	\$599,100	16.2%
Variance	(\$128,869)	\$0	(\$472,300)	\$0		

Watershed Protection and Restoration

Revenue						
Service Charges	\$0	\$2,133,000	\$2,168,800	\$2,168,800	\$35,800	1.7%
Total	\$0	\$2,133,000	\$2,168,800	\$2,168,800	\$35,800	1.7%
Expense						
Personal Services	\$0	\$193,900	\$250,800	\$241,400	\$47,500	24.5%
Fringe Benefits	0	58,900	79,200	75,400	16,500	28.0%
Operating Costs	0	1,214,100	1,092,600	1,092,100	(122,000)	-10.0%
Debt Service	0	475,800	626,200	626,200	150,400	31.6%
Operating Contingency	0	190,300	60,000	73,700	(116,600)	-61.3%
Capital Budget Reserve	0	0	60,000	60,000	60,000	N/A
Total	\$0	\$2,133,000	\$2,168,800	\$2,168,800	(\$24,200)	1.7%
Variance	\$0	\$0	\$0	\$0		

Footnotes:

(1) Information reported is based on a budgetary basis, which in some cases varies from an accounting basis. For rate setting purposes, capital outlay, principal payments on debt services, and sinking fund reserves are listed above. These items are not recorded on the County's Statement of Revenues, Expenses, and changes in Net Assets.

ENTERPRISE FUND OPERATING BUDGETS⁽¹⁾

	<u>FY2013 Actual</u>	<u>FY2014 Budget</u>	<u>FY2015 Request</u>	<u>FY2015 Adopted</u>	<u>\$ Change from FY2014</u>	<u>% Chg.</u>
Inspections and Review						
Revenue						
Service Charges	\$3,939,144	\$2,824,900	\$3,415,200	\$3,415,200	\$590,300	20.9%
Total	\$3,939,144	\$2,824,900	\$3,415,200	\$3,415,200	\$590,300	20.9%
Expense						
Personal Services	\$1,041,653	\$1,155,300	\$1,172,400	\$1,153,400	(\$1,900)	-0.2%
Fringe Benefits	354,831	394,700	416,700	409,300	14,600	3.7%
Operating Costs	1,519,405	1,239,100	1,641,900	1,640,900	401,800	32.4%
Debt Service	43,109	35,800	90,500	90,500	54,700	152.8%
Operating Contingency	0	0	93,700	121,100	121,100	N/A
Total	\$2,958,998	\$2,824,900	\$3,415,200	\$3,415,200	\$590,300	20.9%
Variance	\$980,146	\$0	\$0	\$0		

Recreation

Revenue						
Service Charges	\$2,189,493	\$2,445,500	\$2,480,500	\$2,480,500	\$35,000	1.4%
Licenses & Permits	5,000	5,000	5,000	5,000	0	0.0%
Rent Revenue	53,849	53,700	57,700	57,700	4,000	7.4%
Miscellaneous	73,743	45,800	48,300	48,300	2,500	5.5%
State Grants	20,446	19,500	19,500	19,500	0	0.0%
Federal Grants	4,489	5,000	5,000	5,000	0	0.0%
Interest Income	104	1,500	1,500	1,500	0	0.0%
Operating Revenues	\$2,347,124	\$2,576,000	\$2,617,500	\$2,617,500	\$41,500	1.6%
Fund Balance Appropriation	0	53,000	126,400	126,400	73,400	138.5%
Total	\$2,347,124	\$2,629,000	\$2,743,900	\$2,743,900	\$114,900	4.4%
Expense						
Personal Services	\$1,163,932	\$1,289,400	\$1,348,700	\$1,348,700	\$59,300	4.6%
Fringe Benefits	231,563	270,200	286,300	286,300	16,100	6.0%
Operating Costs	761,721	846,500	889,300	889,300	42,800	5.1%
Debt Service	179,186	170,900	166,600	166,600	(4,300)	-2.5%
Operating Contingency	0	23,000	25,500	25,500	2,500	10.9%
Capital Outlay	0	21,500	0	0	(21,500)	N/A
Equipment Reserve	7,500	7,500	7,500	7,500	0	0.0%
Transfer Out	0	0	20,000	20,000	20,000	N/A
Total	\$2,343,902	\$2,629,000	\$2,743,900	\$2,743,900	\$114,900	4.4%
Variance	\$3,222	\$0	\$0	\$0		

Footnotes:

(1) Information reported is based on a budgetary basis, which in some cases varies from an accounting basis. For rate setting purposes, capital outlay, principal payments on debt services, and sinking fund reserves are listed above. These items are not recorded on the County's Statement of Revenues, Expenses, and changes in Net Assets.

ENTERPRISE FUND OPERATING BUDGETS⁽¹⁾

	<u>FY2013 Actual</u>	<u>FY2014 Budget</u>	<u>FY2015 Request</u>	<u>FY2015 Adopted</u>	<u>\$ Change from FY2014</u>	<u>% Chg.</u>
Vending Machine						
Service Charges	\$154,821	\$104,000	\$142,500	\$142,500	\$38,500	37.0%
Operating Costs	\$113,497	\$104,000	\$142,500	\$142,500	\$38,500	37.0%
Variance	\$41,323	\$0	\$0	\$0		

Tourism Stadium Concert						
Miscellaneous	\$0	\$73,200	\$73,200	\$73,200	\$0	0.0%
Operating Costs	\$0	\$73,200	\$73,200	\$73,200	\$0	0.0%
Variance	\$0	\$0	\$0	\$0		

Total Enterprise Funds

Total Revenues	\$40,349,858	\$42,592,600	\$44,559,900	\$46,663,400	\$4,070,800	9.6%
Total Expenses	\$37,733,577	\$42,592,600	\$46,663,400	\$46,663,400	\$4,010,800	9.6%
Variance	\$2,616,281	\$0	(\$2,103,500)	\$0		

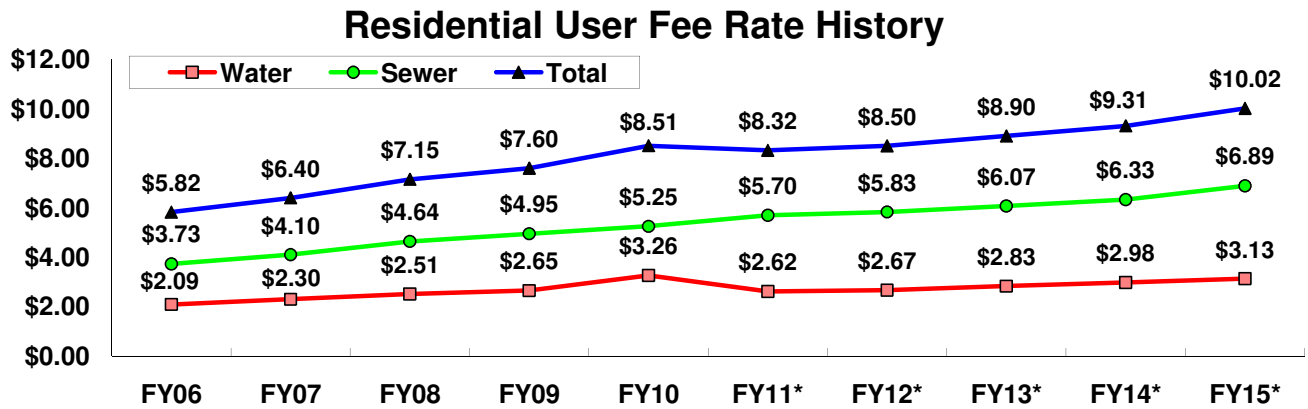
Footnotes:

(1) Information reported is based on a budgetary basis, which in some cases varies from an accounting basis. For rate setting purposes, capital outlay, principal payments on debt services, and sinking fund reserves are listed above. These items are not recorded on the County's Statement of Revenues, Expenses, and changes in Net Assets.

Water and Sewer Fund

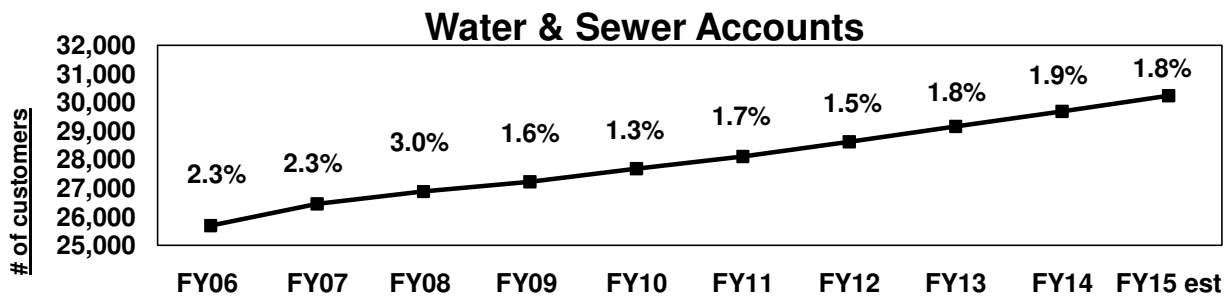
William A. Shreve, Director of Public Works
 Address: 5310 Hawthorne Rd., La Plata, MD 20646
www.charlescountymd.gov/pw/utilities/mattawoman-office-utilities

301-609-7400 301-753-8270
 7:00 a.m.-3:00 p.m. M-F



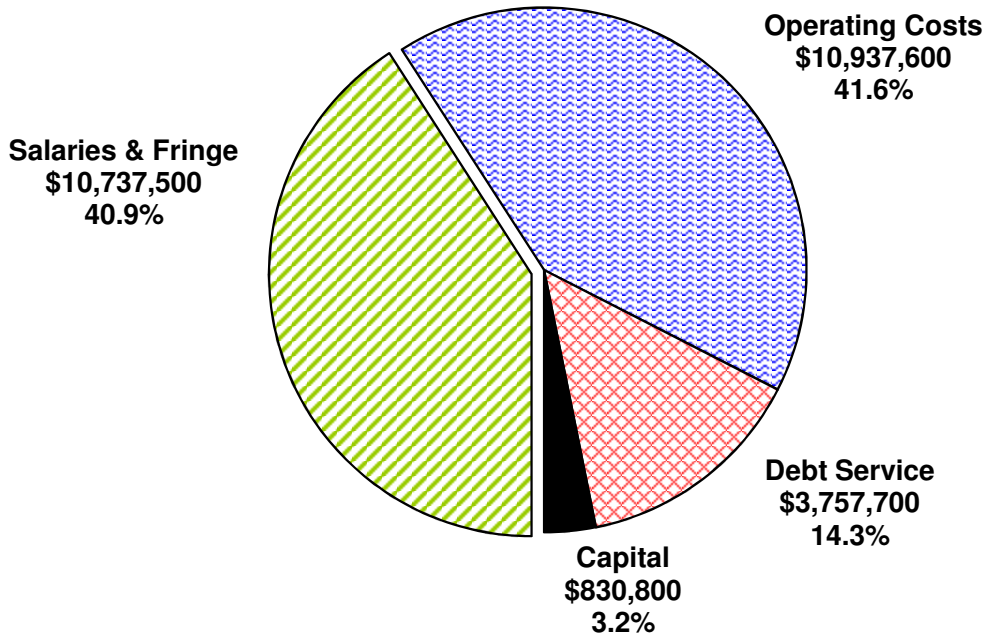
*The user fee rate structure was adjusted for FY11 to a tiered method. This resulted in a rate decrease for the average residential customer who consumes less than 18,000 gallons per quarter. Customers consuming more than 18,000 gallons per quarter will be charged a higher rate on the excess usage. The tiered method approach will continue in FY2015. **See additional rates below:**

Water User Fee Rate	FY2015 Rates:
Single Family Residential: 0 - 18,000 gallons.....	\$3.13 per 1,000 gallons
Single Family Residential: 18,001 - 24,000 gallons.....	\$6.26 per 1,000 gallons
Single Family Residential: Over 24,000 gallons.....	\$9.39 per 1,000 gallons
Multi-Family/Commercial: based on metered usage.....	\$3.96 per 1,000 gallons
Sewer User Fee Rate	
Single Family Residential: Billing capped at 24,000 gallons.....	\$6.89 per 1,000 gallons
Multi-Family/Commercial: based on metered usage.....	\$6.89 per 1,000 gallons
Customer Account Fee	
Customer Account Charge.....	\$9.87 flat fee
Sewer "Only" Non-Metered Customer Account Charge.....	\$4.81 flat fee
Late Payment Penalty.....	10% of current bill plus 3% of arrear bills
Other Fees	
Water Leak Test.....	\$44
Water Meter Test - 5/8" Meters to 8" Meters.....	\$127 to \$330
Reconnect/Disconnect of Water Service (weekdays).....	\$45
Reconnect/Disconnect Water Service (evenings/weekends/holidays).....	\$99

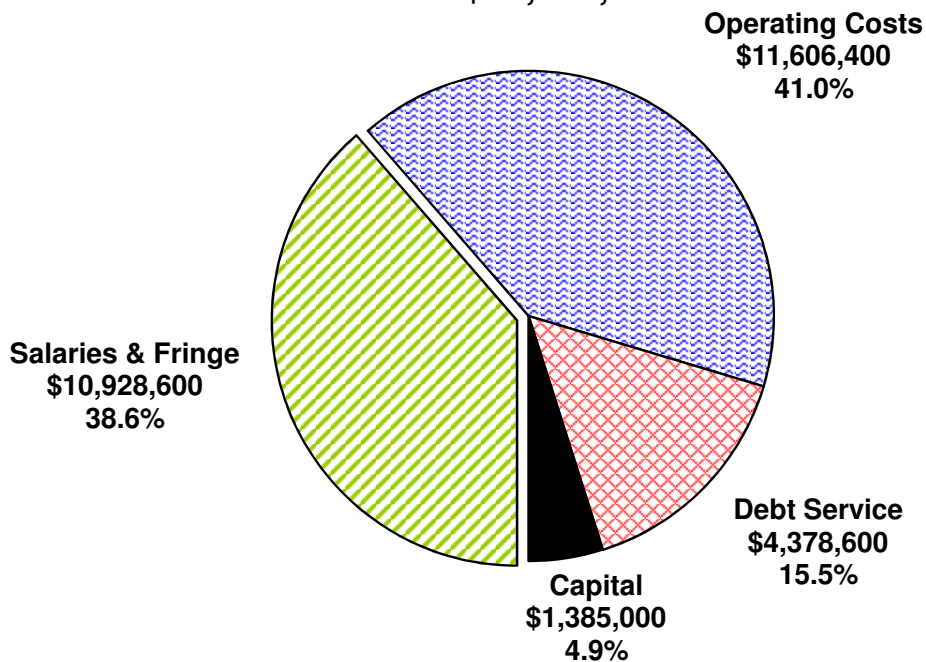


The % increase in the graph represents the rate of customer growth. The number of accounts has steadily increased each year which is reflective of the County's constant population growth.

FY2014 Operating Expenses by Account Classification
Total: \$26,263,600



FY2015 Operating Expenses by Account Classification
Total: \$28,298,600



Represents costs associated with the operation and maintenance of the Water and Sewer Fund. Costs, including additional debt service, related to funding capital projects for new or future customers are not included.

Water & Sewer

Department: Public Works - Utilities 30.25.71
Division \ Program: Satellite Sewer Systems Fund: Enterprise
Program Administrator: Bill Shreve, Director of Public Works

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$2,376,560	\$2,545,200	\$2,585,800	\$2,585,800	\$40,600	1.6%
Fringe Benefits	839,067	924,500	977,300	977,300	52,800	5.7%
Operating Costs	1,867,064	2,180,000	2,698,600	2,698,600	518,600	23.8%
Debt Service	1,809,515	1,968,200	2,278,000	2,278,000	309,800	15.7%
Capital Outlay	15,708	189,000	545,000	545,000	356,000	188.4%
Capital Projects	123,306	140,000	172,000	172,000	32,000	22.9%
Total Expenditures	\$7,031,220	\$7,946,900	\$9,256,700	\$9,256,700	\$1,309,800	16.5%

Changes and Useful Information:

- **Personal Services** includes the full year impact of the merit received during FY 2014 and includes reclassifying an Electrician I position to an Instrumentation Technician position. In addition, an Operator Trainee position was approved in FY2015.
- The **Operating Costs** budget increase is due to the following reasons:
 - Increase in Chemicals to control odor and bacteria in wastewater through the use of Bioxide and Chemsearch. Chemical cost are increasing due to the need to treat Infiltration and Inflow (I&I), which is storm water that leaks into the system, but was not designed to be treated at a plant.
 - Included are funds for a rate study as recommended by an Internal Audit review.
 - Equipment increase is for gas monitors, new E-1 pumps, equipment for repairing/replacing UV system components, CL17 equipment, confined space equipment, and CL2 regulations due to deferred repair.
 - Increase in Contract Services is for generator preventative maintenance work, Human Machine Interface (HMI) modifications and other minor repairs.
- The increase in **Debt Service** is to fund the 2014 bond issue, and the FY2015 capital lease. The FY15 lease is for vehicles, trailers and other equipment.
- The **Capital Outlay** is for a capital maintenance project to repair and/or replace generators at Ryan's Woods Pump Station and for expanding the current maintenance program.
- **Capital Projects** budget is for the Sewer Model Update and Cobb Island Sewer Capacity/Feasibility Study.

Description:

The Sewer Division of the Department of Public Works - Utilities exists to operate and maintain all County owned sewer lines, pump stations and treatment plants in an effort to ensure a healthy environment for Charles County residents. Included are 58 pump stations, six wastewater treatment plants, and hundreds of miles of sewer lines throughout the County. Facilities are monitored by staff daily everyday of the year, with radio telemetry alarm units and an emergency communication system providing for around the clock responses as needed.

The Sewer Division also includes the holding tank program (administered by the Department of Community Services) which provides for the pumping of 16 holding tanks for those who qualify, and the Sewer Division pumps these tanks on a regular basis. As is the case with the remainder of the Department, the program goal is to comply with all Federal, State, and County laws and regulations on a consistent basis and to meet or exceed all permit conditions.

Positions:

	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Total Full Time Equivalent	42.5	43.4	43.7	43.7	44.4

Public Works - Utilities positions are split between Satellite Sewer Operations, Mattawoman Treatment Plant, and Water Operations. The FTE listed on this page represents an allocation to the Satellite Sewer Systems. A full listing of Public Works - Utilities positions is located on page 197.

Objectives & Measurements:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Estimated</u>
<i>Objective: To comply with permit conditions.</i>					
Gallons treated per day at satellite plants	313,126	341,727	200,943	355,000	355,000
Efficiency rate for Treatment Plants (Compliance)	87.88%	97.16%	94.51%	99.00%	99.00%

Water & Sewer

Department: Public Works - Utilities 30.25.72
Division \ Program: Mattawoman Treatment Plant Fund: Enterprise
Program Administrator: Bill Shreve, Director of Public Works

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$1,892,051	\$1,973,300	\$1,956,100	\$1,956,100	(\$17,200)	-0.9%
Fringe Benefits	609,854	654,900	661,300	661,300	6,400	1.0%
Operating Costs	4,376,947	4,708,100	5,111,900	5,111,900	403,800	8.6%
Debt Service	28,682	16,100	13,100	13,100	(3,000)	-18.6%
Capital Outlay	0	123,500	40,000	40,000	(83,500)	-67.6%
Total Expenditures	\$6,907,534	\$7,475,900	\$7,782,400	\$7,782,400	\$306,500	4.1%
WSSC Contribution	\$851,411	\$865,900	\$914,400	\$914,400	\$48,500	5.6%

Changes and Useful Information:

- **Personal Services** includes the full year impact of the merit received during FY 2014 and includes reclassifying an Electrician I position to an Instrumentation Technician position.
- The **Operating Costs** budget increase is due to the following reasons:
 - Increase in Contract Services for duct bank wiring work and facility transformer work.
 - Increase in Testing for required PCB testing to "Track and Eliminate" PCBs in the sewer system.
 - Chemicals cost are increasing due to the need to treat Infiltration and Inflow (I&I), which is storm water that leaks into the system, but was not designed to be treated at a plant.
- The **Capital Outlay** budget is to complete the sand filter project.

Description:

The Mattawoman Wastewater Treatment Plant is an advanced facility capable of treating 20 million gallons of wastewater daily. It is staffed and monitored around the clock and has phosphorous removal and sludge handling capabilities, accepting septic tank, holding tank wastes and sludge from other sources throughout the County. A sludge contract with a private vendor provides for a proactive approach to sludge management that benefits not only the user community and the agricultural community, but the environment as a whole since we are able to conserve landfill space and assist in the Chesapeake Bay restoration effort.

An Enhanced Nutrient Removal upgrade to the Plant was completed during FY 2009 as part of a Chesapeake Bay initiative. The Plant has an in-house laboratory that provides analytic services for quality control. The goal of the facility is to comply with all Federal, State, and County laws and regulations on a consistent basis and to meet or exceed all permit conditions.

Positions:

	<u>FY 2011</u> FTE	<u>FY 2012</u> FTE	<u>FY 2013</u> FTE	<u>FY 2014</u> FTE	<u>FY 2015</u> FTE
Total Full Time Equivalent	36.9	35.1	34.0	34.0	34.0

Public Works - Utilities positions are split between Satellite Sewer Operations, Mattawoman Treatment Plant, and Water Operations. The FTE listed on this page represents an allocation to the Satellite Sewer Systems. A full listing of Public Works - Utilities positions is located on page 197.

Objectives & Measurements:

	<u>FY11</u> Actual	<u>FY12</u> Actual	<u>FY13</u> Actual	<u>FY14</u> Projected	<u>FY15</u> Estimated
<i>Objective: To enhance efficiency by holding operating costs to a minimum while maintaining equipment in peak condition in order to provide the best possible service for our customers.</i>					
-kW hours per million gallons treated (l)	2,949	2,617	2,932	2,500	2,400
Efficiency rate (compliance)	97.62%	95.24%	97.62%	99.00%	99.00%

Water & Sewer

Department: Public Works - Utilities 30.25.76
Division \ Program: Water Fund: Enterprise
Program Administrator: Bill Shreve, Director of Public Works

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$2,086,641	\$2,237,400	\$2,280,100	\$2,280,100	\$42,700	1.9%
Fringe Benefits	715,849	794,500	842,500	842,500	48,000	6.0%
Operating Costs	2,865,932	3,847,400	3,586,600	3,586,600	(260,800)	-6.8%
Debt Service	1,345,901	1,488,600	1,745,200	1,745,200	256,600	17.2%
Capital Outlay	0	300,000	500,000	500,000	200,000	66.7%
Capital Projects	23,532	78,300	128,000	128,000	49,700	63.5%
Total Expenditures	\$7,037,855	\$8,746,200	\$9,082,400	\$9,082,400	\$336,200	3.8%

Changes and Useful Information:

- **Personal Services** includes the full year impact of the merit received during FY 2014 and includes reclassifying an Electrician I position to an Instrumentation Technician position.
- The **Operating Costs** budget increase is due to the following reasons:
 - Increase in Contract Services for minor upgrades and adjustments, as well as other smaller projects.
 - Water Purchase was reduced based on anticipated FY2015 activity.
 - Included are funds for a rate study.
- The increase in **Debt Service** is to fund the 2014 bond issue, and the FY2015 capital lease. The FY15 lease is for various equipment.
- **Capital Outlay** budget is to expand the current maintenance program.
- **Capital Projects** budget is for the Water Model Update Project and for the Waldorf/Chapel Point Water System Interconnection Feasibility Study Project.

Description:

The Water Division of the Department of Public Works - Utilities provides water service to more than 29,000 customer accounts throughout the County, striving to ensure a safe drinking water supply for all. As a result of growth throughout the County, rather than operating as one integrated system, the Division operates and maintains 19 separate community water systems, four Wastewater Treatment Plant water systems and five County park water systems.

Positions:

	<u>FY 2011</u> FTE	<u>FY 2012</u> FTE	<u>FY 2013</u> FTE	<u>FY 2014</u> FTE	<u>FY 2015</u> FTE
Total Full Time Equivalent	36.4	36.8	37.6	37.6	37.9

Public Works - Utilities positions are split between Satellite Sewer Operations, Mattawoman Treatment Plant, and Water Operations. The FTE listed on this page represents an allocation to the Satellite Sewer Systems. A full listing of Public Works - Utilities positions is located on page 197.

Objectives & Measurements:

	<u>FY11</u> Actual	<u>FY12</u> Actual	<u>FY13</u> Actual	<u>FY14</u> Projected	<u>FY15</u> Estimated
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Objective: To enhance efficiency by holding operating costs to a minimum while maintaining equipment in peak condition in order to provide the best possible service for our customers. We are also striving to minimize our use of groundwater in the development district to allow our aquifers to replenish and restore water levels.

Total gallons pumped per day	5,964,252	6,266,437	5,934,731	6,300,000	6,300,000
WSSC gallons pumped per day	1,107,501	76,299	126,028	100,000	95,000

Water & Sewer

Departments:	Public Works - Utilities	Account:	30.25
Division \ Program:	Water, Sewer, Mattawoman	Fund:	Enterprise
Program Administrator:	Bill Shreve, Director of Public Works		

Positions:	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Director of Public Works	0.5	0.5	0.5	0.5	0.5
Assistant Director of Public Works - Utilities	0.9	0.9	0.9	0.9	0.9
Chief of Operations and Maintenance	1.0	1.0	1.0	1.0	1.0
Chief of Technical Support	1.0	1.0	1.0	1.0	1.0
Engineer I - III	2.8	2.8	2.8	2.8	2.8
Technical Support Operations Superintendent	1.0	1.0	1.0	1.0	1.0
Equipment Maintenance Supt.	1.0	1.0	1.0	1.0	1.0
Environmental Operations Superintendent	3.0	3.0	4.0	4.0	4.0
Laboratory Supervisor	1.0	1.0	1.0	1.0	1.0
Line Maintenance Superintendent	1.0	1.0	1.0	1.0	1.0
Systems Analyst	0.0	1.0	1.0	1.0	1.0
Network Specialist III	0.0	1.0	1.0	1.0	1.0
Wastewater Operations Supervisor II	6.0	5.0	5.0	5.0	6.0
Assistant Project Manager	1.0	1.0	2.0	2.0	2.0
Financial Support Manager	1.0	0.5	0.5	0.5	0.5
Line Maintenance Supervisor	3.0	3.0	3.0	3.0	3.0
Equipment Maintenance Supervisor	3.0	3.0	3.0	3.0	3.0
Pretreatment Specialist	1.0	1.0	1.0	1.0	1.0
Water Operations Supervisor	3.0	3.0	3.0	3.0	3.0
Wastewater Operations Supervisor I	2.0	2.0	2.0	2.0	0.0
Cross Connection Control Specialist	1.0	1.0	1.0	1.0	1.0
Management Support Specialist	1.0	1.0	1.0	1.0	1.0
Instrumentation Technician	0.0	0.0	0.0	2.0	3.0
Electrician III	4.0	4.0	4.0	2.0	2.0
Fleet Maintenance Technician III	1.0	1.0	1.0	1.0	1.0
Equipment Maintenance Technician II	3.0	3.0	3.0	3.0	3.0
Laboratory Technician I - II	3.0	3.0	3.0	3.0	3.0
Facilities Maintenance Technician III	1.0	1.0	1.0	1.0	1.0
Fleet Maintenance Technician II	1.0	1.0	1.0	1.0	1.0
Regulatory Compliance Associate	0.0	0.0	0.0	0.0	1.0
Wastewater Operator / Trainee	23.0	22.0	22.0	23.0	27.0
Utilities Locator	3.0	3.0	3.0	3.0	3.0
Equipment Operator III - IV	8.0	8.0	8.0	8.0	7.0
Administrative Project Specialist	1.0	1.0	1.0	1.0	1.0
Administrative Associate	2.0	2.0	2.0	2.0	2.0
Painter	1.0	1.0	1.0	1.0	0.0
Electrician I - II	5.0	5.0	4.0	3.0	2.0
Water Operator	8.0	8.0	8.0	8.0	7.0
Meter Technician	1.0	1.0	1.0	0.0	0.0
Equipment Maintenance Technician I	6.0	6.0	5.0	5.0	6.0
Facilities Maintenance Technician I	1.0	1.0	1.0	1.0	1.0
Line Maintenance Worker	7.0	7.0	7.0	8.0	7.0
Office Associate III	1.0	1.0	1.0	1.0	1.0
Part Time I	0.6	0.6	0.6	0.6	0.6
Total Full Time Equivalent	115.8	115.3	115.3	115.3	116.3

Salaries are charged out to the Water, Sewer, and Mattawoman divisions based on job duties. Full Time Equivalent positions per division are as follows:

Water	36.4	36.8	37.6	37.6	37.9
Sewer	42.5	43.4	43.7	43.7	44.4
Mattawoman	36.9	35.1	34.0	34.0	34.0
Total Full Time Equivalent	115.8	115.3	115.3	115.3	116.3

Water & Sewer

Department: Planning and Growth Management 30.07.06
Division \ Program: Water & Sewer Administration Fund: Enterprise
Program Administrator: Peter Aluotto, Director of Planning & Growth Management

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Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$87,008	\$86,500	\$87,600	\$87,600	\$1,100	1.3%
Fringe Benefits	24,270	23,600	23,800	23,800	200	0.8%
Operating Costs	977	1,900	1,900	1,900	0	0.0%
Total Expenditures	\$112,255	\$112,000	\$113,300	\$113,300	\$1,300	1.2%
Revenues	\$5,913	\$7,000	\$7,000	\$7,000	\$0	0.0%

Description:

The Administration Division under Planning & Growth Management provides continuous evaluation of infrastructure needs and implements standards through updates to comprehensive plan, ordinances, policies, and procedures; maintain high standards of personnel efficiency and expertise to guarantee performance consistent with specialized obligations; develop and maintain a continuous program of education, promoting the most efficient use of the resources of the County pertaining to planning and growth management, the land necessary for roads, water and sewer, and facilities improvements, while emphasizing the socioeconomic values of comprehensive land development and programming; improve recruitment and retention as another area of emphasis in developing a top flight staff.

The responsibilities of the Administration Division include: bonds and developer agreements; budget administration; customer relations; department's coordination with Citizens Liaison Office; maintenance of department's central file room; dedication of roads, water and sewer systems; property acquisitions; planning, preparation & coordination of auction of surplus county properties; develop programs and procedures; grants administration; personnel administration; petition process administration; short and long range planning, approval of record plats and utility permits. Patapsco water supply; water conservation program; water & sewage plan; technical support; WSSC water interconnection negotiations; allocation; consent orders; pretreatment program; sludge management program; Mattawoman failing septic areas; new facilities feasibility; Inflow & Infiltration program; and the Pisgah residential well installations.

Positions:

Title	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
	FTE	FTE	FTE	FTE	FTE
Director of Planning & Growth Mgmt	0.3	0.3	0.3	0.3	0.3
Administration Manager	0.3	0.3	0.3	0.3	0.3
Property Acquisition Officer	0.3	0.3	0.3	0.3	0.3
Administrative Associate	0.3	0.3	0.3	0.3	0.3
Office Associate II	0.3	0.3	0.3	0.0	0.0
Total Full Time Equivalent	1.4	1.4	1.4	1.1	1.1

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
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Utility Permits

Objective: to assure that fees are collected and that line sizing, length, type and meter size are in accordance with the Water and Sewer ordinance.

Utility Permits Applications	551	646	537	587	550
Utility Permits Issued	504	499	669	498	580

Property Acquisition Requests

Objective: To facilitate the acquisition of property interests for utility infrastructure.

Property Acquisition Requests (not PGM)	97	43	27	38	38
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Water & Sewer

Department: Planning and Growth Management 30.07.61
Division \ Program: Codes, Permits & Inspection Services\Codes & Permits Fund: Enterprise
Program Administrator: Frank Ward, Chief of Codes, Permits & Inspection Services

www.charlescountymd.gov/pgm/cpis/codes-permits-inspection-services

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$232,080	\$233,200	\$234,400	\$234,400	\$1,200	0.5%
Fringe Benefits	71,910	79,000	81,600	81,600	2,600	3.3%
Operating Costs	2,603	4,100	3,900	3,900	(200)	-4.9%
Total Expenditures	\$306,593	\$316,300	\$319,900	\$319,900	\$3,600	1.1%

Changes and Useful Information:

- **Operating Cost** decrease is due to a one-time FY2014 cost.

Description:

The policies of Codes & Permits provides for adequate stormwater management, stormwater conveyance facilities, water & sewer facilities, roads & grading & sediment control, through the development & implementation of ordinances standard specifications for construction, standard details, and execution of plan review & inspections. The services performed by this division include: providing plan review & inspection for all subdivisions building permits, capital improvements for grading qualitative & quantitative stormwater management roads, storm drainage, & water/sewer construction to insure compliance with County ordinance standards; grading & drainage plan reviews of the site plans for building permits & responding to citizen's drainage concerns; providing plan reviews for private water & sewer projects as well as technical assistance for private water systems and review designs for new county water and sewer projects.

Codes & Permits also provides the following services: the staff receives, reviews, and issues all building, plumbing, gas, and electrical applications for all kinds of new and remodeled constructions, both residential and commercial, for compliance with state and county codes; issues permits for utility services, and continues to provide for a more efficient permitting process through specialized procedures to streamline the more typical projects such as garages, sheds, pools, interior alterations, wood stoves, barns, etc. Codes & Permits also receives, reviews, and issues Development Services permits for developer infrastructure projects related to water and sewer.

Positions:

Title	FY 2011 FTE	FY 2012 FTE	FY 2013 FTE	FY 2014 FTE	FY 2015 FTE
Engineer I / II / III / IV	0.8	0.8	1.1	1.1	1.1
Right-of-Way Agent I	0.3	0.3	0.3	0.3	0.3
Water/Wastewater Permit Technician	0.8	0.8	0.8	0.8	0.8
Permits Specialist	0.8	0.8	0.8	0.8	0.8
Office Associate II	0.5	0.5	0.8	0.8	0.8
Office Associate I	0.0	0.0	0.0	0.3	0.3
Total Full Time Equivalent	3.1	3.1	3.7	3.9	3.9

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
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Infrastructure Review

Objective: to process in a timely manner all submittals to assure compliance with the Road, Grading & Sediment Erosion Control, Stormwater Management & Storm Drainage, Floodplain, Water and Sewer Ordinances; Standard Specifications for Construction and Standard Detail Manuals.

of active projects reviewed:

Water	166	173	157	165	170
Sewer	171	177	186	178	180
Equivalent FTE per Fiscal Year	112.0	116.7	114.3	114.3	116.7

Water & Sewer

Department: Planning and Growth Management 30.07.91
Division \ Program: Resource & Infrastructure Management Fund: Enterprise
Program Administrator: Jason Groth, Chief of Resource & Infrastructure Management
www.charlescountymd.gov/pgm/rim/resource-and-infrastructure-management-rim

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$146,107	\$168,200	\$140,200	\$140,200	(\$28,000)	-16.6%
Fringe Benefits	49,776	51,500	68,200	68,200	16,700	32.4%
Operating Costs	1,867	3,600	11,200	11,200	7,600	211.1%
Total Expenditures	\$197,750	\$223,300	\$219,600	\$219,600	(\$3,700)	-1.7%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** includes funds for a new Engineer III position to plan, coordinate, and analyze the County's Water/Sewer Infrastructure. These costs are allocated to the Capital Project Fund. Additionally, the budget was adjusted to reflect the impact of refilling a vacant position at a lower salary.
- **Operating Costs** were adjusted to match current activity and one time funds for the new Engineer III position.

Description:

The Resource and Infrastructure Management Division of PGM is responsible for planning, coordination, and management of public infrastructure and local water resources. Infrastructure management includes public water and sewer, public transportation facilities, and public school capacity allocation for development. Resource management includes the oversight and management of water resources for potable water supply, wastewater treatment capacities, and associated planning activities.

Specific responsibilities include development review and coordination through the County's Adequate Public Facilities Ordinance, development and maintenance of the County's Geographic Information Systems (GIS) to internal and external customers, mapping and modeling of County infrastructure systems for planning and analysis, capacity management of the County's water and wastewater infrastructure through an allocation system, drafting and writing of the Solid Waste and Water and Sewer plan; reviewing Developer Rights and Responsibilities Agreements, and coordination with Federal, State, and local infrastructure management agencies.

Positions:

	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
Title	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Chief of Resource & Infrastructure Mgmt	0.7	0.7	0.7	0.7	0.7
Resource Manager	1.0	0.5	0.5	0.3	0.3
Engineer III	0.0	0.0	0.0	0.0	1.0
Resource Analyst - GIS	0.4	0.4	0.4	0.4	0.4
Planner I - III	0.4	0.4	0.4	0.4	0.4
Administrative Associate	0.3	0.3	0.3	0.3	0.3
Total Full Time Equivalent	2.8	2.3	2.3	2.1	3.1
Allocated to the Capital Project Fund	0.0	0.0	0.0	0.0	(1.0)
Net Cost to the Water & Sewer Fund	2.8	2.3	2.3	2.1	2.1

Objectives & Measurements:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Estimated</u>
<i>Objective: to provide for the orderly expansion of community and multi-use water supply and sewerage systems in a manner consistent with the applicable county comprehensive plans.</i>					
Approved Allocations	31	39	15	38	40

Water & Sewer

Department: Fiscal & Administrative Services 30.04.60
Division \ Program: Billing Fund: Enterprise
Program Administrator: Tracy Willett, Billing Manager
 Mailing Address: P.O. Box 1630, La Plata, MD 20646 (PAYMENTS ONLY)
 Physical Address: 200 Baltimore St., La Plata, MD 20646 301-645-0624 301-870-2542
www.charlescountymd.gov/fas/wsbilling/water-and-sewer-billing 8:00 a.m.-4:30 p.m. M-F

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$318,933	\$364,800	\$368,100	\$368,100	\$3,300	0.9%
Fringe Benefits	101,103	121,600	123,000	123,000	1,400	1.2%
Operating Costs	90,499	112,300	111,000	111,000	(1,300)	-1.2%
Debt Service	0	1,600	1,600	1,600	0	0.0%
Total Expenditures	\$510,535	\$600,300	\$603,700	\$603,700	\$3,400	0.6%
Total Revenues	\$635,851	\$600,300	\$603,700	\$603,700	\$3,400	0.6%

Changes and Useful Information:

- The **Operating Costs** budget decrease is due to various accounts being adjusted to current trends.

Description:

The Billing Division is responsible for customer billing on a quarterly basis, assessing penalties on delinquent accounts, and termination of service, if so warranted. Customer service and assistance are top priorities for the division. Customer bills are created by the electronic transfer of meter readings from handheld units and laptops to a data base that is used to calculate water and sewer invoices based on water consumption.

Positions:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
Title	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Chief of Accounting	0.3	0.3	0.3	0.3	0.3
Billing Manager	1.0	1.0	1.0	1.0	1.0
Senior Utilities Billing Specialist	1.0	1.0	1.0	1.0	1.0
Utilities Billing Specialist	4.8	4.8	4.8	5.0	5.0
Total Full Time Equivalent	7.1	7.1	7.1	7.3	7.3

Objectives & Measurements:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Estimated</u>
<i>Objective: To process invoices for water/sewer services provided each quarter and follow-up with collection efforts as needed to ensure revenue recovery.</i>					
# of invoices per year	120,893	121,578	123,434	126,029	128,682
# of regular invoices	116,883	117,546	119,214	121,598	124,030
# of finals	4,010	4,032	4,220	4,431	4,652
# of delinquent invoices per year	34,259	36,249	37,116	37,808	38,605
- % of total billed	29%	30%	30%	30%	30%
<i>Objective: To follow up on past due accounts/ improve collection efforts.</i>					
# of final notice letters	2,683	2,425	1,407	1,435	1,464
# of liens	633	546	512	516	521
# of liens released	718	507	599	634	672

Water & Sewer

Departments: Public Works - Utilities 30.25.60
Division \ Program: Meters Fund: Enterprise
Program Administrator: Bill Shreve, Director of Public Works

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$358,207	\$366,900	\$375,000	\$375,000	\$8,100	2.2%
Fringe Benefits	107,506	112,400	123,600	123,600	11,200	10.0%
Operating Costs	208,599	80,200	81,300	81,300	1,100	1.4%
Debt Service	217,784	283,200	340,700	340,700	57,500	20.3%
Total Expenditures	\$892,096	\$842,700	\$920,600	\$920,600	\$77,900	9.2%
Total Revenues	\$994,535	\$842,700	\$920,600	\$920,600	\$77,900	9.2%

Changes and Useful Information:

- **Operating Costs** includes funding for GPS and AIM2 installations.
- The **Debt Service** was increased to continue financing the meter change out program and to fund the full-year cost of the FY2014 lease.

Description:

The Meter Division is responsible for installing, repairing, replacing, and reading meters for water and sewer billing purposes. Meter readings are transferred from hand-held units to a data base that is used by the Billing Division to invoice customers quarterly based on consumption. Prompt, accurate readings and great customer service are top priorities for the Division.

Positions:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Asst Director of Public Works - Utilities	0.1	0.1	0.1	0.1	0.1
Meter Superintendent	1.0	1.0	1.0	1.0	1.0
Meter Technicians	5.0	5.0	5.0	5.0	5.0
Total Full Time Equivalent	6.1	6.1	6.1	6.1	6.1

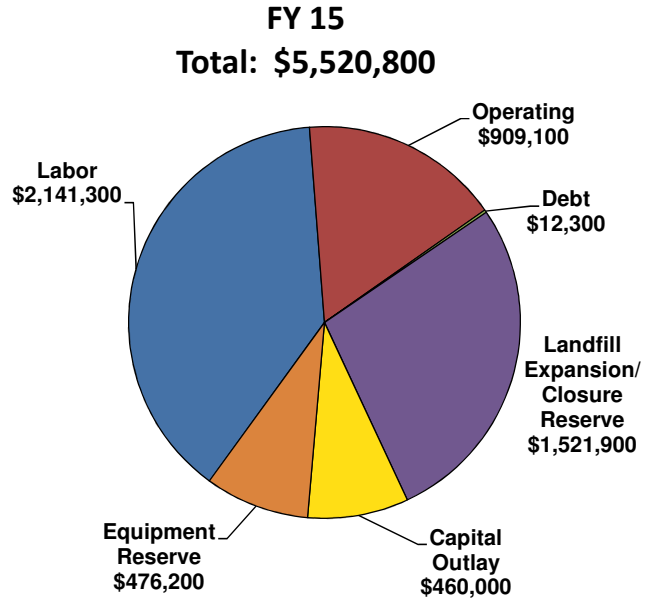
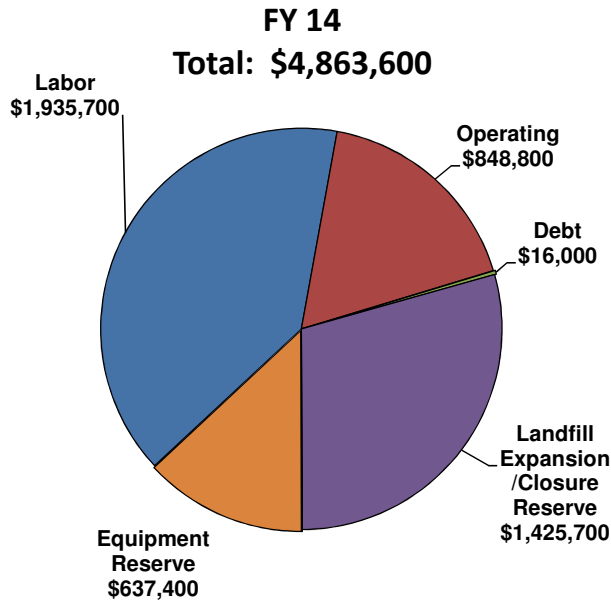
Objectives & Measurements:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Estimated</u>
<i>Objective: To have a system inventory of meters less than 15 years old and to insure the accuracy and timeliness of readings.</i>					
# of meters installed					
- # of meters replaced	1,274	981	3,283	2,000	2,000
- # of new installations	446	511	547	550	550

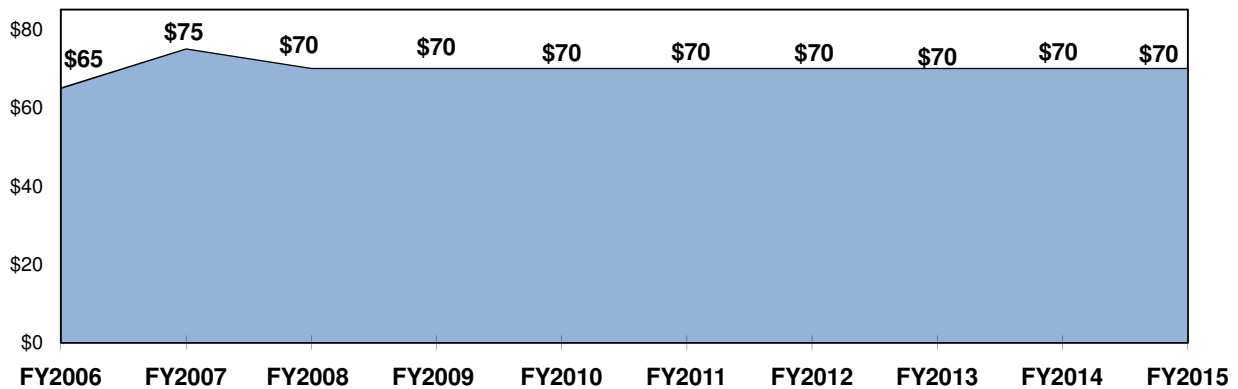
Solid Waste Fund

William A. Shreve, Director of Public Works
 Mailing Address: 1001 Radio Station Rd., La Plata, MD 20646
 St. Charles Landfill
 Physical Address: 12305 Billingsley Rd., Waldorf, MD 20602
www.charlescountymd.gov/pw/landfill/landfill-operations

301-932-9038
 Scalehouse & Landfill 7:00 a.m.-5:00 p.m. M-SA;
 Recycling Center 7:00 a.m.-7:00 p.m. M-SA



Solid Waste Tipping Fee



Solid Waste Fees:

Solid Waste Tipping Fee		\$70.00 per ton
Flat Rate Tipping Fee:	Cars	\$5.00 per vehicle
	Pick-up Trucks	\$15.00 per truck
Tag-a-Bag		\$1.75 per bag
Shredder Residual for Commercial Generators		\$15.00 per ton
Fill Dirt for Commercial Generators		\$15.00 per ton
Contaminated Soil for Commercial Generators		\$70.00 per ton

Solid Waste

Department: Public Works - Facilities 27.05.38
Division \ Program: Landfill Fund: Enterprise
Program Administrator: Dennis Fleming, Chief of Environmental Resources

<http://www.charlescountymd.gov/pw/landfill/landfill-operations>

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$1,449,646	\$1,440,300	\$1,593,400	\$1,593,400	\$153,100	10.6%
Fringe Benefits	469,172	495,400	547,900	547,900	52,500	10.6%
Operating Costs	913,473	848,800	909,100	909,100	60,300	7.1%
Debt Service	30,968	16,000	12,300	12,300	(3,700)	-23.1%
Landfill Expansion/Closure	1,832,700	1,425,700	1,521,900	1,521,900	96,200	6.7%
Capital Outlay	23,364	0	460,000	460,000	460,000	NEW
Equipment Reserve	551,900	637,400	476,200	476,200	(161,200)	-25.3%
Total Expenditures	\$5,271,222	\$4,863,600	\$5,520,800	\$5,520,800	\$657,200	13.5%

Changes and Useful Information:

- The **Personal Services** and **Fringe Benefits** increase includes adjusting the turnover factor from a 3% factor to a 1% factor to reflect recent history. The increase also includes funding for two new positions, Solid Waste Worker and Equipment Operator II, which were approved for FY 2015. These positions were approved to handle the expected increased work load as a result of more land being developed at the Landfill.
- The **Operating Costs** increase is due to the following reasons:
 - Contract Services was increased to cover additional environmental monitoring as required by the Maryland Department of Environment (MDE) including Polychlorinated biphenyls (PCB) testing, gas monitoring and stormwater compliance.
 - The MDE permit at the Landfill now requires the County pay an Air Quality Permit.
 - To purchase new telephones for conversion to the Cisco telephone network.
 - The indirect cost budget was increased for the services provided by the General Fund staff.
- The **Debt Service** budget declined due to the 2009 Capital Lease being paid off in FY 2014. The FY 2015 budget includes funding for the 2014 July Bond Issue and to purchase a new generator through the FY 2015 capital lease.
- The **Landfill Expansion/Closure** budget funds the future development of the remaining space at the Landfill.
 - The increase for FY15 corresponds with the increase in tonnage expected at the Landfill.
- The **Capital Outlay** budget is to replace a 2005 Track Loader.
- The **Equipment Reserve** budget is to replace future equipment.

Description:

The Charles County Sanitary Landfill is a modern composite lined landfill opened in July 1994. Located on Billingsley Road East, it features a citizen's recycling-disposal center, a vehicle/equipment maintenance facility, and leachate collection center. The Landfill was designed to accommodate 800 lbs. of refuse per cubic yard, with a 12 year, 8 month life. Due to the higher goal of a compaction rate of at least 1,200 lbs. per cubic yard, and the use of alternative daily cover material, the landfill is currently estimated to last until 2031.

Solid Waste

Department: Public Works - Facilities 27.05.38
Division \ Program: Landfill Fund: Enterprise
Program Administrator: Dennis Fleming, Chief of Environmental Resources

<http://www.charlescountymd.gov/pw/landfill/landfill-operations>

Positions:	FY11	FY12	FY13	FY14	FY15
Title	FTE	FTE	FTE	FTE	FTE
Director of Public Works	0.1	0.1	0.1	0.1	0.1
Assistant Dir of Public Works - Facilities	0.0	0.2	0.2	0.2	0.2
Chief of Environmental Resources	0.8	0.8	0.8	0.8	0.8
Financial Support Manager	0.0	0.1	0.1	0.1	0.1
Landfill Superintendent	1.0	1.0	1.0	1.0	1.0
Scalemaster	1.0	1.0	1.0	1.0	1.0
Landfill Operations Supervisor	1.0	1.0	1.0	1.0	1.0
Landfill Equipment Technician	2.0	2.0	2.0	2.0	2.0
Facilities Maintenance Technician II	1.0	1.0	1.0	1.0	1.0
Management Support Specialist	0.0	0.2	0.2	0.2	0.2
Administrative Associate	1.0	1.2	1.2	1.2	1.2
Assistant Weigh Clerk	1.0	1.0	1.0	1.0	1.0
Equipment Operator II - IV	7.0	7.0	7.0	7.0	8.0
Weigh Clerk	2.0	2.0	2.0	2.0	2.0
Facilities Maintenance Technician I	1.0	1.0	1.0	1.0	1.0
Solid Waste Worker	6.5	6.5	6.5	6.5	7.5
Part Time Positions	4.8	4.8	4.8	4.8	4.8
Total Full Time Equivalent	30.2	30.9	30.9	30.9	32.9

Objectives & Measurements:	FY11	FY12	FY13	FY14	FY15
	Actual	Actual	Actual	Projected	Estimated
<i>Objective: To monitor revenues to determine the life expectancy of the Landfill.</i>					
Residential Tonnage	31,635	31,830	31,074	29,200	28,500
Commercial Tonnage	27,000	31,968	13,678	13,000	13,000
Bulky Tonnage	<u>27,127</u>	<u>26,556</u>	<u>28,443</u>	<u>27,400</u>	<u>27,500</u>
Total Tons	85,762	90,354	73,195	69,600	69,000
Number of Patrons	100,714	102,338	91,900	92,500	95,000
<i>Objective: To maintain high compaction density and to continue the utilization of alternative daily cover material.</i>					
Compaction Rate (lbs per cubic yard)	1,240	1,180	833	1,200	1,200

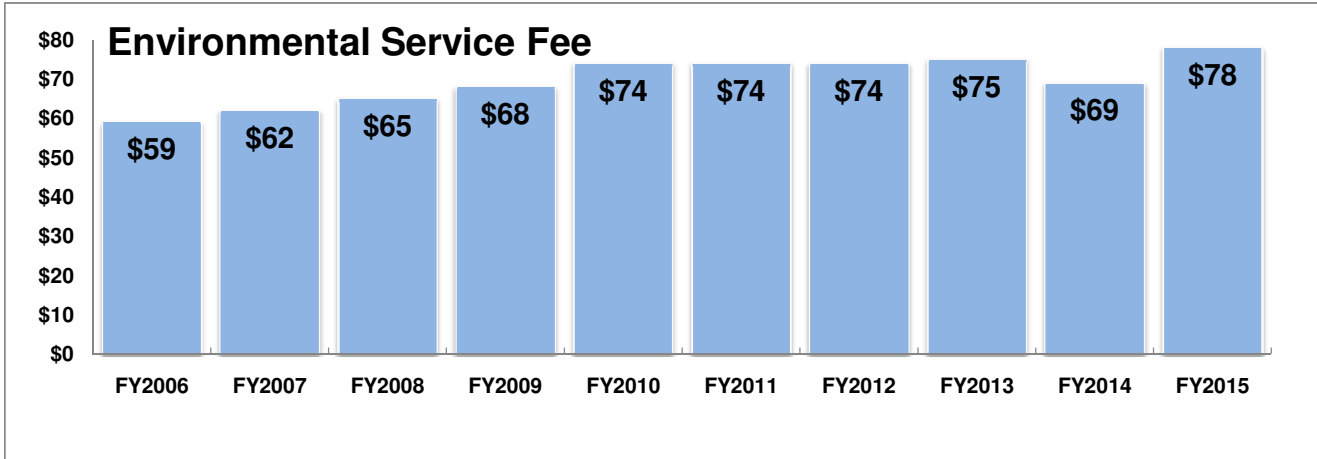
Environmental Service Fund

William A. Shreve, Director of Public Works
 Mailing Address: 1001 Radio Station Rd., La Plata, MD 20646
 Physical Address: 10430 Audie La., La Plata, MD 20646..
www.charlescountymd.gov/pw/environmental/environmental-resources

Recycling & Litter Control
 301-932-3599 301-870-2778
 7:30 a.m.-4:00 p.m. M-F

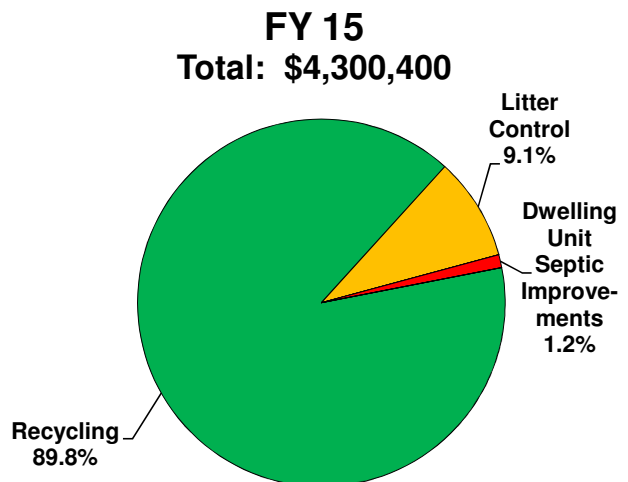
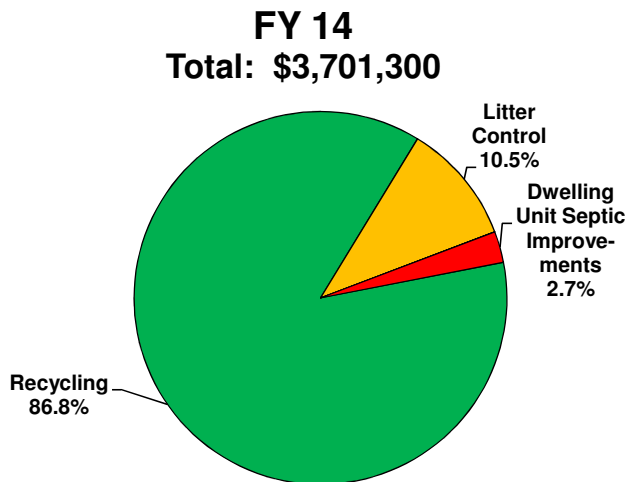
Peter Aluotto, Director of Planning & Growth Management
 Mailing Address: P.O. Box 2150, La Plata, MD 20646
 Physical Address: 200 Baltimore St., La Plata, MD 20646
www.charlescountymd.gov/pgm/planning/planning

Various Environmental Programs
 301-645-0627 301-870-3935
 8:00 a.m.-4:30 p.m. M-F



NOTE: The Environmental Service Fee (ESF) is charged annually to each improved property within the County. Improved property is land with one or more structures on it. The current revenue is used to support Recycling and Litter Control programs and to fund dwelling unit septic improvements. Prior to FY14 this revenue also supported the National Pollutant Discharge Elimination System Permit (NPDES)/Stormwater Management program.

Through the years, the County has raised the ESF fee to cover the cost of an additional Litter Crew, increase in the costs and number of homes in the recycling curbside collection program, and to cover other expenditure increases, such as stormwater management. The FY14 fee was adjusted because stormwater costs were moved to a new Watershed Restoration and Protection fund to meet State Law (2012 Session - HB 987). The fee was increased for FY15 to fund the full year cost of the FY14 lease to finance 40,000 new 95 gallon carts for recycling curbside collection program, as well as, expand the program by an additional 3,000 homes. The towns of Indian Head and La Plata each have their own recycling program exempting them from part of the fee. Their property owners pay a reduced FY15 ESF fee of \$15.



Environmental Services

Department: Public Works - Facilities 35.05
Division \ Program: Recycling & Litter Control Fund: Enterprise
Program Administrator Dennis Fleming, Chief of Environmental Resources

www.charlescountymd.gov/pw/recycling/recycling

 www.charlescountymd.gov/pw/litter/litter-control

Expenditure Category	FY2013	FY2014	FY2015	FY2015	\$ Change from FY2014	% Chg.
	Actual	Adopted	Proposed	Adopted		
Personal Services	\$802,803	\$846,500	\$833,800	\$833,800	(\$12,700)	-1.5%
Fringe Benefits	231,529	257,900	262,000	262,000	4,100	1.6%
Operating Costs	1,916,910	2,044,000	2,264,000	2,264,000	220,000	10.8%
Debt Service	58,511	308,400	567,200	567,200	258,800	83.9%
Capital Outlay	32,348	23,500	202,400	202,400	178,900	761.3%
Equipment Reserve	121,000	121,000	121,000	121,000	0	0.0%
Total Expenditures	\$3,163,101	\$3,601,300	\$4,250,400	\$4,250,400	\$649,100	18.0%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** were adjusted to reflect current staffing.
- The reason for the **Operating Costs** increase is due to the following:
 - Increase in the curbside collection budget to include a 3,000 home expansion and CPI adjustment.
 - An indirect cost allocation was established for FY 2015 to provide a funding source for services provided by General Fund staff.
 - Contract Services increased for the C.A.R.T.S. Inventory and Maintenance tracking software and handheld devices.
 - Pisgah Postclosure contract services increased to conduct a survey of the Pisgah Landfill and to provide additional groundwater monitoring as required by Maryland Department of Environment (MDE).
- The increase in **Debt Service** is to purchase a Dump Body with Crew Cab, a Mack Roll-off Truck and a stationary four yard compactor. The remaining increase is a result of the full year impact of the FY2014 lease.
- The FY 2015 **Capital Outlay** budget replaces four roll off/receiver boxes, and purchases 3,000 95 gallon carts for expansion of curbside collection.
- The **Equipment Reserve** budget is to replace future equipment.

Description:

The Recycling Division provides comprehensive recycling services to the residents of Charles County and has achieved a 39% recycling rate and a 5% source reduction credit equaling a total waste diversion rate of 44%. By the end of FY13 over 35,000 households will be served by curbside collection of recyclable materials with the remaining residents being served by four permanent recycling centers located at Gilbert Run Park in Dentsville, Breeze Farm in Cobb Island, the Landfill in Waldorf, and the old Landfill at Pisgah. There is also an unmanned recycling center located in Benedict at the Benedict Volunteer Fire Department.

The Division markets and transports most of the materials collected. The Recycling Division also administers: a composting facility, the Household Hazardous Waste Program, Litter Control, and the Potomac River Clean-up. The Household Hazardous Waste Program, held at the Department of Public Works - La Plata office, allows residents to properly dispose of poisons, gas, paint, and chemicals. The Litter Control Program assists in keeping County roads litter free and also helps in cleaning up illegal dump sites.

Positions:

Title	FY11	FY12	FY13	FY14	FY15
	FTE	FTE	FTE	FTE	FTE
Director of Public Works	0.0	0.1	0.1	0.1	0.1
Asst. Dir. of Public Works - Facilities	0.0	0.1	0.1	0.1	0.1
Financial Support Manager	0.0	0.1	0.1	0.1	0.1
Recycling/Litter Control Superintendent	1.0	1.0	1.0	1.0	1.0
Recycling Manager	1.0	1.0	1.0	1.0	1.0
Recycling Supervisor	1.0	1.0	1.0	1.0	1.0
Management Support Specialist	0.0	0.1	0.1	0.1	0.1
Equipment Operator IV	2.0	2.0	2.0	2.0	2.0
Litter Control Supervisor	3.0	3.0	3.0	3.0	3.0
Administrative Associate	0.0	0.1	0.1	0.1	0.1
Solid Waste Worker	2.5	2.5	2.5	3.5	3.5
Part Time Positions	13.5	13.5	13.5	12.5	12.5
Total Full Time Equivalent	24.0	24.4	24.4	24.4	24.4

Environmental Services

Department: Public Works - Facilities 35.05
Division \ Program: Recycling & Litter Control Fund: Enterprise
Program Administrator Dennis Fleming, Chief of Environmental Resources

Objectives & Measurements:	FY11	FY12	FY13	FY14	FY15
	Actual	Actual	Actual	Projected	Estimated

Curbside Collection					
<i>Objective: continue expansion of the curbside collection program into the growth areas.</i>					
Curbside collection tons	3,200	3,074	3,295	4,000	4,200
# of homes	32,775	33,581	35,612	38,000	40,000
% of homes in program	66.0%	66.0%	71.2%	76.0%	80.0%
tons per home	25	25	11	16	16
# of complaints	485	453	462	600	650
# of bins distributed	2,910	3,422	2,247	0	0
# carts distributed	0	0	0	39,000	4,000

Recycling Centers					
Number of Patrons:					
Breeze Farm	18,862	18,669	22,686	21,000	21,000
Gilbert Run	18,978	20,560	21,882	21,500	21,500
Landfill	93,011	90,664	83,214	81,500	81,500
Pisgah	<u>50,246</u>	<u>54,057</u>	<u>57,064</u>	<u>57,000</u>	<u>57,000</u>
Total Patrons	181,097	183,950	184,846	181,000	181,000

Composting Facility					
<i>Objective: To recycle all yard waste in order to keep it out of Landfill's waste stream.</i>					
Yard Waste Tonnage	10,674	12,051	14,500	14,800	15,000
Number of Patrons	18,763	19,036	22,686	23,000	23,500
Household hazardous waste (tons)	45	37	43	45	45
Mulch given away (tons)	8,300	9,800	8,334	8,500	8,500
Compost utilized (tons)	825	770	850	875	900
Used Oil Collected (gallons)	48,075	49,720	5,000	51,000	51,500

Department: Planning and Growth Management 35.07
Division \ Program: Various Environmental Programs Fund: Enterprise
Program Administrator Peter Aluotto, Director of Planning & Growth Management

Expenditure Category	FY2013	FY2014	FY2015	FY2015	\$ Change	%
	Actual	Adopted	Proposed	Adopted	from FY2014	Chg.
Personal Services	\$209,450	\$0	\$0	\$0	\$0	N/A
Fringe Benefits	57,901	0	0	0	0	N/A
Operating Costs	291,818	100,000	50,000	50,000	(50,000)	-50.0%
Debt Service	327,851	0	0	0	0	N/A
Total Expenditures	\$887,020	\$100,000	\$50,000	\$50,000	(\$50,000)	-50.0%

Changes and Useful Information:

- Starting in FY2014 the cost related to Stormwater Management were shifted to the Watershed Protection and Restoration Fund.
- The \$50,000 budget for FY 2015 is intended to develop a Septic Pump-out Program which is a recommended practice in the County's Watershed Implementation Plan (WIP).

Positions:	FY11	FY12	FY13	FY14	FY15
Title	FTE	FTE	FTE	FTE	FTE
Resource Manager	0.0	0.5	0.5	0.0	0.0
Planner III	0.5	0.5	0.8	0.0	0.0
Engineer I - IV	0.0	0.0	1.0	0.0	0.0
Office Associate I	0.0	0.0	0.3	0.0	0.0
Total Full Time Equivalent	0.5	1.0	2.5	0.0	0.0

Watershed Protection and Restoration Fund

Peter Aluotto, Director of Planning & Growth Management

Mailing Address: P.O. Box 2150, La Plata, MD 20646

301-645-0627 301-870-3935

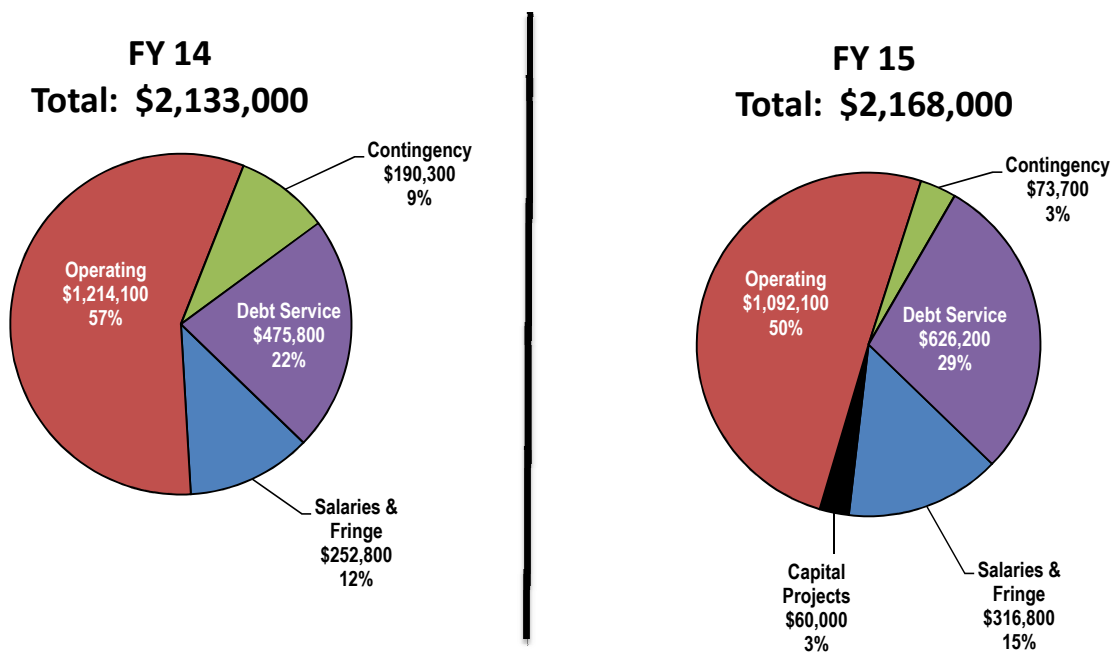
Physical Address: 200 Baltimore St., La Plata, MD 20646

8:00 a.m.-4:30 p.m. M-F

<http://www.charlescountymd.gov/pgm/planning/npdes-municipal-separate-storm-sewer-system-permit>

On May 2, 2012, the Governor signed into law a requirement that the ten most populated jurisdictions in Maryland establish a watershed protection and restoration program and a stormwater remediation fee by July 1, 2013. The main purpose of the program and fee is to provide a funding source to address requirements of the County's stormwater management permit, issued by the MD Department of the Environment. The County was already funding part of these expenditures through a stormwater component of the Environmental Service fee. These costs were moved to the Watershed Protection and Restoration Fund.

The stormwater remediation fee was set at \$43 in FY 2014 and it remained at this level for FY 2015. The fee is charged annually to each improved property within the County. Improved property is land with one or more structures on it. The revenue is used to cover operations and maintenance, public education and outreach, stormwater management planning, mapping, monitoring, inspections, enforcement, grants to non-profits, administrative costs, and the debt service payments associated with the cost of capital improvements related to stormwater improvements to old systems.



Summary of the 2013 NPDES MS4 Annual Report

In 2013, Charles County continued design, permitting, and construction of stormwater facilities to manage the quantity and quality of stormwater runoff from unmanaged impervious surface in the Development District. The Pinefield and Bryans Road facilities were completed and now manage stormwater from 31 acres of impervious surface. In 2013 work also continued on: mapping stormwater infrastructure county-wide; chemical, biological and physical stream monitoring; illicit discharge inspections at stormwater outfalls; maintenance inspections of privately owned stormwater facilities; maintenance and repairs of County owned stormwater infrastructure; and education and outreach to reduce stormwater pollutants. A new position was hired in PGM to assist in managing several of these tasks, and RFP 13-08 was awarded for Monitoring and Inspection Services over a five year period.

Watershed Protection and Restoration Fund

Department: Planning and Growth Management 50.07.19
Division \ Program: Planning Fund: Enterprise
Program Administrator: Steven Ball, Planning Director

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$0	\$117,600	\$153,500	\$144,100	\$26,500	22.5%
Fringe Benefits	0	34,000	46,400	42,600	8,600	25.3%
Operating Costs	0	438,900	327,000	326,500	(112,400)	-25.6%
Operating Contingency	0	190,300	60,000	73,700	(116,600)	-61.3%
Debt Service	0	475,800	626,200	626,200	150,400	31.6%
Capital Projects	0	0	60,000	60,000	60,000	NEW
Total Expenditures	\$0	\$1,256,600	\$1,273,100	\$1,273,100	\$16,500	1.3%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** increase includes the cost to reallocate 25% of a Planner IV position to this program based on the position's assigned duties.
- **Operating Costs** adjustments:
 - The consultant budget was reduced by \$163,000 as result of revisions to the State required Total Maximum Daily Load (TMDL) plan. The scope of the plan was revised which resulted in budget savings to the County.
 - A Restoration Grant Program was approved for FY 2015 with a budget \$25,000. This program will issue grants to nonprofit organizations for the following purposes (A) Planning, design, and construction of stormwater management projects; (B) Stream and wetland restoration; and (C) Public education and outreach related to stormwater management for stream and wetland restoration.
 - Education & Outreach was increased by \$25,000 for additional education and outreach tasks.
 - An indirect cost allocation was established for FY 2015 to provide a funding source for services provided by General Fund staff.
- The **Operating Contingency** budget is to cover any unanticipated expenditure overages such as emergency expenditures that may arise during the fiscal year.
- **Debt Service** represents principal and interest payments on stormwater management bonds.
- **Capital Projects** budget of \$60,000 is for the Cobb Island Drainage Study.

Description:

The Charles County storm sewer system is operated per its NPDES Municipal Separate Storm Sewer System permit. The permit runs for five years and requires the County to develop and implement a number of programs to monitor and control water quality. Highlights of the Planning Division work products include:

- Continuation of a long-term chemical, biological, and physical monitoring program for small watersheds; continuation of urban BMP effectiveness study; and continued support of the US Geological Survey long-term chemical monitoring station for Mattawoman Creek Watershed, a large watershed.
- Continued implementation of the Illicit Discharge Detection and Enforcement Program for the County's storm sewer system. This program provides annual inspection of major outfalls to discover potential illicit discharges into the storm sewer system and enforces violations. The County relies heavily on a public education element to prevent illicit discharges, and has also incorporated penalties for serious and repeat violations.

Positions:

Title	FY14 FTE	FY15 FTE
Planner IV	0.0	0.3
Planner I-III	1.8	1.8
Total Full Time Equivalent	1.8	2.1

Watershed Protection and Restoration Fund

Department: Planning and Growth Management 50.07.19
Division \ Program: Planning Fund: Enterprise
Program Administrator: Steven Ball, Planning Director

Objectives & Measurements:

FY14 **FY15**
Projected **Estimated**

Objective: to maintain compliance with the County's Municipal National Pollutant Discharge Elimination System (NPDES) stormwater permit's, Assessments of Controls and Special Programmatic tasks, coordinate NPDES stormwater permit requirements between departments and divisions, and manage WPRP program requirements.

# of active projects	12	12
Projects per FTE	9.60	6.80
a) Illicit Discharge Detection and Elimination Inspection & Upland Visual Surveys	100 outfalls	100 outfalls
b) Property Maintenance & Management Inspection - # of sites	4	4
c) Watershed Assessment/Total Maximum Daily Load Planning - # of assessments/plans	1	1
d) Small Watershed Water Quality Monitoring (Chemical, Biological, Geomorphic, Best Management Practice Assess) - # of samples/surveys	12	12
e) Large Watershed Water Quality Monitoring (Chemicals) - # of samples	20	20
f) Public Outreach and Education Program - # of events	2	2
g) WPRP Appeal, Credit, and Hardship Processing		
Property owners receiving a 50% Credit.	90	190
Property owners receiving a 100% Exemption.	10	20

Department: Planning and Growth Management 50.07.31
Division \ Program: Codes, Permits & Inspection Services\ Fund: Enterprise
 Inspections & Enforcement
Program Administrator: Frank Ward, Chief of Codes, Permits, and Inspection Services

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Operating Costs	\$0	\$57,500	\$87,500	\$87,500	\$30,000	52.2%
Total Expenditures	\$0	\$57,500	\$87,500	\$87,500	\$30,000	52.2%

Changes and Useful Information:

- **Operating Costs** increase of \$30,000 is for additional inspections on stormwater management and illicit discharge enforcement anticipated from the Environmental Protection Agency (EPA) audit.

Description:

The Inspection and Enforcement Section of the Codes, Permits and Inspection Services Division is responsible for the triennial inspection of existing stormwater management devices owned by private property owners, homeowners associations, and Charles County for compliance with performance specifications, legal agreements & Maryland law. Inspection staff provides reports to owners of the stormwater management devices and ensures proper repairs are implemented in a timely manner. Inspections occur after developer's have completed projects inspected by staff of the Inspection & Enforcement fund.

Objectives & Measurements:

FY14 **FY15**
Projected **Estimated**

Objective: Stormwater Maintenance laws mandates that the County inspect all private and private stormwater management structures in three year intervals to ensure their proper use.

Stormwater management maintenance inspections	925	1,200
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Watershed Protection and Restoration Fund

Department: Planning and Growth Management 50.07.61
Division \ Program: Codes, Permits & Inspection Services\Codes & Permits Fund: Enterprise
Program Administrator: Frank Ward, Chief of Codes, Permits, and Inspection Services

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$0	\$45,100	\$37,500	\$37,500	(\$7,600)	-16.9%
Fringe Benefits	0	14,900	12,000	12,000	(2,900)	-19.5%
Operating Costs	0	10,600	10,600	10,600	0	0.0%
Total Expenditures	\$0	\$70,600	\$60,100	\$60,100	(\$10,500)	-14.9%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** are decreasing due to refilling a vacant position at a lower salary.

Description:

The Codes and Permits Section of the Codes, Permits & Inspection Services Division includes engineering staff involved in review of stormwater management issues. While much of this work is undertaken as part of a permit review function, some of the engineering analysis is done after construction is completed & as part of the required triennial inspection process. Proposed work includes engineering services, modifications to the Stormwater Management Ordinance to address Green Code and related issues and employee education.

Positions:

	FY14 FTE	FY15 FTE
Title		
Engineer I - IV	0.5	0.5
Total Full Time Equivalent	0.5	0.5

Department: Planning and Growth Management 50.07.91
Division \ Program: Resource & Infrastructure Management Fund: Enterprise
Program Administrator: Jason Groth, Chief of Resource & Infrastructure Management

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Operating Costs	\$0	\$185,000	\$185,000	\$185,000	\$0	0.0%
Total Expenditures	\$0	\$185,000	\$185,000	\$185,000	\$0	0.0%

Changes and Useful Information:

- **Operating Costs** represent the cost of mapping Best Management Practice facilities, existing Impervious Surfaces, and Forest Conservation easements.

Description:

The Charles County storm sewer system is operated per its National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System permit. The permit runs for five years and requires the County to develop and implement a number of programs to monitor and control water quality. The Resource and Infrastructure Management Division work includes continuous updating of the digital mapping of the County's storm sewer system in the County's Geographic Information System.

Objectives & Measurements:

	FY14 Projected	FY15 Estimated
<i>Objective: to maintain compliance with the County's Municipal National Pollutant Discharge Elimination System (NPDES) stormwater permit's, Source Identification task.</i>		
# of active projects	2	2
a) NPDES Stormwater GIS Infrastructure Mapping	500 plans	500 plans
b) Topography update	0.5 county	0.5 county

Watershed Protection and Restoration Fund

Department: Public Works 50.05.06
Division \ Program: Facilities - Administration Fund: Enterprise
Program Administrator: Bill Shreve, Director of Public Works
 Dennis Fleming, Chief of Environmental Resources

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$0	\$31,200	\$59,800	\$59,800	\$28,600	91.7%
Fringe Benefits	0	10,000	20,800	20,800	10,800	108.0%
Operating Costs	0	184,600	145,000	145,000	(39,600)	-21.5%
Total Expenditures	\$0	\$225,800	\$225,600	\$225,600	(\$200)	-0.1%

Changes and Useful Information:

- **Personal Services and Fringe Benefits** increase represents the full year impact hiring a position to provide program oversight. The FY 2014 budget assumed the position would be filled in January 2014.
- **Operating Costs** decrease represents the FY 2014 one time cost of hiring a contract position for oversight.

Description:

Federal & State agencies mandate that County owned facilities comply with the NPDES stormwater permit. The Department of Public Works is responsible for preparing stormwater pollution prevention plans for its facilities, and conducts regular site inspections and trains staff on implementing procedures for reducing stormwater pollutant discharge to the waterways.

Positions:

	FY14 FTE	FY15 FTE
Title		
Environmental Compliance Officer	1.0	1.0
Total Full Time Equivalent	1.0	1.0

Department: Public Works 50.05.53
Division \ Program: Road Maintenance Fund: Enterprise
Program Administrator: Steve Staples, Chief of Roads

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Operating Costs	\$0	\$337,500	\$337,500	\$337,500	\$0	0.0%
Total Expenditures	\$0	\$337,500	\$337,500	\$337,500	\$0	0.0%

Changes and Useful Information:

- **Operating Costs** represent contract services for street sweeping, stormwater maintenance, storm drain, inlet cleaning, inlet inspection and scheduling, and deicing pollution prevention.

Description:

Contract services needed to initiate a program that will monitor and control storm water quality as part of the NPDES.

Objectives & Measurements:

	FY14 Projected	FY15 Estimated
<i>Objective: To reduce pollution in the Chesapeake Bay Watershed.</i>		
Number of storm water basins/inlets inspected	900	1,000
Number of storm water basins/inlets cleaned	700	750
Number of storm water basins/inlets repaired	50	50
Tons of trash/debris removed from basins/inlets	75	80
Number of storm water management ponds cleaned/repaired	20	20
Tons of trash/debris removed by street sweeping	100	100

Inspection and Review Fund

Peter Aluotto, Director of Planning & Growth Management

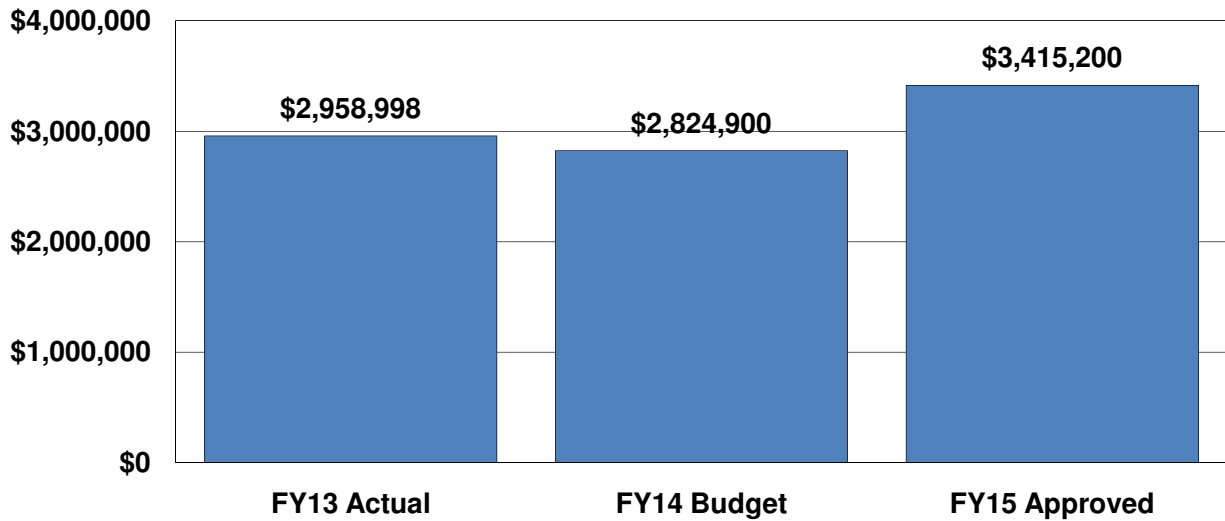
301-645-0627 301-870-3935

Mailing Address: P.O. Box 2150, La Plata, MD 20646

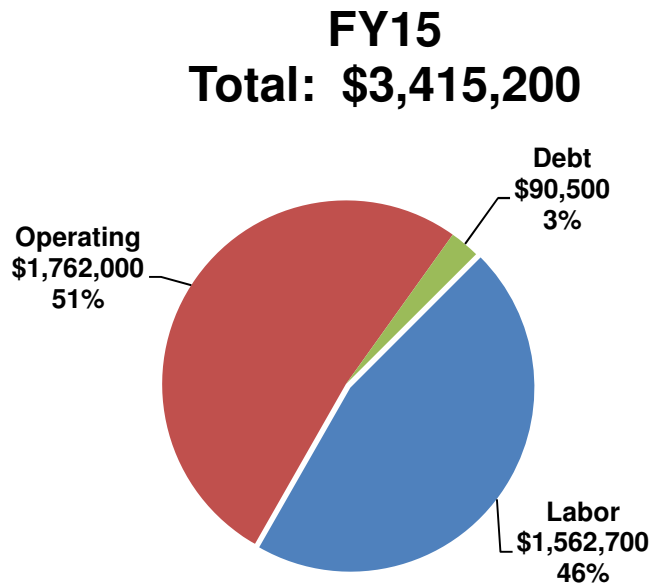
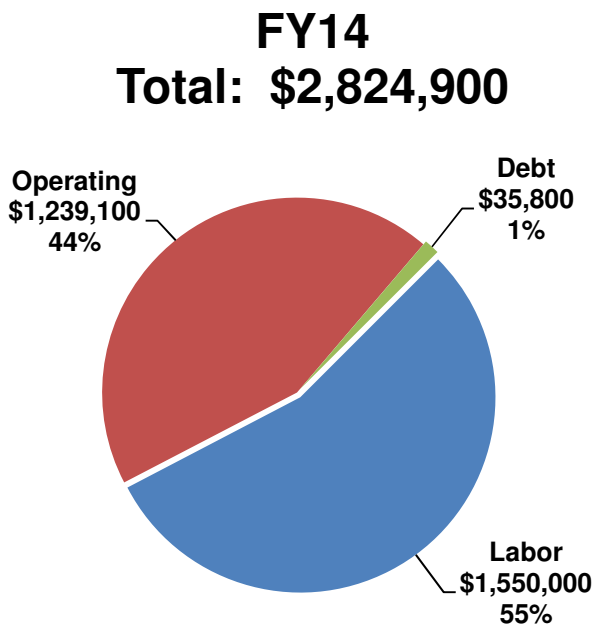
8:00 a.m.-4:30 p.m. M-F

Physical Address: 200 Baltimore St., La Plata, MD 20646

www.charlescountymd.gov/pgm/cpis/codes-permits-inspection-services



The FY15 Budget increase is due to an increase in activity in the Building Industry.



In-house staff and contract personnel make up the majority of costs. By utilizing contract personnel, the County is able to react to changes in the market.

Inspections & Review

Department: Planning and Growth Management **Account:** 07.07.31
Division\Program: Codes, Permits & Inspection Svcs\Inspections & Enforcement **Fund:** Enterprise
Program Administrator: Frank Ward, Chief of Codes, Permits & Inspection Services

www.charlescountymd.gov/pgm/cpis/inspections

Expenditure Category	FY2013 Actual	FY2014 Budget	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg
Personal Services	\$855,158	\$966,100	\$975,500	\$975,500	\$9,400	1.0%
Fringe Benefits	299,208	335,900	353,400	353,400	17,500	5.2%
Operating Costs	1,105,706	912,900	1,177,300	1,177,300	264,400	29.0%
Debt Service	39,401	29,600	44,300	44,300	14,700	49.7%
Operating Contingency	0	0	93,700	93,700	93,700	N/A
Total Expenditures	\$2,299,473	\$2,244,500	\$2,644,200	\$2,644,200	\$399,700	17.8%
Revenues	\$3,226,683	\$2,360,700	\$2,889,600	\$2,889,600	\$528,900	22.4%
Surplus/(Deficit)	\$927,210	\$116,200	\$245,400	\$245,400	\$129,200	111.2%

Changes and Useful Information:

- The **Operating Costs** budget increase includes an increase in the indirect cost allocation to the General Fund to support one new Accounting Technician position and increases for Contract Services due to increased activity.
- Included in **Debt Service** is the full year impact of the FY2014 lease and funds to replace the current computer system associated with land use, subdivision, code enforcement, and permit activities.
- **Operating Contingency** is to cover unanticipated revenue shortfalls or expenditure overruns.
- **Revenues** are increasing based on anticipated FY2015 activity.

Description:

The major goals of the Inspection and Enforcement Division is to enforce all the provisions of zoning ordinance and the ICC Building Code and act on any question relative to the mode or manner of construction and materials to be used in the erection, addition to, alteration, repair, removal, demolition, installation of service equipment, and the location, use, and maintenance of all buildings and structures built throughout Charles County except in the Towns of La Plata and Indian Head, which have their own inspection to receive applications, review the submittal, issue permits for the erection and alteration of buildings and structures and inspect the construction to ensure a high quality of construction and safe construction practices.

Inspection & Enforcement also administers, inspects, & enforces the Zoning regulations & Forest Conservation of Charles County. This includes the Homeowners Association Dispute Resolution Board, the Nuisance Board, and investigating various citizen's complaints. Furthermore, Inspections & Enforcement provides inspection services for all subdivisions, building permits, capital improvements, for grading qualitative/quantitative storm water management, road, storm drainage, & water/sewer construction to insure compliance with County ordinance standards.

Inspections & Review

Department:	Planning and Growth Management	Account:	07.07.31
Division\Program:	Codes, Permits & Inspection Svcs\Inspections & Enforcement	Fund:	Enterprise
Program Administrator:	Frank Ward, Chief of Codes, Permits & Inspection Services		

Positions:	FY11	FY12	FY13	FY14	FY15
Title	FTE	FTE	FTE	FTE	FTE
Chief of Codes, Permits, Inspections	0.5	0.5	0.5	0.5	0.5
Inspection & Enforce Manager	0.8	0.8	0.8	0.8	0.8
Engineer IV	0.2	0.2	0.2	0.2	0.2
Engineer I-III	1.9	1.9	0.6	1.2	1.2
Inspections Superintendent	1.0	1.0	1.0	1.0	1.0
Planner III	0.2	0.2	0.0	0.0	0.0
Permits Processing Supervisor	0.4	0.4	0.4	0.4	0.4
Construction Inspection Supervisor	2.0	2.0	2.0	2.0	2.0
Building Code Official	1.0	1.0	1.0	1.0	1.0
Code Inspection & Enforcement Officer	1.0	1.0	1.0	1.0	1.0
Right-of-Way Agent I-II	0.5	0.5	0.5	0.5	0.5
Construction Inspectors	2.0	2.0	2.0	2.0	2.0
Dev & Bond Specialist	0.5	0.5	0.5	0.5	0.5
Project Administrative Specialist	0.5	0.5	0.5	0.5	0.5
Administrative Associate	1.0	1.0	1.0	1.0	1.0
Permits Specialist	0.5	0.5	0.5	0.5	0.5
Office Associate I - III	2.9	2.9	1.8	2.3	2.3
Part Time	0.2	0.2	0.2	0.2	0.2
Total Full Time Equivalent	17.0	17.0	14.4	15.5	15.5

Objectives & Measurements:	FY11	FY12	FY13	FY14	FY15
	Actual	Actual	Actual	Projected	Estimated

Permits

Objective: privatized contract, for inspections complying with various local, state and federal laws.

Total all inspections	17,590	19,178	24,479	26,000	27,000
# of building inspections	9,145	9,282	12,579	12,600	13,000
# of plumbing inspections (PGM & WS)	3,723	4,026	5,079	5,400	5,600
# of electrical inspections	3,863	4,259	4,919	5,300	5,500
# of mechanical inspections	861	1,611	1,749	2,700	2,900
Request for assistance code enforcement/interpretation					
Initiated	670	490	468	650	750
Completed	708	630	434	700	850
Outstanding	890	750	785	730	630

Infrastructure Permit Inspections (accomplished in the Inspection Fund)

Objective: to process in a timely manner all submittals to assure compliance with the Road, Grading and Sediment Control, Stormwater Management & Storm Drainage, Floodplain, Water and Sewer Ordinances; Standard Specifications for Construction and Standard Detail Manuals.

# of active projects inspected -					
Roads	180	249	200	210	215
Water	166	173	157	165	170
Sewer	171	177	186	178	180
Stormdrain/Stormwater Mgt.	275	278	264	280	290
Grading	304	297	300	310	320
Sediment and Erosion Control	304	278	273	290	295
Dedications	72	79	104	93	99

Inspections & Review

Department: Planning and Growth Management **Account:** 07.07.61
Division\Program: Codes, Permits & Inspection Services\Codes and Permits **Fund:** Enterprise
Program Administrator: Frank Ward, Chief of Codes, Permits & Inspection Services

www.charlescountymd.gov/pgm/cpis/permits

Expenditure Category	FY2013 Actual	FY2014 Budget	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg
Personal Services	\$170,695	\$173,400	\$162,100	\$162,100	(\$11,300)	-6.5%
Fringe Benefits	55,623	58,800	55,900	55,900	(2,900)	-4.9%
Operating Costs	411,859	277,900	421,200	421,200	143,300	51.6%
Debt Service	2,026	5,100	14,300	14,300	9,200	180.4%
Total Expenditures	\$640,203	\$515,200	\$653,500	\$653,500	\$138,300	26.8%
Revenues	\$637,825	\$399,000	\$441,000	\$441,000	\$42,000	10.5%
Surplus/(Deficit)	(\$2,378)	(\$116,200)	(\$212,500)	(\$212,500)	(\$96,300)	82.9%

Changes and Useful Information:

- **Personal Services** includes the full year impact of the merit received during FY 2014. This increase was offset by refilling a vacant position at a lower salary.
- Based on anticipated activity in Contract Services, **Operating Cost** are increasing.
- Included in **Debt Service** is the full year cost of the FY2014 lease and funds to replace the current computer system associated with land use, subdivision, code enforcement, and permit activities.
- **Revenues** increased based on anticipated FY2015 activity.

Description:

The policies of Codes & Permits provides for adequate stormwater management, stormwater conveyance facilities, water & sewer facilities, roads & grading & sediment control, through the development & implementation of ordinances standard specifications for construction, standard details, and execution of plan review. The services performed by this division include: providing plan review for all subdivisions building permits, capital water/sewer improvements for grading qualitative/quantitative stormwater management roads, storm drainage, & construction to insure compliance with County ordinance standards; grading & drainage plan reviews of the site plans for building permits & responding to citizen's drainage concerns; providing plan reviews for private water & sewer projects as well as technical assistance for private water systems and review designs for new county water and sewer projects.

Codes & Permits also provides the following services: the staff receives, reviews, and issues all building, plumbing, gas, & electrical applications for all kinds of new and remodeled constructions, both residential and commercial, for compliance with state & county codes; issues permits for utility services, & continues to provide for a more efficient permitting process through specialized procedures to streamline more typical projects such as garages, sheds, pool, interior alterations, wood stoves, barns, etc.

Positions:

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
Chief of Codes, Permits, Inspections	0.1	0.1	0.1	0.1	0.1
Engineer I - III	1.8	1.8	1.8	1.8	1.8
Permits Processing Supervisor	0.1	0.1	0.1	0.1	0.1
Office Associate III	0.1	0.1	0.1	0.1	0.1
Total Full Time	2.1	2.1	2.1	2.1	2.1

Objectives & Measurements:

	<u>FY11 Actual</u>	<u>FY12 Actual</u>	<u>FY13 Actual</u>	<u>FY14 Projected</u>	<u>FY15 Estimated</u>
Infrastructure- <i>Objective: to process in a timely manner all submittals to assure compliance with the Road, Grading, Stormwater Management, Flood plain, Water and Sewer Ordinances; Standard Specifications for Construction and Standard Detail Manuals.</i>					
Development Services Applications	142	134	156	164	170
Development Services permits issued	123	100	137	164	151
Building Permit Plan Review- <i>Objective: privatized contract, for plan review complying with various local, state and federal laws.</i>					
Building permit plan review residential	1,473	1,655	1,641	1,700	1,700
Building permit plan review commercial	257	235	328	300	350

Inspections & Review

Department: Planning and Growth Management **Account:** 07.07.19
Division\Program: Site Design and Architectural Review (SDAR) **Fund:** Enterprise
Program Administrator: Steven Ball, Director of Planning
www.charlescountymd.gov/pgm/general/pgm-publications

Expenditure Category	FY2013 Actual	FY2014 Budget	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg
Personal Services	\$15,800	\$15,800	\$34,800	\$15,800	\$0	0.0%
Fringe Benefits	0	0	7,400	0	0	N/A
Operating Costs	0	0	1,000	0	0	N/A
Debt Service	906	600	25,500	25,500	24,900	4150.0%
Operating Contingency	0	0	0	27,400	27,400	N/A
Total Expenditures	\$16,706	\$16,400	\$68,700	\$68,700	\$52,300	318.9%
Total Revenues	\$29,664	\$16,400	\$35,800	\$35,800	\$19,400	118.3%
Surplus/(Deficit)	\$12,958	\$0	(\$32,900)	(\$32,900)	(\$32,900)	N/A

Changes and Useful Information:

- Included in **Debt Service** are funds to replace the current computer system associated with land use, subdivision, code enforcement, and permit activities.
- **Operating Contingency** is to cover unanticipated revenue shortfalls or expenditure overruns.
- **Revenues** are increasing based on anticipated FY2015 activity.

Description:

Site Design and Architectural Review

Established by the Commissioners in 2004, these accounts may be used for independent design professional services for review of developer design code. The design code was a requirement for the approval of a mixed residential cluster development but now will apply only to floating zones as mixed residential clusters are no longer permitted. The applicant pays the County for the service.

Positions:

<u>Title</u>	<u>FY11 FTE</u>	<u>FY12 FTE</u>	<u>FY13 FTE</u>	<u>FY14 FTE</u>	<u>FY15 FTE</u>
Planner I - III	0.2	0.2	0.2	0.2	0.2
Total Full Time	0.2	0.2	0.2	0.2	0.2

Objectives & Measurements:

	<u>FY11 Actual</u>	<u>FY12 Actual</u>	<u>FY13 Actual</u>	<u>FY14 Projected</u>	<u>FY15 Estimated</u>
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Site Design and Architectural Review

Objective: to effectively implement the Architectural and Site Design Guidelines and Standards.

# of Site Plans Submitted	32	41	39	35	40
# of Design Codes Submitted	4	5	4	4	5
# of Building Permits Reviewed	222	271	265	290	300
# of Architectural Plans Reviewed	31	34	30	40	40

Inspections & Review

Department: Planning and Growth Management **Account:** 07.07.91.155
Division\Program: Resource and Infrastructure Management **Fund:** Enterprise
Program Administrator: Jason Groth, Chief of Resource and Infrastructure Management
www.charlescountymd.gov/pgm/rim/resource-and-infrastructure-management-rim

Expenditure Category	FY2013 Actual	FY2014 Budget	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg
Operating Costs	\$1,841	\$48,300	\$42,400	\$42,400	(\$5,900)	-12.2%
Debt Service	776	500	6,400	6,400	5,900	1180.0%
Total Expenditures	\$2,617	\$48,800	\$48,800	\$48,800	\$0	0.0%
Total Revenues	\$44,972	\$48,800	\$48,800	\$48,800	\$0	0.0%
Surplus/(Deficit)	\$42,355	\$0	\$0	\$0	\$0	N/A

Changes and Useful Information:

- **Operating Costs** represents indirect costs associated with staff time for reviewing DRRAs.
- Included in **Debt Service** are funds to replace the current computer system associated with land use, subdivision, code enforcement, and permit activities.
- **Revenues** generated from DRRA application fees.

Description

The Resource and Infrastructure Management Division of PGM is responsible for planning, coordination, and management of public infrastructure and local water resources. Infrastructure management includes public water and sewer, public transportation facilities, and public school capacity allocation for development. Resource management includes the oversight and management of water resources for potable water supply, wastewater treatment capacities, and associated planning activities.

Specific responsibilities include development review and coordination through the County's Adequate Public Facilities Ordinance, development and maintenance of the County's Geographic Information Systems (GIS) to internal and external customers, mapping and modeling of County infrastructure systems for planning and analysis, capacity management of the County's water and wastewater infrastructure through an allocation system, and coordination with Federal, State, and local infrastructure management agencies

Development Rights and Responsibilities Agreement (DRRA)

A DRRA is a voluntary agreement or proffer submitted by a landowner or developer to more clearly establish and formalize the requirements that must be satisfied for the development of land in Charles County.

A DRRA may specify the manner through which a requirement of the Code of Charles County will be satisfied, but it cannot be used to circumvent, nullify, contradict, or otherwise relieve an applicant from compliance with a requirement of the Code of Charles County or any other applicable requirement of State or Federal law.

As it applies to the Board of Education, a DRRA can be used to proffer a payment to offset or mitigate the State's share of the cost for school construction to serve the proposed development. Through this proffer of payment, the County can forward-fund the entire construction cost for a school that has been added to the County's Capital Improvement Program.

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
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Development Rights and Responsibilities Agreements (DRRA)

Objective: to provide an additional technique for land development and adequate public facilities mitigation w/the Comprehensive Plan as authorized by the Annotated Code of MD. The main purpose is to enhance development flexibility, innovation and quality while ensuring protection of the public interest, health, safety & welfare.

# of Reviews	5	10	12	13	14
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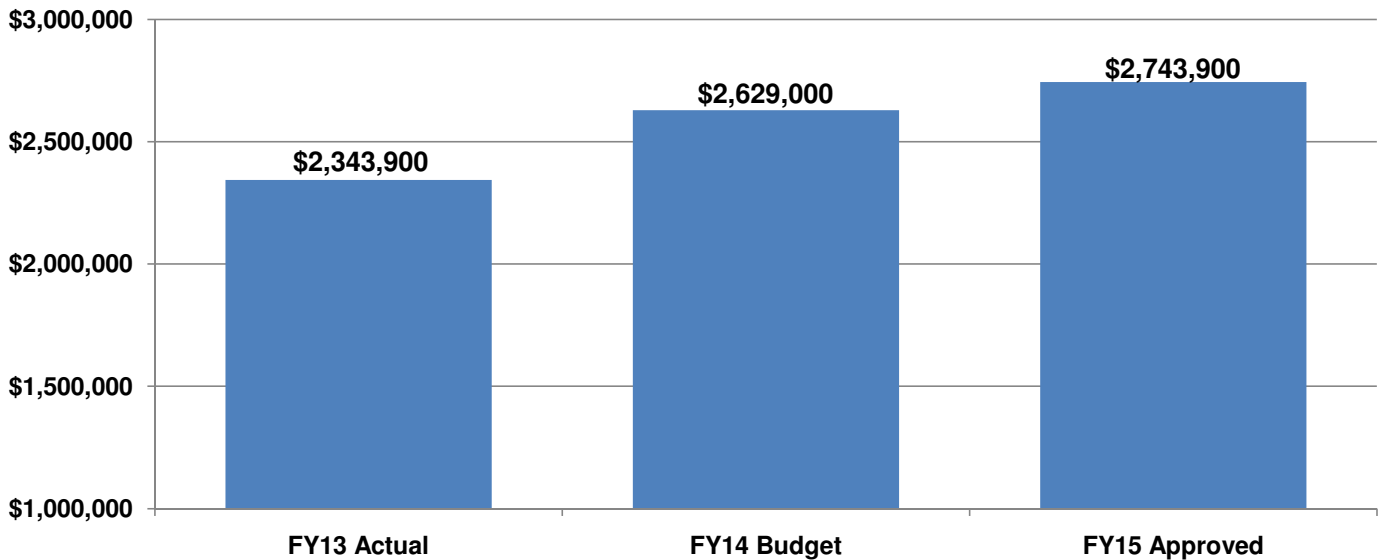
Recreation Fund

Eileen B. Minnick, Director of Community Services
 Address: 8190 Port Tobacco Rd., Port Tobacco, MD 20677
www.charlescountymd.gov/cs/recreation/recreation

Recreation Programs
 301-934-9305 301-870-3388
 8:00 a.m.-4:30 p.m. M-F

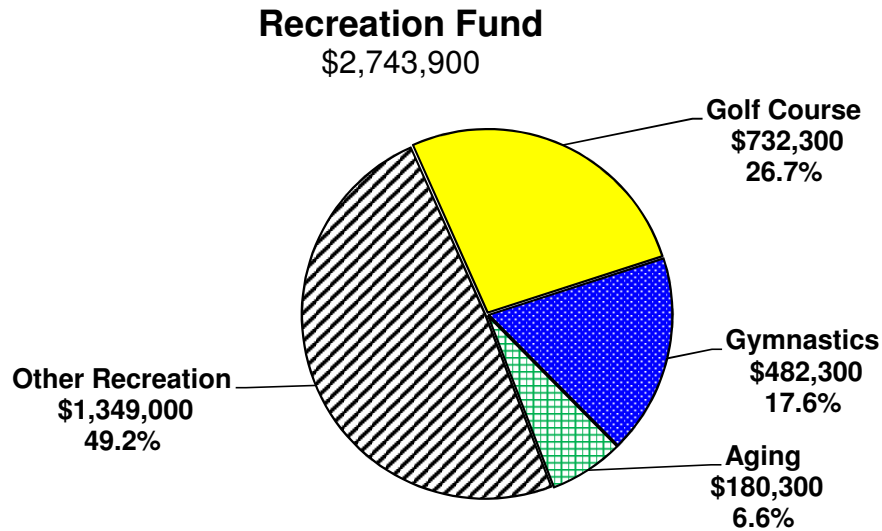
William A. Shreve, Director of Public Works
 Address: 1015 St. Charles Pkwy., White Plains, MD 20695
www.charlescountymd.gov/pw/wpgc/white-plains-golf-course

White Plains Golf Course
 301-645-1300 301-843-2947
 April–Oct: Mon–Fri • 7am–Dusk | Sat–Sun • 6am–Dusk
 Nov–March: Mon–Sun • 8am–Dusk



PROGRAM HIGHLIGHTS:

- The number of indoor sports league participants for FY15 is estimated to be 4,000 participants.
- The number of scheduled indoor youth games for FY15 is estimated to be 1,000.
- The number of golf rounds for FY15 is estimated to be 30,500.



Recreation

Department: Community Services
Division/Program: Recreation
Program Administrator: Sam Drury, Chief of Recreation
www.charlescountyparks.com

Account: 24.06.40
Fund: Enterprise

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Proposed	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$686,085	\$767,100	\$814,400	\$814,400	\$47,300	6.2%
Fringe Benefits	101,217	128,500	140,200	140,200	11,700	9.1%
Operating Costs	459,365	526,700	566,200	566,200	39,500	7.5%
Debt Service	142,723	152,500	150,700	150,700	(1,800)	-1.2%
Operating Contingency	0	1,500	0	0	(1,500)	N/A
Capital Outlay	0	21,500	0	0	(21,500)	N/A
Equipment Reserve	7,500	7,500	7,500	7,500	0	0.0%
Total Expenditures	\$1,396,890	\$1,605,300	\$1,679,000	\$1,679,000	\$73,700	4.6%
Revenues	\$1,545,478	\$1,634,800	\$1,814,300	\$1,814,300	\$179,500	11.0%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** increase includes the full year impact of the merit received during FY 2014 and provides additional funding for new part time positions for the St. Charles High School indoor pool.
- The **Operating Costs** budget increase includes funding for the St. Charles indoor pool and provides additional funding for chemical costs at Lackey and North Point indoor pools.
- The FY 2014 **Capital Outlay** budget included \$21,500 in one time funding to replace a trampoline, pit foam cubes and carpet bonded foam.
- FY2015 Program **Revenues** have been adjusted to reflect anticipated revenues for FY2015 and includes revenues for the St. Charles High School indoor pool.

Description

The Recreation Division offers a variety of structured and non-structured sports leagues and activities for persons of all ages. All programs are self-supporting, with youth leagues being supplemented by the County for officials and part-time facility supervision.

- Sports programs include: Youth Basketball, Youth Indoor Soccer, Youth Volleyball, Adult Volleyball, and Adult Basketball League.
- Trips and tours are offered for registrants to have the opportunity to participate in variety of experiences.
- Three Outdoor Pools are operated seasonally at high school locations: La Plata, McDonough and Thomas Stone in addition to the year round Indoor Pools at Lackey High School and North Point High School. St. Charles High School pool anticipated opening is the Spring of 2015.
- Camp CO-OP is an exciting day camp for special education students between the ages of 5 & 21 with moderate to severe disabilities.
- Therapeutic programs are, for the most part, operated under the auspices of the county Special Olympics Program.
- Discount tickets for amusement parks are offered April through October each year. The ticket prices offer a 10-15 percent discount from the regular gate prices.
- The Elite Gymnastics & Recreation Center provides traditional gymnastics and dance classes for beginner to advanced levels for all ages. Pre-competitive and competitive teams are offered under the guidance of the USA Gymnastics Jr. Olympic Program. Additionally, competitive cheerleading and martial arts are available at Elite.
- Community Centers are facilities that offer a variety of programs, services, activities and recreational opportunities to persons of all ages. More than merely a building, community centers are focal points in each geographic area of Charles County and generate a sense of community through interaction and programming. In addition to traditional recreation programs, the Centers offer less structured programs geared toward developing community cohesion and providing supportive services. Community Centers programs include: Class programs, Middle School After School program, Drop In programs, Summer Camps, Fitness classes and Special Events.
 - An ever-changing, wide variety of classes for all ages are offered.
 - Drop In programs are noncompetitive activities, such as basketball and volleyball, that emphasize fun and participation.

Recreation

Department: Community Services Account: 24.06.40
Division/Program: Recreation Fund: Enterprise
Program Administrator: Sam Drury, Chief of Recreation

Positions:	FY11	FY12	FY13	FY14	FY15
Title	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Recreation Program Supervisor	1.0	1.0	1.0	1.0	1.0
Recreation Center Coordinator	1.0	1.0	1.0	1.0	1.0
Administrative Associate	0.0	0.0	0.0	0.3	0.3
Assistant Recreation Specialist	0.8	0.8	0.8	0.8	0.8
Part Time Positions	25.4	25.2	25.5	25.5	27.2
Total Full Time Equivalent	28.2	28.0	28.3	28.6	30.3

Objectives & Measurements:

See General Fund- Community Services: Recreation for a listing of all Objectives & Measurements regardless of funding source.

Recreation

Department: Public Works - Facilities Account: 24.05
Division/Program: Parks - Golf Course Fund: Enterprise
Program Administrator: Tom Roland, Chief of Parks
www.charlescountyparks.com/wpgc

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Proposed	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$454,600	\$448,500	\$460,500	\$460,500	\$12,000	2.7%
Fringe Benefits	127,865	134,100	138,500	138,500	4,400	3.3%
Operating Costs	220,294	232,200	232,700	232,700	500	0.2%
Debt Service	36,463	18,400	15,900	15,900	(2,500)	-13.6%
Transfer Out	0	0	20,000	20,000	20,000	N/A
Total Expenditures	\$839,222	\$833,200	\$867,600	\$867,600	\$34,400	4.1%
Revenues	\$629,128	\$803,700	\$732,300	\$732,300	(\$71,400)	-8.9%

Changes and Useful Information:

- **Revenues** have been adjusted based on historical trends and anticipated revenues for FY2015.

Description

White Plains Golf course is a regionally acclaimed 18 hole golf facility. A tree-lined, well maintained, Bermuda grass fairways offers a challenging experience for all levels of golf play. The golf course is rated 3 stars by Golf Digest. Slope is rated between 108 and 125, and par is 70.

It is considered a well-maintained, challenging course. Concessions, pro shop, putting green, driving range, and cart rentals are available.

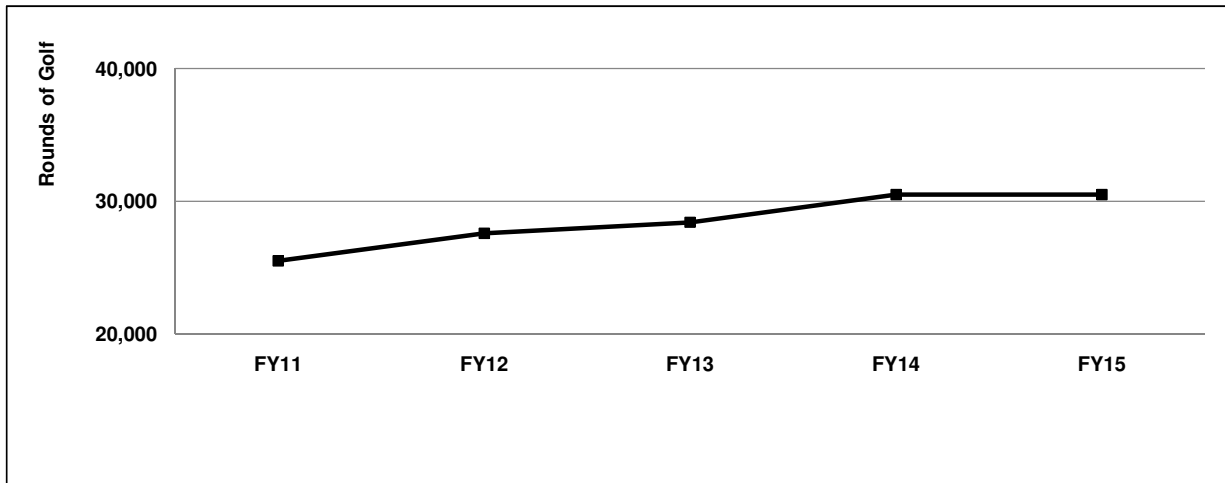
Positions:	FY11	FY12	FY13	FY14	FY15
Title	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Golf Course Superintendent	1.0	1.0	1.0	1.0	1.0
Golf Course Manager	1.0	1.0	1.0	1.0	1.0
Assistant Golf Course Superintendent	1.0	1.0	1.0	1.0	1.0
Golf Course Equipment Supervisor	1.0	1.0	1.0	1.0	1.0
Golf Equipment Mechanic Assistant	1.0	1.0	1.0	1.0	1.0
Part Time Positions	7.0	6.7	6.2	6.1	6.1
Total Full Time	12.0	11.7	11.2	11.1	11.1

Recreation

Department: Public Works - Facilities Account: 24.05
Division/Program: Parks - Golf Course Fund: Enterprise
Program Administrator: Tom Roland, Chief of Parks

Objectives & Measurements

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
<i>Objective: Promote golf play and provide quality, reasonably priced golf experience.</i>					
Number of Rounds of Golf	25,500	27,583	28,412	30,500	30,500



Number of Season Passes	131	125	102	120	132
Number of Tournaments/Outings	17	14	17	20	21

Recreation

Department: Community Services Account: 24.06.21.11
Division/Program: Aging & Senior Programs - Nanjemoy Community Center Fund: Enterprise
Program Administrator: Dina Barclay, Chief of Aging

www.charlescountymd.gov/cs/aging/aging-and-senior-programs

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Proposed	FY2015 Adopted	\$ Change from FY2014	% Chg
Personal Services	\$3,643	\$12,900	\$12,900	\$12,900	\$0	0.0%
Fringe Benefits	408	1,400	1,400	1,400	0	0.0%
Operating Costs	7,550	8,700	8,500	8,500	(200)	-2.3%
Total Expenditures	\$11,601	\$23,000	\$22,800	\$22,800	(\$200)	-0.9%
Revenues	\$15,448	\$11,500	\$17,000	\$17,000	\$5,500	47.8%

Changes and Useful Information:

- General Supplies has decreased based on actuals resulting in a reduction in **Operating Costs**.

Description

Nanjemoy Community Center is a multiservice center offering programs and services for the residents of southwestern Charles County. As a satellite facility, it offers outreach and counseling for benefits. Program opportunities for youth and adults, special community events, and a health clinic are among the programs offered.

All programs and classes are self-supporting.

Positions:

	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
Part Time Positions	0.3	0.3	0.3	0.3	0.3
Total Full Time Equivalent	0.3	0.3	0.3	0.3	0.3

Recreation

Department: Community Services Account: 24.06.21
Division/Program: Aging & Senior Programs - Senior Services Fund: Enterprise
Program Administrator: Dina Barclay, Chief of Aging
www.charlescountymd.gov/cs/aging/aging-and-senior-programs

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Proposed	FY2015 Adopted	\$ Change from FY2014	% Chg
Personal Services	\$19,603	\$60,900	\$60,900	\$60,900	\$0	0.0%
Fringe Benefits	2,072	6,200	6,200	6,200	0	0.0%
Operating Costs	74,512	78,900	81,900	81,900	3,000	3.8%
Operating Contingency	0	21,500	25,500	25,500	4,000	18.6%
Total Expenditures	\$96,187	\$167,500	\$174,500	\$174,500	\$7,000	4.2%
Revenues	\$157,066	\$179,000	\$180,300	\$180,300	\$1,300	0.7%

Changes and Useful Information:

- **Operating Costs** have increased due to sequester cuts to IIC funds (Federal Grant program) which results in the County covering more meals and nutrition supplies.

Description:

Program fees and donations support education, recreational, and social activities for Senior Citizens.

Positions:

	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
Allocation from General Fund	0.5	0.5	0.0	0.0	0.0
Part Time Positions	3.2	3.2	3.2	3.2	3.2
Total Full Time Equivalent	3.7	3.7	3.2	3.2	3.2

Objectives & Measurements:

See General Fund- Community Services: Community Centers for a listing of all Objectives & Measurements regardless of funding source.

Tourism Stadium Concert

Department: Administrative Services Account: 28
Division/Program: Tourism Fund: Enterprise
Program Administrator: Catherine Carroll, Tourism Marketing Coordinator
www.charlescountymd.gov/coadmin/tourism/tourism-office

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Proposed	FY2015 Adopted	\$ Change from FY2014	% Chg
Operating Costs	0	73,200	73,200	73,200	0	0.0%
Total Expenditures	\$0	\$73,200	\$73,200	\$73,200	\$0	0.0%
Revenues	\$0	\$73,200	\$73,200	\$73,200	\$0	0.0%

Description:

The Charles County Government Office of Tourism will research with the Regency Furniture Stadium the feasibility of creating a sustainable Premier Stadium Concert Series with a minimum of three concerts per year at the Regency Furniture Stadium.

Vending Machines

Department: Fiscal Services Account: 38
Division/Program: Accounting Fund: Enterprise
Program Administrator: William DeAtley, Chief of Accounting

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Proposed	FY2015 Adopted	\$ Change from FY2014	% Chg
Operating Costs	113,497	104,000	142,500	142,500	38,500	37.0%
Total Expenditures	\$113,497	\$104,000	\$142,500	\$142,500	\$38,500	37.0%
Revenues	\$154,821	\$104,000	\$142,500	\$142,500	\$38,500	37.0%

Description:

This fund is used to manage the vending machine funds collected in County facilities.

