

**Primary/Contingent Beneficiary Information**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Basic Life and AD&D (1.5 times your salary) and Supplemental Life (if applicable) Beneficiaries**

<u>Beneficiary Name</u>	<u>Beneficiary SSN</u>	<u>Beneficiary Address</u>	<u>Beneficiary Date of Birth</u>	<u>Relationship</u>	<u>Primary? Y/N</u>	<u>Contingent? Y/N</u>	<u>Percentage Allocation</u>

**Pension Beneficiary**

<u>Beneficiary Name</u>	<u>Beneficiary SSN</u>	<u>Beneficiary Address</u>	<u>Beneficiary Date of Birth</u>	<u>Relationship</u>	<u>Primary? Y/N</u>	<u>Contingent? Y/N</u>	<u>Percentage Allocation</u>

**Payroll Beneficiary**

<u>Beneficiary Name</u>	<u>Beneficiary SSN</u>	<u>Beneficiary Address</u>	<u>Beneficiary Date of Birth</u>	<u>Relationship</u>	<u>Primary? Y/N</u>	<u>Contingent? Y/N</u>	<u>Percentage Allocation</u>

**Percentage Allocations of all beneficiaries (Primary and Contingent) must equal 100%. This means that your Primary beneficiaries must equal 100% and your Contingent beneficiaries must equal 100%.**

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_