



Historic Preservation Commission

HISTORIC AREA WORK PERMIT APPLICATION FOR CERTIFICATE OF APPROVAL

OFFICE USE ONLY

Historic Site Number		HAWP Application #	
Historic Site Name		Filing Date	
Building/Grading/Sign/ Demolition Permit #		HPC Date	

APPLICANT INFORMATION

Name of Applicant		Name of Owner (If different from Applicant)	
Mailing Address		Phone	
		E-mail	
Historic Property Address & Location			

TYPE OF CHANGE

- Alteration Addition New Building Moving Demolition
 Repair Grading Excavation Sign Other

WORK TO BE PERFORMED BY

- Architect or Engineer Building Contractor Other

PROPOSED USE

REQUIRED ATTACHMENTS TO THIS APPLICATION

<input type="checkbox"/> Site Plan	<input type="checkbox"/> Photographs of Existing Building <input type="checkbox"/> Each side <input type="checkbox"/> Area of work <input type="checkbox"/> View of building from road
<input type="checkbox"/> Construction Plans, including: <input type="checkbox"/> Plan view <input type="checkbox"/> Elevation <input type="checkbox"/> Details	<input type="checkbox"/> Other:

EASEMENT INFORMATION	
Is this property subject to an easement held by a historic preservation organization?	<input type="checkbox"/> No <input type="checkbox"/> Yes, <i>Name of Organization:</i> _____
<i>If Yes, attach proof of approval of requested change from this organization</i>	
DESCRIPTION OF PROPOSED WORK	
Include materials to be used, composition of materials, dimensions, etc. Attach additional sheets as necessary.	

Application Signatures

- | | |
|---|--|
| <p><input type="checkbox"/> I am the owner of this property.</p> <p>OR</p> <p><input type="checkbox"/> I am the authorized representative of the property owner.</p> <p><input type="checkbox"/> I have advised the owner of this application and the intended work.</p> <p><input type="checkbox"/> The information on this application represents an accurate description of the proposed work. I have omitted nothing that might affect the decision of the Historic Preservation Commission.</p> | <p><input type="checkbox"/> I understand that the approval of this application by the Charles County Historic Preservation Commission does not constitute approval of other required permit applications.</p> <p><input type="checkbox"/> I agree to supply two additional photographs of the proposed work when the work is completed.</p> <p><input type="checkbox"/> I, or my representative, will attend the Public Meeting on this application.</p> <p>OR</p> <p><input type="checkbox"/> I, or my representative, will NOT attend the Public Meeting on this application.</p> |
|---|--|

Signature of Applicant	Date

Signature of Owner	Date