Other Governmental Funds

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenues that are legally restricted or formally designated for a particular purpose. The best examples of special revenue funds are State and Federal grant awards that have specific requirements associated with eligible program costs.

Trends and Assumptions for Estimates

PROPERTY TAX RELATED FUNDS

Fire & Emergency Medical Services

The largest special revenue fund is financed by a County wide **Fire and Rescue** property tax and a State of Maryland Amoss grant. The tax is levied and collected by the County and distributed to the various volunteer fire stations and rescue squads. A property tax rate is levied as follows: \$0.04 for fire, \$0.02 for emergency medical services, and \$.004 for pension benefits for all Real Property assessments and \$0.10, \$0.05 and \$.01, respectively for all business related assessments. Operating revenue generated from taxes is estimated using the same assumptions as the general fund property taxes (see General Fund property tax section), with the primary information provided by the Maryland Department of Assessments and Taxation. Grant funds are subject to the annual renewal by the State of Maryland and are used for training and equipment.

Agricultural Preservation

An **agricultural transfer tax** is assessed on land that has a change of use from agricultural to residential or commercial. This money is tracked separately and used for future land preservation purposes. An operating revenue estimate is based on minimum changes in land use and amended during the year should a large land acquisition be acquired for preservation. Operating costs primarily represent the purchase of land; budgets are amended once a purchase is approved.

FEDERAL OR STATE GRANT RELATED FUNDS

The following programs have budgets that are derived from specific Federal and/or State grant awards and are often matched with local funding; therefore, budget totals reflect the anticipated grant award. Amended operating budgets reflect actual grant awards and renewals. Revenues supporting these programs are fairly predictable because they follow the scope defined within the Federal & State grants.

**Housing Assistance Programs,
Transportation Programs,
Child Support/Judicial Programs,
Public Safety Programs,
Aging Programs,
Emergency Management Programs,
Economic Development Loan Programs**

**Tourism Programs,
Community Development Block Grant Projects,
Community Development Administration Projects,
Planning Programs and Studies,
Charles County Advocacy Council for Children,
Youth, and Families.**

Community Services administers the largest single grant awarded to the County, the Housing Choice Voucher Program. This Federal grant, provided by the U.S. Department of Housing and Urban Development (HUD), is for rental unit subsidy for low income residents. The County has experienced a decrease in administrative funding and has fully utilized Unrestricted Net Assets which will not be available for FY2015. Subsequently, the administrative program is now partially subsidized by the County.

The Maryland Department of Housing and Community Development provides State funding to the County for a Rental Assistance Program commonly referred to as RAP. The goal of RAP is to provide fixed monthly rental allowance payments for 12 months to approximately five low-income households that have critical and emergency housing needs with the ultimate goal of moving those individuals or families into self-sufficiency. The County's Community Services Department also administers the Emergency Solutions Grant Program (formerly the Emergency Shelter Grant Program). This grant is awarded to local agencies.

Charles County Advocacy Council for Children, Youth, and Families (CCACCYF) (formerly the Local Management Board) programs are funded from both the Federal and State level. The CCACCYF does not provide human services directly but contracts with various public and private agencies to provide publicly funded human services. The size of the contracts that are entered into annually is determined by the amount of funding made available to the CCACCYF by the Governor's Office for Children, the Maryland State Department of Education, the Maryland Department of Juvenile Services, and the Maryland Department of Human Resources.

SPECIAL REVENUE FUNDS

The County manages a series of **public transportation** systems designed for the general public, senior citizens, people with physical or mental disabilities, and medical assistance. Operating revenues are primarily supported with Federal and State grants with matching funds from the County. These programs also generate a fair share of program revenue from fees paid for by their ridership and advertising.

Federal and State grants are received for specific new or rehabilitation projects from the **Community Development Block Grant Program** for such things as community centers and public improvement systems. These grants are typically awarded on a project by project basis and generally considered capital grant projects.

Child Support programs are operated through a combined effort from the State's Attorney's Office and the Circuit Court. Child support cases are held to establish paternity, set child support payments, and enforce said support payments. Grant funds are provided to the County from Federal sources passed through the State of MD Department of Human Resources. The Child Support Enforcement grant which is administered by the Sheriff's Office is considered part of the County's Public Safety program for the purpose of processing and serving of summonses, warrants and writs of attachment received from the courts.

Past efforts by the Federal and State Governments to enhance public safety in local communities have added various programs to the County's **Public Safety programs**. Revenue associated with several of these grants has helped to increase the number of Sworn Officers or provided overtime for much needed programs.

Various **aging grants** support senior housing assistance, health programs, guardianship, referral services, Medicaid Waiver, and meal programs for the elderly. The major revenues supporting these programs are established with Federal and State grant awards, matched with County funding and are supported with limited program revenue.

Emergency management grant funds are provided to enhance the capacity of local first responders to respond to terrorism incidents involving chemical, biological, nuclear, radiological, incendiary, and explosive devices, for homeland defense, maritime security, and acts of terrorism. These grants are specific to the acquisition of safety equipment, the implementation of a Statewide Domestic Preparedness Strategy by planning and conducting exercises, and training of County personnel in response to acts of terrorism and maritime security.

Planning grants consist of environmental and cultural programs for such things as the Chesapeake Bay Critical Area, Historical Preservation, Scenic Byways, and Easement Acquisition.

The **Economic Development Loan Programs** was established to help businesses to relocate into the County and/or expand their capabilities through the Disadvantaged Business Loan Program or the Targeted Industries Incentive Loan Fund. The programs are not intended to replace commercial bank financing for borrowers who are able to secure bank loans and ultimately, the program will be self-sustaining off repayments and accrued interest.

State grant funding provides support of local government efforts in the **Tourism** industry.

SERVICE CHARGE RELATED FUNDS

Certain programs have specific user fees, fines or penalties associated with their operation. These revenues are typically restricted to eligible costs of the associated program. The following is a list of those programs.

Cable TV / I-Net
Sheriff's Special Programs
Drug Forfeitures
Housing Special Loans

Southern MD Criminal Justice Academy
Animal Shelter / Control
Law Library
Nuisance Abatement

The **Cable TV / I-Net Fund** is a cooperative effort between County Government, the public school system, the local college, and the library system. Government access channels for Charles County are made possible through franchise agreements with local cable TV providers which generate revenue from a franchise fee assessed on monthly cable TV bills. A revenue estimate is based on the number of local subscribers in the area.

SPECIAL REVENUE FUNDS

Sheriff Special Programs include Volunteers in Community Service (VICS) which accounts for individuals receiving a court ordered service. These individuals are referred to the VICS program from the court system as part of their rehabilitation process. The source of revenue for this program is from court fines as determined by the ruling judge and is based on recent historical trends.

The County maintains a **Drug Forfeiture Fund** for revenues collected as a result of law enforcement efforts from drug related offenses. The revenues are difficult to predict because they are related to many variables, including the amount of cases, the success rate of the court actions, the assets involved in each case, etc. The revenue budget is based on historical trends.

With the use of special funding sources in support of housing loans, the County administers a **Housing Special Loans Program** for qualified applicants. Funding is tied to the quantity of loans processed.

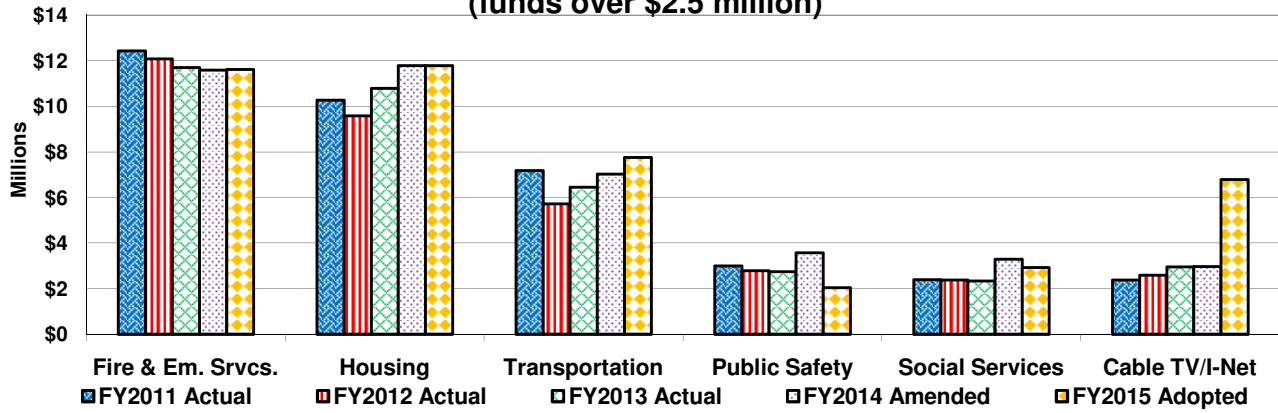
The **Southern Maryland Criminal Justice Academy** is funded equally by Charles, Calvert, and St. Mary's Counties. Funds from the Sheriff's General Fund budget are transferred to cover the Charles County share. Calvert and St. Mary's are billed for their respective portion of the cost.

Animal Shelter/Control Programs generate revenues primarily from donations and fees as a result of animal adoptions. Revenue estimates are based on trends and the volume of fees.

The **Law Library** generates revenues through appearance fees and other court fines. The basis for predicting these dedicated revenues is primarily from historical trends, however, trends in crime and population will affect the performance of these revenues and is often difficult to predict.

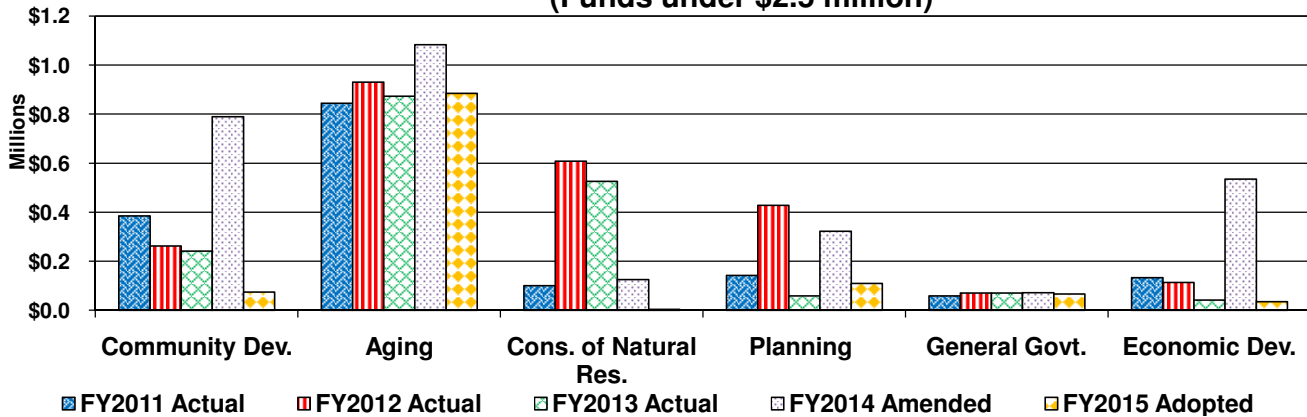
The **Nuisance Abatement Fund** was established to correct violations of Building Code, Nuisance Code or Zoning Ordinance. In those cases where the property owner has not met the requirements of a Court Order or Nuisance Abatement Hearing Board Order, County Code has provisions for the County to clean-up the property and abate the Code violations at the cost to the property owner.

Special Revenue Funds by Account Function (funds over \$2.5 million)



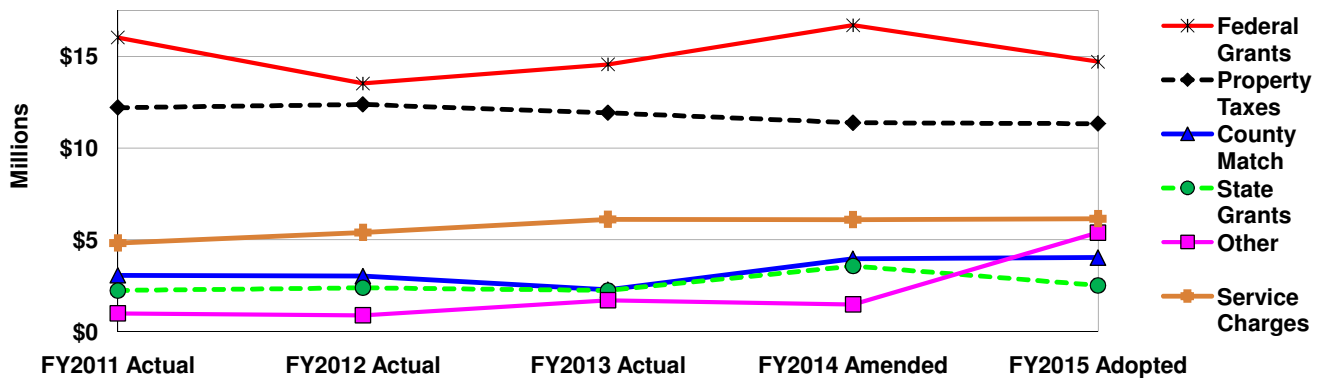
- Volunteer Fire and Emergency Medical Services continues to be the largest Special Revenue function. This program is funded primarily by Property Tax Revenue and will increase or decrease based on property assessments.
- Housing program budgets increased from prior year budgets due to lease up rates and portable vouchers paid through reciprocal agreements with other Housing Authorities which allows families to move from jurisdiction to jurisdiction and maintain their housing assistance.
- Transportation revenues decreased in FY2012 because of the one-time award of American Recovery and Reinvestment Act funds for capital items in FY2011. The increases in FY2014 is due to requested capital grants and to an added subscription service six days per week in the Waldorf/St. Charles urban area to support the opening of a new dialysis center and to relieve the backlog/waiting list of seniors wanting to ride to the senior center at the Jaycees Hall. The further increase in FY2015 is due to capital grants and start core routes in urbanized areas one hour earlier.
- Reduction in Public Safety grants is due to grants which are one time in nature.
- Social Services include Charles County Advocacy Council for Children, Youth, and Families (CCACCYF) and Child Support/Judicial grants. The overall increase in FY2014 and FY2015 over FY2013 is due in most part to the award of grants in support of the drug courts, some of which are one-time in nature.
- The Cable TV/I-net Fund for FY 2015 includes use of Fund Balance for Capital Projects.

Special Revenue Fund by Account Function (Funds under \$2.5 million)



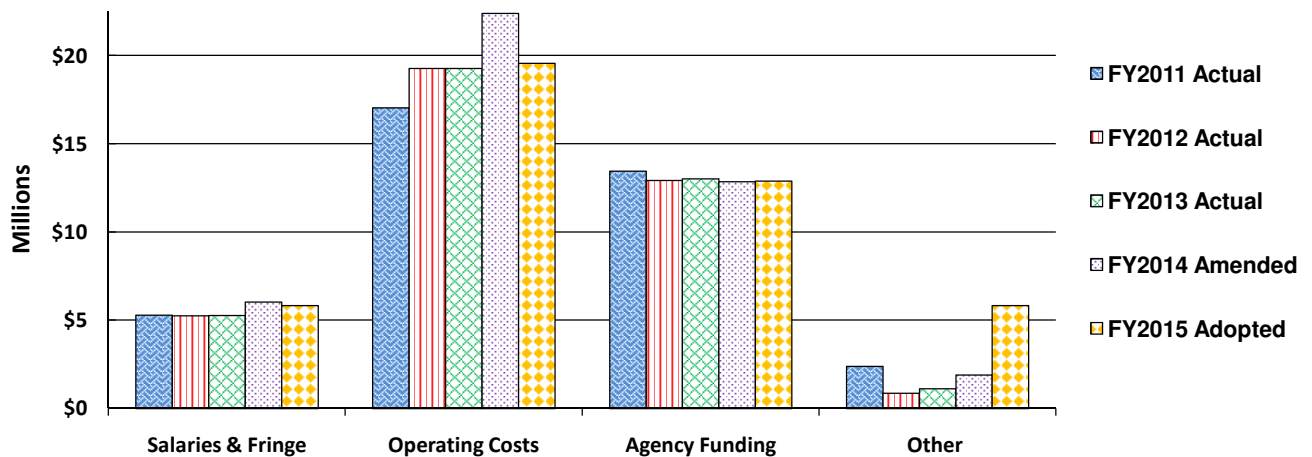
- Variations in Community Development are caused by grants which are typically one time in nature.
- Variance in Aging grants is caused by Federal grants with a fiscal year end date of 09/30/14 for which unspent balances will be carried over to FY2015.
- The spikes in FY2012 and FY2013 for Conservation of Natural Resources is to account for land purchases made through the Agricultural Preservation Program.
- The spike in the Planning grants for FY2012 is due to the Energy Efficiency Development Block Grant and in FY2014 to the Community Economic Adjustment Assistance for Compatible Use and Joint Land Use Studies which is multi-year in nature.
- The spike in the Economic Development for FY2014 is due to a Targeted Industries Incentive Loan Fund grant award from the MD Department of Business and Economic Development. Ultimately, the program will be a self-sustaining Revolving Loan Fund.

Special Revenue Funds by Revenue Source



- Federal grants decreased in FY2012 due one-time American Recovery and Reinvestment Grants, Public Safety and Emergency Services grants, a Homeless Prevention & Rapid Rehousing Program (HPRP), and the Energy Efficiency Conservation Block Grant (EECBG). All but the EECBG were fully expensed by FY2012. The decline in FY2015 is due to the Grants being budgeted in full for FY2014, but may be multiple year in nature. Carryover balances are established after the fiscal year ends. The FY2015 funds may increase due to mid-year grant awards and carryover balances.
- Property Tax Revenue is reflective of flat or declining property assessments.
- Service Charges consists mainly of revenues from the Cable TV/I-Net fund and Housing Assistance Portable Vouchers paid through Reciprocal Agreements with other Housing Authorities.
- The increase in County Match for FY2015 is due to required match on Transportation grants and an increase match on the Housing Choice Voucher Program due to reduced administrative funding.
- State grant funding remains relatively flat for FY2015 as a result of the current economic conditions. The spike in FY2014 was due to one time state funding for Public Safety and the Courts.
- The spike in Other Revenue in FY2015 attributed to the use of Cable TV/I-Net fund balance for the Capital Improvement Program.

Special Revenue Funds by Expense Classification



- Operating Cost and Agency Funding consistently make up the bulk of the Special Revenue expense.
- The three largest grant programs (Housing Assistance, Transportation, and Child Support/Judicial Programs) pay out the majority of the funds as operating costs.
- The second largest category is Agency Funding which primarily distributes the collected funds to the various volunteer fire stations and rescue squads. The Charles County Advocacy Council for Children, Youth, and Families also distributes funds to vendors as Agency Funding.
- The spike in Other Expense for FY2015 is attributed to using Cable TV/I-Net fund balance for the Capital Improvement Program.

SPECIAL REVENUE FUNDS

	FY2013 <u>Actual</u>	FY2014 <u>Adopted</u>	FY2014 <u>Amended</u>	FY2015 <u>Adopted</u>	\$ Change from FY14 <u>Amended</u>	% <u>Change</u>
<u>PROPERTY TAX RELATED FUNDS:</u>						
Fire & Rescue						
Revenues						
Property Taxes	\$11,451,261	\$11,344,300	\$11,344,300	\$11,322,100	(\$22,200)	-0.2%
State Grants	245,820	245,820	245,820	288,648	42,828	17.4%
Interest Income	7,185	7,000	7,000	7,000	0	0.0%
Total Revenues	\$11,704,265	\$11,597,120	\$11,597,120	\$11,617,748	\$20,628	0.2%
Expenses						
Personal Services	\$15,000	\$0	\$0	\$15,000	\$15,000	N/A
Operating Costs	7,654	54,300	54,300	57,300	3,000	5.5%
Agency Funding	12,005,997	11,542,820	11,542,820	11,545,448	2,628	0.0%
Total	\$12,028,651	\$11,597,120	\$11,597,120	\$11,617,748	\$20,628	0.2%
Variance	(\$324,386)	\$0	\$0	\$0		
Beginning Fund Balance	342,347					
Ending Fund Balance	<u>\$17,961</u>					

Agricultural Preservation

Revenues						
Property Taxes	\$471,852	\$30,000	\$30,000	\$4,200	(\$25,800)	-86.0%
Total Operating Revenues	\$471,852	\$30,000	\$30,000	\$4,200	(\$25,800)	-86.0%
Transfers	54,654	95,600	95,600	0	(95,600)	-100.0%
Total Revenues	\$526,506	\$125,600	\$125,600	\$4,200	(\$121,400)	-96.7%
Expenses						
Personal Services	\$58,520	\$94,900	\$94,900	\$3,000	(\$91,900)	-96.8%
Fringe Benefits	25,134	26,500	26,500	0	(26,500)	-100.0%
Operating Costs	442,852	4,200	4,200	1,200	(3,000)	-71.4%
Total	\$526,506	\$125,600	\$125,600	\$4,200	(\$121,400)	-96.7%
Variance	\$0	\$0	\$0	\$0		
Beginning Fund Balance	0					
Ending Fund Balance	<u>\$0</u>					

SPECIAL REVENUE FUNDS

	FY2013 <u>Actual</u>	FY2014 <u>Adopted</u>	FY2014 <u>Amended</u>	FY2015 <u>Adopted</u>	\$ Change from FY14 <u>Amended</u>	% <u>Change</u>
GRANT RELATED FUNDS:						
Housing Assistance						
Revenues						
Federal Grants	\$8,771,756	\$9,471,168	\$9,471,168	\$9,091,764	(\$379,404)	-4.0%
Service Charges	1,758,831	1,698,150	1,698,150	1,689,530	(8,620)	-0.5%
Interest Income	45	100	100	0	(100)	-100.0%
Miscellaneous	6,609	2,000	2,000	16,130	14,130	706.5%
Total Operating Revenues	\$10,537,241	\$11,171,418	\$11,171,418	\$10,797,424	(\$373,994)	-3.3%
County Match	0	46,000	46,000	292,537	246,537	536.0%
Fund Balance Appropriation	0	170,392	170,392	309,099	138,707	81.4%
Total Revenues	\$10,537,241	\$11,387,810	\$11,387,810	\$11,399,060	\$11,250	0.1%
Expenses						
Personal Services	\$670,467	\$677,000	\$677,000	\$681,200	\$4,200	0.6%
Fringe Benefits	221,922	222,450	222,450	229,500	7,050	3.2%
Operating Costs	10,400,534	10,488,360	10,488,360	10,488,360	0	0.0%
Total	\$11,292,923	\$11,387,810	\$11,387,810	\$11,399,060	\$11,250	0.1%
Variance	(\$755,682)	\$0	\$0	\$0		
Beginning Fund Balance	1,369,276					
Ending Fund Balance	<u>\$613,594</u>					

Transportation Programs

Revenues						
Federal Grants	\$2,690,453	\$3,299,445	\$2,854,830	\$3,418,975	\$564,145	19.8%
State Grants	421,437	468,923	413,332	480,868	67,536	16.3%
Service Charges	861,602	929,983	972,059	958,170	(13,889)	-1.4%
Miscellaneous	198,002	215,000	201,375	215,000	13,625	6.8%
Total Operating Revenues	\$4,171,494	\$4,913,351	\$4,441,596	\$5,073,013	\$631,417	14.2%
County Match	2,281,675	2,529,701	2,587,497	2,672,781	85,284	3.3%
Fund Balance Appropriation	0	0	0	19,260	19,260	N/A
Total Revenues	\$6,453,168	\$7,443,052	\$7,029,093	\$7,765,054	\$735,961	10.5%
Expenses						
Personal Services	\$340,629	\$356,700	\$356,700	\$357,700	\$1,000	0.3%
Fringe Benefits	113,595	118,100	118,100	119,200	1,100	0.9%
Operating Costs	5,482,989	6,722,580	6,222,214	6,264,482	42,268	0.7%
Agency Funding	0	135,672	135,672	135,672	0	0.0%
Capital Outlay	404,818	110,000	196,407	888,000	691,593	352.1%
Total	\$6,342,031	\$7,443,052	\$7,029,093	\$7,765,054	\$735,961	10.5%
Variance	\$111,137	\$0	\$0	\$0		
Beginning Fund Balance	43,174					
Ending Fund Balance	<u>\$154,311</u>					

SPECIAL REVENUE FUNDS

	FY2013 <u>Actual</u>	FY2014 <u>Adopted</u>	FY2014 <u>Amended</u>	FY2015 <u>Adopted</u>	\$ Change from FY14 <u>Amended</u>	% <u>Change</u>
GRANT RELATED FUNDS:						
Charles County Advocacy Council for Children, Youth, and Families						
Revenues						
Federal Grants	\$101,576	\$98,576	\$126,701	\$93,649	(\$33,052)	-26.1%
State Grants	877,884	1,002,548	1,077,796	1,077,796	0	0.0%
Service Charge	40,765	39,500	39,500	44,300	4,800	12.2%
Miscellaneous	209	0	730	800	70	9.6%
Total Operating Revenues	\$1,020,435	\$1,140,624	\$1,244,727	\$1,216,545	(\$28,182)	-2.3%
Fund Balance Appropriation	0	43,205	38,444	46,666	8,222	21.4%
Total Revenues	\$1,020,435	\$1,183,829	\$1,283,171	\$1,263,211	(\$19,960)	-1.6%
Expenses						
Personal Services	\$95,301	\$116,569	\$116,569	\$117,486	\$917	0.8%
Fringe Benefits	20,684	23,401	23,401	25,533	2,132	9.1%
Operating Costs	106,816	13,600	32,159	14,756	(17,403)	-54.1%
Agency Funding	926,932	1,030,259	1,083,192	1,105,436	22,244	2.1%
Capital Outlay	0	0	27,850	0	(27,850)	-100.0%
Total	\$1,149,734	\$1,183,829	\$1,283,171	\$1,263,211	(\$19,960)	-1.6%
Variance	(\$129,299)	\$0	\$0	\$0		
Beginning Fund Balance	285,552					
Ending Fund Balance	<u>\$156,253</u>					

Child Support/Judicial Grants

Revenues						
Federal Grants	\$733,770	\$721,976	\$1,170,507	\$939,021	(\$231,486)	-19.8%
State Grants	290,358	324,622	439,162	327,400	(111,762)	-25.4%
Miscellaneous	826	0	411	0	(411)	-100.0%
Total Operating Revenues	\$1,024,954	\$1,046,598	\$1,610,080	\$1,266,421	(\$343,659)	-21.3%
Transfers In	293,422	0	0	0	0	N/A
County Match	0	398,452	403,731	403,101	(630)	-0.2%
Total Revenues	\$1,318,376	\$1,445,050	\$2,013,811	\$1,669,522	(\$344,289)	-17.1%
Expenses						
Personal Services	\$634,891	\$775,340	\$779,290	\$779,905	\$615	0.1%
Fringe Benefits	191,249	354,110	329,763	363,140	33,377	10.1%
Operating Costs	470,334	315,600	796,218	526,477	(269,741)	-33.9%
Capital Outlay	21,902	0	108,540	0	(108,540)	-100.0%
Total	\$1,318,376	\$1,445,050	\$2,013,811	\$1,669,522	(\$344,289)	-17.1%
Variance	\$0	\$0	\$0	\$0		
Beginning Fund Balance	0					
Ending Fund Balance	<u>\$0</u>					

SPECIAL REVENUE FUNDS

	FY2013 <u>Actual</u>	FY2014 <u>Adopted</u>	FY2014 <u>Amended</u>	FY2015 <u>Adopted</u>	\$ Change from FY14 <u>Amended</u>	% <u>Change</u>
<u>GRANT RELATED FUNDS:</u>						
Public Safety Grants						
Revenues						
Federal Grants	\$763,989	\$558,037	\$981,351	\$530,910	(\$450,441)	-45.9%
State Grants	87,576	40,000	88,922	41,200	(47,722)	-53.7%
Miscellaneous	7,360	0	3,542	0	(3,542)	-100.0%
Total Operating Revenues	\$858,925	\$598,037	\$1,073,815	\$572,110	(\$501,705)	-46.7%
Transfers In	430,112	0	0	0	0	N/A
County Match	0	516,500	541,200	571,800	30,600	5.7%
Total Revenues	\$1,289,038	\$1,114,537	\$1,615,015	\$1,143,910	(\$471,105)	-29.2%
Expenses						
Personal Services	\$802,955	\$673,510	\$936,648	\$707,895	(\$228,753)	-24.4%
Fringe Benefits	289,784	298,960	319,657	335,530	15,873	5.0%
Operating Costs	173,687	94,067	280,410	100,485	(179,925)	-64.2%
Capital Outlay	22,611	48,000	78,300	0	(78,300)	-100.0%
Total	\$1,289,038	\$1,114,537	\$1,615,015	\$1,143,910	(\$471,105)	-29.2%
Variance	\$0	\$0	\$0	\$0		
Beginning Fund Balance	0					
Ending Fund Balance	<u>\$0</u>					

Aging Grants

Revenues						
Federal Grants	\$492,932	\$502,373	\$663,683	\$473,144	(\$190,539)	-28.7%
State Grants	206,297	200,913	236,331	219,494	(16,837)	-7.1%
Service Charge	117,653	113,590	113,590	136,730	23,140	20.4%
Miscellaneous	56,610	54,637	66,769	56,000	(10,769)	-16.1%
Total Operating Revenues	\$873,491	\$871,513	\$1,080,373	\$885,368	(\$195,005)	-18.0%
Fund Balance Appropriation	0	0	3,200	0	(3,200)	-100.0%
Total Revenues	\$873,491	\$871,513	\$1,083,573	\$885,368	(\$198,205)	-18.3%
Expenses						
Personal Services	\$394,263	\$414,627	\$455,649	\$416,275	(\$39,374)	-8.6%
Fringe Benefits	34,074	36,414	36,414	37,274	860	2.4%
Operating Costs	416,203	420,472	591,510	431,819	(159,691)	-27.0%
Total	\$844,540	\$871,513	\$1,083,573	\$885,368	(\$198,205)	-18.3%
Variance	\$28,951	\$0	\$0	\$0		
Beginning Fund Balance	11,978					
Ending Fund Balance	<u>\$40,929</u>					

SPECIAL REVENUE FUNDS

	FY2013 <u>Actual</u>	FY2014 <u>Adopted</u>	FY2014 <u>Amended</u>	FY2015 <u>Adopted</u>	\$ Change from FY14 <u>Amended</u>	% <u>Change</u>
<u>GRANT RELATED FUNDS:</u>						
Emergency Management Grants						
Revenues						
Federal Grants	\$674,140	\$96,000	\$450,671	\$96,000	(\$354,671)	-78.7%
State Grants	12,314	0	702,482	0	(702,482)	-100.0%
Miscellaneous	2,777	2,810	2,810	2,810	0	0.0%
Total Operating Revenues	\$689,231	\$98,810	\$1,155,963	\$98,810	(\$1,057,153)	-91.5%
Transfers In	98,916	0	0	0	0	N/A
County Match	0	96,000	136,031	96,000	(40,031)	-29.4%
Total Revenues	\$788,147	\$194,810	\$1,291,994	\$194,810	(\$1,097,184)	-84.9%
Expenses						
Personal Services	\$187,924	\$192,000	\$233,671	\$192,000	(\$41,671)	-17.8%
Fringe Benefits	35,687	0	453	0	(453)	-100.0%
Operating Costs	253,056	2,810	973,064	2,810	(970,254)	-99.7%
Capital Outlay	311,481	0	84,806	0	(84,806)	-100.0%
Total	\$788,147	\$194,810	\$1,291,994	\$194,810	(\$1,097,184)	-84.9%
Variance	\$0	\$0	\$0	\$0		
Beginning Fund Balance	0					
Ending Fund Balance	<u>\$0</u>					

Community Development Administration

Revenues						
Federal Grants	\$42,890	\$24,000	\$393,042	\$34,000	(\$359,042)	-91.3%
State Grants	48,179	40,000	71,171	40,000	(31,171)	-43.8%
Interest	16	0	8	0	(8)	-100.0%
Total Revenues	\$91,085	\$64,000	\$464,221	\$74,000	(\$390,221)	-84.1%
Expenses						
Personal Services	\$4,016	\$3,750	\$7,758	\$3,750	(\$4,008)	-51.7%
Operating Costs	87,069	60,250	456,463	70,250	(386,213)	-84.6%
Total	\$91,085	\$64,000	\$464,221	\$74,000	(\$390,221)	-84.1%
Variance	\$0	\$0	\$0	\$0	\$0	
Beginning Fund Balance	0					
Ending Fund Balance	<u>\$0</u>					

SPECIAL REVENUE FUNDS

	FY2013 <u>Actual</u>	FY2014 <u>Adopted</u>	FY2014 <u>Amended</u>	FY2015 <u>Adopted</u>	\$ Change from FY14 <u>Amended</u>	% <u>Change</u>
<u>GRANT RELATED FUNDS:</u>						
Community Development Block Grants						
Revenues						
Federal Grants	\$150,000	\$0	\$325,000	\$0	(\$325,000)	-100.0%
Total Revenues	\$150,000	\$0	\$325,000	\$0	(\$325,000)	-100.0%
Expenses						
Operating Costs	\$150,000	\$0	\$325,000	\$0	(325,000)	-100.0%
Total	\$150,000	\$0	\$325,000	\$0	(\$325,000)	-100.0%
Variance	\$0	\$0	\$0	\$0		
Beginning Fund Balance	0					
Ending Fund Balance	<u>\$0</u>					

Planning Grants

Revenues						
Federal Grants	\$48,156	\$0	\$200,000	\$0	(\$200,000)	-100.0%
State Grants	10,000	9,000	9,000	9,000	0	0.0%
Interest	295	0	0	0	0	N/A
Miscellaneous	0	0	2,500	0	(2,500)	-100.0%
Total Operating Revenues	\$58,451	\$9,000	\$211,500	\$9,000	(\$202,500)	-95.7%
County Match	0	0	11,400	0	(11,400)	-100.0%
Total Revenues	\$58,451	\$9,000	\$222,900	\$9,000	(\$213,900)	-96.0%
Expenses						
Personal Services	\$43,566	\$5,430	\$5,430	\$5,430	\$0	0.0%
Fringe Benefits	10,584	3,570	3,570	3,570	0	0.0%
Operating Costs	(5,326)	0	213,900	0	(213,900)	-100.0%
Capital Outlay	9,628	0	0	0	0	N/A
Total	\$58,451	\$9,000	\$222,900	\$9,000	(\$213,900)	-96.0%
Variance	\$0	\$0	\$0	\$0		
Beginning Fund Balance	0					
Ending Fund Balance	<u>\$0</u>					

Economic Development Loan Programs

Revenues						
State Grants	\$0	0	\$250,000	0	(\$250,000)	-100.0%
Total Operating Revenues	\$0	\$0	\$250,000	\$0	(\$250,000)	-100.0%
County Match	0	0	250,000	0	(250,000)	-100.0%
Total Revenues	\$0	\$0	\$500,000	\$0	(\$500,000)	-100.0%
Expenses						
Operating Costs	\$0	\$0	\$500,000	\$0	(\$500,000)	-100.0%
Total	\$0	\$0	\$500,000	\$0	(\$500,000)	-100.0%
Variance	\$0	\$0	\$0	\$0		
Beginning Fund Balance	0					
Ending Fund Balance	<u>\$0</u>					

SPECIAL REVENUE FUNDS

	FY2013 <u>Actual</u>	FY2014 <u>Adopted</u>	FY2014 <u>Amended</u>	FY2015 <u>Adopted</u>	\$ Change from FY14 <u>Amended</u>	% <u>Change</u>
<u>GRANT RELATED FUNDS:</u>						
Tourism Grant						
Revenue: State Grants	\$41,898	\$40,588	\$34,734	\$34,734	\$0	0.0%
Expense: Operating Costs	\$41,898	\$40,588	\$34,734	\$34,734	\$0	0.0%
Variance	\$0	\$0	\$0	\$0		
Beginning Fund Balance	0					
Ending Fund Balance	<u>\$0</u>					

SERVICE CHARGE RELATED FUNDS:

Cable TV/I-Net Fund

Revenues

Service Charges	\$2,930,153	\$2,717,000	\$2,717,000	\$3,073,000	\$356,000	13.1%
Total Operating Revenues	\$2,930,153	\$2,717,000	\$2,717,000	\$3,073,000	\$356,000	13.1%
Transfer In	26,230	0	0	0	0	N/A
Fund Balance Appropriation	0	0	250,000	3,715,000	3,465,000	1386.0%
Total Revenues	\$2,956,383	\$2,717,000	\$2,967,000	\$6,788,000	\$3,821,000	128.8%

Expenses

Personal Services	\$660,841	\$721,000	\$768,500	\$892,300	\$123,800	16.1%
Fringe Benefits	202,156	213,400	214,250	277,400	63,150	29.5%
Operating Costs	193,250	272,300	286,125	405,400	119,275	41.7%
Agency Funding	91,447	100,300	100,300	100,300	0	0.0%
Operating Contingency	0	410,000	204,625	298,600	93,975	45.9%
Transfer Out	350,000	1,000,000	1,017,200	4,744,500	3,727,300	366.4%
Capital Outlay/Maintenance	0	0	376,000	16,000	(360,000)	-95.7%
Equipment Reserve	0	0	0	53,500	53,500	N/A
Total	\$1,497,694	\$2,717,000	\$2,967,000	\$6,788,000	\$3,821,000	128.8%
Variance	\$1,458,689	\$0	\$0	\$0		
Beginning Fund Balance	3,224,631					
Ending Fund Balance	<u>\$4,683,320</u>					

Nuisance Abatement Fund

Revenue: Service Charges	\$0	\$100,000	\$100,000	\$100,000	\$0	0.0%
Expense: Operating Costs	\$0	\$100,000	\$100,000	\$100,000	\$0	0.0%
Variance	\$0	\$0	\$0	\$0	\$0	
Beginning Fund Balance	0					
Ending Fund Balance	<u>\$0</u>					

SPECIAL REVENUE FUNDS

	FY2013 <u>Actual</u>	FY2014 <u>Adopted</u>	FY2014 <u>Amended</u>	FY2015 <u>Adopted</u>	\$ Change from FY14 <u>Amended</u>	% <u>Change</u>
<u>SERVICE CHARGE RELATED FUNDS:</u>						
Housing Special Loans						
Revenue: Service Charges	\$254,417	\$400,000	\$400,000	\$400,000	\$0	0.0%
Expense: Operating Costs	\$424,534	\$400,000	\$400,000	\$400,000	\$0	0.0%
Variance	(\$170,118)	\$0	\$0	\$0	\$0	
Beginning Fund Balance	173,258					
Ending Fund Balance	<u>\$3,140</u>					

Sheriff's Special Programs

Revenues

Fines & Forfeitures	\$191,765	\$238,900	\$238,900	\$238,400	(\$500)	-0.2%
Miscellaneous	20,785	17,700	17,700	22,800	5,100	28.8%
Total Operating Revenues	\$212,550	\$256,600	\$256,600	\$261,200	\$4,600	1.8%
Fund Balance Appropriation	0	8,000	8,000	8,000	0	0.0%
Total Revenues	\$212,550	\$264,600	\$264,600	\$269,200	\$4,600	1.7%

Expenses

Personal Services	\$138,725	\$168,300	\$168,300	\$175,000	\$6,700	4.0%
Fringe Benefits	48,066	58,100	58,100	59,500	1,400	2.4%
Operating Costs	151,948	38,200	38,200	34,700	(3,500)	-9.2%
Total	\$338,739	\$264,600	\$264,600	\$269,200	\$4,600	1.7%
Variance	(\$126,190)	\$0	\$0	\$0		
Beginning Fund Balance	457,169					
Ending Fund Balance	<u>\$330,979</u>					

Drug Forfeitures

Revenues

Federal Grants	\$80,945	\$49,700	\$49,700	\$24,900	(\$24,800)	-49.9%
Fines & Forfeitures	74,665	56,000	56,000	89,000	33,000	58.9%
Interest	75	300	300	300	0	0.0%
Miscellaneous	47,297	0	0	0	0	N/A
Total Operating Revenues	\$202,982	\$106,000	\$106,000	\$114,200	\$8,200	7.7%
Fund Balance Appropriation	0	28,000	68,000	94,700	26,700	39.3%
Total Revenues	\$202,982	\$134,000	\$174,000	\$208,900	\$34,900	20.1%

Expenses

Operating Costs	\$223,054	\$119,000	\$119,000	\$74,000	(\$45,000)	-37.8%
Transfer Out	143	0	0	0	0	N/A
Capital Outlay	0	15,000	15,000	134,900	119,900	799.3%
Total	\$223,197	\$134,000	\$174,000	\$208,900	\$34,900	20.1%
Variance	(\$20,216)	\$0	\$0	\$0		
Beginning Fund Balance	361,360					
Ending Fund Balance	<u>\$341,144</u>					

SPECIAL REVENUE FUNDS

	FY2013 <u>Actual</u>	FY2014 <u>Adopted</u>	FY2014 <u>Amended</u>	FY2015 <u>Adopted</u>	\$ Change from FY14 <u>Amended</u>	% <u>Change</u>
<u>SERVICE CHARGE RELATED FUNDS:</u>						
Southern Maryland Criminal Justice Academy						
Revenues						
Local Government	\$88,000	\$88,000	\$88,000	\$88,000	\$0	0.0%
Service Charge	30,932	0	0	0	0	N/A
Miscellaneous	122	0	0	0	0	N/A
Total Operating Revenues	\$119,054	\$88,000	\$88,000	\$88,000	\$0	0.0%
Transfers In	44,000	44,000	44,000	44,000	0	0.0%
Total Revenues	\$163,054	\$132,000	\$132,000	\$132,000	\$0	0.0%
Expenses						
Operating Costs	\$110,219	\$132,000	\$132,000	\$132,000	\$0	0.0%
Total	\$110,219	\$132,000	\$132,000	\$132,000	\$0	0.0%
Variance	\$52,835	\$0	\$0	\$0		
Beginning Fund Balance	120,009					
Ending Fund Balance	<u>\$172,844</u>					

Animal Shelter \ Control

Revenues						
Service Charges	\$71,623	\$68,000	\$68,000	\$84,800	\$16,800	24.7%
Miscellaneous	27,014	11,000	11,219	11,000	(219)	-2.0%
Total Operating Revenues	\$98,637	\$79,000	\$79,219	\$95,800	\$16,581	20.9%
Fund Balance Appropriation	0	20,800	20,800	0	(20,800)	-100.0%
Total Revenues	\$98,637	\$99,800	\$100,019	\$95,800	(\$4,219)	-4.2%
Expenses						
Personal Services	\$24,656	\$26,000	\$26,000	\$26,100	\$100	0.4%
Fringe Benefits	5,659	5,800	5,800	5,900	100	1.7%
Operating Costs	65,071	68,000	68,219	63,800	(4,419)	-6.5%
Total	\$95,386	\$99,800	\$100,019	\$95,800	(\$4,219)	-4.2%
Variance	\$3,251	\$0	\$0	\$0		
Beginning Fund Balance	48,368					
Ending Fund Balance	<u>\$51,619</u>					

SPECIAL REVENUE FUNDS

	FY2013 <u>Actual</u>	FY2014 <u>Adopted</u>	FY2014 <u>Amended</u>	FY2015 <u>Adopted</u>	\$ Change from FY14 <u>Amended</u>	% <u>Change</u>
<u>SERVICE CHARGE RELATED FUNDS:</u>						
Law Library						
Revenues						
Service Charges	\$44,183	\$34,000	\$34,000	\$34,000	\$0	0.0%
Fines & Forfeitures	21,839	33,000	33,000	27,500	(5,500)	-16.7%
Miscellaneous	976	1,400	1,400	1,400	0	0.0%
Total Operating Revenues	\$66,999	\$68,400	\$68,400	\$62,900	(\$5,500)	-8.0%
Transfers In	3,000	3,000	3,000	3,000	0	0.0%
Total Revenues	\$69,999	\$71,400	\$71,400	\$65,900	(\$5,500)	-7.7%
Expenses						
Operating Costs	\$75,816	\$71,400	\$71,400	\$65,900	(\$5,500)	-7.7%
Total	\$75,816	\$71,400	\$71,400	\$65,900	(\$5,500)	-7.7%
Variance	(\$5,817)	\$0	\$0	\$0		
Beginning Fund Balance	34,373					
Ending Fund Balance	<u>\$28,556</u>					

TOTAL SPECIAL REVENUE FUNDS

Total Revenues	\$38,810,122	\$39,395,709	\$43,183,061	\$44,120,417	\$937,356	2.2%
Total Expenses	\$38,686,968	\$39,395,709	\$43,183,061	\$44,120,417	\$937,356	2.2%
Variance	\$123,154	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>		
Beginning Fund Balance	6,471,495					
Total Ending Fund Balance	<u>\$6,594,649</u>					

Cable TV/I-Net

Department:	Cable TV/I-Net	Account: 48 Fund
Division/Program:	Administrative Services	Fund: Special Rev.
Program Administrator:	Deborah Hall, Deputy County Administrator David Eicholtz, Director of Fiscal & Admin. Services	Source: Srvc. Charge

www.charlescountymd.gov/coadmin/ccgtv/ccgtv

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Personal Services	\$660,841	\$721,000	\$768,500	\$892,300	\$123,800	16.1%
Fringe Benefits	202,156	213,400	214,250	277,400	63,150	29.5%
Operating Costs	193,250	272,300	286,125	405,400	119,275	41.7%
Agency Funding	91,447	100,300	100,300	100,300	0	0.0%
Operating Contingency	0	410,000	204,625	298,600	93,975	45.9%
Transfers Out	350,000	1,000,000	1,017,200	4,744,500	3,727,300	366.4%
Capital Outlay/Maintenance	0	0	376,000	16,000	(360,000)	-95.7%
Equipment Reserve	0	0	0	53,500	53,500	N/A
Total Expenditures	\$1,497,694	\$2,717,000	\$2,967,000	\$6,788,000	\$3,821,000	128.8%
Revenues	\$2,956,384	\$2,717,000	\$2,967,000	\$6,788,000	\$3,821,000	128.8%

Changes and Useful Information:

- **Personal Services** and **Fringe Benefits** include the approval of three new positions, a Video Production Specialist, an Assistant Graphics Designer, and a Communications Coordinator. These positions are needed to assist with the increasing work load.
- The **Operating Costs** budget increase is due to the following reasons:
 - Included are funds for Media to purchase a replacement desk, two chairs and for two ThinkStock licenses.
 - Charles County Government TV (CCGTV) equipment budget increased to provide funding for equipment to increase the efficiency of CCGTV. Also included are funds to purchase four computers.
 - Increases in the Public Information Office budget allows for the purchase of Creative Cloud, ThinkStock, and a News Clipping Service as well as additional funds for Community Promotions.
- **Agency Funding** represents funds provided to the College of Southern Maryland for public TV broadcasts.
- **Transfers Out** represents the funding for 50% match on the Mass Notification System Grant and funding provided to the General Fund and Capital Improvement Fund.
- **Capital Outlay/Maintenance** decrease due to one time FY2014 cost for a network core switch. The FY2015 funds are for two Mac Pros with Thunderbolt Display.
- **Revenues** are conservatively estimated based on FY13 actual and FY14 estimates. Also included are funds in the amount of \$3,715,000 from fund balance for the Capital Improvement Program.

Description:

The I-Net is an internal wide area communications network linking over 90 county government, educational & public facilities. It provides high capacity, cost effective, voice, video & data applications including video conferencing, distance learning/ training, Internet access & security monitoring, and central & expanded communications services.

The maintenance and operation of the I-Net is covered by this fund.

CHANNEL 95 SUPPORT SERVICES

VIDEO PRODUCTION

- Provide installation/maintenance support for Commissioner Room HD Video Cameras.
- Provide installation/maintenance support for Commissioner Room HF Audio system.
- Provide installation/maintenance support for Nonlinear Real-Time Video editing system.
- Provide installation/maintenance support for Video Scheduling/Play Back system.
- Provide installation/maintenance support for Video Server Storage system.
- Provide installation/maintenance support for Real-Time Web Streaming Video system.
- Provide installation/maintenance/production support for Web Media File production of Commissioner's meetings.

VIDEO CAPTIONING

- Create MP3 file for each Commissioner meeting.
- Coordinate Transcription Process.
- Convert Captioned Video for Web Media Format.
- Render Captioned Video for broadcast.
- Archive/Catalog Video Files.

Cable TV/I-Net

Department:	Cable TV/I-Net	Account: 48 Fund
Division/Program:	Administrative Services	Fund: Special Rev.
Program Administrator:	Deborah Hall, Deputy County Administrator David Eicholtz, Director of Fiscal & Admin. Services	Source: Srv. Charge

<u>Positions:</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Public Information Officer	2.0	1.0	1.0	1.0	1.0
Writer/Producer	1.0	1.0	1.0	1.0	1.0
Video Production Specialist	1.0	1.0	1.0	1.0	2.0
Media Specialist	1.0	1.0	1.0	1.0	1.0
Assistant Graphics Designer	0.0	0.0	0.0	0.0	1.0
Public Information Specialist	0.0	1.0	1.0	1.0	1.0
Video Production Specialist (Contract)	1.0	0.0	0.0	0.0	0.0
Communications Coordinator	0.0	0.0	0.0	0.0	1.0
Chief Information Officer	0.5	0.5	0.5	0.5	0.5
Network Manager	0.3	0.3	0.3	0.3	0.3
Network Spec. III	1.8	1.8	1.8	1.8	1.8
Telecommunication Specialist	1.0	1.0	1.0	1.0	1.0
Technical Support Specialist	0.5	0.5	0.5	0.7	0.7
Part Time Help	0.5	0.5	1.3	2.6	2.6
Total Full Time Equivalent	10.6	9.6	10.5	12.0	15.0

<u>Objectives & Measurements:</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>	<u>Estimated</u>
<i><u>Objective: To design, procure, configure, manage, and troubleshoot configuration of County Network Video Systems.</u></i>					
<u># of Live Broadcasts Commissioners Board</u>	113	123	128	140	135
- Liquor Board	11	11	12	11	11
- Planning Commission	20	25	25	25	25
- Cable Advisory Commission	1	0	0	0	0
- Board of Appeals	18	15	14	15	15
- Board of Fire & Rescue	11	11	12	11	11
- County Commissioners	N/A	61	65	75	75
<u># of In-house Produced</u>	129	140	140	155	155
- Safety Matters	10	11	0	10	5
- CCSO National Nights Out	1	1	1	1	1
- Public Service Announcements (PSA's)	55	50	35	50	50
- Permits Seminars	3	5	5	5	5
<i><u>Tapes are aired daily every week of the year</u></i>					
Community Bulletin Board runs 24/7, which is updated three times a week					
# of requests for copies of broadcasts	250	90	251	200	200
Special Events: (Economic Summit, Labor Roundtable, Waldorf Beautification)					
Other Meetings: (Charter Board, School Apf)					
ICG Events and Tapings: (Procurement Training, GPS, Truck Rodeo and Health Fair, Halloween Safety)					

General Government

Department: Circuit Court Account: 33.09.10
Division/Program: Law Library Fund: Special Rev.
Program Administrator: Honorable Amy J. Bragunier Source: Srvc. Charge
www.charlescountylawlibrary.com

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Operating Costs	\$75,816	\$71,400	\$71,400	\$65,900	(5,500)	-7.7%
Total Expenditures	\$75,816	\$71,400	\$71,400	\$65,900	(\$5,500)	-7.7%

Changes and Useful Information:

- **Operating Costs** decreased as a result of negotiation for a new contract for the WestLaw terminal and print services.

Description:

Pursuant to the provisions of Section 7-204(j) of the Courts and Judicial Proceedings Article of the Code of Maryland, certain fees collected by the Clerk of the Circuit Court shall be placed in a special account to be known as the Charles County Law Library Fund. This Fund shall be used only for the general use of the Circuit Court Law Library for the acquisition of books and other publications, library equipment, and for other necessary expenses, as determined by the County Administrative Judge.

In addition, Sections 7-507(b) and 507(c)(4) of the Courts and Judicial Proceedings Article of the Code of Maryland provide that a portion of the fines imposed by and recognizance's forfeited to a circuit court shall be used to augment the court law library.

Public Safety

Department: Animal Control Services Account: 21 Fund
Division/Program: Animal Shelter/Animal Control Donations & Adoption Fund: Special Rev.
 Medical Services
Program Administrator: Edward Tucker, Chief Animal Control Services Source: Srvc. Charge
www.charlescountymd.gov/es/animalcontrol/animal-control

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Personal Services	\$24,656	\$26,000	\$26,000	\$26,100	\$100	0.4%
Fringe Benefits	5,659	5,800	5,800	5,900	100	1.7%
Operating Costs	65,071	68,000	68,219	63,800	(4,419)	-6.5%
Total Expenditures	\$95,386	\$99,800	\$100,019	\$95,800	(\$4,219)	-4.2%

Changes and Useful Information:

- **Operating Costs** decreased because adoption medical expenses have declined and grants are not budgeted until awarded. Any balance of unspent grant funds from a prior fiscal year is carried over via a budget amendment.

Description:

The Tri-County Animal Shelter receives in excess of 10,000 animals each year from Charles, Calvert, and St. Mary's Counties. Every dog and cat that is adopted from the shelter is spayed or neutered by one of the many veterinarians participating in the shelter's programs. These programs are designed to ensure that 100% percent of the dogs and cats adopted are spayed or neutered before going into their new home. Each animal adopted from the shelter is taken directly to the veterinarian by shelter staff for surgery and then are picked up by the new owners from the veterinarian site

All citizens adopting an animal pay a flat fee of \$85 per cat and \$125 per dog. Reduced rates are offered through special pet promotions. This adoption fee includes the cost of the spay/neuter surgery, a rabies shot, a first distemper vaccine, microchip, and physical exam by a veterinarian. The fees also include heartworm screening for dogs over 6 months old, and feline leukemia/FIV screening for cats. Puppies and kittens are also wormed for roundworms.

The adoption fees collected also supports the cost of a transport van and part time driver that takes the animals to the veterinarian along with other costs associated with the adoption program.

Public Safety

Department: Animal Control Services Account: 21 Fund
Division/Program: Animal Shelter/Animal Control Donations & Adoption Medical Services Fund: Special Rev.
Program Administrator: Edward Tucker, Chief Animal Control Services Source: Srvc. Charge

Snyder Foundation Grant

For seven years, the Tri-County Animal Shelter has received a Snyder Foundation grant to be used solely and specifically for the veterinary care for animals "hanging in the balance" between adoption and euthanasia. This grant has helped hundreds of animals.

Positions:	FY11	FY12	FY13	FY14	FY15
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Animal Shelter Van Driver	0.7	0.7	0.7	0.7	0.7
Total Full Time Equivalent	0.7	0.7	0.7	0.7	0.7

Objectives & Measurements:	FY11	FY12	FY13	FY14	FY15
	Actual	Actual	Actual	Projected	Estimated

<i>Objective: Tracking of activities allows management to access the effectiveness of the spay/neuter adoption program</i>					
# of animals adopted	1,081	951	790	825	850
-% of total received (ARRA's)	13.6%	11.7%	10.1%	10.5%	10.7%
<i>Adoptable, Rescueable, Reclaimable Animals</i>					

Department: Sheriff's Office Account: 12 Fund
Division/Program: Public Safety Grants Fund: Special Rev.
Program Administrator: Rex W. Coffey, Sheriff Source: Grant
www.ccsso.us

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Personal Services	\$802,955	\$673,510	\$936,648	\$707,895	(\$228,753)	-24.4%
Fringe Benefits	289,784	298,960	319,657	335,530	15,873	5.0%
Operating Costs	173,687	94,067	280,410	100,485	(179,925)	-64.2%
Capital Outlay	22,611	48,000	78,300	0	(78,300)	-100.0%
Total Expenditures	\$1,289,038	\$1,114,537	\$1,615,015	\$1,143,910	(\$471,105)	-29.2%

Changes and Useful Information:

- The overall decrease in Public Safety grants is because the FY2015 budget is only for the following programs: Child Support, the Maryland Vehicle Theft Prevention Program, and the Byrne Justice Assistance Grant (BJAG) Local Solicitation - Juvenile Drug Court Support Program. Due to the uncertain nature of grant funding, all other grants are budgeted upon award or carried over as appropriate.
- The Intelligence Specialist Grant ended 08/31/13 which supported 0.2 FTE in FY2014 and a Drug Court Clerk was hired and is paid partially out of a Department of Justice Federal grant which was applied for by the Charles County Sheriff's Office (CCSO).

Description:

In a cooperative effort, the Charles County Sheriff's Office (CCSO) and the County Commissioners are constantly vigilant in their search for State and Federally funded programs. These programs, when funded, enhance the law enforcement effort at a much reduced cost to the citizens of Charles County.

Tobacco Initiative

The Charles County Department of Health awards the Sheriff's office Cigarette Restitution Funds for tobacco use prevention and education. The goal of this collaborative agreement is to reduce the impact of youth tobacco use in Charles County. The CCSO will conduct 30 youth access compliance checks, educate 100 merchants on youth access to compliance checks, and cite up to 4 youth in violation through ID checks.

Public Safety

Department:	Sheriff's Office	Account:	12 Fund
Division/Program:	Public Safety Grants	Fund:	Special Rev.
Program Administrator:	Rex W. Coffey, Sheriff	Source:	Grant

Domestic Violence Data Entry

This grant provides overtime funds for data entry to meet the court's mandate of entering protective orders into the MILES/NCIC database within a 24 hour period, as well as, the service of orders.

Child Support and Child Support Incentives

The Charles County Sheriff's Office (CCSO) provides services pertaining to the relocation of absent parents/obligators in child support cases which includes the processing and serving of summonses, warrants and writs of attachment received from the courts. Procedures are implemented whereby the program personnel of the Sheriff's Office interacted with officials of the State's Attorney's Office, Social Services, and Child Support Enforcement Administration, the Courts, and the Department of Human Resources.

Auto Theft

Maryland Vehicle Theft Prevention – Receive partial funding for two officers to curtail the rising crimes of auto theft and car jacking.

The Edward J. Byrne Memorial Justice Assistance Grants (BJAG)

Law Enforcement Training Scholarship Program (LETS) - In FY14, the CCSO received the following LETS grants:

- International Breacher's Symposium
- 4th Annual Mid-Atlantic Inlets: Violent Crimes & Terrorism Trends

Enhancing Training Capabilities & Serving Extraditions

The purpose of this grant was to purchase a portable Firearms Training Simulator (FATS). FATS is a simulated training system used to provide judgmental use of force, tactical and marksmanship training. Grant funds also compensate for costs associated with serving extraditions such as airfare, lodging and per diem. This multi-year grant closed out in FY2013 as of September 20, 2012.

CCSO Equipment Upgrade and Drug Court Support Program

This multi-year grant covers the following:

1. Equip the Crime Lab with a generator in order to keep systems running and DNA cold during emergencies.
2. Equip the Traffic Operations Section with a Tag Reader in order to make more arrests.
3. Provide support to the Charles County Juvenile Drug Court Program to cover a portion of the Drug Court Coordinator's Position for FY2013 and supply office furniture and supplies for a new Drug Court Clerk position in FY2014.

Local Solicitation - Equipment Upgrade and Drug Court Support Program

This multi-year grant covers the following:

1. Update and replace equipment: patrol bikes, crime scene processing kits, ballistic shields, covert camera systems and software, covert cell phone body wire and software.
2. Fifty percent of the cost of a Drug Court Clerk to support the Juvenile Drug Court Coordinator.

Local Solicitation - Officer Safety, Equipment Upgrade and Drug Court Support Program

The purpose of this grant was to send 120 officers to the Street Survival Seminar, upgrade six car camera systems and to fund approximately 25% of the Drug Court Coordinator's position in FY2014.

American Recovery and Reinvestment Act (ARRA) – Intelligence Specialist

As a result of this grant funding, the CCSO was able to hire a full-time Intelligence Specialist for a four year period with the aim to break the Spanish language and cultural barrier as well as to combat crime in our community. The Intelligence Specialist is fluent in Spanish and works in a full time capacity. This is a multi-year grant which ended in FY2014.

Public Safety

Department:	Sheriff's Office	Account:	12 Fund
Division/Program:	Public Safety Grants	Fund:	Special Rev.
Program Administrator:	Rex W. Coffey, Sheriff	Source:	Grant

Local Solicitation - Video Conferencing Equipment & Drug Court

The purpose of this grant was for the purchase of video conferencing equipment for the Detention Center to provide defendants with an initial appearance via video conferencing between the Detention Center and the District Court. The second function of the grant was in support of the Juvenile Drug Court Program. Grant funds were utilized for drug testing equipment, pay for drug testing with the CC Dept. of Health, and pay officer overtime for home visits, random curfew checks, and community service projects and incentives. This multi-year grant was extended and ended in FY2013.

American Recovery and Reinvestment Act (ARRA) – Domestic Violence Coordinator Program

As a result of this grant funding, the Charles County Sheriff's Office (CCSO) was able to hire a full-time Domestic Violence Specialist to provide assistance to victims of domestic violence in Charles County, not through counseling, but by providing information and assistance to the general public with inquiries pertaining to domestic violence matters. The employee acted as a liaison between the court and investigative and counseling service providers and will inform the court of the status of court ordered treatment and/or services. This grant ended on 12/31/2012.

Comprehensive Traffic Safety Program

This transportation safety program is a Maryland Department of Transportation grant to support aggressive driving prevention, impaired driving prevention, inattentive driving prevention, motorcycle safety, occupant protection, older driver safety, pedestrian safety, and young driver safety. Funds are used for Sworn Officer overtime, training costs, and Alive @25 registration fees for Teen Court participants.

National Motor Carrier Safety Assistance Program (MCSAP)

Funding under the MCSAP Program is for commercial motor vehicle traffic enforcement and inspection. Funds provide for officer overtime relative to an MOU with the State.

Chaney Foundation Grant

Grant funds were used to cover supplies and annual Awards Banquet costs for Teen Court and ended in FY2013.

Maryland State Bar Association (MSBA) Teen Court

The Maryland Bar Foundations awarded the agency \$1,000 for the Teen Court Coordinator to attend trainings.

La Plata Beautification Project

The Town of La Plata awarded the CCSO a grant in support of the Teen Court Beautification Project which utilizes teen court volunteers to plant flowers and pick up garbage along Heritage Green Road in La Plata.

School Bus Safety Enforcement Program

The CCSO Overtime Patrols program targets drivers who fail to stop for school buses that are loading or unloading students. The program supports proactive measures by focusing on school bus driver's routes and targeting violators of any Maryland motor vehicle laws for school bus safety zones as well as reckless traffic violations. Program funds provide officer overtime for enforcement efforts.

State Farm Insurance Celebrate My Drive 2012 Grant

Grant funds support the CCSO Teen Driver Safety Program. Funds were utilized to purchase promotional/educational items for the We Care Driving Campaign as well as fund special events. This grant ended in FY2014.

MD Strategic Prevention Framework (MSPF) Grant

An agreement with the College of Southern Maryland for the Charles County Substance Abuse Advisory Coalition has the CCSO working with the Coalition and other community partners to conduct party patrol and surveillance activities during peak periods when there is a high risk of parties where alcohol may be available to underage persons. The CCSO will conduct 3 Party Patrols or surveillance operations and assist with the promotion of Parents Who Host and BuzzKill by posting information on the CCSO website. They will also conduct an additional alcohol compliance check per month (minimum 8) and participate in Alcohol Enforcement Training.

Public Safety

Department:	Sheriff's Office	Account: 12 Fund
Division/Program:	Public Safety Grants	Fund: Special Rev.
Program Administrator:	Rex W. Coffey, Sheriff	Source: Grant

Sex Offender and Compliance Enforcement In Maryland (SOCEM)

The CCSO's Monitoring Support Program tracks the compliance of local sex offenders who are required to register/re-register with the Maryland Sex Offender Registry. This program will continue strict enforcement of sex offenders in the area by focusing on registering offenders, performing compliance checks and ensuring employees are knowledgeable on offenders in order to make rapid location of violators possible. Grant funds provide overtime for officers performing compliance checks, technical assistance to process re-registrations, and the Warrant/Fugitive Squad to locate violators as well as travel associated with training needed to effectively manage, track and document offenders.

Badges for Baseball Grant - Cal Ripken Sr. Foundation

The purpose of this grant is to provide a positive program taught by Law Enforcement officers to at-risk youth in order to help them make better choices and have a better relationship with law enforcement. This grant contribute to the goals of the county to provide a safe place for it's citizens to live and services to the youth who are at risk of making poor choices which cause them to end up on the wrong side of the criminal justice system. Grant funds will be used for teaching aids to add the Healthy Choices/Healthy Children to the CCSO Summer Youth Achievement Program. It will also provide funds to hold a Baseball and Football camp in June 2014.

Solving Cold Cases with DNA

The purpose of this grant is to solve and close cold cases through DNA analysis. Funds provide for analysis of 72 pieces of evidence, overtime, and personnel training. The goal of the program is to close violent crime cold cases using DNA analysis.

Juvenile Accountability Block Grants - Juvenile Drug Court and Teen Court Programs

Funding was provided for the enhancement of the Charles County Juvenile Drug Court by supplying drug testing supplies and contracted services. The grant also provided for transportation services for Teen Court clients to educational field trips. Grant ended in FY2013.

License Plate Readers Program (LPR)

In FY2012, this grant was awarded from the Governor's Office of Crime Control and Prevention (GOCCP) to the Maryland State Police who acted as the central procurement agency in order to purchase License Plate Readers for approved agencies throughout the state. The CCSO was selected to receive one LPR unit with a cost of \$17,000. For the first three years, the reader is the property of the MSP but after the initial 3-years the reader becomes the property of the CCSO.

Positions:	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Sworn Officers	4.0	6.0	6.0	6.0	6.0
Child Support Coordinator	1.0	1.0	1.0	1.0	1.0
Community Traffic Safety Coordinator	0.9	0.2	0.0	0.0	0.0
Child Support Civil Processor	1.0	1.0	1.0	1.0	1.0
Intelligence Specialist	1.0	1.0	1.0	0.2	0.0
Drug Court Clerk	0.0	0.0	0.0	0.0	0.1
Part Time Positions	1.2	1.2	1.8	1.8	1.8
Total Full Time Equivalent	9.1	10.4	10.8	10.0	9.9

Objectives & Measurements:	FY11	FY12	FY13	FY14	FY15
	Actual	Actual	Actual	Projected	Estimated

Child Support Grant

Serve summonses/show cause/subpoenas and execute writs/warrants/body attachments relative to enforcement of child support program.

# of summonses/show cause/subpoenas	1,579	1,530	1,363	1,481	1,500
# of writs/warrant/body attachment to be executed	523	533	541	457	500

Public Safety

Department:	Emergency Services	Account: 49 Fund
Division/Program:	Emergency Management	Fund: Special Rev.
Program Administrator:	Michelle Lilly, Chief of Emergency Management	Source: Grant
	www.charlescountymd.gov/es/em/emergency-management	

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Personal Services	\$187,924	\$192,000	\$233,671	\$192,000	(\$41,671)	-17.8%
Fringe Benefits	35,687	0	453	0	(453)	-100.0%
Operating Costs	253,056	2,810	973,064	2,810	(970,254)	-99.7%
Capital Outlay	311,481	0	84,806	0	(84,806)	-100.0%
Total Expenditures	\$788,147	\$194,810	\$1,291,994	\$194,810	(\$1,097,184)	-84.9%

Changes and Useful Information:

- The FY2015 budget is for the Emergency Management Performance Grant and the Southern MD Hospital – LifeNet. All other grants are budgeted upon award or carried over as appropriate. Budget Amendments are executed for the rollover funds.
- Changes in **Personal Services** and **Fringe Benefits** are the net result of a one time grant expense for personnel to attend the Boat Operator's Anti-Terrorism Training Course and Tactical Response Team members to attend the annual International Association of Fire Chiefs conference.

Description:

Homeland Security Grant Programs (HSGP)

This special revenue fund provides for planning, equipment, training, exercise, and management & administrative funding to emergency prevention, preparedness, and response. The Office of Domestic Preparedness (ODP) HSGP integrates the State Homeland Security Program (SHSP), the Urban Areas Security Initiative (UASI), the Metropolitan Medical Response System (MMRS), and the Citizen Corps Program (CCP).

These programs further provide the opportunity to enhance regional preparedness efforts. State and local government are encouraged to employ regional approaches to planning and preparedness and to adopt regional response structures whenever appropriate to meet the needs identified through the assessments and in the State's Strategy.

For FFY 2013 grant awards and forward, the HSGP is consolidated into a single grant that has been re-named National Preparedness Grant Program (NPGP). This does not include the Emergency Management Performance Grant which will continue as funded through FFY 2013. The FFY 2013 NPGP will:

- Focus on the development and sustainment of the core capabilities identified in the National Preparedness Goal.
- Utilize the capability estimation process employed by applicants and verified by Department of Homeland Security (DHS) to determine capability and resource deficiencies to inform the competitive process.
- Build a robust national preparedness capacity based on cross-jurisdictional and readily deployable state and local assets.

State Homeland Security Program (SHSP)

SHSP is a core homeland security assistance program that provides funds to build capabilities at the State and local levels through planning, equipment, training, and exercise activities and to implement the goals and objectives included in Homeland Security Strategies. SHSP funding also supports the four mission areas of homeland security - prevent, protect, respond, and recover - and addresses all the National Priorities and the 37 Target Capabilities, as they relate to terrorism.

The allowable scope of SHSP activities include catastrophic events, provided that these activities also build capabilities that relate to terrorism. Law Enforcement Terrorism Prevention Program (LETPP) as part of the SHSP is required and met at 34% of FFY2011 and 25% of FFY2012 and FFY2013 awards.

Citizen Corps Program (CCP)

Corps Program funds will be used to support Citizen Corps Councils with efforts to engage citizens in all-hazards prevention, protection, response, and recovery. The CCP provides the resources necessary for States and local communities such as Charles County to:

- 1) bring together the appropriate leadership to form and sustain a Citizen Corps Council;
- 2) develop and implement a plan or amend existing plans to achieve widespread citizen preparedness & participation;
- 3) conduct public education and outreach;
- 4) ensure clear emergency communications with the public;
- 5) develop training programs for the public;
- 6) facilitate citizen participation in exercises;

Public Safety

Department:	Emergency Services	Account:	49 Fund
Division/Program:	Emergency Management	Fund:	Special Rev.
Program Administrator:	Michelle Lilly, Chief of Emergency Management	Source:	Grant

- 7) implement volunteer programs and activities to support emergency responders;
- 8) involve citizens in surge capacity roles and responsibilities; and
- 9) conduct evaluations of programs and activities.

Port Security Grant Program (PSGP)

The purpose of the PSGP is to create a sustainable, risk-based effort to protect critical port infrastructure from terrorism, particularly attacks using explosives and non-conventional threats that could cause major disruption to commerce. The county has received several Port Security Grants as follows:

FFY2009 PSGP - Funds from this grant provided for the purchase of a Tactical Emergency Medical Services SUV to support Maryland Tactical Operations Group (MTOG) operations and Charles County Sheriff's Office EST Operations. Through this grant CCG also purchased a Maritime Tow Vehicle to support the FY2007 PSGP award for a Fast Response Watercraft Vessel. This grant ended in FY2013.

FFY2010 PSGP - Project 1 of this grant, is for the purchase of a light duty rescue vehicle, mobile radio, two portable radios, and a mobile data terminal. Project 2 is for the purchase of a Maritime Tactical Response Vessel, training, and overtime and backfill for associated training events. This grant ended in FY2013.

FFY2011 PSGP - Funds from this grant equipped maritime law enforcement vessels within the Maritime Tactical Operations Group (MTOG) with an encrypted Automatic Identification System (AIS). This equipment will allow for the MDNR to track maritime response assets for quick dispatching of units, security of the vessels, and to enable search and rescue for lost vessels. This grant ended in FY2013.

FFY2013 PSGP This grant funds eight Charles County Maritime Unit (CCMU) members to attend the Boat Operator's Anti-Terrorism Training Course at the Federal Law Enforcement Training Center in Glenco, Georgia. The training will allow the CCMU to be better trained in maritime anti-terrorism tactics allowing for improved response county-wide as well as in coordination with response partners state-wide. This grant ends on 08/31/2015.

Emergency Management Performance Grant (EMPG) Program

EMPG funds are provided to structure emergency management programs based on identified needs and priorities to strengthen their ability to support emergency management mission areas while simultaneously addressing issues of national concern as identified in the National Priorities and Target Capabilities List of the National Preparedness Goal. The EMPG program is designed to assist States and urban areas to enhance and strengthen emergency management capabilities. The building of working partnerships between government, business, volunteer, and community organizations is key to program success and highly encouraged. These funds support the County's Mass Notification System and the personnel within the Emergency Management Division.

National Bioterrorism Hospital Preparedness Program

This grant supports the purchase of tablet PC devices for patient tracking to get the County to the desired 100% patient tracking capability. This will allow for real time updates to assist field providers, incident commanders and emergency managers with assigning or monitoring patients throughout the health care system. Standardization on a single platform ensures interoperability throughout the Region and the State of Maryland.

Interagency Hazardous Materials Public Sector Training and Planning Grants

Funding was awarded in FY 2012 and FY2013 to send the Tactical Response Team members to training in Baltimore, MD for the International Hazardous Materials Response Team conference sponsored by the International Association of Fire Chiefs. The conference provides multiple trainings to include the "Save Your Own" course that will train and practice "officer down" and "rapid intervention crew" exercise skills.

FY2008 Legislative Pre-Disaster Mitigation Grant Program

The purpose of this grant was to fund contract services to update the Charles County Hazard Mitigation Plan, 2005. Without a plan update Charles County would not be eligible for pre and post-disaster grant funds after 2010. The plan update includes the latest information based on events and land development within the last five years. The plan update also includes other new requirements from the new local planning guidance such as repetitive loss structures information; continue compliance with National Flood Insurance Program (NFIP), and methods to conduct annual plan reviews. As part of the scope of work, the contractor developed a detailed risk/vulnerability study for CIVISTA hospital and all repetitive flood zone areas in Charles County. This grant ended in FY2013.

Public Safety

Department:	Emergency Services	Account: 49 Fund
Division/Program:	Emergency Management	Fund: Special Rev.
Program Administrator:	Michelle Lilly, Chief of Emergency Management	Source: Grant

Community Right-To-Know (CRTK) Fund Grant Program

In 2001, the Maryland General Assembly enacted Title 7, Subtitle 6 of the Maryland Environment Article requiring the Maryland Department of the Environment to establish a Community Right-To-Know Fund (CRTK) to help cover costs to the State and local governments of fulfilling the duties and responsibilities of the Federal Emergency Planning and Community Right to Know Act. These funds are dispersed to the Local Emergency Planning Committees (LEPC) in the state and may be used by the Charles County LEPC to conduct activities that are required by the EPCRA.

Southern MD Hospital – LifeNet

Funding provided for telemetry capabilities to all of the Lifepaks in the County through the purchase of 31 modems. The County has 26 in service and an additional 5 that can be used as spares if and when one is out of service. Funding has also been provided for a Wireless data plan for a 5-year period through FY2015.

Maryland Institute for Emergency Medical Services Systems (MIEMSS) 50/50 Matching Grant

This grant funding is for the purchase the four Lifepak 1000 Automated External Defibrillators (AED's) to be placed in the new Supervisor Vehicles that were approved as part of the County FY2014 budget. AEDs are lifesaving devices to treat victims of sudden cardiac arrest. These defibrillators are designed to quickly and easily provide an electric shock that restores the victim's normal heart rhythm.

MIEMSS Advanced Life Support (ALS) Education Grant

The purpose of this grant program is to fund initial ALS training and re-licensure which meet course requirement standards of the Nation Department of Transportation. The funding will be utilized to fund EMS employees to attend initial ALS Licensure at the College of Southern Maryland, for refresher re-licensure programs, and for re-licensure of inducting two Advanced Cardiac Life Support (ACLS) classes.

Emergency Number Services Board – 9-1-1 Trust Fund

These grant funds provide for the replacement of the remote make-busy key system with a network control modem solution. The network control modems will allow 9-1-1- calls to be rerouted dynamically only at the direction of PSAP personnel through a password protected system. Modems will be located at each of the tandems with a dedicated line to dial in for access. This will provide for greater reliability, more flexibility, and better security. This is a statewide deployment and Charles County will be the coordinator with Verizon.

<u>Positions:</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Chief of Emergency Management	1.0	1.0	1.0	0.0	0.0
Allocation from General Fund	0.8	0.8	0.8	1.0	0.9
Total Full Time Equivalent	1.8	1.8	1.8	1.0	0.9

Department:	Volunteer Fire Protection & Emergency Medical Services	Account: 26 Fund
Division/Program:	Charles Co. Volunteer Fireman's Association (CCVFA) & Charles Co. Assoc. of Emergency Medical Svcs. (CCAEMS)	Fund: Spec. Rev Source: Prop. Tax
Program Administrator:	George Hayden, CCVFA President / Bill Deer, CCAEMS President	

www.charlescountymd.gov/maps/volunteer-fire-and-ems

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Personal Services	\$15,000	\$0	\$0	\$15,000	\$15,000	NEW
Operating Costs	7,654	54,300	54,300	57,300	3,000	5.5%
Agency Funding	12,005,997	11,542,820	11,542,820	11,545,448	2,628	0.0%
Total Expenditures	\$12,028,651	\$11,597,120	\$11,597,120	\$11,617,748	\$20,628	0.2%

Changes and Useful Information:

- Increase in **Agency Funding** is the net result of reduced property tax revenue and increased Senator William H. Amoss Fire, Rescue, and Ambulance Fund allocation for FY2015.

Description:

The Charles County Fire & Emergency Medical Services (EMS) Associations represent 11 volunteer joint Fire/EMS organizations, 2 independent fire companies, and 4 independent volunteer EMS companies. There is also one volunteer independent dive/rescue company to provide service for water related emergencies. These organizations are located in La Plata, Hughesville, Waldorf, Nanjemoy, Benedict, Cobb Island, Potomac Heights, the 10th district, Indian Head, Bel Alton, Bryan's Road, Westlake (Waldorf), Newburg, Ironsides, White Plains, and Dentsville.

Public Safety

Department: Volunteer Fire Protection & Emergency Medical Services Account: 26 Fund
Division/Program: Charles County Volunteer Fireman's Association (CCVFA) & Fund: Spec. Rev
 Charles Co. Assoc. of Emergency Medical Svcs. (CCAEMS) Source: Prop. Tax
Program Administrator: Thomas Edwards, CCVFA President / Vernon Monday, CCAEMS President

The funding source for the expenditure budgets listed are from a County wide fire and rescue property tax and a State of Maryland Amoss grant. The Fire and Rescue Tax is based on \$.064 per assessed value of real property and \$.16 per assessed value of business property. The tax is broken down as follows: 62.50% for fire, 31.25% for EMS and 6.25% for the Length of Service Awards Program (LOSAP). Donations, fundraising and other sources of revenue are reported separately within each organizations financial statements.

The Volunteer Fire and Rescue organizations are independent companies, each operated under an elected body of operational and administrative officers. The business affairs of each organization are managed by the Board of Directors and membership vote. The goals of these Associations include outstanding performance in the following areas: fire protection, fire prevention, volunteer retention and emergency medical services (basic and advanced life

Positions:

There are nearly 1,200 active volunteers within the fire and emergency medical services system. Most of these have accumulated Length of Service Award Program Points.

Department: State's Attorney Office\Sheriff\Commissioners Account: 22 Fund
Division/Program: Drug Forfeitures Fund: Special Rev.
Program Administrator: State's Attorney Office\Sheriff\Commissioners Source: Srv. Charge

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Personal Services	\$0	\$0	\$40,000	\$0	(\$40,000)	-100.0%
Operating Costs	223,054	119,000	119,000	74,000	(45,000)	-37.8%
Transfers Out	143	0	0	0	0	N/A
Capital Outlay	0	15,000	15,000	134,900	119,900	799.3%
Total Expenditures	\$223,197	\$134,000	\$174,000	\$208,900	\$34,900	20.1%

Changes and Useful Information:

- Decrease in **Personal Services** is due to FY14 Assistant State's Attorney expense related to drug related cases.
- Decrease in **Operating Costs** is due to one-time equipment costs and reduced miscellaneous expense budget.
- Increase in **Capital Outlay** is for replacement capital purchases over \$5,000 in support of the Narcotics Enforcement Section supported through fund balance appropriation. Two capital items to be purchased are a Tactical Robot to enable the Sheriff's office to remotely inspect dangerous situations and gather video and audio information and a 3D Laser Scanner for 3D Documentation for fast and exact indoor and outdoor measurements for different types of investigations.

Description:

This budget is used to manage the funds resulting from drug forfeitures. These funds are difficult to budget due to their unpredictability. The State's Attorney Office is designated as the forfeiting agent for drug forfeitures involving personal property, including vehicles, money, and real property.

Federal Asset Forfeiture / Equitable Share Program Program

The primary purpose of the federal asset forfeiture program is law enforcement: To deter crime by depriving criminals of the profits and proceeds of their illegal activities and to weaken criminal enterprises by removing the instrumentalities of crime.

Shared funding is given to supporting law enforcement operations to result in further seizures and forfeitures, which includes additional training and equipment and part-time salaries, limited to one year, to carry out the operations. Funds must be expended within two years or returned.

Local and State Asset Forfeiture Program

Per County Commissioners of Charles County, Maryland Resolution No. 98-18, appropriation of funds is split at 30% State Attorney's Office, 20% County Commissioners Office, and 50% Sheriff's Office. Monies can only be spent as outlined in the Code of Charles County, Chapter 164 - Drug Enforcement and Education Special Reserve Fund to finance costs associated with the administration of drug enforcement and education by the Sheriff of Charles County, the State Attorney of Charles County and related agencies. Funds appropriated to the Sheriff of Charles County is for the purpose of drug and crime prevention, education and enforcement programs, investigations and narcotics-related equipment.

Public Safety

Department: Sheriff's Office Account: 18 Fund
Division/Program: Sheriff's Special Programs Fund: Special Rev.
Program Administrator: Rex W. Coffey, Sheriff www.ccsso.us Source: Srv. Charge

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Personal Services	\$138,725	\$168,300	\$168,300	\$175,000	\$6,700	4.0%
Fringe Benefits	48,066	58,100	58,100	59,500	1,400	2.4%
Operating Costs	151,948	38,200	38,200	34,700	(3,500)	-9.2%
Total Expenditures	\$338,739	\$264,600	\$264,600	\$269,200	\$4,600	1.7%

Changes and Useful Information:

- Decrease in **Operating Costs** is due to a reduction in general supplies.

Description:

Volunteers in Community Service (VICS)

VICS is a court ordered alternative to incarceration in which individuals perform court-ordered community services in lieu of fines, points, or incarceration. Currently, VICS has over 100 participating agencies. These participating agencies consist of State, County, Federal jurisdictions as well as nonprofit organizations.

Criminal Justice Program/Urinalysis

Urinalysis is a test done at the Charles County Correctional facility. Participants on work release, juveniles, court orders, social services, parole and probation and random in house workers can be tested for the use of drugs and alcohol. The goal of the testing is to ensure that staff safety, facility security and contraband control are not compromised by the use of drugs or alcohol.

Personnel Summary:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
VICS Supervisor	1.0	1.0	1.0	1.0	1.0
VICS Specialist	2.0	2.0	2.0	2.0	2.0
Correctional Officer	0.4	0.4	0.4	0.4	0.4
Part-time positions	0.6	0.6	0.6	0.6	0.6
Total Full Time Equivalent	4.1	4.1	4.1	4.1	4.1

Department: Sheriff's Office Account: 44 Fund
Division/Program: Southern Maryland Criminal Justice Academy Fund: Special Rev.
Program Administrator: Rex W. Coffey, Sheriff www.ccsso.us Source: Reimburse

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Operating Costs	\$110,219	\$132,000	\$132,000	\$132,000	\$0	0.0%
Total Expenditures	\$110,219	\$132,000	\$132,000	\$132,000	\$0	0.0%

Description:

The Southern Maryland Criminal Justice Academy is a cooperative effort between the Sheriff's Offices in Charles, Calvert, & St. Mary's Counties, and its mission is to provide highly-trained and qualified sworn & corrections officers to Southern Maryland. Through skill scenarios, academic testing, physical training, and firearm training, the Academy successfully carries out its mission.

The Academy provides entry-level, in-service and specialized training for employees from each of the Southern Maryland Sheriff's offices. In 2013, the Academy provided 198 hours of in-service training to 155 police officers. The Academy also provided 2144 hours of entry-level training to 71 new police and corrections officers, of which 29 are from Charles County.

The Academy scored 100 percent on a biennial audit conducted by the Maryland Police and Correctional Training Commission (MPCTC) in October 2013; this is the seventh consecutive perfect score the Academy has earned from the MPCTC.

Community Services

Department: Community Services Account: 40 fund
Division/Program: Aging Services: Federal Grants Fund: Spec. Rev.
Program Administrator: Dina Barclay, Chief of Aging & Senior Programs Source: Grant
www.charlescountymd.gov/cs/aging/aging-and-senior-programs

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Personal Services	\$224,989	\$229,183	\$270,501	\$229,984	(\$40,517)	-15.0%
Fringe Benefits	18,233	18,754	18,754	19,194	440	2.3%
Operating Costs	301,157	309,073	458,534	301,526	(157,008)	-34.2%
Total Expenditures	\$544,379	\$557,010	\$747,789	\$550,704	(\$197,085)	-26.4%

Changes and Useful Information:

- The balance of Federal grants with a fiscal year end date of 09/30/14 or later will be carried over to FY2015. Budget Amendments are executed for the rollover funds.

Description:

Federal funds are provided as part of the Older Americans' Act (OAA), under the US Department of Health and Human Services, Administration for Community Living. All OAA programs stipulate that persons who are eligible for services must be at least age 60+ and participants may not be means tested, and services cannot be denied based upon eligible participant's capability or willingness to contribute to the cost of these programs.

Title III, Part B - Grants for Supportive Services and Senior Centers

Under Title III, Part B, a state-determined minimum percentage of funds are provided for three designated priority areas: in-home care, legal assistance and access services.

In-home and supportive services are available to frail and disabled persons aged 60 or older, who reside within Charles County. Services include such things as personal care, respite, homemaker, chore, and limited benefits that fill identified gaps in community-based care while clients wait for long-term benefits. All services are coordinated across agencies to ensure that there is no duplication of effort, and to make the best use of limited funds.

Senior Legal Assistance provides legal advice, counseling, and representation to senior citizens under an annual contract with the Legal Aid Bureau (LAB). LAB personnel devote an average of 12 hours/month to the provision of specific legal services described in the contractual agreement. These hours include at least four community education events during the contract year.

Legal services under Title III are limited to settling the following types of claims: Public Benefit Access, Housing, Consumer Protection, Advocacy for institutionalized persons, and Health Care Advanced Directives.

The Area Agency on Aging (AAA) may also assist seniors with obtaining low-cost or free legal services not covered under its contract with LAB by coordinating services through the State's Senior Legal Hotline and local attorneys.

Access Services include the full scope of services in areas such as Senior Information & Assistance, Community Outreach & Education, Transportation, Assisted Transportation, and support for Senior Centers.

Title III, Part C - Nutrition Services

Charles County Senior Nutrition Programs are responsible for delivery of nutrition services to the elderly through programs supported at the federal, state, and local levels. Staff within the Aging and Senior Programs Division administer the Congregate and Home Delivered Meals programs through the coordination of many partners including: Charles County Public Schools, a large number of community volunteers, and support from the Maryland Department of Aging. Nutritionally balanced menus are written by a Registered Dietician and are required to meet the dietary needs for older adults as described by USDA and State Nutrition Policy guidelines.

With funding provided under Title III, Part C1, the Congregate Meal Program is effective in reducing social isolation and nutritional risk through the provision of nutritionally balanced meals in community settings such as Senior Centers. In compliance with federal grant requirements, the program requests voluntary donations from eligible participants, but may not deny services based upon an individual's willingness or capability to contribute toward the cost of the meal. Meal sites also offer opportunities for seniors to obtain information, access to benefits, nutrition education, physical fitness and health screening.

Funds designated under Title III, Part C2, provide Home Delivered Meals to eligible seniors and their spouses who are homebound and unable to shop for food or prepare nutritious meals for themselves due to increasing frailty. As with Congregate meals, participant contributions toward the cost of the home delivered meals are requested, but not required. Participants receive periodic screening for eligibility redetermination purposes, as well as, to secure additional benefits which facilitate ongoing community-based care.

Community Services

Department:	Community Services	Account: 40 fund
Division/Program:	Aging Services: Federal Grants	Fund: Spec. Rev.
Program Administrator:	Dina Barclay, Chief of Aging & Senior Programs	Source: Grant

Title III, Part D - Health Promotion and Disease Prevention

Health Promotion and Disease Prevention services are provided through a contract with the Charles County Department of Health's Visit the Nurse program, and many community partners who provide in-kind services for seniors. Physical Fitness activities provided at Senior Centers, as well as Health Screening, Mental Health Screening, Medication Management programs, and Wellness Education seminars are key components of this successful program.

Title III, Part E - National Family Caregiver Support Programs (NFCSP)

Funded under Title III, Part E, the NFCSP provides respite and supportive services to family caregivers of persons aged 60+, and to grandparents who are the primary caregivers for young children. The NFCSP provides assistance to caregivers in five designated service categories: Information and Access to caregivers about available services; Care Coordination and Case Management for caregivers; Caregiver Training and Support Groups; Respite Care; and, Supplemental Services to compliment the care provided by caregivers. Unique compared to other Title III grants, this program requires a minimum 25% cash match from non-federal sources.

Title VII, Chapter 3 - Prevention of Elder Abuse, Neglect, and Exploitation

Title VII of the Older Americans Act requires the development of programs aimed at identifying and preventing abuse, neglect, and exploitation of older adults, particularly those who reside in institutional settings. The Long Term Care Ombudsman serves as an advocate for residents in licensed long term care facilities (nursing homes and assisted living), to maintain their legal rights, ensure quality of care, and uphold the highest levels of personal dignity.

The Ombudsman mediates concerns when possible, and forwards regulatory deficiencies to the appropriate State agencies and law enforcement units, as needed. Ombudsmen also encourage the formation of active, resident councils and family councils within long term care facilities. Elder Abuse Prevention programs are jointly funded by the State Ombudsman Initiative grant.

Money Follows the Person (MFP) Rebalancing Demonstration

MFP in Maryland helps people transition from an institution, for example a nursing facility, to community living in an apartment, private home, or small group setting. MFP initiatives increase outreach to individuals in institutions and decrease barriers to transition. New efforts under MFP include peer mentoring, enhanced transition assistance, improved information technology, housing assistance, flexible transition funds, and the addition of waiver services.

Affordable Care Act – Aging and Disability Resource Center: Maryland Access Point (MAP)

MAP is a method of service delivery that enables adults with chronic medical conditions and permanent disabilities to access information and assistance regarding long term care and to receive options counseling and benefits coordination through a single point of entry. This expansion grant will be utilized to achieve specific goals in the MDoA 5-Year Strategic Plan for MAP. A subcontract with the designated disability services provider provides for regularly scheduled on-site options counseling services at designated locations. The grant funds support a designated merit position titled "Home and Community Based Service Manager" to serve as the Charles County MAP Coordinator, and a part-time Program Assistant for the MAP. In FY2015, the state has directed local agencies to merge existing senior information and assistance programs under MAP to continue program expansion and strategic objectives.

Centers for Medicare and Medicaid Services Programs (CMS)

State Health Insurance Program (SHIP) - SHIP is a federal grant supported program which utilizes staff and trained volunteers to provide information and assistance for the elderly in areas such as: preparing and filing health insurance claims; understanding medical bills; and understanding Medigap and long-term care insurance policies. Individual and community education regarding access to health insurance, Medicare and Medicaid policies, options counseling, and enrollment services are ongoing services provided by both paid staff and volunteers.

Volunteers are also trained to identify other needs and to make appropriate referrals. The volume of SHIP services continues to increase steadily with the continuation of Health Care Reform & Medicare Reform at the Federal level and the changes to Medicare Drug Benefit Programs. Recent changes in SHIP policy at the State level have greatly expanded the target population to include persons of any age who are entitled to Medicare as a result of disability or chronic illness. In FY2015, this program funding will move to the Administration for Community Living (ACL).

Medicare Improvements for Patients and Providers Act (MIPPA) - MIPPA grants have been instrumental in helping disadvantaged seniors regain their economic footing and lead healthy, independent lives through funding to help Medicare beneficiaries and apply for Medicare Part D Extra Help/Low Income Subsidy and Medicare Savings Program. MIPPA grantees work to identify low-income older adults throughout Maryland who may be missing out on these programs, and assist them with applying for them and educate vulnerable seniors about how to use and retain these programs.

Community Services

Department:	Community Services	Account: 40 fund
Division/Program:	Aging Services: Federal Grants	Fund: Spec. Rev.
Program Administrator:	Dina Barclay, Chief of Aging & Senior Programs	Source: Grant

Charles County Department of Community Services, Aging and Senior Programs Division utilize these funds for existing I&A and SHIP staff to expand awareness about the Senior Medicare Patrol project to older adults residing in rural and geographically isolated areas and to under-served populations within Charles County. This grant is budgeted upon award.

Senior Medicare Patrol (SMP) - Maryland SMP is an anti-health care fraud project administered by the Maryland Department of Aging through the U.S. Department of Health and Human Services and the Administration on Aging. The mission of Maryland SMP is to prevent the escalation of health care costs at the national level by developing programs that enlist senior volunteers under the direction of paid personnel to teach Medicare and Medicaid beneficiaries how to recognize and report health care fraud, waste, abuse, or error.

Medicaid Federal Financial Participation (FFP)

States can receive Federal Financial Participation (FFP) from the federal government for costs associated with the "efficient and effective" administration of the Medicaid program. The County will work within an interagency agreement to be a local provider of assistance to Medicaid beneficiaries in applying for Medicaid benefits, review, and service planning and case management.

Personnel Summary:

<u>Title</u>	<u>FY11</u> <u>FTE</u>	<u>FY12</u> <u>FTE</u>	<u>FY13</u> <u>FTE</u>	<u>FY14</u> <u>FTE</u>	<u>FY15</u> <u>FTE</u>
Chief of Aging & Senior Programs	0.1	0.1	0.1	0.1	0.1
Home & Comm. Based Services Mgr	0.0	1.0	1.0	1.0	1.0
Centers Administrator	0.2	0.2	0.2	0.2	0.1
Sr. Info. & Assist. Coordinator	0.0	0.0	0.0	0.2	0.3
Long Term Care Coordinator	0.4	0.4	0.4	0.4	0.4
Nutritionist	0.3	0.3	0.3	0.3	0.2
Program Specialist	0.0	0.3	0.3	0.4	0.3
Part-time positions	2.3	2.3	3.2	2.5	2.2
Total Full Time Equivalent	3.2	4.5	5.3	5.0	4.6

Objectives & Measurements:

See General Fund - Community Services: Aging & Senior Programs for listing of all Objectives & Measurements regardless of funding source.

Department:	Community Services	Account: 43 fund
Division/Program:	Aging Services: State Grants	Fund: Spec. Rev.
Program Administrator:	Dina Barclay, Chief of Aging & Senior Programs	Source: Grant

www.charlescountymd.gov/cs/aging/aging-and-senior-programs

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Personal Services	\$169,274	\$185,444	\$185,148	\$186,291	\$1,143	0.6%
Fringe Benefits	15,841	17,660	17,660	18,080	420	2.4%
Operating Costs	115,046	111,399	132,976	130,293	(2,683)	-2.0%
Total Expenditures	\$300,162	\$314,503	\$335,784	\$334,664	(\$1,120)	-0.3%

Changes and Useful Information:

- **Operating** cost increase due to minimal change in contractual services.

Description:

The following programs receive state funds through the Maryland Department of Aging:

Senior Information and Assistance (I&A)

The Senior I&A program serves as a "one stop shop" for senior citizens and their families, and provides community outreach and access to many programs and services which benefit the elderly. The Senior I&A Unit is responsible for the administration of a number of programs and services, including the provision of basic information, coordination of public benefits, referral, and assistance for the elderly and their family members. In addition, Senior I&A maintains and distributes a wide variety of resource materials, provides technical assistance to senior citizen clubs, and conducts community outreach efforts through public and private partner organizations.

Community Services

Department:	Community Services	Account:	43 fund
Division/Program:	Aging Services: State Grants	Fund:	Spec. Rev.
Program Administrator:	Dina Barclay, Chief of Aging & Senior Programs	Source:	Grant

Mandated under the Older Americans Act, I&A is considered a "core service" in the community and has experienced a steady increase in call and appointment volume, corresponding with the rapid increase in the County's senior citizen population. Services are provided primarily through senior centers and by phone, with special appointments and home visits available as required. Extensive coordination with churches, the private sector, and community service organizations allow this program to assist low-income senior citizens with a variety of emergency services (e.g. food, fuel, prescriptions) as well as eyeglasses, hearing aids, dental services, and medical equipment in the most efficient manner possible.

Senior Assisted Living Group Home Subsidy (SALGS)

The SALGS provides a fixed-rate monthly home fee for eligible persons who reside in small, group-home style assisted living facilities. The subsidy program is also utilized to offset the room and board costs of care for indigent persons who are enrolled in the Medicaid Waiver for Older Adults. Due to significant reductions to this program at the State level, subsidies available to residents in Charles County are extremely limited.

Senior Care

Senior care is a statewide long-term care service delivery system which coordinates home and community-based care (HCBC) for individuals age 65+ according to their needs. Senior Care is provided through a Joint Care Planning team comprised of staff from Charles County Department of Community Services and the Charles County Department of Health. The purpose of Senior Care is to prevent premature institutionalization of frail elderly who are at risk of nursing home placement.

All Senior Care clients receive a comprehensive, in-home assessment completed by a registered nurse from the Charles County Department of Health's Adult Evaluation and Review Services (AERS) team. Following the AERS assessment, the Joint Care Planning team develops a plan of care for the client which is designed to link individuals with all suitable and available resources and services. Senior Care funds are utilized as a "last resort" and are distributed to eligible clients based on a priority of need. Persons determined eligible who are not able to be served due to limited grant funds are placed on a priority-ranked wait list. Wait listed persons shall be re-assessed at least annually for both functional and financial eligibility as well as re-ranking.

Due to substantial, unexpected loss of State funds in FY13, the waitlist in Charles County for this program has increased by nearly 60% since July 1, 2012. In addition, salary of the program manager was negatively affected by the loss of State funds in Charles County. The Division took immediate action steps to operate the program within budget, which included reducing existing client support services and implementing a moratorium on all new assistance. These unfortunate measures will remain in place until State funds are restored or increased.

Guardianship

In lieu of a suitable private guardian of person, the Chief of Aging & Senior Programs, may serve as the court-appointed Public Guardian for persons ages 65 and older who have been declared by Courts to be legally incompetent to make their own decisions. Designated long-term care staff members serve as case managers and authorized legal representatives to the Public Guardian and may be required to determine appropriate living arrangements, oversee the provision of services or consent to medical treatment for wards under their care. In accordance with the Maryland Estates & Trusts laws, Public Guardianship shall be a last resort. Therefore, the Area Agency on Aging (AAA) shall utilize a portion of its grant funds to engage in activities aimed at avoiding Public Guardianship, as possible.

State Ombudsman

As part of the Maryland Ombudsman Initiative, this program is partially State funded as determined by the number of nursing homes operating within the jurisdiction. The Ombudsman provides professional resident advocacy and complaint resolution services in all licensed long-term care facilities within Charles County. Long-term care facilities include nursing homes, transitional care centers, and licensed Assisted Living programs.

This program utilizes trained volunteers and representatives from family and resident councils within each facility to increase the presence of the resident advocate. Cases involving allegations of resident abuse, neglect, or exploitation are investigated jointly with local law enforcement agencies and reported to appropriate State licensing authorities, as outlined in COMAR. Ombudsman services are Federally mandated under the Older Americans' Act (OAA).

Community Services

Department:	Community Services	Account: 43 fund
Division/Program:	Aging Services: State Grants	Fund: Spec. Rev.
Program Administrator:	Dina Barclay, Chief of Aging & Senior Programs	Source: Grant

Senior Nutrition

In accordance with statewide nutrition programs for the elderly, the County administers a variety of quality nutrition services to senior residents of the County. Programs include: Congregate Meals, Home Delivered Meals, Nutrition Education, Nutritional Risk Assessment, Individualized Nutrition Consultation, and the provision of shelf-stable meals for use in emergency/inclement weather situations. All persons age 60 and older are eligible to participate in Senior Nutrition programs. Spouses and disabled children of eligible seniors may also participate at the Department's discretion. State Nutrition funds are authorized for meals (not operational).

Senior Center Operating Funds (SCOF)

These funds were awarded competitively to Area Agencies on Aging (AAA) for the purpose of enhancing services in Senior Centers throughout the State. This funding resulted in two licensed Master Trainers for the Matter of Balance (MOB) Program. The Master Trainers are able to train lay leaders and coaches to continue offering the program. MOB is designed to reduce fear of falling and increase activity levels among older adults who manifest this concern. The program utilizes a variety of activities to address physical, social and cognitive factors affecting fear of falling and to learn fall prevention strategies. In FY13, SCOF were used to obtain certification for 3 Division staff and to implement a nationally recognized evidence based Chronic Disease Self Management Program (CDSMP) developed by Stanford University School of Medicine. As the CDSMP encourages physical activity, the Division purchased a new commercial grade treadmill for the Indian Head Senior Center with the remainder of SCOF grant dollars in FY13.

Community Options Waiver

The purpose of the Medicaid Waiver for Older Adults is to enable individuals who are aged 50 and over who require long-term care services to remain in a community setting even though their advanced age or disability would warrant placement in a skilled nursing facility. The Waiver allows services that are typically covered by Medicaid only in a nursing facility to be provided to eligible persons in their own homes or in assisted living facilities.

Eligible persons must meet both financial and medical criteria to participate and are periodically reevaluated to determine ongoing eligibility. Administration of the Medicaid Waiver requires comprehensive case management and individualized coordination of community-based care services. Starting in FY12, the MWOA operates as a fee-for-service program, where associated personnel must track allowable case management activities and submit a monthly invoice for billable hours. Approved billable hours are subsequently reimbursed by the State at a fixed rate established by Medicaid and administered by DHMH.

Community First Choice (CFC) is also a new program under the renamed Community Options Waiver. It's fee for service Medicaid, similar to Waiver.

Personnel Summary:

<u>Title</u>	<u>FY11</u> <u>FTE</u>	<u>FY12</u> <u>FTE</u>	<u>FY13</u> <u>FTE</u>	<u>FY14</u> <u>FTE</u>	<u>FY15</u> <u>FTE</u>
Sr. Info. & Assist. Coordinator	0.3	0.2	0.2	0.0	0.0
Long Term Care Coordinator	1.8	0.2	0.2	0.2	0.2
Home & Community Based Srvcs Coord	0.0	1.0	1.0	1.0	1.0
Care Coordinator	1.0	0.0	0.0	0.0	0.0
Long Term Care Program Specialist	0.0	0.7	0.7	0.7	0.7
Program Specialist	0.6	0.1	0.1	0.0	0.0
Part-time positions	0.9	2.5	3.3	2.3	1.8
Total Full Time Equivalent	4.6	4.7	5.5	4.2	3.6

Objectives & Measurements:

See General Fund - Community Services: Aging & Senior Programs for listing of all Objectives & Measurements regardless of funding source.

Community Services

Department:	Community Services	Account: 6 Fund
Division/Program:	Transportation	Fund: Spec. Rev.
Program Administrator:	Jeffry Barnett, Chief of Transportation & Community Programs	Source: Grant
	www.charlescountymd.gov/cs/vango/vango	

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Personal Services	\$340,629	\$356,700	\$356,700	\$357,700	\$1,000	0.3%
Fringe Benefits	113,595	118,100	118,100	119,200	1,100	0.9%
Operating Costs	5,482,989	6,722,580	6,222,214	6,264,482	42,268	0.7%
Agency Funding	0	135,672	135,672	135,672	0	0.0%
Capital Outlay	404,818	110,000	196,407	888,000	691,593	352.1%
Total Expenditures	\$6,342,031	\$7,443,052	\$7,029,093	\$7,765,054	\$735,961	10.5%

Changes and Useful Information:

- Increase in **Operating Costs** due to increase in operations contract with vendor.
- **Agency Funding** is for a Memorandum of Understanding with Prince George's County Department of Public Works and Transportation which supplies fixed route transit links to Brandywine Crossing.
- **Capital outlay** is for replacement vehicles that have exceeded their useful life. Four buses which have over 450,000 miles each and two buses with extremely poor reliability.

Description:

All services defined below are coordinated and combine to form VanGO Transportation.

Public Transportation: VanGO or Rural Public Transportation Program (RTP)

The Urban program provides the fixed-route services in La Plata and Waldorf. The Rural program provides deviated-fixed route services in Nanjemoy and Newburg, which connect with the other fixed-route services in the county.

Statewide Special Transportation Assistance Program (SSTAP)

Specialized transportation is offered through SSTAP funding to senior citizens and disabled individuals who cannot access the general public transportation. SSTAP services are demand-response and supplement other VanGO services.

Job Access and Department of Social Services (DSS) Transportation

The Job Access program expands VanGO services into the evening hours. Extended evening service is available on the 14 primary routes which serve the Waldorf, La Plata, Indian Head, St. Charles, and Pinefield areas as well as the Charlotte Hall route that connects with St. Mary's Transit. In support of the Department of Social Services' (DSS) welfare reform initiatives, the Department of Community Services (DCS) has entered into a cooperative agreement to provide transportation services to DSS clients receiving job training and education classes as well as transportation to other services related to gaining or maintaining employment. DSS purchases VanGO fare booklets for distribution to clients, who can then access a combination (based on specific client needs) of VanGO public transportation and specialized/demand-response transportation services.

Medical Assistance Transportation

The DCS has administered the Medical Assistance Transportation Grant and services for Charles County Health Department for several years. In FY98, DCS became the subrecipient for Medical Assistance grant funds and not only administers the grant, but consolidated service with other VanGO efforts. In recent years the arrangement has become a contract for services that includes transportation to medical appointments via fixed route and/or door to door demand response service and brokerage of all non emergency ambulance and aerial transports for eligible Medical Assistance recipients.

American Disabilities Act (ADA) Program

Complementary paratransit service is provided through the ADA program for individuals with disabilities who live in fixed-route areas but are unable to access these routes.

Dialysis/Senior Center Plus (SC+) Subscriptions

In combination with SSTAP, the dialysis/SC+ subscription service provides service area routes to the two (2) dialysis centers in Charles County and to the SC+ location.

Transportation - VanGO Capital Grant

Capital grants provide funds for the undertaking of public transportation capital improvement/acquisition projects and therefore are multi-year in nature. For FY2014, the capital grant funds support preventive maintenance, replacement of two unreliable vehicles and replacement of aged specialized vehicles. Unspent grant fund are carried over at the end of each fiscal year. Budget Amendments are executed for the rollover funds.

Community Services

Department:	Community Services	Account: 6 Fund
Division/Program:	Transportation	Fund: Spec. Rev.
Program Administrator:	Jeffrey Barnett, Chief of Transportation & Community Programs	Source: Grant

For FY2015, the capital grant funds are for replacement vehicles that have exceeded their useful life. Four buses which have over 450,000 miles each and two buses with extremely poor reliability.

<u>Personnel Summary:</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Chief of Transp. & Comm. Programs	1.0	0.9	0.9	0.9	0.9
Trans. Developer Administrator	1.0	1.0	1.0	1.0	1.0
Transportation Services Supervisor	1.0	0.0	0.0	0.0	0.0
Fiscal Specialist	0.0	0.2	0.2	0.2	0.2
Transportation Specialist	2.0	2.0	2.0	2.0	2.0
Total Full Time Equivalent	5.0	4.1	4.1	4.1	4.1

Objectives & Measurements:

See General Fund - Community Services: Transportation and Community Programs for listing of all Objectives & Measurements regardless of funding source.

Department:	Community Services	Account: 13 Fund
Division/Program:	Housing & Community Development: Community Development Block Grant (CDBG)	Fund: Spec. Rev.
Program Administrator:	Rita Wood, Chief of Housing Authority	Source: Grant

www.charlescountymd.gov/cs/housing/housing-authority

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Operating Costs	\$150,000	\$0	\$325,000	\$0	(\$325,000)	-100.0%
Total Expenditures	\$150,000	\$0	\$325,000	\$0	(\$325,000)	-100.0%

Changes and Useful Information:

- At the end of each fiscal year, the balance of Block Grant projects are carried over to the next fiscal year as appropriate. Budget Amendments are executed for the rollover funds.

Description:

Community Development Block Grant (CDBG)

The Community Development Block Grant program, designed to assist units of local government with activities directed toward neighborhood and housing revitalization, economic development, and improved community facilities, is authorized under Title I of the Housing and Community Development Act of 1974 and administered by the Maryland Department of Housing & Community Development.

Charles County Government has competed in Community Development Block Grant (CDBG) since 1975 and received awards in 32 of those 38 years for 55 projects and over \$9 million in CDBG funding. Because Charles County is not an entitlement county (one having a population of 200,000 or more), Charles County competes for funding with 132 other non-entitlement jurisdictions in Maryland. The County can apply for a maximum of \$800,000 per State fiscal year which can be divided into several projects during an application cycle.

Community Services' responsibilities include assistance to interested groups or organizations wishing to fund projects; submission to the State of the grant application; program administration; administration of funds and reporting responsibilities.

Downpayment Assistance Waldorf, Charles County, Maryland

This grant funds down payment assistance to an estimated 25 low and moderate income home buyers to purchase homes in Charles County. The assistance is estimated at \$15,000 per house and will be secured by a lien.

Neighborhood Conservation Initiative

The Housing & Economic Recovery Act signed by the President in July 2008 provides for CDBG funds to be used to stabilize communities most seriously impacted by the foreclosure crisis. This grant has been awarded to local jurisdictions to be used towards the purchase of vacant, foreclosed properties. The County received additional funding in FY2014 to be used to provide downpayment assistance to qualifying homebuyers as deferred loans.

Community Services

Department: Community Services Account: 14 Fund
Division/Program: Housing Authority: Housing Assistance Fund: Spec. Rev.
Program Administrator: Rita Wood, Chief of Housing Authority Source: Grant
www.charlescountymd.gov/cs/housing/housing-choice-voucher-program

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Personal Services	\$670,467	\$677,000	\$677,000	\$681,200	\$4,200	0.6%
Fringe Benefits	221,922	222,450	222,450	229,500	7,050	3.2%
Operating Costs	10,400,534	10,488,360	10,488,360	10,488,360	0	0.0%
Total Expenditures	\$11,292,923	\$11,387,810	\$11,387,810	\$11,399,060	\$11,250	0.1%

Changes and Useful Information:

- The County administers 840 Housing Choice Vouchers which accounts for the majority of operating costs in the form of rental payments.

Description:

Housing Choice Vouchers

HUD's Housing Choice Voucher Program allows very-low income persons to choose and lease safe, decent, and affordable rental housing. Some participants may qualify for home purchase through the program as well. Charles County Government serves as the local Housing Authority for this program and approves rental vouchers for low-income county residents.

A rental voucher represents the difference between 30% of the family's adjusted income and the applicable payment standard. During initial lease-up, a family may pay no more than 40% of adjusted income toward housing costs. Any approved rents must be determined reasonable by the Housing Authority. Seventy-five percent of all new admissions to the program must be very-low income (having a household income less than 30% of median).

Reciprocal Agreement

The Reciprocal Agreement allows families to move from jurisdiction to jurisdiction and maintain their housing assistance. Charles County bills the original Housing Authority for payments made on behalf of participants.

Personnel Summary:

<u>Title</u>	<u>FY11</u> <u>FTE</u>	<u>FY12</u> <u>FTE</u>	<u>FY13</u> <u>FTE</u>	<u>FY14</u> <u>FTE</u>	<u>FY15</u> <u>FTE</u>
Director of Community Service	0.1	0.3	0.3	0.3	0.3
Chief of Housing Authority	0.9	0.9	0.9	0.9	0.9
Housing Program Supervisor	1.0	1.0	1.0	1.0	1.0
Housing Insp. Supervisor	1.0	1.0	1.0	1.0	1.0
Housing Inspector	2.0	2.0	2.0	2.0	2.0
Occupancy Specialist	4.0	4.0	4.0	4.0	4.0
Administrative Associate	1.3	1.3	1.3	1.0	1.0
Housing Program Specialist	1.0	1.0	1.0	1.0	1.0
Total Full Time Equivalent	11.3	11.5	11.5	11.2	11.2

Objectives & Measurements:

See General Fund -Community Services: Housing Authority for listing of all Objectives & Measurements regardless of funding source.

Community Services

Department: Community Services Account: 15 Fund
Division/Program: Housing Authority: Housing Special Loans Fund: Spec. Rev.
Program Administrator: Rita Wood, Chief of Housing Authority Source: Srvc. Charge
www.charlescountymd.gov/cs/housing/special-loans

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Operating Costs	\$424,534	\$400,000	\$400,000	\$400,000	0	0.0%
Total Expenditures	\$424,534	\$400,000	\$400,000	\$400,000	\$0	0.0%

Changes and Useful Information:

- The Housing Special Loan fund had decreased revenues resulting in an approximately \$171K reduction of fund balance at the end of FY2013. This balance and any subsequent surplus or deficit balances are the temporary result of the loan administration process as it crosses over to the subsequent fiscal year.

Description:

State Special Loans improve owner-occupied homes and small rental properties for low and moderate-income families and individuals and promote community redevelopment. They provide comprehensive rehabilitation to improve the basic livability of properties, increase energy conservation, and meet special housing needs such as lead paint abatement and installation of indoor water and sewer facilities. In extreme cases, complete home replacements may be financed through the State Special Loans Program.

Objectives & Measurements:

See General Fund -Community Services: Housing Authority for listing of all Objectives & Measurements regardless of funding source.

Department: Community Services Account: 19 Fund
Division/Program: Housing & Community Development: Community Fund: Spec. Rev.
 Development Administration Source: Grant
Program Administrator: Rita Wood, Chief of Housing Authority

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Personal Services	\$4,016	\$3,750	\$7,758	\$3,750	(\$4,008)	-51.7%
Operating Costs	87,069	60,250	456,463	70,250	(386,213)	-84.6%
Total Expenditures	\$91,085	\$64,000	\$464,221	\$74,000	(\$390,221)	-84.1%

Changes and Useful Information:

- At the end of each fiscal year, the balance of unspent multi-year federally funded grant projects are carried over to the next fiscal year as appropriate. Budget Amendments are executed for the rollover funds.

Description:

Rental Allowance Program - provides fixed monthly rental allowance payments for 12 months to approximately five low-income households.

Emergency Solutions Grant, Formerly the Emergency Shelter Grant, (ESG) Program

The ESG program provides funding for homeless prevention activities and funding for emergency and transitional homeless shelters that supply supportive services to their clients. Charles County applies for funding on behalf of local sub recipients and administers the grants when received. For FY2015, the local applicants were Robert J. Fuller Transitional House, Catholic Charities of the Archdiocese of Washington, Inc., d.b.a. Angel's Watch Shelter, and LifeStyles of Maryland Foundation, Inc.

Economic Development Initiative (EDI) – Indoor Plumbing

The EDI grant will assist Charles County households without indoor plumbing and/or potable water. The project will provide funding for the planning, design, and installation/rehabilitation of subject homes so that citizens can have these basic amenities. This is a multi-year grant ending 09/30/2017.

Social Services

Department:	State's Attorney, and Circuit Court	Account: 5 Fund
Division/Program:	Child Support/Judicial Grants	Fund: Special Rev.
Program Administrator:	Anthony B. Covington, State's Attorney Amy J. Bragunier, Circuit Court	Source: Grant

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Personal Services	\$634,891	\$775,340	\$779,290	\$779,905	\$615	0.1%
Fringe Benefits	191,249	354,110	329,763	363,140	33,377	10.1%
Operating Costs	470,334	315,600	796,218	526,477	(269,741)	-33.9%
Capital Outlay	21,902	0	108,540	0	(108,540)	-100.0%
Total Expenditures	\$1,318,376	\$1,445,050	\$2,013,811	\$1,669,522	(\$344,289)	-17.1%

Changes and Useful Information:

- Reduction in **Operating Costs** is due to one time grants awarded in FY2014 that are not budgeted in FY2015. At the end of each fiscal year, the balance of unspent multi-year federally funded grant projects are carried over to the next fiscal year as appropriate. Budget Amendments are executed for the rollover funds.
- Reduction in **Capital Outlay** is due to one time grant awards for capital equipment and security enhancements in FY2014 that are not budgeted in FY2015,

Description:

Child Support - State's Attorney's Office and Circuit Court

Special Masters are appointed by the Judges of the Circuit Court for Charles County pursuant to Maryland Rule 2-541. Operating pursuant to a cooperative agreement with the MD Department of Human Resources Child Support Enforcement Administration, the Masters conduct court hearings in Title IV-D cases pertaining to establishing paternity and child support orders, as well as, the modification and enforcement of child and medical support obligations filed by the Charles County Department of Social Services (DSS).

The Child Support Division of the State's Attorney's Office (SAO) operates pursuant to a cooperative agreement with the DSS to provide legal services to establish paternity and child support for the County residents. The handling of the cases also includes the modification of child support, enforcement of other statutory support-related issues, establishment and enforcement of interstate support cases, and appearing before Judges in the cases of civil contempt where the child support arrears exceed \$10,000, as well as, in the cases where the State of Maryland has filed a criminal contempt case against the child support obligor.

In addition, pursuant to the cooperative agreement, the SAO presents cases before the Master for Domestic Relations for civil enforcement of payments under the support orders.

Family Support Services Program (FSSP) - Circuit Court

In 1998 the Maryland Judiciary with generous support from the Maryland General Assembly, provided funding for a Family Support Services Coordinator and a budget for services to families involved in the judicial system. Thereafter, Family Support Services programs have been funded by the State, as approved by the General Assembly, on an annual basis. This grant funding can only be expended for legislatively and judicially approved purposes. The funding is intended to assist the court establish a variety of services and refocus its case management to ensure the thorough and holistic treatment of families. Services to which families are referred include home studies, counseling, parenting classes, substance abuse & mental health evaluations, mediation, co-parenting education, and visitation services.

The goal of the FSSP within the Circuit Court for Charles County is to provide an effective approach for the early resolution of family conflict. Recognizing that the adversarial process can be destructive for families, the program works to expedite family law cases in a manner designed to enable safety and support for all family members, and to minimize the trauma of litigation.

Social Services

Department:	State's Attorney, and Circuit Court	Account:	5 Fund
Division/Program:	Child Support/Judicial Grants	Fund:	Special Rev.
Program Administrator:	Anthony B. Covington, State's Attorney Amy J. Bragunier, Circuit Court	Source:	Grant

Families are given every opportunity through orders for participation in co-parenting educational programs and alternative dispute resolution programs to make ultimate parenting decisions for themselves. The Masters for Domestic Relations and the FSSP Coordinator are trained to understand child development, the needs of the individual within the family unit, and the importance of family issues. Several staff members are also trained in Domestic Mediation and Conflict Resolution.

In FY2010, the Department of Family Administration awarded funding to sustain the Child Dependency Mediation Program. Child dependency mediation is a strategy for more efficient and effective placement for children who have been removed from their home due to neglect and abuse. Child dependency mediation is a dispute resolution process in which specially trained mediators assist disputing parties in reaching a mutually acceptable solution to the issues surrounding care and placement of children in the care and custody of the Department of Social Services.

The main goal of the Child Dependency Mediation Program is to assist children in finding a permanent solution to their home situation within twelve months. Other goals include shared ownership and development of case plans, reduction of the time from removal to permanency, reduction in the number of court hearings, and increased satisfaction of all disputing parties.

Drug Court Discretionary Grant Program - Family Recovery Court (FRC)

Planning for the Charles County Family Recovery Court (FRC) began in March 2008 with a meeting of County stakeholders and representatives from the Maryland Judiciary's Office of Problem-Solving Courts. Parents with substance abuse issues who are under the jurisdiction of the court through a Child In Need of Assistance (CINA) case, Termination of Parental Rights (TPR) case, or domestic relations custody case are eligible for the program. The mission of the Charles County FRC is to build strong and healthy families by offering timely, intensive treatment and support for parents with substance abuse problems that prevent them from providing safe and appropriate care for their children. The FRC utilizes a holistic approach to support parents and families, with consistent monitoring, intensive treatment, ancillary services, and collaborative community efforts.

The program was awarded a federal grant through the Department of Justice, Office of Juvenile Justice and Delinquency Prevention, in October 2010. This grant provides for a full-time Family Resource Specialist, staff training, family treatment providers, parenting classes, educational and vocational instruction, transportation, child care, and law enforcement officer overtime. This multi-year grant is for the period of 10/01/10-09/30/14. Implementation of the program took place on January 7, 2011. Court sessions are scheduled bimonthly for a total of twenty-four sessions held in each calendar year. Since its inception, six clients have successfully completed and graduated from the program.

Juvenile Drug Court (JDC) - Circuit Court

The Juvenile Drug Court (JDC) is a post-adjudication program offering alternative sentencing for youth involved with the juvenile justice system who are identified with alcohol and/or other drug use. It is a unique, community-based approach that builds strong community partnerships, promotes accountability of the youth, develops life skills, and enhances the capacity of the partner-providers to assist in the rehabilitation of substance-abusing youth. The program is designed to promote youth and family wellness, sobriety, and community safety while providing a more effective use of public resources. A healthier and safer lifestyle for youths and their families is the overall program objective. In 2014, the Charles County Juvenile Drug Court celebrated its eighth year of operation. Since its inception, forty-nine juveniles have successfully completed and graduated from the program.

The JDC is primarily funded by a grant from the Maryland Judiciary, Office of Problem-Solving Courts. Grant funds are designated for a full-time Drug Court Coordinator who oversees both the Juvenile Drug and Family Recovery Courts. The JDC expands from a daily census of 15 clients to a maximum daily census of 25 clients. In FY2015, this grant will continue to support the same program elements.

The JDC program provides intensive judicial intervention and supervision of juveniles and families involved in substance abuse (a level of intervention not generally available through the traditional juvenile court process). The program has four individualized phases. Depending on the progress of each youth, graduation from the program could take 10 to 20 months.

Social Services

Department:	State's Attorney, and Circuit Court	Account:	5 Fund
Division/Program:	Child Support/Judicial Grants	Fund:	Special Rev.
Program Administrator:	Anthony B. Covington, State's Attorney Amy J. Bragunier, Circuit Court	Source:	Grant

Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Juvenile Drug Court

The Charles County Juvenile Drug Court program helps reduce existing gaps in services and fosters collaboration and cooperation among partner agencies and stakeholders throughout Maryland. The program provides individual family counseling, life skills training, pro social activities, and other fundamental services to assist them in their recovery. Grant funds provide for CCSO overtime for curfew checks and treatment fees assistance.

Juvenile Accountability Block Grants - Juvenile Drug Court (JDC)

Charles County received a Juvenile Accountability Block Grants for the enhancement of the JDC for transportation services to transport clients to treatment. This grant ended in FY2013 but the County has applied for a new grant for FY2015.

State Court Improvement Program - Foster Care Court Improvement Project - Parents of Child In Need of Assistance Support Group

This grant supported an increase and improvement to the services for families involved in Child in Need of Assistance (CINA) Cases. The Court believes that by providing intensive supportive services to parents and children it will lead to an earlier achievement of the reunification goal and assist in the permanency of their children. Funds were used for referrals of ~ 10 families to the NOVO in-Home Parenting Program.

Courthouse Security Grants - Charles Co. Circuit Court Security Enhancement Project

State funds under the Courthouse Security Grant were awarded to the County for much needed enhancements to Charles County Circuit Court's security system. The project goals are to develop a foundation for courthouse security, increase the capacity to react expeditiously and effectively to security incidents, and increase the ability to prevent or minimize courthouse security incidents. Funds will be used for additions to the camera system, panic system, card access system, and protective barriers for public access counters.

Criminal and Juvenile Justice and Mental Health Collaboration Program (CJJMHC)

Charles County is a sub-recipient of this U.S. Department of Justice CJJMHC grant awarded to St. Mary's County. The Charles County Sheriff's Office will perform the following community supervision activities for JDC participants: home checks, supervision for group events, and feedback regarding observations and encounters to the Drug Court Coordinator. Grant funds will pay for officer overtime and officers will participate in crisis intervention training provided by the grant. This grant ended in FY2014.

FY2013 Conflict Resolution Grants - Permanency Planning Continuing Education

Grant funds were awarded for FY2013 to expand the knowledge of facilitators statewide in the area of negotiation by offering an 8-hour Negotiation Training. Alternative Dispute Resolution (ADR) practitioners using effective negotiation techniques assist litigants to reach agreements satisfactory to all parties; thereby, increasing trust in the court system, and reducing the court's trial dockets.

Substance Abuse and Mental Health Services Administration Projects of Regional and National Significance (SAMHSA)

This multi-year grant funding provides for service gaps within the Family Recovery Court. Funds provide for the program's Family Resource Specialist salary and fringe benefits for one-year; a court based substance abuse/mental health assessor; inpatient and long-term substance abuse treatment beds designated for Family Recovery Court participants; slots for medication assisted treatment; mental health therapies with psychiatrists for medication management; a mental health therapist; intervention training for family members; a Recovery Coach; incentives for participants; and lab based drug testing for confirmation and designer drugs.

Social Services

Department:	State's Attorney, and Circuit Court	Account: 5 Fund
Division/Program:	Child Support/Judicial Grants	Fund: Special Rev.
Program Administrator:	Anthony B. Covington, State's Attorney Amy J. Bragunier, Circuit Court	Source: Grant

Personnel Summary:	FY11	FY12	FY13	FY14	FY15
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
STATE'S ATTORNEY OFFICE					
Assistant State's Attorney	1.8	1.8	1.8	1.8	1.8
Legal Specialist	6.0	6.0	6.0	6.0	6.0
Computer Technician	0.8	0.8	0.8	0.6	0.6
Total State's Attorney	8.6	8.6	8.6	8.4	8.4
CIRCUIT COURT					
Drug Court Coordinator	1.0	1.0	1.0	1.0	1.0
Family Support Services Coordinator	1.0	1.0	1.0	1.0	1.0
Family Resource Specialist	1.0	1.0	1.0	1.0	1.0
Drug Court Clerk	0.0	0.0	0.0	0.1	0.5
Secretary	1.0	1.0	1.0	1.0	1.0
Case Manager	1.0	1.0	1.0	1.0	1.0
Courtroom Clerk	2.0	2.0	2.0	2.0	2.0
Part Time	0.0	0.0	0.5	0.4	0.0
Total Circuit Court	7.0	7.0	7.5	7.5	7.5
Total Full time Equivalent	15.6	15.6	16.1	15.9	15.9

Objectives & Measurements:	FY11	FY12	FY13	FY14	FY15
	Actual	Actual	Actual	Projected	Estimated

Child Support

State's Attorney's Office

Objective: Establishment and enforcement of paternity and support orders.

# of children / paternity will be established	457	530	431	*	*
# of cases in which support obligations will be established	594	739	557	*	*
# of cases in which child support and medical support obligations will be enforced	2,206	2,219	2,022	*	*
# of cases in which child support and medical support obligations will be modified	744	872	685	*	*
*FFY2014 forward - performance under agreement changed - all activity (case work) performed should reach a goal of 95% to be dispositioned for cases scheduled for each reporting period.				95%	95%

Master's Office

Objective: Establishment and enforcement of paternity and support orders.

# of hearing to be held to establish paternity	352	370	393	319	**
# of hearings to be held to establish child and medical support obligations	518	454	531	452	**
# of hearings to be held to enforce child and medical support obligations	2,528	1,785	1,648	1,866	**
# of hearings to be held to modify child support orders	680	572	632	350	**

**Master's Office - FFY2014 forward - performance measurement were omitted under the cooperative agreement with MD Department of Human Resources.

Social Services

Department: Community Services Account: 46.06
Division/Program: Charles County Advocacy Council for Children, Youth, & Families Fund: Special Rev.
Program Administrator: Jeffry Barnett, Chief of Transportation & Community Programs Source: Grant
www.charlescountymd.gov/cs/transportation/local-management-board

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Personal Services	\$95,301	\$116,569	\$116,569	\$117,486	\$917	0.8%
Fringe Benefits	20,684	23,401	23,401	25,533	2,132	9.1%
Operating Costs	106,816	13,600	32,159	14,756	(17,403)	-54.1%
Agency Funding	926,932	1,030,259	1,083,192	1,105,436	22,244	2.1%
Capital Outlay	0	0	27,850	0	(27,850)	-100.0%
Total Expenditures	\$1,149,734	\$1,183,829	\$1,283,171	\$1,263,211	(\$19,960)	-1.6%

Changes and Useful Information:

- **Operating Costs** decrease is due to the Early Childhood Advisory Council Planning Grant awarded in FY2014 that is not budgeted in FY2015. At the end of each fiscal year, the balance of unspent multi-year federally funded grant projects are carried over to the next fiscal year as appropriate. Budget Amendments are executed for the rollover funds.
- Reduction in **Capital Outlay** is due to one time renovation project to the Child Care Area at the Dept. of Community Services Port Tobacco Building during FY2014.

Description:

The Charles County Advocacy Council for Children, Youth, and Families (CCACCYF), formerly the Local Management Board, plans, manages, and evaluates services to families and children. The CCACCYF is responsible for developing a comprehensive array of human services for all of Charles County's children, youth, and families as well as monitoring and evaluating contracts for services, outcomes and results provided by the county and private human services.

Except for advocacy and information & referral services, the CCACCYF does not provide human services directly, but contracts with public and private agencies to provide a variety of services for which the CCACCYF has received funding. It also provides technical assistance to interested human service agencies to help them incorporate best practices in their ongoing work and to evaluate the results achieved.

Positions:

Title	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
Chief of Transp. & Comm. Programs	0.0	0.1	0.1	0.1	0.1
CCACCYF Coordinator	1.0	1.0	1.0	1.0	1.0
Program Evaluation Specialist	0.0	0.0	0.0	0.0	0.0
Human Services Specialist I	1.0	0.0	0.0	0.0	0.0
Fiscal Specialist	0.0	0.3	0.3	0.3	0.3
Part Time	0.6	0.8	0.8	0.8	0.8
Total Full Time Equivalent	2.6	2.1	2.1	2.1	2.1

Objectives & Measurements:

	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Projected	FY15 Estimated
<i>Objective: In accordance with the CCACCYF Strategic Plan, continually monitor progress in implementing developed programs.</i>					
Grant/funding applications submitted	4	4	5	5	5
Grant/funding applications approved	4	4	5	5	5
Vendor contracts executed	8	9	9	9	9
Program improvement plans reviewed	*NA	*NA	NA*	2	2
<i>*No programs required an improvement plan</i>					

Planning and Growth Management

Department: Planning and Growth Management Account: 23.07.19
Division/Program: Planning/Agricultural Preservation Fund: Special Rev.
Program Administrator: Charles Rice, Environmental Review Program Manager Source: Prop. Tax
www.charlescountymd.gov/pgm/planning/planning

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Personal Services	\$58,520	\$94,900	\$94,900	\$3,000	(\$91,900)	-96.8%
Fringe Benefits	25,134	26,500	26,500	0	(26,500)	-100.0%
Operating Costs	442,852	4,200	4,200	1,200	(3,000)	-71.4%
Total Expenditures	\$526,506	\$125,600	\$125,600	\$4,200	(\$121,400)	-96.7%

Changes and Useful Information:

- The decrease in **Personal Services** and associated **Fringe Benefits** is due to the transfer of a Planner position to the General Fund and to the Watershed Protection and Restoration Fund due to lack of program revenues.

Description:

The Maryland Agricultural Land Preservation Foundation (MALPF) was established by the Maryland General Assembly in 1977 and is part of the Maryland Department of Agriculture. The Foundation works with local governments to purchase agricultural preservation easements that forever restrict development on prime farmland and woodland.

Funds to purchase easements are derived from an agricultural transfer tax paid when agricultural land is sold for nonagricultural use. Additional funds are provided by local governments and are used to leverage funding from the State. Funding for this Program helps to preserve the agriculture economy, rural character and other associated natural resources, which is a major goal of Charles County's Comprehensive Plan.

Positions:

Title	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
Agricultural Planner IV	1.0	0.8	0.8	1.0	0.0
Total Full Time Equivalent	1.0	0.8	0.8	1.0	0.0

Department: Planning and Growth Management Accounts: 3 Fund
Division/Program: Codes, Permits & Inspection Services\Inspections & Enforcement- Nuisance Abatement Program Fund: Special Rev.
Program Administrator: Frank Ward, Chief of Codes, Permits, and Inspection Services Source: Srvc. Charge
www.charlescountymd.gov/pgm/cpis/inspections

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Operating Costs	\$0	\$100,000	\$100,000	\$100,000	\$0	0.0%
Total Expenditures	\$0	\$100,000	\$100,000	\$100,000	\$0	0.0%

Changes and Useful Information:

- This fund was implemented in FY2014.

Description:

Nuisance Abatement Fund

The Nuisance Abatement Fund is required to implement Charles County efforts to correct violations of Building Code, Nuisance Code or Zoning Ordinance. In those cases where the property owner has not met the requirements of a Court Order or Nuisance Abatement Hearing Board Order, County Code has provisions for the County to clean-up the property and abate the Code violations at the cost to the property owner. Clean & Lien provisions have been included in appropriate County regulations in order for the required costs to abate the found violations to be affixed on the violators property tax bill as a lien. The account will enable the County to hire qualified contractors to abate the eyesore properties in those cases where violators have not met their legally required responsibility prior to payments being finalized by the violators.

Planning and Growth Management

Department: Planning and Growth Management Accounts: 4 Fund
Division/Program: Planning Grants Fund: Special Rev.
Program Administrator: Steven Ball, Planning Director Source: Grant

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Personal Services	\$43,566	\$5,430	\$5,430	\$5,430	\$0	0.0%
Fringe Benefits	10,584	3,570	3,570	3,570	0	0.0%
Operating Costs	(5,326)	0	213,900	0	(213,900)	-100.0%
Capital Outlay	9,628	0	0	0	0	N/A
Total Expenditures	\$58,451	\$9,000	\$222,900	\$9,000	(\$213,900)	-96.0%

Changes and Useful Information:

- **Operating Costs** decrease is due to the grant awards in FY2014 which are not budgeted in FY2015. At the end of each fiscal year, the balance of unspent multi-year federally funded grant projects are carried over to the next fiscal year as appropriate. Budget Amendments are executed for the rollover funds.

Description:

Charles County Critical Area Program www.charlescountymd.gov/pgm/planning/chesapeake-bay-critical-area-program

This State mandated program is partially funded by the Chesapeake Bay Critical Area Commission. The law governing the Program requires that development projects within 1,000 feet of the tidal influence of the Chesapeake Bay meet standards designed to mitigate adverse effects on water quality, fish, plant and wildlife habitat. The County reviews development projects located in the Critical Area to ensure compliance with the program.

Staff also reviews, updates, and incorporates new legislation into the zoning ordinance, subdivision regulations, and Comprehensive Plan. This may include enforcement of local Critical Area regulations by performing site visits, responding to complaints, issuing citations, "Stop Work" orders, and following up on mitigation and remediation efforts. The County also uses these funds to educate the public and provide general assistance to property owners.

Community Economic Adjustment Assistance for Compatible Use and Joint Land Use Studies

This multi-year grant will fund the preparation of a Joint Land Use Study for the Naval Support Facility Indian Head. The study is a cooperative land use planning effort between Charles County, Town of Indian Head, and NSF Indian Head to identify land use compatibility issues confronting the civilian community and the naval base, and to recommend strategies to address the issues in the context of the County's Comprehensive Plan and general zoning. The Study is intended to protect and preserve military readiness and defense capabilities while supporting continued community economic development and protecting the public health, safety and welfare of the community. Funds will be used to hire a consultant and for advertising, as well as printing and distribution of public outreach materials.

War of 1812 Mini-Grant Program

Funds were awarded to support speaker fees and associated costs to host a commemorative event in Benedict in the summer of 2014. The event is an opportunity for the community to learn about and appreciate the role that Benedict played in the regional state and national events that shaped our Country.

Historic Preservation Fund Grants-In-Aid

This grant project funds an archeological consultant to review and comment on preliminary subdivision plans in accordance with Section 55 of the Charles County Subdivision Code and Article XXXI of the Charles County Zoning

Positions:

Title	FY11 FTE	FY12 FTE	FY13 FTE	FY14 FTE	FY15 FTE
Planners Hours	0.1	0.2	0.1	0.1	0.1
Total Full Time Equivalent	0.1	0.2	0.1	0.1	0.1

Department of Public Works personnel were a one-time charge in FY2013 for EECBG retrofit project work and are not included in the FTE's listed for FY13.

Economic Development

Department: Administrative Services Account: 39 Fund
Division/Program: Tourism Fund: Special Rev.
Program Administrator: Catherine Carroll, Tourism Marketing Coordinator Source: Grant
www.charlescountymd.gov/coadmin/tourism/tourism-office

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Operating Costs	\$41,898	\$40,588	\$34,734	\$34,734	\$0	0.0%
Total Expenditures	\$41,898	\$40,588	\$34,734	\$34,734	\$0	0.0%

Changes and Useful Information:

- **Operating Costs** is for the MD Office of Tourism Development - County Cooperative Grants Program.

Description:

MD Office of Tourism Development - County Cooperative Grants Program

The purpose of this grant is to develop and promote the State's tourism and travel industries and encourage, assist, and coordinate the tourism activities of local and regional promotional organizations. Money is spent on tourism advertising, written and graphic materials, cooperative and matching promotional programs, and other tourism and developmental and promotional activities. The grant amount is determined based upon the County's prior year allowable expenditures, prior year Comptroller-determined tourism tax revenues generated in their jurisdiction and on prior year growth of Comptroller-determined tourism tax revenues over same tax revenues collected two years prior. (These revenues reflect both the tax codes determined by the Comptroller and the formula utilized by the Comptroller.) Grant funds may only be used in the manner set forth in the County's Destination Marketing Organization Grant Marketing Plan.

Positions:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
<u>Title</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Part Time	3.2	3.2	0.0	0.0	0.0
Total Full Time Equivalent	3.2	3.2	0.0	0.0	0.0

Department: Economic Development Account: 09 Fund
Division/Program: Economic Development Loan Programs Fund: Special Rev.
Program Administrator: Kwasi Holman, Director of Economic Development Source: Grant
www.meetcharlescounty.com

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2014 Amended	FY2015 Adopted	\$ Change FY2014 Amended	% Chg.
Operating Costs	\$0	\$0	\$500,000	\$0	(\$500,000)	-100.0%
Total Expenditures	\$0	\$0	\$500,000	\$0	(\$500,000)	-100.0%

Changes and Useful Information:

- This fund is new for FY2014. Any unspent grant funds are carried over to FY2015 after fiscal year end.

Description:

Targeted Industries Incentive Loan Fund

The purpose of this grant through the MD Department of Business and Economic Development is to serve as gap financing for businesses looking to expand or relocate into the County resulting in additional job creation. Eligible firms must be an established company, have at least 50% of project financing in hand at the time of financial request, and qualify as an identified targeted industry. All loans will be supported by an economic impact analysis. Ultimately, the program will be a self-sustaining Revolving Loan Fund.

Disadvantaged Business Loan Program

The intent of this fund is to help businesses grow or enhance their productivity or profitability. The applicant's primary business location must be in Charles County, must also qualify as a disadvantaged business either as a Minority, Women, or Veteran owned business enterprise, and meet the criteria of a Small Local Business Enterprise Program. Loan proceeds can be utilized as working capital, for inventory, staffing, and/or purchase of new or used equipment/machinery with the maximum loan value at \$35,000. The program is not intended to replace commercial bank financing for borrowers who are able to secure bank loans.

<https://www.charlescountymd.gov/ed/disadvantage-business-loan-program>

Debt Service Fund

Fund Description:

The Debt Service Fund is used to account for the annual payment of long-term debt (bond issues) which have a specific or legally binding revenue source. This revenue source is dedicated to the retirement of the principal outstanding on long-term debt and the annual interest expense. Charles County utilizes this fund to account for bonds issued on behalf of a local nursing home, a local hospital, a children learning center at the College of Southern Maryland, developer infrastructure bonds, new school construction bonds, and construction for the Southern Maryland Stadium and Entertainment Complex.

Long-term note receivables provide the County with a funding source for the nursing home, hospital, developer, and college bond issues. The Nursing Home pre-paid their note in FY2010 and fund balance will be used to make debt service payments until these bonds are paid in full in FY2021. The County's Excise Tax is used to finance the debt service for bond issues sold for school construction. If needed, additional funds are transferred from the Capital Project Fund and/or General Fund.

	FY13 Actual	FY14 Budget	FY15 Budget	\$ Change from FY14	% Change
<i>CIVISTA Medical Center</i>					
Revenues: Interest Income	\$278,213	\$225,100	\$189,800	(\$35,300)	-15.7%
Miscellaneous	969,021	883,400	915,900	32,500	3.7%
Total Revenues	\$1,247,234	\$1,108,500	\$1,105,700	(\$2,800)	-0.3%
Expenses: Debt Service	\$1,103,165	\$1,108,500	\$1,105,700	(\$2,800)	-0.3%
Variance	\$144,069	\$0	\$0	\$0	
<i>Nursing Home</i>					
Revenues:					
Fund Balance Appropriation	0	139,800	137,300	(2,500)	-1.8%
Total Revenues	\$0	\$139,800	\$137,300	(\$2,500)	-1.8%
Expenses: Debt Service	\$127,577	\$139,800	\$137,300	(\$2,500)	-1.8%
Variance	(\$127,577)	\$0	\$0	\$0	
<i>Southern Maryland Stadium & Entertainment Complex</i>					
Revenues: Interest Income	\$125,000	\$345,200	\$318,200	(\$27,000)	-7.8%
Miscellaneous	0	541,000	564,100	23,100	4.3%
Total Revenues	\$125,000	\$886,200	\$882,300	(\$3,900)	-0.4%
Expenses: Debt Service	\$891,405	\$886,200	\$882,300	(\$3,900)	-0.4%
Variance	(\$766,405)	\$0	\$0	\$0	

Debt Service Fund

	FY13 Actual	FY14 Budget	FY15 Budget	\$ Change from FY14	% Change
<i>School Construction Excise Tax</i>					
Revenues: Interest Income	\$1,180,555	\$1,243,400	\$1,206,200	(\$37,200)	-3.0%
Miscellaneous	7,647,637	8,729,400	11,235,900	2,506,500	28.7%
Total Operating Revenue	\$8,828,192	\$9,972,800	\$12,442,100	\$2,469,300	24.8%
Fund Balance Appropriation	0	922,000	0	(922,000)	N/A
General Fund Transfer (Bond Premium)	0	0	651,000	651,000	N/A
Capital Project Fund Transfer (DRRA)	0	909,500	0	(909,500)	N/A
Total Revenues	\$8,828,192	\$11,804,300	\$13,093,100	\$1,288,800	10.9%
Expenses: Debt Service	\$10,682,493	\$11,804,300	\$8,540,200	(\$3,264,100)	-27.7%
Contingency	0	0	4,552,900	4,552,900	N/A
Total Expenses	\$10,682,493	\$11,804,300	\$13,093,100	\$1,288,800	10.9%
Variance	(\$1,854,300)	\$0	\$0	\$0	

College of Southern Maryland (Children Learning Center)

Revenues: Interest Income	\$20,752	\$22,000	\$18,000	(\$4,000)	-18.2%
Miscellaneous	66,039	68,400	73,100	4,700	6.9%
Total Revenues	\$86,791	\$90,400	\$91,100	\$700	0.8%
Expenses: Debt Service	\$89,921	\$90,400	\$91,100	\$700	0.8%
Variance	(\$3,130)	\$0	\$0	\$0	

The St. Charles Companies

Revenues: Interest Income	\$1,280,436	\$1,192,700	\$1,193,800	\$1,100	0.1%
Miscellaneous	2,447,104	2,550,500	2,673,000	122,500	4.8%
Total Revenues	\$3,727,540	\$3,743,200	\$3,866,800	\$123,600	3.3%
Expenses: Debt Service	\$3,227,410	\$3,743,200	\$3,866,800	\$123,600	3.3%
Variance	\$500,130	\$0	\$0	\$0	

Miscellaneous

Revenues: Interest Income	\$320	\$0	\$0	\$0	N/A
Miscellaneous	823	0	0	0	N/A
Total Revenues	\$1,143	\$0	\$0	\$0	N/A
Expenses: Debt Service	\$0	\$0	\$0	\$0	N/A
Variance	\$1,143	\$0	\$0	\$0	

TOTAL DEBT SERVICE FUND

Total Revenues	\$14,015,901	\$17,772,400	\$19,176,300	\$1,403,900	7.9%
Total Expenses	\$16,121,970	\$17,772,400	\$19,176,300	\$1,403,900	7.9%
Variance	(\$2,106,069)	\$0	\$0	\$0	

Personnel

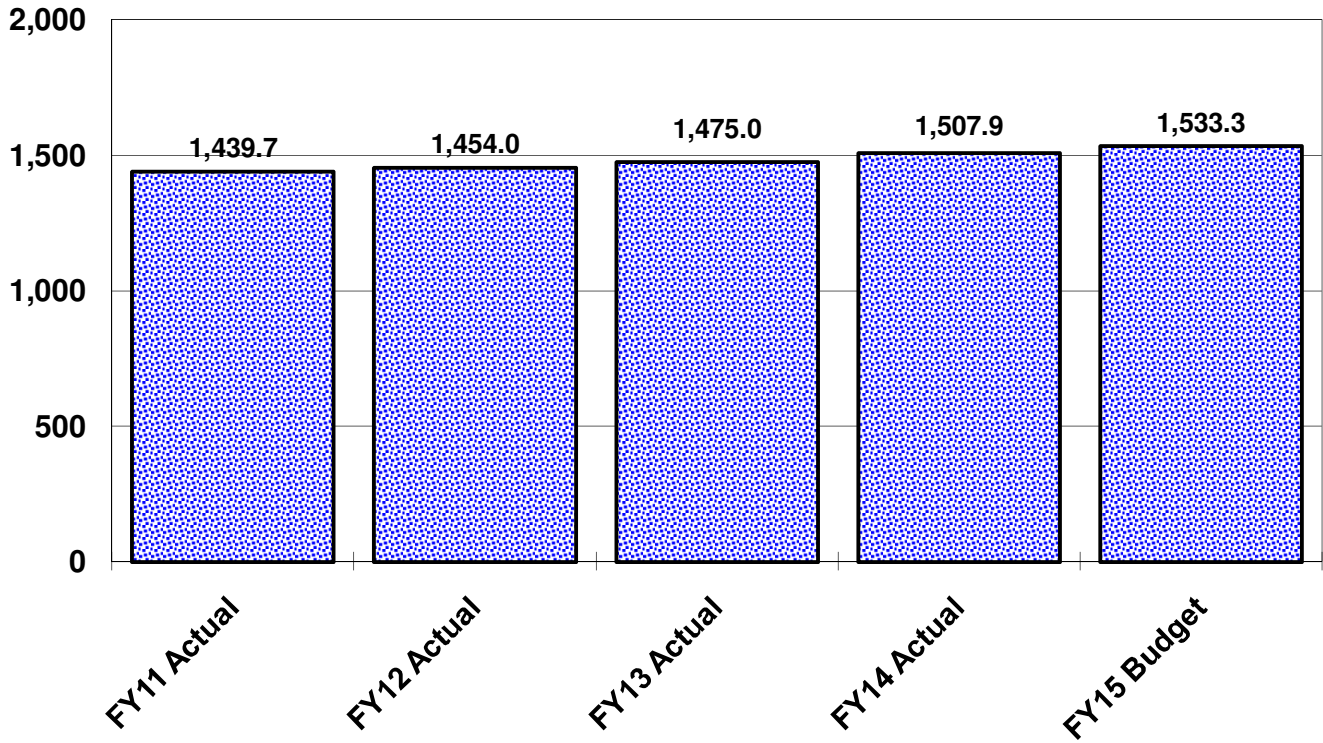
PERSONNEL/SERVICE LEVEL CHANGES

The following graph presents the Personnel history for Charles County Government from Fiscal Year 2011 through Fiscal Year 2015. A detail personnel listing by Department/Division follows. The personnel list is based on the number of full time and part time positions. Positions working less than Full Time have been converted to Full Time Equivalents based on the number of hours worked. The information includes all County government departments that either currently follow or previously have followed the County Commissioner's personnel policy such as: Community Services, County Administrator's Office, County Commissioner's Office, Economic Development, Emergency Services, Fiscal and Administrative Services, Human Resources, Planning and Growth Management, and Public Works. Information presented also includes County agencies which follow their own form of personnel policies, such as: Sheriff's Office, State's Attorney's Office, Circuit Court, and Soil Conservation. Agencies such as the Charles County Board of Education, Public Library, College of Southern Maryland, Health Department, Election Board and Department of Social Services are not included since these organizations make decisions independent of the County regarding personnel.

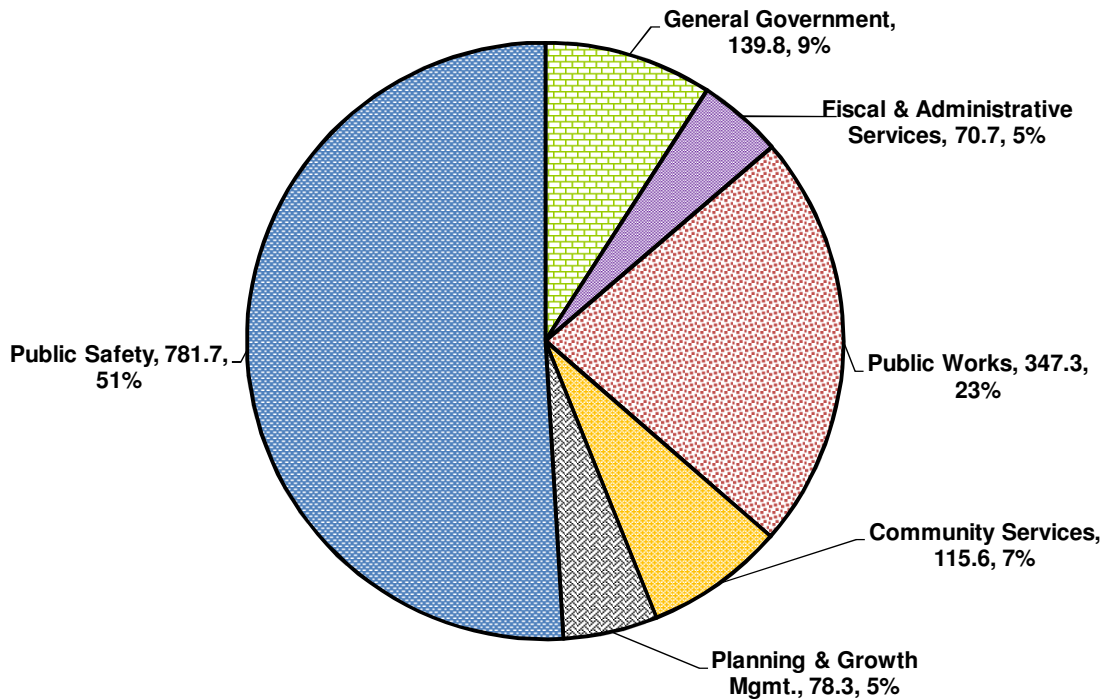
Starting in Fiscal Year 2012, the authorized strength began to increase in order to improve service levels in targeted areas of County Government. The authorized strength has risen by 93.6 Full Time Equivalent positions since the end of Fiscal Year 2011. The Fiscal Year 2015 authorized strength for all departments is 1,533.3 full time equivalent positions. Compared to the previous fiscal year the authorized strength increased by a net Full Time Equivalency of 25.4. New positions were added in Fiscal Year 2015 as follows:

- In support of public safety, five Dispatchers were added in order to meet the demand for service which requires five dispatcher / 911 call takers to be on duty 24/7 365 days a year.
- Seven positions were added for the State's Attorney's Office. The new positions consist of two Assistant State's Attorneys, four Victim/Liaisons, and one secretary. These new positions are part of the final phase of a three year agreement between the County Commissioners and the State's Attorney of adding twenty-two new positions to the agency in order to increase their staffing level to equal other comparable jurisdictions. For Fiscal Year 2014, the agency received nine new positions and for Fiscal Year 2013 the agency received six new positions.
- A Pool Manager and part time funding was approved for Community Services to manage the St. Charles High School indoor pool. Part time funding was also approved to provide clerical support to the Vision 2020 program.
- In order to plan, coordinate, and analyze the County's Water/Sewer Infrastructure, an Engineer III position was added in Planning and Growth Management. This position will perform water/sewer analysis and modeling to the current development process, determine where future infrastructure improvements are needed, and help to prevent infrastructure failures.
- A Solid Waste Worker and an Equipment Operator II position were added to Public Works - Facilities to meet the increased demand due to the landfill expansion. Also do to the addition of several facilities, Building and Trades part time funding was increased to provide sufficient personnel to maintain these properties.
- A Senior Procurement Specialist position and an Accounting Technician position for the Fiscal & Administrative Services Department were approved in order to meet the increasing workload. Also to assist the State's Attorney's Office, an I.T. Specialist position was approved. This position will be dedicated to the State's Attorney's Office but will report to Fiscal & Administrative Services.
- Due to the new Bel Alton WWTP going online and increased scrutiny by regulatory agencies, an Operator Trainee position was approved for Public Works – Utilities.
- In the Cable TV / I-Net Fund three new positions were approved: a Communications Coordinator, a Video Librarian Specialist, and an Assistant Graphics Designer. Also approved was funding for two part time positions for Fiscal & Administrative Services Information Technology Division. These positions were approved to meet the increasing workload.

TOTAL PERSONNEL



FY15 PERSONNEL BY FUNCTION



CHARLES COUNTY GOVERNMENT PERSONNEL LISTING- FULL TIME EQUIVALENT

	FY11 YEAR END	FY12 YEAR END	FY13 YEAR END	FY14 YEAR END	FY15 APPROVED
TOTAL PERSONNEL					
Total Full Time Personnel	1,286.5	1,297.5	1,314.1	1,348.3	1,371.9
Total Part Time Personnel	153.2	156.4	160.9	159.6	161.4
TOTAL PERSONNEL	1,439.7	1,454.0	1,475.0	1,507.9	1,533.3

COUNTY DEPARTMENTS

COMMUNITY SERVICES

Administration	3.8	4.0	5.0	5.0	5.5
Aging and Senior Programs	28.9	31.4	34.0	31.7	30.9
Housing Authority	14.8	14.7	14.7	14.7	14.7
Recreation	54.8	54.8	54.6	54.6	57.3
Transportation & Community Programs	7.6	7.2	7.2	7.2	7.2
	109.9	112.1	115.6	113.3	115.6

COUNTY ADMINISTRATOR'S OFFICE

County Administrator	3.0	3.0	3.0	4.0	4.0
Security	2.9	2.9	2.9	2.9	2.9
Safety	1.0	1.0	1.0	1.0	1.0
Media	5.5	5.5	5.8	6.5	8.3
Tourism	4.2	5.2	6.2	8.5	8.5
	16.6	17.6	19.0	22.9	24.7

COUNTY COMMISSIONER'S OFFICE

County Commissioners	5.0	5.0	5.0	5.0	5.0
Commissioner Office Administration	5.5	6.6	6.6	6.6	6.6
Internal Audit	2.0	0.0	0.0	0.0	0.0
County Attorney's Office	9.0	9.0	9.6	9.6	9.6
	21.5	20.6	21.3	21.3	21.3

ECONOMIC DEVELOPMENT

Business Development	2.3	5.3	6.3	6.3	6.3
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EMERGENCY SERVICES

Administration	3.3	3.3	3.3	3.3	3.3
Animal Shelter	13.7	13.9	13.9	13.9	13.9
Animal Control	6.0	6.0	6.0	6.0	6.0
Fire/EMS Communications	24.7	24.7	24.7	26.7	31.7
Emergency Management	2.0	2.0	2.0	2.0	2.0
Emergency Medical Services	79.1	79.1	81.1	81.1	81.1
False Alarm	2.0	2.0	2.0	2.0	2.0
Tactical Response Team	1.7	1.7	1.7	1.7	1.7
	132.5	132.7	134.7	136.7	141.7

CHARLES COUNTY GOVERNMENT PERSONNEL LISTING- FULL TIME EQUIVALENT

	FY11 YEAR END	FY12 YEAR END	FY13 YEAR END	FY14 YEAR END	FY15 APPROVED
FISCAL & ADMINISTRATIVE SERVICES					
Administration	2.0	2.0	2.0	2.0	2.0
Accounting/Payroll	10.8	10.8	10.8	10.8	11.8
Budget and Financial Planning	5.0	5.0	5.0	5.0	5.0
Information Technology	19.0	21.0	21.5	21.5	23.7
Purchasing	5.0	6.0	6.0	6.0	7.0
Treasury	14.0	14.0	14.0	14.0	14.0
Water & Sewer Billing	7.1	7.1	7.1	7.3	7.3
	62.8	65.8	66.3	66.5	70.7
HUMAN RESOURCES					
	7.0	7.0	8.0	8.0	8.0
PLANNING & GROWTH MANAGEMENT					
Administration	5.0	5.0	4.0	4.0	4.0
Codes, Permits & Inspections	29.3	29.3	31.3	31.3	31.3
Capital Projects	15.3	15.3	15.3	17.3	18.3
Resource & Infrastructure Management	6.0	6.0	6.0	6.0	6.0
Planning	17.7	17.7	17.7	18.7	18.7
	73.3	73.3	74.3	77.3	78.3
PUBLIC WORKS					
<u>Facilities:</u>					
Administration	10.5	11.0	11.0	12.0	12.0
Building & Trades	53.7	54.7	54.7	54.7	55.8
Landfill Operations	30.2	30.2	30.2	30.2	32.2
Parks & Grounds	56.8	57.5	57.5	57.5	57.5
Roads	39.7	39.7	39.7	39.7	39.7
Recycling Operations	24.1	24.1	24.1	24.1	24.1
Vehicle & Equipment Maintenance	11.6	11.6	11.6	11.6	11.6
	226.6	228.8	228.8	229.8	232.9
<u>Utilities</u>					
Water	35.0	34.4	35.1	35.1	35.4
Sewer	40.5	40.5	41.2	41.2	41.9
Mattawoman	35.3	32.4	31.0	31.0	31.0
Meter Technician	6.1	6.1	6.1	6.1	6.1
	116.9	113.4	113.4	113.4	114.4
Public Works Grand Total	343.5	342.2	342.2	343.2	347.3
Total Full Time Personnel	644.5	648.5	655.5	664.7	680.7
Total Part Time Personnel	124.8	128.0	131.9	130.6	133.0
TOTAL COUNTY DEPARTMENTS	769.2	776.5	787.4	795.3	813.7

CHARLES COUNTY GOVERNMENT PERSONNEL LISTING- FULL TIME EQUIVALENT

	FY11 YEAR END	FY12 YEAR END	FY13 YEAR END	FY14 YEAR END	FY15 APPROVED
OUTSIDE AGENCIES					
CIRCUIT COURT	21.9	22.9	21.7	21.7	21.7
STATE'S ATTORNEY OFFICE	30.3	31.3	36.9	45.9	52.9
SHERIFF					
<u>Sheriff's Office:</u>					
Sheriff	1.0	1.0	1.0	1.0	1.0
Uniformed Officers	291.0	291.0	291.0	301.0	301.0
Office of the Sheriff	5.6	5.6	6.2	6.2	6.2
Executive Services Division	10.7	10.1	10.7	10.7	10.7
Administrative Services Division	15.3	14.3	14.3	16.3	16.3
Criminal Investigations Division	13.2	13.2	13.2	13.6	13.6
Communications	22.0	21.0	21.0	21.0	21.0
Station Clerks	22.0	22.0	22.0	22.0	22.0
Records Management	10.6	11.6	11.6	11.6	11.6
Management Information System	11.6	11.6	11.6	11.6	11.6
Patrol Division	1.0	1.0	1.0	1.0	1.0
Special Operations Division	4.5	3.8	6.2	8.2	8.2
Court Security	20.6	20.6	21.6	23.2	23.2
Judicial Services	18.4	20.3	20.6	20.6	20.6
Property Management	10.4	10.7	11.6	11.6	11.6
Training Division	4.7	4.7	4.7	4.7	4.7
	462.7	462.7	468.4	484.4	484.4
<u>Detention Center</u>					
Administration	2.0	2.0	2.0	2.0	2.0
Correctional Officers	136.0	141.0	141.0	141.0	141.0
Classified Personnel	12.6	12.6	12.6	12.6	12.6
Volunteers in Community Service (VICS)	0.0	0.0	0.0	0.0	0.0
	150.6	155.6	155.6	155.6	155.6
Sheriff Grand Total	613.3	618.2	624.0	640.0	640.0
SOIL CONSERVATION	5.0	5.0	5.0	5.0	5.0
Total Full Time Personnel	642.0	649.0	658.6	683.6	691.1
Total Part Time Personnel	28.5	28.5	29.0	29.0	28.5
TOTAL OUTSIDE AGENCIES	670.5	677.4	687.6	712.6	719.6

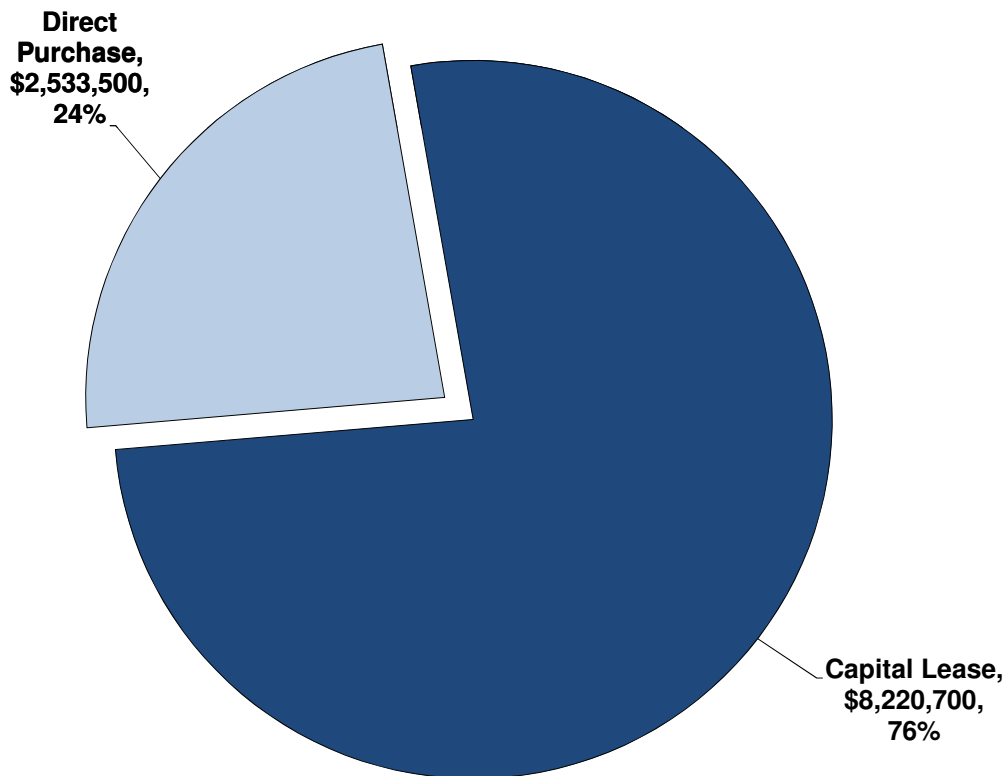
Vehicles & Equipment

FY2015 VEHICLE AND EQUIPMENT LISTING

Item Description	Asset Value of Request	Direct Purchase	Asset Value of Leased Items	Annual Lease
Total General Fund	\$6,971,700	\$832,200	\$6,139,500	\$1,280,000
Total Transportation Fund	888,000	888,000	0	0
Total Inspection Services	610,000	0	610,000	127,200
Total Drug Forfeitures	134,900	134,900	0	0
Total Solid Waste	470,000	460,000	10,000	2,100
Total Water & Sewer Operations	1,205,400	0	1,205,400	251,400
Total Environmental Services Operations Fund	458,200	202,400	255,800	53,300
Total Cable TV/I-Net Fund	16,000	16,000	0	0
Total All Funds	\$10,754,200	\$2,533,500	\$8,220,700	\$1,714,000

Capital Lease Vs. Direct Purchase

The County Commissioners recognize the need for good equipment, and that new and improved equipment greatly assists staff with the completion of a growing list of tasks. To this end, the County has turned to capital leasing as an alternative to match equipment needs with financial limitations.



FY2015 VEHICLE AND EQUIPMENT LISTING

Item Description	Justification / Replacement Information	Asset Value of Request	Direct Purchase	Annual Lease
<u>General Fund</u>				
<u>Fiscal & Administrative Services</u>				
I.T. - Network 01.04.12.51.0500.000				
FOR DPW-PF PARKS: HP Laserjet Enterprise 700 Color Printer	Replace 2007 HP Laser Printer, it is obsolete and in poor condition.	6,500		1,400
Treasury 01.04.22.0500.000				
Pitney Bowes DI380 Inserter	To replace current Pitney Bowes DI200 Inserter.	10,200		2,100
Total Fiscal & Administrative Services		16,700	0	3,500
<u>Public Works - Facilities</u>				
Admin. - Inventory				
Staff 01.05.06.07.0500.000				
Shelving and racks for Warehouse #1 (six rows)	Existing shelving is not durable. Shelving with stocked items has buckled.	13,100	13,100	
Reach Electric Forklift for Warehouse #2	Replace I01 Hyster Electric Forklift.	35,500		7,400
Total Administration		48,600	13,100	7,400
Building & Trades 01.05.33.0500.000				
Plug in Hybrid Electric Vehicle	Replace B-12, 2000 Chevrolet Lumina, over 111,000 miles.	35,000		7,300
Genie Lift	Replace 15 year old Genie-AWP 30S.	15,000		3,100
Total Building and Trades		50,000	0	10,400
Parks and Grounds 01.05.41.41.0500.000				
Stake body, 450 Series, 1 Ton Truck with snow plow assembly	Replace P-01, 1997 GMC Stake body, over 62,000 miles, poor condition.	39,500		8,200
Turf Over-Seeder	Replace SO-1 in poor condition.	10,600		2,200
3/4 Ton Pick Up Truck, 4x4 with snow plow assembly	Replace P-34, 2000 Chevrolet Pick Up, 88,000 miles in poor condition.	34,000		7,100
Stake body, 450 Series, 1 Ton Truck with dump body and snow plow assembly	Replace P-14, 2000 Ford 1/2 Ton Pick Up, over 75,700 miles, poor condition.	39,500		8,200

FY2015 VEHICLE AND EQUIPMENT LISTING

Item Description	Justification / Replacement Information	Asset Value of Request	Direct Purchase	Annual Lease
Laurel Springs Park	01.05.41.73.0500.000			
Zero Turn Mower 72", 31 HP Diesel	Replace PTC-08 2006 Jacobson Turfcat Mower, is out of service and will be scheduled for auction soon.	15,000		3,100
Stethem Park	01.05.41.75.0500.000			
Zero Turn Mower 72", 31 HP Diesel	Replace PTC-03 2001 Jacobson Turfcat Mower, currently operational but needs additional repairs to last.	15,000		3,100
Bryantown Soccer	01.05.41.77.0500.000			
Utility Vehicle	Replace PUV-11, 2001 Gator, in poor condition.	7,500		1,600
Oakridge Park	01.05.41.78.0500.000			
Zero Turn Mower 72", 31 HP Diesel	Replace PTC-18 2000 Jacobson Turfcat Mower, has had extensive repairs.	15,000		3,100
Total Parks		176,100	0	36,600
Total Public Works - Facilities		274,700	13,100	54,400
Circuit Court	01.09.05.0500.000			
Office Furniture	With the anticipated move of the Assignment Office to the area vacated by the Masters' Office, new work stations for 7 to 8 employees are needed.	35,000		7,300
Total Circuit Court		35,000	0	7,300
Central Services	01.23.0500.000			
Security Upgrades	Video storage for County video cameras, Camera License support (30) Cameras, and (2) Rolls of CAT 5 Wire.	26,400	26,400	
Total Central Services		26,400	26,400	0

FY2015 VEHICLE AND EQUIPMENT LISTING

Item Description	Justification / Replacement Information	Asset Value of Request	Direct Purchase	Annual Lease
<u>Sheriff's Office</u>				
Sheriff's Office	01.24.24.0500.000			
2015 Police Vehicles (10)		255,000		53,200
Mobile Radios (10)		62,000		12,900
ICOPS Cameras and Accessories (10)		94,000		19,600
2015 Replacement agency vehicles (33)		845,000		176,200
Portable Radios (23)		184,000	184,000	
Mobile Radios (13)		130,000	130,000	
Mini Thermal Monocular		9,800	9,800	
Omega Tube Night Vision Scope		8,800	8,800	
2015 All-Terrain Vehicles (2)		26,000	26,000	
3D Laser Scanner (Crime Scene 360)		67,200	67,200	
Total Sheriff's Office		1,681,800	425,800	261,900
Sheriff's Computer	01.24.24.0500.010			
CAD/RMS Servers (2)		20,000	20,000	
Network Equipment of Annual 10% inventory replacement		8,700	8,700	
Phone Recording System at DI		15,100	15,100	
Firearms Training Stimulatory (FATS) equipment		40,000	40,000	
FLIP Thermovision Flash Sight Camera (2)		22,000	22,000	
Mug Shot Capture Stations for D-1 and D-III (2)		18,000	18,000	
Servers (2)		20,000	20,000	
Quad Crisis Response and Video System Rescue Phone		19,500	19,500	
Total Sheriff's Computer		163,300	163,300	0
Detention Center	01.24.37.0500.000			
Extended Wheelbase Cargo Van		33,600	33,600	
Containment insert and installation cost for Prisoner transport truck		12,800	12,800	
Portable Radios (15)		90,000	90,000	
Total Detention Center		136,400	136,400	0
Automated Enforcement Unit	01.24.85.193.0500.000			
3D Laser Scanner (Traffic Accident's Reconstruction)		67,200	67,200	
Total Red Light Camera Program		67,200	67,200	0
Total Sheriff's Office		2,048,700	792,700	261,900

FY2015 VEHICLE AND EQUIPMENT LISTING

Item Description	Justification / Replacement Information	Asset Value of Request	Direct Purchase	Annual Lease
<u>Emergency Services</u>				
911 Communications 01.26.29.01.0500.000				
Mobile Radios	Existing radio's are 2004 models. They are no longer supported by vendor. Industry standards are requiring a replacement system.	4,158,200		866,900
Total Communications		4,158,200	0	866,900
Tactical Response Team 01.26.86.0500.000				
Self-Contained Breathing Apparatus (SCBA) Fit Testing Machine	OSHA requires that all air purified, powered air purified respirator and self contained breathing apparatus masks be individually fit tested to the end user. The current fit testing machine in use is over 11 years old and no longer serviced by the manufacturer.	15,900		3,300
Utility Vehicle	The Tactical Response Team is requesting to replace ES-41, a 2005 Ford Crown Victoria with 140,000 miles.	65,000		13,600
Total Tactical Response Team		80,900	0	16,900
Career EMS 01.26.97.0500.000				
(5) LifePak's 15	The EMS Division is requesting to replace (5) LP-12's which have reached the end of their service life (7 to 8 years) and are no longer being serviced by the manufacturer.	182,300		38,000
Knox Box Key Security Program (100 keys for Fire and EMS Apparatus; 20 keys for Law Enforcement; installation of the 120 vehicles and 112 rekey current boxes)	Enhance the efficiency of responses to emergency and non-emergency calls for service at building and/or facilities with controlled access. All Knox Box keys would be keyed identically and made available to all fire companies, EMS units and law enforcement. This is a joint venture program with the Charles County Volunteer Fire Association.	83,800		17,500
Utility Vehicle	The EMS Division is requesting to replace ES-33, a 2002 Ford Crown Victoria with 140,000 miles.	65,000		13,600
Total Career EMS		331,100	0	69,100
Total Emergency Services		4,570,200	0	952,900
General Fund Total		\$6,971,700	\$832,200	\$1,280,000
Total Cost of Items to Be Leased		\$6,139,500		

FY2015 VEHICLE AND EQUIPMENT LISTING

Item Description	Justification / Replacement Information	Asset Value of Request	Direct Purchase	Annual Lease
<u>Transportation Grants Fund</u>				
<u>Community Services</u>				
(Capital)- Fixed Route Vehicles				
	06.06.110.139.0500.011			
* 6 Replacement Buses	Replaces CS48, 52, 53,64. 2008 model years with over 450,000 miles each. Also replaces CS66, 67 that are 2009 models with extremely poor reliability.	888,000	888,000	
<i>Note: Above costs are normally funded @ 80% federal and 10% state leaving the County with a 10% match.</i>				
Total Transportation Fund		\$888,000	\$888,000	\$0
<i>*contingent on grant funds</i>				
<u>Inspection and Review Fund</u>				
<u>Planning and Growth Management</u>				
New program to improve efficiencies and address I.T. concerns with aging systems	Replace the current computer system associated with land use, subdivision, code enforcement, and Permit activities including electronic plan review program.	610,000		127,200
Total Inspection & Review Fund		\$610,000	\$0	\$127,200
Total Cost of Items to Be Leased		\$610,000		
<u>Drug Forfeitures</u>				
<u>Sheriff</u>				
Local Forfeitures 22.24.0500.000				
Funds for Vice/Narcotics	capital outlay replacements as needed.	70,000	70,000	
Federal Forfeitures 22.24.24.0500.000				
Funds to replace capital	as needed.	64,900	64,900	
Total Drug Forfeitures		\$134,900	\$134,900	\$0
<u>Landfill</u>				
27.05.38.0500.000				
<u>Public Works - Facilities</u>				
* Track Loader	Replace S-53, a 2005 Cat 973 which has 15,000 hours.	460,000	460,000	
Generator	To power scale house during electrical outages.	10,000		2,100
Total Landfill		\$470,000	\$460,000	\$2,100
Total Cost of Items to Be Leased		\$10,000		
<i>* To be purchased with equipment reserve.</i>				

FY2015 VEHICLE AND EQUIPMENT LISTING

Item Description	Justification / Replacement Information	Asset Value of Request	Direct Purchase	Annual Lease
<u>Water and Sewer Operation Fund</u>				
<u>Public Works - Utilities</u>				
Water Meter Change Out	This is for the continued County-wide meter change out program. This will allow for the installation of approximately 1,400 Badger Meter/Orion units bringing the program to 99% completion.	200,000		41,700
Posi-track with 3 foot tracks	Replacement Posi-Track with 3 foot tracks to replace U29, a 1998 machine.	80,000		16,600
One - Trailer-Mounted Air Compressor	To replace U75, 1995 Ingersoll-Rand air compressor.	24,400		5,100
Heavy Duty Pickup Truck, 4x4	To replace U112. This vehicle has over 289,000 miles logged.	45,000		9,400
Heavy Duty Pickup Truck, 4x4	To replace U134. This vehicle has over 227,000 miles logged.	45,000		9,400
Heavy Duty Pickup Truck, 4x4	To replace U115. This vehicle has over 200,000 miles logged.	45,000		9,400
Heavy Duty Crane Truck	This Vehicle must be heavy duty and capable of lifting and pulling heavy equipment out of pumping stations, underground vaults and wells.	110,000		22,900
Heavy Duty Crane Truck	Need second Crane truck for the South Region. Very often pumps need to be lifted at step stations.	110,000		22,900
One - Trailer-mounted Excavating Vacctor	This equipment is needed for digging around electric and communication lines to locate and make repairs on water and sewer facilities, especially for the service lines, cleanouts, and curb stops. Note that the Miss Utility law was changed in October of 2010 and it is now a legal requirement to expose all underground utilities by hand or with this type of non-mechanical, vacuum excavator within 18 inches of all utilities.	85,000		17,700
One - "Vaccon" Combination (vacuum & jet rodder) Sewer Cleaning Machine	This equipment is needed for cleaning main sewer line "hot spots" and especially for cleaning sewage pumping station wet wells, which the entire industry is finding to be increasingly fouled by so-called "flushable wipes," which are not bio-degradable and regularly clogging pumps. This is a new cleaning machine to enable us to better attack the pump clogging problems associated with "flushable wipes."	350,000		73,000
One - 7 ton trailer	This is a new trailer for carrying the Posi-Track to and from job sites.	8,000		1,700

FY2015 VEHICLE AND EQUIPMENT LISTING

Item Description	Justification / Replacement Information	Asset Value of Request	Direct Purchase	Annual Lease
Two - Asphalt Breakers	Asphalt breakers with attachments and hoses to attach to U132 35D Excavator and U32 35D Excavator for cutting asphalt on water & sewer main breaks/repairs.	20,000		4,200
One - 3/4 ton Pickup Truck with Utility Body	This vehicle is needed by the sewer cleaning crew pulling the sewer "easement" cleaning machine to job sites and for carrying the tools to the job sites.	45,000		9,400
One - 1/2 ton Pickup Truck with lift gate	This vehicle is needed, with a lift gate, to carry the tools for cleaning the septic tanks on the Cobb Island Sewer System.	38,000		7,900
Total Water & Sewer Fund		\$1,205,400	\$0	\$251,400
Total Cost of Items to be Leased		\$1,205,400		
<u>Environmental Services Program Fund</u>				
<u>Public Works - Facilities</u>				
Recycling 35.05.03.0500.000				
Dump Body with Crew Cab	S-06 / 1998 Heavy Stake body/ 133,335 miles.	47,000		9,800
Mack Roll Off Truck	S-32 / 2006 Mack / 254,219 miles.	180,000		37,500
95 Gallon Recycling Carts (3,000)	Recycling Carts for Expansion.	180,000	180,000	
Stationary 4 Yard Compactor	Gilbert Run Compactor/poor condition.	22,200		4,600
* 40 Yard Roll Off Container	Roll Off Container 40-5/poor condition.	5,600	5,600	
* 40 Yard Roll Off Container	Roll Off Container 40-28/poor condition.	5,600	5,600	
* 40 Yard Roll Off Container	Roll Off Container 40-16/poor condition.	5,600	5,600	
* 40 Yard Roll Off Container	Roll Off Container 40-22/poor condition.	5,600	5,600	
Litter Control 35.05.03.20.0500.000				
6 x 10 HD Dump Trailer	S-72 / 2004 Trailer in poor condition.	6,600		1,400
Total Environmental Srv. Fund		\$458,200	\$202,400	\$53,300
Total Cost of Items to be Leased		\$255,800		
<i>*Items to be purchased from Equipment Reserve.</i>				
<u>Cable TV/I-Net Fund</u>				
<u>County Administrator</u>				
CCGTV 48.03.147.0500.00				
Lap Top (2)		16,000	16,000	
Total Cable TV/I-Net Fund		\$16,000	\$16,000	\$0
TOTAL ALL FUNDS		\$10,754,200	\$2,533,500	\$1,714,000

Capital Budgets

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Program (CIP)

The CIP is a long-term planning and budget process which is reviewed annually to assist County Officials with the task of planning, constructing, and financing public infrastructure. The CIP consists of a number of capital projects and is categorized as: Board of Education, College of Southern Maryland, General Government, Parks, Transportation, Sewer, Water, Watershed Protection and Restoration, Environmental Services, and Solid Waste. These projects are planned for over a five-year increment. Budget funds are appropriated by the County Commissioners for the most current fiscal year of the CIP. The "out years" (years following the approved fiscal year) are adopted for planning purposes only. Project costs in the "out years" are adjusted to reflect the anticipated consumer price index. A forward-looking CIP prepares the County to meet its obligation for the needs of the community and the financial resources available to fund those needs.

A capital project is defined as a project of a non-recurring nature and involves purchasing land, constructing a new facility, renovating, or expanding an existing facility, and equipping new facilities. Although there are many definitions of what constitutes a capital project, the County considers projects that exceed \$15,000 and have a service life of 10 years or more as a capital project. This definition is intended to exclude routine maintenance costs, such as painting, which would be budgeted within the operating budget.

The CIP program is divided into two categories, **Governmental Projects** and **Enterprise Fund Projects**. Governmental projects include Board of Education, College of Southern Maryland, General Government, Parks, and Transportation. These projects are funded directly through general obligation bonds, operating revenues, loans, state or federal grants, donations, and developer contributions. Project budgets and the accounting of these projects are tracked in a separate Capital Project Fund. Debt payments associated with the financing for these projects are recovered by the taxing authority of the County and accounted for in the General Fund Operating Budget.

Enterprise Fund projects include Sewer, Water, Watershed Protection and Restoration, Environmental Services, and Solid Waste projects. Financing for these projects are provided from revenue bonds, operating revenue, and federal or state grants. Project revenue and expenditures are accounted for in their respective Enterprise Funds. User fees are adjusted annually to support the associated capital or debt service costs associated with the CIP.

Capital Project Fund

The Capital Project Fund is used to account for the acquisition and construction of major capital facilities other than those financed by Enterprise Funds. The Capital Project Fund budget represents the approved current year of governmental fund type projects.

Capital Project Revenues

There are several types of revenues supporting the CIP. Customary revenue sources for the CIP include: Operating transfers (Pay-go), developer contributions, grants from Federal or State agencies, private sector donations, operating revenues, and long-term debt instruments such as loans or bond issues.

Pay-Go funding provides revenue for a project from current operating revenues, such as tax revenue, user fees, etc. The County typically uses this type of financing for projects that are relatively low in cost, have short life spans, or as a supplement to long-term financing. The advantage of Pay-go financing is that interest expense is not added to the cost of the project. One disadvantage of Pay-go financing is that tax rate, fees, or other revenue sources may have to be increased significantly to provide the revenues. Additionally, the cost of the asset is fully paid for by the taxpayers in one year, although the asset will benefit future taxpayers.

The primary source of funds available to local governments is long-term financing, typically done through bond issues. Long-term financing is similar to a home mortgage. Cost to construct is spread over many years with an interest cost so as to make the acquisition affordable. General Obligation bonds are legally binding agreements to pay a specified sum of money, at specified dates in the future, together with periodic interest at a specified rate. These bonds are backed by the full faith and credit of the government. The financial impact of payments for general obligation bonds on taxpayers is much easier to manage than the burden of Pay-go financing of a capital project. A disadvantage of long-term financing is that the total cost of financing a project is greater due to the related interest expense.

To ease the burden on both operating revenues and the amount of long-term debt being issued by local governments, many counties have initiated a program with developers to accept developer contributions to assist in financing projects related to new growth. Charles County has adopted fees for water & sewer facilities, and road improvements.

CAPITAL IMPROVEMENT PROGRAM

The County Commissioners, by virtue of Article 24, Section 9-10B-01, of the Annotated Code of Maryland, can issue bonds necessary for school construction related to additional capacity. The revised legislation allows the County to assess and collect an excise tax on new home starts to pay for the debt service associated with the new bond authority. These regulations are adopted for the purpose of promoting the health, safety and general welfare of the residents of Charles County by:

- A. Requiring new residential development to pay its proportionate fair share of the capital facilities or funds necessary to accommodate new residential development impacts on public schools.
- B. Complementing the subdivision and zoning regulations of the Charles County Code by requiring that new residential development within the county be assessed an excise tax for its share of costs attributable to the development for its impacts on public school facilities as well as satisfying any other applicable requirements.
- C. Implementing the County Comprehensive Plan to help ensure that adequate school facilities are available in a timely and well-planned manner.

Other sources of funding from outside organizations include: individual communities, state, federal, and corporate sources. Finally, the Commissioners could choose to make an appropriation from fund balance or retained earnings within a fund. Fund balance is the difference between fund assets and fund liabilities of governmental, and would be similar to a personal savings account. The FY2015 budget was appropriated using \$896,000 from the General Fund to fund projects that are inappropriate for long-term debt issuance and to utilize funds previously set aside to fund capital projects. Additionally, \$6.3 million was appropriated from other funds to assist in funding the CIP.

Trends and Assumptions for Estimates

On an annual basis the County develops five-year operating and capital budgets to measure the costs associated with required financing. To determine the amount of long-term debt, each project is reviewed for estimated useful life, dollar amount, and other revenue sources. Other revenue sources are subtracted from the project cost leaving the net cost to be financed with long-term debt. General fund revenues are estimated over a five-year period to determine the amount of revenue to be dedicated to fund additional long-term debt without creating an undue burden on the fund. Per the County's Debt Policy, the General Fund debt service will not exceed 8% of the operating budget. New water and sewer connection fees are estimated from a combination of historical trends and planning estimates and are applied to the debt service needed to construct central water and sewer systems. Historical trends in solid waste trash tons at the County-owned landfill are reviewed and trends are developed to project future revenue available for future landfill construction.

These revenue trends can often be sporadic. The operating transfer or "pay-go" funding is certain and fixed at the time of adoption. These funds are transferred during the beginning of each fiscal year. The other sources of revenue are not always received as planned. For example, many of the grant oriented projects are on a reimbursement basis; therefore revenues are received parallel to the construction schedule. The construction schedule can be subject to changes in the weather, land acquisition, right-of-way, changes in federal and state regulations, and occasionally contract disputes with contractors. These changes in construction timelines impact the bond funding decisions due to changes in the cashflow requirements.

The amount of excise tax bonds to be issued in order to fund new school construction is dependent upon the amount of revenues that are expected from the excise tax levy. The excise tax levied for school construction is based on the number of new home starts within the County. The tax is adopted annually and the rate is as follows:

Dwelling Type	FY15 Excise Tax
Single Family Detached	\$13,366
Townhouse	\$12,677
Multi-Family	\$9,646

The number of new starts is estimated based on both historical and assumed future construction. These changing trends and compounding variables are the main reason for capital project planning on a five-year basis.

Project costs are estimated by the Board of Education, College of Southern Maryland, County Departments of Planning & Growth Management, Public Works, and Emergency Services. Instead of adding inflationary costs to each individual project that is submitted by the project managers, a separate consolidated "Contingency- Inflation" account has been established. The account will be used as a reserve when needed to add additional funds to a project if/when inflation occurs. This method allows us to financially plan for cost inflation while at the same time present projects in today's dollars. Costs will be revised during each CIP cycle and the Contingency- Inflation account will be adjusted as needed.

CAPITAL IMPROVEMENT PROGRAM

Comprehensive Plan

Preserving open spaces and enhancing transportation. These concepts and others drive the vision for the Comprehensive Plan, a long range plan that guides policy, investment, program, and land use decisions within the County. The Comprehensive Plan update process continues. Many of our citizens have actively participated in the development of the plan, which is nearing a final draft. The new plan includes direction for a variety of Capital Improvements Projects such as transit improvements, purchasing conservation easements to protect farmland and village enhancements in Benedict, Port Tobacco and Hughesville.

Under state law (The Sustainable Growth and Agricultural Preservation Act), the County must now adopt "Tier Maps" throughout the county. These maps restrict major development on conservation lands which result in focusing growth into areas to be serviced by sewer systems. Once adopted, the map must be included into the Comprehensive Plan and needs to be consistent with the land use map of the plan. The County Commissioners appointed a citizen and technical working group to develop this map and their recommendations have been adopted and the map approved. The working group also recommended additional policies and programs to further protect farm, forests and fisheries in Charles County.

At the direction of the Commissioners, the draft Comprehensive Plan has been edited to include this additional information on the Tier Map and natural resource protection policies and actions. The staff is conducting reviews on plan consistency based on these changes and will present the plan to the Commissioners in September. Because these are new and significant changes, the plan will likely be deferred back to the Planning Commissioner for further consideration before any consideration for final adoption occurs.

Deferred Capital Improvement Projects

The following is a list of projects that were either deferred, removed, additional funding, or the scope of the project was substantially reduced from the prior approved program.

Parks

- Sprayground

Transportation

- Billingsley Road Safety Improvements
- Bridge Replacement Program
- Carrington Drainage Improvements
- Dogwood Drive Drainage Improvements
- Middletown Road and Billingsley Road Roundabout
- Radio Station Road Rehab & Radio Station Rd/Route 488 Roundabout
- Western Parkway Phase II

General Government

- Automation & Technology Master Plan – Facilities
- Countywide Building Re-Keying
- Welcome Signage

Water and Sewer

- Automation & Technology Master Plan
- Cobb Island/Swan Point Interconnection
- MWWTP Lab Renovation
- Well Site Automation

All projects were scrutinized and some projects were delayed while still remaining part of the adopted FY15-FY19 Capital Improvement Program. A comparison to the FY14-FY18 Capital Improvement Program is provided on the bottom of each project page which highlights the changes in the timing and amount of funds for the project.

CAPITAL IMPROVEMENT PROGRAM

Capital Project Impacts on Operating Budget

The major operating budgets and capital budgets are tied directly together with the use of five-year financial plans. A plan is developed for each of the major funds involving capital construction: general and enterprise. These plans are then reviewed prior to the capital budget request. Once the level of debt is established and the scope of construction is planned, then the operating impacts are reviewed a second time. Additional infrastructure usually results in more operating costs. These costs include, staff, maintenance, additional debt for lease payments, and other expenses.

The County recognizes the need to link capital and operating budgets together; therefore, each project request is required to have an estimate of the costs to operate the completed project or in some cases a project may actually generate cost savings. The estimates can be seen on the bottom of each project page in the Capital Project section of this book. Each request is reviewed and included in the CIP, as well as, factored into other five-year financial models relating to the operating budgets. By so doing, the County Commissioners can visualize the operating impact of the CIP on such things as water and sewer user fee rates and tax rate changes.

The cumulative operating impacts of Capital Projects are included in this section and incorporated into the 5-Year Plans in the Financial Planning portion of this book. By the end of FY19, the current FY15-FY19 CIP would result in the need to add an additional \$855,100 to the General Fund budget for operating cost related to the various Government building and parks, an estimated \$11.3 million increase in funding for the Board of Education due to the opening of a new High School, and \$199,900 for the College of Southern Maryland for new buildings. Water and Sewer CIP impacts are estimated to result in operating increases totaling \$66,700 by FY19 for a new treatment plant in Hughesville. Solid Waste CIP impacts are estimated to result in \$33,100 in operating increases by FY19 for a new landfill leachate pretreatment facility. Operating Impacts are also shown for projects with impacts beyond FY19 in order to capture the operating side of capital projects that are being constructed in FY15-FY19. Cost estimates are reviewed and updated annually.

CUMULATIVE CIP OPERATING IMPACTS

FY2015-FY2019 CAPITAL IMPROVEMENT PROGRAM

(\$ in thousands)

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	PERSONNEL
GOVERNMENTAL OPERATIONS							
BOARD OF EDUCATION							
St. Charles High School							
No. of Personnel	72.80	98.80	98.80	98.80	98.80	98.80	
Personnel Costs	\$5,729.6	\$7,536.9	\$7,913.7	\$8,290.6	\$8,667.4	\$8,705.1	Administrative Staff 3.00
Operating	2,399.0	2,429.7	2,478.3	2,686.9	2,675.6	2,767.5	Support Staff 24.30
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	Teachers 53.50
Total Operating	\$8,128.6	\$9,966.6	\$10,392.0	\$10,977.5	\$11,343.0	\$11,472.6	Other 18.00
Elementary School #3 *							
No. of Personnel	0.00	0.00	0.00	0.00	0.00	78.40	
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$6,326.2	Administrative Staff 2.00
Operating	0.0	0.0	0.0	0.0	0.0	496.8	Support Staff 11.80
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	2,263.6	Teachers 49.60
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$9,086.6	Other 15.00
* Operating Impact represents the estimated full cost of a new Elementary School. This estimate may be reduced for staff added over the years in relation to student growth that may be transferred to the new school.							
Total Board of Education	\$8,128.6	\$9,966.6	\$10,392.0	\$10,977.5	\$11,343.0	\$20,559.2	
COLLEGE OF SOUTHERN MARYLAND							
Center for Trades and Energy Training Building							
No. of Personnel	2.00	2.00	2.00	2.00	2.00	2.00	
Personnel Costs	\$94.5	\$99.2	\$104.0	\$108.7	\$113.4	\$117.2	Facilities & Grounds Technicians 2.00
Operating	183.9	187.6	191.3	194.9	198.6	204.1	
Operating (Rental Savings)	(278.0)	(283.6)	(289.1)	(294.7)	(300.2)	(308.6)	
Start-Up Cost	12.0	0.0	0.0	0.0	0.0	0.0	
Total Operating	\$12.4	\$3.2	\$6.2	\$8.9	\$11.8	\$12.7	
Healthcare Training Facility							
No. of Personnel	0.00	0.00	0.00	0.00	2.00	2.00	
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$142.5	\$153.7	Facilities & Grounds Technicians 2.00
Operating	0.0	0.0	0.0	0.0	327.5	343.0	
Start-Up Cost	0.0	0.0	0.0	0.0	250.0	0.0	
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$720.0	\$496.7	
Total College of So. MD	\$12.4	\$3.2	\$6.2	\$8.9	\$731.8	\$509.4	
less: other funding	(9.0)	(2.3)	(4.5)	(6.5)	(531.9)	(370.3)	
Estimated County Cost	\$3.4	\$0.9	\$1.7	\$2.4	\$199.9	\$139.1	
COUNTY GOVERNMENTAL OPERATIONS							
Multi-Generational Center							
No. of Personnel	0.00	0.00	9.02	9.02	9.02	9.02	
Personnel Costs	\$0.0	\$0.0	\$390.4	\$409.9	\$430.4	\$451.9	Facility Maint. Tech II 1.00
Operating	0.0	0.0	268.3	118.2	120.6	124.2	Custodial Wkr. II 1.00
Total Operating	\$0.0	\$0.0	\$658.7	\$528.1	\$551.0	\$576.1	Grounds Mnt. Wkr. 1.00
Vehicle & Equipment Lease	0.0	0.0	2.3	4.7	4.7	4.7	Senior Center Coordinator 0.07
Total Impact	\$0.0	\$0.0	\$661.0	\$532.8	\$555.7	\$580.8	Office Associate 1.00
Detention Center Intake Area							
No. of Personnel	0.00	0.62	0.62	0.62	0.62	0.62	Fitness Coordinator 1.00
Personnel Costs	\$0.0	\$14.4	\$15.2	\$15.9	\$16.7	\$17.6	I&A Program Specialist 1.00
Operating	0.0	43.0	43.8	44.7	45.6	47.0	PT Program Assistants 1.92
Total Operating	\$0.0	\$57.4	\$59.0	\$60.6	\$62.3	\$64.6	PT Fitness Instructors 1.03
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	
Total Impact	\$0.0	\$57.4	\$59.0	\$60.6	\$62.3	\$64.6	Part Time 0.62
Lighting Retrofit							
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	
Operating	0.0	(3.6)	(3.7)	(3.8)	(3.9)	(4.0)	
Total Operating	\$0.0	(\$3.6)	(\$3.7)	(\$3.8)	(\$3.9)	(\$4.0)	
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	
Total Impact	\$0.0	(\$3.6)	(\$3.7)	(\$3.8)	(\$3.9)	(\$4.0)	

CUMULATIVE CIP OPERATING IMPACTS

FY2015-FY2019 CAPITAL IMPROVEMENT PROGRAM

(\$ in thousands)

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	PERSONNEL
COUNTY GOVERNMENTAL OPERATIONS							
Port Tobacco Historic District Revitalization Implementation							
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	
Operating	15.5	15.8	16.1	16.5	16.8	17.3	
Total Operating	\$15.5	\$15.8	\$16.1	\$16.5	\$16.8	\$17.3	
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	
Total Impact	\$15.5	\$15.8	\$16.1	\$16.5	\$16.8	\$17.3	
Sheriff's Office Improvements							
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	
Operating	23.0	23.4	23.9	24.4	24.8	25.6	
Total Operating	\$23.0	\$23.4	\$23.9	\$24.4	\$24.8	\$25.6	
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	
Total Impact	\$23.0	\$23.4	\$23.9	\$24.4	\$24.8	\$25.6	
Generator Replacement Program							
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	
Operating	0.0	(1.6)	(2.7)	(3.8)	(5.0)	(5.1)	
Total Operating	\$0.0	(\$1.6)	(\$2.7)	(\$3.8)	(\$5.0)	(\$5.1)	
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	
Total Impact	\$0.0	(\$1.6)	(\$2.7)	(\$3.8)	(\$5.0)	(\$5.1)	
Hazmat & EMS Relocation							
No. of Personnel	0.00	2.00	2.00	2.00	2.00	2.00	Facility Maint. Tech. II 1.00 Custodial Worker I 1.00
Personnel Costs	\$0.0	\$93.7	\$98.4	\$103.3	\$108.5	\$113.9	
Operating	0.0	22.9	23.3	23.8	24.3	25.0	
Total Operating	\$0.0	\$116.6	\$121.7	\$127.1	\$132.8	\$138.9	
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	
Total Impact	\$0.0	\$116.6	\$121.7	\$127.1	\$132.8	\$138.9	
Animal Shelter Cremation Unit							
No. of Personnel	0.00	0.67	0.67	0.67	0.67	0.67	Part Time 0.67
Personnel Costs	\$0.0	\$8.4	\$8.8	\$9.3	\$9.8	\$10.2	
Operating	0.0	2.9	3.0	3.0	3.1	3.2	
Total Operating	\$0.0	\$11.3	\$11.8	\$12.3	\$12.9	\$13.4	
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	
Total Impact	\$0.0	\$11.3	\$11.8	\$12.3	\$12.9	\$13.4	
Milton Somers Football Stadium Improvements							
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	
Operating	0.0	0.0	0.0	1.3	1.3	1.4	
Total Operating	\$0.0	\$0.0	\$0.0	\$1.3	\$1.3	\$1.4	
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	
Total Impact	\$0.0	\$0.0	\$0.0	\$1.3	\$1.3	\$1.4	
Oak Ridge Development Phase II							
No. of Personnel	0.00	0.00	0.00	0.00	0.15	0.15	Part Time II 0.15
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$4.2	\$4.4	
Operating	0.0	0.0	0.0	0.0	11.0	11.4	
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$15.2	\$15.8	
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$15.2	\$15.8	
Gilbert Run/Oak Ridge Connection Trail							
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$1.5	
Operating	0.0	0.0	0.0	0.0	0.0	4.2	
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$5.7	
Vehicle & Equipment Lease	0.0	0.0	0.0	0.8	1.6	1.6	
Total Impact	\$0.0	\$0.0	\$0.0	\$0.8	\$1.6	\$7.3	

CUMULATIVE CIP OPERATING IMPACTS

FY2015-FY2019 CAPITAL IMPROVEMENT PROGRAM

(\$ in thousands)

	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Beyond FY 2019</u>	<u>PERSONNEL</u>
COUNTY GOVERNMENTAL OPERATIONS							
Popes Creek Rail Trail							
No. of Personnel	0.00	0.31	0.31	0.31	0.31	0.31	Part Time 0.31
Personnel Costs	\$0.0	\$6.6	\$6.9	\$7.2	\$7.6	\$8.0	
Operating	0.0	7.6	7.8	8.0	8.1	8.4	
Total Operating	\$0.0	\$14.2	\$14.7	\$15.2	\$15.7	\$16.4	
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	
Total Impact	\$0.0	\$14.2	\$14.7	\$15.2	\$15.7	\$16.4	
Neighborhood Traffic Calming Program							
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	
Operating	0.0	6.2	12.7	19.5	26.5	27.3	
Total Operating	\$0.0	\$6.2	\$12.7	\$19.5	\$26.5	\$27.3	
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	
Total Impact	\$0.0	\$6.2	\$12.7	\$19.5	\$26.5	\$27.3	
Total Governmental Operations	\$38.5	\$239.7	\$914.5	\$802.1	\$855.1	\$899.7	
TOTAL GOVERNMENTAL IMPACT							
No. of Personnel							
Board of Education	72.80	98.80	98.80	98.80	98.80	177.20	
College of Southern Maryland	2.00	2.00	2.00	2.00	4.00	4.00	
Governmental Operations	0.00	3.59	12.61	12.61	12.76	12.76	
Total Personnel	74.80	104.39	113.41	113.41	115.56	193.96	
Board of Education	\$8,128.6	\$9,966.6	\$10,392.0	\$10,977.5	\$11,343.0	\$20,559.2	
College of Southern Maryland	3.4	0.9	1.7	2.4	199.9	139.1	
Governmental Operations	38.5	239.7	914.5	802.1	855.1	899.7	
Total Impact	\$8,170.5	\$10,207.2	\$11,308.2	\$11,782.0	\$12,398.0	\$21,598.0	
ENTERPRISE FUNDS							
WATER & SEWER							
Hughesville Package Treatment Plant							
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	
Operating	0.0	62.8	64.1	65.4	66.7	68.7	
Total Operating	\$0.0	\$62.8	\$64.1	\$65.4	\$66.7	\$68.7	
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	
Total Impact	\$0.0	\$62.8	\$64.1	\$65.4	\$66.7	\$68.7	
SOLID WASTE							
Landfill Leachate Pretreatment Facility							
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	
Operating	0.0	0.0	31.8	32.5	33.1	34.1	
Total Operating	\$0.0	\$0.0	\$31.8	\$32.5	\$33.1	\$34.1	
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	
Total Impact	\$0.0	\$0.0	\$31.8	\$32.5	\$33.1	\$34.1	
Landfill Leachate Conveyance System							
No. of Personnel	0.00	0.00	0.00	0.00	0.00	(1.00)	
Personnel Costs	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	(\$71.8)	
Operating	0.0	0.0	0.0	0.0	0.0	(17.2)	
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	(\$89.0)	
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	(\$89.0)	

Understanding a Capital Improvement Project Budget Form

Please refer to the blank capital budget form on the following page.
(all amounts are listed in thousands)

1. The Project Name is listed.
2. Represents how a water and/or sewer project is funded. The percentages listed here indicate the percentage of the project that is funded by Connection Fees or by User Fees as well as if the project is split between Water and Sewer.
3. Requested by: indicates the requesting Department which will be the Project Manager.
4. The Project Number is the internal number used for project tracking.
5. The Goal number references the Commissioners Goals and Objectives number.
6. Expense Budget: lists the Approved FY2015 and tentatively approved FY2016-FY2019 expenditure budgets by category.
7. Prior Appropriation thru FY14 lists the amounts approved for this project to date.
8. Beyond FY2019 lists the future cost for the project that is outside the five-year planning model.
9. Project Total: the total cost of the project, including prior appropriations, amount being requested in the current five-year Capital Improvement Program, as well as any future cost (beyond FY19).
10. Financing Sources: lists the Approved FY2015 and tentatively approved FY2016-FY2019 revenue budgets by account classification; a subtotal of County Funding is provided.
11. It is necessary to provide an Operating Impact for Capital Improvement Projects in order to prepare for the completion of these projects. Some projects such as maintenance related projects do not have operating impacts and in some instances actually provide operating savings through the efficiency of replacing worn out equipment. Other projects related to constructing new buildings or parks will have an impact on future operating budgets upon completion.
12. Number of Personnel that will be required to staff the new facility or park.
13. The incremental impact in dollars for Personnel, Operating, and Start-up costs for schools, when
14. The amount of future debt service payments associated with the Bond funding of the project.
15. Vehicle & Equipment Lease Payments: payments are associated with required equipment that has a value of more than \$5K and a life expectancy of more than 5 years.
16. The Approved FY14-FY18 Capital Improvement Program figures are provided and compared to the new FY15-FY19 Capital Improvement Program.
17. The Location section provides information as to where in the County the project is going to occur.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:		Requested By:	3.
1.	2.	Project #:	4.
		Goal:	5.

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total 15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering									
Land & ROW									
Construction									
Equipment									
Administration			6.				7.	8.	9.
Inspection									
Miscellaneous									
Contingency									
Total Outlay									

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total 15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds									
Fund Balance Appropriation									
Operating Transfer									
Total County Funding									
Federal			10.				7.	8.	9.
State									
Other:									
Total Funding									

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. Beyond	
						thru FY14	FY 2019
No. of Personnel							
Personnel Costs						7.	8.
Operating							
Start-Up Cost				13.			
Total Operating							
Debt Service: Bonds							
Vehicle & Equipment Lease							
Total Impact							

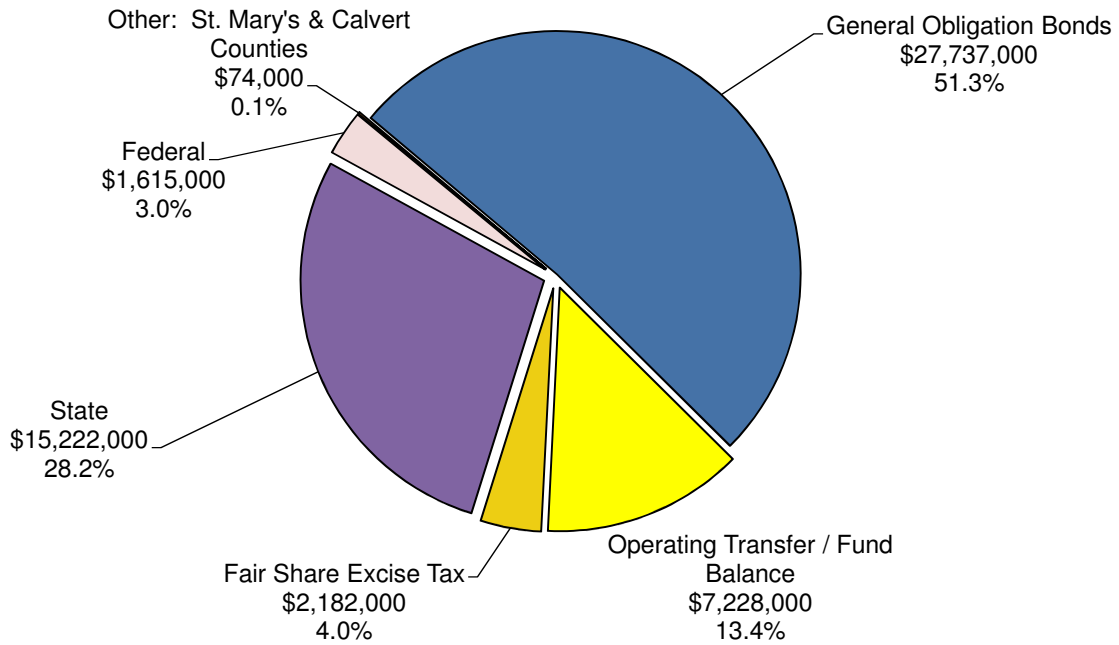
VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM: 16.

	\$0	\$0	\$0	\$0	
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	TOTAL \$0
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	%	%	%	%	%

LOCATION: 17.

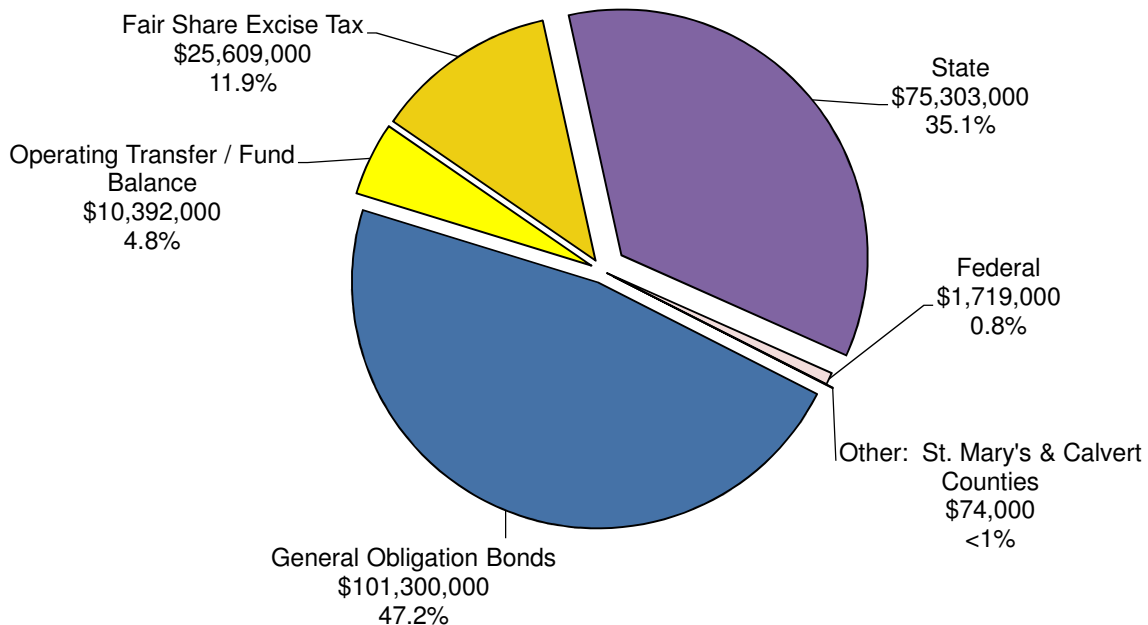
FY15 Governmental Projects by Funding Source

Total: \$49,553,000



FY15-FY19 Governmental Projects by Funding Source

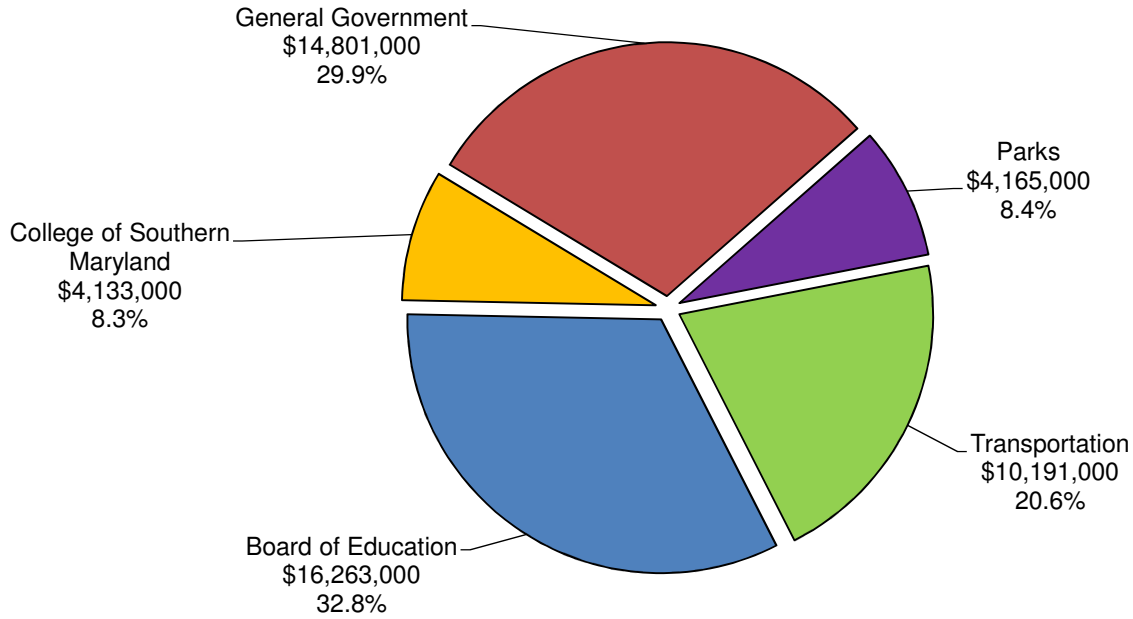
Total: \$199,931,000



The majority of the County's financing for infrastructure is done by issuing long-term debt in the form of bonds. After utilizing grant funds and other funding sources the County must decide whether to bond or transfer funds from the General Fund to pay for General Government projects. The County typically bonds projects that are large and will last more than 15 years and uses operating transfers from the general fund for smaller projects. Legislation enacted in FY03 allows the County to assess a school construction excise tax. The new tax replaced the school impact system fee and recovers the debt service associated with 10 year bonds that will be issued by the County specifically for the construction associated with additional capacity. Due to cashflow issues, the County has to forward fund the State's share of the St. Charles High School in FY2013 and FY2014 but will receive reimbursement in FY2015 to FY2016. The above graph does not include a reimbursement of \$4,505,000 for FY2015 and \$9,961,000 for FY2016 for a total reimbursement of \$14,466,000.

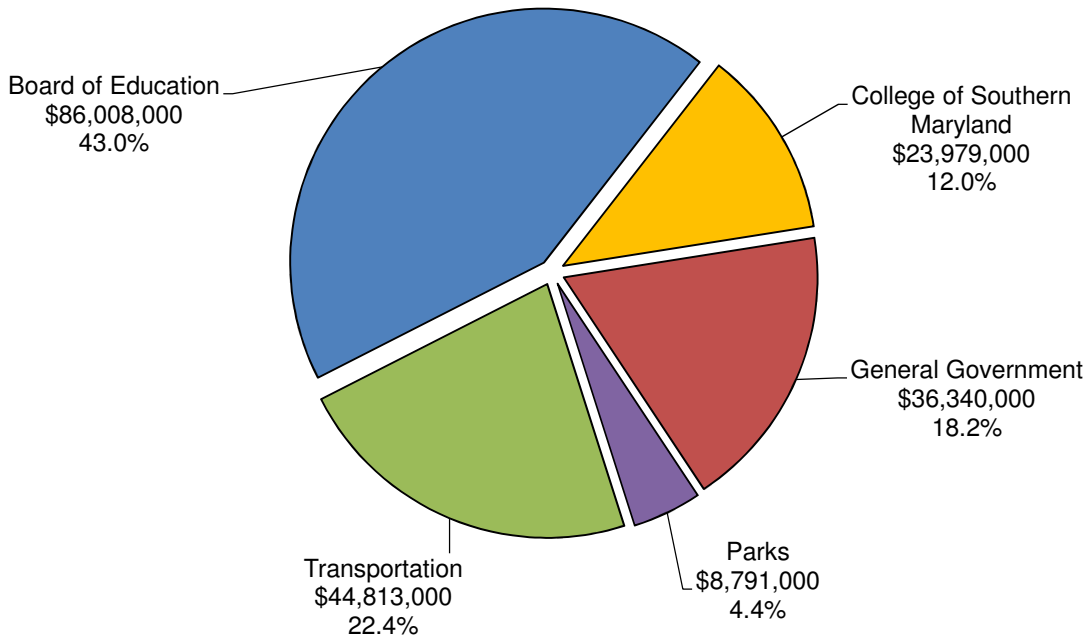
FY15 Governmental Projects by Type

Total: \$49,553,000



FY15-FY19 Governmental Projects by Type

Total: \$199,931,000



- The majority of the funding for the Board of Education represents the construction of Elementary School #3 and boiler and roof replacements at school various buildings.
- College of Southern Maryland projects are contingent on State funding which funds 75% of the costs.

CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015 APPROVED CAPITAL PROJECT BUDGET FY2015-FY2019 CAPITAL IMPROVEMENT PROGRAM

(\$ in thousands)	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Prior Approp. thru FY14	Beyond FY 2019	Project Total
GOVERNMENTAL PROJECTS									
CAPITAL COSTS									
Board of Education	\$16,263	\$10,483	\$18,834	\$21,163	\$19,265	\$86,008	\$90,545	\$10,753	\$187,306
College of Southern Maryland.....	4,133	6,332	887	11,410	1,217	23,979	9,343	0	33,322
General Government.....	14,801	8,932	5,388	3,696	3,523	36,340	5,012	48,536	89,888
Parks.....	4,165	625	2,174	1,022	805	8,791	428	526	9,745
Transportation.....	10,191	10,890	6,533	8,566	8,633	44,813	5,246	16,012	66,071
Total Governmental	\$49,553	\$37,262	\$33,816	\$45,857	\$33,443	\$199,931	\$110,574	\$75,827	\$386,332
FINANCE SOURCES									
General Obligation Bonds.....	\$27,737	\$24,539	\$13,481	\$17,610	\$17,933	\$101,300	\$18,514	\$67,769	\$187,583
Fair Share Excise Tax Bonds.....	2,182	3,177	5,549	7,421	7,280	25,609	38,150	0	63,759
General Fund - Fund Balance.....	331	270	270	0	0	871	7	0	878
General Fund Operating Transfer.....	565	676	708	617	623	3,189	3,748	408	7,345
Other Funds Operating Transfer.....	6,332	0	0	0	0	6,332			6,332
Total County Funding	\$37,147	\$28,662	\$20,008	\$25,648	\$25,836	\$137,301	\$60,419	\$68,177	\$265,897
Federal.....	1,615	104	0	0	0	1,719	306	0	2,025
State.....	15,222	18,457	13,808	20,209	7,607	75,303	34,111	7,650	117,064
Other: Forward funding State Share.....	(4,505)	(9,961)	0	0	0	(14,466)	14,466	0	0
Other.....	74	0	0	0	0	74	1,272	0	1,346
	\$49,553	\$37,262	\$33,816	\$45,857	\$33,443	\$199,931	\$110,574	\$75,827	\$386,332
ENTERPRISE FUND PROJECTS									
CAPITAL COSTS									
Water.....	\$6,653	\$9,878	\$10,954	\$12,568	\$16,212	\$56,264	\$8,510	\$9,025	\$73,799
Sewer.....	22,410	34,877	28,862	27,150	21,043	134,341	56,747	15,197	206,285
Solid Waste.....	402	4,903	1,354	742	781	8,182	0	0	8,182
Watershed Protection & Restoration.....	3,228	3,319	3,414	4,606	4,670	19,237	11,590	4,875	35,702
Total Enterprise Funds	\$32,693	\$52,976	\$44,583	\$45,066	\$42,706	\$218,024	\$76,847	\$29,097	\$323,968
FINANCE SOURCES									
Water Bonds.....	\$6,128	\$9,416	\$10,868	\$12,479	\$16,117	\$55,007	7,906	8,949	71,862
Sewer Bonds.....	19,579	31,173	25,698	23,958	17,693	118,100	38,524	13,158	169,782
Solid Waste Fund Bonds.....	402	4,903	1,354	742	781	8,182	0	0	8,182
Watershed Protection & Restoration Bonds..	3,168	3,282	3,414	4,606	4,670	19,140	11,590	4,875	35,605
Enterprise Fund Operating Transfers.....	566	390	177	186	195	1,514	762	157	2,433
Total County Funding	\$29,843	\$49,164	\$41,510	\$41,971	\$39,456	\$201,943	\$58,782	\$27,139	\$287,864
State.....	271	196	0	0	0	467	979	0	1,446
Federal.....	0	0	0	0	0	0	728	0	728
Other: WSSC.....	2,579	3,617	3,073	3,095	3,250	15,614	4,607	1,958	22,179
Other.....	0	0	0	0	0	0	11,751	0	11,751
Total Enterprise Funds	\$32,693	\$52,976	\$44,583	\$45,066	\$42,706	\$218,024	\$76,847	\$29,097	\$323,968
TOTAL PROJECTS	\$82,246	\$90,238	\$78,399	\$90,923	\$76,149	\$417,955	\$187,421	\$104,924	\$710,300

CHARLES COUNTY COMMISSIONERS OF CHARLES COUNTY, MD
FISCAL YEAR 2015 APPROVED CAPITAL PROJECT BUDGET
FY2015-FY2019 CAPITAL IMPROVEMENT PROGRAM

<i>(\$ in thousands)</i>	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Prior Approp. thru FY14	Beyond FY 2019	Project Total
GOVERNMENTAL PROJECTS									
BOARD OF EDUCATION									
St. Charles High School	3,695	0	0	0	0	3,695	85,348	0	89,043
Dr. Gustavus Brown E.S. RTU/Boiler Replacement	1,799	0	0	0	0	1,799	1,882	0	3,681
F.B. Gwynn Center Roof/Boiler Replacement	2,635	0	0	0	0	2,635	243	0	2,878
Elementary School #3	2,066	0	7,254	15,159	3,068	27,547	2,139	0	29,686
Local Portable Classrooms - Various Schools	388	0	388	388	388	1,552	0	0	1,552
Full-Day Kindergarten Addition: Matula E.S.	50	1,487	1,994	0	0	3,531	397	0	3,928
Benjamin Stoddert M.S. RTU/Boiler Replacement	335	4,545	0	0	0	4,880	0	0	4,880
Full-Day Kindergarten Addition: Wade E.S.	0	1,495	2,209	0	0	3,704	493	0	4,197
Elementary School - Site Acquisition	0	0	3,001	0	0	3,001	0	0	3,001
Middle School - Site Acquisition	0	0	0	0	4,001	4,001	0	0	4,001
La Plata High School - Gym HVAC	549	0	0	0	0	549	43	0	592
Mary H. Matula E.S. Roof Replacement	0	0	0	246	1,575	1,821	0	0	1,821
Eva Turner E.S. Roof/RTU Replacement	0	0	0	427	3,924	4,351	0	0	4,351
Westlake H.S. Roof Replacement	0	0	0	0	393	393	0	2,949	3,342
Indian Head E.S. Boiler Replacement	0	0	0	0	129	129	0	1,196	1,325
Smallwood M.S. Roof/Chiller/H&V/UV Replacement	0	0	0	0	478	478	0	3,949	4,427
Milton Somers M.S. Gym Bleacher Replacement	0	0	0	0	52	52	0	325	377
Renovation Feasibility Study	201	0	0	0	0	201	0	0	201
Elementary Schools - Playground Replacement	266	266	266	266	266	1,330	0	0	1,330
Site Improvements/Asphalt Replacement Program	1,276	1,441	1,276	1,181	966	6,140	0	0	6,140
BOE: Various Maintenance Projects	600	600	600	600	600	3,000	0	0	3,000
Thomas Stone High School - Parking Lot & Site Improvements	2,036	0	0	0	0	2,036	0	0	2,036
Total without inflation	\$15,896	\$9,834	\$16,988	\$18,267	\$15,840	\$76,825	\$90,545	\$8,419	\$175,789
Contingency- Inflation	367	649	1,846	2,896	3,425	9,183		2,334	11,517
Total Board of Education	\$16,263	\$10,483	\$18,834	\$21,163	\$19,265	\$86,008	\$90,545	\$10,753	\$187,306
COLLEGE OF SOUTHERN MARYLAND									
Center for Trades and Energy Training Building	2,057	0	0	0	0	2,057	9,343	0	11,400
Upgrade Telecom, PBX, Safety & Security Systems	1,954	5,940	0	0	0	7,894	0	0	7,894
Healthcare Training Facility	0	0	800	10,000	1,000	11,800	0	0	11,800
Total without inflation	\$4,011	\$5,940	\$800	\$10,000	\$1,000	\$21,751	\$9,343	\$0	\$31,094
Contingency- Inflation	122	392	87	1,410	217	2,228		0	2,228
Total College Southern Maryland	\$4,133	\$6,332	\$887	\$11,410	\$1,217	\$23,979	\$9,343	\$0	\$33,322

CHARLES COUNTY COMMISSIONERS OF CHARLES COUNTY, MD
FISCAL YEAR 2015 APPROVED CAPITAL PROJECT BUDGET
FY2015-FY2019 CAPITAL IMPROVEMENT PROGRAM

<i>(\$ in thousands)</i>	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Prior Approp. thru FY14	Beyond FY 2019	Project Total
<u>GENERAL GOVERNMENT</u>									
Rural Legacy Program	\$1,521	\$1,521	\$1,521	\$1,521	\$1,521	\$7,605	\$0	\$1,521	\$9,126
Agricultural Preservation	515	515	515	515	515	2,575	0	515	3,090
Purchase of Developments Rights (PDR) Program	515	515	515	515	515	2,575	200	515	3,290
Various Maintenance Projects	385	393	393	393	417	1,981	0	417	2,398
Various Planning and Growth Management Studies	266	166	166	92	90	780	0	90	870
Lighting Retrofit	106	106	106	106	0	424	106	0	530
Courthouse Renovation	101	101	101	101	0	404	516	0	920
Indian Head Science and Technology Park	6,437	0	0	0	0	6,437	0	0	6,437
Multi-Generational Center	1,486	2,799	1,487	0	0	5,772	550	0	6,322
Port Tobacco Historic District Revitalization Implemen	520	1,122	0	0	0	1,642	0	0	1,642
Detention Center Intake Area	808	0	0	0	0	808	1,634	0	2,442
County Government Building Electrical & Network Infrastructure System Upgrades	687	0	0	0	0	687	1,156	0	1,843
Engineering Plan Digitization	53	33	33	0	0	119	56	0	175
Sheriff's Office Improvements	0	415	0	0	0	415	396	0	811
Parking Lot Improvements	0	333	0	0	0	333	333	0	666
P.D. Brown Library Improvements	0	201	0	0	0	201	0	0	201
Robert J. Fuller Transitional Home Improvements	0	80	0	0	0	80	0	0	80
Generator Replacement Program	153	113	113	113	113	605	0	0	605
Hazmat & EMS Relocation	457	0	0	0	0	457	0	0	457
Develop Road Safety Prioritization Measure & Invento	38	18	17	17	0	90	0	0	90
State's Attorney's Office Renovations	363	0	0	0	0	363	66	0	429
Animal Shelter Cremation Unit	117	0	0	0	0	117	0	0	117
WURC Implementation Studies	91	91	91	91	91	455	0	91	546
Radio Communications System Upgrade	0	0	0	0	0	0	0	34,855	34,855
Total without inflation	\$14,619	\$8,522	\$5,058	\$3,464	\$3,262	\$34,925	\$5,012	\$38,004	\$77,941
Contingency- Inflation	182	410	330	232	261	1,415		10,532	11,947
Total General Government	\$14,801	\$8,932	\$5,388	\$3,696	\$3,523	\$36,340	\$5,012	\$48,536	\$89,888
<u>PARKS</u>									
Park Repair & Maintenance Projects	\$252	\$318	\$318	\$318	\$318	\$1,524	\$0	\$318	\$1,842
Various Pedestrian & Bicycle Facilities	80	0	80	80	80	320	219	80	619
Waterfront Acquisition	0	0	1,503	0	0	1,503	0	0	1,503
Milton Somers Football Stadium Improvements	0	0	195	0	0	195	0	0	195
Oak Ridge Development Phase II	0	0	0	443	0	443	0	0	443
Gilbert Run/Oak Ridge Connection Trail	0	0	0	28	251	279	0	0	279
Popes Creek Rail Trail	1,878	278	0	0	0	2,156	209	0	2,365
Port Tobacco Parkland Acquisition	961	0	0	0	0	961	0	0	961
Friendship Farm Addition	838	0	0	0	0	838	0	0	838
Oakridge Park Playground Rehabilitation	140	0	0	0	0	140	0	0	140
Total without inflation	\$4,149	\$596	\$2,096	\$869	\$649	\$8,359	\$428	\$398	\$9,185
Contingency- Inflation	16	29	78	153	156	432		128	560
Total Parks	\$4,165	\$625	\$2,174	\$1,022	\$805	\$8,791	\$428	\$526	\$9,745

CHARLES COUNTY COMMISSIONERS OF CHARLES COUNTY, MD
FISCAL YEAR 2015 APPROVED CAPITAL PROJECT BUDGET
FY2015-FY2019 CAPITAL IMPROVEMENT PROGRAM

<i>(\$ in thousands)</i>	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Prior Approp. thru FY14	Beyond FY 2019	Project Total
TRANSPORTATION									
Road Overlay Program	\$3,078	\$3,078	\$3,078	\$3,078	\$3,078	\$15,390	\$0	\$3,078	\$18,468
County Drainage Systems Improvement Program	997	934	213	213	213	2,570	1,862	213	4,645
Safety Improvement Program- Existing Roadways	277	269	269	270	289	1,374	114	270	1,758
Traffic Signal Program	257	257	257	276	276	1,323	219	280	1,822
Sidewalk Improvement Program	153	153	153	153	153	765	0	0	765
Mill Hill Road Upgrade	1,791	228	0	0	0	2,019	1,978	0	3,997
Light Rail Transit Initiative	270	270	270	0	0	810	540	0	1,350
Billingsley Road Safety Improvements	300	3,000	0	0	0	3,300	153	8,000	11,453
WURC: Old Washington Road Reconstruction	0	1,022	1,074	2,799	2,797	7,692	372	0	8,064
Bridge Replacement Program	0	262	0	0	0	262	7	0	269
Washington Ave.- Various Intersection Improvements	403	305	305	305	0	1,318	0	378	1,696
St. Patrick's Dr. and Western Pkwy. - Pedestrian Intersection Improvements	177	147	0	0	0	324	0	0	324
Neighborhood Traffic Calming Program	312	312	312	312	312	1,560	0	312	1,872
Rosewick Road Phase 3	620	0	0	0	0	620	0	0	620
New McDaniel Road	1,309	0	0	0	0	1,309	0	0	1,309
Total without inflation	\$9,944	\$10,237	\$5,931	\$7,406	\$7,118	\$40,636	\$5,246	\$12,531	\$58,413
Contingency- Inflation	247	653	602	1,160	1,515	4,177		3,481	7,658
Total Transportation	\$10,191	\$10,890	\$6,533	\$8,566	\$8,633	\$44,813	\$5,246	\$16,012	\$66,071
Total Governmental	\$49,553	\$37,262	\$33,816	\$45,857	\$33,443	\$199,931	\$110,574	\$75,827	\$386,332

CHARLES COUNTY COMMISSIONERS OF CHARLES COUNTY, MD
FISCAL YEAR 2015 APPROVED CAPITAL PROJECT BUDGET
FY2015-FY2019 CAPITAL IMPROVEMENT PROGRAM

(\$ in thousands)	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Prior Approp. thru FY14	Beyond FY 2019	Project Total
FINANCING SOURCES:									
GOVERNMENTAL OPERATIONS:									
<u>BOARD OF EDUCATION</u>									
Bonds	\$7,699	\$5,006	\$2,804	\$3,600	\$6,659	\$25,768	\$6,431	\$4,589	\$36,788
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer- General Fund	0	0	0	0	0	0	2,555	0	2,555
Operating Transfer - Other	2,333	0	0	0	0	2,333	0	0	2,333
Fair Share Excise Tax Bonds	2,182	3,177	5,549	7,421	7,280	25,609	38,150	0	63,759
Total County Funding	12,214	8,183	8,353	11,021	13,939	53,710	47,136	4,589	105,435
Federal	0	0	0	0	0	0	0	0	0
State	8,554	12,261	10,481	10,142	5,326	46,764	27,671	6,164	80,599
Other: Forward Funding State Share	(4,505)	(9,961)	0	0	0	(14,466)	14,466	0	(0)
Other: _____	0	0	0	0	0	0	1,272	0	1,272
Total Funding	\$16,263	\$10,483	\$18,834	\$21,163	\$19,265	\$86,008	\$90,545	\$10,753	\$187,306
<u>COLLEGE OF SOUTHERN MARYLAND</u>									
Bonds	\$1,033	\$1,583	\$222	\$2,852	\$304	\$5,994	\$3,144	\$0	\$9,138
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer- General Fund	0	0	0	0	0	0	0	0	0
Total County Funding	1,033	1,583	222	2,852	304	5,994	3,144	0	9,138
Federal	0	0	0	0	0	0	0	0	0
State	3,100	4,749	665	8,558	913	17,985	6,199	0	24,184
Other: _____	0	0	0	0	0	0	0	0	0
Total Funding	\$4,133	\$6,332	\$887	\$11,410	\$1,217	\$23,979	\$9,343	\$0	\$33,322
<u>GENERAL GOVERNMENT</u>									
Bonds	\$8,851	\$7,503	\$4,047	\$2,462	\$2,302	\$25,165	\$4,512	\$47,167	\$76,844
Fund Balance Appropriation	61	0	0	0	0	61	0	0	61
Operating Transfer- General Fund	297	329	341	234	221	1,422	202	90	1,714
Operating Transfer - Other	3,818	0	0	0	0	3,818	0	0	3,818
Total County Funding	13,027	7,832	4,388	2,696	2,523	30,466	4,713	47,257	82,436
Federal	0	0	0	0	0	0	266	0	266
State	1,700	1,100	1,000	1,000	1,000	5,800	33	1,279	7,112
Other: _____	74	0	0	0	0	74	0	0	74
Total Funding	\$14,801	\$8,932	\$5,388	\$3,696	\$3,523	\$36,340	\$5,012	\$48,536	\$89,888
<u>PARKS</u>									
Bonds	\$576	\$93	\$307	\$292	\$197	\$1,465	\$208	\$208	\$1,881
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer- General Fund	268	347	367	383	402	1,767	12	318	2,097
Total County Funding	844	440	674	675	599	3,232	220	526	3,978
Federal	1,615	0	0	0	0	1,615	0	0	1,615
State	1,706	185	1,500	347	206	3,944	208	0	4,152
Other: _____	0	0	0	0	0	0	0	0	0
Total Funding	\$4,165	\$625	\$2,174	\$1,022	\$805	\$8,791	\$428	\$526	\$9,745
<u>TRANSPORTATION</u>									
Bonds	\$9,578	\$10,354	\$6,101	\$8,404	\$8,471	\$42,908	\$4,220	\$15,805	\$62,933
Fund Balance Appropriation	270	270	270	0	0	810	7	0	817
Operating Transfer- General Fund	0	0	0	0	0	0	979	0	979
Operating Transfer - Other	181	0	0	0	0	181	0	0	181
Total County Funding	10,029	10,624	6,371	8,404	8,471	43,899	5,206	15,805	64,909
Federal	0	104	0	0	0	104	40	0	144
State	162	162	162	162	162	810	0	207	1,017
Other: _____	0	0	0	0	0	0	0	0	0
Total Funding	\$10,191	\$10,890	\$6,533	\$8,566	\$8,633	\$44,813	\$5,246	\$16,012	\$66,071
Total Governmental	\$49,553	\$37,262	\$33,816	\$45,857	\$33,443	\$199,931	\$110,574	\$75,827	\$386,332
TOTAL GOVERNMENTAL BONDS	\$27,737	\$24,539	\$13,481	\$17,610	\$17,933	\$101,300	\$18,514	\$67,769	\$187,583
TOTAL PAYGO	\$565	\$676	\$708	\$617	\$623	\$3,189	\$3,748	\$408	\$7,345

CHARLES COUNTY COMMISSIONERS OF CHARLES COUNTY, MD
FISCAL YEAR 2015 APPROVED CAPITAL PROJECT BUDGET
FY2015-FY2019 CAPITAL IMPROVEMENT PROGRAM

<i>(\$ in thousands)</i>	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Prior Approp. thru FY14	Beyond FY 2019	Project Total
ENTERPRISE FUND OPERATIONS									
WATER & SEWER									
Automation & Technology Master Plan	55	1,984	2,064	2,339	2,084	8,526	11,186	0	19,712
Underground Infrastructure Repairs	553	553	553	553	553	2,765	0	4,427	7,192
Benedict Water System Improvements	860	0	0	0	0	860	550	0	1,410
Water Model Update	75	76	76	76	76	379	257	76	712
Various County Water Studies	89	89	0	0	0	178	265	0	443
Waldorf/Chapel Pt. Water System Interconnection Feasibility Study	83	83	0	0	0	166	57	0	223
White Plains South Water Line Improvements	529	371	0	0	0	900	0	0	900
South County Water Transmission Main	0	0	565	0	8,240	8,805	210	0	9,015
Satellite Water Facility Upgrades	2,188	1,021	701	681	681	5,270	1,042	681	6,993
Bensville Water Tower No. 8	535	1,930	1,930	1,930	0	6,325	0	0	6,325
Chapel Point Water Tower (Relocated)	91	442	442	0	0	975	0	0	975
Pinefield Water Tower Rehabilitation	0	0	90	568	568	1,226	0	0	1,226
Gleneagles 2MG Water Tower	713	1,850	1,850	1,849	0	6,262	0	0	6,262
Waldorf Fire House Water Tower Replacement	713	1,850	1,850	1,849	0	6,262	0	0	6,262
White Plains 2MG Water Tower	0	0	713	1,850	1,850	4,413	0	1,849	6,262
Settle Woods Water Tower Rehabilitation	0	0	67	309	309	685	0	0	685
Influent/Effluent Pump Station	5,190	5,190	0	0	0	10,380	6,887	0	17,267
MWWTP Electrical System Replacement	165	2,145	2,070	0	0	4,380	1,323	0	5,703
MWWTP Flow Equalization	711	4,081	5,850	8,600	8,600	27,841	504	0	28,345
Mattawoman Infiltration and Inflow	2,417	2,957	2,957	3,275	3,275	14,881	7,198	3,275	25,354
Mattawoman WWTP Automation	100	1,130	1,130	0	0	2,360	3,021	0	5,381
Pump Station Rehabs and Replacements	2,561	3,310	3,130	1,570	1,570	12,141	294	1,570	14,004
Satellite Wastewater Facility Upgrades	338	651	651	651	651	2,940	898	651	4,488
MWWTP Clarifier and Thickener Repairs	1,071	976	976	976	976	4,973	1,153	976	7,101
Cobb Island/Swan Point Interconnection	0	0	0	0	290	290	453	2,465	3,208
MWWTP Utility Water System Evaluation & Improvement	130	641	0	0	0	771	61	0	832
Sewer Model Update	80	81	81	81	81	404	151	81	636
Cliffon Pump Station #4	241	701	0	0	0	941	91	0	1,032
Mattawoman WWTP Berm Relocation	10	330	692	640	0	1,672	589	640	2,901
Hughesville Package Treatment Plant	894	0	0	0	0	894	1,589	0	2,483
Marshall Hall Road Gravity Sewer	713	822	0	0	0	1,535	125	0	1,660
Piney Branch Sewer Replacement (Upper Reaches)	670	479	0	0	0	1,149	804	0	1,953
Cobb Island Sewer Capacity & Feasibility Study	164	0	0	0	0	164	0	0	164
MD. Route 5 Pump Station Forcemain	600	360	0	0	0	960	83	0	1,043
WURC: Zekiah Pump Station Upgrade	0	598	598	598	0	1,794	221	598	2,613
WURC: Zekiah Pump Station Forcemain	0	706	598	1,143	0	2,447	232	596	3,275
WURC: Zekiah Interceptor Sewer Upgrades	0	799	799	799	799	3,196	417	0	3,613
Cliffon WWTP Improvements	0	240	981	2,351	0	3,571	0	0	3,571
Bryans Road Interceptor Sewer I&I Rehabilitation	400	1,562	1,560	1,560	0	5,082	0	0	5,082
Mt. Carmel Woods/College of Southern Maryland (CSM) Pump Stations & Forcemains	25	1,900	1,900	0	0	3,825	7,341	0	11,166
WURC: Old Washington Road Sewer	203	1,033	0	0	0	1,236	0	0	1,236
Pump Station 3B	1,800	0	0	0	0	1,800	16,210	0	18,010
MWWTP Belt Filter Press Replacement	230	1,011	1,011	0	0	2,251	0	1,011	3,261
MWWTP Effluent PS Forcemain Improvements	2,040.0	0.0	0.0	0.0	0.0	2,040	0	0	2,040
Grit System Reconfiguration at MWWTP	965	0	0	0	0	966	1,476	0	2,441
Total without inflation	\$28,202	\$41,949	\$35,883	\$34,246	\$30,602	\$170,880	\$65,257	\$18,894	\$255,030
Contingency-inflation	861	2,806	3,933	5,472	6,654	19,725	0	5,328	25,055
Total Water & Sewer	\$29,063	\$44,755	\$39,815	\$39,717	\$37,255	\$190,605	\$65,257	\$24,222	\$280,084
Water	6,653	9,878	10,954	12,568	16,212	56,264	8,510	9,025	73,798
Sewer	22,410	34,877	28,862	27,150	21,043	134,341	56,747	15,197	206,286
Total Water & Sewer	\$29,063	\$44,755	\$39,815	\$39,717	\$37,255	\$190,605	\$65,257	\$24,222	280,084

**CHARLES COUNTY COMMISSIONERS OF CHARLES COUNTY, MD
FISCAL YEAR 2015 APPROVED CAPITAL PROJECT BUDGET
FY2015-FY2019 CAPITAL IMPROVEMENT PROGRAM**

(\$ in thousands)	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Prior Approp. thru FY14	Beyond FY 2019	Project Total
ENTERPRISE FUND OPERATIONS									
SOLID WASTE FUND									
Automation & Technology Master Plan - Landfill	\$0	\$773	\$0	\$0	\$0	\$773	\$0	\$0	\$773
Landfill Leachate Conveyance System	0	278	640	640	640	2,198	0	0	2,198
Landfill Leachate Pretreatment Facility	280	2,968	0	0	0	3,248	0	0	3,248
Landfill Storm Water Management Ponds	110	577	578	0	0	1,265	0	0	1,265
Total without inflation	\$390	\$4,596	\$1,218	\$640	\$640	\$7,484	\$0	\$0	\$7,484
Contingency-inflation	12	307	136	102	141	698	0	0	698
Total Solid Waste	\$402	\$4,903	\$1,354	\$742	\$781	\$8,182	\$0	\$0	\$8,182
WATERSHED PROTECTION & RESTORATION FUND									
NPDES Retrofit Projects	\$3,075	\$3,075	\$3,075	\$3,967	\$3,830	\$17,022	\$11,590	\$3,830	\$32,442
Cobb Island Drainage Study	60	35	0	0	0	95	0	0	95
Total without inflation	\$3,135	\$3,110	\$3,075	\$3,967	\$3,830	\$17,117	\$11,590	\$3,830	\$32,537
Contingency-inflation	93	209	339	639	840	2,120	0	1,045	3,165
Total WATERSHED PROTECTION & RESTORATION	\$3,228	\$3,319	\$3,414	\$4,606	\$4,670	\$19,237	\$11,590	\$4,875	\$35,702
TOTAL ENTERPRISE FUNDS	\$32,693	\$52,977	\$44,583	\$45,066	\$42,706	\$218,024	\$76,847	\$29,097	\$323,968
TOTAL ALL PROJECTS	\$82,246	\$90,238	\$78,399	\$90,923	\$76,149	\$417,955	\$187,421	\$104,924	\$710,300

FINANCING SOURCES									
ENTERPRISE FUND OPERATIONS:									
WATER AND SEWER FUND									
Water Projects									
Bonds	\$6,128	\$9,416	\$10,868	\$12,479	\$16,117	\$55,007	\$7,906	\$8,949	\$71,861
Operating Transfer	254	266	86	89	95	790	579	76	1,445
Total County Funding	6,382	9,682	10,954	12,568	16,212	55,797	\$8,485	\$9,025	\$73,306
State	271	196	0	0	0	467	25	0	492
Total Funding	\$6,653	\$9,878	\$10,954	\$12,568	\$16,212	\$56,264	\$8,510	\$9,025	\$73,798
Sewer Projects									
Bonds	\$19,579	\$31,173	\$25,698	\$23,958	\$17,693	\$118,100	\$38,524	\$13,158	\$169,782
Operating Transfer	252	87	91	97	100	627	183	81	891
Operating	\$19,831	\$31,260	\$25,789	\$24,055	\$17,793	\$118,727	\$38,707	\$13,239	\$170,673
Federal	0	0	0	0	0	0	728	0	728
State	0	0	0	0	0	0	954	0	954
Other: WSSC	2,579	3,617	3,073	3,095	3,250	15,614	4,607	1,958	22,180
Other:	0	0	0	0	0	0	11,751	0	11,751
Total Funding	\$22,410	\$34,877	\$28,862	\$27,150	\$21,043	\$134,341	\$56,747	\$15,197	\$206,286
SOLID WASTE FUND									
Bonds	\$402	\$4,903	\$1,354	\$742	\$781	\$8,181	\$0	\$0	\$8,182
Total Funding	\$402	\$4,903	\$1,354	\$742	\$781	\$8,181	\$0	\$0	\$8,182
WATERSHED PROTECTION & RESTORATION FUND									
Bonds	\$3,168	\$3,282	\$3,414	\$4,606	\$4,670	\$19,140	\$11,590	\$4,875	\$35,605
Operating Transfer	60	37	0	0	0	97	0	0	97
Total Funding	\$3,228	\$3,319	\$3,414	\$4,606	\$4,670	\$19,237	\$11,590	\$4,875	\$35,702
TOTAL ENTERPRISE FUNDS	\$32,693	\$52,976	\$44,583	\$45,066	\$42,706	\$218,024	\$76,847	\$29,097	\$323,968
TOTAL ALL PROJECTS	\$82,246	\$90,238	\$78,399	\$90,923	\$76,149	\$417,955	\$187,421	\$104,924	\$710,300

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

BOARD OF EDUCATION SUMMARY

State, County & Municipal governments are required to provide adequate school facilities for public education. School construction providing additional capacity or major renovations are typically approved at the State level. These projects are shared in cost by State funding, local County bonds, and County Fair Share Excise Tax Bonds; and are managed by the Board of Education Project Managers. Maintenance projects are 100% the responsibility of local governments.

For Fiscal Year 2014, the State of Maryland will fund Charles County construction cost at a 67% share, with the other 33% of the construction, as well as, 100% design, equipment, and miscellaneous costs funded by the County. The State share percentage will be decreased to 63% in Fiscal Year 2015 and will decrease to 61% starting in Fiscal Year 2016.

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$2,839	\$171	\$207	\$993	\$1,476	\$5,686	\$7,513	\$0	\$13,199
Land & ROW	0	0	3,326	0	4,866	8,192	2,139	0	10,331
Construction	10,412	9,502	14,603	19,909	10,992	65,418	77,043	9,572	152,033
Equipment	2,533	443	35	37	1,338	4,386	2,282	415	7,083
Administration	130	12	5	6	11	164	56	0	220
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	344	0	0	344	1,057	0	1,401
Contingency	349	355	314	218	582	1,818	454	766	3,038
Total Outlay	\$16,263	\$10,483	\$18,834	\$21,163	\$19,265	\$86,008	\$90,545	\$10,753	\$187,306

FINANCING SOURCES		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		5-Year			
												Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds		\$7,699	\$5,006	\$2,804	\$3,600	\$6,659						\$25,768	\$6,431	\$4,589	\$36,788
Fund Balance Appropriation		0	0	0	0	0						0	0	0	0
Operating Transfer	General Fund	0	0	0	0	0						0	2,555	0	2,555
Operating Transfer	CIP	2,333	0	0	0	0						2,333	0	0	2,333
Fair Share Excise Tax Bonds		2,182	3,177	5,549	7,421	7,280						25,609	38,150	0	63,759
Total County Funding		\$12,214	\$8,183	\$8,353	\$11,021	\$13,939						\$53,710	\$47,136	\$4,589	\$105,435
Federal		0	0	0	0	0						0	0	0	0
State		8,554	12,261	10,481	10,142	5,326						46,764	27,671	6,164	80,599
Other: DRRA		0	0	0	0	0						0	0	0	0
Other: Forward Funding State Share		(4,505)	(9,961)	0	0	0						(14,466)	14,466	0	0
Other: SMECO Incentive		0	0	0	0	0						(0)	272	0	272
Other: St. Charles Communities		0	0	0	0	0						0	1,000	0	1,000
Total Funding		\$16,263	\$10,483	\$18,834	\$21,163	\$19,265						\$86,008	\$90,545	\$10,753	\$187,306

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. Beyond	
						thru FY14	FY 2019
No. of Personnel	72.80	98.80	98.80	98.80	98.80	3.00	177.20
Personnel Costs	5,729.6	7,536.9	7,913.7	8,290.6	8,667.4	427.7	15,031.3
Operating	2,399.0	2,429.7	2,478.3	2,686.9	2,675.6	0.0	3,264.3
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	2,263.6
Total Operating	\$8,128.6	\$9,966.6	\$10,392.0	\$10,977.5	\$11,343.0	\$427.7	\$20,559.2
Debt Service: Bonds	271.2	937.4	1,359.7	1,587.3	1,866.8	578.4	2,683.1
Debt Service: Excise Tax Bonds	4,703.5	4,964.4	5,332.0	5,949.1	6,738.8	4,703.5	7,476.7
Total Impact	\$13,103.3	\$15,868.4	\$17,083.8	\$18,513.9	\$19,948.6	\$5,709.6	\$30,719.0

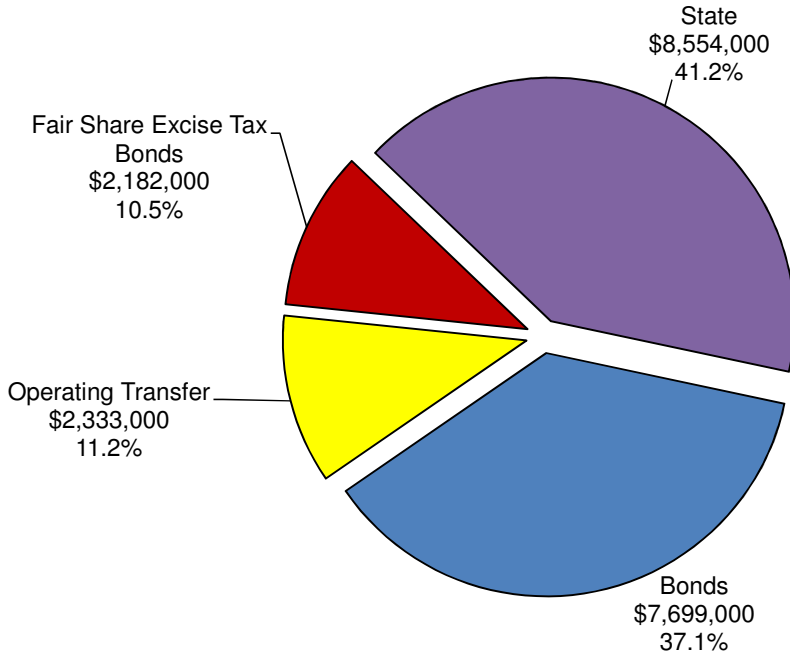
VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$11,186	\$3,306	\$15,932	\$22,121	\$52,545
Increase/(Decrease)	\$5,077	\$7,177	\$2,902	(\$958)	\$14,198
% change	45.4%	217.1%	18.2%	-4.3%	27.0%

Projects with Future Operating Impacts:

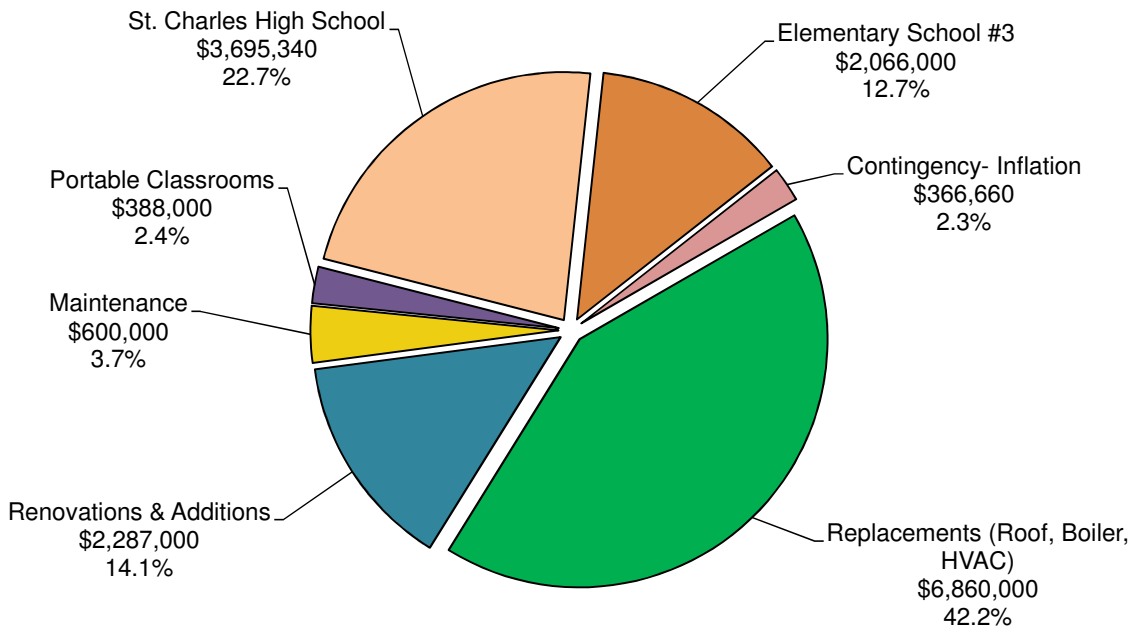
PROJECT	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	FTE
St. Charles High School	8,128.6	9,966.6	10,392.0	10,977.5	11,343.0	11,472.6	98.80
New Elementary School #3	0.0	0.0	0.0	0.0	0.0	9,086.6	78.40
Total	\$8,128.6	\$9,966.6	\$10,392.0	\$10,977.5	\$11,343.0	\$20,559.2	177.20

FY15 Board of Education Financing Sources Total \$16,263,000

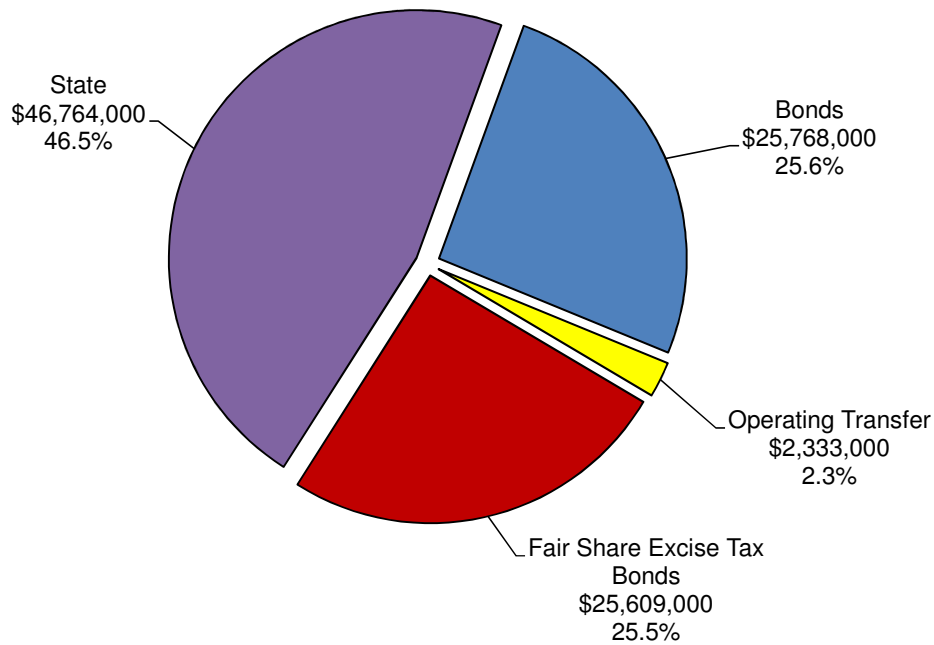


Due to cashflow issues, the County had to forward fund the State's portion of St. Charles High School and will receive reimbursement in FY2015 and FY2016. The above graph does not include a reimbursement of \$4,505,000 in FY2015.

FY15 Board of Education by Project Type Total \$16,263,000

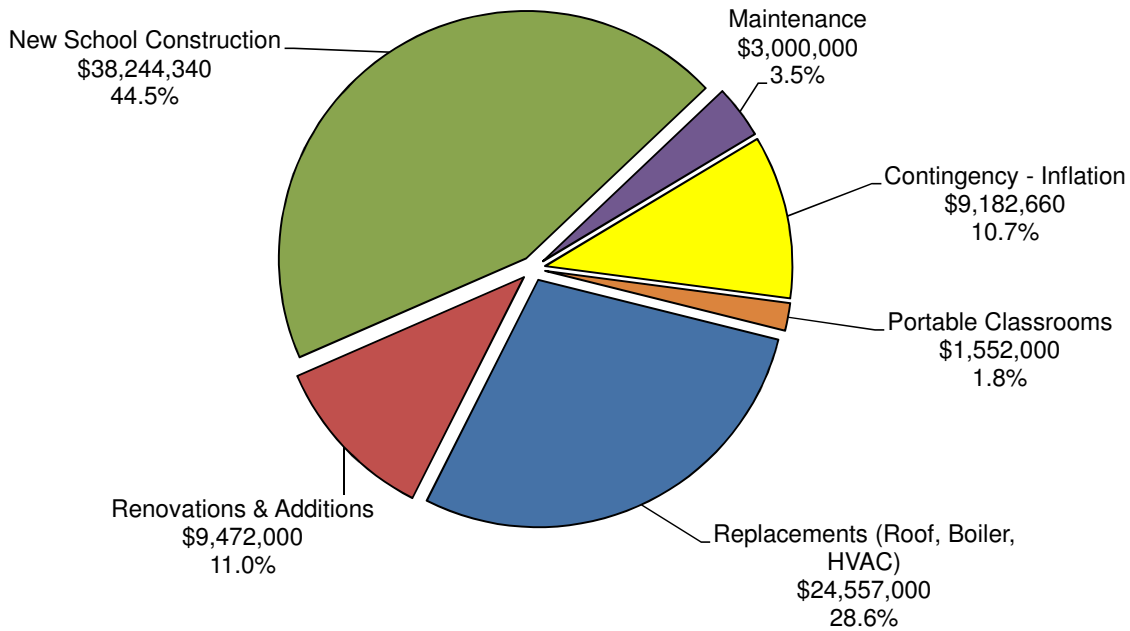


FY15-FY19 Board of Education Financing Sources Total \$86,008,000



Due to cashflow issues, the County had to forward fund the State's portion of St. Charles High School and will receive reimbursement in FY2015 and FY2016. The above graph does not include reimbursements of \$14,466,000.

FY15-FY19 Board of Education by Project Type Total \$86,008,000



Funding for new school construction provides for St. Charles High School, New Elementary School #3, and site acquisition for an additional Elementary and Middle School. Funds provided for renovations and additions is to accommodate full-day kindergarten at various schools throughout the county, parking lot improvements at Thomas Stone High School and a renovation feasibility study.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: St. Charles High School	Existing Capacity New Capacity 100%	Requested By: BOE Project #: 5098 Goal: 5.1
<p>The need is for additional capacity at the high school level. Enrollment projections show a continuing increase in the number of high school students. A new high school with a rated capacity of 1,600 students will be constructed east of Route 301 in Waldorf with an opening date of August 2014. This school will help relieve overcrowding conditions at Thomas Stone and La Plata High Schools. The new school will include a domed facility with digital projection technology to serve all schools in the county. Additional State funding will be requested in FY2016 in order to fund the State share of the cost.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$6,244	\$0	\$6,244
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	1,195	0	0	0	0	1,195	75,484	0	76,679
Equipment	2,500	0	0	0	0	2,500	2,282	0	4,782
Administration	0	0	0	0	0	0	54	0	54
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	877	0	877
Contingency	0	0	0	0	0	0	407	0	407
Total Outlay	\$3,695	\$0	\$0	\$0	\$0	\$3,695	\$85,348	\$0	\$89,043

FINANCING SOURCES									
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$3,373	\$0	\$3,373
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	0	0	0	0	0	0	2,485	0	2,485
Fair Share Excise Tax Bonds	0	0	0	0	0	0	36,081	0	36,081
Total County Funding	0	0	0	0	0	\$0	\$41,939	\$0	\$41,939
Federal	0	0	0	0	0	0	0	0	0
State	8,200	9,961	0	0	0	18,161	27,671	0	45,832
Other: Forward Funding State Share	(4,505)	(9,961)	0	0	0	(14,466)	14,466	0	0
Other: SMECO Incentive	0	0	0	0	0	0	272	0	272
Other: St. Charles Communities	0	0	0	0	0	0	1,000	0	1,000
Total Funding	\$3,695	\$0	\$0	\$0	\$0	\$3,695	\$85,348	\$0	\$89,043

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. Beyond	
						thru FY14	FY 2019
No. of Personnel	72.80	98.80	98.80	98.80	98.80	3.00	98.80
Personnel Costs	5,729.6	7,536.9	7,913.7	8,290.6	8,667.4	427.7	8,705.1
Operating	2,399.0	2,429.7	2,478.3	2,686.9	2,675.6	0.0	2,767.5
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$8,128.6	\$9,966.6	\$10,392.0	\$10,977.5	\$11,343.0	\$427.7	\$11,472.6
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	303.4	0.0
Debt Service: Excise Tax Bonds	4,448.4	4,448.4	4,448.4	4,448.4	4,448.4	4,448.4	4,448.4
Total Impact	\$12,577.0	\$14,415.0	\$14,840.4	\$15,425.9	\$15,791.4	\$5,179.5	\$15,921.0

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$3,700	\$0	\$0	\$0	\$3,700
Increase/(Decrease)	(\$5)	\$0	\$0	\$0	(\$5)
% change	-0.1%	0.0%	0.0%	100.0%	-0.1%

LOCATION:

Eastern St. Charles area of the County, at the intersection of Piney Church Road and Billingsley Road.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Dr. Gustavus Brown E.S. RTU/Boiler Replacement	Existing Capacity 100% New Capacity	Requested By: BOE Project #: 5122 Goal: 5
<p>The need is for a systemic renovation at Dr. Gustavus Brown Elementary School, which opened in 1974 and is located in Smallwood Village in St. Charles. The seven rooftop units, two boilers and pump systems are original equipment from when the building was constructed in the early 1970's and are approaching the end of their useful life. Installation of new units is proposed to increase overall efficiency of the heating system and reduce operating costs. The acoustical drop ceiling will be replaced throughout the school. Charles County Public Schools recently commissioned a team of consultants to provide a budget and scope analysis for mechanical, electrical, and plumbing. Their evaluation of the project and scope of work showed the need to increase the budget. Local funding to initiate planning was approved in FY 2011. Increase in the construction budget to the changes in code requirements since the finalization of design had to be place on hold for three years for funding.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$275	\$0	\$275
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	1,717	0	0	0	0	1,717	1,559	0	3,276
Equipment	0	0	0	0	0	0	0	0	0
Administration	1	0	0	0	0	1	1	0	2
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	81	0	0	0	0	81	47	0	128
Total Outlay	\$1,799	\$0	\$0	\$0	\$0	\$1,799	\$1,882	\$0	\$3,681

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$1,799	\$0	\$0	\$0	\$0	\$1,799	\$1,882	\$0	\$3,681
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,799	\$0	\$0	\$0	\$0	\$1,799	\$1,882	\$0	\$3,681
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,799	\$0	\$0	\$0	\$0	\$1,799	\$1,882	\$0	\$3,681

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. Beyond	
						thru FY14	FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	169.2	331.0	331.0	331.0	331.0	169.2	331.0
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$169.2	\$331.0	\$331.0	\$331.0	\$331.0	\$169.2	\$331.0

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$1,599	\$0	\$0	\$0	\$1,599
Increase/(Decrease)	\$200	\$0	\$0	\$0	\$200
% change	12.5%	n/a	n/a	n/a	12.5%

LOCATION:
Dr. Gustavus Brown Elementary School

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
F.B. Gwynn Center Roof/Boiler Replacement	New Capacity	Project #: 5127
Goal: 5		
<p>The need is for a systemic renovation at the F. B. Gwynn Educational Center. The Gwynn Center serves students with special needs, early childhood, and other educational programs and is located in the Town of La Plata. The two boiler and pump systems are over 30 years old and have outlived their expected usefulness. Several sections in the boilers are warped and constantly leaking. We are currently maintaining the status quo, but the boilers are on the verge of failure. Installation of new units is proposed to increase overall efficiency of the heating system and reduce operating costs. The building was re-roofed in 1991 and the roof will have outlived its life expectancy. The installation of a four-ply, built-up roof with positive drainage is proposed. A full roof and building envelope investigation will be performed by our consultant prior to design to address any unforeseen problems. Charles County Public Schools recently commissioned a team of consultants to provide a budget and scope analysis for mechanical, electrical, and plumbing. Their evaluation of the project and scope of work showed the need to increase the budget. Local funding to initiate planning were approved in FY 2014.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$242	\$0	\$242
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	2,419	0	0	0	0	2,419	0	0	2,419
Equipment	0	0	0	0	0	0	0	0	0
Administration	1	0	0	0	0	1	1	0	2
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	215	0	0	0	0	215	0	0	215
Total Outlay	\$2,635	\$0	\$0	\$0	\$0	\$2,635	\$243	\$0	\$2,878

FINANCING SOURCES		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
							Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds		\$302	\$0	\$0	\$0	\$0	\$302	\$243	\$0	\$545
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer	CIP	2,333	0	0	0	0	2,333	0	0	2,333
Fair Share Excise Tax Bonds		0	0	0	0	0	0	0	0	0
Total County Funding		\$2,635	\$0	\$0	\$0	\$0	\$2,635	\$243	\$0	\$2,878
Federal		0	0	0	0	0	0	0	0	0
State		0	0	0	0	0	0	0	0	0
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$2,635	\$0	\$0	\$0	\$0	\$2,635	\$243	\$0	\$2,878

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. Beyond	
						thru FY14	FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	21.9	49.0	49.0	49.0	49.0	21.9	49.0
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$21.9	\$49.0	\$49.0	\$49.0	\$49.0	\$21.9	\$49.0

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$2,635	\$0	\$0	\$0	\$2,635
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	n/a	n/a	n/a	0.0%

LOCATION:
F.B. Gwynn Educational Center

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Elementary School #3	Existing Capacity New Capacity 100%	Requested By: BOE Project #: 5092 Goal: 5.1
Continued development in the County's development district will cause enrollment at the elementary level to exceed the capacity of the existing schools serving the area. Elementary School #3 is preliminarily planned for location west of Route 301 on a site yet to be identified. A final site decision will be made as enrollment numbers are analyzed over the next several years. The school will serve a population that includes students with special needs, students with low English proficiency, and children eligible to participate in the free and reduced meal program. A school with a rated capacity of 766 was approved for planning in FY2015. Construction funds will be requested in FY 2017, FY2018, and FY2019.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$1,951	\$0	\$0	\$0	\$0	\$1,951	\$0	\$0	\$1,951
Land & ROW	0	0	0	0	0	0	2,139	0	2,139
Construction	0	0	6,690	15,000	2,000	23,690	0	0	23,690
Equipment	0	0	0	0	1,068	1,068	0	0	1,068
Administration	115	0	0	0	0	115	0	0	115
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	310	0	0	310	0	0	310
Contingency	0	0	254	159	0	413	0	0	413
Total Outlay	\$2,066	\$0	\$7,254	\$15,159	\$3,068	\$27,547	\$2,139	\$0	\$29,686

FINANCING SOURCES									
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	0	0	0	0	0	0	70	0	70
Fair Share Excise Tax Bonds	2,066	0	2,004	6,405	1,984	12,459	2,069	0	14,528
Total County Funding	\$2,066	\$0	\$2,004	\$6,405	\$1,984	\$12,459	\$2,139	\$0	\$14,598
Federal	0	0	0	0	0	0	0	0	0
State	0	0	5,250	8,754	1,084	15,088	0	0	15,088
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$2,066	\$0	\$7,254	\$15,159	\$3,068	\$27,547	\$2,139	\$0	\$29,686

Operating Budget Impact*	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	78.40
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	6,326.2
Operating	0.0	0.0	0.0	0.0	0.0	0.0	496.8
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	2,263.6
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$9,086.6
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Debt Service: Excise Tax Bonds	255.1	509.8	509.8	756.9	1,546.6	255.1	1,791.2
Total Impact	\$255.1	\$509.8	\$509.8	\$756.9	\$1,546.6	\$255.1	\$10,877.8

* Operating Impact represents the estimated full cost of a new Elementary School. This estimate may be reduced for staff added over the years in relation to student growth that may be transferred to the new school.

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$2,066	\$0	\$7,254	\$15,159	\$24,479
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	n/a	0.0%	0.0%	0.0%

LOCATION:
West of Route 301- tbd

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Local Portable Classrooms - Various Schools	Existing Capacity 100% New Capacity	Requested By: BOE Project #: 5133 Goal: 5
<p>This project requests funds for the design and purchase of new or relocation of existing locally-owned relocatable classrooms to meet the changes in attendance patterns, and to provide temporary capacity until a new school can be built. The exact number of new relocatable classrooms or the identification of specific local relocatables available for relocation are based on actual enrollment patterns and needs of the individual schools.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$46	\$0	\$46	\$46	\$46	\$184	\$0	\$0	\$184
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	280	0	280	280	280	1,120	0	0	1,120
Equipment	32	0	32	32	32	128	0	0	128
Administration	1	0	1	1	1	4	0	0	4
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	29	0	29	29	29	116	0	0	116
Total Outlay	\$388	\$0	\$388	\$388	\$388	\$1,552	\$0	\$0	\$1,552

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$388	\$0	\$388	\$388	\$388	\$1,552	\$0	\$0	\$1,552
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$388	\$0	\$388	\$388	\$388	\$1,552	\$0	\$0	\$1,552
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$388	\$0	\$388	\$388	\$388	\$1,552	\$0	\$0	\$1,552

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	34.9	34.9	69.8	104.7	139.6
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$34.9	\$34.9	\$69.8	\$104.7	\$139.6

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$388	\$0	\$388	\$388	\$1,164
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	n/a	0.0%	0.0%	0.0%

LOCATION:
Various schools

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
Full-Day Kindergarten Addition: Matula E.S.	New Capacity	Project #: 5121
Goal: 5		
<p>There is a need for permanent space to support pre-kindergarten and full-day kindergarten programs at Mary H. Matula Elementary School in La Plata. This school opened in 1992 with two kindergarten classrooms and one pre-kindergarten classroom. Additional spaces were appropriated for kindergarten over the years by displacing higher grades to portable classrooms. Matula currently houses five kindergarten classes and one pre-kindergarten class.</p> <p>An addition is proposed to contain five kindergarten classrooms. The current two kindergarten classrooms will be renovated to house the pre-kindergarten program with inclusion provisions. Charles County Public Schools now uses an inclusion model for providing services to pre-kindergarten and kindergarten-aged, special education students.</p> <p>This requires one classroom at both the kindergarten and pre-kindergarten levels be increased in size to house an additional seven students, a special education teacher and an aide. The remaining kindergarten classroom will be converted for use as a regular classroom. Planning was approved in FY2009. Construction funding is requested in FY2016 and FY2017.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$50	\$0	\$0	\$0	\$0	\$50	\$310	\$0	\$360
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	1,248	1,994	0	0	3,242	0	0	3,242
Equipment	0	218	0	0	0	218	0	0	218
Administration	0	4	0	0	0	4	0	0	4
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	87	0	87
Contingency	0	17	0	0	0	17	0	0	17
Total Outlay	\$50	\$1,487	\$1,994	\$0	\$0	\$3,531	\$397	\$0	\$3,928

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019				
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$397	\$0	\$397
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	50	1,487	0	0	0	1,537	0	0	1,537
Total County Funding	\$50	\$1,487	\$0	\$0	\$0	\$1,537	\$397	\$0	\$1,934
Federal	0	0	0	0	0	0	0	0	0
State	0	0	1,994	0	0	1,994	0	0	1,994
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$50	\$1,487	\$1,994	\$0	\$0	\$3,531	\$397	\$0	\$3,928

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. Beyond thru FY14 FY 2019	
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	35.7	35.7	35.7	35.7	35.7	35.7	35.7
Debt Service: Excise Tax Bonds	0.0	6.2	189.5	189.5	189.5	0.0	189.5
Total Impact	\$35.7	\$41.9	\$225.2	\$225.2	\$225.2	\$35.7	\$225.2

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$1,487	\$1,994	\$0	\$3,481
Increase/(Decrease)	\$50	\$0	\$0	\$0	\$50
% change	new	0.0%	0.0%	n/a	1.4%

LOCATION:
Matula Elementary School

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
Benjamin Stoddert M.S. RTU/Boiler Replacement	New Capacity	Project #: 5134
Goal: 5		
<p>The need is for a systemic renovation at Stoddert Middle School, which opened in 1977 and is located in Smallwood Village in the St. Charles subdivision. The two boilers and pumps, 11 RTU's, and two AHU's are original equipment from when the building was constructed in the mid 1970's and are approaching the end of their useful life. Installation of new units is proposed to increase overall efficiency of the heating system and reduce operating costs. Charles County Public Schools recently commissioned a team of consultants to provide a budget and scope analysis for mechanical, electrical, and plumbing. Their evaluation of the project and scope of work showed the need to increase the budget. Local funding to initiate planning was approved in FY 2015. State funding will be requested in FY2016.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$334	\$0	\$0	\$0	\$0	\$334	\$0	\$0	\$334
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	4,247	0	0	0	4,247	0	0	4,247
Equipment	0	0	0	0	0	0	0	0	0
Administration	1	1	0	0	0	2	0	0	2
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	297	0	0	0	297	0	0	297
Total Outlay	\$335	\$4,545	\$0	\$0	\$0	\$4,880	\$0	\$0	\$4,880

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$335	\$2,388	\$0	\$0	\$0	\$2,723	\$0	\$0	\$2,723
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$335	\$2,388	\$0	\$0	\$0	\$2,723	\$0	\$0	\$2,723
Federal	0	0	0	0	0	0	0	0	0
State	0	2,157	0	0	0	2,157	0	0	2,157
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$335	\$4,545	\$0	\$0	\$0	\$4,880	\$0	\$0	\$4,880

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	30.1	244.9	244.9	244.9	244.9
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$30.1	\$244.9	\$244.9	\$244.9	\$244.9

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$335	\$0	\$1,908	\$2,637	\$4,880
Increase/(Decrease)	\$0	\$4,545	(\$1,908)	(\$2,637)	\$0
% change	0.0%	new	-100.0%	-100.0%	0.0%

LOCATION:
Benjamin Stoddert Middle School

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
Full-Day Kindergarten Addition: Wade E.S.	New Capacity	Project #: 5120
		Goal: 5
<p>There is a need for permanent space to support pre-kindergarten and full-day kindergarten programs at William B. Wade Elementary School in Waldorf. Opened in 1989, this school had a classroom addition in 2002. The school was originally constructed with two kindergarten classrooms and one pre-kindergarten classroom was added in 2002. Additional spaces have been appropriated for kindergarten over the years by displacing higher grades to portable classrooms.</p> <p>Wade E.S. currently houses five kindergarten classes and one pre-kindergarten class. An addition is proposed that would contain four kindergarten classrooms and an activity area. The fifth kindergarten class will use the pre-kindergarten classroom in the 2002 addition. In addition, the current two kindergarten classrooms will be renovated to house the pre-kindergarten program with inclusion provisions.</p> <p>Charles County Public Schools now uses an inclusion model for providing services to pre-kindergarten and kindergarten-aged, special education students. This requires one classroom at both the kindergarten and pre-kindergarten levels be increased in size to house an additional seven students, a special education teacher and an aide. Planning was approved in FY2009. Construction funding is requested in FY2016 and FY2017.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$400	\$0	\$400
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	1,274	2,209	0	0	3,483	0	0	3,483
Equipment	0	198	0	0	0	198	0	0	198
Administration	0	4	0	0	0	4	0	0	4
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	93	0	93
Contingency	0	19	0	0	0	19	0	0	19
Total Outlay	\$0	\$1,495	\$2,209	\$0	\$0	\$3,704	\$493	\$0	\$4,197

FINANCING SOURCES		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
							Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds		\$0	\$0	\$0	\$0	\$0	\$0	\$493	\$0	\$493
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer		0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds		0	1,495	0	0	0	1,495	0	0	1,495
Total County Funding		\$0	\$1,495	\$0	\$0	\$0	\$1,495	\$493	\$0	\$1,988
Federal		0	0	0	0	0	0	0	0	0
State		0	0	2,209	0	0	2,209	0	0	2,209
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$0	\$1,495	\$2,209	\$0	\$0	\$3,704	\$493	\$0	\$4,197

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. Beyond	
						thru FY14	FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	44.3	44.3	44.3	44.3	44.3	44.3	44.3
Debt Service: Excise Tax Bonds	0.0	0.0	184.3	184.3	184.3	0.0	184.3
Total Impact	\$44.3	\$44.3	\$228.6	\$228.6	\$228.6	\$44.3	\$228.6

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$1,495	\$2,209	\$0	\$3,704
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	n/a	0.0%	0.0%	n/a	0.0%

LOCATION:
Wade Elementary School

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Elementary School - Site Acquisition	Existing Capacity 100% New Capacity	Requested By: BOE Project #: Goal: 5
This project will provide funds to acquire a new elementary school site.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	3,000	0	0	3,000	0	0	3,000
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	1	0	0	1	0	0	1
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$0	\$0	\$3,001	\$0	\$0	\$3,001	\$0	\$0	\$3,001

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	3,001	0	0	3,001	0	0	3,001
Total County Funding	\$0	\$0	\$3,001	\$0	\$0	\$3,001	\$0	\$0	\$3,001
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$3,001	\$0	\$0	\$3,001	\$0	\$0	\$3,001

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	370.0	370.0	0.0	370.0
Total Impact	\$0.0	\$0.0	\$0.0	\$370.0	\$370.0	\$0.0	\$370.0

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$0	\$0	\$3,001	\$0	\$3,001
% change	n/a	n/a	new	n/a	new

LOCATION:
Site to be determined

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Middle School - Site Acquisition	Existing Capacity 100% New Capacity	Requested By: BOE Project #: Goal: 5
This project will provide funds to acquire a new middle school site.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	4,000	4,000	0	0	4,000
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	1	1	0	0	1
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$0	\$0	\$0	\$0	\$4,001	\$4,001	\$0	\$0	\$4,001

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	4,001	4,001	0	0	4,001
Total County Funding	\$0	\$0	\$0	\$0	\$4,001	\$4,001	\$0	\$0	\$4,001
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$0	\$0	\$4,001	\$4,001	\$0	\$0	\$4,001

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	493.3
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$493.3

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	n/a	n/a	n/a	n/a	new

LOCATION:
Site to be determined

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
La Plata High School - Gym HVAC	New Capacity	Project #: 5132
Requesting State Air Conditioning Initiative (ACI) Funds		Goal: 5
<p>Addition of air conditioning to the gym at La Plata High School, originally constructed in 1979. The school was designed with an air-conditioning system to supply the auditorium and manual ductwork switching to divert the air to the gymnasium. The school does not have the ability to air condition both spaces simultaneously and therefore cannot freely schedule any event or program. The project is to establish air-conditioning for the gymnasium through a separate air-conditioning system. Local and State construction funding were approved in FY2015. This project is requesting funding from State ACI program funds, which are dedicated to fund eligible projects providing air-conditioning to schools or educational spaces currently without air-conditioning.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$43	\$0	\$43
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	533	0	0	0	0	533	0	0	533
Equipment	0	0	0	0	0	0	0	0	0
Administration	1	0	0	0	0	1	0	0	1
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	15	0	0	0	0	15	0	0	15
Total Outlay	\$549	\$0	\$0	\$0	\$0	\$549	\$43	\$0	\$592

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$205	\$0	\$0	\$0	\$0	\$205	\$43	\$0	\$248
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$205	\$0	\$0	\$0	\$0	\$205	\$43	\$0	\$248
Federal	0	0	0	0	0	0	0	0	0
State	344	0	0	0	0	344	0	0	344
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$549	\$0	\$0	\$0	\$0	\$549	\$43	\$0	\$592

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	18.4	18.4	18.4	18.4	3.9	18.4
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$18.4	\$18.4	\$18.4	\$18.4	\$3.9	\$18.4

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$549	\$0	\$0	\$0	\$549
% change	new	n/a	n/a	n/a	new

LOCATION:
La Plata High School

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Mary H. Matula E.S. Roof Replacement	Existing Capacity 100% New Capacity	Requested By: BOE Project #: Goal: 5
<p>The need is for a systemic renovation at Matula Elementary School, which opened in 1992 and is located in the town of La Plata. The original roof will have reached the end of its expected life in FY2012. It is proposed that a four-ply, built up-roof with positive drainage or other acceptable roofing system be installed. A full roof and building envelope investigation will be performed by our consultant prior to design to address any unseen problems. Local funding to initiate planning will be requested in FY 2018. State funding will be requested in FY2019</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$245	\$0	\$245	\$0	\$0	\$245
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	1,424	1,424	0	0	1,424
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	1	1	2	0	0	2
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	150	150	0	0	150
Total Outlay	\$0	\$0	\$0	\$246	\$1,575	\$1,821	\$0	\$0	\$1,821

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$0	\$246	\$642	\$888	\$0	\$0	\$888
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$0	\$246	\$642	\$888	\$0	\$0	\$888
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	933	933	0	0	933
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$0	\$246	\$1,575	\$1,821	\$0	\$0	\$1,821

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	22.1	0.0	79.9
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$22.1	\$0.0	\$79.9

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$0	\$0	\$0	\$246	\$246
% change	n/a	n/a	n/a	new	new

LOCATION:

Matula Elementary School

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Eva Turner E.S. Roof/RTU Replacement	Existing Capacity 100% New Capacity	Requested By: BOE Project #: Goal: 5
<p>The need is for a systemic renovation at Eva Turner Elementary School, opened in 1979 and is located in Smallwood Village in St. Charles. The seven rooftop units are over 30 years old. These units have outlived their expected usefulness and no longer maintain a suitable environment within the school. The school was re-roofed in 1992, and it will have reached the end of its expected life by FY2012. The installation of a four-ply, built-up roof with positive drainage or other acceptable roofing system is proposed. A full roof and building envelope investigation will be performed by our consultant prior to design to address any unseen problems. There are 70 4ft x 5ft windows that are original and will be replaced. The acoustical drop ceiling will be replaced throughout the school. Charles County Public Schools recently commissioned a team of consultants to provide a budget and scope analysis for mechanical, electrical, and plumbing. Their evaluation of the project and scope of work showed the need to increase the budget. Local funding to initiate planning will be requested in FY 2018. State funding will be requested in FY2019.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$426	\$0	\$426	\$0	\$0	\$426
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	3,623	3,623	0	0	3,623
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	1	1	2	0	0	2
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	300	300	0	0	300
Total Outlay	\$0	\$0	\$0	\$427	\$3,924	\$4,351	\$0	\$0	\$4,351

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$0	\$427	\$1,562	\$1,989	\$0	\$0	\$1,989
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$0	\$427	\$1,562	\$1,989	\$0	\$0	\$1,989
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	2,362	2,362	0	0	2,362
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$0	\$427	\$3,924	\$4,351	\$0	\$0	\$4,351

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	38.4	0.0	178.9
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$38.4	\$0.0	\$178.9

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$0	\$0	\$0	\$427	\$427
% change	n/a	n/a	n/a	new	new

LOCATION:

Eva Turner Elementary School

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Westlake H.S. Roof Replacement	Existing Capacity 100% New Capacity	Requested By: BOE Project #: Goal: 5
<p>The need is for a systemic renovation at Westlake High School, which opened in 1992 and is located in Westlake Village in St. Charles. The original roof will have reached the end of its expected life by FY2012. It is proposed that a four-ply, built-up roof with positive drainage or other acceptable roofing system be installed. A full roof and building envelope investigation will be performed by our consultant prior to design to address any unseen problems. Local funding to initiate planning will be requested in FY 2019. State funding will be requested in FY2020.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$392	\$392	\$0	\$0	\$392
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	2,749	2,749
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	1	1	0	0	1
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	200	200
Total Outlay	\$0	\$0	\$0	\$0	\$393	\$393	\$0	\$2,949	\$3,342

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$0	\$0	\$393	\$393	\$0	\$1,201	\$1,594
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$0	\$0	\$393	\$393	\$0	\$1,201	\$1,594
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	1,748	1,748
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$0	\$0	\$393	\$393	\$0	\$2,949	\$3,342

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	143.4
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$143.4

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	n/a	n/a	n/a	n/a	new

LOCATION:
Westlake High School

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Indian Head E.S. Boiler Replacement	Existing Capacity 100% New Capacity	Requested By: BOE Project #: Goal: 5
<p>The need is for a systemic renovation at Indian Head Elementary School, which opened in 1976, and is located in the town of Indian Head. The two boilers and pump systems are over 30 years old and have outlived their expected usefulness. Installation of new units is proposed to increase overall efficiency of the heating system and reduce operating costs. Charles County Public Schools recently commissioned a team of consultants to provide a budget and scope analysis for mechanical, electrical, and plumbing. Their evaluation of the project and scope of work showed the need to increase the budget. Local funding to initiate planning will be requested in FY 2019. State approval will be requested for FY2020.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$128	\$128	\$0	\$0	\$128
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	1,096	1,096
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	1	1	0	0	1
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	100	100
Total Outlay	\$0	\$0	\$0	\$0	\$129	\$129	\$0	\$1,196	\$1,325

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$0	\$0	\$129	\$129	\$0	\$488	\$617
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$0	\$0	\$129	\$129	\$0	\$488	\$617
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	708	708
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$0	\$0	\$129	\$129	\$0	\$1,196	\$1,325

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	55.5
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$55.5

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	n/a	n/a	n/a	n/a	new

LOCATION:

Indian Head Elementary School

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Smallwood M.S. Roof/Chiller/H&V/UV Replacement	Existing Capacity 100% New Capacity	Requested By: BOE Project #: Goal: 5
<p>The need is for a systemic renovation at Smallwood Middle School, which was renovated in 1979 and serves a portion of the development district. The roof, two heating and ventilating units, chiller and classroom unit ventilators were installed when the building was renovated in 1979 and are approaching the end of their useful life. Approximately 40 unit ventilators, fan-coil units, & convention units have been replaced as part of the FY 2013 & FY 2014 Aging Schools Program (ASP) at the school. The majority of the second floor units have been replaced and select areas on the first floor have been replaced. The installation of a four-ply, built-up roof with positive drainage or other approved roofing system is proposed. A full roof and building envelope investigation will be performed by our consultant prior to design to address any unseen problems. The installation of new efficient units is proposed, which are environmentally friendly, and will increase the overall efficiency of the heating cooling systems and reduce the operating costs. There are 16 single pane energy inefficient windows in the gymnasium at the roof level that original and in poor condition and will be replaced. Charles County Public Schools recently commissioned a team of consultants to provide a budget and scope analysis for mechanical, electrical, and plumbing. Their evaluation of the project and scope of work showed the need to increase the budget. Local funding to initiate planning will be requested in FY 2019. State and local construction funding will be requested in FY2020.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$477	\$477	\$0	\$0	\$477
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	3,649	3,649
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	1	1	0	0	1
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	300	300
Total Outlay	\$0	\$0	\$0	\$0	\$478	\$478	\$0	\$3,949	\$4,427

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$0	\$0	\$478	\$478	\$0	\$1,586	\$2,064
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$0	\$0	\$478	\$478	\$0	\$1,586	\$2,064
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	2,363	2,363
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$0	\$0	\$478	\$478	\$0	\$3,949	\$4,427

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. & Beyond	
						thru FY14	FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	185.6
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$185.6

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	n/a	n/a	n/a	n/a	new

LOCATION: General Smallwood Middle School

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
Milton Somers M.S. Gym Bleacher Replacement	New Capacity	Project #:
		Goal: 5
<p>The need is for a bleacher replacement at Milton Somers Middle School, which is located in the town of La Plata. The bleachers are original equipment when the school was constructed in 1964 and need to be replaced for safety to the school, staff, and community. The new bleachers will meet all safety requirements. Funding will be requested in FY 2020.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$51	\$51	\$0	\$0	\$51
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	325	325
Administration	0	0	0	0	1	1	0	0	1
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$0	\$0	\$0	\$0	\$52	\$52	\$0	\$325	\$377

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$0	\$0	\$52	\$52	\$0	\$325	\$377
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$0	\$0	\$52	\$52	\$0	\$325	\$377
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$0	\$0	\$52	\$52	\$0	\$325	\$377

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	33.9
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$33.9

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	n/a	n/a	n/a	n/a	new

LOCATION:
Milton Somers Middle School

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Renovation Feasibility Study	Existing Capacity 100% New Capacity	Requested By: BOE Project #: 5139 Goal: 5
<p>This project is a place holder and will be generated from the results of the School Facilities Condition Assessment. A high priority project will be established for a renovation study to determine if the building should be renovated, renovated with an addition, or a new building constructed and the old building demolished.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$200	\$0	\$0	\$0	\$0	\$200	\$0	\$0	\$200
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	1	0	0	0	0	1	0	0	1
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$201	\$0	\$0	\$0	\$0	\$201	\$0	\$0	\$201

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$201	\$0	\$0	\$0	\$0	\$201	\$0	\$0	\$201
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$201	\$0	\$0	\$0	\$0	\$201	\$0	\$0	\$201
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: DRRA	0	0	0	0	0	0	0	0	0
Total Funding	\$201	\$0	\$0	\$0	\$0	\$201	\$0	\$0	\$201

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	18.1	18.1	18.1	18.1	0.0	18.1
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$18.1	\$18.1	\$18.1	\$18.1	\$0.0	\$18.1

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$201	\$0	\$0	\$0	\$201
% change	new	n/a	n/a	n/a	new

LOCATION:
Location To Be Determined

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
Elementary Schools - Playground Replacement	New Capacity	Project #: 5135
Program - Various Locations		Goal: 5
<p>This project is a multi-year program to replace outdated, non-ADA compliant playground equipment at 15 schools and install new ADA playground equipment in the existing locations. These schools include: Wade, Jenifer, Higdon, Barnhart, Gale-Bailey, Malcolm, Parks, Martin, Berry, Dr. Craik, Matula, Mt. Hope/Nanjemoy, Ryon, Mitchell, and Dr. Brown.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$25	\$25	\$25	\$25	\$25	\$125	\$0	\$0	\$125
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	240	240	240	240	240	1,200	0	0	1,200
Equipment	0	0	0	0	0	0	0	0	0
Administration	1	1	1	1	1	5	0	0	5
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$266	\$266	\$266	\$266	\$266	\$1,330	\$0	\$0	\$1,330

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$266	\$266	\$266	\$266	\$266	\$1,330	\$0	\$0	\$1,330
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$266	\$266	\$266	\$266	\$266	\$1,330	\$0	\$0	\$1,330
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$266	\$266	\$266	\$266	\$266	\$1,330	\$0	\$0	\$1,330

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	23.9	47.8	71.8	95.7	0.0	119.6
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$23.9	\$47.8	\$71.8	\$95.7	\$0.0	\$119.6

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$266	\$266	\$266	\$266	\$1,064
% change	new	new	new	new	new

LOCATION:

Various schools throughout the County

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
Site Improvements/Asphalt Replacement Program	New Capacity	Project #: 5136
Various Locations		Goal: 5
This project is a multi-year program for site improvements and asphalt paving replacement at various schools throughout the County.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$100	\$120	\$100	\$100	\$80	\$500	\$0	\$0	\$500
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	1,175	1,320	1,175	1,080	885	5,635	0	0	5,635
Equipment	0	0	0	0	0	0	0	0	0
Administration	1	1	1	1	1	5	0	0	5
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$1,276	\$1,441	\$1,276	\$1,181	\$966	\$6,140	\$0	\$0	\$6,140

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$1,276	\$1,441	\$1,276	\$1,181	\$966	\$6,140	\$0	\$0	\$6,140
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,276	\$1,441	\$1,276	\$1,181	\$966	\$6,140	\$0	\$0	\$6,140
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,276	\$1,441	\$1,276	\$1,181	\$966	\$6,140	\$0	\$0	\$6,140

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	114.8	244.4	359.1	465.4	0.0	552.2
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$114.8	\$244.4	\$359.1	\$465.4	\$0.0	\$552.2

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$1,276	\$1,441	\$1,276	\$1,181	\$5,174
% change	new	new	new	new	new

LOCATION:

Various schools throughout the County

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Existing Capacity	Requested By: BOE
BOE: Various Maintenance Projects	New Capacity	Project #: 5137
		Goal: 5
<p>These projects include the next phase of paving parking lots, interior replacements including carpet and tile, general site improvements, and are all smaller systemic renovations (under \$100,000) not eligible for state funding.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$15	\$15	\$15	\$15	\$15	\$75	\$0	\$0	\$75
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	584	584	584	584	584	2,920	0	0	2,920
Equipment	0	0	0	0	0	0	0	0	0
Administration	1	1	1	1	1	5	0	0	5
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$600	\$600	\$600	\$600	\$600	\$3,000	\$0	\$0	\$3,000

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$600	\$600	\$600	\$600	\$600	\$3,000	\$0	\$0	\$3,000
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$600	\$600	\$600	\$600	\$600	\$3,000	\$0	\$0	\$3,000
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$600	\$600	\$600	\$600	\$600	\$3,000	\$0	\$0	\$3,000

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	54.0	107.9	161.9	215.9	0.0	269.8
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$54.0	\$107.9	\$161.9	\$215.9	\$0.0	\$269.8

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$600	\$600	\$600	\$600	\$2,400
% change	new	new	new	new	new

LOCATION:

Various schools throughout the County

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Existing Capacity 100%	Requested By: BOE
Thomas Stone High School - Parking Lot & Site	New Capacity	Project #: 5138
Improvements		Goal: 5
Thomas Stone High School was built in 1969 and renovated in 1998. The parking lot and site were not addressed during the 1998 renovation. The main parking lot in front of the building is experiencing areas of failure and was milled and overlaid this summer. There are many features of the site that need to be replaced due to age; including, curb & gutter, fencing, sidewalks, asphalt parking areas, asphalt drive isles, etc.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$35	\$0	\$0	\$0	\$0	\$35	\$0	\$0	\$35
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	2,000	0	0	0	0	2,000	0	0	2,000
Equipment	0	0	0	0	0	0	0	0	0
Administration	1	0	0	0	0	1	0	0	1
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$2,036	\$0	\$0	\$0	\$0	\$2,036	\$0	\$0	\$2,036

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$2,036	\$0	\$0	\$0	\$0	\$2,036	\$0	\$0	\$2,036
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Fair Share Excise Tax Bonds	0	0	0	0	0	0	0	0	0
Total County Funding	\$2,036	\$0	\$0	\$0	\$0	\$2,036	\$0	\$0	\$2,036
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$2,036	\$0	\$0	\$0	\$0	\$2,036	\$0	\$0	\$2,036

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	183.1	183.1	183.1	183.1	0.0	183.1
Debt Service: Excise Tax Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$183.1	\$183.1	\$183.1	\$183.1	\$0.0	\$183.1

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$2,036	\$0	\$0	\$0	\$2,036
% change	new	n/a	n/a	n/a	new

LOCATION:
Thomas Stone HS, Waldorf, Route 5

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

COLLEGE OF SOUTHERN MARYLAND SUMMARY

The College of Southern Maryland is a regionally accredited two-year public institution which occupies a 173 acre campus in La Plata and enrolls over 10,000 students. The college operates branch campuses in Calvert and St. Mary's Counties. The college has entered into a partnership with University of Maryland, University College for providing four-year degrees in selected programs at the CSM-UMUC Waldorf Center. Campus infrastructure, construction and renovation is the shared responsibility of State and local governments. Projects are managed by college personnel.

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$518	\$0	\$887	\$0	\$0	\$1,405	\$601	\$0	\$2,006
Land & ROW	0	0	0	0	0	0	1,078	0	1,078
Construction	2,388	5,412	0	10,251	0	18,051	7,093	0	25,144
Equipment	1,030	0	0	1,159	1,217	3,406	0	0	3,406
Administration	2	1	0	0	0	3	2	0	5
Inspection	34	223	0	0	0	257	222	0	479
Miscellaneous	161	0	0	0	0	161	0	0	161
Contingency	0	696	0	0	0	696	347	0	1,043
Total Outlay	\$4,133	\$6,332	\$887	\$11,410	\$1,217	\$23,979	\$9,343	\$0	\$33,322

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$1,033	\$1,583	\$222	\$2,852	\$304	\$5,994	\$3,144	\$0	\$9,138
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,033	\$1,583	\$222	\$2,852	\$304	\$5,994	\$3,144	\$0	\$9,138
Federal	0	0	0	0	0	0	0	0	0
State	3,100	4,749	665	8,558	913	17,985	6,199	0	24,184
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$4,133	\$6,332	\$887	\$11,410	\$1,217	\$23,979	\$9,343	\$0	\$33,322

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. Beyond	
						thru FY14	FY 2019
No. of Personnel	2.00	2.00	2.00	2.00	4.00	0.00	4.00
Personnel Costs	94.5	99.2	104.0	108.7	255.9	0.0	270.9
Operating	(94.1)	(96.0)	(97.8)	(99.8)	225.9	0.0	238.5
Start-Up Cost	12.0	0.0	0.0	0.0	250.0	0.0	0.0
Total Operating	\$12.4	\$3.2	\$6.2	\$8.9	\$731.8	\$0.0	\$509.4
Debt Service: Bonds	282.8	372.9	506.5	524.4	749.3	282.8	974.2
Total Impact	\$295.2	\$376.1	\$512.7	\$533.3	\$1,481.1	\$282.8	\$1,483.6

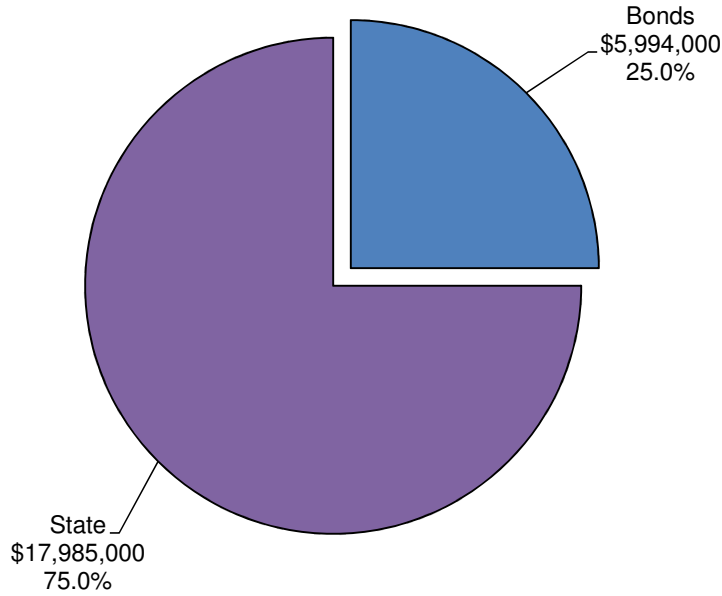
VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$2,670	\$8,870	\$927	\$11,990	\$24,457
Increase/(Decrease)	\$1,463	(\$2,538)	(\$40)	(\$580)	(\$1,695)
% change	54.8%	-28.6%	-4.3%	-4.8%	-6.9%

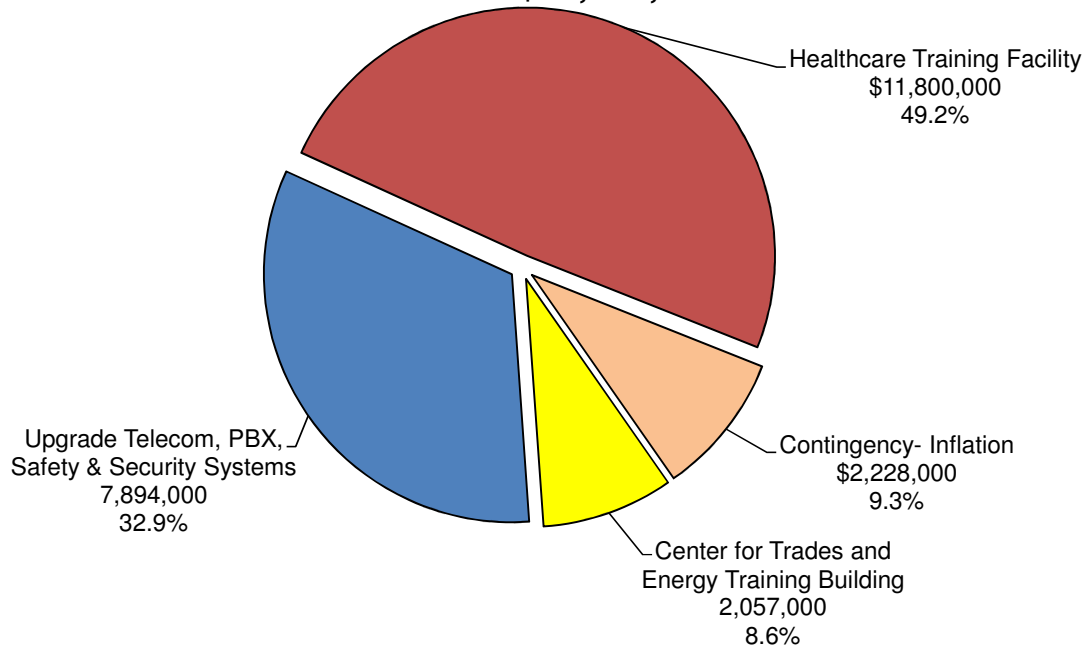
Projects with Future Operating Impacts:

PROJECT	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	FTE
Center for Trades & Energy	12.4	3.2	6.2	8.9	11.8	12.7	2.00
Healthcare Training Facility	0.0	0.0	0.0	0.0	720.0	496.7	2.00
Total	12.4	3.2	6.2	8.9	731.8	509.4	4.00

**FY15-FY19 College of Southern Maryland Financing Sources
Total \$23,979,000**



**FY15-FY19 College of Southern Maryland by Project
Total \$23,979,000**



For FY15, the CIP funds the final year of construction for the Center for Trades and Energy Training Building and funding to start the Upgrade Telecom, PBX, Safety & Security Systems project.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:

Center for Trades and Energy Training Building

Requested By: CSM

Project #: 1024

Goal: 5

The purpose of this project is to establish a centrally located off-campus center to provide training facilities too costly to locate at each campus but essential to providing students a direct path into gainful employment in fields of high demand. The college is currently negotiating land acquisition. The proposed project will require site development including 150 parking spaces and the construction of the Center for Trades & Energy Training Building.

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total	Approp.	Beyond	Project
						'15-'19	thru FY14	FY 2019	Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$601	\$0	\$601
Land & ROW	0	0	0	0	0	0	1,078	0	1,078
Construction	868	0	0	0	0	868	7,093	0	7,961
Equipment	1,000	0	0	0	0	1,000	0	0	1,000
Administration	1	0	0	0	0	1	2	0	3
Inspection	33	0	0	0	0	33	222	0	255
Miscellaneous	155	0	0	0	0	155	0	0	155
Contingency	0	0	0	0	0	0	347	0	347
Total Outlay	\$2,057	\$0	\$0	\$0	\$0	\$2,057	\$9,343	\$0	\$11,400

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total	Approp.	Beyond	Project
						'15-'19	thru FY14	FY 2019	Total
Bonds	\$514	\$0	\$0	\$0	\$0	\$514	\$3,144	\$0	\$3,658
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$514	\$0	\$0	\$0	\$0	\$514	\$3,144	\$0	\$3,658
Federal	0	0	0	0	0	0	0	0	0
State	1,543	0	0	0	0	1,543	6,199	0	7,742
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$2,057	\$0	\$0	\$0	\$0	\$2,057	\$9,343	\$0	\$11,400

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	2.00	2.00	2.00	2.00	2.00	0.00	2.00
Personnel Costs	94.5	99.2	104.0	108.7	113.4	0.0	117.2
Operating	183.9	187.6	191.3	194.9	198.6	0.0	204.1
Operating (Rental Savings)	(278.0)	(283.6)	(289.1)	(294.7)	(300.2)	0.0	(308.6)
Start-Up Cost	12.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$12.4	\$3.2	\$6.2	\$8.9	\$11.8	\$0.0	\$12.7
Debt Service: Bonds	282.8	329.0	329.0	329.0	329.0	282.8	329.0
Total Impact	\$295.2	\$332.2	\$335.2	\$337.9	\$340.8	\$282.8	\$341.7

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$1,805	\$0	\$0	\$0	\$1,805
Increase/(Decrease)	\$252	\$0	\$0	\$0	\$252
% change	14.0%	n/a	n/a	n/a	14.0%

LOCATION:

Hughesville, MD

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:

Upgrade Telecom, PBX, Safety & Security Systems

Requested By: CSM

Project #: 1026

Goal: 5

The College's current communications infrastructure is inadequate to meet the safety and communications needs of students, faculty, staff, and the public. Instruction and operating needs dictate that the college upgrade its' data and telecommunications systems to allow the college to acquire and take advantage of the efficiency of the latest technologically advanced equipment.

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year	Approp. thru FY14	Beyond FY 2019	Project Total
						Total '15-'19			
Architectural & Engineering	\$503	\$0	\$0	\$0	\$0	\$503	\$0	\$0	\$503
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	1,450	5,077	0	0	0	6,527	0	0	6,527
Equipment	0	0	0	0	0	0	0	0	0
Administration	1	1	0	0	0	2	0	0	2
Inspection	0	209	0	0	0	209	0	0	209
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	653	0	0	0	653	0	0	653
Total Outlay	\$1,954	\$5,940	\$0	\$0	\$0	\$7,894	\$0	\$0	\$7,894

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$488	\$1,485	\$0	\$0	\$0	\$1,973	\$0	\$0	\$1,973
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$488	\$1,485	\$0	\$0	\$0	\$1,973	\$0	\$0	\$1,973
Federal	0	0	0	0	0	0	0	0	0
State	1,466	4,455	0	0	0	5,921	0	0	5,921
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,954	\$5,940	\$0	\$0	\$0	\$7,894	\$0	\$0	\$7,894

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Start-Up Cost	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	43.9	177.5	177.5	177.5	177.5
Total Impact	\$0.0	\$43.9	\$177.5	\$177.5	\$177.5	\$177.5

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$700	\$8,000	\$0	\$0	\$8,700
Increase/(Decrease)	\$1,254	(\$2,060)	\$0	\$0	(\$806)
% change	179.1%	-25.8%	n/a	n/a	-9.3%

LOCATION:

All Campuses

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Requested By: CSM
Healthcare Training Facility	Project #:
	Goal: 5

Allied health programs are some of the most expensive programs offered by the College. The substantial cost for these programs makes it difficult for the college to offer these programs on all campuses; therefore students are substantially burdened to attend classes at a campus not in their county. This building will provide learning space specifically designed for allied health programs and at a convenient centralized location.

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year	Approp. thru FY14	Beyond FY 2019	Project
						Total '15-'19			Total
Architectural & Engineering	\$0	\$0	\$800	\$0	\$0	\$800	\$0	\$0	\$800
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	9,000	0	9,000	0	0	9,000
Equipment	0	0	0	1,000	1,000	2,000	0	0	2,000
Administration	0	0	0	0	0	0	0	0	0
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$0	\$0	\$800	\$10,000	\$1,000	\$11,800	\$0	\$0	\$11,800

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$200	\$2,500	\$250	\$2,950	\$0	\$0	\$2,950
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$200	\$2,500	\$250	\$2,950	\$0	\$0	\$2,950
Federal	0	0	0	0	0	0	0	0	0
State	0	0	600	7,500	750	8,850	0	0	8,850
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$800	\$10,000	\$1,000	\$11,800	\$0	\$0	\$11,800

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	2.00	2.00
Personnel Costs	0.0	0.0	0.0	0.0	142.5	153.7
Operating	0.0	0.0	0.0	0.0	327.5	343.0
Start-Up Cost	0.0	0.0	0.0	0.0	250.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$720.0	\$496.7
Debt Service: Bonds	0.0	0.0	0.0	18.0	242.8	467.7
Total Impact	\$0.0	\$0.0	\$0.0	\$18.0	\$962.8	\$964.4

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$800	\$10,000	\$10,800
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	n/a	n/a	0.0%	0.0%	0.0%

LOCATION:
Regional Campus

**APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)**

GENERAL GOVERNMENT SUMMARY

General Government projects include infrastructure that supports public services for a variety of purposes, financed by the County's General Fund Operating Budget, and are not associated with specific program revenue, such as water, sewer, or landfill operations. In most cases, the projects are managed by Charles County Government employees.

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$568	\$338	\$295	\$194	\$191	\$1,586	\$666	\$8,031	\$10,283
Land & ROW	9,216	3,054	2,560	2,585	2,614	20,029	218	3,610	23,857
Construction	3,777	4,729	2,008	651	571	11,736	2,853	6,380	20,969
Equipment	308	87	126	95	0	616	816	27,986	29,418
Administration	204	148	111	72	57	592	91	254	937
Inspection	164	208	114	46	49	581	35	889	1,505
Miscellaneous	152	70	51	32	29	334	59	185	578
Contingency	412	298	123	21	12	866	275	1,201	2,342
Total Outlay	\$14,801	\$8,932	\$5,388	\$3,696	\$3,523	\$36,340	\$5,012	\$48,536	\$89,888

FINANCING SOURCES		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds		8,851	\$7,503	\$4,047	\$2,462	\$2,302	\$25,165	\$4,512	\$47,167	\$76,844
Fund Balance Appropriation		61	0	0	0	0	61	0	0	61
Operating Transfer	General Fund	297	329	341	234	221	1,422	202	90	1,714
Operating Transfer	Cable	3,715	0	0	0	0	3,715	0	0	3,715
Operating Transfer	Other	103	0	0	0	0	103	0	0	103
Total County Funding		\$13,027	\$7,832	\$4,388	\$2,696	\$2,523	\$30,466	\$4,713	\$47,257	\$82,436
Federal		0	0	0	0	0	0	266	0	266
State		1,700	1,100	1,000	1,000	1,000	5,800	33	1,279	7,112
Other:		74	0	0	0	0	74	0	0	74
Total Funding		\$14,801	\$8,932	\$5,388	\$3,696	\$3,523	\$36,340	\$5,012	\$48,536	\$89,888

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. Beyond	
						thru FY14	FY 2019
No. of Personnel	0.00	3.28	12.30	12.30	12.30	0.00	12.30
Personnel Costs	0.0	116.5	512.8	538.4	565.4	0.0	593.6
Operating	38.5	102.8	219.6	223.0	226.3	0.0	233.2
Total Operating	\$38.5	\$219.3	\$884.8	\$761.4	\$791.7	\$0.0	\$826.8
Debt Service: Bonds	405.8	1,186.8	1,826.6	2,164.0	2,367.6	405.8	5,874.8
Vehicle & Equipment Lease	0.0	0.0	2.3	4.7	4.7	0.0	4.7
Total Impact	\$444.3	\$1,406.1	\$2,711.4	\$2,925.4	\$3,159.3	\$405.8	\$6,701.6

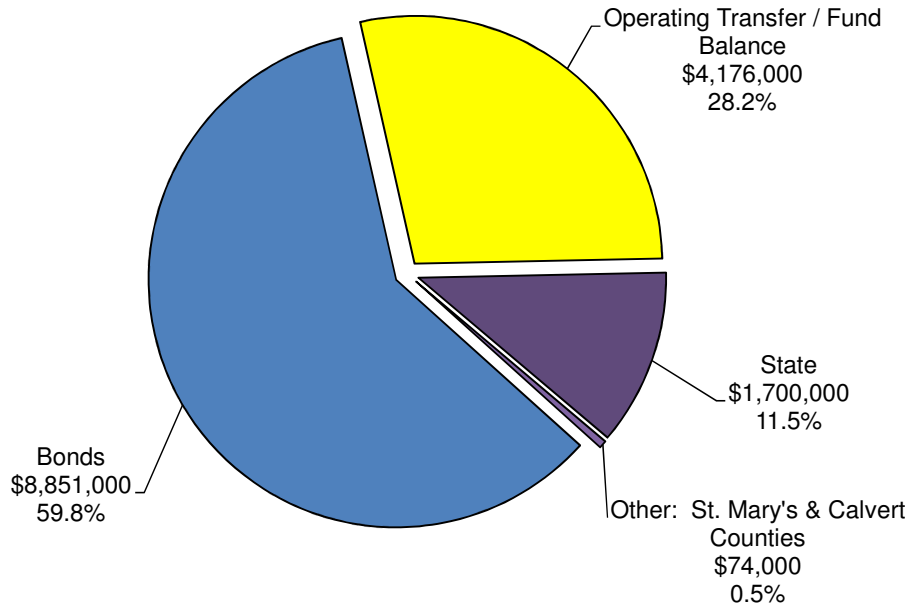
VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$13,059	\$7,718	\$4,803	\$3,209	\$28,789
Increase/(Decrease)	\$1,742	\$1,214	\$585	\$487	\$4,028
% change	13.3%	15.7%	12.2%	15.2%	14.0%

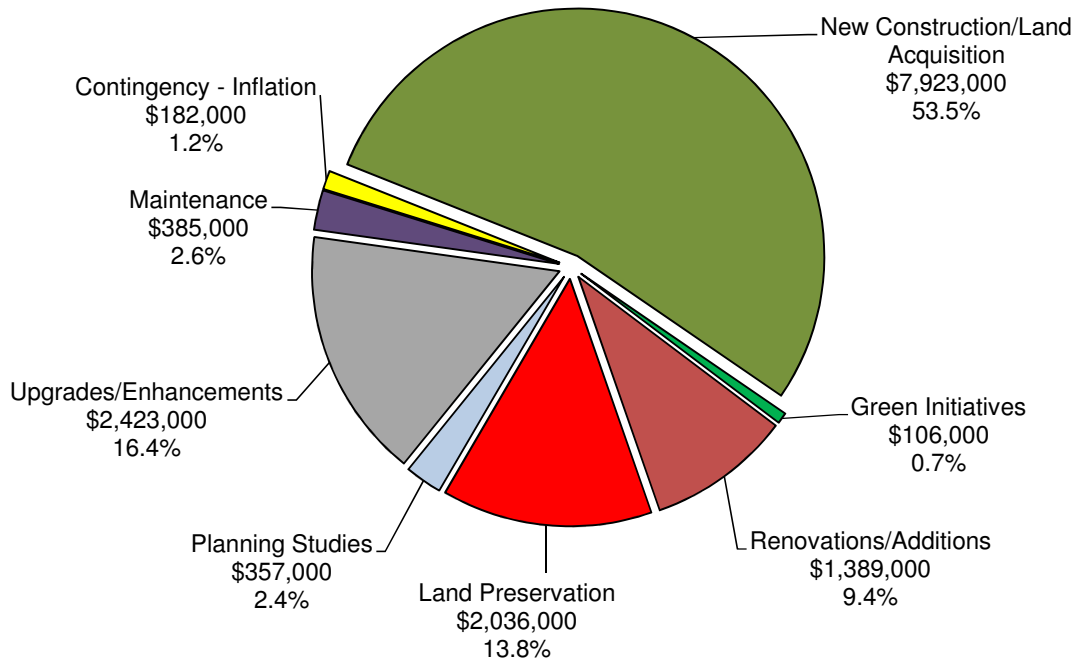
Projects with Future Operating Impacts:

PROJECT	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	FTE
Port Tobacco Historic District	15.5	15.8	16.1	16.5	16.8	17.3	0.00
Multi-Generational Center	0.0	0.0	658.7	528.1	551.0	576.1	9.02
Detention Center Intake Area	0.0	57.4	59.0	60.6	62.3	64.6	0.62
Lighting Retrofit	0.0	(3.6)	(3.7)	(3.8)	(3.9)	(4.0)	0.00
Sheriff's Office Improvements	23.0	23.4	23.9	24.4	24.8	25.6	0.00
Generator Replacement Program	0.0	(1.6)	(2.7)	(3.8)	(5.0)	(5.1)	0.00
Hazmat & EMS Relocation	0.0	116.6	121.7	127.1	132.8	138.9	2.00
Animal Shelter Cremation Unit	0.0	11.3	11.8	12.3	12.9	13.4	0.67
Total	38.5	219.3	884.8	761.4	791.7	826.8	12.3

FY15 General Government Financing Sources Total \$14,801,000

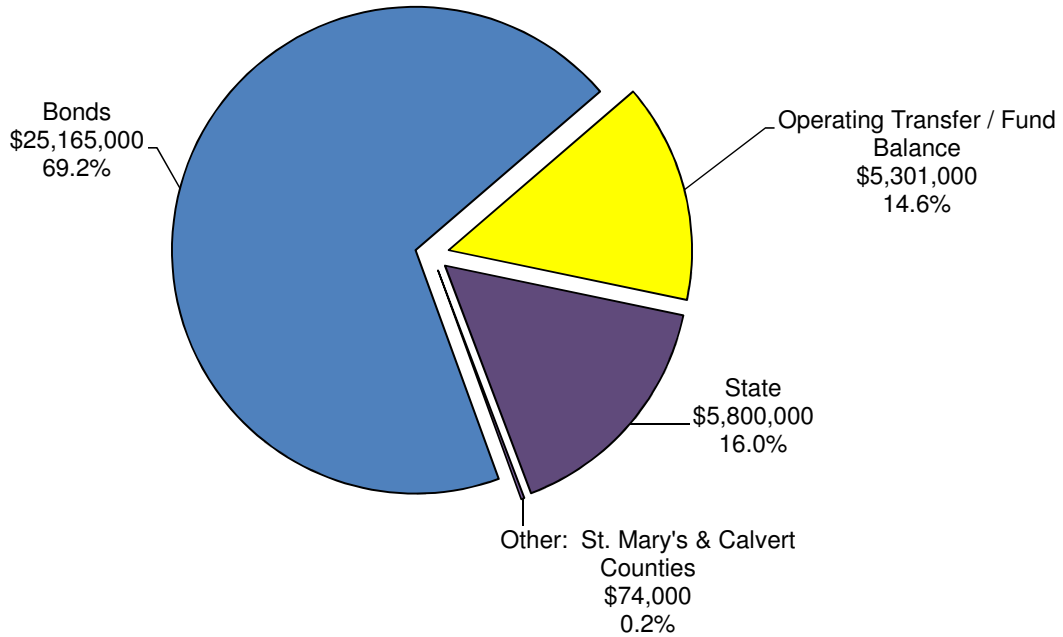


FY15 General Government by Project Type Total \$14,801,000

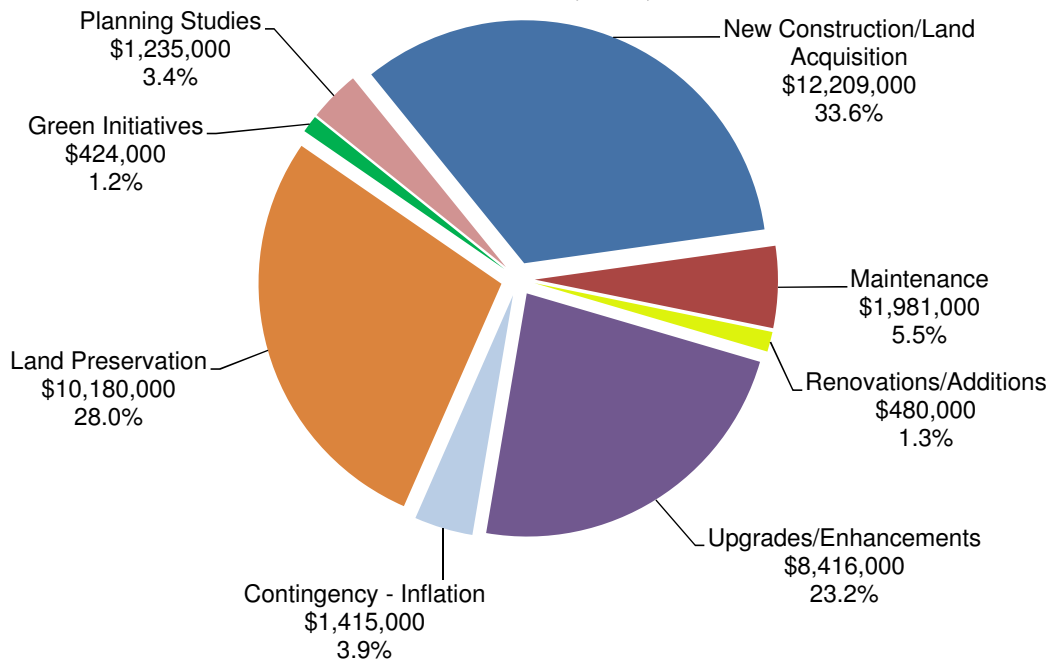


Included in Renovations/Additions are funds to renovate the Courthouse and State's Attorney's Office, to improve a cremation unit at the Animal Shelter, and an addition to the Detention Center.

FY15-FY19 General Government Financing Sources Total \$36,340,000



FY15-FY19 General Government by Project Type Total \$36,340,000



Included in Land Preservation are funds to allow the County to acquire land as part of its Rural Legacy Program and Agricultural Preservation Program. Both of these projects are aimed at protecting the County's rural areas and natural resources. New Construction/Land Acquisition includes the construction of a multi-generational center and purchase of land at the Indian Head Tech Park.

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME: Rural Legacy Program	Requested By: PGM Project #: 3202 Goal: 7.6
<p>The Rural Legacy Program utilizes State grant funds and County allocated funds to purchase conservation easements within the Zekiah Watershed Rural Legacy Area. This funding will allow continuation of an ongoing effort to purchase conservation easements on productive farm and forest land within the Zekiah Watershed Rural Legacy Area. This funding is also used to leverage additional funding from the State which will allow the County to pay for appraisals & title abstracts as part of the land acquisition process. The County's contribution will support the grant applications for Rural Legacy funding submitted by the County, demonstrating a local contribution to the acquisition process.</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	1,506	1,506	1,506	1,506	1,506	7,530	0	1,506	9,036
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	10	10	10	10	10	50	0	10	60
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	5	5	5	5	5	25	0	5	30
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$1,521	\$1,521	\$1,521	\$1,521	\$1,521	\$7,605	\$0	\$1,521	\$9,126

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$521	\$521	\$521	\$521	\$521	\$2,605	\$0	\$521	\$3,126
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$521	\$521	\$521	\$521	\$521	\$2,605	\$0	\$521	\$3,126
Federal	0	0	0	0	0	0	0	0	0
State	1,000	1,000	1,000	1,000	1,000	5,000	0	1,000	6,000
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,521	\$1,521	\$1,521	\$1,521	\$1,521	\$7,605	\$0	\$1,521	\$9,126

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	46.9	93.7	140.6	187.4	281.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$46.9	\$93.7	\$140.6	\$187.4	\$281.2

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$1,511	\$1,511	\$1,511	\$1,511	\$6,044
Increase/(Decrease)	\$10	\$10	\$10	\$10	\$40
% change	0.7%	0.7%	0.7%	0.7%	0.7%

LOCATION:
To Be Determined

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME: Agricultural Preservation	Requested By: PGM Project #: 3203 Goal: 7.6
<p>The Agricultural Land Preservation Program utilizes a combination of County, State, and Federal funds to purchase easements on productive agricultural land. The County will seek \$750K from the State and therefore must commit \$500K as the program offers matching funds of \$1.50 for every \$1 of County funds.</p> <p>This project will continue funding for an existing project allowing the purchase of conservation easements on productive farm and forest land. This funding is also used to leverage the maximum funding from the State at a the 1 to 1.5 County/State funding ratio. Additionally, the funding will support the goals set forth in the Land Preservation, Parks & Recreation Plan, specifically the goal to protect 50% of the County's land base.</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	500	500	500	500	500	2,500	0	500	3,000
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	10	10	10	10	10	50	0	10	60
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	5	5	5	5	5	25	0	5	30
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$515	\$515	\$515	\$515	\$515	\$2,575	\$0	\$515	\$3,090

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$515	\$515	\$515	\$515	\$515	\$2,575	\$0	\$515	\$3,090
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$515	\$515	\$515	\$515	\$515	\$2,575	\$0	\$515	\$3,090
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$515	\$515	\$515	\$515	\$515	\$2,575	\$0	\$515	\$3,090

State will match \$1.50 for every \$1 of County funds:

	\$758	\$758	\$758	\$758	\$758	\$3,788
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Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	46.3	92.6	139.0	185.3	277.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$46.3	\$92.6	\$139.0	\$185.3	\$277.9

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$506	\$506	\$506	\$506	\$2,024
Increase/(Decrease)	\$9	\$9	\$9	\$9	\$36
% change	1.8%	1.8%	1.8%	1.8%	1.8%

Note: The State contribution is not recorded on the County's Financial Statements.

LOCATION:
To Be Determined

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME:	Requested By: PGM
Purchase of Developments Rights (PDR) Program	Project #: 3182
	Goal: 7.6
<p>This Program allows for the purchase of Transferrable Development Rights (TDR) and would create some stability to the County's TDR market. The creation of and funding for such a Program has been a recommendation of several reports and studies, including the Report of the Charles County Rural Commission, the Assessment of the County's TDR Program and the draft Priority Preservation Area Element of the Comprehensive Plan.</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	500	500	500	500	500	2,500	192	500	3,192
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	13	13	13	13	13	65	8	13	86
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	2	2	2	2	2	10	0	2	12
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$515	\$515	\$515	\$515	\$515	\$2,575	\$200	\$515	\$3,290

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$515	\$515	\$515	\$515	\$515	\$2,575	\$200	\$515	\$3,290
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$515	\$515	\$515	\$515	\$515	\$2,575	\$200	\$515	\$3,290
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$515	\$515	\$515	\$515	\$515	\$2,575	\$200	\$515	\$3,290

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	18.0	64.3	110.6	156.9	203.3	18.0	295.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$18.0	\$64.3	\$110.6	\$156.9	\$203.3	\$18.0	\$295.9

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$500	\$500	\$500	\$500	\$2,000
Increase/(Decrease)	\$15	\$15	\$15	\$15	\$60
% change	3.0%	3.0%	3.0%	3.0%	3.0%

LOCATION:
N/A

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME: Various Maintenance Projects	Requested By: DPW Project #: 3204 Goal: 2
Funding is necessary for various maintenance projects, such as, roof repairs, HVAC repairs/upgrades, gutters, soffits, windows and various renovation projects. This project would also allow a funding mechanism for items that suffer catastrophic failures, such as, boilers, compressors and other major equipment that is not funded in the operating budget.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	342	350	350	350	375	1,767	0	375	2,142
Equipment	0	0	0	0	0	0	0	0	0
Administration	3	3	3	3	2	14	0	2	16
Inspection	40	40	40	40	40	200	0	40	240
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$385	\$393	\$393	\$393	\$417	\$1,981	\$0	\$417	\$2,398

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$385	\$393	\$393	\$393	\$417	\$1,981	\$0	\$417	\$2,398
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$385	\$393	\$393	\$393	\$417	\$1,981	\$0	\$417	\$2,398
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$385	\$393	\$393	\$393	\$417	\$1,981	\$0	\$417	\$2,398

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	34.6	70.0	105.3	140.7	215.7
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$34.6	\$70.0	\$105.3	\$140.7	\$215.7

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$385	\$393	\$393	\$393	\$1,564
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	0.0%	0.0%	0.0%	0.0%

LOCATION:
N/A

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME:	Requested By: PGM
Various Planning and Growth Management Studies	Project #: 3205
	Goal: 4
1. Comprehensive Plan Finalization Studies (as required)	8. Hughesville Main Street Rezoning/Revitalization Plan Implementation
2. Waterfront Development Concept Implementation Plan	9. Commissioner directed or Planning Commission directed studies
3. Sub-Area Plan for the Newburg-Clifton-Aqualand area	10. Port Tobacco Town Center/Square Design
4. MGS Groundwater Monitoring & Synchro Software Program (RIM)	11. Jamieson and Chimney House Survey and Appraisals
5. Scynro Traffic Intersection Model	12. Zekiah Fort Scoping Study
6. Cultural Resource Survey for Historic Commission	13. Airport Land Use Study
7. PGM Application Fees Study	14. Old Waldorf School Historic Train Station Concept Plan

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$250	\$150	\$150	\$80	\$80	\$710	\$0	\$80	\$790
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	11	11	11	7	5	45	0	5	50
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	5	5	5	5	5	25	0	5	30
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$266	\$166	\$166	\$92	\$90	\$780	\$0	\$90	\$870

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance- Bond Premium	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	166	166	166	92	90	680	0	90	770
Operating Transfer CIP	100	0	0	0	0	100	0	0	100
Total County Funding	\$266	\$166	\$166	\$92	\$90	\$780	\$0	\$90	\$870
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$266	\$166	\$166	\$92	\$90	\$780	\$0	\$90	\$870

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL	
Approved FY14-FY18 CIP	\$166	\$166	\$166	\$92	\$590	<i>Commissioners approved an additional \$100,000 to fund the Sub-Area Plan for the Newburg-Clifton-Aqualand area in FY2015.</i>
Increase/(Decrease)	\$100	\$0	\$0	\$0	\$100	
% change	60.2%	0.0%	0.0%	0.0%	16.9%	

LOCATION:
N/A

**APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)**

PROJECT NAME: Lighting Retrofit	Requested By: DPW Project #: 3195 Goal: 7
This project includes replacing T12 light fixtures throughout County owned facilities to T8 lighting fixtures, which are more energy efficient. T12 lighting fixtures will be phased out of production starting July 2012.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	13	13	13	13	0	52	13	0	65
Equipment	82	82	82	82	0	328	82	0	410
Administration	3	3	3	3	0	12	3	0	15
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	8	8	8	8	0	32	8	0	40
Total Outlay	\$106	\$106	\$106	\$106	\$0	\$424	\$106	\$0	\$530

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$106	\$106	\$106	\$106	\$0	\$424	\$106	\$0	\$530
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$106	\$106	\$106	\$106	\$0	\$424	\$106	\$0	\$530
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$106	\$106	\$106	\$106	\$0	\$424	\$106	\$0	\$530

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	(3.6)	(3.7)	(3.8)	(3.9)	0.0	(4.0)
Total Operating	\$0.0	(\$3.6)	(\$3.7)	(\$3.8)	(\$3.9)	\$0.0	(\$4.0)
Debt Service: Bonds	9.5	19.1	28.6	38.1	47.7	9.5	47.7
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$9.5	\$15.5	\$24.9	\$34.3	\$43.8	\$9.5	\$43.7

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$106	\$106	\$106	\$106	\$424
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	0.0%	0.0%	0.0%	0.0%

LOCATION:
Various County Facilities

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME: Courthouse Renovation	Requested By: DPW Project #: 3165 Goal: 2
Renovations will be performed to enable the Circuit Court to use this space after the District Court relocates to the new building. This project will provide enhanced courtrooms, ADA upgrade compliances, upgrading mechanical and electrical systems and renovating space to accommodate the needs of the Circuit Court. The project will utilize "swing space" for occupants during renovations and will allow for ten phases of construction.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	98	98	98	98	0	392	510	0	902
Equipment	0	0	0	0	0	0	0	0	0
Administration	3	3	3	3	0	12	6	0	18
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$101	\$101	\$101	\$101	\$0	\$404	\$516	\$0	\$920

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$101	\$101	\$101	\$101	\$0	\$404	\$436	\$0	\$840
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	80	0	80
Total County Funding	\$101	\$101	\$101	\$101	\$0	\$404	\$516	\$0	\$920
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$101	\$101	\$101	\$101	\$0	\$404	\$516	\$0	\$920

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	39.2	48.3	57.4	66.5	75.6	39.2	75.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$39.2	\$48.3	\$57.4	\$66.5	\$75.6	\$39.2	\$75.6

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$101	\$101	\$101	\$101	\$404
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	0.0%	0.0%	0.0%	0.0%

LOCATION:
Charles County Courthouse; La Plata, MD

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME: Indian Head Science and Technology Park	Requested By: PGM Project #: 3206 Goal: 1
Charles County currently owns roughly 50 acres of the Indian Head Science and Technology Park site and will acquire the remaining parcels on or before August of 2014.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	6,437	0	0	0	0	6,437	0	0	6,437
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$6,437	\$0	\$0	\$0	\$0	\$6,437	\$0	\$0	\$6,437

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$2,722	\$0	\$0	\$0	\$0	\$2,722	\$0	\$0	\$2,722
Fund Balance/Other	0	0	0	0	0	0	0	0	0
Operating Transfer Cable	3,715	0	0	0	0	3,715	0	0	3,715
Total County Funding	\$6,437	\$0	\$0	\$0	\$0	\$6,437	\$0	\$0	\$6,437
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$6,437	\$0	\$0	\$0	\$0	\$6,437	\$0	\$0	\$6,437

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	244.8	244.8	244.8	244.8	244.8
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$244.8	\$244.8	\$244.8	\$244.8	\$244.8

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$6,437	\$0	\$0	\$0	\$6,437
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	n/a	n/a	n/a	0.0%

LOCATION: Indian Head, MD

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME: Multi-Generational Center	Requested By: PGM Project #: 3193 Goal: 3.20
Construct a 20,000 s.f. Multi-Generational Center in the Waldorf area. The center would be designed with commercial grade kitchen facilities, a reception area, a fitness area, a multipurpose room, computer lab, art/music rooms, and all areas of the building must meet full universal design/ADA accessibility.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$375	\$0	\$375
Land & ROW	0	0	0	0	0	0	20	0	20
Construction	1,250	2,500	1,250	0	0	5,000	0	0	5,000
Equipment	0	0	32	0	0	32	0	0	32
Administration	31	31	31	0	0	93	12	0	105
Inspection	62	125	63	0	0	250	0	0	250
Miscellaneous	18	18	18	0	0	54	18	0	72
Contingency	125	125	93	0	0	343	125	0	468
Total Outlay	\$1,486	\$2,799	\$1,487	\$0	\$0	\$5,772	\$550	\$0	\$6,322

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$786	\$2,699	\$1,487	\$0	\$0	\$4,972	\$550	\$0	\$5,522
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$786	\$2,699	\$1,487	\$0	\$0	\$4,972	\$550	\$0	\$5,522
Federal	0	0	0	0	0	0	0	0	0
State	700	100	0	0	0	800	0	0	800
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,486	\$2,799	\$1,487	\$0	\$0	\$5,772	\$550	\$0	\$6,322

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. Beyond	
						thru FY14	FY 2019
No. of Personnel	0.00	0.00	9.02	9.02	9.02	0.00	9.02
Personnel Costs	0.0	0.0	390.4	409.9	430.4	0.0	451.9
Operating	0.0	0.0	115.9	118.2	120.6	0.0	124.2
Start-Up Cost	0.0	0.0	152.4	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$658.7	\$528.1	\$551.0	\$0.0	\$576.1
Debt Service: Bonds	49.5	120.2	362.9	496.7	496.7	49.5	496.7
Vehicle & Equipment Lease	0.0	0.0	2.3	4.7	4.7	0.0	4.7
Total Impact	\$49.5	\$120.2	\$1,021.6	\$1,024.8	\$1,047.7	\$49.5	\$1,072.8

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$1,486	\$2,799	\$1,487	\$0	\$5,772
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	0.0%	0.0%	n/a	0.0%

LOCATION:
Waldorf Area

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME:	Requested By: PGM
Port Tobacco Historic District Revitalization Implementation	Project #: 3207
	Goal: 1.4
<p>This project will fund proposed land acquisition, design and reconstruction of various historic structures within the Port Tobacco Historic District as recommended in the Port Tobacco Village Plan (adopted by Commissioners in September 2012). The projects include:</p> <ul style="list-style-type: none"> • Chimney House & One Room School House - To acquire these properties in the Port Tobacco Historic District as recommended in the Port Tobacco Village Plan (Chimney House: \$500,000 - FY16; One Room School House: \$250,000 - FY15) • Stagg Hall - To provide enhancements to the recently acquired Stagg Hall historic property including restroom and kitchen improvements, furnishings, ADA accessibility, and exhibits. (\$25,000 - A/E; \$125,000 Const. FY15). • Court House Green - Design and reconstruct the Port Tobacco Courthouse Green and related amenities as recommended in the Port Tobacco Village Plan. Preliminary design previously funded through a grant from the Maryland Heritage Area Authority. (\$50,000-A/E FY15; \$500,000- Const. FY16). 	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$75	\$0	\$0	\$0	\$0	\$75	\$0	\$0	\$75
Land & ROW	250	500	0	0	0	750	0	0	750
Construction	125	500	0	0	0	625	0	0	625
Equipment	0	0	0	0	0	0	0	0	0
Administration	23	27	0	0	0	50	0	0	50
Inspection	12	30	0	0	0	42	0	0	42
Miscellaneous	10	15	0	0	0	25	0	0	25
Contingency	25	50	0	0	0	75	0	0	75
Total Outlay	\$520	\$1,122	\$0	\$0	\$0	\$1,642	\$0	\$0	\$1,642

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$520	\$1,122	\$0	\$0	\$0	\$1,642	\$0	\$0	\$1,642
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$520	\$1,122	\$0	\$0	\$0	\$1,642	\$0	\$0	\$1,642
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$520	\$1,122	\$0	\$0	\$0	\$1,642	\$0	\$0	\$1,642

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	15.5	15.8	16.1	16.5	16.8	0.0	17.3
Total Operating	\$15.5	\$15.8	\$16.1	\$16.5	\$16.8	\$0.0	\$17.3
Debt Service: Bonds	0.0	46.8	147.7	147.7	147.7	0.0	147.7
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$15.5	\$62.6	\$163.8	\$164.2	\$164.5	\$0.0	\$165.0

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$194	\$0	\$0	\$0	\$194
Increase/(Decrease)	\$326	\$1,122	\$0	\$0	\$1,448
% change	168.0%	new	n/a	n/a	746.4%

LOCATION:
Port Tobacco, MD

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME:

Detention Center Intake Area

Requested By: PGM

Project #: 3136

Goal: 6

The project objective is to construct a modular addition to the existing Detention Center to facilitate the relocation of the current Intake Processing area in one centralized location, provide additional intake process program activities, and comply with operational requirements of Federal Law 782.D1196 regarding inmate strip search operations. The Detention Center Intake Area is planned to be an approximate 4,900 sq. ft. addition to the existing Detention Center to serve as a centralized inmate intake and booking area whose functions will include: Sally Port, Gun Lockers, Metal Detector, and Pat Down Area; Breath Test Area; Fingerprint and Photograph Area; Holding Cells with toilets; ADA Compliance Cell; Medical Area; Commissioner's Room; Correctional Officers Work Area; Deputies Work Area; Open Bench Area; Strip Search Room; Shower and Storage Area; Staff Bathroom; and Mechanical Room.

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$147	\$0	\$147
Land & ROW	0	0	0	0	0	0	6	0	6
Construction	668	0	0	0	0	668	1,327	0	1,995
Equipment	0	0	0	0	0	0	0	0	0
Administration	36	0	0	0	0	36	44	0	80
Inspection	20	0	0	0	0	20	20	0	40
Miscellaneous	17	0	0	0	0	17	23	0	40
Contingency	67	0	0	0	0	67	67	0	134
Total Outlay	\$808	\$0	\$0	\$0	\$0	\$808	\$1,634	\$0	\$2,442

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$808	\$0	\$0	\$0	\$0	\$808	\$1,634	\$0	\$2,442
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$808	\$0	\$0	\$0	\$0	\$808	\$1,634	\$0	\$2,442
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$808	\$0	\$0	\$0	\$0	\$808	\$1,634	\$0	\$2,442

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.62	0.62	0.62	0.62	0.00	0.62
Personnel Costs	0.0	14.4	15.2	15.9	16.7	0.0	17.6
Operating	0.0	43.0	43.8	44.7	45.6	0.0	47.0
Total Operating	\$0.0	\$57.4	\$59.0	\$60.6	\$62.3	\$0.0	\$64.6
Debt Service: Bonds	147.0	219.6	219.6	219.6	219.6	147.0	219.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$147.0	\$277.0	\$278.6	\$280.2	\$281.9	\$147.0	\$284.2

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$808	\$0	\$0	\$0	\$808
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	n/a	n/a	n/a	0.0%

LOCATION:

La Plata, MD

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME:	Requested By: PGM
County Government Building Electrical & Network Infrastructure System Upgrades	Project #: 3176
	Goal: 3.6
Upgrade existing electrical and network infrastructure in the County Government Building to allow for additional expansion and growth. The requested funding will cover the remaining electrical upgrades to the Government Building's power distribution systems which includes a 650 KW generator set and 4,000 gallon above grade fuel tank (\$240k), new 800 amp service feeder (\$30k), and other associated upgrades to the power distribution systems (\$740k).	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total 15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$40	\$0	\$0	\$0	\$0	\$40	\$94	\$0	\$134
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	505	0	0	0	0	505	627	0	1,132
Equipment	0	0	0	0	0	0	381	0	381
Administration	30	0	0	0	0	30	6	0	36
Inspection	16	0	0	0	0	16	15	0	31
Miscellaneous	6	0	0	0	0	6	13	0	19
Contingency	90	0	0	0	0	90	20	0	110
Total Outlay	\$687	\$0	\$0	\$0	\$0	\$687	\$1,156	\$0	\$1,843

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total 15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$687	\$0	\$0	\$0	\$0	\$687	\$1,156	\$0	\$1,843
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$687	\$0	\$0	\$0	\$0	\$687	\$1,156	\$0	\$1,843
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$687	\$0	\$0	\$0	\$0	\$687	\$1,156	\$0	\$1,843

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	104.0	165.8	165.8	165.8	165.8	104.0	165.8
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$104.0	\$165.8	\$165.8	\$165.8	\$165.8	\$104.0	\$165.8

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$687	\$0	\$0	\$0	\$687
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	n/a	n/a	n/a	0.0%

LOCATION:
 County Government Building

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME: Engineering Plan Digitization	Requested By: DPW Project #: 3187 Goal: 3
Update and digitize existing engineering plans for buildings. This is to be phased in and ongoing to maintain records.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$50	\$30	\$30	\$0	\$0	\$110	\$50	\$0	\$160
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	3	3	3	0	0	9	6	0	15
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$53	\$33	\$33	\$0	\$0	\$119	\$56	\$0	\$175

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance- Bond Premium	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	53	33	33	0	0	119	56	0	175
Total County Funding	\$53	\$33	\$33	\$0	\$0	\$119	\$56	\$0	\$175
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$53	\$33	\$33	\$0	\$0	\$119	\$56	\$0	\$175

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$53	\$33	\$33	\$0	\$119
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	0.0%	0.0%	n/a	0.0%

LOCATION:
N/A

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME: Sheriff's Office Improvements	Requested By: DPW Project #: 3197 Goal: 2
Upgrade existing infrastructure to include the following: District III Generator - \$353K, Sheriff's Headquarters Renovation - \$20K, Sheriff's Headquarters High Density Filing Room - \$245K, Sheriff's Annex Freight Elevator - \$60K.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$50	\$0	\$0	\$0	\$50	\$0	\$0	\$50
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	325	0	0	0	325	0	0	325
Equipment	0	0	0	0	0	0	353	0	353
Administration	0	3	0	0	0	3	3	0	6
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	5	0	0	0	5	5	0	10
Contingency	0	32	0	0	0	32	35	0	67
Total Outlay	\$0	\$415	\$0	\$0	\$0	\$415	\$396	\$0	\$811

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$415	\$0	\$0	\$0	\$415	\$396	\$0	\$811
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$415	\$0	\$0	\$0	\$415	\$396	\$0	\$811
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$415	\$0	\$0	\$0	\$415	\$396	\$0	\$811

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	23.0	23.4	23.9	24.4	24.8	0.0	25.6
Total Operating	\$23.0	\$23.4	\$23.9	\$24.4	\$24.8	\$0.0	\$25.6
Debt Service: Bonds	35.6	35.6	72.9	72.9	72.9	35.6	72.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$58.6	\$59.0	\$96.8	\$97.3	\$97.7	\$35.6	\$98.5

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$415	\$0	\$0	\$415
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	n/a	0.0%	n/a	n/a	0.0%

LOCATION:
 Sheriff's Department facilities

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME: Parking Lot Improvements	Requested By: DPW Project #: 3186 Goal: 2
This project includes parking lot improvements to governmental facilities, to include, paving, patching, striping and miscellaneous parking lot repairs. Includes work to be completed at Public Works - Facilities and the Government Building parking lots.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	300	0	0	0	300	310	0	610
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	3	0	0	0	3	3	0	6
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	30	0	0	0	30	20	0	50
Total Outlay	\$0	\$333	\$0	\$0	\$0	\$333	\$333	\$0	\$666

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$333	\$0	\$0	\$0	\$333	\$34	\$0	\$367
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$333	\$0	\$0	\$0	\$333	\$34	\$0	\$367
Federal 80%	0	0	0	0	0	0	266	0	266
State 10%	0	0	0	0	0	0	33	0	33
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$333	\$0	\$0	\$0	\$333	\$333	\$0	\$666

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. Beyond	
						thru FY14	FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	3.1	3.1	33.0	33.0	33.0	3.1	33.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$3.1	\$3.1	\$33.0	\$33.0	\$33.0	\$3.1	\$33.0

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$333	\$0	\$0	\$333
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	n/a	0.0%	n/a	n/a	0.0%

LOCATION: Various Locations

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME: P.D. Brown Library Improvements	Requested By: DPW Project #: Goal: 2
This project includes a roof replacement on the original building and replacement of rooftop HVAC units, which have reached their life expectancy and are high maintenance.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	180	0	0	0	180	0	0	180
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	3	0	0	0	3	0	0	3
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	18	0	0	0	18	0	0	18
Total Outlay	\$0	\$201	\$0	\$0	\$0	\$201	\$0	\$0	\$201

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$201	\$0	\$0	\$0	\$201	\$0	\$0	\$201
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$201	\$0	\$0	\$0	\$201	\$0	\$0	\$201
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$201	\$0	\$0	\$0	\$201	\$0	\$0	\$201

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	18.1	18.1	18.1	18.1
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$18.1	\$18.1	\$18.1	\$18.1

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$201	\$0	\$0	\$201
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	n/a	0.0%	n/a	n/a	0.0%

LOCATION:
P.D. Brown Library, Waldorf

**APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)**

PROJECT NAME: Robert J. Fuller Transitional Home Improvements	Requested By: DPW Project #: Goal: 2
Capital maintenance services due to cyclical maintenance and replacements to include the following: Parking lot resealing and striping - \$30K, Flooring Replacement - \$20K, and exterior painting - \$20K.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year	Approp. thru FY14	Beyond FY 2019	Project Total
						Total '15-'19			
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	70	0	0	0	70	0	0	70
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	3	0	0	0	3	0	0	3
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	7	0	0	0	7	0	0	7
Total Outlay	\$0	\$80	\$0	\$0	\$0	\$80	\$0	\$0	\$80

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$80	\$0	\$0	\$0	\$80	\$0	\$0	\$80
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$80	\$0	\$0	\$0	\$80	\$0	\$0	\$80
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$80	\$0	\$0	\$0	\$80	\$0	\$0	\$80

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	7.2	7.2	7.2	7.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$7.2	\$7.2	\$7.2	\$7.2

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$80	\$0	\$0	\$80
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	n/a	0.0%	n/a	n/a	0.0%

LOCATION:
Robert J. Fuller Transitional Home, Waldorf

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME: Generator Replacement Program	Requested By: DPW Project #: 3208 Goal: 2
Replace aging generators at various facilities that have exceeded their life cycle, have high repairs costs and/or are deemed unreliable. FY2015 includes replacement at three locations - Detention Center Annex, Public Works-Facilities, and Doncaster Police Academy.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total 15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	140	100	100	100	100	540	0	0	540
Equipment	0	0	0	0	0	0	0	0	0
Administration	3	3	3	3	3	15	0	0	15
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	10	10	10	10	10	50	0	0	50
Total Outlay	\$153	\$113	\$113	\$113	\$113	\$605	\$0	\$0	\$605

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Total 15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$153	\$113	\$113	\$113	\$113	\$605	\$0	\$0	\$605
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$153	\$113	\$113	\$113	\$113	\$605	\$0	\$0	\$605
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$153	\$113	\$113	\$113	\$113	\$605	\$0	\$0	\$605

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	(1.6)	(2.7)	(3.8)	(5.0)	(5.1)
Total Operating	\$0.0	(\$1.6)	(\$2.7)	(\$3.8)	(\$5.0)	(\$5.1)
Debt Service: Bonds	0.0	13.8	23.9	34.1	44.3	54.4
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$12.2	\$21.2	\$30.3	\$39.3	\$49.3

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$153	\$113	\$113	\$113	\$492
% change	<i>new</i>	<i>new</i>	<i>new</i>	<i>new</i>	<i>new</i>

LOCATION: Various County facilities

**APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)**

PROJECT NAME: Hazmat & EMS Relocation	Requested By: DPW Project #: 3209 Goal: 2
<p>Currently, the Emergency Services EMS Division occupies approximately 800 sq. ft. of building space in the Emergency Services Building at 10425 Audie Lane and occupies approximately 500 sq. ft. of space located in the District 3 building in Waldorf for Field Operations. Small closets and rooms are used for Bunk rooms, Medication storage, Equipment storage and Uniform storage. Some of these closets are shared and used to store equipment and materials for Emergency Medical Services, Tactical Response Team, Tactical EMS Team and Marine Unit Team. All offices are shared by 2 or more personnel at a time and are also used for storage. With well over 100 field employees/office staff, it is difficult to run daily operations with boxes and files stored in these rooms. Additional parking space is needed to fit the Division's 39 vehicles/Trailers.</p> <p>The Pinefield Nike Site is an excellent location for Emergency Services as there are plenty of offices, Training Rooms and storage. The Nike site is located in a coverage area that needs improvement and will also assist in the department in maintaining its Mission. This project includes: Paint, carpet, access control system, intercom system, modular furniture, upgrade kitchenette to a fully functional kitchen, repair/redesign sidewalks for ADA compliance, shower facilities, mondo pads and complete mechanical system evaluation.</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total 15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$15	\$0	\$0	\$0	\$0	\$15	\$0	\$0	\$15
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	230	0	0	0	0	230	0	0	230
Equipment	135	0	0	0	0	135	0	0	135
Administration	3	0	0	0	0	3	0	0	3
Inspection	10	0	0	0	0	10	0	0	10
Miscellaneous	31	0	0	0	0	31	0	0	31
Contingency	33	0	0	0	0	33	0	0	33
Total Outlay	\$457	\$0	\$0	\$0	\$0	\$457	\$0	\$0	\$457

FINANCING SOURCES		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
							Total 15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds		\$457	\$0	\$0	\$0	\$0	\$457	\$0	\$0	\$457
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer		0	0	0	0	0	0	0	0	0
Total County Funding		\$457	\$0	\$0	\$0	\$0	\$457	\$0	\$0	\$457
Federal		0	0	0	0	0	0	0	0	0
State		0	0	0	0	0	0	0	0	0
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$457	\$0	\$0	\$0	\$0	\$457	\$0	\$0	\$457

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	2.00	2.00	2.00	2.00	2.00
Personnel Costs	0.0	93.7	98.4	103.3	108.5	113.9
Operating	0.0	22.9	23.3	23.8	24.3	25.0
Total Operating	\$0.0	\$116.6	\$121.7	\$127.1	\$132.8	\$138.9
Debt Service: Bonds	0.0	41.1	41.1	41.1	41.1	41.1
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$157.7	\$162.8	\$168.2	\$173.9	\$180.0

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$457	\$0	\$0	\$0	\$457
% change	new	n/a	n/a	n/a	new

LOCATION:
Nike Site, Pinefield

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME:	Requested By: PGM
Develop Road Safety Prioritization Measure & Inventory	Project #: 3210
	Goal: 2.1.a
<p>Utilize a transportation safety consultant to develop a systematic safety inventory of County roads. This can be achieved by selecting a road safety prioritization measure from available methodologies, such as usRAP. Use this inventory to identify and prioritize several cost-effective safety measures which can be implemented to reduce crash rates on Charles County roads. Provide a database that can easily be maintained and updated by Charles County staff on a regular basis.</p>	
<p>This tool would enable data-driven decisions for prioritization of the use of roadway safety funds, data could be available for informed decisions by the Traffic Safety Committee and the inventory could also be an objective basis for requiring improvements by developers.</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total 15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$30	\$10	\$10	\$10	\$0	\$60	\$0	\$0	\$60
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	5	5	4	4	0	18	0	0	18
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	3	3	3	3	0	12	0	0	12
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$38	\$18	\$17	\$17	\$0	\$90	\$0	\$0	\$90

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total 15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	38	18	17	17	0	90	0	0	90
Total County Funding	\$38	\$18	\$17	\$17	\$0	\$90	\$0	\$0	\$90
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$38	\$18	\$17	\$17	\$0	\$90	\$0	\$0	\$90

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$38	\$18	\$17	\$17	\$90
% change	new	new	new	new	new

LOCATION:
N/A

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME: State's Attorney's Office Renovations	Requested By: DPW Project #: 3211 Goal: 2
This project includes upgrades to the existing facility that is at or near the end of its useful life cycle, which includes carpeting, ceiling tile, grid, lighting, painting, replace and reconfigure workstations, as well as office furniture.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year	Approp. thru FY14	Beyond FY 2019	Project Total
						Total '15-'19			
Architectural & Engineering	\$15	\$0	\$0	\$0	\$0	\$15	\$0	\$0	\$15
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	285	0	0	0	0	285	66	0	351
Equipment	0	0	0	0	0	0	0	0	0
Administration	3	0	0	0	0	3	0	0	3
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	28	0	0	0	0	28	0	0	28
Contingency	32	0	0	0	0	32	0	0	32
Total Outlay	\$363	\$0	\$0	\$0	\$0	\$363	\$66	\$0	\$429

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$363	\$0	\$0	\$0	\$0	\$363	\$0	\$0	\$363
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	66	0	66
Total County Funding	\$363	\$0	\$0	\$0	\$0	\$363	\$66	\$0	\$429
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$363	\$0	\$0	\$0	\$0	\$363	\$66	\$0	\$429

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	32.6	32.6	32.6	32.6	0.0	32.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$32.6	\$32.6	\$32.6	\$32.6	\$0.0	\$32.6

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$363	\$0	\$0	\$0	\$363
% change	new	n/a	n/a	n/a	new

LOCATION: Charles County Courthouse

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME: Animal Shelter Cremation Unit	Requested By: DPW Project #: 3212 Goal: 2
Purchase and install new G-12-2 Thermatec Cremation Unit. The current unit is unsafe for operation and requires outsourcing of all cremation operations. This places operations in a position of need without options. There is also consideration of State licensing expiration without routine cremation operations.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year	Approp.	Beyond	Project
						Total '15-'19	thru FY14	FY 2019	Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	11	0	0	0	0	11	0	0	11
Equipment	83	0	0	0	0	83	0	0	83
Administration	3	0	0	0	0	3	0	0	3
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	10	0	0	0	0	10	0	0	10
Contingency	10	0	0	0	0	10	0	0	10
Total Outlay	\$117	\$0	\$0	\$0	\$0	\$117	\$0	\$0	\$117

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$44	\$0	\$0	\$0	\$0	\$44	\$0	\$0	\$44
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$44	\$0	\$0	\$0	\$0	\$44	\$0	\$0	\$44
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: Calvert & St. Mary's	73	0	0	0	0	73	0	0	73
Total Funding	\$117	\$0	\$0	\$0	\$0	\$117	\$0	\$0	\$117

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.67	0.67	0.67	0.67	0.00	0.67
Personnel Costs	0.0	8.4	8.8	9.3	9.8	0.0	10.2
Operating	0.0	2.9	3.0	3.0	3.1	0.0	3.2
Total Operating	\$0.0	\$11.3	\$11.8	\$12.3	\$12.9	\$0.0	\$13.4
Debt Service: Bonds	0.0	3.9	3.9	3.9	3.9	0.0	3.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$15.2	\$15.7	\$16.2	\$16.8	\$0.0	\$17.3

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$117	\$0	\$0	\$0	\$117
% change	new	n/a	n/a	n/a	new

LOCATION:

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME:	Requested By: PGM
WURC Implementation Studies	Project #: 3213
	Goal: 1.1.13
Provide various WURC implementation studies and consultant services to include: Maryland Stadium Authority analysis for the WURC plans, various redevelopment studies, and consultant assistance for the redevelopment district.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$77	\$77	\$77	\$77	\$77	\$385	\$0	\$77	\$462
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	6	6	6	6	6	30	0	6	36
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	8	8	8	8	8	40	0	8	48
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$91	\$91	\$91	\$91	\$91	\$455	\$0	\$91	\$546

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$91	\$91
Fund Balance Appropriation	61	0	0	0	0	61	0	0	61
Operating Transfer - General Fund	30	91	91	91	91	394	0	0	394
Total County Funding	\$91	\$91	\$91	\$91	\$91	\$455	\$0	\$91	\$546
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$91	\$91	\$91	\$91	\$91	\$455	\$0	\$91	\$546

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	8.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$8.2

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$91	\$91	\$91	\$91	\$364
% change	new	new	new	new	new

LOCATION:
 Waldorf, MD

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

PROJECT NAME:	Requested By: DES
Radio Communications System Upgrade	Project #:
	Goal: 6
<p>The county's radio system is quickly falling out of support with Motorola. Some integral parts of the system are already no longer supported and our service provider has to search with third party vendors such as Ebay to find replacements. The rest of the system that is still supported will not be within the next few years. The county is losing interoperability with our current set of subscriber radios due to the fact that some are not P25 and not encrypted at all and the ones that are are only P25 Phase I compliant and do not have the latest encryption standard. This project would upgrade the county's current Motorola 4.1 Smartzone radio system to a P25 radio system. This project also includes an upgrade of all Fire/EMS, Law Enforcement, and county government subscriber radios to P25 Phase II compliant subscriber radios with that latest encryption standard. In doing this some radio coverage problems can be addressed and mitigated as well as improving interoperability with our neighboring jurisdictions.</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,130	\$6,130
Land & ROW	0	0	0	0	0	0	0	320	320
Construction	0	0	0	0	0	0	0	4,620	4,620
Equipment	0	0	0	0	0	0	0	21,910	21,910
Administration	0	0	0	0	0	0	0	145	145
Inspection	0	0	0	0	0	0	0	630	630
Miscellaneous	0	0	0	0	0	0	0	160	160
Contingency	0	0	0	0	0	0	0	940	940
Total Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34,855	\$34,855

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34,855	\$34,855
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34,855	\$34,855
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34,855	\$34,855

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	3,134.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$3,134.9

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	n/a	n/a	n/a	n/a	n/a

LOCATION:
N/A

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PARKS SUMMARY

The County owns and operates thirty parks, located throughout the county, for public use. In conjunction with land use plans and a growing population, the County plans for and constructs with State aid from Program Open Space (POS), new park facilities and expansion of existing parks.

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$35	\$0	\$6	\$35	\$6	\$82	\$14	\$6	\$102
Land & ROW	2,901	0	1,500	0	0	4,401	208	0	4,609
Construction	854	250	253	524	338	2,219	171	68	2,458
Equipment	0	0	0	0	0	0	0	0	0
Administration	21	6	16	19	16	78	8	12	98
Inspection	5	0	6	6	6	23	14	7	44
Miscellaneous	264	344	367	385	404	1,764	14	425	2,203
Contingency	85	25	26	53	35	224	1	8	233
Total Outlay	\$4,165	\$625	\$2,174	\$1,022	\$805	\$8,791	\$428	\$526	\$9,745

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$576	\$93	\$307	\$292	\$197	\$1,465	\$208	\$208	\$1,881
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	268	347	367	383	402	1,767	12	318	2,097
Total County Funding	\$844	\$440	\$674	\$675	\$599	\$3,232	\$220	\$526	\$3,978
Federal	1,615	0	0	0	0	1,615	0	0	1,615
State	1,706	185	1,500	347	206	3,944	208	0	4,152
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$4,165	\$625	\$2,174	\$1,022	\$805	\$8,791	\$428	\$526	\$9,745

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. Beyond	
						thru FY14	FY 2019
No. of Personnel	0.00	0.31	0.31	0.31	0.46	0.00	0.46
Personnel Costs	0.0	6.6	6.9	7.2	11.8	0.0	13.9
Operating	0.0	7.6	7.8	9.3	20.4	0.0	25.4
Total Operating	\$0.0	\$14.2	\$14.7	\$16.5	\$32.2	\$0.0	\$39.3
Debt Service: Bonds	0.0	51.3	59.6	84.4	106.9	18.7	128.7
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	1.6
Total Impact	\$0.0	\$65.5	\$74.3	\$100.9	\$139.1	\$18.7	\$169.6

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$1,853	\$1,023	\$1,007	\$791	\$4,674
Increase/(Decrease)	\$2,312	(\$398)	\$1,167	\$231	\$3,312
% change	124.8%	-38.9%	115.9%	29.2%	70.9%

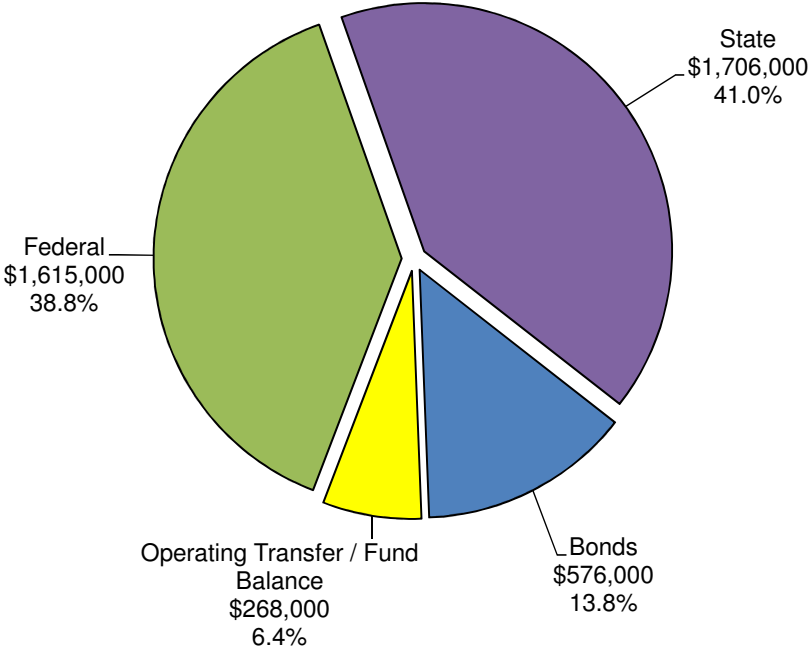
Projects with Future Operating Impacts:

PROJECT	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY18	FTE
Milton Somers Football Stadium	0.0	0.0	0.0	1.3	1.3	1.4	0.00
Oak Ridge Development Ph II	0.0	0.0	0.0	0.0	15.2	15.8	0.15
Gilbert Run/Oak Ridge Trail	0.0	0.0	0.0	0.0	0.0	5.7	0.00
Popes Creek Rail Trail	0.0	14.2	14.7	15.2	15.7	16.4	0.31
Total	0.0	14.2	14.7	16.5	32.2	39.3	0.46

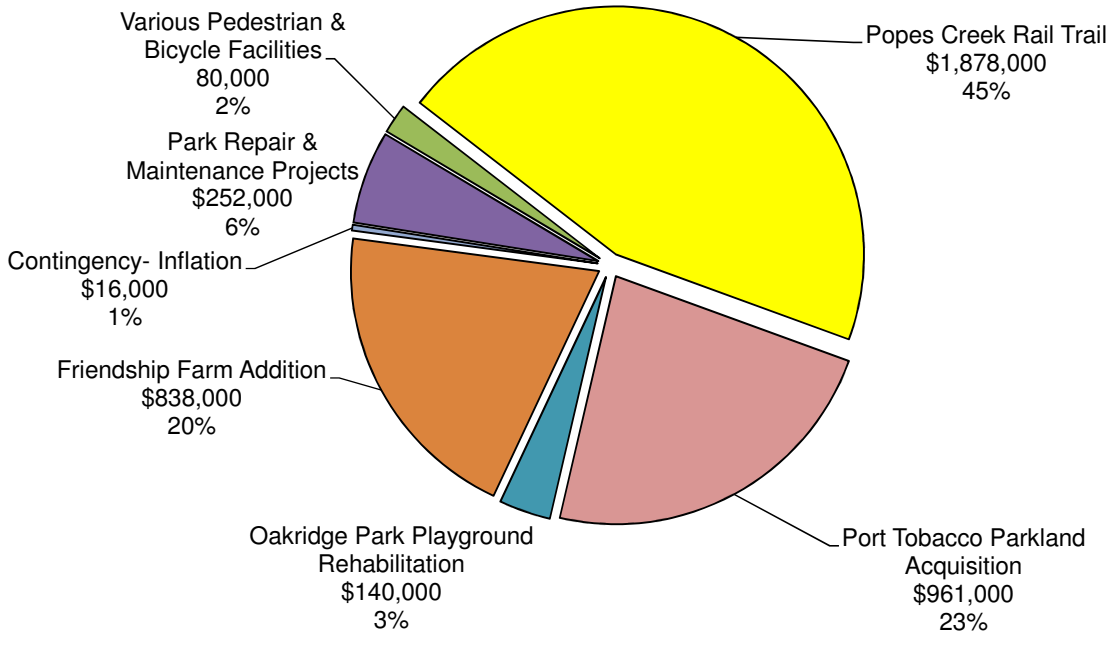
STATE-PROGRAM OPEN SPACE: (\$ in '000's)

PROJECT	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	'15-'19
Waterfront Acquisition	0	0	1,500	0	0	1,500
Popes Creek Rail Trail	565	185	0	0	0	750
Oak Ridge Development	0	0	0	300	0	300
Gilbert Run/Oak Ridge Trail	0	0	0	0	169	169
Port Tobacco Parkland	306	0	0	0	0	306
Friendship Farm Addition	835	0	0	0	0	835
Contingency	0	0	0	47	37	84
Total	\$1,706	\$185	\$1,500	\$347	\$206	\$3,944

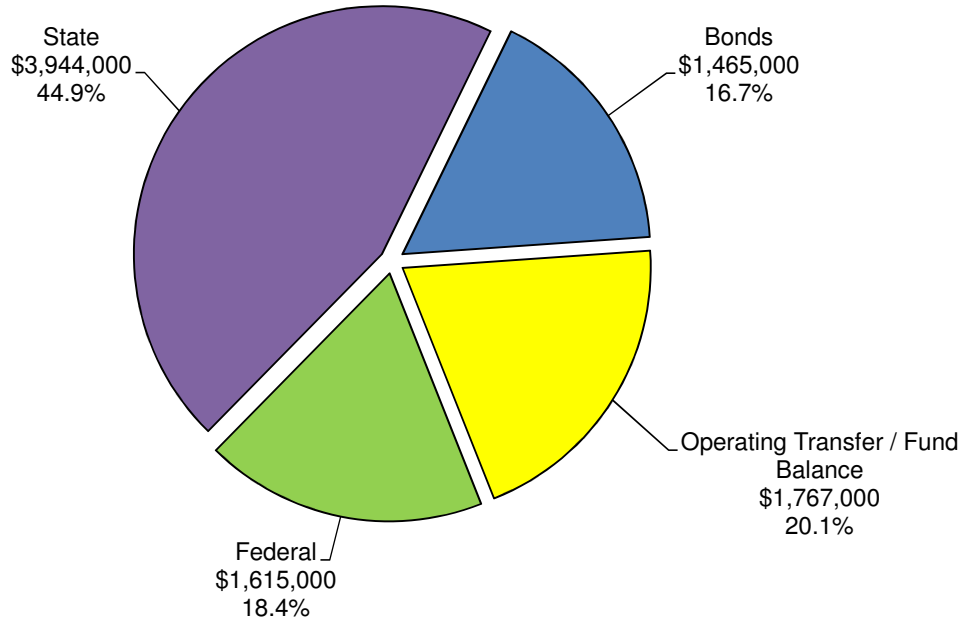
FY15 Parks Financing Sources
Total \$4,165,000



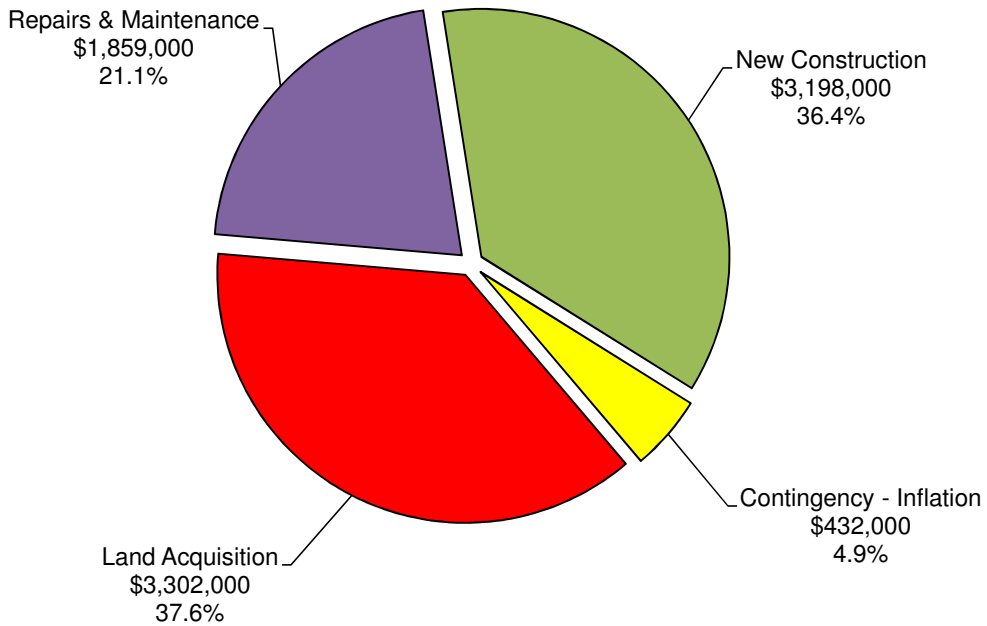
FY15 Parks by Project
Total \$4,165,000



FY15-FY19 Parks Financing Sources
Total \$8,791,000



FY15-FY19 Parks by Project Type
Total \$8,791,000



New construction includes funds for the Various Pedestrian and Bicycle Facilities, Oak Ridge Park Development, Popes Creek Rail Trail, and Gilbert Run/Oak Ridge Connection Trail. Land acquisition includes additional land for Friendship Farm park, parkland in Port Tobacco, and acquiring waterfront property which continues to be a major priority.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Park Repair & Maintenance Projects	Requested By: DPW Project #: 4086 Goal: 2
<p>Ongoing renovation and improvement of community athletic fields and tennis facilities used exclusively by the public and the purchase of bleachers, benches, picnic tables and infield mix on a Countywide basis. Other capital maintenance projects include such work as the repair and replacement of fences, backstops, restroom facilities, 20+ year-old playground equipment and field lighting equipment that has deteriorated and become a safety concern.</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	3	3	3	3	3	15	0	3	18
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	249	315	315	315	315	1,509	0	315	1,824
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$252	\$318	\$318	\$318	\$318	\$1,524	\$0	\$318	\$1,842

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	252	318	318	318	318	1,524	0	318	1,842
Total County Funding	\$252	\$318	\$318	\$318	\$318	\$1,524	\$0	\$318	\$1,842
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$252	\$318	\$318	\$318	\$318	\$1,524	\$0	\$318	\$1,842

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$252	\$318	\$318	\$318	\$1,206
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	0.0%	0.0%	0.0%	0.0%

LOCATION: County-wide

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Requested By: PGM
Various Pedestrian & Bicycle Facilities	Project #: 4069
	Goal: 3.5
<p>To provide a network of pedestrian & bicycle facilities within the Development District & to provide amenities such as park & walk/bike lots & rest stops as part of the linear trails being constructed with the Enhanced Transportation program. If a project is located on a State road, then project is eligible for State funding. The following projects are currently being considered:</p>	
<ol style="list-style-type: none"> 1. Smallwood Drive from Route 301 eastward to St. Charles Parkway. 2. Old Washington Road from Route 5 to Substation Road. 3. Route 210 from Route 227 to Ruth B. Swann Drive. 4. Route 227 from Billingsley Rd. to Route 210 northward to trail tie-in. 5. Chapel Point Road from Causeway Dr. to Commerce Street. 6. From intersection of Route 227 and Route 210 northward on Route 210 approximately 300 lf and westward on Route 227 to Matthews Road. 	<ol style="list-style-type: none"> 7. Route 227 from Food Lion entrance eastward to Matthews Road and northward on Matthews Road to auxiliary road eastward to Route 210. 8. Route 227 westward to Matthews Road southward to Shopping Center Entrance. 9. BUS 5 from Burnt Store Road to Bypass - North & South. 10. BUS 5 from 231 to Bypass - South. 11. Lexington Drive (Berry Valley Neighborhood).

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$5	\$0	\$5	\$5	\$5	\$20	\$14	\$5	\$39
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	53	0	53	53	53	212	171	53	436
Equipment	0	0	0	0	0	0	0	0	0
Administration	6	0	6	6	6	24	7	6	37
Inspection	5	0	5	5	5	20	14	5	39
Miscellaneous	5	0	5	5	5	20	14	5	39
Contingency	6	0	6	6	6	24	1	6	31
Total Outlay	\$80	\$0	\$80	\$80	\$80	\$320	\$219	\$80	\$619

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$80	\$0	\$80	\$80	\$80	\$320	\$208	\$80	\$608
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	11	0	11
Total County Funding	\$80	\$0	\$80	\$80	\$80	\$320	\$219	\$80	\$619
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$80	\$0	\$80	\$80	\$80	\$320	\$219	\$80	\$619

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	7.2	7.2	14.4	21.6	18.7	36.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$7.2	\$7.2	\$14.4	\$21.6	\$18.7	\$36.0

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$80	\$0	\$80	\$80	\$240
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	n/a	0.0%	0.0%	0.0%

LOCATION:
County-wide

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Waterfront Acquisition	Requested By: DPW Project #: Goal: 2
Land acquisition of Potomac River (or tributary) to preserve open space, give citizens access to waterfront and to protect sensitive environmental areas. Project is specific to meeting the Commissioners Goals and Objectives.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	1,500	0	0	1,500	0	0	1,500
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	3	0	0	3	0	0	3
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$0	\$0	\$1,503	\$0	\$0	\$1,503	\$0	\$0	\$1,503

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	3	0	0	3	0	0	3
Total County Funding	\$0	\$0	\$3	\$0	\$0	\$3	\$0	\$0	\$3
Federal	0	0	0	0	0	0	0	0	0
State	0	0	1,500	0	0	1,500	0	0	1,500
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$1,503	\$0	\$0	\$1,503	\$0	\$0	\$1,503

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	<u>\$1,503</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,503</u>
Increase/(Decrease)	(\$1,503)	\$0	\$1,503	\$0	\$0
% change	-100.0%	n/a	new	n/a	0.0%

LOCATION: To be determined

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Milton Somers Football Stadium Improvements	Project #:
	Goal: 3.5
<p>The County needs another game site football field to be lighted. Increased participation has created a demand for night play. Without additional sport lighting, the County will have to immediately limit participation. This project was requested by the Charles County Youth Football League Board of Directors. The request includes demolition of existing facility grandstands which are roped off in sections, and would acquire new bleachers for safety issues.</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	175	0	0	175	0	0	175
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	3	0	0	3	0	0	3
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	17	0	0	17	0	0	17
Total Outlay	\$0	\$0	\$195	\$0	\$0	\$195	\$0	\$0	\$195

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$195	\$0	\$0	\$195	\$0	\$0	\$195
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$195	\$0	\$0	\$195	\$0	\$0	\$195
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$195	\$0	\$0	\$195	\$0	\$0	\$195

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019		Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00		0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0		0.0
Operating	0.0	0.0	0.0	1.3	1.3		1.4
Total Operating	\$0.0	\$0.0	\$0.0	\$1.3	\$1.3		\$1.4
Debt Service: Bonds	0.0	0.0	0.0	17.5	17.5		17.5
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0		0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$18.8	\$18.8		\$18.9

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$163	\$0	\$0	\$163
Increase/(Decrease)	\$0	(\$163)	\$195	\$0	\$32
% change	n/a	-100.0%	new	n/a	19.6%

LOCATION:
Milton Somers Middle School, La Plata, MD

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Oak Ridge Development Phase II	Project #:
	Goal: 3.5
Phase II development of Oak Ridge Park will include additional athletic playing fields to meet active recreation demands of the Hughesville, Bryantown and Dentsville communities. Athletic field lights to be included on at least two fields.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	400	0	400	0	0	400
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	3	0	3	0	0	3
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	40	0	40	0	0	40
Total Outlay	\$0	\$0	\$0	\$443	\$0	\$443	\$0	\$0	\$443

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019				
Bonds	\$0	\$0	\$0	\$143	\$0	\$143	\$0	\$0	\$143
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$0	\$143	\$0	\$143	\$0	\$0	\$143
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	300	0	300	0	0	300
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$0	\$443	\$0	\$443	\$0	\$0	\$443

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.15	0.15
Personnel Costs	0.0	0.0	0.0	0.0	4.2	4.4
Operating	0.0	0.0	0.0	0.0	11.0	11.4
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$15.2	\$15.8
Debt Service: Bonds	0.0	0.0	0.0	0.0	12.9	12.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$28.1	\$28.7

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$443	\$0	\$0	\$443
Increase/(Decrease)	\$0	(\$443)	\$0	\$443	\$0
% change	n/a	-100.0%	n/a	new	0.0%

LOCATION:
Bryantown, MD

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Gilbert Run/Oak Ridge Connection Trail	Project #:
	Goal: 3.5
Development of a hiking/equestrian trail to connect Oak Ridge Park with Gilbert Run Park. A stone dust surface trail to follow a 50' ROW through several residential communities. Approximately 1.5 miles in length, this trail would expand hiking/horseback riding opportunities and serve adjacent communities as an off-road access to several County parks.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$25	\$0	\$25	\$0	\$0	\$25
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	225	225	0	0	225
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	3	3	6	0	0	6
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	23	23	0	0	23
Total Outlay	\$0	\$0	\$0	\$28	\$251	\$279	\$0	\$0	\$279

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$0	\$28	\$82	\$110	\$0	\$0	\$110
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$0	\$28	\$82	\$110	\$0	\$0	\$110
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	169	169	0	0	169
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$0	\$28	\$251	\$279	\$0	\$0	\$279

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	1.5
Operating	0.0	0.0	0.0	0.0	0.0	4.2
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$5.7
Debt Service: Bonds	0.0	0.0	0.0	0.0	2.5	9.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	1.6
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$2.5	\$17.2

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$28	\$251	\$279
Increase/(Decrease)	\$0	\$0	(\$28)	(\$223)	(\$251)
% change	n/a	n/a	-100.0%	-88.8%	-90.0%

LOCATION:
Gilbert Run/Oak Ridge Parks

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Popes Creek Rail Trail	Project #: 4047
	Goal: 3.5
<p>Acquisition: Acquisition of the abandoned Popes Creek Railroad corridor and several adjacent properties. A total of 220 acres, the acquisition allows for future recreational trail development, access to Potomac River waterfront and protection of important coastal wetlands and forests along Popes Creek. This project has economic development potential (supporting local waterfront restaurants) and is consistent with the goals to enhance waterfront access and expand heritage tourism. This proposed acquisition is supported by Md. Dept. of Natural Resources, U.S. Fish & Wildlife Service and the Trust for Public Land.</p> <p>Development: Hiker/Biker trail to be developed along three mile abandoned rail road corridor. This project will help the County provide passive recreation trail opportunities that are currently not available. It is consistent with the County's Land Preservation and Recreation Plan and Comprehensive Plans, as well as, the Tri-County Council Regional Trail & Bikeway Plan and the Maryland Greenways Plan.</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$30	\$0	\$0	\$0	\$0	\$30	\$0	\$0	\$30
Land & ROW	1,108	0	0	0	0	1,108	208	0	1,316
Construction	670	250	0	0	0	920	0	0	920
Equipment	0	0	0	0	0	0	0	0	0
Administration	3	3	0	0	0	6	1	0	7
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	67	25	0	0	0	92	0	0	92
Total Outlay	\$1,878	\$278	\$0	\$0	\$0	\$2,156	\$209	\$0	\$2,365

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$350	\$93	\$0	\$0	\$0	\$443	\$0	\$0	\$443
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	1	0	1
Total County Funding	\$350	\$93	\$0	\$0	\$0	\$443	\$1	\$0	\$444
Federal	963	0	0	0	0	963	0	0	963
State	565	185	0	0	0	750	208	0	958
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,878	\$278	\$0	\$0	\$0	\$2,156	\$209	\$0	\$2,365

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.31	0.31	0.31	0.31	0.00	0.31
Personnel Costs	0.0	6.6	6.9	7.2	7.6	0.0	8.0
Operating	0.0	7.6	7.8	8.0	8.1	0.0	8.4
Total Operating	\$0.0	\$14.2	\$14.7	\$15.2	\$15.7	\$0.0	\$16.4
Debt Service: Bonds	0.0	31.5	39.8	39.8	39.8	0.0	39.8
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$45.7	\$54.5	\$55.0	\$55.5	\$0.0	\$56.2

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$1,878	\$278	\$0	\$0	\$2,156
% change	new	new	n/a	n/a	new

LOCATION:

Faulkner, Maryland (between Route 301 and Pope's Creek Road)

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Port Tobacco Parkland Acquisition	Project #: 4087
	Goal: 3.5
<p>Acquisition of 149 acres of undeveloped land located between Chapel Point Road and the Port Tobacco River. Project has multiple benefits to Charles County: Provides additional protection of the wetlands that buffer Port Tobacco River; provides a venue for passive recreation such as hiking and kayaking; this is another important component of the Port Tobacco Village Plan and will offer opportunities to expand heritage tourism and waterfront access goals. This project is supported by Md. Dept. of Natural Resources, U.S. Fish & Wildlife Service/Coastal Wetlands Grant and the Trust for Public Land.</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	958	0	0	0	0	958	0	0	958
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	3	0	0	0	0	3	0	0	3
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$961	\$0	\$0	\$0	\$0	\$961	\$0	\$0	\$961

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	3	0	0	0	0	3	0	0	3
Total County Funding	\$3	\$0	\$0	\$0	\$0	\$3	\$0	\$0	\$3
Federal	652	0	0	0	0	652	0	0	652
State	306	0	0	0	0	306	0	0	306
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$961	\$0	\$0	\$0	\$0	\$961	\$0	\$0	\$961

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$961	\$0	\$0	\$0	\$961
% change	new	n/a	n/a	n/a	new

LOCATION:
Port Tobacco

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Friendship Farm Addition	Requested By: DPW Project #: 4088 Goal: 3.5
<p>Addition of 137 acres adjacent to existing Friendship Farm Park. This is an opportunity to expand Friendship to a total of 519 acres. Project benefits include: expansion of trail system (2-3 additional miles), removes a private in-holding within existing park, opens-up potential for future camping facilities and includes a fully restored colonial style dwelling. This house can be used as a visitor center or other park visitor amenity. Project also has agricultural and natural resource preservation benefits.</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	835	0	0	0	0	835	0	0	835
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	3	0	0	0	0	3	0	0	3
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$838	\$0	\$0	\$0	\$0	\$838	\$0	\$0	\$838

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	3	0	0	0	0	3	0	0	3
Total County Funding	\$3	\$0	\$0	\$0	\$0	\$3	\$0	\$0	\$3
Federal	0	0	0	0	0	0	0	0	0
State	835	0	0	0	0	835	0	0	835
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$838	\$0	\$0	\$0	\$0	\$838	\$0	\$0	\$838

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$838	\$0	\$0	\$0	\$838
% change	new	n/a	n/a	n/a	new

LOCATION:
Port Tobacco

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Oakridge Park Playground Rehabilitation	Project #: 4089
	Goal: 3.5
Replace worn and outdated playground equipment over twenty (20) years old. Project will allow the County to meet all ADA and current safety standards for play equipment.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total 15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	125	0	0	0	0	125	0	0	125
Equipment	0	0	0	0	0	0	0	0	0
Administration	3	0	0	0	0	3	0	0	3
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	12	0	0	0	0	12	0	0	12
Total Outlay	\$140	\$0	\$0	\$0	\$0	\$140	\$0	\$0	\$140

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total 15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$140	\$0	\$0	\$0	\$0	\$140	\$0	\$0	\$140
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$140	\$0	\$0	\$0	\$0	\$140	\$0	\$0	\$140
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$140	\$0	\$0	\$0	\$0	\$140	\$0	\$0	\$140

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	12.6	12.6	12.6	12.6	12.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$12.6	\$12.6	\$12.6	\$12.6	\$12.6

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$140	\$0	\$0	\$0	\$140
% change	new	n/a	n/a	n/a	new

LOCATION:
Oakridge Park

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

TRANSPORTATION SUMMARY

The County is responsible for new and existing local road infrastructure. The Roads Division maintains approximately 2,800 lane miles of existing roadway providing a variety of services including patching, overlay, and storm drain repair and replacement. New local road construction is primarily financed by local governments and occasionally with State or Federal grants. The County does receive tax revenue from gasoline sales, distributed by the State and in part applied to debt service from local bonds. Road projects are designed in accordance with the overall planning concept and are managed by Charles County Government employees.

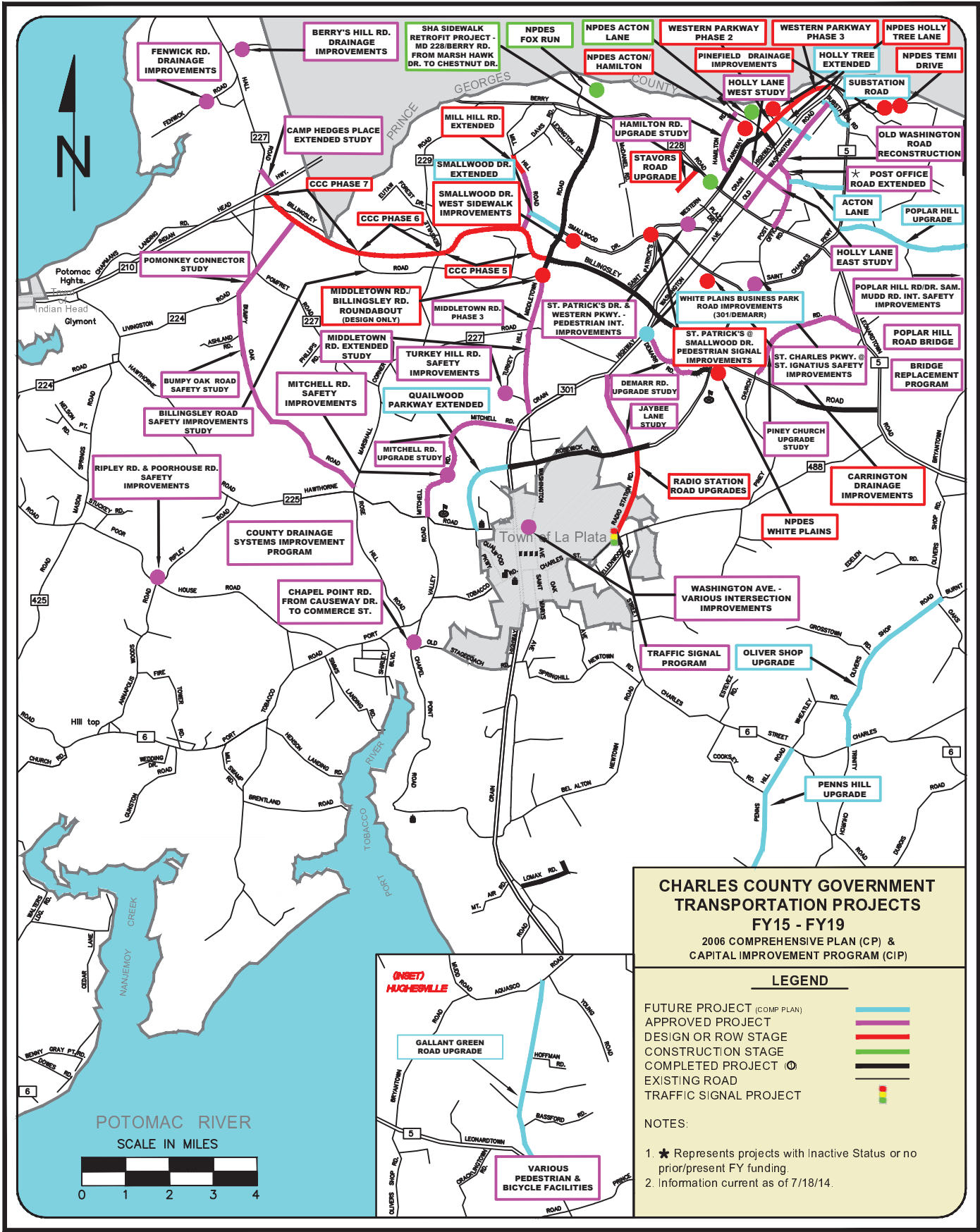
EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$626	\$567	\$443	\$187	\$184	\$2,007	\$1,843	\$640	\$4,490
Land & ROW	765	1,473	76	82	43	2,439	114	295	2,848
Construction	8,056	8,090	5,504	7,333	7,450	36,433	2,421	13,957	52,811
Equipment	0	0	0	0	0	0	0	0	0
Administration	155	191	115	164	152	777	275	232	1,284
Inspection	223	231	138	298	301	1,191	96	330	1,617
Miscellaneous	46	64	60	138	146	454	112	57	623
Contingency	320	274	197	364	357	1,512	386	501	2,399
Total Outlay	\$10,191	\$10,890	\$6,533	\$8,566	\$8,633	\$44,813	\$5,246	\$16,012	\$66,071

FINANCING SOURCES		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
							Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds		\$9,578	\$10,354	\$6,101	\$8,404	\$8,471	\$42,908	\$4,220	\$15,805	\$62,933
Fund Balance Appropriation		270	270	270	0	0	810	547	0	1,357
Operating Transfer	General Fund	0	0	0	0	0	0	439	0	439
Operating Transfer	CIP	181	0	0	0	0	181	0	0	181
Total County Funding		\$10,029	\$10,624	\$6,371	\$8,404	\$8,471	\$43,899	\$5,206	\$15,805	\$64,909
Federal		0	104	0	0	0	104	40	0	144
State		162	162	162	162	162	810	0	207	1,017
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$10,191	\$10,890	\$6,533	\$8,566	\$8,633	\$44,813	\$5,246	\$16,012	\$66,071

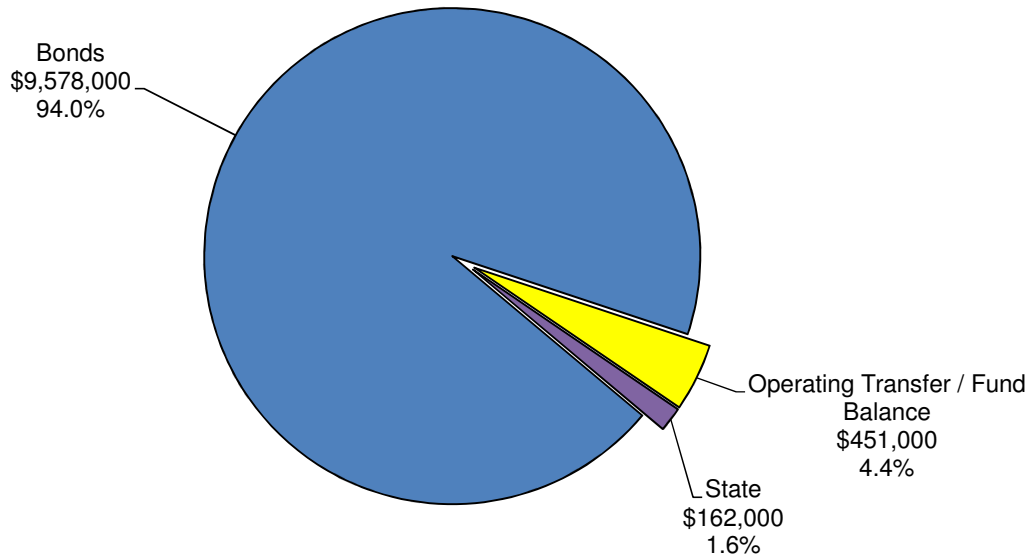
Operating Budget Impact								
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	6.2	12.7	19.5	26.5		0.0	27.3
Total Operating	\$0.0	\$6.2	\$12.7	\$19.5	\$26.5		\$0.0	\$27.3
Debt Service: Bonds	0.0	839.6	1,712.1	2,206.7	2,858.2		346.1	4,568.3
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0		0.0	0.0
Total Impact	\$0.0	\$845.8	\$1,724.8	\$2,226.2	\$2,884.7		\$346.1	\$4,595.6

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$10,283	\$10,977	\$10,679	\$8,247	\$40,186
Increase/(Decrease)	(\$92)	(\$87)	(\$4,146)	\$319	(\$4,006)
% change	-0.9%	-0.8%	-38.8%	3.9%	-10.0%

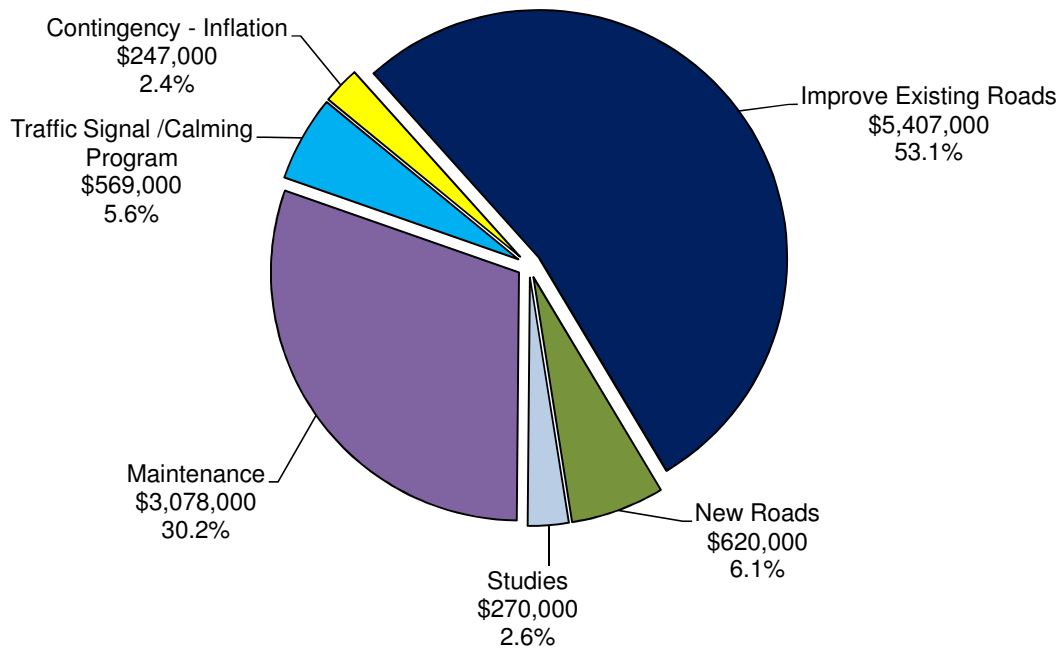


FY15 Transportation Financing Sources Total \$10,191,000



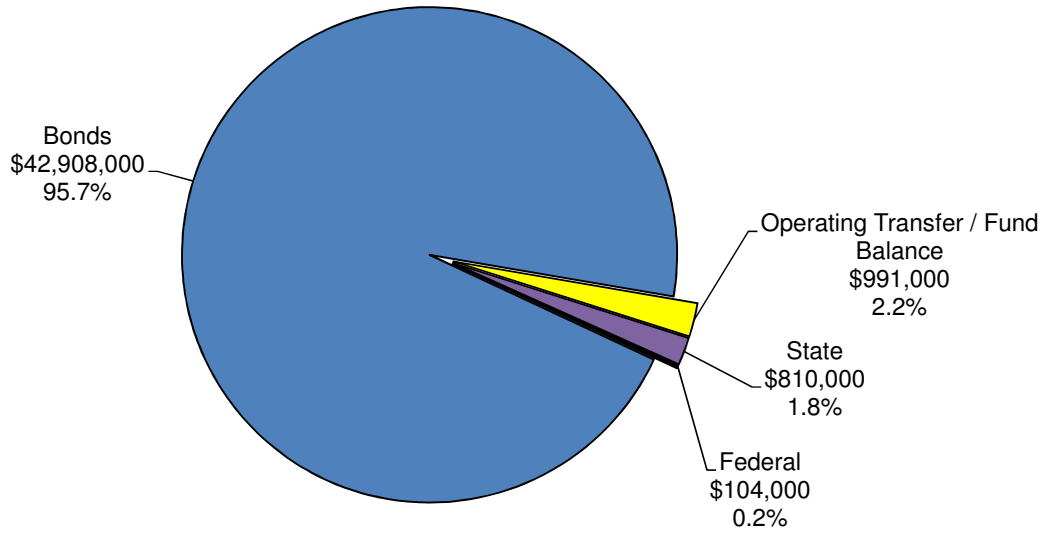
Bonds are the major source of financing for the transportation projects.

FY15 Transportation by Project Type Total \$10,191,000



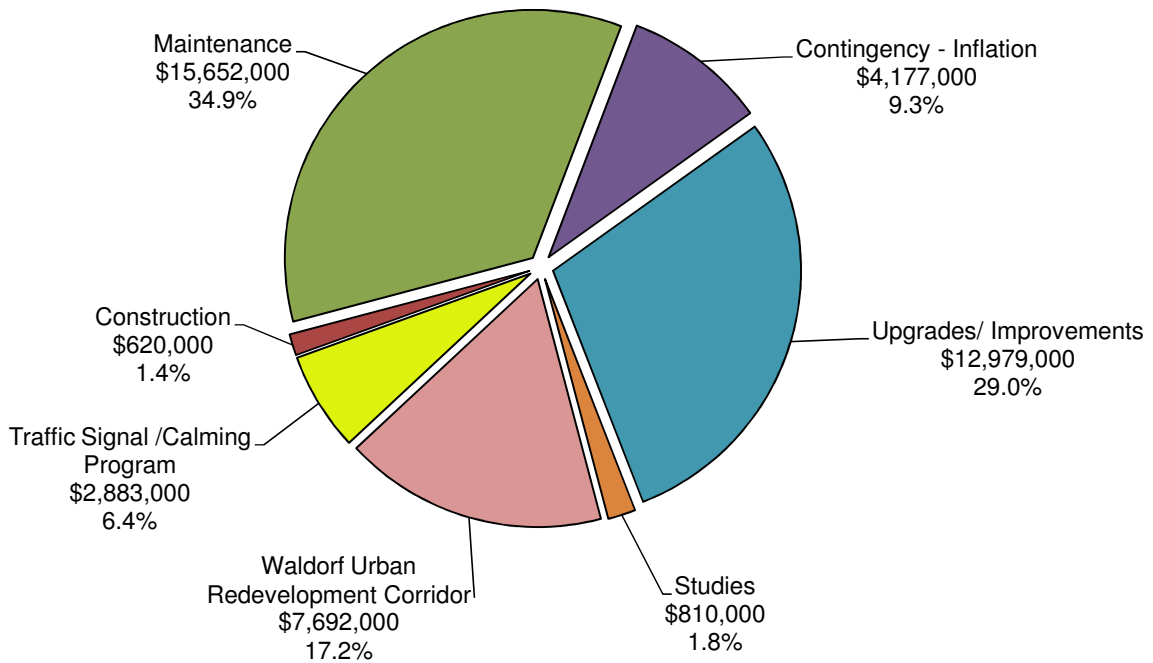
The Capital Budget for transportation/roads includes improving the existing road system and expanding for the future. Included are funds to improve drainage, safety, sidewalks and traffic intersection(s).

FY15-FY19 Transportation Financing Sources Total \$44,813,000



The County's Debt Affordability Plan provides for sufficient funds to pay the annual debt service on the necessary General Obligation Bonds.

FY15-FY19 Transportation by Project Type Total \$44,813,000



The majority of the Transportation program is for maintenance, upgrades, and improvements to the existing roads.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Road Overlay Program	Requested By: DPW Project #: 2197
Goal: 2	
Highway Maintenance Program to complete asphalt overlay, modified seal, slurry seal, crack seal, line striping, deep patching, pavement markings, and repairs on various roads in the county. Roads for treatment to be determined.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	3,000	3,000	3,000	3,000	3,000	15,000	0	3,000	18,000
Equipment	0	0	0	0	0	0	0	0	0
Administration	3	3	3	3	3	15	0	3	18
Inspection	75	75	75	75	75	375	0	75	450
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$3,078	\$3,078	\$3,078	\$3,078	\$3,078	\$15,390	\$0	\$3,078	\$18,468

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$2,916	\$2,916	\$2,916	\$2,916	\$2,916	\$14,580	\$0	\$2,916	\$17,496
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$2,916	\$2,916	\$2,916	\$2,916	\$2,916	\$14,580	\$0	\$2,916	\$17,496
Federal	0	0	0	0	0	0	0	0	0
State	162	162	162	162	162	810	0	162	972
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$3,078	\$3,078	\$3,078	\$3,078	\$3,078	\$15,390	\$0	\$3,078	\$18,468

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	262.3	524.5	786.8	1,049.1	1,573.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$262.3	\$524.5	\$786.8	\$1,049.1	\$1,573.6

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$3,078	\$3,078	\$3,078	\$3,078	\$12,312
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	0.0%	0.0%	0.0%	0.0%

LOCATION: Roads throughout Charles County

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Requested By: PGM
County Drainage Systems Improvement Program	Project #: 2161
	Goal: 2.1

Provide drainage improvements at various locations that have been recorded as experiencing serious drainage problems:
 A follow up study is being conducted by the US Army Corp. of Engineers (USACE) for which the County contributed \$104K that represented 40% of the cost for the study on Pinefield, Halley Estates, Strawberry Hills, and Acton Village Phase 2.

(1) Carrington - According to a supplemental drainage study (October 2007) performed by PGM Staff, the accumulation of trash and debris coupled with fallen trees has contributed to poor drainage in open and closed section stormwater conveyance systems serving over 250 of mix use acres that includes the Carrington neighborhood. Estimated remediation costs: \$435,000

(2) Halley Estates - Flooding occurs during rain events. Repair costs are estimated at \$316,000.

(3) Pinefield Subdivision - Flooding routinely occurs in streets during rain events. A study was performed identifying major problems in the Pinefield community and several problem areas were noted. The County's SWM Engineer suggests that a final study be done to determine the exact improvements required. Engineering and construction cost for the needed improvements were estimated at \$1.4 million in 1990. A final study as suggested was performed by the US Army Corp of Engineers through its 510 Program revealed that more extensive repairs were needed than what was originally envisioned. Revised estimate provided in the USACE study shows construction at \$2,879,500.

(4) Pinefield Drive Sink Hole Repairs - Estimated costs: \$140,000.

(5) Acton Village/Coventry Manor Drainage Improvements - Serious flooding and erosion is occurring in the rear of some townhomes that receives runoff from Acton Lane. Estimated remediation costs: \$25,000.

(6) Cobb Island - This older community has many inadequate pipes, ditches, etc. that need improvement. Estimated costs: \$25,000

(7) Douglas Circle. Estimated costs: \$40,000

(8) Norwood Subdivision Failing Storm Drain: Estimated costs: \$25,000

(9) Chapel Point Woods Drainage Improvements - Improvements to drainage issues in the front of private properties west side of Twinberry Drive. Discharge exceeds capacity of driveway culverts causing yard flooding. Estimated Costs: \$10,000 A/E and \$100,000 Construction

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			Project Total
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	
Architectural & Engineering	\$72	\$10	\$15	\$15	\$15	\$127	\$310	\$15	\$452
Land & ROW	10	10	0	0	0	20	45	0	65
Construction	770	770	170	170	170	2,050	1,123	170	3,343
Equipment	0	0	0	0	0	0	0	0	0
Administration	46	43	9	9	9	116	46	9	171
Inspection	13	16	0	0	0	29	62	0	91
Miscellaneous	9	8	2	2	2	23	37	2	62
Contingency	77	77	17	17	17	205	239	17	461
Total Outlay	\$997	\$934	\$213	\$213	\$213	\$2,570	\$1,862	\$213	\$4,645

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			Project Total
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	
Bonds	\$997	\$934	\$213	\$213	\$213	\$2,570	\$1,822	\$213	\$4,605
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$997	\$934	\$213	\$213	\$213	\$2,570	\$1,822	\$213	\$4,605
Federal	0	0	0	0	0	0	40	0	40
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$997	\$934	\$213	\$213	\$213	\$2,570	\$1,862	\$213	\$4,645

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. Beyond	
						thru FY14	FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	89.7	173.7	192.8	212.0	163.9	250.3
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$89.7	\$173.7	\$192.8	\$212.0	\$163.9	\$250.3

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$997	\$934	\$213	\$213	\$2,357
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	0.0%	0.0%	0.0%	0.0%

LOCATION:

Various Sites throughout County. (See description above.)

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Requested By: PGM
Safety Improvement Program- Existing Roadways	Project #: 2177
	Goal: 2.2
Design and construct various roadway safety improvements/upgrades as recommended by the Charles County Safety Committee:	
1) Western Prkwy @ St. Patrick's Dr. - Signal & lane modifications	5) Poplar Hill Rd./Dr. Sam. Mudd Rd. Intersect. Safety Improvements
2) St. Charles Prkwy @ St. Ignatius - Signal & lane modifications	6) Fenwick Rd. northeast of Bluejay Way- Drainage improvements
3) Lomax Rd. Upgrade - (Joe Court to eastern terminus)	7) Berry's Hill Rd. east of Marshall Hall Rd. - Drainage improvements
4) Ripley Rd. & Poorhouse Rd. - Sight distance improvements	8) Turkey Hill Rd. eliminate 90 degree bend
	9) Mitchell Rd. @ College of Southern Maryland - Sight distance improvements
	10) Washington Road - Culvert Repair

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$18	\$18	\$18	\$18	\$58	\$130	\$58	\$18	\$206
Land & ROW	22	15	15	15	20	87	7	15	109
Construction	184	184	184	184	158	894	10	184	1,088
Equipment	0	0	0	0	0	0	0	0	0
Administration	14	14	14	14	14	70	14	14	98
Inspection	19	18	18	18	16	89	16	18	123
Miscellaneous	2	2	2	2	7	15	7	2	24
Contingency	18	18	18	19	16	89	2	19	110
Total Outlay	\$277	\$269	\$269	\$270	\$289	\$1,374	\$114	\$270	\$1,758

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$277	\$269	\$269	\$270	\$289	\$1,374	\$114	\$270	\$1,758
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$277	\$269	\$269	\$270	\$289	\$1,374	\$114	\$270	\$1,758
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$277	\$269	\$269	\$270	\$289	\$1,374	\$114	\$270	\$1,758

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	24.9	49.1	73.3	97.6	10.3	147.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$24.9	\$49.1	\$73.3	\$97.6	\$10.3	\$147.9

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$270	\$269	\$269	\$270	\$1,078
Increase/(Decrease)	\$7	\$0	\$0	\$0	\$7
% change	2.6%	0.0%	0.0%	0.0%	0.6%

LOCATION:
Various Sites throughout County

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Traffic Signal Program	Requested By: PGM Project #: 2156 Goal: 2.2
Various locations throughout the county. In conjunction with the Maryland State Highway Administration.	
<ul style="list-style-type: none"> - Radio Station Road and Route 488 (3-Way) - Rosewick & Radio Station Road (3-Way) - Washington Rd. and Heritage Green Parkway 	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$13	\$13	\$13	\$18	\$18	\$75	\$17	\$18	\$110
Land & ROW	8	8	8	11	11	46	12	11	69
Construction	200	200	200	200	200	1,000	149	204	1,353
Equipment	0	0	0	0	0	0	0	0	0
Administration	12	12	12	15	15	66	14	15	95
Inspection	15	15	15	20	20	85	18	20	123
Miscellaneous	1	1	1	1	1	5	1	1	7
Contingency	8	8	8	11	11	46	8	11	65
Total Outlay	\$257	\$257	\$257	\$276	\$276	\$1,323	\$219	\$280	\$1,822

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$257	\$257	\$257	\$276	\$276	\$1,323	\$189	\$280	\$1,792
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	0	0	0	0	0	0	30	0	30
Total County Funding	\$257	\$257	\$257	\$276	\$276	\$1,323	\$219	\$280	\$1,822
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$257	\$257	\$257	\$276	\$276	\$1,323	\$219	\$280	\$1,822

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	23.1	46.2	69.3	94.2	17.0	144.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$23.1	\$46.2	\$69.3	\$94.2	\$17.0	\$144.2

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$208	\$208	\$208	\$280	\$904
Increase/(Decrease)	\$49	\$49	\$49	(\$4)	\$143
% change	23.6%	23.6%	23.6%	-1.4%	15.8%

LOCATION: County Wide

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Sidewalk Improvement Program	Project #: 2198
	Goal: 2.1

This project includes residential sidewalk repairs in the development district to include panel replacement, repair damaged concrete, safety risks and tripping hazards. Staff performs sidewalk inspections county-wide and prioritizes repairs based on safety risks that may be posed to the public. The condition rating guidelines that are followed rate sidewalks in the following prioritization:

- Priority 1 – Missing concrete panel, lifted panel 2" or higher
- Priority 2 – Concrete panels lifted ½" to 2" high
- Priority 3 – Concrete panels with heavy cracking, delamination or spaulding

Maintenance for Hiker-Biker Paths and all sidewalks within subdivisions which are located within the County right-of-way, both of which were designed and constructed in accordance with the 1995 Road Ordinance or more recent revision, shall be the responsibility of Charles County.

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	150	150	150	150	150	750	0	0	750
Equipment	0	0	0	0	0	0	0	0	0
Administration	3	3	3	3	3	15	0	0	15
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$153	\$153	\$153	\$153	\$153	\$765	\$0	\$0	\$765

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$153	\$153	\$153	\$153	\$153	\$765	\$0	\$0	\$765
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$153	\$153	\$153	\$153	\$153	\$765	\$0	\$0	\$765
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$153	\$153	\$153	\$153	\$153	\$765	\$0	\$0	\$765

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	13.8	27.5	41.3	55.0	68.8
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$13.8	\$27.5	\$41.3	\$55.0	\$68.8

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$153	\$153	\$153	\$153	\$612
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	0.0%	0.0%	0.0%	0.0%

LOCATION:

To be determined.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Mill Hill Road Upgrade	Requested By: PGM Project #: 2134 Goal: 2.2
<p>Due to the uncertainty of the Cross County Connector the upgrade of Mill Hill Road has been downsized to include 2 of the ultimate 4 lanes and road ordinance safety improvements from the Davis Road to Devenfield Avenue. The County has received complaints from the Board of Education and the residents/HOA of Avalon South due safety concerns. This project will bring the aforementioned portion of Mill Hill Rd. up to County Road Ordinance standards. Construction is expected to begin June 2014.</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$418	\$0	\$418
Land & ROW	50	228	0	0	0	278	50	0	328
Construction	1,509	0	0	0	0	1,509	1,138	0	2,647
Equipment	0	0	0	0	0	0	0	0	0
Administration	21	0	0	0	0	21	185	0	206
Inspection	60	0	0	0	0	60	0	0	60
Miscellaneous	0	0	0	0	0	0	51	0	51
Contingency	151	0	0	0	0	151	137	0	288
Total Outlay	\$1,791	\$228	\$0	\$0	\$0	\$2,019	\$1,978	\$0	\$3,997

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$1,791	\$228	\$0	\$0	\$0	\$2,019	\$1,569	\$0	\$3,588
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer General Fund	0	0	0	0	0	0	409	0	409
Total County Funding	\$1,791	\$228	\$0	\$0	\$0	\$2,019	\$1,978	\$0	\$3,997
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,791	\$228	\$0	\$0	\$0	\$2,019	\$1,978	\$0	\$3,997

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	161.1	181.6	181.6	181.6	141.1	181.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$161.1	\$181.6	\$181.6	\$181.6	\$141.1	\$181.6

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$1,277	\$0	\$0	\$0	\$1,277
Increase/(Decrease)	\$514	\$228	\$0	\$0	\$742
% change	40.3%	new	n/a	n/a	58.1%

LOCATION: Waldorf, MD

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Light Rail Transit Initiative	Requested By: PGM Project #: 2180 Goal: 2.2.b
<p>Funding is needed to start the project planning phase, consistent with the Federal Transit Administration's project development process, in cooperation with Prince George's County and the Maryland Department of Transportation (MDOT). The MDOT FY2014-2019 Consolidated Transportation Program (CTP) included \$5,000,000 to initiate Project Planning. Funding is needed for local planning and engineering activities to support the transit planning and preliminary engineering. A series of consulting services are needed to provide the necessary data gathering and production, local level analysis, and assistance with project management and coordination as this top County transportation priority is developed. Technical services needed will include but not limited to traffic analysis, population and employment analyses, transit ridership generation projections, site analyses for potential future transit stations, right-of-way preservation coordination and associated site assessment activities, transit development project coordination with the transit project, and assistance with interagency data coordination among the project team.</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$270	\$270	\$270	\$0	\$0	\$810	\$540	\$0	\$1,350
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$270	\$270	\$270	\$0	\$0	\$810	\$540	\$0	\$1,350

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	270	270	270	0	0	810	540	0	1,350
Operating Transfer General Fund	0	0	0	0	0	0	0	0	0
Total County Funding	\$270	\$270	\$270	\$0	\$0	\$810	\$540	\$0	\$1,350
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: _____	0	0	0	0	0	0	0	0	0
Total Funding	\$270	\$270	\$270	\$0	\$0	\$810	\$540	\$0	\$1,350

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$270	\$270	\$270	\$0	\$810
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	0.0%	0.0%	n/a	0.0%

LOCATION:

Rail Line to be located adjacent/parallel to the west side Popes Creek Railroad Line in Waldorf from the Charles County Line to DeMarr Road in White Plains

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Billingsley Road Safety Improvements	Requested By: PGM Project #: 2178 Goal: 2.2
Conduct a preliminary study to determine where safety improvements are warranted along the Billingsley Road corridor from Middletown Rd. to Md. Route 210. This project will also review all previous traffic scenarios for viable options as an alternative route for Billingsley Rd. traffic.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$13	\$127	\$0	\$0	\$0	\$140	\$140	\$340	\$620
Land & ROW	7	75	0	0	0	82	0	200	282
Construction	262	2,624	0	0	0	2,887	0	6,998	9,885
Equipment	0	0	0	0	0	0	0	0	0
Administration	4	38	0	0	0	42	6	102	150
Inspection	4	45	0	0	0	49	0	120	169
Miscellaneous	1	7	0	0	0	8	7	20	35
Contingency	8	82	0	0	0	91	0	220	311
Total Outlay	\$300	\$3,000	\$0	\$0	\$0	\$3,300	\$153	\$8,000	\$11,453

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$300	\$3,000	\$0	\$0	\$0	\$3,300	\$153	\$8,000	\$11,453
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$300	\$3,000	\$0	\$0	\$0	\$3,300	\$153	\$8,000	\$11,453
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$300	\$3,000	\$0	\$0	\$0	\$3,300	\$153	\$8,000	\$11,453

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	27.0	296.8	296.8	296.8	13.8	1,016.3
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$27.0	\$296.8	\$296.8	\$296.8	\$13.8	\$1,016.3

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$3,001	\$4,001	\$4,001	\$0	\$11,003
Increase/(Decrease)	(\$2,701)	(\$1,001)	(\$4,001)	\$0	(\$7,703)
% change	-90.0%	-25.0%	-100.0%	n/a	-70.0%

LOCATION:
Waldorf, MD

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Requested By: PGM
WURC: Old Washington Road Reconstruction	Project #: 2186
	Goal: 1.1.13
<p>As part of the implementation of the Waldorf Urban Redevelopment Corridor (WURC) Study, reconstruction of portions of Old Washington Road is necessary to support increase in North-South traffic flow and overall traffic circulation.</p> <p>This route is a vital link to supporting commercial businesses in the Waldorf community. Old Washington Road is not only a North-South link, but will also support East-West connectivity between Western Parkway, US Rte. 301, and Post Office Road, via projects such as Holly Lane, Acton Lane.</p> <p>Estimated costs are subject to change after preliminary engineering is completed. Ex. ROW=30', Prop.R/W=72-80'; Length=1.67mi.. Major Collector</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$360	\$0	\$360
Land & ROW	0	1,000	0	0	0	1,000	0	0	1,000
Construction	0	0	907	2,277	2,276	5,460	0	0	5,460
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	12	29	60	60	161	7	0	168
Inspection	0	0	0	129	129	258	0	0	258
Miscellaneous	0	10	41	103	102	256	5	0	261
Contingency	0	0	97	230	230	557	0	0	557
Total Outlay	\$0	\$1,022	\$1,074	\$2,799	\$2,797	\$7,692	\$372	\$0	\$8,064

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$1,022	\$1,074	\$2,799	\$2,797	\$7,692	\$372	\$0	\$8,064
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$1,022	\$1,074	\$2,799	\$2,797	\$7,692	\$372	\$0	\$8,064
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$1,022	\$1,074	\$2,799	\$2,797	\$7,692	\$372	\$0	\$8,064

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	91.9	188.5	440.3	691.8
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$91.9	\$188.5	\$440.3	\$691.8

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$1,022	\$1,074	\$2,799	\$4,895
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	n/a	0.0%	0.0%	0.0%	0.0%

LOCATION:

Waldorf, Md. Route 5 to Substation Road

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Requested By: PGM
Bridge Replacement Program	Project #: 2143
	Goal: 2.2
<p>Replace deteriorating bridges within the County. Bridges are inspected on a bi-annual basis. Bridge may be eligible for Federal Bridge funding. Currently, Trinity Church Road Bridge & Poplar Hill Road Bridge over the Zekiah Swamp have low ratings and may soon be deficient. Approval is contingent upon securing State and/or Federal funds.</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	191	0	0	0	191	0	0	191
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	10	0	0	0	10	3	0	13
Inspection	0	19	0	0	0	19	0	0	19
Miscellaneous	0	19	0	0	0	19	4	0	23
Contingency	0	23	0	0	0	23	0	0	23
Total Outlay	\$0	\$262	\$0	\$0	\$0	\$262	\$7	\$0	\$269

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$158	\$0	\$0	\$0	\$158	\$0	\$0	\$158
Fund Balance Appropriation	0	0	0	0	0	0	7	0	7
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$158	\$0	\$0	\$0	\$158	\$7	\$0	\$165
Federal	0	104	0	0	0	104	0	0	104
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$262	\$0	\$0	\$0	\$262	\$7	\$0	\$269

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	14.2	14.2	14.2	14.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$14.2	\$14.2	\$14.2	\$14.2

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$262	\$0	\$0	\$0	\$262
Increase/(Decrease)	(\$262)	\$262	\$0	\$0	\$0
% change	-100.0%	new	n/a	n/a	0.0%

PROJECT IS CONTINGENT UPON SECURING FEDERAL FUNDS.

LOCATION:

Poplar Hill Road just West of Doctor Samuel Mudd Road.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Requested By: PGM
Washington Ave.- Various Intersection Improvements	Project #: 2191
	Goal: 2.2
<p>Provide left turn lanes at high-volume intersections, including the following: • Heritage Green Parkway • Shining Willow Way • E. Hawthorne Drive • Talbot Street • Cecil Street</p> <p>Washington Ave. is an urban major collector road. As such, the goal is to ultimately provide a center turn lane along the road. The Fire Department made a request in 2011 for a traffic signal at their location on Washington Ave. at Shining Willow Way due to a traffic accident that tied up their main access to the fire station. This is also the subject of a Traffic Safety Committee request for October 2012, requesting that the shoulder northbound be striped for a right turn lane. The best response to both concerns would be to provide a left-turn lane at Shining Willow Way so that vehicles could get around anyone stopped to turn left.</p> <p>The US DOT and FHWA are encouraging the provision of left turn lanes as one of 9 proven safety measures, and are asking local and state jurisdictions to determine how and when they can consider these measures to improve safety, especially when federally funded investments are pursued. AASHTO recommends that left-turn lanes should be provided at street intersections along major arterials and collector roads wherever left turns are permitted. Studies have shown total crash reductions ranging from 28-44% and fatal/injury crash reductions of 35-55% when a left turn lane is provided on just one of the major street approaches and even more if on both approaches.</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year	Approp. thru FY14	Beyond FY 2019	Project Total
						Total '15-'19			
Architectural & Engineering	\$140	\$50	\$50	\$50	\$0	\$290	\$0	\$50	\$340
Land & ROW	40	40	40	40	0	160	0	0	160
Construction	170	170	170	170	0	680	0	170	850
Equipment	0	0	0	0	0	0	0	0	0
Administration	21	16	16	16	0	69	0	16	85
Inspection	11	8	8	8	0	35	0	8	43
Miscellaneous	4	4	4	4	0	16	0	29	45
Contingency	17	17	17	17	0	68	0	105	173
Total Outlay	\$403	\$305	\$305	\$305	\$0	\$1,318	\$0	\$378	\$1,696

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$403	\$305	\$305	\$305	\$0	\$1,318	\$0	\$378	\$1,696
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$403	\$305	\$305	\$305	\$0	\$1,318	\$0	\$378	\$1,696
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$403	\$305	\$305	\$305	\$0	\$1,318	\$0	\$378	\$1,696

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	36.2	63.7	91.1	118.5	152.5
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$36.2	\$63.7	\$91.1	\$118.5	\$152.5

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$403	\$305	\$305	\$305	\$1,318
% change	new	new	new	new	new

LOCATION:
La Plata, MD

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Requested By: PGM
St. Patrick's Dr. and Western Pkwy. - Pedestrian Intersection Improvements	Project #: 2192
	Goal: 2.2
<p>In response to a traffic safety complaint, vehicular/pedestrian traffic patterns were observed at the St. Patrick's Dr./Western Parkway intersection. It was noted that nearly every signal cycle has pedestrians crossing Western Parkway. Conflicts were observed between elderly and bicycle pedestrian with vehicles during both the left turn arrow (east bound approach) phase as well as with right-turn-on-red (south bound approach) vehicles. There is a site plan (Clarion Hotel Conversion, SDP 110041) for an adult community near this intersection, which will further increase the demand for a protected pedestrian crossing. There is a receiving sidewalk on both ends (east & west side of Western Parkway) which will facilitate adding a crosswalk at this location.</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total 15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$30	\$0	\$0	\$0	\$0	\$30	\$0	\$0	\$30
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	110	110	0	0	0	220	0	0	220
Equipment	0	0	0	0	0	0	0	0	0
Administration	9	9	0	0	0	18	0	0	18
Inspection	12	12	0	0	0	24	0	0	24
Miscellaneous	5	5	0	0	0	10	0	0	10
Contingency	11	11	0	0	0	22	0	0	22
Total Outlay	\$177	\$147	\$0	\$0	\$0	\$324	\$0	\$0	\$324

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total 15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$0	\$147	\$0	\$0	\$0	\$147	\$0	\$0	\$147
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer CIP	177	0	0	0	0	177	0	0	177
Total County Funding	\$177	\$147	\$0	\$0	\$0	\$324	\$0	\$0	\$324
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$177	\$147	\$0	\$0	\$0	\$324	\$0	\$0	\$324

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	13.2	13.2	13.2	13.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$13.2	\$13.2	\$13.2	\$13.2

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$177	\$147	\$0	\$0	\$324
% change	new	new	n/a	n/a	new

LOCATION:
Western Pkwy @ St. Patrick's Drive Intersection

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Neighborhood Traffic Calming Program	Requested By: PGM Project #: 2193 Goal: 2.2.a
<p>It is anticipated that a neighborhood traffic calming program may be adopted by the Board of Commissioners and that some funding will be necessary to implement that program. Additional staff and consultant resources would be required for necessary studies as well as for the cost of constructing actual traffic calming practices. Since a program has not been adopted, a funding formula has not been established. Many jurisdictions are starting to require part or full funding by the requesting neighborhoods. However, a survey of 21 jurisdictions showed traffic calming is budgeted from \$30,000 to \$600,000 per year. Initial cost of implementation may be greater, estimated to be an \$832,000 annual cost for 18 streets at beginning of program.</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total 15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$60	\$60	\$60	\$60	\$60	\$300	\$0	\$60	\$360
Land & ROW	5	5	5	5	5	25	0	5	30
Construction	200	200	200	200	200	1,000	0	200	1,200
Equipment	0	0	0	0	0	0	0	0	0
Administration	16	16	16	16	16	80	0	16	96
Inspection	8	8	8	8	8	40	0	8	48
Miscellaneous	3	3	3	3	3	15	0	3	18
Contingency	20	20	20	20	20	100	0	20	120
Total Outlay	\$312	\$312	\$312	\$312	\$312	\$1,560	\$0	\$312	\$1,872

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total 15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$312	\$312	\$312	\$312	\$312	\$1,560	\$0	\$312	\$1,872
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$312	\$312	\$312	\$312	\$312	\$1,560	\$0	\$312	\$1,872
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$312	\$312	\$312	\$312	\$312	\$1,560	\$0	\$312	\$1,872

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	6.2	12.7	19.5	26.5	27.3
Total Operating	\$0.0	\$6.2	\$12.7	\$19.5	\$26.5	\$27.3
Debt Service: Bonds	0.0	28.1	56.1	84.2	112.2	140.3
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$34.3	\$68.8	\$103.7	\$138.7	\$167.6

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$312	\$312	\$312	\$312	\$1,248
% change	new	new	new	new	new

LOCATION:

Various locations throughout the County that are yet to be determined.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:

Rosewick Road Phase 3

Requested By: PGM

Project #: 2194

Goal: 2.2

Rosewick Road Development, LLC owns two properties that are partially impacted by the Rosewick Road Phase 3 project. The project was constructed under Right of Entry agreement for considerations in lieu of payment. Under the right of entry agreement, the County would consider constructing a stub out for Jaybee Lane to be aligned with Radio Station Road, construct accel/decel lanes to serve the future Jaybee Lane extension, construct electrical conduits for future traffic signals at Radio Station Road, allow the developer to relocate the County's SWM pond (constructed with the Rosewick Road Phase 3 project) at such time as the property owner obtained site plan approval, convey fee simple that portion of existing Rosewick Road abandoned by the Rosewick Road Phase 3 realignment. Land acquisition costs were to be offset by the actual costs incurred for the aforementioned considerations. These considerations were to accommodate the future development of the remainder of the parcels. Since site plans for the subject properties were never submitted, the considerations were not constructed.

Construction was completed in October of 2007. In November of 2012 the property owners requested that the County move forward with settlement in the form of monetary compensation.

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	600	0	0	0	0	600	0	0	600
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	20	0	0	0	0	20	0	0	20
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$620	\$0	\$0	\$0	\$0	\$620	\$0	\$0	\$620

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$620	\$0	\$0	\$0	\$0	\$620	\$0	\$0	\$620
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$620	\$0	\$0	\$0	\$0	\$620	\$0	\$0	\$620
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$620	\$0	\$0	\$0	\$0	\$620	\$0	\$0	\$620

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. Beyond	
						thru FY14	FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	55.8	55.8	55.8	55.8	0.0	55.8
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$55.8	\$55.8	\$55.8	\$55.8	\$0.0	\$55.8

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$620	\$0	\$0	\$0	\$620
% change	new	n/a	n/a	n/a	new

LOCATION:

Intersection of Rosewick and Jaybee/Radio Station Rds.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: New McDaniel Road	Requested By: PGM Project #: 2199 Goal: 2.2
Improvements to McDaniel Road will be completed by Elm Street Development. The County will reimburse Elm Street Development the estimated construction cost of the bridge over Piney Branch within 90 days after substantial completion of the improvements. Total estimated road improvement is valued at \$4,171,852. The County's share is \$1,308,880.49 which is 31% of the total cost.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year	Approp. thru FY14	Beyond FY 2019	Project Total
						Total '15-'19			
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	1,309	0	0	0	0	1,309	0	0	1,309
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	0	0	0
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$1,309	\$0	\$0	\$0	\$0	\$1,309	\$0	\$0	\$1,309

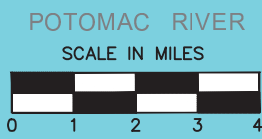
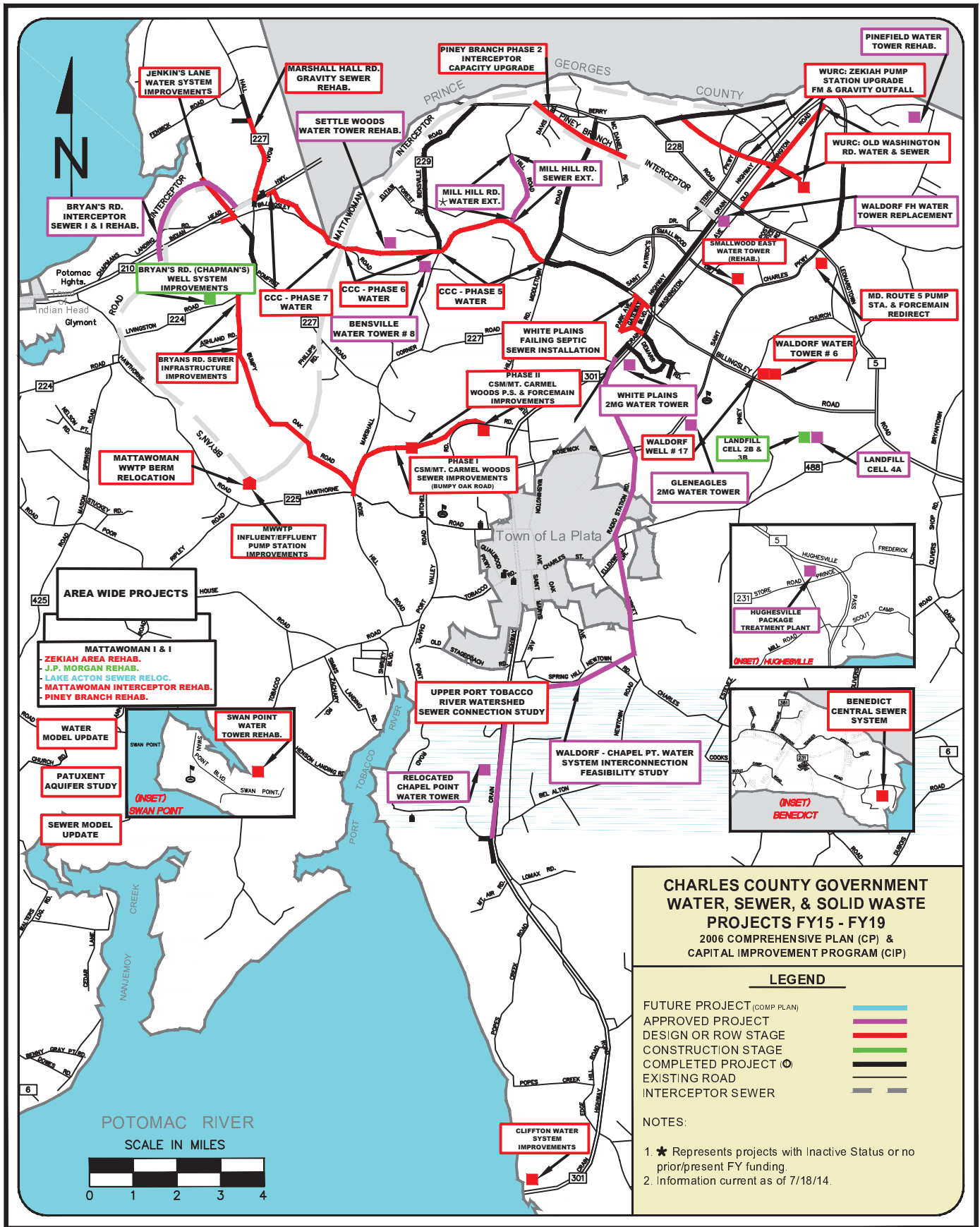
FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$1,309	\$0	\$0	\$0	\$0	\$1,309	\$0	\$0	\$1,309
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,309	\$0	\$0	\$0	\$0	\$1,309	\$0	\$0	\$1,309
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,309	\$0	\$0	\$0	\$0	\$1,309	\$0	\$0	\$1,309

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
						0.00	0.00
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	117.7	117.7	117.7	117.7	0.0	117.7
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$117.7	\$117.7	\$117.7	\$117.7	\$0.0	\$117.7

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$1,309	\$0	\$0	\$0	\$1,309
% change	new	n/a	n/a	n/a	new

LOCATION: McDaniel Road, Waldorf, MD
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**CHARLES COUNTY GOVERNMENT
WATER, SEWER, & SOLID WASTE
PROJECTS FY15 - FY19**
2006 COMPREHENSIVE PLAN (CP) &
CAPITAL IMPROVEMENT PROGRAM (CIP)

LEGEND

FUTURE PROJECT (COMP PLAN)	
APPROVED PROJECT	
DESIGN OR ROW STAGE	
CONSTRUCTION STAGE	
COMPLETED PROJECT	
EXISTING ROAD	
INTERCEPTOR SEWER	

- NOTES:
- * Represents projects with Inactive Status or no prior/present FY funding.
 - Information current as of 7/18/14.

APPROVED CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2015
(\$ in thousands)

WATER SUMMARY

The County owns, maintains and constructs central water systems located throughout the County. New systems are built to accommodate growth, and often, developer contributions for part of the system are dedicated to the County. Infrastructure as a result of new growth is financed by a capital charge, referred to as a "connection fee," and collected from the home builder. Other capital costs for renovations, rehabilitations, and improvements to service existing customers are recovered through user fee revenues and/or special assessment assessed per household.

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$2,423	\$901	\$2,090	\$964	\$1,436	\$7,812	\$3,628	\$712	\$12,152
Land & ROW	320	0	166	0	0	486	0	0	486
Construction	3,029	7,685	7,382	10,021	12,654	40,770	3,439	6,631	50,840
Equipment	0	67	70	73	76	285	861	0	1,145
Administration	296	384	460	507	292	1,938	247	605	2,790
Inspection	239	248	209	292	578	1,565	295	508	2,368
Miscellaneous	40	21	44	12	0	117	13	0	130
Contingency	306	574	535	701	1,177	3,292	27	569	3,887
Total Outlay	\$6,653	\$9,878	\$10,954	\$12,568	\$16,212	\$56,264	\$8,510	\$9,025	\$73,798

FINANCING SOURCES						5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$6,128	\$9,416	\$10,868	\$12,479	\$16,117				
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	254	266	86	89	95	790	579	76	1,445
Total County Funding	6,382	9,682	10,954	12,568	16,212	55,797	8,485	9,025	73,306
Federal	0	0	0	0	0	0	0	0	0
State	271	196	0	0	0	467	25	0	492
Other: _____	0	0	0	0	0	0	0	0	0
Total Funding	\$6,653	\$9,878	\$10,954	\$12,568	\$16,212	\$56,264	\$8,510	\$9,025	\$73,798

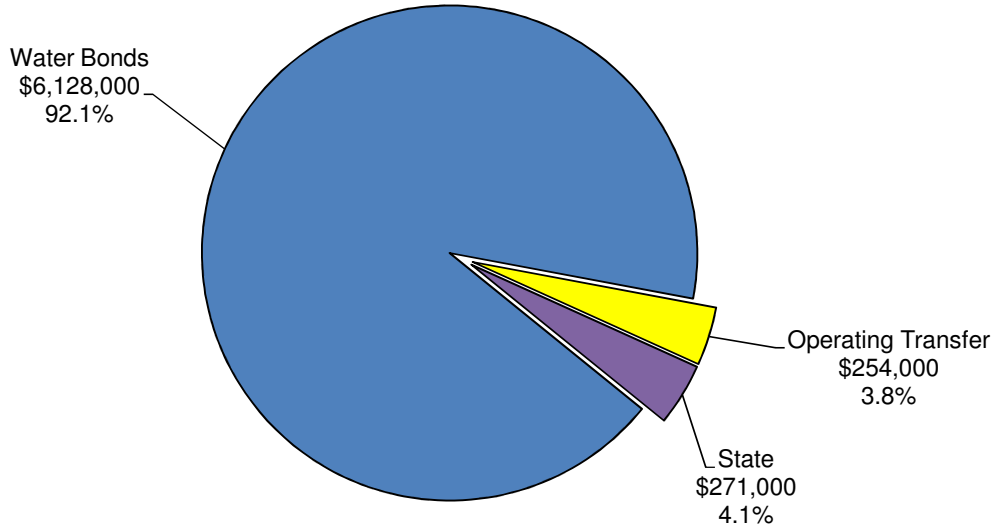
Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. Beyond	
						thru FY14	FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	844.7	1,364.4	2,226.0	3,251.9	4,470.9	844.7	4,882.3
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$844.7	\$1,364.4	\$2,746.5	\$1,737.8	\$2,272.4	\$844.7	\$4,882.3

Increase to Water User Fee:	39.7¢	54.8¢	73.4¢	\$1.04	\$1.39	41.1¢	\$1.56
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VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

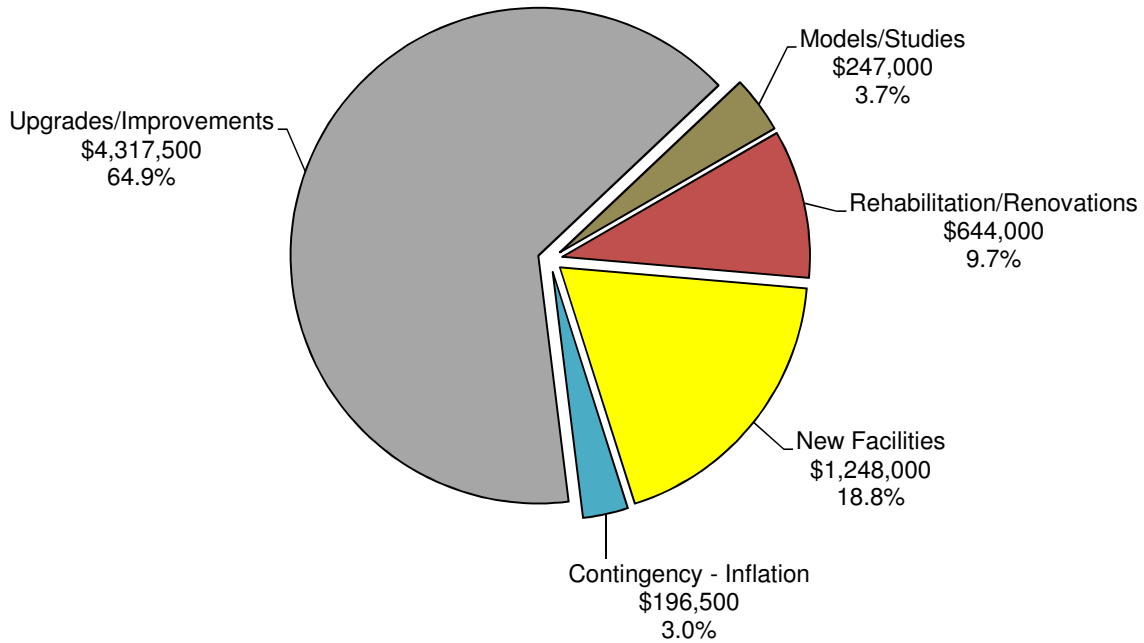
	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$3,526	\$3,087	\$2,533	\$2,384	\$11,530
Increase/(Decrease)	\$3,127	\$6,791	\$8,421	\$10,184	\$28,522
% change	88.7%	220.0%	332.4%	427.2%	247.4%

FY15 Water Financing Sources Total \$6,653,000



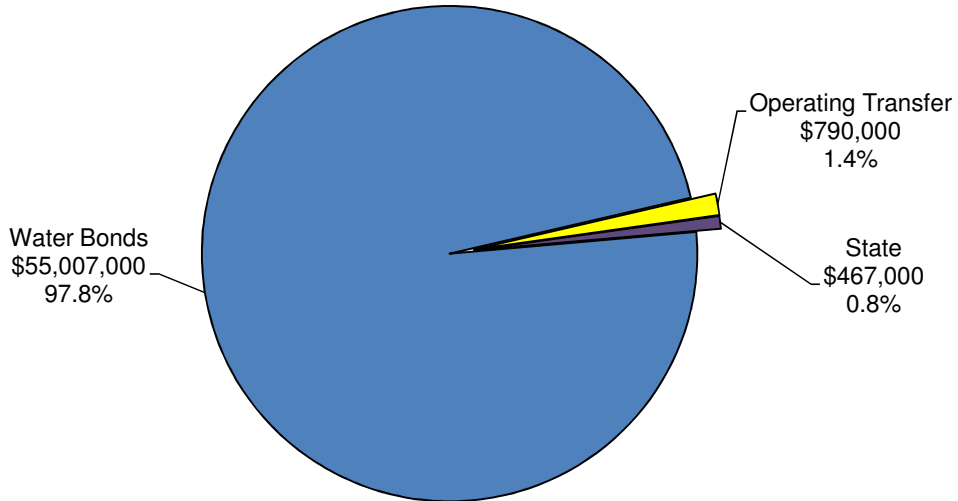
Bonds are the major source of financing for water projects.

FY15 Water Projects by Type Total \$6,653,000



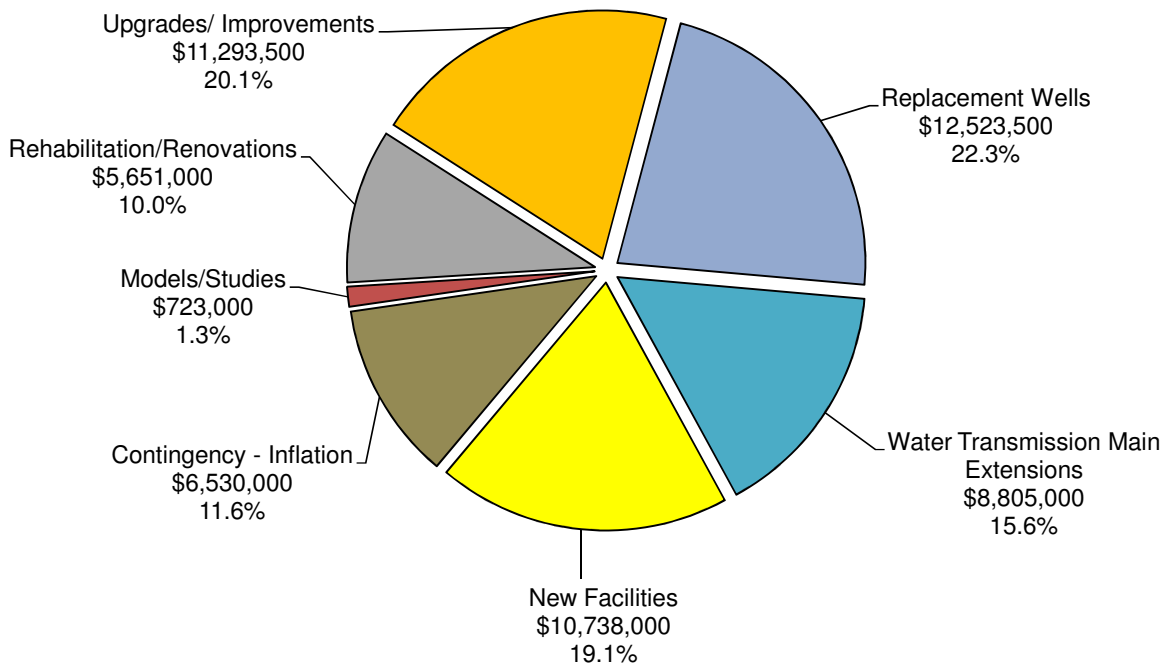
Included in upgrades/improvements are improvements to the Benedict water system, satellite facilities upgrades, White Plains south water line improvements, and Waldorf Fire House water tower replacement. New facilities includes two new water towers.

FY15-FY19 Water Financing Sources Total \$56,264,000



Financing the debt service associated with bonds for water projects is recovered primarily from water customer connection and user fees.

FY15-FY19 Water Projects by Type Total \$56,264,000



Included in upgrades/improvements are improvements to the Benedict Water Systems, Satellite Facilities Upgrades, White Plains South Water Line Improvements, and continuation of the Automation and Technology Master Plan.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Water User 100%	Requested By: DPW
Well Site Automation	Water Connection 0%	Project #: 6097
Goal: 3		
Installation of control equipment to automate various well sites that include, but are not limited to the following: White Oak, John Hansen, St. Charles, Smallwood West, Mattawoman-Beantown, Towne Plaza, Billingsley 1 & 2, Westwood Drive 1 & 2, Cleveland Park 1 & 2, Piney Church, Pinefield, and Bensville 1 & 2 wells. Work also includes installation of equipment to monitor aquifer levels at the well sites listed above including St. Anne's, Clifton #2, Swan Point (2 wells), Bel Alton (2 wells), Mt. Carmel Woods (2 wells), Mariellen (2 wells), Ellenwood (2 wells), Jude House (2 wells), Benedict (2 wells), Strawberry Hills, Hunter's Brooke (2 wells), Beantown Woodley, Oakwood, Spring Valley, Brookwood, and Newtown Village.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	510	0	510
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	0	0	29	0	29
Inspection	0	0	0	0	0	0	30	0	30
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$569	\$0	\$569

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)	\$0	\$0	\$0	\$0	\$0	\$0	\$569	\$0	\$569
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$569	\$0	\$569
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$569	\$0	\$569

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	47.4	47.4	47.4	47.4	47.4	47.4	47.4
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$47.4	\$47.4	\$47.4	\$47.4	\$47.4	\$47.4	\$47.4
Increase to Water User Fee:	2.1¢	2.1¢	2.1¢	2.0¢	2.0¢	2.1¢	2.0¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$126	\$0	\$0	\$0	\$126
Increase/(Decrease)	(\$126)	\$0	\$0	\$0	(\$126)
% change	-100.0%	n/a	n/a	n/a	-100.0%

LOCATION:
See sites listed in description

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Water User	100%	Requested By: DPW
Underground Infrastructure Repairs	Water Connection	0%	Project #: 6105
			Goal: 2
Excavate and replace corroded bonnet bolts on underground valves in Lexington, Wexford, and other areas of the County. The bolts are only 11 years old but have already begun to fail because stainless steel was not used in the original construction. Also need to excavate and replace corroded steel service saddles in Pinefield which are approaching 40 years of service life. These have begun to fail and repairing them only as breaks occur results in unscheduled outages, unplanned emergency repair work involving larger excavations, and more extensive restoration, all of which are far more costly.			

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$315	\$315
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	500	500	500	500	500	2,500	0	3,150	5,650
Equipment	0	0	0	0	0	0	0	0	0
Administration	3	3	3	3	3	15	0	332	347
Inspection	0	0	0	0	0	0	0	315	315
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	50	50	50	50	50	250	0	315	565
Total Outlay	\$553	\$553	\$553	\$553	\$553	\$2,765	\$0	\$4,427	\$7,192

FINANCING SOURCES		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)										
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer		0	0	0	0	0	0	0	0	0
Total County Funding		\$553	\$553	\$553	\$553	\$553	\$2,765	\$0	\$4,427	\$7,192
Federal		0	0	0	0	0	0	0	0	0
State		0	0	0	0	0	0	0	0	0
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$553	\$553	\$553	\$553	\$553	\$2,765	\$0	\$4,427	\$7,192

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	46.8	95.4	145.6	197.6	666.1
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$46.8	\$95.4	\$145.6	\$197.6	\$666.1
Increase to Water User Fee:	0.0¢	2.1¢	4.2¢	6.2¢	8.3¢	27.7¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$503	\$503	\$503	\$503	\$2,012
Increase/(Decrease)	\$50	\$50	\$50	\$50	\$200
% change	9.9%	9.9%	9.9%	9.9%	9.9%

LOCATION:
Development District

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Water User 100%	Requested By: DPW
Benedict Water System Improvements	Water Connection 0%	Project #: 6099
Goal: 2		
Project includes, but is not limited to replacement of Benedict well and/or installation of an arsenic treatment plant, generator installation to ensure uninterrupted service in the case of a power outage, and replacement of deteriorated hydro-pneumatic and ground storage tanks at Benedict and St. Francis well sites.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$65	\$0	\$0	\$0	\$0	\$65	\$75	\$0	\$140
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	650	0	0	0	0	650	325	0	975
Equipment	0	0	0	0	0	0	100	0	100
Administration	15	0	0	0	0	15	15	0	30
Inspection	65	0	0	0	0	65	35	0	100
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	65	0	0	0	0	65	0	0	65
Total Outlay	\$860	\$0	\$0	\$0	\$0	\$860	\$550	\$0	\$1,410

FINANCING SOURCES		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
							Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)		\$860	\$0	\$0	\$0	\$0	\$860	\$550	\$0	\$1,410
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer		0	0	0	0	0	0	0	0	0
Total County Funding		\$860	\$0	\$0	\$0	\$0	\$860	\$550	\$0	\$1,410
Federal		0	0	0	0	0	0	0	0	0
State		0	0	0	0	0	0	0	0	0
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$860	\$0	\$0	\$0	\$0	\$860	\$550	\$0	\$1,410

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. Beyond	
						thru FY14	FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	45.7	118.6	118.6	118.6	118.6	45.7	118.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$45.7	\$118.6	\$118.6	\$118.6	\$118.6	\$45.7	\$118.6
Increase to Water User Fee:	2.1¢	5.2¢	5.2¢	5.1¢	5.0¢	2.1¢	4.9¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$285	\$0	\$0	\$0	\$285
Increase/(Decrease)	\$575	\$0	\$0	\$0	\$575
% change	201.8%	n/a	n/a	n/a	201.8%

Construction costs for the various \$575 improvements are expected to be 201.8% higher than preliminary estimates.

LOCATION:
Benedict, MD

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Water Model Update	Water User 55%	Requested By: PGM
	Water Connection 45%	Project #: 6090
		Goal: 2
<p>To update the current County Water Model by including newly installed water utilities and verifying the system stability and deficiencies. The County anticipates having to make changes to our traditional operations of our water system, due to concerns with water supply in certain geographic areas.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$27	\$27	\$27	\$27	\$27	\$135	\$220	\$27	\$382
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	45	46	46	46	46	229	11	46	286
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	3	3	3	3	3	15	27	3	45
Total Outlay	\$75	\$76	\$76	\$76	\$76	\$379	\$257	\$76	\$712

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	75	76	76	76	76	379	257	76	712
Total County Funding	\$75	\$76	\$76	\$76	\$76	\$379	\$257	\$76	\$712
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$75	\$76	\$76	\$76	\$76	\$379	\$257	\$76	\$712

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Increase to Water User Fee:	1.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.8¢	0.0¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:					
	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$34	\$34	\$34	\$34	\$136
Increase/(Decrease)	\$41	\$42	\$42	\$42	\$167
% change	120.6%	123.5%	123.5%	123.5%	122.8%

LOCATION: County-wide

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Various County Water Studies	Water User 0% Water Connection 100%	Requested By: PGM Project #: 6091 Goal: 2.3
<p>Surface Water Treatment Plant Study (New) - Consistent with the recommendations of the 2006 Water Resources Advisory Committee Report to the Charles County Commissioners, an evaluation of feasibility is needed to determine the infrastructure needs, potential natural environmental and socio-economic impacts, and cost implications of a surface water treatment facility in Charles County. The feasibility study will determine the cost versus benefit of a surface water treatment system and associated water distribution logistics over other currently used water sources. The Study will also take into account the potential for multiple users/multiple jurisdictions as a regional water supply.</p> <p>Aquifer Storage Recovery Feasibility Study (New)- Consistent with the recommendations of the 2006 Water Resources Advisory Committee Report to the Charles County Commissioners, an evaluation is needed to determine the feasibility of implementing an Aquifer Storage Recovery System (ASR). The Study will include an evaluation of the infrastructure needs, potential natural environmental and socio-economic impacts, and cost implications of the ASR System. The Study will also evaluate the necessary Federal, State and Local regulatory obstacles and associated changes to permit an ASR system in Charles County.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$75	\$75	\$0	\$0	\$0	\$150	\$225	\$0	\$375
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	10	10	0	0	0	20	28	0	48
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	4	4	0	0	0	8	12	0	20
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$89	\$89	\$0	\$0	\$0	\$178	\$265	\$0	\$443

FINANCING SOURCES		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
							Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer		89	89	0	0	0	178	265	0	443
Total County Funding		\$89	\$89	\$0	\$0	\$0	\$178	\$265	\$0	\$443
Federal		0	0	0	0	0	0	0	0	0
State		0	0	0	0	0	0	0	0	0
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$89	\$89	\$0	\$0	\$0	\$178	\$265	\$0	\$443

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Increase to Water User Fee:	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$89	\$89	\$0	\$0	\$178
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	0.0%	n/a	n/a	0.0%

LOCATION:
County-wide

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Waldorf/Chapel Pt. Water System Interconnection Feasibility Study	Water User 100% Water Connection 0%	Requested By: PGM Project #: 6100 Goal: 2
Perform a study to analyze the feasibility of connecting the Waldorf water system to Chapel Point water system. The interconnection of the two water systems will provide a reliable water supply to the southern portion of the County.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$75	\$75	\$0	\$0	\$0	\$150	\$50	\$0	\$200
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	7	7	0	0	0	14	6	0	20
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	1	1	0	0	0	2	1	0	3
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$83	\$83	\$0	\$0	\$0	\$166	\$57	\$0	\$223

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	83	83	0	0	0	166	57	0	223
Total County Funding	\$83	\$83	\$0	\$0	\$0	\$166	\$57	\$0	\$223
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$83	\$83	\$0	\$0	\$0	\$166	\$57	\$0	\$223

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Increase to Water User Fee:	1.2¢	0.0¢	-3.7¢	0.0¢	0.0¢	2.6¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$83	\$83	\$0	\$0	\$166
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	0.0%	n/a	n/a	0.0%

LOCATION:
 Waldorf & Chapel Point

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: White Plains South Water Line Improvements	Water User 0% Water Connection 100%	Requested By: PGM Project #: 6106 Goal: 2
Design and construction of a 12" water line along Marshall Corner Road from US 301 to Pickeral Street to begin a loop to the southern portion of the Waldorf System.		
NOTE: Project is contingent on Residents securing Grant funding.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$150	\$0	\$0	\$0	\$0	\$150	\$0	\$0	\$150
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	300	300	0	0	0	600	0	0	600
Equipment	0	0	0	0	0	0	0	0	0
Administration	26	18	0	0	0	44	0	0	44
Inspection	18	18	0	0	0	36	0	0	36
Miscellaneous	5	5	0	0	0	10	0	0	10
Contingency	30	30	0	0	0	60	0	0	60
Total Outlay	\$529	\$371	\$0	\$0	\$0	\$900	\$0	\$0	\$900

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)	\$267	\$188	\$0	\$0	\$0	\$454	\$0	\$0	\$454
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$267	\$188	\$0	\$0	\$0	\$454	\$0	\$0	\$454
Federal	0	0	0	0	0	0	0	0	0
State	263	184	0	0	0	446	0	0	446
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$529	\$371	\$0	\$0	\$0	\$900	\$0	\$0	\$900

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	22.6	39.0	39.0	39.0	39.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$22.6	\$39.0	\$39.0	\$39.0	\$39.0
Increase to Water User Fee:	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$529	\$371	\$0	\$0	\$900
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	0.0%	n/a	n/a	0.0%

LOCATION: Marshall Corner Road to Pickeral Street

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Water User 50%	Requested By: DPW
South County Water Transmission Main	Water Connection 50%	Project #: 6101
		Goal: 2
Interconnection of the Waldorf Water System with satellite water systems in the southern region of the County to continue to provide a healthy, sustainable water supply. This project will also help control rising costs associated with operating and maintaining multiple small satellite community water systems once the interconnection is completed.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$550	\$0	\$475	\$1,025	\$200	\$0	\$1,225
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	6,750	6,750	0	0	6,750
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	15	0	15	30	10	0	40
Inspection	0	0	0	0	325	325	0	0	325
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	675	675	0	0	675
Total Outlay	\$0	\$0	\$565	\$0	\$8,240	\$8,805	\$210	\$0	\$9,015

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)	\$0	\$0	\$565	\$0	\$8,240	\$8,805	\$210	\$0	\$9,015
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$565	\$0	\$8,240	\$8,805	\$210	\$0	\$9,015
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$565	\$0	\$8,240	\$8,805	\$210	\$0	\$9,015

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	17.5	17.5	17.5	68.8	68.8	17.5	844.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$17.5	\$17.5	\$17.5	\$68.8	\$68.8	\$17.5	\$844.0
Increase to Water User Fee:	0.4¢	0.4¢	0.4¢	1.5¢	1.5¢	0.4¢	17.5¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$210	\$0	\$0	\$0	\$210
Increase/(Decrease)	(\$210)	\$0	\$565	\$0	\$355
% change	-100.0%	n/a	new	n/a	169.0%

LOCATION:
Southern portion of the County

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Satellite Water Facility Upgrades	Water User 100% Water Connection 0%	Requested By: DPW Project #: 6093 Goal: 2
To provide necessary upgrades to various satellite water facilities that include, but are not limited to the following: Install generator with automatic transfer switch for power distribution system reliability at the following sites: Swan Point, Bel Alton, Spring Valley, Beantown Woodley, Newtown Village, Mariellen, Ellenwood, St. Anne's, electrical/mechanical equipment replacement at Swan Pt. Wells #1 & #2, Newtown Village, Jude House Reverse Osmosis system, coating replacement at Chapel Pt. Woods standpipe, Jude House Well Replacement, and installation of additional standpipe at Chapel Pt. Woods.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$385	\$255	\$235	\$215	\$215	\$1,305	\$40	\$215	\$1,560
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	1,490	625	375	375	375	3,240	830	375	4,445
Equipment	0	0	0	0	0	0	0	0	0
Administration	15	15	15	15	15	75	42	15	132
Inspection	149	63	38	38	38	326	130	38	494
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	149	63	38	38	38	324	0	38	362
Total Outlay	\$2,188	\$1,021	\$701	\$681	\$681	\$5,270	\$1,042	\$681	\$6,993

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)	\$2,188	\$1,021	\$701	\$681	\$681	\$5,270	\$1,042	\$681	\$6,993
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$2,188	\$1,021	\$701	\$681	\$681	\$5,270	\$1,042	\$681	\$6,993
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$2,188	\$1,021	\$701	\$681	\$681	\$5,270	\$1,042	\$681	\$6,993

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	86.7	271.9	361.5	425.1	489.2	86.7	617.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$86.7	\$271.9	\$361.5	\$425.1	\$489.2	\$86.7	\$617.2
Increase to Water User Fee:	3.9¢	12.0¢	15.7¢	18.2¢	20.6¢	3.9¢	25.6¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:					
	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$498	\$498	\$498	\$498	Additional improvements were identified and construction costs are expected to be higher than 130.4% preliminary estimates.
Increase/(Decrease)	\$1,690	\$523	\$203	\$183	
% change	339.4%	104.9%	40.7%	36.6%	

LOCATION:
Various locations, see description above

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Bensville Water Tower No. 8	Water User 0% Water Connection 100%	Requested By: PGM Project #: 6107 Goal: 2
As described in the Charles County Water & Sewer Engineering & Operations Plan, a 2 million gallon water storage tower will be needed in the Bensville area in 2020. The project will provide funding for preliminary engineering, design, and construction of a 2 MGD water storage tower.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$500	\$0	\$0	\$0	\$0	\$500	\$0	\$0	\$500
Land & ROW	10	0	0	0	0	10	0	0	10
Construction	0	1,667	1,667	1,666	0	5,000	0	0	5,000
Equipment	0	0	0	0	0	0	0	0	0
Administration	20	80	80	80	0	260	0	0	260
Inspection	0	40	40	40	0	120	0	0	120
Miscellaneous	5	10	10	10	0	35	0	0	35
Contingency	0	133	133	134	0	400	0	0	400
Total Outlay	\$535	\$1,930	\$1,930	\$1,930	\$0	\$6,325	\$0	\$0	\$6,325

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)	\$535	\$1,930	\$1,930	\$1,930	\$0	\$6,325	\$0	\$0	\$6,325
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$535	\$1,930	\$1,930	\$1,930	\$0	\$6,325	\$0	\$0	\$6,325
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$535	\$1,930	\$1,930	\$1,930	\$0	\$6,325	\$0	\$0	\$6,325

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	45.3	214.7	390.1	571.6	0.0	571.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$45.3	\$214.7	\$390.1	\$571.6	\$0.0	\$571.6
Increase to Water User Fee:	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$535	\$1,930	\$1,930	\$1,930	\$6,325
% change	new	new	new	new	new

LOCATION: MD 224 at Bumpy Oak Road
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APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Chapel Point Water Tower (Relocated)	Water User 100% Water Connection 0%	Requested By: PGM Project #: 6108 Goal: 2
<p>The existing Waldorf Fire House 200,000 Gallon Water Tower has been unused for several years at its present location in Waldorf. The tower still has years of useable life with some rehab work but is not needed for the Waldorf system. Relocating the tank to the Chapel Point well site would provide consistent pressure and fire flow capacity protection to the community. The project involves construction of a new foundation, dismantling of the tower, the rehabilitating and installing the tower in its new location.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$75	\$0	\$0	\$0	\$0	\$75	\$0	\$0	\$75
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	375	375	0	0	750	0	0	750
Equipment	0	0	0	0	0	0	0	0	0
Administration	11	19	19	0	0	49	0	0	49
Inspection	0	10	10	0	0	20	0	0	20
Miscellaneous	5	0	0	0	0	5	0	0	5
Contingency	0	38	38	0	0	76	0	0	76
Total Outlay	\$91	\$442	\$442	\$0	\$0	\$975	\$0	\$0	\$975

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)	\$91	\$442	\$442	\$0	\$0	\$975	\$0	\$0	\$975
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$91	\$442	\$442	\$0	\$0	\$975	\$0	\$0	\$975
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$91	\$442	\$442	\$0	\$0	\$975	\$0	\$0	\$975

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	7.7	46.5	86.7	86.7	0.0	86.7
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$7.7	\$46.5	\$86.7	\$86.7	\$0.0	\$86.7
Increase to Water User Fee:	0.0¢	0.3¢	2.0¢	3.7¢	3.7¢	0.0¢	3.6¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$91	\$442	\$442	\$0	\$975
% change	new	new	new	n/a	new

LOCATION:
Chapel Point Road

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Water User 100%	Requested By: PGM
Pinefield Water Tower Rehabilitation	Water Connection 0%	Project #:
Goal: 2		
The 1 MG Pinefield Water Tower is in need of rehabilitation. This project will include a preliminary assessment inspection and report, evaluation, recoating, and miscellaneous repairs.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$70	\$0	\$0	\$70	\$0	\$0	\$70
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	453	453	906	0	0	906
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	10	39	39	88	0	0	88
Inspection	0	0	0	30	30	60	0	0	60
Miscellaneous	0	0	10	0	0	10	0	0	10
Contingency	0	0	0	46	46	92	0	0	92
Total Outlay	\$0	\$0	\$90	\$568	\$568	\$1,226	\$0	\$0	\$1,226

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)	\$0	\$0	\$90	\$568	\$568	\$1,226	\$0	\$0	\$1,226
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$90	\$568	\$568	\$1,226	\$0	\$0	\$1,226
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$90	\$568	\$568	\$1,226	\$0	\$0	\$1,226

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	8.2	61.6	0.0	115.1
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$8.2	\$61.6	\$0.0	\$115.1
Increase to Water User Fee:	0.0¢	0.0¢	0.0¢	0.4¢	2.6¢	0.0¢	4.8¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$0	\$0	\$90	\$568	\$658
% change	n/a	n/a	new	new	new

LOCATION:
White Plains, Charles County

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Gleneagles 2MG Water Tower	Water User 100% Water Connection 0%	Requested By: PGM Project #: 6109 Goal: 2
Additional fire storage volume and another tank is needed to equalize pressure in the water distribution system along Rosewick Road. Residents are experiencing low water pressure. This project is for the acquisition of a tower site, design, and construction based on a study performed in 2010.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$500	\$0	\$0	\$0	\$0	\$500	\$0	\$0	\$500
Land & ROW	150	0	0	0	0	150	0	0	150
Construction	0	1,667	1,667	1,666	0	5,000	0	0	5,000
Equipment	0	0	0	0	0	0	0	0	0
Administration	53	63	63	63	0	242	0	0	242
Inspection	0	30	30	30	0	90	0	0	90
Miscellaneous	10	0	0	0	0	10	0	0	10
Contingency	0	90	90	90	0	270	0	0	270
Total Outlay	\$713	\$1,850	\$1,850	\$1,849	\$0	\$6,262	\$0	\$0	\$6,262

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)	\$713	\$1,850	\$1,850	\$1,849	\$0	\$6,262	\$0	\$0	\$6,262
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$713	\$1,850	\$1,850	\$1,849	\$0	\$6,262	\$0	\$0	\$6,262
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$713	\$1,850	\$1,850	\$1,849	\$0	\$6,262	\$0	\$0	\$6,262

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	60.4	222.7	390.9	564.8	0.0	564.8
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$60.4	\$222.7	\$390.9	\$564.8	\$0.0	\$564.8
Increase to Water User Fee:	0.0c	2.7c	9.7c	16.8c	23.8c	0.0c	23.5c

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$713	\$1,850	\$1,850	\$1,849	\$6,262
% change	new	new	new	new	new

LOCATION:
St. Charles, Rosewick Road (proposed location)

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Water User 25%	Requested By: PGM
Waldorf Fire House Water Tower Replacement	Water Connection 75%	Project #: 6110
Goal: 2		
<p>The existing Waldorf Fire House Water Tower is being proposed for rehabilitation and relocation to Chapel Point. The water system in its current location needs additional fire storage volume and another tank to equalize pressure in the system. This project is for the design and construction based of a new 2MG water tower based on a study performed in 2010.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$500	\$0	\$0	\$0	\$0	\$500	\$0	\$0	\$500
Land & ROW	150	0	0	0	0	150	0	0	150
Construction	0	1,667	1,667	1,666	0	5,000	0	0	5,000
Equipment	0	0	0	0	0	0	0	0	0
Administration	53	63	63	63	0	242	0	0	242
Inspection	0	30	30	30	0	90	0	0	90
Miscellaneous	10	0	0	0	0	10	0	0	10
Contingency	0	90	90	90	0	270	0	0	270
Total Outlay	\$713	\$1,850	\$1,850	\$1,849	\$0	\$6,262	\$0	\$0	\$6,262

FINANCING SOURCES		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019				
Bonds (15 Year)		\$713	\$1,850	\$1,850	\$1,849	\$0	\$6,262	\$0	\$0	\$6,262
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer		0	0	0	0	0	0	0	0	0
Total County Funding		\$713	\$1,850	\$1,850	\$1,849	\$0	\$6,262	\$0	\$0	\$6,262
Federal		0	0	0	0	0	0	0	0	0
State		0	0	0	0	0	0	0	0	0
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$713	\$1,850	\$1,850	\$1,849	\$0	\$6,262	\$0	\$0	\$6,262

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. Beyond thru FY14 FY 2019	
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	60.4	222.7	390.9	564.8	0.0	564.8
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$60.4	\$222.7	\$390.9	\$564.8	\$0.0	\$564.8
Increase to Water User Fee:	0.0c	0.7c	2.4c	4.2c	6.0c	0.0c	5.9c

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$713	\$1,850	\$1,850	\$1,849	\$6,262
% change	new	new	new	new	new

LOCATION:
Waldorf, MD

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: White Plains 2MG Water Tower	Water User 100% Water Connection 0%	Requested By: PGM Project #: Goal: 2
Development is underway in White Plains. The system needs additional fire storage volume and another tank to equalize pressure in the system. Property needs acquired. This is for the design and Construction based on a study performed in 2010.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$500	\$0	\$0	\$500	\$0	\$0	\$500
Land & ROW	0	0	150	0	0	150	0	0	150
Construction	0	0	0	1,667	1,667	3,334	0	1,666	5,000
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	53	63	63	179	0	63	242
Inspection	0	0	0	30	30	60	0	30	90
Miscellaneous	0	0	10	0	0	10	0	0	10
Contingency	0	0	0	90	90	180	0	90	270
Total Outlay	\$0	\$0	\$713	\$1,850	\$1,850	\$4,413	\$0	\$1,849	\$6,262

FINANCING SOURCES		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
							Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)		\$0	\$0	\$713	\$1,850	\$1,850	\$4,413	\$0	\$1,849	\$6,262
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer		0	0	0	0	0	0	0	0	0
Total County Funding		\$0	\$0	\$713	\$1,850	\$1,850	\$4,413	\$0	\$1,849	\$6,262
Federal		0	0	0	0	0	0	0	0	0
State		0	0	0	0	0	0	0	0	0
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$0	\$0	\$713	\$1,850	\$1,850	\$4,413	\$0	\$1,849	\$6,262

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. & Beyond	
						thru FY14	FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	64.8	238.8	0.0	586.8
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$64.8	\$238.8	\$0.0	\$586.8
Increase to Water User Fee:	0.0c	0.0c	0.0c	2.8c	10.1c	0.0c	24.4c

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$0	\$0	\$713	\$1,850	\$2,563
% change	n/a	n/a	new	new	new

LOCATION: White Plains, MD

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Water User 100%	Requested By: PGM
Settle Woods Water Tower Rehabilitation	Water Connection 0%	Project #:
Goal: 2		
The 500K-Gallon Settle Woods Water Tower is in need of rehabilitation to include a preliminary assessment inspection and report, evaluation, recoating, and miscellaneous repairs.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$50	\$0	\$0	\$50	\$0	\$0	\$50
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	250	250	500	0	0	500
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	7	22	22	51	0	0	51
Inspection	0	0	0	12	12	24	0	0	24
Miscellaneous	0	0	10	0	0	10	0	0	10
Contingency	0	0	0	25	25	50	0	0	50
Total Outlay	\$0	\$0	\$67	\$309	\$309	\$685	\$0	\$0	\$685

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)	\$0	\$0	\$67	\$309	\$309	\$685	\$0	\$0	\$685
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$67	\$309	\$309	\$685	\$0	\$0	\$685
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$67	\$309	\$309	\$685	\$0	\$0	\$685

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	6.1	35.2	0.0	64.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$6.1	\$35.2	\$0.0	\$64.2
Increase to Water User Fee:	0.0¢	0.0¢	0.0¢	0.3¢	1.5¢	0.0¢	2.7¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$0	\$0	\$67	\$309	\$376
% change	n/a	n/a	new	new	new

LOCATION:
Settle Woods, Waldorf, MD

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Automation & Technology Master Plan	Water User Water Connection	50.0%	Requested By: DPW Project #: 6081 Goal: 3
	Sewer User Sewer Connection	50.0%	

This project request is the result of an extensive study in FY08 and FY09 by Westin Engineering to determine the Information Technology needs of the Utilities Division in order to bring it into the 21st century. The project will include emphasis on Supervisor, Control, and Data Acquisition (SCADA), regulatory compliance, data management, work management, and performance management, among other issues. The ultimate goal of this project is for the Department of Public Works - Utilities to accomplish its functions even in periods of growth without adding field staff and to make more efficient use of the resources currently available. Additional facility control, instrumentation, and communication improvements have been determined necessary through further evaluation and design of the SCADA system than originally scoped resulting in an overall project increase.

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$825	\$905	\$1,180	\$925	\$3,835	\$5,636	\$0	\$9,471
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	815	815	815	815	3,260	3,616	0	6,876
Equipment	0	125	125	125	125	500	1,521	0	2,021
Administration	55	55	55	55	55	275	213	0	488
Inspection	0	82	82	82	82	328	200	0	528
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	82	82	82	82	328	0	0	328
Total Outlay	\$55	\$1,984	\$2,064	\$2,339	\$2,084	\$8,526	\$11,186	\$0	\$19,712

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (10 Year)	\$55	\$1,984	\$2,064	\$2,339	\$2,084	\$8,526	\$11,102	\$0	\$19,628
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$55	\$1,984	\$2,064	\$2,339	\$2,084	\$8,526	\$11,102	\$0	\$19,628
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	50	0	50
Other: WSSC	0	0	0	0	0	0	34	0	34
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$55	\$1,984	\$2,064	\$2,339	\$2,084	\$8,526	\$11,186	\$0	\$19,712

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	1,294.9	1,301.4	1,541.7	1,798.1	2,095.9	1,294.9	2,095.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$1,294.9	\$1,301.4	\$1,541.7	\$1,798.1	\$2,095.9	\$1,294.9	\$2,095.9
Increase to Water User Fee:	29.1¢	28.8¢	33.6¢	38.5¢	44.2¢	29.1¢	43.5¢
Increase to Sewer User Fee:	31.4¢	31.0¢	36.2¢	41.6¢	47.7¢	31.4¢	47.0¢
Combined Fee Increase:	60.5¢	59.8¢	69.8¢	80.1¢	91.9¢	60.5¢	90.5¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$1,900	\$2,415	\$2,303	\$1,712	\$8,330
Increase/(Decrease)	(\$1,845)	(\$431)	(\$239)	\$627	(\$1,888)
% change	-97.1%	-17.8%	-10.4%	36.6%	-22.7%

LOCATION:
County-wide

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

SEWER SUMMARY

The County owns, operates, maintains, and constructs central sewer systems located throughout the county. These facilities consist of several small package treatment plants and a regional twenty million gallons per day plant. Similar to the water infrastructure, capital cost associated with additional capacity is recovered from developer connection fees, while other project costs are financed through user fees or special assessments. All projects are managed by County personnel. Projects conform to overall planning studies and concepts adopted by the County.

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$4,054	\$3,767	\$3,494	\$2,979	\$2,911	\$17,203	\$12,821	\$1,846	\$31,870
Land & ROW	320	533	432	81	85	1,451	832	64	2,347
Construction	15,018	24,993	19,943	20,158	15,033	95,144	33,237	11,272	139,653
Equipment	0	680	1,123	73	76	1,951	2,935	0	4,885
Administration	855	1,053	686	643	467	3,703	1,484	702	5,889
Inspection	774	1,446	1,419	1,471	1,246	6,355	2,481	716	9,552
Miscellaneous	110	130	54	62	9	365	958	27	1,350
Contingency	1,279	2,277	1,713	1,685	1,217	8,170	1,999	570	10,739
Total Outlay	\$22,410	\$34,877	\$28,862	\$27,150	\$21,043	\$134,341	\$56,747	\$15,197	\$206,285

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$19,579	\$31,173	\$25,698	\$23,958	\$17,693	\$118,100	\$38,524	\$13,158	\$169,781
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	252	87	91	97	100	627	183	81	891
Total County Funding	\$19,831	\$31,260	\$25,789	\$24,055	\$17,793	\$118,727	\$38,707	\$13,239	\$170,672
Federal	0	0	0	0	0	0	728	0	728
State	0	0	0	0	0	0	954	0	954
Other: WSSC	2,579	3,617	3,073	3,095	3,250	15,614	4,607	1,958	22,180
Other:	0	0	0	0	0	0	11,751	0	11,751
Total Funding	\$22,410	\$34,877	\$28,862	\$27,150	\$21,043	\$134,341	\$56,747	\$15,197	\$206,285

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	62.8	64.1	65.4	66.7	0.0	68.7
Total Operating	\$0.0	\$62.8	\$64.1	\$65.4	\$66.7	\$0.0	\$68.7
Debt Service: Bonds	2,683.9	3,964.7	6,216.7	8,188.6	10,070.0	2,683.9	11,205.5
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$2,683.9	\$4,027.5	\$6,280.8	\$8,254.0	\$10,136.7	\$2,683.9	\$11,274.2
Increase to Sewer User Fee:	90.1¢	\$1.25	\$1.93	\$2.53	\$3.07	84.2¢	3.3¢

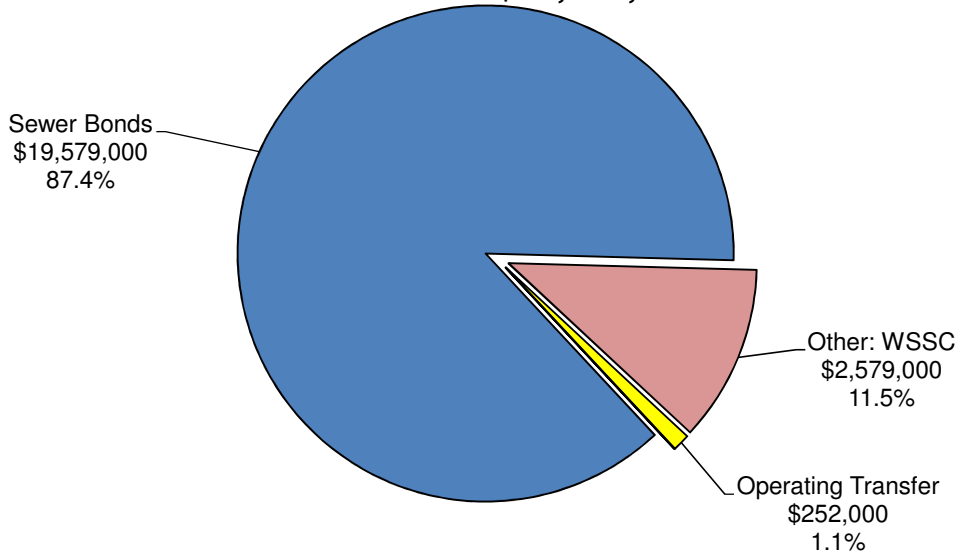
VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$18,139	\$16,567	\$11,328	\$13,997	\$60,031
Increase/(Decrease)	\$4,271	\$18,310	\$17,534	\$13,153	\$53,267
% change	23.5%	110.5%	154.8%	94.0%	88.7%

Projects with Future Operating Impacts:

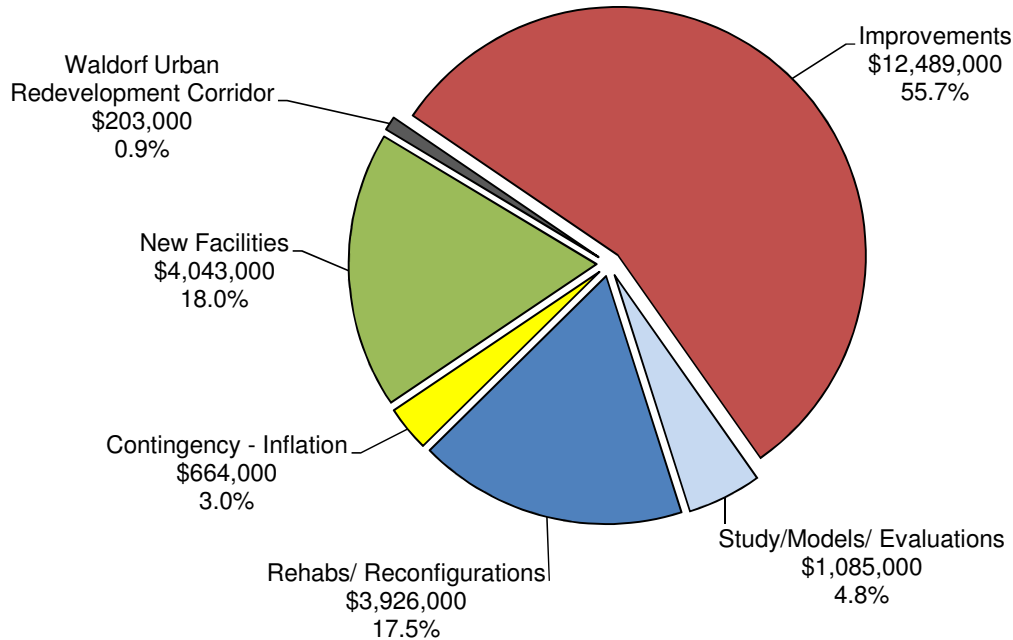
PROJECT	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019	FTE
Hughesville Package Treatment	0.0	62.8	64.1	65.4	66.7	68.7	0.00

FY15 Sewer Financing Sources Total \$22,410,000



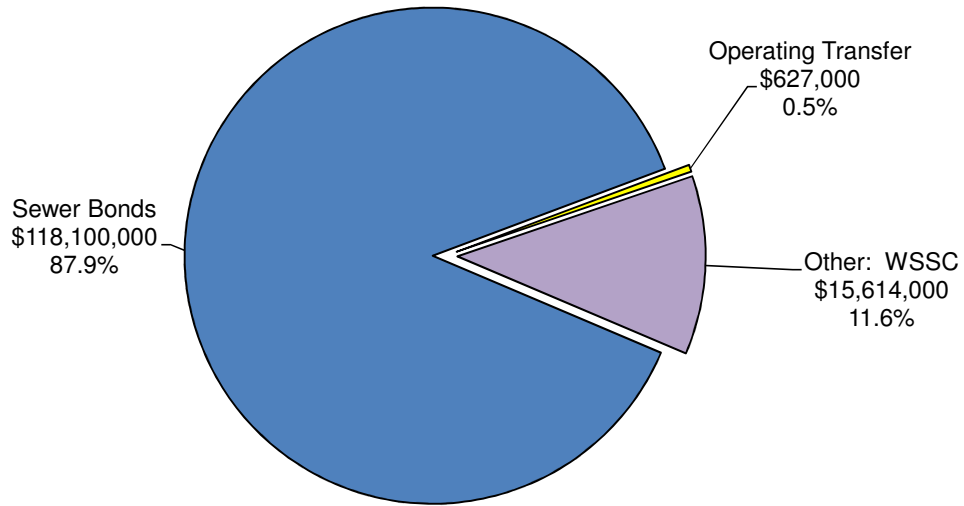
Financing the debt service associated with bonds for sewer projects is recovered primarily from sewer customer connection and user fees.

FY15 Sewer by Project Type Total \$22,410,000

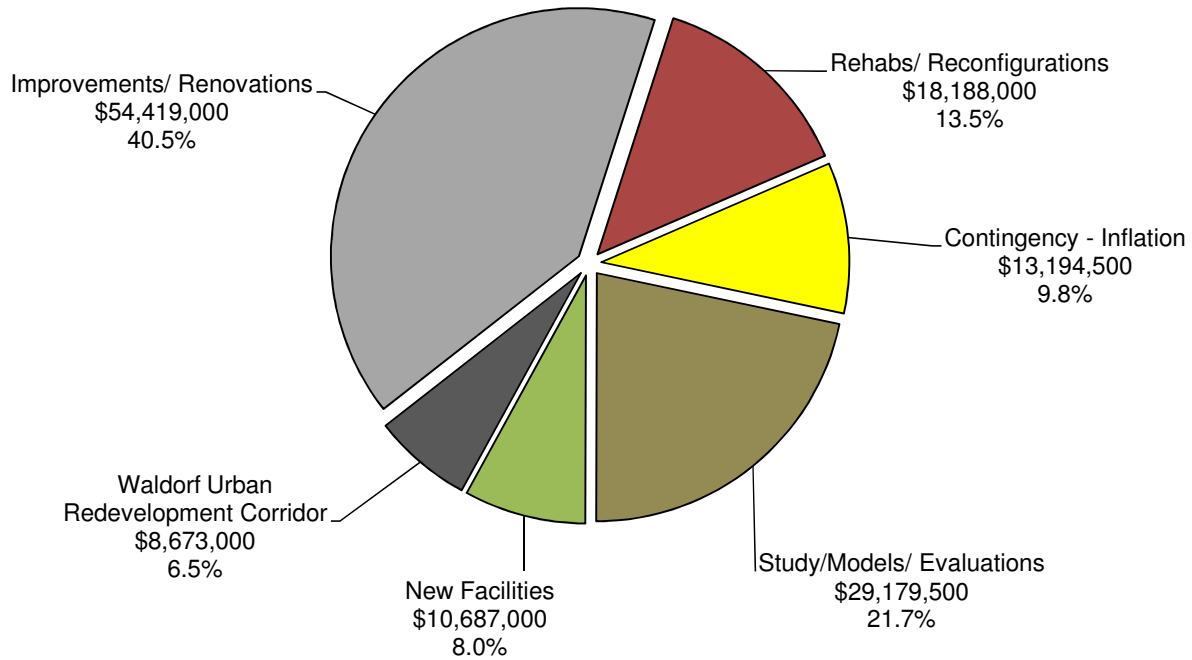


Improvements include funding for Influent and Effluent Pump Stations, Mattawoman Automation, Mattawoman Infiltration and Inflow, Mattawoman Electrical System, Satellite Wastewater Facilities, Mattawoman Clarifier and Thickener, Cobb Island/Swan Point Interconnection, Clifton Pump Station #4 and Wastewater Treatment Plant improvements, Marshall Hall Road Gravity Sewer, Piney Branch Sewer (Upper Reaches) and the continuation of the Automation and Technology Master Plan.

FY15-FY19 Sewer Financing Sources
Total \$134,341,000



FY15-FY19 Sewer Projects by Type
Total \$134,341,000



Improvements includes various improvements at the Mattawoman WWTP and various other locations.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Sewer User 55%	Requested By: PGM
Influent/Effluent Pump Station	Sewer Connection 45%	Project #: 7063
Goal: 2		
<p>A thorough evaluation of Mattawoman WWTP Influent/Effluent pump stations, & the Influent Wet Well is necessary to upgrade, overhaul & replace outdated, inadequate, &/or unsafe/inefficient processes. Problems with the main pumping station include hydraulic, control, capacity, & safety. The pumps are aging and obtaining parts has become a serious problem, so it is time to replace them, as well as the isolation and control valves. The location of the wet wells makes access for cleaning extremely difficult, time-consuming, and expensive. This study will present alternatives that will provide better access for cleaning/inspection, for providing code required ventilation, and possibly a self-cleaning configuration. Project will provide recommendations, prepare design documents, and implement the repairs or replacement. Project also includes replacement of barscreen #1. Existing funding is needed for immediate repairs/replacements of existing equipment.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$175	\$175	\$0	\$0	\$0	\$350	\$919	\$0	\$1,269
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	4,100	4,100	0	0	0	8,200	4,353	0	12,553
Equipment	0	0	0	0	0	0	960	0	960
Administration	225	225	0	0	0	450	192	0	642
Inspection	105	105	0	0	0	210	220	0	430
Miscellaneous	65	65	0	0	0	130	27	0	157
Contingency	520	520	0	0	0	1,040	216	0	1,256
Total Outlay	\$5,190	\$5,190	\$0	\$0	\$0	\$10,380	\$6,887	\$0	\$17,267

FINANCING SOURCES		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
							Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)		\$4,411	\$4,411	\$0	\$0	\$0	\$8,822	\$4,901	\$0	\$13,723
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer		0	0	0	0	0	0	0	0	0
Total County Funding		\$4,411	\$4,411	\$0	\$0	\$0	\$8,822	\$4,901	\$0	\$13,723
Federal		0	0	0	0	0	0	728	0	728
State		0	0	0	0	0	0	383	0	383
Other: WSSC @ 15%		779	779	0	0	0	1,558	875	0	2,433
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$5,190	\$5,190	\$0	\$0	\$0	\$10,380	\$6,887	\$0	\$17,267

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. Beyond	
						thru FY14	FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	280.0	539.7	815.3	815.3	815.3	280.0	815.3
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$280.0	\$539.7	\$815.3	\$815.3	\$815.3	\$280.0	\$815.3
Increase to Sewer User Fee:	7.5¢	14.2¢	21.1¢	20.7¢	20.4¢	7.5¢	20.1¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL	
Approved FY14-FY18 CIP	\$1,333	\$0	\$0	\$0	\$1,333	Additional improvements were identified and construction costs are expected to be higher than preliminary estimates
Increase/(Decrease)	\$3,857	\$5,190	\$0	\$0	\$9,047	
% change	289.3%	new	n/a	n/a	678.7%	

LOCATION:

Mattawoman WWTP

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Sewer User 55%	Requested By: DPW
MWWTP Electrical System Replacement	Sewer Connection 45%	Project #: 7078
Goal: 2		
Design and construct the replacement needs of the existing electrical system and implement the required upgrades to include but not limited to wiring, control panels, relays, backup power, and other affiliated equipment. The existing electrical system is beyond its life expectancy (over 30 years) and a phased plan needs to be developed to replace this equipment in a programmed manner.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$150	\$275	\$270	\$0	\$0	\$695	\$651	\$0	\$1,346
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	1,050	650	0	0	1,700	550	0	2,250
Equipment	0	575	950	0	0	1,525	0	0	1,525
Administration	15	15	15	0	0	45	45	0	90
Inspection	0	125	120	0	0	245	45	0	290
Miscellaneous	0	0	0	0	0	0	15	0	15
Contingency	0	105	65	0	0	170	17	0	187
Total Outlay	\$165	\$2,145	\$2,070	\$0	\$0	\$4,380	\$1,323	\$0	\$5,703

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)	\$140	\$1,823	\$1,759	\$0	\$0	\$3,722	\$1,125	\$0	\$4,847
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$140	\$1,823	\$1,759	\$0	\$0	\$3,722	\$1,125	\$0	\$4,847
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	25	322	311	0	0	658	198	0	856
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$165	\$2,145	\$2,070	\$0	\$0	\$4,380	\$1,323	\$0	\$5,703

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	93.6	105.4	265.4	425.3	425.3	93.6	425.3
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$93.6	\$105.4	\$265.4	\$425.3	\$425.3	\$93.6	\$425.3
Increase to Sewer User Fee:	2.5¢	2.8¢	6.9¢	10.8¢	10.6¢	2.5¢	10.5¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$1,918	\$1,879	\$0	\$0	\$3,797
Increase/(Decrease)	(\$1,753)	\$266	\$2,070	\$0	\$583
% change	-91.4%	14.2%	new	n/a	15.4%

LOCATION:
Mattawoman WWTP

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: MWWTP Flow Equalization	Sewer User 55% Sewer Connection 45%	Requested By: DPW Project #: 7095 Goal: 2
Feasibility, evaluation, and design of flow equalization/storage system at MWWTP to buffer peak flows and prevent sanitary sewer overflows and unauthorized discharges.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year	Approp. thru FY14	Beyond FY 2019	Project Total
						Total '15-'19			
Architectural & Engineering	\$125	\$315	\$375	\$485	\$485	\$1,785	\$475	\$0	\$2,260
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	475	3,125	4,550	6,750	6,750	21,650	0	0	21,650
Equipment	0	0	0	0	0	0	0	0	0
Administration	15	15	15	15	15	75	29	0	104
Inspection	48	313	455	675	675	2,166	0	0	2,166
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	48	313	455	675	675	2,165	0	0	2,165
Total Outlay	\$711	\$4,081	\$5,850	\$8,600	\$8,600	\$27,841	\$504	\$0	\$28,345

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$604	\$3,469	\$4,972	\$7,310	\$7,310	\$23,664	\$429	\$0	\$24,093
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$604	\$3,469	\$4,972	\$7,310	\$7,310	\$23,664	\$429	\$0	\$24,093
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	107	612	878	1,290	1,290	4,177	75	0	4,252
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$711	\$4,081	\$5,850	\$8,600	\$8,600	\$27,841	\$504	\$0	\$28,345

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	24.5	60.0	276.8	605.7	1,117.1	24.5	1,628.4
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$24.5	\$60.0	\$276.8	\$605.7	\$1,117.1	\$24.5	\$1,628.4
Increase to Sewer User Fee:	0.7¢	1.6¢	7.1¢	15.4¢	28.0¢	0.7¢	40.2¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$2,145	\$2,145	\$0	\$0	\$4,290
Increase/(Decrease)	(\$1,435)	\$1,936	\$5,850	\$8,600	\$14,951
% change	-66.9%	90.2%	new	new	348.5%

Additional improvements have been determined necessary through further evaluation of the system than originally scoped resulting in an overall project increase.

LOCATION:
Mattawoman WWTP

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Sewer User 55%	Requested By: PGM
Mattawoman Infiltration and Inflow	Sewer Connection 45%	Project #: 7074
Goal: 2		
<p>The Mattawoman WWTP service area has high Inflow and Infiltration (I/I) during storm events entering the sanitary sewer causing sanitary sewer overflows (SSOs) where system capacity is not sufficient. SSOs range from backups into basements to overflows from the sewer manholes. In addition to being a public health risk, it is also a regulatory issue. This project will provide information on the condition of the Mattawoman sewer system, identify areas where I/I already exists or a high I/I potential exists, and design/construct repairs for I/I removal. This project will also investigate feasibility of providing in-line storage for flow equalization; identify locations for design and construction projects to implement the in-line flow equalization and acquisition of right of way needed to implement the projects. The repairs proposed will address the sewer basins with the highest I/I severity (Tier 1) resulting in the greatest amount of I/I removal for the lowest cost. This project is estimated to span eight years.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$400	\$400	\$400	\$600	\$600	\$2,400	\$3,104	\$600	\$6,104
Land & ROW	50	50	50	50	50	250	0	50	300
Construction	1,800	2,300	2,300	2,400	2,400	11,200	3,570	2,400	17,170
Equipment	0	0	0	0	0	0	0	0	0
Administration	113	138	138	153	153	695	236	153	1,084
Inspection	54	69	69	72	72	336	288	72	696
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$2,417	\$2,957	\$2,957	\$3,275	\$3,275	\$14,881	\$7,198	\$3,275	\$25,354

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$1,507	\$1,844	\$1,844	\$2,042	\$2,042	\$9,279	\$4,629	\$2,042	\$15,950
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,507	\$1,844	\$1,844	\$2,042	\$2,042	\$9,279	\$4,629	\$2,042	\$15,950
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 37.65%	910	1,113	1,113	1,233	1,233	5,602	2,569	1,233	9,404
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$2,417	\$2,957	\$2,957	\$3,275	\$3,275	\$14,881	\$7,198	\$3,275	\$25,354

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	264.5	353.2	468.4	590.4	733.3	264.5	1,018.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$264.5	\$353.2	\$468.4	\$590.4	\$733.3	\$264.5	\$1,018.9
Increase to Sewer User Fee:	7.0¢	9.3¢	12.1¢	15.0¢	18.4¢	7.0¢	25.1¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$2,367	\$2,907	\$2,907	\$3,225	\$11,406
Increase/(Decrease)	\$50	\$50	\$50	\$50	\$200
% change	2.1%	1.7%	1.7%	1.6%	1.8%

LOCATION:
Mattawoman Sewer Service Area

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Mattawoman WWTP Automation	Sewer User 55% Sewer Connection 45%	Requested By: DPW Project #: 7083 Goal: 3
Automation of the Mattawoman WWTP facility to improve the efficiency of operations and maintenance, thereby minimizing resources and resulting in cost avoidance. Design standards will be determined for the project and implemented on the remaining processes to monitor the system via plant SCADA system and ensure system stays in compliance.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$75	\$325	\$325	\$0	\$0	\$725	\$650	\$0	\$1,375
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	650	650	0	0	1,300	975	0	2,275
Equipment	0	0	0	0	0	0	1,214	0	1,214
Administration	25	25	25	0	0	75	50	0	125
Inspection	0	65	65	0	0	130	85	0	215
Miscellaneous	0	0	0	0	0	0	1	0	1
Contingency	0	65	65	0	0	130	46	0	176
Total Outlay	\$100	\$1,130	\$1,130	\$0	\$0	\$2,360	\$3,021	\$0	\$5,381

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)	\$85	\$960	\$960	\$0	\$0	\$2,005	\$2,568	\$0	\$4,573
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$85	\$960	\$960	\$0	\$0	\$2,005	\$2,568	\$0	\$4,573
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	15	170	170	0	0	355	453	0	808
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$100	\$1,130	\$1,130	\$0	\$0	\$2,360	\$3,021	\$0	\$5,381

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	213.6	220.8	305.0	392.3	392.3	213.6	392.3
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$213.6	\$220.8	\$305.0	\$392.3	\$392.3	\$213.6	\$392.3
Increase to Sewer User Fee:	5.7¢	5.8¢	7.9¢	10.0¢	9.8¢	5.7¢	9.7¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$965	\$965	\$0	\$0	<i>Construction costs are expected to be higher than preliminary \$430 estimates.</i> 22.3%
Increase/(Decrease)	(\$865)	\$165	\$1,130	\$0	
% change	-89.6%	17.1%	new	n/a	

LOCATION:
Mattawoman WWTP

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Sewer User 100%	Requested By: DPW
Pump Station Rehabs and Replacements	Sewer Connection 0%	Project #: 7097
Goal: 2		
Rehabilitation at various wastewater pumping facilities to update to current standards and replace aged equipment/infrastructure that include, but are not limited to the following: Strawberry Hills P.S., Theodore Green Blvd. P.S., Checkers P.S., Thomas Stone P.S., Indian Head Manor P.S., Ryon Woods P.S., Rt. 925B P.S., St. Charles P.S. #5A, Pinefield P.S. Forcemain, Bar Harbor PS, Bachelors Hope PS, Cuckolds Creek PS, Wisteria PS, Bath House PS, and a barscreen at PS3B.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$815	\$575	\$575	\$215	\$215	\$2,395	\$45	\$215	\$2,655
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	1,425	2,250	2,100	1,100	1,100	7,975	156	1,100	9,231
Equipment	0	0	0	0	0	0	0	0	0
Administration	35	35	35	35	35	175	9	35	219
Inspection	143	225	210	110	110	798	84	110	992
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	143	225	210	110	110	798	0	110	908
Total Outlay	\$2,561	\$3,310	\$3,130	\$1,570	\$1,570	\$12,141	\$294	\$1,570	\$14,004

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)	\$2,561	\$3,310	\$3,130	\$1,570	\$1,570	\$12,141	\$294	\$1,570	\$14,004
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$2,561	\$3,310	\$3,130	\$1,570	\$1,570	\$12,141	\$294	\$1,570	\$14,004
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$2,561	\$3,310	\$3,130	\$1,570	\$1,570	\$12,141	\$294	\$1,570	\$14,004

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	24.4	241.2	531.7	816.2	963.9	24.4	1,259.3
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$24.4	\$241.2	\$531.7	\$816.2	\$963.9	\$24.4	\$1,259.3
Increase to Sewer User Fee:	1.2¢	11.5¢	25.0¢	37.7¢	43.9¢	1.2¢	56.5¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$748	\$931	\$2,191	\$2,533	<i>Construction costs are expected to be higher than preliminary estimates.</i> \$6,403 \$4,168 estimates. 65.1%
Increase/(Decrease)	\$1,813	\$2,379	\$939	(\$963)	
% change	242.3%	255.5%	42.9%	-38.0%	

LOCATION:

Various pumping stations countywide

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Sewer User 100%	Requested By: DPW
Satellite Wastewater Facility Upgrades	Sewer Connection 0%	Project #: 7098
<p>Goal: 2</p> <p>To provide necessary upgrades to various satellite pumping stations and treatment plant facilities that include, but are not limited to the following: Replacement of generator and automatic transfer switch at Cobb Island Pumping Station to maintain power distribution reliability. Install asphalt access drives that will replace failing gravel drives at Strawberry Hills P.S., Clifton Pumping Station #2, Clifton Pumping Station #4, and Mt. Carmel WWTP. Relocate chemical feed system at Swan Point Vacuum Pumping Station into building to be constructed. Construct regional storage facility at Swan Point WWTP. Construct Chemical Building at Swan Point WWTP. Construct building at Bel Alton WWTP that will aid in maintaining process temperatures for improved system performance. Structural improvements at Clifton WWTP and Mt. Carmel WWTP. Sprayfield improvements at Breeze Farm and Cuckolds Creek facilities.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year	Approp. thru FY14	Beyond FY 2019	Project Total
						Total '15-'19			
Architectural & Engineering	\$275	\$175	\$175	\$175	\$175	\$975	\$83	\$175	\$1,233
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	375	375	375	375	1,500	692	375	2,567
Equipment	0	0	0	0	0	0	0	0	0
Administration	25	25	25	25	25	125	28	25	178
Inspection	38	38	38	38	38	190	95	38	323
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	38	38	38	38	150	0	38	188
Total Outlay	\$338	\$651	\$651	\$651	\$651	\$2,940	\$898	\$651	\$4,488

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)	\$338	\$651	\$651	\$651	\$651	\$2,940	\$898	\$651	\$4,488
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$338	\$651	\$651	\$651	\$651	\$2,940	\$898	\$651	\$4,488
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$338	\$651	\$651	\$651	\$651	\$2,940	\$898	\$651	\$4,488

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	74.6	103.3	160.4	219.5	280.7	74.6	403.1
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$74.6	\$103.3	\$160.4	\$219.5	\$280.7	\$74.6	\$403.1
Increase to Sewer User Fee:	3.6¢	4.9¢	7.5¢	10.1¢	12.8¢	3.6¢	18.1¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$498	\$498	\$498	\$498	\$1,992
Increase/(Decrease)	(\$160)	\$153	\$153	\$153	\$298
% change	-32.1%	30.6%	30.6%	30.6%	14.9%

LOCATION:
Various Sites-see description

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Sewer User 55%	Requested By: DPW
MWWTP Clarifier and Thickener Repairs	Sewer Connection 45%	Project #: 7093
Goal: 2		
Gravity Thickeners #1 & #2, Secondary Clarifiers #5 & #6, and Final Clarifiers #1 through #4 are aged and in need of rehabilitation. Work includes mechanical, electrical, and structural repairs/replacements.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$425	\$150	\$150	\$150	\$150	\$1,025	\$100	\$150	\$1,275
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	525	675	675	675	675	3,225	970	675	4,870
Equipment	0	0	0	0	0	0	0	0	0
Administration	15	15	15	15	15	75	33	15	123
Inspection	53	68	68	68	68	325	50	68	443
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	53	68	68	68	68	323	0	68	390
Total Outlay	\$1,071	\$976	\$976	\$976	\$976	\$4,973	\$1,153	\$976	\$7,101

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$910	\$830	\$830	\$830	\$830	\$4,228	\$980	\$830	\$6,037
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$910	\$830	\$830	\$830	\$830	\$4,228	\$980	\$830	\$6,037
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	161	146	146	146	146	745	173	146	1,064
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$1,071	\$976	\$976	\$976	\$976	\$4,973	\$1,153	\$976	\$7,101

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	56.0	109.5	161.4	216.3	274.3	56.0	390.3
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$56.0	\$109.5	\$161.4	\$216.3	\$274.3	\$56.0	\$390.3
Increase to Sewer User Fee:	1.5¢	2.9¢	4.2¢	5.5¢	6.9¢	1.5¢	9.6¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$610	\$610	\$0	\$0	<i>Additional improvements have been determined necessary through \$2,777 further evaluation of the system than 227.6% originally scoped resulting in an overall project increase.</i>
Increase/(Decrease)	\$461	\$366	\$976	\$976	
% change	75.5%	59.9%	new	new	

LOCATION:
Mattawoman WWTP

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Cobb Island/Swan Point Interconnection	Sewer User 50% Sewer Connection 50%	Requested By: DPW Project #: 7100 Goal: 2
To provide operational flexibility in diverting flows between the Cobb Island and Swan Point treatment systems. This project will also provide sewer system improvements that will address failing skeptics' within the service area.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$275	\$275	\$275	\$150	\$700
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	145	2,000	2,145
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	0	0	15	15	11	165	191
Inspection	0	0	0	0	0	0	22	150	172
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$0	\$0	\$0	\$0	\$290	\$290	\$453	\$2,465	\$3,208

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$0	\$0	\$0	\$0	\$290	\$290	\$453	\$2,465	\$3,208
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$0	\$0	\$0	\$290	\$290	\$453	\$2,465	\$3,208
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$0	\$0	\$0	\$290	\$290	\$453	\$2,465	\$3,208

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	25.9	25.9	25.9	25.9	25.9	25.9	218.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$25.9	\$25.9	\$25.9	\$25.9	\$25.9	\$25.9	\$218.6
Increase to Sewer User Fee:	0.6¢	0.6¢	0.6¢	0.6¢	0.6¢	0.6¢	4.9¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$1,463	\$0	\$0	\$0	\$1,463
Increase/(Decrease)	(\$1,463)	\$0	\$0	\$0	(\$1,463)
% change	-100.0%	n/a	n/a	n/a	-100.0%

LOCATION:
Cobb Island, MD

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: MWWTP Utility Water System	Sewer User 55% Sewer Connection 45%	Requested By: DPW Project #: 7101
Evaluation & Improvement		
Goal: 2		
<p>The plant utility water system has not always been satisfactory in supporting all of the demands for Non-Potable Water (NPW) at the MWWTP. Sludge production and other needs for NPW have increased over the years. Low NPW pressures have been experienced throughout the plant and the sludge dewatering process has been negatively affected as a result. Evaluation of the plant utility water system is needed to determine what improvements are necessary in order to satisfy the plant NPW demands. The effect of the UV upgrade was to cut the system from a 4 pump system to a 2 pump system, and it has become a common occurrence to have to defer wash-downs in other areas of the plant in order to operate the belt filter presses or vice versa.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$115	\$175	\$0	\$0	\$0	\$290	\$55	\$0	\$345
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	375	0	0	0	375	0	0	375
Equipment	0	0	0	0	0	0	0	0	0
Administration	15	15	0	0	0	30	6	0	36
Inspection	0	38	0	0	0	38	0	0	38
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	38	0	0	0	38	0	0	38
Total Outlay	\$130	\$641	\$0	\$0	\$0	\$771	\$61	\$0	\$832

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$110	\$545	\$0	\$0	\$0	\$655	\$52	\$0	\$707
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$110	\$545	\$0	\$0	\$0	\$655	\$52	\$0	\$707
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	20	96	0	0	0	116	9	0	125
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$130	\$641	\$0	\$0	\$0	\$771	\$61	\$0	\$832

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	3.0	9.4	43.5	43.5	43.5	3.0	43.5
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$3.0	\$9.4	\$43.5	\$43.5	\$43.5	\$3.0	\$43.5
Increase to Sewer User Fee:	0.1¢	0.2¢	1.1¢	1.1¢	1.1¢	0.1¢	1.1¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$447	\$0	\$0	\$0	Construction costs are expected to be higher than preliminary estimates. \$324 72.4%
Increase/(Decrease)	(\$317)	\$641	\$0	\$0	
% change	-70.9%	new	n/a	n/a	

LOCATION:
Mattawoman WWTP

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Sewer Model Update	Sewer User 55%	Requested By: PGM
	Sewer Connection 45%	Project #: 7091
Goal: 2		
Update the current County Sewer Model by including newly installed sewer lines and verifying system stability and identify deficiencies.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$30	\$30	\$30	\$30	\$30	\$150	\$120	\$30	\$300
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	46	47	47	47	47	234	15	47	296
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	4	4	4	4	4	20	16	4	40
Total Outlay	\$80	\$81	\$81	\$81	\$81	\$404	\$151	\$81	\$636

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	80	81	81	81	81	404	151	81	636
Total County Funding	\$80	\$81	\$81	\$81	\$81	\$404	\$151	\$81	\$636
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$80	\$81	\$81	\$81	\$81	\$404	\$151	\$81	\$636

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Increase to Sewer User Fee:	1.2¢	0.0¢	0.0¢	0.0¢	0.0¢	1.0¢	0.0¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$39	\$39	\$39	\$39	\$156
Increase/(Decrease)	\$41	\$42	\$42	\$42	\$167
% change	105.1%	107.7%	107.7%	107.7%	107.1%

LOCATION: County-wide

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Cliffton Pump Station #4	Sewer User 100% Sewer Connection 0%	Requested By: DPW Project #: 7102 Goal: 2
<p>Cliffton PS #4 was constructed in the early 1970's and is in need of equipment overhaul and replacement. All pumps, associated pipes, valves, controls, and MCC's will be replaced, and electrical and ventilation issues addressed. Influent flow diversion will be required; a pump-around connection will be installed. The need for a generator will be evaluated. The wet well will be evaluated and may need repair/refurbishment. Submersible pumps will be installed in the wet well and a building constructed above ground for the valves and controls.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$75	\$175	\$0	\$0	\$0	\$250	\$85	\$0	\$335
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	125	425	0	0	0	550	0	0	550
Equipment	0	0	0	0	0	0	0	0	0
Administration	15	15	0	0	0	30	6	0	36
Inspection	13	43	0	0	0	56	0	0	56
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	13	43	0	0	0	55	0	0	55
Total Outlay	\$241	\$701	\$0	\$0	\$0	\$941	\$91	\$0	\$1,032

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)	\$241	\$701	\$0	\$0	\$0	\$941	\$91	\$0	\$1,032
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$241	\$701	\$0	\$0	\$0	\$941	\$91	\$0	\$1,032
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$241	\$701	\$0	\$0	\$0	\$941	\$91	\$0	\$1,032

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	7.6	27.9	89.4	89.4	89.4	7.6	89.4
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$7.6	\$27.9	\$89.4	\$89.4	\$89.4	\$7.6	\$89.4
Increase to Sewer User Fee:	0.4¢	1.3¢	4.2¢	4.1¢	4.1¢	0.4¢	4.0¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$605	\$0	\$0	\$0	<i>Construction costs are expected to be higher than preliminary \$336 estimates. 55.5%</i>
Increase/(Decrease)	(\$365)	\$701	\$0	\$0	
% change	-60.2%	new	n/a	n/a	

LOCATION: Cliffton Pump Station

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Mattawoman WWTP Berm Relocation	Sewer User 0% Sewer Connection 100%	Requested By: PGM Project #: 7094 Goal: 2
Design and relocation of the existing WWTP perimeter berm to the edge of the property to facilitate future expansion. This will include MDE permitting and wetland mitigation.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$309	\$0	\$309
Land & ROW	10	330	320	0	0	660	206	0	866
Construction	0	0	313	550	0	863	0	550	1,413
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	0	18	18	0	36	12	18	66
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	17	17	0	34	31	17	82
Contingency	0	0	24	55	0	79	31	55	165
Total Outlay	\$10	\$330	\$692	\$640	\$0	\$1,672	\$589	\$640	\$2,901

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$10	\$330	\$692	\$640	\$0	\$1,672	\$589	\$640	\$2,901
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$10	\$330	\$692	\$640	\$0	\$1,672	\$589	\$640	\$2,901
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$10	\$330	\$692	\$640	\$0	\$1,672	\$589	\$640	\$2,901

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	33.6	34.2	54.9	100.6	145.4	33.6	190.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$33.6	\$34.2	\$54.9	\$100.6	\$145.4	\$33.6	\$190.2
Increase to Sewer User Fee:	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$372	\$640	\$1,012 Construction and Land & ROW costs are expected to be higher than \$660 preliminary estimates. 65.2%
Increase/(Decrease)	\$10	\$330	\$320	\$0	
% change	new	new	86.0%	0.0%	

LOCATION:

Mattawoman WWTP

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Hughesville Package Treatment Plant	Sewer User 0% Sewer Connection 100%	Requested By: PGM Project #: 7088 Goal: 1.15 / 2
Design, construction, and land acquisition for a central sewer collection and treatment system to serve the village of Hughesville consistent with the Hughesville Village Revitalization Plan completed in 2008. The Hughesville Water and Sewer Feasibility Study was completed in December 2010.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$200	\$0	\$200
Land & ROW	0	0	0	0	0	0	450	0	450
Construction	750	0	0	0	0	750	750	0	1,500
Equipment	0	0	0	0	0	0	0	0	0
Administration	38	0	0	0	0	38	53	0	91
Inspection	23	0	0	0	0	23	23	0	46
Miscellaneous	8	0	0	0	0	8	38	0	46
Contingency	75	0	0	0	0	75	75	0	150
Total Outlay	\$894	\$0	\$0	\$0	\$0	\$894	\$1,589	\$0	\$2,483

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$894	\$0	\$0	\$0	\$0	\$894	\$1,589	\$0	\$2,483
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$894	\$0	\$0	\$0	\$0	\$894	\$1,589	\$0	\$2,483
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$894	\$0	\$0	\$0	\$0	\$894	\$1,589	\$0	\$2,483

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	62.8	64.1	65.4	66.7	0.0	68.7
Total Operating	\$0.0	\$62.8	\$64.1	\$65.4	\$66.7	\$0.0	\$68.7
Debt Service: Bonds	90.8	143.4	143.4	143.4	143.4	90.8	143.4
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$90.8	\$206.2	\$207.5	\$208.8	\$210.1	\$90.8	\$212.1
Increase to Sewer User Fee:	0.0¢	3.0¢	3.0¢	3.0¢	3.0¢	0.0¢	3.1¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$894	\$0	\$0	\$0	\$894
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	n/a	n/a	n/a	0.0%

LOCATION: Hughesville, MD

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Marshall Hall Road Gravity Sewer	Sewer User 100% Sewer Connection 0%	Requested By: PGM Project #: 7105 Goal: 2
Design and construct approximately 1,700 l.f. of ductile iron gravity sewer to replace an existing 15" asbestos cement gravity sewer along Marshall Hall Road from Cannon Park Rd. to 700' north of Mathews Road. The existing sewer has deteriorated due to hydrogen sulfide gases.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year	Approp. thru FY14	Beyond FY 2019	Project Total
						Total '15-'19			
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$100	\$0	\$100
Land & ROW	0	0	0	0	0	0	15	0	15
Construction	650	750	0	0	0	1,400	0	0	1,400
Equipment	0	0	0	0	0	0	0	0	0
Administration	36	41	0	0	0	77	9	0	86
Inspection	20	23	0	0	0	43	0	0	43
Miscellaneous	7	8	0	0	0	15	1	0	16
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$713	\$822	\$0	\$0	\$0	\$1,535	\$125	\$0	\$1,660

FINANCING SOURCES		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)		\$713	\$822	\$0	\$0	\$0	\$1,535	\$125	\$0	\$1,660
Fund Balance Appropriation		0	0	0	0	0	0	0	0	0
Operating Transfer		0	0	0	0	0	0	0	0	0
Total County Funding		\$713	\$822	\$0	\$0	\$0	\$1,535	\$125	\$0	\$1,660
Federal		0	0	0	0	0	0	0	0	0
State		0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%		0	0	0	0	0	0	0	0	0
Other:		0	0	0	0	0	0	0	0	0
Total Funding		\$713	\$822	\$0	\$0	\$0	\$1,535	\$125	\$0	\$1,660

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	10.4	70.8	142.9	142.9	142.9	10.4	142.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$10.4	\$70.8	\$142.9	\$142.9	\$142.9	\$10.4	\$142.9
Increase to Sewer User Fee:	0.5¢	3.4¢	6.7¢	6.6¢	6.5¢	0.5¢	6.4¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$713	\$822	\$0	\$0	\$1,535
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	0.0%	n/a	n/a	0.0%

LOCATION: ADC MAP 8 (A1) to Map 2 (A12)

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Sewer User 100%	Requested By: PGM
Piney Branch Sewer Replacement (Upper Reaches)	Sewer Connection 0%	Project #: 7104
Goal: 2		
Design and construction of new gravity sewer to replace approximately 2,500 l.f. of existing 36" gravity from outfall of the existing force main at JP Morgan Court to US301. The existing sewer is deteriorated due to hydrogen sulfide gases.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$150	\$0	\$150
Land & ROW	70	0	0	0	0	70	20	0	90
Construction	500	400	0	0	0	900	613	0	1,513
Equipment	0	0	0	0	0	0	0	0	0
Administration	29	23	0	0	0	52	9	0	61
Inspection	16	12	0	0	0	28	0	0	28
Miscellaneous	5	4	0	0	0	9	2	0	11
Contingency	50	40	0	0	0	90	10	0	100
Total Outlay	\$670	\$479	\$0	\$0	\$0	\$1,149	\$804	\$0	\$1,953

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)	\$670	\$479	\$0	\$0	\$0	\$1,149	\$804	\$0	\$1,953
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$670	\$479	\$0	\$0	\$0	\$1,149	\$804	\$0	\$1,953
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$670	\$479	\$0	\$0	\$0	\$1,149	\$804	\$0	\$1,953

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	66.9	123.6	165.6	165.6	165.6	66.9	165.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$66.9	\$123.6	\$165.6	\$165.6	\$165.6	\$66.9	\$165.6
Increase to Sewer User Fee:	3.2¢	5.9¢	7.8¢	7.7¢	7.5¢	3.2¢	7.4¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$620	\$479	\$0	\$0	\$1,099
Increase/(Decrease)	\$50	\$0	\$0	\$0	\$50
% change	8.1%	0.0%	n/a	n/a	4.5%

LOCATION:
ADC MAP 10(E4-D3)

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Cobb Island Sewer Capacity & Feasibility Study	Sewer User 75% Sewer Connection 25%	Requested By: PGM Project #: 7113 Goal: 2
Perform a study to analyze the capacity of the existing system and determine the feasibility of incorporating additional areas currently being served by septic systems.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$150	\$0	\$0	\$0	\$0	\$150	\$0	\$0	\$150
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	12	0	0	0	0	12	0	0	12
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	2	0	0	0	0	2	0	0	2
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$164	\$0	\$0	\$0	\$0	\$164	\$0	\$0	\$164

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	164	0	0	0	0	164	0	0	164
Total County Funding	\$164	\$0	\$0	\$0	\$0	\$164	\$0	\$0	\$164
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$164	\$0	\$0	\$0	\$0	\$164	\$0	\$0	\$164

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Increase to Sewer User Fee:	6.0¢	0.0¢	0.0¢	0.0¢	0.0¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:					
	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$164	\$0	\$0	\$0	\$164
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	n/a	n/a	n/a	0.0%

LOCATION:
Cobb Island: ADC MAP 38(E2-H10)

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: MD. Route 5 Pump Station Forcemain	Sewer User 50% Sewer Connection 50%	Requested By: PGM Project #: 7106 Goal: 2
Design and construct approximately 4,000 l.f. of 10" force main to convert flows from the MD Route 5 Pump Station to the St. Marks Pump Station. When completed, this forcemain will relieve capacity in the Zekiah Pump Station.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$75	\$0	\$75
Land & ROW	60	0	0	0	0	60	0	0	60
Construction	450	300	0	0	0	750	0	0	750
Equipment	0	0	0	0	0	0	0	0	0
Administration	26	18	0	0	0	44	7	0	51
Inspection	14	9	0	0	0	23	0	0	23
Miscellaneous	5	3	0	0	0	8	1	0	9
Contingency	45	30	0	0	0	75	0	0	75
Total Outlay	\$600	\$360	\$0	\$0	\$0	\$960	\$83	\$0	\$1,043

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$600	\$360	\$0	\$0	\$0	\$960	\$83	\$0	\$1,043
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$600	\$360	\$0	\$0	\$0	\$960	\$83	\$0	\$1,043
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$600	\$360	\$0	\$0	\$0	\$960	\$83	\$0	\$1,043

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	4.7	40.1	62.6	62.6	62.6	4.7	62.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$4.7	\$40.1	\$62.6	\$62.6	\$62.6	\$4.7	\$62.6
Increase to Sewer User Fee:	0.1¢	1.0¢	1.5¢	1.4¢	1.4¢	0.1¢	1.4¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$540	\$360	\$0	\$0	\$900
Increase/(Decrease)	\$60	\$0	\$0	\$0	\$60
% change	11.1%	0.0%	n/a	n/a	6.7%

LOCATION:
 ADC MAP 10(K4-H5)

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: WURC: Zekiah Pump Station Upgrade	Sewer User 23% Sewer Connection 77%	Requested By: PGM Project #: 7107 Goal: 1.13
Design and construct to expand the capacity of the Zekiah Pumping Station from approximately 3.0 MGD to 10.5 MGD. The developer of Adams Crossing previously expanded the Zekiah Pump Station from 1 MGD to approximately 3.0 MGD. To accomplish this expansion, the existing pump station will be fully replaced. This project is part of the Waldorf Urban Redevelopment Corridor (WURC) initiative.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year	Approp. thru FY14	Beyond FY 2019	Project Total
						Total '15-'19			
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$200	\$0	\$200
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	500	500	500	0	1,500	0	500	2,000
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	28	28	28	0	84	13	28	125
Inspection	0	15	15	15	0	45	6	15	66
Miscellaneous	0	5	5	5	0	15	2	5	22
Contingency	0	50	50	50	0	150	0	50	200
Total Outlay	\$0	\$598	\$598	\$598	\$0	\$1,794	\$221	\$598	\$2,613

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$0	\$598	\$598	\$598	\$0	\$1,794	\$221	\$598	\$2,613
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$598	\$598	\$598	\$0	\$1,794	\$221	\$598	\$2,613
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$598	\$598	\$598	\$0	\$1,794	\$221	\$598	\$2,613

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	12.6	12.6	50.0	89.6	131.4	12.6	173.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$12.6	\$12.6	\$50.0	\$89.6	\$131.4	\$12.6	\$173.2
Increase to Sewer User Fee:	0.1¢	0.1¢	0.5¢	1.0¢	1.4¢	0.1¢	1.8¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$598	\$598	\$598	\$1,794
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	n/a	0.0%	0.0%	0.0%	0.0%

LOCATION:
ADC MAP 10(H2)

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Sewer User 50%	Requested By: PGM
WURC: Zekiah Pump Station Forcemain	Sewer Connection 50%	Project #: 7108
Goal: 1.13		
Design and construct approximately 7,000 l.f. of 18" force main from Zekiah Pump Station. This project is necessary to accommodate the increased flows generated when the Zekiah Pump Station is upgraded to 10.5 MGD. The new forcemain will run from the existing Zekiah Pump Station along Acton Lane to the intersection of Acton Lane and U.S. Route 301. This project is part of the Waldorf Urban Redevelopment Corridor (WURC) initiative.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$110	\$0	\$110
Land & ROW	0	100	0	0	0	100	100	0	200
Construction	0	500	500	1,000	0	2,000	0	500	2,500
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	33	28	53	0	114	14	28	156
Inspection	0	18	15	30	0	63	6	13	82
Miscellaneous	0	5	5	10	0	20	2	5	27
Contingency	0	50	50	50	0	150	0	50	200
Total Outlay	\$0	\$706	\$598	\$1,143	\$0	\$2,447	\$232	\$596	\$3,275

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$0	\$706	\$598	\$1,143	\$0	\$2,447	\$232	\$596	\$3,275
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$706	\$598	\$1,143	\$0	\$2,447	\$232	\$596	\$3,275
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$706	\$598	\$1,143	\$0	\$2,447	\$232	\$596	\$3,275

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	13.3	13.3	57.4	96.9	176.9	13.3	218.6
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$13.3	\$13.3	\$57.4	\$96.9	\$176.9	\$13.3	\$218.6
Increase to Sewer User Fee:	0.3¢	0.3¢	1.3¢	2.2¢	4.0¢	0.3¢	4.9¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$706	\$598	\$1,143	\$2,447
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	n/a	0.0%	0.0%	0.0%	0.0%

LOCATION:
ADC MAP 10(H2)

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Sewer User 50%	Requested By: PGM
WURC: Zekiah Interceptor Sewer Upgrades	Sewer Connection 50%	Project #: 7109
Design and construct approximately 6,500 l.f. of 36" Gravity sewer to provide additional capacity in the sewer system to serve the future development of the Zekiah service area as part of the Waldorf Urban Redevelopment Corridor (WURC) initiative.		
Goal: 1.13		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year	Approp. thru FY14	Beyond FY 2019	Project Total
						Total 15-'19			
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$360	\$0	\$360
Land & ROW	0	20	20	20	20	80	20	0	100
Construction	0	650	650	650	650	2,600	0	0	2,600
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	37	37	37	37	148	22	0	170
Inspection	0	20	20	20	20	80	11	0	91
Miscellaneous	0	7	7	7	7	28	4	0	32
Contingency	0	65	65	65	65	260	0	0	260
Total Outlay	\$0	\$799	\$799	\$799	\$799	\$3,196	\$417	\$0	\$3,613

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total 15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$0	\$799	\$799	\$799	\$799	\$3,196	\$417	\$0	\$3,613
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$799	\$799	\$799	\$799	\$3,196	\$417	\$0	\$3,613
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$799	\$799	\$799	\$799	\$3,196	\$417	\$0	\$3,613

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	23.8	23.8	73.7	126.6	182.5	23.8	238.4
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$23.8	\$23.8	\$73.7	\$126.6	\$182.5	\$23.8	\$238.4
Increase to Sewer User Fee:	0.6¢	0.6¢	1.7¢	2.9¢	4.2¢	0.6¢	5.3¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$799	\$799	\$799	\$2,397
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	n/a	0.0%	0.0%	0.0%	0.0%

LOCATION:
ADC MAP 4(D10 to G12)

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Cliffton WWTP Improvements	Sewer User 100% Sewer Connection 0%	Requested By: DPW Project #: Goal: 2
Cliffton WWTP was constructed in the 1970's and is in need of equipment overhaul and replacement to improve treatment reliability and operability. Project includes complete evaluation of treatment plant and implementation of recommended improvements.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$225	\$275	\$325	\$0	\$825	\$0	\$0	\$825
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	575	1,675	0	2,250	0	0	2,250
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	15	15	15	0	45	0	0	45
Inspection	0	0	58	168	0	226	0	0	226
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	0	58	168	0	225	0	0	225
Total Outlay	\$0	\$240	\$981	\$2,351	\$0	\$3,571	\$0	\$0	\$3,571

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)	\$0	\$240	\$981	\$2,351	\$0	\$3,571	\$0	\$0	\$3,571
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$240	\$981	\$2,351	\$0	\$3,571	\$0	\$0	\$3,571
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$240	\$981	\$2,351	\$0	\$3,571	\$0	\$0	\$3,571

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	21.1	110.2	331.3	331.3
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$21.1	\$110.2	\$331.3	\$331.3
Increase to Sewer User Fee:	0.0¢	0.0¢	1.0¢	5.1¢	15.1¢	14.9¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$621	\$1,105	<i>Construction costs are expected to be higher than preliminary estimates.</i> \$1,726 \$1,845 estimates. 106.9%
Increase/(Decrease)	\$0	\$240	\$360	\$1,246	
% change	n/a	new	57.9%	112.7%	

LOCATION:
Cliffton, MD

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Sewer User 55%	Requested By: PGM
Bryans Road Interceptor Sewer I&I Rehabilitation	Sewer Connection 45%	Project #: 7114
<p align="right">Goal: 1.8 / 2</p> <p>As part of the I&I Study, the Bryans Road Interceptor sewer was identified as a large source of inflow and infiltration (I&I) to the Mattawoman Interceptor sewer. This project will design and construct repairs to areas of the Bryans Road Interceptor contributing to I&I.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year	Approp. thru FY14	Beyond FY 2019	Project Total
						Total '15-'19			
Architectural & Engineering	\$395	\$0	\$0	\$0	\$0	\$395	\$0	\$0	\$395
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	1,316	1,317	1,317	0	3,950	0	0	3,950
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	65	65	65	0	195	0	0	195
Inspection	0	33	33	33	0	99	0	0	99
Miscellaneous	5	13	13	13	0	44	0	0	44
Contingency	0	135	132	132	0	399	0	0	399
Total Outlay	\$400	\$1,562	\$1,560	\$1,560	\$0	\$5,082	\$0	\$0	\$5,082

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$400	\$1,562	\$1,560	\$1,560	\$0	\$5,082	\$0	\$0	\$5,082
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$400	\$1,562	\$1,560	\$1,560	\$0	\$5,082	\$0	\$0	\$5,082
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$400	\$1,562	\$1,560	\$1,560	\$0	\$5,082	\$0	\$0	\$5,082

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	23.6	121.1	224.4	333.5	0.0	333.5
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$23.6	\$121.1	\$224.4	\$333.5	\$0.0	\$333.5
Increase to Sewer User Fee:	0.0¢	0.6¢	3.1¢	5.7¢	8.4¢	0.0¢	8.2¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$400	\$1,562	\$1,560	\$1,560	\$5,082
% change	new	new	new	new	new

LOCATION:
Bryans Road

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Mt. Carmel Woods/College of Southern Maryland (CSM) Pump Stations & Force mains Phase 3	Sewer User 75% Sewer Connection 25%	Requested By: PGM Project #: 7058 Goal#: 2
In order to provide sewer to meet the schedule for the proposed National Guard Amory site, the Mt. Carmel/CSM Pump Station and Force main project will be constructed in two phases. As a result of this phasing, design parameters were changed resulting in an increase in construction costs.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$236	\$0	\$236
Land & ROW	20	0	0	0	0	20	21	0	41
Construction	0	1,700	1,700	0	0	3,400	5,887	0	9,287
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	50	50	0	0	100	170	0	270
Inspection	0	0	0	0	0	0	414	0	414
Miscellaneous	5	0	0	0	0	5	62	0	67
Contingency	0	150	150	0	0	300	551	0	851
Total Outlay	\$25	\$1,900	\$1,900	\$0	\$0	\$3,825	\$7,341	\$0	\$11,166

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$25	\$1,900	\$1,900	\$0	\$0	\$3,825	\$6,763	\$0	\$10,588
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	32	0	32
Total County Funding	\$25	\$1,900	\$1,900	\$0	\$0	\$3,825	\$6,795	\$0	\$10,620
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	546	0	546
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$25	\$1,900	\$1,900	\$0	\$0	\$3,825	\$7,341	\$0	\$11,166

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	386.4	387.8	506.5	632.3	632.3	386.4	632.3
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$386.4	\$387.8	\$506.5	\$632.3	\$632.3	\$386.4	\$632.3
Increase to Sewer User Fee:	14.0¢	13.9¢	17.8¢	21.9¢	21.6¢	15.2¢	21.3¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$25	\$1,900	\$1,900	\$0	\$3,825
% change	new	new	new	n/a	new

LOCATION:

Mt. Carmel Woods/College of Southern Maryland (CSM)

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Sewer User 55%	Requested By: PGM
WURC: Old Washington Road Sewer	Sewer Connection 45%	Project #: 7115
Goal: 1.13		
<p>As part of the Waldorf Urban Redevelopment Study, recommendations were made to replace sewer lines to provide for future development in the Waldorf Urban Redevelopment Corridor. The existing sewer system has aged and is unreliable to facilitate the proposed growth. This project will design and construct approx. 5,800 l.f. of new sewer line from along Old Washington Road from Md. Route 5 to Acton Lane based on a study performed in 2013.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$87	\$0	\$0	\$0	\$0	\$87	\$0	\$0	\$87
Land & ROW	100	0	0	0	0	100	0	0	100
Construction	0	870	0	0	0	870	0	0	870
Equipment	0	0	0	0	0	0	0	0	0
Administration	11	44	0	0	0	55	0	0	55
Inspection	0	22	0	0	0	22	0	0	22
Miscellaneous	5	10	0	0	0	15	0	0	15
Contingency	0	87	0	0	0	87	0	0	87
Total Outlay	\$203	\$1,033	\$0	\$0	\$0	\$1,236	\$0	\$0	\$1,236

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$203	\$1,033	\$0	\$0	\$0	\$1,236	\$0	\$0	\$1,236
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$203	\$1,033	\$0	\$0	\$0	\$1,236	\$0	\$0	\$1,236
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$203	\$1,033	\$0	\$0	\$0	\$1,236	\$0	\$0	\$1,236

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	12.0	76.5	76.5	76.5	0.0	76.5
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$12.0	\$76.5	\$76.5	\$76.5	\$0.0	\$76.5
Increase to Sewer User Fee:	0.0¢	0.3¢	2.0¢	1.9¢	1.9¢	0.0¢	1.9¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$203	\$1,033	\$0	\$0	\$1,236
% change	new	new	n/a	n/a	new

LOCATION:
Old Washington Road to Acton Lane

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Pump Station 3B	Sewer User 0% Sewer Connection 100%	Requested By: PGM Project #: 7051 Goal: 2
<p>Section 6a and 6b of the revised Docket 90 Agreement dated June, 2002 requires that the County share in the cost to design and construct Pump Station 3 and associated sewers based on flows from existing pump stations 2A, 3, and 5. A subsequent agreement (via letter dated 12/15/11) was reached between the County and St. Charles Companies (formerly ACPT) rendering the County responsible for paying 21.07% of PS 3B's estimated costs of \$8.75M; 80.47% of a gravity sewer from PS 2A to PS 3B estimated at \$975K; and 51.99% of a force main sewer from PS 3B to St. Pauls Dr. estimated at \$1.14M. The original budget established for this project did not account for the gravity and force main sewers. Additional funds are being requested to account for the design, construction, and administration of the unanticipated sewer projects. All design and construction work will be performed by St. Charles Companies with reimbursements from the County for its proportionate share.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$104	\$0	\$0	\$0	\$0	\$104	\$1,591	\$0	\$1,695
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	1,579	0	0	0	0	1,579	11,529	0	13,108
Equipment	0	0	0	0	0	0	0	0	0
Administration	50	0	0	0	0	50	369	0	419
Inspection	0	0	0	0	0	0	912	0	912
Miscellaneous	0	0	0	0	0	0	772	0	772
Contingency	67	0	0	0	0	67	1,037	0	1,104
Total Outlay	\$1,800	\$0	\$0	\$0	\$0	\$1,800	\$16,210	\$0	\$18,010

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$1,800	\$0	\$0	\$0	\$0	\$1,800	\$4,460	\$0	\$6,260
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,800	\$0	\$0	\$0	\$0	\$1,800	\$4,460	\$0	\$6,260
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	0	0	0	0	0	0	0	0	0
Other: St. Charles Co.	0	0	0	0	0	0	11,751	0	11,751
Total Funding	\$1,800	\$0	\$0	\$0	\$0	\$1,800	\$16,210	\$0	\$18,010

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	254.8	360.8	360.8	360.8	360.8	254.8	360.8
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$254.8	\$360.8	\$360.8	\$360.8	\$360.8	\$254.8	\$360.8
Increase to Sewer User Fee:	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢	0.0¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:					
	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	<i>Additional funds are being requested to account for the design, \$1,800 construction, and administration of the unanticipated sewer projects.</i>
Increase/(Decrease)	\$1,800	\$0	\$0	\$0	
% change	new	n/a	n/a	n/a	

LOCATION: Waldorf, MD

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Sewer User 55%	Requested By: DPW
MWWTP Belt Filter Press Replacement	Sewer Connection 45%	Project #: 7116
Goal: 2		
Belt Filter Presses #1 through #3 of the sludge process at MWWTP are aged and in need of rehabilitation. Work includes mechanical, electrical, and structural repairs/replacements.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$215	\$125	\$125	\$0	\$0	\$465	\$0	\$125	\$590
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	725	725	0	0	1,450	0	725	2,175
Equipment	0	0	0	0	0	0	0	0	0
Administration	15	15	15	0	0	45	0	15	60
Inspection	0	73	73	0	0	146	0	73	219
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	73	73	0	0	145	0	73	218
Total Outlay	\$230	\$1,011	\$1,011	\$0	\$0	\$2,251	\$0	\$1,011	\$3,262

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$195	\$859	\$859	\$0	\$0	\$1,912	\$0	\$859	\$2,771
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$195	\$859	\$859	\$0	\$0	\$1,912	\$0	\$859	\$2,771
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	35	152	152	0	0	339	0	152	491
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$230	\$1,011	\$1,011	\$0	\$0	\$2,251	\$0	\$1,011	\$3,262

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	11.5	65.1	121.9	121.9	0.0	182.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$11.5	\$65.1	\$121.9	\$121.9	\$0.0	\$182.0
Increase to Sewer User Fee:	0.0¢	0.3¢	1.7¢	3.1¢	3.1¢	0.0¢	4.5¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$230	\$1,011	\$1,011	\$0	\$2,251
% change	new	new	new	n/a	new

LOCATION:
Mattawoman WWTP

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Sewer User 55%	Requested By: DPW
MWWTP Effluent PS Forcemain Improvements	Sewer Connection 45%	Project #: 7117
Goal: 2		
The existing isolation valve and flowmeter on the 48-inch diameter section of the effluent forcemain needs replacement. Project includes replacement of valve and flowmeter in addition to the construction of valving and piping to provide pump-around capabilities at the pump station.		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$250	\$0	\$0	\$0	\$0	\$250	\$0	\$0	\$250
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	1,475	0	0	0	0	1,475	0	0	1,475
Equipment	0	0	0	0	0	0	0	0	0
Administration	15	0	0	0	0	15	0	0	15
Inspection	150	0	0	0	0	150	0	0	150
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	150	0	0	0	0	150	0	0	150
Total Outlay	\$2,040	\$0	\$0	\$0	\$0	\$2,040	\$0	\$0	\$2,040

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$1,734	\$0	\$0	\$0	\$0	\$1,734	\$0	\$0	\$1,734
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$1,734	\$0	\$0	\$0	\$0	\$1,734	\$0	\$0	\$1,734
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	306	0	0	0	0	306	0	0	306
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$2,040	\$0	\$0	\$0	\$0	\$2,040	\$0	\$0	\$2,040

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	102.1	102.1	102.1	102.1	0.0	102.1
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$102.1	\$102.1	\$102.1	\$102.1	\$0.0	\$102.1
Increase to Sewer User Fee:	0.0¢	2.7¢	2.6¢	2.6¢	2.6¢	0.0¢	2.5¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$2,040	\$0	\$0	\$0	\$2,040
% change	new	n/a	n/a	n/a	new

LOCATION:
Mattawoman WWTP

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Sewer User 55%	Requested By: DPW
Grit System Reconfiguration at MWWTP	Sewer Connection 45%	Project #: 7061
<p align="right">Goal: 2</p> <p>To meet current peak capacity at MWWTP and to improve system hydraulics, the existing grit removal system needs to be upgraded with an additional 20 MGD unit. Recent evaluation and design of the grit system improvements has identified an increase in the construction cost.</p>		

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year	Approp. thru FY14	Beyond FY 2019	Project Total
						Total '15-'19			
Architectural & Engineering	\$75	\$0	\$0	\$0	\$0	\$75	\$110	\$0	\$185
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	725	0	0	0	0	725	1,205	0	1,930
Equipment	0	0	0	0	0	0	0	0	0
Administration	15	0	0	0	0	15	40	0	55
Inspection	75	0	0	0	0	75	121	0	196
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	75	0	0	0	0	75	0	0	75
Total Outlay	\$965	\$0	\$0	\$0	\$0	\$965	\$1,476	\$0	\$2,441

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$820	\$0	\$0	\$0	\$0	\$820	\$1,255	\$0	\$2,075
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$820	\$0	\$0	\$0	\$0	\$820	\$1,255	\$0	\$2,075
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other: WSSC @ 15%	145	0	0	0	0	145	221	0	366
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$965	\$0	\$0	\$0	\$0	\$965	\$1,476	\$0	\$2,441

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	71.7	120.0	120.0	120.0	120.0	71.7	120.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$71.7	\$120.0	\$120.0	\$120.0	\$120.0	\$71.7	\$120.0
Increase to Sewer User Fee:	1.9¢	3.1¢	3.1¢	3.1¢	3.0¢	1.9¢	3.0¢

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$965	\$0	\$0	\$0	\$965
% change	new	n/a	n/a	n/a	new

LOCATION:
Mattawoman WWTP

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

LANDFILL SUMMARY

Local governments have the duty to provide for the disposal of solid waste (trash) generated within its borders. Charles County plans for this function by establishing cash reserves collected from user fee revenue and dedicates the reserves for the next landfill cell. The current facility is composed of four cells over a 114 acre site.

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$356	\$544	\$0	\$0	\$0	\$900	\$0	\$0	\$900
Land & ROW	0	527	527	0	0	1,054	0	0	1,054
Construction	0	2,665	582	608	639	4,494	0	0	4,494
Equipment	0	426	0	0	0	426	0	0	426
Administration	36	182	62	35	37	352	0	0	352
Inspection	0	152	60	32	33	277	0	0	277
Miscellaneous	10	15	12	6	8	51	0	0	51
Contingency	0	392	111	61	64	628	0	0	628
Total Outlay	\$402	\$4,903	\$1,354	\$742	\$781	\$8,182	\$0	\$0	\$8,182

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$402	\$4,903	\$1,354	\$742	\$781	\$8,182	\$0	\$0	\$8,182
Capital Budget Reserve	0	0	0	0	0	0	0	0	0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$402	\$4,903	\$1,354	\$742	\$781	\$8,182	\$0	\$0	\$8,182
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$402	\$4,903	\$1,354	\$742	\$781	\$8,182	\$0	\$0	\$8,182

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(1.00)	(1.00)
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0	(71.8)	(71.8)
Operating	0.0	0.0	31.8	32.5	33.1	97.4	0.0	16.9	114.3
Operating	\$0.0	\$0.0	\$31.8	\$32.5	\$33.1	\$97.4	\$0.0	(\$54.9)	\$42.5
Debt Service: Bonds	0.0	34.0	482.2	582.6	628.9	1,727.7	0.0	699.2	2,426.9
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$34.0	\$514.0	\$615.1	\$662.0	\$1,825.1	\$0.0	\$565.5	\$2,390.6

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$824	\$0	\$0	\$0	\$824
Increase/(Decrease)	(\$422)	\$4,903	\$1,354	\$742	\$6,577
% change	-51.2%	new	new	new	798.2%
Increase to Annual Tipping fee:	\$0.00	\$0.48	\$7.11	\$8.40	\$8.93

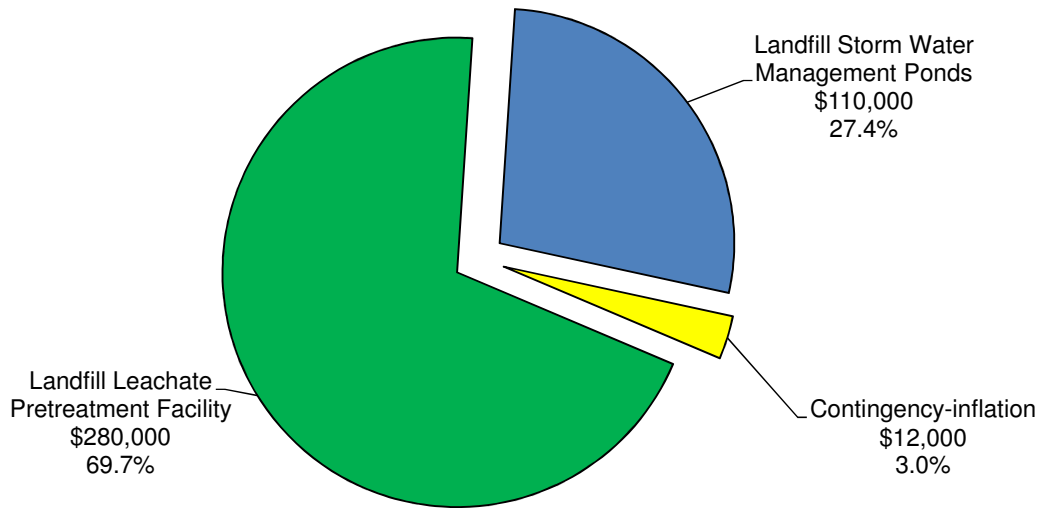
Projects with Future Operating Impacts:

PROJECT	FY 2015	FY 2018	FY 2019	\$0	'15-'19
Leachate Pretreatment Facility	0.0	0.0	31.8	32.5	33.1
Leachate Conveyance System	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	31.8	32.5	33.1

Beyond FY 2019
34.1
(89.0)
(54.9)

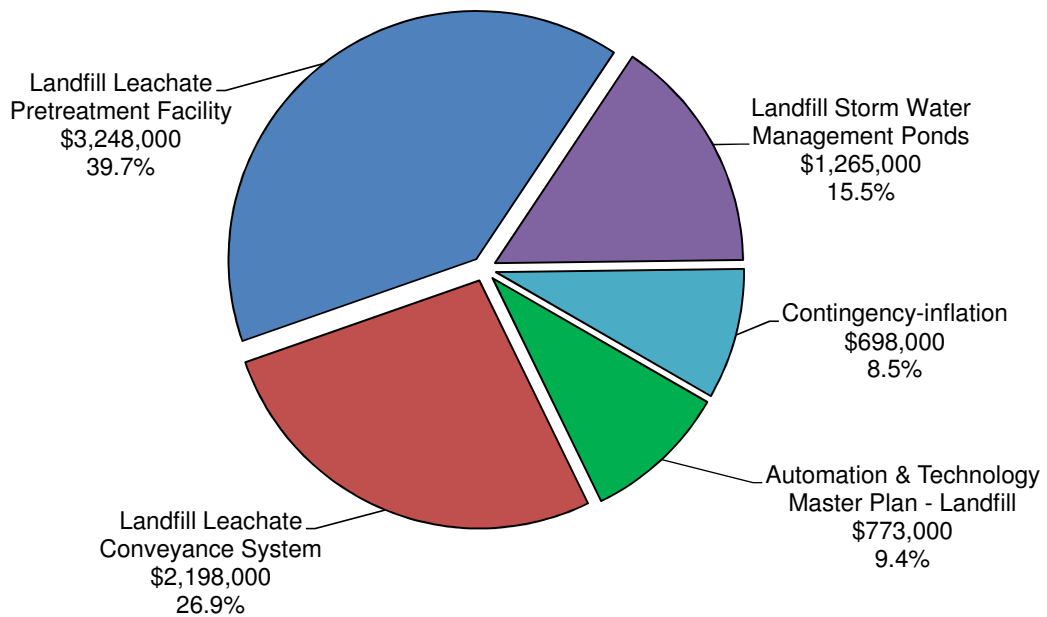
FTE
0.00
(1.00)
(1.00)

**FY15 Landfill Fund by Project
Total \$402,000**



The Landfill Projects are funded by Bonds which are paid for by the Landfill Tipping Fee. The FY 15 Fee is \$70 per ton.

**FY15-FY19 Landfill Fund by Project
Total \$8,182,000**



Projects will improve efficiency at the Landfill and are needed to meet environmental regulations.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Requested By: DPW
Automation & Technology Master Plan - Landfill	Project #:
	Goal: 3
<p>This project request is the result of a study by Westin Engineering to determine the Information Technology needs of the Department of Public Works in order to bring it into the 21st century. The project will include emphasis on asset management, data management, work management, and performance management. The ultimate goal of this project is to allow the department to accomplish its functions even in periods of growth without adding field staff and to make more efficient use of the resources currently available. The project has been broken down into phases by division and functions, this project represent Phase IV – Landfill only.</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$300	\$0	\$0	\$0	\$300	\$0	\$0	\$300
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	400	0	0	0	400	0	0	400
Administration	0	3	0	0	0	3	0	0	3
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0	0
Contingency	0	70	0	0	0	70	0	0	70
Total Outlay	\$0	\$773	\$0	\$0	\$0	\$773	\$0	\$0	\$773

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (10 Year)	\$0	\$773	\$0	\$0	\$0	\$773	\$0	\$0	\$773
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$773	\$0	\$0	\$0	\$773	\$0	\$0	\$773
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$773	\$0	\$0	\$0	\$773	\$0	\$0	\$773

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	93.7	93.7	93.7	0.0	93.7
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$93.7	\$93.7	\$93.7	\$0.0	\$93.7
Increase to Annual Tipping fee:	\$0.00	\$0.00	\$1.30	\$1.28	\$1.26	\$0.00	\$1.25

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:					
	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$773	\$0	\$0	\$0	\$773
Increase/(Decrease)	(\$773)	\$773	\$0	\$0	\$0
% change	-100.0%	new	n/a	n/a	0.0%

LOCATION:
Charles County Landfill

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Landfill Leachate Conveyance System	Requested By: PGM Project #: Goal: 2
An analysis of the most effective means to dispose of the leachate from the landfill showed that a pump station to transmit the flow to the existing gravity sewer will decrease the operating costs by minimizing hauling of the leachate except for periods of high flows. This project is for the design and construction of a leachate conveyance system based on a study performed in 2013.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$0	\$210	\$0	\$0	\$0	\$210	\$0	\$0	\$210
Land & ROW	0	20	0	0	0	20	0	0	20
Construction	0	0	525	525	525	1,575	0	0	1,575
Equipment	0	0	0	0	0	0	0	0	0
Administration	0	14	29	29	29	101	0	0	101
Inspection	0	29	29	28	27	113	0	0	113
Miscellaneous	0	5	5	5	6	21	0	0	21
Contingency	0	0	52	53	53	158	0	0	158
Total Outlay	\$0	\$278	\$640	\$640	\$640	\$2,198	\$0	\$0	\$2,198

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$0	\$278	\$640	\$640	\$640	\$2,198	\$0	\$0	\$2,198
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$0	\$278	\$640	\$640	\$640	\$2,198	\$0	\$0	\$2,198
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$0	\$278	\$640	\$640	\$640	\$2,198	\$0	\$0	\$2,198

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	(1.00)
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	(71.8)
Operating	0.0	0.0	0.0	0.0	0.0	0.0	(17.2)
Total	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	(89.0)
Debt Service: Bonds	0.0	0.0	15.4	53.1	93.1	0.0	130.1
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$15.4	\$53.1	\$93.1	\$0.0	\$41.1
Increase to Annual Tipping fee:	\$0.00	\$0.00	\$0.21	\$0.73	\$1.26	\$0.00	\$0.55

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$0	\$278	\$640	\$640	\$1,558
% change	n/a	new	new	new	new

LOCATION: Charles County Landfill

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Landfill Leachate Pretreatment Facility	Requested By: PGM Project #: 8041 Goal: 2
Upon completion of the Cells 2B/3B the expected leachate volume will exceed the current County ordinance requirements for industrial waste pretreatment. A pretreatment facility will be required to be constructed at the landfill to address the quality of effluent to be discharged to the County waste water system. This project will be for the design and construction of the pretreatment facility based on a study performed in 2013.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$250	\$0	\$0	\$0	\$0	\$250	\$0	\$0	\$250
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	2,500	0	0	0	2,500	0	0	2,500
Equipment	0	0	0	0	0	0	0	0	0
Administration	25	125	0	0	0	150	0	0	150
Inspection	0	88	0	0	0	88	0	0	88
Miscellaneous	5	5	0	0	0	10	0	0	10
Contingency	0	250	0	0	0	250	0	0	250
Total Outlay	\$280	\$2,968	\$0	\$0	\$0	\$3,248	\$0	\$0	\$3,248

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (15 Year)	\$280	\$2,968	\$0	\$0	\$0	\$3,248	\$0	\$0	\$3,248
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$280	\$2,968	\$0	\$0	\$0	\$3,248	\$0	\$0	\$3,248
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$280	\$2,968	\$0	\$0	\$0	\$3,248	\$0	\$0	\$3,248

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	31.8	32.5	33.1	0.0	34.1
Total	\$0.0	\$0.0	\$31.8	\$32.5	\$33.1	\$0.0	\$34.1
Debt Service: Bonds	0.0	23.7	284.2	284.2	284.2	0.0	284.2
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$23.7	\$316.0	\$316.7	\$317.3	\$0.0	\$318.3
Increase to Annual Tipping fee:	\$0.00	\$0.33	\$4.37	\$4.33	\$4.28	\$0.00	\$4.24

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$280	\$2,968	\$0	\$0	\$3,248
% change	new	new	n/a	n/a	new

LOCATION: Charles County Landfill

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Landfill Storm Water Management Ponds	Requested By: PGM Project #: 8042 Goal: 2.1
Sediment basins were constructed to handle storm water run-off during initial construction of the landfill in 1990's. The basins were to be used in this capacity for no more than 3 years and then converted to storm water management ponds in accordance with MD-378 pond criteria. Charles County Stormwater Conservation District and the Maryland Department of the Environment's Dam Safety Division require that the ponds now be brought up to MD 378 criteria. This project is for the design and construction of the permanent storm water management ponds.	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year			
						Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$95	\$0	\$0	\$0	\$0	\$95	\$0	\$0	\$95
Land & ROW	0	475	475	0	0	950	0	0	950
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	10	25	25	0	0	60	0	0	60
Inspection	0	25	25	0	0	50	0	0	50
Miscellaneous	5	5	5	0	0	15	0	0	15
Contingency	0	47	48	0	0	95	0	0	95
Total Outlay	\$110	\$577	\$578	\$0	\$0	\$1,265	\$0	\$0	\$1,265

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$110	\$577	\$578	\$0	\$0	\$1,265	\$0	\$0	\$1,265
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$110	\$577	\$578	\$0	\$0	\$1,265	\$0	\$0	\$1,265
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$110	\$577	\$578	\$0	\$0	\$1,265	\$0	\$0	\$1,265

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	9.3	59.9	112.5	112.5	0.0	112.5
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$9.3	\$59.9	\$112.5	\$112.5	\$0.0	\$112.5
Increase to Annual Tipping fee:	\$0.00	\$0.13	\$0.83	\$1.54	\$1.52	\$0.00	\$1.50

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$110	\$577	\$578	\$0	\$1,265
% change	new	new	new	n/a	new

LOCATION: Charles County Landfill

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

WATERSHED PROTECTION & RESTORATION FUND SUMMARY

Charles County continues design, permitting, and construction of stormwater facilities to manage the quantity and quality of stormwater runoff from unmanaged impervious surface. Cost associated with this program are part of the Watershed Protection and Restoration Enterprise Fund and paid for with the stormwater remediation fee.

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$184	\$166	\$144	\$232	\$243	\$969	\$320	\$255	\$1,544
Land & ROW	600	622	646	869	912	3,649	3,444	958	8,051
Construction	2,002	2,072	2,155	2,892	3,036	12,157	6,440	3,188	21,785
Equipment	0	0	0	0	0	0	0	0	0
Administration	143	150	152	207	217	869	407	228	1,504
Inspection	60	62	64	87	91	364	106	100	570
Miscellaneous	33	34	31	41	130	269	81	103	453
Contingency	206	213	222	278	41	960	792	43	1,795
Total Outlay	\$3,228	\$3,319	\$3,414	\$4,606	\$4,670	\$19,237	\$11,590	\$4,875	\$35,702

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds	\$3,168	\$3,282	\$3,414	\$4,606	\$4,670	\$19,140	\$11,590	\$4,875	\$35,605
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	60	37	0	0	0	97	0	0	97
Total County Funding	\$3,228	\$3,319	\$3,414	\$4,606	\$4,670	\$19,237	\$11,590	\$4,875	\$35,702
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$3,228	\$3,319	\$3,414	\$4,606	\$4,670	\$19,237	\$11,590	\$4,875	\$35,702

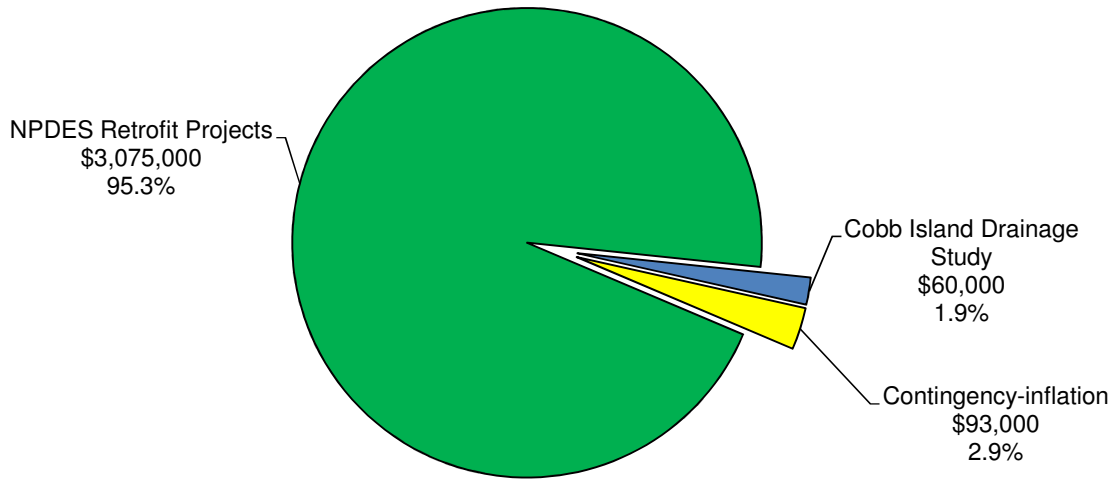
Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	186.6	391.6	617.5	939.7	2,135.4	963.8	1,543.1	4,642.3
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$186.6	\$391.6	\$617.5	\$939.7	\$2,135.4	\$963.8	\$1,543.1	\$4,642.3

Increase to Annual ESF fee: \$1.22 \$3.27 \$7.00 \$12.03 \$18.07 \$19.74 \$29.29

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

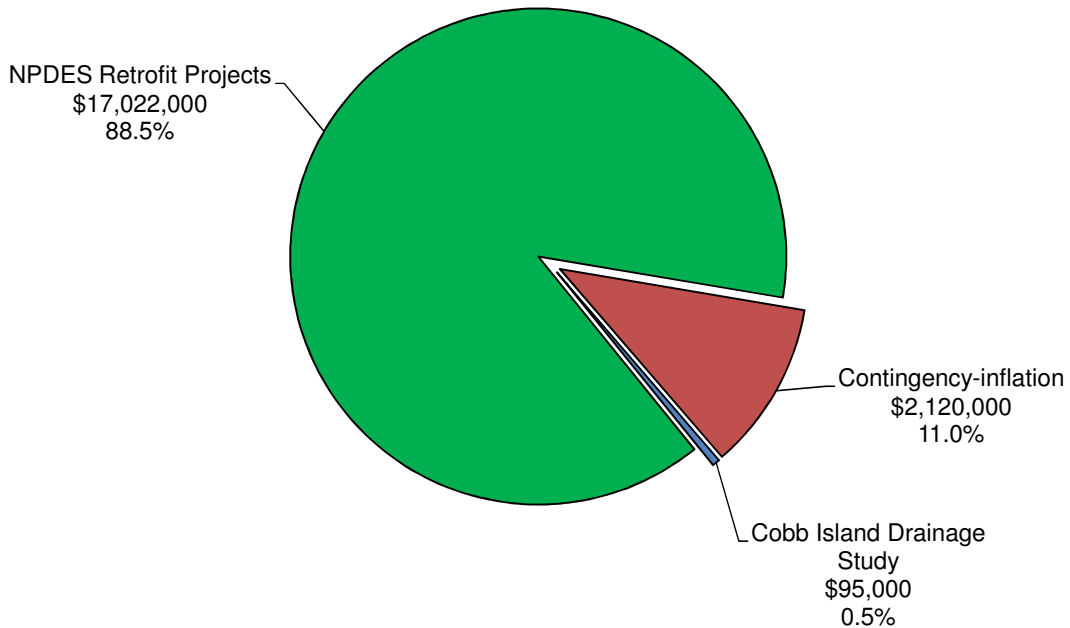
	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$3,075	\$3,075	\$3,075	\$3,967	\$13,192
Increase/(Decrease)	\$153	\$244	\$339	\$639	\$1,375
% change	5.0%	7.9%	11.0%	16.1%	10.4%

FY15 Watershed Protection and Restoration Fund by Project Total \$3,228,000



NPDES Retrofit Projects are funded by Bonds which are paid for with the Stormwater Remediation Fee. A \$43 fee is charged annually to each improved property within the County.

FY15-FY19 Watershed Protection and Restoration Fund by Project Total \$19,142,000



The County will continue to seek grant opportunities to aid in funding of Watershed Protection and Restoration projects.

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME:	Requested By: PGM
NPDES Retrofit Projects	Project #: 8019
	Goal: 2.1

The project is based on the 2004, 2007 and 2011 Watershed Restoration Studies which are part of the County's 2002 NPDES municipal stormwater permit. The 2002 permit requires restoration of 10% of untreated impervious surface in the Development District. These studies identified projects to meet the restoration requirement.

Project study areas include: Carrington, Pinefield, Bryan's Road, Acton-Hamilton, Marbella Delight, Fox Run, Lancaster, West Lake Village, Ryon Woods, White Plains, St. Charles, Wakefield, Bannister, Hunt Club Estates, Northwood, Jenifer Elementary School, Berry Road North, Briarwood, Leonardtown Road, Pinefield Center, Potomac Branch Library, and Waldorf Commercial Corridor. Potomac Heights is an additional area of restoration identified separately.

The Carrington project is complete. Pinefield, Bryan's Road, Acton-Hamilton, Fox Run, Lancaster, Northwood, Ryon Woods, and White Plains are in design.

Restoration of untreated impervious surface can be done by constructing water quality facilities, stream restoration, programmatic enhancements, and/or through educational outreach. Program requirements are expected to increase to 20% and will be determined when the permit is reissued to the County.

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$130	\$130	\$130	\$200	\$200	\$790	\$320	\$200	\$1,310
Land & ROW	583	583	583	750	750	3,249	3,444	750	7,443
Construction	1,944	1,944	1,944	2,496	2,496	10,824	6,440	2,496	19,760
Equipment	0	0	0	0	0	0	0	0	0
Administration	133	133	133	172	172	743	407	172	1,322
Inspection	58	58	58	75	75	324	106	75	505
Miscellaneous	27	27	27	34	103	218	81	103	402
Contingency	200	200	200	240	34	874	792	34	1,700
Total Outlay	\$3,075	\$3,075	\$3,075	\$3,967	\$3,830	\$17,022	\$11,590	\$3,830	\$32,442

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$3,075	\$3,075	\$3,075	\$3,967	\$3,830	\$17,022	\$11,590	\$3,830	\$32,442
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	0	0	0	0	0	0	0	0	0
Total County Funding	\$3,075	\$3,075	\$3,075	\$3,967	\$3,830	\$17,022	\$11,590	\$3,830	\$32,442
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$3,075	\$3,075	\$3,075	\$3,967	\$3,830	\$17,022	\$11,590	\$3,830	\$32,442

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	181.1	373.2	576.7	854.2	963.8	1,543.1
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$181.1	\$373.2	\$576.7	\$854.2	\$963.8	\$1,543.1
Increase to Annual WPRF fee:	\$0.00	\$3.62	\$7.37	\$11.23	\$16.42	\$19.74	\$29.29

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:					
	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$3,075	\$3,075	\$3,075	\$3,967	\$13,192
Increase/(Decrease)	\$0	\$0	\$0	\$0	\$0
% change	0.0%	0.0%	0.0%	0.0%	0.0%

LOCATION:
Charles County Development District- see description

APPROVED CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2015

(\$ in thousands)

PROJECT NAME: Cobb Island Drainage Study	Requested By: PGM Project #: 8043 Goal: 2.1
<p>Conduct a preliminary drainage study to identify and rank drainage problems throughout Cobb Island. Much of Cobb Island was developed prior to Charles County's adoption of engineering standards associated with drainage (pipes, culverts, ditches, open channel, etc.) improvements. The Department of Planning and Growth Management and the Department of Public Works have received various drainage complaints throughout the years and are aware of the need for drainage improvements. The preliminary drainage study will also provide conceptual improvement scenarios and provide preliminary estimates of drainage improvement costs. These preliminary estimates of drainage improvement costs will then be used to establish budgets to complete the needed improvements.</p>	

EXPENSE BUDGET	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Architectural & Engineering	\$50	\$25	\$0	\$0	\$0	\$75	\$0	\$0	\$75
Land & ROW	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0	0	0
Administration	5	5	0	0	0	10	0	0	10
Inspection	0	0	0	0	0	0	0	0	0
Miscellaneous	5	5	0	0	0	10	0	0	10
Contingency	0	0	0	0	0	0	0	0	0
Total Outlay	\$60	\$35	\$0	\$0	\$0	\$95	\$0	\$0	\$95

FINANCING SOURCES	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	5-Year Total '15-'19	Approp. thru FY14	Beyond FY 2019	Project Total
Bonds (30 Year)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund Balance Appropriation	0	0	0	0	0	0	0	0	0
Operating Transfer	60	35	0	0	0	95	0	0	95
Total County Funding	\$60	\$35	\$0	\$0	\$0	\$95	\$0	\$0	\$95
Federal	0	0	0	0	0	0	0	0	0
State	0	0	0	0	0	0	0	0	0
Other:	0	0	0	0	0	0	0	0	0
Total Funding	\$60	\$35	\$0	\$0	\$0	\$95	\$0	\$0	\$95

Operating Budget Impact	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Approp. thru FY14	Beyond FY 2019
No. of Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel Costs	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Operating	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Debt Service: Bonds	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Vehicle & Equipment Lease	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Impact	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Increase to Annual WPRF fee:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

VARIANCE TO APPROVED PER FY14-FY18 CAPITAL IMPROVEMENT PROGRAM:

	FY 2015	FY 2016	FY 2017	FY 2018	TOTAL
Approved FY14-FY18 CIP	\$0	\$0	\$0	\$0	\$0
Increase/(Decrease)	\$60	\$35	\$0	\$0	\$95
% change	n/a	n/a	n/a	n/a	new

LOCATION:
Cobb Island

FISCAL YEAR 2013-FY2015 CAPITAL IMPROVEMENT PROGRAM

(cost estimated in thousand of dollars)

	FY13 AMENDED	FY14 AMENDED	FY15 APPROVED
GOVERNMENTAL PROJECTS			
<u>BOARD OF EDUCATION:</u>			
<u>State Shared</u>			
New Elementary School #3	\$0	\$1,305	\$2,066
St. Charles High School	24,114	25,202	3,695
Middleton Full Day K Additions/Renovations	(700)	(9)	0
Rooftop Unit/Boiler Replacement at Hanson Middle School	(38)	0	0
Jenifer E.S. Roof/RTU/Boiler Replacement	365	(154)	0
Matula Full Day K Additions/Renovations	(100)	0	50
Matthew Henson Middle School Gym HVAC	112	223	0
La Plata High School Gym HVAC	0	43	549
Benjamin Stoddert M.S. RTU/Boiler Replacement	0	0	335
Subtotal	\$23,754	\$26,609	\$6,695
<u>Locally Funded, 100%</u>			
Boiler & Chiller Replacement at Mitchell Elementary School	\$2,930	(\$410)	\$0
Various Maintenance Projects	182	46	600
Dr. Gustavus Brown E.S. RTU/Boiler Replacement	0	1,698	1,799
F.B. Gwynn Center Roof/Boiler Replacement	0	243	2,635
McDonough/Craik/Stethem Sewer Connection Fees	0	321	0
Local Portable Classrooms - Various Schools	0	0	388
Elementary Schools - Playground Replacement Program	0	0	266
Site Improvements/Asphalt Replacement Program	0	0	1,276
Thomas Stone High School - Parking Lot & Site Improvement	0	0	2,036
Renovation Feasibility Study	0	0	201
Contingency - Inflation	(629)	106	367
Subtotal	\$2,483	\$2,004	\$9,568
TOTAL BOARD OF EDUCATION	\$26,237	\$28,613	\$16,263
<u>COLLEGE OF SOUTHERN MARYLAND:</u>			
<u>Inner Campus Program</u>			
Business Building Renovation/Addition	(\$1,042)	\$0	\$0
Center for Energy & Trades Training Building	0	9,343	2,057
Career Education Building Renovation/Addition	16,269	1,087	0
Upgrade Telecom, PBX, Safety & Security Systems	0	0	1,954
Contingency - Inflation	442	313	122
TOTAL COLLEGE OF SOUTHERN MD	\$15,669	\$10,743	\$4,133
<u>GENERAL GOVERNMENT:</u>			
Courthouse Expansion	\$7	\$0	\$0
Agricultural Preservation Land Acquisition	0	506	515
Clark Senior Center Addition	0	(10)	0
Waldorf West Library	(975)	(151)	0
Transfer Pavilion	70	0	0
Various Planning Studies	161	176	266
Detention Center Intake Area	166	808	808
Digital County Mapping	0	(41)	0
Rural Legacy Program	(516)	1,511	1,521

FISCAL YEAR 2013-FY2015 CAPITAL IMPROVEMENT PROGRAM

(cost estimated in thousand of dollars)

	<u>FY13 AMENDED</u>	<u>FY14 AMENDED</u>	<u>FY15 APPROVED</u>
<u>GENERAL GOVERNMENT:</u>			
Various Maintenance Projects	252	367	385
Tri-County Animal Shelter Improvements	279	0	0
Port Tobacco Historic District Revitalization	0	475	0
Courthouse Renovation	315	101	101
Wind Turbine at Crain Memorial Welcome Center	23	0	0
County Government Building Electrical & Network Infrastructure System Upgrades	543	0	687
Automation & Technology Master Plan-Facilities	0	608	0
Message Board	200	0	0
Hughesville Streetscape	329	302	0
Purchase of Developments Rights Programs	100	100	515
Community Services HVAC Improvements	438	0	0
Nanjemoy Community Center Roof Replacement	69	0	0
Detention Center Ceiling Replacement	11	0	0
Parking Lot Improvements	233	100	0
Engineering Plan Digitalization	3	53	53
Benedict Waterfront Village Revitalization	494	60	0
Zekiah Fort Preservation	0	909	0
Multi-Generational Center	0	550	1,486
Zoning Update (2012 Comprehensive Plan)	0	319	0
Lighting Retrofits	0	106	106
Sheriff's Office Improvements	0	396	0
Sirens for the Development District	0	360	0
Welcome Signage	0	42	0
Detention Center Replacement Door Control System	0	249	0
Clark Senior Center - Roof Truss Repairs	0	104	0
Indian Head Science and Technology Park	0	0	6,437
FY15 Pt Tobacco Hist District Revitalization Implementation	0	0	520
Generator Replacement Program	0	0	153
Hazmat & EMS Relocation	0	0	457
Develop Road Safety Prioritization Measure & Inventory	0	0	38
State Attorney's Office Renovations	0	66	363
Animal Shelter Cremation Unit	0	0	117
WURC Implementation Studies	0	0	91
Contingency - Inflation	(57)	(107)	182
TOTAL GENERAL GOVERNMENT	\$2,145	\$7,959	\$14,801
<u>PARKS:</u>			
Various Pedestrian & Bicycle Facilities	\$200	(\$68)	\$80
Pope's Creek Rail Trail	0	0	1,878
Park Repair & Maintenance	252	220	252
Western Parkway Sidewalks Millbrook to Weymouth	0	26	0
Friendship Landing Boating Access	0	287	0
Maxwell Hall House Improvements	0	330	0
Laurel Springs Sports Light System	0	125	0
Port Tobacco Parkland Acquisition	0	0	961
Friendship Farm Addition	0	0	838

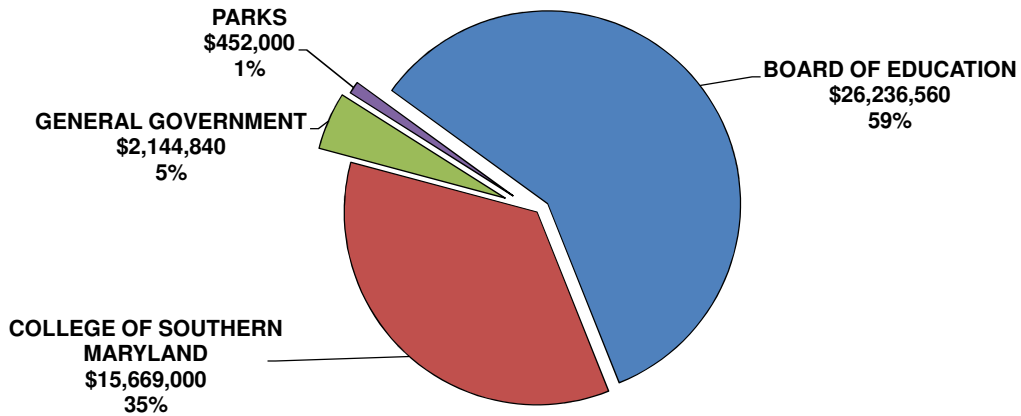
FISCAL YEAR 2013-FY2015 CAPITAL IMPROVEMENT PROGRAM

(cost estimated in thousand of dollars)

	FY13 AMENDED	FY14 AMENDED	FY15 APPROVED
<u>PARKS:</u>			
Oakridge Park Playground Rehabilitation	0	0	140
Thoroughbred Court Sidewalks	0	122	0
Contingency - Inflation	0	(328)	16
TOTAL PARKS	\$452	\$714	\$4,165
<u>TRANSPORTATION:</u>			
Western Parkway Ph. I-III	0	(758)	0
Traffic Signal Program	(154)	134	257
Cross County Connector Phase I-VII	(30,278)	0	0
Road Overlay Program	3,078	3,078	3,078
Mill Hill Road Extended	0	1,277	1,791
Waldorf Subarea Plan Implementation Studies	91	(91)	0
Bridge Replacement Program	0	(146)	0
Radio Station Road Upgrades	145	(612)	0
Safety Improvement Program - Existing Roadways	220	(158)	277
Dogwood Drive Drainage Improvements	0	(270)	0
County Drainage Systems Improvements Program	(3)	950	997
Smallwood/St. Patrick Dr Intersection/Traffic Improvements	0	570	0
Bryans Road Subarea Plan Implementation	61	0	0
Waldorf Library Pedestrian Crossing Signal	243	19	0
Strawberry Hills Drainage Improvements	10	37	0
Carrington Drainage Improvements	86	(78)	0
Pinefield Drainage Improvements	1,249	0	0
Billingsley Road Improvements	153	0	300
Middletown Road and Billingsley Road Turnaround	603	(354)	0
Light Rail Transit Initiative	270	270	270
Sidewalk Improvement Program	153	0	0
Rosewick/Radio Station Road Traffic Signal	112	206	0
Gallant Green Rd @ MD 5 Traffic Signal	56	0	0
WURC: Old Washington Road Reconstruction	0	372	0
Cross County Connector	0	500	0
Old Sycamore Road Drainage Improvements	0	227	0
Washington Ave. - Various Intersection Improvements	0	0	403
St. Patrick Dr/Western Pkwy - Ped Intersection Improvements	0	0	177
Neighborhood Traffic Calming Program	0	0	312
Rosewick Road Phase 3	0	0	620
Captain Dement Dr Drainage Improvements	0	12	0
Sidewalk Improvement Program	0	0	153
McDaniel Road	0	0	1,309
Contingency - Inflation	(60)	301	247
TOTAL TRANSPORTATION	(\$23,963)	\$5,486	\$10,191
TOTAL GOVERNMENTAL PROJECTS	\$20,539	\$53,516	\$49,553

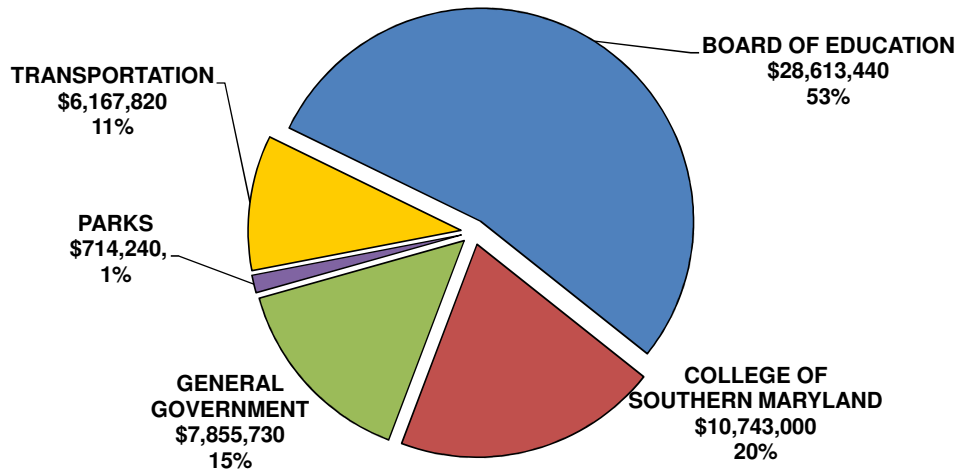
GOVERNMENTAL PROJECTS

FY13 AMENDED BUDGET = \$20,539,190

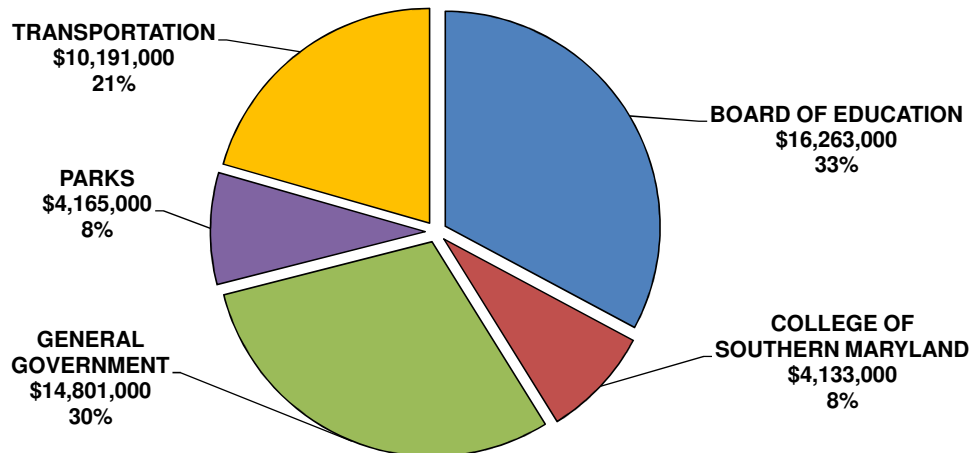


The FY13 Amended Budget for Transportation is not included in the above graph. Due to the elimination of a project, the Transportation FY13 Amended Budget was reduced below the adopted level.

FY14 AMENDED BUDGET = \$53,515,910



FY15 APPROVED BUDGET = \$49,553,000



FISCAL YEAR 2013-FY2015 CAPITAL IMPROVEMENT PROGRAM

(cost estimated in thousand of dollars)

	FY13 AMENDED	FY14 AMENDED	FY15 APPROVED
ENTERPRISE FUND PROJECTS			
<u>WATER PROJECTS:</u>			
	NOTE: (%) represents the percentage of the total project appropriation.		
Water Model Update	34	34	75
Cliffton Water System Improvements	27	1,194	0
Chapman's Well System Interconnection	0	(747)	0
Automation & Technology Master Plan (50% Sewer)	851	836	28
Swan Point Water Tower Rehabilitation	561	0	0
Well Site Automation	197	112	0
Patuxent Aquifer Study	78	80	0
Mattawoman Lab Renovations (50% Sewer)	18	12	0
Underground Infrastructure Repairs	328	503	553
Various County Water Studies	89	89	89
Satellite Water Facility Upgrades	537	505	2,188
Smallwood Drive East Water Tower Rehab	750	0	0
Benedict Water System Improvements	0	550	860
Waldorf/Chapel Pt. Water System Interconnection Feasibility Study	0	57	83
South County Water Transmission Main	0	210	0
Jude House Well Reverse Osmosis System	0	170	0
Well Site Generator Installations	0	88	0
White Plains South Water Line Improvements	0	0	529
Bensville Water Tower No. 8	0	0	535
Chapel Point Water Tower (Relocated)	0	0	91
Gleneagles 2MG Water Tower	0	0	713
Waldorf Fire House Water Tower Replacement	0	0	713
Contingency - Inflation	100	134	197
TOTAL WATER	\$3,570	\$3,826	\$6,653

<u>SEWER PROJECTS:</u>			
	NOTE: (%) represents the percentage of the total project appropriation.		
Piney Branch Interceptor Capacity Upgrade	0	(1,400)	0
Pumping Station 3B, Ph. 1-II	0	2,338	1,800
Mt. Carmel Woods WWTP Upgrade	2,513	731	25
Grit System Reconfiguration at MWWTP	49	0	965
Pump Station Rehabs & Replacements	0	172	0
Influent/Effluent Pump Station Evaluation	249	2,782	5,190
Mattawoman I & I	37	1,486	2,417
MWWTP Electrical System Replacement Study	218	656	165
White Plains Failing Septic Sewer Installation	440	0	0
Mattawoman WWTP Automation	819	475	100
Pump Station Rehabs and Replacements	951	2,526	2,561
Sewer Model Update	39	39	80
Hughesville Package Treatment Plant	0	894	894
Automation & Technology Master Plan (50% Water)	851	836	28
Bryans Road Interceptor Capacity Study	0	(396)	0
MWWTP Clarifier and Thickener Repairs	345	655	1,071
Mattawoman WWTP Berm Relocation	0	0	10
Mattawoman Flow Equalization	369	135	711
MWWTP Underground Concrete Rehab	315	0	0

FISCAL YEAR 2013-FY2015 CAPITAL IMPROVEMENT PROGRAM

(cost estimated in thousand of dollars)

	FY13 AMENDED	FY14 AMENDED	FY15 APPROVED
<u>SEWER PROJECTS:</u>			
NOTE: (%) represents the percentage of the total project appropriation.			
Satellite Wastewater Facility Upgrades	218	680	338
Mattawoman Biosolids Feasibility Study	100	135	0
Cobb Island/Swan Point Interconnection	0	453	0
MWWTP Utility Water System Evaluation & Improvement	0	61	130
Cliffton Pump Station #4	0	91	241
Upper Port Tobacco River Watershed Sewer Connection Study	0	235	0
Piney Branch Sewer Replacement (Upper Reaches)	0	804	670
Marshall Corner Road Gravity Sewer	0	125	713
MD Route 5 Pump Station Forcemain	0	83	600
WURC: Zekiah Pump Station Upgrade	0	221	0
WURC: Zekiah Pump Station Forcemain	0	232	0
WURC: Zekiah Interceptor Sewer Interceptor	0	417	0
Mattawoman Lab Renovations (50% Water)	18	12	0
Cliffton WWTP Walkway Repairs	0	93	0
Grinder at Pump Station 3B	0	50	0
White Plains Commerce Center Pump	0	57	0
Cobb Island Sewer Capacity & Feasibility Study	0	0	164
Bryans Road Interceptor Sewer I&I Rehabilitation	0	0	400
WURC: Old Washington Road Sewer	0	0	203
MWWTP Belt Filter Press Replacement	0	0	230
Bel Alton WWTP Building	0	40	0
MWWTP Effluent PS Forcemain Improvements	0	0	2,040
Contingency - Inflation	205	392	665
TOTAL SEWER	\$7,736	\$16,109	\$22,410
TOTAL WATER AND SEWER	\$11,305	\$19,934	\$29,063
<u>WATERSHED PROTECTION AND RESTORATION FUND</u>			
Various NPDES Retrofit Projects	\$2,844	\$1,485	\$3,075
Pinefield NPDES Retrofit Project	764	0	0
Acton/Hamilton NPDES Retrofit Project	0	17	0
Bryans Road NPDES	1,458	0	0
Fox Run NPDES Retrofits	0	977	0
Ryon Woods NPDES Retrofits	0	33	0
White Plains NPDES Retrofits	6	4	0
NPDES Mapping	490	0	0
GIS Mapping	432	0	0
Pinefield Temi Drive NPDES Retrofits	49	593	0
Holly Tree Stream Restoration NPDES	46	13	0
Stavors Road NPDES Retrofits	0	293	0
Acton Lane NPDES Retrofits	0	318	0
Cobb Island Drainage Study	0	0	60
White Plains NPDES Improvements	0	537	0
Potomac Heights NPDES Improvements	0	840	0
Master Drainage Plan	0	182	0
Contingency - Inflation	167	150	93
TOTAL	\$6,256	\$5,440	\$3,228

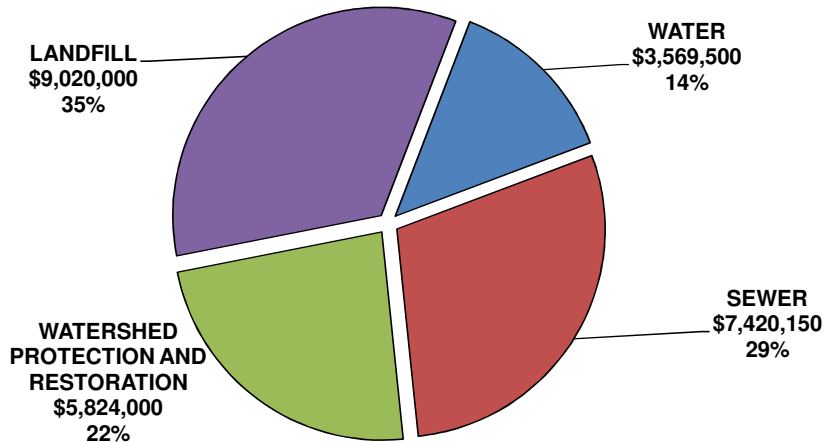
FISCAL YEAR 2013-FY2015 CAPITAL IMPROVEMENT PROGRAM

(cost estimated in thousand of dollars)

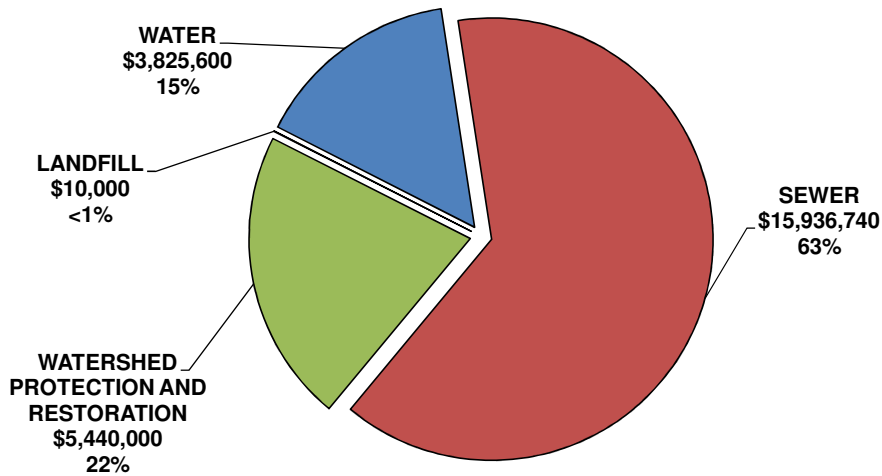
	FY13 AMENDED	FY14 AMENDED	FY15 APPROVED
<u>LANDFILL:</u>			
Cell #3B & #2B Expansion	\$8,747	\$0	\$0
Landfill Leachate Pretreatment Facility	0	0	280
Landfill Storm Water Management Ponds	0	0	110
Solid Waste Plan Study	0	10	0
Contingency - Inflation	273	0	12
TOTAL LANDFILL	\$9,020	\$10	\$402
TOTAL ENTERPRISE FUND PROJECTS	\$26,581	\$25,384	\$32,693

ENTERPRISE PROJECTS

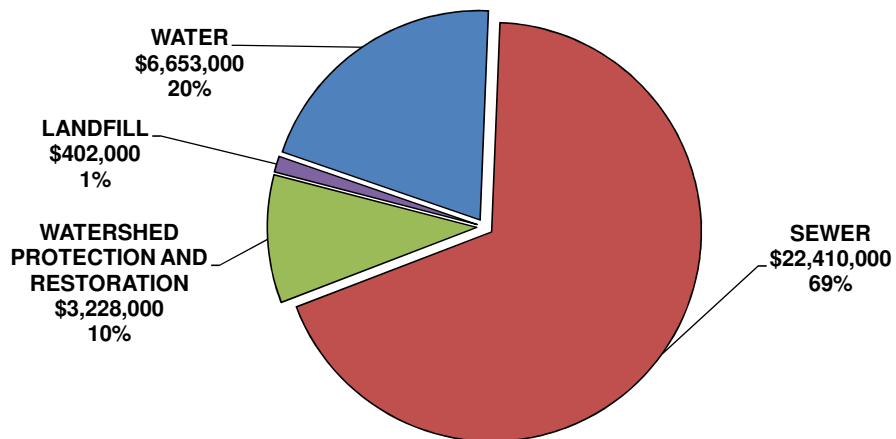
FY13 AMENDED BUDGET = \$26,580,790



FY14 AMENDED BUDGET = \$25,384,440



FY15 APPROVED BUDGET = \$32,693,000



Capital Projects

Department: Planning & Growth Management 30.07.32
Division \ Program: Capital Services Fund: Capital
Program Administrator: John Stevens, Chief of Capital Services

Expenditure Category	FY2013 Actual	FY2014 Adopted	FY2015 Request	FY2015 Adopted	\$ Change from FY2014	% Chg.
Personal Services	\$1,270,659	\$1,363,100	\$1,490,600	\$1,490,600	\$127,500	9.4%
Fringe Benefits	398,345	416,100	474,100	474,100	58,000	13.9%
Operating Costs	65,533	229,800	226,400	223,200	(6,600)	-2.9%
Debt Service	614	3,800	0	0	(3,800)	N/A
Operating Contingency	0	0	0	3,200	3,200	NEW
Transfers Out (charged to capital projects)	(1,735,679)	(2,012,800)	(2,191,100)	(2,191,100)	(178,300)	8.9%
Total Expenditures	(\$528)	\$0	\$0	\$0	\$0	N/A

Changes and Useful Information:

- **Personal Services** includes the full year impact of the merit received during FY 2014 and full year impact of an Office Associate and Engineer III position approved during FY2014.
- The decrease in **Operating Costs** is due to the one time FY2014 cost to purchase monitors and other accounts were adjusted to recent trends.
- **Debt service** decrease due to the FY09 capital lease ending.
- **Operating Contingency** is to cover unanticipated expenditure overages such as emergency expenditures that may arise during the fiscal year.

Description

The Capital Services (CS) Division provides professional project management services for development and implementation of infrastructure improvements within Charles County. These projects include roads, water, sewer, and environmental projects, as well as building facilities exceeding \$500,000. The CS Division is responsible for managing the capital improvements projects from the conceptual stages, onto design, through construction and start up. The CS Division develops project estimates for budget purposes.

The division coordinates design and construction with the user agency, Department of Public Works (DPW)/Utilities and DPW Facilities to incorporate the user agency's operating requirements into the design of the facility while providing material and equipment that is compatible with the maintenance requirements of DPW Utilities and DPW Facilities. The Division administers construction projects to ensure that schedules are met and quality standards are achieved by contractors performing work for the county.

The goals of the Capital Services Division are to provide economical designs that satisfy the requirements of the end users while incorporating materials and equipment that enhance the maintenance of the systems, provide construction oversight to ensure that projects are delivered on time and within budget, and meet the quality standards set forth in the construction documents.

Capital Projects

Department:	Planning & Growth Management		30.07.32
Division \ Program:	Capital Services	Fund:	Capital
Program Administrator:	John Stevens, Chief of Capital Services		

Positions:	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Title	FTE	FTE	FTE	FTE	FTE
Director of Planning & Growth Mgmt	0.3	0.3	0.3	0.3	0.3
Chief of Capital Services	1.0	1.0	1.0	1.0	1.0
Chief of Resource & Infrastructure Mgmt	0.2	0.2	0.2	0.2	0.2
Engineer IV	2.0	2.0	2.0	2.0	2.0
Resource Analyst - GIS	0.2	0.2	0.2	0.2	0.2
Administration Manager	0.3	0.3	0.3	0.3	0.3
Engineer III	3.0	3.0	3.0	4.0	4.0
Utilities Engineer	0.1	0.1	0.1	0.1	0.1
Planner I- III	0.7	0.7	0.7	0.7	0.7
Engineer I / II	4.0	3.0	3.0	3.0	3.0
Right of Way Agent I / II	2.0	2.0	2.0	2.0	2.0
Project Administrative Specialist	1.0	2.0	2.0	2.0	2.0
Administrative Associate	1.7	1.7	1.7	1.7	1.7
Office Associate I- III	1.3	1.3	1.3	2.0	2.0
Paralegal Supervisor	1.0	1.0	0.8	0.8	0.8
Part Time	0.2	0.2	0.2	0.2	0.2
Total Full Time Equivalent	18.9	18.9	18.7	20.4	20.4

Objectives & Measurements:	FY11	FY12	FY13	FY14	FY15
	Actual	Actual	Actual	Projected	Estimated

Objective: to provide infrastructure planning, design and construction for roadways, water and wastewater systems, facilities and environment, as adopted in the County Master Plan.

# of active projects	84	81	88	84	89
Projects per FTE	10.5	5.1	6.3	5.0	5.2
\$'s expended for A&E	\$2,141,759	\$2,685,275	\$3,105,345	\$2,644,126	\$2,776,333
\$'s expended for ROW	\$1,525,327	\$685,728	\$1,783,751	\$1,331,602	\$1,398,182
\$'s expended for Construction	\$14,305,104	\$15,520,630	\$5,578,243	\$11,801,326	\$12,391,392
\$'s expended for Inspection	\$977,191	\$1,153,195	\$452,493	\$860,960	\$904,007
\$'s expended for Administration	\$431,542	\$625,436	\$531,548	\$529,509	\$555,984
\$'s expended for Other	\$505,863	\$828,666	\$133,498	\$489,342	\$513,810
Change orders as % of construction costs	2.0%	2.6%	2.8%	2.5%	2.6%
# of contracts administered	165	151	176	164	172

Financial Planning

FIVE-YEAR PLANNING

The Connection between Operating & Capital Planning

The goal of a five-year financial plan is to measure future operating and capital costs and to fund those costs in the most efficient and responsible manner possible. The County implements five-year financial forecast models for all major funds to aid with both operating and capital budget plans. Five-year plans are used for its General Fund, Water & Sewer Fund, the Solid Waste Fund, and Watershed Protection & Restoration Fund. Our financial models have the ability to adjust current and future revenues to fulfill the desired service level requirements. The outcome of compiling financial plans is to determine the amount of additional debt that the County can issue over a five-year period in order to make fiscally sound management decisions as it relates to future infrastructure.

Trends and Assumptions for Estimates

Numerous assumptions are required in order to plan five years of revenues and expenditures. Financial forecasts can and will have many factors that affect the estimates. Two of the major factors are economic conditions and political policy. Few economists can accurately predict when the next major recession or the next recovery will occur, however, changes in the economy must be measured along with the growth in businesses and population of the community. Political policies and philosophies such as land use, smart growth, and "no new taxes," contribute significantly toward future estimates. The Comprehensive Plan is taken into consideration when developing assumptions for the five-year plans. The Comprehensive Plan is a long range plan that guides policy, investment, program, and land use decisions within the County. An update of the Comprehensive Plan is currently underway.

Revenue forecasts are generally based on recent historical data mixed with any known facts that may affect future revenues. For example, if the prior year growth rate for new property was 7%, but a policy adopting a 5% tax cap increase were to take effect, historical information is less important. If future rate or fee changes are unknown then it is assumed that they will remain at the current level. Revenue estimates are extremely important in our financial plans, as they tend to be the locomotive that pulls the Capital Improvement Program (CIP) and Operating Budget trains.

Expenditures are estimated by applying inflationary factors to base year budgets. For Fiscal Year 2016, a General Fund baseline budget was developed. The only increases are for full year impacts and debt service based on obligations related to the current CIP. Future salary and fringe estimates assume an annual COLA and a merit increase of approximately 3%. Operating costs assume the current baseline adjusted for inflations plus the operating impacts from the Capital Improvement Program which were reviewed with the Commissioners during the CIP process. Debt service is estimated based on what is required to pay the existing debt service, new capital leases, and the bonds required to complete the proposed CIP.

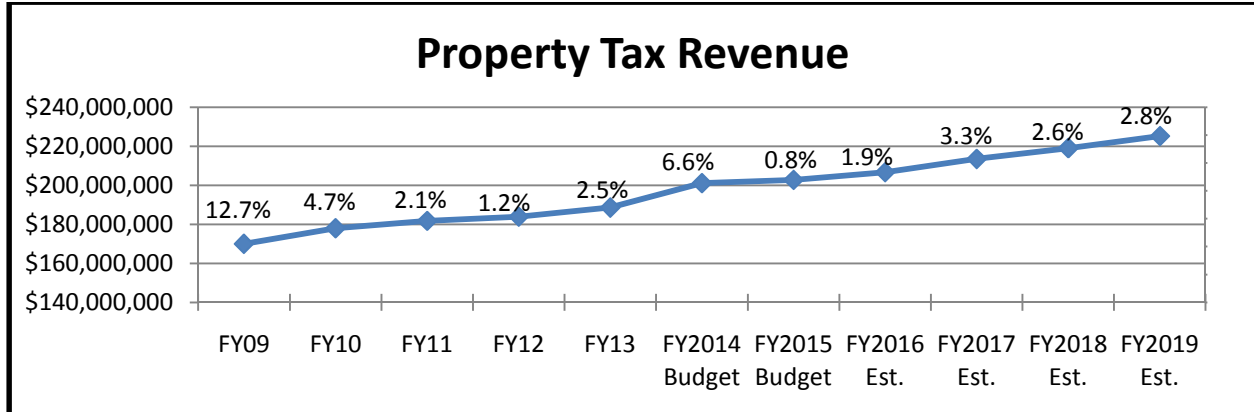
Linking the County's Goals and Long Range Financial Plans

The goals of the County must be considered and incorporated into the County's Five Year Plans. These goals may have a direct impact on the operating budget or may impact the operating budget due to the increase in debt service related to bonds issued for capital projects. The approved FY2015-FY2019 Capital Improvement Program is tied to these goals. The goal associated with the project is listed individually on each project page in the Capital Budget section.

GENERAL FUND FIVE-YEAR PLAN

General Fund:

The major revenue source for the General Fund is **Property Tax** which accounts for 59% of the County's General Fund revenue. Tax revenues are derived from the assessed values provided by the Maryland Department of Assessments and Taxation. The County takes the current data from the tri-annual assessment and estimates a future growth rate. Growth in property tax revenue is expected to range from 0.8% to 3.6% in FY2015 to FY2019. The increase in FY2015 includes a \$2.0 million payment in lieu tax from a power plant. For planning purposes, the property tax rate is assumed to stay constant in FY2016 to FY2019.



Income tax is the County's second largest revenue source. The FY2015 Adopted Budget is estimated to be 3.7% greater than the FY2014 Adopted Budget. The FY2016-FY2019 Income Tax revenue is estimated to increase by 5.0% in the out years due to increased wages and population growth in the County. It is assumed that the local income tax rate remains at 3.03% of an individual's Maryland taxable income. All other revenue sources are expected to grow at moderate rates. Operating revenue growth is expected to range from 1.9% to 3.7% between FY2016 to FY2019.

Total growth in expenditures is expected to range from 2.4% to 3.6% in the out years. Other exceptions to the principle of inflating the baseline expenditure budgets are:

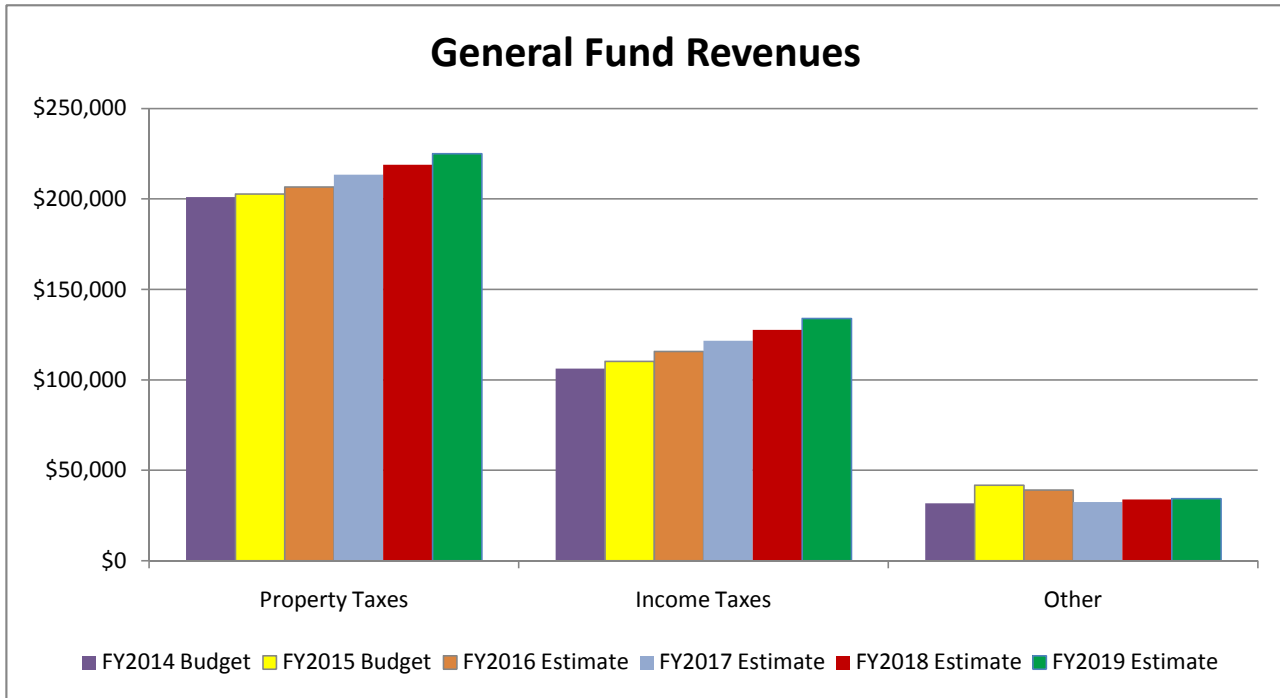
- Board of Education:** In FY2015, the Board of Education funding includes \$5,642,300 due to the State shift of Teacher's pension which is an increase of \$652,700 over FY 2014, and \$7,700,000 for funding phase one of two for the opening of St. Charles High School. Offsetting the increase was eliminating the one time FY 2014 allocation of \$2,000,000 for non-recurring costs, adjusting the Maintenance of Effort calculation for declining enrollment and utilizing \$2.3 million of the Board of Education Fund Balance to balance the budget. The State mandated Maintenance of Effort requires Counties to provide at least as much education per pupil as provided in the previous fiscal year and also requires that counties pay for the additional pension costs due to the pension shift. The phase-in period for pension began in FY2013 and reaches full funding in FY2016 (50/65/85/100%). Pension cost estimates were provided by the State for planning purposes. The FY2016-FY2019 estimates assume that the County continues to fund the Maintenance of Effort, the increase in pension costs, and provides additional funding for the final phase of opening St. Charles high school.
- Debt Service:** The amount of operating revenues dedicated to debt service is currently 6.05%. FY2016-FY2019 estimates assume that debt service will begin to gradually increase to 7.0% of Operating Revenues. The maximum percentage of Operating Revenues allowed per the County's debt policy is 8.0%.
- Tourism:** The County Commissioners approved the tourism destination plan recognizing the importance of the tourism industry as an economic engine that contributes to the economy in visitor spending and jobs. Additional funding for tourism is being phased in between FY2013-FY2017.
- State's Attorney:** Funding for new positions to assist the agency in handling additional work load is planned to be phased in between FY2013-FY2016. This will increase the agency's staffing to a more comparable level to other local State's Attorney's Offices.
- Operating Impacts:** The current Five Year plan also takes into consideration the operating cost impacts of the Capital Improvement Program.

The current model estimates deficits in the out years. Decisions will need to be made to bring the budget into balance.

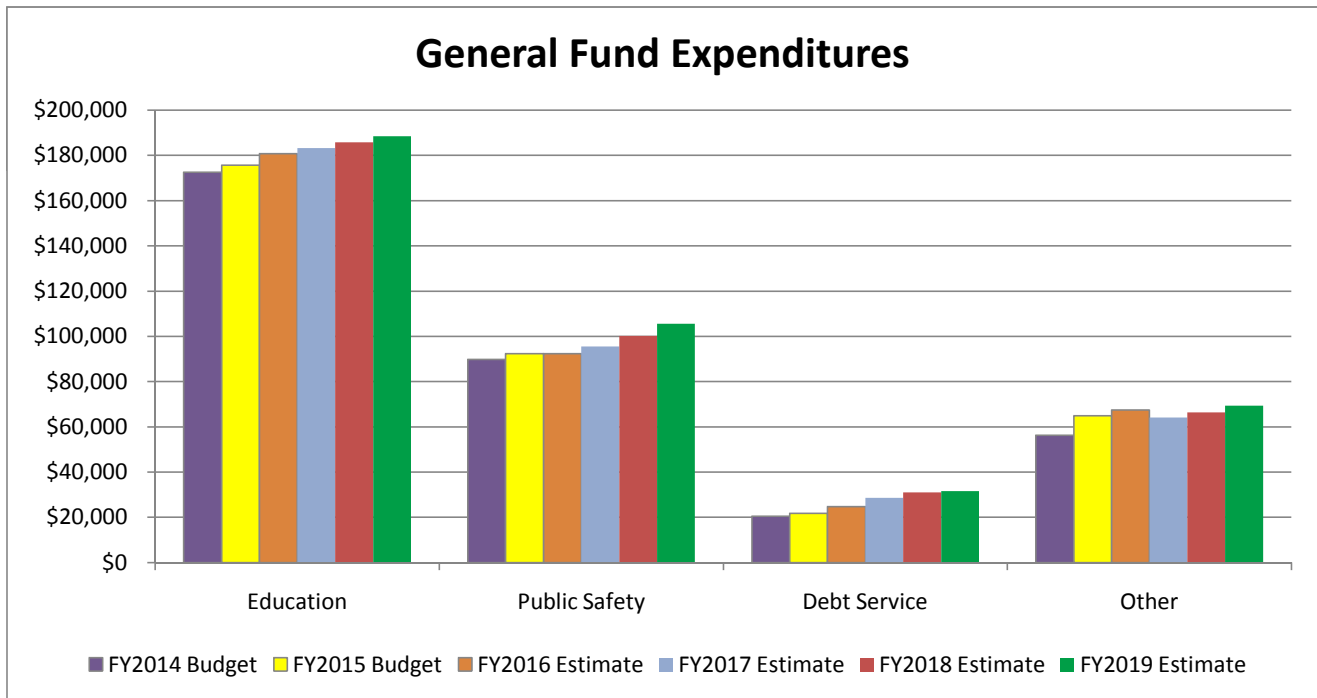
GENERAL FUND FIVE-YEAR PLAN

<i>(\$ in thousands)</i>	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
	Budget	Budget	Estimate	Estimate	Estimate	Estimate
<u>Revenues</u>						
Property Taxes	\$201,088	\$202,665	\$206,598	\$213,456	\$218,999	\$225,102
Income Taxes	106,240	110,215	115,726	121,512	127,588	133,967
Recordation Tax	10,500	14,500	11,000	11,000	11,000	11,000
Other Local Taxes	2,916	2,773	2,827	2,884	2,941	3,000
Service Charges	5,886	5,956	6,075	6,196	7,559	7,710
Intergovernmental	2,127	2,137	2,180	2,223	2,268	2,313
Licenses & Permits	930	957	976	996	1,016	1,036
Fines & Forfeitures	2,378	2,486	2,536	2,586	2,638	2,691
Rent/Miscellaneous	2,426	2,293	2,434	2,579	2,727	2,762
Operating Revenues	\$334,491	\$343,981	\$350,351	\$363,432	\$376,735	\$389,581
<i>Total Revenues % increase over prior year</i>		2.8%	1.9%	3.7%	3.7%	3.4%
<u>Expenditures</u>						
Education	\$172,595	\$175,662	\$180,748	\$183,224	\$185,751	\$188,513
Public Safety	89,792	92,303	92,303	95,498	100,259	105,651
Debt Service	20,430	21,706	24,741	28,631	31,030	31,535
Public Works	17,550	17,977	17,977	19,443	20,047	20,864
Fiscal & Administrative Services	5,788	5,882	5,882	6,074	6,342	6,632
Community Services	6,480	6,976	6,976	7,222	7,574	7,957
Planning & Growth Management	2,725	2,729	2,729	2,827	2,969	3,123
General Government	15,147	16,030	16,330	17,243	18,270	19,383
Health & Social Services	4,089	4,114	4,114	4,169	4,225	4,288
Conservation of Natural Resources	643	647	647	666	692	719
Economic Development	1,505	1,655	1,655	1,696	1,748	1,803
Reserve for Contingency	505	1,149	1,149	1,172	1,195	1,219
Total Expenditures	\$337,249	\$346,828	\$355,250	\$367,866	\$380,102	\$391,686
<i>Total Expenditures % increase over prior year</i>		2.8%	2.4%	3.6%	3.3%	3.0%
Operating Surplus/(Deficit)	(\$2,759)	(\$2,847)	(\$4,898)	(\$4,433)	(\$3,367)	(\$2,106)
<u>Financing Sources / (Uses)</u>						
Source: Fund Transfers In	1,050	1,200	1,000	1,000	1,000	1,000
Source: Lease Proceeds	609	6,140	8,845	2,650	2,702	2,757
Source: Fund Balance Appropriation	2,922	3,195	1,143	270	0	0
Use: Excise Tax Debt Subsidy	0	(652)	(234)	0	0	0
Use: Lease Purchase	(609)	(6,140)	(8,845)	(2,650)	(2,702)	(2,757)
Use: Capital Projects	(1,213)	(896)	(896)	(976)	(613)	(623)
Projected Surplus/(Deficit)	\$0	\$0	(\$3,886)	(\$4,139)	(\$2,980)	(\$1,729)

GENERAL FUND FIVE-YEAR PLAN



Tax Revenue from Property and Income are the primary contributors now and in the foreseeable future.



The current budget can be broken down as approximately 50% Education, 26% Public Safety, 6% Debt Service, and the remaining 18% for all other functions.

GENERAL FUND DEBT AFFORDABILITY

General Fund Debt Affordability

Debt Affordability represents the marginal amount of long term debt that can be added to current debt and still maintain a reasonable ratio of annual principal and interest expenditures to total operating revenue, exclusive of additional revenue sources. Per the County's Debt Policy, the five-year financial plan will help determine the amount of debt that can be issued while maintaining a debt service ratio to the operating revenues of less than 8%. The current tax structure is assumed in estimating future year revenues.

New bond issue with a : 15 year term and interest rates of:

2.9% 3.2% 3.6% 4.1% 4.7%

(\$ in thousands)

HOW MUCH CAN WE AFFORD?	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY15-FY19
Affordable Bond Issue	\$24,460	\$9,040	\$12,180	\$22,150	\$33,470		\$101,300
FY15-FY19 CIP	(27,737)	(24,539)	(13,481)	(17,610)	(17,933)		(101,300)
Variance per Fiscal Year (Affordable vs. Requested)	(\$3,277)	(\$15,499)	(\$1,301)	\$4,540	\$15,537		\$0

ADDITIONAL AFFORDABLE DEBT

How we calculate the additional affordable debt:

Total Operating Revenue Projection	\$343,981	\$350,351	\$363,432	\$376,735	\$389,581	\$403,089
Less: Dedicated Revenues	(4,231)	(4,267)	(4,325)	(4,374)	(4,428)	(4,485)
Total Adjusted Operating Revenues	\$339,750	\$346,084	\$359,107	\$372,361	\$385,153	\$398,604
Multiply the Adjusted Operating Revenue by % of Debt Policy Target:	6.05%	6.35%	6.45%	6.55%	6.70%	7.00%
Subtotal	\$20,555	\$21,976	\$23,162	\$24,390	\$25,805	\$27,902
Dedicated Stadium & Courthouse Rent	912	912	912	912	912	912
Total Available for Debt Service Payments	\$21,467	\$22,889	\$24,075	\$25,302	\$26,718	\$28,815

Subtract: Existing Obligations and Future Planned Debt-

Existing Debt Service	\$19,740	\$19,565	\$18,847	\$18,556	\$17,841	\$16,907
Approved debt not issued		1,290	2,426	2,879	3,004	3,004
Annual Debt Service from Affordable FY15 Bond Issue			2,034	2,034	2,034	2,034
Annual Debt Service from Affordable FY16 Bond Issue				768	768	768
Annual Debt Service from Affordable FY17 Bond Issue					1,065	1,065
Annual Debt Service from Affordable FY18 Bond Issue						2,006

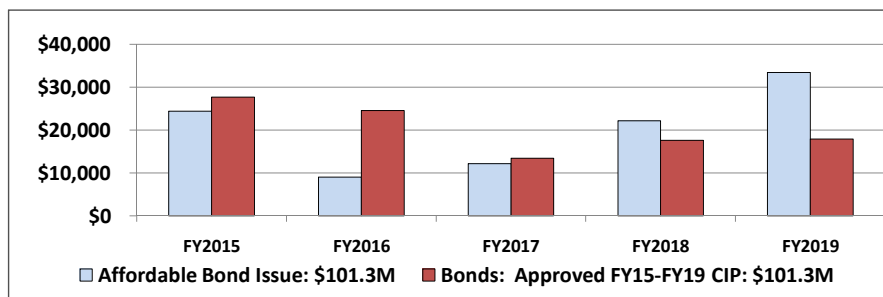
Total Debt Service Payments	\$19,740	\$20,855	\$23,307	\$24,237	\$24,712	\$25,784
Amount of Funds Available for New Debt	\$1,727	\$2,034	\$768	\$1,065	\$2,006	\$3,031

The annual debt service, reported one line above, would fund a bond issue in the amount of:

Affordable Bond Issue	\$24,460	\$9,040	\$12,180	\$22,150	\$33,470	FY15-FY19 \$101,300
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(Note: Bond Issues are estimated based on the Amount of Funds Available for New Debt in the subsequent year.)

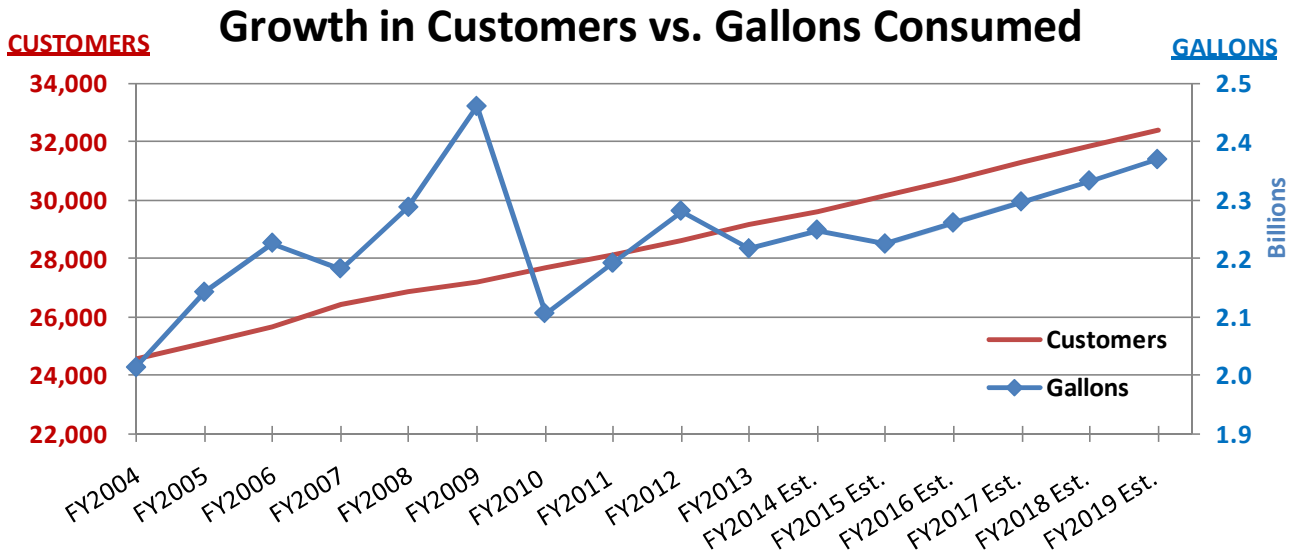
FY15-FY19 APPROVED CIP BOND FUNDING:	FY2015	FY2016	FY2017	FY2018	FY2019	FY15-FY19
Board of Education	\$7,699	\$5,006	\$2,804	\$3,600	\$6,659	\$25,768
College of Southern Maryland.....	1,033	1,583	222	2,852	304	5,994
General Government.....	8,851	7,503	4,047	2,462	2,302	25,165
Parks.....	576	93	307	292	197	1,465
Transportation.....	9,578	10,354	6,101	8,404	8,471	42,908
Total Approved CIP Bond Funding	\$27,737	\$24,539	\$13,481	\$17,610	\$17,933	\$101,300



WATER & SEWER FUND FIVE-YEAR PLAN

Water & Sewer Fund:

This fund is used to manage all water and sewer operations within the County. These efforts are supported primarily by user fees, connection fees, and front foot fees. The assumptions for revenue estimates are based on trend, population growth, weather conditions, and customer demand. The annual user fee revenue budget is based on an average flow per customer. The FY2015 was based on 159 gallons per day multiplied by the estimated number of customers. New customers are added to our existing base from historical data and estimated new construction. New residential customers that will be connecting to the water and sewer system are currently estimated to grow approximately 1.8% per year from FY2015 to FY2019. For planning purposes, the water rate, sewer rate, and customer account fee are assumed to remain constant.

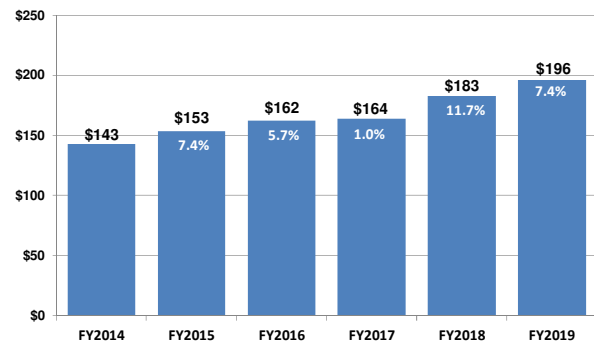


This graph depicts that while growth in customers has remained consistent, growth in consumption has fluctuated mainly due to water conservation and weather conditions. Future growth in consumption is expected to keep pace with the growth in customers.

As for expenditures, in addition to inflating the baseline budget, operating expense estimates take into consideration the funding needs involving enterprise fund capital projects, the impact from customer growth, and future project operating costs. Future rate adjustments are calculated on a break-even basis and recommended to the Commissioners so current decisions regarding programs and infrastructures can be quantitatively measured for future fiscal impact.

The model on the next page shows expenditures out pacing revenues. The average gallons per day are assumed to remain at 159 gallons. Fee increases will be needed in future years in order to fund the existing program and absorb the costs related to capital projects placed in service, such as a new well or treatment plant. The combined average water and sewer bill increase is projected to range from 1% to 12% in FY2015 to FY2019. A fee increase generally will be needed in this fund as expenses will continue to be greater than the growth in customer base. The FY17 estimate includes revenues and expenditures from a new power plant resulting in a small percent increase.

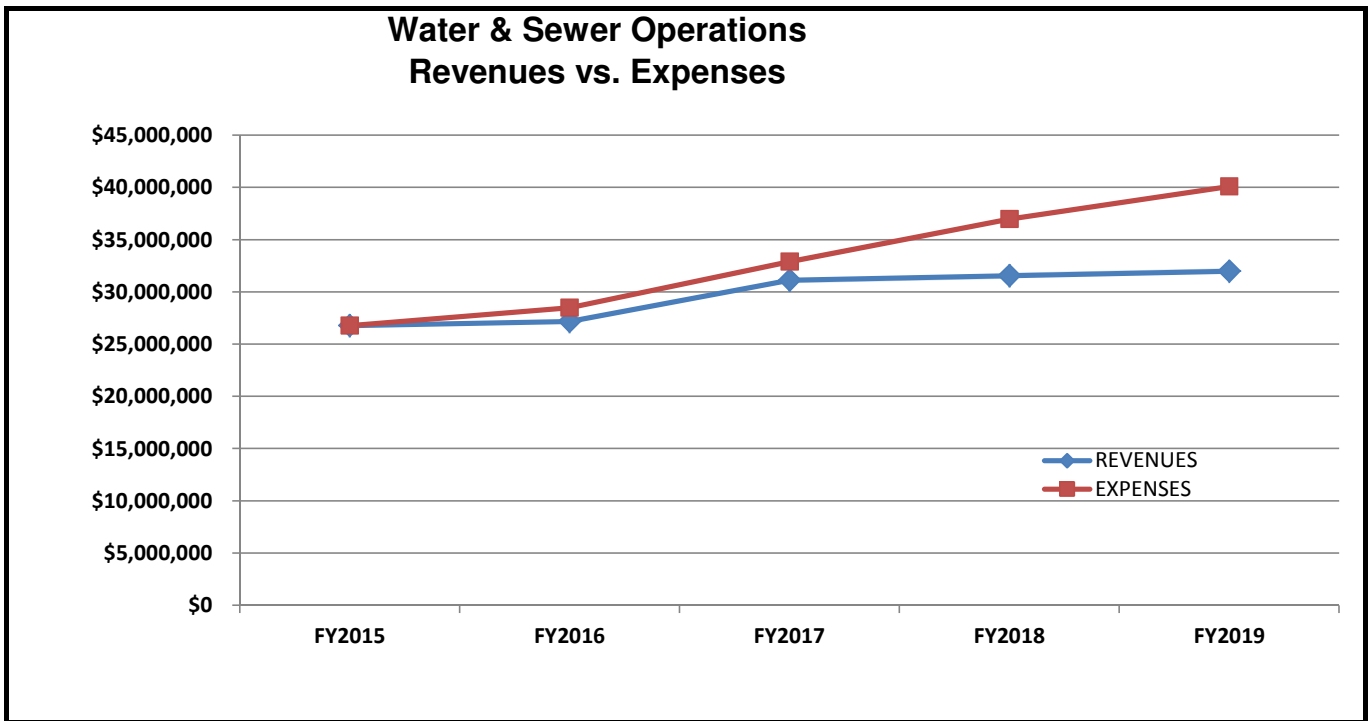
Estimated Quarterly Water & Sewer Bill



NOTE: % change reflected in graph above represents % increase in the estimated quarterly bill in comparison to the prior year.

WATER & SEWER FUND FIVE-YEAR PLAN

	FY2014 Budget	FY2015 Estimate	FY2016 Estimate	FY2017 Estimate	FY2018 Estimate	FY2019 Estimate
WATER						
Revenues	\$9,072,000	\$9,408,700	\$9,565,800	\$9,722,300	\$9,878,900	\$10,038,400
Expenses	(9,072,000)	(9,408,700)	(9,989,400)	(11,118,500)	(12,379,600)	(13,455,100)
Income/(Loss)	\$0	\$0	(\$423,600)	(\$1,396,200)	(\$2,500,700)	(\$3,416,700)
<i>Estimated Annual Rate Increase</i>		4.8%	4.8%	10.1%	10.1%	7.4%
SEWER						
Revenues	\$15,748,600	\$17,365,600	\$17,621,000	\$21,409,300	\$21,677,700	\$21,953,000
Expenses	(15,748,600)	(17,365,600)	(18,511,700)	(21,795,700)	(24,592,600)	(26,638,100)
Net Income/(Loss)	\$0	\$0	(\$890,700)	(\$386,400)	(\$2,914,900)	(\$4,685,100)
<i>Estimated Annual Rate Increase</i>		8.8%	6.1%	-3.7%	13.4%	8.0%



NOTE: Revenues assume FY2015 user fee rates; no increase is assumed in the future years. User fee rates are reviewed and set annually as part of the Budget Process.

WATER & SEWER FUND FIVE-YEAR PLAN

Capital Improvement Program Operating Impact

An operating impact is required on all CIP projects. The impact of the future operating impacts on the existing Water and Sewer rate is listed on each project page in the Capital Budget section. Listed below is a summary of all projects impacting the Water and Sewer user fee rates and the affect of each project on the existing rate.

The required rate adjustment is calculated by taking the Total Cost per Year and dividing it by the estimated amount of money that one cent generates.

	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>
Marginal Revenue generated from a one cent rate adjustment:	\$22,252	\$22,612	\$22,972	\$23,331	\$23,697

PROJECT IMPACT ON WATER USER FEE:							Project Impact	
	Prior	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	on Rate	on Qtrly. Bill
DEBT SERVICE								
Automation & Technology Master Plan	647,400	647,400	650,700	770,900	899,000	1,047,900	44.2c	\$6.33
Well Site Automation	47,400	47,400	47,400	47,400	47,400	47,400	2.0c	\$0.29
Underground Infrastructure Repairs	0	0	46,800	95,400	145,600	197,600	8.3c	\$1.19
Benedict Water System Improvements	45,700	45,700	118,600	118,600	118,600	118,600	5.0c	\$0.72
South County Water Transmission Main	8,700	8,700	8,700	8,700	34,400	34,400	1.5c	\$0.21
Satellite Water Facility Upgrades	86,700	86,700	271,900	361,500	425,100	489,200	20.6c	\$2.95
Chapel Point Water Tower (Relocated)	0	0	7,700	46,500	86,700	86,700	3.7c	\$0.52
Pinefield Water Tower Rehabilitation	0	0	0	0	8,200	61,600	2.6c	\$0.37
Gleneagles 2MG Water Tower	0	0	60,400	222,700	390,900	564,800	23.8c	\$3.41
Waldorf Fire House Water Tower Replacem	0	0	15,100	55,700	97,700	141,200	6.0c	\$0.85
White Plains 2MG Water Tower	0	0	0	0	64,800	238,800	10.1c	\$1.44
Settle Woods Water Tower Rehabilitation	0	0	0	0	6,100	35,200	1.5c	\$0.21
Contingency Inflation	0	0	11,800	45,200	110,700	228,900	9.7c	\$1.38
Total Debt Service	\$835,900	\$835,900	\$1,239,100	\$1,772,600	\$2,435,200	\$3,292,300		
OPERATING								
Water Model Update	18,700	41,300	41,800	41,800	41,800	41,800	1.0c	\$0.14
Waldorf/Chapel Pt. Water System Interconnection Feasibility Study	57,000	83,000	83,000	0	0	0	0.0c	\$0.00
Contingency Inflation	2,600	3,700	9,300	5,500	7,200	10,500	0.4c	\$0.06
Total Operating Costs	\$78,300	\$128,000	\$134,100	\$47,300	\$49,000	\$52,300		
Total Cost per Year:	\$914,200	\$49,700	\$409,300	\$446,700	\$664,300	\$860,400	\$1.39	\$20.08
FY15-FY19 Cumulative Cost:		\$49,700	\$459,000	\$905,700	\$1,570,000	\$2,430,400		

Required CIP Water Rate Adjustment Per Year:

	Prior	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	on Rate
Rate Adjustment per Year *	41.1c	2.2c	17.4c	18.5c	27.3c	32.2c	\$1.39
<i>Estimated % change due to CIP:</i>		<i>0.6%</i>	<i>4.6%</i>	<i>4.6%</i>	<i>6.6%</i>	<i>7.3%</i>	

* Note: Rate Adjustment will vary due to tiered billing system for Residential Users.

WATER & SEWER FUND FIVE-YEAR PLAN

Capital Improvement Program Operating Impact

PROJECT IMPACT ON SEWER USER FEE:							Project Impact	
	Prior	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	on Rate	on Qtrly. Bill
<u>DEBT SERVICE</u>								
Automation & Technology Master Plan	647,400	647,400	650,700	770,900	899,100	1,048,000	47.7¢	\$6.83
Influent/Effluent Pump Station	154,000	154,000	296,900	448,400	448,400	448,400	20.4¢	\$2.92
MWWTP Electrical System Replacement	51,500	51,500	58,000	146,000	233,900	233,900	10.7¢	\$1.52
MWWTP Flow Equalization	13,500	13,500	33,000	152,200	333,200	614,400	28.0¢	\$4.00
Mattawoman Infiltration and Inflow	145,400	145,400	194,300	257,600	324,700	403,300	18.4¢	\$2.63
Mattawoman WWTP Automation	117,500	117,500	121,400	167,800	215,700	215,700	9.8¢	\$1.41
Pump Station Rehabs and Replacements	24,400	24,400	241,200	531,700	816,200	963,900	43.9¢	\$6.28
Satellite Wastewater Facility Upgrades	74,600	74,600	103,300	160,400	219,500	280,700	12.8¢	\$1.83
MWWTP Clarifier and Thickener Repairs	30,800	30,800	60,300	88,800	118,900	150,900	6.9¢	\$0.98
Cobb Island/Swan Point Interconnection	12,900	12,900	12,900	12,900	12,900	12,900	0.6¢	\$0.08
MWWTP Utility Water System Evaluation & Improvement	1,600	1,600	5,200	23,900	23,900	23,900	1.1¢	\$0.16
Clifton Pump Station #4	7,600	7,600	27,900	89,400	89,400	89,400	4.1¢	\$0.58
Marshall Hall Road Gravity Sewer Replacement (Upper Reaches)	10,400	10,400	70,800	142,900	142,900	142,900	6.5¢	\$0.93
MD. Route 5 Pump Station Forcemain	2,400	2,400	20,000	31,300	31,300	31,300	1.4¢	\$0.20
WURC: Zekiah Pump Station Upgrade	2,900	2,900	2,900	11,500	20,600	30,200	1.4¢	\$0.20
WURC: Zekiah Pump Station Forcemain	6,600	6,600	6,600	28,700	48,500	88,400	4.0¢	\$0.58
WURC: Zekiah Interceptor Sewer Upgrades	11,900	11,900	11,900	36,900	63,300	91,300	4.2¢	\$0.59
Clifton WWTP Improvements	0	0	0	21,100	110,200	331,300	15.1¢	\$2.16
Bryans Road Interceptor Sewer I&I Rehabilitation	0	0	13,000	66,600	123,400	183,400	8.4¢	\$1.20
Mt. Carmel Woods/College of Southern Maryland (CSM) Pump Stations & WURC: Old Washington Road Sewer	289,800	289,800	290,900	379,900	474,200	474,200	21.6¢	\$3.09
MWWTP Belt Filter Press Replacement	0	0	6,300	35,800	67,100	67,100	3.1¢	\$0.44
MWWTP Effluent PS Forcemain Improvements	0	0	56,200	56,200	56,200	56,200	2.6¢	\$0.37
Grit System Reconfiguration at MWWTP	39,400	39,400	66,000	66,000	66,000	66,000	3.0¢	\$0.43
Contingency Inflation	0	0	23,500	120,700	253,300	429,900	19.6¢	\$2.80
Total Debt Service	\$1,711,500	\$1,711,500	\$2,503,400	\$4,055,300	\$5,400,500	\$6,685,300		
<u>OPERATING</u>								
Sewer Model Update	24,200	44,000	44,600	44,600	44,600	44,600	0.9¢	\$0.12
Cobb Island Sewer Capacity & Feasibility Study	0	123,000	0	0	0	0	0.0¢	\$0.00
Hughesville Package Treatment Plant	0	0	62,800	64,100	65,400	66,700	3.0¢	\$0.43
Contingency Inflation	600	5,400	3,300	5,500	8,800	10,500	0.5¢	\$0.07
Total Operating Costs	\$24,800	\$172,400	\$110,700	\$114,200	\$118,800	\$121,800		
Total Cost per Year:	\$1,736,300	\$147,600	\$730,200	\$1,555,400	\$1,349,800	\$1,287,800	\$3.07	\$44.19
FY15-FY19 Cumulative Cost:		\$147,600	\$877,800	\$2,433,200	\$3,783,000	\$5,070,800		

Required CIP Sewer Rate Adjustment Per Year:

	Prior	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	on Rate
Rate Adjustment per Year	84.2¢	6.2¢	34.4¢	69.1¢	59.4¢	53.7¢	\$3.07
Estimated % change due to CIP:		1.0%	5.4%	10.3%	8.0%	6.7%	

SOLID WASTE FUND FIVE-YEAR PLAN

Solid Waste Fund (Landfill Operations):

The County charges a fee per ton to all users disposing solid waste (trash) into the publicly owned and operated 16-acre landfill. The user fee recovers the direct operating cost of waste disposal and provides a capital budget reserve for the construction of the next cell and for future closing costs of the current cell. The Landfill operation has been very unpredictable due to legislative changes that have allowed commercial trash companies to transport waste across State lines. During the mid-to-late 1990's, the change in law provided alternative landfill sites to local trash haulers, which resulted in a reduced waste stream to the County landfill.

The tipping fee is assumed to remain constant at \$70. The FY2015-FY2019 billable tonnage received at the Landfill is estimated to range between 68,669 tons and 72,586 tons. Billable tons exclude tonnage related to items that charge a reduced fee such as tons resulting from the tag-a-bag program. The tag-a-bag program allows an individual to purchase a tag for each trash bag regardless of the weight and is currently set at \$1.75 per tag. It is anticipated that the growth rate in tonnage will equal the population growth of 1.1% to 1.5% in the out years.

Our financial model allows for the fluctuating revenues caused by sharp increase/decrease in waste tons by adjusting the useful life of the landfill, thereby requiring more or less capital budget reserve. A new cell was completed in 2008 and it is estimated that it will be full in FY 2015. The landfill is approximately 44% filled and is currently estimated to last until Fiscal Year 2032.

Fiscal Year:	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	1	1	1	1	1	1	1	1	1	2	2	2	2	2	2	2	2	2	2	3	3	3	
	9	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9	0	1	2

Cell 3A Life Expectancy	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Cell 3B & 2B Life Expectancy																								
Cell 4 Life Expectancy																								
Air Space																								

Multi-year planning has allowed us to foresee the funding levels needed for the operating costs and capital construction within the fund. Although unpredictable, the growth rate for trash tons is directly proportional to our population growth rate with the assumption more people create more solid waste. Included in the capital budget reserve are funds for future construction, closure of the landfill cells, and post closure costs for monitoring.

The five-year model takes a conservative view and assumes a slight increase to the current waste stream after adjusting for the end of the contract with a neighboring County. If the tons remain lower than anticipated, then a rate increase is justified. Alternatively, the landfill has a healthy Fund Balance which could be used to fund small operating deficits.

	FY 2014 Adopted	FY 2015 Adopted	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
Revenues						
Operating Revenues	\$4,796,900	\$5,060,800	\$5,135,000	\$5,204,700	\$5,270,700	\$5,337,400
Fund Balance Reserves	512,300	460,000	1,059,100	330,000	518,400	0
Total Revenues	\$5,309,200	\$5,520,800	\$6,194,100	\$5,534,700	\$5,789,100	\$5,337,400
Expenses:						
Operating Expenses	2,784,500	3,050,400	3,184,800	3,357,100	3,537,500	3,726,300
Debt Service:	16,000	12,300	69,500	517,700	654,000	737,800
Capital Outlay	445,600	460,000	1,059,100	330,000	518,400	0
Equipment Reserve	637,400	454,700	290,900	0	0	0
Capital Fund Reserve	1,425,700	1,543,400	1,589,800	1,637,400	1,686,200	1,736,400
Total Expenses	\$5,309,200	\$5,520,800	\$6,194,100	\$5,842,200	\$6,396,100	\$6,200,500
Surplus/Deficit:	\$0	\$0	\$0	(\$307,500)	(\$607,000)	(\$863,100)

Estimated Annual Tipping Fee Increase	\$0	\$0	\$4	\$4	\$4
Tipping Fee	\$70	\$70	\$74	\$78	\$82
% rate change	0.0%	0.0%	5.7%	5.4%	5.1%

WATERSHED PROTECTION & RESTORATION FUND FIVE-YEAR PLAN

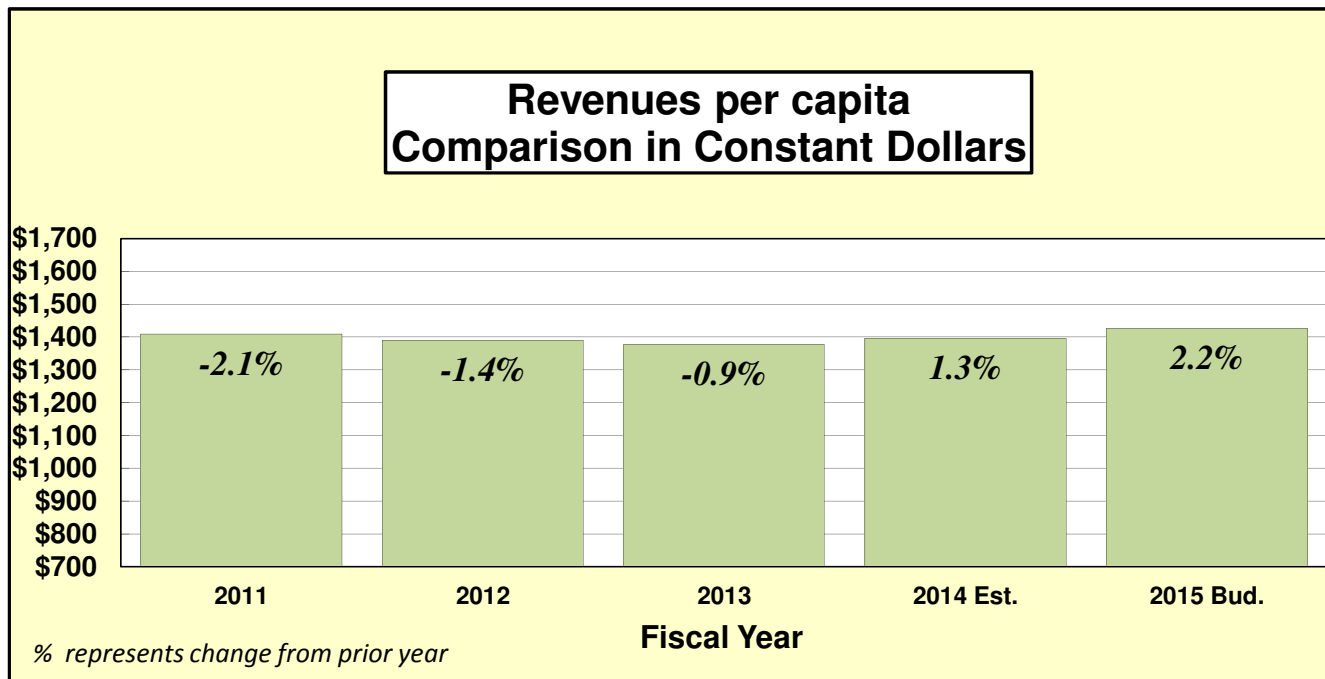
On May 2, 2012, the Governor signed into law a requirement that the ten most populated jurisdictions in Maryland establish a watershed protection and restoration program and a stormwater remediation fee by July 1, 2013. The main purpose of the program and fee is to provide a funding source to address requirements of the County's stormwater management permit, issued by the Maryland Department of the Environment. The County was already funding part of these expenditures through a stormwater component of the Environmental Service fee. These costs were moved to the Watershed Protection and Restoration Fund.

The current \$43 fee is charged annually to each improved property within the County. Improved property is land with one or more structures on it. The revenue is used to cover operations and maintenance, public education and outreach, stormwater management planning, mapping, monitoring, inspections, enforcement, grants to non-profits, administrative costs, and the debt service payments associated with the cost of capital improvements related to stormwater improvements to old systems.

	FY14 Budget	FY15 Budget	FY16 Estimate	FY17 Estimate	FY18 Estimate	FY19 Estimate
<u>Operating Revenue</u>						
Watershed Protection & Restoration Fee	\$2,080,300	\$2,121,100	\$2,149,900	\$2,178,700	\$2,207,500	\$2,236,300
Lot Recordation	50,000	50,000	50,600	51,200	51,800	52,500
Fee Credit	0	(5,000)	(5,100)	(5,200)	(5,300)	(5,400)
Interest	2,700	2,700	3,300	4,400	5,600	5,700
Total Revenues	\$2,133,000	\$2,168,800	\$2,198,700	\$2,229,100	\$2,259,600	\$2,289,100
<u>Expenditures</u>						
Salaries & Fringe	\$252,800	\$316,800	\$332,600	\$349,200	\$366,600	\$385,000
Operating	1,214,100	1,092,100	1,113,900	1,136,100	1,158,500	1,181,400
Contingency	190,300	73,700	73,700	73,700	73,700	73,700
Debt	475,800	626,200	1,110,400	1,764,100	2,101,400	2,405,800
Capital Projects	0	60,000	35,000	0	0	0
Total Expenditures	\$2,133,000	\$2,168,800	\$2,665,600	\$3,323,100	\$3,700,200	\$4,045,900
Surplus / (Deficit)	\$0	\$0	(\$466,900)	(\$1,094,000)	(\$1,440,600)	(\$1,756,800)
Revenue based on Flat Fee per \$1 on fee generates approximately:	\$43	\$43				
	\$48,834	\$49,327	\$49,997	\$50,667	\$51,337	\$52,007
Estimated Fee to pay for expanding program:			\$53	\$65	\$71	\$77
Increase over FY 2015 adoption			\$10	\$22	\$28	\$34

A fee increase will be needed in this fund as expenses are anticipated to grow faster than the growth in customer base. Expenditure estimate is based on funding the existing program and includes additional debt service costs related to funding the NDPDES Retrofit Capital Projects.

REVENUE INDICATOR



Warning Trend:

Decreasing net operating revenues per capita (constant dollars)

Formula:

$$\frac{\text{Gross operating revenues}}{\text{Population}}$$

Fiscal Year:	2011	2012	2013	2014 Est.	2015 Bud.
Gross operating revenues	\$298,392,949	\$307,979,739	\$314,916,844	\$327,719,136	\$343,981,200
Consumer price index	144.5	148.6	151.3	153.7	156.1
Gross operating revenues (constant dollars)	\$206,503,883	\$207,188,668	\$208,126,921	\$213,252,602	\$220,387,750
Current population	146,551	149,130	151,148	152,864	154,586
Gross operating revenues per capita (constant dollars)	\$1,409	\$1,389	\$1,377	\$1,395	\$1,426

Description:

Examining per capita revenues shows changes in revenues relative to changes in population size and rate of inflation. As population increases, it might be expected that revenues and the need for services would increase proportionately, and therefore, that the level of per capita revenues would remain at least constant in real terms. If per capita revenues are decreasing, the government may be unable to maintain existing service levels unless it finds new revenue sources or ways to save money.

Comments:

The economic recession combined with State budget cuts and a growing population have caused a decline in per capita revenue growth since FY2009.

Typically, State and Local Governments tend to lag in their own recovery from an economic downturn due to the significant reliance on property and income tax revenues. FY2013 per capita revenue was the low point and it is estimated that the County will begin to rebound in FY2014 and FY2015. Tax rate increases enacted in FY2014 for both property tax and income tax will significantly help with this rebound.

REVENUE INDICATOR



Warning Trend:

Increasing amount of intergovernmental operating revenues as a percentage of gross operating revenue

Formula:

$\frac{\text{Intergovernmental operating revenue}^*}{\text{Gross operating revenues}}$

Fiscal Year:	2011	2012	2013	2014 Est.	2015 Bud.
Intergovernmental operating revenues*	\$19,368,100	\$16,942,876	\$18,420,623	\$19,003,944	\$19,883,955
Gross operating revenues (General/Special Revenue)	\$317,761,049	\$324,922,615	\$333,337,467	\$346,723,080	\$363,865,155
Intergovernmental operating revenues as percent of gross operating income	6.1%	5.2%	5.5%	5.5%	5.5%

* Intergovernmental operating revenue includes general fund revenue and special revenue funds received to support various grant programs.

Description:

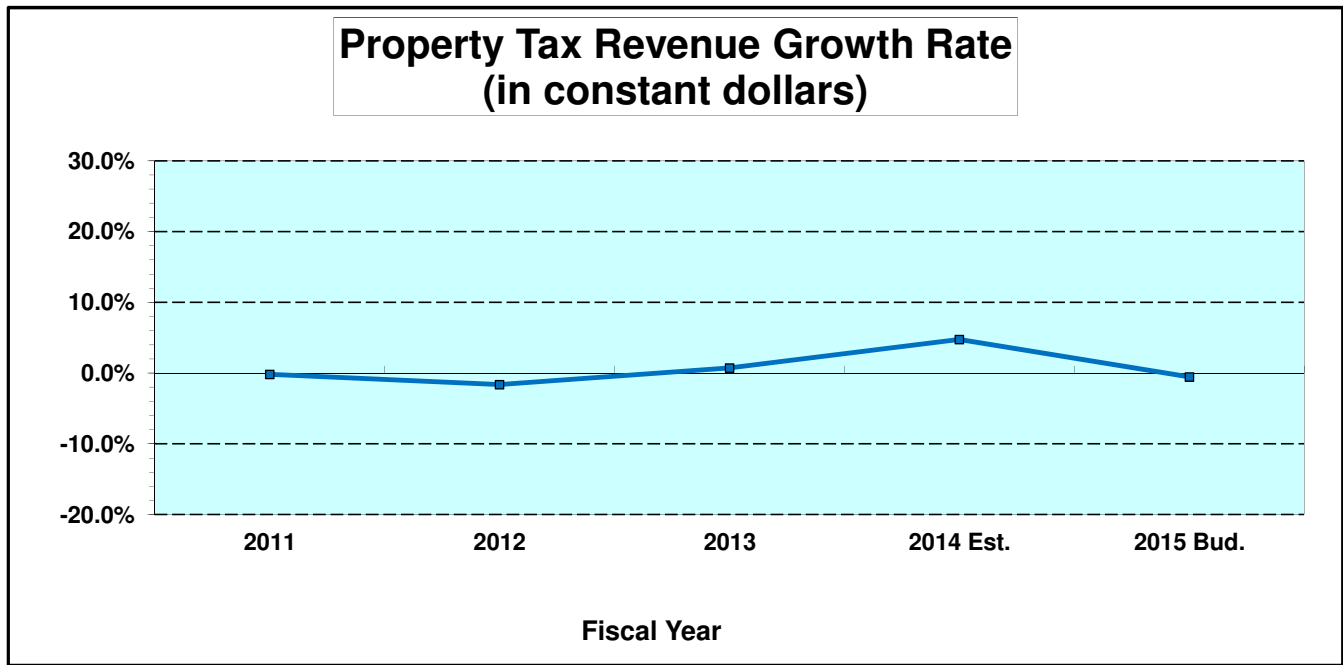
Intergovernmental revenues (revenues received from another governmental entity) are important because an over dependence on such revenues can be harmful to local jurisdictions and their ability to control revenue flows. The reduction of intergovernmental funds at the discretion of other governments leaves the local governments with the dilemma of cutting programs or funding them from general fund revenues.

Comment:

After many years of positive revenue growth from other governmental entities, a decrease resulted in FY2004 through FY2006 due to State cutbacks and phasing out of Federal and State funds for certain programs. The County has absorbed the decrease in public safety grants and no major programs were curtailed as a result of the lower revenues.

State budget cuts have significantly reduced the amount of Intergovernmental revenue received by the County. For example Highway User Tax was reduced from approximately \$9 million per year to less than \$500,000 between FY2008 to FY2010. Beginning in FY2013, Highway User Tax was increased to \$900,000. Intergovernmental operating revenues as percent of gross operating income has ranged between 5-6% for the past five years.

REVENUE INDICATOR



Warning Trend:

Decline in property tax revenues (constant dollars)

Formula:

$$\frac{\text{Property Tax revenues (constant dollars)}}{\text{Property Tax revenues (constant dollars)}}$$

Fiscal Year:	2011	2012	2013	2014 Est.	2015 Bud.
Property Tax Revenues	\$181,734,631	\$183,892,784	\$188,561,693	\$200,576,386	\$202,665,300
Consumer price index	144.5	148.6	151.3	153.7	156.1
Property Tax Revenue in constant dollars	\$125,770,087	\$123,711,063	\$124,619,452	\$130,518,580	\$129,847,066
Growth rate in constant dollars	-0.2%	-1.6%	0.7%	4.7%	-0.5%

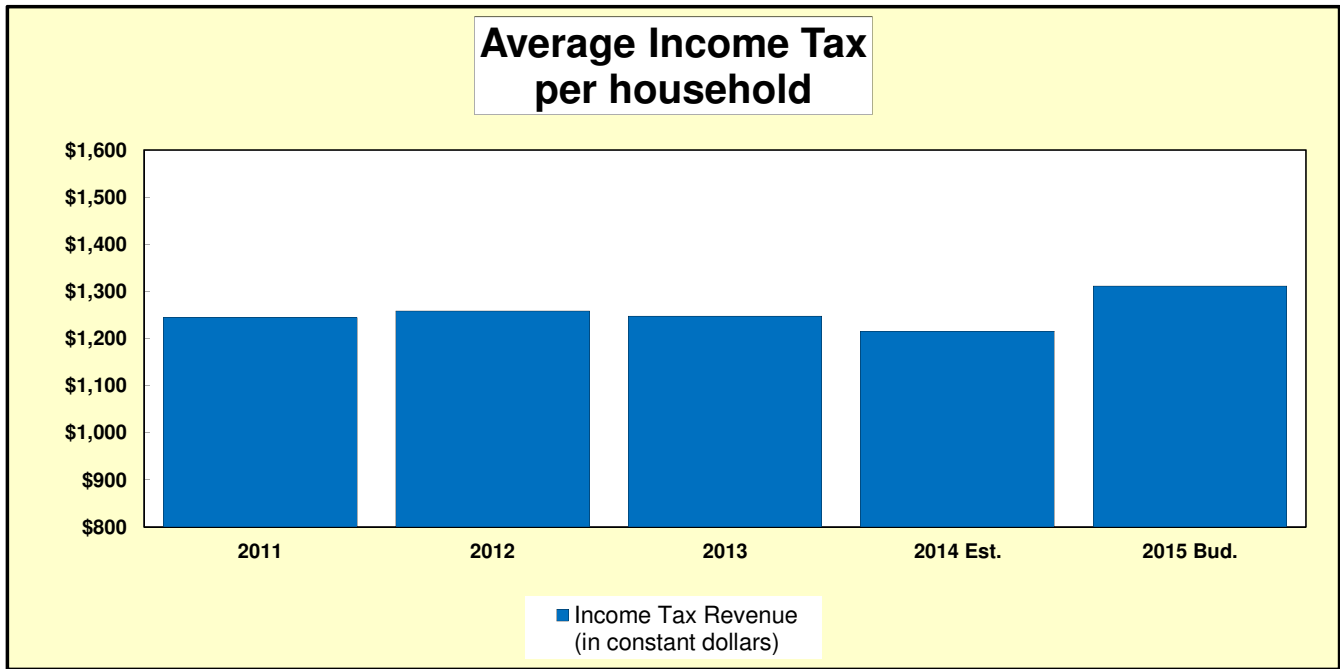
Description:

Property tax revenue should be considered separately from other revenue because it is the primary revenue source. A decline or diminished growth rate in property taxes may be a result of overall decline in property value, default in property tax payment, or inefficient assessment.

Comment:

The housing market decline has resulted in a lower rate of growth in property tax revenue for FY2010 - FY2012. Growth rate increases in FY2013 and FY2014 are primarily due to property tax increases. Property taxes were not raised in FY2015 and property tax revenues are estimated to increase \$2 million mainly due to a PILOT program with a power plant.

REVENUE INDICATOR



Warning Trend:

Decline in income tax revenues (constant dollars)

Formula:

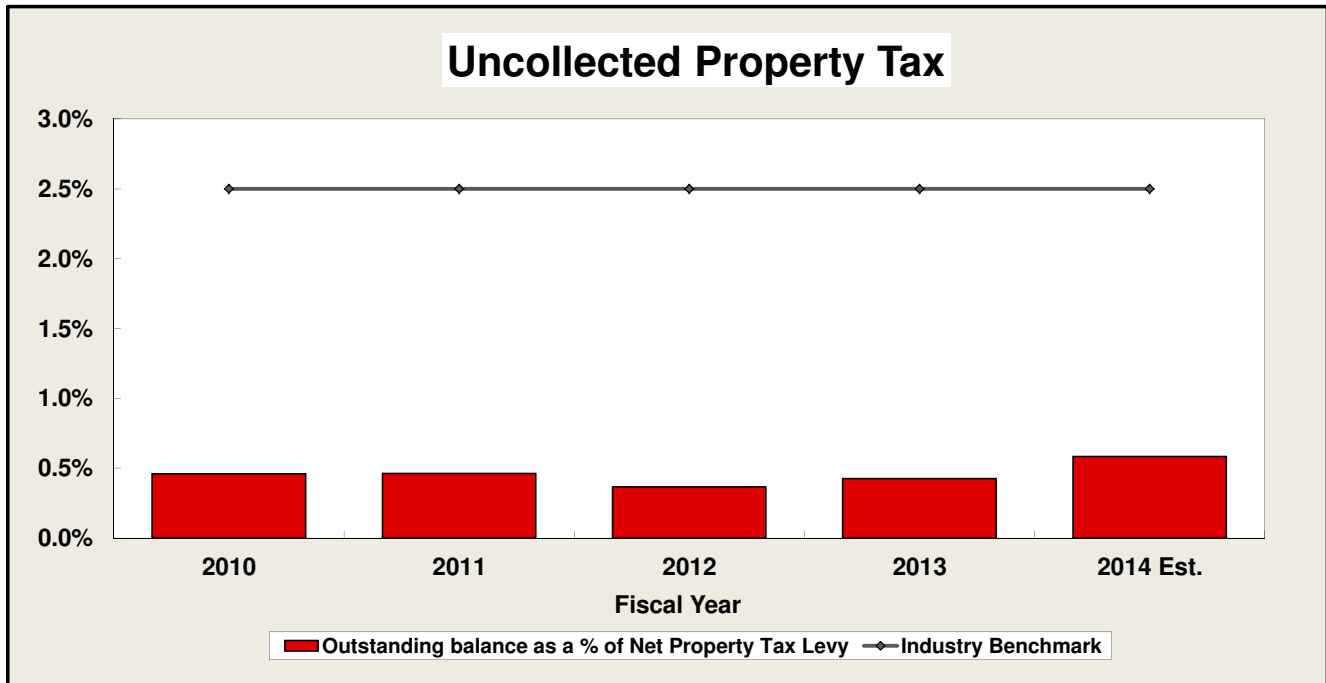
$$\frac{\text{Income Tax Revenues (constant dollars)}}{\text{Number of Households}}$$

Fiscal Year:	2011	2012	2013	2014 Est.	2015 Bud.
Income Tax Revenues	\$92,049,627	\$97,179,582	\$99,440,598	\$99,513,353	\$110,215,000
Consumer price index	144.5	148.6	151.3	153.7	156.1
Income Tax Revenue (in constant dollars)	\$63,703,266	\$65,376,080	\$65,719,779	\$64,755,088	\$70,614,428
Households	51,214	51,953	52,666	53,253	53,853
Avg. Income Tax per Household (in constant dollars)	\$1,244	\$1,258	\$1,248	\$1,216	\$1,311

Comment:

Income tax revenue continues to increase compared to the average income tax per household. Total tax receipts in FY2013 exceeded budget expectations. The income tax rate increased by 4.5% for FY2014, which is expected to add to the overall growth rate of this revenue source. The tax rate change went into effect in January 2014, so the full year impact will be realized in FY2015.

REVENUE INDICATOR



Warning Trend:

Increasing amount of uncollected property tax as a percentage of net property tax levy

Formula:

$$\frac{\text{Uncollected property tax}}{\text{Net Property Tax levy}}$$

Fiscal Year:	2010	2011	2012	2013	2014 Est.
Net Property Tax Levy	\$206,470,878	\$197,305,606	\$190,760,517	\$192,660,818	\$202,699,900
Current year tax levy outstanding at year end	\$947,331	\$912,210	\$698,300	\$818,101	\$1,182,600
Outstanding balance as a % of Net Property Tax Levy	0.5%	0.5%	0.4%	0.4%	0.6%

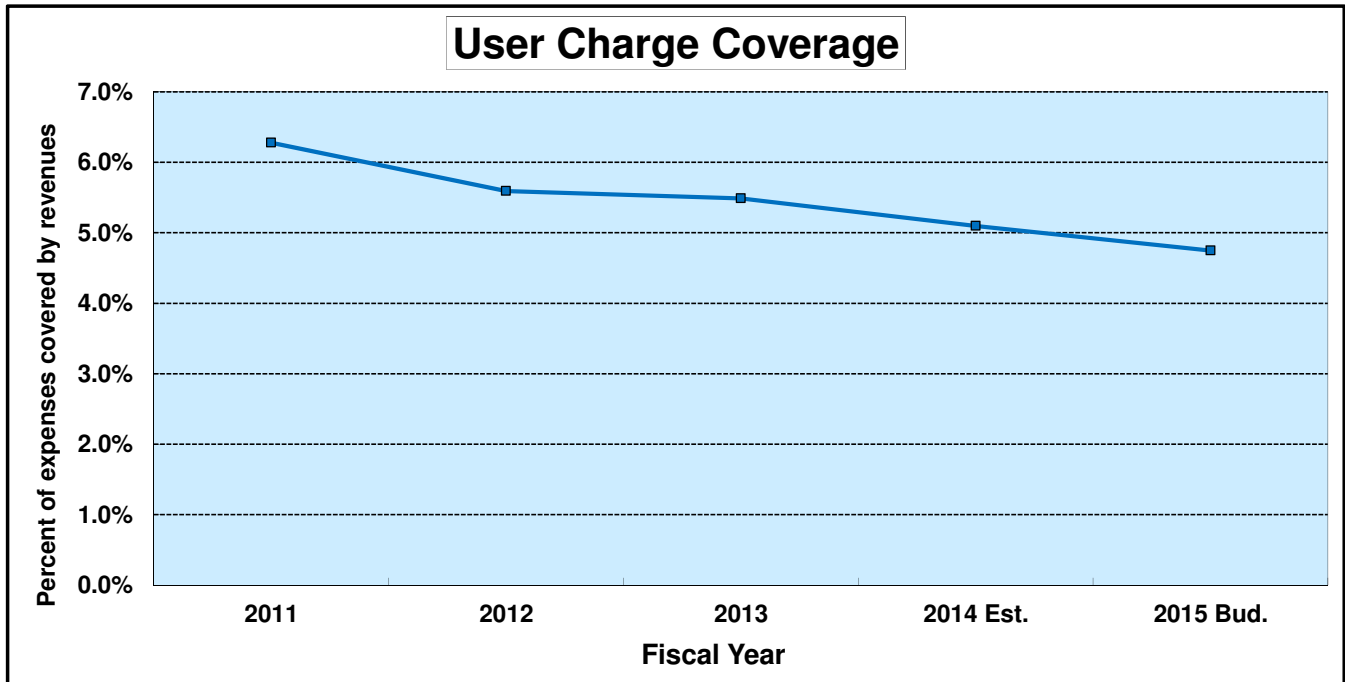
Description:

Each year, a percentage of property tax owners are unable to pay property taxes. If the percentage increases over time, it may indicate overall decline in the local governments economic health. Additionally, as uncollected property taxes rise, liquid is decreased and there is less cash on hand to pay bills or invest.

Comment:

The County's ability to conduct tax sales and assess liens coupled with the ability of the majority of its citizens to pay for the tax levy are the most significant factors contributing to an excellent collection rate. Uncollected property tax revenue has ranged from .4% to .6% in recent years which is well below the industry benchmark.

REVENUE INDICATOR



Warning Trend:

Decreasing revenues from user charges as a percent of total expenditures for related service

Formula:

$$\frac{\text{Revenues from User Charges}}{\text{Expenses for Related Services}}$$

Fiscal Year:	2011	2012	2013	2014 Est.	2015 Bud.
General Fund License & Permit/ Service Fee Revenue	\$7,126,890	\$6,774,624	\$6,745,676	\$6,875,019	\$6,912,800
General Fund Expense (excl. transfers & debt service)	\$113,521,364	\$121,169,835	\$122,898,198	\$134,869,920	\$145,597,400
Percent of expenses covered by revenues	6.3%	5.6%	5.5%	5.1%	4.7%

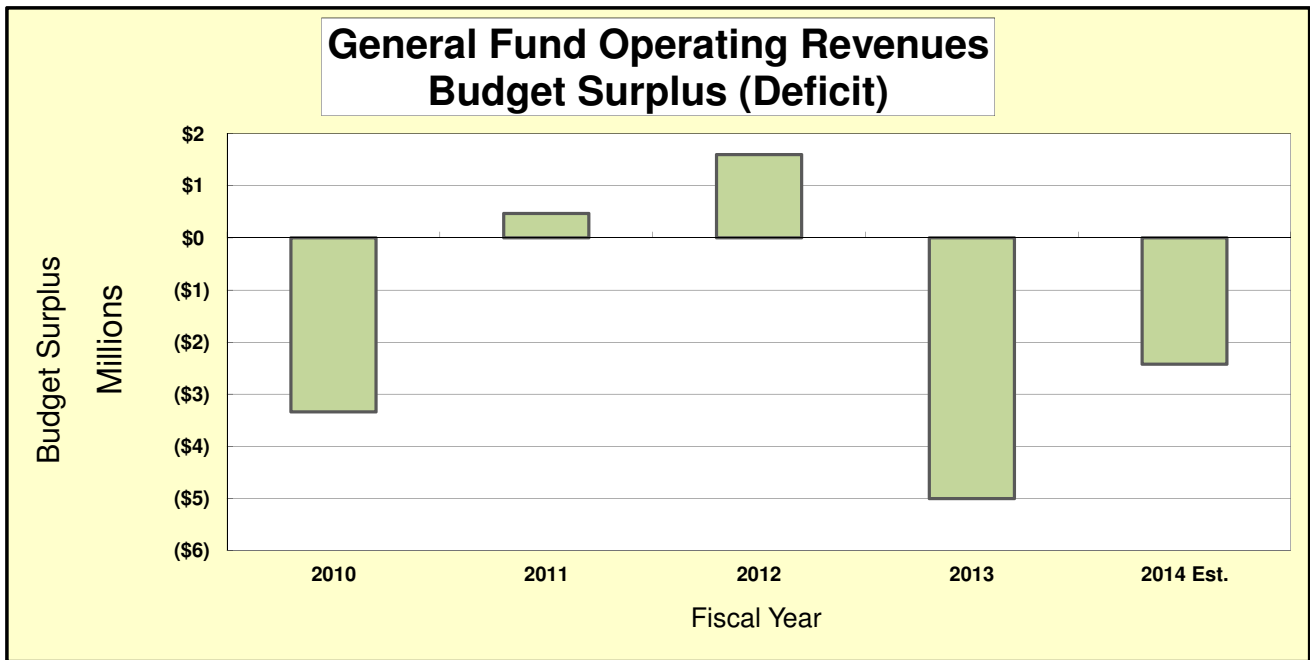
Description:

The term user charge coverage refers to whether fees and charges cover the entire cost of providing a service. This indicator focuses only on general fund programs and not on enterprise or special revenue fund services. As coverage declines, the burden on other revenues to support the services increases. This indicator helps to point out if inflation or other factors have eroded the user charge coverage.

Comment:

User fee revenue typically supports various programs ranging from planning and zoning to parks and recreation. The County Commissioners review fees during the annual budgetary process in order to maintain a level funding source for associated programs. The decline in the percent of expenses covered by user fee revenues is directly due to government costs not subject to program fees, such as Education and Public Safety.

REVENUE INDICATOR



Warning Trend:

Increase in revenue shortfalls as a % of actual operating revenues

Formula:

$$\frac{\text{Revenue Shortfalls}}{\text{Gross Operating Revenue}}$$

Fiscal Year:	2010	2011	2012	2013	2014 Est.
Actual Gross Operating Revenues	\$289,127,990	\$298,392,949	\$307,979,739	\$314,916,844	\$327,719,136
Amended Budgeted Operating Revenues	\$292,463,700	\$297,923,530	\$306,380,350	\$319,919,530	\$330,143,610
Revenue (Shortfall)/Surplus	(\$3,335,710)	\$469,419	\$1,599,389	(\$5,002,686)	(\$2,424,474)
Revenue Variance as a % of Gross Operating Revenues	-1.2%	0.2%	0.5%	-1.6%	-0.7%

Description:

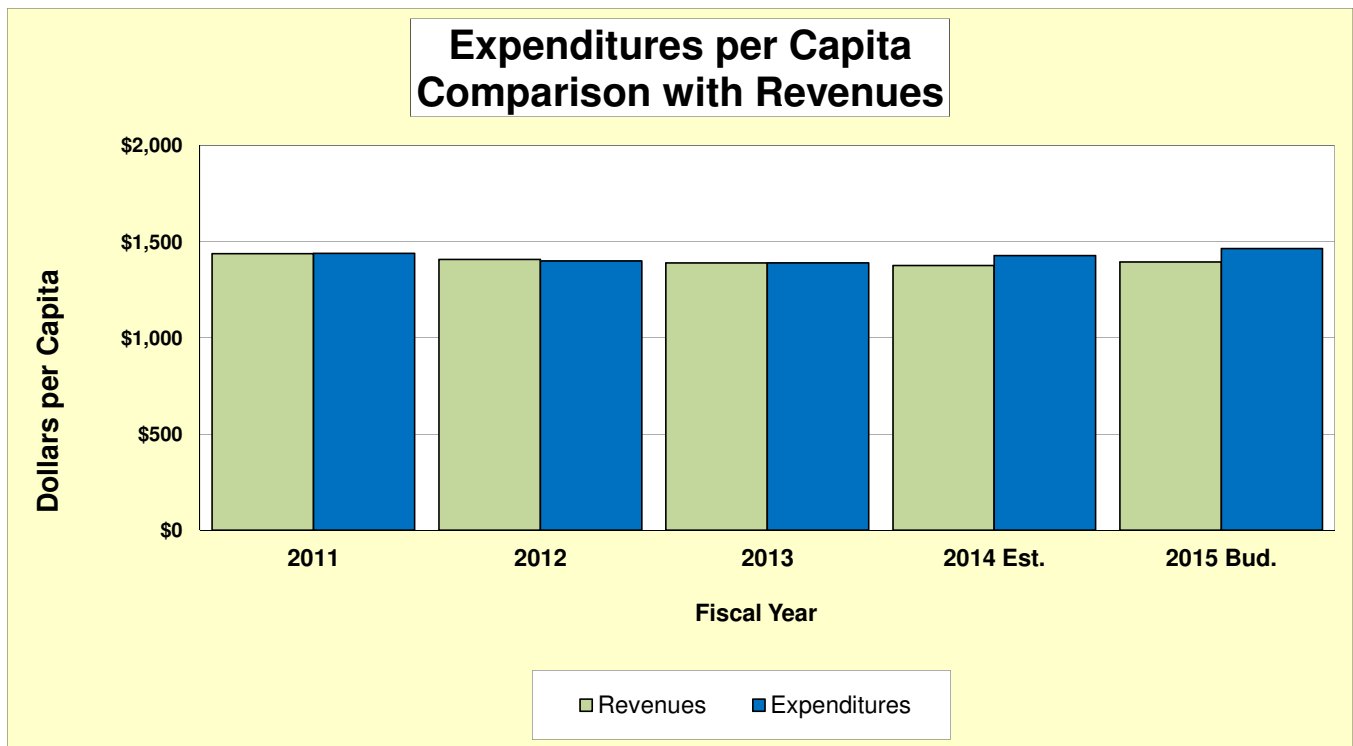
This indicator examines the differences between revenue estimates and revenues actually received during the fiscal year. Major discrepancies that continue year after year can indicate a declining economy, inefficient collection procedures, or inaccurate estimating techniques. If revenue shortfalls are increasing in frequency or size, a detailed analysis of each revenue should be made to pinpoint the source.

Comment:

The recession significantly affected certain revenues resulting in revenue budget shortfalls for FY2010. The FY2010 shortfall resulted from a large tax assessment appeal to the State causing a \$2.8 million adjustment from the original budget estimate.

Nearly half of the revenue budget shortfall for FY2013 is due to a delay with a major power plant project which included an upfront payment that was deferred to a later year. The FY2014 shortfall is due mainly to Income Tax revenues performing lower than anticipated.

REVENUE & EXPENDITURE INDICATOR



Warning Trend:

Increasing net operating expenditures per capita (constant dollars)

Formula:

$$\frac{\text{Net operating \& transfers (constant dollars)}}{\text{Population}}$$

Fiscal Year:	2011	2012	2013	2014 Est.	2015 Bud.
Net operating expenditures and transfers	\$304,788,500	\$310,275,225	\$317,716,633	\$335,460,362	\$353,366,200
Consumer price index	144.5	148.6	151.3	153.7	156.1
Constant dollar expenditures	\$210,929,947	\$208,732,921	\$209,977,287	\$218,289,955	\$226,400,692
Per capita expenditures (constant dollars)	\$1,439	\$1,400	\$1,389	\$1,428	\$1,465
Gross operating revenues per capita	\$1,409	\$1,389	\$1,377	\$1,395	\$1,426
Estimated population	146,551	149,130	151,148	152,864	154,586
Estimated households	51,214	51,953	52,666	53,253	53,853
Household per capita expenditures	\$4,119	\$4,018	\$3,987	\$4,099	\$4,204

Description:

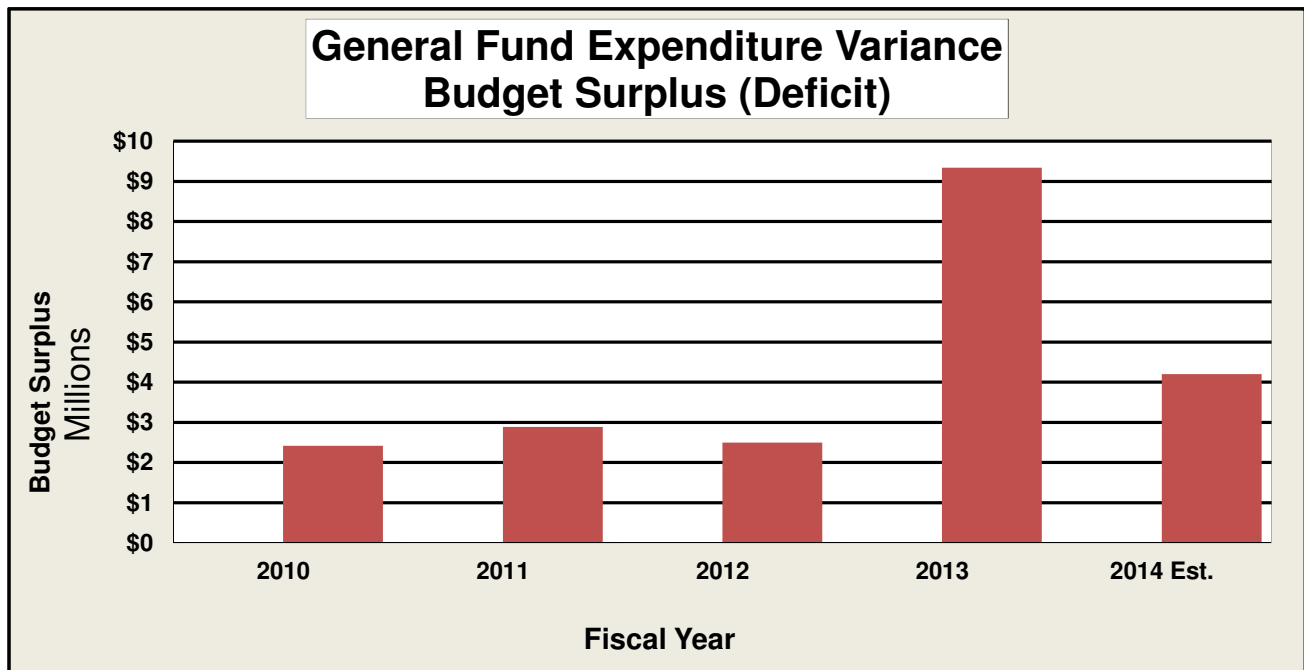
Changes in per capita expenditures reflect changes in expenditures relative to changes in population. Increasing per capita expenditures can indicate that the cost of providing services is outstripping the community's ability to pay, especially, if spending is increasing faster than the residents' collective personal income.

From a different perspective, if the increase in spending is greater than can be accounted for by inflation or the addition of new services, it may indicate declining productivity - that is, that the government is spending more real dollars to support the same level of services.

Comment:

Fiscal Year 2013 represents the fifth consecutive year of declining household per capita expenditures. A slight increase for FY2014 could occur should budget estimates hold steady and should continue in FY2015.

EXPENDITURE INDICATOR



Formula:

$$\frac{\text{Expenditure Shortfalls}}{\text{Gross Operating Expenditure}}$$

Fiscal Year:	2010	2011	2012	2013	2014 Est.
Actual Expenditures	\$304,610,999	\$304,788,500	\$311,567,139	\$318,133,842	\$335,460,362
Amended Budgeted Expenditures	\$307,029,180	\$307,679,530	\$314,060,470	\$327,475,160	\$339,660,600
Budget Surplus/(Deficit)	\$2,418,181	\$2,891,030	\$2,493,331	\$9,341,318	\$4,200,238
Expenditure Variance as a % of Budget	0.79%	0.94%	0.79%	2.85%	1.24%

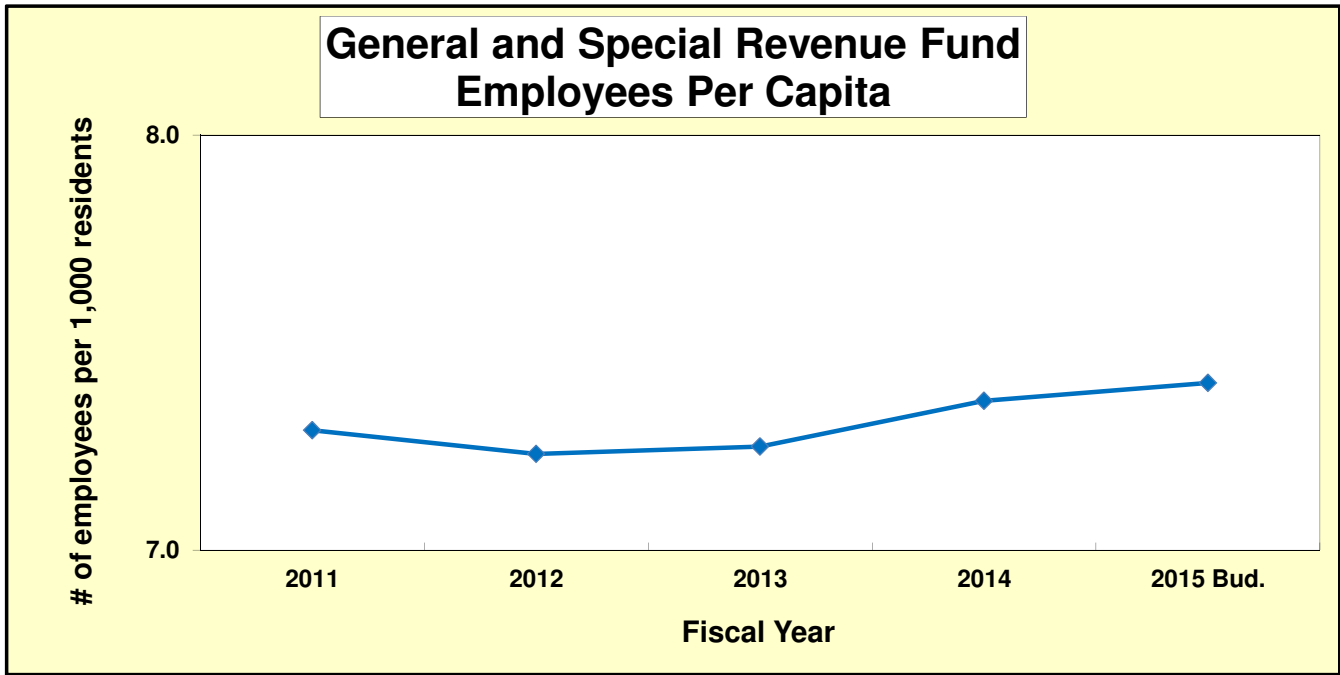
Description:

This indicator examines the differences between expenditure estimates and expenditures actually incurred during the fiscal year.

Comment:

Budget surpluses were purposely generated in fiscal year 2010 to counteract revenue shortfalls caused by the economic recession. A mid-year budget amendment and an additional spending freeze in FY2010 resulted in a \$2.4 million savings. Budget surpluses in FY2011, FY2012, and FY2013 were generated by a general overall under spending of operating budgets without specific budget actions required. The budget was amended in FY2014 due to an anticipated revenue shortfall in Income Tax revenue. In addition to this budget action, conservation was encouraged and resulted in an estimated budget surplus of \$4.2 million.

EXPENDITURE INDICATOR



Warning Trend:

Increasing number of employees per capita

Formula:

$$\frac{\text{\# of general \& special revenue fund employees}}{\text{Population}}$$

Fiscal Year:	2011	2012	2013	2014	2015 Bud.
Number of Full Time Employees*	1,068	1,078	1,096	1,125	1,144
Population	146,551	149,130	151,148	152,864	154,586
# of County employees per capita	0.0073	0.0072	0.0072	0.0074	0.0074

* excludes Enterprise funded positions which are self-supporting.

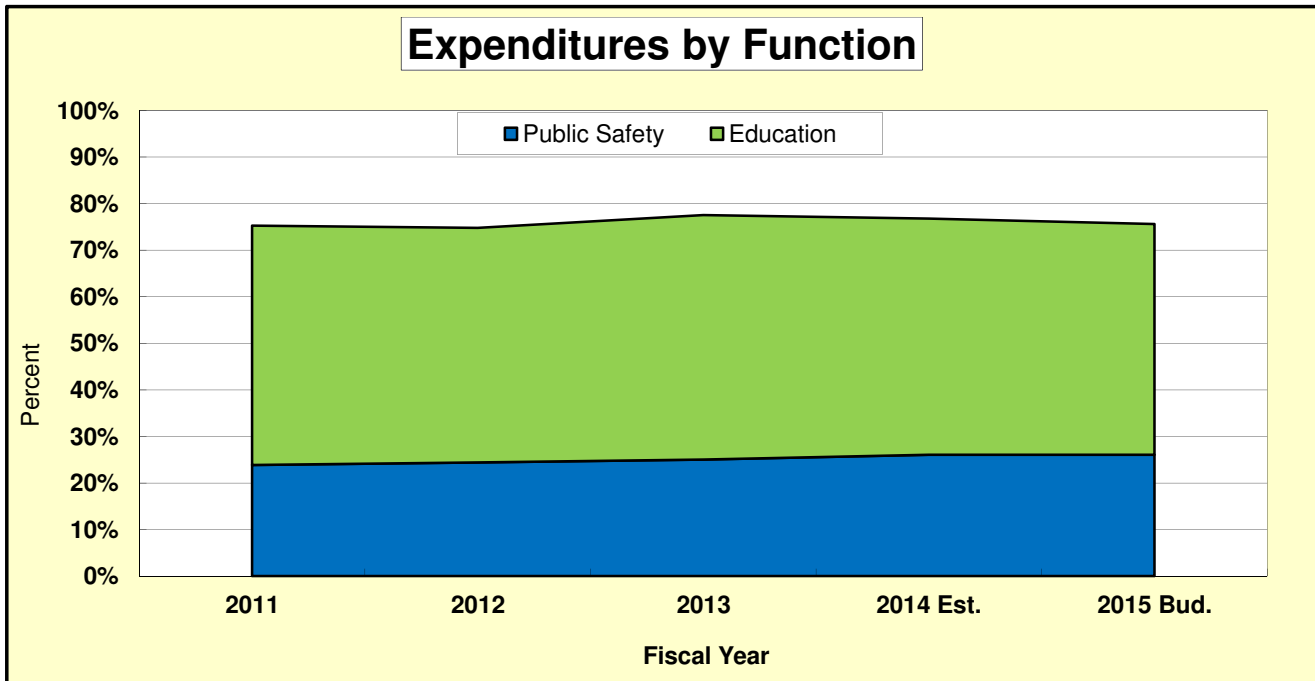
Description:

Personnel costs are a major portion of a local government's operating budget, therefore, tracking changes in the number of employees per capita is a good way to measure changes in expenditures. An increase in employees per capita might indicate that expenditures are rising faster than revenues, that the government is becoming more labor intensive, or that personnel productivity is declining.

Comment:

In preparation of the FY2011 budget and considering two fiscal years of declining State-aid, the County Government was down-sized to accommodate the new lower revenue sources available. An early retirement incentive program resulted in 44 retirees. Few layoffs were experienced. It is anticipated that structural reorganizations and improved efficiencies will keep service level decline to a minimum. Staffing in key areas such as Public Safety and the State's Attorney's Office has seen increased staffing in recent years.

EXPENDITURE INDICATOR



Warning Trend:

Increasing operating expenditures for one function as a percentage of total net operating expenditures

Formula:

$$\frac{\text{Operating expenditures per function}}{\text{Total net operating expenditures}}$$

Fiscal Year	2011	2012	2013	2014 Est.	2015 Bud.
General Government	\$18,351,057	\$18,234,144	\$20,194,535	\$20,557,649	\$28,702,300
% of Total Funds	6.0%	5.9%	6.3%	6.1%	8.1%
Public Safety	\$72,740,164	\$75,982,778	\$79,582,474	\$87,354,834	\$92,303,100
% of Total Funds	23.9%	24.4%	25.0%	26.0%	26.0%
Planning & Growth Management	\$2,449,888	\$2,391,227	\$2,426,277	\$2,704,984	\$2,728,600
% of Total Funds	0.8%	0.8%	0.8%	0.8%	0.8%
Health & Social Services	\$4,173,338	\$4,187,990	\$3,681,750	\$4,034,916	\$4,113,900
% of Total Funds	1.4%	1.3%	1.2%	1.2%	1.2%
Community Services	\$5,554,780	\$5,472,245	\$5,888,093	\$6,219,624	\$6,976,000
% of Total Funds	1.8%	1.8%	1.9%	1.9%	2.0%
Education	\$156,619,582	\$156,938,747	\$167,007,793	\$170,238,686	\$175,661,800
% of Total Funds	51.4%	50.4%	52.5%	50.7%	49.5%
Public Works	\$16,650,347	\$15,550,813	\$16,024,421	\$19,481,027	\$17,976,800
% of Total Funds	5.5%	5.0%	5.0%	5.8%	5.1%
Debt Service	\$26,002,916	\$25,146,629	\$20,563,942	\$20,587,098	\$21,706,100
% of Total Funds	8.5%	8.1%	6.5%	6.1%	6.1%
Capital Projects	\$1,280,829	\$5,604,781	\$1,101,190	\$1,267,391	\$896,000
% of Total Funds	0.4%	1.8%	0.3%	0.4%	0.3%
Other	\$965,599	\$2,057,785	\$1,663,368	\$3,038,052	\$3,450,600
% of Total Funds	0.3%	0.7%	0.5%	0.9%	1.0%
Total Funds:	\$304,788,500	\$311,567,139	\$318,133,842	\$335,484,261	\$354,515,200

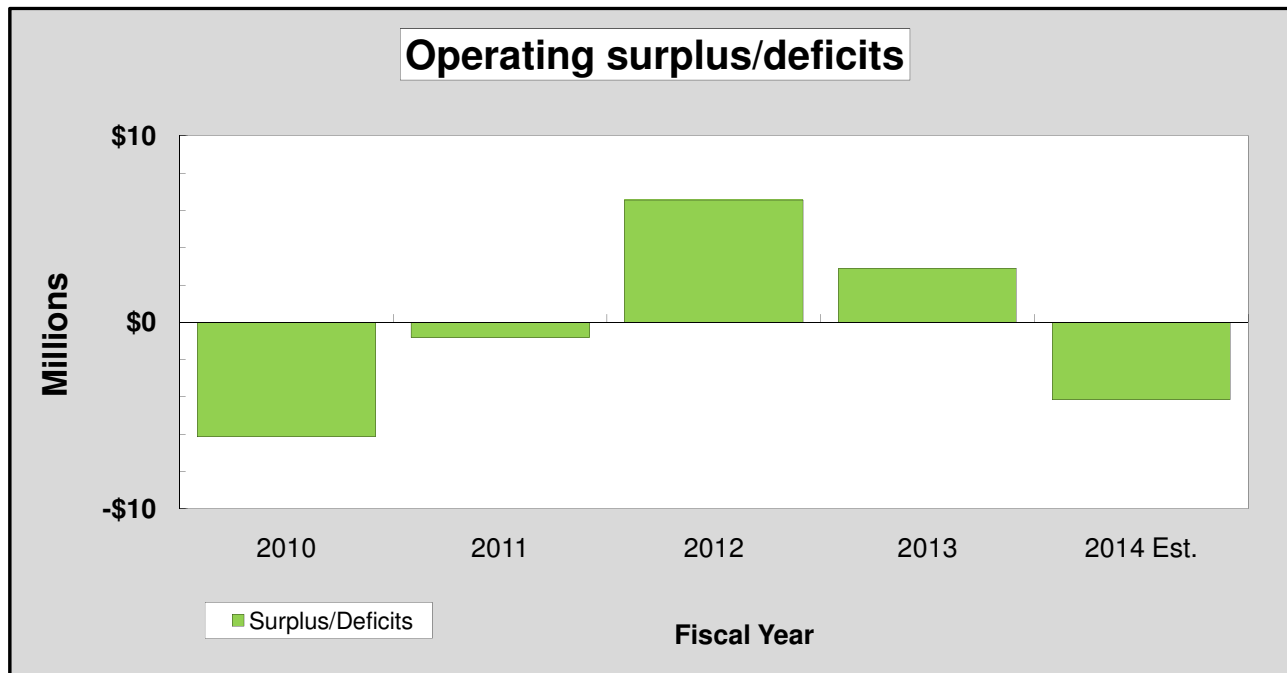
Description:

Expenditures by function represents the cost of government services by program. Often times it also an indicator of the priority level of the government.

Comments:

The County's top two priorities, Education and Public Safety, receive the largest share of the County dollar.

OPERATING POSITION INDICATOR



Warning Trend:

Increasing general fund operating deficits as a % of operating revenues.

Formula:
$$\frac{\text{Operating Surplus (Deficit)}}{\text{Operating Revenues}}$$

Fiscal Year:	2010	2011	2012	2013	2014 Est.
General fund operating deficits/surplus	(\$6,131,601)	(\$800,872)	\$6,554,396	\$2,880,457	(\$4,151,126)
Gross operating revenues	\$289,127,990	\$298,392,949	\$307,979,739	\$314,916,844	\$327,719,136
General Fund operating surplus/deficits as a % of operating revenues	-2.1%	-0.3%	2.1%	0.9%	-1.3%

Description:

An operating deficit occurs when current expenditures exceed current revenues. This may not mean that the budget will be out of balance ("budget deficit"), because reserves ("fund balances") from prior years can be used to cover the difference. It does mean, however, that during the current year, the government is spending more than it is receiving. This may be caused by an emergency (such as a natural catastrophe) requiring a large immediate expenditure, or the spending pattern may be part of a policy to use accumulated surplus fund balances. An operating deficit in any one year may not be cause for concern, but frequent and increasing deficits can indicate that the current revenues are not supporting current expenditures and that serious problems may lie ahead.

Budgetary analysis does not always reveal operating deficits because they can be temporarily financed by short-term loans or by accounting transactions that, for example, inappropriately accrue future revenues or transfer surplus fund balances from other funds. An analyst looking for operating deficits should consider each fund separately, so that a surplus in one fund cannot hide a deficit in another. Analyzing funds separately also helps to pinpoint emerging problems.

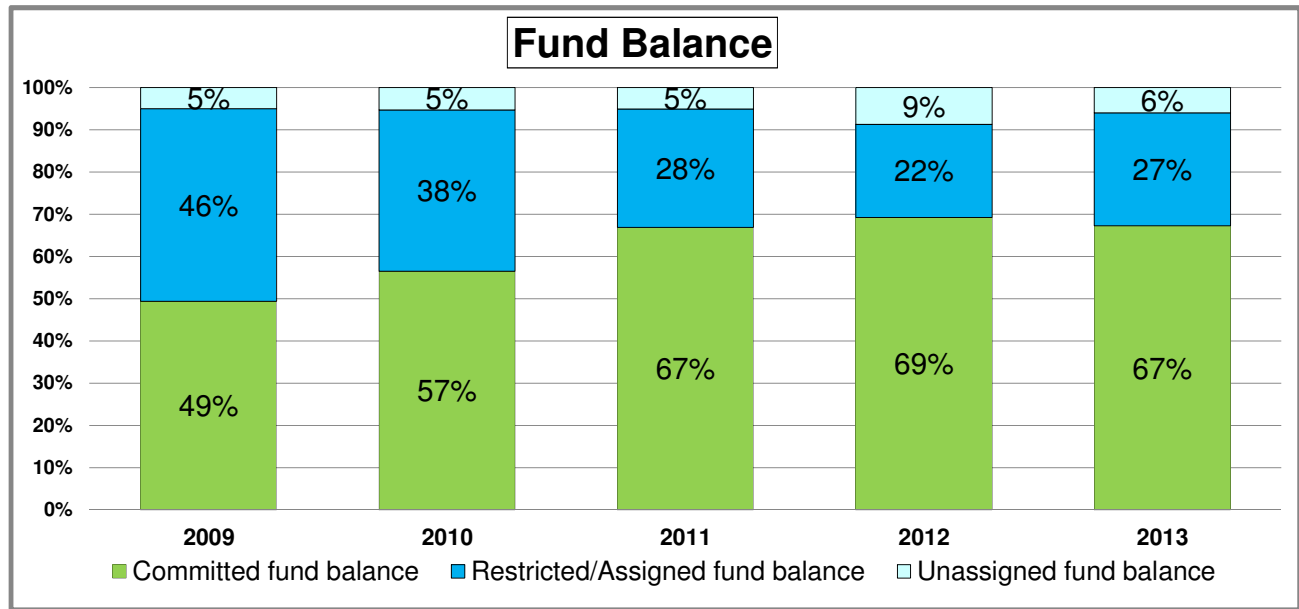
CREDIT INDUSTRY BENCHMARKS- A credit-rating firm would regard a current-year operating deficit as a minor warning signal; funding practices and the reasons for the deficit would be carefully assessed before it would be considered a negative factor. The following situations, however, would be given considerably more attention and would probably be considered negative factors:

- (2) consecutive years of operating fund deficits
- An operating fund deficit in (2) of the last (5) years or greater than that of the previous year

Comment:

In general, operating deficits have occurred as a result of a planned use of fund balance to re-invest prior years' surpluses back into government services and equipment. The FY2010 budget was adopted with the use of \$6.4 million in fund balance appropriations, including \$3.4 million for one-time costs. An appropriation of \$8.5 million from fund balance reserves for FY2011 was negated by budget surpluses from both revenues and expenditures. For FY2012 a budget surplus of \$6.6 million was primarily due to a \$4 million sale of surplus land. The FY2013 amended budget included the use of \$5.5 million, which was offset by expense savings. The FY2014 amended budget included the use of \$5.9 million in fund balance which was partially offset with expenditure savings.

OPERATING POSITION INDICATOR



Warning Trend:

Declining unreserved fund balances as a % of net operating revenues

Formula:

$$\frac{\text{Unassigned Fund Balance}}{\text{Gross operating revenues}}$$

Fiscal Year:	2009	2010	2011	2012	2013
Total fund balance	\$47,316,775	\$41,185,173	\$40,384,301	\$45,506,927	\$48,387,384
Committed fund balances	\$23,386,699	\$23,280,926	\$27,022,596	\$31,526,041	\$32,556,833
Restricted/Assigned fund balances	\$21,551,468	\$15,732,417	\$11,311,629	\$10,021,861	\$12,933,171
Unassigned fund balances	\$2,378,608	\$2,171,830	\$2,050,076	\$3,959,025	\$2,897,380
Gross operating revenues *	\$286,994,899	\$289,127,990	\$298,392,949	\$307,979,739	\$314,916,844
General Fund Total Fund Balance as a % of operating revenues & transfers	16.5%	14.2%	13.5%	14.8%	15.4%
General Fund Unassigned Fund Balance as a % of operating revenues	0.8%	0.8%	0.7%	1.3%	0.9%

Description:

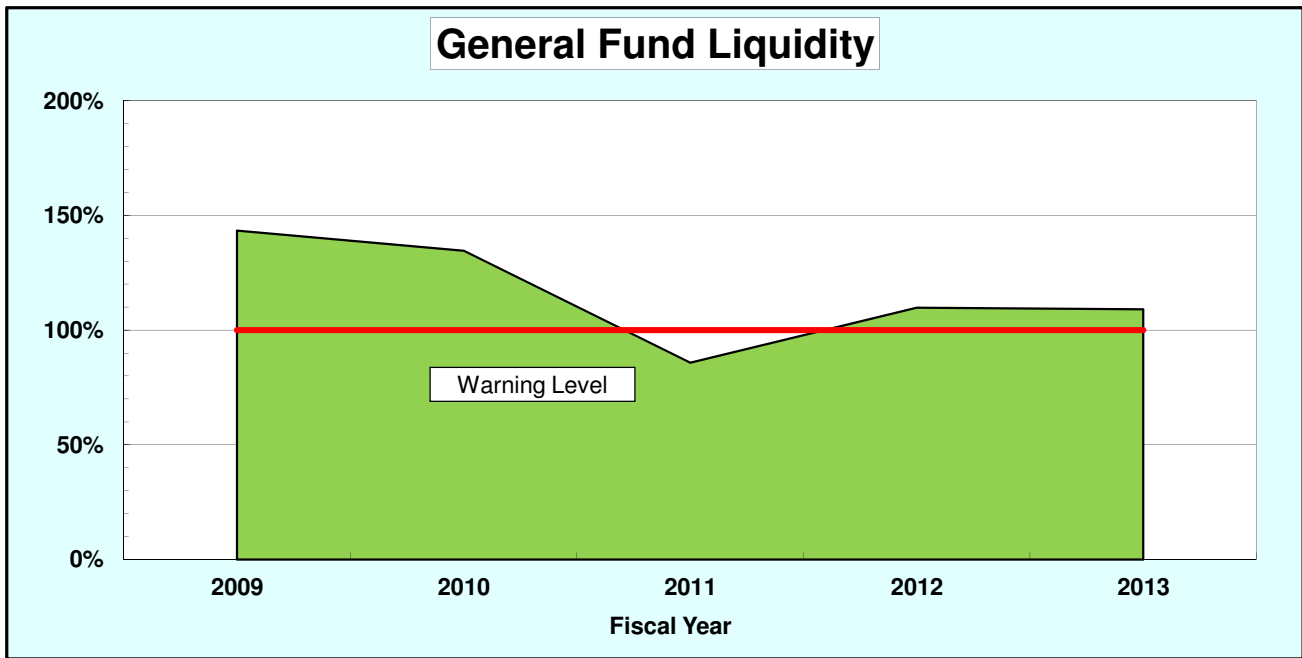
The size of a local government's fund balances can affect its ability to withstand financial emergencies. It can affect its ability to accumulate funds for capital purchases without having to borrow. Nonspecific or general reserves are usually carried on the books as an unreserved fund balance. The fund balance, however is not synonymous with available for appropriation. An unplanned decline in fund balance may mean that the government will be unable to meet a future need.

Comments:

The County has a policy of maintaining fund balance at 8% of operating revenues, reflected in the Committed fund balance section. As the operating revenues increase so has the Committed Fund Balance. The County has slowly but intentionally drawn from its Assigned/Restricted Fund Balance over the years to fund one-time costs and absorb revenue shortfalls.

* excludes extraordinary income from storm events

OPERATING POSITION INDICATOR



Warning Trend:

Decreasing amount of cash and short-term investments as a percentage of current liabilities

Formula:

$$\frac{\text{Cash and Short-term Investments}}{\text{Current Liabilities}}$$

Fiscal Year:	2009	2010	2011	2012	2013
Cash and Short Term Investments	\$99,943,525	\$103,663,739	\$73,892,718	\$103,218,069	\$120,106,784
Current Liabilities (excludes deferred revenues)	\$69,741,241	\$77,005,692	\$86,120,814	\$94,101,613	\$110,174,247
Cash and Short-term Investments as a percentage of Current Liabilities	143.3%	134.6%	85.8%	109.7%	109.0%

Description:

A good measure of a local government's short-term financial condition is its cash position. Cash position, which includes cash on hand and in the bank, as well as, other assets that can be easily converted to cash, determines a government's ability to pay its short-term obligations. Low or declining liquidity can indicate that a government has overextended itself in the long term.

Comment:

The County typically issues general obligation bonds each year to finance its Capital Improvement Program. For FY2011, the bond issue was deferred until July 2011 (FY2012). The effect of the deferral resulted in a lower than normal year-end cash balance and temporarily dropped the ratio of cash below Current Liabilities.

DEBT INDICATOR



Warning Trend:

Increasing current liabilities at the end of the year as a percentage of net operating revenues

Formula:

$$\frac{\text{Current liabilities}}{\text{Gross operating revenues}}$$

Fiscal Year:	2009	2010	2011	2012	2013
Current liabilities *	\$6,708,180	\$11,467,851	\$12,528,201	\$12,481,160	\$12,826,279
Gross Operating Revenues	\$286,994,899	\$289,127,990	\$298,392,949	\$307,979,739	\$314,916,844
Current liabilities as a percentage of operating revenues	2.3%	4.0%	4.2%	4.1%	4.1%

* excludes deferred revenues and amounts due other funds considered long term in nature.

Description:

Current liabilities are defined as the sum of all liabilities due at the end of the fiscal year, including short-term debt, all accounts payable, accrued liabilities, and other current liabilities. A major component of current liabilities may be short-term debt in the form of tax or bond anticipation notes.

Although short-term borrowing is an accepted way to deal with uneven cash flows, an increasing amount of short term debt outstanding at the end of successive years can indicate liquidity problems, deficit spending, or both.

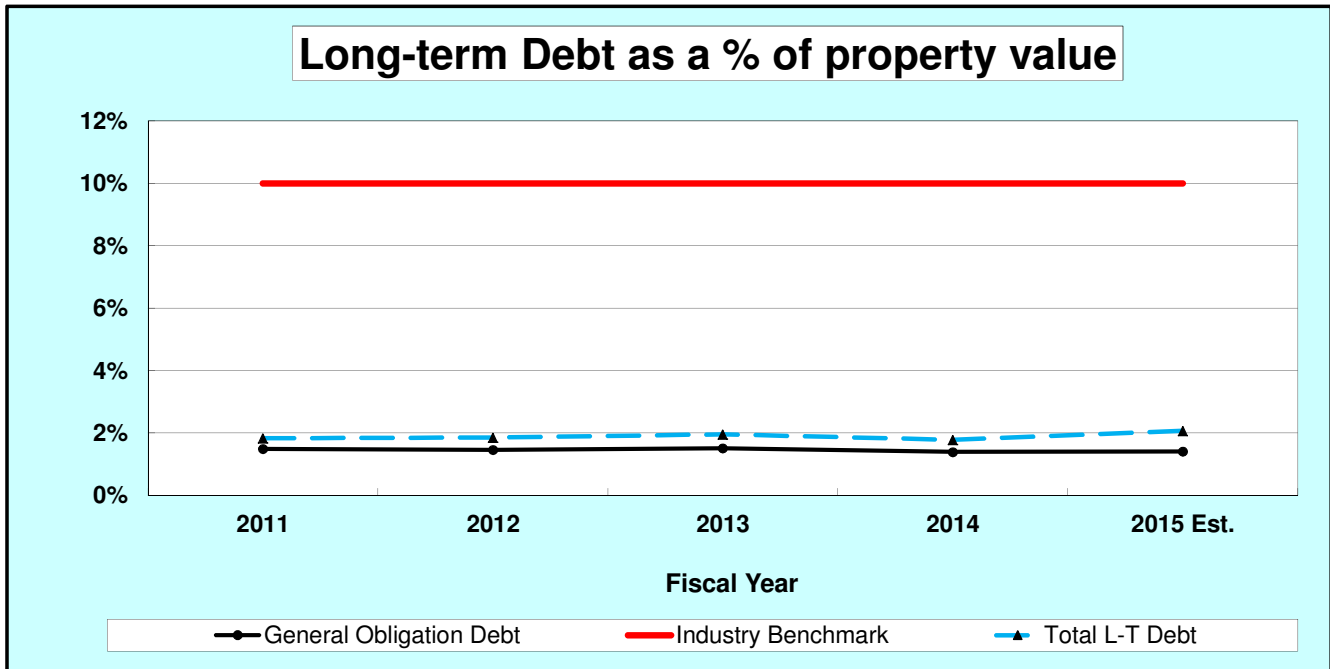
Credit industry benchmarks:

The credit industry considers the following situations negative factors: (1) Short-term debt outstanding at the end of the year exceeding 5 percent of operating revenues including tax anticipation notes (TAN's), but excluding bond anticipation notes (BAN's), and (2) a two-year trend of increasing short-term debt outstanding at the end of the fiscal year (including TANs).

Comment:

Beginning in FY2010, the County established a deferred liability account due to the uncertainty of tax bills that are under appeal by a major commercial taxpayer. Once the appeals are resolved the liability account should be adjusted downward.

DEBT INDICATOR



Warning Trend:

Increasing net direct long-term debt as a % of assessed valuation.

Formula:

$$\frac{\text{Long-Term Debt}}{\text{Assessed Valuation of Property}}$$

Fiscal Year:	2011	2012	2013	2014	2015 Est.
General Obligation Long -Term Debt	\$283,176,595	\$259,051,233	\$255,572,995	\$229,054,001	\$230,872,305
Total Long-term Debt	\$348,520,022	\$327,005,002	\$330,421,161	\$292,450,002	\$339,785,002
Assessed Valuation	\$18,973,018,802	\$17,662,354,500	\$16,856,691,476	\$16,406,674,070	\$16,401,495,400
Debt as a % of Assessed Valuation:					
General Obligation Debt	1.5%	1.5%	1.5%	1.4%	1.4%
Total Debt Outstanding	1.8%	1.9%	2.0%	1.8%	2.1%
Increase/(decrease) from prior year:					
Ratio of General Obligation Debt to Assessed Value	20.3%	-1.7%	3.4%	-7.9%	0.8%
Ratio of Total Debt to Assessed Value	17.0%	0.8%	5.9%	-9.1%	16.2%

Description:

An increase in net direct bonded long-term debt as a percentage of assessed valuation can mean that the government's ability to repay is diminishing - especially when the government depends on property taxes to pay for its debt.

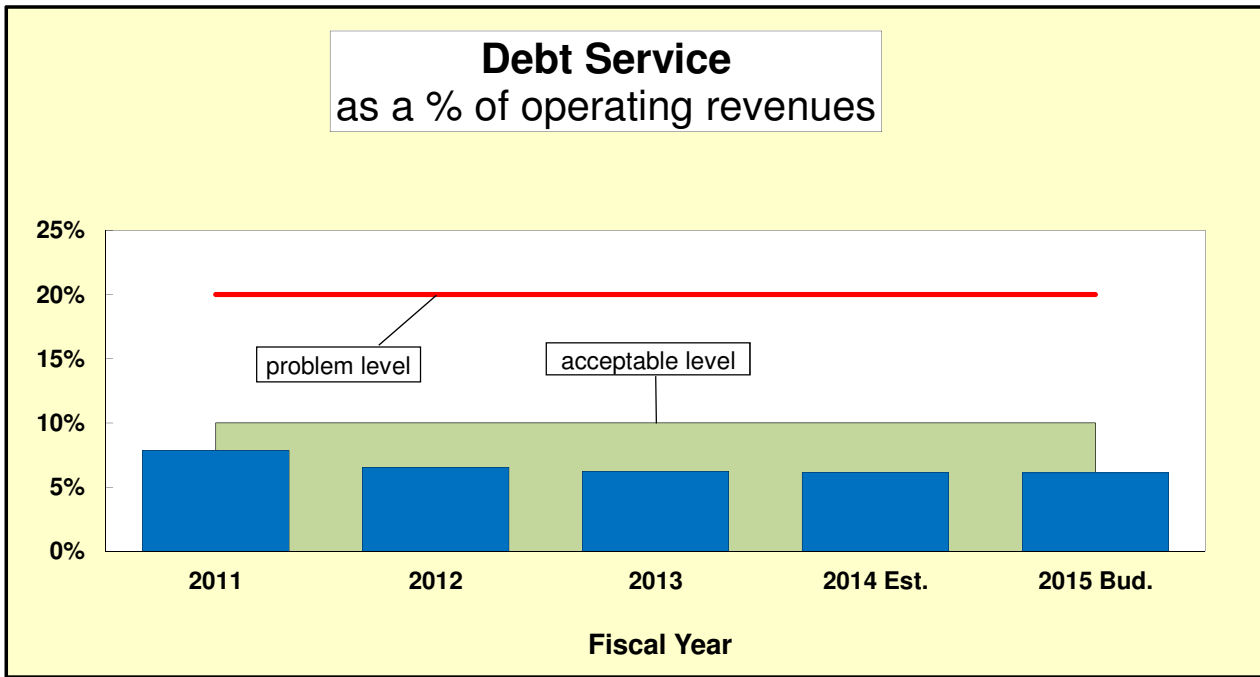
Credit Industry Benchmarks:

- Overall net debt exceeding 10% of assessed valuation
- An increase of 20% over the previous year in overall net debt as a percentage of market valuation

Comment:

The County continues to be well below the industry benchmark for debt to assessed value ratios. The fiscal discipline of issuing 15 year debt maintains a relatively low outstanding balance. The County's long range fiscal planning for capital project financing significantly contributes to the favorable debt ratios.

DEBT INDICATOR



Warning Trend:

Increasing net direct bonded long-term debt as a percentage of net operating revenues

Formula:

$$\frac{\text{Debt Service}}{\text{Operating Revenues}}$$

Fiscal Year:	2011	2012	2013	2014 Est.	2015 Bud.
Debt Service	\$23,426,121	\$20,146,822	\$19,635,938	\$20,137,536	\$21,048,600
Operating Revenues	\$298,392,949	\$307,979,739	\$314,916,844	\$327,719,136	\$343,981,200
Net direct long-term debt service as a percentage of operating revenues	7.9%	6.5%	6.2%	6.1%	6.1%

Description:

Debt Service is defined as the amount of principal and interest that a local government must pay each year. Increasing debt service reduces expenditure flexibility by adding to the government's obligations. Debt service can be a major part of a government's fixed costs, and its increase may indicate excessive debt and fiscal strain.

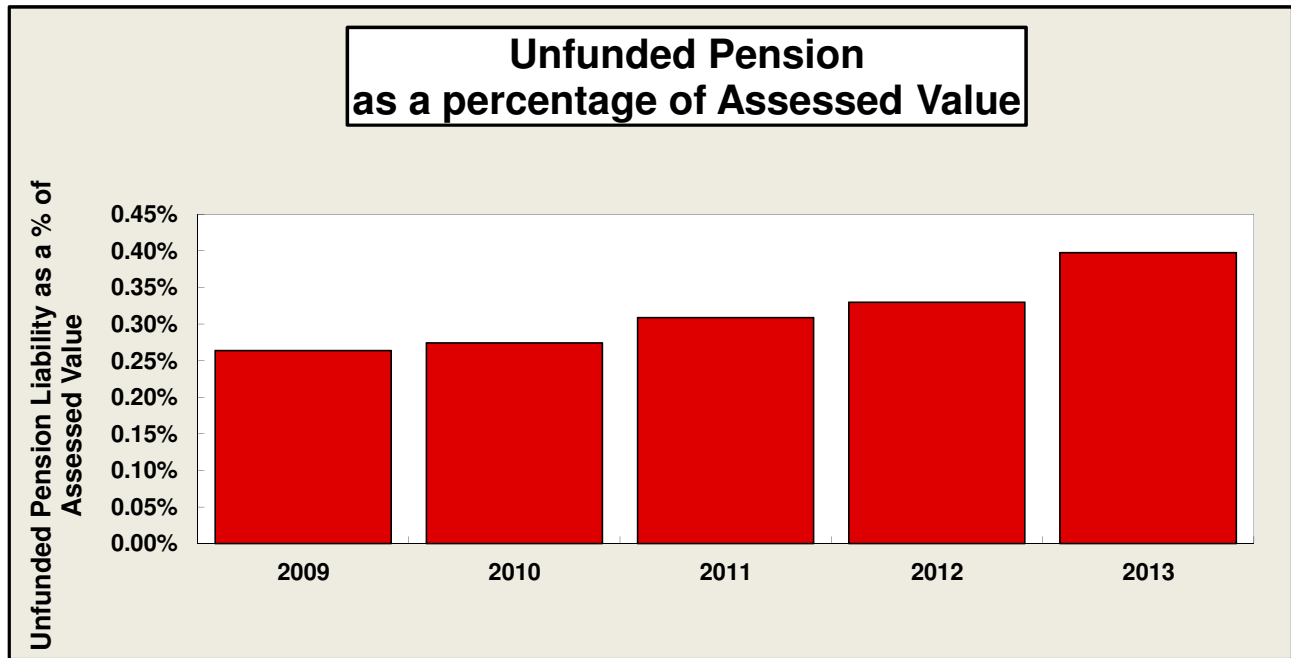
Credit Industry Benchmarks:

- Debt service exceeding 20% of operating revenues is considered a potential problem.
- Debt service of 10% is considered acceptable.

Comment:

Debt service levels have been maintained through the years as a direct result of solid financial plans for both capital and operating budgets. The County's Debt Policy limits debt service to 8% of operating revenues which provides a solid framework from which to make long-term financial decisions.

UNFUNDED LIABILITY INDICATOR



Warning Trend:

Increasing unfunded pension liability as a % of assessed valuation.

Formula:

$$\frac{\text{Unfunded Pension Liability}}{\text{Assessed Valuation}}$$

Fiscal Year:	2009	2010	2011	2012	2013
Unfunded Pension Liability	\$49,502,652	\$54,854,282	\$58,559,097	\$58,255,080	\$66,975,875
Assessed Valuation	\$18,767,010,361	\$20,022,850,978	\$18,973,018,802	\$17,662,354,500	\$16,856,691,476
Unfunded Pension Liability as a percentage of Assessed Value	0.26%	0.27%	0.31%	0.33%	0.40%

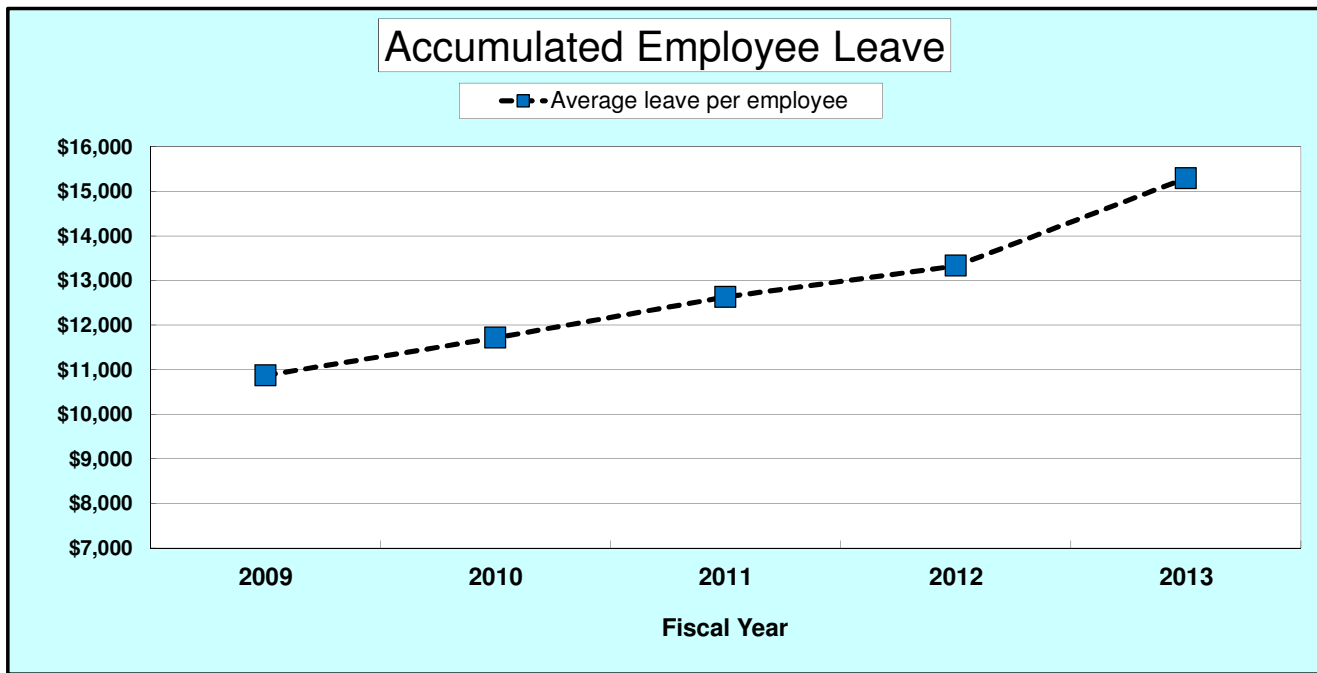
Description:

Growth in the unfunded liability for vested benefits places an increasing burden on the tax base. The significance of this burden in relation to the community's ability to pay can be measured by comparing the unfunded liability to changes in assessed valuation, as would be the case when property taxes are the primary revenue source.

Comment:

The ratio of the unfunded pension liability to assessed property value remained relatively flat during a period of time assessments were rising, however, the affect of the Great Recession on property assessments has negatively affected the ratio of Unfunded Pension Liability.

UNFUNDED LIABILITY INDICATOR



Warning Trend:

Increasing accumulated leave

Formula:

Accumulated Employee Leave

Fiscal Year:	2009	2010	2011	2012	2013
Accumulated Employee Leave *	\$12,689,776	\$13,476,204	\$13,488,868	\$14,374,520	\$16,755,799
% change over prior year	10.0%	6.2%	0.1%	6.6%	16.6%
Full-time Employees	1,167	1,150	1,068	1,078	1,096
Average leave per employee	\$10,871	\$11,714	\$12,628	\$13,328	\$15,292

* excludes employee sick leave which is not payable upon termination

Description:

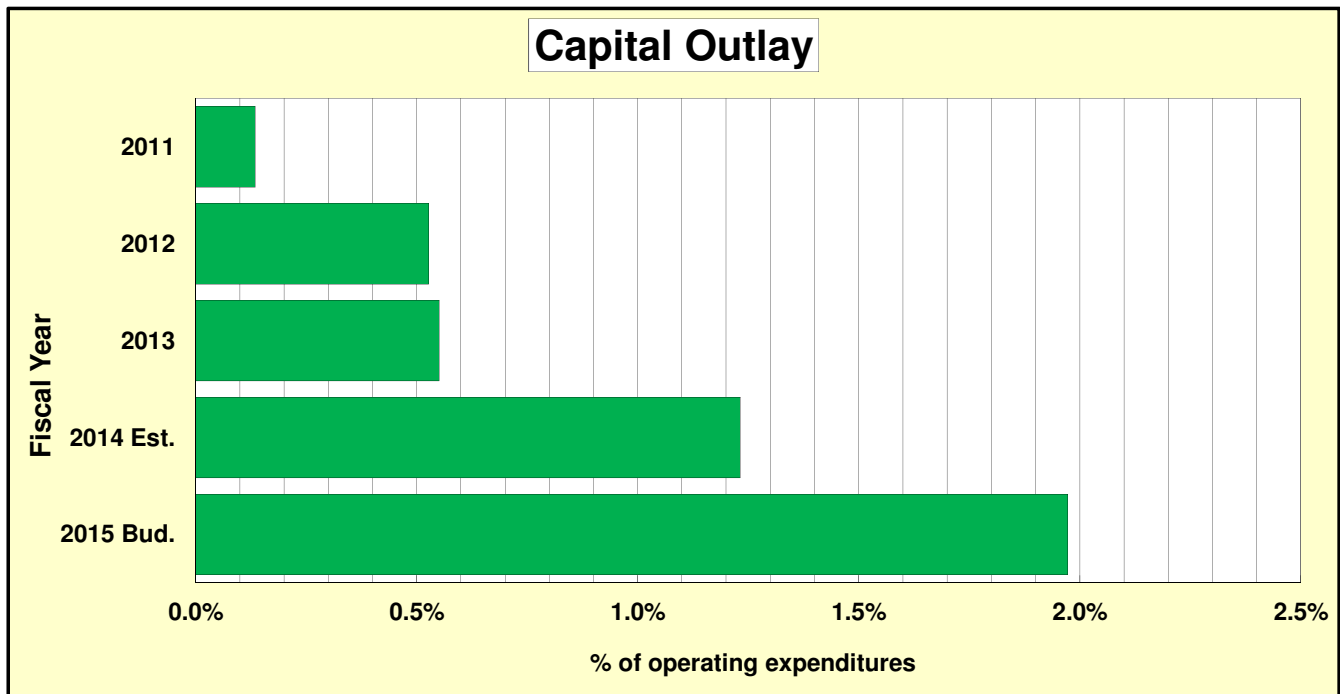
Local governments usually allow their employees to accumulate some portion of unused employee leave to be paid at termination or retirement. Although leave benefits initially represent only the opportunity cost of not having work performed, these benefits become a real cost when employees are actually paid for their employment or at termination or retirement.

Comment:

County employees are eligible for reimbursement for accumulated annual leave up to a maximum of 337.5 hours and accumulated compensatory leave up to 240 hours. Employees classified as critical employees are eligible for up to 720 hours annual leave and 480 compensatory hours.

Despite a decrease in the number of employees, accumulated leave hours have increased, resulting in a greater liability.

CAPITAL INDICATOR



Warning Trend:

A three or more year decline in capital outlay from operating funds as a percentage of net operating expenditures.

Formula:

$$\frac{\text{Capital outlay from operating funds}}{\text{Net operating expenditures}}$$

Fiscal Year:	2011	2012	2013	2014 Est.	2015 Bud.
Capital outlay purchases	\$76,990	\$1,214,453	\$244,272	\$1,236,276	\$832,200
Capital lease agreements to purchase equipment	\$334,334	\$421,546	\$1,507,666	\$2,897,102	\$6,139,500
Operating expenditures and transfers	\$304,788,500	\$310,275,225	\$317,716,633	\$335,460,362	\$353,366,200
Capital purchases as a % of operating expenditures	0.1%	0.5%	0.6%	1.2%	2.0%

Description:

Expenditures for operating equipment such as trucks and equipment drawn from the operating budget are usually referred to as "capital outlay." Capital outlay items normally include equipment that will last longer than one year and that has an initial cost above a significant minimum amount. Capital outlay does not include capital budget expenditures for construction of infrastructure such as streets, buildings, or bridges.

The purpose of capital outlay in the operating budget is to replace worn equipment or to add new equipment. The ratio of capital outlay to net operating expenditures is a rough indicator of whether the stock of equipment is being adequately replaced. Over a number of years, the relationship between capital outlay and operating expenditures is likely to remain about the same.

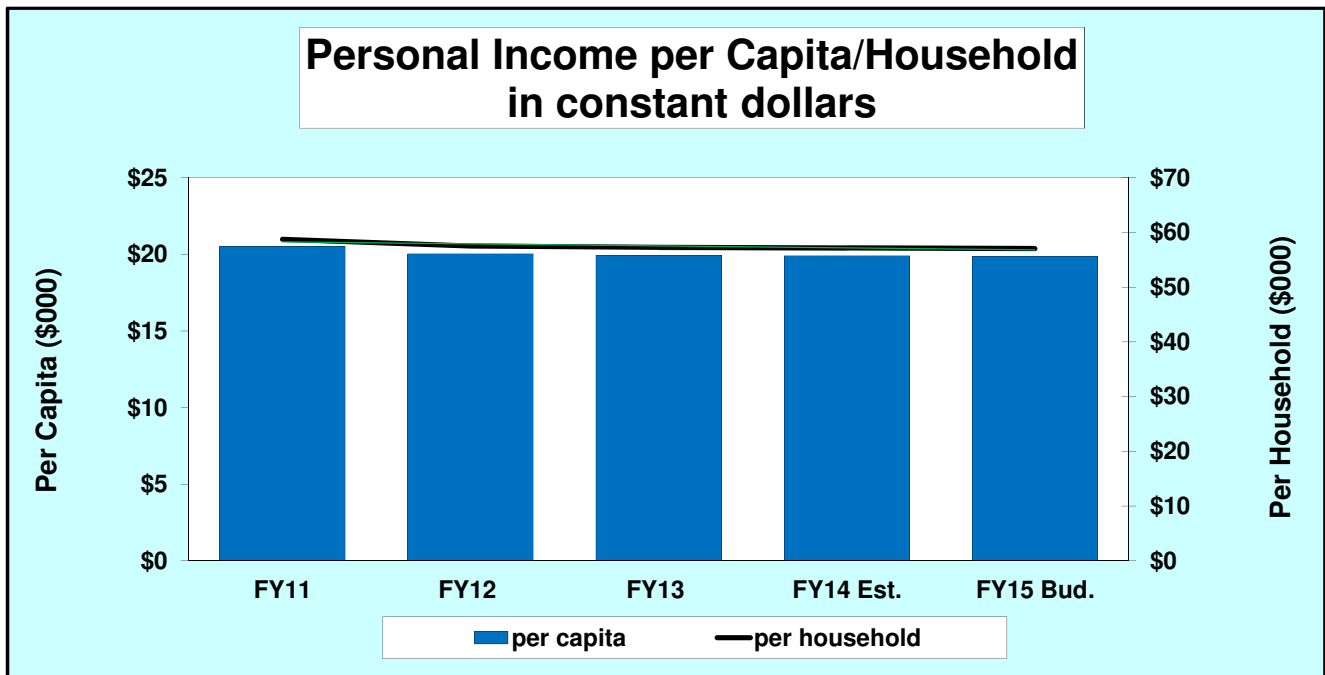
If this ratio declines in the short run (one to three years), it may mean that the local government's needs are temporarily satisfied, since most equipment lasts more than one year. A decline persisting over three or more years can indicate that capital outlay needs are being deferred, which can result in the use of inefficient or obsolete equipment. The use of capital leasing as a financing method could give the impression that capital expenditures are declining.

Comment:

Capital Outlay requirements include equipment with a useful life of more than one year and in excess of \$5,000. The County supplements its annual capital outlay needs with capital lease agreements. These bank agreements finance purchases over a five year period.

The economic recession affected the FY2011 and FY2012 budgets, which resulted in cutbacks to many items including capital outlay. An effort to keep up with replacement capital outlay began in FY2014. The FY2015 capital lease includes mobile radio replacements in the amount of \$4.1 million.

COMMUNITY NEEDS and RESOURCE INDICATORS



Warning Trend:

Decline in the level, or growth rate, of personal income per capita (in constant dollars)

Formula:

$$\frac{\text{Personal Income in constant dollars}}{\text{Population/Households}}$$

Fiscal Year:	FY11	FY12	FY13	FY14 Est.	FY15 Bud.
Adjusted Gross Income	\$4,345,071,152	\$4,440,248,422	\$4,562,352,275	\$4,676,411,100	\$4,793,321,400
Consumer Price Index in decimal	1.445	1.486	1.513	1.537	1.561
Adjusted Gross Income (in constant dollars)	\$3,007,021,680	\$2,987,109,341	\$3,015,235,130	\$3,043,022,909	\$3,071,067,017
Population	146,551	149,130	151,148	152,864	154,586
Income per Capita (in constant dollars)	\$20,519	\$20,030	\$19,949	\$19,907	\$19,866
Households	51,214	51,953	52,666	53,253	53,853
Income per Household (in constant dollars)	\$58,715	\$57,496	\$57,252	\$57,143	\$57,027

Description:

Personal income per capita is one measure of a community's ability to pay taxes: the higher the per capita income, the more property tax, sales tax, income tax, and business tax the community can generate. Changes in personal income are especially important for communities (such as bedroom suburbs) that have little commercial or industrial tax base, because personal income is the primary source from which taxes can be paid.

Comment:

Due to the great recession, personal income per capita has been on a gradual decline and is now starting to level out.

BALANCE SHEET

	FY09 ACTUAL	FY10 ACTUAL	FY11 ACTUAL	FY12 ACTUAL	FY13 ACTUAL
ASSETS					
Cash	9,851,025	14,748,958	17,653,219	13,803,284	16,034,724
Short-term Investments	90,092,500	88,914,781	56,239,499	89,414,785	104,072,060
Total Liquid Assets	\$99,943,525	\$103,663,739	\$73,892,718	\$103,218,069	\$120,106,784
Property Tax Receivable	5,205,567	2,419,559	2,716,488	2,762,740	3,184,568
Accounts & Notes Receivable	30,647,799	30,089,827	74,117,583	45,718,923	39,635,944
Inventory	1,521,884	1,528,416	1,537,974	1,775,484	1,798,527
Other Assets	1,687,664	2,162,048	1,750,304	1,552,247	1,372,978
Total Other Assets	\$39,062,914	\$36,199,850	\$80,122,349	\$51,809,394	\$45,992,017
TOTAL ASSETS	<u>\$139,006,439</u>	<u>\$139,863,589</u>	<u>\$154,015,067</u>	<u>\$155,027,463</u>	<u>\$166,098,801</u>
LIABILITIES					
Vouchers Payable	2,100,380	2,224,958	2,076,167	3,241,379	2,443,721
Accrued Expenditures	2,686,051	2,768,794	3,248,099	1,640,018	1,618,782
Deferred Revenues	21,948,423	21,672,724	27,509,952	15,418,923	7,537,170
Due to other funds	61,559,498	63,572,556	72,120,499	80,561,138	96,038,805
Other Liabilities	1,921,749	6,474,099	7,203,935	7,599,763	8,763,776
Payable from restricted assets	1,473,563	1,965,285	1,472,114	1,059,315	1,309,163
Total Liabilities	\$91,689,664	\$98,678,416	\$113,630,766	\$109,520,536	\$117,711,417
FUND EQUITY					
Nonspendable Fund Balance	2,160,708	1,811,455	1,805,165	2,257,418	1,853,656
Restricted Fund Balance	724,060	761,035	699,770	3,896,913	6,830,594
Committed Fund Balance	23,386,699	23,280,926	27,022,596	31,526,041	32,556,833
Assigned Fund Balance	18,666,700	13,159,926	8,806,694	3,867,530	4,248,921
Unreserved Fund Balance	2,378,608	2,171,830	2,050,076	3,959,025	2,897,380
Total Fund Balance	\$47,316,775	\$41,185,173	\$40,384,301	\$45,506,927	\$48,387,384
TOTAL LIABILITIES AND FUND EQUITY	<u>\$139,006,439</u>	<u>\$139,863,589</u>	<u>\$154,015,067</u>	<u>\$155,027,463</u>	<u>\$166,098,801</u>

ACCOUNT GROUPS

GENERAL LONG TERM DEBT ACCOUNT GROUP

AMOUNT AVAILABLE FOR:

Employee Benefits	33,453,049	43,900,959	53,226,897	64,106,741	76,653,457
Retirement of Long-term Debt	270,821,531	259,263,183	269,694,659	268,688,943	269,125,298
Total Assets	<u>\$304,274,580</u>	<u>\$303,164,142</u>	<u>\$322,921,556</u>	<u>\$332,795,684</u>	<u>\$345,778,755</u>
Bonds Payable	263,831,669	254,017,418	266,620,586	266,372,697	266,505,077
Notes Payable	84,702	76,845	68,701	60,261	51,540
Capital Lease Obligations	5,332,288	4,098,080	2,458,503	2,255,985	2,568,681
Other Liabilities	35,025,921	44,971,799	53,773,766	64,106,741	76,653,457
Total Liabilities	<u>\$304,274,580</u>	<u>\$303,164,142</u>	<u>\$322,921,556</u>	<u>\$332,795,684</u>	<u>\$345,778,755</u>

GENERAL FIXED ASSETS \$432,516,483 \$444,010,617 \$445,807,122 \$459,939,706 \$457,209,476

PENSION TRUST FUNDS

(includes County Employees and Sheriff's Department)

Actuarial Value of Assets	200,516,534	214,731,106	236,872,933	255,673,648	274,230,185
Actuarial Liability for accrued benefits	250,019,186	269,585,388	295,432,030	313,928,728	341,206,060
Unfunded Pension Liability	(\$49,502,652)	(\$54,854,282)	(\$58,559,097)	(\$58,255,080)	(\$66,975,875)

INCOME STATEMENT

	FY11 ACTUAL	FY12 ACTUAL	FY13 ACTUAL	FY14 ESTIMATE	FY15 BUDGET
<u>REVENUES</u>					
Property Tax	\$181,734,631	\$183,892,784	\$188,561,693	\$200,576,386	\$202,665,300
Income Tax	92,049,627	97,179,582	99,440,598	99,513,353	110,215,000
Local Tax	11,071,611	10,321,319	12,964,497	12,761,585	16,359,700
Licenses & Permits	892,291	911,711	955,738	1,017,885	957,000
Charges for Services	6,234,599	5,862,913	5,789,938	5,857,134	5,955,800
Interest	238,602	149,152	184,262	173,721	225,000
Miscellaneous	3,689,814	7,435,504	4,327,307	4,843,028	4,553,400
Total Local Operating	<u>\$295,911,175</u>	<u>\$305,752,965</u>	<u>\$312,224,033</u>	<u>\$324,743,092</u>	<u>\$340,931,200</u>
Highway User Tax	631,126	473,872	852,425	822,800	913,000
Intergovernmental	1,850,648	1,752,902	1,840,386	2,153,244	2,137,000
Total Non-Local Operating	<u>\$2,481,774</u>	<u>\$2,226,774</u>	<u>\$2,692,811</u>	<u>\$2,976,044</u>	<u>\$3,050,000</u>
Gross Operating Revenues *	<u>\$298,392,949</u>	<u>\$307,979,739</u>	<u>\$314,916,844</u>	<u>\$327,719,136</u>	<u>\$343,981,200</u>
<u>EXPENDITURES</u>					
Salaries & Wages	\$65,608,867	\$66,098,883	\$69,320,858	\$74,316,195	\$77,047,500
Fringe Benefits	24,542,707	26,855,545	27,549,604	29,499,278	33,241,200
Supplies	5,142,000	5,308,507	5,485,467	6,395,991	6,507,100
Other Services & Charges	17,777,637	21,180,938	18,740,945	20,525,078	21,829,900
Capital Outlay	76,990	1,214,453	244,272	1,236,276	832,200
Other Capital	373,164	511,508	1,557,053	2,897,102	6,139,500
Debt Service	23,426,121	20,146,822	19,635,938	20,137,536	21,048,600
Agency Funding	3,764,879	3,739,015	3,220,361	3,888,675	4,018,900
Education	156,619,582	156,938,747	167,007,793	170,238,686	175,648,200
Total Operating Expenditures	<u>\$297,331,946</u>	<u>\$301,994,420</u>	<u>\$312,762,291</u>	<u>\$329,134,817</u>	<u>\$346,313,100</u>
Excess (Deficiency) Revenues over Expenditures	\$1,061,003	\$5,985,320	\$2,154,553	(\$1,415,682)	(\$2,331,900)
<u>OTHER FINANCING SOURCES/(USES)</u>					
Operating Transfers In	1,259,700	1,456,608	350,000	1,050,000	1,200,000
Bond Premium	3,214,979	9,169,214	5,740,278	0	0
Proceeds from Refunded Debt	17,985,000	32,841,880	16,031,904	0	0
Payment to Refunded Debt Escrow	(16,865,000)	(35,747,320)	(18,171,135)	0	0
Capital Lease Proceeds	0	1,129,500	1,729,200	2,540,100	6,139,500
Extraordinary Revenue (storms)	0	1,291,914	417,209	0	0
TRANSFERS OUT:					
Capital Project Fund	(1,262,820)	(5,590,000)	(1,100,000)	(1,262,500)	(896,000)
Special Revenue Fund	(3,177,669)	(3,123,620)	(3,162,802)	(3,754,137)	(4,079,500)
Debt Service Fund	(2,153,972)	0	0	0	(651,500)
Trust & Agency Fund	(264,431)	(260,192)	(509,620)	(758,658)	(785,200)
Enterprise Fund	(597,662)	(598,907)	(599,130)	(550,250)	(640,900)
Excess (Deficiency) Revenues over Expenditures & Other Uses	(\$800,872)	\$6,554,396	\$2,880,457	(\$4,151,126)	(\$2,045,500)
<u>FUND BALANCE</u>					
Beginning Balance	41,185,173	40,384,301	45,506,927	48,387,384	44,236,258
Extra-ordinary loss from natural disaster	0	(1,431,771)	0	0	0
Ending Balance	<u>\$40,384,301</u>	<u>\$45,506,927</u>	<u>\$48,387,384</u>	<u>\$44,236,258</u>	<u>\$42,190,758</u>

* excludes extraordinary income from storm events

Budget gain/loss consists of:

Contingency	\$1,149,000
Fund Balance Appropriation	(3,194,500)
	<u>(\$2,045,500)</u>

Debt Service

DEBT SERVICE

Why Incur Debt?

Most major capital outlays are too expensive to fund with current year operating revenue. Similar to most homeowners who finance their homes with mortgages, governments typically borrow funds for many large-scale projects. In most cases, the infrastructure being constructed will benefit both existing and future taxpayers. Therefore, it is reasonable to amortize the cost of the project over a longer period of time even though financing the interest adds to the total cost. Typically, governments borrow funds through the issuance of local bonds, bank financed capital leasing, or special state-sponsored loans.

The debt is normally scheduled (amortized) to coincide with the life of the project, and before major renovation is needed. Interest rates for governments tend to be lower than commercial rates due to the government's tax exempt status and the ability to raise revenue through property taxes or other local forms of revenues without competition.

There are many different theories concerning the proper level of debt that should be maintained by local governments. One incentive for well-planned debt levels is a favorable bond rating given by credit rating agencies. Financially sound governments receive good bond ratings, which usually result in a lower interest rate on the debt they incur. The driving force of guidance for Charles County is the desire to remain in a fiscally sound position. This requires, among other things, a good bond rating, a low burden of debt for the tax payers, long and short range financial planning, and constant monitoring of economic conditions. The County has maintained a debt ceiling of less than 8% of the total general fund revenues for more than 20 years. The County Commissioners adopted a formal Debt Policy on September 22, 2009 which is located in the Financial Policies section of this book.

Bond Rating Agencies and Charles County's Rating

Charles County receives ratings from the three major bond credit rating agencies: Moody's Investor Service (Aa1), Standard & Poor's (AAA), and Fitch Investors Service (AAA). For the upcoming September 2014 Bond Issue, the County received an upgrade in their Standard & Poor's rating from AA+ to AAA and maintained its rating with Fitch. Moody's rating is still pending at time of publication. These independent rating services rate organizations by evaluating their creditworthiness. The chart below displays the various ratings each service provides. Charles County's rating is shaded.

Moody's	Standard & Poor's	Fitch
Rating Symbol		
Aaa	AAA	AAA
Aa1	AA+	AA+
Aa2	AA	AA
Aa3	AA-	AA-
A1	A+	A+
A2	A	A
A3	A-	A-
Baa1	BBB+	BBB+
Baa2	BBB	BBB
Baa3	BBB-	BBB-
Ba1	BB+	BB+
Ba2	BB	BB
Ba3	BB-	BB-
B1	B+	B+
B2	B	B
B3	B-	B-

DEBT SERVICE

Types of bonds

There are several types of bonds that can be issued. Charles County typically issues General Obligation (G.O.) bonds and double-barrel revenue bonds for Enterprise Fund (EF) projects. G.O. bonds are backed by the full faith and credit of the government. These types of bonds get favorable ratings due to the taxing power of governments and their ability to raise revenues to repay the debt. The annual debt service on double-barreled revenue bonds is funded by the revenues from enterprise operations and is further insured by the general fund should the enterprise fund earnings fail or fall short in any given year. The County makes a point during the budgetary process for enterprise funds to include the borrowing cost in the budget estimates so that the General Fund's risk of insuring the debt service is significantly reduced.

Pursuant to Section 20-804 of the Local Government Article of the Annotated Code of Maryland, the County may issue bonds necessary to finance the cost incurred to construct new capacity for public school facilities within Charles County. The debt service on these bonds is paid for by a special tax assessment (excise tax) on new home starts after June 30, 2003, payable over a 10-year period at level amortized payments of principal and interest and may be prepaid at any time. The rate of interest payable by a property owner will be the rate of interest paid by the County on the new school capacity construction bonds issued in the first year the tax is levied on that property owner. The excise tax payment becomes part of the annual property tax bill. The proceeds of the fair share school construction excise tax may only be used to pay principal and interest on a new school capacity construction bonds.

On March 25, 2008, the Board of County Commissioners approved the creation of the Swan Point Economic Development District (the "TIF District"), a tax increment district, and the Swan Point Special Taxing District (the "Special Taxing District"), a special taxing district, and approved the issuance of up to \$38,000,000 of tax increment bonds to finance public infrastructure improvements in the TIF District. The tax increment bonds will not be general obligations of the County, but will be payable solely from the incremental real property taxes, if any, collected from property owners in the TIF District and, if necessary, special taxes levied on the commercial properties located in the Special Taxing District. The incremental real property taxes must be used first to pay debt service on the bonds and related expenses before such funds can be used for other County purposes. The tax increment bonds have not yet been issued and no closing date has been scheduled.

Debt Limitations

The County may only issue general obligation and revenue bonds under authority conferred by the Maryland General Assembly. As a Code Home Rule county, the County may also authorize the issuance of general obligation and revenue bonds by a public local law enacted by the County Commissioners. There are no statutory limits on the amount of general obligation or revenue bonds that may be authorized by the County Commissioners. The County may refund any of its outstanding general obligation or revenue bonds under the authority of Section 19-207 of the Local Government Article of the Annotated Code of Maryland. No referendum is required.

The County may issue economic development revenue bonds under State law which provides that such bonds shall not constitute indebtedness or charge against the general credit or taxing power of the County. In addition, the County may participate in State loans for school and highway construction, which is secured solely by the County's portion of certain State-shared revenues.

The County is authorized to issue bonds for water and sewer and solid waste management purposes in an amount not to exceed 10% of the total value of the property assessed, as described in the Water and Sewerage Debt section.

Future Plans to Incur Debt

The County may issue general obligation and revenue bonds under existing authority conferred by the Maryland General Assembly. As a Code Home Rule county, the County has also enacted public local laws authorizing the issuance of general obligation bonds. After the pending September 2014 Bond Issue, the County will have \$167,591,100 of authority for future issues generally designated as follows:

Public Facilities	\$159,353,100
Detention Center Facilities	3,180,000
Landfill Facilities	5,058,000
Total	\$167,591,100

DEBT SERVICE

Water and Sewerage Debt

The County is authorized to issue general obligation bonds to finance water systems, sewerage systems, solid waste disposal systems and solid waste acceptance systems in the Waldorf Special Taxing District One, the Mattawoman Special Taxing District Number Two and Special Taxing District Number Three. The three special taxing districts are authorized to levy charges, assessments and taxes to pay the debt service on bonds. The County expects to pay debt service on its water and sewerage debt from special assessments, connection charges, and charges for the upkeep of sewer, and sewer service charges pertaining to the respective systems for which the indebtedness was incurred. If required at any time to pay debt service on water and sewerage debt incurred to finance water and sewer facilities in a particular special taxing district, the County is authorized to levy a tax on the assessable property in the special taxing district. If for any reason any such levy should prove inadequate, the County is authorized to levy a tax on the assessable property throughout the County in order to raise the required funds to pay such debt service.

The principal amount of outstanding bonds relating to such improvements in any special taxing district cannot exceed 10% of the total value of the property assessed by County taxation purposes. The respective special taxing districts are as follows:

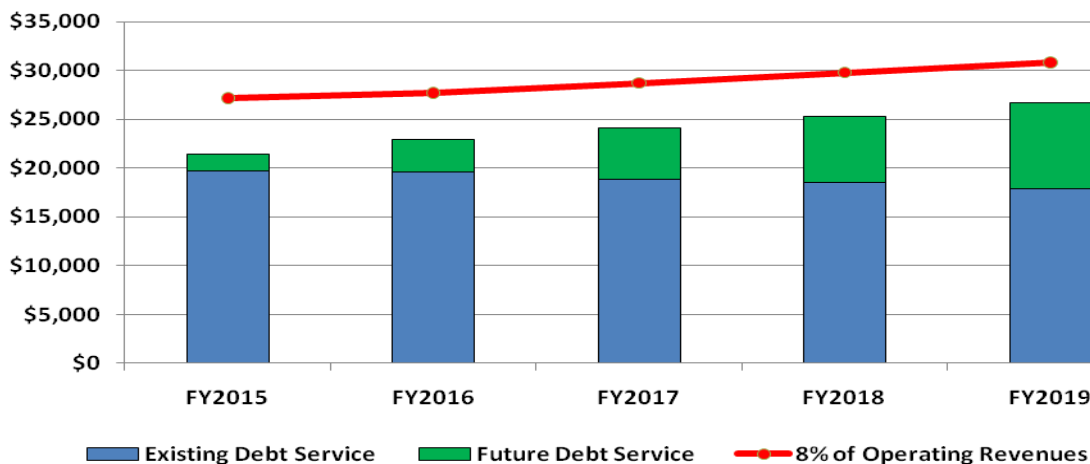
	Market Value*	Outstanding Principal Amount**	% of Market Value
Waldorf Special Taxing District	\$6,558,949,651	\$50,455,475	0.77%
Mattawoman Special Taxing District	4,006,703,196	36,251,060	0.90%
Special Taxing District Number Three	5,635,895,155	8,966,563	0.16%
Total	\$16,201,548,002	\$95,673,097	0.59%

*As of July 1, 2013

**As of September 30, 2014

Impact on Future Operations

By planning and managing for long-term debt, the County can determine how much of the annual operating budget will be dedicated for the cost of borrowing and how much of this burden will be carried in the future. To put this in perspective, a homeowner would review their ability to repay a loan prior to a major purchase or improvement. The decision to focus on maintaining financial stability and strength results in a more predictable impact on future operations. Sound financial planning and policies through the use of five-year estimates and debt limitations, provide the County with a managed control approach to the issuance of long-term debt. As existing debt service payments decrease and operating revenues increase, the County is able to determine the additional funds available to make debt service payments and size the future bond issues accordingly. Per the County's Debt Policy, payments will not exceed 8% of General Fund operating revenues. The County's ability to absorb new debt is shown below:



DEBT SERVICE

The following table shows the rapidity of all bonded debt repayment by the County:

SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS

<u>Fiscal</u> <u>Year</u>	Total Bond ----- Debt Service -----			Bonds Outstanding	% Outstanding
	<u>Principal</u>	<u>Interest</u>	<u>Principal + Interest</u>		
2016	\$31,975,000	\$12,279,988	\$44,254,989	\$268,810,000	89.4%
2017	30,720,000	10,807,457	41,527,457	238,090,000	79.2%
2018	29,560,000	9,518,447	39,078,447	208,530,000	69.3%
2019	29,005,000	8,321,522	37,326,522	179,525,000	59.7%
2020	27,060,000	7,096,472	34,156,472	152,465,000	50.7%
2021	25,810,000	5,932,447	31,742,447	126,655,000	42.1%
2022	24,480,000	4,782,978	29,262,978	102,175,000	34.0%
2023	23,465,000	3,772,989	27,237,989	78,710,000	26.2%
2024	18,195,000	2,834,695	21,029,695	60,515,000	20.1%
2025	15,440,000	2,207,530	17,647,530	45,075,000	15.0%
2026	9,845,000	1,734,670	11,579,670	35,230,000	11.7%
2027	10,265,000	1,326,571	11,591,571	24,965,000	8.3%
2028	8,125,000	898,421	9,023,421	16,840,000	5.6%
2029	6,350,000	594,044	6,944,044	10,490,000	3.5%
2030	2,320,000	367,863	2,687,863	8,170,000	2.7%
2031	860,000	309,575	1,169,575	7,310,000	2.4%
2032	890,000	274,288	1,164,288	6,420,000	2.1%
2033	400,000	237,663	637,663	6,020,000	2.0%
2034	415,000	221,669	636,669	5,605,000	1.9%
2035	430,000	205,456	635,456	5,175,000	1.7%
2036	445,000	189,381	634,381	4,730,000	1.6%
2037	465,000	172,669	637,669	4,265,000	1.4%
2038	485,000	155,219	640,219	3,780,000	1.3%
2039	505,000	136,500	641,500	3,275,000	1.1%
2040	530,000	116,400	646,400	2,745,000	0.9%
2041	545,000	95,522	640,522	2,200,000	0.7%
2042	570,000	73,866	643,866	1,630,000	0.5%
2043	595,000	51,234	646,234	1,035,000	0.3%
2044	625,000	27,525	652,525	410,000	0.1%
2045	410,000	7,688	417,688	0	0.0%
	<u>\$300,785,000</u>	<u>\$74,750,747</u>	<u>\$375,535,748</u>		

The Schedule of Debt Outstanding

The Schedule of Debt Outstanding displays the actual principal and interest payments for all funds and includes bonds with dedicated revenue sources to fund the associated debt service. The County issues Public Improvement Bonds (PIB), Excise Tax Bonds for school construction, and Taxable Bonds for third parties. The schedule also reflects the amounts of capital lease financing associated with each type of fund. Capital leasing has become a popular financing mechanism, especially during times of low interest rate markets. This type of debt generally provides cash resources for major equipment and vehicles. The annual principal and interest payments have been incorporated into the various operating budgets of the County. The pending 2014 Bond Issue is listed at the bottom of this schedule. Closing has been scheduled for September 2014. Numbers provided are estimated.

FY2015 Schedule of Debt Outstanding

	SERIES MATURES	INTEREST RATE	FY-15 PRINCIPAL	FY-15 INTEREST	FY-15 TOTAL	PRINCIPAL OUTSTANDING
GENERAL FUND						
2004 Public Improvement Bond	2019	2.000-4.250	16,496	536	17,032	0
2005 Public Improvement Bond	2020	3.000-5.000	122,199	5,752	127,951	0
2006 Public Improvement Bond	2021	4.000-5.000	433,231	39,855	473,086	450,511
2007 Public Improvement Bond	2022	3.500-5.000	35,987	4,884	40,871	76,380
2008 Public Improvement Bond	2023	3.000-5.000	844,175	178,259	1,022,434	2,721,005
2009 Public Improvement Bond	2029	2.000-4.250	119,385	93,236	212,621	2,175,590
2009 PIB refunding	2016	2.000-4.250	293,991	17,765	311,756	76,633
2010 Public Improvement Bond	2025	2.000-5.300	68,413	35,854	104,267	850,967
2010 PIB refunding	2017	2.000-5.300	131,192	16,394	147,586	280,423
2011 Public Improvement Bond	2028	2.000-5.000	181,603	112,036	293,639	3,035,372
2011 PIB refunding	2020	4.000-5.000	57,538	36,429	93,967	874,766
2012 Public Improvement Bond	2027	2.000-5.000	114,815	87,818	202,633	1,832,544
2012 PIB refunding	2021	5.00	0	128,859	128,859	2,577,171
2013 PIB refunding	2023	2.000-4.000	5,721	225,063	230,784	5,687,444
2013 Public Improvement Bond	2029	3.000-5.000	119,724	118,510	238,234	2,360,276
Subtotal Board of Education			\$2,544,471	\$1,101,249	\$3,645,720	\$22,999,080
2004 Public Improvement Bond	2019	2.000-4.250	114,756	3,730	118,486	0
2005 Public Improvement Bond	2020	3.000-5.000	23,021	1,084	24,105	0
2006 Public Improvement Bond	2021	4.000-5.000	246,144	22,644	268,788	255,962
2007 Public Improvement Bond	2022	3.500-5.000	13,086	1,776	14,862	27,774
2008 Public Improvement Bond	2023	3.000-5.000	21,127	4,461	25,588	68,097
2009 PIB refunding	2016	2.000-4.250	105,334	7,666	113,000	59,989
2010 Public Improvement Bond	2025	2.000-5.300	98,638	51,676	150,314	1,225,630
2011 Public Improvement Bond	2028	2.000-5.000	61,515	37,950	99,465	1,028,182
2011 PIB refunding	2020	4.000-5.000	0	24,355	24,355	608,871
2012 Public Improvement Bond	2027	2.000-5.000	194,846	149,031	343,877	3,109,897
2012 PIB refunding	2021	5.00	0	73,212	73,212	1,464,241
2013 PIB refunding	2023	2.000-4.000	830	8,837	9,667	234,033
2013 Public Improvement Bond	2029	3.000-5.000	13,614	13,476	27,090	268,386
Subtotal College of Southern MD			\$892,911	\$399,898	\$1,292,809	\$8,351,062
2004 Public Improvement Bond	2019	2.000-4.250	357,674	11,624	369,298	0
2005 Public Improvement Bond	2020	3.000-5.000	300,914	14,164	315,078	0
2009 Public Improvement Bond	2029	2.000-4.250	246,926	199,615	446,541	4,657,877
2009 PIB refunding	2016	2.000-4.250	24,501	2,138	26,639	22,820
2010 Public Improvement Bond	2025	2.000-5.300	12,350	6,464	18,814	153,006
2010 PIB refunding	2017	2.000-5.300	130,200	16,270	146,470	278,250
2011 Public Improvement Bond	2028	2.000-5.000	291,249	173,430	464,679	4,153,731
2013 PIB refunding	2023	2.000-4.000	4,940	5,010	9,950	245,571
2013 Public Improvement Bond	2029	3.000-5.000	6,759	6,690	13,449	133,241
Subtotal Public Safety			\$1,375,513	\$435,405	\$1,810,918	\$9,644,496

FY2015 Schedule of Debt Outstanding

	SERIES MATURES	INTEREST RATE	FY-15 PRINCIPAL	FY-15 INTEREST	FY-15 TOTAL	PRINCIPAL OUTSTANDING
2004 Public Improvement Bond	2019	2.000-4.250	74,075	2,407	76,482	0
2005 Public Improvement Bond	2020	3.000-5.000	93,988	4,424	98,412	0
2006 Public Improvement Bond	2021	4.000-5.000	104,791	9,640	114,431	108,970
2007 Public Improvement Bond	2022	3.500-5.000	468,413	63,570	531,983	994,184
2008 Public Improvement Bond	2023	3.000-5.000	130,013	27,454	157,467	419,067
2008 Taxable Bond	2023	5.00-5.75	472,860	266,656	739,516	4,769,295
2009 Public Improvement Bond	2029	2.000-4.250	656,988	513,089	1,170,077	11,972,542
2009 PIB refunding	2016	2.000-4.250	327,068	20,675	347,743	108,050
2010 Public Improvement Bond	2025	2.000-5.300	357,338	187,195	544,533	4,439,082
2010 PIB refunding	2017	2.000-5.300	157,728	19,710	177,438	337,080
2011 Public Improvement Bond	2028	2.000-5.000	306,506	189,092	495,598	5,123,028
2011 PIB refunding	2020	4.000-5.000	103,194	49,695	152,889	1,177,871
2012 Public Improvement Bond	2027	2.000-5.000	188,308	144,030	332,338	3,005,538
2012 PIB refunding	2021	5.00	0	31,169	31,169	623,371
2013 PIB refunding	2023	2.000-4.000	15,752	144,933	160,685	3,799,892
2013 Public Improvement Bond	2029	3.000-5.000	136,669	135,283	271,952	2,694,331
Subtotal General Government			\$3,593,691	\$1,809,022	\$5,402,713	\$39,572,301
2004 Public Improvement Bond	2019	2.000-4.250	4,737	154	4,891	0
2005 Public Improvement Bond	2020	3.000-5.000	218,988	14,719	233,707	0
2006 Public Improvement Bond	2021	4.000-5.000	707,062	65,046	772,108	735,263
2007 Public Improvement Bond	2022	3.500-5.000	1,180,848	160,258	1,341,106	2,506,290
2009 Public Improvement Bond	2029	2.000-4.250	166,402	123,181	289,583	2,874,347
2009 PIB refunding	2016	2.000-4.250	547,887	46,149	594,036	469,128
2010 Public Improvement Bond	2025	2.000-5.300	333,775	174,830	508,605	4,144,799
2010 PIB refunding	2017	2.000-5.300	552,296	69,015	621,311	1,180,310
2011 Public Improvement Bond	2028	2.000-5.000	381,126	235,127	616,253	6,370,257
2011 PIB refunding	2029	3.000-5.000	0	614,715	614,715	17,985,000
2011 PIB refunding	2020	4.000-5.000	0	222,922	222,922	5,573,040
2012 Public Improvement Bond	2027	2.000-5.000	276,185	211,244	487,429	4,408,123
2012 PIB refunding	2021	5.00	0	210,305	210,305	4,206,110
2013 PIB refunding	2023	2.000-4.000	48,707	292,443	341,150	7,999,568
2013 Public Improvement Bond	2029	3.000-5.000	317,028	313,812	630,840	6,249,972
Subtotal Roads			\$4,735,041	\$2,753,920	\$7,488,961	\$64,702,207
TOTAL GENERAL FUND BONDS			\$13,141,627	\$6,499,494	\$19,641,120	\$145,269,146
73 FHA Loan	2024	3.649	9,261	1,687	10,948	33,210
Community Bank Loan	2035	3.45	23,924	23,112	47,036	656,893
USDA Loan	2049	4.51	8,783	32,746	41,529	720,802
TOTAL GENERAL FUND OTHER OBLIGATIONS			\$41,968	\$57,545	\$99,513	\$1,410,905
2010 Capital Lease	2015	4.000	16,931	279	17,210	0
2012 Capital Lease	2017	1.652	210,671	7,940	218,611	322,576
2013 Capital Lease	2018	1.100	343,907	12,481	356,388	876,455
2014 Capital Lease	2019	1.100	498,172	28,157	526,329	1,795,248
2015 Capital Lease	2020	1.270	596,610	44,019	640,629	5,542,890
TOTAL GENERAL FUND LEASE DEBT			\$1,666,291	\$92,876	\$1,759,167	\$8,537,169
TOTAL GENERAL FUND DEBT			\$14,849,886	\$6,649,914	\$21,499,800	\$155,217,220

FY2015 Schedule of Debt Outstanding

	SERIES MATURES	INTEREST RATE	FY-15 PRINCIPAL	FY-15 INTEREST	FY-15 TOTAL	PRINCIPAL OUTSTANDING
DEBT SERVICE FUND						
2004 Public Improvement Bond	2019	2.000-4.250	915,900	29,767	945,667	0
2011 PIB refunding	2020	4.000-5.000	0	160,016	160,016	4,000,403
Subtotal CIVISTA			\$915,900	\$189,783	\$1,105,683	\$4,000,403
2005 Public Improvement Bond	2020	3.000-5.000	71,894	3,384	75,278	0
2011 PIB refunding	2020	4.000-5.000	0	13,447	13,447	336,183
2013 PIB refunding	2023	2.000-4.000	1,180	1,197	2,377	58,672
Subtotal CSM (St. Charles Children Center)			\$73,074	\$18,028	\$91,102	\$394,855
2005 Excise Tax Bond	2015	3.000-5.000	1,240,000	62,000	1,302,000	0
2006 Excise Tax Bond	2016	4.000-5.000	1,815,000	166,850	1,981,850	1,885,000
2007 Excise Tax Bond	2017	3.500-5.000	1,775,000	240,550	2,015,550	3,760,000
2008 Excise Tax Bond	2018	3.000-5.000	165,000	35,250	200,250	540,000
2009 Excise Tax Bond	2019	2.000-4.250	90,000	18,800	108,800	380,000
2011 Excise Tax Bond	2023	2.000-5.300	1,390,000	470,100	1,860,100	12,745,000
2013 Excise Tax Bond	2024	3.000-5.000	420,635	230,873	651,508	4,579,365
Subtotal Excise Tax			\$6,895,635	\$1,224,423	\$8,120,058	\$23,889,365
2005 Public Improvement Bond	2020	3.000-5.000	7,189	338	7,527	0
2006 Public Improvement Bond	2021	4.000-5.000	26,116	2,403	28,519	27,158
2009 PIB refunding	2022	2.000-4.250	67,778	4,283	72,061	22,193
2010 PIB refunding	2017	2.000-5.300	8,060	1,007	9,067	17,225
2011 PIB refunding	2029	3.000-5.000	9,057	3,028	12,085	70,029
2012 PIB refunding	2021	5.00	0	7,768	7,768	155,357
2013 PIB refunding	2023	2.000-4.000	118	120	238	5,867
Subtotal Nursing Homes			\$118,318	\$18,947	\$137,265	\$297,829
2005 Taxable Bond	2020	5.00-5.125	425,000	21,250	446,250	0
2006 Taxable Bond	2021	5.125-8.000	680,000	76,725	756,725	715,000
2007 Taxable Bond	2022	5.25-5.75	195,000	33,825	228,825	420,000
2008 Taxable Bond	2023	5.00-5.75	183,000	103,198	286,198	1,845,750
2009 Taxable Bond	2024	4.00-5.375	115,000	71,450	186,450	1,340,000
2011 Taxable Bond	2028	2.000-4.500	215,000	139,163	354,163	3,575,000
2012 Taxable Bond	2027	2.000-3.250	245,000	101,363	346,363	3,355,000
2012 PIB refunding	2021	2.00-5.00	395,000	530,250	925,250	10,400,000
2013 Taxable Bond	2029	3.000-4.000	220,000	116,578	336,578	3,480,000
Subtotal St. Charles Companies			\$2,673,000	\$1,193,802	\$3,866,802	\$25,130,750
2008 Taxable Bond	2023	5.00-5.75	564,140	318,131	882,271	5,689,955
Subtotal Southern MD Sports & Entertainment Complex			\$564,140	\$318,131	\$882,271	\$5,689,955
TOTAL DEBT SERVICE FUND DEBT			\$11,240,067	\$2,963,114	\$14,203,181	\$59,403,157

FY2015 Schedule of Debt Outstanding

	SERIES MATURES	INTEREST RATE	FY-15 PRINCIPAL	FY-15 INTEREST	FY-15 TOTAL	PRINCIPAL OUTSTANDING
<u>INSPECTION & REVIEW</u>						
2014 Capital Lease	2019	1.100	25,163	1,422	26,585	90,678
2015 Capital Lease	2020	1.270	59,277	3,874	63,151	550,723
TOTAL INSPECTION & REVIEW DEBT			\$84,440	\$5,296	\$89,736	\$641,401
<u>SOLID WASTE FUND</u>						
2015 Capital Lease	2020	1.270	972	64	1,035	9,028
TOTAL SOLID WASTE FUND DEBT			\$972	\$64	\$1,035	\$9,028
<u>ENVIRONMENTAL SERVICE</u>						
2009 Public Improvement Bond	2029	2.000-4.250	2,616	2,043	4,659	47,667
TOTAL ENVIRONMENTAL SERVICE BONDS			\$2,616	\$2,043	\$4,659	\$47,667
2012 Capital Lease	2017	1.652	8,836	333	9,169	13,530
2014 Capital Lease	2019	1.100	498,349	28,167	526,516	1,795,884
2015 Capital Lease	2020	1.270	24,858	1,624	26,482	230,942
TOTAL ENVIRONMENTAL SERVICE OTHER OBLIGATION			\$532,043	\$30,124	\$562,167	\$2,040,356
TOTAL ENVIRONMENTAL SERVICE DEBT			\$534,659	\$32,167	\$566,826	\$2,088,023
<u>WATERSHED PROTECTION AND RESTORATION FUND (WPRF)</u>						
2004 Public Improvement Bond	2019	2.000-4.250	2,869	93	2,962	0
2006 Public Improvement Bond	2021	4.000-5.000	6,529	601	7,130	6,789
2007 Public Improvement Bond	2022	3.500-5.000	65,430	8,880	74,310	138,872
2008 Public Improvement Bond	2023	3.000-5.000	25,039	5,287	30,326	80,709
2009 Public Improvement Bond	2029	2.000-4.250	20,183	15,763	35,946	367,811
2010 Public Improvement Bond	2025	2.000-5.300	29,088	15,221	44,309	360,179
2011 Public Improvement Bond	2028	2.000-5.000	74,888	46,200	121,088	1,251,700
2011 PIB refunding	2020	4.000-5.000		501	501	12,531
2012 Public Improvement Bond	2027	2.000-5.000	36,615	28,006	64,621	584,410
2012 PIB refunding	2021	5.00	0	1,942	1,942	38,839
2013 PIB refunding	2023	2.000-4.000	2,008	21,784	23,792	564,030
2013 Public Improvement Bond	2044	3.000-5.000	22,973	76,095	99,068	1,677,027
TOTAL WPRF BONDS			\$285,622	\$220,373	\$505,995	\$5,082,897
2013 Capital Lease	2018	1.100	4,972	180	5,152	12,671
TOTAL WPRF OTHER OBLIGATIONS			\$4,972	\$180	\$5,152	\$12,671
TOTAL WPRF DEBT			\$290,594	\$220,553	\$511,147	\$5,095,568

FY2015 Schedule of Debt Outstanding

	SERIES MATURES	INTEREST RATE	FY-15 PRINCIPAL	FY-15 INTEREST	FY-15 TOTAL	PRINCIPAL OUTSTANDING
RECREATION FUND						
2002 Public Improvement Bond	2017	3.000-5.000	131,564	16,440	148,004	281,142
2004 Public Improvement Bond	2019	2.000-4.250	739	24	763	0
2009 PIB refunding	2016	2.000-4.250	2,079	192	2,271	2,331
2011 PIB refunding	2020	4.000-5.000	8,834	1,771	10,605	38,739
TOTAL RECREATION BONDS			\$143,216	\$18,427	\$161,643	\$322,212
2010 Capital Lease	2015	4.000	369	6	375	0
2014 Capital Lease	2019	1.100	3,844	217	4,061	13,853
TOTAL RECREATION OTHER OBLIGATIONS			\$4,213	\$223	\$4,436	\$13,853
TOTAL RECREATION DEBT			\$147,429	\$18,650	\$166,079	\$336,065
WATER & SEWER						
2004 Public Improvement Bond	2019	2.000-4.250	322,753	10,489	333,242	0
2005 Public Improvement Bond	2020	3.000-5.000	666,807	31,386	698,193	0
2006 Public Improvement Bond	2021	4.000-5.000	231,127	21,262	252,389	240,346
2007 Public Improvement Bond	2022	3.500-5.000	441,236	59,882	501,118	936,500
2008 Public Improvement Bond	2023	3.000-5.000	569,646	120,288	689,934	1,836,122
2009 Public Improvement Bond	2029	2.000-4.250	242,500	189,385	431,885	4,419,167
2009 PIB refunding	2016	2.000-4.250	661,360	44,432	705,792	283,856
2010 Public Improvement Bond	2020	2.000-5.000	195,000	56,700	251,700	1,060,000
2010 Public Improvement Bond	2025	2.000-5.300	725,400	380,009	1,105,409	9,011,339
2010 PIB refunding	2017	2.000-5.300	128,960	16,115	145,075	275,571
2011 Public Improvement Bond	2023	2.000-5.000	120,000	40,300	160,300	1,090,000
2011 Public Improvement Bond	2028	2.000-5.000	9,361	5,775	15,136	156,462
2011 PIB refunding	2020	4.000-5.000	530,127	279,607	809,734	6,658,837
2012 Public Improvement Bond	2027	2.000-5.000	209,231	160,033	369,264	3,339,487
2012 Public Improvement Bond	2022	2.000-5.000	265,000	119,750	384,750	2,185,000
2012 Public Improvement Bond	2032	2.000-5.000	265,000	305,100	570,100	6,640,000
2012 PIB refunding	2021	5.00	0	68,746	68,746	1,374,911
2013 PIB refunding	2023	2.000-4.000	25,744	259,864	285,608	6,894,923
2013 Public Improvement Bond	2029	3.000-5.000	106,207	105,130	211,337	2,093,793
2013 Public Improvement Bond	2024	3.000-5.000	109,365	60,027	169,392	1,190,635
2013 Public Improvement Bond	2044	3.000-5.000	27,027	89,524	116,551	1,972,972
TOTAL WATER & SEWER BONDS			\$5,851,851	\$2,423,804	\$8,275,655	\$51,659,921
Revolving Loan (BNR)	2026	1.20	723,588	111,356	834,944	8,556,099
2007 Meter Replacement Lease	2022	4.14	350,556	148,643	499,199	3,449,387
2010 Capital Lease	2015	4.000	4,891	81	4,972	0
2012 Capital Lease	2017	1.652	42,089	1,586	43,675	64,445
2013 Capital Lease	2018	1.100	140,311	5,092	145,403	357,587
2014 Capital Lease	2019	1.100	219,226	12,391	231,617	790,019
2015 Capital Lease	2020	1.270	117,136	7,654	124,790	1,088,264
TOTAL WATER & SEWER OTHER OBLIGATIONS			\$1,597,797	\$286,803	\$1,884,600	\$14,305,801
TOTAL WATER & SEWER DEBT			\$7,449,648	\$2,710,607	\$10,160,255	\$65,965,722
TOTAL ALL FUNDS						
TOTAL BONDS - EXISTING			\$30,664,999	\$12,127,255	\$42,792,253	\$261,785,000
TOTAL OTHER OBLIGATIONS			3,932,695	473,110	4,405,805	26,971,185
TOTAL DEBT SERVICE OBLIGATIONS			\$34,597,694	\$12,600,365	\$47,198,059	\$288,756,185
PENDING 2014 SEPTEMBER BOND ISSUE - ESTIMATE			0	655,352	655,352	39,000,000
			\$34,597,694	\$13,255,717	\$47,853,411	\$327,756,185

Debt Ratios

The table below shows trends for the County for the eight most recent fiscal years ended 2013, in various debt and property value ratios, and an estimate for the fiscal year ending June 30, 2014 and 2015.

Fiscal Year	Population ⁽¹⁾	Assessed Value ⁽²⁾	Assessed Value per capita	Net Direct Debt	Net Direct Debt to Assessed Value	Net Direct Debt Per Capita
2006	137,144	\$11,501,969,435	\$83,868	\$129,351,404	112.46%	\$943.18
2007	139,383	13,470,645,401	96,645	137,302,481	1.02	985.07
2008	140,169	16,036,771,870	114,410	149,387,085	0.93	1,065.76
2009	140,764	18,767,010,361	133,323	165,009,967	0.88	1,172.25
2010	142,226	20,022,850,978	140,782	164,498,278	0.82	1,156.60
2011	146,551	18,973,018,802	129,464	185,931,569	0.98	1,268.72
2012	149,130	17,662,354,499	118,436	174,532,487	0.99	1,170.34
2013	151,148	16,856,691,476	111,524	161,280,264	0.96	1,067.04
2014 Est.	152,865	16,406,674,070	107,328	163,927,570	1.00	1,072.37
2015 Est.	154,586	16,401,495,400	106,099	162,774,255	0.99	1,052.97

(1) Source: U.S. Department of Commerce, Bureau of the Census, Maryland Office of Planning, and Charles County Planning Division.

(2) Source: Maryland State Department of Assessments and Taxation.

(3) Source: Charles County Department of Fiscal Services and Administrative Services, estimate.

General Fund Bonded Debt Service Expenditures as a percentage of General Fund Revenues:

Fiscal Year	General Fund Total Debt Service ⁽¹⁾	General Fund G.O. Bond Debt Service	Total Operating Revenue	Bonded Debt as % of Revenue
2006.....	17,292,137	15,196,420	274,549,933	5.5%
2007.....	18,563,791	14,872,426	275,482,738	5.4%
2008.....	20,196,012	18,536,657	280,935,047	6.6%
2009.....	21,798,358	19,540,758	288,810,092	6.8%
2010.....	22,780,796	20,585,793	296,522,992	6.9%
2011.....	23,983,867	21,664,085	299,652,649	7.2%
2012.....	20,438,481	18,724,785	310,728,262	6.0%
2013.....	20,473,883	18,160,040	314,916,843	5.8%
2014 Budget.....	20,429,600	18,770,300	334,490,600	5.6%
2015 Budget.....	21,706,100	19,289,400	343,981,200	5.6%

(1) Total Debt Service includes debt payments for capital leases, loans, and General Obligation bond issues related to General Fund activity.

Glossary & Abbreviations

GLOSSARY

A

ACCRUAL BASIS: Both governmental and business-type activities are presented using the accrual basis of accounting in the government-wide financial statements and the proprietary and fiduciary fund financial statements. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when incurred, regardless of the timing related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

AGENCY FUNDING: County assistance provided to semi-autonomous agencies. These are agencies not directly under the control of the County Commissioners. Examples of these include: the Health Department and Board of Education.

AGRICULTURE TRANSFER TAX: Tax on the sale of property located within an area zoned agriculture; proceeds are currently used to help fund the Agricultural Land Preservation Program.

ALLOCATE: To set apart portions of budgeted expenditures which are specifically designated to organizations for special activities or purposes (i.e., various rescue squads).

AMENDED BUDGET: The budget as adopted by the County Commissioners and adjusted to show any increases or decreases.

ANNUAL BUDGET: A budget covering a single fiscal year.

APPROPRIATIONS: A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. Typically, an appropriation is limited in amount and time it may be expended.

APPROVED BUDGET: The budget as formally adopted by the Board of Commissioners for the upcoming fiscal year.

ASSESSABLE BASE: The value of taxable real and personal property within the County, as determined by the State Department of Assessments and Taxation (SDAT).

ASSESSMENT: The process of determining values of real and personal property for taxation purposes.

ASSETS: The resources owned by an entity. All assets have the capacity to provide future services or benefits to the entities that use them.

B

BALANCED BUDGET: A budget in which all expenditures are equaled by the total revenues and other financing sources. The County's General Fund budget must be balanced by State Law.

BASIS OF ACCOUNTING: Revenues and expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied. The measurement focus identifies which transactions should be recorded. Accrual Basis and Modified Accrual Basis are two different types of accounting methods.

BASIS OF BUDGETING: The basis that was used in preparing the budget which may differ from the basis of accounting.

BOND: An investment bearing certificate of indebtedness sold by a governmental agency to generate funds. The bond guarantees payment of the original investment plus interest by a specified date or dates in the future. Bonds typically involve long-term indebtedness to pay for infrastructure.

BOND RATING: A grade indicating a governmental unit's investment qualities. Generally speaking, the higher the bond rating, the lower the interest rate and the cost of financing capital projects funded by bonds. A high rating is indicative of the Government's strong financial position. Ratings range from AAA (highest) to D (lowest).

BOND SALE: The process of raising cash to fund capital projects by selling certificates of debt guaranteed by the County Government.

BONDED DEBT: The total amount owed by the County as a result of the sale of general obligation or other bonds guaranteed by the County Government.

BUDGET: A plan of financial operations for a given period of time providing estimates of proposed expenditures and the proposed means of financing them. A means of allocating resources.

GLOSSARY

C

CAPITAL ASSETS: Property, plant, equipment, and infrastructure assets (e.g. roads, bridges, and similar items.)

CAPITAL BUDGET: The budget which funds major infrastructure projects such as parks, schools, bridges, roads, water & sewer facilities, and landfills.

CAPITAL IMPROVEMENT PROGRAM (CIP): A multi-year plan showing anticipated capital projects and required funding.

CAPITAL OUTLAY: An expenditure classification for items that are expected to have a useful life greater than five years or an estimated total cost of \$5,000 or more. Capital outlay expenditures include such purchases as a vehicle, machinery, and equipment.

CAPITAL PROJECTS FUND: Account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by business-type/proprietary funds). The Capital Project Fund is a major fund.

CASH AND CASH EQUIVELENTS: Cash on hand, petty cash, demand deposits, and short term securities and certificates of deposit with an original maturity of three months or less at time of purchase.

CHART OF ACCOUNTS: The County's Chart of Accounts includes expenditure line items grouped in like categories. The following is a list of each category: *Agency Funding* *Capital Outlay* *Debt Service* *Depreciation* *Fringe Benefits* *Operating Contingency* *Operating Costs* *Personal Services* *Transfers Out*

CHARTER HOME RULE: Specified in Charter. Must provide for an elected Council. Offers broader powers than the traditional Commissioner form and Code Home Rule form.

CODE HOME RULE: Charles County's form of government. Commissioners determine structure through local enactments. County Commissioner title is retained. Offers broader powers than the traditional Commissioner form.

CONNECTION FEE: Fee charged for access to a central water or sewer system to pay for the infrastructure cost that provided the capacity.

CONTINGENCY: Budget account in which funds are set aside for unforeseen expenditures which may become necessary during the year and which have not been provided for in the context of the budget.

CONTINGENCY- INFLATION: Account set up in the CIP budget that will be used as a reserve when needed to add to a project if/when inflation occurs. This method provides for proper financial planning for cost inflation while at the same time presenting projects that are in today's dollars.

CONSTRUCTION IN PROGRESS: Significant outlays for capital assets and improvements are capitalized as Construction in Progress while projects are being constructed. Projects are not depreciated until completed or substantially completed and available for use.

D

DEBT: Duty or obligation to pay money, deliver goods, or render services under an express or implied agreement.

DEBT SERVICE FUND: Accounts for the accumulation of designated revenues for the periodic payment of principal and interest on long-term debt. The Debt Service Fund is a major fund.

DEPARTMENT: A County agency or office consisting of one or more divisions. Examples are the Department of Public Works and Department of Community Services.

DEPRECIATION EXPENSE: Annual loss of value for equipment or other asset.

E

ENCUMBRANCE: A financial commitment for services, contracts, or goods which have not as yet been delivered or performed.

ENTERPRISE FUND: Funds established for operations that have a defined customer base and are primarily funded by a service fee associated directly with the operation. These operations are accounted for in a manner similar to the private sector, where budgets are used as a management tool and are subject to the amount of activity.

EXPENSE LINE: A breakdown of operating costs into a specific area of cost. Examples are Full Time Salaries and Supplies.

GLOSSARY

F

FERMATA- An organization whose mission is to help communities develop their nature-based, cultural, and historical resources in a way that will enable travelers to "hold and consider" what makes that place special.

FIDUCIARY FUNDS: Are used to report assets held in a trustee or agency capacity for others and therefore are not available to support County programs. The reporting focus for fiduciary funds is on net assets and changes in net assets and accounting principles used are similar to proprietary funds.

FISCAL YEAR (FY): An accounting period covered by the County budget. Charles County's fiscal year commences July 1st and ends the following June 30th.

FIXED ASSET: An asset of long-term character. For budgetary purposes, a fixed asset is defined as an item costing \$5,000 or more with an expected life of more than five years.

FRINGE BENEFITS: Any employer cost associated with the benefits for County personnel. These include FICA, health, pension, life insurance, unemployment, workers compensation, and long term disability insurance.

FRONT FOOT FEE: Per foot fee assessed on a property fronting a water and/or sewer line. Revenues are applied to the debt associated with the cost of the water and sewer lines.

FULL-TIME: Status of an employee whose combined weekly hours total 37.5 or more.

FULL-TIME EQUIVALENT (FTE): A method of measuring the equivalent full-time personnel based on the number of hours worked.

FULL TIME REDUCED HOURS: Employees working more than 24 hours but less than 37.5 hours. These employees are eligible for Full Time benefits.

FUND: A separate budget/account grouping with its own revenues and appropriations. The general fund, for example, is used to manage most of the daily operations of the County agencies and is funded by a variety of taxes and other revenues.

FUND BALANCE: The difference between assets and liabilities in governmental funds. The balance in this account is the cumulative results of actual revenues and expenditures over time.

G

GENERAL FUND: The general operating fund of the County. It is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is considered a major fund.

GENERAL OBLIGATION BONDS: Bonds issued by a government which are backed by the full faith and credit of its taxing authority.

GOVERNMENTAL FUNDS: The measurement focus of the governmental fund financial statements is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following comprises the County's Governmental Fund: General Fund, Capital Projects Fund, Debt Service Fund, and Special Revenue Funds.

GRANT: A contribution of assets (usually cash) from one governmental unit (typically the State or Federal Government or other organization) to another. The contribution is usually provided in support of a particular public function, project, or program.

I

INDIRECT COST: The component of the total cost for a service which is provided by and budgeted within another department or division. Indirect costs are budgeted to more accurately reflect the true total cost for such services such as those provided by administrative departments.

INDEMNITY MORTGAGE: Includes any mortgage, deed of trust, or other security interest in real property that secures a guarantee of repayment of a loan for which the guarantor is not primarily liable.

INFRASTRUCTURE: Refers to the technical structures that support a society, such as roads, water facilities, wastewater, power grids, flood management systems, communications (internet, phone lines, broadcasting), and so forth.

INTERAGENCY COMMITTEE (IAC): A State agency that assists in determining how state funds will be used to aid localities in the construction of public schools.

INTERFUND TRANSACTIONS: Type of transaction in which one fund transfers resources to another fund. One fund recognizes an Other Financing Source or Transfer In and the other fund recognizes an Other Financing Source or Transfer Out.

INTERGOVERNMENTAL REVENUES: Revenues from other governments (State, Federal, or Local) which can be in the form of grants, shared revenues, or entitlement.

GLOSSARY

INTERNAL SERVICE FUND: This type of fund is used to account for the financing of goods or services provided by one department of a government to other departments or agencies on a cost reimbursement basis.

INVENTORIES: Consist of expendable supplies held for the County's use and are valued at the lower of cost or market using the First-In/First-Out Method. Inventories in all funds are initially recorded in the inventory account and recognized as expenditures when consumed.

L

LEASE PURCHASE: A financing method of purchasing equipment in which payments are spread over a period of time.

LEVY: The amount of tax, service charge, and assessments imposed by the government.

LIABILITY: Loan, expense, or any other form of claim on the assets of an entity that must be paid or otherwise honored by that entity.

M

MAJOR FUNDS: Under GASB No. 24 the focus of the fund financial statements is on major funds. Defined based on a numerical formula, these funds generally represent the government's most important funds. Once identified, each major governmental and enterprise fund is presented in its own column in the governmental and proprietary fund statements.

MODIFIED ACCRUAL BASIS: The governmental fund financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Measurable" means knowing or able to reasonably estimate the amount. "Available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period.

N

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) The primary permitting program under the Clean Water Act, which regulates all discharges to surface water. It prohibits discharge of pollutants into waters of the United States unless EPA, a state, or a tribal government issues a special permit to do so.

NET ASSETS: The difference between assets and liabilities in proprietary funds. The balance in this account is the cumulative results of actual revenues and expenditures over time.

NON MAJOR FUNDS: Under GASB No. 24 those funds not meeting the major fund criteria are considered non major funds. These funds are presented in aggregate and presented in single columns- one in the governmental fund statements, and one in the proprietary fund statements.

O

OPERATING BUDGET: The annual budget which supports the day to day operations of County agencies.

OPERATING COSTS: Includes services & charges such as telephone, utilities, conferences & meetings, consultants, training, and uniforms, as well as, supplies, which would include expenses such as printing, auto fuel, general supplies, and office supplies.

OTHER POST EMPLOYMENT BENEFITS (OPEB): GASB Statement 43 requires that a post employment benefit plan, such as health insurance and life insurance costs, be set up for retired employees and that disclosure of the funding status of the plan be shown in the County's financial statements. GASB Statement 45 requires that the County account for the actuarially determined liability of the post employment benefit and annual contribution to the plan.

OUTSIDE AGENCIES: Agencies of the County which are not subject to full County appropriation authority due to State Law, such as Charles County Community College, Public Library, Health Department, the Board of Education, and the Volunteer Fireman's Association.

P

PART-TIME: Period of hours worked by an employee totaling less than 25 hours per week.

PAY-GO: Pay-Go funding is the application of operating revenues for projects. The County typically uses this type of financing for projects that are relatively small in nature, have short life spans, or as a supplement to long-term financing.

PERSONAL SERVICES: Labor costs associated with the payment of County personnel. These include salaries and other wages, such as overtime, part-time, and shift differential.

PROGRAM OPEN SPACE (POS): A State program that helps finance investment in new facilities and parks.

PROPRIETARY FUNDS: The focus of proprietary fund measurement is upon determination of operating income, changes in net assets, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The County's enterprise funds are proprietary funds.

GLOSSARY

R

REVENUES: Monies received by the County to support its budget and enable the employees to provide services needed by the public. Property taxes, building permits, and receipts from State and Federal sources are examples.

RIGHT-OF-WAY (ROW): The land used by a public utility.

RISK MANAGEMENT: The coordinated and continuous effort to minimize the potential financial and human resource losses arising from worker's compensation, liability and property exposures.

S

SPECIAL REVENUE FUNDS: Account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The Special Revenue Funds of the county are non-major funds.

STORMWATER MANAGEMENT: The management of stormwater which is rainwater and melted snow that runs off streets, lawns, and other sites. When stormwater is absorbed into the ground, it is filtered and ultimately replenishes aquifers or flows into streams and rivers. In developed areas, however, impervious surfaces such as pavement and roofs prevent precipitation from naturally soaking into the ground. Instead, the water runs rapidly into storm drains, sewer systems, and drainage ditches and can cause: downstream flooding, stream bank erosion, increased turbidity (muddiness created by stirred up sediment) from erosion, habitat destruction, changes in the stream flow hydrograph (a graph that displays the flow rate of a stream over a period of time), combined sewer overflows, infrastructure damage, and contaminated streams, rivers, and coastal water.

T

TAG-A-BAG: Rather than paying a per-ton fee for usage of the Sanitary Landfill, an individual may opt to purchase a tag for each trash bag. The price of each tag roughly equates with its per-ton usage fee.

TAX INCREMENTAL FINANCING (TIF): A financing method that capitalizes on the difference between current and future assessments generated by the increased value of a redeveloped area. The ad valorem revenues are used to offset the public expense incurred in connection with the redevelopment. In most jurisdictions, tax increment financing is associated with bond issues.

TRANSFERS IN: Financial inflows from other funds of the government reporting entity that are not classified as interfund services provided and used, reimbursements or loans.

TRANSFERS OUT: This category type is used for transferring funds from one fund to another. Typically this represents the County's local match of a State or Federal grant.

TRI-COUNTY: Three Southern Maryland counties consisting of Charles, Calvert, and St. Mary's.

U / V

USER FEE: A service charge for the use of water and/or sewer utilities billed on a per 1,000 gallon consumption basis.

VanGO: All transportation services offered by Department of Community Services are combined to form the VanGO program.

VOLUNTEERS IN COMMUNITY SERVICE (VICS): A court ordered alternative to incarceration. Individuals perform court ordered community services in lieu of points and/or incarceration.

ACRONYMS/ABBREVIATIONS

A

A&E:	Architectural & Engineering
ADA:	American with Disabilities Act
AEU:	Automated Enforcement Unit
ALS:	Advanced Life Support
APF:	Adequate Public Facilities
APFO:	Adequate Public Facilities Ordinance
ARRA:	American Recovery & Reinvestment Act
ASA:	Amateur Softball Association
AYP:	Annual Yearly Process

B

BLS:	Basic Life Support
BNR:	Bio-Nutrient Removal
BOCA:	Building Official and Code Administrators
BOE:	Board of Education
BRAC:	Base Realignment and Closure

C

CAD:	Computer-aided Design
CCACCYF:	Charles County Advocacy Council for Children, Youth, and Families
CCBJIG:	Coordinating Communications between the Juvenile Intervention Unit
CCG:	Charles County Government
CCGTV:	Charles County Government Television
CCPS:	Charles County Public Schools
CCSO:	Charles County Sheriff's Office
CDBG:	Community Development Block Grant
CDL:	Commercial Drivers License
CIP:	Capital Improvement Program
CMOM:	Capacity, Management, Operation, and Maintenance

COLA:	Cost of Living Adjustment
CPI:	Consumer Pricing Index
CS:	Community Services
C-SAFE:	Collaborative Supervision and Focused Enforcement
CSM:	College of Southern Maryland
CY:	Calendar Year

D

D.A.R.E.	Drug Abuse Resistance Education
DCS:	Department of Community Services
DPW:	Department of Public Works
DNR:	Department of Natural Resources
DoD:	Department of Defense
DOT:	Department of Transportation
DRRA:	Developer's Rights and Responsibilities
DSS:	Department of Social Services

E

EAP:	Employee Assistance Program
EDD:	Economic Development Department
EEO:	Equal Employment Opportunity
EF:	Enterprise Fund
EMS:	Emergency Medical Services
EMT:	Emergency Medical Technician
EOC:	Emergency Operations Center
ERIP:	Early Retirement Incentive Program
E.S.:	Elementary School (in reference to schools)
ES:	Emergency Services (in reference to public safety)
ESD:	Environmentally Sensitive Design
ETC:	Energetics Technology Center

ACRONYMS/ABBREVIATIONS

F

FARU: False Alarm Reduction Unit

FAS: Fiscal and Administrative Services

FB: Fund Balance

FFY: Federal Fiscal Year

FMLA: Family Medical Leave Act

FTE: Full Time Equivalent

FY: Fiscal Year

G

GAAP: Generally Accepted Accounting Practices

GASB: Governmental Accounting Standards Board

GF: General Fund

GFOA: Government Finance Officers Association

GIS: Geographic Information System

GO: General Obligation

H

H & CD: Housing and Community Development

HAZMAT: Hazardous Materials

HOA: Homeowners Association

HOADR: Homeowners Association Dispute Review Board

HR: Human Resources

H.S.: High School

HUB Zone: Historically Underutilized Business Zone

I

IAC: International Committee on School Construction

ICC: International Code Council

ICCV: Incident Command Center Vehicle

IH: Indian Head

IHDA: Indian Head Defense Alliance

I&I: Inflow & Infiltration

IT: Information Technology

IVR: Interactive Voice Response

J

JDC: Juvenile Drug Court

L

LEED: Leadership in Energy and Environmental Design

LOSAP: Length of Service Awards Program

LPRP: Land Preservation and Recreation Plan

M

MACo: Maryland Association of Counties

MAP: Maryland Access Point

Matt.: Mattawoman

MBE: Minority Business Enterprise

MDE: Maryland Department of the Environment

MDOT: Maryland Department of Transportation

MGS: Maryland Geological Survey

MICU: Mobile Intensive Care Unit

MIEMSS: Maryland Institute for Emergency Medical Services

MIS: Management Information Systems

MOU: Memorandum of Understanding

MOSCAD: Motorola Supervisory Control and Data Acquisition

MOSH: Maryland Occupational Safety and Health

MPCTC: Maryland Police and Correctional Training Commission

MRA: Mental Retardation Association

MSP: Maryland State Police

M.S.: Middle School

MTA: Mass Transit Authority

MWWTP: Mattawoman Wastewater Treatment Plant

ACRONYMS/ABBREVIATIONS

N

NACo:	National Association of Counties
NEPA:	National Environmental Protection Act
NPDES:	National Pollutant Discharge Elimination System
NSWC:	Naval Surface Warfare Center
NWS:	New World System

O

OPEB:	Other Post Employment Benefits
OSHA:	Occupational Safety and Health Administration

P

PEP:	Planned Employment Park
P.G.:	Prince George's County
PGM:	Planning and Growth Management
PILOT:	Payment in lieu of taxes
P.O.:	Purchase Order
POS:	Program Open Space
PUD:	Planned Urban Development
PW:	Public Works

R

RC&D:	Resource Conservation and Development
RFP:	Requisition for Purchase
RIM:	Resource & Infrastructure Management
ROW:	Right of Way
RPTP:	Rural Public Transportation Program

S

SAO:	State's Attorney's Office
SBDC:	Small Business Development Commission
SCADA:	Supervisor, Control, and Data Acquisition
SCC:	St. Charles Companies
SDARB:	Site Design & Architecture Review Board

SDAT:	State Department of Assessments and Taxation
SMECO:	Southern Maryland Electric Cooperative
SMCJA:	Southern Maryland Criminal Justice Academy
SMRITF:	Southern Maryland Regional Intelligence Task Force
SR:	Special Revenue
SRF:	Special Revenue Fund
SWM:	Solid Waste Management
SWOT:	Strengths, Weaknesses, Opportunities, and Threats
SYTEP:	Summer Youth Employment and Training Program

T

TCAS:	Tri-County Animal Shelter
TCC:	Tri-County Council
TCYSB:	Tri-County Youth Services Bureau
TIF:	Tax Incremental Financing
TOD:	Transit Oriented Development
TRT:	Tactical Response Team

U / V

UCR:	Uniform Crime Report
VICS:	Volunteers in Community Service
VITAL:	Vision in Teamwork and Leadership

W

W&S:	Water & Sewer
WIP:	Watershed Implementation Program
WPBP:	White Plains Business Park
WRAC:	Water Resource Advisory Committee
WSSC:	Washington Suburban Sanitation Commission
WURC:	Waldorf Urban Revitalization Corridor
WWTP:	Wastewater Treatment Plant

Index

INDEX

	<u>Page #</u>		<u>Page #</u>
ABBREVIATIONS & ACRONYMS	514	CAPITAL BUDGET'S - Fiscal Years 2015 – 2019	
BOARD OF EDUCATION		Elementary Schools - Playground Replacement	324
Capital Improvement Program.....	303	Engineering Plan Digitization.....	348
County Operating	79	Eva Turner E.S. Roof/RTU Replacement.....	318
Public School Information.....	43	F.B. Gwynn Center Roof/Boiler Replacement.....	308
BUDGET		Friendship Farm Addition.....	371
Approved Budget - All Funds.....	30	Full-Day Kindergarten Addition: Matula E.S.	311
Basis of Budgeting & Accounting	25	Full-Day Kindergarten Addition: Wade E.S.	313
Budget Message to Citizens.....	1	Fund Description.....	285
Budget Process.....	26	FY2015 Capital Projects and FY2015-2019 Plan Graphs...	294
Calendars (Operating Budget & Capital Budget).....	28	General Government CIP Summary.....	333
Description of Each Fund.....	23	General Government Graphs.....	334
Fund Balance- Changes.....	32	Generator Replacement Program.....	353
Fund Structure.....	22	Gilbert Run/Oak Ridge Connection Trail.....	368
Policies: Financial and Operational.....	15	Gleneagles 2MG Water Tower.....	408
CABLE TV ACCESS & I-NET FUND	240	Grit System Reconfiguration at MWWTP.....	444
CAPITAL BUDGET'S - Fiscal Years 2015 – 2019		Hazmat & EMS Relocation.....	354
Agricultural Preservation.....	337	Healthcare Training Facility.....	332
Animal Shelter Cremation Unit.....	357	Hughesville Package Treatment Plant.....	429
Approved Capital Project Program - A Three Year View ..	455	Indian Head E.S. Boiler Replacement.....	320
Automation & Technology Master Plan - Landfill.....	447	Indian Head Science and Technology Park	343
Automation & Technology Master Plan- Water & Sewer....	412	Influent/Effluent Pump Station.....	416
Benedict Water System Improvements.....	398	La Plata High School - Gym HVAC.....	316
Benjamin Stodder M.S. RTU/Boiler Replacement.....	312	Landfill Storm Water Management Ponds.....	450
Bensville Water Tower No. 8.....	405	Landfill CIP Summary.....	445
Billingsley Road Safety Improvements.....	384	Landfill Graphs.....	446
Board of Education CIP Summary.....	303	Landfill Leachate Conveyance System.....	448
Board of Education Graphs.....	304	Landfill Leachate Pretreatment Facility.....	449
BOE: Various Maintenance Projects.....	326	Light Rail Transit Initiative.....	383
Bridge Replacement Program.....	386	Lighting Retrofit.....	341
Bryans Road Interceptor Sewer I&I Rehabilitation.....	438	Local Portable Classrooms - Various Schools.....	310
Capital Project Impacts on Operating Budgets.....	287	Maintenance Projects.....	339
Center for Trades and Energy Training Building.....	330	Marshall Hall Road Gravity Sewer.....	430
Chapel Point Water Tower (Relocated).....	406	Mary H. Matula E.S. Roof Replacement.....	317
Clifton Pump Station #4.....	427	Mattawoman Infiltration and Inflow.....	419
Clifton WWTP Improvements.....	437	Mattawoman WWTP Automation.....	420
Cobb Island Drainage Study.....	454	Mattawoman WWTP Berm Relocation.....	428
Cobb Island Sewer Capacity & Feasibility Study.....	432	MD Route 5 Pump Station Forcemain.....	433
Cobb Island/Swan Point Interconnection.....	424	Middle School - Site Acquisition.....	315
College of Southern Maryland (CSM) CIP Summary.....	328	Mill Hill Road Upgrade.....	382
College of Southern Maryland Graphs.....	329	Milton Somers Football Stadium Improvements.....	366
Comprehensive Plan.....	287	Milton Somers M.S. Gym Bleacher Replacement.....	322
County Drainage Systems Improvement Program.....	378	Mt. Carmel Woods/CSM Pump Stations & Force mains Phase 3.....	439
County Government Building Electrical & Network Infrastructure System Upgrades.....	347	Multi-Generational Center.....	344
Courthouse Renovation.....	342	MWWTP Belt Filter Press Replacement.....	442
Cumulative Operating Impact of the CIP.....	289	MWWTP Clarifier and Thickener Repairs.....	423
Deferred Project Listing.....	287	MWWTP Electrical System Replacement.....	417
Description: Capital Improvement Program	285	MWWTP Flow Equalization.....	418
Detention Center Intake Area.....	346	MWWTP Utility Water System Evaluation & Improvement.	425
Develop Road Safety Prioritization Measure & Inventory...	355	Neighborhood Traffic Calming Program.....	389
Dr. Gustavus Brown E.S. RTU/Boiler Replacement.....	307	New McDaniel Road.....	391
Elementary School - Site Acquisition.....	314	NPDES Retrofit Projects.....	453
Elementary School #3.....	309	Oak Ridge Development Phase II.....	367
		Oakridge Park Playground Rehabilitation.....	372
		P.D. Brown Improvements.....	358
		Park Repair & Maintenance Projects.....	363
		Parking Lot Improvements.....	350

INDEX

	<u>Page #</u>		<u>Page #</u>
CAPITAL BUDGET'S - Fiscal Years 2015 – 2019		CAPITAL BUDGET'S - Fiscal Years 2015 – 2019	
Parks CIP Summary.....	360	Well Site Automation.....	396
Parks Graphs.....	361	Westlake H.S. Roof Replacement.....	319
Pedestrian & Bicycle Facilities.....	364	White Plains 2MG Water Tower.....	410
Pinefield Water Tower Rehabilitation.....	407	White Plains South Water Line Improvements.....	402
Piney Branch Sewer Replacement (Upper Reaches).....	431	WURC Implementation Studies.....	358
Planning & Growth Management: Capital Services.....	463	WURC: Old Washington Road Reconstruction.....	385
Planning and Growth Management Studies.....	340	WURC: Old Washington Road Sewer.....	440
Popes Creek Rail Trail.....	369	WURC: Zekiah Interceptor Sewer Upgrades.....	436
Port Tobacco Historic District Revitalization.....	345	WURC: Zekiah Pump Station Forcemain.....	435
Port Tobacco Parkland Acquisition.....	370	WURC: Zekiah Pump Station Upgrade.....	434
Pump Station 3B.....	441		
Pump Station Rehabs and Replacements.....	421	CAPITAL OUTLAY	277
Purchase of Developments Rights (PDR) Program.....	338		
Radio Communications System Upgrade.....	359	COLLEGE OF SOUTHERN MARYLAND	
Renovation Feasibility Study.....	323	Capital Improvement Program.....	328
Revenue Description.....	285	County Operating	80
Road Overlay Program.....	377		
Robert J. Fuller Transitional Home Improvements.....	352	COMMISSIONERS	
Rosewick Road Phase 3.....	390	Budget Message to Citizens.....	1
Rural Legacy Program.....	336	Commissioner's Office Budget.....	112
Safety Improvement Program- Existing Roadways.....	379	District Map.....	inside back cover
Satellite Wastewater Facility Upgrades.....	422		
Satellite Water Facility Upgrades.....	404	COMMUNITY SERVICES	
Settle Woods Water Tower Rehabilitation.....	411	Administration.....	152
Sewer CIP Summary.....	413	Aging and Community Centers.....	154
Sewer Graphs.....	414	Aging Grants	252
Sewer Model Update.....	426	Community Development Administration.....	260
Sheriff's Office Improvements.....	349	Community Development Block Grants.....	258
Sidewalk Improvement Program.....	381	General Fund Summary.....	150
Site Improvements/Asphalt Replacement Program.....	325	Housing Authority.....	157
Smallwood M.S. Roof/Chiller/H&V/UV Replacement.....	321	Housing Assistance.....	259
South County Water Transmission Main.....	403	Nanjemoy Community Center	223
St. Charles High School.....	306	Recreation (Enterprise Fund).....	221
St. Patrick's Dr. & Western Pkwy.- Pedestrian Intersection Improvements.....	388	Recreation (General Fund).....	156
State's Attorney's Office Renovations.....	356	Transportation & Community Programs.....	153
Summary of FY2015-2019 Plan.....	296	Transportation Grants.....	257
Thomas Stone H.S. - Parking Lot & Site Improvements....	327		
Traffic Signal Program.....	380	CONSERVATION OF NATURAL RESOURCES	
Transportation CIP Summary.....	373	General Fund Summary.....	177
Transportation Graphs.....	375	Gypsy Moth	180
Transportation Map.....	374	Resource Conservation & Development	181
Trends and Assumptions for Estimates.....	286	Soil Conservation.....	179
Underground Infrastructure Repairs.....	397	University of Maryland Extension.....	178
Understanding a CIP Budget Form.....	292	Weed Control.....	180
Upgrade Telecom, PBX, Safety & Security Systems.....	331		
Waldorf Fire House Water Tower Replacement.....	409	DEBT SERVICE	
Waldorf/Chapel Point Water System Interconnection Feasibility Study.....	401	Bond Rating Agencies and Charles County's Rating.....	499
Washington Ave.- Various Intersection Improvements.....	387	Impact on Future Operations.....	501
Water Studies.....	400	Limitations on Debt	500
Water CIP Summary.....	393	Revenue & Expense Summary.....	269
Water Graphs.....	394	Schedule of Debt Outstanding	503
Water Model Update.....	399		
Water, Sewer, & Solid Waste Project Map.....	392	DEBT SERVICE	
Waterfront Acquisition.....	365	Schedule of Future Debt Service Requirements.....	502
Watershed Protection and Restoration CIP Graphs.....	451		
WPRF CIP Summary.....	452		

INDEX

	<u>Page #</u>		<u>Page #</u>
ECONOMIC & STATISTICAL INFORMATION	39	FINANCIAL POLICIES	15
(see General, Economic, & Statistical information for more detail)		FISCAL and ADMINISTRATIVE SERVICES	
ECONOMIC DEVELOPMENT		Accounting.....	138
Economic Development Department.....	174	Administration	132
Economic Development Summary/Graph.....	173	Budget.....	133
Other.....	175	General Fund Summary.....	130
EMERGENCY SERVICES		Information Technology.....	135
Animal Control.....	102	Purchasing.....	137
Animal Shelter.....	103	Treasury.....	140
Animal Shelter/Control Donations.....	242	Water & Sewer Billing.....	201
Career Emergency Medical Services.....	105	GENERAL, ECONOMIC, & STATISTICAL INFORMATION	
Emergency Management Grants.....	247	Assessed & Estimated Market Value of All	
Emergency Management.....	107	Property Classes.....	50
Emergency Services Administration.....	100	Attractions.....	48
False Alarm Reduction Unit.....	101	Business/Industrial Property.....	59
Fire & EMS Communications	104	Dwelling Units & Persons per Unit.....	57
Tactical Response Team.....	107	Educational Attainment.....	55
ENTERPRISE FUNDS		Elected Official Structure & Physical Description	39
Description.....	185	Employers- Major.....	54
Environmental Service Fund.....	185	Employment: Average Quarterly Employment.....	53
Inspections & Review Fund.....	206	Employment: Hourly Wage Rates.....	54
Recreation Fund.....	214	Gender and Race.....	55
Revenue Description, Trends and Assumptions.....	220	Housing Units- Type.....	57
Revenue & Expense Summary.....	185	Income Tax Returns by MD Adjusted Gross Income.....	54
Solid Waste	188	Map: Charles County Location	41
Tourism and Concerts.....	224	Median Household Income.....	55
Vending Machines	203	Organizational Chart.....	40
Water & Sewer Fund	224	Parks & Recreation.....	44
Watershed Protection & Restoration Fund.....	192	Per Capita Income.....	55
ENVIRONMENTAL SERVICES		Permit Information.....	58
Environmental Services Capital Improvement Program....	451	Population and Age Distribution.....	56
Environmental Service Fee.....	206	Property Tax Levies.....	51
Environmental Services Operating Budget.....	206	Tax Rates/Budget- 50 Year History.....	52
FEES & CHARGES		Property Taxes Rates-County-Wide	51
Environmental Service Fee.....	206	Property Tax Calculation	51
Solid Waste Fees.....	203	Public School Facilities.....	43
Water & Sewer Fees.....	192	Race and Gender.....	56
Watershed Protection and Restoration Fee.....	209	Sales and Use Tax Collections	55
FINANCIAL PLANNING		Tax Payers- Leading.....	50
Capital Indicator.....	495	Transportation.....	59
Debt Indicators.....	490	Unemployment Rate.....	53
Expenditure Indicators.....	484	Utilities.....	59
Financial Indicator Support Data.....	497	GENERAL FUND	
Five Year Planning Description	465	Administration.....	115
General Fund – Five Year Plan.....	466	Board of Education.....	79
Operating Position Indicators.....	487	Capital Projects Transfer.....	182
Resource Indicator.....	496	Central Services.....	124
Revenue Indicators.....	476	Circuit Court, Grand Jury, and Law Library.....	126
Revenue & Expense Indicators.....	483	College of Southern Maryland.....	80
Solid Waste- Five Year Plan.....	474	Commissioners.....	112
Trends and Assumptions for Estimates.....	465	Commissioner Office Administration.....	114
Unfunded Liability Indicators.....	493	Community Services Summary/Graph.....	150
Water & Sewer Fund- Five Year Plan	470	Conservation of Natural Resources	177
		Contingency.....	183
		County Attorney.....	113
		Debt.....	109

INDEX

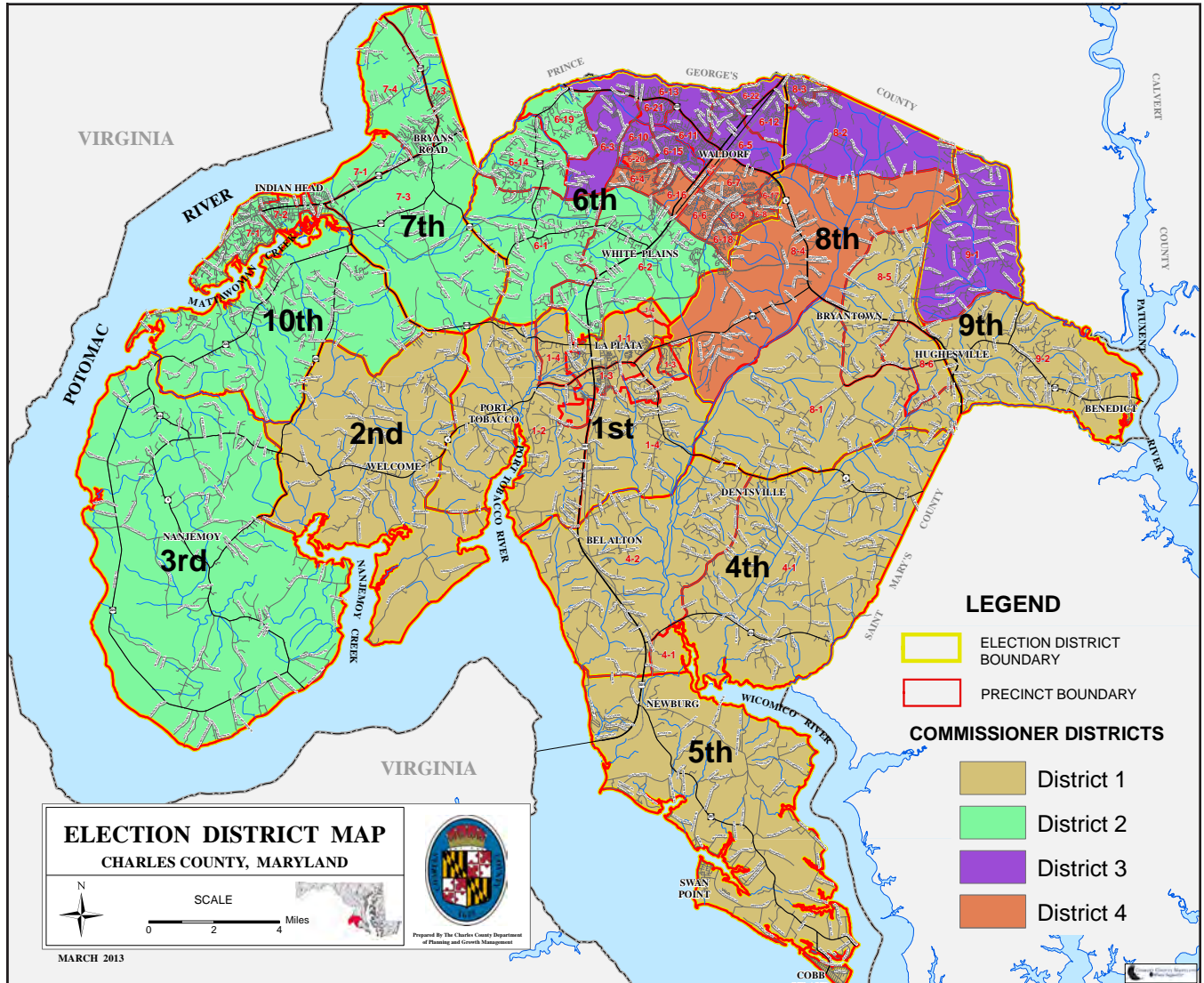
	<u>Page #</u>		<u>Page #</u>
GENERAL FUND		MISSION STATEMENT	back cover
Economic Development Summary.....	173	OPERATIONAL BUDGETS	
Education Summary/Graph	78	Understanding an Operating Division/Program	
Election Board.....	120	Budget Form.....	61
Emergency Services Summary/Graph.....	100	ORGANIZATIONAL CHART	40
Expenditures by Account Classification Graph.....	77	PERSONNEL	271
Expenditures by Division.....	74	PLANNING & GROWTH MANAGEMENT	
Expense Graph.....	73	Administration.....	161
Fiscal and Administrative Services Summary/Graph.....	130	Agricultural Preservation.....	266
Fund Description.....	63	Capital Services.....	463
General Government Summary/Graph.....	110	Codes & Permits: General Fund.....	166
Health Summary/Graph	169	Codes & Permits: Inspection & Review Fund.....	217
Human Resources Administration	122	Codes & Permits: Water & Sewer Fund.....	199
Library.....	82	Codes & Permits: Watershed Protection and	
Liquor Board.....	121	Restoration Fund.....	212
Media.....	117	Inspection & Enforcement: General Fund.....	164
Orphan's Court.....	125	Inspection & Enforcement: Inspections & Review Fund.....	215
Other Education.....	84	Inspection & Enforcement: Watershed Protection	
Other Fringe Benefits.....	123	and Restoration Fund.....	211
Planning & Growth Management Summary/Graph.....	159	General Fund Summary.....	159
Public Safety.....	85	Planning Grants.....	267
Public Works Summary/Graph.....	142	Planning: Environmental Services	208
Revenue & Expense Summary.....	70	Planning: General Fund.....	162
Revenue Descriptions.....	64	Planning: Watershed Protection	
Revenue Detail by Account Classification.....	71	and Restoration Fund.....	210
Revenue Graph.....	63	Resource & Infrastructure Management: General Fund.....	168
Safety	119	Resource & Infrastructure Management: Inspection.....	
Security	116	and Review Fund.....	219
Sheriff's Summary/Graph.....	86	Resource & Infrastructure Management: Water and	
Social Services.....	176	Sewer Fund.....	200
Tourism (Office of).....	118	Resource & Infrastructure Management: Watershed	
Volunteer Fire Protection & Emergency Medical Services..	108	Protection and Restoration Fund.....	212
GLOSSARY	509	Site Design and Architectural Review.....	218
GOALS & OBJECTIVES	5	Water & Sewer Administration.....	198
HEALTH		PUBLIC WORKS- FACILITIES	
Charles County Department of Health.....	170	Administration.....	144
Health Summary/Graph	169	Administration: Watershed Protection	
Other.....	172	and Restoration Fund.....	213
INSPECTIONS AND REVIEW FUND	214	Building & Trades.....	145
INDEX	517	General Fund Summary.....	142
LANDFILL- (see SOLID WASTE)		Golf Course: White Plains.....	222
LIBRARY		PUBLIC WORKS- FACILITIES	
County Operating	82	Parks and Grounds.....	146
MAPS		Recycling & Litter Control.....	207
Commissioner District Map.....	inside back cover	Road Maintenance.....	149
Location: Charles County.....	41	Solid Waste.....	203
Public School Facilities.....	43	Vehicle Maintenance.....	148
Transportation CIP Map.....	374	PUBLIC WORKS- UTILITIES	
Water, Sewer, & Solid Waste CIP Map.....	392	Mattawoman Treatment Plant.....	195
		Meters.....	202
		Satellite Sewer Systems.....	194
		Water.....	196

INDEX

	<u>Page #</u>		<u>Page #</u>
RECREATION		TAX RATES	
Enterprise Fund.....	220	Admission & Amusement Tax.....	68
General Fund (Community Services).....	156	Excise Tax.....	286
SHERIFF		Hotel / Motel Tax.....	68
Automated Enforcement Unit (AEU).....	96	Income Tax Rate- Local.....	67
Corrections.....	94	Property Taxes-County-Wide	51
Fingerprinting Services.....	97	Recordation Tax.....	67
Grants: Public Safety.....	243	Tax Rates/Budget- 50 Year History.....	52
Sheriff's Office.....	87	UTILITIES- (see PUBLIC WORKS- UTILITIES)	
Sheriff's Special Programs.....	251	VEHICLES & EQUIPMENT 277	
Southern Maryland Criminal Justice Academy.....	251	VENDING MACHINES ENTERPRISE FUND 224	
STATISTICAL INFORMATION 55		VISION back cover	
(see General, Economic, & Statistical information for more detail)			
SEWER- (see WATER & SEWER)			
STORMWATER MANAGEMENT		WATER & SEWER	
(see WATERSHED PROTECTION AND RESTORATION)		Water & Sewer Capital Improvement Program.....	392
		Water & Sewer Fees.....	192
		Water & Sewer Fund- Five Year Plan	470
		Water & Sewer Operating Budget.....	192
SOCIAL SERVICES 176		WATERSHED PROTECTION AND RESTORATION	
SOLID WASTE (Landfill)		Watershed Protection and Restoration CIP.....	451
Solid Waste Capital Improvement Program.....	445	Watershed Protection and Restoration Fee.....	209
Solid Waste Fees.....	203	Watershed Protection and Restoration Five Year Plan.....	475
Solid Waste- Five Year Plan.....	474	Watershed Protection and Restoration Operating.....	209
Solid Waste Operating Budget.....	203		
SPECIAL REVENUE FUNDS			
Aging Grants	252		
Agricultural Preservation.....	266		
Animal Shelter/Control.....	242		
Cable TV Access & I-Net Fund.....	240		
Charles County Advocacy Council for			
Children, Youth, and Families.....	265		
Child Support	261		
Circuit Court Law Library.....	242		
Community Development Administration.....	260		
Community Development Block Grants.....	258		
Description.....	225		
Drug Forfeitures.....	250		
Emergency Management Grants.....	247		
Housing Assistance.....	259		
Housing Special Loans	260		
Nuisance Abatement Fund.....	266		
Planning Grants.....	267		
Public Safety Grants.....	265		
Revenue Descriptions.....	225		
Revenue & Expense Summary.....	230		
Sheriff's Special Programs.....	251		
Southern Maryland Criminal Justice Academy.....	251		
Special Revenue Graphs.....	228		
Tourism.....	268		
Transportation.....	257		
Volunteer Fire & Emergency Medical Services.....	249		

Charles County, Maryland

Commissioner Resident Districts



The President of the County Commissioners, who must declare his or her candidacy at the time of filing, is elected County-wide and may reside anywhere within the County. The four Commissioner members also run County-wide but one must reside within each of the four Commissioner districts.

Charles County Government

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County Administrator

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Equal Opportunity County

Mission Statement

The mission of Charles County Government is to provide our citizens the highest quality service possible in a timely, efficient, and courteous manner. To achieve this goal, our government must be operated in an open and accessible atmosphere, be based on comprehensive long- and short-term planning, and have an appropriate managerial organization tempered by fiscal responsibility. We support and encourage efforts to grow a diverse workplace.

Vision Statement

Charles County is a place where all people thrive and businesses grow and prosper; where the preservation of our heritage and environment is paramount; where government services to its citizens are provided at the highest level of excellence; and where the quality of life is the best in the nation.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**Charles County
Maryland**

For the Fiscal Year Beginning

July 1, 2013

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **Charles County, Maryland** for its annual budget for the fiscal year beginning **July 1, 2013**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.